



**Agenda**

**THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING**

**September 25, 2023**

**6:30 pm**

**Public Safety Building**

**8215 Shields Drive**

**Saginaw, MI 48609**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of August 28, 2023 minutes
6. Approval of September 2023 Expenditures
7. Public Comment

It is requested that you state your name and address for the record.

8. New Business
  - a. 2023 Haunted Train October 13-14 and 20-21. Volunteers needed, safety riders and ticket sales.
9. Old Business
  - a. None
10. Reports
  - A. Parks Report: Attached
  - B. Sports Committee report: None
  - C. Concert Committee Report: None
  - D. Finance Committee Report: None
  - E. Commissioners:
11. Other Business
12. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



Thomas Township Parks & Recreation Commission  
Regular Meeting Minutes  
August 28, 2023  
6:30pm  
8215 Shields Drive  
Saginaw, MI 48609

1. The regular commission meeting called to order at 6:30 p.m. by Commissioner, Craig Blower.
2. PRESENT: Rusch, Sova, Hoffman, Alworden, Blower  
ABSENT: Aimar, Branch  
ALSO PRESENT: John Corriveau (Thomas Township Parks Director)  
Tyler Sutherlund (Thomas Township Assistant Parks Director)
3. Pledge of Allegiance recited.
4. Motion made by Hoffman, seconded by Rusch, to approve the agenda as presented. Motion carried unanimously.



Agenda  
THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING  
August 28, 2023  
6:30 pm  
Public Safety Building  
8215 Shields Drive  
Saginaw, MI 48609

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of July 24, 2023 minutes
6. Approval of August 2023 Expenditures
7. Public Comment  
It is requested that you state your name and address for the record.
8. New Business
  - a. Special Farmer's Market proposal.
9. Old Business
  - a. Nature Center open house review.
10. Reports
  - A. Parks Report: Attached
  - B. Sports Committee report: None
  - C. Concert Committee Report: None
  - D. Finance Committee Report: None
  - E. Commissioners:
11. Other Business
12. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0190, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.

5. Motion made by Hoffman, seconded by Sova, to approve July 24, 2023 meeting minutes as presented. Motion carried unanimously.
6. Motion made by Rusch, seconded by Hoffman, to approve August 2023 Expenditures as presented. Motion carried unanimously.
7. Public Comment: None
8. Public Hearing: None
9. New Business: Approval of a car show addition to the October 9<sup>th</sup> Farmers Market. Assistant Park Director Tyler Sutherlund presented a written proposal from the Thomas Township Farmers Market requesting to add a car show to the last Market of the 2023 season in the hopes to have a trunk or treat themed Farmers Market for the community. A discussion between Parks Director Corriveau, Sutherlund and Commissioners regarding the farmers market followed.

Motion by Alworden, supported by Sova, to approve the addition of a car show and trunk or treat event to the last market of the Farmers Market season on October 9, 2023. Motion carried unanimously.

10. Old Business: Park Director Corriveau shared feedback on the grand opening event at the Thomas Township Nature Center on August 24, and August 26, 2023. A discussion with commissioners on the operations of the Thomas Township Nature Center followed.

11. Reports

A: Parks Report

**ROETHKE PARK**

Day Camp and the pool are now closed for the season. Day Camp had a very successful year making over \$31,000. The Pool had an average summer, swim lesson revenues were down over prior year. We have one more concert which is a make-up due to the smoke advisory. I guess it is time to start working on the Haunted Train.

**ROBERTS PARK**

The Farmer's Market is still happening each Monday and doing very well. Swan Valley Boys Soccer has started and our soccer program will begin September 9<sup>th</sup>. Our registration is about the same as last year as of today. Softball fields have been shut down and bases pulled. We poured 125 feet of sidewalk by the Farmers Market and still need to pour another 200 feet to finish the path. The storage fence behind the garage is up and we hope to have the gates installed in the next few weeks.

**COMMUNITY PARK**

Construction is on pace.

**DAY PARK**

None

**SPORTS AND PROGRAMS**

We have sand volleyball still going on and registration for Fall Soccer ends August 23<sup>rd</sup>. Haunted Train will be October 13-14 and 21-22.

**NATURE CENTER PRESERVE**

VIP grand opening was August 24<sup>th</sup>. Official opening will be the 26<sup>th</sup>.

**EVENTS**

- Evening in the Park: September 18<sup>th</sup>
- Haunted Train: October 13-14 and 21-22

Park Director Corriveau, Assistant Park Director Sutherland, and Park commissioners discussed the upcoming Evening in the Park Fundraiser on September 18, 2023.

12. Other Business: none

13. Adjournment: Motion made by Hoffman, seconded by Alworden to adjourn the meeting at 7:15 p.m. Motion carried unanimously.

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Craig Aimar, Secretary

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Dated

**The next regular Park Commission Meeting will be Monday, September 25, 2023 at the Public Safety Administration Building, 8215 Shields Drive, Saginaw MI 48609.**



**PARK COMMISSION AGENDA ITEM**

- **MEETING DATE:** September 25, 2023
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of August 2023 Expenditures
- **SUGGESTED/REQUESTED MOTION:**

Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve expenditures totaling \$ 23,776.43 with individual fund totals as follows:

Administration.....	10,932.87
Swim Programs.....	1,114.92
Soccer.....	961.79
Adult Softball.....	49.14
Operations and Maintenance.....	6,072.75
Nature Preserve/Center.....,	3,899.57
Day Camp.....	745.39

Account Number	Description	2023-24		YTD Balance		Activity for		Available	
		Original Budget	Normal (Abnormal)	09/30/2023	Normal (Abnormal)	Month 09/30/2023	Normal (Abnormal)	Balance	% Bdg't Used
Fund 101 - General Operating Fund									
Revenues									
Dept 000									
1-000-566.000	GRANT	793,000.00		57,463.79		0.00		735,536.21	7.25
1-000-640.763	PROGRAM FEES SOCCER	23,000.00		11,528.90		0.00		11,471.10	50.13
1-000-640.764	PROGRAM FEES YOUTH SOFTBALL	0.00		30.00		0.00		(30.00)	100.00
1-000-640.765	PROGRAM FEES ADULT SOFTBALL	3,000.00		1,120.00		0.00		1,880.00	37.33
1-000-640.766	PROGRAM FEES CLINICS	7,500.00		58.00		0.00		7,442.00	0.77
1-000-640.767	PROGRAM FEES BASKETBALL	6,500.00		0.00		0.00		6,500.00	0.00
1-000-640.768	PROGRAM FEES ARCHERY	7,000.00		125.00		0.00		6,875.00	1.79
1-000-640.769	PROGRAMS FEES VOLLEYBALL	3,700.00		3,690.00		0.00		10.00	99.73
1-000-640.770	5K RUN/WALK	1,500.00		0.00		0.00		1,500.00	0.00
1-000-640.771	PROGRAM FEES FLAG FOOTBALL	3,000.00		85.00		0.00		2,915.00	2.83
1-000-640.772	PROGRAM FEES/MEMBERSHIP NATURE CENTER	3,000.00		1,567.74		1,567.74		1,432.26	52.26
1-000-645.000	DAY CAMP	23,000.00		32,660.00		0.00		(9,660.00)	142.00
1-000-647.000	TRAIN	30,000.00		782.00		0.00		29,218.00	2.61
1-000-647.100	WINTER WONDERLAND REVENUE	18,000.00		0.00		0.00		6,000.00	0.00
1-000-648.000	SWIM PROGRAMS	700.00		16,777.00		0.00		1,223.00	93.21
1-000-649.000	SALES	1,500.00		2,443.00		0.00		380.00	45.71
1-000-650.000	CONCESSIONS	7,500.00		6,720.00		96.00		(943.00)	162.87
1-000-667.000	PAVILION RENTAL	0.00		4,215.14		0.00		780.00	89.60
1-000-675.000	DONATIONS/CONTRIBUTION	0.00				0.00		(4,215.14)	100.00
Total Dept 000		937,900.00		139,585.57		1,663.74		798,314.43	14.88
Fund 752 - Administration									
Dept 000									
Total Revenues									
Expenditures									
Dept 752 - Administration									
1-752-704.000	SALARIES FULL-TIME	138,670.00		58,464.65		5,318.24		80,205.35	42.16
1-752-704.250	SALARY-STIPEND DEGREE	4,000.00		1,692.24		153.84		2,307.76	42.31
1-752-704.400	SICK DAY PAY OFF	2,300.00		0.00		0.00		2,300.00	0.00
1-752-705.000	WAGES PART-TIME HOURLY	28,500.00		14,769.15		1,284.40		13,730.85	51.82
1-752-715.000	FICA EMPLOYER CONTRIBUTION	13,431.00		5,644.33		515.31		7,786.67	42.02
1-752-716.000	HEALTH INSURANCE	22,705.00		14,071.81		2,353.74		8,633.19	61.98
1-752-716.050	HEALTH SAVINGS ACCOUNT	5,503.00		6,601.65		54.73		(1,098.65)	119.96
1-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,408.00		795.79		17.29		612.21	56.52
1-752-716.200	DENTAL INSURANCE	2,378.00		1,112.30		185.81		1,265.70	46.77
1-752-716.300	INSURANCE LONG TERM DISABILIT	372.00		191.94		0.00		180.06	51.60
1-752-718.000	PENSION EMPLOYER CONTRIBUTION	16,640.00		7,218.74		656.64		9,421.26	43.38
1-752-719.000	WORKMEN'S COMP	2,380.00		817.93		66.76		1,562.07	34.37
1-752-800.000	OPERATING SUPPLIES	3,400.00		812.23		76.11		2,587.77	23.89
1-752-803.000	ADMINISTRATION FEE	10,556.00		0.00		0.00		10,556.00	0.00
1-752-804.000	AUDIT	882.00		0.00		0.00		882.00	0.00
1-752-810.000	MEMBERSHIP & DUES	965.00		140.00		0.00		825.00	14.51
1-752-817.000	CONTRACTED SERVICES	500.00		184.91		0.00		315.09	36.98
1-752-900.000	PROFESSIONAL SERVICES	1,000.00		1,519.28		250.00		(519.28)	151.93
1-752-901.000	LEGAL NOTICES	275.00		0.00		0.00		275.00	0.00
1-752-936.000	PRINTING & PUBLISHING	2,750.00		19.00		0.00		2,731.00	0.69
1-752-960.000	MAINTENANCE AGREEMENTS	180.00		150.48		0.00		29.52	83.60
1-752-960.000	EDUCATION & TRAINING	2,750.00		0.00		0.00		2,750.00	0.00
Total Dept 752 - Administration		261,545.00		114,206.43		10,932.87		147,338.57	43.67
Fund 761 - Swim Programs									
Dept 000									
Total Revenues									
Expenditures									
Dept 761 - Swim Programs									
1-761-705.000	WAGES PART-TIME HOURLY	21,000.00		19,284.84		530.07		1,715.16	91.83

PERIOD ENDING 09/30/2023

Er: DEIDRE  
Thomas Township

NUMBER	DESCRIPTION	2023-24		YTD BALANCE 09/30/2023	ACTIVITY FOR MONTH 09/30/2023		AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	NORMAL (ABNORMAL)		INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Dept 761 - SWIM PROGRAMS								
1,606.00	FICA EMPLOYER CONTRIBUTION			1,475.28		40.54	130.72	91.86
300.00	WORKMEN'S COMP			149.99		4.31	150.01	50.00
4,300.00	OPERATING SUPPLIES			894.50		0.00	3,405.50	20.80
3,000.00	REPAIRS/MAINTENANCE			5,471.05		540.00	(2,471.05)	182.37
30,206.00				27,275.66		1,114.92	2,930.34	90.30
Dept 762 - SENIOR CITIZENS PROGRAMS								
5,000.00	OPERATING SUPPLIES			830.87		0.00	4,169.13	16.62
5,000.00				830.87		0.00	4,169.13	16.62
Dept 763 - SOCCER								
4,100.00	WAGES PART-TIME HOURLY			2,579.14		0.00	1,520.86	62.91
315.00	FICA EMPLOYER CONTRIBUTION			197.31		0.00	117.69	62.64
275.00	WORKMEN'S COMP			25.75		0.00	249.25	9.36
4,000.00	OPERATING SUPPLIES			2,923.21		623.03	1,076.79	73.08
3,000.00	OPERATING SUPPLIES T-SHIRTS			2,191.70		0.00	808.30	73.06
1,500.00	SUPPLIES-CONCESSIONS			1,660.70		338.76	(160.70)	110.71
150.00	OPERATING SUPPLIES-NON PERISH			0.00		0.00	150.00	0.00
13,340.00				9,577.81		961.79	3,762.19	71.80
Dept 765 - ADULT SOFTBALL								
759.00	OPERATING SUPPLIES			555.70		49.14	203.30	73.21
108.00	OPERATING SUPPLIES T-SHIRTS			172.50		0.00	(64.50)	159.72
2,950.00	CONTRACTED SERVICES			2,886.00		0.00	64.00	97.83
3,817.00				3,614.20		49.14	202.80	94.69
Dept 766 - YOUTH CLINICS/FLOOR HOCKEY								
3,000.00	WAGES PART-TIME HOURLY			863.41		0.00	2,136.59	28.78
230.00	FICA EMPLOYER CONTRIBUTION			66.05		0.00	163.95	28.72
80.00	WORKMEN'S COMP			11.25		0.00	68.75	14.06
800.00	OPERATING SUPPLIES			0.00		0.00	800.00	0.00
800.00	OPERATING SUPPLIES T-SHIRTS			0.00		0.00	800.00	0.00
400.00	PRINTING & PUBLISHING			0.00		0.00	400.00	0.00
5,310.00				940.71		0.00	4,369.29	17.72
Dept 767 - BASKETBALL								
1,500.00	WAGES PART-TIME HOURLY			714.34		0.00	785.66	47.62
115.00	FICA EMPLOYER CONTRIBUTION			54.65		0.00	60.35	47.52
90.00	WORKMEN'S COMP			8.82		0.00	81.18	9.80
500.00	OPERATING SUPPLIES			0.00		0.00	500.00	0.00
1,850.00	OPERATING SUPPLIES T-SHIRTS			0.00		0.00	1,850.00	0.00
4,055.00				777.81		0.00	3,277.19	19.18
Dept 768 - ARCHERY								

NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET		YTD BALANCE 09/30/2023		ACTIVITY FOR MONTH 09/30/2023		AVAILABLE BALANCE		% BGDY USED
		NORMAL	ABNORMAL	NORMAL	ABNORMAL	INCREASE	(DECREASE)	NORMAL	ABNORMAL	
id 101 - GENERAL OPERATING FUND										
penditures										
-768-705.000	WAGES PART-TIME HOURLY	3,750.00		831.38		0.00		2,918.62		22.17
-768-715.000	FICA EMPLOYER CONTRIBUTION	287.00		63.61		0.00		223.39		22.16
-768-719.000	WORKMEN'S COMP	65.00		12.23		0.00		52.77		18.82
-768-740.000	OPERATING SUPPLIES	1,200.00		1,011.19		0.00		188.81		84.27
-768-740.300	OPERATING SUPPLIES T-SHIRTS	880.00		145.60		0.00		734.40		16.55
-768-956.000	MISCELLANEOUS	2,880.00		0.00		0.00		2,880.00		0.00
Total Dept 768 - ARCHERY		9,062.00		2,064.01		0.00		6,997.99		22.78
id 769 - VOLLEYBALL										
-769-705.000	WAGES PART-TIME HOURLY	1,000.00		0.00		0.00		1,000.00		0.00
-769-715.000	FICA EMPLOYER CONTRIBUTION	77.00		0.00		0.00		77.00		0.00
-769-740.000	OPERATING SUPPLIES	750.00		248.54		0.00		501.46		33.14
Total Dept 769 - VOLLEYBALL		1,827.00		248.54		0.00		1,578.46		13.60
id 770 - OPERATIONS & MAINTENANCE										
-770-704.100	WAGES FULL-TIME HOURLY	5,500.00		680.28		0.00		4,819.72		12.37
-770-705.000	WAGES PART-TIME HOURLY	61,000.00		42,771.27		1,619.06		18,228.73		70.12
-770-712.000	WAGES JANITORIAL	4,000.00		1,952.33		190.92		2,047.67		48.81
-770-715.000	FICA EMPLOYER CONTRIBUTION	5,393.00		3,469.76		138.49		1,923.24		64.34
-770-716.050	HEALTH SAVINGS ACCOUNT	55.00		200.97		0.00		(145.97)		365.40
-770-718.000	PENSION EMPLOYER CONTRIBUTION	660.00		83.21		0.00		576.79		12.61
-770-719.000	WORKMEN'S COMP	1,500.00		593.16		22.26		906.84		39.54
-770-721.000	UNEMPLOYMENT COMPENSATION	0.00		4.56		0.00		(4.56)		100.00
-770-740.000	OPERATING SUPPLIES	3,700.00		1,249.35		0.00		2,450.65		33.77
-770-810.000	CONTRACTED SERVICES	36,000.00		24,183.27		(363.25)		11,816.73		67.18
-770-850.000	TELEPHONE	2,400.00		679.07		130.04		1,720.93		28.29
-770-850.100	WIRELESS COMMUNICATIONS	1,350.00		872.92		227.58		477.08		64.66
-770-910.000	INSURANCE GENERAL LIABILITY	14,500.00		9,547.76		0.00		4,952.24		65.85
-770-920.000	UTILITIES	27,000.00		9,909.21		426.08		17,090.79		36.70
-770-930.000	REPAIRS/MAINTENANCE	64,500.00		36,708.45		2,346.24		27,791.55		56.91
-770-938.000	VEHICLE EXPENSE	5,000.00		3,567.46		0.00		1,432.54		71.35
-770-938.100	GAS & DIESEL FUEL	8,500.00		6,150.93		1,235.33		2,349.07		72.36
-770-940.000	PORTABLE TOILET RENTAL	3,750.00		1,446.45		100.00		2,303.55		38.57
-770-940.100	EQUIPMENT RENTAL	3,000.00		0.00		0.00		3,000.00		0.00
-770-940.400	LEASE AGREEMENTS LAND/RAILROAD	2,774.00		1,825.00		0.00		949.00		65.79
-770-970.000	CAPITAL OUTLAY	5,000.00		0.00		0.00		5,000.00		0.00
Total Dept 770 - OPERATIONS & MAINTENANCE		255,582.00		145,895.41		6,072.75		109,686.59		57.08
id 771 - FLAG FOOTBALL										
-771-705.000	WAGES PART-TIME HOURLY	500.00		582.11		0.00		(82.11)		116.42
-771-715.000	FICA EMPLOYER CONTRIBUTION	39.00		44.53		0.00		(5.53)		114.18
-771-719.000	WORKMEN'S COMP	110.00		4.87		0.00		105.13		4.43
-771-740.000	OPERATING SUPPLIES	745.00		99.78		0.00		645.22		13.39
-771-740.300	OPERATING SUPPLIES T-SHIRTS	462.00		812.24		0.00		(350.24)		175.81
Total Dept 771 - FLAG FOOTBALL		1,856.00		1,543.53		0.00		312.47		83.16
id 772 - NATURE PRESERVE/CENTER										
-772-704.100	WAGES FULL-TIME HOURLY	2,500.00		0.00		0.00		2,500.00		0.00



PERIOD ENDING 09/30/2023

NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET		YTD BALANCE 09/30/2023		ACTIVITY FOR MONTH 09/30/2023		AVAILABLE BALANCE		% BDDT USED
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
nd 101 - GENERAL OPERATING FUND										
penditures										
1-772-705.000	WAGES PART-TIME HOURLY	26,000.00		9,428.17		1,294.58		16,571.83		36.26
1-772-715.000	FICA EMPLOYER CONTRIBUTION	2,180.00		721.26		99.03		1,458.74		33.09
1-772-718.000	PENSION EMPLOYER CONTRIBUTION	300.00		0.00		0.00		300.00		0.00
1-772-719.000	WORKMEN'S COMP	500.00		24.47		3.34		475.53		4.89
1-772-740.000	OPERATING SUPPLIES	11,200.00		1,950.32		1,630.32		9,249.68		17.41
1-772-804.000	MEMBERSHIP & DUES	350.00		106.46		0.00		243.54		30.42
1-772-817.000	PROFESSIONAL SERVICES	20,500.00		175.00		175.00		20,325.00		0.85
1-772-901.000	PRINTING & PUBLISHING	4,500.00		304.22		0.00		4,195.78		6.76
1-772-910.000	INSURANCE GENERAL LIABILITY	7,000.00		565.53		0.00		6,434.47		8.08
1-772-920.000	UTILITIES	4,000.00		1,156.72		179.04		2,843.28		28.92
1-772-930.000	REPAIRS/MAINTENANCE	7,500.00		3,084.07		518.26		4,415.93		41.12
1-772-940.000	PORTABLE TOILET RENTAL	3,500.00		0.00		0.00		3,500.00		0.00
1-772-960.000	EDUCATION & TRAINING	750.00		0.00		0.00		750.00		0.00
tal Dept 772 - NATURE PRESERVE/CENTER		90,780.00		17,516.22		3,899.57		73,263.78		19.30
pt 774 - SPECIAL EVENTS										
1-774-705.000	WAGES PART-TIME HOURLY	4,500.00		0.00		0.00		4,500.00		0.00
1-774-715.000	FICA EMPLOYER CONTRIBUTION	344.00		0.00		0.00		344.00		0.00
1-774-719.000	WORKMEN'S COMP	152.00		0.00		0.00		152.00		0.00
1-774-740.000	OPERATING SUPPLIES	10,700.00		696.60		0.00		10,003.40		6.51
1-774-740.150	OPERATING 5K RUN/WALK	1,250.00		0.00		0.00		1,250.00		0.00
1-774-810.000	CONTRACTED SERVICES	1,800.00		0.00		0.00		1,800.00		0.00
1-774-817.000	PROFESSIONAL SERVICES	8,200.00		8,650.00		0.00		(450.00)		105.49
1-774-901.000	PRINTING & PUBLISHING	1,000.00		875.24		0.00		124.76		87.52
1-774-940.000	PORTABLE TOILET RENTAL	1,500.00		0.00		0.00		1,500.00		0.00
tal Dept 774 - SPECIAL EVENTS		29,446.00		10,221.84		0.00		19,224.16		34.71
pt 775 - DAY CAMP										
1-775-705.000	WAGES PART-TIME HOURLY	17,500.00		18,708.97		686.82		(1,208.97)		106.91
1-775-715.000	FICA EMPLOYER CONTRIBUTION	1,339.00		1,431.25		52.54		(92.25)		106.89
1-775-719.000	WORKMEN'S COMP	260.00		180.28		6.03		79.72		69.34
1-775-740.000	OPERATING SUPPLIES	1,600.00		1,631.80		0.00		(31.80)		101.99
1-775-901.000	PRINTING & PUBLISHING	1,050.00		0.00		0.00		1,050.00		0.00
tal Dept 775 - DAY CAMP		21,749.00		21,952.30		745.39		(203.30)		100.93
pt 776 - TRAIN										
1-776-705.000	WAGES PART-TIME HOURLY	2,000.00		0.00		0.00		2,000.00		0.00
1-776-715.000	FICA EMPLOYER CONTRIBUTION	153.00		0.00		0.00		153.00		0.00
1-776-719.000	WORKMEN'S COMP	40.00		0.00		0.00		40.00		0.00
1-776-901.000	PRINTING & PUBLISHING	0.00		581.50		0.00		(581.50)		100.00
1-776-930.000	REPAIRS/MAINTENANCE	5,000.00		2,656.81		0.00		2,343.19		53.14
1-776-938.100	GAS & DIESEL FUEL	375.00		0.00		0.00		375.00		0.00
tal Dept 776 - TRAIN		7,568.00		3,238.31		0.00		4,329.69		42.79
TAL EXPENDITURES		741,143.00		359,903.65		23,776.43		381,239.35		48.56

Mr: DEIDRE  
 : Thomas Township

PERIOD ENDING 09/30/2023

NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET		YTD BALANCE 09/30/2023		ACTIVITY FOR MONTH 09/30/2023		AVAILABLE BALANCE		% BDGT USED
		NORMAL	ABNORMAL	NORMAL	ABNORMAL	INCREASE	(DECREASE)	NORMAL	ABNORMAL	
101	GENERAL OPERATING FUND									
101	GENERAL OPERATING FUND:									
	TOTAL REVENUES	937,900.00		139,585.57		1,663.74		798,314.43		14.88
	TOTAL EXPENDITURES	741,143.00		359,903.65		23,776.43		381,239.35		48.56
	TOTAL OF REVENUES & EXPENDITURES	196,757.00		(220,318.08)		(22,112.69)		417,075.08		111.97

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Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
nd 101	GENERAL OPERATING FUND						
pt 752	ADMINISTRATION						
1-752-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD	HEALTH/VISION	0003-09/20-10/1	09/06/23	2,353.74	67928
1-752-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIELD	HEALTH/VISION	0003-09/20-10/1	09/06/23	17.29	67928
1-752-716.200	DENTAL INSURANCE	DELTA DENTAL	SEPTEMBER 2023 PREMIUM	RIS0005122098	09/06/23	185.81	67935
1-752-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES - PARKS	0101240-001	09/06/23	76.11	67961
1-752-817.000	PROFESSIONAL SERVICES	OTTO BRANDT	LEGAL SERVICES	SEPTEMBER 2023	09/06/23	250.00	67960
			Total For Dept 752 ADMINISTRATION			2,882.95	
pt 756	FACILITY ACQUISITION/CONSTRUC						
1-756-974.575	CAPITAL IMP. NATURE PRES	TSC STORES	REPAIRS/MAINTENANCE - NRDA	AUGUST 2023	08/29/23	313.43	67917
1-756-974.575	CAPITAL IMP. NATURE PRES	EURICH HOME IMPROVEME	METAL ROOF - NATURE CENTER - ARPA	8202	09/06/23	32,577.00	67937
1-756-974.575	CAPITAL IMP. NATURE PRES	STATE BANK	ICMA/AMZN/ODP/MEIJER/CONSUMERS ENE	AUGUST 2023	09/06/23	12,592.31	67975
1-756-974.575	CAPITAL IMP. NATURE PRES	WOLGAST CORPORATION	DOORS/WINDOWS/INTERIOR TRIM/ EXTER	A23505-1	09/06/23	64,850.62	67988
			Total For Dept 756 FACILITY ACQUISITION/CONSTRUC			110,333.36	
pt 761	SWIM PROGRAMS						
1-761-930.000	REPAIRS/MAINTENANCE	R. B. SATKOWIAK'S CITY	400 LEDDY RD	0823-089	09/06/23	540.00	67964
			Total For Dept 761 SWIM PROGRAMS			540.00	
pt 763	SOCCER						
1-763-740.000	OPERATING SUPPLIES	STATE BANK	ICMA/AMZN/ODP/MEIJER/CONSUMERS ENE	AUGUST 2023	09/06/23	285.20	67975
1-763-740.000	OPERATING SUPPLIES	SHERWIN-WILLIAMS	SOFTBALL/SOCCER FIELDS	AUGUST 2023	09/14/23	337.83	67996
1-763-740.675	SUPPLIES-CONCESSIONS	STATE BANK	ICMA/AMZN/ODP/MEIJER/CONSUMERS ENE	AUGUST 2023	09/06/23	157.92	67975
1-763-740.675	SUPPLIES-CONCESSIONS	SAM'S CLUB/SYNCHRONY	CONCESSION SUPPLIES	AUGUST 2023	09/14/23	180.84	67995
			Total For Dept 763 SOCCER			961.79	
pt 765	ADULT SOFTBALL						
1-765-740.000	OPERATING SUPPLIES	SHERWIN-WILLIAMS	SOFTBALL/SOCCER FIELDS	AUGUST 2023	09/14/23	49.14	67996
1-765-810.000	CONTRACTED SERVICES	HENRY TRIER	MENS SOFTBALL - 08/03/23-08/16/23	2023-5	08/29/23	56.00	67910
1-765-810.000	CONTRACTED SERVICES	JOSEPH F MURAWSKI	MENS SOFTBALL - 08/03/23-08/16/23	2023-4	08/29/23	56.00	67912
1-765-810.000	CONTRACTED SERVICES	MARK KOLTON	MENS SOFTBALL - 08/03/23-08/16/23	2023-5	08/29/23	66.00	67914
1-765-810.000	CONTRACTED SERVICES	ROBERT KUBCZAK	MENS SOFTBALL - 08/03/23-08/16/23	2023-5	08/29/23	56.00	67916
1-765-810.000	CONTRACTED SERVICES	WILLIAM FALLER	MENS SOFTBALL - 08/03/23-08/16/23	2023-4	08/29/23	66.00	67919
			Total For Dept 765 ADULT SOFTBALL			349.14	
pt 770	OPERATIONS & MAINTENANCE						
1-770-810.000	CONTRACTED SERVICES	DOBIS LANDSCAPING	PAYMENT #4 - COMMUNITY PARK CUTTIN	13498023-1	09/06/23	(363.25)	67975
1-770-850.000	TELEPHONE	STATE BANK	ICMA/AMZN/ODP/MEIJER/CONSUMERS ENE	AUGUST 2023	09/06/23	130.04	67975
1-770-850.100	WIRELESS COMMUNICATIONS	STATE BANK	ICMA/AMZN/ODP/MEIJER/CONSUMERS ENE	AUGUST 2023	09/06/23	227.58	67975
1-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	201809006093	09/06/23	120.78	67933
1-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST L4 LIG	206703119064	09/06/23	82.67	67933
1-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD L4 LIG	205635542325	09/06/23	222.63	67933
1-770-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE - NRDA	AUGUST 2023	08/29/23	867.55	67917
1-770-930.000	REPAIRS/MAINTENANCE	H&B EQUIPMENT & RENTA	REPAIRS/MAINTENANCE	AUGUST 2023	09/06/23	157.48	67940
1-770-930.000	REPAIRS/MAINTENANCE	HONOR SECURITY INC	BURGLAR ALARM MONITORING FEE	7968	09/06/23	165.00	67941
1-770-930.000	REPAIRS/MAINTENANCE	R&R READY MIX INC.	CONCRETE - 455 S MILLER - PARKS	0206195-IN	09/06/23	1,347.00	67963
1-770-930.000	REPAIRS/MAINTENANCE	STATE BANK	ICMA/AMZN/ODP/MEIJER/CONSUMERS ENE	AUGUST 2023	09/06/23	460.76	67975
1-770-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	STONEMIX/LIMESTONE/FILL SAND/BRN M	AUGUST 2023	09/06/23	216.00	67977
1-770-938.100	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	91618140	09/06/23	1,235.33	67973
1-770-940.000	PORTABLE TOILET RENTAL	CONSUMERS ENERGY CO	LAND RENTS/LEASE - MI0000024584SA	9325455000	09/06/23	100.00	67934
			Total For Dept 770 OPERATIONS & MAINTENANCE			4,969.57	
pt 772	NATURE PRESERVE/CENTER						
1-772-740.000	OPERATING SUPPLIES	STATE BANK	ICMA/AMZN/ODP/MEIJER/CONSUMERS ENE	AUGUST 2023	09/06/23	443.82	67975

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nd 101	GENERAL OPERATING FUND						
pt 772	NATURE PRESERVE/CENTER						
1-772-740.000	OPERATING SUPPLIES	SWAN VALLEY SCHOOL DI	NATURE CENTER RIBBON CUTTING	109	09/06/23	1,186.50	67979
1-772-817.000	PROFESSIONAL SERVICES	JEFF SCHREMS	MUSICIAN - NATURE CENTER GRAND OPE	08/24/2023	09/06/23	175.00	67944
1-772-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD	206525180336	09/06/23	179.04	67933
1-772-930.000	REPAIRS/MAINTENANCE	R.B. SATKOWIAK'S CITY	6660 GRATIOT RD	0823-160	09/06/23	345.00	67964
1-772-930.000	REPAIRS/MAINTENANCE	STATE BANK	ICMA/AMZN/ODP/MEIJER/CONSUMERS ENE	AUGUST 2023	09/06/23	86.90	67975
1-772-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	STONEMIX/LIMESTONE/FILL SAND/BRN M	AUGUST 2023	09/06/23	86.36	67977
			Total For Dept 772 NATURE PRESERVE/CENTER			2,502.62	
pt 775	DAY CAMP						
1-775-831.000	FIELD TRIPS	STATE BANK	ICMA/AMZN/ODP/MEIJER/CONSUMERS ENE	AUGUST 2023	09/06/23	56.18	67975
1-775-831.000	FIELD TRIPS	SWAN VALLEY SCHOOL DI	2023 DAY CAMP TRIPS - 08/04 & 08/1	2023-24-04	09/06/23	285.00	67978
			Total For Dept 775 DAY CAMP			341.18	
			Total For Fund 101 GENERAL OPERATING FUND			122,880.61	

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			Fund 101 GENERAL OPERATING FUND			122,880.61
			Total For All Funds:			<u>122,880.61</u>



## **PARKS AND RECREATION REPORTS SEPTEMBER 2023**

### **ROETHKE PARK:**

We are starting to prepare for Haunted Train as it will be here before we know it. We have wood to split for bonfires, decorations to dig out of storage, tracks to inspect, trains to get ready and food trucks to get scheduled! We will be winterizing the pool building soon along with the other facilities, DPW will be doing that for us this year.

### **ROBERTS PARK**

Soccer is in full swing for both our recreational program and Swan Valley Varsity Boys Soccer. Fields are in great shape (due to so much rain) and we are cutting them at least once a week. Farmers Market is still going strong and had good attendance even in the rain last Monday! The last market is October 9<sup>th</sup>. Swan Valley approached us again to allow the Homecoming Parade to set up and begin at Roberts Park again this year, we always look forward to helping kick off Homecoming!

### **COMMUNITY PARK**

None

### **DAY PARK**

None

### **SPORTS AND PROGRAMS**

Fall Soccer is in progress. We will be working with the schools about gym time for this winter as they are tearing out the old high school gym and replacing it which could affect us.

### **NATURE CENTER PRESERVE**

The Preserve is open daily from dawn to dusk, not all the trails are open as Dow is working on bank cleanups in two areas. They should be done in the next few weeks.

### **EVENTS**

Evening in the Park Review will be ready for meeting, event is Monday, September 18<sup>th</sup>.