

THOMAS TOWNSHIP
249 NORTH MILLER ROAD
SAGINAW, MI 48609
PHONE (989) 781-0150 FAX (989) 781-0290
www.thomastwp.org

APPLICATION FOR BUSINESS IN THOMAS TOWNSHIP					
BUSINESS NAME				DATE	
BUSINESS MAIL ADDRESS					
BUSINESS PROPERTY ADDRESS					
BUSINESS PHONE			BUSINESS FAX		
OWNER'S NAME					
OWNER'S MAIL ADDRESS					
OWNER'S PHONE			EMAIL		
BUSINESS WEBSITE					
BUSINESS EMAIL				EMERGENCY PHONE NO.	
TYPE OF BUSINESS (please check)	DINING	FINANCIAL	GAS STATION	HEALTH SERVICES	
LODGING	SERVICE		RETAIL	INDUSTRIAL/MANUFACTURING	
DESCRIBE BUSINESS/SERVICE _____ _____ _____					
HOURS OF OPERATION				NUMBER OF EMPLOYEES	
INSURANCE COMPANY NAME					
SIGNATURE				DATE	
BY SIGNING THIS APPLICATION, YOU HEREBY AFFIRM THAT THE FOREGOING ARE FULL AND TRUE STATEMENTS.					
APPROVALS	<input type="checkbox"/> BUILDING APPROVAL <input type="checkbox"/> FIRE APPROVAL <input type="checkbox"/> ZONING APPROVAL <input type="checkbox"/> DPW APPROVAL <input type="checkbox"/> TOWNSHIP MANAGER				

*******IF THIS IS A HOME OCCUPATION, PLEASE SEE REVERSE SIDE AND COMPLETE*******
COMPLETE AND RETURN THIS FORM WITH THE \$10.00 FEE NO LATER THAN DECEMBER 15TH.
PLEASE COMPLETE ALL FIELDS. MAKE ALL CHECKS PAYABLE TO "THOMAS TOWNSHIP".

BUSINESS LICENSE NUMBER ASSIGNED: _____

PLEASE NOTE: A HOME OCCUPATION IS NOT REQUIRED TO OBTAIN A BUSINESS LICENSE IN THOMAS TOWNSHIP HOWEVER, YOU ARE REQUIRED TO FOLLOW SPECIFIC GUIDELINES AS DEFINED IN SECTION 2.2 AND LISTED IN SECTION 3.13, "CUSTOMARY HOME OCCUPATIONS" OF THE THOMAS TOWNSHIP ZONING ORDINANCE. PLEASE VERIFY THE FOLLOWING:

YES	NO	
		IS YOUR BUSINESS OPERATED IN ITS ENTIRETY WITHIN YOUR PRINCIPAL DWELLING?
		DOES YOUR BUSINESS INCLUDE MORE THAN ONE EMPLOYEE NOT LIVING IN THE DWELLING?
		DOES YOUR BUSINESS INVOLVE ALTERATION OR CONSTRUCTION NOT CUSTOMARILY FOUND IN THE DWELLING?
		DOES YOUR BUSINESS USE ANY MECHANICAL EQUIPMENT EXCEPT THAT WHICH IS USED NORMALLY FOR PURELY DOMESTIC OR HOUSEHOLD PURPOSES?
		DOES YOUR BUSINESS USE MORE THAN TWENTY-FIVE PERCENT (25%) OF THE TOTAL ACTUAL FLOOR AREA OF YOUR DWELLING?
		DOES YOUR BUSINESS DISPLAY, OR CREATE OUTSIDE THE STRUCTURE ANY EXTERNAL EVIDENCE OF THE OPERATION OF THE HOME OCCUPATION EXCEPT FOR ONE UNANIMATED, NONILLUMINATED, WALL SIGN HAVING AN AREA OF NOT MORE THAN ONE SQUARE FOOT?
		CUSTOMARY HOME OCCUPATIONS ARE REQUIRED TO HAVE AT LEAST ONE ADDITIONAL OFF-STREET PARKING SPACE, IN ADDITION TO THAT REQUIRED FOR THE RESIDENTIAL USE, WITH A MAXIMUM OF THREE (3) SPACES. IS THIS PROVIDED FOR?

PLEASE VERIFY THAT THE ANSWERS ABOVE ARE TRUE AND ACCURATE.

SIGNATURE: _____ DATE: _____