



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
September 9, 2019
7:00 o'clock p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.

2. PRESENT: Weise, Brosowski, Weber, Thayer, Sommers, and DeLine
ABSENT: Monahan

ALSO PRESENT: Township Manager, Russ Taylor; Finance Director, Deidre Frolo; Parks and Recreation Director, John Corriveau; Director of Community Development, Dan Sika; Police Chief, Al Fong; Fire Chief, Mike Cousins; Deputy Clerk, Darci Seamon; Township Attorney, Otto Brandt and 1 interested party.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosowski, seconded by Thayer to approve the amended agenda as presented. Motion carried unanimously.

**** AMENDED AGENDA ****
THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
September 9, 2019
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the August 5, 2019 Regular Board Minutes.
 - B. Approve the August 23, 2019 Special Board Minutes.
 - C. Approve the Expenditures.
 - D. Accept the resignation of Dana Stemple as an after-hours, part-time custodian.
 - E. Approve the creation of a second part-time receptionist position.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. Receive comments pertaining to the amendments to the sewer rates and ready to serve charges for the next five years.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Accept the Audit for the 2018/19 fiscal years.
 - B. Approve Resolution 19-16 to adjust the sewer rates and ready to serve costs for the next five years.
 - C. Approve Resolution 19-17 to amend the Fee Schedule (Schedule F) for 2019/2020 to include the new sewer rates.

- D. Approve the Capital Improvement Plan and Five Year Financial Forecast for 2019/20 through 2024/25.
 - E. Approve a short-term transfer in the amount of \$25,000 to the Downtown Development Authority.
 - F. Approve the purchase of eight Taser Conducted Electrical Weapons.
 - G. Award the contract for painting the exterior of Fire Station 2 to A & A Painting in the amount of \$7,830.00.
 - H. Approve the purchase of ten (10) Zoll Plus Automatic External Defibrillators (AED's) from BioMedical Solutions in the amount of \$8,975.00.
 - I. Approve the purchase of a copy machine for the Public Safety Building in the amount of \$3,688.00 from Boss Business Solutions.
 - J. Approve Text Amendment 19-G-01, prohibiting the ignition, discharge and use of consumer fireworks during prescribed hours of each day; to prescribe penalties and to provide for the public health, safety and general welfare.
 - K. Award the 2019 Municipal Parking Area Sealcoating Project to Yeager Asphalt in an amount not to exceed \$30,184.70.
 - L. Approve the rezoning of parcel 28-12-3-26-3002-000 from B-4 and R-1 to B-3.
 - M. Award the contract to demolish 7329 Gratiot Road to Mead & Sons Contracting Inc. in the amount of \$7,800.00 and the asbestos survey to AKT Peerless in the amount of \$975.00.
 - N. Approve the recommended contract to install a new metal roof for the pavilion at Roberts Park.
 - O. Approve the recommended contractor to pave approximately 410 linear feet of trail at Roberts Park.
 - P. Approve proposed Consumers Energy easement for electrical service to 6660 Gratiot Road.
10. Reports
- | | | |
|---------------|--------------------------|-----------------------|
| A. Supervisor | D. Manager | H. Fire Dept. |
| B. Clerk | E. Community Development | I. Police Dept. |
| C. Treasurer | F. DPW | J. Parks & Recreation |
| | G. Finance | K. Board Members |
11. Executive Session
None
12. Adjournment
5. It was moved by Sommers, seconded by Weber to approve the consent agenda as presented. Motion carried unanimously.
- A. Approval of Township Board minutes from the regular meeting 08/05/2019.
 - B. Approval of Township Board minutes from the special meeting 08/23/2019.
 - C. Expenditures consisting of:

Clearing Fund	\$2,910.16
General Fund	326,365.61
Public Safety-Fire Department	12,023.91
Fire Apparatus	0.00
Public Safety-Police Department	18,508.32
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	80,512.11
Road Revolving Fund	0.00
Sewer Fund	149,525.92
Water Fund	378,203.16
Municipal Refuse	64,882.90
Tax	415,524.16
 - D. Accepted the resignation of Dana Stemple as an after-hours, part-time custodian.
 - E. Approved the creation of a second part-time receptionist position.
6. Communications-Petitions-Citizen Comments
- A. None.
7. Public Hearing
- A. The public hearing pertaining to the amendments to the sewer rates and ready to serve charges for the next five years was opened at 7:01 p.m. and closed at 7:02 p.m. with no public comment.

8. Unfinished Business

A. None.

9. New Business

A. It was moved by DeLine, seconded by Weber to accept the Audit for the 2018/19 fiscal years. Motion carried unanimously.

B. It was moved by Sommers seconded by DeLine to approve Resolution 19-16 to adjust the sewer rates and ready to serve costs for the next five years.

Roll Call:

Ayes: Weise, Brosowski, Thayer, Sommers, DeLine, Weber

Absent: Monahan

Nays: None

Abstain: None

C. It was moved by Thayer seconded by Brosowski to approve Resolution 19-17 to amend the Fee Schedule (Schedule F) for 2019/20 to include the new sewer rates.

Roll Call:

Ayes: Weber, Weise, Brosowski, Thayer, Sommers, DeLine

Absent: Monahan

Nays: None

Abstain: None

D. It was moved by Weber seconded by DeLine to approve the Capital Improvement Plan and Five Year Financial Forecast for 2019/20 through 2024/25. Motion carried unanimously.

E. It was moved by Sommers seconded by Brosowski to approve a short-term transfer in the amount of \$25,000.00 to the Downtown Development Authority. Motion carried unanimously.

F. It was moved by Sommers and seconded by Thayer to approve the purchase of eight Taser Conducted Electrical Weapons from Axon Enterprise, Inc. in the amount of \$11,688.00. Motion carried unanimously.

G. It was moved by Weber, seconded by DeLine to award the contract for painting the exterior of Fire Station 2 to A & A Painting in the amount of \$7,830.00.

H. It was moved by Brosowski, seconded by DeLine to approve the purchase of ten (10) Zol Plus Automatic External Defibrillators (AED'S) from BioMedical Solutions in the amount of \$8,975.00. Motion carried unanimously.

I. It was moved by Thayer, seconded by Sommers to approve the purchase of a copy machine for the Public Safety Building in the amount of \$3,688.00 from Boss Business Solutions. Motion carried unanimously.

J. It was moved by Sommers, seconded by DeLine to approve Text Amendment 19-G-01, prohibiting the ignition, discharge and use of consumer fireworks during prescribed hours of each day; to prescribe penalties and to provide for the public health, safety and general welfare.

Roll Call:

Ayes: DeLine, Weber, Weise, Brosowski, Thayer, Sommers

Absent: Monahan

Nays: None

Abstain: None

K. It was moved by Sommers, seconded by Brosowski to award the 2019 Municipal Parking Area Sealcoating Project to Yeager Asphalt in an amount not to exceed \$30,184.70. Motion carried unanimously.

L. It was moved by Weber, seconded by DeLine to approve the rezoning of parcel 28-12-3-26-3002-000 from B-4 and R-1 to B-3.

- M. It was moved by Sommers, seconded by DeLine to award the contract to demolish 7329 Gratiot Road to Mead & Sons Contracting Inc. in the amount of \$7,800.00 and the asbestos survey to AKT Peerless in the amount of \$975.00. Motion carried unanimously.
- N. It was moved by Weber, seconded by Brosowski to approve the low bid of \$11,972.00 from Beagle Construction for the installation of the metal roof on the pavilion at Roberts Park. Motion carried unanimously.
- O. It was moved by DeLine, seconded by Thayer to approve the low bid of \$7,500.00 by Quality Asphalt for the repaving of approximately 410 linear feet of trail at Roberts Park. Motion carried unanimously.
- P. It was moved by Sommers, seconded by DeLine to approve the proposed Consumers Energy easement for electrical services to 6660 Gratiot Road. Motion carried unanimously.
- 10. Report of Officers and Staff:
 - A. Supervisor's Report – None.
 - B. Clerk's Report – None.
 - C. Treasurer's Report – None.
 - D. Manager's Report – The Manager thanked Deidre for all the work she put into the audit and financial forecast.
 - E. Receive and file Community Development Reports.
 - F. Receive and file the DPW Report. The lead sampling results are in and remain the same as last year. They are way below the State level.
 - G. Receive and file the Finance report. Deidre thanked all of the Habitat Volunteers.
 - H. Receive and file the Fire Department Report. Chief Cousins invited everyone to attend the pancake breakfast on September 29th from 9-1.
 - I. Receive and file the Police Department Report.
 - J. Receive and file the Parks and Recreation Report. Director Corriveau reported that the Rebel Magnolia event went fine. HIMS had over 100 employees come and do brush clean-up and other various jobs as a volunteer project. He thanked them for their assistance.
 - K. Board Member Reports – None.
- 11. Executive Session:
 - A. None
- 12. It was moved by Brosowski, seconded by Weber to adjourn the meeting at 7:56 p.m. Motion carried unanimously.

Edward Brosowski, Clerk

Dated