



THOMAS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
8215 Shields Drive, Saginaw, MI 48609  
September 11, 2023  
7:00 p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.

2. PRESENT: Weise, Sommers, Monahan, Thayer, DeLine, Witt  
ABSENT: McDonald

ALSO PRESENT: Township Manager, Russ Taylor; Assistant Township Manager/Finance Director, Deidre Frollo; Deputy Clerk/Administrative Assistant, Connie Watt; Community Development Director, Dan Sika; DPW Director, Rick Hopper; Assistant DPW Director, Trevor Schultz; Parks & Recreation Director, John Corriveau; Nature Center Coordinator, Lynda Thayer; Fire Chief, Mike Cousins; Interim Police Chief, Eric Cowles; Otto Brandt; Township Attorney and several interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by DeLine, seconded by Monahan, to approve the agenda as presented.

THOMAS TOWNSHIP REGULAR BOARD MEETING  
8215 Shields Drive, Saginaw, MI 48609  
September 11, 2023 @ 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
  - A. Approve the August 7, 2023, Regular Board Minutes.
  - B. Approval of the Expenditures.
  - C. Approve the promotion of Tyler Sharp from probationary to regular full time DPW Laborer.
  - D. Approve the promotion of Meghan Prinz from probationary to regular part time DPW Administrative Assistant.
  - E. Approve the promotion of Andrew Bicigo from probationary to regular full time Code Enforcement Officer/Planning Assistant.
  - F. Approve the Fire Department Policy change for 1322 F-Mutual Aid Calls.
  - G. Approve form L-4029 to set the Township's 2023 winter tax rates.
  - H. Approve amendments to Administrative Policy #413; Bank Deposits.
  - I. Approve the hiring of Guadalupe Olivarez Jr. as probationary Police Officer contingent upon meeting all pre-employment requirements.
6. Communications-Petitions-Citizen Comments

**It is requested that you state your name and address for the record.**
7. Public Hearing
  - A. None
8. Unfinished Business
  - A. None
9. New Business

- A. Approve Ordinance 23-G-03 amending Chapter 1 of Title 6, repealing and replacing Section 6-1-5, "Requirement to Clear and Maintain Sidewalks".
  - B. Approve the requested rezoning of parcel 28-12-4-30-3025-000; 170 Adams, from the current B-3 (Business Corridor District) zoning to B-1 (Office & Neighborhood Business District) zoning.
  - C. Approve the requested rezoning of parcel 28-12-4-30-3025-700; 180 Adams, from the current B-3 (Business Corridor District) zoning to B-1 (Office & Neighborhood Business District) zoning.
  - D. Approve Resolution 23-12 to proceed with the Installment Purchase Agreement (Loan) with The State Bank.
  - E. Approve hiring Dependable Sewers to complete sewer cleaning/televising at \$2.11/ft.
  - F. Approve the Capital Improvement Plan and Five-Year Financial Forecast for 2023/24 2028/29.
  - G. Approve the Water and Sewer Rate Study not to exceed \$9,250.00.
10. Reports
- |                 |                          |                       |
|-----------------|--------------------------|-----------------------|
| A. Supervisor   | D. Manager               | H. Fire Dept.         |
| B. Clerk        | E. Community Development | I. Police Dept.       |
| C. Treasurer F. | DPW                      | J. Parks & Recreation |
|                 | G. Finance               | K. Board Members      |
11. Executive Session
- A. None
12. Adjournment
5. Motion was made by Sommers, seconded by Thayer, to approve the Consent Agenda as presented. Motion carried unanimously.
- A. Approval of the Board Minutes from the August 7, 2023 regular meeting.
  - B. Expenditures consisting of: \$5,614,174.45
 

Clearing Fund	\$3,069.60
General Fund	\$206,286.98
Public Safety-Fire Department	\$37,068.12
Fire Apparatus	\$16,763.43
Public Safety-Police Department	\$43,314.11
Public Safety-Drug Law Enforcement	\$0.00
Downtown Development Authority	\$629.13
Revolving Road Fund	\$0.00
Sewer Fund	\$39,777.42
Sewer Improvements Grant Fund	\$4,090,269.57
Water Fund	\$389,633.54
Municipal Refuse	\$78,233.59
Technology Fund	\$1,275.16
Tax	\$707,853.80
  - C. Approved the promotion of Tyler Sharp from probationary to regular full-time DPW Laborer.
  - D. Approved the promotion of Meghan Prinz from probationary to regular part-time DPW Administrative Assistant.
  - E. Approved the promotion of Andrew Bicigo from probationary to regular full-time Code Enforcement Officer/Planning Assistant.
  - F. Approved the Fire Department Policy change for 1322-F-Mutual Aid Calls.
  - G. Approved form L-4029 to set the Township's 2023 winter tax rates.
  - H. Approved amendments to Administrative Policy #413; Bank Deposits.
  - I. Approved the hiring of Guadalupe Olivarez, Jr. as probationary Police Officer contingent upon meeting all pre-employment requirements.
6. Communications-Petitions-Citizen Comments
- A. Daniel Wolgast, 1750 Short Road, Saginaw, Michigan 48609 addressed the Board expressing his concerns over the construction of a new Municipal Office Building, the lack of Pickleball Courts, lack of a Senior Center, and concerns with Township leadership.
7. Public Hearing
- A. None.

8. Unfinished Business
  - A. None.
9. New Business
  - A. It was moved by Witt, seconded by DeLine, to approve Ordinance 23-G-03, amending Chapter 1 of Title 6, repealing and replacing Section 6-1-5, “Requirement to Clear and Maintain Sidewalks”. Motion carried unanimously.
  - B. It was moved by Thayer, seconded by Witt, to approve the rezoning of parcel #28-12-4-30-3025-000; 170 Adams, from the current B-3 (Business Corridor District) zoning to B-1 (Office & Neighborhood Business District) zoning. Motion carried unanimously.
  - C. It was moved by Witt, seconded by Sommers, to approve the rezoning of parcel #28-12-4-30-3025-700; 180 Adams, from the current B-3 (Business Corridor District) zoning to B-1 (Office & Neighborhood Business District) zoning. Motion carried unanimously.
  - D. It was moved by Sommers, seconded by Monahan, to approve Resolution 23-12 to proceed with the Installment Purchase Agreement (Loan) with “The State Bank”.  
Roll Call:  
Ayes: Weise, Thayer, Sommers, Monahan, DeLine, Witt  
Nays: None  
Abstain: None  
Absent: McDonald  
Resolution was adopted.
  - E. It was moved by Sommers, seconded by DeLine, to approve hiring Dependable Sewer to complete sewer cleaning/televising at \$2.11/ft not to exceed \$25,000.00 Motion carried unanimously.
  - F. It was moved by Monahan, seconded by Thayer, to approve the Capital Improvement Plan and Five-Year Financial Forecast from 2023/24 to 2028/29 Motion carried unanimously.
  - G. It was moved by Witt, seconded by Sommers, to approve the Water and Sewer Rate Study with Municipal Analytics, not to exceed \$9,250.00. Motion carried unanimously.
10. Report of Officers and Staff:
  - A. Supervisor’s Report – None
  - B. Clerk’s Report –None
  - C. Treasurer’s Report – None
  - D. Manager’s Report – The Building Oversight Committee made a decision this morning to go with an asphalt surface for the new Pickleball Courts. Concrete would have been an additional cost of \$40,000.00. We are using the same design as Garbers Pickleball Courts. Also, the current Parks & Recreation office is slated to become a recreation room for programming especially seniors once the new MOB is completed.
  - E. Receive and file Community Development Reports.
  - F. Receive and file the DPW Report.
  - G. Receive and file the Finance Department Report.
  - H. Receive and file the Fire Department Report. Chief Cousins acknowledged all of those who lost their lives and those responders who worked diligently on and after September 11<sup>th</sup>. Also, the Pancake Breakfast will be held on September 24<sup>th</sup> at Roberts Park. Lastly, the Fire Department is holding a recruitment night on September 12<sup>th</sup>.
  - I. Receive and file the Police Department Report. Chief Cowles noted that

Officer Gosen has been on her own since August and is doing a god job. Officer Maxwell has started his SRO position and has received good feedback. Sergeant Kumm is doing very well in his new position.

- J. Receive and file the Parks and Recreation Report. “Evening in the Park” will take place Monday, September 18<sup>th</sup> at Roberts Park..
  - K. Board Member Reports – Sommers wanted to extend his compliments to John and Lynda for the very good job on the Nature Center Grand Opening night.
11. Executive Session:
- A. None
12. It was moved by Sommers, seconded by DeLine to adjourn the meeting at 7:30 p.m. Motion carried unanimously.

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Michael Thayer, Clerk

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Dated