



**DRAFT**

**MINUTES**

**THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY  
THOMAS TOWNSHIP PUBLIC SAFETY BUILDING  
8215 SHIELDS DRIVE, SAGINAW, MICHIGAN  
OCTOBER 13, 2020**

**Members Present**

T. Radewahn  
F. Gray  
D. Duclos  
M. Wenglikowski  
R. Weise  
L. McCoy  
M. Dense  
W. Engel  
L. Husen

**Members Absent**

**Others Present**

D. Sika, Comm. Dev. Director  
C. Watt, Planning Asst/Code Enf.

Mr. Radewahn called the meeting to order at 9:00 a.m.

**Approval of Agenda:**

Motion by Mr. Weise, supported by Mr. Duclos , to approve the agenda as presented.

**VOTE:            8 YEAS            0 NAYS            1 ABSENT            MOTION CARRIED**

**Approval of Minutes:**

Motion by Ms. McCoy , supported by Mr. Weise, to approve the minutes of July 28, 2020.

**VOTE:            8 YEAS            0 NAYS            1 ABSENT            MOTION CARRIED**

(Dr. Dense arrived at the meeting)

**Approval of Expenditures:**

Motion by Mr. Duclos, supported by Mr. Weise, to approve the expenditures as presented.

**VOTE:            9 YEAS            0 NAYS            0 ABSENT            MOTION CARRIED**

**New Business:**

**A. Welcome New DDA Board Member Wayne Engel:**

Mr. Wayne Engel has become the latest DDA Board member replacing Mr. Don Emeott who has resigned. He was appointed at the October 5, 2020 Board of Trustees meeting.

**B. Annual Audit Report:**

The 2020 audit prepared by Smith & Klackiewicz was presented to the DDA. Everything was in order with the audit.

Motion by Mr. Gray, supported by Ms. McCoy to accept and file the audit report by Smith & Klackiewicz as presented.

**VOTE:            9 YEAS            0 NAYS            0 ABSENT            MOTION CARRIED**

**C. Update on Gratiot Road Projects-Shields Quick Lube & Gratiot Animal Hospital:**

Shields Quick Lube: Business has opened as of yesterday.

Gratiot Animal Hospital: Excavating has been completed. They will be applying for their building permit.

## **Old Business:**

### **A. Report on Test Lights on Gratiot Road:**

Mr. Sika explained that the “test” lights have been utilized on ten light poles near Meijer. There have been no issues with any of them. The 300 watt bulbs are actually at a lower cost than 250 watt bulbs. There is no difference between the two as far as lighting. Mr. Sika added that replacing the failing light banks were very costly and there was no “globe” option available for this type of light. If the DDA would like to continue with the replacement process, Mr. Hopper can put together a budget. He can have half of the lights done within a month and the remaining half in the spring when the weather breaks.

A motion by Ms. McCoy, supported by Mr. Wenglikowski to have Mr. Hopper begin retrofitting of the street light poles with 300 watt bulbs.

<b>VOTE</b>	<b>9 YEAS</b>	<b>0 NAYS</b>	<b>0 ABSENT</b>	<b>MOTION CARRIED</b>
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A MOTION BY Mr. Duclos, supported by Mr. Gray to direct the staff to prepare an updated budget for the cost of retro-fitting the street light poles with the 300 watt bulbs.

<b>VOTE</b>	<b>9 YEAS</b>	<b>0 NAYS</b>	<b>0 ABSENT</b>	<b>MOTION CARRIED</b>
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### **B. Update on “Hometown Heroes Banners”:**

Mr. Sika said the “Hometown Heroes” Banner project is moving along. A total of five have been purchased and will be sent to Tri-City Kustomz to be made within the next week. Mr. Radewahn requested a list be sent to the DDA members notifying them of the names of those who are going to appear on the banners. Mr. Sika did add that a webpage has been designated to have a picture of the service man/service woman along with a biography.

**Reports:**

**Chairperson**-none

**Vice Chairperson**- none

**Secretary**-none

**Board Members**- none

**Staff**- none

**Adjournment:**

Motion by Mr. Weise, supported by Mr. Duclos to adjourn the meeting at 9:20 a.m.