

DRAFT

**THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
THOMAS TOWNSHIP PUBLIC SAFETY BUILDING
SEPTEMBER 24, 2018**

Members Present

F. Gray
D. Emeott
L. McCoy
R. Weise
D. Duclos
M. Wenglikowski

Members Absent

T. Radewahn
L. Husen
M. Dense

Others Present

D. Sika, Dir. Of Community Dev
C. Watt, Plann'g Asst/Code Enf.

Mr. Gray called the meeting to order at 9:00 a.m.

Approval of Agenda:

Motion by Mr. Weise, supported by Ms. McCoy to approve the agenda as presented.

VOTE: 6 YEAS 0 NAYS 3 ABSENT MOTION CARRIED

Approval of Minutes:

Motion by Mr. Duclos, supported by Mr. Weise, to approve the minutes of July 24, 2018

VOTE: 6 YEAS 0 NAYS 3 ABSENT MOTION CARRIED

New Business:

A. Yearly Audit Report-Mr. Sika presented the Yearly Audit plan completed by Smith & Klaczkiwicz.

Nothing unusual was found

Motion by Mr. Weise, supported by Mr. Emeott to accept the audit by Smith & Klackiewicz.

VOTE: 6 YEAS 0 NAYS 3 ABSENT MOTION CARRIED

- B. Financial Forecast**-Mr. Sika explained the Financial Report is presented to the DDA each year after completion by the Thomas Township Finance Department.

Mr. Sika stated that there were no purchases to show at this time. In 2022/2023 after the bond for the streetlights along Gratiot has been paid, the report does note a new Gateway Sign to the west.

Mr. Gray questioned what happened to the project that had been discussed concerning extending the Gratiot Road streetlights to the west.

Mr. Sika explained that the Gateway Sign was a possibility in 2022/2023 but other projects that had previously been discussed could be an option to. He stated that a future meeting the DDA would be given a list of the previously discussed potential projects.

Motion by Ms. McCoy, supported by Mr. Duclos to accept the Financial Forecast as presented.

VOTE 6 YEAS 0 NAYS 3 ABSENT MOTION CARRIED

- C. Amendment to the DDA By Laws**-Mr Sika stated that after the recent vacancies formed on the DDA Board, the Township Manager had felt that Article 2; Board of Directors, Section 2; Number, Tenure and Qualifications of the DDA By Laws was confusing in its explanation of terms for members. In order to clarify the information a change was made to the section concerning the staggering of terms and the fact that members could be reappointed.

Motion by Mr. Weise, supported by Mr. Emeott to approve the change to Article 2; Section 2 of the DDA By Laws as written.

VOTE 6 YEAS 0 NAYS 3 ABSENT MOTION CARRIED

- D. **DDA Newsletter**-A copy of the most recent DDA Newsletter sent (in July) to all those who are part of the DDA was presented and discussed.

Reports:

Chairperson-none

Vice Chairperson-Mr. Gray noted that both the TTBA and Kiwanis golf outings were a success.

Secretary-none

Board Members-none

Staff-none

Adjournment:

Motion by Mr. Emeott, supported by Ms. McCoy to adjourn the meeting at 9:20 a.m.

VOTE

6 YEAS

0 NAYS

3 ABSENT

MOTION CARRIED

