



THOMAS TOWNSHIP - DOWNTOWN DEVELOPMENT AUTHORITY

8215 Shields Drive, Saginaw, MI 48609

Tuesday, September 26, 2017 - 8:00 a.m. Michigan Time

1. The Board Meeting was called to order at 8:00 a.m. by Vice Chairman Gray.
2. MEMBERS PRESENT: Martin, Weise, Doyle, Ryder-Petre, Emeott, McCoy and Duclos.

ABSENT: Radewahn.

ALSO PRESENT: Russ Taylor, Township Manager, and Connie Watt, Planning Assistant/Code Enforcement Officer.
3. The Pledge of Allegiance was recited.
4. Motion was made by Weise, supported by Ryder-Petre to approve the agenda as presented. Motion carried unanimously.

AGENDA

THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

8215 Shields Drive, Saginaw, MI 48609

Tuesday, September 26, 2017 – 8:00 a.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
A. Approve the minutes of the May 23, 2017.
6. Approval of Expenditures
7. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
8. Public Hearing – None.
9. Unfinished Business-None
10. New Business
A. New Vertical Banner Designs.

- B. Relocation of Consumers Gas Line.
- C. Financial Forecast.
- D. Gateway Sign Update.
- E. “Pocket Park” Update.
- F. DDA Audit Report.

11. Reports

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| A. | Chairperson | D. | Board Members |
| B. | Vice-Chairperson | E. | Staff |
| C. | Secretary | | |

12. Adjournment

5. Consent Agenda

A. Motion by Ryder-Petre, supported by Doyle to approve the minutes of May 23, 2017 as presented. Motion carried unanimously.

6. Approval of Expenditures – Motion by McCoy, supported by Duclos to approve the expenditures. Motion carried unanimously.

7. Communications-Petitions-Citizen Comments – None.

8. Public Hearing – None.

9. Unfinished Business-None

10. New Business

A. New Vertical Banner Designs

After utilizing three sets of vertical banners for a number of years and having them began to fade to some degree, Taylor explained that the Department Heads had been asked to come up with some ideas for a new set of banners. Unanimously chosen as the number one idea was to invite local elementary kids to draw pictures of their view of Thomas Township. (Samples were presented to the DDA). Taylor said he really liked this idea because of the involvement of the community and the pride when the children view their selected designs on the vertical banners along Gratiot Road. It also would give an opportunity for Thomas Township representatives from Police, Fire and the Parks to visit the schools and give a presentation to the kids on what they do at Thomas Township. The second chosen idea was that of a red, white and blue concept. These could be put up during patriotic holidays. The third idea was that of using real pictures of activities, buildings, parks, people, etc to place on the banners with a tag line “We are Thomas Township”. At this time, if the DDA decided to endorse this project, it would be taken before the Thomas Township Board and if approved would be budgeted for 2018. A motion was made by Ryder-Petre and supported by Doyle to endorse presenting both the

first idea, the elementary children drawing designs for the banners and the second idea of a red, white and blue design concept to the Thomas Township Board to be included in the 2018 budget. Motion passed unanimously.

. B. Relocation of Consumers Gas Line

Taylor said the Consumers Line Relocation project is underway in the area. He mentioned that Once the project is completed, Consumers would no longer be utilizing their site on Gratiot Road between Burger King and the car wash. There may be an opportunity for the Township to take over the maintenance of the property and utilize the area as somewhat of a mini-park.

C. Financial Forecast

The Financial Forecast was presented to the DDA for review. Taylor stated that the bonds continue to be paid for the street lights along Gratiot. It was noted that in the 2020/2021 fiscal year there is a likelihood of capturing some County taxes for the first time. Motion was made by Martin, supported by Duclos to approve the Financial Forecast as presented. Motion carried unanimously.

D. Gateway Sign Update

Taylor explained that the new “Gateway Sign” near Heritage Insurance has been completed. Members did mention the desire to have an additional sign placed to the west near Graham Road for those entering the Township from that direction.

E. “Pocket Park” Update

Taylor noted that the “Pocket Park” is nearing completion. The installation of the bench and trash receptacle have been completed. A water fountain and the memorial plaque will be installed soon. Burning bushes may also be planted along the back fencing to add some color.

F. DDA Audit Report

The audit report completed by Smith & Klaczkiwicz for year ending March 31, 2017 was presented and reviewed by the DDA. Motion by Ryder-Petre, supported by McCoy to accept and file the Audit Report as presented. Motion passed unanimously.

11. Reports

- A. Chairperson -None
- B. Vice-Chairperson – None.
- C. Secretary – None.
- D. Board Member –None
- E. Staff – None

12. Meeting was adjourned at 8:39 a.m.

David Duclos, Secretary