

THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
January 9, 2023 @ 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the December 5, 2022, Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approval of the Township Board Standing Committees.
 - D. Approve the amendments to Personnel Policy #1103; Meals.
 - E. Approve the amendments to Personnel Policy #1105; Other Travel Expenses.
 - F. Approve the amendments to Personnel Policy #1107; Travel Vouchers.
 - G. Approve proposed Administrative Policy #703; Nature Center/Preserve Gift Policy.
 - H. Approve the amendments to Administrative Policy #421; Purchasing and Bidding Policy.
 - I. Approve the amendments to Administrative Policy #900; poverty Exemption Policy.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. Hear public comments for a request from Hemlock Semiconductor Corporation (HSC) 12334 Geddes Road, Hemlock, MI 48626 for an Industrial Facility Tax Exemption (IFT) in the amount of \$99,490,000 of Real Property, for a period of thirteen (13) years.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Award the 2023 Landscaping contract to Dobis Landscaping in the amount of \$95,958.00
 - B. Approve authorization to acquire the Natural Resources Damage Assessment Funds from the Michigan Department of Natural Resources.
 - C. Award the interior electrical bid for the Thomas Township Nature Center to PowerComm in the amount of \$22,900.
 - D. Award the flooring bid for the Thomas Township Nature Center to Pinnacle Design in the amount of \$23,300.75
 - E. Award the purchase and installation of windows and doors at the Thomas Township Nature Center to Wolgast Corporation in the amount of \$62,500.
 - F. Approve Change Order #2 for additional quantities of pipeline and valves for the pump station #4 project.

- G. Approve the 2023 Saginaw Future Agreement.
 - H. Approve the proposal from Spicer Group for the land surveying, civil design and storm water management for the proposed Township Administration Building and Fire Department addition.
 - I. Approve the recommendation to increase the Residential Equivalent Unit (REU) fee to \$2,000/REU.
 - J. Authorize the Township Attorney to start the process of filing a complaint with the Division of Child Welfare Licensing and the Department of Health and Human Services regarding the numerous calls for Police support from Holy Cross Children's Services (HCCS).
10. Reports
- | | | |
|---------------|--------------------------|-----------------------|
| A. Supervisor | D. Manager | H. Fire Dept. |
| B. Clerk | E. Community Development | I. Police Dept. |
| C. Treasurer | F. DPW | J. Parks & Recreation |
| | G. Finance | K. Board Members |
11. Executive Session
- A. None
12. Adjournment



Thomas Township
Board of Trustee Meeting
Citizen Comment Instructions

Any citizen may address the Thomas Township Board of Trustees at item #6, which is the Citizen Comment Section of the Board Meeting.

Supervisor Weise will ask if there is anyone who would like to address the Board. If there are multiple people, he will invite you to speak when it is your turn.

You will be asked to stand and state your name and address for the records.

You may then address your issue to the Board Members. In the interest of time, all citizens are requested to limit their address to three minutes.



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
December 5, 2022
7:00 p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.

2. PRESENT: Witt, Weise, Thayer, Sommers, DeLine, McDonald, Monahan
ABSENT:

ALSO PRESENT: Township Manager, Russ Taylor; Deputy Clerk/Administrative Assistant, Connie Watt; DPW Director, Rick Hopper; Assistant DPW Director, Trevor Schultz; Director of Community Development, Dan Sika; Parks & Recreation Director, John Corriveau; Fire Chief, Mike Cousins; Police Chief, Al Fong; Otto Brandt; Township Attorney and several interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Sommers, seconded by Witt to approve the amended agenda as presented. Motion carried unanimously.

THOMAS TOWNSHIP REGULAR BOARD MEETING
**** AMENDED AGENDA ****
8215 Shields Drive, Saginaw, MI 48609
December 5, 2022 @ 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the November 7, 2022, Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approve the Supervisor's recommendation to reappoint Kimberlee Beam and Patrick Lynch to the Planning Commission for a term of 01/01/2023 until 01/01/2026.
 - D. Approve the Supervisor's recommendation to reappoint David Duclos and Lynn McCoy to the Downtown Development Authority for a term of 01/01/2023 until 01/01/2027.
 - E. Approve the Supervisor's recommendation to reappoint Rick Keith, James Lazzaro, Craig Leddy, and Les Moeller to the Construction Board of Appeals for a term of 01/01/2023 until 01/01/2025.
 - F. Approve the Supervisor's recommendation to reappoint Thomas Kochendorfer, Kay Kretz and Joyce Potoff to the Board of Review for a term of 01/01/2023 until 01/01/2025.
 - G. Appoint the Vector Tech Group as the Township Computer Services Provider for 2023/2024 .
 - H. Appoint the Masud Labor Law Group as the Township Labor and Employment Attorney for 2023/2024.
 - I. Appoint Otto Brandt as the Township Municipal Law Attorney for 2023/2024.
 - J. Appoint Spicer Group as the Township Engineer for 2023/2024.
 - K. Approve the promotion of Nick Chad and Tyler Larsen, First Responders, from probationary status to regular full-time.

- L. Approve the hiring of Gary Salo as a full-time First Responder/Fire Fighter contingent upon satisfying the Township's standard pre-employment conditions for this position.
 6. Communications-Petitions-Citizen Comments
 - It is requested that you state your name and address for the record.**
 7. Public Hearing
 - A. For citizen comment on the Michigan DNR Spark Grant to construct six (6) pickleball courts, shaded seating area, and parking lot with lights at Roberts Park.
 8. Unfinished Business
 - A. None.
 9. New Business
 - A. Approve the Capital Improvement Plan and Five Year Financial Forecast for 2022/23 to 2027/28.
 - B. Approve Resolution 22-24 to authorize submission of the application for a Spark Grant through the MDNR.
 - C. Approve Resolution 22-27 to accept the Saginaw Area Storm Water Authority (SASWA) Budget Apportionment.
 - D. Approve Resolution 22-28 appointing the Thomas Township Trustee and Alternate Trustee to the Saginaw Area Storm Water Authority (SASWA).
 - E. Approve resolution 22-29 for MDOT Right-of-Way Permits.
 - F. Approve Resolution 22-30 to support the parks department to apply for a Risk Reduction Grant.
 - G. Approve the proposal from Spicer Group to perform the Construction Management and Inspection services for the HSC related sanitary sewer projects.
 - H. Approve Change Order #1 for the pump station project, to purchase additional equipment from Kennedy Industries for pump station #4-Madeline and Sue.
 - I. Accept the recommendation of the Fiscal Services Director to waive penalties on December tax collection for the period of February 14, 2023 through February 28, 2023.
 - J. Approve the Information Dissemination Plan (IDP) for the HSC related sanitary sewer project.
 - K. Approve the Intent to Purchase six (6) Ford Fleet 2023 Trucks from McDonald Ford.
 - L. Award the Nature Center Lighting Fixtures bid to Wholesale Electric Supply for \$19,643.96.
 - M. Approve the low bid of \$42,460.00 from McDonald Ford for the purchase of a 2023 Ford Utility All Wheel Drive Police Interceptor patrol vehicle.
 - N. **Approve the proposal agreement from Spicer Group for professional services for DNR Trust Fund Grant TF21-0066.**
 10. Reports

A. Supervisor	D. Manager	H. Fire Dept.
B. Clerk	E. Community Development	I. Police Dept.
C. Treasurer	F. DPW	J. Parks & Recreation
	G. Finance	K. Board Members
 11. Executive Session
 - A. None
 12. Adjournment
-
5. It was moved by Sommers, seconded by Thayer to approve the consent agenda as presented. Motion carried unanimously.
 - A. Approval of Township Board minutes from the regular meeting on 11/07/2022.
 - B. Expenditures consisting of: \$1,095,356.38

Clearing Fund	\$2,969.60
General Fund	71,522.92
Public Safety-Fire Department	27,309.73
Fire Apparatus	40,472.37
Public Safety-Police Department	37,908.29
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	12,791.12
Revolving Road Fund	0.00
Sewer Fund	190,239.98
Water Fund	610,407.41
Municipal Refuse	76,170.17

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|--|-----------------|-----------|
| | Technology Fund | 229.99 |
| | Tax | 25,334.80 |
- C. Approved the Supervisors recommendation to reappoint Kimberlee Beam and Patrick Lynch to the Planning Commission for a term of 01/01/2023-01/01/2026.
 - D. Approved the Supervisors recommendation to reappoint David Duclos and Lynn McCoy to the Downtown Development Authority for a term of 01/01/2023-01/01/2027.
 - E. Approved the Supervisors recommendation to reappoint Rick Keith, James Lazzaro, Craig Leddy and Les Moeller to the Construction Board of Appeals for a term of 01/01/2023 until 01/01/2025.
 - F. Approved the Supervisors recommendation to reappoint Thomas Kochendorfer, Kay Kretz and Joyce Potoff to the Board of Review for a term of 01/01/2023 until 01/01/2025.
 - G. Appointed the Vector Tech Group as the Township Computer Services Provider for 2023/2024.
 - H. Appointed the Masud Labor Law Group as the Township Labor and Employment Attorney for 2023/2024.
 - I. Appointed Otto Brandt as the Township Municipal Law Attorney for 2023/2024.
 - J. Appointed Spicer Group as the Township Engineer for 2023/2024.
 - K. Approved the promotion of Nick Chad and Tyler Larsen, First Responders, from probationary status to regular full-time.
 - L. Approved the hiring of Gry Salo as a full-time First Responder/Fire Fighter contingent upon satisfying the Township's standard pre-employment conditions for this position.
6. Communications-Petitions-Citizen Comments
 - A. None.
 7. Public Hearing
 - A. A hearing to receive citizen comment on the Michigan DNR Spark Grant was opened at 7:02 p.m. With no public comment, the hearing was closed at 7:03 p.m.
 8. Unfinished Business
 - A. None.
 9. New Business
 - A. It was moved by Witt, seconded by Monahan to approve the Capital Improvement Plan and Five Year Financial Forecast for 222/23 to 2027/28. Motion carried unanimously.
 - B. It was moved by Thayer, seconded by DeLine to approve Resolution 22-24 to authorize submission of the application for a Spark Grant through the MDNR. Motion carried unanimously.
 - C. It was moved by Sommers, seconded by Witt to approve Resolution 22-27 to accept the Saginaw Area Storm Water Authority (SASWA) Budget Apportionment. Motion carried unanimously.
 - D. It was moved by DeLine, seconded by Thayer to approve Resolution 22-28 appointing the Thomas Township Trustee and Alternate Trustee to the Saginaw Area Storm Water Authority (SASWA). Motion carried unanimously.
 - E. It was moved by McDonald, seconded by Witt to approve Resolution 22-29 for MDOT Right-of-Way Permits. Motion carried unanimously.
 - F. It was moved by Monahan, seconded by Witt to approve Resolution 22-30 to support the parks department to apply for a Risk Reduction Grant. Motion carried unanimously.

- G. It was moved by Sommers, seconded by McDonald to approve the proposal from Spicer Group to perform Construction Management and Inspection services for the HSC related sanitary sewer projects.. Motion carried unanimously.
- H. It was moved by Witt, seconded by DeLine to approve Change Order #1 for the pump station project, to purchase additional equipment from Kennedy Industries for pump station #4-Madeline and Sue. Motion carried unanimously.
- I. It was moved by Sommers, seconded by Monahan to accept the recommendation of the Fiscal Services Director to waive penalties on December tax collection for a period of February 14, 2023 through February 28, 2023. Motion carried unanimously.
- J. It was moved by Sommers, seconded by Witt to approve the Information Dissemination Plan (IDP) for the HSC related sanitary sewer project. Motion carried unanimously.
- K. It was moved by Thayer, seconded by DeLine to approve the Intent to Purchase six (6) Ford Fleet 2023 trucks from McDonald Ford. Motion carried unanimously.
- L. It was moved by DeLine, seconded by Monahan to award the Nature Center Lighting fixtures bid to Wholesale Electric Supply for \$19,643.96. Motion carried (Yes-McDonald, Monahan, Thayer, Weise, Sommers, DeLine; No-Witt)
- M. It was moved by Witt, seconded by DeLine to approve the bid of \$42,460.00 from McDonald Ford for the purchase of a 2023 Ford Utility All Wheel Drive Police Interceptor vehicle. Motion carried unanimously.
- N. It was moved by Witt, seconded by McDonald to approve the proposal agreement from Spicer Group for professional services for DNR Trust Fund Grant TF21-0066 with any remaining balance to be paid through from the ARPA funds of the Saginaw County Grant received. Motion carried unanimously.
- 10. Report of Officers and Staff:
 - A. Supervisor's Report – None
 - B. Clerk's Report –The November 8th Election has been certified. Thank you to Connie Watt.
 - C. Treasurer's Report – None.
 - D. Manager's Report –Thank you to Rick and his crew for the terrific job on the Christmas lights again this year.
 - E. Receive and file Community Development Reports.
 - F. Receive and file the DPW Report.
 - G. Receive and file the Finance Department Report.
 - H. Receive and file the Fire Department Report; demonstration of the Lucas Chest Compression machine.
 - I. Receive and file the Police Department Report; introduction of new officers, Rafe Maxwell and Andrew Weiss; introduction of sponsored recruits, Bailey Gosen and Matthew LaLonde.
 - J. Receive and file the Parks and Recreation Report.
 - K. Board Member Reports – Sommers also commented on the Christmas light display and responses he has heard.
- 11. Executive Session:
 - A. None
- 12. It was moved by Sommers, seconded by DeLine to adjourn the meeting at 8:02 p.m. Motion carried unanimously.

Michael Thayer, Clerk

Dated



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **PERSON SUBMITTING:** Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approval of Expenditures

- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:**

The Appropriations Act passed in March Appropriated total funds for the 2022/2023 fiscal year for operating the budgets of the various finds. Monthly the board needs to approve the total expenditures in each fund for the month.

In addition to the fund expenditures listed in the motion, Library Fund expenditures were \$6,676.84. Township Board approval is not required for Library expenditures. Payroll expenditures are not required to be included in this motion.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**

Invoice approval list by fund
Cash balances report

- **POSSIBLE COURSES OF ACTION:**

Approval/not approve expenditures

- **SUGGESTED/REQUESTED MOTION:**

Motion by _____, supported by _____ to approve the expenditures totaling \$3,066,253.30 with individual fund totals as follows:

Clearing Fund	2,649.60
General Fund	402,875.61
Public Safety - Fire Department	35,469.78
Fire Apparatus	4,662.38
Public Safety - Police Department.....	16,281.23
Public Safety - Drug Law Enforcement.....	0.00
Downtown Development Authority	606.94
Road Revolving Fund	346,510.65
Sewer Fund	296,746.95
Water Fund	271,557.84
Municipal Refuse.....	72,253.62
Technology Fund	0.00
Tax	1,616,638.70

As shown on checks #66604-66753

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 257 ASSESSING							
101-257-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	672.99	66639
101-257-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-12/20-01/1	12/13/22	1.77	66638
101-257-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	6.88	66639
101-257-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2023 PREMIUM	RIS0004604504	12/22/22	53.53	66709
101-257-817.000	PROFESSIONAL SERVICES	KENT COMMUNICATIONS I	POSTAGE - TAX ASSESSMENTS NOTICES	PA-Q223010	12/13/22	134.15	66655
101-257-938.100	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	85569717	12/13/22	39.97	66682
		Total For Dept 257 ASSESSING				909.29	
Dept 265 BUILDING & GROUNDS							
101-265-740.000	OPERATING SUPPLIES	BOSS BUSINESS Solutio	CS-CS053CI - OVERAGE CHRG - 9/1/2	AR92179	12/13/22	424.30	66641
101-265-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES	0098800-001	12/13/22	90.00	66669
101-265-740.000	OPERATING SUPPLIES	QUILL CORPORATION	OFFICE SUPPLIES	29205337	12/13/22	108.97	66671
101-265-810.000	CONTRACTED SERVICES	DOBIS LANDSCAPING	FALL CLEAN UP	13496905	12/13/22	1,623.21	66650
101-265-810.000	CONTRACTED SERVICES	SHRED EXPERTS	DOCUMENT SHREDDING	132213	12/13/22	168.00	66681
101-265-817.000	PROFESSIONAL SERVICES	COMMUNICATION CONSULT	REMOTE - HOLIDAY SETUP	20220799	12/13/22	55.00	66647
101-265-850.000		123.NET	TELEPHONE SERVICE	578146	12/13/22	121.90	66633
101-265-850.000		123.NET	TELEPHONE SERVICE	581149	12/13/22	122.69	66633
101-265-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 249 N MILLER RD	09/01/22-12/01/	12/13/22	431.41	66689
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	201363700960	12/22/22	42.59	66705
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTZKE RD	201363700961	12/22/22	29.14	66705
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	201363700962	12/22/22	34.77	66705
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	202164588408	12/22/22	33.08	66705
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	203232510950	12/22/22	18.56	66705
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 229 N MILLER RD	205190280675	12/22/22	739.78	66705
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 249 N MILLER RD	205190280676	12/22/22	1,090.72	66705
101-265-970.000	CAPITAL OUTLAY	TSSF ARCHITECTS, INC	THOMAS TWP MOB/FSOA	2208-04	12/13/22	2,828.57	66691
		Total For Dept 265 BUILDING & GROUNDS				7,962.69	
Dept 276 CEMETERY							
101-276-810.000	CONTRACTED SERVICES	DOBIS LANDSCAPING	FALL CLEAN UP	13496905	12/13/22	2,542.29	66650
101-276-940.100	EQUIPMENT RENTAL	R.B. SATKOWIAK'S CITY	2395 N RIVER RD - PORTABLE TOILET	1122-440	12/13/22	100.00	66672
		Total For Dept 276 CEMETERY				2,642.29	
Dept 282 GREAT LAKES TECH PARK MTCE							
101-282-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 351 N GRAHAM RD	205368238776	12/22/22	467.46	66705
		Total For Dept 282 GREAT LAKES TECH PARK MTCE				467.46	
Dept 371 COMMUNITY DEVELOPMENT							
101-371-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	200.60	66639
101-371-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-12/20-01/1	12/13/22	12.37	66638
101-371-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	6.25	66639
101-371-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2023 PREMIUM	RIS0004604504	12/22/22	140.00	66709
101-371-740.000	OPERATING SUPPLIES	SAGINAW CO REGISTER O	SIDEWALK AGREEMENT	NOVEMBER 30, 20	12/13/22	30.00	66676
101-371-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	NOVEMBER 2022	12/13/22	160.00	66666
101-371-900.000	LEGAL NOTICES	MLIVE MEDIA GROUP	PUBLIC NOTICES/REGULAR BOARD MTG	0002942187	12/13/22	161.37	66662
101-371-938.100	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	85569717	12/13/22	101.61	66682
		Total For Dept 371 COMMUNITY DEVELOPMENT				812.20	
Dept 421 CONSTRUCTION CODES							
101-421-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	1,511.66	66639
101-421-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-12/20-01/1	12/13/22	3.53	66638
101-421-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	16.96	66639
101-421-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2023 PREMIUM	RIS0004604504	12/22/22	172.94	66709

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 421 CONSTRUCTION CODES							
101-421-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	BUSINESS CARDS - BANNING	0098763-001	12/22/22	39.00	66722
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	HSC SOUTHWEST DEVELOPMENT PLAN RVW	215440	12/13/22	1,524.25	66683
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	HSC - NEUTRALIZATION BLDG FOUNDATI	216277	12/13/22	1,167.25	66683
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	HSC - NEUTRALIZATION BLDG FOUNDATI	216398	12/13/22	310.50	66683
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	S-475 PROCESS BLDG STAIR TOWER FRA	218220	12/13/22	753.25	66683
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	S-475 PROCESS MCC BLDG FOUNDATION	218240	12/13/22	701.50	66683
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	S-480 HSC NEUTRALIZATION BLDG SLAB/	218241	12/13/22	753.25	66683
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	DICKS LAST RESORT EXTERIOR WRK PLA	218289	12/13/22	1,322.50	66683
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	DICKS LAST RESORT EXTERIOR WORK PL	218357	12/22/22	725.00	66737
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	HSC S-475 BLDG SLAB/EQUIPMENT FOUN	218383	12/22/22	908.50	66737
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	HSC S-475 ELEVATOR SHAFT/MCC FRAMI	218408	12/22/22	1,012.00	66737
101-421-960.000	EDUCATION & TRAINING	MARK H SCHULTZ	REIMBURSEMENT - 2022 INSPECTOR LIC	NOVEMBER 8, 202	12/13/22	71.66	66659
Total For Dept 421 CONSTRUCTION CODES						10,993.75	
Dept 445 DRAINS AT LARGE							
101-445-807.000	TOWNSHIP PROPERTY ASSESS	SAGINAW COUNTY PUBLIC	2022 DRAIN ASSESSMENT/REASSESSMENT	4940	12/13/22	2,475.43	66677
101-445-807.000	TOWNSHIP PROPERTY ASSESS	THOMAS TOWNSHIP TREAS	TAX PAYMENT - 28-12-3-07-4003-000	3125 N GLEANER	12/13/22	334.51	66688
Total For Dept 445 DRAINS AT LARGE						2,809.94	
Dept 448 STREET LIGHTING							
101-448-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - STREET LIGHTS	206969515954	12/13/22	3,598.96	66648
101-448-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 48609 LED LIGHT RD	202164562563	12/13/22	1,503.10	66648
Total For Dept 448 STREET LIGHTING						5,102.06	
Dept 752 ADMINISTRATION							
101-752-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	1,901.71	66639
101-752-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	17.29	66639
101-752-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2023 PREMIUM	RIS0004604504	12/22/22	183.24	66709
101-752-740.000	OPERATING SUPPLIES	BRADYS BUSINESS SYSTE	KYOCERA - 30111 - 11/27/22-12/26/2	21AR1332618	12/22/22	50.16	66700
101-752-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8068485201	12/22/22	228.31	66738
Total For Dept 752 ADMINISTRATION						2,380.71	
Dept 756 FACILITY ACQUISITION/CONSTRUC							
101-756-974.550	CAPITAL IMPROVEMENTS ROB	LEDDY ELECTRIC INC.	INSTALL NEW LIGHT POLE - NATURE CE	1359	12/22/22	2,254.40	66715
101-756-974.575	CAPITAL IMP. NATURE PRES	WESOLEK PLUMBING & HE	SERVICE CALL - NATURE CENTER - PAR	I-850-1	12/22/22	488.50	66752
Total For Dept 756 FACILITY ACQUISITION/CONSTRUC						2,742.90	
Dept 768 ARCHERY							
101-768-740.000	OPERATING SUPPLIES	CHAOS AP SCREEN PRINT	ARCHERY T SHIRTS	12-1-22	12/22/22	326.00	66703
Total For Dept 768 ARCHERY						326.00	
Dept 770 OPERATIONS & MAINTENANCE							
101-770-810.000	CONTRACTED SERVICES	DOBIS LANDSCAPING	FALL CLEAN UP	13496905	12/13/22	2,164.28	66650
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	202876479318	12/13/22	106.18	66648
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST L4 LIG	206969515946	12/13/22	72.89	66648
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD L4 LIG	206969515926	12/13/22	196.00	66648
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 300 LEDDY RD	09/01/22-12/01/	12/13/22	69.09	66689
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 8215 SHIELDS - #BAT	09/01/22-12/01/	12/13/22	53.24	66689
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 9535 GRATIOT RD	09/01/22-12/01/	12/13/22	30.29	66689
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	205546212628	12/22/22	31.38	66705
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD	206613828697	12/22/22	258.16	66705
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD - POOL	206613828699	12/22/22	127.33	66705
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	206613828700	12/22/22	29.69	66705

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Fund 101 GENERAL OPERATING FUND							
Dept 770 OPERATIONS & MAINTENANCE							
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 455 S MILLER RD	202520557834	12/22/22	515.92	66705
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST	202698528865	12/22/22	41.52	66705
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD	203321476273	12/22/22	8.95	66705
101-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	DECEMBER 2022	12/13/22	335.77	66653
101-770-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	DECEMBER 2022	12/22/22	624.71	66749
101-770-938.100	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	85569717	12/13/22	160.86	66682
101-770-940.000	PORTABLE TOILET RENTAL	JOHNNIE-ON-THE-SPOT IN	PORTABLE TOILET RNTL - WINTER WOND	A-91343	12/22/22	400.00	66713
Total For Dept 770 OPERATIONS & MAINTENANCE						5,226.26	
Dept 772 NATURE PRESERVE/CENTER							
101-772-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD	203944383347	12/13/22	237.22	66648
101-772-930.000	REPAIRS/MAINTENANCE	SCHARK HEATING & COOL	SERVICE CALL - NATURE CENTER - PAR 155		12/22/22	205.00	66731
Total For Dept 772 NATURE PRESERVE/CENTER						442.22	
Dept 774 SPECIAL EVENTS							
101-774-740.000	OPERATING SUPPLIES	HOME DEPOT	REPAIRS/MAINTENANCE	DECEMBER 2022	12/13/22	1,289.78	66653
101-774-740.000	OPERATING SUPPLIES	LEE TENTS	WINTER WONDERLAND	2022-1	12/22/22	2,392.00	66716
101-774-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	SPONSORSHIP TICKETS - PARKS	0099386-001	12/22/22	80.00	66722
101-774-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	CHRISTMAS BROCHURES - PARKS	0099402-001	12/22/22	222.50	66722
101-774-740.000	OPERATING SUPPLIES	SIGN IMAGE INC	WINTER WONDERLAND BANNER - PARKS	27691	12/22/22	250.00	66735
101-774-740.000	OPERATING SUPPLIES	TSC STORES	REPAIRS/MAINTENANCE	DECEMBER 2022	12/22/22	284.94	66749
Total For Dept 774 SPECIAL EVENTS						4,519.22	
Dept 995 TRANSFER-OUT							
101-995-999.205	PUBLIC SAFETY - FIRE	THOMAS TWP PUBLIC SAF	1ST, 2ND & 3RD QUARTER TRANSFER	2022-2023	12/22/22	163,537.50	66744
101-995-999.207	PUBLIC SAFETY - POLICE	THOMAS TWP PUBLIC SAF	1ST, 2ND & 3RD QUARTER TRANSFER	2022-2023	12/22/22	163,537.50	66745
Total For Dept 995 TRANSFER-OUT						327,075.00	
Total For Fund 101 GENERAL OPERATING FUND						402,875.61	
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT							
Dept 000							
205-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	3,281.81	66639
205-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	39.86	66639
205-000-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2023 PREMIUM	RIS0004604504	12/22/22	297.10	66709
205-000-740.000	OPERATING SUPPLIES	BIOMEDICAL SOLUTIONS,	LITHIUM BATTERY	105154	12/13/22	54.00	66637
205-000-740.000	OPERATING SUPPLIES	BOUND TREE MEDICAL LL	OPERATING SUPPLIES - FIRE	84776097	12/13/22	318.01	66642
205-000-740.000	OPERATING SUPPLIES	PHOTO TECHNICIANS IN	PRINTS - FIRE	2343	12/13/22	208.50	66668
205-000-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES - FIRE	0099075-001	12/13/22	59.52	66669
205-000-740.000	OPERATING SUPPLIES	PRO COMM INC	PAGERS - FIRE	44279	12/13/22	1,740.00	66670
205-000-740.000	OPERATING SUPPLIES	NYE UNIFORM COMPANY	TACTICAL LIGHT HL - FIRE	835938	12/22/22	168.75	66720
205-000-742.000	UNIFORMS	PRINT EXPRESS OFFICE	CHRISTMAS CARDS - FIRE	0099441-001	12/22/22	35.04	66722
205-000-742.000	UNIFORMS	PHOENIX SAFETY OUTFIT	UNIFORMS - FIRE	SI-128658	12/13/22	345.75	66667
205-000-742.000	UNIFORMS	PHOENIX SAFETY OUTFIT	UNIFORMS - FIRE	SI-128761	12/13/22	285.90	66667
205-000-742.000	UNIFORMS	PHOENIX SAFETY OUTFIT	UNIFORMS - FIRE	SI-130022	12/22/22	104.32	66721
205-000-742.000	UNIFORMS	PHOENIX SAFETY OUTFIT	UNIFORMS - FIRE	SI-130224	12/22/22	20.07	66721
205-000-810.000	CONTRACTED SERVICES	WORKWEAR STORE (THE)	UNIFORMS - FIRE	13312	12/22/22	86.98	66753
205-000-810.000	CONTRACTED SERVICES	DOBIS LANDSCAPING	FALL CLEAN UP	13496905	12/13/22	541.07	66650
205-000-810.000	CONTRACTED SERVICES	SHRED EXPERTS	DOCUMENT SHREDDING	131859	12/13/22	24.00	66681
205-000-836.000	EMPLOYMENT PHYSICALS	COVENANT OCCUPATIONAL	EMPLOYEE PHYSICAL	257286	12/13/22	361.50	66649
205-000-850.000	UTILITIES	123.NET	TELEPHONE SERVICE	578146	12/13/22	121.89	66633
205-000-850.000	UTILITIES	123.NET	TELEPHONE SERVICE	581149	12/13/22	122.69	66633
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 48609 SIREN RD	206346892201	12/13/22	23.88	66648

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Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT							
Dept 000							
205-000-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 355 N MILLER RD	09/01/22-12/01/	12/13/22	336.44	66689
205-000-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 8215 SHIELDS DR	09/01/22-12/01/	12/13/22	94.59	66689
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	206613828879	12/22/22	606.23	66705
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 355 N MILLER RD	205190280677	12/22/22	1,058.01	66705
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9970 DICE RD	205457223154	12/22/22	859.34	66705
205-000-930.000	REPAIRS/MAINTENANCE	CARTER LUMBER	REPAIRS/MAINTENANCE - FIRE	NOVEMBER 2022	12/13/22	16.39	66643
205-000-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	DECEMBER 2022	12/13/22	43.16	66653
205-000-930.100	REPAIRS & MAINTENANCE FS	HOME DEPOT	REPAIRS/MAINTENANCE	DECEMBER 2022	12/13/22	42.20	66653
205-000-930.200	REPAIRS & MAINTENANCE FS	SHAY WATER CO. INC.	5 GAL SPRING WATER - FIRE	2516399	12/13/22	28.00	66679
205-000-936.000	MAINTENANCE AGREEMENTS	OTIS ELEVATOR COMPANY	MAINTENANCE SVC - 12/1/22-2/28/23	100400971965	12/13/22	80.19	66665
205-000-938.000	VEHICLE EXPENSE	APOLLO FIRE EQUIPMENT	REPAIR - E1 - FIRE	62027	12/13/22	605.96	66635
205-000-938.000	VEHICLE EXPENSE	SHIELDS QUICK LUBE LL	VEHICLE MAINTENANCE - DPW/FIRE	NOVEMBER 2022	12/13/22	57.95	66680
205-000-938.100	VEHICLE EXPENSE	TRI-CITY KUSTOMZ	INSTALLED GRAPHICS - SQ2	3491	12/22/22	950.00	66748
205-000-970.000	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	85569717	12/13/22	1,017.40	66682
205-000-970.000	CAPITAL OUTLAY	STRYKER SALES, LLC	LUCAS 3, 3.1	3955549M	12/13/22	13,529.26	66687
205-000-970.000	CAPITAL OUTLAY	STRYKER SALES, LLC	MAINTENANCE AGREEMENT - 7 YRS - 11	3955796M	12/13/22	2,290.75	66687
205-000-970.000	CAPITAL OUTLAY	STRYKER SALES, LLC	LUCAS OPERATING SUPPLIES	3963257M	12/13/22	2,191.09	66687
205-000-970.000	CAPITAL OUTLAY	STRYKER SALES, LLC	MAINTENANCE AGREEMENT - 7 YR - 11/	3980366M	12/13/22	2,290.75	66687
205-000-974.000	CAPITAL IMPROVEMENTS	TSSF ARCHITECTS, INC	THOMAS TWP MOB/FSOA	2208-04	12/13/22	1,131.43	66691
Total For Dept 000						35,469.78	
Total For Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT						35,469.78	
Fund 206 FIRE APPARATUS							
Dept 000							
206-000-970.000	CAPITAL OUTLAY	FIRE SAFETY SERVICES,	HELMETS/FACESHIELD - FIRE	124790	12/13/22	862.39	66651
206-000-970.000	CAPITAL OUTLAY	HOME DEPOT	REPAIRS/MAINTENANCE	DECEMBER 2022	12/13/22	1,449.99	66653
206-000-970.000	CAPITAL OUTLAY	REDMOND'S	ULTRA TOPPER W/CARGO DOOR - FIRE	281602	12/13/22	2,350.00	66673
Total For Dept 000						4,662.38	
Total For Fund 206 FIRE APPARATUS						4,662.38	
Fund 207 PUBLIC SAFETY-POLICE							
Dept 000							
207-000-607.100	COURT ORDERED FEES	STATE OF MICHIGAN	SOR REGISTRATION FEE	551-608323	12/13/22	30.00	66684
207-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	7,217.93	66639
207-000-716.050	HEALTH SAVINGS ACCOUNT	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	200.00	66639
207-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-12/20-01/1	12/13/22	16.19	66638
207-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	77.99	66639
207-000-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2023 PREMIUM	RIS0004604504	12/22/22	918.06	66709
207-000-716.600	RETIREE HEALTH INS SUPPL	CHARLIE BROCKER	RETIREE STIPEND HEALTHCARE COSTS	1-2023	12/13/22	200.00	66644
207-000-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	IMPOUND FORM - POLICE	0099415-001	12/13/22	194.00	66669
207-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS - POLICE	835934	12/13/22	455.00	66664
207-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS - POLICE	835943	12/13/22	526.91	66664
207-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS - POLICE	835955A	12/22/22	487.66	66720
207-000-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	NOVEMBER 2022	12/13/22	1,460.00	66666
207-000-802.000	LEGAL SERVICES	MASUD PATTERSON & SCH	LABOR COUNSEL	65487	12/22/22	264.00	66717
207-000-810.000	CONTRACTED SERVICES	DOBIS LANDSCAPING	FALL CLEAN UP	13496905	12/13/22	541.07	66650
207-000-810.000	CONTRACTED SERVICES	SHRED EXPERTS	DOCUMENT SHREDDING	131859	12/13/22	24.00	66681
207-000-850.000	CONTRACTED SERVICES	123.NET	TELEPHONE SERVICE	578146	12/13/22	121.89	66633
207-000-850.000	CONTRACTED SERVICES	123.NET	TELEPHONE SERVICE	581149	12/13/22	122.69	66633
207-000-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 8215 SHIELDS DR	09/01/22-12/01/	12/13/22	94.59	66689
207-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	206613828879	12/22/22	606.23	66705

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Fund 207 PUBLIC SAFETY-POLICE							
Dept 000							
207-000-936.000	MAINTENANCE AGREEMENTS	OTIS ELEVATOR COMPANY	MAINTENANCE SVC - 12/1/22-2/28/23	100400971965	12/13/22	80.19	66665
207-000-938.000	VEHICLE EXPENSE	M&R ELECTRONICS	ROOF MOUNT - POLICE	187739	12/13/22	484.50	66657
207-000-938.000	VEHICLE EXPENSE	TREIB INC	VEHICLE WASHES	NOVEMBER 2022	12/13/22	28.00	66690
207-000-938.100	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	85569717	12/13/22	2,130.33	66682
			Total For Dept 000			16,281.23	
			Total For Fund 207 PUBLIC SAFETY-POLICE			16,281.23	
Fund 246 ROAD REVOLVING FUND							
Dept 000							
246-000-974.000	CAPITAL IMPROVEMENTS	BOARD OF COUNTY ROAD	DRAINAGE/PAVING - GLOUCESTER DR	19531	12/22/22	258,010.65	66699
246-000-974.100	CAPITAL IMPROVEMENT MATC	BOARD OF COUNTY ROAD	DRAINAGE/PAVING - GLOUCESTER DR	19531	12/22/22	88,500.00	66699
			Total For Dept 000			346,510.65	
			Total For Fund 246 ROAD REVOLVING FUND			346,510.65	
Fund 248 DOWNTOWN Development Authority							
Dept 000							
248-000-740.000	OPERATING SUPPLIES	THOMAS TOWNSHIP BUSIN	GREATER THOMAS TOWNSHIP BUY LOCAL	BUY LOCAL - 202	12/22/22	250.00	66743
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	201363700960	12/22/22	42.58	66705
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTKE RD	201363700961	12/22/22	29.15	66705
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	201363700962	12/22/22	34.77	66705
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	202164588408	12/22/22	33.08	66705
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	203232510950	12/22/22	18.55	66705
248-000-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	DECEMBER 2022	12/13/22	198.81	66653
			Total For Dept 000			606.94	
			Total For Fund 248 DOWNTOWN Development Authority			606.94	
Fund 271 LIBRARY FUND							
Dept 000							
271-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	916.75	66639
271-000-716.000	HEALTH INSURANCE	DELTA DENTAL	JANUARY 2023 PREMIUM	RIS0004604504	12/22/22	39.12	66709
271-000-716.500	DISABILITY	UNUM \$EMBS	DISABILITY - LIBRARY	8668	12/13/22	664.94	66693
271-000-727.000	OFFICE SUPPLIES	THE LIBRARY STORE	OFFICE SUPPLIES - LIBRARY	606364	12/22/22	344.52	66742
271-000-727.000	OFFICE SUPPLIES	TT LIBRARY PETTY CASH	POSTAGE/OFFICE SUPPLIES/CHILDREN PR	8672	12/22/22	34.28	66750
271-000-728.000	CHILDRENS BOOKS	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	2037162535	12/22/22	524.82	66697
271-000-728.000	CHILDRENS BOOKS	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	203713177	12/22/22	30.09	66697
271-000-728.000	CHILDRENS BOOKS	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	2037134775	12/22/22	506.54	66697
271-000-728.100	ADULT BOOKS	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	2037128806	12/22/22	166.58	66697
271-000-728.100	ADULT BOOKS	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	2037147577	12/22/22	325.86	66697
271-000-728.100	ADULT BOOKS	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	2037156811	12/22/22	341.45	66697
271-000-728.100	ADULT BOOKS - 79638461	CENGAGE LEARNING INC	BOOKS	8671	12/22/22	245.52	66702
271-000-728.200	AUDIO/VISUAL BOOKS	BLACKSTONE AUDIO, INC	AUDIO/VISUAL BOOKS	8670	12/22/22	176.40	66698
271-000-732.000	CHILDRENS PROGRAMS	TT LIBRARY PETTY CASH	POSTAGE/OFFICE SUPPLIES/CHILDREN PR	8672	12/22/22	19.74	66750
271-000-901.000	PRINTING & PUBLISHING	TT LIBRARY PETTY CASH	POSTAGE/OFFICE SUPPLIES/CHILDREN PR	8672	12/22/22	3.92	66750
271-000-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 8207 SHIELDS DR	09/01/22-12/01/	12/13/22	87.10	66689
271-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8207 SHIELDS DR	206613828878	12/22/22	1,106.44	66705
271-000-930.000	REPAIRS/MAINTENANCE	B&B LAWN MAINTENANCE	LAWN MAINTENANCE - LIBRARY	8669	12/22/22	310.00	66696
271-000-930.000	REPAIRS/MAINTENANCE	KSS ENTERPRISES	OPERATING SUPPLIES - LIBRARY	1438959	12/22/22	113.88	66714
271-000-930.000	REPAIRS/MAINTENANCE	LEDY ELECTRIC INC.	REPAIR - PARKING LOT LIGHTS - LIBR	1400	12/22/22	171.17	66715
271-000-936.000	MAINTENANCE AGREEMENTS	ACE AMERICAN ALARM CO	YEARLY MONITORING - LIBRARY	A-277285	12/13/22	528.00	66634
271-000-956.000	MISCELLANEOUS	TT LIBRARY PETTY CASH	POSTAGE/OFFICE SUPPLIES/CHILDREN PR	8672	12/22/22	19.72	66750

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Fund 271 LIBRARY FUND							
Dept 000							
Total For Dept 000						6,676.84	
Total For Fund 271 LIBRARY FUND						6,676.84	
Fund 590 SEWER FUND							
Dept 000							
02-SEWER		GROLLE, JOHN	UB refund for account: FAIR-000844	12/13/2022	12/13/22		66652
CUSTOMER DEPOSIT HSC EXP		OTTO BRANDT	LEGAL SERVICES - HSC EXPANSION	NOVEMBER 2022-1	12/13/22	74.89	66666
CUSTOMER DEPOSIT HSC EXP		SPICER GROUP INC.	THOMAS TWP - SANITARY SEWER IMPROV	218160	12/13/22	2,070.00	66666
CUSTOMER DEPOSIT HSC EXP		SPICER GROUP INC.	THOMAS TWP - SANITARY SEWER IMPROV	218432	12/13/22	70,145.75	66683
Total For Dept 000						77,474.89	66737
Total For Fund 590 SEWER FUND						149,765.53	
Dept 536 ADMINISTRATION							
590-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	1,538.83	66639
590-536-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	15.72	66639
590-536-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2023 PREMIUM	RIS0004604504	12/22/22	127.04	66709
590-536-740.000	OPERATING SUPPLIES	BOSS BUSINESS Solutio	CS-CS6053C1 - OVERAGE CHRG - 9/1/2	AR92179	12/13/22	255.72	66641
590-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES - DPW	0098579-001	12/13/22	4.55	66669
590-536-740.000	OPERATING SUPPLIES	REIMOLD PRINTING CORP	NOVEMBER WATER BILLS - FOLD/INSERT	68559	12/13/22	100.37	66674
590-536-740.000	OPERATING SUPPLIES	U. S. POSTAL SERVICE	BULK POSTAGE PERMIT #273 - WATER	DECEMBER 6, 202	12/13/22	438.04	66692
590-536-740.000	OPERATING SUPPLIES	MIDLAND PAPER COMPANY	OPERATING SUPPLIES	1434613-1	12/22/22	45.78	66718
590-536-740.000	OPERATING SUPPLIES	REIMOLD PRINTING CORP	DECEMBER WATER BILLS - FOLD/INSERT	68863	12/22/22	94.08	66724
590-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8068483201	12/22/22	407.06	66738
Total For Dept 536 ADMINISTRATION						3,027.19	
Dept 540 OPERATIONS & MAINTENANCE							
590-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	1,727.69	66639
590-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	21.04	66639
590-540-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2023 PREMIUM	RIS0004604504	12/22/22	238.42	66709
590-540-742.000	UNIFORMS	WORKWEAR STORE (THE)	UNIFORMS	11255	12/13/22	248.85	66695
590-540-742.000	UNIFORMS	TSC STORES	REPAIRS/MAINTENANCE	DECEMBER 2022	12/22/22	25.48	66749
590-540-810.000	CONTRACTED SERVICES	DOBIS LANDSCAPING	FALL CLEAN UP	13496905	12/13/22	270.54	66650
590-540-850.000		123.NET	TELEPHONE SERVICE	578146	12/13/22	121.89	66633
590-540-850.000		123.NET	TELEPHONE SERVICE	581149	12/13/22	122.69	66633
590-540-920.000	UTILITIES	JAMES TOWNSHIP	UTILITY BILL - 1000 STROEBEL	08/26/22-11/28/	12/13/22	95.00	66654
590-540-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 251 MILLER CT	09/01/22-12/01/	12/13/22	91.10	66689
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6960 STROEBEL RD	60101313823	12/22/22	4,920.03	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	206613828879	12/22/22	909.35	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 125 E GLOUCESTER DR	204834318140	12/22/22	177.59	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 25 S GLEANER RD	205368238050	12/22/22	29.27	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1667 MILLER RD	206080115596	12/22/22	29.27	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9300 HIGHLAND GREEN	206524827734	12/22/22	41.81	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 20 E STARK DR	202520557838	12/22/22	255.85	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 85 N GRAHAM RD #P51	202520557839	12/22/22	164.17	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1494 S GRAHAM RD	202698528902	12/22/22	185.02	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 840 VAN WORMER RD	203054492789	12/22/22	51.81	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1928 N RIVER RD	201897614535	12/22/22	79.42	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1755 THUNDERBIRD DR	202253601459	12/22/22	126.39	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1505 N GLEANER RD	202698530460	12/22/22	30.59	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 2323 N RIVER RD	203677465129	12/22/22	29.27	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 3200 N THOMAS RD	205190282497	12/22/22	398.35	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7768 MADELINE ST	206169058035	12/22/22	362.36	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1505 N GLEANER RD U	206258037304	12/22/22	1,026.52	66705
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 4530 N THOMAS RD	206702762238	12/22/22	119.70	66705

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 590 SEWER FUND							
Dept 540 OPERATIONS & MAINTENANCE							
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 3944 N RIVER RD	206791726696	12/22/22	51.81	66705
590-540-922.000	SEWAGE TREATMENT FEES	SAGINAW CHARTER TOWNS	WASTEWATER TREATMENT FEE - 3RD QUA	FS00301	12/13/22	124,606.16	66675
590-540-930.000	REPAIRS/MAINTENANCE	SCIENTIFIC BRAKE & EQ	JACK STANDS/METAL CONNECTOR TRAILER	010270905	12/13/22	36.42	3
590-540-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	DECEMBER 2022	12/13/22	1,617.53	66653
590-540-930.000	REPAIRS/MAINTENANCE	PRINT EXPRESS OFFICE	OFFICE SUPPLIES	0098742-001	12/13/22	22.50	66669
590-540-930.000	REPAIRS/MAINTENANCE	USABLUBOOK	CABLE TIES	192168	12/13/22	12.93	66694
590-540-930.000	REPAIRS/MAINTENANCE	USABLUBOOK	SHOE COVERS/HEAVY DUTY CABLE TIES	192555	12/13/22	214.51	66694
590-540-930.000	REPAIRS/MAINTENANCE	SCIENTIFIC BRAKE & EQ	RETURN - SERIES CORE - DPW	010270836	12/22/22	(59.40)	Multi
590-540-930.000	REPAIRS/MAINTENANCE	R.B. SATKOWIAK'S CITY	N THOMAS RD - SANITARY	1222-134	12/22/22	832.50	66723
590-540-930.000	REPAIRS/MAINTENANCE	R.B. SATKOWIAK'S CITY	N THOMAS RD	1222-152	12/22/22	1,000.00	66723
590-540-930.000	REPAIRS/MAINTENANCE	R.B. SATKOWIAK'S CITY	3588 N THOMAS RD	1222-174	12/22/22	300.00	66723
590-540-930.000	REPAIRS/MAINTENANCE	SCIENTIFIC BRAKE & EQ	CREDIT - EYE BOLT RETURN	010271646	12/22/22	(3.50)	66733
590-540-930.000	REPAIRS/MAINTENANCE	SCIENTIFIC BRAKE & EQ	EYE BOLT - DPW	010271495	12/22/22	3.50	66733
590-540-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	DECEMBER 2022	12/22/22	119.36	66749
590-540-938.000	VEHICLE EXPENSE	SCIENTIFIC BRAKE & EQ	METAL CONNECTOR TRAILER	010270995	12/13/22	3.76	3
590-540-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS	VEHICLE MAINTENANCE	NOVEMBER 2022	12/13/22	104.39	66663
590-540-938.000	VEHICLE EXPENSE	SHIELDS QUICK LUBE LL	VEHICLE MAINTENANCE - DPW/FIRE	NOVEMBER 2022	12/13/22	31.97	66680
590-540-938.000	VEHICLE EXPENSE	SCIENTIFIC BRAKE & EQ	PUSH SPREADER - DPW	010271452	12/22/22	190.32	66733
590-540-938.000	VEHICLE EXPENSE	SCIENTIFIC BRAKE & EQ	BOSS 14" SPG - DPW	010271494	12/22/22	14.50	66733
590-540-938.100	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	85569717	12/13/22	1,286.53	66682
590-540-956.000	MISCELLANEOUS	THOMAS TOWNSHIP TREAS	TAX PAYMENT - 28-12-3-26-1005-202	GRATUIT RD	12/13/22	300.47	66688
Total For Dept 540 OPERATIONS & MAINTENANCE						142,585.73	
Dept 900 CAPITAL CONTROL							
CAPITAL IMPROVEMENTS							
590-900-974.000		SPICER GROUP INC.	THOMAS TWP - PUMP STATION NO 6 FLO	218433	12/22/22	1,368.50	66737
Total For Dept 900 CAPITAL CONTROL						1,368.50	
Total For Fund 590 SEWER FUND						296,746.95	
Fund 591 WATER FUND							
Dept 000							
591-000-202.000	01-WATER	GROLLE, JOHN	UB refund for account: FAIR-000844	12/13/2022	12/13/22	56.09	66652
591-000-202.000	01-WATER	THOMAS, STEPHEN	UB refund for account: GROE-000018	12/22/2022	12/22/22	145.94	66747
591-000-310.091	CONTRACTS PAYABLE CITY O	CITY OF SAGINAW	WATER CONNECTION - 1380 S ORR RD - 108 AGREEMENT	- 108 AGREEMENT	12/13/22	2,000.00	66646
Total For Dept 000						2,202.03	
Dept 536 ADMINISTRATION							
591-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	1,538.83	66639
591-536-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	15.72	66639
591-536-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2023 PREMIUM	RIS0004604504	12/22/22	127.04	66709
591-536-740.000	OPERATING SUPPLIES	BOSS BUSINESS Solutio	CS-CS6053CI - OVERAGE CHR	9/1/2 AR92179	12/13/22	255.72	66641
591-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES - DPW	0098579-001	12/13/22	4.54	66669
591-536-740.000	OPERATING SUPPLIES	REIMOLD PRINTING CORP	NOVEMBER WATER BILLS - FOLD/INSERT	68559	12/13/22	100.38	66674
591-536-740.000	OPERATING SUPPLIES	U. S. POSTAL SERVICE	BULK POSTAGE PERMIT #273 - WATER	DECEMBER 6, 202	12/13/22	438.05	66692
591-536-740.000	OPERATING SUPPLIES	MIDLAND PAPER COMPANY	OPERATING SUPPLIES	1434613-1	12/22/22	45.78	66718
591-536-740.000	OPERATING SUPPLIES	REIMOLD PRINTING CORP	DECEMBER WATER BILLS - FOLD/INSERT	68863	12/22/22	94.09	66724
591-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8068485201	12/22/22	407.06	66738
Total For Dept 536 ADMINISTRATION						3,027.21	
Dept 540 OPERATIONS & MAINTENANCE							
591-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	1,727.69	66639
591-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-12/20-01/1	12/13/22	21.04	66639
591-540-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2023 PREMIUM	RIS0004604504	12/22/22	238.42	66709

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 591 WATER FUND							
Dept 540 OPERATIONS & MAINTENANCE							
591-540-742.000	UNIFORMS	WORKWEAR STORE (THE)	UNIFORMS	11255	12/13/22	248.85	66695
591-540-742.000	UNIFORMS	TSC STORES	REPAIRS/MAINTENANCE	DECEMBER 2022	12/22/22	25.49	66749
591-540-810.000	CONTRACTED SERVICES	BADGER METER INC.	BEACON MBL HOSTING SRV UNIT/CELLUL	80113839	12/13/22	341.62	66636
591-540-810.000	CONTRACTED SERVICES	DOBIS LANDSCAPING	FALL CLEAN UP	13496905	12/13/22	270.54	66650
591-540-850.000		123.NET	TELEPHONE SERVICE	578146	12/13/22	121.89	66633
591-540-850.000		123.NET	TELEPHONE SERVICE	581149	12/13/22	122.69	66633
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 12350 GEDDES RD	201630613554	12/13/22	29.27	66648
591-540-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 251 MILLER CT	09/01/22-12/01/	12/13/22	91.16	66689
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	206613828879	12/22/22	909.35	66705
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 2020 ORR RD	203944413258	12/22/22	29.27	66705
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1167 N GRAHAM RD	204656331681	12/22/22	450.13	66705
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9465 TITABAWASSEE	205368240182	12/22/22	29.27	66705
591-540-927.000	PURCHASING WATER	CITY OF SAGINAW	USAGE - 6703 GRATIOT AVE	11/30/2022	12/13/22	156,048.10	66645
591-540-927.100	READINESS TO SERVE CITY	CITY OF SAGINAW	USAGE - 6703 GRATIOT AVE	11/30/2022	12/13/22	93,439.26	66645
591-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	MAINTENANCE SUPPLIES	S035924	12/13/22	330.90	2
591-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	MAINTENANCE SUPPLIES	S035928	12/13/22	1,900.00	2
591-540-930.000	REPAIRS/MAINTENANCE	SCIENTIFIC BRAKE & EQ	JACK STANDS/METAL CONNECTOR TRAILER	010270905	12/13/22	36.41	3
591-540-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	DECEMBER 2022	12/13/22	1,617.53	66653
591-540-930.000	REPAIRS/MAINTENANCE	PRINT EXPRESS OFFICE	OFFICE SUPPLIES	0098742-001	12/13/22	22.50	66669
591-540-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	TOPSOIL	NOVEMBER 2022	12/13/22	203.95	66686
591-540-930.000	REPAIRS/MAINTENANCE	USABUEBOOK	CABLE TIES	192168	12/13/22	12.94	66694
591-540-930.000	REPAIRS/MAINTENANCE	USABUEBOOK	SHOE COVERS/HEAVY DUTY CABLE TIES	192555	12/13/22	214.52	66694
591-540-930.000	REPAIRS/MAINTENANCE	SCIENTIFIC BRAKE & EQ	RETURN - SERIES CORE - DPW	010270836	12/22/22	(59.40)	Multip
591-540-930.000	REPAIRS/MAINTENANCE	SCIENTIFIC BRAKE & EQ	CREDIT - EYE BOLT RETURN	010271646	12/22/22	(3.50)	66733
591-540-930.000	REPAIRS/MAINTENANCE	SCIENTIFIC BRAKE & EQ	EYE BOLT - DPW	010271495	12/22/22	3.50	66733
591-540-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	DECEMBER 2022	12/22/22	119.37	66749
591-540-930.300	WATER METER REPLACEMENT	SLC METER, L.L.C.	BADGER E-SERIES METER	275555	12/22/22	660.64	66736
591-540-938.000	VEHICLE EXPENSE	SCIENTIFIC BRAKE & EQ	METAL CONNECTOR TRAILER	010270995	12/13/22	3.76	3
591-540-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS	VEHICLE MAINTENANCE	NOVEMBER 2022	12/13/22	104.40	66663
591-540-938.000	VEHICLE EXPENSE	SHIELDS QUICK LUBE LL	VEHICLE MAINTENANCE - DPW/FIRE	NOVEMBER 2022	12/13/22	31.98	66680
591-540-938.000	VEHICLE EXPENSE	SCIENTIFIC BRAKE & EQ	PUSH SPREADER - DPW	010271452	12/22/22	190.33	66733
591-540-938.000	VEHICLE EXPENSE	SCIENTIFIC BRAKE & EQ	BOSS 14" SPG - DPW	010271494	12/22/22	14.51	66733
591-540-938.100	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	85569717	12/13/22	1,286.53	66682
591-540-939.000	CONTRACTED CONNECTIONS	ROHDE BROTHERS EXCAVA	INSTALL SHORT WATER SVC - 4847 N R	118757	12/22/22	1,450.00	66725
591-540-939.000	CONTRACTED CONNECTIONS	ROHDE BROTHERS EXCAVA	INSTALL SHORT WATER SVC - 9560 FRO	118758	12/22/22	2,100.00	66725
591-540-940.400	LEASE AGREEMENTS LAND/RA	MID-MICHIGAN RAILROAD	PIPE LINE CROSSING - 01/01/23-12/3	192514	12/13/22	1,643.21	66661
591-540-956.000	MISCELLANEOUS	THOMAS TOWNSHIP TREAS	TAX PAYMENT - 28-12-3-26-1005-202	GRATIOT RD	12/13/22	300.48	66688
Total For Dept 540 OPERATIONS & MAINTENANCE						266,328.60	
Total For Fund 591 WATER FUND						271,557.84	
Fund 596 MUNICIPAL REFUSE FUND							
Dept 000							
596-000-808.000	REFUSE CONTRACT	MID MICHIGAN WASTE AU	OCTOBER SOLID WASTE SERVICES	OCTOBER 2022	12/13/22	72,253.62	66660
Total For Dept 000						72,253.62	
Total For Fund 596 MUNICIPAL REFUSE FUND						72,253.62	
Fund 703 TAX FUND							
Dept 000							
703-000-202.000	ACCOUNTS PAYABLE	BUSE, WENDY L	2022 Sum Tax Refund 28-12-3-25-205	12/22/2022	12/22/22	78.11	66701
703-000-202.000	ACCOUNTS PAYABLE	COFFEY, ROBERT AND PA	2022 Sum Tax Refund 28-12-3-27-131	12/22/2022	12/22/22	445.74	66704
703-000-202.000	ACCOUNTS PAYABLE	FRITCH, DILLON P	2022 Sum Tax Refund 28-12-3-31-200	12/22/2022	12/22/22	759.31	66711

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund Totals:							
			Fund 100 CLEARING FUND			2,649.60	
			Fund 101 GENERAL OPERATING FUND			402,875.61	
			Fund 205 PUBLIC SAFETY-FIRE DEPARTME			35,469.78	
			Fund 206 FIRE APPARATUS			4,662.38	
			Fund 207 PUBLIC SAFETY-POLICE			16,281.23	
			Fund 246 ROAD REVOLVING FUND			346,510.65	
			Fund 248 DOWNTOWN DEVELOPMENT Author			606.94	
			Fund 271 LIBRARY FUND			6,676.84	
			Fund 590 SEWER FUND			296,746.95	
			Fund 591 WATER FUND			271,557.84	
			Fund 596 MUNICIPAL REFUSE FUND			72,253.62	
			Fund 703 TAX FUND			1,616,638.70	
			Total For All Funds:			3,072,930.14	



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Bob Weise, Township Supervisor
- **AGENDA TOPIC:** Approve the Township Board Standing Committees for the 2023 calendar year.
- **EXPLANATION OF TOPIC:**
As Township Supervisor, one of my responsibilities is to appoint the Township Board standing committees with the Board's approval. Therefore, I am submitting the list below for the Board's consideration.

STANDING COMMITTEES:

PUBLIC SAFETY

PERSONNEL

POLICY & ORDINANCE

MEMBERS (3):

KATIE

MIKE

DAVE*

TARA*

BOB

MIKE

STEVE

CRAIG*

TARA

ALTERNATE (1)

CRAIG

DAVE

BOB

AD HOC COMMITTEES:

ROADS

NEGOTIATIONS

MEMBERS (3):

KATIE

BOB

BOB

MIKE

STEVE*

DAVE

**Asterisk signifies Chairperson.*

OTHER:

PLANNING COMMISSION

ZBA

DAVE

MIKE

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____, to approve the proposed slate of standing committees as submitted by the Township Supervisor.
- **ROLL CALL VOTE REQUIRED:** No.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the amendments to Personnel Policy #1103 - Meals.
- **EXPLANATION OF TOPIC:** The proposed changes relate to meals covered by the Township when employees attend various functions such as conferences and training sessions. They are simply updating the policy with amounts more reflective of costs for meals today. The last revision to this policy was back in 2011. The changes increase the total allowable daily reimbursement from \$45 to \$80. For individual meals set the rate at \$40 for dinner, \$25 for lunch and \$15 for breakfast. It also notes that meals are not reimbursable if the conference offers a meal. Alcohol is still not a reimbursable expense.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Amended PP #1103 - Meals.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____, to approve the amendments to Personnel Policy #1103 - Meals.
- **ROLL CALL VOTE REQUIRED:** No.

THOMAS TOWNSHIP PERSONNEL POLICIES

Personnel Policy No.:	1103 (page 1 of 1)
Effective Date:	February 3, 1997
Amended:	September 14, 1999
	February 7, 2000
	October 2, 2000
	September 12, 2011
Policy Regarding:	MEALS

Employees traveling on Township business shall be reimbursed for reasonable actual expenses for meals (including tip) up to a maximum allowable daily reimbursement of ~~\$45~~ **\$80 with and a maximum of \$40 for dinner, \$25 for lunch and \$15 for breakfast** ~~\$25 for any single meal.~~ **provided the conference/meeting host does not provide meal options as part of the registration.** Requests for reimbursement must be accompanied by **printed** receipts. Reimbursement for alcoholic beverages is not allowed.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the amendments to Personnel Policy #1105 – Other Travel Expenses.
- **EXPLANATION OF TOPIC:** Like the “Meals” policy, we are simply updating this policy to be more reflective of current costs and norms. In this case, we are increasing the maximum tipping percentage from 15% to 20% and specifically noting that employees must provide written/printed receipts in order to receive any reimbursement.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Proposed PP #1105 – Other Travel Expenses.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____, to approve the amendments to Personnel Policy #1105 – Other Travel Expenses.
- **ROLL CALL VOTE REQUIRED:** No.

THOMAS TOWNSHIP PERSONNEL POLICIES

Personnel Policy No.:	1105 (page 1 of 1)
Effective Date:	February 3, 1997
Amended:	October 2, 2000

Policy Regarding:	OTHER TRAVEL EXPENSES
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Miscellaneous expenses incidental to official Township travel will be held to the minimum required for the efficient conduct of Township business. The department head approving the travel voucher will be held responsible for assuring that all items of expense are necessary and correct. The following rules are established as guides for travelers:

Necessary taxi cab fare will be allowed. A statement explaining the necessity will be attached.

Telephone charges are allowable when necessary for official business. No personal telephone calls are allowable.

All fees and tips to valets, charges for cleaning and pressing clothing, and similar personal expenses are not allowable.

Reimbursement for gratuities for meals shall be allowed. In no case shall this reimbursement exceed ~~15%~~ 20% of a valid charge.

Reimbursement for alcoholic beverages is not allowed.

Registration or enrollment fees for seminars, meetings, or conventions are allowable for official representatives of the Township.

Receipts must be attached to travel expense vouchers for all parking expenses claimed.

Receipts must be attached to the travel voucher for all road tolls or bridge crossing fees.

No expenses will be reimbursed without adequate documentation typically in the form of valid printed receipt. Employees are responsible for acquiring all receipts to attach to their requests for reimbursement.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve amendments to Personnel Policy #1107 – Travel Vouchers.
- **EXPLANATION OF TOPIC:** The proposed changes are very minimal in this case. The changes to PP #1107 are simply adding a reference to the “Meals” policy for meals reimbursement for consistency and noting that only personal car usage is reimbursable. On this point, I should mention that our internal policy is that personal cars are only used in exceptional cases. Traveling to Township related functions require the employee to use Township vehicles as it is far more cost-effective.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Proposed PP #1107.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____, to approve amendments to Personnel Policy #1107 – Travel Vouchers.
- **ROLL CALL VOTE REQUIRED:** No.

THOMAS TOWNSHIP PERSONNEL POLICIES

Personnel Policy No.:	1107 (page 1 of 1)
Effective Date:	February 3, 1997
Amended:	October 2, 2000

Policy Regarding:	TRAVEL VOUCHERS
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Travel vouchers, available from the Financial Department, will be completed and include the following information:

Date and time of departure from the Township.

Date and time of return to the Township.

Purpose of the trip.

Total distance traveled in miles if **personal car is** driven.

Mileage reimbursement to be amount allocated by IRS.

Meals: Breakfast, lunch, and/or dinner. Only reasonable expenses for meals will be reimbursed **as referenced in Personnel Policy 1103.**

Receipts for all meals, lodging, and other expenses incurred on the trip.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the proposed Administrative Policy #703, Nature Center/Preserve Gift Policy.
- **EXPLANATION OF TOPIC:** The proposed gift policy is pertinent to the Nature Center & Preserve. Presently, the Township already has a “gift” policy that pertains to employees or Township representatives receiving gifts. This policy is specifically written to oversee gifts that will likely be offered for the Nature Center and that is why it is an Administrative Policy. It provides guidance for what gifts will be accepted, the process that will be followed and any obligations that the Township has to the giver in the future. It seems simple at first blush that the Township would just take gifts; however, the situation has the potential for a lot of complications. For instance, the Township can only use a certain number of deer mounts and we have very limited storage capabilities. In addition, we need to define what to do when a gift is no longer needed and what does the giver have the right to expect as to when his/her gift will be displayed. We believe that we have addressed these and other concerns in this policy; however, as time will tell, there is a high likelihood that we will encounter a situation that we did not foresee and will thus be back with one or two changes in the near future.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Administrative Policy #703.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the proposed Administrative Policy #703, Nature Center/Preserve Gift Policy.
- **ROLL CALL VOTE REQUIRED:** No.

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:
Effective Date:

703 (Page 1 of 2)
December 5, 2022

Policy Regarding NON-MONETARY DONATED GIFT ACCEPTANCE

Thomas Township Nature Center and Preserve

Gift Acceptance Policy

The Thomas Township Nature Center and Preserve (NCP) intends to operate in a fiscally responsible manner. In order to support the mission of the Nature Center and Preserve, donations will be solicited and accepted. Donations can assist in balancing the budget and can provide the NCP with unique items that can enhance programs, projects, and displays that are part of the Nature Center and Preserve experience.

1. Thomas Township Nature Center and Preserve solicits and accepts gifts that are consistent with its mission and that support its core programs as well as special projects.
2. Donations and other forms of support will generally be accepted from individuals, partnerships, corporations, foundations, government agencies, or other entities. When considering whether to solicit or accept gifts, the NCP will consider the following factors:
 - A. Values-whether the acceptance of the gift compromises any of the core values of the Thomas Township Nature Center and Preserve.
 - B. Compatibility-whether there is compatibility between the intent of the donor and the Thomas Township Nature Center and Preserve's use of the gift.
 - C. Public Relationships-whether the acceptance of the gift damages the reputation of the Thomas Township Nature Center and Preserve.
 - D. Primary Benefit-whether the primary benefit is to Thomas Township Nature Center and Preserve, versus the donor.
 - E. Consistency-is the acceptance of the gift consistent with prior practice?
 - F. Form of Gift-is the gift offered in a form that the Thomas Township Nature Center and Preserve can use without incurring substantial expense or difficulty?
 - G. Effect on Future Giving-will the gift encourage or discourage future gifts?
 - H. Expectations-does the donor recognize and understand that the Thomas Township will maintain ownership of donated items and has the final decision as to the displaying, storing, and disposing of donated items?
3. All decisions to solicit and/or accept potentially controversial gifts will be made by the Thomas Township Parks Director, the Nature Center and Preserve Coordinator, and the Thomas Township Manager. Gifts exceeding a value of \$10,000 will be brought before the Thomas Township Nature Center and Preserve Advisory Committee and the Thomas Township Board for their consideration.

4. Donations to the NCP immediately become the property of the NCP unconditionally and without any obligation to the donor(s) other than those specified in any separate written document signed by both parties. Thomas Township will endeavor to use the donation for its intended purpose with respect to the donor's wishes, though Thomas Township makes no guarantees. The donor(s) does not retain any rights to the donated item(s), and relinquishes all rights and claims to the donation. Thomas Township retains ownership, rights, and authority to decide the use of the donation, including but not limited to displaying, repurposing, storing, and disposing of donated item(s). If the NCP determines that it no longer has a need for a donation within two (2) years of the date on this form, the NCP will contact the donor at the email address mailing address provided via standard postal service to offer the donor an opportunity to have the item returned. After two (2) years, the NCP may dispose of any donation in any manner that will benefit the NCP most, including selling it and keeping the proceeds for NCP operations.
5. Taxidermy donations of protected animals must include proper paperwork.
6. Thomas Township will not and cannot accept any donation in exchange for preferential treatment either now or in the future.
7. All accepted donated documents will be subject to the Freedom of Information Act.

Thomas Township Nature Center and Preserve (NCP)**Receipt of Donation Form**

The purpose of this document is to provide legal documentation of the receipt of a gift to the Thomas Township Nature Center and Preserve (NCP). We offer our sincere thanks for your generosity. Your gift is instrumental in supporting the Thomas Township NCP's mission.

As donor, I have read, understand, and acknowledge the Thomas Township Nature Center and Preserve Donation Policy. I further understand that I relinquish any ownership of my donation, as well as authority or control of how the NCP may use or store it. If the NCP determines that it no longer has a need for my donation within two (2) years of the date on this form, the NCP will contact me at the email address and the address below via standard postal service to offer me an opportunity to have the item returned. After two (2) years, the NCP may dispose of any donation in any manner that will benefit the NCP most, including selling it and keeping the proceeds for NCP operations.

Signature: _____ **Date:** _____

Print Name: _____

Street: _____ **City & State:** _____

Zip: _____

Phone: _____ **Email:** _____

Donation To: Thomas Township Nature Center and Preserve
6660 Gratiot Road
Saginaw, MI 48609

List/Description of Donated Item(s): _____

Purpose: _____

Estimated Value of Donation: _____

Received by: _____ (Thomas Township representative)



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the amendments to Administrative Policy #421 – Purchasing and Bidding Policy.
- **EXPLANATION OF TOPIC:** The purpose of the proposed changes to the Purchasing and Bidding Policy is to recognize the more current and practical options for advertising Township projects and to increase some of the numbers in the policy in recognition of today's costs. When the policy was originally written, the common option for advertising bids was the local newspaper. This was at a time when there was a local newspaper, Township Times, in which a community could advertise at a reasonable cost and expect it to reach businesses and contractors who might submit a bid. When the Times failed, there were a couple of other papers that tried to provide this service, but after a while it fell solely upon the Saginaw News. The problem with the Saginaw News is the exorbitant cost to put a public notice in the paper. And now, the problem is compounded by the fact that its readership is very minimal.

The proposed language would direct us to advertise via our website and Facebook. There is no cost to either and they reach a larger more relevant population in our opinion. Keep in mind that we always contact our official bidders' list of businesses that ask to be on the list, so the known suppliers in a specific service are contacted regardless of what venue we advertise in.

The other change is merely increasing the amount that the Manager can approve from \$5,000 to \$10,000 so long as it is budgeted and properly bid. This is simply acknowledging the fact that things cost more now.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Proposed Administrative Policy 421 – Purchasing and Bidding.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.

Page 2 of 2

January 9, 2023

Admin. Policy 421 Amended

- **SUGGESTED/REQUESTED MOTION:** Motion by _____,
supported by _____, to approve the amendments to Administrative Policy
#421 – Purchasing and Bidding Policy.
- **ROLL CALL VOTE REQUIRED:** No.

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:
Effective Date:
Amended:

421 (Page 1 of 2)
April 6, 1998
August 7, 2000
June 3, 2002
April 6, 2009
February 6, 2017
October 7, 2019
December 5, 2022

Policy Regarding

PURCHASING & BIDDING

Approval of the purchase of goods and services shall be made by:

- the department head when the cost is \$1,000 or less and funds have been budgeted and are available.
- the department head and the Manager after obtaining three quotes either verbal or written when the estimated cost is more than \$1,000 but less than ~~\$5,000~~ **\$10,000** and funds are budgeted and available.
- the Township Board with at least three written quotes when the estimated cost is more than ~~\$5,000~~ **\$10,000** but less than \$25,000.
- the Township Board after public advertising and sealed bid procedures when the estimated cost is more than \$25,000.

The bidding requirements will be waived for professional services, when there is only one or two known suppliers, or there is some other compelling reason to waive the bid procedures. Every effort should be made to obtain three (3) qualified bids; however, in certain cases circumstances may prevent this. In such cases, the situation should be reviewed by the Township Manager who will determine if the bid should proceed or if it should be rebid.

The invitation for sealed bids over \$25,000 shall be published on the Township's website and Facebook page for at least one week ~~at least once in a newspaper of general circulation or in~~ to professional publications as appropriate and shall be sent to known vendors or other parties who have notified the Township of their interest in submitting bids on the goods or services being purchased. The Board has the authority to request bid bonds and/or sealed bids for items less than \$25,000. Sealed bids shall be opened at a place and on a date and time established in the notice requesting bids. Any interested party may be present for the bid opening. All bids shall be awarded by the Township Board.

All written requests for bids shall be submitted to the Township Manager for review and approval before they are mailed or published. All written requests for bids must include the statement,

“The Township Board reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids that are not for the lowest amount.”

Furthermore;

Pursuant to PA 517 of 2012 anyone awarded a bid for work with Thomas Township must certify that it is not an “Iran linked business as defined by the Iran Economic Sanctions

Reviewed December, 2022

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:	421 (Page 2 of 2)
Effective Date:	April 6, 1998
Amended:	August 7, 2000
	June 3, 2002
	April 6, 2009
	February 6, 2017
	<i>October 7, 2019</i>
Policy Regarding	PURCHASING

Act, and will not become an Iran linked business at any time during the course of performing the work or any services under any contract awarded by Thomas Township.

Additionally;

Before any contract, exceeding, \$50,000 for the construction, alteration or repair of any public building or public work or improvement of the state or a county, city, village, township school district, public educational institution, other political subdivision, public authority of public agency hereinafter referred to as the principal contractor, shall furnish at his or her own cost to the governmental unit a performance bond and a payment bond which shall become binding upon the award of the contract to the principal contractor.

Any Board member or department head who has any ownership or other interest in a company submitting a bid shall disclose the conflict of interest to the Board and that official shall not participate in awarding the bid.



THOMAS TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Dan Sika, Community Development Director
- **AGENDA TOPIC:** Update the Thomas Township Poverty Exemption Policy for the Assessing Board of Review per the State Tax Commission recommendation.
- **EXPLANATION OF TOPIC:** The Township Assessor received a recommendation from the State of Michigan Tax Commission related to Poverty Exemptions and how the Assessing Board of Review should review and grant such exemptions. Jill Peters, the Township Assessor reached out to the Michigan Township Association (MTA) for a sample policy/ordinance and was directed to another jurisdiction which recently updated the Poverty Exemption policy and was able to use their text, saving both time and money. Jill worked with the Township Attorney to review and make a few necessary adjustments to the policy so that it will work for Thomas Township. Her goal was to be in compliance with the State Tax Commission PA-253 of 2000 and Bulletin 3 of 2021, and to make the policy as simple as it could be for the public and the Board of Review to understand.

The Township Assessor is requesting this policy change to be in compliance with the State of Michigan Tax Commission guidelines. The Policy Committee has already recommended approval of the proposed updated Poverty Exemption Policy.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** A copy of the proposed updated Poverty Exemption Policy.
- **POSSIBLE COURSES OF ACTION:** Approve, amend, deny or table.
- **RECOMMENDED ACTION:** Motion by _____, supported by _____ to approve the proposed updated Poverty Exemption Policy contingent upon the Township attorney's approval.
- **ROLL CALL VOTE REQUIRED:** No

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:

900 (Page 1 of 4)

Effective Date:

February 1, 1999

Amended:

tentative

Policy Regarding

POVERTY EXEMPTIONS

POVERTY EXEMPTION POLICY AND PROCEDURE

Pursuant to MCL 211.7.u local units are required to annually adopt a policy, including an asset test, used to approve or deny exemptions. The Thomas Township Board has established the following procedures and criteria for the uniform application and determination of poverty exemptions to be administered by the Thomas Township Board of Review as required under MCL 211.7.u. Statute provides for a property tax exemption, in whole or in part, for the principal residence of persons who, by reason of poverty, are unable to contribute to the public charges. A Principal Residence is defined in MCL 211.7dd, as a principal residence or qualified agricultural property. Corporations or limited liability companies will not qualify for an exemption.

1. Any person owning and occupying a home as a principal residence, as defined by state law may apply for a poverty exemption by submitting the required petition and application to the Board of Review during the March session. The required forms shall be submitted to the local assessing unit on or after January 1 but before the day prior to the last day of the December Board of Review during the year in which the exemption is requested. If requested by the Township Assessor, Supervisor or Board of Review Members the applicant shall appeal in person, otherwise the application packet and petition to the Board of Review (Form L-4035) will act as a letter of appeal and no appearance shall be required.

2. The burden of proving poverty rests with the applicant. The application and required affidavits may be obtained from the local unit where the property is located during the year in which the exemption is being requested. The applicant must supply the necessary application and supporting documents as required by this policy and procedure statement. Those documents shall include **(please include this information for ALL household members 18 years old and over):**

- A. The completed application, Form 5737 Application for Poverty Exemption.
- B. The most recent (immediately preceding year) Michigan and Federal Income Tax Return with all attachments including the MI-1040 CR
- C. Form 4988 if they did NOT complete tax returns for the previous two (2) years.
- D. Form 5739 Affirmation of Ownership and Occupancy.
- E. Form L-4035 Petition to the Board of Review.
- F. Valid Driver's License or other form of identification.
- G. Produce a deed, land contract or any other evidence of ownership.
- H. Proof of income and assets.
- I. If you're claiming no income, you must submit a detailed and notarized letter explaining how expenses are being met.
- J. Meet the asset level test adopted by the local assessing unit.

3. The determination of qualification for a poverty exemption shall be based on:

- K. Gross income level of the household of the immediately preceding year.
- L. The size of the family unit.
- M. Liquid and non-liquid assets and availability of income to the household.

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

4. The income level for each family unit that qualifies for a poverty exemption shall be based on the Federal Poverty Guidelines updated annually by the U.S. Department of Health and Human Services and published by the State Tax Commission.

5. An asset level test means the amount of liquid and non-liquid assets that could be used or converted to cash for use in the payment of taxes. In addition to meeting federal poverty income level requirements, Applicants must also meet requirements based on an asset level test. All assets of the occupants in the household (excluding the applicant's primary residence), as well as all available sources of income or funds shall be considered. Applicants shall not own real estate other than their primary residence.

1. LIQUID ASSETS

A. Liquid assets may include, but are not limited to cash, bank accounts, stocks and bonds, IRA's, Roth's, other investment accounts, pensions, lump sum inheritance, money received or due from the sale of property, borrowed money, lottery winnings or any other liquid assets.

B. In order to be eligible for a full or partial exemption, the total value of the listed assets referred to in paragraph 1A. shall not exceed \$2,000.00.

2. NON-LIQUID ASSET TEST

A. Non-liquid assets may include, but are not limited to automobiles, recreational vehicles including but not limited to boats, snowmobiles, campers, travel trailers, motor homes, jet skis, motorcycles, off road vehicles, or other items of a similar nature, additional buildings other than the residence, equipment, jewelry, antiques, other art work, or any other personal property of value or any assets received in lieu of wages, real estate other than Applicant's principal residence or excess land that exceeds the footprint of the principal residence in excess of 10 acres.

B. In order to be eligible for a full or partial exemption, the total value of the listed assets referred to in paragraph 2A. shall not exceed \$25,000.00.

6. Applicants must meet the income standards for eligibility standards, and liquid and non-liquid asset test as set forth in the following guidelines in order to qualify for a full or partial exemption. The granting of a poverty exemption may be 100 percent, 50 percent, 25 percent or 0 percent.

2022 Income Standards for Eligibility Guidelines

Family Size	100% Exemption Federal Property Guidelines	50% Exemption	25% Exemption	No Hardship Relief Granted
1 Person	12,880 or less	12,881 < 14,456	14,457 < 16,320	Above 16,320
2 Person	17,420 or less	17,421 < 19,904	19,905 < 21,130	Above 21,130
3 Person	21,960 or less	21,961 < 23,352	23,353 < 25,940	Above 25,940
4 Person	26,500 or less	26,501 < 28,800	28,801 < 30,750	Above 30,750
5 Person	31,040 or less	31,041 < 33,248	33,249 < 35,560	Above 35,560
6 Person	35,580 or less	35,581 < 37,696	37,697 < 39,370	Above 39,370

Each additional	4,540	4,448	4810	n/a
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THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

7. The Board of Review shall consider income from all sources and from all occupants of the household when determining whether an Applicant meets eligibility of federal income guidelines. Income shall be considered to include all of the following:

- A. Money, wages, and salaries before any deductions.
- B. Net receipts from non-farm self-employments. These are from a person's own business, professional enterprise, or partnership, after deduction for business expenses.
- C. Net receipts from farm self-employment. These are receipts from a farm which one operates as an owner, renter, or sharecropper, after deductions for farm operating expenses.
- D. Regular payments from social security, railroad retirement, unemployment compensation, strike benefits from union funds, workers compensation, veteran's payments, and public assistance (including Aid to Families with Dependent Children, Supplemental Security Income, Emergency Assistance money payments, and non-federally funded general relief money payments).
- E. Alimony, child support and military family allotments or other support from an absent family member or someone not living in the household.
- F. Private pensions, government employee pensions (including military retirement pay) and regular insurance payments or annuity payments.
- G. College or university scholarships, grants, fellowships and assistantship.
- H. Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts, and net gambling or lottery winnings.
- I. Money received from the sale of a property such as stocks, bonds, and a house.
- J. Monetary aid from friends or family with documentation of said aid.
- K. Income from Reverse Mortgages.

8. Income does NOT include the following:

- A. Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
- B. Federal noncash benefit programs such as Medicare, Medicaid, food stamps and school lunches.
- C. Homestead Property Tax Credit.

9. In order to be considered for a poverty exemption, the following steps must be completed:

COMPLETE APPLICATION FOR POVERTY EXEMPTION IN FULL. The forms and required documents may be submitted to the local assessing unit on or after January 1 but before the day prior to the last day of the December Board of Review during the year in which the exemption is requested.

The most recent (immediately preceding year) Michigan Income Tax return with all attachments including the MI-1040 CR **AND** the most recent (immediately preceding year) Federal Income Tax Return with all attachments OR State Tax Commission form 4988.

- A. Provide a copy of your Driver's License or State issued identification.
- A. Form 5739, Affirmation of Ownership and Occupancy, completed and returned.
- B. Form L-4035 Petition to the Board of Review completed and returned.
- C. If your application is not fully completed and does not have the necessary copies and attachments, your application will be considered incomplete. Incomplete applications will be considered as a request by the applicant to withdraw from consideration the request for a poverty exemption. If an applicant has special needs that require assistance in presenting their circumstances to the

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Board of Review, he/she should contact the Township Office at least one week before the Board of Review.

10. **Board of Review Responsibilities:** The Board of Review shall approve or deny the request for the poverty exemption. The Board of Review is required to follow the policy and guidelines adopted by the local assessing unit in granting or denying a poverty exemption. The Board of Review is not permitted to deviate from the adopted policy and guidelines.

11. **Appeal Rights:** An appeal of a decision of the Board of Review is made by completing and submitting a petition to the Michigan Tax Tribunal no later than July 31 of the same year. A decision of the July or December Board of Review may be appealed by completing and submitting a petition to the Michigan Tax Tribunal within 35 days of the July or December Board of Review's decision. More information on how to file an appeal is available by contacting the Michigan Tax Tribunal. Information can also be viewed on the Michigan Tax Tribunal's website at <https://www.michigan.gov/taxtribunal>.

POVERTY EXEMPTION is defined by Michigan Compiled Laws, Section 211.7 u. The law reads: *The real and personal property of persons who, in the judgment of the supervisor and the board of review by reason of poverty, are unable to contribute toward the public charges is exempt from taxation under this act. This section does not apply to the property of a corporation.*

Please be aware that as an applicant for a poverty exemption, you must also comply with the following section of the Michigan Compiled laws relative to General Property Tax:

SECTION 211.118 PROVIDES, *any person who, under any of the proceedings required or permitted by this act shall willfully swear falsely shall be guilty of perjury and subject to penalties.*

SECTION 211.119 PROVIDES, ... *a person who willfully neglects or refuses to perform a duty imposed upon that person by this act, when no other provision is made in this act is guilty of a misdemeanor, punishable by imprisonment for not more than 6 months, or a fine of not more than \$300.00 and is liable to a person injured to the full extent of the injury sustained.*



NOTICE OF PUBLIC HEARING
THOMAS TOWNSHIP
8215 SHIELDS DRIVE
SAGINAW, MI 48609
(989) 781-0150

PLEASE TAKE NOTICE that a regular meeting of the Township of Thomas Board of Trustees, will be held on Monday, January 9, 2023 at 7:00 p.m. Michigan Time, at 8215 Shields Drive, Saginaw, Michigan, 48609, at which time and place a public hearing will be held on the following: Hemlock Semiconductor Operations, LLC, 12334 Geddes Road requests that the Thomas Township Board approve an Industrial Facilities Exemption (IFT) for \$99,490,000 of Real Property for a total construction value of \$99,490,000. This investment will create sixty (60) jobs over the next two years.

COMMON LOCATION

Hemlock Semiconductor Operations, LLC, 12334 Geddes Road, Hemlock, MI 48626.
Parcel 28-12-3-19-2002-000 and 28-12-3-19-2001-000

LEGAL DESCRIPTIONS

SW 1/4 OF NW FRL 1/4 EXC E 330 FT OF W 1320 FT OF S 330 FT -- 39.49 ACRES SEC 19
T12N R3E

NW 1/4 OF NW 1/4 EXC W 132 FT OF N 660 FT ALSO EXC S 317.8 FT OF W 306 FT
THEREOF 35.77 ACRES SEC 19 T12N R3E

Written and/or oral comments will also be received at the Thomas Township Office through the date of the hearing

This notice is posted in compliance the Public Act 267 of 1976, as amended, the Open Meeting Act, MCLA 41.72a (2) (3) and the American with Disabilities Act.

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.

Michael Thayer
Thomas Township Clerk



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Trevor Schultz, Assistant Director - Department of Public Works
Rick Hopper, Director - Department of Public Works
- **AGENDA TOPIC:** To award the 2023 Lawn Mowing and Landscaping Maintenance contract to Dobis Landscape, Inc. in the amount of \$95,958.00.
- **EXPLANATION OF TOPIC:** In past years, we have employed an outside contractor to perform the landscape maintenance duties for various Township owned properties. Most of this work is performed in the parks, cemetery and around the numerous administrative buildings, freeing the DPW and Parks staff for other duties. The program has worked rather well saving our community both time and money in the past and was predicated on selecting a qualified contractor based on the lowest quote for services. The most current bids were solicited in 2020 for 2021 as well as an option to accept services for 2022 and 2023 based on performance. Over the last two years, we contracted with Dobis Landscape, Inc. to complete the work as requested as they had submitted the lowest bid quote for services back in 2020. Their bid is also the lowest for services for the past year of 2022 and the upcoming 2023 year. Talking with Gabe Dobis, the owner, they wish to exercise their final option for the 2023 services if the Board concurs.

As you know, inflation has impacted everything we touch. This is especially true for smaller contractors like Dobis. Because of inflation, fuel costs have skyrocketed since 2020, when this bid quote was submitted and accepted by the Township and the company. This past year, Dobis requested that the Township consider paying a fuel surcharge as their fuel costs had more than doubled for the 2022 season, though they would continue to honor the bid quote submitted in 2020 if we did not agree. After discussing this internally, we agreed that the fuel costs were way beyond what could have been expected when originally bid in 2020 and issued a \$5,000 surcharge to help offset fuel expenses. Even adding the surcharge on at the time, the total costs for the landscaping services for 2022 were still below the 2nd lowest bid in the overall project, for 2022.

Though overall gasoline costs have subsided slightly over this fall, diesel, their primary fuel, has continued to hover over \$5 per gallon. Because of this, Dobis is requesting to increase the bid quote, based on a fuel surcharge, by \$6,000. This would bring the total contractual amount to \$95,958 for 2023 service. Though higher than expected when the original award was accepted by the Board in 2020, the added surcharge combined with the 2023 service fee is again, less than the next lowest bid for 2023 services in the original bid. Based on these factors, I feel that the additional fuel surcharge fee request is reasonable and as Dobis Landscaping has done a very good

Township Board Agenda Item

Award of 2023 Lawn Mowing and Landscaping Contract

Page 2 of 2

job for Thomas Township in the past, I am comfortable with asking you to consider this addition fee as part of the 2023 services.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Dobis' letter of intent, original bid tab showing overall costs and impact of the additional surcharge.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend, or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to award the 2023 Lawn Mowing and Landscaping Maintenance contract to Dobis Landscape, Inc. in the amount of \$95,958.00.
- **ROLL CALL VOTE REQUIRED?** No.



P.O. Box 602 • Freeland, MI 48623
Phone (989) 695-2515 • Fax (989) 695-2838

To: Trevor Schultz & Rick Hopper
From: Gabe @ Dobis Landscaping Inc

Fax:
Pages: 1-1

Phone: 989-695-2515 or cell 989-737-6797
Date: 12-6-2022

Re: 2023 3rd Year agreement to provide lawn mowing / landscaping to Thomas Township

Comments:

Trevor Schultz, Rick Hopper & Thomas Township Board

I, Gabe Dobis, owner of Dobis Landscaping Inc., would like to initiate the scope of service for the 3rd year agreement to provide lawn mowing and landscaping for Thomas Township for the 2023 growing season.

I do need to ask for help with Bidding this project for the 2023 season, back in December of 2020 Fuel has increased; I'm asking if we could add a fuel surcharge to this year's agreement. I'm asking for \$6,000.00 to be added to the overall agreement.

I, Gabe, have enjoyed working the past 2 year with Rick Hopper, Trevor Schultz, and Crew in helping make Thomas Township what it is today everyone has a lot of pride that goes into making the township operate and look great.

Thank you,

Gabe Dobis
Dobis Landscaping, Inc.

DIVISION A		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
Moving, Editing, Printing and Publishing Services																					
Roberts Park		\$ 16,800.00	\$ 17,600.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00
Roberts Park, Softball Fields 1,2,3 and 4		\$ 5,000.00	\$ 5,000.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00
Day Park		\$ 3,400.00	\$ 3,500.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00
Roethke Park		\$ 5,000.00	\$ 5,200.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00
Roethke Park Greenbelt (M-46)		\$ 3,000.00	\$ 3,200.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00
Community Park		\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00
Owens Cemetery		\$ 12,250.00	\$ 12,400.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00
Thomas Township Trail		\$ 8,000.00	\$ 8,200.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00
Dice Road Park		\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00
Sub-Total for Division A		\$ 57,950.00	\$ 59,700.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00	\$ 61,650.00
DIVISION B																					
Moving, Editing, Printing and Publishing Services																					
Township Municipal Offices		\$ 4,200.00	\$ 4,350.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
Fire Station #1		\$ 1,200.00	\$ 1,250.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
Fire Station #2		\$ 1,450.00	\$ 1,500.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00
Public Safety Administration Building		\$ 3,800.00	\$ 3,950.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Public Works Building		\$ 2,900.00	\$ 3,100.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00
Vacant Parcel, 270 N River Rd		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Elevated Water Tower and Bulk Water Site		\$ 4,000.00	\$ 4,100.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
Great Lakes Tech Park		\$ 5,100.00	\$ 5,200.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00
Sub-Total for Division B		\$ 23,650.00	\$ 24,350.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00	\$ 25,050.00
DIVISION C																					
Special Moving Requests (bid hourly lump sum only)																					
DIVISION D																					
Gravel Road (M-46) for debris (bid lump sum only)		\$ 6,000.00	\$ 6,000.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00
DIVISION E																					
Spring and Fall Cleanup (bid lump sum only)		\$ 5,650.00	\$ 6,000.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00

Fuel Surcharge \$6,000
Proposed Total
\$95,958



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Russ Taylor, Township Manager
Lynda Thayer, Nature Center and Preserve Coordinator
- **AGENDA TOPIC:** Authorization to acquire the Natural Resources Damage Assessment funds from the Michigan Department of Natural Resources.
- **EXPLANATION OF TOPIC:**

The Natural Resources Damage Assessment (NRDA) funds process has been revised. The amount of money that we can initially access has been raised by an additional transfer in funds from the Department of the Interior to the Michigan DNR in our NRDA account. This is the original explanation of the topic that was shared with the Thomas Township Board on September 12, 2022:

“Thomas Township was awarded \$1 million as part of the settlement with Dow in Federal court for the dioxin contamination to the Tittabawassee River. This agenda item is the next chapter in the Natural Resources Damage Assessment (NRDA) process. At the May 2, 2022 Thomas Township Board meeting, the Thomas Township Board approved the proposed Cooperative Agreement between The Michigan Department of Natural Resources (DNR) and Thomas Township. The Cooperative Agreement allows the Natural Resources Damage Assessment funds to travel from the Department of the Interior (Federal level) to the Michigan Department of Natural Resources (State level) to Thomas Township (Local level).

The Cooperative Agreement between the DNR and Thomas Township required Thomas Township to create a NRDA Funding Plan. The Funding Plan included a four-phase spending plan that included a budget as to how the allocated \$1 million would be spent. Phase I is the 2019 Land and Water Conservation Fund Grant, which does not involve spending any NRDA funds. Phases II and III are scheduled for the 2022-2023 work. This work includes building the gravel trail along the berm, installing multiple seating and observation areas along the trail, managing invasive species, purchasing equipment, building observation decks, native planting and habitat restoration. The estimated cost of Phases II and III is \$514,000.

The \$514,000 disbursement was sent from the Department of the Interior to the Michigan DNR in June. The DNR rules state that monies disbursed from the DNR need to be disbursed in two equal disbursements. Once Thomas Township receives the \$257,000 (half of the original \$514,000), the funds can be spent according to the Funding Plan, documentation of spending will be submitted to the DNR, then the

remaining \$257,000 will be sent. Because Thomas Township does not have an urgent need to spend the funds, the DNR requested that the funds not be sent until October as their fiscal year ends in September. By waiting, both disbursements would take place in the same fiscal year.

Once the \$514,000 is spent, Thomas Township will provide necessary documentation to the DNR and move to the next phase of planning. There will be \$486,000 left; \$150,000 of that total will be used for maintenance (\$7,500 x 20 years). The plan for the remaining \$336,000 will be developed once the initial work is completed and we can see where the funds could best be utilized. When that plan is in place, we will repeat the procedure to access the remaining funds."

When the NRDA Trustees learned of the DNR's policy to release half of the available funds at a time, they decided to move an additional \$250,000 of our NRDA funds from the Department of the Interior to the Michigan DNR on our behalf, so that the half of the funds that we can initially receive is a higher amount than the original \$257,000. The new math is that \$764,000 (\$514,000 + \$250,000) has been moved from the NRDA settlement funds to the DNR. Thomas Township can access half of that amount, or \$382,000. This is very beneficial to us in that we will be able to access more funds before having to provide necessary documentation and request that the additional funds be moved.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Preliminary Cost Estimates for NRDA Items
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the authorization to acquire \$382,000 of the NRDA fund from the DNR.
- **ROLL CALL VOTE REQUIRED?** No

Preliminary Cost Estimates for NRDA Items in Thomas Township Nature Preserve Development Plan

Thomas Township is requesting that funds for Phase II and Phase III be released in order to commence work.

Phase I-Done with a Department of Natural Resources Land and Water Conservation Fund Grant and matching Thomas Township funds-no NRDA Restoration Plan funds will be requested.

Phase II NRDA Funding Requests (2021-2022)

Equipment needs for Preserve Development and Maintenance

Item	Description	Preliminary Cost estimate
Compact Tractor	needed for management of preserve area	25,000
Flail mower attachment	needed for installation and maintenance of planting areas	10,000
UTV	needed for moving equipment and other items through preserve, watering	\$30,000
Watering equipment	tanks that can be filled for watering plants	\$2,000
Tools	needed for planting and maintenance-shovels, weed trimmers, chain saws, loppers	\$5,000
Total Equipment Needs		\$72,000

Planning Costs

Item	Description	Preliminary Cost estimate
Planning costs	Costs related to creating plan-consulting, studies, etc..	\$50,000

Task Costs

Item	Description	Preliminary Cost estimate
Rustic trail corridor created	Trail corridor should be 8' high. Entire trees, as well as limbs and branches need to be removed.	\$10,000
Small repairs-berm	Leveling trail and filling in small holes	\$10,000
Removal of Invasive Species	Removal of Siberian Elm, Buckthorn, Purple Loosestrife, Reed Canary Grass and other invasive species in preserve (crane rental, removal of trees, Reed Canary Grass controlled burn, herbicides, labor)	\$85,000

Spillway Repair	Installing concrete grid mats and walking steps, tree removal, reinforce existing bank	\$75,000
Manage growth along edge of farm field and along berm	Removal of poplars and other vegetation along the edge of the field	\$5,000
Amenities in the Nature Preserve	Interpretive signs, trail markers, observation areas (15% of NRDA funds)	\$150,000
Total Task Costs		\$335,000
Total Phase II: Equipment, Planning, Tasks		\$457,000

Phase III NRDA Funding Requests (2022-2023)

Item	Description	Preliminary Cost estimate
Planting-seeds	Preparation work, planting, seeding,	\$20,000
Planting-trees	Preparation work, planting	\$20,000
Plant protection (fencing/tubes/etc.)	Installation of fencing/tubes/etc. to protect planting areas	\$10,000
Additional habitats	Bird houses, bat houses, insect habitats, duck houses, etc.	\$2,000
Total Phase III		\$57,000

Phase IV NRDA Items (2023-2024 or whenever funds are available)

Item	Description	Preliminary Cost estimate
Maintenance of Preserve plantings	\$7,500 per year x 20 years	\$150,000

Preliminary Proposed Budget Totals

Section	NRDA funds requested
Phase I-DNR LWCF 2019/Thomas Twp.	0
Phase II-Ridge Trail, Shore Bird, Pond, Equipment, Planning	\$457,000
Phase III-Plantings, Interior Development	\$57,000
Phase IV-Maintenance	\$150,000
Preliminary Total	\$664,000
Contingency	\$336,000
Total:	\$1,000,000



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Lynda Thayer, Nature Center and Preserve Coordinator
Russ Taylor, Township Manager
- **AGENDA TOPIC:** Award the bid for interior electrical work in the Thomas Township Nature Center to PowerComm Electric for \$22,900
- **EXPLANATION OF TOPIC:**

The next step for rehabilitation of the Thomas Township Nature Center is installing electrical work. The electrical work bid includes installing all lighting fixtures that are provided by Thomas Township, reattaching the eastern parking lot light, adding a timer to the parking lot lights, installing outlets on the interior cedar posts, installing exterior outlets, and installing electrical outlets along the northern, western, and southern walls. An electrical box on the interior north end of the building will be installed and ready for future use. The electrical work in the eastern wall, storage room, restrooms, kitchenette area, and mechanical room are completed and not a part of this scope of work.

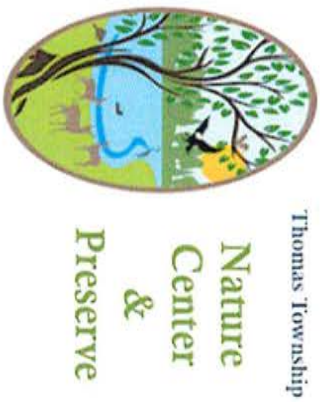
Bids for electrical work were sent out on November 18, 2022. Bid requests were sent to twenty-three (23) electrical companies and general contractors. Five companies attended a pre-bid visit, and each company that visited placed a bid. Bids were due December 16, 2022. PowerComm Electric was the lowest bid at \$22,900. The next closest bid was \$25,715, while the highest bid was \$45,000. PowerComm Electric is the company that previously worked with Wolgast to complete the 2019 DNR Land and Water Conservation Fund grant work.

The Saginaw County ARPA funds will be used to pay for the electrical services work. We are following the Saginaw County Purchasing Policies and are communicating with them to apprise them of our progress.

Installation of the electrical services will occur when the lighting fixtures are available, which is estimated to be in mid to late January.

We are recommending that the bid from PowerComm Electric for \$22,900 is awarded.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Bid Tabulation Sheet-Electrical Work.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to award the Nature Center Electrical Work bid to PowerComm Electric for \$22,900.
- **ROLL CALL VOTE REQUIRED?** No



Proposed Electrical Services for:
 Thomas Township Nature Center
 Bid Tabulation Form



December 16, 2022 2:05 pm

Conference Room

Contractor/Company	Bid total:	Notes:
PowerComm Electric	\$22,900	
Jag Electric	\$25,715.00	No switches in itemized list
Leddy Electric	\$29,420.17	
Helm Electric	\$34,000	
Movement Electric	\$45,000	

Notes:



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Lynda Thayer, Nature Center and Preserve Coordinator
Russ Taylor, Township Manager
- **AGENDA TOPIC:** Award bid for flooring in the Thomas Township Nature Center to Pinnacle Design for \$23,300.75.
- **EXPLANATION OF TOPIC:**

The flooring installation at the Thomas Township Nature Center is another facet of the building rehabilitation. The current floor is cement and has multiple issues that need to be addressed before flooring can be properly installed. The decommissioned heating vents that came from the basement through the floor were filled with cement previously. Some of the cement is sinking and the gaps need to be properly filled. The heating vents were installed by folding the end of the heating vents over the concrete; the edges that were folded over the cement need to be removed. There are multiple holes that were used for plumbing and electrical work that need to be filled, and a decommissioned trap door that needs to be capped. The cement was damaged near the front door where a steel support beam was replaced. There is an incline near the eastern walkway doors to make them accessible. There are a couple of cracks that need to be ground down. There are multiple spots of glue from previous flooring. The floor preparation work is a very important factor in the flooring project. Once the floor surface is properly prepared, Luxury Vinyl Tile (LVT) flooring will be installed, as well as a 4" vinyl baseboard around the entirety of the building interior.

The bid request was sent out on November 18, 2022. The bid request included the cost of the floor preparation as well the purchasing and installing the LVT flooring. An additional cost for providing and installing 4" vinyl baseboard could be included, but was not required. Seventeen (17) bids were sent to flooring companies and general contractors. A pre-bid meeting was required. Seven (7) companies attended a pre-bid meeting, and all seven companies provided a bid.

Pinnacle Design had the lowest bid that included the structural floor preparation and the purchase and installation of the LVT flooring. They provided a cost for the 4" vinyl baseboard as well. The 4" vinyl baseboard will be installed throughout the building and in the storage room and mechanical room, but this bid does not include the bathrooms. The original bid was for \$21,715.75. The vinyl baseboard would add an additional \$675, so Pinnacle Design's original total was \$22,390.75

Pinnacle Design's original bid needed to be adjusted after an additional walkthrough, as their floor preparation person who attended the original pre-bid meeting expressed interest in a better fix than the original concept. The original plan was to fill the holes to his best ability, grind down problem areas, do the leveling, then install the flooring. After pondering the issue, he proposed adding an additional step after filling the holes, which will prevent issues if any of the hole fillings sink in the future. He proposed adding an additional sheet metal cap to the larger openings. If the cement filling in the hole were to sink, then the sheet metal will provide more than enough support under the flooring to prevent future issues. Adding the sheet metal protection to the holes added a cost of \$910 to their original bid. That brings the Pinnacle Design bid total to \$23,300.75.

The next closest bid was incomplete, as it did not include structural repair floor preparation cost or allowance for it. The next lowest bid that did include structural floor preparation was from Northeastern Paint Supply for \$26,584.00. The Pinnacle Design bid is lower than that bid by \$3,283.25. The highest bid for the flooring project was \$39,079.

ARPA funds from Saginaw County will be used for the flooring project. We exceeded the minimum number of required bids and followed the Saginaw County Purchasing Policy.

It is anticipated that flooring products will be received 4-6 weeks after ordering. We are hoping to be able to have the electrical work done before the flooring is installed. Because the west side wall floor base cannot be installed until the drywall is installed, Pinnacle Design is willing to be flexible and come back to install the 4" vinyl base once the wall is ready.

We are recommending that the bid from Pinnacle Design for \$23,300.75 is awarded.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Bid Tabulation Sheet-Flooring
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to award the Nature Center Flooring bid to Pinnacle Design for \$23,300.75.
- **ROLL CALL VOTE REQUIRED?** No



Thomas Township

Nature
Center
&
Preserve

Proposed Flooring Project for:
Thomas Township Nature Center
Bid Tabulation Form



December 16, 2022 2:05 pm

Conference Room

Contractor/Company:	Bid total:	Notes:
Pinnacle Design	\$21,715.75 \$22,625.75* \$23,300.75**	Includes basic floor prep 4" Vinyl base additional \$675 *total with additional \$910 structural work **total with additional \$910 structural work and 4" Vinyl base
Vantg Flooring & Interiors	\$22,274*	Included 4" vinyl base (-\$900) and tax (-624)=\$20,750 *does NOT include structural floor prep (heating ducts, hole by front door, trap door, floor holes to be filled)
Northeastern Paint Supply	\$26,584	Includes all floor prep, no tax 4" Vinyl base additional \$1266
Gehrke's Commercial Flooring	\$27,142.40	Includes tax (-\$1082.40) Does NOT include structural floor prep-\$5,000 allowance requested
Standard Tile	\$28,975	
Valley Carpet	\$36,970*	*Does NOT include structural floor prep (heating ducts, hole by front door, trap door, floor holes to be filled)
AT Frank	\$39,079	Includes all floor prep, no tax 4" Vinyl base + additional \$650

Notes: Bids without structural floor prep are essentially incomplete bids.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Lynda Thayer, Nature Center and Preserve Coordinator
Russ Taylor, Township Manager
- **AGENDA TOPIC:** Award the bid to purchase and install the windows and doors for the Thomas Township Nature Center to Wolgast Corporation for \$62,500.
- **EXPLANATION OF TOPIC:**

The replacement and addition of windows and doors for the Thomas Township Nature Center is another component to the rehabilitation process. The current front door will be replaced and will include accessible hardware. The back door, which is currently a single fire door exit will be expanded to be a double French door, similar to the new doors on the eastern side of the building. The back of the building (the northern end) currently has a small circular window that will be replaced with a 4' x7' picture window. On the opposite side of the northern wall, a matching 4' x7' window will be added. The addition of the new windows and doors on the northern wall will enhance the already magnificent view of the nature preserve.

The existing two sets of four picture windows (one set of four on the north end and one set of four on the south end) also need attention. The two options are to replace the picture windows or to reseal them. The windows leaked in spots, which caused damage to the wood support below the windows. Some of the wood support was replaced, but there appears to be smaller leaking spots that would also need to be addressed. When the wood support was replaced, the black rubber strip that sits between the two window panes bowed out in two windows, which caused an additional problem that would need to be addressed. Resealing the windows would not solve that problem.

The bid request was sent out on November 18, 2022. The bid request included two options: Option one provided for labor and materials to install the new doors and 4x7 windows, plus replacing the eight picture windows. Option two provided for labor and materials to install the new doors and 4x7 windows, plus resealing the eight picture windows. Bid requests were sent to twenty-one (21) window and door companies and general contractors.

It was a challenge to get a bid. The pre-bid walkthrough was scheduled for December 1, 2022. No one attended. The companies that the bid requests were sent to were contacted and additional bid packets were sent. Valley Glass and Wolgast were the two companies

that responded favorably. Both companies had previously given cost estimates for the window and door project. However, Wolgast was the only bid that was received. As part of their process, Wolgast sent out bid requests as well. They only received one response from their wider net of available companies. Denali is the company that Wolgast will use to order the windows and doors, and Denali is the company that provided the windows and doors for the DNR Land and Water Conservation Fund 2019 grant work.

The companies that were contacted and declined to bid had various reasons for not bidding. Some companies are too busy, some prefer residential work, some would not be able to provide all products, and some can order windows and doors for existing openings but do not create new openings.

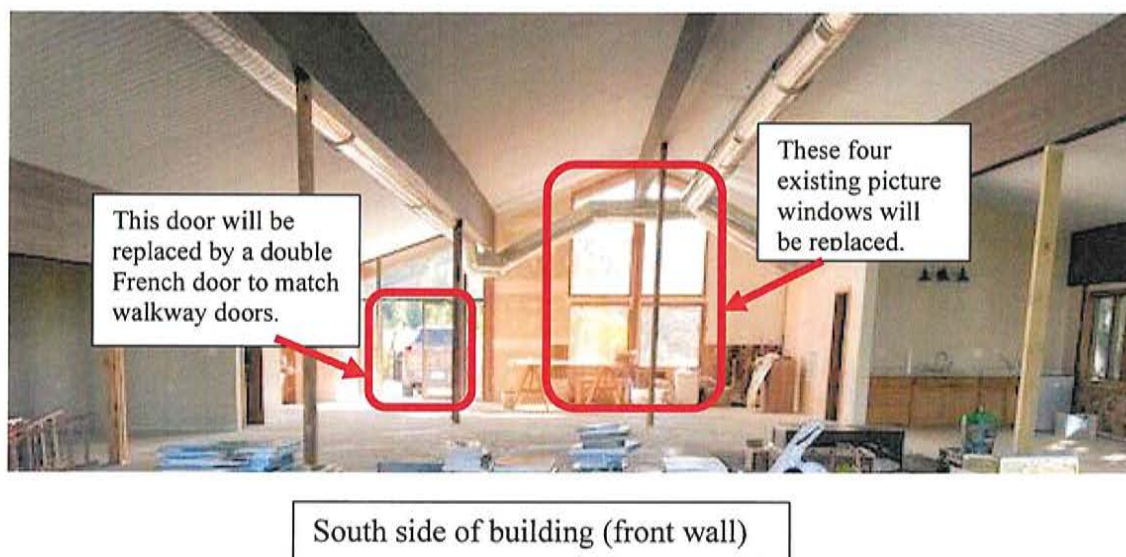
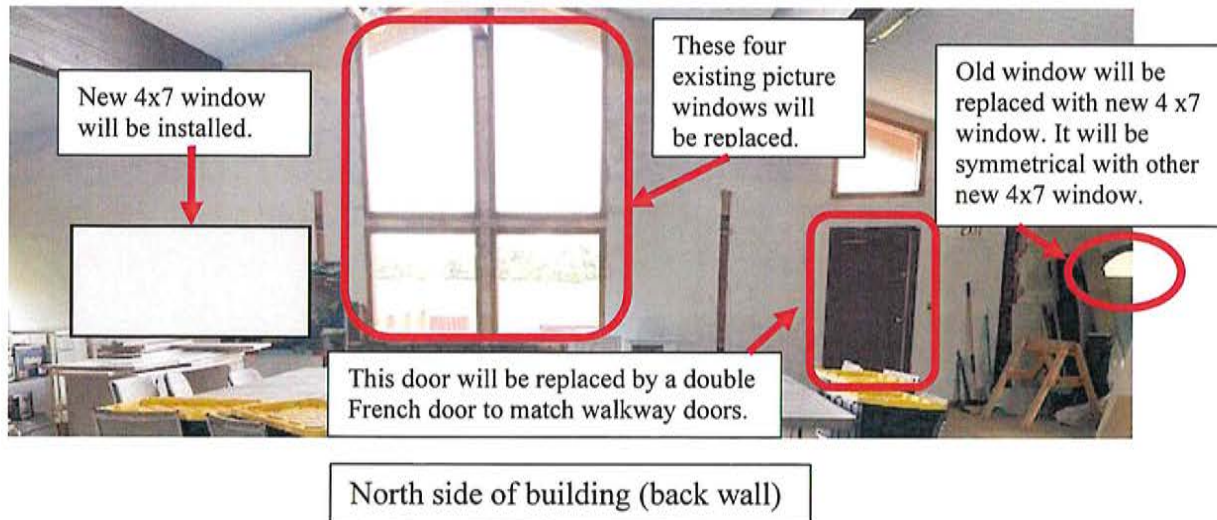
In addition to Wolgast Corporation, Window and Door Bid requests were sent to:

C & L Ward	Countryside Windows and Doors	Dover Windows and Doors	Great Lakes Home Design	Mac's Windows and Doors
Valley Glass Company	1-800-Hansons	Laurence Smith Windows and Doors	Beagle Construction	Wobig Construction
D & W Windows and Sunrooms	Eurich Home Improvement	Brenske Construction LLC	Scheibner Construction	Zeit Builders LLC
Neiderquill Contracting Inc.	Tithof Construction	Bailey Construction Inc.	Pistro Builders	Fassezke Glass and Mirror

ARPA funds from Saginaw County can be used for the window and door replacement project. The Saginaw County Purchasing Policy favors have a two (2) bid minimum for projects if possible. After an explanation of the process we followed, the Saginaw County Purchasing Manager gave us the green light to award the bid we received, as we had done our due diligence to pursue the reception of bid requests.

The Wolgast bid for option one (new 4 x 7 windows and main entry/exit doors, with replacing the eight large picture windows) was \$62,500. Option two (new 4 x 7 windows and main entry/exit doors, with resealing the eight large picture windows) was \$49,280. The recommendation is to award the project bid to Wolgast Corporation for option one, which involves replacing the large picture windows.

Windows and doors are still affected by supply chain issues. Windows and doors will be installed when the product is available, which is an estimated 8-10 weeks. Any possible delay will not cause delays in the electrical work or flooring work. It may affect paint and drywall work, which is the next step in the nature center rehabilitation process.



- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** none
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to award the Nature Center Window and Door Replacement Project bid to Wolgast Corporation for \$62,500.
- **ROLL CALL VOTE REQUIRED?** No



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Trevor Schultz, Assistant Director - Department of Public Works
Rick Hopper, Director - Department of Public Works
- **AGENDA TOPIC:** To approve Change Order #2 for the HSC Sewer Infrastructure project materials to include the necessary valves, manhole structures and pipe needed for the Pump Station #4 and the Rambling Acres force-main replacement projects from Michigan Pipe and Valve in the amount of \$357,737.00.
- **EXPLANATION OF TOPIC:** As part of the overall Geddes Road Sewer project, we will be replacing the existing sewage force-main pipe in the Rambling Acres subdivision with a new pipe. In August, we sought competitive bid quotes for the pipe, valves, and manhole structures for the Geddes Road force-main and gravity sewers. This was because we were concerned that the long lead times in manufactured products could adversely affect the project's timely construction. That bid from Michigan Pipe and Valve was ultimately approved by the Board during its September 2022 meeting and the approved materials have been ordered from the supplier, with estimated delivery by March 2023. When we bid the piping and appurtenances earlier this fall, we were unable to include the materials for the PS #4 related projects because the station's ultimate location was still in some doubt and had we changed the location for the new station, the types of equipment and its pipe sizes would be different. Now that we have decided on the location for PS #4, we have been able properly size the fittings, structures and piping to that unique site and determine what size force-main is needed to carry the sewage to McCliggot and ultimately the Township's main pumping station located on Stroebel Road.

Change Order #2's request is somewhat unique as it employs the original bid cost that we received for the Geddes Road sewer projects and adds to the quantity of materials being furnished by Michigan Pipe and Valve to facilitate the PS #4 construction projects. This ultimately increases the costs for the for the pipe, manhole structures, castings and valves that are needed to complete the entire project. The primary reason for this request is to save on the 2 plus months' time necessary to bid out this additional pipe in a separate bid quote and possibly raising the costs for materials even more.

The original budget line-item estimate for the force-mains and gravity sewer pipe with the necessary fittings was \$1.75 million. We have already awarded Geddes Road force-main and gravity sewer materials in September 2022 for the combined amount of \$1,808,070. Change Order

December 5, 2022

Township Board Agenda Item-Change Order #2

Page 2 of 2

#2 increases the piping and fittings quantities to Michigan Pipe and Valve for another \$357,737.00. This additional amount would increase for a total pipe cost to \$2,165,807.00 for the entire project.

Piping and appurtenances costs have skyrocketed over the past year and certainly since the original line-item budget was established. Overall, the pipe costs for this project have increased 1/3 since 2021 primarily due to the manufacturing shortage of valves and fittings and that is reflected in our quoted prices. However, this total cost is inclusive of all the additional manhole structures and specialized appurtenances that will be needed to complete the entire project in addition to just the actual pipe and fittings. Regardless, this additional cost will be paid for under the State funds allocated under this project.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Change Order #2.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend, or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to approve Change Order #2 for the HSC Sewer Infrastructure project materials to include all the necessary valves, manhole structures and pipe needed for the Pump Station #4 project and the Rambling Acres force-main replacement project from Michigan Pipe and Valve in the amount of \$357,737.00.
- **ROLL CALL VOTE REQUIRED?** No.

No. 2

Effective Date: Upon Owner Approval

Page 1 of 2

Change Order

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

Bid Form

Item No.	Estimated Quantity	Unit	Description	Unit Price	Amount
<u>Gravity to Wet Well</u>					
1	1	Lump Sum	Doghouse Manhole, 6-ft Dia. Manhole "A" on the plans. Price shall include EJIW casting and premium joints.	\$ Lump Sum	\$ 6,910.00
2	168	Lin. Ft.	30-inch PVC Pipe, SDR-26	\$ 269.00	\$ 45,192.00
<u>Wet Well</u>					
3	4	Each	Hatch, Double Leaf, 4-ft x 4-ft Hatch shall be EJIW, Hallady, Bilco, or equal. Provide safety fall grating, compression spring operators, automatic hold open arm with release handle, recessed hinge and hasp for padlock with hinged lid and stainless steel hardware.	\$ 4,500.00	\$ 18,000.00
4	3	Each	Submersible Pumps Rated for 1,400 GPM at 99-ft TDH. Pumps shall include base 90 mounting hardware, stainless steel guide rails and miscellaneous components, lifting mechanisms, etc. for a complete pump package.	\$ NA	
5	1	Lump Sum	Ductile Iron Fittings, 12-inch Includes all fittings as shown on the plans for a complete equipment package. Price includes all necessary flange accessories, stainless steel bolts, uni-flanges, mega-flanges, etc. Price includes all fittings and blind flanges within the wet well.	\$ Lump Sum	\$ 4,485.00
6	1	Lump Sum	Ductile Iron Pipe, 12-inch Includes all ductile iron pipe from the 12-inch x 6-inch reducer to the vertical tee prior to check valves found in the control building. Include pricing for both flanged and direct bury ductile iron piping. Estimated plan quantities for total length of pipe is approximately 125-linear feet.	\$ Lump Sum	\$ 42,030.00
<u>Control Building</u>					
7	3	Each	Check Valve w/ Weight Lever and Air Cushion, 12-inch. Dezurik, or equal.	\$ NA	
8	6	Each	Eccentric Plug Valve w/ Geared Handwheel Operator, 12-inch Dezurik, or equal.	\$ NA	
9	1	Lump Sum	In-Line Magnetic Flow Meter, 12-inch Toshiba, ABB waterMaster Series, or equal. Include all necessary appurtenances.	\$ Lump Sum	\$ NA
10	1	Lump Sum	Motor Control Cabinet, including: Main CB 600 Amp, 480 Volt, 3-Phase, 4-Wire Distribution Panel A: 200 Amp, 200 Amp Main CB, 480 Volt, 3-Phase, 4-Wire, 30 Spaces (Min.) Transformer A: 50 KVA, 1-Phase, 480 Volt-IN, 120/240 Volt-OUT Lighting Panel A: 200 Amp, 200 Amp Main CB, 120/240 Volt, 1-Phase, 3-Wire, 42 Spaces	\$ Lump Sum	\$ NA

VFDs: Qty. 3, Sized in accordance with Pump Motors.
 Bypass Motor Starter w/ Isolation Contactor
 Ethernet IP Communications
 24vdc Inputs & Outputs
 4-20mA Speed Command Input
 4-20mA Speed Feedback Output
 Hand-Off-Auto Switch
 VFD-Bypass Switch
 NEMA 12 Enclosure

11	1	Lump Sum	Control Panel, Including:	\$	<u>Lump Sum</u>	\$	<u>NA</u>
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Free-Standing Enclosure, 72x72x18, NEMA 12, Double-Doors
 Mouse & Keyboard Shelf, Programming Port (RJ45, USB 3.0, 120V-REC)
 Monitor Shelf
 Cut-out with Plexiglass Window for PC Monitor
 Windows 10 PC w/ Monitor, Mouse, Keyboard capable of adequately running pump station programming
 DVR w/ 4 Security Cameras, ethernet networked with 2+ digital outputs: alert, alarm
 PLC, Micrologix 1400 Series, with:
 Ethernet IP communications
 All Discrete Inputs shall be Isolated, 24vdc
 All Discrete Outputs shall be Isolated, Dry Contacts
 All Analog Inputs shall be Isolated, 24vdc, 4-20mA
 All Analog Outputs shall be Isolated, 24vdc, 4-20mA
 Ethernet Switch, Unmanaged, 8-Ports
 Space for future Fiber-Optic Internet Service Equipment
 Intrinsically Safe Barriers for all Wet Well Instrumentation
 Cooling Fan and Air Intake w/ Filters
 30mm Indicator Lights, Pushbuttons, and Selector Switches as required
 SCADA Unit: Mission Communications, MyDro w/ Real-Time Service

12	1	Lump Sum	Level Instrumentation, Including:	\$	<u>Lump Sum</u>	\$	<u>NA</u>
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Primary:
 Vega c21 Free-Air Radar Transmitter
 VegaDis 82 Interface Display, installed in Control Panel
 Dedicated 24vdc Power Supply
 Secondary:
 Vega c21 Free-Air Radar Transmitter
 VegaDis 82 Interface Display, installed in Control Panel
 Dedicated 24vdc Power Supply
 Backup:
 3 x Float Switch, Weighted, SPDT, Yellow
 1 x Float Switch, Weighted, SPDT, Red
 Miscellaneous:
 Stainless Steel, 6 position, J-hook bracket. Strain relief cable fittings shall be used on all wet well devices.

13.	1	Lump Sum	480 V, 3-Phase, 4-Wire, Natural Gas Generator, 250 KW, Including: Remote Annunciator Automatic Transfer Switch: 480 Volt, 3-Phase, 600 Amp, 3-Pole (Convertible), NEMA 12 Manual Transfer Switch: 480 Volt, 3-Phase, 600 Amp, 3-Pole (Convertible), NEMA 12 Portable Generator Receptacle: 480 Volt, 3-Phase, 600 Amp, 4-Pole, Weatherproof Enclosure w/ Cap	\$	<u>Lump Sum</u>	\$	<u>NA</u>
14.	1	Lump Sum	Ductile Iron Fittings, 12-inch Includes all fittings as shown on the plans for a complete equipment package. Price includes all necessary flange accessories, stainless steel bolts, uni-flanges, mega-flanges, etc. Price includes all fittings and blind flanges starting with the vertical tees prior to check valves and includes, and ends at the 90-deg bend below the footing of the building that transitions to a horizontal forcemain alignment.	\$	<u>Lump Sum</u>	\$	<u>\$ 31,730.00</u>
15.	4	Each	Air Relief Valve, Including 2" Stainless Steel Ball Valve ARI - D-025L incl. 2" stainless steel Ball Valve and Nipple, or equal.	\$		\$	<u>NA</u>
16.	4	Each	Red Valve Pressure Sensor, Series 40, 12-inch	\$		\$	<u>NA</u>
17.	2	Lump Sum	Bypass Suction Pipe Includes all 6-inch ductile iron pipe found in the Wet Well and through the wet well cover, fittings, and blind flange w/ camlock fittings. Estimated plan quantities for total length of pipe is approximately 60-linear feet	\$	<u>Lump Sum</u>	\$	<u>\$ 4,565.00</u>
18.	1	Lump Sum	Ductile Iron Pipe, 12-inch Includes all 12-inch ductile iron pipe found in the control building. Estimated plan quantities for total length of pipe is approximately 30-linear feet	\$	<u>Lump Sum</u>	\$	<u>\$ 2,742.00</u>
<u>FM From 90 to Outlet</u>							
19.	1	Lump Sum	Ductile Iron Pipe Fittings, 12-inch Includes all fittings as shown on the plans for a complete equipment package. Price includes all necessary flange accessories, stainless steel bolts, uni-flanges, mega-flanges, etc. Price includes all fittings passed the 90-deg bend below the control building. 45-deg fittings, etc	\$	<u>Lump Sum</u>	\$	<u>\$ 3,160.00</u>
20.	1	Lump Sum	Ductile Iron Pipe, 12-inch Includes all 12-inch ductile iron pipe found between the 90-deg bend below the control building to the outlet structure. Estimated plan quantities for total length of pipe is approximately 2,850-feet.	\$	<u>Lump Sum</u>	\$	<u>\$ 122,241.00</u>
21.	1	Each	Pigging Chamber, Complete Includes all gate valves and valve boxes, 8-ft dia. Structure, 30" riser section, piping, fittings, Red Valve Series 40 pressure sensors, FJW castings, ARI D-025 air relief valve, all necessary flanges,	\$	<u>Lump Sum</u>	\$	<u>\$ 35,686.00</u>

accessories, and fittings for a complete equipment package.

22	1	Each	Air Relief Manhole, Complete	\$	<u>Lump Sum</u>	\$	\$	<u>16,555.00</u>
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Includes all gate valves and valve boxes, 7-ft dia. structure, piping, fittings, Red Valve Series 40 pressure sensors, EJW casting, ARJ D-025 air relief valve, all necessary flanges, accessories, and fittings for a complete equipment package.

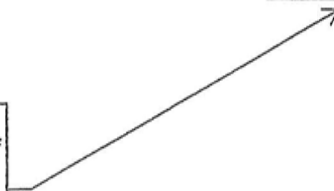
23.	1	Each	Doghouse Manhole, 10-ft Dia. No Castings	\$	<u>Lump Sum</u>	\$	\$	<u>18,100.00</u>
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TOTAL BID AMOUNT

\$ \$ 353,396.00

Add \$4,341 for an additional
manhole per unit price cost of
4-ft dia. manhole on previous
contract.

Total \$357,737.00





TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 19, 2023
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve 2023 Agreement for Services with Saginaw Future, Inc. (SFI) in the amount of \$7,000.
- **EXPLANATION OF TOPIC:** Annually, Saginaw Future submits an Agreement for services to local area governments. SFI helps to strengthen and promote jobs that are currently in Thomas Township and Saginaw County. They also strive to attract and encourage local, national, and international businesses to relocate and invest in our area. From 11/1/2018 to 12/1/2020, SFI met with CIGNYS Corp., DuPont HIMS, Fullerton Tool Company Inc., Hemlock Semiconductor Operations LLC, Saginaw Control & Engineering, Crooked Creek, Jebtal Imports, LeFevre's Family Bowl, and Trinklein Farms. They have spent an enormous amount of time on projects within Thomas Township over the last five years that have brought hundreds of new jobs to the area. The fee of \$7,000 that is part of the agreement does not come close to the level of service that we have received.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** SFI Services Agreement and progress report.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____, to approve the 2023 Agreement for Services with Saginaw Future, Inc. in the amount of \$7,000.
- **ROLL CALL VOTE REQUIRED:** No.

AGREEMENT FOR SERVICES

THIS AGREEMENT, made and entered into this ____ day of _____ 20____, by and between Thomas Township, Michigan, and Saginaw Future Inc. (hereinafter called "SFI") presently of 515 N. Washington, Saginaw, Michigan 48607.

WITNESSETH:

WHEREAS, Thomas Township desires to contract with SFI for provision of certain services involving economic development activities within Thomas Township and SFI is willing to so contract; and

WHEREAS, SFI possesses certain unique qualifications to deliver the necessary services as agreed upon; and

WHEREAS, Thomas Township desires that SFI provide the services set forth in the attached Exhibit A titled "Scope of Services" for a stated amount per year; and

WHEREAS, certain services contracted by Thomas Township pursuant to this Agreement are proper concerns of Thomas Township and are paid for in part by general Thomas Township funds and are services that Thomas Township could otherwise perform pursuant to law.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY AGREED as follows:

ARTICLE 1 PROGRAM TO BE OPERATED BY SFI

SFI shall provide the services set forth in the attached Scope of Services, labeled Exhibit "A", which is incorporated by reference into this Agreement and made part hereof (hereinafter referred to as the "Services").

ARTICLE 2 DUTIES OF SFI

SFI, in accordance with the general purposes and objectives of this Agreement, as herein specified and subject to available Thomas Township funds shall:

- A. Conduct activities aimed at stimulating economic growth in all of Saginaw County including Thomas Township. SFI's activities shall include efforts aimed at attracting new business, retaining existing businesses and assisting existing businesses with expansion.
- B. SFI's activities shall involve both its own services and the coordination of the activities of governmental units and private businesses so as to provide a unified package of assistance and marketing efforts.
- C. The exact details of SFI's activities and the setting of priorities shall be determined by SFI's Board of Directors and/or Executive Committee in accordance with the goals adopted by SFI so long as this Agreement and the funding covered below remain in effect.

ARTICLE 3
DURATION OF AGREEMENT

SFI shall commence performance of the services and obligations required of it hereunder on the 1st of January 2023, and shall continue said services through the 31st of December 2023. In the event a new Agreement is not executed immediately upon the expiration of this Agreement, SFI agrees to continue such services on a month-to-month basis as indicated in the Scope of Services and duties of SFI in Article 2 above.

ARTICLE 4
COMPENSATION

It is expressly understood and agreed that in no event will the total compensation under this Agreement exceed the sum of \$7,000 for 2023, subject to appropriation by Thomas Township in their annual budget process. SFI shall receive said compensation in one annual payment as invoiced.

ARTICLE 5
FEES, CHARGES OR CONTRIBUTIONS

SFI may charge appropriate fees and accept contributions as the SFI Board of Directors determines are reasonable and beneficial to SFI.

ARTICLE 6
ACCOUNTING PROCEDURES

SFI's accounting procedures and internal financial controls shall conform to generally accepted accounting practices in order that the cost allowed by this Agreement can be readily ascertained and expenditures verified therefrom.

ARTICLE 7
ANNUAL AUDIT

SFI shall have an annual certified audit and shall be completed as rapidly as possible at the end of each fiscal year of operation of SFI. A copy shall be supplied to Thomas Township upon request.

ARTICLE 8
MAINTENANCE OF RECORDS

The SFI shall keep and maintain records covering the services rendered and budget expenditures made pursuant to this agreement for six (6) years after termination of this Agreement or until the final audit has been performed.

ARTICLE 9
COMPLIANCE WITH THE LAW AND EQUAL EMPLOYMENT OPPORTUNITY

SFI shall administer the program and provide all the services to be performed under this Agreement in complete compliance with all applicable federal, state and local laws, ordinances, rules and regulations, including, but not limited to:

- A. The Elliott Larsen Civil Rights Act, 1976 PA 453
- B. The Michigan Handicappers Civil Rights Act, 1976 PA 220.
- C. Section 504 of the Federal Rehabilitation Act of 1974, P.L. 93-112, 87 Stat. 394 and regulations promulgated thereunder.

SFI, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual preference, handicap, height, weight, marital status, political affiliation or beliefs.

ARTICLE 10
INDEPENDENT CONTRACTOR

It is expressly understood and agreed that SFI is an independent contractor. The employees, servants and agents of SFI shall in no way be deemed to be and shall not hold themselves out as the employees, servants or agents of Thomas Township. SFI shall be responsible for the withholding and payment of all applicable taxes: including, but not limited to, income and social security taxes to the proper federal, state and local governments. SFI shall carry workers' compensation coverage for its employees, as required by law.

ARTICLE 11
INDEMNIFICATION AND HOLD HARMLESS

SFI shall, at its own expense, protect, defend, indemnify and save harmless Thomas Township, its elected and appointed officers, employees, servants and agents from any and all liability resulting from any acts, omissions or negligence of SFI, its employees, agents or students that may arise out of this Agreement.

ARTICLE 12
LIABILITY INSURANCE

SFI shall procure, pay the premium on, keep and maintain during the term of this Agreement, comprehensive general liability insurance coverage in the amount of not less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000.00) per claim covering all damages, personal and/or property, arising from the program operated pursuant to this Agreement. SFI shall maintain such other insurance as it deems appropriate for its own protection.

ARTICLE 13
MODIFICATIONS, AMENDMENTS OR WAIVERS OF PROVISIONS OF THE AGREEMENT

All modifications, amendments or waivers of any provisions of this Agreement may be made only by the written mutual consent of the parties hereto provided however, that both SFI and Saginaw and Thomas Township understand and agree that changes may become desirable or needed during the course of this Agreement, and each agrees to negotiate in good faith.

ARTICLE 14
ASSIGNMENT OR SUBCONTRACTING

SFI shall not assign this Agreement or otherwise transfer its duties and/or obligations under this Agreement.

ARTICLE 15
CERTIFICATION

The persons signing on behalf of SFI and Thomas Township certify by said signatures that they are duly authorized to sign this Agreement and that their respective Boards have authorized this Agreement.

IN WITNESS WHEREOF, the parties hereto have fully executed this Agreement on the day and year first above written.

For Thomas Township:

In the Presence of:

For Saginaw Future Inc.:

In the Presence of:

JoAnn Crary
President

EXHIBIT A
SCOPE OF SERVICES

SAGINAW FUTURE INC. (SFI) SHALL:

1. Promote and strengthen the jobs and investments of employers who are currently here, thus reducing the potential for relocation while stimulating and supporting new expansion and job growth.
2. Aggressively attract and encourage national and international business to relocate and invest in our area ensuring a diversity of components in the economic base of this county.

SAGINAW FUTURE WILL PROMOTE AND STRENGTHEN EXISTING BASE JOB EMPLOYERS BY:

1. Making corporate watch calls on Saginaw County manufacturers:
 - A. To gain a clear understanding of each company's view of the local business climate.
 - B. To increase industry awareness of incentives and services available on a state and local level.
 - C. To ascertain the plans of each company and provide expansion or problem-solving assistance.
 - D. To identify opportunities for new industry attraction.
2. Making critical watch calls on the largest manufacturers and private employers that have corporate headquarters outside of Saginaw County in an attempt to impact decision-makers.
3. Calling on the fastest growing smaller manufacturers and providing the support necessary for continued growth.
4. Providing technical assistance, incentives or referrals in areas such as financing, infrastructure grants, incentive packaging, business planning, labor training, demographics, site location and other areas of need.
5. Serving as an ombudsman to identify and address areas of concern that may impact the company's ability to expand.
6. Providing economic and market research to identify opportunities for business expansion through government contracting and subcontracting opportunities and exporting.

SAGINAW FUTURE WILL HELP RECRUIT NEW CORPORATE CITIZENS BY:

1. Creating and implementing a marketing plan for the region which:
 - A. Through research, identifies specific industries or companies, which would benefit from locating operations in the in the Saginaw region.
 - B. Develops a specific strategy for direct marketing to target companies or industries.
 - C. Provides repetitive image advertising in support of the targeted marketing.
2. Establishing an action system, which will assure appropriate and prompt response and follow-up to inquiries and/or prospects.
3. Identifying or creating specific sites for the location of new corporate citizens which meet their needs as to such factors as zoning, infrastructure, environmental concerns, utilities and transportation.
4. Providing technical expertise in such areas as financial packaging, training, labor market data, available incentives and applicable federal and state programs.
5. Advising local units of government regarding actions they might take to enhance their attractiveness to businesses.

SAGINAW FUTURE WILL PROVIDE INDUSTRIAL DEVELOPMENT LOCATION OPPORTUNITIES BY:

1. Participating with public and private organizations in the development and preparation of industrial sites and parks.
2. Participating in planning activities to improve those items related to economic development and specifically land, labor and capital issues.
3. Pursuing information on new state and federal programs that would improve economic development in Saginaw County.

Board of Directors

Phil Dembowski*
Interim Chair

Mark Thompson*
Past Chair

Seth Perigo
Secretary/Treasurer

JoAnn Crary, President*

Veronica Horn**

Tim Morales*

Michael Webster*

Kevin Albosta

Walter Baker

Robert Belleman**

Neal Bishop

Dan Dralle

Paul Furlo

Heather Gallegos

Jennifer Geno

Brian Keeler

Ed Lesniak

Torrie McAfee

Angie Miller

Brenda Moore**

Justin Pomerville

Bridget Smith

Jim Terry

Jim Van Tiflin**

Chad Wurtzel

Rafael Turner

* Executive Committee

**Ex Officio Member

Saginaw Future 2022 Progress Report – Thomas Township

Projects

Hemlock Semiconductor Breaks Ground on \$375 million Expansion Project in Saginaw County
The state, through the Michigan Economic Development Corporation approved \$37 million for infrastructure improvements in Thomas and Saginaw Charter Township to support a \$375 million investment at Hemlock Semiconductor. The company is a global leader in the manufacture of polycrystalline silicon and the largest producer of high purity polysilicon in the United States. Polysilicon is used in several products, including the production of semiconductor chips and solar panels.

The investment is expected to create 170 new jobs, according to the Michigan Economic Development Corporation. HSC currently employs 1,350 employees at its headquarters in Thomas Township. The next-generation technologies HSC will deploy through the project will increase the purity of the company's semiconductor-grade polysilicon and improve supply to meet rising global demand. This project is the first phase of planned expansion projects recently announced by HSC. The planned projects will take place in phases over the next three years.

Great Lakes Tech Park

The Great Lakes Tech Park is a key Saginaw County asset for new growth. The Park is one of the featured regional business attraction properties and is a statewide Premier business park. SFI continues to market the Park through numerous efforts, such as digital advertising with the Chamber, and an updated aerial video. <https://www.youtube.com/watch?v=4CT-I7KLpfE>. SFI provided site tours and meetings at Fullerton Tool with prospects interested in the property.

Talent Attraction

The availability of talent and a skilled workforce is becoming an increasingly important factor in retaining, expanding, attracting new businesses in Saginaw County. SFI has collaborated with regional community colleges, universities, the Michigan Economic Development Corporation and Great Lakes Bay Michigan Works! to assist in preparing our current workforce to help bridge the talent gap. In the fall of 2022, SFI assisted with a Coming Home employment mixer with Back To Michigan - a statewide effort and Great Lakes Bay Region 5. Twenty-three regional employers met in-person with over 75 job seekers.

Overview

Saginaw Future worked on more than 30 countywide development projects announced in 2022 valued at nearly \$574 million. Those projects total more than one million sq. ft. of construction and renovation. More than 1,800 jobs were created and retained.

Government Contracting

The Saginaw Future Procurement Technical Assistance Center, which is now APEX Accelerators program, provides no fee assistance to businesses interested in providing goods and services to federal, state and local governments. Over the past year, APEX assisted 46 regional companies attain nearly \$27 million in contracts. APEX assisted Browning Power Systems LLC in securing six contracts for nearly \$15,000 and Cignys won 32 contracts valued at more than \$580,000.



www.SaginawFuture.com

Grants

Michigan's State Trade Expansion Program - \$49,047 for Saginaw County grants, including Fullerton Tool Company.

MEDC Training Equipment Grants - the Michigan Legislature provided funding for the Training Center Equipment Grant program. The MEDC provided Saginaw Future with \$110,963 in funding for eligible applicants purchasing training equipment in Saginaw and Bay Counties. Six applications were received and a review panel from SFI, Bay Future and Great Lakes Bay Michigan Works reviewed and scored the applications. Hemlock Semiconductor received a grant for \$45,000.

Corporate Watch Calls

Corporate Watch Calls are scheduled by Saginaw Future staff members bringing in representatives of the Michigan Economic Development Corporation and other service providers to meet with company officials. The purpose is to discuss the company's plans for expansion and potential barriers. SFI then follows up with resources to assist. SFI met with:

- CIGNYS Corp.
- DuPont Healthcare Industries Materials Site (HIMS)
- Fullerton Tool Company, Inc.
- Hemlock Semiconductor Operations, LLC
- IBEW 557/ NECA
- Russell Blueberry Farm
- Saginaw Control & Engineering
- Trinklein Farms

Leads and Communications

SFI worked on 125 responses to leads, 16 included Thomas Township

SFI worked on 150 communications on Saginaw County, some included Thomas Township specifically
54 business development research reports, advertisements and tradeshows promoting Saginaw County

Property Database - www.GreatLakesBaySites.com

6 Thomas Township Buildings Listed

3 Thomas Township Sites Listed

County of Saginaw

Saginaw Future Administers:

- Great Lakes Tech Park
- Economic Development Corporation of the County of Saginaw
- Saginaw County Brownfield Redevelopment Authority
- Saginaw County Revolving Loan Fund
- Annual Economic Report
- Bond Rating Agency Research and updated economic data
- Sites/buildings for potential County facilities
- Response to Controller for specific requests

Saginaw Future Inc. has been reaccruited by the International Economic Developers Council (IEDC) for the third time. The Accredited Economic Development Organization (AEDO) Program recognizes the professional excellence



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of economic development organizations (EDOs). The AEDO Program provides EDOs with independent feedback on operations, structure and procedures. With the AEDO recognition, Saginaw Future is part of an elite network of EDOs who have gone through the accreditation process. The IEDC has over 5,000 members and only 71 are accredited. The AEDO status recognizes Saginaw Future as a leading authority on economic-related issues.

PLEASE SAVE THE DATE - Saginaw Future 31st ANNUAL AWARDS Luncheon
Monday, March 6th, 2023
11:00AM Networking - 11:30AM to 1:00PM Program
The Bavarian Inn Lodge



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the proposal from Spicer Group for the land surveying, civil design and storm water management for the proposed Township Administration Building and Fire Department addition.
- **EXPLANATION OF TOPIC:** In order to progress with drawing the site plan and the building prints for both the new Municipal Office Building and the Fire Station One Addition, a lot of survey and engineering work has to be completed. As the Township Engineer, Spicer has submitted a proposal to complete all of the necessary engineering support services for these projects. The architects need much of this information in order to proceed with the detailed drawings needed to bid the projects out. As described in a previous email to all of you, Spicer has already begun much of this work so that we can stay on pace with our timeline for the projects. A copy of their proposal is attached.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Spicer Group Proposal for services.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____, to approve the proposal from Spicer Group for the land surveying, civil design and storm water management for the proposed Township Administration Building and Fire Department addition.
- **ROLL CALL VOTE REQUIRED:** No.



Updated December 1, 2022

October 28, 2022

Russell Taylor, Township Manager
Thomas Township
249 North Miller Road
Saginaw, MI 48609-4896

RE: Thomas Twp. Admin Bldg. & Fire Dept Expansion
Land Surveying, Civil Design, & Storm Water Management Services
Letter Agreement for Professional Services

Russ:

Thank you for the opportunity to provide our professional surveying & engineering services for this project located at and around the Thomas Twp. FD and administration building. Located at 355 N. Miller Road, Thomas Township, Saginaw County, Michigan.

Project Understanding:

It is our understanding that Thomas Township has hired TSSF to provide architectural services to design a building addition to the Fire Department Building and then build a New Admin Building where the basketball/hockey courts are currently at. The courts (which will turn into pickleball, tennis, & basketball) are then going to move directly South of the ice rink area in spring 2023. It is also understood that along with those architectural services survey, civil, & stormwater management will be required to assist in the site plan approval, permitting, bidding and construction for the above-mentioned project. The proposal listed below will assist in the preparation, design, and future development of this parcel.

Client Provided Information:

- Land Surveying, Civil Design, & Stormwater Management Services Requirements

Sub-Contracted Scope Items:

- We will request a 100-yr title search be performed from a local title company so that we may show all encumbering easements that encumber the parcel be shown on the survey.
 - Unless owner can provide a current copy.
- MISS DIGG dig and engineering ticket(s) will be submitted

Scope of Services:

- We will provide a boundary, topo, utility survey (BTU), Preliminary & Final Civil Design, and Storm Water Management Services of the subject project in accordance with your request for Proposal as attached:
-

Scope of Services:

A.) Survey Preparation:

- Research previous file of the project for deed(s), adjacent parcel deeds and maps to verify the limits of the project.
- Review title work.
- Research of utility plans and as-built plans to verify the utilities within the project limits.
- Calculate the location of all the property corners of the project area and compare the deeds of record with the provided title commitment for the project area.

B.) Boundary Survey:

- Research control monuments essential for the staking of the overall boundary of the project area.
- Find and verify or set ½" iron rods with survey cap or verify found monuments at each property corner of the project area.
- Verify the location road right-of-way limits affecting the subject property.
- In addition, each property corner location will be marked with wooden lath.
- Note any encroachments found during the course of performing the boundary survey.

C.) Topographic Survey: *(Collect all items as outlined in your RFP)*

- Locate and show visible improvements on subject property.
- Locate and show physical location of utilities affecting subject property.
- Locate visible existing public and private utilities including surface visible evidence of subsurface utilities..
- Locate all adjoining streets and all features in entire Right-of-Way.
- Locate all information within survey area, approximately bounded by the centerline of Shields Drive on the North, Fire Department on the east, the administration building parking lot on the South, and the library parking lot on the West.

D.) Drafting:

- Prepare a computer-generated survey drawing depicting the topographic, boundary, utility and located information.
- Review and place utility information servicing the project site on the survey drawing.
- Identify flood designation and graphically plotted on drawing.
- Show previous plats, names, and property identification numbers for adjacent property owners.
- Display and label information gathered under the Topographic Survey portion of this project.
- Verify and show any new easements affecting property from the most recent title insurance policy/commitment and supporting documents.
- Graphically show legal description provided on the title policy as the description of record.

E.) Preliminary Design Phase (Planning Commission Review Drawings):

- Create a base plan from the survey and the conceptual layout provided by the client.
- Determine a storm water outlet and area for storm water storage, if required.
- Refine the conceptual layout based on zoning requirements.
- Meet with you and the municipality to discuss the layout. (Up to two meetings)
 - Adjust the conceptual layout as necessary. (Up to two revisions)
- Develop demolition plan.
- Develop a storm water management plan and calculations.
- Route preliminary utility extensions to service the site and buildings, including;
 - Storm sewer drainage with pipe sizing and detention volume calculations.
 - Site and parking lot drainage.
 - Building downspout connection locations.
- Water services to buildings.
 - Fire line.
- Sanitary sewer extension.
 - Sanitary sewer service to buildings.
- Design site grading.
- Develop building finish floor elevations.
- Develop grading for roadways, parking lots, entrance drives, sidewalks, landscape areas and storm water storage areas.
- Develop rim and invert elevations for storm sewers.
 - Coordinate site lighting photometric grids and light pole locations (by others) with our site plans.
 - Coordinate landscaping layout (by others) with our site plans.
 - Develop site plans to the level required for site plan submittal.
- Prepare site plan review application for your submittal to the municipality.
- Submit plans to utility companies and municipal approval agencies.
- Attend one site plan review meeting with you.

F.) Final Design Phase (Construction Drawings):

- Revise site plans per the site plan review meeting.
- Finalize infrastructure interface with buildings.
- Refine Site Grading and Drainage plans.
- Refine Utilities plan.
- Develop site detail drawings.
- Develop construction and specification notes to add to the drawings for the site work.
- Prepare site plans for owner or contractor submittal of work permit applications:
 - Part 91 of Act 451 permit application for soil erosion control.
 - National Pollutant Discharge Elimination System (NPDES) permit application.
- Deliver plans.
- Prepare any necessary Addenda(s).

Survey Services:

Schedule:

Currently our Survey field staff are completing projects within 6 weeks** of authorization.

**Understanding there is an urgency for the project & with weather changing we will assist in expediting the boundary, topographic, & utility mapping component. The remainder of the processing & design work would follow field work.

Fee:

We will perform this project on a time and materials fee structure. As the fee is hourly, the invoice amount will be based on the actual hours spent by our staff on your project billed at the hourly rate of each staff member.

The hourly fee for our professional surveying services for items "A – F" is estimated to total: \$30,500.

Survey - \$7,500.

PD Design - \$16,000.

FD Design - \$7,000.

Key personnel that may occur cost are listed below: (2022 rates)

- | | |
|----------------------------------|----------------------------|
| ➤ Two Person Survey Crew @ \$250 | ➤ Project Assistant @ \$95 |
| ➤ AutoCAD Technician @ \$130 | ➤ Project Surveyor @ \$174 |

Exceptions/Assumptions:

- Proposal is valid for 30 days from the date shown in the header.
- Spicer Group will order a title commitment with Exhibit B schedule of exceptions.
- Spicer Group will submit MISS DIG engineering tickets to identify the affecting utility companies. Utility plans will be requested from said utility companies. It often requires multiple follow-ups to acquire plans from participating utility companies. We have included time for one initial request, and two email or phone follow-ups to obtain utility plans. If we do not receive plans after three attempts, no additional attempts will be made, and a note will be placed on the survey to this effect.
- No guarantee of location of subsurface utilities is provided with this survey. Spicer Group will use professional judgement when placing utility features based on plans, however it is the owner's responsibility to verify utility locations through proper and legal excavation techniques if the surveyed locations are to be relied upon for design and construction of improvements.

Additional services related to this project will be furnished by us after you authorize the work. Our fee for those additional services will be determined at the time they are rendered.

We will submit monthly invoices to you for basic and additional services furnished and for any reimbursable expenses. Where the fee is hourly, the invoice amount will be based on the actual hours spent by our staff on your project billed at the hourly rate of each staff member.. Where the fee is a unit charge it will be based on that number. Attached with this letter is a copy of our general conditions to our basic and additional services which are hereby incorporated into and made part of this letter agreement by reference. Any changes to the agreement in this letter must be agreed to in writing by both parties.

Thomas Twp. Admin Bldg. & Fire Dept Expansion
December 1, 2022
Page 5 of 5

If you approve of this proposal, please acknowledge your approval by signing the enclosed copy in the space provided and return it to our office.

We deeply appreciate your confidence in our firm, and we are looking forward to working with you on this project.

Sincerely,



Andy C. Schafer, L.S.I.T.
Project Surveyor

SPICER GROUP, INC
230 S. Washington Ave.
Saginaw, MI 48607
Phone: (989) 754-4717
Cell: (989) 213-5636
Mailto: andys@spicergroup.com

Cc: SGI File
Accounting
Marketing

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Expansion\Admin\Proposal\Updated_12-1-22_TT Admin Bldg. & Fire Dept Expan.docx

Above proposal accepted and approved
by Owner.

THOMAS TOWNSHIP

By: _____
Authorized Signature

Date: _____

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WWW.SPICERGROUP.COM



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Trevor Schultz, Assistant Director - Department of Public Works
Rick Hopper, Director - Department of Public Works
- **AGENDA TOPIC:** To approve the recommendation to increase the Residential Equivalent Unit (REU) fee to \$2,000/REU.
- **EXPLANATION OF TOPIC:** An REU is defined as “a factor used to convert the wastewater flow of commercial, industrial, and multi-family premises to single-family residential use.” For example, all typical residential homes are assessed one (1) REU at the time of connection. This one REU has a factor of 250 gallons/day of sewage discharge. We use it to know how much capacity is available in the sewage collection system as a whole, and to charge new users based on the capacity they will be using of the existing infrastructure. The fees collected through the REU charges paid by new customers connecting to the system are used to pay for capital expenditures.

Currently, the REU charge is \$1,800 set in 2007. The Township sewer system as a whole has a representative value that can be calculated by adding up the current values of all of the existing infrastructure supporting all of the sewer system customers in order to provide system-wide service. Likewise, the Township’s treatment capacity is limited by the current contract with Saginaw Township. In simple terms, by dividing 250 gallons into the total contracted treatment capacity, you can calculate the total number of REU’s that the system can handle. Then, by dividing the total number of REU’s into the total value of the system, you can arrive at the value of each REU as a representative fee for connection. These calculations were all done back in 2007. Rather than spending the substantial time and money on repeating this exercise right now when we are occupied with implementing multiple capital projects, we chose to simply apply the annual inflationary rates to the figures determined at that time to arrive at a fee amount that more closely represents current costs/values. Based on this approach, the proposed REU fee would need to be increased to \$2,000.

Normally, we would propose this change in March/April when we typically submit a list of fee changes to the Board. However, the REU fee is a critical component to one of the agreements currently being negotiated with HSC, so a more accurate figure is needed now. While we think that the actual fee is probably more than the proposed \$2,000 given the inflationary increases we’ve seen in construction costs, we feel that this is proposed amount is defensible and logical at this point in time. Once all of the planned system improvements are completed in the coming year, we will likely approach the Board to complete a new thorough study to arrive at an appropriate REU fee. We have reviewed and coordinated the proposed fee adjustment with the Township Engineer, Sam Szaroletta. His recommendation and calculations are attached.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Letter from Spicer.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend, or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to approve the recommendation to increase the Residential Equivalent Unit (REU) fee to \$2.000/REU.
- **ROLL CALL VOTE REQUIRED?** No.



December 30, 2022

Rick Hopper
Thomas Township
249 North Miller Road
Saginaw, MI 48609

RE: REU Valuation Review and Recommendations
Thomas Township

Rick,

It is my understanding that the Township has requested a review of the \$1,800 REU valuation that was last calculated in 2017. You have provided me with your files showing your calculations, assumptions, and your original rate of \$1,500 per REU that was assessed in 2007.

Based on my review of your previous calculations and methodology, I have come to the following conclusions regarding your valuation per REU:

1. Using your current methodology:
 - a. From your REU.xlsx spreadsheet, it appears that the Township had valued an REU in 2007 at \$1,500/REU.
 - b. In that same spreadsheet, the assumption is stated that the value per REU is appreciated at 3% per year.
 - c. The following table shows the actual inflation rate that was provided by the Township:

Year	Inflation Rate (%)	REU Cost
2007		\$ 1,500.00
2008	0.0384	\$ 1,557.60
2009	-0.0036	\$ 1,551.99
2010	0.0164	\$ 1,577.45
2011	0.0316	\$ 1,627.29
2012	0.0207	\$ 1,660.98
2013	0.0146	\$ 1,685.23
2014	0.0162	\$ 1,712.53
2015	0.0012	\$ 1,714.58
2016	0.0126	\$ 1,736.19
2017	0.0213	\$ 1,773.17
2018	0.0244	\$ 1,816.43
2019	0.0181	\$ 1,849.31
2020	0.0123	\$ 1,872.06
2021	0.047	\$ 1,960.04
2022		\$ 2,000.00

2. It is my understanding that the value per REU should be calculated using the following method:
 - a. Obtain the current valuation of your sanitary sewer system including all assets such as gravity pipes, forcemains, pump stations, specialty appurtenances such as air reliefs, cleanout chambers, valves, etc.
 - b. Determine the ultimate design capacity (in REUs) of your sanitary sewer system.
 - c. $\text{Current valuation/capacity (in REUs)} = \text{Cost/REU}$

Using the second method, I downloaded the Township's 2022 Audit Report from the Treasury Website (attached). I found conflicting information regarding the valuation of your sanitary sewer system. Pages 15, 24, and 43 have the following value of sanitary sewer assets: \$7,845,671, \$12,653,043, \$14,575,549, respectively. These values seem low in terms of the overall value of all your sanitary sewer assets, however, I will use the highest valuation for the purposes of this brief study.

The current and overall capacity of your system is 2.05 MGD based on your contracted volume through Saginaw Township. Using 250 gallons per day per REU, that equates to 8,200 REU's of capacity.

Current valuation = \$14,575,549
Current capacity = 8,200 REUs
Current value/REU = \$1,777.50

I would recommend researching the valuation of your sanitary sewer system to better understand the numbers being used in your audit report. I would also recommend having these calculations reviewed by your financial advisor to provide their input on the valuation. Since the valuation of your sanitary sewer system has not been calculated recently and the values found in your audit vary, I would recommend using the current inflationary calculation method and valuing an REU at \$2,000 until further research has been conducted on the valuation of your sanitary sewer system.

If you have any questions, let me know.

Thank you,



Samuel J. Szaroletta, P.E.
Project Manager

SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (402) 332-7754
mailto: sams@spicergroup.com
cc: SGI File 131993PR2022



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 9, 2023
- **SUBMITTED BY:** Al Fong, Police Chief
- **AGENDA TOPIC:** Authorize the Township Attorney to start the process of filing a complaint with the Division of Child Welfare Licensing and the Department of Health and Human Services regarding the numerous calls for Police support from Holy Cross Children's Services (HCCS).
- **EXPLANATION OF TOPIC:** Calls for services to HCCS at 925 N. River Rd have significantly increased in the last two years, not only in numbers, but in severity. The type of calls that are usually handled are the runaways, the assaults or the property damage to the HCCS building and elsewhere. We are still handling those types of calls, but in greater numbers. We are also handling calls of theft and burglary from local businesses. Property damage has extended out to Holy Spirit Church.

We have had several meetings with representatives from HCCS, but that has not curtailed the calls. From January 1, 2022 to December 8, 2022, the PD has responded to 226 calls for services from HCCS. That is an increase from 99 in 2021. As a comparison, Meijer has the second highest number of calls for services at 55. Additionally, the facility is having a significant impact upon the surrounding community with runaways caught stealing and damaging property.

The amount of time spent handling calls at HCCS is preventing our officers from providing services to the tax paying residents and businesses in our community. Furthermore, a large percentage of the calls that our department responds to at HCCS can and should be handled by their own staff; however, due to internal policies, court rulings and State directives, they rely on our local department to address most of the situations that occur there. Our department has been forced to direct an inordinate amount of manpower and resources in response to calls from HCCS. Simply put, our department does not have the resources to respond to this volume of calls at HCCS and still provide the expected service level to the rest of our community.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Table of calls of services for last five years and breakdown of time spent on calls in 2022.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.

- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to authorize the Township Attorney to start the process of filing a complaint with the Division of Child Welfare Licensing and the Department of Health and Human Services Holy Cross Children's Services (HCCS).
- **ROLL CALL VOTE REQUIRED:** No.

Holy Cross Police Activity 2017 thru 2021, YTD 2022

Offenses	2017	2018	2019	2020	2021	1/1 to 12/8/22
Sexual Offenses	7	0	2	4	1	4
Assault Offenses	5	10	12	11	36	39
Damage to Property	3	5	7	4	14	15
Retail Fraud Theft	0	1	0	0	0	10
Resisting an Officer	1	0	0	0	3	5
Liquor Violations	0	0	0	0	0	1
Disorderly Conduct	1	1	3	1	1	6
Runaways	31	26	7	32	32	98
General Assist	2	1	5	19	10	40
Assist to Fire	0	1	0	0	2	8
Totals	50	45	36	71	99	226

December 8, 2022

Police Calls to Holy Cross Children's Service from 01/01 to 12/08/2022

Incident Date	File Class/Description	Case #	Officer	Amount of Time
1/1/2022	30002/Retail Fraud	22-0008	Chad Sutkowi	45 minutes
1/1/2022	70000/Runaway	22-0003	Chad Sutkowi	20 minutes
1/1/2022	70000/Runaway	22-0054	Chad Sutkowi	20 minutes
1/8/2022	53001/Disorderly Conduct	22-0063	Randy Kumm	40 minutes
1/13/2022	70000/Runaway	22-0092	Brennan Ward	25 minutes
1/13/2022	99008/Assist EMS	22-0092	Brennan Ward	Same as above
1/13/2022	99008/General Assist	22-0193	Sgt Cowles	20 minutes
1/14/2022	13001/Assault and Battery	22-0103	Albert Presley	45 minutes
1/25/2022	99008/Assist EMS	22-0182	Albert Presley	48 minutes
1/30/2022	99008/General Assist	22-0237	Chad Sutkowi	32 minutes
1/31/2022	70000/Runaway	22-0245	Albert Presley	1 hour, 15 minutes
2/1/2022	70000/Runaway	22-0255	Brennan Ward	20 minutes
2/1/2022	99008/Assist EMS	22-0255	Brennan Ward	Same as above
2/2/2022	70000/Runaway	22-0260	Chad Sutkowi	30 minutes
2/2/2022	99008/General Assist	22-0263	Albert Presley	42 minutes
2/3/2022	99008/Assist EMS	22-0270	Albert Presley	1 hour, 15 minutes
2/8/2022	13001/Assault and Battery	22-0301	Derek Smith	20 minutes
2/20/2022	99008/General Assist	22-0384	Brennan Ward	35 minutes
3/1/2022	70000/Runaway	22-0442	Brennan Ward	35 minutes
3/1/2022	99008/General Assist	22-0442	Brennan Ward	Same as above
3/2/2022	13001/Assault and Battery	22-0445	Brennan Ward	45 minutes
3/6/2022	70000/Runaway	22-0484	Randy Kumm	30 minutes
3/6/2022	99009/Miscellaneous	22-0485	Randy Kumm	30 minutes
3/6/2022	99008/General Assist	22-0489	Brennan Ward	32 minutes
3/6/2022	99008/General Assist	22-0492	Brennan Ward	10 minutes
3/8/2022	13001/Assault and Battery	22-0507	Albert Presley	40 minutes
3/9/2022	13001/Assault and Battery	22-0515	Brennan Ward	20 minutes
3/11/2022	30002/Retail Fraud	22-0527	Chad Sutkowi	45 minutes

3/11/2022	41002/Minor in Possession	22-0527	Chad Sutkowski	Same as above
3/13/2022	99008/Assist EMS	22-0551	Chad Sutkowski	23 minutes
3/15/2022	70000/Runaway	22-0563	Randy Kumm	40 minutes
3/16/2022	99009/Miscellaneous	22-0577	Sgt Cowles	35 minutes
3/17/2022	70000/Runaway	22-0595	Albert Presley	1 hour, 5 minutes
3/19/2022	70000/Runaway	22-0617	Brennan Ward	25 minutes
3/20/2022	70000/Runaway	22-0629	Brennan Ward	20 minutes
3/21/2022	13001/Assault and Battery	22-0632	Amy Dasky	1 hour, 10 minutes
3/21/2022	30002/Retail Fraud	22-0634	Amy Dasky	1 hour, 5 minutes
3/21/2022	41002/Minor in Possession	22-0634	Amy Dasky	Same as above
3/21/2022	48000/Resisting an Officer	22-0634	Amy Dasky	Same as above
3/21/2022	57001/Trespass	22-0634	Amy Dasky	Same as above
3/22/2022	48000/Resisting an Officer	22-0647	Chad Sutkowski	1 hour, 42 minutes
3/22/2022	53001/Disorderly Conduct	22-0647	Chad Sutkowski	Same as above
3/24/2022	13001/Assault and Battery	22-0662	Amy Dasky	25 minutes
3/27/2022	70000/Runaway	22-0690	Albert Presley	35 minutes
3/31/2022	41002/Minor in Possession	22-0723	Albert Presley	35 minutes
3/31/2022	63000/Vagrancy-Curfew	22-0723	Albert Presley	Same as above
3/31/2022	70000/Runaway	22-0723	Albert Presley	Same as above
4/4/2022	70000/Runaway	22-0749	Albert Presley	1 hour, 30 minutes
4/5/2022	11008/CSC Fourth Degree - Forcible	22-0762	Albert Presley	1 hour, 30 minutes
4/5/2022	70000/Runaway	22-0773	Amy Dasky	1 hour
4/5/2022	48000/Resisting Officer	22-0773	Amy Dasky	30 minutes
4/6/2022	13001/Assault & Battery	22-0774	Randy Kumm	50 minutes
4/6/2022	70000/Runaway	22-0777	Randy Kumm	1 hour, 15 minutes
4/6/2022	70000/Runaway	22-0778	Brennan Ward	30 minutes
4/9/2022	70000/Runaway	22-0805	Albert Presley	1 hour, 40 minutes
4/9/2022	70000/Runaway	22-0807	Derek Smith	30 minutes
4/10/2022	70000/Runaway	22-0811	Albert Presley	1 hour
4/11/2022	13001/Assault & Battery	22-0819	Randy Kumm	1 hour, 15 minutes
4/13/2022	13001/Assault & Battery	22-0843	Chad Sutkowski	50 minutes

4/13/2022	29000/Damage to Property(Private)	22-0843	Chad Sutkowski	20 minutes
4/13/2022	70000/Runaway	22-0845	Albert Presley	20 minutes
4/14/2022	99009/Misc Non-Criminal	22-0865	Randy Kumm	40 minutes
4/15/2022	70000/Runaway	22-0864	Randy Kumm	35 minutes
4/18/2022	70000/Runaway	22-0890	Albert Presley	45 minutes
4/18/2022	99008/General Assist	22-0884	Chad Sutkowski	25 minutes
4/21/2022	70000/Runaway	22-0903	Chief Fong	20 minutes
4/21/2022	99008/General Assist	22-0905	Brennan Ward	45 minutes
4/22/2022	13002/Aggravated/Felonious Assault	22-0914	Albert Presley	1 hour, 25 minutes
4/22/2022	52003/Weapons Offense (other)	22-0914	Albert Presley	2 hours
4/25/2022	99008/Assist EMS	22-0935	Randy Kumm	25 minutes
5/1/2022	13002/Aggravated/Felonious Assault	22-0976	Brennan Ward	45 minutes
5/1/2022	13001/Assault & Battery	22-0971	Randy Kumm	30 minutes
5/1/2022	70000/Runaway	22-0975	Brennan Ward	25 minutes
5/1/2022	70000/Runaway	22-0976	Brennan Ward	35 minutes
5/3/2022	23003/Larceny from Building	22-0993	Albert Presley	35 minutes
5/3/2022	26002/Illegal Use of Credit Card	22-0993	Albert Presley	1 hour
5/3/2022	70000/Runaway	22-0988	Chad Sutkowski	20 minutes
5/4/2022	99001/Suicide	22-1002	Brennan Ward	1 hour
5/5/2022	29000/Damage to Property(Private)	22-1010	Randy Kumm	15 minutes
5/7/2022	29000/Damage to Property (other)	22-1031	Derek Smith	30 minutes
5/8/2022	70000/Runaway	22-1035	Chad Sutkowski	15 minutes
5/8/2022	70000/Runaway	22-1037	Chad Sutkowski	20 minutes
5/8/2022	70000/Runaway	22-1038	Albert Presley	45 minutes
5/8/2022	70000/Runaway	22-1040	Derek Smith	30 minutes
5/8/2022	70000/Runaway	22-1042	Derek Smith	35 minutes
5/9/2022	22001/Burglary- Forced Entry	22-1046	Sgt Cowles	2 hours
5/9/2022	30002/Retail Theft 3rd Degree	22-1046	Sgt Cowles	2 hours
5/9/2022	70000/Runaway	22-1054	Derek Smith	15 minutes
5/10/2022	99001/Suicide	22-1056	Sgt Cowles	25 minutes
5/13/2022	70000/Runaway	22-1075	Derek Smith	30 minutes
5/12/2022	99008/General Assist	22-1069	Albert Ward	10 minutes
5/13/2022	99008/General Assist	22-1083	Brennan Ward	25 minutes
5/15/2022	70000/Runaway	22-1096	Brennan Ward	1 hour, 35 minutes
5/16/2022	13001/Assault & Battery	22-1103	Albert Presley	2 hours
5/16/2022	13001/Assault & Battery	22-1099	Albert Presley	50 minutes

5/16/2022	29000/Damage to Property(Private)	22-1595	Sgt Cowles	25 minutes
5/16/2022	70000/Runaway	22-1102	Albert Presley	50 minutes
5/16/2022	70000/Runaway	22-1104	Albert Presley	30 minutes
5/16/2022	99008/General Assist	22-1097	Chad Sutkowi	30 minutes
5/22/2022	70000/Runaway	22-1145	Chad Sutkowi	55 minutes
5/23/2022	13001/Assault & Battery	22-1183	Randy Kumm	30 minutes
5/24/2022	13001/Assault & Battery	22-1165	Brennan Ward	1 hour
5/24/2022	70000/Runaway	22-1166	Brennan Ward	15 minutes
5/27/2022	99001/Suicide	22-1195	Brennan Ward	5 hours, 10 minutes
5/27/2022	99009/Misc Non-Criminal	22-1189	Randy Kumm	50 minutes
6/3/2022	70000/Runaway	22-1237	Chad Sutkowi	20 minutes
6/5/2022	99008/General Assist	22-1265	Chad Sutkowi	20 minutes
6/6/2022	70000/Runaway	22-1280	Albert Presley	30 minutes
6/7/2022	70000/Runaway	22-1291	Brennan Ward	30 minutes
6/8/2022	70000/Runaway	22-1300	Derek Smith	30 minutes
6/10/2022	70000/Runaway	22-1338	Eric Cowles	2 hours, 45 minutes
6/13/2022	70000/Runaway	22-1339	Eric Cowles	2 hours
6/15/2022	70000/Runaway	22-1352	Brennan Ward	15 minutes
6/15/2022	99008/General Assist	22-1352	Brennan Ward	20 minutes
6/18/2022	70000/Runaway	22-1385	Derek Smith	20 minutes
6/19/2022	99008/General Assist	22-1394	Derek Smith	30 minutes
6/20/2022	70000/Runaway	22-1400	Brennan Ward	20 minutes
6/20/2022	99008/Assist EMS	22-1399	Brennan Ward	20 minutes
6/21/2022	99009/Misc Non-Criminal	22-1407	Randy Kumm	50 minutes
6/22/2022	98007/Suspicious Situations	22-1418	Chief Fong	15 minutes
6/24/2022	70000/Runaway	22-1436	Brennan Ward	30 minutes
6/24/2022	70000/Runaway	22-1439	Brennan Ward	30 minutes
6/25/2022	70000/Runaway	22-1450	Brennan Ward	30 minutes
6/25/2022	70000/Runaway	22-1452	Brennan Ward	30 minutes
6/29/2022	99008/General Assist	22-1476	Chief Fong	30 minutes
6/30/2022	13001/Assault & Battery	22-1491	Chief Fong	45 minutes
6/30/2022	70000/Runaway	22-1487	Brennan Ward	1 hour, 50 minutes
7/1/2022	22001/Burglary- Forced Entry	22-1489	Chad Sutkowi	2 hours
7/1/2022	30002/Retail Theft 3rd Degree	22-1492	Chad Sutkowi	2 hours, 15 minutes
7/1/2022	99008/General Assist	22-1494	Brennan Ward	10 minutes
7/2/2022	70000/Runaway	22-1511	Chief Fong	30 minutes
7/6/2022	99008/General Assist	22-1522	Derek Smith	20 minutes

7/8/2022	53001/Disorderly Conduct (other)	22-1536	Randy Kumm	20 minutes
7/13/2022	99008/General Assist	22-1575	Chad Sutkowi	1 hour, 10 minutes
7/15/2022	70000/Runaway	22-1588	Chief Fong	35 minutes
7/17/2022	29000/Damage to Property(Private)	22-1602	Derek Smith	30 minutes
7/17/2022	29000/Damage to Property(Private)	22-1603	Derek Smith	45 minutes
7/28/2022	13001/Assault & Battery	22-1673	Rafe Maxwell	1 hour, 30 minutes
7/29/2022	70000/Runaway	22-1679	Chief Fong	30 minutes
7/29/2022	99008/General Assist	22-1675	Rafe Maxwell	40 minutes
8/11/2022	99008/Assist EMS	22-1767	Brennan Ward	25 minutes
8/13/2022	70000/Runaway	22-1785	Rafe Maxwell	30 minutes
8/14/2022	30002/Retail Theft 3rd Degree	22-1790	Chad Sutkowi	15 minutes
8/14/2022	70000/Runaway	22-1788	Chad Sutkowi	25 minutes
8/14/2022	70000/Runaway	22-1791	Chad Sutkowi	10 minutes
8/15/2022	70000/Runaway	22-1796	Chief Fong	30 minutes
8/15/2022	99001/Suicide	22-1804	Brennan Ward	1 hour, 30 minutes
8/17/2022	11001/CSC First Degree	22-1829	Chief Fong	1 hour
8/19/2022	29000/Damage to Property-Private	22-1835	Brennan Ward	1 hour
8/21/2022	13001/ Assault & Battery	22-1846	Rafe Maxwell	45 minutes
8/21/2022	29000/Damage to Property-other	22-1845	Rafe Maxwell	45 minutes
8/21/2022	29000/Damage to Property-other	22-1846	Rafe Maxwell	15 minutes
8/22/2022	29000/Damage to Property-Business	22-1857	Chad Sutkowi	1 hour
8/23/2022	29000/Damage to Property-Business	22-1863	Sgt Cowles	1 hour 15 minutes
8/23/2022	13002/Aggravated/Felonious Assault	22-1860	Chad Sutkowi	2 hours
8/23/2022	13002/Assault	22-1873	Rafe Maxwell	30 minutes
8/26/2022	70000/Runaway	22-1880	Derek Smith	30 minutes
8/26/2022	70000/Runaway	22-1896	Derek Smith	30 minutes
8/26/2022	70000/Runaway	22-1905	Rafe Maxwell	45 minutes
8/28/2022	99008/General Assist	22-1909	Derek Smith	20 minutes
8/30/2022	70000/Runaway	22-1920	Sgt Cowles	30 minutes
8/31/2022	99008/General Assist	22-1926	Chief Fong	20 minutes
9/1/2022	99008/General Assist	22-1937	Chad Sutkowi	30 minutes
9/1/2022	29000/Damage to Property-Private	22-1938	Chad Sutkowi	30 minutes
9/4/2022	99001/Suicide	22-1961	Rafe Maxwell	30 minutes
9/4/2022	99001/Suicide	22-1962	Rafe Maxwell	30 minutes
9/5/2022	70000/Runaway	22-1970	Derek Smith	45 minutes

9/5/2022	70000/Runaway	22-1972	Derek Smith	20 minutes
9/9/2022	70000/Runaway	22-2002	Sgt Cowles	30 minutes
9/10/2022	70000/Runaway	22-2011	Chad Sutkowi	1 hour 40 minutes
9/10/2022	53001/Disorderly Conduct	22-2014	Chad Sutkowi	15 minutes
9/10/2022	70000/Runaway	22-2015	Chad Sutkowi	30 minutes
9/11/2022	70000/Runaway	22-2018	Chad Sutkowi	35 minutes
9/11/2022	70000/Runaway	22-2020	Chad Sutkowi	15 minutes
9/15/2022	70000/Runaway	22-2065	Sgt Cowles	20 minutes
9/16/2022	98007/Suspicious Situations	22-2064	Derek Smith	25 minutes
9/17/2022	99008/General Assist	22-2079	Brennan Ward	20 minutes
9/20/2022	70000/Runaway	22-2091	Chad Sutkowi	20 minutes
9/21/2022	70000/Runaway	22-2100	Chief Fong	20 minutes
9/22/2022	13001/Assault & Battery	22-2104	Randy Kumm	3 hours, 15 minutes
9/22/2022	48000/Resisting Officer	22-2104	Randy Kumm	Same as above
9/25/2022	99001/Suicide	22-2134	Chad Sutkowi	20 minutes
9/25/2022	13001/Assault & Battery	22-2135	Chad Sutkowi	25 minutes
9/25/2022	29000/Damage to Property	22-2135	Chad Sutkowi	Same as above
9/27/2022	13001/Assault & Battery	22-2148	Chief Fong	35 minutes
9/27/2022	29000/Damage to Property	22-2148	Chief Fong	Same as above
9/27/2022	36004/Sex Offense	22-2150	Sgt Cowles	1 hour
10/3/2022	99008/Assist Fire	22-2190	Chad Sutkowi	25 minutes
10/8/2022	13001/Assault & Battery	22-2230	Chad Sutkowi	45 minutes
10/8/2022	29000/Damage to Property	22-2230	Chad Sutkowi	Same as above
10/20/2022	99008/Assist EMS	22-2325	Rafe Maxwell	35 minutes
10/22/2022	13001/Assault & Battery	22-2333	Chad Sutkowi	30 minutes
10/23/2022	70000/Runaway	22-2348	Derek Smith	15 minutes
10/24/2022	70000/Runaway	22-2352	Randy Kumm	10 minutes
10/25/2022	70000/Runaway	22-2363	Randy Kumm	30 minutes
10/25/2022	70000/Runaway	22-2366	Brennan Ward	1 hour
10/25/2022	11001/CSC 1st Degree	22-2433	Chad Sutkowi	1 hour
10/26/2022	70000/Runaway	22-2369	Chad Sutkowi	20 minutes
10/30/2022	53002/False Fire Alarm	22-2401	Rafe Maxwell	25 minutes
11/5/2022	70000/Runaway	22-2441	Chad Sutkowi	20 minutes
11/8/2022	70000/Runaway	22-2466	Randy Kumm	2 hours
11/10/2022	70000/Runaway	22-2479	Chief Fong	20 minutes

11/10/2022	13001/Assault & Battery	22-2482	Chad Sutkowi	1 hour
11/14/2022	13001/Assault & Battery	22-2511	Chief Fong	30 minutes
11/17/2022	13001/Assault & Battery	22-2570	Sgt Cowles	25 minutes
11/23/2022	13001/Assault & Battery	22-2577	Chief Fong	30 minutes
11/25/2022	70000/Runaway	22-2592	Rafe Maxwell	20 minutes
11/25/2022	70000/Runaway	22-2593	Rafe Maxwell	20 minutes
11/26/2022	99009/Misc Non-Criminal	22-2600	Randy Kumm	1 hour
12/1/2022	70000/Runaway	22-2632	Chief Fong	55 minutes
12/1/2022	29000/Damage to Property	22-2635	Andrew Weiss	1 hour, 25 minutes
12/1/2022	99008/General Assist	22-2637	Andrew Weiss	10 minutes
12/5/2022	99009/Misc Non-Criminal	22-2657	Randy Kumm	15 minutes
Criminal Cases:				54 hours, 55 minutes
Non-Criminal Cases:				84 hours
Grand Total Initial Time:				138 hours 55 minutes

Thomas Township
Building Department Activity Report ~ 12.1.2022 - 12.31.2022

New Residential and Commercial Construction					
Permit Number	Work Description	Date Issued	Address	Permit Total	Construction Cost
219-22	S-480 Neurtalization Bldg Slab & Equip Fdn	12/1/2022	12334 Geddes Road	\$ 2,829.00	\$ 700,000.00
220-22	S-475 Process MCC Bldg Fdn only	12/01/2022	12334 Geddes Road	\$ 191.00	\$ 40,000.00
221-22	New single family home	12/05/2022	8102 Ederer Road	\$ 1,601.00	\$ 392,900.00
228-22	S-475 Process Bldg Slab & Equip Fdn	12/15/2022	12334 Geddes Road	\$ 1,027.00	\$ 250,000.00
Total Permits = 4				\$5,648.00	\$1,382,900.00

Alteration/Addition Permits/Roof Replacements/Swimming Pool/Demolition/Pole Structure/Signs					
Permit Number	Work Description	Date Issued	Address	Permit Total	Construction Cost
216-22	Install wall bracing system	12/05/2022	10243 W. Tittabawassee Rd	\$ 67.00	\$ 8,400.00
223-22	Construct handicap ramp	12/07/2022	1704 Appleblossom Ln	\$ 43.00	\$ 3,000.00
224-22	Sunroom addition & kitchen remodel	12/09/2022	11895 Frost Road	\$ 1,015.00	\$ 247,600.00
226-22	Replace roof	12/13/2022	883 Sparling Drive	\$ 80.00	\$ 16,000.00
227-22	Commercial exterior renovation	12/14/2022	8845 Gratiot	\$ 991.00	\$ 240,000.00
215-22	Replace roof	12/14/2022	228 N. Gleaner Road	\$ 80.00	\$ 6,000.00
229-22	Demolish commercial building	12/19/2022	7834 Gratiot Road	\$ 50.00	\$ 17,000.00
230-22	Deck with partial roof addition	12/19/2022	2481 Durham Drive	\$ 215.00	\$ 45,720.00
Total Permits = 8				\$2,541.00	\$583,720.00
Total Building Permits = 12		Total Permit Fees = \$8,189.00		Total Construction Fees = \$1,966,620.00	

Electrical Plumbing and Mechanical Activity Report ~ 12.1.2022 - 12.31.2022

Electrical Permits				
Permit Number	Work Description	Date Issued	Address	Permit Total
130-22	Install generator	12/06/2022	9368 Highland Green Dr	\$ 120.00
131-22	Panel upgrade	12/06/2022	7885 Madeline	\$ 105.00
132-22	Ground-mounted solar array	12/12/2022	2133 Kennely Road	\$ 152.00
133-22	Service change	12/13/2022	400 N. Gleaner Road	\$ 75.00
134-22	New single-family home	12/14/2022	9730 Dice Road	\$ 240.00
135-22	New single-family home	12/14/2022	9740 Dice Road	\$ 240.00
136-22	New single-family home	12/14/2022	9750 Dice Road	\$ 240.00
137-22	Electrical to back porch addition	12/14/2022	4205 Lone Road	\$ 74.00
138-22	Generator	12/15/2022	4 Hearthstone Place	\$ 100.00
139-22	Gas line to generator	12/21/2022	10315 Dice Road	\$ 121.00
140-22	New single-family home	12/21/2022	3165 Aspin Court	\$ 208.00
141-22	Car charger station	12/21/2022	1700 N. River Road	\$ 104.00
Total Permits = 12				\$ 1,779.00

Plumbing Permits				
Permit Number	Work Description	Date Issued	Address	Permit Total
59-22	New single family home	12/01/2022	8910 Geddes Road	\$ 218.00
60-22	20 Unit building - rebuild	12/19/2022	9035 Greenway Blvd, Bldg C	\$ 1,896.00
61-22	Finish plumbing fixtures	12/20/2022	1370 N. Thomas Road	\$ 133.00
Total Permits = 3				\$ 2,247.00

Mechanical Permits				
Permit Number	Work Description	Date Issued	Address	Permit Total
133-22	Wood burning unit with double wall pipe	12/01/2022	4440 N. Orr Road	\$ 100.00
134-22	Install generator	12/05/2022	1 Hunters Ridge	\$ 125.00
136-22	New single-family home	12/05/2022	670 Sparling	\$ 155.00
137-22	Fire Suppression System	12/05/2022	8845 Gratiot Road	\$ 145.00
138-22	Install generator	12/06/2022	4 Hearthstone	\$ 95.00
139-22	New single-family home	12/06/2022	9730 Dice Road	\$ 190.00
140-22	New single-family home	12/06/2022	9740 Dice Road	\$ 190.00
141-22	Install generator	12/08/2022	8313 Geddes Road	\$ 125.00
142-22	Install generator	12/07/2022	4032 Village Green	\$ 90.00
143-22	Install heater in the garage	12/09/2022	1940 N. Miller Road	\$ 90.00
144-22	New single-family home	12/09/2022	8910 Geddes Road	\$ 340.00
146-22	Replace furnace and A/C	12/12/2022	21 Pond View	\$ 105.00
145-22	Boiler	12/13/2022	2620 N. River Road	\$ 165.00
147-22	Addition to existing home	12/14/2022	9922 Mustang Trail	\$ 120.00
148-22	Pole Barn - in floor heating	12/15/2022	2767 Lone Road	\$ 250.00
149-22	Replace furnace and A/C	12/19/2022	20 E. Grove Ct.	\$ 140.00
150-22	Replace boiler	12/19/2022	4 Appleshire Court	\$ 120.00
151-22	Replace furnace	12/19/2022	4052 Village Green	\$ 120.00
152-22	Replace furnace and water heater	12/19/2022	71 E. Stark Road	\$ 130.00
Total Permits = 19				\$ 2,795.00

Total Mechanical, Plumbing, and Electrical Permits = 34 Total Permit Fees = \$6,821.00

	A	B	C	D	E
1	Code Enforcement Monthly Reports				
2	Address	Category	Date Filed	Status	Date Closed
3	12872 W BASELL DR	Vehicle, Inop/Unlic	12/15/2022	Police Matter	12/15/2022
4	3159 N THOMAS RD	Garbage/Yard Waste	12/13/2022	Investigating	
5	3796 LEAMAN CT	Vehicle, Inop/Unlic	12/06/2022		
6	525 S GRAHAM RD	Sign, Temporary	12/06/2022	Investigating	
7	7627 N APPALOOSA CT	Residential Parking	12/08/2022		
8	7700 LAURIE S LN	Junk, Trash, Debris	12/20/2022	Investigating	
9	7710 LYDIA ST	Junk, Trash, Debris	12/14/2022	Investigating	
10	7				

	F
1	
2	Complaint
3	Jeep in driveway with flat tires. junk and tires laying in backyard
4	Trash out by curb on a tuesday.
5	black buick with no plate
6	Temp sign with no permit
7	Using grass as driveway
8	Junk/Debris in front yard
9	appliances sitting in front yard
10	

December 2022

CURRENT COURT ACTION REPORT/CODE ENFORCEMENT

No current court cases for Code Enforcement

DISCONTINUED BUSINESS:

Messing Excavating Inc

NEW BUSINESS:

None

As Of 12-30-2022

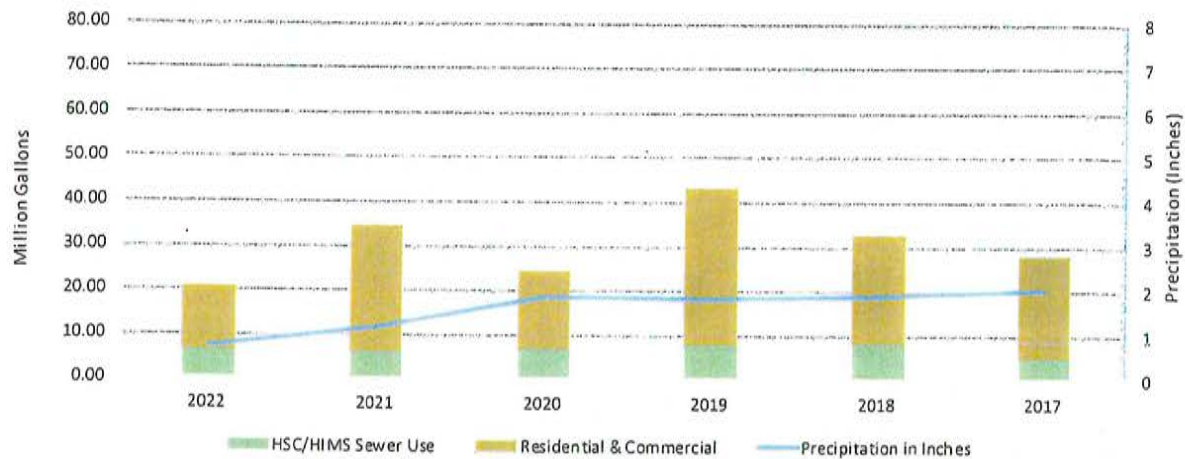
Township Board Sanitary Sewer System Report

Nov-22

Monthly Sanitary Sewer Use Report (MG)	2022	% Change (5/yr AVG)
Total Sanitary Sewer Discharged	20.87	-36%
Average Daily Discharge	0.67	-36%
HSC/HIMS Sewer Use	6.51	-4%
Residential & Commercial	14.35	-45%
% HSC & HIMS Use of Total Discharged	31%	47%
Precipitation in Inches	0.72	-59%
New Sewer Connections		
Total Sewer Customers	3,533	

Historical Discharge (MG)				
2021	2020	2019	2018	2017
34.60	24.45	43.60	32.99	28.03
1.12	0.79	1.41	1.06	0.90
5.90	6.81	7.92	8.20	5.11
28.70	17.64	35.68	24.79	22.92
17%	28%	18%	25%	18%
1.16	1.87	1.81	1.89	2.03
3	1	0	1	0

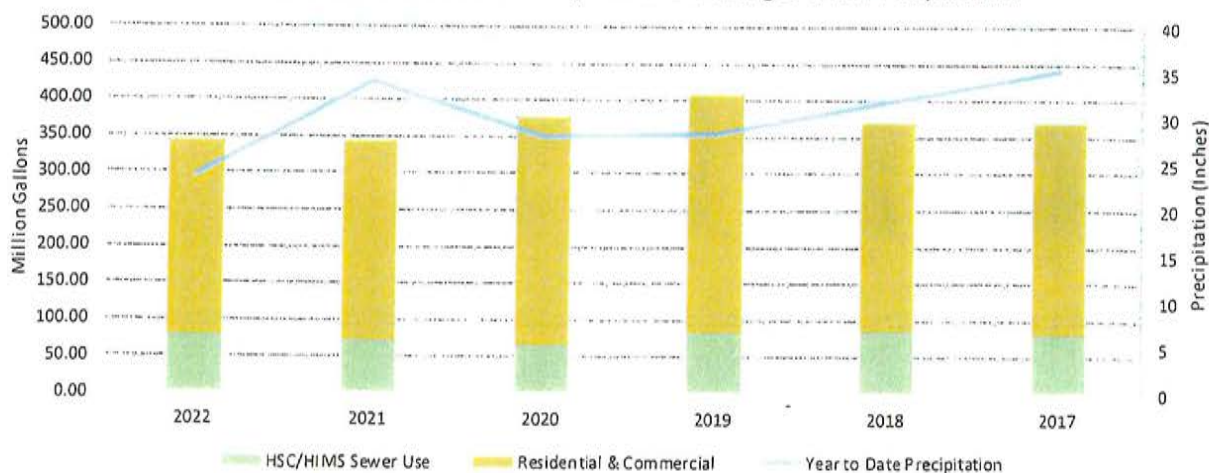
November Sanitary Sewer Discharges with Precipitation



YTD Sanitary Sewer Use Report (MG)	2022	% Change (5/yr AVG)
Year To Date Sewer Discharged	342.99	-8%
HSC/HIMS Sewer Use	77.68	0%
Residential & Commercial	265.30	-11%
Year to Date Precipitation	23.69	-25%

Historical YTD Discharge Summary (MG)				
2021	2020	2019	2018	2017
344.11	376.97	409.15	371.28	370.31
72.05	64.38	83.88	85.89	80.94
272.05	312.58	325.27	285.39	289.37
33.98	27.9	28.33	31.91	35.27

Year-to-Date Historical Sanitary Sewer Discharges with Precipitation



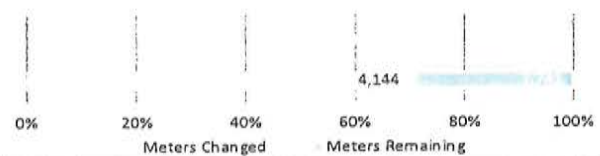
Township Board Water System Report

Nov-22

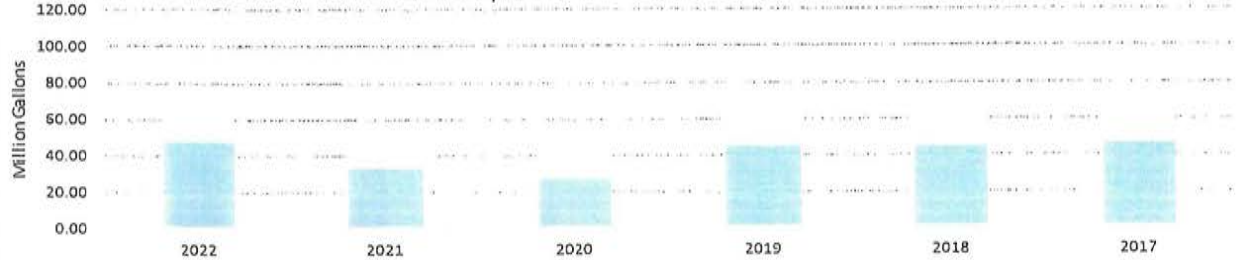
Monthly Water Use (MG)		% Change (5/yr AVG)
	2022	
Total Water Consumption	67.85	12%
Average Daily Water Use	2.19	12%
Industrial Water Use	48.14	22%
% Total Water Use by Industry	71%	10%
Residential & Commercial	19.71	-7%
New Water Services	0	
Water Meters Upgraded	51	
Total Water Customers	5,022	
Industrial Water Use (MG)		Year
	Month	
HSC Water Use	47,346,058	569,597,891
HIMS Water Use	682,520	10,784,152
Fullerton Water Use	15,686	638,045
Saginaw Control Water Use	81,989	1,245,663
Cignys Water Use	10,311	139,297

Historical Monthly Water Use				
2021	2020	2019	2018	2017
54.48	46.96	65.87	65.70	69.86
1.76	1.51	2.12	2.12	2.25
33.63	26.97	44.94	44.91	46.64
62%	57%	68%	68%	67%
20.84	19.99	20.93	20.79	23.22
0	1	0	1	1

Meters Upgraded



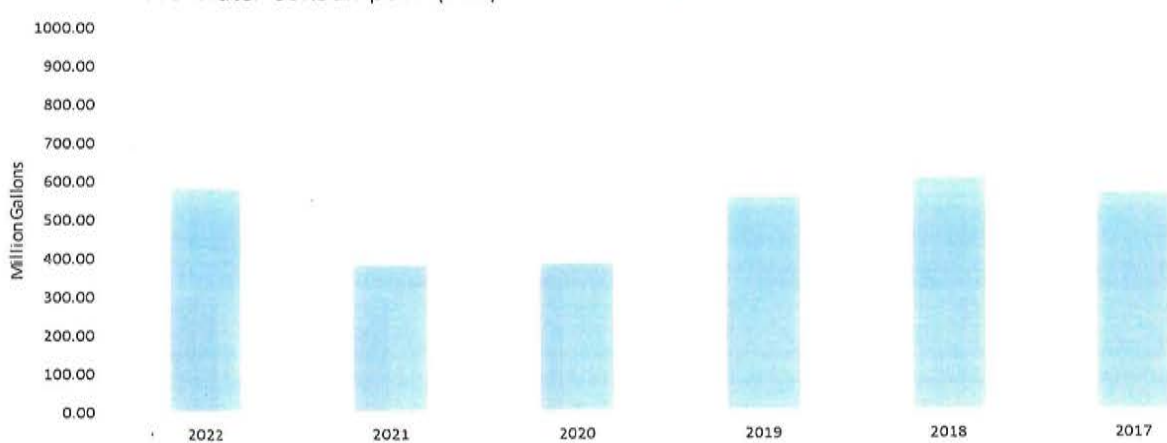
November Water Consumption



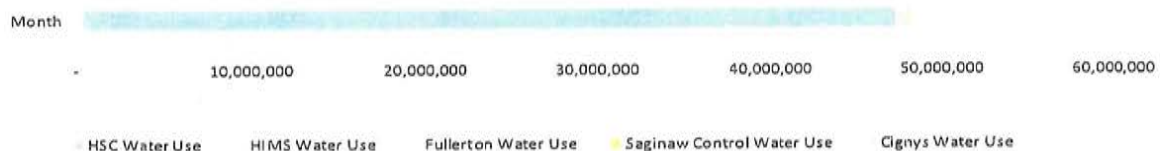
YTD Water Use (MG)		% Change (5/yr AVG)
	2022	
Year To Date Water Use	897.40	8%
Industrial Water Use	583.41	17%
Residential & Commercial	313.99	-5%

Historical Water Use				
2021	2020	2019	2018	2017
696.06	738.35	862.92	916.18	926.20
381.05	386.70	555.62	605.46	564.74
315.01	351.65	307.30	310.72	361.46

YTD Water Consumption (MG)



Monthly Industrial Usage (MG)



CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 04/01/2022 TO 12/31/2022
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2022	Total Debits	Total Credits	Ending Balance 12/31/2022
Fund 100	CLEARING FUND				
001.000	59	83,581.59	18,933,243.67	18,910,944.99	105,880.27
Fund 101	GENERAL OPERATING FUND				
002.000	CASH THE STATE BANK	2,376,417.44	2,642,626.05	4,118,886.66	900,156.83
002.010	THE STATE BANK SAVINGS	1,151,406.06	1,000,965.61	0.00	2,152,371.67
002.325	CASH FRANKENMUTH CREDIT UNION	0.00	250,005.00	0.00	250,005.00
002.385	CASH HUNTINGTON BANK	1,282,869.30	443.97	23.15	1,283,290.12
003.375	CHERTIFICATE OF DEPOSITS HUNTINGT	1,014,417.20	0.00	0.00	1,014,417.20
	GENERAL OPERATING FUND	5,825,110.00	3,894,040.63	4,118,909.81	5,600,240.82
Fund 103	CHRISTOPHER THOMPSON FAMILY FUND				
002.000	CASH THE STATE BANK	0.85	0.00	0.00	0.85
002.010	THE STATE BANK SAVINGS	5,026.25	4.21	0.00	5,030.46
	CHRISTOPHER THOMPSON FAMILY FUND	5,027.10	4.21	0.00	5,031.31
Fund 205	PUBLIC SAFETY-FIRE DEPARTMENT				
002.000	CASH THE STATE BANK	1,030,661.88	25,361.72	482,408.50	573,615.10
Fund 206	FIRE APPARATUS				
002.000	CASH THE STATE BANK	558,922.43	277.63	55,463.41	503,736.65
Fund 207	PUBLIC SAFETY-POLICE				
002.000	CASH THE STATE BANK	1,514,089.66	92,421.30	758,146.63	848,364.33
Fund 246	ROAD REVOLVING FUND				
002.000	CASH THE STATE BANK	917,529.73	19,785.14	439,566.25	497,748.62
Fund 248	Downtown Development Authority				
002.000	CASH THE STATE BANK	173,701.61	11,785.76	80,084.12	105,403.25
Fund 265	P.S. DRUG LAW ENFORCEMENT				
002.000	CASH THE STATE BANK	6,181.64	0.00	0.00	6,181.64
Fund 271	LIBRARY FUND				
002.000	CASH THE STATE BANK	539,130.04	45,769.25	251,090.71	333,808.58
003.271	CD LIBRARY 08/2016 .50	205,340.00	0.00	0.00	205,340.00
	LIBRARY FUND	744,470.04	45,769.25	251,090.71	539,148.58
Fund 590	SEWER FUND				
002.000	CASH THE STATE BANK	1,488,999.48	1,517,626.20	2,257,776.64	748,849.04
002.010	THE STATE BANK SAVINGS	510,697.72	1,000,428.29	0.00	1,511,126.01
002.200	RESERVED CASH SYSTEM EXPANSIO	161,598.65	18,450.00	0.00	180,048.65
002.385	CASH HUNTINGTON BANK	2,506,730.25	582.48	0.00	2,507,312.73
002.386	HUNTINGTON BANK SYSTEM EXPANSION	117,933.00	0.00	0.00	117,933.00
	SEWER FUND	4,785,959.10	2,537,086.97	2,257,776.64	5,065,269.43
Fund 591	WATER FUND				
001.100	CLEARING CASH	2,000.00	0.00	0.00	2,000.00
002.000	CASH THE STATE BANK	1,223,101.31	3,876,108.66	4,268,713.24	830,496.73
002.010	THE STATE BANK SAVINGS	758.11	0.63	0.00	758.74
002.200	RESERVED CASH SYSTEM EXPANSIO	136,343.99	20,625.00	0.00	156,968.99
002.375	CASH HUNTINGTON BANK	246,548.81	327.18	20.00	246,855.99
002.385	CASH HUNTINGTON BANK	1,586,847.61	563.93	0.00	1,587,411.54
002.386	HUNTINGTON BANK SYSTEM EXPANSION	266,176.00	12.92	0.00	266,188.92
002.387	CHEMICAL BANK BUSINESS CHECKING	507,706.11	103.90	25.69	507,784.32
002.390	CASH FIRST STATE BANK	246,284.98	18.42	0.00	246,303.40

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 04/01/2022 TO 12/31/2022
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2022	Total Debits	Total Credits	Ending Balance 12/31/2022
	WATER FUND	4,215,766.92	3,897,760.64	4,268,758.93	3,844,768.63
Fund 596	MUNICIPAL REFUSE FUND				
002.000	CASH THE STATE BANK	512,978.72	181,225.16	570,916.51	123,287.37
002.385	CASH HUNTINGTON BANK	106,457.17	435.49	0.95	106,891.71
	MUNICIPAL REFUSE FUND	619,435.89	181,660.65	570,917.46	230,179.08
Fund 603	TECHNOLOGY FUND				
002.000	CASH THE STATE BANK	0.00	86,091.16	43,403.15	42,688.01
Fund 703	TAX FUND				
002.000	CASH THE STATE BANK	0.00	11,438,712.16	6,847,239.76	4,591,472.40
002.400	CASH (CSB) DOG LICENSE	0.00	0.00	152.00	(152.00)
	TAX FUND	0.00	11,438,712.16	6,847,391.76	4,591,320.40
	TOTAL - ALL FUNDS	20,480,437.59	41,164,000.89	39,084,862.36	22,559,576.12

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR MONTH 12/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)		% BDGT USED
		AMENDED BUDGET		NORMAL (ABNORMAL)			NORMAL		
Fund 101 - GENERAL OPERATING FUND									
Revenues									
Dept 000									
101-000-402.000	PROPERTY TAXES	430,000.00		998.53		0.00	429,001.47	0.23	
101-000-402.100	STREET LIGHTS SPECIAL ASSESSM	63,000.00		0.00		0.00	63,000.00	0.00	
101-000-402.125	SPEC ASSES GRT LKS TCH PK STL	4,800.00		0.00		0.00	4,800.00	0.00	
101-000-402.150	SPEC ASSES GRT LKS TCH PK MTC	5,000.00		0.00		0.00	5,000.00	0.00	
101-000-405.000	DEL'Q PERSONAL PROPERTY	500.00		133.80		44.54	366.20	26.76	
101-000-410.000	PERSONAL PROPERTY TAXES	42,409.00		0.00		0.00	42,409.00	0.00	
101-000-410.100	PERSONAL PROPERTY REPLACEMENT	76,055.00		109,897.75		0.00	(33,842.75)	144.50	
101-000-437.000	I.F.T.	31,183.00		0.00		0.00	31,183.00	0.00	
101-000-445.000	INTEREST/PENALTIES - TAX COLL.	0.00		31.37		166.09	(31.37)	100.00	
101-000-447.000	PROPERTY TAX ADMINISTRATION F	193,000.00		(77.16)		4.90	193,077.16	(0.04)	
101-000-448.000	DOG LICENSE COLLECTION	250.00		0.00		0.00	250.00	0.00	
101-000-449.000	MOBILE HOME FEES	2,600.00		1,678.50		14.50	921.50	64.56	
101-000-454.000	FRANCHISE FEE CABLE TV	195,000.00		152,888.70		0.00	42,111.30	78.40	
101-000-458.000	BUSINESS LICENSE	2,400.00		1,860.00		0.00	540.00	77.50	
101-000-499.000	COMMUNITY DEVELOPMENT	10,000.00		22,362.86		1,120.00	(12,362.86)	223.63	
101-000-500.000	CONSTRUCTION PERMITS	100,000.00		184,791.05		4,641.27	(84,791.05)	184.79	
101-000-528.000	OTHER FEDERAL GRANTS	700,000.00		0.00		0.00	700,000.00	0.00	
101-000-566.000	GRANT	600,000.00		201,861.92		201,861.92	398,138.08	33.64	
101-000-574.000	STATE REVENUE SHARING	1,229,554.00		902,234.00		0.00	327,320.00	73.38	
101-000-606.000	ORDINANCE FINES	35,000.00		12,365.88		0.00	22,634.12	35.33	
101-000-612.000	METRO EXT TELE RIGHT-OF-WAY A	13,848.00		14,100.11		0.00	(252.11)	101.82	
101-000-615.000	PASSPORT FEES	5,000.00		7,000.00		1,155.00	(2,000.00)	140.00	
101-000-628.000	PRINTED MATERIALS	50.00		230.76		0.25	(180.76)	461.52	
101-000-640.763	PROGRAM FEES SOCCER	22,000.00		14,468.00		0.00	7,532.00	65.76	
101-000-640.764	PROGRAM FEES YOUTH SOFTBALL	2,800.00		170.00		0.00	2,630.00	6.07	
101-000-640.765	PROGRAM FEES ADULT SOFTBALL	4,000.00		2,780.00		0.00	1,220.00	69.50	
101-000-640.766	PROGRAM FEES CLINICS	7,500.00		110.00		55.00	7,390.00	1.47	
101-000-640.767	PROGRAM FEES BASKETBALL	6,500.00		12,737.50		590.00	(6,237.50)	195.96	
101-000-640.768	PROGRAM FEES ARCHERY	7,000.00		3,185.00		230.00	3,815.00	45.50	
101-000-640.769	PROGRAMS FEES VOLLEYBALL	1,700.00		3,700.00		0.00	(2,000.00)	217.65	
101-000-640.770	5K RUN/WALK	1,500.00		0.00		0.00	1,500.00	0.00	
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	1,500.00		210.00		0.00	1,290.00	14.00	
101-000-640.772	PROGRAM FEES NATURE PRESERVE/CENTER	3,000.00		0.00		0.00	3,000.00	0.00	
101-000-642.000	CEMETERY INCOME	12,000.00		21,068.00		3,550.00	(9,068.00)	175.57	
101-000-645.000	DAY CAMP	22,000.00		29,184.80		0.00	(7,184.80)	132.66	
101-000-647.000	TRAIN	30,000.00		36,606.43		0.00	(6,606.43)	122.02	
101-000-647.100	WINTER WONDERLAND REVENUE	12,000.00		6,013.00		1,013.00	5,987.00	50.11	
101-000-648.000	SWIM PROGRAMS	17,600.00		20,025.00		0.00	(2,425.00)	113.78	
101-000-649.000	SALES	500.00		700.00		0.00	(200.00)	140.00	
101-000-650.000	CONCESSIONS	2,200.00		902.05		0.00	1,297.95	41.00	
101-000-655.000	INTEREST EARNED	1,500.00		1,007.63		0.00	492.37	67.18	
101-000-667.000	PAVILION RENTAL	7,500.00		3,460.00		0.00	4,040.00	46.13	
101-000-667.025	FARMER'S MARKET REVENUE	0.00		1,270.00		0.00	(1,270.00)	100.00	
101-000-667.100	EQUIPMENT RENTAL	1,000.00		0.00		0.00	1,000.00	0.00	
101-000-667.150	BUILDING RENTAL REVENUE NATURE PRESERVE	5,000.00		0.00		0.00	5,000.00	0.00	
101-000-667.200	LEASE AGREEMENTS	6,600.00		0.00		0.00	6,600.00	0.00	
101-000-671.000	MISCELLANEOUS PARKS	0.00		15.00		0.00	(15.00)	100.00	
101-000-672.000	ADMIN FEES FROM OTHER FUNDS	291,266.00		0.00		0.00	291,266.00	0.00	
101-000-675.000	DONATIONS/CONTRIBUTION	14,250.00		2,000.00		0.00	12,250.00	14.04	
101-000-676.000	REFUNDS-REBATES	1,600.00		0.00		0.00	1,600.00	0.00	
101-000-677.000	REIMBURSEMENTS	10,000.00		14,048.70		597.44	(4,048.70)	140.49	
101-000-677.100	SET PARCEL REIMBURSEMENTS	13,410.00		13,545.00		0.00	(135.00)	101.01	
101-000-677.200	REIMBURSEMENTS ELECTIONS	7,200.00		6,926.39		0.00	273.61	96.20	
101-000-693.000	MISCELLANEOUS	302,868.00		1,066.27		150.00	301,801.73	0.35	
101-000-694.000	CASH OVER/SHORT	0.00		(16.00)		(16.00)	16.00	100.00	

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	\$ BDGT USED
		AMENDED BUDGET	12/31/2022 NORMAL (ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)		
Fund 101 - GENERAL OPERATING FUND						
Revenues						
101-000-698.000	BOND ISSUANCE	1,500,000.00	0.00	0.00	1,500,000.00	0.00
101-000-699.590	TRANSFER INN FROM SEWER	1,000,000.00	0.00	0.00	1,000,000.00	0.00
101-000-699.591	TRANSFER IN FROM WATER	1,000,000.00	0.00	0.00	1,000,000.00	0.00
Total Dept 000		8,055,643.00	1,807,540.84	232,795.91	6,248,102.16	22.44
TOTAL REVENUES						
		8,055,643.00	1,807,540.84	232,795.91	6,248,102.16	22.44
Expenditures						
Dept 101 - BOARD-LEGISLATIVE						
101-101-702.101	SALARY TRUSTEES	7,110.00	4,777.77	548.89	2,332.23	67.20
101-101-702.171	SALARY SUPERVISOR	11,720.00	10,251.51	1,339.02	1,468.49	87.47
101-101-702.215	SALARY CLERK	11,720.00	8,823.21	1,339.02	2,896.79	75.28
101-101-702.253	SALARY TREASURER	8,791.00	1,339.02	1,339.02	7,451.98	15.23
101-101-715.000	FICA EMPLOYER CONTRIBUTION	3,010.00	1,927.14	349.28	1,082.86	64.02
101-101-718.000	PENSION EMPLOYER CONTRIBUTION	4,720.00	2,904.24	531.52	1,815.76	61.53
101-101-719.000	WORKMEN'S COMP	125.00	21.00	4.58	104.00	16.80
101-101-740.000	OPERATING SUPPLIES	500.00	177.51	48.00	322.49	35.50
101-101-802.000	LEGAL SERVICES	18,000.00	10,430.00	1,140.00	7,570.00	57.94
101-101-804.000	MEMBERSHIP & DUES	7,000.00	7,052.61	0.00	(52.61)	100.75
101-101-900.000	LEGAL NOTICES	10,000.00	6,935.31	214.15	3,064.69	69.35
101-101-910.000	INSURANCE GENERAL LIABILITY	226.00	551.00	0.00	(325.00)	243.81
101-101-956.000	MISCELLANEOUS	2,929.00	5,737.88	0.00	(2,808.88)	195.90
101-101-960.000	EDUCATION & TRAINING	4,000.00	128.00	0.00	3,872.00	3.20
Total Dept 101 - BOARD-LEGISLATIVE		89,851.00	61,056.20	6,853.48	28,794.80	67.95
Dept 172 - MANAGER-ADMINISTRATIVE						
101-172-704.000	SALARIES FULL-TIME	122,788.00	93,526.83	14,029.02	29,261.17	76.17
101-172-704.250	SALARY-STIPEND DEGREE	2,000.00	1,884.54	288.45	115.46	94.23
101-172-704.400	SICK DAY PAY OFF	3,000.00	0.00	0.00	3,000.00	0.00
101-172-715.000	FICA EMPLOYER CONTRIBUTION	9,780.00	7,671.43	1,157.99	2,108.57	78.44
101-172-716.000	HEALTH INSURANCE	22,816.00	17,814.25	1,990.62	5,001.75	78.08
101-172-716.050	HEALTH SAVINGS ACCOUNT	4,225.00	3,710.10	0.00	514.90	87.81
101-172-716.100	VISION/SHORT TERM DISAB/LIFE	1,457.00	889.46	19.12	567.54	61.05
101-172-716.200	DENTAL INSURANCE	1,853.00	1,436.84	144.12	416.16	77.54
101-172-716.300	INSURANCE LONG TERM DISABILIT	295.00	209.97	0.00	85.03	71.18
101-172-718.000	PENSION EMPLOYER CONTRIBUTION	16,848.00	12,174.60	1,826.88	4,673.40	72.26
101-172-718.100	DEFERRED COMPENSATIONS CONTRI	5,000.00	0.00	0.00	5,000.00	0.00
101-172-719.000	WORKMEN'S COMP	300.00	244.56	33.56	55.44	81.52
101-172-720.000	VEHICLE ALLOWANCE	7,200.00	6,043.97	906.60	1,156.03	83.94
101-172-740.000	OPERATING SUPPLIES	1,000.00	479.34	34.74	520.66	47.93
101-172-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	500.00	0.00	0.00	500.00	0.00
101-172-804.000	MEMBERSHIP & DUES	1,700.00	1,140.53	0.00	559.47	67.09
101-172-810.000	CONTRACTED SERVICES	0.00	47.00	0.00	(47.00)	100.00
101-172-817.000	PROFESSIONAL SERVICES	550.00	74.77	0.00	475.23	13.59
101-172-850.100	WIRELESS COMMUNICATIONS	500.00	226.17	0.00	273.83	45.23
101-172-910.000	INSURANCE GENERAL LIABILITY	1,045.00	526.00	0.00	519.00	50.33
101-172-936.000	MAINTENANCE AGREEMENTS	0.00	166.66	0.00	(166.66)	100.00
101-172-960.000	EDUCATION & TRAINING	5,000.00	3,576.48	0.00	1,423.52	71.53
Total Dept 172 - MANAGER-ADMINISTRATIVE		207,857.00	151,843.50	20,431.10	56,013.50	73.05

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2022	NORMAL (ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL OPERATING FUND									
Expenditures									
Dept 191 - ELECTIONS									
101-191-704.100	WAGES FULL-TIME HOURLY	2,000.00		1,688.99		8.75		311.01	84.45
101-191-705.000	WAGES PART-TIME HOURLY	8,000.00		11,989.41		101.25		(3,989.41)	149.87
101-191-705.125	WAGES ELECTION INSPECTORS	21,100.00		20,822.75		0.00		277.25	98.69
101-191-715.000	FICA EMPLOYER CONTRIBUTION	2,371.00		1,036.58		8.39		1,334.42	43.72
101-191-716.050	HEALTH SAVINGS ACCOUNT	20.00		6.77		0.09		13.23	33.85
101-191-718.000	PENSION EMPLOYER CONTRIBUTION	240.00		194.60		1.05		45.40	81.08
101-191-719.000	WORKMEN'S COMP	120.00		56.89		0.42		63.11	47.41
101-191-740.000	OPERATING SUPPLIES	15,500.00		10,125.86		0.00		5,374.14	65.33
101-191-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	6,000.00		0.00		0.00		6,000.00	0.00
101-191-810.000	CONTRACTED SERVICES	1,200.00		0.00		0.00		1,200.00	0.00
101-191-817.000	PROFESSIONAL SERVICES	4,200.00		0.00		0.00		4,200.00	0.00
101-191-900.000	LEGAL NOTICES	1,500.00		543.38		0.00		956.62	36.23
101-191-910.000	INSURANCE GENERAL LIABILITY	1,194.00		199.00		0.00		995.00	16.67
101-191-930.000	REPAIRS/MAINTENANCE	100.00		0.00		0.00		100.00	0.00
101-191-936.000	MAINTENANCE AGREEMENTS	7,600.00		0.00		0.00		7,600.00	0.00
101-191-956.000	MISCELLANEOUS	200.00		0.00		0.00		200.00	0.00
101-191-960.000	EDUCATION & TRAINING	1,600.00		196.89		0.00		1,403.11	12.31
Total Dept 191 - ELECTIONS		72,945.00		46,861.12		119.95		26,083.88	64.24
Dept 215 - CLERK									
101-215-704.000	SALARIES FULL-TIME	56,940.00		50,998.98		8,465.39		5,941.02	89.57
101-215-704.150	SALARY DEPUTY	2,319.00		1,642.51		230.76		676.49	70.83
101-215-704.250	SALARY-STIPEND DEGREE	1,500.00		419.21		0.00		1,080.79	27.95
101-215-704.275	SALARY STIPEND-CERTIFICATION	1,500.00		376.89		0.00		1,123.11	25.13
101-215-704.400	SICK DAY PAY OFF	500.00		661.84		0.00		(161.84)	132.37
101-215-715.000	FICA EMPLOYER CONTRIBUTION	4,762.00		4,045.18		651.05		716.82	84.95
101-215-716.000	HEALTH INSURANCE	6,580.00		11,745.50		2,008.92		(5,165.50)	178.50
101-215-716.050	HEALTH SAVINGS ACCOUNT	2,128.00		2,041.04		86.97		86.96	95.91
101-215-716.100	VISION/SHORT TERM DISAB/LIFE	788.00		523.71		22.29		264.29	66.46
101-215-716.200	DENTAL INSURANCE	1,678.00		1,148.58		144.12		529.42	68.45
101-215-716.300	INSURANCE LONG TERM DISABILIT	175.00		111.43		0.00		63.57	63.67
101-215-718.000	PENSION EMPLOYER CONTRIBUTION	6,848.00		5,951.00		956.58		897.00	86.90
101-215-719.000	WORKMEN'S COMP	1,500.00		225.79		33.04		(50.79)	129.02
101-215-740.000	OPERATING SUPPLIES	2,000.00		978.43		24.38		521.57	65.23
101-215-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	500.00		0.00		0.00		2,000.00	0.00
101-215-804.000	MEMBERSHIP & DUES	0.00		75.00		0.00		425.00	15.00
101-215-810.000	CONTRACTED SERVICES	0.00		235.00		0.00		(235.00)	100.00
101-215-817.000	PROFESSIONAL SERVICES	330.00		74.77		0.00		255.23	22.66
101-215-900.000	LEGAL NOTICES	1,020.00		0.00		0.00		1,020.00	0.00
101-215-900.100	PUBLICATIONS	19,000.00		9,188.72		0.00		9,811.28	48.36
101-215-900.300	CODIFICATION OF ORDINANCE	4,162.00		2,183.32		0.00		1,978.68	52.46
101-215-910.000	INSURANCE GENERAL LIABILITY	840.00		310.00		0.00		530.00	36.90
101-215-930.000	REPAIRS/MAINTENANCE	100.00		0.00		0.00		100.00	0.00
101-215-936.000	MAINTENANCE AGREEMENTS	200.00		166.67		0.00		33.33	83.34
101-215-956.000	MISCELLANEOUS	100.00		0.00		0.00		100.00	0.00
101-215-960.000	EDUCATION & TRAINING	3,200.00		27.15		0.00		3,172.85	0.85
Total Dept 215 - CLERK		118,845.00		93,130.72		12,623.50		25,714.28	78.36
Dept 253 - TREASURER-FINANCE DEPARTMENT									
101-253-704.000	SALARIES FULL-TIME	82,121.00		72,348.69		11,538.45		9,772.31	88.10
101-253-704.050	SALARIES FULL-TIME ASSISTANT	45,650.00		37,895.50		6,461.55		7,754.50	83.01

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE		ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2022	MONTH 12/31/2022	NORMAL	ABNORMAL	
Fund 101 - GENERAL OPERATING FUND								
Expenditures								
101-253-704.150	SALARY DEPUTY	2,060.00		948.34	0.00	1,111.66	46.04	
101-253-704.200	WAGES FULL-TIME CLERICAL	3,400.00		2,743.57	401.20	656.43	80.69	
101-253-704.250	SALARY-STIPEND DEGREE	3,000.00		2,999.88	461.52	0.12	100.00	
101-253-704.400	SICK DAY PAY OFF	500.00		0.00	0.00	500.00	0.00	
101-253-704.716	WAGES IN LIEU OF HEALTH INSUR	4,000.00		3,000.00	0.00	1,000.00	75.00	
101-253-705.000	WAGES PART-TIME HOURLY	22,660.00		17,591.97	4,583.79	5,068.03	77.63	
101-253-715.000	FICA EMPLOYER CONTRIBUTION	10,381.00		10,495.51	1,789.18	(114.51)	101.10	
101-253-716.000	HEALTH INSURANCE	8,000.00		5,533.15	617.72	2,466.85	69.16	
101-253-716.050	HEALTH SAVINGS ACCOUNT	3,621.00		3,578.22	70.94	42.78	98.82	
101-253-716.100	VISION/SHORT TERM DISAB/LIFE	2,060.00		1,296.06	25.88	763.94	62.92	
101-253-716.200	DENTAL INSURANCE	1,890.00		1,533.14	153.39	356.86	81.12	
101-253-716.300	INSURANCE LONG TERM DISABILIT	361.00		304.13	0.00	56.87	84.25	
101-253-716.600	RETIREE HEALTH INS SUPPLEMENT	0.00		1,800.00	200.00	(1,800.00)	100.00	
101-253-718.000	PENSION EMPLOYER CONTRIBUTION	16,880.00		14,492.25	2,277.66	2,387.75	85.85	
101-253-718.100	DEFERRED COMPENSATIONS CONTRI	821.00		704.44	117.69	116.56	85.80	
101-253-719.000	WORKMEN'S COMP	495.00		342.25	51.94	152.75	69.14	
101-253-740.000	OPERATING SUPPLIES	7,000.00		4,703.16	276.32	2,296.84	67.19	
101-253-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,500.00		1,538.48	0.00	(38.48)	102.57	
101-253-802.000	LEGAL SERVICES	500.00		0.00	0.00	500.00	0.00	
101-253-803.000	AUDIT	2,940.00		2,544.00	0.00	396.00	86.53	
101-253-804.000	MEMBERSHIP & DUES	845.00		358.00	40.00	487.00	42.37	
101-253-810.000	CONTRACTED SERVICES	10,556.00		5,701.47	0.00	4,854.53	54.01	
101-253-817.000	PROFESSIONAL SERVICES	5,500.00		1,407.71	0.00	4,092.29	25.59	
101-253-830.000	TAX ROLL PREPARATION	34,145.00		32,027.28	19,784.06	2,117.72	93.80	
101-253-910.000	INSURANCE GENERAL LIABILITY	1,250.00		689.00	0.00	561.00	55.12	
101-253-930.000	REPAIRS/MAINTENANCE	500.00		0.00	0.00	500.00	0.00	
101-253-936.000	MAINTENANCE AGREEMENTS	0.00		166.66	0.00	(166.66)	100.00	
101-253-956.000	MISCELLANEOUS	500.00		162.00	0.00	338.00	32.40	
101-253-960.000	EDUCATION & TRAINING	2,000.00		2,727.73	0.00	(727.73)	136.39	
Total Dept 253 - TREASURER-FINANCE DEPARTMENT		275,136.00		229,632.59	48,851.29	45,503.41	83.46	
Dept 257 - ASSESSING								
101-257-703.100	SALARY BOARD OF REVIEW	2,000.00		1,000.00	0.00	1,000.00	50.00	
101-257-704.000	SALARIES FULL-TIME	7,729.00		6,113.31	918.47	1,615.69	79.10	
101-257-704.075	SALARY FULL-TIME - ASSESSOR	0.00		48,738.46	7,335.51	(48,738.46)	100.00	
101-257-704.200	WAGES FULL-TIME CLERICAL	18,617.00		2,131.16	0.00	16,485.84	11.45	
101-257-704.250	SALARY-STIPEND DEGREE	200.00		188.63	28.88	11.37	94.32	
101-257-704.400	SICK DAY PAY OFF	400.00		0.00	0.00	400.00	0.00	
101-257-704.716	WAGES IN LIEU OF HEALTH INSUR	400.00		300.00	0.00	100.00	75.00	
101-257-705.100	WAGES PART-TIME ASSESSOR	63,654.00		0.00	0.00	63,654.00	0.00	
101-257-715.000	FICA EMPLOYER CONTRIBUTION	6,370.00		4,245.87	576.16	2,124.13	66.65	
101-257-716.000	HEALTH INSURANCE	6,405.00		5,839.10	672.99	565.90	91.16	
101-257-716.050	HEALTH SAVINGS ACCOUNT	1,700.00		1,691.99	0.00	8.01	99.53	
101-257-716.100	VISION/SHORT TERM DISAB/LIFE	478.00		596.16	8.65	(118.16)	124.72	
101-257-716.200	DENTAL INSURANCE	1,015.00		456.65	53.53	558.35	44.99	
101-257-716.300	INSURANCE LONG TERM DISABILIT	100.00		149.52	0.00	(49.52)	149.52	
101-257-718.000	PENSION EMPLOYER CONTRIBUTION	3,405.00		6,531.15	985.52	(3,126.15)	191.81	
101-257-718.100	DEFERRED COMPENSATIONS CONTRI	77.00		60.85	9.46	16.15	79.03	
101-257-719.000	WORKMEN'S COMP	340.00		225.70	31.52	114.30	66.38	
101-257-740.000	OPERATING SUPPLIES	3,400.00		2,406.36	0.00	993.64	70.78	
101-257-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	300.00		0.00	0.00	300.00	0.00	
101-257-802.000	LEGAL SERVICES	4,000.00		0.00	0.00	4,000.00	0.00	
101-257-804.000	MEMBERSHIP & DUES	365.00		0.00	0.00	365.00	0.00	
101-257-810.000	CONTRACTED SERVICES	0.00		282.00	0.00	(282.00)	100.00	

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2022	NORMAL (ABNORMAL)	MONTH 12/31/2022	INCREASE (DECREASE)	BALANCE	NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND										
Expenditures										
101-257-817.000	PROFESSIONAL SERVICES	5,800.00		2,960.68		134.15		2,839.32		51.05
101-257-900.000	LEGAL NOTICES	1,000.00		0.00		0.00		1,000.00		0.00
101-257-910.000	INSURANCE GENERAL LIABILITY	1,373.00		1,438.00		0.00		(65.00)		104.73
101-257-936.000	MAINTENANCE AGREEMENTS	3,300.00		166.67		0.00		3,133.33		5.05
101-257-938.100	GAS & DIESEL FUEL	0.00		125.50		39.97		(125.50)		100.00
101-257-960.000	EDUCATION & TRAINING	3,000.00		0.00		0.00		3,000.00		0.00
Total Dept 257 - ASSESSING		135,428.00		85,647.76		10,794.81		49,780.24		63.24
Dept 265 - BUILDING & GROUNDS										
101-265-704.100	WAGES FULL-TIME HOURLY	4,000.00		1,008.08		156.36		2,991.92		25.20
101-265-705.000	WAGES PART-TIME HOURLY	3,000.00		0.00		0.00		3,000.00		0.00
101-265-710.000	WAGES OVERTIME	2,000.00		1,279.87		898.70		720.13		63.99
101-265-712.000	WAGES JANITORIAL	9,105.00		7,541.95		1,139.34		1,563.05		82.83
101-265-715.000	FICA EMPLOYER CONTRIBUTION	1,386.00		741.91		162.31		644.09		53.53
101-265-716.050	HEALTH SAVINGS ACCOUNT	10.00		73.75		1.56		(63.75)		737.50
101-265-718.000	PENSION EMPLOYER CONTRIBUTION	850.00		274.58		126.62		575.42		32.30
101-265-719.000	WORKMEN'S COMP	400.00		291.82		39.68		108.18		72.96
101-265-740.000	OPERATING SUPPLIES	29,000.00		16,610.66		1,423.27		12,389.34		57.28
101-265-740.125	BEAUTIFICATION DAY	750.00		744.00		0.00		6.00		99.20
101-265-740.600	SEASONAL BANNERS/HOLIDAY LIGH	500.00		500.00		0.00		0.00		100.00
101-265-810.000	CONTRACTED SERVICES	1,000.00		196.00		0.00		804.00		19.60
101-265-817.000	PROFESSIONAL SERVICES	0.00		15,384.79		1,791.21		(15,384.79)		100.00
101-265-850.000	TELEPHONE	29,000.00		45.00		0.00		28,955.00		0.16
101-265-910.000	INSURANCE	3,200.00		1,139.75		55.00		498,860.25		0.23
101-265-920.000	UTILITIES	4,500.00		1,729.27		244.59		1,470.73		54.04
101-265-930.000	REPAIRS/MAINTENANCE	24,000.00		4,286.00		0.00		214.00		95.24
101-265-936.000	MAINTENANCE AGREEMENTS	20,000.00		15,622.41		2,420.05		8,377.59		65.09
101-265-940.100	EQUIPMENT RENTAL	5,100.00		13,884.84		0.00		6,115.16		69.42
101-265-970.000	CAPITAL OUTLAY	3,000.00		0.00		0.00		5,100.00		0.00
101-265-974.000	CAPITAL IMPROVEMENTS	0.00		893.73		0.00		2,106.27		29.79
Total Dept 265 - BUILDING & GROUNDS		4,640,801.00		13,328.57		2,828.57		(13,328.57)		100.00
				0.00		0.00		4,000,000.00		0.00
		4,640,801.00		95,576.98		11,287.26		4,545,224.02		2.06
Dept 276 - CEMETERY										
101-276-704.100	WAGES FULL-TIME HOURLY	10,079.00		4,688.53		374.58		5,390.47		46.52
101-276-705.000	WAGES PART-TIME HOURLY	500.00		0.00		0.00		500.00		0.00
101-276-710.000	WAGES OVERTIME	1,159.00		1,509.06		332.11		(350.06)		130.20
101-276-715.000	FICA EMPLOYER CONTRIBUTION	892.00		446.55		50.38		445.45		50.06
101-276-716.050	HEALTH SAVINGS ACCOUNT	117.00		185.93		3.74		(68.93)		158.91
101-276-718.000	PENSION EMPLOYER CONTRIBUTION	1,353.00		743.70		84.81		609.30		54.97
101-276-719.000	WORKMEN'S COMP	368.00		60.38		9.89		307.62		16.41
101-276-740.000	OPERATING SUPPLIES	200.00		0.00		0.00		200.00		0.00
101-276-810.000	CONTRACTED SERVICES	0.00		17,475.54		2,542.29		(17,475.54)		100.00
101-276-810.100	INSURANCE GENERAL LIABILITY	16,018.00		0.00		0.00		16,018.00		0.00
101-276-910.000	REPAIRS/MAINTENANCE	199.00		129.00		0.00		70.00		64.82
101-276-930.000	EQUIPMENT RENTAL	8,000.00		3,801.71		0.00		4,198.29		47.52
101-276-940.100	EQUIPMENT RENTAL	5,000.00		1,461.43		100.00		3,538.57		29.23
Total Dept 276 - CEMETERY		43,885.00		30,501.83		3,497.80		13,383.17		69.50

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
Dept 282 - GREAT LAKES TECH PARK MTCE						
101-282-704.100	WAGES FULL-TIME HOURLY	650.00	0.00	0.00	650.00	0.00
101-282-715.000	FICA EMPLOYER CONTRIBUTION	50.00	0.00	0.00	50.00	0.00
101-282-716.050	HEALTH SAVINGS ACCOUNT	7.00	0.00	0.00	7.00	0.00
101-282-718.000	PENSION EMPLOYER CONTRIBUTION	78.00	0.00	0.00	78.00	0.00
101-282-719.000	WORKMEN'S COMP	30.00	0.00	0.00	30.00	0.00
101-282-810.000	CONTRACTED SERVICES	4,618.00	4,864.08	0.00	(246.08)	105.33
101-282-920.000	UTILITIES	5,000.00	3,633.00	467.46	1,367.00	72.66
101-282-930.000	REPAIRS/MAINTENANCE	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 282 - GREAT LAKES TECH PARK MTCE		13,933.00	8,497.08	467.46	5,435.92	60.99
Dept 371 - COMMUNITY DEVELOPMENT						
101-371-703.200	SALARY ZONING BOARDS	3,900.00	2,062.50	300.00	1,837.50	52.88
101-371-704.000	SALARIES FULL-TIME	55,772.00	42,792.00	6,429.13	12,980.00	76.73
101-371-704.100	WAGES FULL-TIME HOURLY	42,715.00	25,328.31	5,609.41	17,386.69	59.30
101-371-704.200	WAGES FULL-TIME CLERICAL	15,000.00	3,420.79	0.00	11,579.21	22.81
101-371-704.250	SALARY-STIPEND DEGREE	1,400.00	1,319.17	201.91	80.83	94.23
101-371-704.400	SICK DAY PAY OFF	600.00	0.00	0.00	600.00	0.00
101-371-704.716	WAGES IN LIEU OF HEALTH INSUR	2,800.00	2,100.01	0.00	699.99	75.00
101-371-705.000	WAGES PART-TIME HOURLY	21,180.00	20,117.24	3,005.70	1,062.76	94.98
101-371-710.000	WAGES OVERTIME	0.00	42.50	42.50	(42.50)	100.00
101-371-715.000	FICA EMPLOYER CONTRIBUTION	10,968.00	7,351.44	1,209.72	3,616.56	67.03
101-371-716.000	HEALTH INSURANCE	26,951.00	7,555.31	200.60	21,195.69	21.35
101-371-716.050	HEALTH SAVINGS ACCOUNT	5,078.00	3,259.23	56.09	1,818.77	64.18
101-371-716.100	VISION/SHORT TERM DISAB/LIFE	1,663.00	800.99	18.62	862.01	48.17
101-371-716.200	DENTAL INSURANCE	3,710.00	1,851.72	140.00	1,858.28	49.91
101-371-716.300	INSURANCE LONG TERM DISABILIT	340.00	163.24	0.00	176.76	48.01
101-371-718.000	PENSION EMPLOYER CONTRIBUTION	13,307.00	8,288.08	1,363.86	5,018.92	62.28
101-371-718.100	DEFERRED COMPENSATIONS CONTRI	605.00	423.58	65.86	181.42	70.01
101-371-719.000	WORKMEN'S COMP	680.00	395.22	49.62	284.78	58.12
101-371-740.000	OPERATING SUPPLIES	3,500.00	2,362.18	30.00	1,137.82	67.49
101-371-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	4,000.00	2,375.00	0.00	1,625.00	59.38
101-371-802.000	LEGAL SERVICES	8,000.00	4,450.00	160.00	3,550.00	55.63
101-371-804.000	MEMBERSHIP & DUES	210.00	553.88	0.00	(343.88)	263.75
101-371-804.100	SAGINAW FUTURE	2,000.00	0.00	0.00	2,000.00	0.00
101-371-810.000	CONTRACTED SERVICES	0.00	12,875.95	0.00	(12,875.95)	100.00
101-371-810.100	CONTRACTED SERVICES	13,000.00	0.00	0.00	13,000.00	0.00
101-371-817.000	PROFESSIONAL SERVICES	3,900.00	1,639.85	0.00	2,260.15	42.05
101-371-817.100	UPDATE MASTER PLAN	1,000.00	0.00	0.00	1,000.00	0.00
101-371-836.000	EMPLOYMENT PHYSICALS	0.00	204.00	0.00	(204.00)	100.00
101-371-850.100	WIRELESS COMMUNICATIONS	800.00	330.82	0.00	469.18	41.35
101-371-900.000	LEGAL NOTICES	3,000.00	471.77	161.37	2,528.23	15.73
101-371-910.000	INSURANCE GENERAL LIABILITY	2,756.00	2,244.00	0.00	512.00	81.42
101-371-930.000	REPAIRS/MAINTENANCE	800.00	0.00	0.00	800.00	0.00
101-371-936.000	MAINTENANCE AGREEMENTS	350.00	166.67	0.00	183.33	47.62
101-371-938.000	VEHICLE EXPENSE	1,500.00	616.38	0.00	883.62	41.09
101-371-938.100	GAS & DIESEL FUEL	700.00	253.27	101.61	446.73	36.18
101-371-956.000	MISCELLANEOUS	10,000.00	0.00	0.00	10,000.00	0.00
101-371-960.000	EDUCATION & TRAINING	2,000.00	1,809.61	0.00	190.39	90.48
101-371-970.000	CAPITAL OUTLAY	7,000.00	5,790.00	0.00	1,210.00	82.71
Total Dept 371 - COMMUNITY DEVELOPMENT		271,185.00	161,614.71	19,146.00	109,570.29	59.60

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDTG USED
		AMENDED BUDGET		12/31/2022 NORMAL (ABNORMAL)	12/31/2022 INCREASE (DECREASE)	MONTH 12/31/2022 NORMAL (ABNORMAL)			
Fund 101 - GENERAL OPERATING FUND									
Expenditures									
Dept 421 - CONSTRUCTION CODES									
101-421-704.000	SALARIES FULL-TIME	16,375.00	12,226.40		1,836.87	4,148.60	74.67		
101-421-704.200	WAGES FULL-TIME CLERICAL	42,715.00	30,095.20		4,977.60	12,619.80	70.46		
101-421-704.250	SALARY-STIPEND DEGREE	400.00	376.74		57.66	23.26	94.19		
101-421-704.400	SICK DAY PAY OFF	330.00	0.00		0.00	330.00	0.00		
101-421-704.716	WAGES IN LIEU OF HEALTH INSUR	800.00	599.99		0.00	200.01	75.00		
101-421-705.200	WAGES INSPECTORS	67,000.00	64,549.58		9,549.98	2,450.42	96.34		
101-421-715.000	FICA EMPLOYER CONTRIBUTION	9,700.00	8,073.18		1,202.40	1,626.82	83.23		
101-421-716.000	HEALTH INSURANCE	16,950.00	13,498.80		1,511.66	3,451.20	79.64		
101-421-716.050	HEALTH SAVINGS ACCOUNT	3,427.00	3,300.41		49.77	126.59	96.31		
101-421-716.100	VISION/SHORT TERM DISAB/LIFE	945.00	645.92		20.49	299.08	68.35		
101-421-716.200	DENTAL INSURANCE	2,025.00	1,724.17		172.94	300.83	85.14		
101-421-716.300	INSURANCE LONG TERM DISABILIT	182.00	124.42		0.00	57.58	68.36		
101-421-718.000	PENSION EMPLOYER CONTRIBUTION	7,275.00	4,776.17		758.00	2,498.83	65.65		
101-421-718.100	DEFERRED COMPENSATIONS CONTRI	163.00	121.01		18.82	74.24	79.46		
101-421-719.000	WORKMEN'S COMP	482.00	383.00		54.52	99.00	37.01		
101-421-740.000	OPERATING SUPPLIES	2,500.00	925.15		39.00	1,574.85	22.64		
101-421-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,000.00	226.41		0.00	773.59	11.25		
101-421-804.000	MEMBERSHIP & DUES	400.00	45.00		0.00	355.00	100.00		
101-421-810.000	CONTRACTED SERVICES	0.00	12,882.00		0.00	(12,882.00)	163.41		
101-421-817.000	PROFESSIONAL SERVICES	14,000.00	22,876.77		9,178.00	(8,876.77)	100.00		
101-421-836.000	EMPLOYMENT PHYSICALS	0.00	102.00		0.00	(102.00)	57.65		
101-421-850.100	WIRELESS COMMUNICATIONS	250.00	144.13		0.00	105.87	0.00		
101-421-900.000	LEGAL NOTICES	200.00	0.00		0.00	200.00	0.00		
101-421-910.000	INSURANCE GENERAL LIABILITY	1,947.00	1,353.00		0.00	594.00	69.49		
101-421-936.000	MAINTENANCE AGREEMENTS	1,800.00	166.67		0.00	1,633.33	9.26		
101-421-938.000	VEHICLE EXPENSE	350.00	85.90		0.00	264.10	24.54		
101-421-938.100	GAS & DIESEL FUEL	450.00	398.12		0.00	51.88	88.47		
101-421-960.000	EDUCATION & TRAINING	1,900.00	466.66		71.66	1,433.34	24.56		
Total Dept 421 - CONSTRUCTION CODES		193,566.00	180,166.80		29,499.37	13,399.20	93.08		
Dept 442 - SIDEWALKS									
101-442-704.100	WAGES FULL-TIME HOURLY	2,000.00	903.52		0.00	1,096.48	45.18		
101-442-705.000	WAGES PART-TIME HOURLY	200.00	0.00		0.00	200.00	0.00		
101-442-710.000	WAGES OVERTIME	750.00	12.64		0.00	737.36	1.69		
101-442-715.000	FICA EMPLOYER CONTRIBUTION	225.00	67.11		0.00	157.89	29.83		
101-442-716.050	HEALTH SAVINGS ACCOUNT	20.00	6.35		0.00	13.65	31.75		
101-442-718.000	PENSION EMPLOYER CONTRIBUTION	330.00	109.94		0.00	220.06	33.32		
101-442-719.000	WORKMEN'S COMP	57.00	14.13		0.00	42.87	24.79		
101-442-910.000	INSURANCE GENERAL LIABILITY	233.00	25.00		0.00	208.00	10.73		
101-442-930.000	REPAIRS/MAINTENANCE	5,000.00	0.00		0.00	5,000.00	0.00		
101-442-940.100	EQUIPMENT RENTAL	1,500.00	0.00		0.00	1,500.00	0.00		
101-442-974.000	CAPITAL IMPROVEMENTS	0.00	3,934.95		0.00	(3,934.95)	100.00		
Total Dept 442 - SIDEWALKS		10,315.00	5,073.64		0.00	5,241.36	49.19		
Dept 444 - STORM WATER MANAGEMENT									
101-444-817.000	PROFESSIONAL SERVICES	8,000.00	6,768.37		0.00	1,231.63	84.60		
Total Dept 444 - STORM WATER MANAGEMENT		8,000.00	6,768.37		0.00	1,231.63	84.60		
Dept 445 - DRAINS AT LARGE									

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-445-806.000	DRAIN AT LARGE	90,445.00	889.50	0.00	89,555.50	0.98
101-445-807.000	TOWNSHIP PROPERTY ASSESSMENT	6,000.00	88,622.44	2,809.94	(82,622.44)	1,477.04
Total Dept 445 - DRAINS AT LARGE						
		96,445.00	89,511.94	2,809.94	6,933.06	92.81
Dept 448 - STREET LIGHTING						
101-448-920.000	UTILITIES	74,160.00	40,973.81	5,102.06	33,186.19	55.25
Total Dept 448 - STREET LIGHTING						
		74,160.00	40,973.81	5,102.06	33,186.19	55.25
Dept 450 - ROAD PROGRAMS						
101-450-930.000	REPAIRS/MAINTENANCE	170,000.00	130,721.27	0.00	39,278.73	76.89
Total Dept 450 - ROAD PROGRAMS						
		170,000.00	130,721.27	0.00	39,278.73	76.89
Dept 752 - ADMINISTRATION						
101-752-702.000	SALARY ELECTED OFFICIALS	2,870.00	1,095.00	155.00	1,775.00	38.15
101-752-704.000	SALARIES FULL-TIME	122,534.00	97,300.80	15,415.14	25,233.20	79.41
101-752-704.250	SALARY-STIPEND DEGREE	3,000.00	2,999.88	461.52	0.12	100.00
101-752-704.400	SICK DAY PAY OFF	3,000.00	0.00	0.00	3,000.00	0.00
101-752-705.000	WAGES PART-TIME HOURLY	25,000.00	27,682.73	3,384.18	(2,682.73)	110.73
101-752-715.000	FICA EMPLOYER CONTRIBUTION	11,964.00	9,719.70	1,450.76	2,244.30	81.24
101-752-716.000	HEALTH INSURANCE	21,413.00	16,998.82	1,901.71	4,414.18	79.39
101-752-716.050	HEALTH SAVINGS ACCOUNT	5,725.00	5,502.94	158.76	222.06	96.12
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,354.00	1,127.36	17.29	226.64	83.26
101-752-716.200	DENTAL INSURANCE	2,378.00	1,828.05	183.24	549.95	76.87
101-752-716.300	INSURANCE LONG TERM DISABILIT	372.00	275.12	0.00	96.88	73.96
101-752-718.000	PENSION EMPLOYER CONTRIBUTION	15,424.00	12,036.19	1,905.21	3,387.81	78.04
101-752-719.000	WORKMEN'S COMP	2,380.00	1,824.30	255.26	555.70	76.65
101-752-740.000	OPERATING SUPPLIES	3,500.00	1,403.93	278.47	2,096.07	40.11
101-752-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,500.00	1,672.00	0.00	(172.00)	111.47
101-752-800.000	ADMINISTRATION FEE	10,556.00	0.00	0.00	10,556.00	0.00
101-752-803.000	AUDIT	882.00	864.00	0.00	18.00	97.96
101-752-804.000	MEMBERSHIP & DUES	955.00	257.50	0.00	697.50	26.96
101-752-817.000	PROFESSIONAL SERVICES	1,000.00	833.46	0.00	166.54	83.35
101-752-836.000	EMPLOYMENT PHYSICALS	204.00	204.00	0.00	0.00	100.00
101-752-901.000	PRINTING & PUBLISHING	2,750.00	0.00	0.00	2,750.00	0.00
101-752-936.000	MAINTENANCE AGREEMENTS	0.00	166.66	0.00	(166.66)	100.00
101-752-960.000	EDUCATION & TRAINING	2,150.00	0.00	0.00	2,150.00	0.00
Total Dept 752 - ADMINISTRATION						
		240,911.00	183,792.44	25,566.54	57,118.56	76.29
Dept 756 - FACILITY ACQUISITION/CONSTRUC						
101-756-974.550	CAPITAL IMPROVEMENTS ROBERTS	0.00	4,495.90	2,254.40	(4,495.90)	100.00
101-756-974.575	CAPITAL IMP. NATURE PRESERVE	600,000.00	382,855.03	488.50	217,144.97	63.81
Total Dept 756 - FACILITY ACQUISITION/CONSTRUC						
		600,000.00	387,350.93	2,742.90	212,649.07	64.56
Dept 761 - SWIM PROGRAMS						
101-761-705.000	WAGES PART-TIME HOURLY	21,000.00	17,855.06	0.00	3,144.94	85.02
101-761-715.000	FICA EMPLOYER CONTRIBUTION	1,350.00	1,365.92	0.00	(15.92)	101.18

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE		ACTIVITY FOR	AVAILABLE		% BDT USED
		AMENDED BUDGET	NORMAL	12/31/2022 (ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND								
Expenditures								
101-767-705.000	WAGES PART-TIME HOURLY	1,350.00		400.79	0.00		949.21	29.69
101-767-715.000	FICA EMPLOYER CONTRIBUTION	225.00		30.67	0.00		194.33	13.63
101-767-719.000	WORKMEN'S COMP	90.00		6.20	0.00		83.80	6.89
101-767-740.000	OPERATING SUPPLIES	500.00		1,363.73	0.00		(863.73)	272.75
101-767-740.300	OPERATING SUPPLIES T-SHIRTS	1,350.00		0.00	0.00		1,350.00	0.00
Total Dept 767 - BASKETBALL								
		3,515.00		1,801.39	0.00		1,713.61	51.25
Dept 768 - ARCHERY								
101-768-705.000	WAGES PART-TIME HOURLY	2,800.00		430.79	0.00		2,369.21	15.39
101-768-715.000	FICA EMPLOYER CONTRIBUTION	200.00		32.96	0.00		167.04	16.48
101-768-719.000	WORKMEN'S COMP	65.00		6.69	0.00		58.31	10.29
101-768-740.000	OPERATING SUPPLIES	1,200.00		376.00	326.00		824.00	31.33
101-768-740.300	OPERATING SUPPLIES T-SHIRTS	820.00		67.50	0.00		752.50	8.23
Total Dept 768 - ARCHERY								
		5,085.00		913.94	326.00		4,171.06	17.97
Dept 769 - VOLLEYBALL								
101-769-705.000	WAGES PART-TIME HOURLY	1,000.00		0.00	0.00		1,000.00	0.00
101-769-715.000	FICA EMPLOYER CONTRIBUTION	160.00		0.00	0.00		160.00	0.00
101-769-719.000	WORKMEN'S COMP	37.00		0.00	0.00		37.00	0.00
101-769-740.000	OPERATING SUPPLIES	250.00		435.23	0.00		(185.23)	174.09
Total Dept 769 - VOLLEYBALL								
		1,447.00		435.23	0.00		1,011.77	30.08
Dept 770 - OPERATIONS & MAINTENANCE								
101-770-704.100	WAGES FULL-TIME HOURLY	4,000.00		3,902.05	21.74		97.95	97.55
101-770-705.000	WAGES PART-TIME HOURLY	61,000.00		48,816.91	3,388.08		12,183.09	80.03
101-770-712.000	WAGES JANITORIAL	3,500.00		3,520.40	525.30		(20.40)	100.58
101-770-715.000	FICA EMPLOYER CONTRIBUTION	5,000.00		4,281.74	300.94		718.26	85.63
101-770-716.050	HEALTH SAVINGS ACCOUNT	30.00		672.22	0.00		(642.22)	2,240.73
101-770-718.000	PENSION EMPLOYER CONTRIBUTION	360.00		468.25	2.61		(108.25)	130.07
101-770-719.000	WORKMEN'S COMP	1,500.00		1,327.37	60.37		172.63	88.49
101-770-721.000	UNEMPLOYMENT COMPENSATION	0.00		44.27	0.00		(44.27)	100.00
101-770-740.000	OPERATING SUPPLIES	3,700.00		1,871.29	0.00		1,828.71	50.58
101-770-810.000	CONTRACTED SERVICES	33,500.00		37,296.64	2,164.28		(3,796.64)	111.33
101-770-850.000	TELEPHONE	1,500.00		2,100.95	0.00		(600.95)	140.06
101-770-850.100	WIRELESS COMMUNICATIONS	1,000.00		1,345.80	0.00		(345.80)	134.58
101-770-910.000	INSURANCE GENERAL LIABILITY	14,063.00		11,491.00	0.00		2,572.00	81.71
101-770-920.000	UTILITIES	27,000.00		20,456.45	1,540.64		6,543.55	75.76
101-770-930.000	REPAIRS/MAINTENANCE	67,200.00		47,191.85	960.48		20,008.15	70.23
101-770-938.000	VEHICLE EXPENSE	5,000.00		3,226.30	0.00		1,773.70	64.53
101-770-938.100	GAS & DIESEL FUEL	7,000.00		8,529.86	160.86		(1,529.86)	121.86
101-770-940.000	PORTABLE TOILET RENTAL	1,600.00		3,375.01	400.00		(1,775.01)	210.94
101-770-940.100	EQUIPMENT RENTAL	3,000.00		933.87	0.00		2,066.13	31.13
101-770-940.400	LEASE AGREEMENTS LAND/RAILROAD	0.00		2,773.67	0.00		(2,773.67)	100.00
101-770-970.000	CAPITAL OUTLAY	31,000.00		27,089.00	0.00		3,911.00	87.38

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDC USED
		AMENDED BUDGET	12/31/2022 NORMAL (ABNORMAL)	12/31/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)			
Fund 101 - GENERAL OPERATING FUND								
Expenditures								
101-771-715.000	FICA EMPLOYER CONTRIBUTION	39.00	0.00	0.00	39.00	0.00		
101-771-719.000	WORKMEN'S COMP	5.00	110.09	0.00	(105.09)	2,201.80		
101-771-740.000	OPERATING SUPPLIES	0.00	745.13	0.00	(745.13)	100.00		
101-771-740.300	OPERATING SUPPLIES T-SHIRTS	0.00	462.00	0.00	(462.00)	100.00		
Total Dept 771 - FLAG FOOTBALL		544.00	1,317.22	0.00	(773.22)	242.14		
Dept 772 - NATURE PRESERVE/CENTER								
101-772-704.100	WAGES FULL-TIME HOURLY	1,500.00	0.00	0.00	1,500.00	0.00		
101-772-705.000	WAGES PART-TIME HOURLY	17,000.00	12,722.48	1,520.00	4,277.52	74.84		
101-772-715.000	FICA EMPLOYER CONTRIBUTION	850.00	973.26	116.28	(123.26)	114.50		
101-772-718.000	PENSION EMPLOYER CONTRIBUTION	180.00	0.00	0.00	180.00	0.00		
101-772-719.000	WORKMEN'S COMP	150.00	28.03	3.35	121.97	18.69		
101-772-740.000	OPERATING SUPPLIES	11,200.00	600.00	0.00	10,600.00	5.36		
101-772-804.000	MEMBERSHIP & DUES	350.00	95.00	0.00	255.00	27.14		
101-772-817.000	PROFESSIONAL SERVICES	20,500.00	0.00	0.00	20,500.00	0.00		
101-772-901.000	PRINTING & PUBLISHING	4,500.00	124.00	0.00	4,376.00	2.76		
101-772-910.000	INSURANCE GENERAL LIABILITY	7,000.00	476.00	0.00	6,524.00	6.80		
101-772-920.000	UTILITIES	4,000.00	361.25	237.22	3,638.75	9.03		
101-772-930.000	REPAIRS/MAINTENANCE	7,500.00	330.00	205.00	7,170.00	4.40		
101-772-940.000	PORTABLE TOILET RENTAL	2,500.00	0.00	0.00	2,500.00	0.00		
101-772-960.000	EDUCATION & TRAINING	750.00	60.00	0.00	690.00	8.00		
Total Dept 772 - NATURE PRESERVE/CENTER		77,980.00	15,770.02	2,081.85	62,209.98	20.22		
Dept 774 - SPECIAL EVENTS								
101-774-705.000	WAGES PART-TIME HOURLY	3,000.00	4,476.83	1,307.97	(1,476.83)	149.23		
101-774-715.000	FICA EMPLOYER CONTRIBUTION	229.00	342.50	100.06	(113.50)	149.56		
101-774-719.000	WORKMEN'S COMP	200.00	160.26	7.83	39.74	80.13		
101-774-740.000	OPERATING SUPPLIES	11,200.00	8,473.07	4,519.22	2,726.93	75.65		
101-774-740.150	OPERATING 5K RUN/WALK	1,250.00	0.00	0.00	1,250.00	0.00		
101-774-810.000	CONTRACTED SERVICES	1,800.00	0.00	0.00	1,800.00	0.00		
101-774-817.000	PROFESSIONAL SERVICES	7,200.00	8,129.00	0.00	(929.00)	112.90		
101-774-901.000	PRINTING & PUBLISHING	1,000.00	1,253.09	0.00	(253.09)	125.31		
Total Dept 774 - SPECIAL EVENTS		25,879.00	22,834.75	5,935.08	3,044.25	88.24		
Dept 775 - DAY CAMP								
101-775-705.000	WAGES PART-TIME HOURLY	17,500.00	14,524.63	0.00	2,975.37	83.00		
101-775-715.000	FICA EMPLOYER CONTRIBUTION	1,300.00	1,111.13	0.00	188.87	85.47		
101-775-719.000	WORKMEN'S COMP	260.00	225.14	0.00	34.86	86.59		
101-775-740.000	OPERATING SUPPLIES	1,600.00	1,253.48	0.00	346.52	78.34		
101-775-831.000	FIELD TRIPS	2,000.00	1,859.85	0.00	140.15	92.99		
101-775-901.000	PRINTING & PUBLISHING	1,292.00	1,037.70	0.00	254.30	80.32		
Total Dept 775 - DAY CAMP		23,952.00	20,011.93	0.00	3,940.07	83.55		
Dept 776 - TRAIN								
101-776-705.000	WAGES PART-TIME HOURLY	1,750.00	120.00	0.00	1,630.00	6.86		
101-776-715.000	FICA EMPLOYER CONTRIBUTION	100.00	9.18	0.00	90.82	9.18		
101-776-719.000	WORKMEN'S COMP	40.00	1.86	0.00	38.14	4.65		
101-776-930.000	REPAIRS/MAINTENANCE	8,500.00	4,130.58	0.00	4,369.42	48.60		

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022		ACTIVITY FOR MONTH 12/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)		
Fund 101 - GENERAL OPERATING FUND								
Expenditures								
101-776-938.100	GAS & DIESEL FUEL	350.00		346.74	0.00	3.26		99.07
Total Dept 776 - TRAIN			10,740.00	4,608.36	0.00	6,131.64		42.91
Dept 995 - TRANSFER-OUT								
101-995-999.205 PUBLIC SAFETY - FIRE								
101-995-999.207	PUBLIC SAFETY - POLICE	368,050.00		163,537.50	163,537.50	204,512.50		44.43
101-995-999.603	TRANSFER OUT TECHNOLOGY FUND	218,050.00		163,537.50	163,537.50	54,512.50		75.00
		50,000.00		50,000.00	0.00	0.00		100.00
Total Dept 995 - TRANSFER-OUT			636,100.00	377,075.00	327,075.00	259,025.00		59.28
TOTAL EXPENDITURES								
		8,387,237.00		2,710,372.84	544,736.69	5,676,864.16		32.32
Fund 101 - GENERAL OPERATING FUND:								
TOTAL REVENUES								
		8,055,643.00		1,807,540.84	232,795.91	6,248,102.16		22.44
TOTAL EXPENDITURES								
		8,387,237.00		2,710,372.84	544,736.69	5,676,864.16		32.32
NET OF REVENUES & EXPENDITURES								
		(331,594.00)		(902,832.00)	(311,940.78)	571,238.00		272.27

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2022	INCREASE (DECREASE)	MONTH 12/31/2022		
Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT								
Revenues								
Dept 000								
205-000-402.000	PROPERTY TAXES	288,793.00	666.60		0.00	288,126.40	0.23	
205-000-405.000	DEL'Q PERSONAL PROPERTY	100.00	33.01		33.01	66.99	33.01	
205-000-410.000	PERSONAL PROPERTY TAXES	28,312.00	0.00		0.00	28,312.00	0.00	
205-000-410.100	PERSONAL PROPERTY REPLACEMENT	53,348.00	0.00		0.00	53,348.00	0.00	
205-000-437.000	I.F.T.	18,618.00	0.00		0.00	18,618.00	0.00	
205-000-566.000	GRANT	10,000.00	0.00		0.00	10,000.00	0.00	
205-000-629.000	REPORTS	500.00	0.00		0.00	500.00	0.00	
205-000-630.000	NON-RESIDENT FEES	3,400.00	2,827.00		0.00	573.00	0.00	
205-000-675.000	DONATIONS/CONTRIBUTION	0.00	17,848.76		0.00	(17,848.76)	100.00	
205-000-676.000	REFUNDS-REBATES	0.00	3,986.35		24.00	(3,986.35)	100.00	
205-000-699.101	TRANSFER FROM GENERAL FUND	1,068,050.00	0.00		0.00	1,068,050.00	0.00	
Total Dept 000		1,471,121.00	25,361.72		57.01	1,445,759.28	1.72	
TOTAL REVENUES								
		1,471,121.00	25,361.72		57.01	1,445,759.28	1.72	
Expenditures								
Dept 000								
205-000-704.000	SALARIES FULL-TIME	88,949.00	68,020.15		10,270.83	20,928.85	76.47	
205-000-704.025	SALARIES FULL-TIME INSPECTOR	90,000.00	52,381.61		10,961.55	37,618.39	58.20	
205-000-704.100	WAGES FULL-TIME HOURLY	2,000.00	1,103.86		375.02	896.14	55.19	
205-000-704.250	SALARY-STIPEND DEGREE	500.00	557.58		86.52	(57.58)	111.52	
205-000-704.400	SICK DAY PAY OFF	3,000.00	342.36		0.00	2,657.64	11.41	
205-000-705.000	WAGES PART-TIME HOURLY	18,128.00	14,775.98		1,936.75	3,352.02	81.51	
205-000-705.200	WAGES INSPECTORS	20,000.00	6,074.50		338.00	13,925.50	30.37	
205-000-705.300	WAGES PART-TIME FIRERUNS	100,000.00	77,121.43		14,389.64	22,878.57	77.12	
205-000-712.000	WAGES JANITORIAL	12,500.00	9,667.86		1,457.81	2,832.14	77.34	
205-000-715.000	FICA EMPLOYER CONTRIBUTION	25,335.00	18,391.91		3,003.67	6,943.09	72.59	
205-000-716.000	HEALTH INSURANCE	35,000.00	26,668.03		3,281.81	8,331.97	76.19	
205-000-716.050	HEALTH SAVINGS ACCOUNT	6,500.00	9,219.70		225.69	(2,719.70)	141.84	
205-000-716.100	VISION/SHORT TERM DISAB/LIFE	2,400.00	1,492.42		39.86	907.58	62.18	
205-000-716.200	DENTAL INSURANCE	2,175.00	2,171.79		297.10	3.21	99.85	
205-000-716.300	INSURANCE LONG TERM DISABILIT	500.00	332.56		0.00	167.44	66.51	
205-000-718.000	PENSION EMPLOYER CONTRIBUTION	16,400.00	15,038.02		2,748.40	1,361.98	91.70	
205-000-719.000	WORKMEN'S COMP	9,500.00	7,015.69		1,259.37	2,484.31	73.85	
205-000-740.000	OPERATING SUPPLIES	10,000.00	10,082.70		2,583.82	(82.70)	100.83	
205-000-742.000	UNIFORMS	3,000.00	3,694.73		843.02	(694.73)	123.16	
205-000-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	2,000.00	3,000.00		0.00	(1,000.00)	150.00	
205-000-800.000	ADMINISTRATION FEE	8,321.00	0.00		0.00	8,321.00	0.00	
205-000-802.000	LEGAL SERVICES	2,300.00	1,496.00		0.00	804.00	65.04	
205-000-803.000	AUDIT	900.00	864.00		0.00	36.00	96.00	
205-000-804.000	MEMBERSHIP & DUES	2,000.00	875.00		0.00	1,125.00	43.75	
205-000-810.000	CONTRACTED SERVICES	0.00	8,577.08		565.07	(8,577.08)	100.00	
205-000-810.100	CONTRACTED SERVICES	15,000.00	3,590.18		0.00	11,409.82	23.93	
205-000-817.000	PROFESSIONAL SERVICES	8,000.00	115.85		0.00	7,884.15	1.45	
205-000-836.000	EMPLOYMENT PHYSICALS	5,000.00	7,162.32		361.50	(2,162.32)	143.25	
205-000-836.100	IMMUNIZATIONS	1,400.00	0.00		0.00	1,400.00	0.00	
205-000-850.000	TELEPHONE	2,000.00	1,330.91		244.58	669.09	66.55	
205-000-850.100	WIRELESS COMMUNICATIONS	3,000.00	1,344.54		0.00	1,655.46	44.82	
205-000-900.000	LEGAL NOTICES	100.00	0.00		0.00	100.00	0.00	
205-000-910.000	INSURANCE GENERAL LIABILITY	27,363.00	22,858.00		0.00	4,505.00	83.54	
205-000-920.000	UTILITIES	18,000.00	15,022.92		2,978.49	2,977.08	83.46	
205-000-930.000	REPAIRS/MAINTENANCE	25,000.00	14,308.65		59.55	10,691.35	57.23	

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT						
Expenditures						
205-000-930.100	REPAIRS & MAINTENANCE FS#1	4,000.00	3,904.18	42.20	95.82	97.60
205-000-930.200	REPAIRS & MAINTENANCE FS#2	3,000.00	2,877.27	28.00	122.73	95.91
205-000-936.000	MAINTENANCE AGREEMENTS	5,200.00	2,279.08	80.19	2,920.92	43.83
205-000-938.000	VEHICLE EXPENSE	16,000.00	16,420.73	1,613.91	(420.73)	102.63
205-000-938.100	GAS & DIESEL FUEL	6,300.00	9,431.26	1,017.40	(3,131.26)	149.70
205-000-940.100	EQUIPMENT RENTAL	1,000.00	315.48	0.00	684.52	31.55
205-000-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
205-000-960.000	EDUCATION & TRAINING	12,000.00	6,826.13	0.00	5,173.87	56.88
205-000-970.000	CAPITAL OUTLAY	1,000.00	20,301.85	20,301.85	(19,301.85)	2,030.19
205-000-974.000	CAPITAL IMPROVEMENTS	1,000,000.00	11,631.43	1,131.43	988,368.57	1.16
Total Dept 000		1,615,271.00	478,685.74	82,523.03	1,136,585.26	29.64
TOTAL EXPENDITURES						
		1,615,271.00	478,685.74	82,523.03	1,136,585.26	29.64
Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT:						
TOTAL REVENUES						
		1,471,121.00	25,361.72	57.01	1,445,759.28	1.72
TOTAL EXPENDITURES						
		1,615,271.00	478,685.74	82,523.03	1,136,585.26	29.64
NET OF REVENUES & EXPENDITURES						
		(144,150.00)	(453,324.02)	(82,466.02)	309,174.02	314.48

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2022	MONTH 12/31/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 206 - FIRE APPARATUS								
Revenues								
Dept 000								
206-000-402.000	PROPERTY TAXES	108,272.00		264.53			108,007.47	0.24
206-000-405.000	DEL'Q PERSONAL PROPERTY	50.00		13.10		0.00	36.90	26.20
206-000-410.000	PERSONAL PROPERTY TAXES	11,944.00		0.00		0.00	11,944.00	0.00
206-000-410.100	PERSONAL PROPERTY REPLACEMENT	21,170.00		0.00		0.00	21,170.00	0.00
206-000-437.000	I.F.T.	9,179.00		0.00		0.00	9,179.00	0.00
206-000-673.100	SALE OF FIXED ASSETS	10,000.00		0.00		0.00	10,000.00	0.00
206-000-675.000	DONATIONS/CONTRIBUTION	10,000.00		0.00		0.00	10,000.00	0.00
Total Dept 000		170,615.00		277.63		13.10	170,337.37	0.16
TOTAL REVENUES								
		170,615.00		277.63		13.10	170,337.37	0.16
Expenditures								
Dept 000								
206-000-938.000	VEHICLE EXPENSE	0.00		1,056.00		0.00	(1,056.00)	100.00
206-000-970.000	CAPITAL OUTLAY	139,500.00		54,407.41		4,662.38	85,092.59	39.00
206-000-974.000	CAPITAL IMPROVEMENTS	40,000.00		0.00		0.00	40,000.00	0.00
206-000-999.205	PUBLIC SAFETY - FIRE	150,000.00		0.00		0.00	150,000.00	0.00
Total Dept 000		329,500.00		55,463.41		4,662.38	274,036.59	16.83
TOTAL EXPENDITURES								
		329,500.00		55,463.41		4,662.38	274,036.59	16.83
Fund 206 - FIRE APPARATUS:								
TOTAL REVENUES								
		170,615.00		277.63		13.10	170,337.37	0.16
TOTAL EXPENDITURES								
		329,500.00		55,463.41		4,662.38	274,036.59	16.83
NET OF REVENUES & EXPENDITURES								
		(158,885.00)		(55,185.78)		(4,649.28)	(103,699.22)	34.73

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2022	MONTH 12/31/2022	INCREASE (DECREASE)	BALANCE		
Fund 207 - PUBLIC SAFETY-POLICE									
Revenues									
Dept 000									
207-000-402.000	PROPERTY TAXES	628,011.00		1,449.60		0.00		626,561.40	0.23
207-000-405.000	DEL'Q PERSONAL PROPERTY	100.00		71.77		71.77		28.23	71.77
207-000-410.000	PERSONAL PROPERTY TAXES	61,566.00		0.00		0.00		61,566.00	0.00
207-000-410.100	PERSONAL PROPERTY REPLACEMENT	116,088.00		0.00		0.00		116,088.00	0.00
207-000-437.000	I.F.T.	45,270.00		0.00		0.00		45,270.00	0.00
207-000-528.000	OTHER FEDERAL GRANTS	42,549.00		0.00		0.00		42,549.00	0.00
207-000-539.000	JUSTICE TRAINING FUND	1,000.00		824.88		0.00		175.12	82.49
207-000-566.000	GRANT	0.00		4,000.00		4,000.00		(4,000.00)	100.00
207-000-570.000	LIQUOR LICENSE	10,500.00		10,503.35		0.00		(3.35)	100.03
207-000-607.100	COURT ORDERED FEES	250.00		100.00		(30.00)		150.00	40.00
207-000-626.000	SWAN VALLEY POLICE SECURITY	3,200.00		4,008.85		0.00		(808.85)	125.28
207-000-629.000	REPORTS	800.00		500.50		108.00		299.50	62.56
207-000-673.100	SALE OF FIXED ASSETS	4,500.00		0.00		0.00		4,500.00	0.00
207-000-676.000	REFUNDS-REBATES	0.00		58,066.77		15,718.94		(58,066.77)	100.00
207-000-678.000	POLICE EXPLORER FEES	90.00		0.00		0.00		90.00	0.00
207-000-680.000	REIMBURSEMENT	0.00		12,217.54		0.00		(12,217.54)	100.00
207-000-693.000	MISCELLANEOUS	0.00		11.00		0.00		(11.00)	100.00
207-000-699.101	TRANSFER FROM GENERAL FUND	218,049.00		0.00		0.00		218,049.00	0.00
Total Dept 000		1,131,973.00		91,754.26		19,868.71		1,040,218.74	8.11
TOTAL REVENUES		1,131,973.00		91,754.26		19,868.71		1,040,218.74	8.11
Expenditures									
Dept 000									
207-000-704.000	SALARIES FULL-TIME	165,505.00		127,107.44		19,096.71		38,397.56	76.80
207-000-704.100	WAGES FULL-TIME HOURLY	332,706.00		224,165.31		38,858.75		108,540.69	67.38
207-000-704.200	WAGES FULL-TIME CLERICAL	42,720.00		33,413.61		4,977.60		9,306.39	78.22
207-000-704.250	SALARY-STIPEND DEGREE	500.00		557.58		86.52		(57.58)	111.52
207-000-704.400	SICK DAY PAY OFF	2,000.00		0.00		0.00		2,000.00	0.00
207-000-704.716	WAGES IN LIEU OF HEALTH INSUR	4,000.00		3,000.00		0.00		1,000.00	75.00
207-000-709.000	WAGES COURT TIME	6,000.00		2,258.23		498.17		3,741.77	37.64
207-000-710.000	WAGES OVERTIME	42,000.00		36,487.03		6,514.00		5,512.97	86.87
207-000-712.000	WAGES JANITORIAL	7,534.00		5,053.21		765.45		2,480.79	67.07
207-000-715.000	FICA EMPLOYER CONTRIBUTION	46,126.00		32,306.22		5,299.99		13,819.78	70.04
207-000-716.000	HEALTH INSURANCE	83,700.00		62,638.69		7,217.93		21,061.31	74.84
207-000-716.050	HEALTH SAVINGS ACCOUNT	18,000.00		25,087.98		700.67		(7,087.98)	139.38
207-000-716.100	VISION/SHORT TERM DISAB/LIFE	6,115.00		4,074.32		94.18		2,040.68	66.63
207-000-716.200	DENTAL INSURANCE	11,760.00		8,034.85		918.06		3,725.15	68.32
207-000-716.300	INSURANCE LONG TERM DISABILIT	1,341.00		983.48		0.00		357.52	73.34
207-000-716.600	RETIREE HEALTH INS SUPPLEMENT	0.00		1,800.00		200.00		(1,800.00)	100.00
207-000-718.000	PENSION EMPLOYER CONTRIBUTION	65,670.00		50,336.36		8,051.22		15,333.64	76.65
207-000-719.000	WORKMEN'S COMP	10,225.00		6,548.14		909.72		3,676.86	64.04
207-000-740.000	OPERATING SUPPLIES	21,300.00		3,853.42		194.00		17,446.58	18.09
207-000-742.000	UNIFORMS	20,000.00		6,917.86		1,469.57		13,082.14	34.59
207-000-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,500.00		1,522.00		0.00		(22.00)	101.47
207-000-800.000	ADMINISTRATION FEE	8,321.00		0.00		0.00		8,321.00	0.00
207-000-802.000	LEGAL SERVICES	20,000.00		14,590.00		1,724.00		5,410.00	72.95
207-000-803.000	AUDIT	950.00		912.00		0.00		38.00	96.00
207-000-804.000	MEMBERSHIP & DUES	495.00		1,680.00		0.00		(1,185.00)	339.39
207-000-810.000	CONTRACTED SERVICES	0.00		8,060.23		565.07		(8,060.23)	100.00
207-000-810.100	CONTRACTED SERVICES	8,500.00		187.50		0.00		8,312.50	2.21
207-000-817.000	PROFESSIONAL SERVICES	10,000.00		290.04		0.00		9,709.96	2.90

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDDT USED
		AMENDED BUDGET		NORMAL (ABNORMAL)	12/31/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 207 - PUBLIC SAFETY-POLICE									
Expenditures									
207-000-836.000	EMPLOYMENT PHYSICALS	500.00		2,322.00		0.00		(1,822.00)	464.40
207-000-850.000	TELEPHONE	1,648.00		1,098.76		244.58		549.24	66.67
207-000-850.100	WIRELESS COMMUNICATIONS	2,575.00		910.81		0.00		1,664.19	35.37
207-000-910.000	INSURANCE GENERAL LIABILITY	13,886.00		11,716.00		0.00		2,170.00	84.37
207-000-920.000	UTILITIES	6,500.00		3,515.62		700.82		2,984.38	54.09
207-000-930.000	REPAIRS/MAINTENANCE	33,000.00		14,039.55		0.00		18,960.45	42.54
207-000-936.000	MAINTENANCE AGREEMENTS	10,500.00		8,774.09		80.19		1,725.91	83.56
207-000-938.000	VEHICLE EXPENSE	16,432.00		20,602.53		512.50		(4,170.53)	125.38
207-000-938.100	GAS & DIESEL FUEL	22,790.00		18,110.45		2,130.33		4,679.55	79.47
207-000-940.100	EQUIPMENT RENTAL	1,000.00		45.27		0.00		954.73	4.53
207-000-940.200	COLD STORAGE LEASE	1,800.00		0.00		0.00		1,800.00	0.00
207-000-956.000	MISCELLANEOUS	500.00		5,671.36		0.00		(5,171.36)	1,134.27
207-000-960.000	EDUCATION & TRAINING	8,000.00		2,474.00		0.00		5,526.00	30.93
207-000-970.000	CAPITAL OUTLAY	43,600.00		0.00		0.00		43,600.00	0.00
Total Dept 000		1,099,699.00		751,145.94		101,810.03		348,553.06	68.30
TOTAL EXPENDITURES		1,099,699.00		751,145.94		101,810.03		348,553.06	68.30
Fund 207 - PUBLIC SAFETY-POLICE:									
TOTAL REVENUES		1,131,973.00		91,754.26		19,868.71		1,040,218.74	8.11
TOTAL EXPENDITURES		1,099,699.00		751,145.94		101,810.03		348,553.06	68.30
NET OF REVENUES & EXPENDITURES		32,274.00		(659,391.68)		(81,941.32)		691,665.68	2,043.10

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022		ACTIVITY FOR MONTH 12/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
			NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 246 - ROAD REVOLVING FUND								
Revenues								
Dept 000								
246-000-665.200	INTEREST REVENUE SPEC ASSESSM	11,500.00	107.19		0.00	11,392.81	0.93	
246-000-672.100	SPECIAL ASSESSMENT REVENUE RO	55,000.00	19,677.95		4,462.85	35,322.05	35.78	
Total Dept 000		66,500.00	19,785.14		4,462.85	46,714.86	29.75	
TOTAL REVENUES								
		66,500.00	19,785.14		4,462.85	46,714.86	29.75	
Expenditures								
Dept 000								
246-000-974.000	CAPITAL IMPROVEMENTS	102,000.00	320,418.93		258,010.65	(218,418.93)	314.14	
246-000-974.100	CAPITAL IMPROVEMENT MATCH	25,500.00	114,000.00		88,500.00	(88,500.00)	447.06	
Total Dept 000		127,500.00	434,418.93		346,510.65	(306,918.93)	340.72	
TOTAL EXPENDITURES								
		127,500.00	434,418.93		346,510.65	(306,918.93)	340.72	
Fund 246 - ROAD REVOLVING FUND:								
TOTAL REVENUES								
		66,500.00	19,785.14		4,462.85	46,714.86	29.75	
TOTAL EXPENDITURES								
		127,500.00	434,418.93		346,510.65	(306,918.93)	340.72	
NET OF REVENUES & EXPENDITURES								
		(61,000.00)	(414,633.79)		(342,047.80)	353,633.79	679.73	

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2022	NORMAL (ABNORMAL)	MONTH 12/31/2022	INCREASE (DECREASE)	BALANCE	% BDT USEL
Fund 248 - Downtown Development Authority									
Revenues									
Dept 000									
248-000-402.000	PROPERTY TAXES	62,728.00	(28.80)			0.00		62,756.80	(0.05)
248-000-405.000	DEL'Q PERSONAL PROPERTY	200.00	4,360.83			0.00		(4,160.83)	2,180.42
248-000-406.000	PROPERTY TAX CAPTURE	25,000.00	0.00			0.00		25,000.00	0.00
248-000-410.000	PERSONAL PROPERTY TAXES	14,390.00	0.00			0.00		14,390.00	0.00
248-000-667.300	OVER THE ROAD BANNER	300.00	0.00			0.00		300.00	0.00
248-000-675.000	DONATIONS/CONTRIBUTION	1,000.00	0.00			0.00		1,000.00	0.00
248-000-677.000	REIMBURSEMENTS	19,500.00	7,424.93			0.00		12,075.07	38.08
Total Dept 000		123,118.00	11,756.96			0.00		111,361.04	9.55
TOTAL REVENUES		123,118.00	11,756.96			0.00		111,361.04	9.55
Expenditures									
Dept 000									
248-000-704.100	WAGES FULL-TIME HOURLY	3,700.00	2,686.82			5.00		1,013.18	72.62
248-000-705.000	WAGES PART-TIME HOURLY	250.00	0.00			0.00		250.00	0.00
248-000-710.000	WAGES OVERTIME	0.00	25.28			0.00		(25.28)	100.00
248-000-715.000	FICA EMPLOYER CONTRIBUTION	306.00	192.19			0.37		113.81	62.81
248-000-716.050	HEALTH SAVINGS ACCOUNT	0.00	1,319.09			0.05		(1,319.09)	100.00
248-000-718.000	PENSION EMPLOYER CONTRIBUTION	444.00	325.44			0.60		118.56	73.30
248-000-719.000	WORKMEN'S COMP	80.00	56.19			0.11		23.81	70.24
248-000-740.000	OPERATING SUPPLIES	50.00	250.00			250.00		(200.00)	500.00
248-000-802.000	LEGAL SERVICES	50.00	0.00			0.00		50.00	0.00
248-000-803.000	AUDIT	395.00	384.00			0.00		11.00	97.22
248-000-900.100	PUBLICATIONS	500.00	0.00			0.00		500.00	0.00
248-000-910.000	INSURANCE GENERAL LIABILITY	3,416.00	3,562.00			0.00		(146.00)	104.27
248-000-920.000	UTILITIES	1,800.00	1,007.78			158.13		792.22	55.99
248-000-930.000	REPAIRS/MAINTENANCE	18,500.00	28,882.86			198.81		(10,382.86)	156.12
248-000-940.100	EQUIPMENT RENTAL	1,500.00	1,583.12			0.00		(83.12)	105.54
248-000-970.000	CAPITAL OUTLAY	0.00	11,226.00			0.00		(11,226.00)	100.00
248-000-974.000	CAPITAL IMPROVEMENTS	14,074.00	28,595.03			0.00		(14,521.03)	203.18
Total Dept 000		45,065.00	80,095.80			613.07		(35,030.80)	177.73
TOTAL EXPENDITURES		45,065.00	80,095.80			613.07		(35,030.80)	177.73
Fund 248 - Downtown Development Authority:									
TOTAL REVENUES		123,118.00	11,756.96			0.00		111,361.04	9.55
TOTAL EXPENDITURES		45,065.00	80,095.80			613.07		(35,030.80)	177.73
NET OF REVENUES & EXPENDITURES		78,053.00	(68,338.84)			(613.07)		146,391.84	87.55

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE 12/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
		AMENDED BUDGET		MONTH 12/31/2022 INCREASE (DECREASE)			
Fund 590 - SEWER FUND							
Revenues							
Dept 000							
590-000-450.000	LICENSE & PERMITS	150.00	120.00	0.00	30.00	80.00	
590-000-608.000	USAGE	1,262,189.00	948,436.97	173,298.92	313,752.03	75.14	
590-000-608.100	ADMINISTRATION FEE	0.00	6,122.15	1,402.92	(6,122.15)	100.00	
590-000-608.200	CAPACITY FEE	27,000.00	18,450.00	3,600.00	8,550.00	68.33	
590-000-608.400	READY TO SERVE	279,099.00	229,244.72	29,299.69	49,854.28	82.14	
590-000-610.000	CONNECTIONS	3,600.00	2,342.46	0.00	65.07	65.07	
590-000-659.000	PENALTY	10,514.00	9,383.09	962.73	1,257.54	89.24	
590-000-665.000	INTEREST EARNED	3,500.00	539.86	0.00	1,130.91	89.24	
590-000-667.100	EQUIPMENT RENTAL	5,000.00	880.55	0.00	2,960.14	15.42	
590-000-673.000	SALE OF ASSETS/INVENTORY	5,000.00	0.00	0.00	4,119.45	17.61	
590-000-673.100	SALE OF FIXED ASSETS	0.00	15,000.00	0.00	5,000.00	0.00	
590-000-676.000	REFUNDS-REBATES	0.00	165.49	0.00	(15,000.00)	100.00	
590-000-680.000	REIMBURSEMENT	0.00	281,743.85	70,145.75	(165.49)	100.00	
590-000-693.000	MISCELLANEOUS	300.00	0.00	0.00	(281,743.85)	100.00	
590-000-693.300	FEDERAL GRANTS	508,508.00	0.00	0.00	300.00	0.00	
Total Dept 000		2,104,860.00	1,512,429.14	278,710.01	592,430.86	71.85	
TOTAL REVENUES							
		2,104,860.00	1,512,429.14	278,710.01	592,430.86	71.85	
Expenditures							
Dept 536 - ADMINISTRATION							
590-536-704.000	SALARIES FULL-TIME	82,290.50	63,255.53	9,533.85	19,034.97	76.87	
590-536-704.200	WAGES FULL-TIME CLERICAL	16,000.00	12,346.13	1,805.40	3,653.87	77.16	
590-536-704.400	SICK DAY PAY OFF	1,046.00	0.00	0.00	1,046.00	0.00	
590-536-705.000	WAGES PART-TIME HOURLY	11,332.00	7,561.54	992.58	3,770.46	66.73	
590-536-715.000	FICA EMPLOYER CONTRIBUTION	8,972.00	6,178.75	915.12	2,793.25	68.87	
590-536-716.000	HEALTH INSURANCE	22,943.00	13,804.66	1,538.83	9,138.34	60.17	
590-536-716.050	HEALTH SAVINGS ACCOUNT	5,270.00	4,424.91	113.42	845.09	83.96	
590-536-716.100	VISION/SHORT TERM DISAB/LIFE	1,174.00	830.39	15.72	343.61	70.73	
590-536-716.200	DENTAL INSURANCE	2,735.00	1,267.99	127.04	1,467.01	46.36	
590-536-716.300	INSURANCE LONG TERM DISABILIT	265.00	207.74	0.00	57.26	78.39	
590-536-718.000	PENSION EMPLOYER CONTRIBUTION	11,755.00	9,141.30	1,360.70	2,613.70	77.77	
590-536-719.000	WORKMEN'S COMP	1,136.00	878.94	133.10	257.06	77.37	
590-536-740.000	OPERATING SUPPLIES	2,000.00	7,819.60	1,345.60	(5,819.60)	390.98	
590-536-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,500.00	463.52	0.00	1,036.48	30.90	
590-536-800.000	ADMINISTRATION FEE	108,337.00	0.00	0.00	108,337.00	0.00	
590-536-802.000	LEGAL SERVICES	800.00	290.00	0.00	510.00	36.25	
590-536-803.000	AUDIT	1,414.00	1,632.00	0.00	(218.00)	115.42	
590-536-804.000	MEMBERSHIP & DUES	2,308.00	186.00	0.00	2,122.00	8.06	
590-536-810.000	CONTRACTED SERVICES	3,554.00	43.32	0.00	3,510.68	1.22	
590-536-817.000	PROFESSIONAL SERVICES	300.00	0.00	0.00	300.00	0.00	
590-536-960.000	EDUCATION & TRAINING	1,000.00	381.90	0.00	618.10	38.19	

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDDT USED
		AMENDED BUDGET	NORMAL	12/31/2022	ABNORMAL	MONTH 12/31/2022	INCREASE (DECREASE)		
Fund 590 - SEWER FUND									
Expenditures									
590-540-716.000	HEALTH INSURANCE	25,240.00		14,479.58		1,727.69		10,760.42	57.37
590-540-716.050	HEALTH SAVINGS ACCOUNT	6,699.00		6,461.44		119.05		237.56	96.45
590-540-716.100	VISION/SHORT TERM DISAB/LIFE	1,355.00		885.39		21.04		469.61	65.34
590-540-716.200	DENTAL INSURANCE	2,966.00		2,451.53		238.42		514.47	82.65
590-540-716.300	INSURANCE LONG TERM DISABILIT	345.00		221.11		0.00		123.89	64.09
590-540-718.000	PENSION EMPLOYER CONTRIBUTION	12,699.00		9,413.99		1,461.57		3,285.01	74.13
590-540-719.000	WORKMEN'S COMP	2,598.00		1,310.86		148.83		1,287.14	50.46
590-540-740.000	OPERATING SUPPLIES	5,152.00		181.55		0.00		4,970.45	3.52
590-540-742.000	UNIFORMS	3,030.00		3,075.65		274.33		(45.65)	101.51
590-540-810.000	CONTRACTED SERVICES	3,850.00		4,274.15		270.54		(424.15)	111.02
590-540-817.000	PROFESSIONAL SERVICES	25,000.00		130.48		0.00		24,869.52	0.52
590-540-836.000	EMPLOYMENT PHYSICALS	378.00		106.00		0.00		272.00	28.04
590-540-850.000	TELEPHONE	2,040.00		2,926.43		244.58		(886.43)	143.45
590-540-850.100	WIRELESS COMMUNICATIONS	1,714.00		1,288.69		0.00		425.31	75.19
590-540-910.000	INSURANCE GENERAL LIABILITY	17,600.00		17,874.00		0.00		(274.00)	101.56
590-540-920.000	UTILITIES	76,500.00		54,445.46		9,174.68		22,054.54	71.17
590-540-922.000	SEWAGE TREATMENT FEES	488,014.00		240,286.13		124,606.16		247,727.87	49.24
590-540-930.000	REPAIRS/MAINTENANCE	100,000.00		59,095.07		4,096.35		40,904.93	59.10
590-540-932.000	MISS DIG SERVICES	1,400.00		0.00		0.00		1,400.00	0.00
590-540-936.000	MAINTENANCE AGREEMENTS	12,420.00		10,802.26		0.00		1,617.74	86.97
590-540-938.000	VEHICLE EXPENSE	2,550.00		8,521.30		344.94		(5,971.30)	334.17
590-540-938.100	GAS & DIESEL FUEL	12,204.00		9,919.88		1,286.53		2,284.12	81.28
590-540-939.000	CONTRACTED CONNECTIONS	3,600.00		9,920.00		0.00		(6,320.00)	275.56
590-540-956.000	MISCELLANEOUS	100.00		757.49		300.47		(657.49)	757.49
590-540-960.000	EDUCATION & TRAINING	250.00		429.19		0.00		(179.19)	171.68
590-540-968.000	DEPRECIATION	407,235.00		0.00		0.00		407,235.00	0.00
Total Dept 540 - OPERATIONS & MAINTENANCE		1,353,115.00		558,947.30		159,156.08		794,167.70	41.31
Dept 900 - CAPITAL CONTROL									
590-900-970.000	CAPITAL OUTLAY	15,750.00		8,563.00		0.00		7,187.00	54.37
590-900-974.000	CAPITAL IMPROVEMENTS	1,616,650.00		144,979.59		1,368.50		1,471,670.41	8.97
Total Dept 900 - CAPITAL CONTROL		1,632,400.00		153,542.59		1,368.50		1,478,857.41	9.41
TOTAL EXPENDITURES		3,271,646.50		843,204.11		178,405.94		2,428,442.39	25.77
Fund 590 - SEWER FUND:									
TOTAL REVENUES		2,104,860.00		1,512,429.14		278,710.01		592,430.86	71.85
TOTAL EXPENDITURES		3,271,646.50		843,204.11		178,405.94		2,428,442.39	25.77
NET OF REVENUES & EXPENDITURES		(1,166,786.50)		669,225.03		100,304.07		(1,836,011.53)	57.36

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE		ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2022	MONTH 12/31/2022	BALANCE	ABNORMAL	
Fund 591 - WATER FUND								
Revenues								
Dept 000								
591-000-608.000	USAGE	2,696,011.00	2,427,390.03	512,510.72	268,620.97	90.04		
591-000-608.100	ADMINISTRATION FEE	0.00	0.10	0.00	(0.10)	100.00		
591-000-608.200	CAPACITY FEE	18,750.00	20,625.00	5,000.00	(1,875.00)	110.00		
591-000-608.400	READY TO SERVE	1,342,153.00	1,125,064.94	255,945.50	217,088.06	83.83		
591-000-609.000	TURN ON/TURN OFF	4,800.00	3,100.00	160.00	1,700.00	64.58		
591-000-610.000	CONNECTIONS	27,750.00	61,503.68	20,698.44	(33,753.68)	221.63		
591-000-652.000	NSF CHECK FEE	300.00	308.00	84.00	(8.00)	102.67		
591-000-659.000	PENALTY	11,436.00	14,430.13	1,481.36	(2,994.13)	126.18		
591-000-665.000	INTEREST EARNED	3,500.00	232.59	0.00	3,267.41	6.65		
591-000-667.100	EQUIPMENT RENTAL	5,000.00	3,552.25	0.00	1,447.75	71.05		
591-000-673.000	SALE OF ASSETS/INVENTORY	5,000.00	0.00	0.00	5,000.00	0.00		
591-000-680.000	REIMBURSEMENT	0.00	3,807.30	0.00	(3,807.30)	100.00		
591-000-693.000	MISCELLANEOUS	0.00	3,288.00	0.00	(3,288.00)	100.00		
591-000-694.000	CASH OVER/SHORT	0.00	(5.90)	(8.90)	5.90	100.00		
591-000-695.000	REFUNDS/REIMBURSEMENTS	0.00	2,565.50	0.00	(2,565.50)	100.00		
Total Dept 000		4,114,700.00	3,665,861.62	795,871.12	448,838.38	89.09		
TOTAL REVENUES		4,114,700.00	3,665,861.62	795,871.12	448,838.38	89.09		
Expenditures								
Dept 536 - ADMINISTRATION								
591-536-704.000	SALARIES FULL-TIME	82,291.00	63,251.91	9,533.34	19,039.09	76.86		
591-536-704.200	WAGES FULL-TIME CLERICAL	16,000.00	12,345.42	1,805.25	3,654.58	77.16		
591-536-704.400	SICK DAY PAY OFF	1,046.00	0.00	0.00	1,046.00	0.00		
591-536-705.000	WAGES PART-TIME HOURLY	11,332.00	7,560.90	992.44	3,771.10	66.72		
591-536-715.000	FICA EMPLOYER CONTRIBUTION	8,972.00	6,177.13	914.88	2,794.87	68.85		
591-536-716.000	HEALTH INSURANCE	22,943.00	13,804.66	1,538.83	9,138.34	60.17		
591-536-716.050	HEALTH SAVINGS ACCOUNT	6,798.00	4,424.64	113.38	2,373.36	65.09		
591-536-716.100	VISION/SHORT TERM DISAB/LIFE	265.00	830.39	15.72	(565.39)	313.35		
591-536-716.200	DENTAL INSURANCE	2,735.00	1,268.01	127.04	1,466.99	46.36		
591-536-716.300	INSURANCE LONG TERM DISABILIT	265.00	207.74	0.00	57.26	78.39		
591-536-718.000	PENSION EMPLOYER CONTRIBUTION	11,755.00	9,140.90	1,360.64	2,614.10	77.76		
591-536-719.000	WORKMEN'S COMP	1,136.00	878.15	132.94	257.85	77.30		
591-536-740.000	OPERATING SUPPLIES	2,000.00	7,684.37	1,345.62	(5,684.37)	384.22		
591-536-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,500.00	463.53	0.00	1,036.47	30.90		
591-536-800.000	ADMINISTRATION FEE	108,337.00	0.00	0.00	108,337.00	0.00		
591-536-802.000	LEGAL SERVICES	800.00	0.00	0.00	800.00	0.00		
591-536-803.000	AUDIT	1,414.00	1,632.00	0.00	(218.00)	115.42		
591-536-804.000	MEMBERSHIP & DUES	8,326.64	6,843.93	0.00	1,482.71	82.19		
591-536-810.000	CONTRACTED SERVICES	3,554.00	43.32	0.00	3,510.68	1.22		
591-536-900.000	LEGAL NOTICES	306.00	0.00	0.00	306.00	0.00		
591-536-901.000	PRINTING & PUBLISHING	2,254.00	0.00	0.00	2,254.00	0.00		
591-536-960.000	EDUCATION & TRAINING	1,500.00	896.90	0.00	603.10	59.79		

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDOT USEL
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2022	NORMAL (ABNORMAL)	MONTH 12/31/2022	INCREASE (DECREASE)		
Fund 591 - WATER FUND									
Expenditures									
591-540-715.000	FICA EMPLOYER CONTRIBUTION	10,437.00		6,975.97		1,048.16		3,461.03	66.84
591-540-716.000	HEALTH INSURANCE	25,240.00		14,479.58		1,727.69		10,760.42	57.37
591-540-716.050	HEALTH SAVINGS ACCOUNT	6,798.00		6,501.98		119.26		296.02	95.65
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	1,355.00		885.39		21.04		469.61	65.34
591-540-716.200	DENTAL INSURANCE	2,966.00		2,451.54		238.42		514.46	82.65
591-540-716.300	INSURANCE LONG TERM DISABILIT	345.00		221.11		0.00		123.89	64.09
591-540-718.000	PENSION EMPLOYER CONTRIBUTION	12,699.00		9,597.72		1,467.74		3,101.28	75.58
591-540-719.000	WORKMEN'S COMP	2,598.00		2,064.37		235.13		533.63	79.46
591-540-740.000	OPERATING SUPPLIES	5,152.00		181.54		0.00		4,970.46	3.52
591-540-742.000	UNIFORMS	3,030.00		3,075.75		274.34		(45.75)	101.51
591-540-810.000	CONTRACTED SERVICES	4,242.00		9,652.36		612.16		(5,410.36)	227.54
591-540-817.000	PROFESSIONAL SERVICES	25,500.00		1,551.62		0.00		23,948.38	6.08
591-540-836.000	EMPLOYMENT PHYSICALS	378.00		106.00		0.00		272.00	28.04
591-340-850.000	TELEPHONE	2,040.00		1,202.75		244.58		837.25	58.96
591-540-850.100	WIRELESS COMMUNICATIONS	1,714.00		1,288.75		0.00		425.25	75.19
591-540-910.000	INSURANCE GENERAL LIABILITY	20,275.00		23,133.00		0.00		(2,858.00)	114.10
591-540-918.000	CITY WATER SERVICES AGREEMENT	32,000.00		32,000.00		0.00		0.00	100.00
591-540-920.000	UTILITIES	14,566.00		8,409.33		1,538.45		6,156.67	57.73
591-540-927.000	PURCHASING WATER	1,904,357.00		1,650,997.50		156,048.10		253,359.50	86.70
591-540-927.100	READINESS TO SERVE CITY OF SA	1,098,189.00		747,514.08		93,439.26		350,674.92	68.07
591-540-930.000	REPAIRS/MAINTENANCE	92,000.00		127,674.38		1,938.72		(35,674.38)	138.78
591-540-930.300	WATER METER REPLACEMENT	325,000.00		301,316.64		660.64		23,683.36	92.71
591-540-932.000	MISS DIG SERVICES	1,400.00		0.00		0.00		1,400.00	0.00
591-540-936.000	MAINTENANCE AGREEMENTS	1,115.00		1,746.67		0.00		(631.67)	156.65
591-540-938.000	VEHICLE EXPENSE	2,500.00		8,521.38		344.98		(6,021.38)	340.86
591-540-938.100	GAS & DIESEL FUEL	12,204.00		9,919.92		1,286.53		2,284.08	81.28
591-540-939.000	CONTRACTED CONNECTIONS	24,000.00		21,555.00		3,550.00		2,445.00	89.81
591-540-940.400	LEASE AGREEMENTS LAND/RAILROAD	3,735.00		3,921.72		1,643.21		(186.72)	105.00
591-540-956.000	MISCELLANEOUS	100.00		757.53		300.48		(657.53)	757.53
591-540-960.000	EDUCATION & TRAINING	2,000.00		429.20		0.00		1,570.80	21.46
591-540-968.000	DEPRECIATION	402,133.00		0.00		0.00		402,133.00	0.00
Total Dept 540 - OPERATIONS & MAINTENANCE		4,166,907.00		3,094,558.68		281,257.61		1,072,348.32	74.27
Dept 900 - CAPITAL CONTROL									
591-900-970.000	CAPITAL OUTLAY	15,750.00		8,563.00		0.00		7,187.00	54.37
591-900-974.000	CAPITAL IMPROVEMENTS	1,000,000.00		19,835.20		0.00		980,164.80	1.98
Total Dept 900 - CAPITAL CONTROL		1,015,750.00		28,398.20		0.00		987,351.80	2.80
TOTAL EXPENDITURES		5,478,186.64		3,260,410.78		299,137.69		2,217,775.86	59.52
Fund 591 - WATER FUND:									
TOTAL REVENUES		4,114,700.00		3,665,861.62		795,871.12		448,838.38	89.09
TOTAL EXPENDITURES		5,478,186.64		3,260,410.78		299,137.69		2,217,775.86	59.52
NET OF REVENUES & EXPENDITURES		(1,363,486.64)		405,450.84		496,733.43		(1,768,937.48)	29.74

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	NORMAL	12/31/2022	12/31/2022	MONTH 12/31/2022	BALANCE	
						INCREASE (DECREASE)	(ABNORMAL)	USED
Fund 596 - MUNICIPAL REFUSE FUND								
Revenues								
Dept 000								
596-000-404.000	SPECIAL ASSESSMENT REVENUE	916,440.00		0.00		0.00	916,440.00	0.00
596-000-649.000	SALES	450.00		504.00		14.00	(54.00)	112.00
596-000-665.000	INTEREST EARNED	0.00		5.76		0.00	(5.76)	100.00
596-000-674.000	MUNICIPAL REFUSE REVENUE	2,000.00		685.29		0.00	1,314.71	34.26
Total Dept 000								
		918,890.00		1,195.05		14.00	917,694.95	0.13
TOTAL REVENUES								
		918,890.00		1,195.05		14.00	917,694.95	0.13
Expenditures								
Dept 000								
596-000-704.100	WAGES FULL-TIME HOURLY	3,000.00		200.16		0.00	2,799.84	6.67
596-000-710.000	WAGES OVERTIME	250.00		16.68		0.00	233.32	6.67
596-000-715.000	FICA EMPLOYER CONTRIBUTION	230.00		14.15		0.00	215.85	6.15
596-000-716.050	HEALTH SAVINGS ACCOUNT	0.00		107.43		0.00	(107.43)	100.00
596-000-718.000	PENSION EMPLOYER CONTRIBUTION	360.00		26.03		0.00	333.97	7.23
596-000-719.000	WORKMEN'S COMP	175.00		(16.87)		0.00	191.87	(9.64)
596-000-740.000	OPERATING SUPPLIES	3,500.00		3,995.83		0.00	(495.83)	114.17
596-000-800.000	ADMINISTRATION FEE	30,355.00		0.00		0.00	30,355.00	0.00
596-000-803.000	AUDIT	195.00		192.00		0.00	3.00	98.46
596-000-808.000	REFUSE CONTRACT	829,350.00		556,920.16		72,253.62	272,429.84	67.15
596-000-810.000	CONTRACTED SERVICES	5,000.00		0.00		0.00	5,000.00	0.00
596-000-817.000	PROFESSIONAL SERVICES	2,500.00		0.00		0.00	2,500.00	0.00
596-000-900.000	LEGAL NOTICES	0.00		5,717.53		0.00	(5,717.53)	100.00
596-000-910.000	INSURANCE GENERAL LIABILITY	1,845.00		1,793.00		0.00	52.00	97.18
596-000-930.000	REPAIRS/MAINTENANCE	500.00		1,764.12		0.00	(1,264.12)	352.82
596-000-936.000	MAINTENANCE AGREEMENTS	0.00		166.66		0.00	(166.66)	100.00
596-000-940.100	EQUIPMENT RENTAL	1,200.00		0.00		0.00	1,200.00	0.00
596-000-964.000	REFUNDS	0.00		(34.92)		0.00	34.92	100.00
Total Dept 000								
		878,460.00		570,861.96		72,253.62	307,598.04	64.98
TOTAL EXPENDITURES								
		878,460.00		570,861.96		72,253.62	307,598.04	64.98

Fund 596 - MUNICIPAL REFUSE FUND:

TOTAL REVENUES		1,195.05	14.00	917,694.95	0.13
TOTAL EXPENDITURES		570,861.96	72,253.62	307,598.04	64.98
NET OF REVENUES & EXPENDITURES		(569,666.91)	(72,239.62)	610,096.91	1,409.02
TOTAL REVENUES - ALL FUNDS		7,135,962.36	1,331,792.71	11,021,457.64	39.30
TOTAL EXPENDITURES - ALL FUNDS		9,184,659.51	1,630,653.10	12,047,905.63	43.26
NET OF REVENUES & EXPENDITURES		(2,048,697.15)	(298,860.39)	(1,026,447.99)	66.62

Thomas Township Fire Department

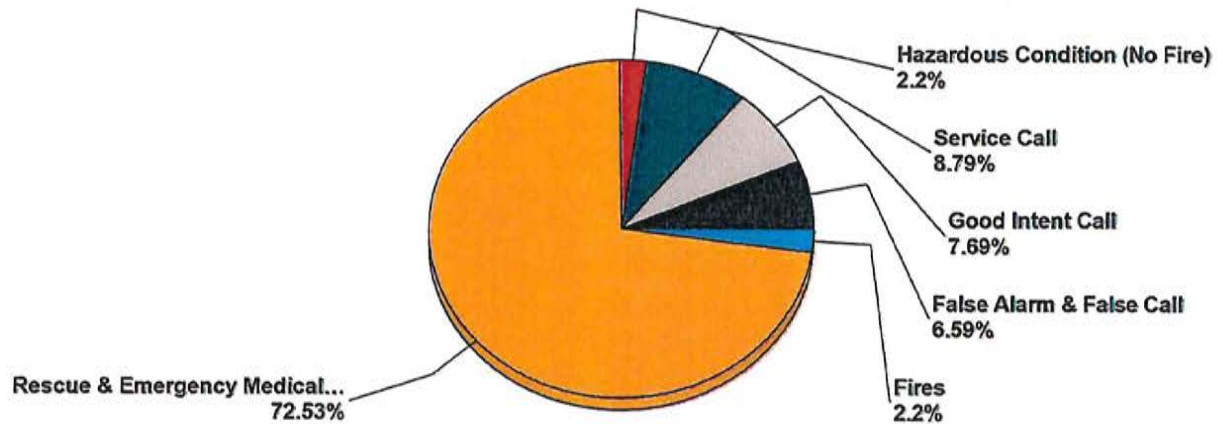
Saginaw, MI

This report was generated on 1/4/2023 9:30:16 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	2.2%
Rescue & Emergency Medical Service	66	72.53%
Hazardous Condition (No Fire)	2	2.2%
Service Call	8	8.79%
Good Intent Call	7	7.69%
False Alarm & False Call	6	6.59%
TOTAL	91	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553

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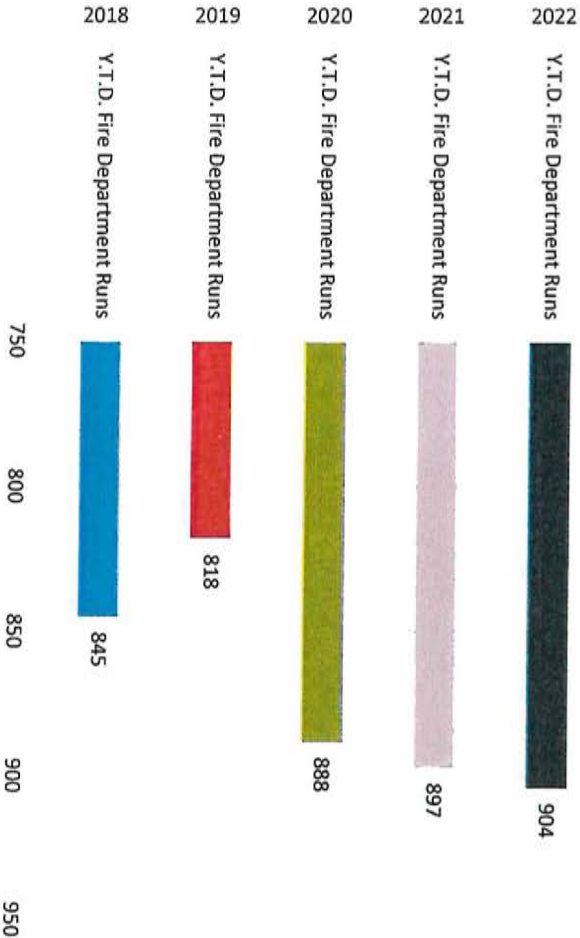
Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.1%
114 - Chimney or flue fire, confined to chimney or flue	1	1.1%
311 - Medical assist, assist EMS crew	60	65.93%
320 - Emergency medical service, other	2	2.2%
322 - Motor vehicle accident with injuries	2	2.2%
331 - Lock-in (if lock out , use 511)	1	1.1%
352 - Extrication of victim(s) from vehicle	1	1.1%
411 - Gasoline or other flammable liquid spill	1	1.1%
412 - Gas leak (natural gas or LPG)	1	1.1%
550 - Public service assistance, other	1	1.1%
551 - Assist police or other governmental agency	1	1.1%
554 - Assist invalid	2	2.2%
561 - Unauthorized burning	2	2.2%
571 - Cover assignment, standby, moveup	2	2.2%
611 - Dispatched & cancelled en route	4	4.4%
622 - No incident found on arrival at dispatch address	1	1.1%
631 - Authorized controlled burning	1	1.1%
651 - Smoke scare, odor of smoke	1	1.1%
731 - Sprinkler activation due to malfunction	1	1.1%
736 - CO detector activation due to malfunction	2	2.2%
741 - Sprinkler activation, no fire - unintentional	1	1.1%
745 - Alarm system activation, no fire - unintentional	2	2.2%
TOTAL INCIDENTS:	91	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

For the month of: **DECEMBER, 2022**

5 YTD Comparison



	Current Month	Y.T.D.
Fire Inspections	6	145
Fire Prevention/PR	1	11
Community Events/PR	3	28
Cost Recovery	\$0.00	\$3,233.50
Burn Permits	16	400



Complaint Statistics Report

December		Previous Year	Current Year
File Class	Description	2021	2022
1000	Sovereignty	0	0
2000	Military	0	0
3000	Immigration	0	0
9001	Murder/Non-Negligent	0	0
9002	Negligent-Manslaughter	0	0
9003	Negligent-Veh/Boat/Snowmobile	0	0
9004	Justifiable Homicide	0	0
10001	Kidnapping - Abduction	0	0
10002	Parental Kidnapping	0	0
11001	Sexual Assault- Forcible-Penetration Penis/Vagina CSC1	0	0
11002	Penis/Vagina CSC3	0	0
11003	Oral/Anal CSC1	0	1
11004	Oral/Anal CSC3	0	0
11005	Object CSC1	0	0
11006	Object CSC3	0	0
11007	Sexual Assault-Forcible -Contact CSC2	0	0
11008	Forcible CSC4	0	0
12000	Robbery	0	0
12001	Burglary	0	0
13001	Non-Aggravated Assault	11	3
13002	Aggravated/Felonious Assault	0	2
13003	Intimidation/Stalking	0	4
14000	Abortion	0	0
20000	Arson	0	0
21000	Extortion	0	0
22001	Burglary Forced Entry	0	0
22002	Burglary Entry W/O Force (Intent)	0	0

22003	Burglary Unlawful Entry (No Intent)	0	0
22004	Poss. Of Burglary Tools	0	0
23001	Larceny – Pocket picking	0	0
23002	Larceny - Purse Snatching	0	0
23003	Larceny - Theft From Building	0	1
23004	Theft From Coin Operated Machine/Device	0	0
23005	Theft From Motor Vehicle	0	0
23006	Theft of MV Parts/Accessories	1	0
23007	Larceny - Other	2	1
23009	Civil Retail Fraud	0	0
24001	Motor Vehicle Theft	1	0
24002	Motor vehicle as stolen property	0	0
24003	Motor vehicle fraud	0	0
25000	Forgery/Counterfeiting	1	0
26001	False Pret/Swindle/Confidence Game	1	0
26002	Credit Card/ATM (Use of) Fraud	0	1
26003	Impersonation Fraud	0	0
26004	Welfare Fraud	0	0
26005	Wire Fraud	0	0
26006	Bad Checks - Fraud	0	0
26007	I D Theft	0	0
26008	Attempt Fraud	0	0
27000	Embezzlement	0	0
28000	Stolen Property	0	0
29000	Property Damage	6	3
30001	Retail Fraud Misrepresentation	0	0
30002	Retail Fraud Theft	1	1
30003	Retail Fraud Refund/Exchange	0	0
35001	Drug Violation of controlled substance	1	3
35002	Narcotic Equipment Violations	0	0
36001	Sex Offense - Penetration Nonforcible Blood/Affinity (CSC1 & 3)	0	0
36002	Penetration Nonforcible Other (CSC1 & 3)	0	0
36003	Peeping Tom	0	0
36004	Sex Offense Other	0	1
37000	Obscenity	0	0
38001	Abuse/Neglect Nonviolent Family Offense	1	0
38002	Family Offense Nonsupport	0	0
38003	Other Family Offense	0	0

39001	Gambling/Betting/Wagering	0	0
39002	Gambling/Operating/Promoting/Assist	0	0
39003	Gambling Equipment Violations	0	0
39004	Gambling Sports Tampering	0	0
40001	Sex Commercialized Prostitution	0	0
40002	Assisting/Promoting Prostitution	0	0
41001	Liquor Law - License/Establishment	0	0
41002	Liquor Law Violations - Other	0	0
42000	Drunkenness	0	0
48000	Obstructing Police	0	0
49000	Escape/Flight	0	0
50000	Obstructing Justice	5	2
51000	Bribery	0	0
52001	Weapons Offense - Concealed	1	1
52002	Weapons Offense - Explosives	0	0
52003	Weapons Offense - Other	0	0
53001	Disorderly Conduct - Public Peace	2	2
53002	Public Peace - Other	0	0
54001	Hit and Run Motor Vehicle Acc	2	1
54002	Operating MV - OUIL/OUID	7	8
54003	Traffic	12	5
55000	Health & Safety	3	1
56000	Civil Rights	0	0
57001	Trespassing - Invasion of Privacy	1	2
57002	Invasion of Privacy - Other	0	0
58000	Smuggling	0	0
59000	Election Laws	0	0
60000	Antitrust	0	0
61000	Tax/Revenue	0	0
62000	Conservation	0	0
63000	Vagrancy	0	0
70000	Juvenile Runaway	4	4
72000	Animal Cruelty	0	0
73000	Misc Criminal Offense	0	0
75000	Solicitation (All Crimes Except Prostitution)	0	0
77000	Conspiracy	0	0
Motor Service Enforcement			
89001	Service of Commission Papers	0	0
89002	Unauthorized Transportation	0	0
89003	Violation of Rules	0	0

89004	Warrants	0	0
89005	Motor Carrier Safety Rules	0	0
89006	Inspection of Homes to be Moved	0	0
89007	Migrant Agriculture Workers Transporting Laws	0	0
89009	All Other Motor Carrier Violations	0	0
90000	Skipped Numbers	0	0
91001	Delinquent Minors	0	0
Civil or Noncriminal Custodies			
92001	Divorce & Support/Civil or Noncriminal	0	0
92002	Incapacitation	0	0
92003	Walk-away - Mental Institutions/Hospital	0	0
92004	Insanity	0	0
92005	Civil/Illegal Possession of Alcoholic Liquor	0	0
Traffic			
93001	Accident - Traffic	32	24
93002	Accident - Non Traffic	5	6
93003	Traffic Violations - Civil Infractions	0	0
93004	Parking Violations - Civil Infractions	2	1
93005	Traffic Investigation Survey	0	0
93006	Traffic Policing	0	0
93007	Traffic Safety - Public Appearances	0	0
93008	Breathalyzer Inspection	0	0
93009	Breathalyzer Tests	0	0
Special - Sequential File Classes Only			
94001	Valid Alarm Activation	0	0
94002	False Alarm Activation	0	0
94003	Rest Area/Road Side Park Violation	0	0
94004	Criminal Incidents/Scale Sites	0	0
Fire			
95001	Accident - Fire	0	0
95002	Accident - Explosion	0	0
95003	Inspection - Fire	0	0
95004	Hazardous Conditions	0	0
95005	Suspicious Fire	0	0
95006	Undetermined Fire	0	0
Accidents - All Other Non-Criminal (Except Traffic)			
97001	Accident - Aircraft	0	0
97002	Accident - Hunting	0	0
97003	Accident - Other Shooting	0	0
97004	Accident - Boating	0	0

97005	Accident - Other Water	0	0
97006	Accident - All Other	0	0
Inspections/Investigations			
98001	Boats / Inspections/ Investigations	0	0
98002	Motor Veh/Vin/Sch Bus/Inspections	0	0
98003	Property/Excludes Patrol Inspections	0	0
98004	Other Inspections	0	0
98005	Unfounded Alarm	0	0
98006	Civil Matter Disputes/Family Trouble	7	5
98007	Suspicious Situation	13	11
98008	Lost & Found Property	0	4
98009	Drug Overdose	0	0
Miscellaneous			
99001	Suicide (Includes Attempts)	0	3
99002	Natural Death	0	3
99003	Missing Persons/Runaway	0	2
99004	Natural Disaster	0	0
99005	Gun Board Meetings	0	0
99006	Instructional Activities	0	0
99007	Public Relations Activities	0	0
99008	Assist Other Agencies:		
	General	45	49
	Fire	10	13
	Medical	19	32
	Police	14	8
	False Alarm	16	19
99009	General Non-Criminal	2	6
	Totals:	228	233

2021 Year to Date: 2,711

2022 Year to Date: 2,914

Citations for Month: 47



PARKS AND RECREATION REPORTS JANUARY 2023

ROETHKE PARK:

The park is back to being quiet as the days continue to get colder.

ROBERTS PARK

The Roenicke Light started on Sunday after the Winter Wonderland ended on Saturday. Light display cleanup has begun and we should have the park back to normal by Christmas. We get a lot of compliments on how amazing the park lights look!

COMMUNITY PARK

The ice rink has been flooded and now we just need some temperatures in the teens make some ice.

DAY PARK

Waiting on snow so the kids can sled!

SPORTS AND PROGRAMS

Registration for Girls Basketball, Soccer Clinic and the second session of Archery Classes has begun. We will start the Boys Basketball/Basketball Clinic on January 15th at Swan Valley High School.

NATURE CENTER PRESERVE

We are still working through the beginning stages of new grant work. Bids have been sent out and we have met with some contractors which was a requirement of the bid so we could meet them at the Nature Center and go over the project prior to them submitting a bid.

EVENTS

Winter Wonderland was a success! We are still working on break out of expenses but overall it was a great event:

Thursday	\$308 (drive through only)
Friday	\$2,630.00 (210 smore sold, 48 free sponsor passes used)
Saturday	\$3,140.00 (210 smores sold 26 free sponsor passes used)
Raffle	\$2,932 - \$1000 (winner) <u>\$1,932 (our portion)</u> \$7,978 Estimate we are still working exact numbers will have at meeting.

Entrance fees, sponsorships, raffle & smores (\$23,206.21)

Expenses:

- \$1,000 Kiwanis to Roenicke Lights
- \$500 Wages
- \$5,000 Fireworks
- \$4,834.23 Event expense (gas, lights, cords, tents, banner, porta johns)
\$11,334.28

Miscellaneous expense still being calculated would expect final \$12,500

Total Profit Approx: \$10,700

Free: TTBA Presents – Friday 100 + gifts

Pay It Forward Crafts – Friday & Saturday