



THOMAS TOWNSHIP REGULAR BOARD MEETING

8215 Shields Drive, Saginaw, MI 48609

September 13, 2021

7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the August 2, 2021, Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Receive and accept the resignation of Colette Eigner from the Parks and Recreation Department.
 - D. Approve the Personnel Committee's recommendation of hiring Nicole Schulte for the part-time, probationary clerical/receptionist position for the Parks and Recreation Department.
 - E. Approve the Township Supervisor's recommendation for the reappointment of Bill Bailey to the Compensation Commission for a term of 9/30/2021-9/30/2026.
 - F. Approve the proposed increase of the per diem pay rate for the Planning Commission and appointed Boards.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. None.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Approve Resolution 21-16, to petition Saginaw County Public Works Commission to establish and construct Winchester Farms #2 Drain.
 - B. Approve Resolution 21-17, to petition Saginaw County Public Works Commission to establish and construct Winchester Farms #3 Drain.
 - C. Approve Resolution 21-18, the MDOT Annual Permit for Miscellaneous Operations within State Trunkline Right of Way.
 - D. Approve the low bid by Mr. Asphalt for \$69,610 to mill and repave the parking lot at Roberts Park.
 - E. Approve the Elevated Water Tower Tank Cleaning project to H2O Tower's, LLC in the amount of \$7,750.00.
 - F. Approve the low bid from Boss Business Solutions in the amount of \$12,000.00 for the purchase of a multifunction copier for the Municipal Building.
 - G. Approve Resolution 21-19 an amendment to Thomas Township 401(a) plan to include the vesting terms to align with the POAM Union contract approved in April of 2021.

10. Reports
 - A. Supervisor
 - B. Clerk
 - C. Treasurer
 - D. Manager
 - E. Community Development
 - F. DPW
 - G. Finance
 - H. Fire Dept.
 - I. Police Dept.
 - J. Parks & Recreation
 - K. Board Members
11. Executive Session
 - None
12. Adjournment

Thomas Township
Board of Trustee Meeting
Citizen Comment Instructions

Any citizen may address the Thomas Township Board of Trustees at item #6, which is the Citizen Comment Section of the Board Meeting.

Supervisor Weise will ask if there is anyone who would like to address the Board. If there are multiple people, he will invite you to speak when it is your turn.

You will be asked to stand and state your name and address for the records.

You may then address your issue to the Board Members. In the interest of time, all citizens are requested to limit their address to three minutes.



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
August 2, 2021
7:00 o'clock p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.

2. PRESENT: DeLine, Witt, Weise, Brosowski, Thayer, Sommers
ABSENT:

ALSO PRESENT: Township Manager, Russ Taylor; Finance Director, Deidre Frollo; DPW Director, Rick Hopper; Assistant DPW Director, Trevor Schultz; Parks and Recreation Director, John Corriveau; Director of Community Development, Dan Sika; Police Chief, Al Fong; Fire Chief, Mike Cousins; Deputy Clerk, Darci Seamon; Township Attorney, Otto Brandt and 8 interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Sommers, seconded by DeLine to approve the amended agenda. Motion carried unanimously.

****AMENDED****
THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
August 2, 2021
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the July 12, 2021, Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Receive and accept the resignation of Paul Ross from the Police Department.
 - D. Approve the Personnel Committee's recommendation for the hiring of a full-time Police Officer.
 - E. ~~Approve the Personnel Committee's recommendation for the hiring of a full-time Police Officer.~~
 - F. Approve the Personnel Committee's recommendation of Kito Sharper for the DPW Laborer position.
 - G. Approve the Personnel Committee's recommendation of Colette Eigner for the part-time Parks & Recreation clerical position.
 - H. Approve the Personnel Committee's recommendation of Karen Hitz for the part-time receptionist position.
6. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
7. Public Hearing

- A. To hear comments on the Confirmation of the Special Assessment District and Roll for the reconstruction of Terry Road including 1200 Curwood, 1201 Curwood, 1200 Woodbine, and 1220 Woodbine under the Subdivision Road Revolving Fund.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Approve Resolution 21-15 confirming the Special Assessment District and Roll for the reconstruction of Terry Road including 1200 Curwood, 1201 Curwood, 1200 Woodbine, and 1220 Woodbine.
 - B. Approve hiring Yeager Asphalt to complete crack filling at Owen Cemetery and Roberts Park in the amount of \$5,250.00.
 - C. Approve Ordinance 21-Z-02, rezoning the parcels listed from R-1 Single Family to R-2 Two Family Residential.
 - D. Acknowledge the acceptance of the ARPA of 2021 funds.
 - E. Approve Proclamation 21-12 acknowledging Charles Brocker for thirty years of service.
 - F. Approve Proclamation 21-14 acknowledging Paul Ross for twenty years of service.
10. Reports

<ol style="list-style-type: none"> A. Supervisor B. Clerk C. Treasurer 	<ol style="list-style-type: none"> D. Manager E. Community Development F. DPW G. Finance 	<ol style="list-style-type: none"> H. Fire Dept. I. Police Dept. J. Parks & Recreation K. Board Members
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11. Executive Session
 - None
12. Adjournment
5. It was moved by Brosowski, seconded by Witt to approve the consent agenda as presented. Motion carried unanimously.
 - A. Approval of Township Board minutes from the regular meeting 07/12/2021.
 - B. Expenditures consisting of:

Clearing Fund	\$0.00
General Fund	307,306.40
Christopher Thompson Fund	0.00
Public Safety-Fire Department	8,175.56
Fire Apparatus	414.07
Public Safety-Police Department	7,882.76
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	202.49
Road Revolving Fund	0.00
Sewer Fund	11,541.27
Water Fund	285,308.22
Municipal Refuse	525.00
Tax	745,156.20
 - C. Receive and accept the resignation of Paul Ross from the Police Department.
 - D. Approve the Personnel Committee's recommendation for the hiring of Albert Presley as a full-time Police Officer.
 - E. Approve the Personnel Committee's recommendation for the hiring of a full-time Police Officer was removed from the agenda.
 - F. Approve the Personnel Committee's recommendation of Kito Sharper for the DPW Laborer position.
 - G. Approve the Personnel Committee's recommendation of Colette Eigner for the part-time Parks & Recreation clerical position.
 - H. Approve the personnel Committee's recommendation of Karen Hitz for the part-time receptionist position.
6. Communications-Petitions-Citizen Comments

- A. None.
- 7. Public Hearing
 - A. The public hearing for the confirmation of the Special Assessment District and Roll for the reconstruction of Terry Road including 1200 Curwood, 1201 Curwood, 1200 Woodbine and 1220 Woodbine was opened at 7:02 p.m. and closed at 7:03 p.m. with no public comment.
- 8. Unfinished Business
 - A. None.
- 9. New Business
 - A. It was moved by Witt, seconded by Brosofski to approve Resolution 21-15 confirming the Special Assessment District and Roll for the reconstruction of Terry Road including 1200 Curwood, 1201 Curwood, 1200 Woodbine, and 1220 Woodbine under the Subdivision Road Revolving Fund.
Roll Call:
Ayes: Sommers, Monahan, DeLine, Witt, Weise, Brosofski and Thayer
Absent: None
Nays: None
Abstain: None
Resolution was adopted.
 - B. It was moved by Thayer seconded by Witt to approve hiring Yeager Asphalt to complete crack filling at Owen Cemetery and Roberts Park in the amount of \$5,250.00. Motion carried unanimously.
 - C. It was moved by Sommers seconded by Brosofski to approve Ordinance 21-Z-02 rezoning the parcels listed from R-1 Single Family to R-2 Two Family Residential.
28-12-3-03-3105-000-LOT 5 THE SOUTH RIDGE AT APPLE MOUNTAIN PART OF SW 1/4 SEC 3 T12N R3E
28-12-3-03-3106-000-LOT 6 THE SOUTH RIDGE AT APPLE MOUNTAIN PART OF SW 1/4 SEC 3 T12N R3E
28-12-3-03-3107-000-LOT 7 THE SOUTH RIDGE AT APPLE MOUNTAIN PART OF SW 1/4 SEC 3 T12N R3E
28-12-3-03-3108-000-LOT 8 THE SOUTH RIDGE AT APPLE MOUNTAIN PART OF SW 1/4 SEC 3 T12N R3E
28-12-3-03-3109-000-LOT 9 THE SOUTH RIDGE AT APPLE MOUNTAIN PART OF SW 1/4 SEC 3 T12N R3E
28-12-3-03-3110-000-LOT 10 THE SOUTH RIDGE AT APPLE MOUNTAIN PART OF SW 1/4 SEC 3 T12N R3E
28-12-3-03-3111-000-LOT 11 THE SOUTH RIDGE AT APPLE MOUNTAIN PART OF SW 1/4 SEC 3 T12N R3E
28-12-3-03-3112-000-LOT 12 THE SOUTH RIDGE AT APPLE MOUNTAIN PART OF SW 1/4 SEC 3 T12N R3E
28-12-3-03-3113-000-LOT 13 THE SOUTH RIDGE AT APPLE MOUNTAIN PART OF SW 1/4 SEC 3 T12N R3E
28-12-3-03-3114-000-LOT 14 THE SOUTH RIDGE AT APPLE MOUNTAIN PART OF SW 1/4 SEC 3 T12N R3E
 - D. It was moved by Witt, seconded by DeLine to acknowledge the acceptance of the ARPA of 2021 funds. Motion carried unanimously.
 - E. It was moved by Witt, seconded by Sommers to approve Proclamation 21-12 acknowledging Charles Brocker for thirty years of service.
Roll Call:
Ayes: Brosofski, Thayer, Sommers, Monahan, DeLine, Witt, Weise
Absent: None

- Nays: None
Abstain: None
Resolution was adopted.
- F. It was moved by Brosowski, seconded by Thayer to approve Proclamation 21-14 acknowledging Paul Ross for twenty years of service.
Roll Call:
Ayes: Weise, Brosowski, Thayer, Sommers, Monahan, DeLine, Witt
Absent: None
Nays: None
Abstain: None
Resolution was adopted.
10. Report of Officers and Staff:
A. Supervisor's Report – None.
B. Clerk's Report – None.
C. Treasurer's Report - None.
D. Manager's Report – The Manager is monitoring the COVID-19 situation.
E. Receive and file Community Development Reports.
F. Receive and file the DPW Report.
G. Receive and file the Finance Department Report.
H. Receive and file the Fire Department Report.
I. Receive and file the Police Department Report..
J. Receive and file the Parks and Recreation Report.
K. Board Member Reports – None.
11. Executive Session:
A. None
12. It was moved by Brosowski, seconded by Monahan to adjourn the meeting at 7:22 p.m.
Motion carried unanimously.

Edward Brosowski, Clerk

Dated



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** September 13, 2021
- **PERSON SUBMITTING:** Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approval of Expenditures
- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:**
The Appropriations Act passed in March Appropriated total funds for the 2021/2022 fiscal year for operating the budgets of the various finds. Monthly the board needs to approve the total expenditures in each fund for the month.

In addition to the fund expenditures listed in the motion, Library Fund expenditures were \$8,006.03. Township Board approval is not required for Library expenditures. Payroll expenditures are not required to be included in this motion.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**

Invoice approval list by fund
Cash balances report

- **POSSIBLE COURSES OF ACTION:**
Approval/not approve expenditures

- **SUGGESTED/REQUESTED MOTION:**

Motion by _____, supported by _____ to approve the expenditures totaling \$1,597,606.91 with individual fund totals as follows:

Clearing Fund	3,030.16
General Fund.....	234,180.83
Christopher Thompson Funds.....	0.00
Public Safety - Fire Department.....	13,102.08
Fire Apparatus	676.13
Public Safety - Police Department	26,767.51
Public Safety - Drug Law Enforcement	0.00
Downtown Development Authority.....	349.04
Road Revolving Fund.....	0.00
Sewer Fund	158,878.82
Water Fund	296,569.65
Municipal Refuse	64,561.88
Tax	799,490.81

As shown on checks #64370-64520

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 CLEARING FUND					
Dept 000					
100-000-231.575	MOBILE PHONE CHARGES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	200.00	64435
100-000-231.716	DUE TC BC/BS UNION CO-INS	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	2,797.66	64377
100-000-231.717	LIBRARY HEALTH INS CO-PAY	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	32.50	64377
		Total For Dept 000		3,030.16	
		Total For Fund 100 CLEARING FUND		3,030.16	
Fund 101 GENERAL OPERATING FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	GABRIDGE & COMPANY PLC	2020 AUDIT	285.00	64396
101-000-040.075	WEED VIOLATIONS	DOBIS LANDSCAPING	NOXIOUS WEEDS - 7981 DUTCH RD	80.00	64392
101-000-040.075	WEED VIOLATIONS	DOBIS LANDSCAPING	NOXIOUS WEEDS - 6881 WALLACE	100.00	64392
101-000-040.075	WEED VIOLATIONS	DOBIS LANDSCAPING	NOXIOUS WEEDS - 880 LUTZKE	180.00	64476
101-000-040.075	WEED VIOLATIONS	DOBIS LANDSCAPING	NOXIOUS WEEDS - 201 HARRISON	160.00	64476
101-000-040.075	WEED VIOLATIONS	DOBIS LANDSCAPING	NOXIOUS WEEDS - 7305 MCCLIGGOTT	100.00	64476
101-000-040.075	WEED VIOLATIONS	DOBIS LANDSCAPING	NOXIOUS WEEDS - 6920 GRATIOT RD	112.00	64476
101-000-040.716	ACCOUNTS RECEIVABLE HEALTH IN	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	11.83	64376
101-000-040.716	ACCOUNTS RECEIVABLE HEALTH IN	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	325.58	64377
101-000-217.000	DUE TC OTHER FUNDS DEL'Q PERS	SAGINAW COUNTY TREASURER	DEL'Q PERSONALS	431.19	64424
101-000-217.000	DUE TC OTHER FUNDS DEL'Q PERS	SAGINAW COUNTY TREASURER	DEL'Q PERSONALS	532.80	64425
101-000-217.000	DUE TC OTHER FUNDS DEL'Q PERS	THOMAS TWP GENERAL FUND	DEL'Q PERSONALS	221.71	64442
101-000-231.750	DUE TC WORKMANS COMPENSATION	MI MUNICIPAL WORKERS COM	WORKERS COMP PREMIUM - #2 - 07/2021-0	1,506.47	64403
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASURER	THOMAS CROSSINGS 29 LOTS AUGUST 2021	14.50	64501
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASURER	EDGEWOOD 180 LOTS JULY/AUGUST 2021	180.00	64501
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASURER	KRIS KAY 202 LOTS JULY/AUGUST 2021	202.00	64501
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASURER	THOMAS CROSSINGS 29 LOTS AUGUST 2021	58.00	64502
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASURER	EDGEWOOD 180 LOTS JULY/AUGUST 2021	720.00	64502
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASURER	KRIS KAY 202 LOTS JULY/AUGUST 2021	808.00	64502
101-000-640.763	PROGRAM FEES SOCCER	DIANE L HALEY	REFUND - PAID TWICE POINT&PAY - FALL	70.00	64475
101-000-645.000	DAY CAMP	KRISTIN LEWIS	REFUND - DAY CAMP	210.00	64483
101-000-648.000	SWIM PROGRAMS	KATHY ROHWETTER	REFUND - SWIM LESSONS	60.00	64402
101-000-648.000	SWIM PROGRAMS	NIKI SAVAGE	REFUND - SWIM LESSONS	60.00	64414
101-000-648.000	SWIM PROGRAMS	SARAH TRANTHAM	REFUND - SWIM LESSONS	110.00	64428
101-000-648.000	SWIM PROGRAMS	SHANNON MURPHY	REFUND - SWIM LESSONS	60.00	64429
101-000-648.000	SWIM PROGRAMS	SARAH TRANTHAM	REFUND - SWIM LESSONS	110.00	64504
101-000-667.000	PAVILION RENTAL	DEBRA REYES	REFUND - PAVILION RENTAL - BATHROOM I	45.00	64390
		Total For Dept 000		6,754.38	
Dept 101 BOARD-LEGISLATIVE					
101-101-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	990.00	64415
101-101-900.000	LEGAL NOTICES	MLIVE MEDIA GROUP	HELP WANTED/AFFIDAVIT/PUBLIC NOTICES/	3,381.37	64492
101-101-956.000	MISCELLANEOUS	YEO & YEO PC	PROFESSIONAL SVCS - JULY 2021 - S WIT	938.90	64520
		Total For Dept 101 BOARD-LEGISLATIVE		5,310.27	
Dept 172 MANAGER-ADMINISTRATIVE					
101-172-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,810.75	64377
101-172-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	19.13	64377
101-172-740.000	OPERATING SUPPLIES	TT GENERAL FUND PETTY CA	EDU/ELECTIONS/OPERATING SUPPLIES	33.10	64446
101-172-850.100	WIRELESS COMMUNICATIONS	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	28.41	64435
101-172-960.000	EDUCATION & TRAINING	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	1,473.71	64435
		Total For Dept 172 MANAGER-ADMINISTRATIVE		3,365.10	
Dept 191 ELECTIONS					

PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	405.08	64435
101-191-740.000	OPERATING SUPPLIES	TT GENERAL FUND PETTY CA	EDU/ELECTIONS/OPERATING SUPPLIES	21.26	64446
101-191-900.000	LEGAL NOTICES	MLIVE MEDIA GROUP	HELP WANTED/AFFIDAVIT/PUBLIC NOTICES/	203.04	64492
Total For Dept 191 ELECTIONS				629.38	
Dept 215 CLERK					
101-215-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	522.21	64377
101-215-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	6.14	64376
101-215-740.000	OPERATING SUPPLIES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	9.94	64435
101-215-740.000	OPERATING SUPPLIES	WEX INC	GAS/DIESEL FUEL	7.14	64452
101-215-900.100	PUBLICATIONS	REIMOLD PRINTING CORPORA	NEWSLETTER - SUMMER 2021 & E-BILL INS	2,026.67	64418
Total For Dept 215 CLERK				2,572.10	
Dept 253 TREASURER-FINANCE					
DEPARTMENT					
HEALTH INSURANCE					
101-253-716.000	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,532.86	64377
101-253-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	12.47	64376
101-253-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	13.30	64377
101-253-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	(5.30)	64434
101-253-803.000	AUDIT	GABRIDGE & COMPANY PLC	2020 AUDIT	1,258.75	64396
101-253-804.000	MEMBERSHIP & DUES	APT US&C	2021-2022 MEMBERSHIP RENEWAL - FROLLO	259.00	64373
101-253-960.000	EDUCATION & TRAINING	TT GENERAL FUND PETTY CA	EDU/ELECTIONS/OPERATING SUPPLIES	12.00	64446
Total For Dept 253 TREASURER-FINANCE DEPARTMENT				3,083.08	
Dept 257 ASSESSING					
HEALTH INSURANCE					
101-257-716.000	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	501.89	64377
101-257-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	1.75	64376
101-257-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	9.90	64377
101-257-740.000	OPERATING SUPPLIES	TT GENERAL FUND PETTY CA	EDU/ELECTIONS/OPERATING SUPPLIES	5.00	64446
101-257-817.000	PROFESSIONAL SERVICES	BS&A SOFTWARE	ANNUAL ASSESSING/SUPPORT FEE - 08/01-	2,032.00	64465
Total For Dept 257 ASSESSING				2,550.54	
Dept 265 BUILDING & GROUNDS					
OPERATING SUPPLIES					
101-265-740.000	OPERATING SUPPLIES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	159.61	64435
101-265-740.000	BEAUTIFICATION DAY	TT GENERAL FUND PETTY CA	EDU/ELECTIONS/OPERATING SUPPLIES	13.43	64446
101-265-740.600	CONTRACTED SERVICES	SWAN VALLEY HIGH SCHOOL	BOEHLERS - BEAUTIFICATION DAY - 5/26/	500.00	64439
101-265-810.100	CONTRACTED SERVICES	SHRED EXPERTS	DOCUMENT SHREDDING	45.00	64432
101-265-810.100	CONTRACTED SERVICES	DOBIS LANDSCAPING	2021 LAWN MAINTENANCE - PAYMENT #5	525.00	64477
101-265-810.100	CONTRACTED SERVICES	DOBIS LANDSCAPING	MEDIAN MOWING - AUGUST	1,500.00	64476
101-265-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	118.49	64372
101-265-850.000	UTILITIES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	142.73	64435
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 249 N MILLER RD	1,068.46	64471
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 229 N MILLER RD	517.80	64471
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTZKE RD	18.86	64471
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	18.27	64471
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	21.58	64471
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	26.83	64471
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	26.37	64471
101-265-930.000	REPAIRS/MAINTENANCE	LEDDY ELECTRIC INC.	REPAIR BALLAST - ADMN BLDG	179.17	64405
101-265-930.000	REPAIRS/MAINTENANCE	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	73.95	64435
101-265-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	STONEMIX/BEACH PEBBLES/FILL SAND/ENGR	187.20	64437
101-265-930.000	REPAIRS/MAINTENANCE	YEAGER ASPHALT	STRIPING - ADMN BLDG	250.00	64456
101-265-930.000	REPAIRS/MAINTENANCE - CLFRF- CO	COMMUNICATION CONSULTANT	GRAND STREAM DEVICES - EXT 250 & 251	480.00	64469
101-265-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	37.04	64479

JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund 101 GENERAL OPERATING FUND					
Dept 265 BUILDING & GROUNDS					
101-265-936.000	MAINTENANCE AGREEMENTS	BRADYS BUSINESS SYSTEM	CANON - C5255 - 08/14/21-09/13/21	483.78	64379
101-265-940.100	EQUIPMENT RENTAL	THOMAS TWP WATER	EQUIPMENT RENTAL	320.64	64443
101-265-970.000	CAPITAL OUTLAY	VECTOR TECH GROUP	HPE PROLIANT DL380 GEN10 - SERVER	30,560.00	64450
Total For Dept 265 BUILDING & GROUNDS				37,274.21	
Dept 276 CEMETERY					
101-276-810.100	CONTRACTED SERVICES	DOBIS LANDSCAPING	2021 LAWN MAINTENANCE - PAYMENT #5	1,937.50	64477
101-276-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	STONEMIX/BEACH PEBBLES/FILL SAND/ENGR	49.90	64437
101-276-930.000	REPAIRS/MAINTENANCE	YEAGER ASPHALT	CRACKFILL - OWEN CEMETERY	1,000.00	64519
101-276-940.100	EQUIPMENT RENTAL	R.B. SATKOWIAK'S CITY SEW	2395 N RIVER RD - PORTABLE TOILET RNT	100.00	64417
Total For Dept 276 CEMETERY				3,087.40	
Dept 282 GREAT LAKES TECH PARK MTCE					
101-282-810.000	CONTRACTED SERVICES	DOBIS LANDSCAPING	2021 LAWN MAINTENANCE - PAYMENT #5	733.34	64477
101-282-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 351 N GRAHAM RD	311.50	64471
Total For Dept 282 GREAT LAKES TECH PARK MTCE				1,044.84	
Dept 371 COMMUNITY DEVELOPMENT					
101-371-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	2,139.61	64377
101-371-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	12.22	64376
101-371-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	22.29	64377
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	179.49	64434
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	28.38	64434
101-371-740.000	OPERATING SUPPLIES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	14.99	64435
101-371-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	BUSINESS CARDS - CROFOOT	39.00	64496
101-371-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	520.00	64415
101-371-810.100	CONTRACTED SERVICES	MEAD & SONS CONTRACTING,	DEMO - 2515 N THOMAS RD	11,425.00	64371
101-371-850.100	WIRELESS COMMUNICATIONS	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	40.15	64435
101-371-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	63.53	64452
101-371-960.000	EDUCATION & TRAINING	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	18.67	64435
Total For Dept 371 COMMUNITY DEVELOPMENT				14,503.33	
Dept 421 CONSTRUCTION CODES					
101-421-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,340.83	64377
101-421-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	3.49	64376
101-421-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	16.96	64377
101-421-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	9.99	64434
101-421-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	(11.68)	64434
101-421-740.000	OPERATING SUPPLIES	TT GENERAL FUND PETTY CA	EDU/ELECTIONS/OPERATING SUPPLIES	10.00	64446
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	THOMAS TOWNSHIP - DUPONT HIMS EMERGEN	170.75	64507
101-421-850.100	WIRELESS COMMUNICATIONS	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	16.75	64435
101-421-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	57.38	64452
101-421-960.000	EDUCATION & TRAINING	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	385.32	64435
Total For Dept 421 CONSTRUCTION CODES				1,999.79	
Dept 448 STREET LIGHTING					
101-448-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 48609 LED LIGHT RD	1,168.62	64386
101-448-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - STREET LIGHTS	4,120.06	64386
Total For Dept 448 STREET LIGHTING				5,288.68	
Dept 450 ROAD PROGRAMS					
101-450-930.000	REPAIRS/MAINTENANCE	BOARD OF COUNTY ROAD COM	SCHOMAKER	8,868.37	64378
101-450-930.000	REPAIRS/MAINTENANCE	RUSS SIGN RENTAL	LETTER CHANGE SIGN USAGE - ROAD PROJE	108.00	64421

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
POST DATES 07/28/2021 - 08/31/2021
JOURNALIZED

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 450 ROAD PROGRAMS					
101-450-930.000	REPAIRS/MAINTENANCE	RUSS SIGN RENTAL	SIGN USAGE - ROAD PROJECT SIGNS	510.00	64421
101-450-930.000	REPAIRS/MAINTENANCE	BOARD OF COUNTY ROAD COM	CHIP SEAL	48,434.96	64464
101-450-930.000	REPAIRS/MAINTENANCE	BOARD OF COUNTY ROAD COM	RAMBLING ACRES SUBDIVISION	58,648.28	64464
		Total For Dept 450 ROAD PROGRAMS		116,569.61	
Dept 752 ADMINISTRATION					
101-752-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,708.41	64377
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	17.29	64377
101-752-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	25.50	64434
101-752-740.000	OPERATING SUPPLIES	HOME DEPOT	REPAIRS/MAINTENANCE	53.19	64479
101-752-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	DESK PLATE - EIGNER	16.00	64496
101-752-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	RAFFLE BOARD/NAME TAG - EIGNER - PARK	20.65	64496
101-752-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	91.13	64508
101-752-803.000	AUDIT	GABRIDGE & COMPANY PLC	2020 AUDIT	427.50	64396
101-752-901.000	PRINTING & PUBLISHING	U. S. POSTAL SERVICE	POSTAGE - EVENING IN THE PARK MAILERS	66.60	64448
		Total For Dept 752 ADMINISTRATION		2,426.27	
Dept 756 FACILITY ACQUISITION/CONSTRUC					
101-756-974.575	CAPITAL IMP. NATURE PRESERVE	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	51.00	64435
101-756-974.575	CAPITAL IMP. NATURE PRESERVE	SPICER GROUP INC.	THOMAS TWP - NATURE CENTER DEVELOPMEN	4,105.00	64507
		Total For Dept 756 FACILITY ACQUISITION/CONSTRUC		4,156.00	
Dept 761 SWIM PROGRAMS					
101-761-740.000	OPERATING SUPPLIES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	53.88	64435
101-761-740.000	OPERATING SUPPLIES	SUNSHINE POOLS	POOL SCREEN - PARKS	27.90	64438
101-761-740.000	OPERATING SUPPLIES	SUNSHINE POOLS	POOL SHOCK - PARKS	114.00	64438
101-761-740.000	OPERATING SUPPLIES - CLFRF	ALYSSA BELL	REFUND - COVID-19 TEST - CLFRF	30.00	64459
101-761-740.000	OPERATING SUPPLIES	ANNA SCHICHT	REFUND - COVID-19 TEST - CLFRF	30.00	64460
101-761-740.000	OPERATING SUPPLIES	FREDERICK SUNDERMAN	REFUND - COVID-19 TEST - CLFRF	30.00	64478
101-761-740.000	OPERATING SUPPLIES	HOPE WEBER	REFUND - COVID-19 TEST- CLFRF	30.00	64480
101-761-740.000	OPERATING SUPPLIES - LIFEGUARDI	LINZI WILEY	REIMBURSEMENT - LIFEGUARDING COURSE	230.00	64485
101-761-740.000	OPERATING SUPPLIES	MEGAN GREENE	REFUND - COVID-19 TEST - CLFRF	30.00	64487
101-761-740.000	OPERATING SUPPLIES	SARAH ROBERTS	REFUND - COVID-19 TEST- CLFRF	30.00	64503
101-761-930.000	REPAIRS/MAINTENANCE	SAGINAW COUNTY PUBLIC HE	POOL WATER TESTING - APRIL - JUNE 202	150.00	64500
		Total For Dept 761 SWIM PROGRAMS		755.78	
Dept 765 ADULT SOFTBALL					
101-765-810.000	CONTRACTED SERVICES	CHARLIE A DIJAK	MENS SOFTBALL - 7/22-08/04/21	132.00	64382
101-765-810.000	CONTRACTED SERVICES	JOSEPH F MURAWSKI	MENS SOFTBALL - 07/22-08/04/21	132.00	64401
101-765-810.000	CONTRACTED SERVICES	MARK KOLTON	MENS SOFTBALL - 07/22-08/04/21	132.00	64407
101-765-810.000	CONTRACTED SERVICES	ROBERT KUBCZAK	MENS SOFTBALL - 07/22-08/04/21	56.00	64420
101-765-810.000	CONTRACTED SERVICES	WILLIAM FALLER	MENS SOFTBALL - 07/22-08/04/21	132.00	64453
101-765-810.000	CONTRACTED SERVICES	JOSEPH F MURAWSKI	MENS SOFTBALL - 08/05-08/18/21	66.00	64481
101-765-810.000	CONTRACTED SERVICES	ROBERT KUBCZAK	MENS SOFTBALL - 08/05-08/18/21	94.00	64498
101-765-810.000	CONTRACTED SERVICES	WILLIAM FALLER	MENS SOFTBALL - 08/05-08/18/21	66.00	64518
		Total For Dept 765 ADULT SOFTBALL		810.00	
Dept 770 OPERATIONS & MAINTENANCE					
101-770-740.000	OPERATING SUPPLIES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	619.66	64435
101-770-810.000	CONTRACTED SERVICES	DOBIS LANDSCAPING	2021 LAWN MAINTENANCE - PAYMENT #5	4,725.00	64477
101-770-850.000	TELEPHONE	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	128.88	64435
101-770-850.100	WIRELESS COMMUNICATIONS	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	87.61	64435
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD	66.92	64386

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PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 770 OPERATIONS & MAINTENANCE					
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	93.82	64386
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACCN ST L4 LIGHT	94.69	64386
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD L4 LIGHT	261.56	64386
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD	8.92	64471
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	70.71	64471
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD - POOL	798.02	64471
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD	124.17	64471
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	86.97	64471
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACCN ST	50.43	64471
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 455 S MILLER RD	178.24	64471
101-770-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS	VEHICLE/TRAIN MAINTENANCE	38.05	64413
101-770-930.000	REPAIRS/MAINTENANCE	R.B. SAIKOWIAK'S CITY SEW	400 LEDDY - PARKS	150.00	64417
101-770-930.000	REPAIRS/MAINTENANCE	RENT RITE OF SAGINAW, LL	STJMP GRINDER - PARKS	368.94	64419
101-770-930.000	REPAIRS/MAINTENANCE	SAM'S CLUB/SYNCHRONY BAN	CAMP SNACKS - PARKS	83.76	64427
101-770-930.000	REPAIRS/MAINTENANCE	STATE BANK	CONF/ICMA/AMZN/EBAY/ZCCM/ESRI	872.11	64435
101-770-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	STONEMIX/BEACH PEBBLES/FILL SAND/ENGR	644.03	64437
101-770-930.000	REPAIRS/MAINTENANCE	THE ANDERSONS, INC	FERTILIZER - ROBERTS - PARKS	542.50	64440
101-770-930.000	REPAIRS/MAINTENANCE	WOHLFEIL HARDWARE	CHAINS/SAW CHAIN - PARKS	30.49	64454
101-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	2,900.85	64479
101-770-930.000	REPAIRS/MAINTENANCE	RENTAL CITY	SCAFFOLD PICK 20X16 - PARKS	121.00	64497
101-770-930.000	REPAIRS/MAINTENANCE	SHERWIN-WILLIAMS	PAINT - HYDRANTS/SOFT BALL/BASKETBALL	329.82	64506
101-770-930.000	REPAIRS/MAINTENANCE	TRI-COUNTY EQUIPMENT	JOHN DEERE 997 - PARKS	373.17	64512
101-770-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	534.27	64513
101-770-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	1,138.36	64452
101-770-940.100	EQUIPMENT RENTAL	THOMAS TWP WATER	EQUIPMENT RENTAL	610.05	64443
Total For Dept 770 OPERATIONS & MAINTENANCE				16,133.00	
Dept 774 SPECIAL EVENTS					
101-774-740.000	OPERATING SUPPLIES	TSC STORES	REPAIRS/MAINTENANCE	179.98	64513
101-774-817.000		MICHELE SPITZ WIETFELDT	CONCERT IN THE PARK - TRIBUTE TO LIND	900.00	64409
101-774-817.000	PROFESSIONAL SERVICES	THOMAS LEE KLIMASZEWSKI	CONCERT IN THE PARK - THE ROCK SHOW	1,000.00	64441
Total For Dept 774 SPECIAL EVENTS				2,079.98	
Dept 775 DAY CAMP					
101-775-740.000	OPERATING SUPPLIES	CHAOS AP SCREEN PRINTING	DAY CAMP SHIRTS	50.00	64381
101-775-740.000	OPERATING SUPPLIES	SAM'S CLUB/SYNCHRONY BAN	CAMP SNACKS - PARKS	76.48	64427
101-775-740.000	OPERATING SUPPLIES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	237.65	64435
101-775-831.000	FIELD TRIPS	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	50.00	64435
101-775-831.000	FIELD TRIPS	TT PARKS & REC PETTY CAS	DAY CAMP TRIP - DOW MUSEUM TOUR - 7/2	46.00	64447
101-775-831.000	FIELD TRIPS	CHIPPEWA NATURE CENTER	2021 DAY CAMP FIELD TRIP - PARKS	40.00	64468
101-775-831.000	FIELD TRIPS	SWAN VALLEY SCHOOL DISTR	JULY 2021 DAY CAMP TRIPS - 7/2,7/15/7	572.00	64509
Total For Dept 775 DAY CAMP				1,072.13	
Dept 776 TRAIN					
101-776-930.000	REPAIRS/MAINTENANCE	CARTER LUMBER	REPAIRS/MAINTENANCE - PARKS - TRAIN	39.44	64380
101-776-930.000	REPAIRS/MAINTENANCE	MKR FABRICATORS COMPANIE	TRAIN SUPPLIES - PARKS	201.90	64412
101-776-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS	VEHICLE/TRAIN MAINTENANCE	970.54	64413
101-776-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	313.70	64479
101-776-930.000	REPAIRS/MAINTENANCE	MKR FABRICATORS COMPANIE	TRAIN SUPPLIES - PARKS	33.64	64491
101-776-930.000	REPAIRS/MAINTENANCE	SCIENTIFIC BRAKE & EQUIP	TRAIN LIGHTING - PARKS	259.55	64505
101-776-930.000	REPAIRS/MAINTENANCE	SCIENTIFIC BRAKE & EQUIP	TRAIN HORN & LIGHTING - PARKS	233.26	64505
101-776-930.000	REPAIRS/MAINTENANCE	SCIENTIFIC BRAKE & EQUIP	TRAIN RED STROBE LIGHT - PARKS	7.40	64505
101-776-930.000	REPAIRS/MAINTENANCE	SCIENTIFIC BRAKE & EQUIP	TRAIN LIGHTS - PARKS	178.59	64505

PAID - CHECK TYPE: PAPER CHECK
Vendor Invoice Description

GL Number	Invoice Line Desc	Amount	Check #
Fund 101 GENERAL OPERATING FUND			
Dept 776 TRAIN			
101-776-930.000	REPAIRS/MAINTENANCE	66.47	64513
101-776-938.100	GAS & DIESEL FUEL	36.44	64452
101-776-970.000	CAPITAL OUTLAY	27.21	64435
101-776-970.000	CAPITAL OUTLAY	92.12	64458
101-776-970.000	CAPITAL OUTLAY	255.00	64499
Total For Dept 776 TRAIN		2,715.26	
Total For Fund 101 GENERAL OPERATING FUND		234,180.83	
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT			
Dept 000			
205-000-231.750	DUE TO WORKMANS COMPENSATION	1,276.62	64408
205-000-716.000	HEALTH INSURANCE	1,848.58	64377
205-000-716.100	VISION/SHORT TERM DISAB/LIFE	23.21	64377
205-000-740.000	OPERATING SUPPLIES	118.55	64411
205-000-740.000	OPERATING SUPPLIES	30.58	64434
205-000-740.000	OPERATING SUPPLIES	19.92	64434
205-000-740.000	OPERATING SUPPLIES	583.00	64435
205-000-740.000	OPERATING SUPPLIES	206.20	64445
205-000-740.000	OPERATING SUPPLIES	86.06	64457
205-000-803.000	AUDIT	427.50	64396
205-000-810.100	CONTRACTED SERVICES	374.22	64435
205-000-810.100	CONTRACTED SERVICES	591.67	64477
205-000-850.000	TELEPHONE	118.49	64372
205-000-850.000	WIRELESS COMMUNICATIONS	55.79	64435
205-000-920.000	UTILITIES	154.76	64435
205-000-920.000	UTILITIES	24.84	64386
205-000-920.000	UTILITIES	47.12	64443
205-000-920.000	UTILITIES	549.70	64471
205-000-920.000	UTILITIES	355.30	64471
205-000-930.000	REPAIRS/MAINTENANCE	299.21	64471
205-000-930.000	REPAIRS/MAINTENANCE	160.00	64398
205-000-930.000	REPAIRS/MAINTENANCE	14.79	64435
205-000-930.000	REPAIRS/MAINTENANCE	88.01	64479
205-000-930.000	REPAIRS & MAINTENANCE FS#1	82.50	64490
205-000-930.100	REPAIRS & MAINTENANCE FS#1	88.35	64435
205-000-930.200	REPAIRS & MAINTENANCE FS#2	68.82	64479
205-000-930.200	REPAIRS & MAINTENANCE FS#2	24.00	64430
205-000-936.000	MAINTENANCE AGREEMENTS	34.38	64479
205-000-938.000	VEHICLE EXPENSE	125.00	64398
205-000-938.000	VEHICLE EXPENSE	238.69	64395
205-000-938.000	VEHICLE EXPENSE	39.92	64435
205-000-938.100	GAS & DIESEL FUEL	1,301.91	64486
205-000-960.000	EDUCATION & TRAINING	590.26	64452
205-000-960.000	EDUCATION & TRAINING	54.00	64389
205-000-960.000	EDUCATION & TRAINING	646.73	64435
205-000-960.000	EDUCATION & TRAINING	150.00	64488
205-000-960.000	EDUCATION & TRAINING	415.90	64493
205-000-970.000	CAPITAL OUTLAY	1,787.50	64374
Total For Dept 000		13,102.08	
Total For Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT		13,102.08	

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PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund 206 FIRE APPARATUS

Dept 000	CAPITAL OUTLAY	CONSOLIDATED FLEET SERVI	GROUND LADDERS	251.20	64470
206-000-970.000	CAPITAL OUTLAY	PHOENIX SAFETY OUTFITTER	OPERATING SUPPLIES - FIRE	424.93	64495
		Total For Dept 000		676.13	
		Total For Fund 206 FIRE APPARATUS		676.13	

Fund 207 PUBLIC SAFETY-POLICE

Dept 000	DUE TO WORKMANS COMPENSATION	MI MUNICIPAL WORKERS COM	WORKERS COMP PREMIUM - #2 - 07/2021-0	1,565.35	64408
207-000-231.750	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	9,033.34	64377
207-000-716.000	VISION/SHORT TERM D-SAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	20.85	64376
207-000-716.100	VISION/SHORT TERM D-SAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	98.52	64377
207-000-716.600	RETIREE HEALTH INS SUPPLEMENT	CHARLIE BROCKER	RETIREE STIPEND HEALTHCARE CCSTS	200.00	64467
207-000-740.000	OPERATING SUPPLIES	LIFELOC TECHNOLOGIES INC	GOGGLES - POLICE	95.00	64406
207-000-740.000	OPERATING SUPPLIES	LIFELOC TECHNOLOGIES INC	IMPAIRMENT DRUG GOGGLES	112.30	64406
207-000-740.000	OPERATING SUPPLIES	MIDLAND PAPER COMPANY	OPERATING SUPPLIES - PE SAFETY BLDG	118.54	64411
207-000-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	OFFICE SUPPLIES - POLICE	148.00	64416
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	80.56	64434
207-000-740.000	OPERATING SUPPLIES	STATE BANK	OFFICE SUPPLIES	19.91	64434
207-000-740.000	OPERATING SUPPLIES	MIDLAND PAPER COMPANY	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	1,046.20	64435
207-000-740.000	OPERATING SUPPLIES	CMP DISTRIBUTORS INC	OPERATING SUPPLIES - PE SAFETY BLDG	82.50	64490
207-000-742.000	UNIFORMS	FOSTER SWIFT COLLINS &	UNIFORMS - DRESS VESTS - POLICE	3,890.00	64385
207-000-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES - POLICE	550.00	64394
207-000-802.000	LEGAL SERVICES	GABRIDGE & COMPANY PLC	LEGAL SERVICES	1,840.00	64415
207-000-803.000	AUDIT	SAGINAW COUNTY	2020 AUDIT	451.25	64396
207-000-810.100	CONTRACTED SERVICES	SAGINAW COUNTY TREASURER	MONTH END REPORTS	16.00	64423
207-000-810.100	CONTRACTED SERVICES	THOMAS TWP GENERAL FUND	ARRANGMENTS JULY 2021	71.40	64424
207-000-810.100	CONTRACTED SERVICES	DOBIS LANDSCAPING	IT REIMBURSEMENT - POLICE	44.50	64442
207-000-810.100	CONTRACTED SERVICES	PARTNERS IN CHANGE	2021 LAWN MAINTENANCE - PAYMENTI #5	220.83	64477
207-000-836.000	EMPLOYMENT PHYSICALS	123.NET	EMPLOYEE EVALUATION	400.00	64494
207-000-850.000	WIRELESS COMMUNICATIONS	STATE BANK	TELEPHONE SERVICE	118.49	64372
207-000-850.100	UTILITIES	CONSUMERS ENERGY CO	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	68.63	64435
207-000-920.000	REPAIRS/MAINTENANCE	GW HEATING & AIR INC.	UTILITY BILL - 8215 SHIELDS DR	355.31	64471
207-000-930.000	REPAIRS/MAINTENANCE	STATE BANK	REPAIRS/MAINTENANCE - PB SAFETY BLDG	160.00	64398
207-000-930.000	MAINTENANCE AGREEMENTS	GW HEATING & AIR INC.	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	14.79	64435
207-000-938.000	VEHICLE EXPENSE	GARBER CHEVROLET	REPAIRS/MAINTENANCE - PB SAFETY BLDG	125.00	64398
207-000-938.000	VEHICLE EXPENSE	GARBER CHEVROLET	VEHICLE MAINTENANCE - WIPER BLADES -	30.78	64397
207-000-938.000	VEHICLE EXPENSE	GARBER CHEVROLET	OIL CHNG - 2019 FORD EXPLORER - POLIC	52.43	64397
207-000-938.000	VEHICLE EXPENSE	TREIB INC	OIL CHNG - 2020 FORD EXPLORER - POLIC	52.60	64397
207-000-938.100	GAS & DIESEL FUEL	WEX INC	VEHICLE WASHES	22.50	64444
207-000-956.000	MISCELLANEOUS	MLIVE MEDIA GROUP	GAS/DIESEL FUEL	1,590.25	64452
207-000-950.000	EDUCATION & TRAINING	DELTA COLLEGE	HELP WANTED/AFFIDAVIT/PUBLIC NOTICES/	884.18	64492
207-000-970.000	CAPITAL OUTLAY	AUDIO CENTRAL ALARM INC	POLICE IN-SERVICE TRAINING MEMBERSHIP	1,400.00	64391
		Total For Dept 000	SURVEILLANCE SYSTEM - FIRE & POLICE	1,787.50	64374
		Total For Fund 207 PUBLIC SAFETY-POLICE		26,767.51	

Fund 248 Downtown Development Authority

Dept 000	DUE TO WORKMANS COMPENSATION	MI MUNICIPAL WORKERS COM	WORKERS COMP PREMIUM - #2 - 07/2021-0	47.13	64408
248-000-231.750	AUDIT	GABRIDGE & COMPANY PLC	2020 AUDIT	190.00	64396
248-000-803.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTZKERD	18.87	64471

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
POST DATES 07/28/2021 - 08/31/2021
JOURNALIZED

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000					
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	18.26	64471
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	21.58	64471
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	26.84	64471
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	26.36	64471
		Total For Dept 000		349.04	
		Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY		349.04	
Fund 271 LIBRARY FUND					
Dept 000					
271-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	858.77	64377
271-000-716.500	DISABILITY	UNUM WEBS	DISABILITY - LIBRARY	664.94	64514
271-000-727.000	OFFICE SUPPLIES	PRINT EXPRESS OFFICE PRO	OFFICE SUPPLIES - LIBRARY	405.35	64416
271-000-727.000	OFFICE SUPPLIES	PRINT EXPRESS OFFICE PRO	OFFICE SUPPLIES - LIBRARY	37.50	64416
271-000-727.000	OFFICE SUPPLIES	THE LIBRARY STORE	OFFICE SUPPLIES - LIBRARY	1,078.43	64510
271-000-727.000	OFFICE SUPPLIES	THE LIBRARY STORE	OFFICE SUPPLIES - LIBRARY	348.30	64510
271-000-728.000	CHILDRENS BOOKS - 2036065880	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	1,175.25	64462
271-000-728.000	CHILDRENS BOOKS	JUNIOR LIBRARY GUILD	CHILDREN BOOKS	162.00	64482
271-000-728.100	ADULT BOOKS - 2036067630	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	603.99	64462
271-000-728.100	ADULT BOOKS - 74688821	CENGAGE LEARNING INC - G	BOOKS	371.61	64466
271-000-728.200	AUDIO/VISUAL BOOKS - 1231633	BLACKSTONE PUBLISHING	AUDIO/VISUAL BOOKS	810.38	64463
271-000-803.000	AUDIT	THOMAS TWP GENERAL FUND	2020-2021 AUDIT - LIBRARY - 8436 - 54	285.00	64511
271-000-901.000	PRINTING & PUBLISHING	PRINT EXPRESS OFFICE PRO	OFFICE SUPPLIES - LIBRARY	44.00	64416
271-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8207 SHIELDS DR	900.51	64471
271-000-930.000	REPAIRS/MAINTENANCE	B&B LAWN MAINTENANCE	LAWN MAINTENANCE - LIBRARY	260.00	64461
		Total For Dept 000		8,006.03	
		Total For Fund 271 LIBRARY FUND		8,006.03	
Fund 590 SEWER FUND					
Dept 000					
590-000-202.000	02-SEWER	DDP SPECIALTY ELECT MATR	UB refund for account: GLEN-001635-SE	26,733.70	64387
590-000-231.750	DUE TO WORKMANS COMPENSATION	MI MUNICIPAL WORKERS COM	WORKERS COMP PREMIUM - #2 - 07/2021-0	486.42	64408
		Total For Dept 000		27,220.12	
Dept 536 ADMINISTRATION					
590-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,501.54	64377
590-536-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	15.72	64377
590-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	OFFICE SUPPLIES - DPW	139.09	64416
590-536-740.000	OPERATING SUPPLIES	REIMOLD PRINTING CORPORA	WATER BILLS NO PRINTING FOLD/INSERT/	84.48	64418
590-536-740.000	OPERATING SUPPLIES	REIMOLD PRINTING CORPORA	NEWSLETTER - SUMMER 2021 & E-BILL INS	203.89	64418
590-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	39.45	64434
590-536-740.000	OPERATING SUPPLIES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	27.50	64435
590-536-740.000	OPERATING SUPPLIES	U. S. POSTAL SERVICE	BULK POSTAGE PERMIT #273 - WATER	485.77	64448
590-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	PERTURTED PAPER - WATER/SEWER	58.00	64496
590-536-745.000	OPERATING SUPPLIES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	70.37	64435
590-536-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	180.00	64415
590-536-803.000	AUDIT	GABRIDGE & COMPANY PLC	2020 AUDIT	807.50	64396
590-536-810.000	CONTRACTED SERVICES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	250.00	64435
		Total For Dept 536 ADMINISTRATION		3,863.31	
Dept 540 OPERATIONS & MAINTENANCE					
590-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,500.19	64377

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PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 540 OPERATIONS & MAINTENANCE					
590-540-716.100	VISION/SHORT TERM DISAB/LIFE		BLUE CROSS BLUE SHIELD O HEALTH INSURANCE	2.41	64376
590-540-716.100	VISION/SHORT TERM DISAB/LIFE		BLUE CROSS BLUE SHIELD O HEALTH/VISION	13.37	64377
590-540-742.000	UNIFORMS		J&B BOOTS	76.49	64400
590-540-742.000	UNIFORMS		WORKWEAR STORE (THE)	90.00	64455
590-540-742.000	UNIFORMS		TSC STORES	79.97	64513
590-540-810.000	CONTRACTED SERVICES		DOBIS LANDSCAPING	320.83	64477
590-540-817.000	PROFESSIONAL SERVICES		UPS	37.91	64449
590-540-817.000	PROFESSIONAL SERVICES		UPS	2.28	64515
590-540-850.000	TELEPHONE		123.NET	118.50	64372
590-540-850.000	WIRELESS COMMUNICATIONS		STATE BANK	154.86	64435
590-540-850.100	UTILITIES		STATE BANK	163.92	64435
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	112.95	64386
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	2,136.53	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	45.81	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	29.13	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	29.13	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	147.57	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	64.89	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	134.06	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	105.54	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	132.82	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	532.98	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	391.28	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	1,140.78	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	76.83	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	15.00	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	63.26	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	29.13	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	59.23	64471
590-540-920.000	UTILITIES		CONSUMERS ENERGY CO	338.49	64471
590-540-922.000	SEWAGE TREATMENT FEES		SAGINAW CHARTER TOWNSHIP	116,617.82	64422
590-540-930.000	REPAIRS/MAINTENANCE		KLUCK NURSERY INC	50.00	64403
590-540-930.000	REPAIRS/MAINTENANCE		STATE BANK	22.18	64435
590-540-930.000	REPAIRS/MAINTENANCE		HOME DEPOT	345.70	64479
590-540-930.000	REPAIRS/MAINTENANCE		LEDLY ELECTRIC INC.	674.87	64494
590-540-930.000	REPAIRS/MAINTENANCE		SHERWIN-WILLIAMS	331.67	64506
590-540-930.000	REPAIRS/MAINTENANCE		TSC STORES	447.39	64513
590-540-930.000	REPAIRS/MAINTENANCE		USABLUBOOK	13.47	64516
590-540-938.000	VEHICLE EXPENSE		SHIELDS QUICK LUBE LLC	62.95	64431
590-540-938.100	GAS & DIESEL FUEL		WEX INC	888.72	64452
590-540-956.000	MISCELLANEOUS		COVENANT OCCUPATIONAL	88.42	64474
590-540-956.000	MISCELLANEOUS		MLIVE MEDIA GROUP	105.56	64492
Total For Dept 540 OPERATIONS & MAINTENANCE				127,795.39	
Total For Fund 590 SEWER FUND				158,878.82	

Fund 591 WATER FUND

Dept 000					
591-000-202.000	01-WATER	DDP SPECIALTY ELECT MATR	UB refund for account: GLEN-001635-00	527.61	64388
591-000-231.750	DUE TO WORKMANS COMPENSATION	MI MUNICIPAL WORKERS COM	WORKERS COMP PREMIUM - #2 - 07/2021-0	602.83	64408
591-000-255.142	CUSTOMER DEPOSITS MORGAN COURT	SPICER GROUP INC.	THOMAS TWP - MORGAN COURT WATER MAIN	1,093.50	64433
Total For Dept 000				2,223.94	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 536 ADMINISTRATION					
591-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,501.54	64377
591-536-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	15.72	64377
591-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	OFFICE SUPPLIES - DPW	139.10	64416
591-536-740.000	OPERATING SUPPLIES	REIMOLD PRINTING CORPORA	WATER BILLS NO PRINTING FOLD/INSERT/	84.48	64418
591-536-740.000	OPERATING SUPPLIES	REIMOLD PRINTING CORPORA	NEWSLETTER - SUMMER 2021 & E-BILL INS	203.90	64418
591-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	39.45	64434
591-536-740.000	OPERATING SUPPLIES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	27.50	64435
591-536-740.000	OPERATING SUPPLIES	U. S. POSTAL SERVICE	BULK POSTAGE PERMIT #273 - WATER	485.78	64448
591-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	PERFRPTD PAPER - WATER/SEWER	58.00	64496
591-536-745.000	OPERATING SUPPLIES OFFICE EQUIP	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	70.38	64435
591-536-803.000	AUDIT	GABRIDGE & COMPANY PLC	2020 AUDIT	807.50	64396
591-536-810.000	CONTRACTED SERVICES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	250.00	64435
591-536-901.000	PRINTING & PUBLISHING	CITY OF SAGINAWTREASURER	WATER QUALITY REPORT - 2020	433.09	64384
Total For Dept 536 ADMINISTRATION				4,116.44	
Dept 540 OPERATIONS & MAINTENANCE					
591-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,500.19	64377
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	2.41	64376
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	13.37	64377
591-540-742.000	UNIFORMS	J&B BOOTS	SAFETY BOOTS - MESSISCO	76.50	64400
591-540-742.000	UNIFORMS	WORKWEAR STORE (THE)	UNIFORMS - DPW	90.00	64455
591-540-742.000	UNIFORMS	TSC STORES	REPAIRS/MAINTENANCE	79.98	64513
591-540-810.000	CONTRACTED SERVICES	DOBIS LANDSCAPING	2021 LAWN MAINTENANCE - PAYMENT #5	654.16	64477
591-540-817.000	PROFESSIONAL SERVICES	UPS	PKG PICKUP	37.92	64449
591-540-817.000	PROFESSIONAL SERVICES	UPS	LATE PAYMENT FEE	2.27	64515
591-540-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	118.50	64372
591-540-850.000	WIRELESS COMMUNICATIONS	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	26.64	64435
591-540-850.100	UTILITIES	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	163.93	64435
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1167 N GRAHAM RD	321.97	64386
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 12350 GEDDES RD	29.13	64386
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1167 N GRAHAM RD	257.70	64471
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 2020 ORR RD	29.13	64471
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	532.98	64471
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9465 TITTBAWASSEE RD	29.13	64471
591-540-927.000	PURCHASING WATER	CITY OF SAGINAW	USAGE - 6703 GRATIOT AVE	182,042.70	64383
591-540-927.100	READINESS TO SERVE CITY OF SA	CITY OF SAGINAW	USAGE - 6703 GRATIOT AVE	93,439.26	64383
591-540-930.000	REPAIRS/MAINTENANCE	KLUCK NURSERY INC	PLAN FEE - 251 MILLER CT	50.00	64403
591-540-930.000	REPAIRS/MAINTENANCE	STATE BANK	CONF/ICMA/AMZN/EBAY/ZOOM/ESRI	22.19	64435
591-540-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	345.70	64479
591-540-930.000	REPAIRS/MAINTENANCE	LED DY ELECTRIC INC.	INSTALL 20AMP QUAD OUTLET - NATURE CE	674.88	64484
591-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	MAINTENANCE SUPPLIES - DPW	440.00	64489
591-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	MAINTENANCE SUPPLIES - DPW	5,560.00	64489
591-540-930.000	REPAIRS/MAINTENANCE	SHERWIN-WILLIAMS	PAINT - HYDRANTS/SOFT BALL/BASKETBALL	331.67	64506
591-540-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	447.90	64513
591-540-930.000	REPAIRS/MAINTENANCE	USABUEBOOK	CABLE TIES - DPW	13.48	64516
591-540-938.000	VEHICLE EXPENSE	SHIELDS QUICK LUBE LLC	VEHICLE MAINTENANCE	62.95	64431
591-540-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	888.72	64452
591-540-939.000	CONTRACTED CONNECTIONS	BADGER METER INC.	BEACON MBL HOSTING SRV UNIT/CELLULAR	1,749.91	64375
591-540-956.000	MISCELLANEOUS	COVENANT OCCUPATIONAL	WORKERS COMP	88.43	64474
591-540-956.000	MISCELLANEOUS	MLIVE MEDIA GROUP	HELP WANTED/AFFIDAVIT/PUBLIC NOTICES/	105.57	64492
Total For Dept 540 OPERATIONS & MAINTENANCE				290,229.27	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund 591 WATER FUND					
Fund 596 MUNICIPAL REFUSE FUND					
Dept 000	Total For Fund 591 WATER FUND				
596-000-231.750	DUE TO WORKMANS COMPENSATION	MI MUNICIPAL WORKERS COM	WORKERS COMP PREMIUM - #2 - 07/2021-0	296,569.65	
596-000-803.000	AUDIT	GABRIDGE & COMPANY PLC	2020 AUDIT	9.18	64403
596-000-808.000	REFUSE CONTRACT	MID MICHIGAN WASTE AUTHO	JUNE SOLID WASTE SERVICES	95.00	64395
596-000-817.000	PROFESSIONAL SERVICES	WASTE MANAGEMENT	2021 TRASH & TREASURES - DUMPSTER	62,532.34	64410
596-000-817.000	PROFESSIONAL SERVICES	WASTE MANAGEMENT	2021 TRASH & TREASURES	100.00	64451
596-000-817.000	PROFESSIONAL SERVICES	WASTE MANAGEMENT	2021 TRASH & TREASURES	1,445.20	64517
596-000-940.100	EQUIPMENT RENTAL	THOMAS TWP WATER	EQUIPMENT RENTAL	380.16	64443
		Total For Dept 000		64,561.88	
		Total For Fund 596 MUNICIPAL REFUSE FUND		64,561.88	
Fund 703 TAX FUND					
Dept 000					
703-000-202.000	ACCOUNTS PAYABLE	FITZMAURICE, RON & B L	2021 Sum Tax Refund 28-12-3-09-1034-0	104.17	64393
703-000-202.000	ACCOUNTS PAYABLE	HARTNER, IDA MAY MARY	2021 Sum Tax Refund 28-12-3-25-1050-0	146.22	64399
703-000-202.000	ACCOUNTS PAYABLE	LAZZARO, D L & J M	2021 Sum Tax Refund 28-12-3-03-4305-0	20.00	64404
703-000-202.000	ACCOUNTS PAYABLE	SAGINAW MP REALTY LLC	2021 Sum Tax Refund 28-12-3-26-3012-0	143.91	64425
703-000-222.000	DUE TO SAGINAW COUNTY TREASUR	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 07/22/21-08/05/21	126,011.59	64424
703-000-222.000	DUE TO SAGINAW COUNTY TREASUR	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 08/06/21-08/19/21	232,391.29	64501
703-000-222.400	DUE TO SAGINAW COUNTY SET	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 07/22/21-08/05/21	155,444.49	64425
703-000-222.400	DUE TO SAGINAW COUNTY SET	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 08/06/21-08/19/21	271,819.14	64502
703-000-222.400	DUE TO SAGINAW COUNTY SET	THOMAS TWP GENERAL FUND	SUMMER TAX COLLECTION REIMBURSEMENTS	13,410.00	64511
		Total For Dept 000		799,490.81	
		Total For Fund 703 TAX FUND		799,490.81	

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP

POST DATES 07/28/2021 - 08/31/2021

JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 100	CLEARING FUND	3,030.16
Fund 101	GENERAL OPERA	234,180.83
Fund 205	PUBLIC SAFETY	13,102.08
Fund 206	FIRE APPARATU	676.13
Fund 207	PUBLIC SAFETY	26,767.51
Fund 248	Downtown Deve	349.04
Fund 271	LIBRARY FUND	8,006.03
Fund 590	SEWER FUND	158,878.82
Fund 591	WATER FUND	296,569.65
Fund 596	MUNICIPAL REF	64,561.88
Fund 703	TAX FUND	799,490.81

Total For All Funds:	1,605,612.94
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CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 04/01/2020 TO 08/31/2021
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2020	Total Debits	Total Credits	Ending Balance 08/31/2021
Fund 100	CLEARING FUND				
001.000	59	10,562.50	37,740,017.36	37,733,086.54	17,493.32
Fund 101	GENERAL OPERATING FUND				
002.000	CASH THE STATE BANK	1,057,112.70	4,796,010.19	4,759,326.49	1,093,796.40
002.010	THE STATE BANK SAVINGS	1,015,666.18	611,585.48	477,757.55	1,149,494.11
002.350	CASH CHASE BANK	10,779.80	13.75	10,793.55	0.00
002.385	CASH TCF BANK	1,140,344.93	2,406,150.38	2,275,737.77	1,270,757.54
003.175	CERTIFICATE OF DEPOSIT TCF	250,000.00	1,379,521.19	1,379,521.19	250,000.00
003.375	CERTIFICATE OF DEPOSITS HUNTINGT	750,000.00	250,000.00	250,000.00	750,000.00
003.400	CERTIFICATE OF DEP CHASE BANK	234,486.37	243,873.67	478,360.04	0.00
	GENERAL OPERATING FUND	4,458,389.98	9,687,154.66	9,631,496.59	4,514,048.05
Fund 103	CHRISTOPHER THOMPSON FAMILY FUND				
002.000	CASH THE STATE BANK	1.00	129,040.00	129,041.00	0.00
002.010	THE STATE BANK SAVINGS	146,794.34	760.76	142,537.17	5,017.93
	CHRISTOPHER THOMPSON FAMILY FUND	146,795.34	129,800.76	271,578.17	5,017.93
Fund 205	PUBLIC SAFETY-FIRE DEPARTMENT				
002.000	CASH THE STATE BANK	740,747.70	765,808.82	767,082.67	739,473.85
Fund 206	FIRE APPARATUS				
002.000	CASH THE STATE BANK	856,942.27	254,742.12	764,053.48	347,630.91
Fund 207	PUBLIC SAFETY-POLICE				
002.000	CASH THE STATE BANK	1,285,306.03	1,243,539.74	1,469,149.14	1,059,696.63
Fund 246	ROAD REVOLVING FUND				
002.000	CASH THE STATE BANK	256,875.60	682,975.95	629,499.29	310,352.26
003.175	CERTIFICATE OF DEPOSIT TCF	610,966.47	629,499.29	610,966.47	629,499.29
	ROAD REVOLVING FUND	867,842.07	1,312,475.24	1,240,465.76	939,851.55
Fund 248	Downtown Development Authority				
002.000	CASH THE STATE BANK	83,190.47	134,645.06	105,944.50	111,891.03
Fund 265	P.S. DRUG LAW ENFORCEMENT				
002.000	CASH THE STATE BANK	6,103.34	87.00	8.70	6,181.64
Fund 271	LIBRARY FUND				
002.000	CASH THE STATE BANK	478,035.41	347,692.80	512,000.28	313,727.93
003.271	CD LIBRARY 08/2016 .50	205,340.00	0.00	0.00	205,340.00
	LIBRARY FUND	683,375.41	347,692.80	512,000.28	519,067.93
Fund 590	SEWER FUND				
002.000	CASH THE STATE BANK	776,159.28	2,121,818.45	1,704,480.98	1,193,496.75
002.010	THE STATE BANK SAVINGS	507,833.07	3,278.04	1,263.30	509,847.81
002.200	RESERVED CASH SYSTEM EXPANSIO	106,068.65	51,930.00	0.00	157,998.65
002.385	CASH TCF BANK	1,988,092.72	509,872.23	3,448.14	2,494,516.81
002.386	TCF BANK SYSTEM EXPANSION	117,933.00	0.00	0.00	117,933.00
003.175	CERTIFICATE OF DEPOSIT TCF	463,667.01	0.00	463,667.01	0.00
	SEWER FUND	3,959,753.73	2,686,898.72	2,172,859.43	4,473,793.02
Fund 591	WATER FUND				
001.100	CLEARING CASH	2,000.00	0.00	0.00	2,000.00
002.000	CASH THE STATE BANK	603,700.03	5,253,596.51	5,486,093.90	371,202.64
002.010	THE STATE BANK SAVINGS	753.86	3,471.96	3,468.97	756.85
002.200	RESERVED CASH SYSTEM EXPANSIO	81,343.99	40,625.00	0.00	121,968.99
002.375	CASH HUNTINGTON BANK	246,699.69	260.05	131.39	246,828.35
002.385	CASH TCF BANK	1,332,236.94	7,484.27	2,617.02	1,337,104.19
002.386	TCF BANK SYSTEM EXPANSION	266,176.00	0.00	0.00	266,176.00
002.387	CHEMICAL BANK BUSINESS CHECKING	506,956.74	1,397.49	722.27	507,631.96
002.390	CASH FIRST STATE BANK	246,113.92	225.86	116.94	246,222.84

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 04/01/2020 TO 08/31/2021
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2020	Total Debits	Total Credits	Ending Balance 08/31/2021
003.375	CHERTIFICATE OF DEPOSITS HUNTINGT	250,000.00	0.00	0.00	250,000.00
	WATER FUND	3,535,981.17	5,307,061.14	5,493,150.49	3,349,891.82
Fund 596	MUNICIPAL REFUSE FUND				
002.000	CASH THE STATE BANK	605,773.23	3,462,172.59	3,697,054.50	370,891.32
002.385	CASH TCF BANK	305,993.49	101,422.64	300,530.89	106,885.24
	MUNICIPAL REFUSE FUND	911,766.72	3,563,595.23	3,997,585.39	477,776.56
Fund 703	TAX FUND				
002.000	CASH THE STATE BANK	0.00	21,910,756.96	20,893,906.63	1,016,850.33
	TOTAL - ALL FUNDS	17,546,756.73	85,084,275.61	85,052,367.77	17,578,664.57



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** September 13th 2021
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Resignation of Collette Eigner, Parks Secretary
- **EXPLANATION OF TOPIC:** Collette turned in her resignation due to health issues. She was very apologetic but was no longer going to be able to keep this job.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Collette contacted me via telephone and never turned in a official letter.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to accept the resignation of Collette Eigner.
- **ROLL CALL VOTE REQUIRED?** No



TOWNSHIP BOARD AGENDA ITEM

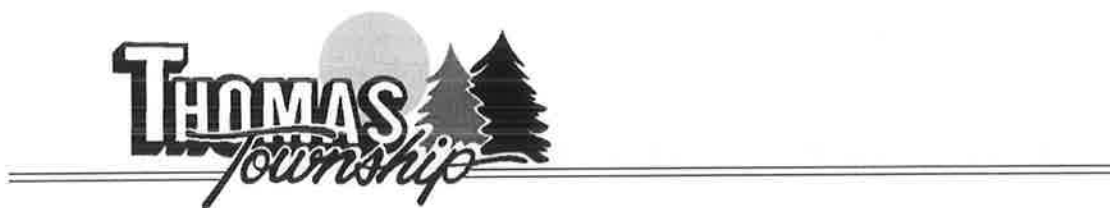
- **MEETING DATE:** September 13, 2021
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approve hiring Nicole Schulte for the part-time clerical position for Parks & Recreation
- **EXPLANATION OF TOPIC:** A Parks & Recreation clerical position vacancy was created with the resignation of Amanda Cech. Interviews for that position were completed on Wednesday, July 28, 2021. Colette Eigner was offered the position but was unable to continue due to medical reasons. Six candidates were interviewed for the position. Nicole Schulte did extremely well in the interview process and is being recommended for the position. The recommendation has been brought before the Personnel Committee. The job offer is contingent upon completing the pre-employment physical, drug test, and background/driving record check.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the Personnel Committee's recommendation for the hiring of Nicole Schulte for the part-time, probationary clerical position in Parks & Recreation.
- **ROLL CALL VOTE REQUIRED:** No.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** September 13, 2021
- **SUBMITTED BY:** Bob Weise, Supervisor
- **AGENDA TOPIC:** Compensation Commission Re-appointment
- **EXPLANATION OF TOPIC:** Bill Bailey's term is expiring on the Compensation Commission. He has been with the Compensation Commission for a couple of terms and performed well. I recommend that we reappoint Bill Bailey for the term 09/30/2021-09/30/2026.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the Supervisor's recommendations to the Compensation Commission for the term 09/30/2021-09/30/2026.
- **ROLL CALL VOTE REQUIRED?** No

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Survey.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the proposed increase to the per diem pay rate for the Planning Commission and appointed Boards.
- **ROLL CALL VOTE REQUIRED:** No.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** September 13, 2021
 - **SUBMITTED BY:** Russ Taylor, Township Manager
 - **AGENDA TOPIC:** Approve the proposed increase to the per diem pay rate for the Planning Commission and appointed Boards.
1. **EXPLANATION OF TOPIC:** Planning Commission Chairman, Rod Iamurri, asked Dan to look into the Planning Commissioners' per diem pay as someone suggested that it may be on the low end of the scale. After Dan brought it to my attention, I asked him to do a short survey of our neighboring Saginaw County communities to get a sense of whether or not our pay is appropriate for not only the Planning Commission, but our other Boards as well. I am attaching his survey results.

Presently, we pay Planning Commissioners \$25.00/meeting with the Chairman receiving \$35.00. I would direct your attention to the adjusted average of \$42.66 for commissioners and \$47.50 for the chair on the survey as it does not include the high and low communities. To be honest, I believe that the \$25.00 per diem has not changed since before I was hired. Likewise, the per diems for the Zoning Board of Appeals and Construction Board of Appeals are set at \$25.00. The adjusted averages for the rest of our area are \$37.50 and \$35.00, respectively.

The Thomas Township Board of Review pay rate is \$57.00/day and \$28.50/half day. It's hard to compare as it seems that there is a lot of variation in the pay scales throughout the county. However, these amounts seem rather low in today's economy and given the amount of responsibility they have.

I am recommending that we increase the pay rates as follows:

Commission/Board	Member Per Diem	Chair Per Diem
Planning Commission	\$50.00	\$75.00
Zoning Board of Appeals	\$50.00	\$75.00
Construction Board of Appeals	\$50.00	\$75.00
Board of Review	\$100.00/day	\$50.00/half day

Board's Compensation Pay for Members				
	Planning Commission	Zoning Board of Appeals	Board of Review	Construction Board of Appeals
Bridgeport Twp.	\$30.00	\$30.00	\$30.00	\$30.00
Carrollton Twp.	\$30.00	\$30.00	\$10 per hour	\$30.00
Frankenmuth Twp.	\$70.00	\$70.00	\$18.50 per hour	Works with city of Frankenmuth
James Twp.	\$50.00	\$50.00	\$55.00	\$50.00
Richland Twp.	\$41.00	\$30.00	\$60.00	\$30.00
Saginaw Twp.	\$35.00	\$35.00	\$15 per hour	\$35.00
Tittabawassee Twp.	\$100.00	\$50.00	N/A	\$50.00
Thomas Twp.	\$25.00	\$25.00	\$57/day or \$28.50 half day	\$25.00
Average	\$47.62	\$40.00	**	\$35.71
Adjusted Average	\$42.66	\$37.50	**	\$35.00

* all are per meeting, unless stated otherwise

** no average calculations

Board's Compensation Pay for Chairman				
	Planning Commision	Zoning Board of Appeals	Board of Review	Construction Board of Appeals
Bridgeport Twp.	\$30.00	\$30.00	\$30.00	\$30.00
Carrollton Twp.	\$35.00	\$35.00	\$10 per hour	\$35.00
Frankenmuth Twp.	\$70.00	\$70.00	\$18.50 per hour	Works with city of Frankenmuth
James Twp.	\$60.00	\$50.00	\$55.00	\$50.00
Richland Twp.	\$45.00	\$30.00	\$60.00	\$30.00
Saginaw Twp.	\$40.00	\$40.00	\$15 per hour	\$40.00
Tittabawassee Twp.	\$125.00	\$100.00	\$120.00	\$50.00
Thomas Twp.	\$35	\$35	\$57/day or \$28.50/half day	\$35
Average	\$55.00	\$48.75	**	\$38.57
Adjusted Average	\$47.50	\$43.33	**	\$38.00
7				
* all are per meeting, unless otherwise stated				
* Frankenmuth Twp. Chairman also receives additional \$225 per year				
** no average calculations				



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** September 13, 2021
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve Resolution 21-16 to petition Saginaw County Public Works Commissioner to establish and construct Winchester Farms #2 Drain.
- **EXPLANATION OF TOPIC:** Winchester Farms #2 plat was developed by Duke Kemerer in 1990. There are 21 lots in the subdivision with nearly all of them having single-family homes on them. With the proposed extension of Morgan Court, it came to light that the storm sewer serving this subdivision was never accepted by the Saginaw County Public Works/Drain Commission for various reasons. Frankly, this has happened more than a few times through the years for various reasons. Back when this subdivision was being built, there were many developments occurring throughout the County. The platting process requires the County Drain Commission and Road Commission, along with several other entities to sign off on the final plat. For local communities, this was interpreted to mean that both agencies had accepted the improvements, thereby allowing for the issuance of building permits. Normally, this was true and there were no issues. However, in some cases, the storm sewer and/or the road may not have been officially accepted due to a variety of reasons such as failure to make the request, a physical problem that had not been corrected, unrecorded easements, lack of bonding, etc. Most of these reasons were easily rectified, but sometimes they would be forgotten and in the midst of the business of certain seasons of life, they would be long forgotten as in this case.

For many years now, the Drain Commission has accepted road drains, because it is easier to provide funding for maintaining and repairing the drains in the future versus if they were accepted by the Road Commission. The Drain Commission has the legal authority to assign drain costs to the benefitting property owners to pay for any needed improvements; whereas, the Road Commission does not and would consequently have to approach the community to pay for them. Normally, when a subdivision is created, a developer would sign the petition on behalf of all the parcels, since he/she would still own all of them at that point. In this case, there are around twenty owners, which would really complicate matters. Thus, we are recommending that the Township submit the petition as that is another legal way for creating the county drain. The County is willing

to accept the drain "as is" as it has functioned properly since its construction and all of the engineering drawings have been provided. There will likely be a small maintenance fund set up of which 75% will be paid by the Kemerers and 25% by the Township.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Resolution 21-16, Petition and District Map.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve Resolution 21-16 to petition Saginaw County Public Works Commissioner to establish and construct Winchester Farms #2 Drain.
- **ROLL CALL VOTE REQUIRED:** Yes.

RESOLUTION 21-16
TO FILE AN APPLICATION FOR LAYING OUT AND DESIGNATING A COUNTY
DRAINAGE DISTRICT AND A
PETITION TO LOCATE, ESTABLISH AND CONSTRUCT A DRAIN
Township of Thomas
Saginaw County, Michigan
WINCHESTER FARMS #2 DRAIN

At a regular meeting of the Thomas Township Board, held in Saginaw County, State of Michigan on the 13th day of September, 2021, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____

_____.

WHEREAS, the Township recognizes that it is necessary for the public health, convenience and welfare to layout and designate a drainage district to be known as the Winchester Farms #2 Drain Drainage District, and the Township has determined that the location, establishment and construction of the proposed drain is necessary for the public health in the Township pursuant to Chapter 4 of Public Act 40 of 1956, as amended; and

WHEREAS, lands to be benefited by the maintenance and improvements of the Winchester Farms #2 Drain are located within Thomas Township; and

WHEREAS, the Township recognized that it will be liable for an assessment at large against it for a percentage of the cost of the proposed drainage district and of the proposed drain.

NOW, THEREFORE BE IT RESOLVED THAT, pursuant to Public Act 40 of 1956, as amended, an application for laying out and designating the Winchester Farms #2 Drain Drainage District, is authorized to be executed by the Township, and that the Township Supervisor and Township Clerk are authorized to sign all documents necessary to meet the requirements of an application under Public Act 40 of 1956, as amended.

BE IT FURTHER RESOLVED THAT, pursuant to Public Act 40 of 1956, as amended, a petition to locate, establish and construct the Winchester Farms #2 Drain is authorized to be executed by the Township, and that the Township Supervisor and Township Clerk are authorized to sign all documents necessary to effectuate the intent of the petition after the Order Designating a Drainage District has been entered for the Winchester Farms #2 Drain Drainage District by the Saginaw County Public Works Commissioner.

BE IT FURTHER RESOLVED that the Township Clerk shall forward to the Saginaw County Drain Commissioner a copy of this Resolution and file the application to layout and designated the Winchester Farms #2 Drain Drainage District, and once the Order Designating a Drainage District is

entered by the Public Work Commissioner, to file the petition to locate, establish and construct the Winchester Farms #2 Drain, as permitted under Public Act 40 of 1956, as amended.

ADOPTED: Yeas:
Nays:
Abstain:
Absent:

The Resolution was declared and adopted.

THOMAS TOWNSHIP

Dated: _____

By: _____
Its: Bob Weise
Supervisor

By: _____
Its: Edward Brosowski
Clerk

Resolution No. 21-16

I, the undersigned, being duly qualified and acting Clerk of Thomas Township, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board for the Thomas Township at a regular meeting held on the 13th day of September, 2021, and that notice of said meeting was given in accordance with the Open Meetings Act.

Edward Brosowski, Clerk
Thomas Township

Date



Brian J. Wendling
Public Works Commissioner
Governmental Center
111 S. Michigan Ave., Suite 103
Saginaw, MI 48602
Phone 989-790-5258
Fax 989-790-5259

**THOMAS TOWNSHIP
PETITION FOR LOCATING, ESTABLISHING
AND CONSTRUCTING A DRAIN**

WINCHESTER FARMS #2 DRAIN

To the Saginaw County Public Works Commissioner:

The undersigned is Thomas Township, Saginaw County, Michigan. This petition has been duly authorized by the governing body of Thomas Township and requests that the Winchester Farms #2 Drain be located, established and constructed under the provisions of Chapter 4 of Public Act 40 of 1956, as amended, to alleviate drainage issues in the Drainage District.

The proposed drain is located in Thomas Township, Saginaw County, Michigan.

The proposed drain is necessary for the public health, convenience or welfare and is further necessary for the protection of the public health in Thomas Township.

Thomas Township understands that it will be liable for an assessment at large against it for a percentage of the cost of the proposed drain.

The tentative location of the proposed Winchester Farms #2 Drain is as described in the Order Laying Out and Designating the Winchester Farms #2 Drain Drainage District dated September 13, 2021.

Dated: September 13, 2021

THOMAS TOWNSHIP

By: Bob Weise
Its: Supervisor

By: Edward Brosowski
Its: Clerk

THOMAS TOWNSHIP
APPLICATION FOR LAYING OUT AND DESIGNATING
A DRAINAGE DISTRICT

WINCHESTER FARMS #2 DRAIN

To the Saginaw County Public Works Commissioner:

The undersigned is Thomas Township, Saginaw County, Michigan. This application has been duly authorized by the governing body of Thomas Township and requests that the Winchester Farms #2 Drain Drainage District be laid out and designated under the provisions of Chapter 3 of Public Act 40 of 1956, as amended.

The proposed drain is necessary for the public health, convenience or welfare and is further necessary for the protection of the public health of Thomas Township.

Thomas Township will be liable for an assessment at large against it for a percentage of the cost of the proposed Winchester Farms #2 Drain.

The Drain is an existing storm sewer constructed in 2004. The route and course of Winchester Farms #2 Drain is depicted on attached Exhibit A and described as follows:

The centerline of an enclosed drain in the East ¼ of the Northeast ¼ of Section 24, Township 12 North, Range 3 East, Thomas Township, Saginaw County described as:

Commencing at the Center ¼ Corner of said Section; thence North 86°38'04" West, 847.46 feet along the East-West ¼ line; thence North 02°57'09" East, 43.00 feet parallel with the East 1/8 line to the North Line of Geddes Road as recorded in WINCHESTER FARMS NO. 2, as recorded in Liber 30 of Plats, Pages 16-18, Saginaw County Records; thence continuing North 02°57'09" East, 8.23 feet parallel with the East 1/8 line to a storm drain manhole within the Palomino Road right-of-way as recorded in said WINCHESTER FARMS NO. 2 and the point beginning of this centerline; thence North 00°32'13" East, 155.62 feet to a storm drain manhole; thence North 10°31'18" West, 199.46 feet to a storm drain manhole; thence North 00°12'36" East, 148.78 feet to a storm drain manhole and Reference Point A; thence North 02°43'47" East 249.31 feet to a storm drain manhole; thence North 03°19'27" East, 367.44 feet to a storm drain manhole; thence South 86°42'57" East, 32.37 feet to the West line of said Palomino Road; thence continuing South 86°42'57" East, 160.00 feet within a 30 foot wide private drainage easement within Lot 36 of said WINCHESTER FARMS NO. 2 to the East line of said WINCHESTER FARMS NO. 2; thence continuing South 86°42'57" East, 8.38 feet to a storm drain manhole; thence South 83°26'54" East, 206.14 feet to a storm drain manhole; thence North 89°13'11" East, 188.08 feet to a storm drain manhole; thence South 86°43'41" East, 299.07 feet to a storm drain manhole; thence North 05°39'29" East, 13.00 feet to the south line of Lot 28 of WINCHESTER FARMS as recorded in Liber 26 of Plats, Pages 40-43, Saginaw County Records; thence continuing North 05°39'29" East, 127.00 feet to a flared end section and the point of ending of this centerline. AND beginning at Reference Point A; thence South 86°09'05" East, 33.92 feet to the East line of said Palomino Road; thence continuing South 86°09'05" East, 148.96 feet within the Morgan Court right of way as recorded in said WINCEHSTER FARMS NO. 2 to a storm drain manhole and the point of ending of this centerline.

Two easements in the name of the Winchester Farms No. 2 Drain are required for the establishment of the drain as follows: Lot 36 WINCHESTER FARMS NO. 2 and Parcel No. 28-12-3-24-2001-027. The easements were prepared, but not signed during the 2004 project.

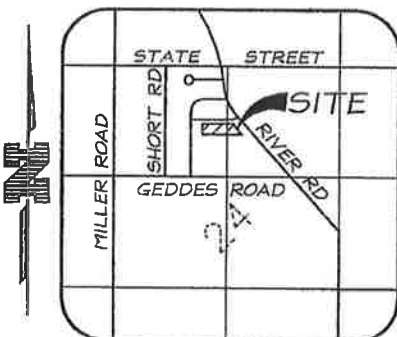
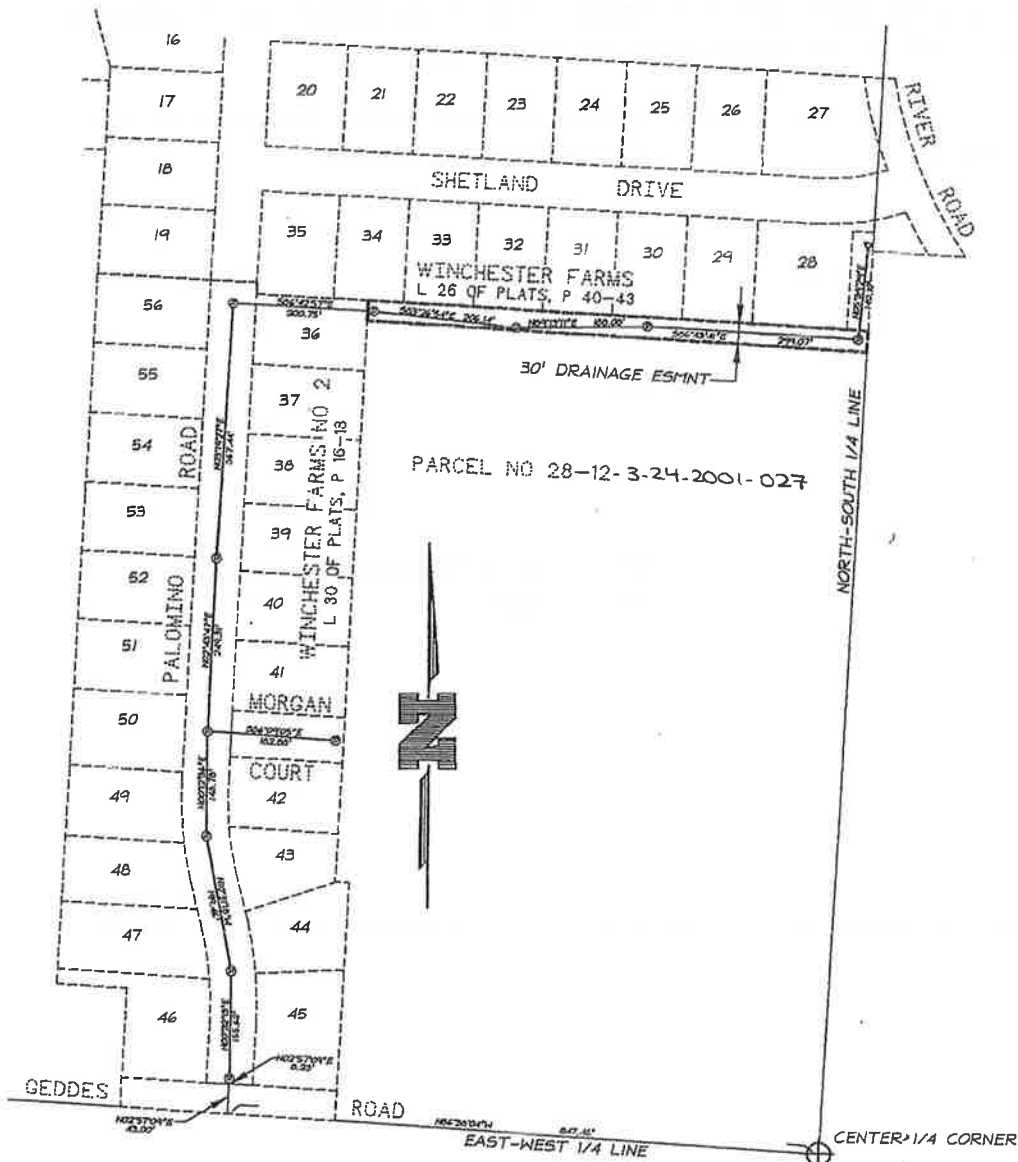
Dated: September 13, 2021

THOMAS TOWNSHIP

By: Bob Weise
Its: Supervisor

By: Edward Brosowski
Its: Clerk

Exhibit A



LOCATION MAP

NO SCALE

EASEMENT PLAN

FOR
WINCHESTER FARMS NO 2

NORTHWEST 1/4, SEC. 24, T 12 N, R 3 E
THOMAS TOWNSHIP, SAGINAW COUNTY, MICHIGAN

DESIGNED BY
JWL

CHECKED BY

DRAWN BY
JWL

SCALE
1" = 200'

DATE
JUNE 2008

CAD FILE NO.
WINFARM2_DRAIN.DWG

JOB NO.
05E0012

SHEET NO.
3 OF 3

PREPARED FOR
KEMERER BUILDER INC
1820 SHORT ROAD
SAGINAW, MICHIGAN 48609
(989) 781-3880

APEX
ENGINEERS P.L.C.
820 SOUTH HURON ROAD (T1-13)
LINWOOD, MICHIGAN 48634
PHONE - (989) 697-2593
FAX - (989) 697-2594



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** September 13, 2021
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve Resolution 21-17 to petition Saginaw County Public Works Commissioner to establish and construct Winchester Farms #3 Drain.
- **EXPLANATION OF TOPIC:** Winchester Farms #3 plat was started by Duke Kemerer in 2004, similarly to Winchester Farms #2 as discussed in the previous agenda item memo. There are only 8 lots in this subdivision situated on the curve of Palomino and Appaloosa. I covered the details in my report for the Winchester Farms #2 Drain. As I mentioned in that report, neither of these subdivisions had their storm sewers accepted by the Saginaw County DPW/Drain Commission, which prevented the Road Commission from accepting the roads. The Road Commission accepted the right of way for the roads, but the actual road was never formally accepted. Thus, the Road Commission has not received any Act 51 (gas & weight taxes) monies for these roads. Approving this resolution to petition the County to create a drain after-the-fact will resolve the problem both now and in the future.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Resolution 21-17, Petition and District Map.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve Resolution 21-17 to petition Saginaw County Public Works Commissioner to establish and construct Winchester Farms #3 Drain.
- **ROLL CALL VOTE REQUIRED:** Yes.

RESOLUTION 21-17
TO FILE AN APPLICATION FOR LAYING OUT AND DESIGNATING A COUNTY
DRAINAGE DISTRICT AND A
PETITION TO LOCATE, ESTABLISH AND CONSTRUCT A DRAIN
Township of Thomas
Saginaw County, Michigan
WINCHESTER FARMS #3 DRAIN

At a regular meeting of the Thomas Township Board, held in Saginaw County, State of Michigan on the 13th day of September, 2021, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____
_____.

WHEREAS, the Township recognizes that it is necessary for the public health, convenience and welfare to layout and designate a drainage district to be known as the Winchester Farms #3 Drain Drainage District, and the Township has determined that the location, establishment and construction of the proposed drain is necessary for the public health in the Township pursuant to Chapter 4 of Public Act 40 of 1956, as amended; and

WHEREAS, lands to be benefited by the maintenance and improvements of the Winchester Farms #3 Drain are located within Thomas Township; and

WHEREAS, the Township recognized that it will be liable for an assessment at large against it for a percentage of the cost of the proposed drainage district and of the proposed drain.

NOW, THEREFORE BE IT RESOLVED THAT, pursuant to Public Act 40 of 1956, as amended, an application for laying out and designating the Winchester Farms #3 Drain Drainage District, is authorized to be executed by the Township, and that the Township Supervisor and Township Clerk are authorized to sign all documents necessary to meet the requirements of an application under Public Act 40 of 1956, as amended.

BE IT FURTHER RESOLVED THAT, pursuant to Public Act 40 of 1956, as amended, a petition to locate, establish and construct the Winchester Farms #3 Drain is authorized to be executed by the Township, and that the Township Supervisor and Township Clerk are authorized to sign all documents necessary to effectuate the intent of the petition after the Order Designating a Drainage District has been entered for the Winchester Farms #3 Drain Drainage District by the Saginaw County Public Works Commissioner.

BE IT FURTHER RESOLVED that the Township Clerk shall forward to the Saginaw County Drain Commissioner a copy of this Resolution and file the application to layout and designated the Winchester Farms #3 Drain Drainage District, and once the Order Designating a Drainage District is

entered by the Public Work Commissioner, to file the petition to locate, establish and construct the Winchester Farms #3 Drain, as permitted under Public Act 40 of 1956, as amended.

ADOPTED: Yeas:
Nays:
Abstain:
Absent:

The Resolution was declared and adopted.

THOMAS TOWNSHIP

Dated: _____

By: _____
Its: Bob Weise
Supervisor

By: _____
Its: Edward Brosowski
Clerk

Resolution No. 21-17

I, the undersigned, being duly qualified and acting Clerk of Thomas Township, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board for the Thomas Township at a regular meeting held on the 13th day of September, 2021, and that notice of said meeting was given in accordance with the Open Meetings Act.

Edward Brosowski, Clerk
Thomas Township

Date

THOMAS TOWNSHIP

**APPLICATION FOR LAYING OUT AND DESIGNATING
A DRAINAGE DISTRICT**

WINCHESTER FARMS #3 DRAIN

To the Saginaw County Public Works Commissioner:

The undersigned is Thomas Township, Saginaw County, Michigan. This application has been duly authorized by the governing body of Thomas Township and requests that the Winchester Farms #3 Drain Drainage District be laid out and designated under the provisions of Chapter 3 of Public Act 40 of 1956, as amended.

The proposed drain is necessary for the public health, convenience or welfare and is further necessary for the protection of the public health of Thomas Township.

Thomas Township will be liable for an assessment at large against it for a percentage of the cost of the proposed Winchester Farms #3 Drain.

The Drain is an existing storm sewer constructed in 2005.

The centerline of an enclosed drain, to be known as the Winchester Farms #3 Drain, in the East ¼ of the Northeast ¼ and the West ½ of the Northeast ¼ of Section 24, Township 12 North, Range 3 East, Thomas Township, Saginaw County described as follows:

Commencing at the Northeast corner of Lot 62 of WINCHESTER FARMS NO. 3 as recorded in Liber 31 of Plats, Pages 10-12, Saginaw County Records; thence North 86°39'26" west, 91.00 feet along the South line of Appaloosa Court; thence North 03°20'34" East, 33.00 feet perpendicular to the South line of Appaloosa Drive to a storm drain manhole and the point of beginning of this centerline; thence South 86°39'26" East, 90.77 feet parallel with the south line of Appaloosa Drive to the East line of said WINCHESTER FARMS NO. 3; thence continuing South 86°39'26" East, 310.00 feet to a storm drain manhole; thence continuing South 86°39'26" East, 194.70 feet to a storm drain manhole; thence North 03°18'47" East, 11.70 feet to a storm catch basin; thence North 07°13'48" East, 31.20 feet to the outlet of this drain and the point of ending of this centerline which is 6 feet west of the centerline of the Reineke Drain and approx. 56' west of the centerline of River Road.

Dated: September 13, 2021

By: Bob Weise
Its: Supervisor

By: Edward Brosowski
Its: Clerk



Brian J. Wendling
Public Works Commissioner
Governmental Center
111 S. Michigan Ave., Suite 103
Saginaw, MI 48602
Phone 989-790-5258
Fax 989-790-5259

THOMAS TOWNSHIP

**PETITION FOR LOCATING, ESTABLISHING
AND CONSTRUCTING A DRAIN**

WINCHESTER FARMS #3 DRAIN

To the Saginaw County Public Works Commissioner:

The undersigned is Thomas Township, Saginaw County, Michigan. This petition has been duly authorized by the governing body of Thomas Township and requests that the Winchester Farms #3 Drain be located, established and constructed under the provisions of Chapter 4 of Public Act 40 of 1956, as amended, to alleviate drainage issues in the Drainage District.

The proposed drain is located in Thomas Township, Saginaw County, Michigan.

The proposed drain is necessary for the public health, convenience or welfare and is further necessary for the protection of the public health in Thomas Township.

Thomas Township understands that it will be liable for an assessment at large against it for a percentage of the cost of the proposed drain.

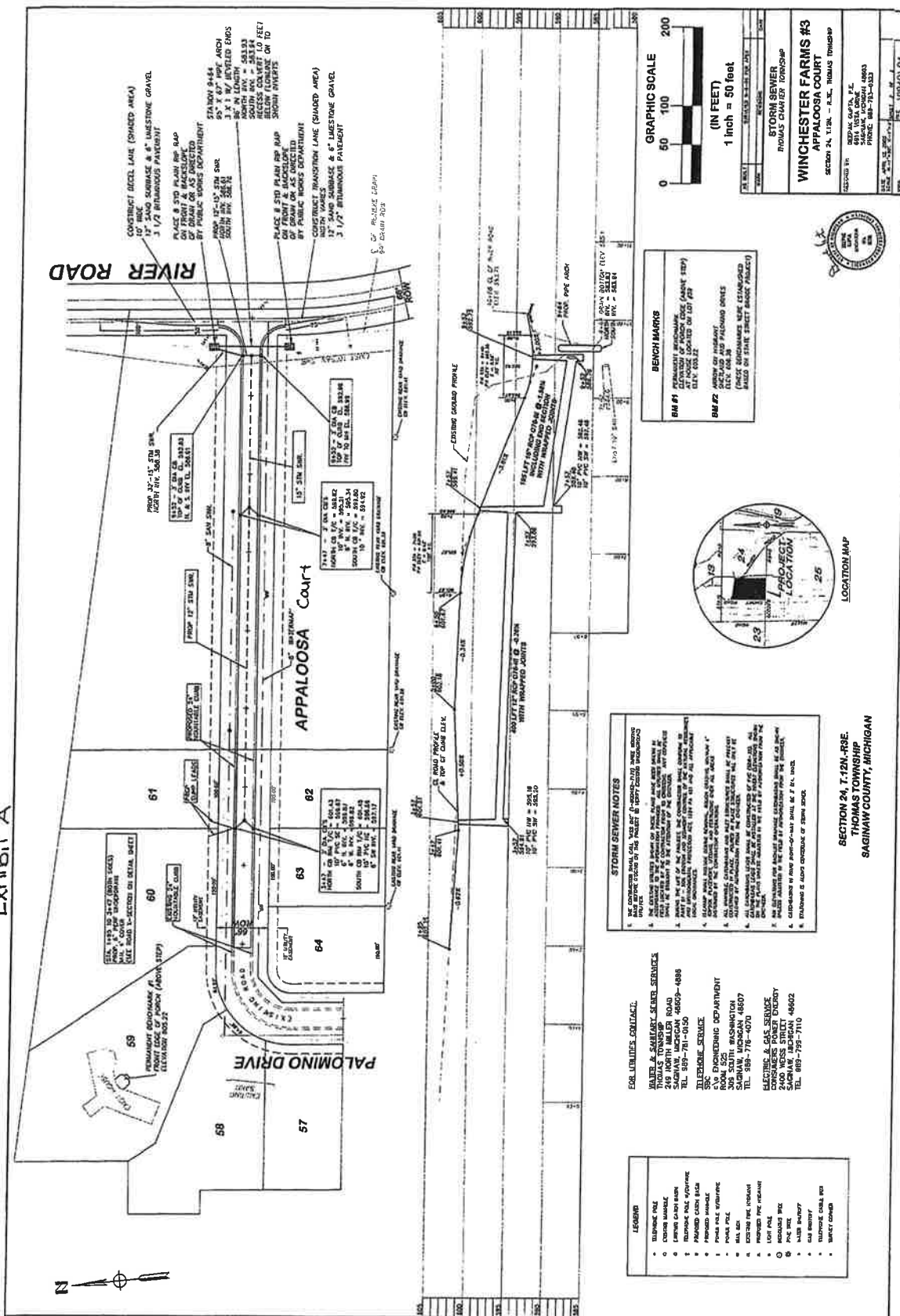
The tentative location of the proposed Winchester Farms #3 Drain is as described in the Order Laying Out and Designating the Winchester Farms #3 Drain Drainage District dated September 13, 2021.

Dated: September 13, 2021

THOMAS TOWNSHIP

By: Bob Weise
Its: Supervisor

By: Edward Brosowski
Its: Clerk





TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** September 13, 2021
- **SUBMITTED BY:** Russ Taylor, Manager
- **AGENDA TOPIC:** Approve Resolution 21-18 for MDOT Right-of-Way Permits
- **EXPLANATION OF TOPIC:**

Every year the Board adopts a resolution to apply for an annual permit for use of state right of way. This allows municipalities to carry out various operations on state roads without having to fill out an individual application every time.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Resolution 21-18
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to adopt Resolution 21-18, the MDOT Annual Permit for Miscellaneous Operations within State Trunkline Right of Way.
- **ROLL CALL VOTE REQUIRED?** Yes

PERFORMANCE RESOLUTION FOR MUNICIPALITIES

This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the Township of Thomas

(County, City, Village, Township, etc.)

hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY. Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

Russell Taylor, Township Manager

Rick Hopper, DPW Director

Spicer Group, Township Engineering

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the Board Of Trustees

(Name of Board, etc.)

of the Township of Thomas

(Name of MUNICIPALITY)

of Saginaw

(County)

at a Regular

meeting held on the 13th day

of September A.D. 2021

Signed

Township Supervisor

Title

Robert Weise

Print Signed Name

Signed

Township Clerk

Title

Edward Brosowski

Print Signed Name



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** September 13th, 2021
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Award low bid for milling and paving Roberts Park parking lot.
- **EXPLANATION OF TOPIC:** We sent out bids for the milling and repaving of the large parking lot at Roberts Park by ballfields one and two. This parking lot has been in really bad shape for the past 10 years and it continues to become worse, with trip hazards and the constant fight to stop grass from growing up through it. We have bid this project out twice before and did not complete the project due to the bids coming in too high. This time the bids did still come in higher than budgeted but close enough we feel we should move ahead with the project as the parking lot continues to deteriorate more and more. We would need a budget amendment for the \$9,610 that the project would be over the budgeted amount of \$60,000.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**.. Parking lot Bid Tabulation.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the low bid by Mr. Asphalt for \$69,610 to mill and repave the parking lot at Roberts Park.
- **ROLL CALL VOTE REQUIRED?** No

<u>Roberts Park Paving</u>	<u>BID TABULATION</u>
Yeager Asphalt	\$ 85,000.00
Mr. Asphalt	\$ 69,610.00
Quality Asphalt	\$ 78,000.00
The Waddell Company	\$ 85,000.00
Ace-Saginaw Paving	No Bid
Becker Asphalt	No Bid
Superior Asphalt & Sealcoat	No Bid
RIGDA Asphalt & Sealcoat	No Bid
Hall's Sealcoating & Asphalt	No Bid
Fahrner Asphalt Sealers LLC	No Bid
Black Jack Asphalt	No Bid

Date: August 20th 9:05am

Witnessed: Tyler Sutherland

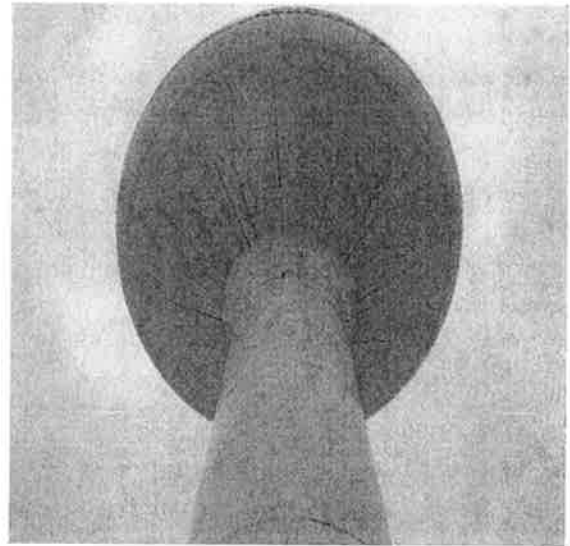
John Corriveau.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** September 13, 2021
- **SUBMITTED BY:** Rick Hopper, Director of Public Works
- **AGENDA TOPIC:** To award the 2021 Elevated Water Tower Exterior Cleaning project to H2O Towers LLC in the amount of \$7,750.

- **EXPLANATION OF TOPIC:** The elevated water tower, located on Graham Road, was last cleaned in 2017 and the exterior of the tank is showing signs of mold growth along the bottom of the bowl. This growth is naturally occurring and can be detrimental to the paint coatings if not removed. As the cleaning of this type of tank is hazardous as well as requires specific equipment, I sent out a Request for Quotes in July to qualified companies to clean the tower. Proposals were sent to seven companies that specialize in this work and three quotes were returned. H2O Towers LLC submitted the lowest quote for \$7,750 and comes recommended by the outside tank consultant that was used when we constructed the tank. If awarded, the completion date of the cleaning project is expected to be prior to November 3, 2021. I plan on having the tank cleaned like this at least every 3-4 years.



This is a budgeted project and will be funded by the Water Fund's Repairs and Maintenance account. A total of \$10,000 was originally budgeted to complete this work.

- **MATERIAL ATTACHED AS SUPPORTING INFORMATION:** Request for Quotes, Bid Tabulation, H2O Tower's Quote.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the Elevated Water Tower Tank Cleaning project to H2O Tower's, LLC in the amount of \$7,750.
- **ROLL CALL VOTE REQUIRED?** No.



REQUEST FOR QUOTES

THOMAS TOWNSHIP ELEVATED WATER TOWER CLEANING-2021

DESCRIPTION:

Thomas Township is seeking quotes from qualified contractors for the cleaning of the exterior surfaces of its 1.5 million-gallon elevated water storage tank located at 1167 North Graham Road, Saginaw, MI 48609. The overall tower site is located within a primarily rural area consisting of 10+ acres with the elevated tank itself constructed on the rear 3 acres. Multiple electrical power and water sources are available on site. The GPS location of the site is 43.42722; -84.133904.

The tank was constructed in 2012 and has been in continual service since that time. It is of spheroid design with a total elevation of 154 foot above ground level. The tank is 86 feet in diameter. The exterior tank coating is Tnemec Series-20, 2-part epoxy paint that was applied in two final coats by roller. The logos were painted by brush and roller using Tnemec Endura-Shield II, 2-part epoxy paint. This exterior cleaning will be the second since construction. All surfaces were re-inspected in late fall, 2020 and at that time, the existing paint surfaces were in excellent condition. The advertised work is expected to be completed prior to November 3, 2021.

SCOPE OF SERVICES SOUGHT:

1. Coordinate all work in advance with Township personnel.
2. Power clean all exterior surfaces from the base leveling ring upward including rooftop, hatch comings, hatch covers, rails and painted ventilation ducts and tubes. Remove all mildew, dirt and other discoloring materials from all painted surfaces.
3. Maintain authorized personnel access to the site and tower interior at all times.
4. Protect all exterior paint from additional damage.
5. Protect all other exterior surfaces from damage.
6. Protect all fencing from damage.
7. Protect all mounted antennae and electronic equipment from any damage.
8. Protect surrounding environment from all cleaning agents and overspray.
9. Complete all work in accordance with OSHA regulations.
10. Provide all staff, including supervisory and safety officials as required by all Federal, State, and Local laws. Comply with all MIOSHA and OSHA requirements.
11. Provide all necessary equipment needed to complete all specified work including but not limited to man-lifts, spiders, scaffolds, ladders, body harnesses, life lines, personal protective equipment, lifting ropes, lifting cables, blocks and tackle.
12. Thomas Township will provide access to a potable water source at no extra charge. All other fuel, chemicals, cleaning agents, detergents and equipment necessary to clean the exterior of the tank is the responsibility of the contractor.
13. Provide your quote in a Lump Sum amount.
14. Provide a start and completion date with your submittal.

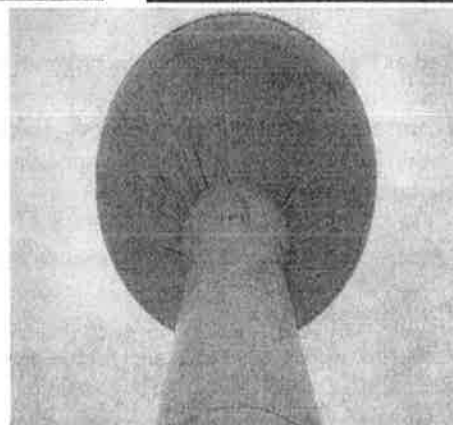
SPECIAL INSTRUCTIONS:

- The measurements listed in the scope of services is based upon the final tower design. You, as contractor will be required to quote off of your own measurements of the height and width of the tank.
- Thomas Township reserves the right to accept or reject any quote for services regardless of price.
- Quote all services proposed in a Lump Sum amount on the enclosed Quote Form. Only those quotes submitted on the official quote form will be accepted.
- While it is Thomas Township's intention to complete all of the proposed work, the Township reserves the right to cancel work at any time prior to the staging of equipment or the commencement of the work.
- Cleaning shall be completed during the Township's normal business hours between 7 am and 5 pm, Monday through Fridays. Any work scheduled to be completed outside of these constraints requires the advance, written approval of the Township.
- Access to the interior sections of the elevated tank will be required at all times. A method of ingress and egress must be maintained for fire apparatus and staff. This will be coordinated in advance with the Township.
- You as contractor are required to protect all other areas not subject to cleaning from overspray or other material application. This includes but is not limited to concrete, landscaping, grass, plantings, lighting fixtures, vehicles, and buildings.
- Remove and dispose of all excess materials and supplies at the completion of the project.
- Thomas Township reserves the right to schedule this work according to the Township's convenience.
- If selected as the Contractor, you may be required to furnish references of prior work.
- You, as contractor, will be considered the general contractor and will be responsible for any and all coordination between sub-contractors and assure all work is completed, specified or directed, verbally or in writing by the Township.
- You, as contractor, will be required to ensure that all Federal, State, and Local regulations are complied with.
- You, as contractor, must provide acceptable proof of Workman's Compensation for all employees.
- You, as contractor, must ensure any or all sub-contractors provide acceptable proof of Workman's Compensation for all employees and for all sub-contractors to include a General Liability Insurance Police, with Thomas Township listed as an additional insured entity, in the amount of \$1,000,000 or more coverage..
- You, as contractor, must provide a General Liability Insurance Policy in the amount of not less than \$ 1,000,000.00, with Thomas Township listed as an additional insured entity.
- You, as contractor will be responsible for all material analytical costs as may be required for the proper and lawful disposal of materials.

- You, as contractor, may be required to submit documentation of items disposed such as weigh slips or waste disposal manifests at the request of the Township, to ensure the lawful disposal of materials.
- You, as contractor will be compensated with one lump sum payment, in the amount of 100% of the actual contractual amount upon the successful completion of work.
- You, as contractor, warranty all cleaning work for a period of 1 year.
- Sealed quotes should be submitted prior to **3:00 PM Thursday, August 19, 2021** at the Municipal Offices located 249 North Miller Road, Saginaw, MI 48609. Please clearly mark your sealed envelopes as "Elevated Water Tank Cleaning, attention Rick Hopper"

The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not proposed for the lowest amount submitted. I further understand that if selected, the successful bidder must provide acceptable proof of Liability Insurances in the amount of \$1,000,000.00 with Thomas Township as an additional insured, and Workman's Compensation Insurances for all employees.

Google Maps 43°25'38.0"N 84°08'02.0"W



Additional Questions or information, contact;

Rick Hopper
 Thomas Township Public Works
 249 N Miller Rd.
 Saginaw, MI 48609
 (989) 781-6438
dpwdirector@thomastwp.org



DEPARTMENT OF PUBLIC WORKS

Thomas Township Elevated Water Tank Cleaning Project-2021 QUOTE FORM

Company Name:

Company Address:

Contact Person:

Phone: ()

Fax ()

E-Mail

E-Mail 2

CLEANING PROPOSAL

TOTAL \$

PROPOSED STARTING DATE

PROPOSED COMPLETION DATE

Return Quote to prior to 3 pm Thursday, August 19, 2021;

Thomas Township Public Works
Thomas Township Elevated Water Tower Cleaning Project-2021
Attention Rick Hopper
249 North Miller Road
Saginaw, MI 48609

The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informallties or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not proposed for the lowest amount submitted. I further understand that if selected, the successful bidder must provide acceptable proof of liability insurances in the amount of \$1,000,000.00 with Thomas Township as an additional insured, and Workman's Compensation Insurances for all employees.

Signature

Date



DEPARTMENT OF PUBLIC WORKS

Thomas Township Elevated Water Tank Cleaning Project-2021
QUOTE FORM

Company Name: Had Towers LLC

Company Address: PO Box 398, Saline, MI 48176

Contact Person: Bob Santure

Phone: (734) 368-1730 Fax (734) 944-0127

E-Mail bob@hadtowers.com E-Mail 2 _____

CLEANING PROPOSAL

TOTAL \$ 7,750.00 (7,750.00)

PROPOSED STARTING DATE

Aug 20th 2021

PROPOSED COMPLETION DATE

Nov 3rd 2021

Return Quote to prior to 3 pm Thursday, August 19, 2021;

Thomas Township Public Works
Thomas Township Elevated Water Tower Cleaning Project-2021
Attention Rick Hopper
249 North Miller Road
Saginaw, MI 48609

The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not proposed for the lowest amount submitted. I further understand that if selected, the successful bidder must provide acceptable proof of liability insurances in the amount of \$1,000,000.00 with Thomas Township as an additional insured, and Workman's Compensation insurances for all employees.

[Signature]
Signature

7-30-2021
Date

2021 Tower Cleaning Bid Tab

Vendor	Cost
Horizon Bros Painting	
Fedewa Inc	
Water Tower Cleaners	
George Kountoups Painting	37,000
L&T Painting	
MC Sandblasting and Painting	
H2O Towers LLC	17,750

North Wash Auth. 9,800

8/19/21 3:10 pm

Ruth H

Hayden



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** September 13, 2021
- **SUBMITTED BY:** Darci Seamon, Deputy Clerk/Administrative Assistant
- **AGENDA TOPIC:** Approve the purchase of a new copier for the Township Municipal building.
- **EXPLANATION OF TOPIC:** Our existing copy machine is six years old, and while it still operates, we are increasingly seeing more and more down time due to repair. The new machine is a multipurpose machine that will scan, print, fax, fold, and bind. These options are available from our desktops using software that is included in the price of the copier.

A committee was developed to research the options and present their findings to the Board. A total of six bids were received from vendors on file. The team looked at the cost of the copier, accessories, and the cost per copy to limit the choices down to two vendors. One vendor delivered a demonstration model to the office to utilize for two days to determine if it fit the needs of staff. The other vendor invited the team to demonstrate the copier at their office. After the on-site visit and demonstration, the team compiled the attached spreadsheet including the cost and specifications of each machine. The team was unanimous in the decision to recommend the purchase of the Copystar CS 6053ci from Boss Business Solutions in the amount of \$11,000.00 with addition of the folding and binding option and editable scanning software to bring the total purchase to \$12,000.00.

The cost per copy was considered in determining the low bid. The maintenance agreement includes the cost of black and white copies at \$0.0049 per copy and color at \$0.040 per copy for high color and \$0.02 per copy for pages with a little color such as letterhead. The lower copy costs and first 100,000 copies free, placed Boss Business Solutions \$2,972.25 below the other vendor using a monthly average on copies billed. It is therefore the recommendation of the committee to award the bid to Boss Business Solutions in the amount of \$12,000.00. This purchase was budgeted for this fiscal year and is below the budgeted amount.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Spreadsheet of cost option, bid tab, RFP

Page 2 of 2

September 13, 2021

Purchase of new copier for Municipal Building

- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the purchase of a new Copystar CS 6053ci copier and accessories from Boss Business Solutions in the amount of \$12,000.00.
- **ROLL CALL VOTE REQUIRED:** No.

Applied Imaging-Ricoh IM 600

	Cost Per Copy	Monthly	Annual	Total	Folding Unit	Booklet	
Purchase price	\$ 9,677.25		\$ 9,677.25	\$ 9,677.25	\$ 1,095.00	\$ 681.00	\$ 11,453.25
B&W Copies	\$ 0.0065	\$ 65.00	\$ 780.00	\$ 3,900.00			
Color Copies	\$ 0.0490	\$ 294.00	\$ 3,528.00	\$ 17,640.00			
Scanning Software				included			
				\$ 31,217.25	\$ 1,095.00		\$ 32,312.25
Color speed	B/W speed	Hard Drive	Memory	Copy Res	Print Res	Print time B/W	Print Time Color
60	60	320GB	4GB	600X600 dpi	1200X1200 dp	2.9	4.2
							Paper Wt. 166

Staples Included

Boss-Copystar CS 6053i

	Cost Per Copy	Monthly	Annual	Total	Folding Unit	Booklet	
Purchase price	\$ 11,000.00		\$ 11,000.00	\$ 11,000.00	\$ 500.00	inc	\$ 11,500.00
B&W Copies	\$ 0.0049	\$ 49.00	\$ 588.00	\$ 2,940.00			
Color Copies	\$ 0.0400	\$ 240.00	\$ 2,880.00	\$ 14,400.00			
Scanning Software				\$ 500.00			
				\$ 28,840.00	\$ 500.00		\$ 29,340.00
Color speed	B/W speed	Hard Drive	Memory	Copy Res	Print Res	Print time B/W	Print Time Color
60	55	320 GB	4 GB	600X600 dpi	1200X1200 dp	3.4	4.4
							Paper Wt. 166

Staples Not Included

Bid Tab
Multifunction Copy Machine-Opened 5/14/2021

<u>Company</u>	<u>Bid</u>	<u>B/W</u>	<u>Color</u>
Brady Business Systems	No Bid		
Boss Business Solutions-Toshiba	\$9,389.00 no folding unit	0.005	0.0385
Boss Business Solutions-Copy Star	\$11,500.00	0.0049	0.04
Michigan Office Solutions	\$11,953.00	0.0061	0.0483
Applied Imaging	\$11,822.85	0.0065	0.049
Capital Communications Systems	\$13,331.97	0.0068	0.05
Toshiba American Business Solutions	\$12,136.72 no folding unit	0.006	0.0342



April 21, 2021

Boss Business Solutions
Cliff Leibold
762 George St.
Midland, MI 48640

Dear Cliff,

Thomas Township Municipal Office is seeking sealed bids for the replacement of a Canon iR-ADV C5255 Multifunction machine. We will entertain both lease and purchase sealed bids. Thomas Township is a medium sized networked office environment. Thomas Township is currently running on Microsoft Server 2012 and will be upgrading within the next couple of months. There will be 20 computers within the office that will be using this multifunction machine and will need software installed on them.

The minimum requirements that we are seeking in a new multifunction machine are attached along with the official bid sheet. Each sealed bid must be accompanied by a brochure or hardcopy specifications of the machine you are presenting.

Awarding of this bid is projected to be presented to the Thomas Township Board of Trustees at the June 7, 2021 Board of Trustees meeting.

Deadline to submit a sealed bid will be May 14, 2021. The awarded bidder must sign a contract including an Affidavit of Compliance of the Iran Economic Sanctions Act pursuant to Michigan Public Act 517 of 2012.

Sincerely,

Darci Seamon
Deputy Clerk/Administrative Assistant

THOMAS TOWNSHIP
MULTIFUNCTION COPIER PROPOSAL SHEET ** OFFICIAL BID SHEET**
SUBMIT IN SEALED ENVELOPE

Company: BOSS Business Solutions

Contact Name: Eric Boyle Cell #: (989) 529-8543

Contact Number: 1-866-602-2677

Address: 724 George St. Midland MI, 48640

Email Address: Ericb@useboss.com

Phone Number: 1-866-602-2677 X 112 or Cell (989) 529-8543

MULTIFUNCTION MACHINE COST	\$11,000
Lease Cost	\$239.00 for 63 months

PLEASE PROVIDE THE FOLLOWING INFORMATION:

BRAND AND MODEL NUMBER OF MACHINE Copystar CS 6053ci

LOCATION OF SERVICE CENTER 724 George St. Midland MI 48640

MAINTENANCE AGREEMENT COST PER COPY BLACK AND WHITE .0049 (First 100k B/W pages free)

MAINTENANCE AGREEMENT COST PER COPY COLOR Tier 1 Color \$0.02 per page - Tier 2 Color \$0.04 per page

MULTI-FOLD UNIT COST see below

BOOKLET FINISHER COST \$500.00 or \$10.00 per month. Includes Booklet and Tri-Folding capability

PROPOSED DELIVERY DATE Week of June 7th, 2021

I understand that the Thomas Township Board of Trustees reserves the right to accept or reject any or all proposals, to waive informalities or errors in the proposal process, and to accept any proposal deemed to be in the best interest of the Township, including proposals that are not for the lowest amount. Furthermore, the awarded bidder must sign a contract including an Affidavit of Compliance of the Iran Economic Sanctions Act pursuant to Michigan Public Act 517 of 2012.

By signing this bid proposal, I agree that I have read the entire document and agree to the terms as stated.

Eric Boyle, Sales Manager BOSS Business Solutions
Owner/Manager Signature

5/13/2021
Date

Please return all sealed bids to Thomas Township, Attention: Darci Seamon, 249 North Miller Road, Saginaw MI, 48609. All proposals must be returned by 3:00 p.m. on May 14, 2021. Bid opening will be at 3:05 p.m. on the same day at 249 North Miller Road, Saginaw, Michigan 48609.

**THOMAS TOWNSHIP
REQUEST FOR PROPOSAL
COPIER/SCANNER/FAX**

Thomas Township Municipal Office is seeking sealed bids for the purchase or lease of a copier/scanner/fax (multifunction) machine for our medium sized networked office environment. Listed below are the minimum specifications for a new machine:

- A compact footprint
- Copy/Print/Send/Store
- Has a minimum of 2GB of RAM
- Has a hard drive minimum of 320GB HDD
- Can print black and white and brilliant color
- Has a print speed of AT LEAST 55 ppm BW
- Has a print speed of AT LEAST 51 ppm color
- Can print up to 12 x 18 in size
- Has 5,000 sheet maximum capacity
- Can scan up to 120/120 ipm on a single pass duplex
- Can scan DIRECTLY to Microsoft Word, PowerPoint, searchable PDF formats, and email.
- Easy to access and replace toner cartridges
- Can support paperweight from 14 pound to 140 pound
- Has the following options:
 1. Output Cassettes (3) capable of handling up to 12" x 18"
 2. Envelope Feeder cassette 50 sheet minimum
 3. Has a paper deck for large capacity minimum of 2,700 sheets, capable of handling 14 pound to 80 pound cover
 4. Staple Finisher with buffer pass unit
 5. Two and Three Hole punch finisher
 6. Trays for letterhead, 8 ½ X 11, ledger, legal
 7. Corresponding Maintenance Agreement
 8. Set up, delivery and training included
- Include separate quote for the following finishers (priced per option)
 1. Multi-fold unit
 2. Booklet finisher

Proposals should be sent to Thomas Township, Attention: Darci Seamon, Deputy Clerk, 249 North Miller Road, Saginaw, MI 48609. **Deadline for submittal is May 14, 2021 at 3:00 p.m. with the bid opening of 3:05 p.m.** at 249 North Miller Road, Saginaw, MI 48609.

Thomas Township reserves the right to accept or reject any or all proposals, to waive informalities or errors in the proposal process, and to accept any proposal deemed to be in the best interest of the Township, including proposals that are not for the lowest amount.

For questions or further assistance please contact Darci Seamon, Deputy Clerk/Administrative Assistant, at (989) 781-0150 or clerk@thomastwp.org.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** September 13, 2021
- **PERSON SUBMITTING:** Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Resolution 21-19 Amendment to the organizations 401(a) plan
- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:** The current Nationwide Pension Plan includes vesting all for full-time employees of 100% after 20 months of service. The recent POAM (Police Officers Association of Michigan) Union agreement included vesting percentages at various levels of service beginning at one year. The plan document requires updating to include vesting terms that align with the POAM agreement. This amendment will only impact members of the POAM. All other employees will remain 100% vested after 20 months of service.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Resolution 21-19 Amendment to the organizations 401(a) plan
Copy of updated pension plan document
- **POSSIBLE COURSES OF ACTION:** Approve, table, deny
- **SUGGESTED/REQUESTED MOTION:**
Motion by _____, supported by _____ to approve Resolution 21-19 an amendment to Thomas Township 401(a) plan to include the vesting terms to align with the POAM Union contract approved in April of 2021.
- **ROLL CALL VOTE:** Yes

THOMAS TOWNSHIP
RESOLUTION 21-19
SAGINAW COUNTY, MICHIGAN
AMENDMENT TO THE ORGANIZATION'S EXISTING 401 (A) PLAN

At a regular meeting of the Board of Trustees of Thomas Township, held on the 13th day of September, at 7:00 o'clock p.m. Michigan Time.

PRESENT:

ABSENT:

_____ offered the following resolution and moved for adoption. The motion was seconded by _____.

WHEREAS, the following is a formal record of action taken by the governing body of Thomas Township (the Municipality), and

WHEREAS, with respect to the amendment of the Thomas Township Governmental 401 (A) Plan the following resolutions are hereby adopted:

NOW, THEREFORE, BE IT RESOLVED by the Thomas Township Board of Trustees, that the 401 (A) Plan be amended and restated, as follows, which Plan is hereby adopted and approved;

Section D.2 Other Vesting Schedule includes vesting criteria for Police Officer hired after 04/01/20: 50% vested after 1 year of service, 75% vested after 2 years of service, 100% vested after 3 years of service.

NOW, THEREFORE, BE IT RESOLVED, that the authorized signor of the Municipality be, and is hereby authorized and directed to execute the Plan on behalf of the Municipality.

YEAS:

NAYS:

ABSTENTIONS:

ABSENT:

The Supervisor declared the resolution duly adopted.

Robert Weise, Supervisor

IN STATE OF MICHIGAN}
COUNTY OF SAGINAW}

I, Edward Brosowski, the duly elected and acting clerk of the Township of Thomas, hereby certify that the foregoing constitutes a true copy of a resolution passed at a regular meeting of the Thomas Township Board, Saginaw County, Michigan, held on September 13, 2021, at which meeting there was a quorum of members were present as indicated in said minutes and voted as therein set forth; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

IN WITNESS WHEREFORE, I have hereunto fixed my official signature on this 13th day of September, 2021.

Edward Brosowski, Clerk

**THOMAS TOWNSHIP
GOVERNMENTAL NON-ERISA RETIREMENT PLAN**

**THOMAS TOWNSHIP
GOVERNMENTAL NON-ERISA RETIREMENT PLAN**

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ADOPTION AGREEMENT #002
GOVERNMENTAL MONEY PURCHASE NON-STANDARDIZED PLAN

The undersigned adopting employer hereby adopts this Plan. The Plan is intended to qualify as a tax-exempt plan under Code section 401(a). The Plan is further intended to qualify as a governmental plan under Code section 414(d). The Plan shall consist of this Adoption Agreement, its related Basic Plan Document #02, and any Addendum to the Adoption Agreement. Unless otherwise indicated, all Section references are to Sections in the Basic Plan Document.

EMPLOYER INFORMATION

NOTE: An amendment is not required to change the responses in items 1-10 below.

NOTE: The Plan Sponsor must be an entity that is eligible to adopt a governmental plan as defined in Code section 414(d).

1. Name of adopting employer (Plan Sponsor): Thomas Township
2. Address: 249 North Miller Road
3. City: Saginaw
4. State: MI
5. Zip: 48609-4832
6. Phone number: 989-781-0150
7. Fax number: 989-781-0290
8. Plan Sponsor EIN: 38-1848500
9. Plan Sponsor fiscal year end: 03/31
10. State of organization of Plan Sponsor: MI

PLAN INFORMATION

SECTION A. GENERAL INFORMATION

Plan Name/Effective Date

1. Plan Number: 001
2. Plan name:
 - a. Thomas Township
 - b. Governmental Non-ERISA Retirement Plan

NOTE: A.1 is optional.

3. Effective Date

- a. Original effective date of Plan: 02/01/1969
- b. ☒ This is a restatement of a previously-adopted plan. Effective date of Plan restatement: 01/01/2021

NOTE: The dates specified above in A.3a or A.3b may not be earlier than the first day of the Plan Year during which the Plan is adopted or amended and restated by the Plan Sponsor.

4. Plan Year

- a. Plan Year means each consecutive 12-month period ending on 12/31 (e.g. December 31)
- b. ☐ The Plan has a Short Plan Year. The Short Plan Year begins _____ and ends _____
 - i. In the event of a Short Plan Year, service conditions will be pro-rated based on months for the following purposes:
 - ☐ None
 - ☐ All purposes (i.e., eligibility, allocation conditions, and vesting)
 - ☐ Other: _____

NOTE: The provisions of A.4b apply only in the event of an initial Plan Year. A Short Plan Year for reasons other than the initial Plan Year requires a Plan amendment.

5. Limitation Year means:

- a. ☒ Plan Year
- b. ☐ calendar year
- c. ☐ Other: _____

NOTE: If "Other" is selected, the Limitation Year must be a consecutive 12-month period.

6. Frozen Plan

- a. ☐ The Plan is frozen as to eligibility effective: _____
- b. ☐ The Plan is frozen as to benefit accruals effective: _____

Plan Features

7. Employee Contributions (Section 4.01)

- a. Mandatory Employee Contributions (pick-up contributions) are permitted under the Plan:

- i. ☐ Yes, _____% of Plan Compensation
- ii. ☐ Yes, salary schedule according to the chart below:

Salary Range

Mandatory Employee Contributions

- iii. ☐ Yes, other fixed method: _____

- iv. ☒ No

- b. Voluntary (After-Tax) Contributions are permitted under the Plan:

- i. ☒ Yes

- ii. ☐ No

- iii. ☐ Formerly Allowed

- c. Mandatory After-Tax Employee Contributions are permitted under the Plan:

- i. ☐ Yes, _____% of Plan Compensation

- ii. ☐ Yes, salary schedule according to the chart below:

Salary Range

Mandatory After-Tax Employee Contributions

- iii. ☒ Yes, other fixed method: Class 1: 2%, Class 2: 0%

- iv. ☐ No

NOTE: If A.7a is "No", questions regarding Mandatory Employee Contributions are disregarded.

NOTE: If other method (A.7a.iii or A.7c.iii) is selected, the method must be objectively determinable and may not be specified in a manner that is subject to Employer discretion.

Compensation

8. Statutory Compensation

- a. Definition of Statutory Compensation (as defined in Article 2 of the Basic Plan Document):

- i. ☐ Section 415 Compensation
- ii. ☒ W-2 Compensation
- iii. ☐ Withholding Compensation
- iv. ☐ Section 415 Safe Harbor Option

- b. ☒ Include deemed Code section 125 compensation in definition of Statutory Compensation.

- c. ☐ Include Post Severance Compensation in definition of Statutory Compensation.

- d. ☐ Include Post Year End Compensation in definition of Statutory Compensation.

9. Plan Compensation

- a. Definition of Plan Compensation (as defined in Article 2 of the Basic Plan Document) for purposes of allocations will be Statutory Compensation with the following exclusions:

	Mandatory/Voluntary/Mandatory After-Tax Contributions	Pension Contributions
i. No Exclusions	<input type="checkbox"/>	<input type="checkbox"/>
ii. Pay earned before participation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
iii. Amounts which are contributed by the Employer pursuant to a salary reduction agreement and not includible in the gross income of the Participant under Code sections 125, 402(e)(3), 402(h), 403(b), 132(f) or 457	<input type="checkbox"/>	<input type="checkbox"/>
iv. All of the following benefits (even if includable in gross income): reimbursements or other expense allowances, fringe benefits (cash and noncash), moving expenses, deferred compensation, and welfare benefits (Treas. Reg. section 1.414(s)-1(c)(3))	<input type="checkbox"/>	<input type="checkbox"/>
v. Differential military pay as defined in Code section	<input type="checkbox"/>	<input type="checkbox"/>

- 3401(h)(2)
- | | | | |
|-------|-------------------------------------------------------|--------------------------|--------------------------|
| vi. | Final Paycheck Pay | <input type="checkbox"/> | <input type="checkbox"/> |
| vii. | Post Severance Compensation | <input type="checkbox"/> | <input type="checkbox"/> |
| viii. | Post Year End Compensation | <input type="checkbox"/> | <input type="checkbox"/> |
| ix. | Other adjustments (e.g., commissions, bonuses, etc.): | <input type="checkbox"/> | <input type="checkbox"/> |

NOTE: If any exclusions are selected which do not meet the safe harbor exclusions as described under Section 414(s) Compensation, the definition of Plan Compensation will cause the Plan to fail to qualify for any contribution safe harbors, such as the permitted disparity allocation or safe harbor contributions.

NOTE: If "Other adjustments" is selected, the description must be objectively determinable and may not be specified in a manner that is subject to Employer discretion.

NOTE: See Section 4.01(c) for rules regarding elections for bonuses or other special pay.

b. Plan Compensation is determined over the period specified below ending with or within the Plan Year:

- i. ☒ Plan Year
- ii. ☐ calendar year
- iii. ☐ Plan Sponsor Fiscal Year
- iv. ☐ Limitation Year
- v. ☐ Other 12-month period beginning on: ____ (enter month and day)

Definitions

10. Disability

Definition of Disability

- a. ☒ The Participant is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment that can be expected to result in death or which has lasted or can be expected to last for a continuous period of not less than 12 months. The permanence and degree of such impairment shall be supported by medical evidence.
- b. ☐ Under the Social Security Act. The determination by the Social Security Administration that the Participant is eligible to receive disability benefits under the Social Security Act.
- c. ☐ Inability to engage in comparable occupation. The Participant suffers from a physical or mental impairment that results in his inability to engage in any occupation comparable to that in which the Participant was engaged at the time of his disability. The permanence and degree of such impairment shall be supported by medical evidence.
- d. ☐ Pursuant to other Employer Disability Plan. The Participant is eligible to receive benefits under an Employer-sponsored disability plan.
- e. ☐ Under uniform rules established by the Plan Administrator. The Participant is mentally or physically disabled under a written policy.
- f. ☐ Other: ____

NOTE: If "Other" is selected, the definition provided must be objectively determinable and may not be specified in a manner that is subject to Employer discretion.

11. Choice of Law/State Law

- a. Name of state or commonwealth for choice of law (Section 12.05): Michigan
- b. Enter any state law provisions that apply to the Plan: Michigan

NOTE: Only state law and regulations may be entered in A.11b. The Plan may not violate applicable state law.

SECTION B. ELIGIBILITY

Exclusions

1. The term "Eligible Employee" shall not include (Check items as appropriate):

- | | Mandatory/Voluntary/Mandatory After-Tax Contributions | Pension Contributions |
|---------------------|-------------------------------------------------------|--------------------------|
| a. No Exclusions | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Union Employees | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Leased Employees | <input type="checkbox"/> | <input type="checkbox"/> |

- d. Non-Resident Alien ☐ ☐
- e. Other Employees (Section 3.06(a)): All Employees except ☒ ☒
Class 1: All Elected Officials and Full Time Employees who
have an employee contribution. Class 2: All Elected
Officials and Full Time Employees who do not have an
employee contribution.

NOTE: If "Other Employees" is selected, the definition provided must be objectively determinable and may not name a specific individual or be specified in a manner that is subject to Employer discretion.

2. Opt-Out

☒ An Employee may irrevocably elect not to participate in the Plan.

NOTE: If the Plan provides for Mandatory Employee Contributions (A.7a.iv is not selected), B.2 shall not apply to Mandatory Employee Contributions.

Eligibility Service Rules

3. Other Employer Service

☐ Count service with employers other than the Employer for eligibility purposes. List other employers along with any limitations: _____

4. Special Participation Date

- a. ☐ Allow immediate participation for all Eligible Employees employed on a specific date. All Eligible Employees employed on _____ shall become eligible to participate in the Plan as of _____
- b. ☐ The Plan provides conditions or limitations on immediate participation: _____

NOTE: Describe the conditions or limitations that apply. The conditions/limitations must be objectively determinable and may not be specified in a manner that is subject to Employer discretion.

Eligibility for All Contribution Types

5. Age Requirement for Plan Participation

	Mandatory/Voluntary/Mandatory After-Tax Contributions	Pension Contributions
a. Age Requirement	None	None

6. Service Requirement for Plan Participation

	Mandatory/Voluntary/Mandatory After-Tax Contributions	Pension Contributions
a. No Minimum Service	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
b. Completion of _____ Year(s) of Eligibility Service - Elapsed Time	<input type="checkbox"/>	<input type="checkbox"/>
c. Completion of _____ Hours of Service (not to exceed 1,000) in a _____ month period (not to exceed 12; hours of service failsafe applies)	<input type="checkbox"/>	<input type="checkbox"/>
d. Completion of _____ Hours of Service (not to exceed 1,000) within a 12-month period. The service requirement shall be deemed met at the time the specified number of Hours of Service are completed	<input type="checkbox"/>	<input type="checkbox"/>
e. Completion of _____ month(s) of service - Elapsed Time	<input type="checkbox"/>	<input type="checkbox"/>
f. Completion of _____ day(s) of service - Elapsed Time	<input type="checkbox"/>	<input type="checkbox"/>
g. Other: _____	<input type="checkbox"/>	<input type="checkbox"/>
h. Additional Requirements: _____	<input type="checkbox"/>	<input type="checkbox"/>

NOTE: If "Other" is selected, the service requirements provided must be definitely determinable and may not be specified in a manner that is subject to Employer discretion.

NOTE: Any "Additional Requirements" provided must be objectively determinable and may not be specified in a manner that is

subject to Employer discretion.

7. Entry Dates

	Mandatory/Voluntary/Mandatory After-Tax Contributions	Pension Contributions
a. Immediate	<input type="checkbox"/>	<input type="checkbox"/>
b. First day of each payroll period	<input type="checkbox"/>	<input type="checkbox"/>
c. First day of the calendar month	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
d. First day of each Plan quarter	<input type="checkbox"/>	<input type="checkbox"/>
e. First day of the first month and seventh month of the Plan Year	<input type="checkbox"/>	<input type="checkbox"/>
f. First day of the Plan Year	<input type="checkbox"/>	<input type="checkbox"/>
g. Other:	<input type="checkbox"/>	<input type="checkbox"/>

NOTE: If B.7g is selected, the other entry date must be objectively determinable and may not be specified in a manner that is subject to Employer discretion.

8. Entry Timing for Plan Participation

An Eligible Employee shall become a Participant on the entry date that is:

	Mandatory/Voluntary/Mandatory After-Tax Contributions	Pension Contributions
a. Coincident with or next following the date the eligibility requirements are met	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
b. Next following the date the eligibility requirements are met	<input type="checkbox"/>	<input type="checkbox"/>
c. Coincident with or immediately preceding the date the eligibility requirements are met	n/a	<input type="checkbox"/>
d. Immediately preceding the date the eligibility requirements are met	n/a	<input type="checkbox"/>
e. Nearest to the date the eligibility requirements are met	n/a	<input type="checkbox"/>

NOTE: If B.7a. is selected, an Eligible Employee shall become a Participant eligible to make Mandatory Employee Contributions/Voluntary Contributions/Mandatory After-tax Employee Contributions immediately upon meeting the eligibility requirements.

Transfers/Rehires

9. Transfers/Rehires

- a. If an Employee either (1) upon rehire again qualifies as an Eligible Employee, (2) or if not previously an Eligible Employee who due to a change in status becomes an Eligible Employee, he shall become a Participant with respect to the contributions for which the eligibility requirements have been satisfied (Section 3.05):
 - i. ☒ as of the later of the effective date of such subsequent change of status or the date the Employee meets the eligibility requirements of this Article 3
 - ii. ☐ on the entry date as of the later of the effective date of such subsequent change of status or the date the Employee meets the eligibility requirements of this Article 3
- b. An individual who has satisfied the applicable eligibility requirements set forth in Article 3 before his rehire date, and who is subsequently reemployed by the Employer as an Eligible Employee shall resume or become a Participant (Section 3.05):
 - i. ☒ immediately upon his rehire date with respect to the contributions for which the eligibility requirements of this Article 3 have been satisfied
 - ii. ☐ on the entry date coincident with or next following his rehire date with respect to the contributions for which the eligibility requirements of this Article 3 have been satisfied

SECTION C. CONTRIBUTIONS

Voluntary Contributions

NOTE: If A.7b is "Yes" (Voluntary Contributions are permitted), an Eligible Employee who has met the requirements of B.5 through B.7 shall be eligible to make Voluntary Contributions to the Plan as follows (Section 4.01):

1. Minimum and Maximum Voluntary Contributions

- a. Minimum Voluntary Contribution: none
- b. Maximum Voluntary Contribution: 25%
- c. Other limits on Voluntary Contributions apply: none

NOTE: C.1a and C.1b may not be more than 100% of Plan Compensation.

NOTE: If C.1c is selected the requirements provided must be objectively determinable and may not be specified in a manner that is subject to Employer discretion.

Pension - Service

NOTE: An Eligible Employee who has met the requirements of B.5 through B.7 and who has satisfied the following requirements shall be eligible to receive an allocation of Pension Contributions during the applicable Plan Year.

2. Allocation Service Requirements for Pension Contributions

- a. ☒ None
- b. ☐ In order to share in the allocation of Pension Contributions, a Participant is required to complete at least the following number of Hours of Service in the applicable Plan Year _____
- c. ☐ In order to share in the allocation of Pension Contributions, a Participant is required to be employed by the Employer on the last day of Plan Year
- d. ☐ In order to share in the allocation of Pension Contributions, a Participant is required to be employed by the Employer on the last day of Plan Year or complete at least _____ Hours of Service in the applicable Plan Year

NOTE: C.2b and C.2c are inapplicable if C.2a or C.2d is selected.

3. Exceptions to Allocation Service Requirements for Pension Contributions

- a. ☐ A Participant whose employment terminates on the last day of the Plan Year is treated as being employed by the Employer on the last day of the Plan Year.
- b. Modify Hour of Service requirement or last day requirement for a Participant who Terminates employment with the Employer during the Plan Year due to:
 - i. ☐ death
 - ii. ☐ Disability
 - iii. ☐ attainment of Normal Retirement Age
 - iv. ☐ attainment of Early Retirement Age
- c. Any Hour of Service requirement and last day requirement shall be modified as follows:
 - i. ☐ Waive both the Hour of Service requirement and last day requirement
 - ii. ☐ Waive the Hour of Service requirement only
 - iii. ☐ Waive last day requirement only
- d. ☐ The following other modifications shall be made to the requirements specified in C.2-3c: _____

NOTE: Other modifications must be specified in a manner that is objectively determinable and may not be specified in a manner that is subject to Employer discretion.

Pension Contributions - Formula

- 4. Pension allocation formula. The Employer's Pension Contribution shall be allocated to eligible Participants who have met the requirements of B.5 through B.7 and C.2 through C.3 as follows (Section 4.03):
 - a. ☐ Pro rata. In the amount of _____ to be allocated in the ratio that each Participant's Plan Compensation bears to the Plan Compensation of all eligible Participants.
 - b. ☐ Points. In the amount of _____ to be allocated as described in C.5.
 - c. ☐ Fixed Amount. In the amount of _____ to be allocated by dividing the total amount by the number of Participants eligible to share in such contribution.
 - d. ☐ Defined Groups. See C.6
 - e. ☒ Other fixed formula: Class 1: 12% of compensation. Class 2: 11% of compensation

NOTE: If B.4e is selected, the other fixed formula must be objectively determinable and may not be specified in a manner that is

subject to Employer discretion.

5. Pension Contribution - Points

If C.4b is selected, the Employer's Pension Contribution shall be allocated to eligible Participants who have met the requirements of B.5 through B.7 and C.2 through C.3 in the ratio that such Participant's points bears to the points of all eligible Participants.

Each Participant shall receive to the extent provided in C.5a: (a) the points described in C.5d for each year of age he has attained (as of his birthday during such Plan Year), (b) the points described in C.5c for each Plan Year, including the current Plan Year, during which he was eligible to participate in the Plan after meeting the requirements of Article 3 (regardless of any service or last day requirement in Article 4) applicable to Pension Contributions, and (c) the points described in C.5b for each \$_____ of Plan Compensation he has earned for such Plan Year.

a. Points will be computed on basis of:

- i. ☐ Age, Service and Plan Compensation
- ii. ☐ Age and Service
- iii. ☐ Age and Plan Compensation
- iv. ☐ Service and Plan Compensation
- v. ☐ Age Only
- vi. ☐ Service Only

b. Points awarded for \$_____ of Plan Compensation: _____

c. Points awarded for each year of participation: _____

d. Points awarded for each year of age: _____

NOTE: C.5b, C.5c and C.5d apply to the extent that C.5a provides points for Plan Compensation, Years of Service or age, respectively.

6. Pension Contribution- Defined Groups

If C.4d is selected, the Employer's Pension Contribution shall be allocated to eligible Participants who have met the requirements of B.5 through B.7 and C.2 through C.3 in an amount designated by the Employer to be allocated to each group described in C.6. The contribution for a group shall then be further allocated to the members of such group who are eligible to receive allocations of Pension Contributions in the method as specified in C.6 for such group. The amount allocated to one group need not bear any relationship to amounts allocated to any other group. The Employer shall notify the Plan Administrator in writing of the amount of contributions allocated to each group.

a. Group One: _____ An amount equal to:

- i. ☐ A percentage of Plan Compensation _____
- ii. ☐ A fixed dollar amount _____
- iii. ☐ the greater of i. or ii.

NOTE: Groups must be defined in a manner that is objectively determined with no Employer discretion. Groups may not be designed so that the permanency requirement of Treas. Reg. section 1.401-1(b)(2) is violated.

NOTE: See Section 3.06 for rules regarding eligibility requirements.

7. Determination Period for Pension Contributions

a. Pension Contributions are determined at the following time(s):

- i. ☒ End of Plan Year
- ii. ☐ Semi-annually
- iii. ☐ Quarterly
- iv. ☐ Each calendar month
- v. ☐ Each pay period

b. Minimum and Maximum Pension Contributions

- i. ☐ Allocations of Pension Contributions for a Participant shall be subject to a minimum amount: _____
- ii. ☐ Allocations of Pension Contributions for a Participant shall be subject to a maximum amount: _____

NOTE: Any service requirements specified in C.2 through C.3 shall be applied pro rata to the period selected in this C.7a. Any last day rule specified in C.2 through C.3 shall be applied as of the end of each period selected in this C.7a.

8. Paid Time Off

a. ☐ The Employer will contribute a Participant's unused paid time off (vacation or sick leave) as a Pension Contribution to the Plan. Unused paid time off shall be contributed to the Plan:

- i. ☐ Each Plan Year
- ii. ☐ Upon Termination

b. ☐ The following limitations/conditions shall apply: _____

NOTE: Any unused paid time off where the Participant has the right to request cash payment is not eligible for contribution to the Plan under this C.8.

NOTE: The unused paid time off contributions must be contributed by multiplication of the Participant's current daily rate of pay against the amount of accrued unpaid leave.

NOTE: Paid time off contributions must conform with Revenue Rulings 2009-31 and 2009-32.

9. Pension - Disability

- ☐ Allocate Pension Contributions to Disabled Participants who do not meet the allocation service requirements (Section 4.03(d)). Allocations to Disabled Participants end as of the earliest of: (i) the last day of the Plan Year in which occurs the ____ anniversary of the start of the Participant's Disability or (ii) such other time specified in Section 4.03(d).

10. Collective Bargaining Agreement

- a. ☐ In addition to the formula selected in C.4, an amount necessary to meet the Employer's requirements under an applicable collective bargaining agreement shall be allocated as follows: ____
- b. The collective bargaining allocations will offset other Employer contribution allocations that would otherwise be made to a Participant:
- i. ☐ Yes - Pension contributions only
 - ii. ☐ No
 - iii. ☐ Other: ____

NOTE: C.4-7 (amount, timing, maximum and minimum Pension Contributions) will not apply to collectively bargained contributions. Collectively bargained contribution allocation timing, maximums and minimums will be determined under the collective bargaining agreement unless otherwise specified in C.10b.

Other Contributions

11. Prevailing Wage

- a. ☐ The Employer will make a prevailing wage contribution for each Participant who performs an hour or more of service under a public contract subject to the Davis-Bacon Act. The formula for allocating prevailing wage contributions shall be specified in the Prevailing Wage Addendum to the Adoption Agreement. The contribution allocated will be dependent on the Participant's job classification and the hourly rate established:
- i. ☐ by the applicable federal, state, or municipal prevailing wage laws.
 - ii. ☐ in the Prevailing Wage Addendum to the Adoption Agreement.
- b. Offset of other contributions:
- i. ☐ Any other Pension Contribution allocations that would otherwise be made to a Participant
 - ii. ☐ Other: ____

NOTE: If C.11a.ii is selected, the Prevailing Wage Addendum entry should include job classifications and applicable hourly rates. To the extent the hourly rates established in the Prevailing Wage Addendum result in a smaller contribution than is required under the applicable federal, state, or municipal prevailing wage laws, the Plan Administrator retains the discretion to make the larger contribution as the prevailing wage contribution.

12. Rollovers

Rollover Contributions are permitted (Section 4.04):

- a. ☐ No
- b. ☐ Yes - All Eligible Employees may make a Rollover Contribution even if not yet a Participant in the Plan
- c. ☒ Yes - Only active Participants may make a Rollover Contribution
- d. ☐ Yes - ____ Participants may make a Rollover Contribution

NOTE: The Plan Administrator must use its discretion in a consistent and nondiscriminatory manner.

13. Deemed IRAs

- ☐ The Plan may accept voluntary contributions to deemed IRAs (Section 4.08)

14. Death or Disability During Qualified Military Service

- ☒ For benefit accrual purposes, a Participant that dies or becomes Disabled while performing qualified military service will be treated as if he had been employed by the Employer on the day preceding death or Disability and terminated employment on the day of death or Disability pursuant to Code section 414(u)(9) (Section 6.02).

15. 415 Additional Language

- ☐ Additional language necessary to satisfy Code section 415 because of the required aggregation of multiple plans: ____.

SECTION D. VESTING

Vesting Schedules

1. Pension

Pension Contribution Account Vesting Schedule:

- a. ☒ 100%
- b. ☐ ____ year cliff

c. ☐ Other:

i. Other Pension Schedule -

less than 1 year: _____%

ii. Other Pension Schedule -

1 years but less than 2 years: _____%

iii. Other Pension Schedule -

2 years but less than 3 years: _____%

iv. Other Pension Schedule -

3 years but less than 4 years: _____%

v. Other Pension Schedule -

4 years but less than 5 years: _____%

vi. Other Pension Schedule -

5 years but less than 6 years: _____%

vii. Other Pension Schedule -

6 years but less than 7 years: _____%

viii. Other Pension Schedule -

7 years but less than 8 years: _____%

ix. Other Pension Schedule -

8 years but less than 9 years: _____%

x. Other Pension Schedule -

9 years but less than 10 years: _____%

xi. Other Pension Schedule -

10 years but less than 11 years: _____%

xii. Other Pension Schedule -

11 years but less than 12 years: _____%

xiii. Other Pension Schedule -

12 years but less than 13 years: _____%

xiv. Other Pension Schedule -

13 years but less than 14 years: _____%

xv. Other Pension Schedule -

14 years but less than 15 years: _____%

xvi. Other Pension Schedule -

15 years but less than 16 years: _____%

xvii. Other Pension Schedule -

16 years but less than 17 years: _____%

xviii. Other Pension Schedule -

17 years but less than 18 years: _____%

xix. Other Pension Schedule -

18 years but less than 19 years: _____%

xx. Other Pension Schedule -

19 years but less than 20 years: _____%

xxi. Other Pension Schedule -

20 years: 100%

NOTE: A cliff vesting schedule means no vesting is provided until the Participant meets the number of Years of Vesting Service provided in D.1b.

NOTE: D.1b and D.1c may not be completed with a cliff vesting schedule of more than 15. However, if substantially all Participants are qualified public safety employees within the meaning of Code section 72(t)(10)(B), the limit is increased to 20.

NOTE: D.1c may provide for a graded vesting schedule of up to 5 to 20 years.

2. Other Vesting Schedule

☒ The Plan has another vesting schedule: 100% after 20 Months Service; Police Officers hired after 04/01/2021: 50% vested after 1 year of service, 75% vested after 2 years of service, 100% vested after 3 years of service

NOTE: The vesting schedule in D.2 is in addition to the vesting schedule in D.1.

NOTE: The other vesting schedule must be definitely determinable and may not be specified in a manner that is subject to Employer discretion.

Vesting Service Rules

NOTE: If D.1a is selected and D.2 is not selected, the remaining options in section D.3-7 are inapplicable.

3. Vesting Computation Period

a. ☐ Calendar year

b. ☐ Plan Year

c. ☒ The consecutive 12-month period commencing on the date the Employee first performs an Hour of Service; each subsequent consecutive 12-month period shall commence on the anniversary of such date

d. ☐ Other: _____

NOTE: D.3d must be based on creditable years of service.

4. Other Employer Service

☐ Count service with employers other than the Employer for vesting purposes. List other employers for which the service applies along with any limitations: _____

5. Vesting Exceptions (Section 6.02)

a. ☒ Death. Provide for full vesting for a Participant who Terminates employment with the Employer due to death while an Employee.

b. ☒ Disability. Provide for full vesting for a Participant who Terminates employment with the Employer due to Disability while an Employee.

c. ☐ Early Retirement. Provide for 100% vesting upon the attainment of Early Retirement Age while an Employee.

6. Vesting Exclusions

a. ☒ Exclude Years of Vesting Service earned before age 18.

b. ☒ Exclude Years of Vesting Service earned before the Employer maintained this Plan or a predecessor plan.

7. Vesting Forfeitures

- a. Upon termination, nonvested account balances shall be forfeited
 - i. ☒ as soon as administratively feasible
 - ii. ☐ other timeframe: _____
- b. Upon receiving a distribution, the nonvested portion of the account shall be forfeited
 - i. ☒ as soon as administratively feasible
 - ii. ☐ other timeframe: _____

NOTE: The other timeframes must be definitely determinable and may not be specified in a manner that is subject to Employer discretion.

8. Forfeitures and Re-employment

- a. ☒ forfeited account balances shall be restored and continue to vest (select any of the following if applicable)
 - i. ☒ only if the period of severance was less than or equal to the following period 1 year
 - ii. ☐ only to the extent the vested account balance was not distributed
 - iii. ☐ only to the extent the vested distributed account balance is restored to the Plan
- b. ☐ forfeited account balances shall not be restored

9. Use of Forfeitures

Forfeitures will be used in the following manner (Article 6):

- a. ☒ Any permissible method described in Section 6.03(d)
- b. ☐ Other: _____

NOTE: If D.9a is selected, forfeitures may be allocated in any manner at the discretion of the Plan Administrator.

NOTE: D.9b is limited to one or a combination of the options described in Section 6.03(d), may be used to further restrict the uses of forfeitures, and must be applied in a consistent and nondiscriminatory manner.

10. Special Vesting Provisions

- ☐ Provide for special vesting provisions (e.g., 100% vesting as of a certain date, or to set a different vesting schedule for employees based on division): _____

NOTE: The special vesting provisions must be definitely determinable and may not be specified in a manner that is subject to Employer discretion.

SECTION E. DISTRIBUTIONS

1. Normal Retirement

Normal Retirement Age means:

- a. ☒ Attainment of age (not to exceed 65): 55
- b. ☐ Later of attainment of age _____ or the _____ anniversary of Plan participation.
- c. ☐ Other: _____

NOTE: Effective Plan Years beginning on or after the later of (1) January 1, 2015 or (2) the close of the first regular legislative session of the legislative body with the authority to amend the Plan that begins on or after the date that is 3 months after the final regulations are published in the Federal Register, the definition of Normal Retirement Age must satisfy Treas. Reg. section 1.401(a)-1(b) pursuant to IRS Notice 2012-29.

2. Early Retirement

Early Retirement Age means:

- a. ☐ None. The Plan does not have an early retirement feature.
- b. ☒ Attainment of age 55
- c. ☐ Later of attainment of age _____ or _____ service.
- d. ☐ Other: _____

3. Time of Payment (Other than Death)

Distributions after Termination of Employment for reasons other than death shall commence (Section 7.02):

- a. ☒ Immediate. As soon as administratively feasible with a final payment made consisting of any allocations occurring after such Termination of Employment.
- b. ☐ End of Plan Year. As soon as administratively feasible after all contributions have been allocated relating to the Plan Year in which the Participant's Account balance becomes distributable.
- c. ☐ Normal Retirement Age. When the Participant attains Normal Retirement Age.
- d. ☐ Other: _____

NOTE: Any entry in "Other" must comply with Code section 401(a)(9), Section 7.02(e) and other requirements of Article 7.

4. Form of Payment (Other than Death)

Medium of distribution from the Plan:

- a. ☒ Cash only

b. ☐ Cash or in-kind

c. ☐ Other: _____

5. Default Form of Payment (Other than Death)

a. Unless otherwise elected by the Participant, distributions shall be made in the form of:

i. ☒ Lump sum only

ii. ☐ Other: _____

b. In addition to the form described in E.5a, distributions from the Plan after Termination for reasons other than death may be made in the following forms (select all that apply):

i. ☒ Lump sum only

ii. ☐ Lump sum payment or substantially equal annual, or more frequent installments over a period not to exceed the joint life expectancy of the Participant and his Beneficiary

iii. ☐ Partial withdrawals - a Participant may withdraw such amounts at such times as he shall elect

iv. ☐ Other: _____

NOTE: Any entry in E.5a.ii or E.5b.iv must comply with Code section 401(a)(9), Section 7.02(e) and other requirements of Article 7.

6. Permit Distributions as an Annuity

☐ Permit distributions in the form of an annuity

NOTE: If E.6 is selected, a Participant/Beneficiary may elect to have the Plan Administrator apply his entire vested Account toward the purchase of an annuity contract, which shall be distributed to the Participant/Beneficiary. The terms of such annuity contract shall comply with the provisions of this Plan and any annuity contract shall be nontransferable.

7. Payment upon Participant's Death

Distributions on account of the death of the Participant shall be made in accordance with the following:

a. ☒ Pay entire Account balance by end of fifth year for all Beneficiaries in accordance with Sections 7.02(b)(1)(A) and 7.02(b)(2)(A) only

b. ☐ Pay entire Account balance no later than the 60th day following the end of Plan Year in which the Participant dies

c. ☐ Allow extended payments for all Beneficiaries in accordance with Sections 7.02(b)(1)(A), (B) and (C) and 7.02(b)(2)(A) and (B)

d. ☐ Pay entire Account balance by end of fifth year for Beneficiaries in accordance with Sections 7.02(b)(1)(A) and 7.02(b)(2)(A) and allow extended payments in accordance with Sections 7.02(b)(1)(B) and (C) and 7.02(b)(2)(B) only if the Participant's spouse is the Participant's sole primary Beneficiary

e. ☐ Other: _____

NOTE: Any entry in "Other" must comply with Code section 401(a)(9), Section 7.02(b) and other requirements of Article 7.

8. Beneficiaries

a. Death benefits when there is no designated beneficiary:

i. ☒ In accordance with Section 7.04(b)

ii. ☐ Other: _____

b. ☐ A beneficiary designation to a spouse shall be automatically revoked upon the legal divorce of the Participant and the spouse.

NOTE: If "Other" is selected, must be definitely determinable and may not be specified in a manner that is subject to Employer discretion.

9. Force-Out Provisions

a. ☒ Maximum force-out amount for purposes of Section 7.03 (not to exceed \$5,000): \$1000

i. ☐ Exclude amounts attributable to Rollover Contributions in determining the value of the Participant's nonforfeitable account balance

ii. Force-outs will be subject to the automatic rollover provisions of 7.06(c) if over: \$1000

b. Force-out of a terminated Participant's Account balance is deferred under Section 7.03(b) until:

i. ☐ Later of age 62 or Normal Retirement Age - payment made in a lump sum only

ii. ☐ Required Beginning Date - Participant may elect payment in a lump sum or installments

iii. ☒ Required Beginning Date - payment made in a lump sum only

NOTE: If E.9a is less than \$1,000, E.9a.i may not be selected.

10. Required Beginning Date

Required Beginning Date for a Participant:

a. ☒ Retirement. April 1 of the calendar year following the later of the calendar year in which the Participant attains age 70-1/2 or retires

b. ☐ Age 70-1/2. April 1 of the calendar year following the calendar year in which the Participant attains age 70-1/2

c. ☐ Election. The option provided in E.10a; provided that a Participant may elect to commence distributions pursuant to either E.10a or E.10b

SECTION F. IN-SERVICE WITHDRAWALS

NOTE: See Section 8.05 for limits on in-service distributions.

In-Service Withdrawals

1. Retirement

- a. ☒ Allow in-service distributions after attainment of Normal Retirement Age (Section 7.01(b)) from the following Accounts:
All Accounts

Other Withdrawals

2. At Any Time (Section 8.03(b))

In-service withdrawals are allowed from the following Accounts at any time:

- a. ☐ Voluntary Contribution Account
b. ☒ Rollover Contribution Account

NOTE: If nothing is indicated, no in-service withdrawals are allowed under this Section.

3. Disability

- ☐ Allow distributions upon Disability.

4. Other Conditions/Limitations

- ☐ The following limitations, conditions or special rules apply to in-service withdrawals: _____

NOTE: Unless otherwise specified, the limitations will apply to all in-service withdrawals (F.1 through F.3).

SECTION G. PLAN OPERATIONS

1. Permitted Investments

- a. ☐ Plan may invest in life insurance (Section 9.06)
b. ☐ Participants may invest in a Qualifying Longevity Annuity Contract (Section 9.07)

2. Participant Self-Direction

- a. Specify the extent to which the Plan permits Participant self-direction (Section 9.02):
i. ☒ All Accounts
ii. ☐ Some Accounts
iii. ☐ None
b. If "Some Accounts" is selected, a Participant may self-direct the following Accounts:
i. ☐ Mandatory Employee Contribution Account
ii. ☐ Mandatory After-tax Employee Contribution Account
iii. ☐ Pension Contribution Account
iv. ☐ Voluntary Contribution Account
v. ☐ Rollover Contribution Account
vi. ☐ Transfer Account
vii. ☐ Other: _____
c. ☐ Participants may also establish individual brokerage accounts.
d. ☐ Participants may exercise voting rights with respect to investments (Section 9.05).

3. Valuation Date

Enter Valuation Date:

- a. ☒ Last day of Plan Year
b. ☐ Last day of each Plan quarter
c. ☐ Last day of each month
d. ☐ Each business day
e. ☐ Other: _____ (Must be at least annually).

4. Plan Administration

- a. Designation of Plan Administrator (Section 10.01):
i. ☒ Plan Sponsor
ii. ☐ Committee appointed by Plan Sponsor
iii. ☐ Other: _____
b. Establishment of procedures for the Plan Administrator and the Investment Fiduciary (Sections 10.01(c) and 10.02(c)):

- i. ☒ Plan Administrator and Investment Fiduciary adopt own procedures
- ii. ☐ Governing body of the Plan Sponsor sets procedures for Plan Administrator and Investment Fiduciary
- c. The Trustee is also the Investment Fiduciary (Section 10.02):
 - i. ☒ Yes
 - ii. ☐ No. The Investment Fiduciary is: _____
- d. Type of indemnification for the Plan Administrator and Investment Fiduciary:
 - i. ☐ None - the Employer will not indemnify the Plan Administrator or the Investment Fiduciary
 - ii. ☒ Standard according to Section 10.06
 - iii. ☐ Provided pursuant to an outside agreement
- e. ☐ The following modifications shall be made to the duties of the applicable parties: _____

SECTION H. MISCELLANEOUS

Failure to properly fill out the Adoption Agreement may result in disqualification of the Plan.

The Plan shall consist of this Adoption Agreement #002, its related Basic Plan Document #02, and any Addendum to the Adoption Agreement.

The adopting Employer may rely on an opinion letter issued by the Internal Revenue Service as evidence that the Plan is qualified under Code section 401 only to the extent provided in Revenue Procedure 2017-41 and any superseding guidance. The Employer may not rely on the opinion letter in certain other circumstances or with respect to certain qualification requirements, which are specified in the opinion letter issued with respect to the Plan and in Revenue Procedure 2017-41 and any superseding guidance. In order to have reliance in such circumstances or with respect to such qualification requirements, application for a determination letter must be made to Employee Plans Determinations of the Internal Revenue Service. The Pre-Approved Plan Provider will inform the adopting Employer of any amendments made to the Plan or of the discontinuance or abandonment of the Plan. The Pre-Approved Plan Provider, CCH Incorporated, DBA ftwilliam.com may be contacted at 1245 E. Washington Ave., Ste. 101 Madison, WI 53703; 414-226-2442.

SECTION I. EXECUTION PAGE

The undersigned agree to be bound by the terms of this Adoption Agreement and Basic Plan Document and acknowledge receipt of same. The parties have caused this Plan to be executed this _____ day of _____, 2021.

THOMAS TOWNSHIP:

Signature: _____

Print Name: _____

Title/Position: _____

SECURE/CARES/CAA ADDENDUM

This Addendum is intended as a good faith effort to comply with the requirements of the Further Consolidated Appropriations Act, 2020, including the SECURE Act provisions, the Coronavirus, Aid, Relief and Economic Security (CARES) Act, and the Consolidated Appropriations Act, 2021 (CAA), and corresponding guidance (the "Applicable Law"). This Addendum is to be construed in accordance with the Applicable Law and both the Addendum and the Applicable Law will supersede any inconsistent Plan provisions.

OPTIONAL PROVISIONS:

For each item below, if the check boxes are empty, the *italicized* provision will apply.

1. Qualified Birth or Adoption Distributions (see Section A. below)

The Plan does not permit qualified birth or adoption distributions as a separate distribution event.

- ☐ Effective ____ (no earlier than 01/01/2020), the Plan permits qualified birth or adoption distributions as a separate distribution event.
- ☐ The following limitations and conditions apply: ____.

2. Treatment of 2020 RMDs (see Section B. below)

*Effective 01/01/2020, unless the Participant or beneficiary chooses otherwise, a Participant or beneficiary who would have been required to receive a 2020 RMD will **not** receive this distribution.*

Effective ____ (no earlier than 01/01/2020):

- ☐ Unless the Participant or beneficiary chooses otherwise, a Participant or beneficiary who would have been required to receive a 2020 RMD will **not** receive this distribution.
- ☐ Unless the Participant or beneficiary chooses otherwise, a Participant or beneficiary who would have been required to receive a 2020 RMD will receive this distribution.

3. 2020 RMDs as Direct Rollovers (see Section B. below)

A direct rollover is not offered for 2020 RMDs or Extended 2020 RMDs.

For purposes of the direct rollover provisions of the Plan, the following will be treated as eligible rollover distributions in 2020:

- ☐ 2020 RMDs.
- ☐ 2020 RMDs and Extended 2020 RMDs.
- ☐ 2020 RMDs, but only if paid with an additional amount that is an eligible rollover distribution without regard to Code section 401(a)(9)(I).

4. Portability of Lifetime Income Options (see Section F. below)

The Plan does not permit "qualified distributions" or "qualified plan distribution annuity contracts" of lifetime income investment options.

- ☐ The Plan permits "qualified distributions" or "qualified plan distribution annuity contracts" of lifetime income investment options when such investment options are no longer authorized to be held as an investment option under the Plan effective: ____ (no earlier than the plan year beginning after 12/31/2019).
- ☐ The following limitations and conditions apply: ____.

5. In-Service Withdrawals

The existing Plan provisions, if any, remain in effect for distributions to a Participant who has not separated from employment (e.g., age cannot be less than 62).

- ☐ Effective ____ (no earlier than 01/01/2020), the Plan permits distributions to a Participant who has not separated from employment if the Participant attains: ____ (age cannot be less than 59-1/2).

STANDARD PROVISIONS:

A. Qualified Birth or Adoption Distributions

To the extent provided above, a Participant may receive a distribution up to \$5,000 during the 1-year period beginning on the date on which the Participant's child is born or on which the legal adoption by the Participant of an eligible adoptee is finalized. An eligible adoptee is any individual (other than a child of the Participant's spouse) who has not attained age 18 or is physically or mentally incapable of self-support. The \$5,000 maximum is an aggregate amount of such distributions from all plans maintained by the Employer.

B. Required Minimum Distributions

In defining Required Beginning Date or determining required minimum distributions, any references to age 70-1/2 are replaced with: age 70-1/2 (for Participants born before 07/01/1949) or age 72 (for Participants born after 06/30/1949).

Notwithstanding other provisions of the Plan to the contrary and if selected above, a Participant or beneficiary who would have been required to receive required minimum distributions in 2020 (or paid in 2021 for the 2020 calendar year for a Participant with a required beginning date of 04/01/2021) but for the enactment of section 401(a)(9)(I) of the Code ("2020 RMDs"), and who would have satisfied that requirement by receiving distributions that are either: (1) equal to the 2020 RMDs, or (2) one or more payments (that include the 2020 RMDs) in a series of substantially equal periodic payments made at least annually and expected to last for the life (or life expectancy) of the Participant, the joint lives (or joint life expectancies) of the Participant and the Participant's designated beneficiary, or for a period of at least 10 years ("Extended 2020 RMDs"), may receive those distributions.

C. Distribution on Account of Death for Certain Eligible Retirement Plans

Whether before or after distribution has begun, a Participant's entire interest will be distributed to the designated beneficiary by 12/31 of the calendar year containing the tenth anniversary of the Participant's death unless the designated beneficiary meets the requirements of an "eligible designated beneficiary". An "eligible designated beneficiary" may receive distributions over the life of such designated beneficiary. If there is no designated beneficiary as of 09/30 of the year following the year of the Participant's death, the Participant's entire interest will be distributed by 12/31 of the calendar year containing the fifth anniversary of the Participant's death.

An "eligible designated beneficiary" is defined as any designated beneficiary who is: (i) the surviving spouse of the Participant; (ii) a minor child of the Participant; (iii) disabled; (iv) a chronically ill individual; or (v) an individual who is not more than 10 years younger than the Participant. The determination of whether a designated beneficiary is an "eligible designated beneficiary" is made as of the date of death of the Participant. If an "eligible designated beneficiary" dies before the portion of the Participant's interest is entirely distributed, the remainder of such portion must be distributed within 10 years after the death of such "eligible designated beneficiary".

D. Qualified Automatic Contribution Arrangement (QACA)

If a Qualified Automatic Contribution Arrangement (QACA) feature is elected, the Plan Administrator has the discretion to increase automatic elections subsequent to the initial period up to a maximum limitation of 15% of Plan Compensation.

E. Safe Harbor Notice

If the non-elective contribution method is elected for safe harbor plan exemption (including under a Qualified Automatic Contribution Arrangement), effective for Plan years beginning on or after 01/01/2020, the safe harbor notice is not required for satisfying the conditions of Code sections 401(k)(12) or 401(k)(13).

F. Portability of Lifetime Income Investments

To the extent provided above, any amounts invested in a "lifetime income investment" may be distributed through either "qualified distributions" or "qualified plan distribution annuity contracts" no earlier than 90 days prior to the date that such "lifetime income

investment" may no longer be held as an investment option under the Plan.

The following terms are used in this section:

"Qualified distribution" means a direct trustee-to-trustee transfer described in Code section 401(a)(31)(A) to an eligible retirement plan (as defined in Code section 402(c)(8)(B)).

"Qualified plan distribution annuity contract" means an annuity contract purchased for a Participant and distributed to the Participant by a plan or contract described in subparagraph (B) of Code section 402(c)(8) (without regard to clauses (i) and (ii) thereof).

"Lifetime income investment" means an investment option which is designed to provide an employee with election rights which: (a) are not uniformly available with respect to other investment options under the plan, and (b) are to a "lifetime income feature" available through a contract or other arrangement offered under the plan (or under another eligible retirement plan (as so defined), if paid by means of a direct trustee-to-trustee transfer described in Code section 401(a)(31)(A) to such other eligible retirement plan).

"Lifetime income feature" means: (a) a feature which guarantees a minimum level of income annually (or more frequently) for at least the remainder of the life of the employee or the joint lives of the employee and the employee's designated beneficiary, or (b) an annuity payable on behalf of the employee under which payments are made in substantially equal periodic payments (not less frequently than annually) over the life of the employee or the joint lives of the employee and the employee's designated beneficiary.

G. Disaster or Coronavirus-Related Relief

Notwithstanding any provision of the Plan to the contrary, the Plan may grant temporary disaster or coronavirus-related relief in compliance with Code sections 1400M and 1400Q, section 15345 of the Food, Conservation, and Energy Act of 2008, section 702 of the Heartland Disaster Tax Relief Act of 2008, section 502 of the Disaster Tax Relief and Airport and Airway Extension Act of 2017, section 11028 of the Tax Cuts and Jobs Act of 2017, section 20102 of the Bipartisan Budget Act of 2018, subtitle II of Division Q of the Further Consolidated Appropriations Act, 2020, section 2202 of the Coronavirus, Aid, Relief and Economic Security Act, and Title III of Division EE of the Consolidated Appropriations Act, 2021 ("Applicable Law"). This Section only applies to the extent the Plan has provided some or all of the relief listed below in compliance with Applicable Law.

A. Qualified Distributions

- I. "Qualified Distribution" means a distribution to a qualified individual within the applicable time periods as defined in the relevant sections of Applicable Law which may not exceed \$100,000 in aggregate from all plans maintained by the Employer.
- II. If the Plan permits rollover contributions, at any time during the 3-year period beginning on the day after the Qualified Distribution was received, an individual may contribute as a rollover to the Plan an aggregate amount that does not exceed the amount of the Qualified Distribution.
- III. If the Plan permits rollover contributions, an individual who received a withdrawal for the purchase of a home, but could not use the withdrawal amount due to the disaster, may contribute as a rollover to the Plan an aggregate amount that does not exceed the amount of the withdrawal amount within the applicable time periods as defined in the relevant sections of Applicable Law.

B. Expanded Loan Provisions

- I. The maximum loan limit under Code section 72(p)(2)(A) may be applied by substituting "\$100,000" for "\$50,000" and substituting "the present value" for "one-half the present value" under the Loan Procedures for a qualified individual within the applicable time periods as defined in the relevant sections of Applicable Law.
- II. The loan repayment may be delayed for 1 year for a qualified individual within the applicable time periods as defined in the relevant sections of Applicable Law.
- III. Subsequent repayments will be adjusted to reflect the 1-year delay and any interest accrued during such delay.

- IV. The 1-year delay will be disregarded in determining the 5-year maximum term of loans under Code section 72(p)(2)(B) and (C).

H. Difficulty of Care Payments Included in Statutory Compensation

In determining the contribution limitation, Statutory Compensation will be increased by qualified foster care payments. Qualified foster care payments are difficulty of care payments excluded from gross income under Code section 131. Any contribution by the Participant which is allowable due to such increase is treated as an after-tax contribution.

I. Long-Term, Part-Time Employees

Notwithstanding any provision of the Plan to the contrary, effective for Plan years beginning after 12/31/2020, any Employee working at least 500 hours of service during each of three consecutive 12-month periods ("LTPT Employee") becomes a Participant eligible to make Elective Deferrals on the date specified in the Plan provided that he or she is an Eligible Employee and has attained the applicable age requirement, if any, on such date. No 12-month period beginning before 01/01/2021 is taken into account. Each 12-month period for which an LTPT Employee has at least 500 hours of service is treated as a year of service for vesting purposes.

