



THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
March 4, 2024 @ 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the February 5, 2024, Regular Board Minutes.
 - B. Approve the February 12, 2024, Special Board Minutes.
 - C. Approval of the Expenditures.
 - D. Approve the 2024/2025 Fiscal Year Goals.
 - E. Approve the resignation of JGuadalupe Olivarez Jr. from the Thomas Township Police Department.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. Receive comments pertaining to the proposed 2024/2025 fiscal year budget.
 - B. Receive comments pertaining to the Trust Fund Grant.
8. Unfinished Business
 - A. None
9. New Business
 - A. Approve Corning Water and Wastewater Capacity Use Agreement.
 - B. Approve the purchase and installation of the kayak launch and dock at the Thomas Township Nature Preserve.
 - C. Approve Resolution 24-01 for the application of a 2024 Michigan Trust Fund Land Acquisition Grant through the Michigan DNR.
 - D. Approve Resolution 24-02, to implement the 2024/2025 Fees Resolution.
 - E. Approve Resolution 24-03, the annual Appropriations Resolution for the 2024/2025 Fiscal Year.
 - F. Approve amended Appropriations Resolution to balance the 2023/2024 Fiscal Year Budget.
 - G. Approve the Construction Contract Change Order with American Excavating for \$3,761,558 to complete Project Phoenix Water Improvements.
 - H. Approve the Construction Contract with Eric Construction for \$1,093,692 to complete North Orr Road Watermain as part of the Project Phoenix Water Improvements.

- I. Approve Resolution 24-04 to adopt the Thomas Township Emergency Operations Support Plan.
 - J. Approve the rezoning request by the Saginaw County Road Commission for 11504 Geddes Road from its current zoning of A-1/A-2; Primary Agriculture and General Farming, Open Space, Woodlot and Conservation Development District to M-1; Limited Manufacturing District.
 - K. Award the Project Phoenix Water Materials Package to Michigan Pipe and Valve for \$1,023,624.18.
 - L. Approve the Memorandum of Understanding (MOU) for Road Upgrades and Repairs Related to Project Phoenix.
 - M. Review Township Manager annual performance review and approve Township Manager Transition Plan.
10. Reports
- | | | |
|---------------|--------------------------|-----------------------|
| A. Supervisor | E. Community Development | I. Police Dept |
| B. Clerk | F. DPW | J. Parks & Recreation |
| C. Treasurer | G. Finance | K. Nature Center |
| D. Manager | H. Fire Dept. | L. Board Members |
11. Executive Session
- A. Township Manager has requested we go into closed session to consider his periodic personnel evaluation.
12. Adjournment



Thomas Township
Board of Trustee Meeting
Citizen Comment Instructions

Any citizen may address the Thomas Township Board of Trustees at item #6, which is the Citizen Comment Section of the Board Meeting.

Supervisor Weise will ask if there is anyone who would like to address the Board. If there are multiple people, he will invite you to speak when it is your turn.

You will be asked to stand and state your name and address for the records.

You may then address your issue to the Board Members. In the interest of time, all citizens are requested to limit their address to three minutes.



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
February 5, 2024
7:00 p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.
2. PRESENT: Weise, Sommers, Monahan, Thayer, DeLine, Witt, McDonald
ABSENT: None

ALSO PRESENT: Township Manager, Russ Taylor; Assistant Township Manager/Finance Director, Deidre Frolo; Deputy Clerk/Administrative Assistant, Connie Watt; Community Development Director, Dan Sika; DPW Director, Trevor Schultz; Parks & Recreation Director, John Corriveau; Nature Center Coordinator, Lynda Thayer; Fire Chief, Mike Cousins; Otto Brandt; Township Attorney and several interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Sommers, seconded by DeLine, to approve the agenda as presented.

THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
February 5, 2024 @ 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the January 8, 2024, Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approve the job description for dispatcher.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. None
8. Unfinished Business
 - A. None
9. New Business
 - A. Approve the Road Millage Revenue Capture Agreement with the Saginaw County Road Commission.
 - B. Approve the lease with the option to buy 8.36 acres from Stafford Trinklein to expand the Thompson Disc Golf Course at Roberts Park.
 - C. Approve the rezoning request for parcel 28-12-3-25-3070-000, also known as 131 S. Miller Road from its current zoning of R-1 (Residential, One-Family, Low Density District) to B-1 (Office and Neighborhood Business District)
 - D. Approve the change order with American Excavating to add on Project Phoenix water and sewer projects to their existing contract.
 - E. Approve Construction Contract with Rohde Brothers Excavating for \$268,462 to construct the Wallace Drive watermain improvement.

- F. Approve Ordinance 24-G-02 to amend Chapter 2 of Title 3, Hazardous Materials Incidents.
 - G. Approve Ordinance 24-G-03 to amend Chapter 4 of Title 4, Real or Personal Property Sale or Disposition.
 - H. Approve the purchase of a storage facility package from Menards along with engineered prints at a cost of \$19,405.37 for the Thomas Township Nature Preserve.
 - 10. Reports
 - A. Supervisor
 - B. Clerk
 - C. Treasurer
 - D. Manager
 - E. Community Development
 - F. DPW
 - G. Finance
 - H. Fire Dept.
 - I. Police Dept.
 - J. Parks & Recreation
 - K. Nature Center
 - L. Board Members
 - 11. Executive Session
 - A. None
 - 12. Adjournment
5. Motion was made by Witt, seconded by Monahan, to approve the Consent Agenda as presented. Motion carried unanimously.
- A. Approval of the Board Minutes from the January 8, 2024 regular meeting.
 - B. Expenditures consisting of: \$6,286,423.34
 - Clearing Fund \$3,079.60
 - General Fund \$756,868.56
 - Public Safety-Fire Department \$22,952.80
 - Fire Apparatus \$276,903.63
 - Public Safety-Police Department \$23,004.70
 - Public Safety-Drug Law Enforcement \$0.00
 - Downtown Development Authority \$368.59
 - Revolving Road Fund \$205.64
 - Sewer Fund \$24,349.91
 - Sewer Improvements Grant Fund \$707,090.90
 - Water Fund \$281,692.50
 - Municipal Refuse \$75,901.64
 - Technology Fund \$1,033.55
 - Tax \$4,112,971.32
 - C. Approved the job description of dispatcher.
6. Communications-Petitions-Citizen Comments
- A. None.
7. Public Hearing
- A. None.
8. Unfinished Business
- A. None.
9. New Business
- A. It was moved by Thayer, seconded by Witt, to approve the amended Road Millage Revenue Capture Agreement with the Saginaw County Road Commission. Motion carried unanimously.
 - B. It was moved by Witt, seconded by McDonald to approve the lease with the option to buy 8.36 acres from Stafford Trinklein to expand the Thompson Disc Golf Course at Roberts Park. Motion carried unanimously.
 - C. It was moved by McDonald, seconded by Thayer, to approve the rezoning request for parcel 28-12-3-25-3070-000, also known as 131 S. Miller Road from it's current zoning of R-1 (Residential, One-Family, Low Density) to B-1 (Office and Neighborhood Business District). Motion carried unanimously.
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- D. It was moved by Sommers, seconded by Witt, to approve the change order with American Excavating to add on Project Phoenix water and sewer projects to their existing contract with contingencies:
 - 1. Revenue sharing agreement with Richland Township.
 - 2. Funding from the State and/or Project Phoenix.
 - 3. Amended Water Contract with the City of Saginaw.
 - 4. Approved two party utility agreement with Project Phoenix.
 - 5. Understanding that the Gratiot Road Booster Station will need to be upgraded to support Phoenix's water request, and that will be at the City of Saginaw's direction and of a cost not yet established.
 - 6. Acquisition of all necessary water and sewer easements.
 - 7. Amending of the Saginaw Charter Township Wastewater Treatment agreement to reflect 2.65 MGD of treatment capacity at the conclusion of the wastewater treatment plant upgrades.Motion carried unanimously.
 - E. It was moved by Sommers, seconded by Witt, to approve the construction contract with Rohde Brothers Excavating in the amount of \$268,462.00 to construct the Wallace Drive watermain improvement. Motion carried unanimously.
 - F. It was moved by Sommers, seconded by McDonald, to approve Ordinance 24-G-02 to amend Chapter 2 of Title 3, Hazardous Material Incidents. Motion carried unanimously.
 - G. It was moved by DeLine, seconded by Witt, to approve Ordinance 24-G-03 to amend Chapter 4 of Title 4, Real or Personal Property Sale or Disposition. Motion carried unanimously.
 - H. It was moved by Monahan, seconded by Sommers, to approve the purchase of a storage facility package from Menards along with engineered prints in the amount of \$19,405.37 for the Thomas Township Nature Preserve. Motion carried unanimously.
10. Report of Officers and Staff:
- A. Supervisor's Report – None.
 - B. Clerk's Report –None.
 - C. Treasurer's Report – None.
 - D. Manager's Report – Thanks to staff for efforts with Project Phoenix along with HSC expansion, work on MOB and FSOA, and Nature Center opening-without adding any additional staffing-very proud of the employees.
 - E. Receive and file Community Development Reports.
 - F. Receive and file the DPW Report.
 - G. Receive and file the Finance Department Report. W-2's have been sent out. Budget drafts should be done by end of day on Wednesday. Budget meeting is scheduled for February 12th at 5 p.m.
 - H. Receive and file the Fire Department Report. The arch is almost complete on FSOA.
 - I. Receive and file the Police Department Report.
 - J. Receive and file the Parks and Recreation Report. Sled hill is now closed.

- K. Receive and file the Nature Center report.
 - L. Board Member Reports – Sommers noted the good job on the pump station and how it truly does look like a house. Fits right in.
11. Executive Session:
A. None
12. It was moved by DeLine, seconded by Witt, to adjourn the meeting at 7:47 p.m.
Motion carried unanimously.

Michael Thayer, Clerk

Dated



THOMAS TOWNSHIP
SPECIAL BOARD MEETING MINUTES
355 N. Miller Road, Saginaw, MI 48609
February 12, 2024
5:00 p.m.

1. The Special Board Meeting was called to order at 5:00 p.m. by Supervisor Weise.
2. PRESENT: Weise, McDonald, Thayer, Sommers, DeLine, Witt, and Monahan
ABSENT: None

ALSO PRESENT: Township Manager, Russ Taylor; Assistant Township Manager/Finance Director, Deidre Frollo; Fire Chief, Mike Cousins; Parks and Recreation Director, John Corriveau; DPW Director, Trevor Schultz; Deputy Clerk, Connie Watt, Nature Center Coordinator, Lynda Thayer; Community Development Director, Dan Sika; Assistant Parks Director, Tyler Sutherlund and no interested parties.
3. The Pledge of Allegiance was recited.
4. Motion was made by Sommers, seconded by DeLine to approve the agenda as presented. Motion carried unanimously.
5. Communications-Petitions-Citizen Comments:
A. None
6. New Business
A. Awarded the Project Phoenix Sewer Materials Package to Michigan Pipe and Valve in the amount of \$750,898.02.
B. Awarded the Project Phoenix Water Booster Station Materials Package to Kennedy Industries in the amount of \$965,839.00.
C. Budget Workshop Presentations.

Approximate Schedule/Agenda

<u>Approx. Time</u>	<u>Department Head</u>	<u>Activity/Fund</u>
5:15-5:30	Connie Watt	Elections Clerk
5:30-5:45	Eric Cowles	Police Fund
5:45-6:00	Mike Cousins	Fire Fund Fire Apparatus Fund Fire Station One Construction Update

6:00-6:15	Dan Sika	Community Development Construction Codes Sidewalks Assessing
6:15-6:35	John Corriveau & Tyler Sutherland	Parks & Recreation County-Wide Trails Update
6:35-6:50	BREAK	
6:50-7:00	Lynda Thayer	Nature Center & Preserve
7:00-7:30	Trevor Schultz	Sewer Fund Water Fund Cemetery Storm Water Management Geddes Road Sewer Project Update Project Phoenix Update
7:30-7:50	Deidre Frollo	Finance Department Drains at Large Street Lighting Technology Fund Transfers Out Revenues General Fund Balance
7:50-8:10	Russ Taylor	Legislative Administrative Buildings & Grounds Roads Road Revolving Fund Municipal Refuse Fund DDA Municipal Office Building Construction Update Great Lakes Tech Park

7. It was moved by Sommers, seconded by Witt to adjourn the meeting at 8:325 p.m. Motion carried unanimously.

Michael Thayer, Clerk

Dated



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2024
- **PERSON SUBMITTING:** Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approval of Expenditures
- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:**
The Appropriations Act passed in March Appropriated total funds for the 2023/2024 fiscal year for operating the budgets of the various finds. Monthly the board needs to approve the total expenditures in each fund for the month.

In addition to the fund expenditures listed in the motion, Library Fund expenditures were \$10,836.95. Township Board approval is not required for Library expenditures. Payroll expenditures are not required to be included in this motion.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Invoice approval list by fund
Cash balances report
- **POSSIBLE COURSES OF ACTION:**
Approval/not approve expenditures
- **SUGGESTED/REQUESTED MOTION:**

Motion by _____, supported by _____ to approve the expenditures totaling \$8,860,322.90 with individual fund totals as follows:

Clearing Fund	3,079.60
General Fund	82,664.85
Public Safety - Fire Department	13,536.56
Fire Apparatus	5,779.63
Public Safety - Police Department.....	17,793.89
Public Safety - Drug Law Enforcement.....	0.00
Downtown Development Authority	216.14
Road Revolving Fund	0.00
Sewer Fund	680,864.36
Sewer Improvements Grant Fund.....	130,268.64
Water Fund	290,572.79
Municipal Refuse.....	63,074.08
Technology Fund	2,139.74
Tax	7,170,332.62

As shown on checks #68624-68757

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 100 CLEARING FUND							
Dept 000							
100-000-231.575	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	160.00	68675
100-000-231.716	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	2,887.10	68628
100-000-231.717	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	32.50	68628
Total For Dept 000						3,079.60	
Total For Fund 100 CLEARING FUND						3,079.60	
Fund 101 GENERAL OPERATING FUND							
Dept 000							
101-000-040.716	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	503.87	68628
101-000-040.716	01/09/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	0004-02/01-02/2	02/06/24	1,352.87	68629
101-000-040.716	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	335.97	68637
101-000-040.716	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUIM	RIS0005511067	02/20/24	335.97	68704
101-000-449.000	02/01/24	SAGINAW COUNTY TREASURER	KRIS KAY 237 LOTS FEBRUARY 2024	2341	02/20/24	118.50	68733
101-000-449.000	02/02/24	SAGINAW COUNTY TREASURER	EDGEWOOD 193 LOTS FEBRUARY 2024	2822	02/20/24	96.50	68733
101-000-449.000	02/09/24	SAGINAW COUNTY TREASURER	THOMAS CROSSINGS 29 LOTS FEBRUARY	1852	02/20/24	14.50	68733
101-000-449.000	02/02/24	SAGINAW COUNTY TREASURER	EDGEWOOD 193 LOTS FEBRUARY 2024	2822	02/20/24	386.00	68734
101-000-449.000	02/01/24	SAGINAW COUNTY TREASURER	KRIS KAY 237 LOTS FEBRUARY 2024	2341	02/20/24	474.00	68734
101-000-449.000	02/09/24	SAGINAW COUNTY TREASURER	THOMAS CROSSINGS 29 LOTS FEBRUARY	1852	02/20/24	58.00	68734
Total For Dept 000						3,676.18	
Dept 101 BOARD-LEGISLATIVE							
101-101-802.000	02/01/24	OTTO BRANDT	LEGAL SERVICES	FEBRUARY 2024	02/06/24	837.50	68654
101-101-900.000	01/31/24	MLIVE MEDIA GROUP	BRD MTG/PUBLIC NOTICE	1083297	02/06/24	236.48	68651
Total For Dept 101 BOARD-LEGISLATIVE						1,073.98	
Dept 172 MANAGER-ADMINISTRATIVE							
101-172-716.000	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	1,826.11	68628
101-172-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	19.13	68628
101-172-716.100	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	82.30	68642
101-172-716.200	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	75.08	68637
101-172-716.200	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUIM	RIS0005511067	02/20/24	75.08	68704
101-172-716.300	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	23.33	68642
101-172-850.100	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	28.29	68675
101-172-960.000	02/01/24	RUSS TAYLOR	REIMBURSEMENT - MME WINTER INSTITU	01/29/24-02/01/	02/06/24	618.41	68663
Total For Dept 172 MANAGER-ADMINISTRATIVE						2,747.73	
Dept 191 ELECTIONS							
101-191-740.000	01/18/24	SPECTRUM PRINTERS, INC	AV ENV/SECRCY SLEEVES VOTING SUPP	77890	02/06/24	1,457.35	68671
101-191-740.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	84.30	68675
Total For Dept 191 ELECTIONS						1,541.65	
Dept 215 CLERK							
101-215-716.000	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	2,195.32	68628
101-215-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	22.29	68628
101-215-716.100	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	46.64	68642
101-215-716.200	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	146.70	68637
101-215-716.200	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUIM	RIS0005511067	02/20/24	146.70	68704
101-215-716.300	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	14.00	68642
101-215-740.000	02/01/24	QUILL CORPORATION	OFFICE SUPPLIES	36988621	02/06/24	15.79	68659
101-215-740.000	02/18/24	PRINT EXPRESS OFFICE PRODUCT	NAMEPLATE - WATT	0102980-001	02/20/24	22.32	68729
Total For Dept 215 CLERK						2,609.76	
Dept 253 TREASURER-FINANCE DEPARTMENT							

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
POST DATES 02/01/2024 - 02/29/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 253 TREASURER-FINANCE DEPARTMENT							
101-253-716.000	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	925.10	68628
101-253-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	0002-02/20-03/1	02/06/24	12.81	68627
101-253-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	13.39	68628
101-253-716.100	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	130.93	68642
101-253-716.200	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	154.07	68637
101-253-716.200	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUIM	RIS0005511067	02/20/24	154.07	68704
101-253-716.300	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	37.67	68642
101-253-716.600	02/20/24	KORINA TUCKER	RETIREE STIPEND HEALTHCARE COSTS	3-2024	02/20/24	200.00	68715
101-253-740.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	136.44	68675
101-253-956.000	02/20/24	PETITIONER & PETITIONER'S CO	2023 Sum Tax Refund 28-12-3-26-301	02/20/2024	02/20/24	115.43	68726
101-253-956.000	02/20/24	PETITIONER & PETITIONER'S CO	2023 Win Tax Refund 28-12-3-26-301	02/20/2024	02/20/24	50.74	68727
101-253-960.000	01/30/24	MI MUNICIPAL TREASURERS ASSO	TREASURER TO TREASURER 2024 BUNDLE	9687	02/06/24	99.00	68644
101-253-960.000	01/30/24	MI MUNICIPAL TREASURERS ASSO	2024 BASIC INSTITUTE - CONF - CROW	9689	02/20/24	599.00	68717
Total For Dept 253 TREASURER-FINANCE DEPARTMENT						2,628.65	
Dept 257 ASSESSING							
101-257-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	0002-02/20-03/1	02/06/24	1.81	68627
101-257-716.100	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	7.07	68642
101-257-716.200	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	14.67	68637
101-257-716.200	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUIM	RIS0005511067	02/20/24	14.67	68704
101-257-716.300	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	1.91	68642
101-257-810.000	02/01/24	MICHIGAN ASSESSING COALITION	FEBRUARY ASSESSING SERVICES	1019	02/06/24	7,666.67	68646
Total For Dept 257 ASSESSING						7,706.80	
Dept 265 BUILDING & GROUNDS							
101-265-740.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	395.96	68675
101-265-740.000	02/06/24	PRINT EXPRESS OFFICE PRODUCT	ENVELOPES - ADMN BLDG	0102851-001	02/20/24	173.00	68729
101-265-740.000	02/07/24	PRINT EXPRESS OFFICE PRODUCT	TRAINING & TRAVEL AUTHORIZATION	0102870-001	02/20/24	78.00	68729
101-265-810.000	01/31/24	SHRED EXPERTS	DOCUMENT SHREDDING	144307	02/06/24	144.00	68670
101-265-850.000	02/01/24	123.NET	TELEPHONE SERVICE	630241	02/06/24	117.92	68624
101-265-850.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	157.26	68675
101-265-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 229 N MILLER RD	204301020174	02/20/24	1,021.62	68699
101-265-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 249 N MILLER RD	206525419138	02/20/24	1,084.36	68699
101-265-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	201898253505	02/20/24	13.88	68699
101-265-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	204478975728	02/20/24	31.11	68699
101-265-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	204478975729	02/20/24	33.85	68699
101-265-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTZKE RD	204478975730	02/20/24	29.51	68699
101-265-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	204478975731	02/20/24	24.91	68699
101-265-930.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	188.66	68675
101-265-930.000	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	111.52	68710
Total For Dept 265 BUILDING & GROUNDS						3,605.56	
Dept 276 CEMETERY							
101-276-930.000	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	116.23	68710
101-276-940.100	01/31/24	R.B. SATKOWIAK'SCITY SEWER C	2395 N RIVER RD - PORTABLE TOILET	0124-436	02/20/24	100.00	68730
Total For Dept 276 CEMETERY						216.23	
Dept 282 GREAT LAKES TECH PARK MTCE							
101-282-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 351 N GRAHAM RD	204301020717	02/20/24	191.00	68699
Total For Dept 282 GREAT LAKES TECH PARK MTCE						191.00	
Dept 371 COMMUNITY DEVELOPMENT							
101-371-716.000	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	565.31	68628

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Fund 101 GENERAL OPERATING FUND							
Dept 371 COMMUNITY DEVELOPMENT							
101-371-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	0002-02/20-03/1	02/06/24	12.64	68627
101-371-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	6.25	68628
101-371-716.100	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	85.93	68642
101-371-716.200	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	177.77	68637
101-371-716.200	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUM	RIS0005511067	02/20/24	177.77	68704
101-371-716.300	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	22.87	68642
101-371-740.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	73.84	68675
101-371-802.000	02/01/24	OTTO BRANDT	LEGAL SERVICES	FEBRUARY 2024	02/06/24	112.50	68654
101-371-850.100	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	43.30	68675
101-371-938.000	01/30/24	GARBER CS INC	OIL CHNG/OIL FILTER - 2019 CHEVROL	605095	02/06/24	74.66	68640
101-371-938.100	01/31/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	94949055	02/06/24	26.68	68672
Total For Dept 371 COMMUNITY DEVELOPMENT						1,379.52	
Dept 421 CONSTRUCTION CODES							
101-421-716.000	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	1,670.18	68628
101-421-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	0002-02/20-03/1	02/06/24	3.61	68627
101-421-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	16.96	68628
101-421-716.100	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	51.95	68642
101-421-716.200	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	176.04	68637
101-421-716.200	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUM	RIS0005511067	02/20/24	176.04	68704
101-421-716.300	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	13.88	68642
101-421-740.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	185.00	68675
101-421-850.100	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	20.02	68675
101-421-938.100	01/31/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	94949055	02/06/24	136.38	68672
Total For Dept 421 CONSTRUCTION CODES						2,450.06	
Dept 444 STORM WATER MANAGEMENT							
101-444-817.000	02/01/24	STATE OF MICHIGAN	2024 STORM WATER ANNUAL PERMIT FEE	761-11180681	02/06/24	500.00	68677
101-444-817.000	02/18/24	SAGINAW AREA STORM WATER AUT	JANUARY - MARCH 2024	2024 - 1ST QUAR	02/20/24	2,025.44	68732
Total For Dept 444 STORM WATER MANAGEMENT						2,525.44	
Dept 448 STREET LIGHTING							
101-448-920.000	01/31/24	CONSUMERS ENERGY CO	UTILITY BILL - STREETLIGHT	207058888142	02/06/24	4,060.09	68634
101-448-920.000	01/31/24	CONSUMERS ENERGY CO	UTILITY BILL - 48609 LED LIGHT RD	207058889623	02/06/24	1,703.64	68634
Total For Dept 448 STREET LIGHTING						5,763.73	
Dept 450 ROAD PROGRAMS							
101-450-930.000	09/23/23	BOARD OF COUNTY ROAD COMM	GRAVEL MAINTENANCE - VARIOUS ROADS	19667	02/06/24	21,149.10	68630
Total For Dept 450 ROAD PROGRAMS						21,149.10	
Dept 752 ADMINISTRATION							
101-752-716.000	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	2,353.74	68628
101-752-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	17.29	68628
101-752-716.100	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	115.74	68642
101-752-716.200	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	185.81	68637
101-752-716.200	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUM	RIS0005511067	02/20/24	185.81	68704
101-752-716.300	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	31.99	68642
101-752-740.000	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	63.89	68710
101-752-817.000	02/01/24	OTTO BRANDT	LEGAL SERVICES	FEBRUARY 2024	02/06/24	500.00	68654
Total For Dept 752 ADMINISTRATION						3,454.27	
Dept 756 FACILITY ACQUISITION/CONSTRUC							
101-756-974.575	01/18/24	SPICER GROUP INC.	THOMAS TOWNSHIP NATURE CENTER SITE	226713	02/06/24	4,256.50	68673

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Fund 101 GENERAL OPERATING FUND							
Dept 756 FACILITY ACQUISITION/CONSTRUC							
Total For Dept 756 FACILITY ACQUISITION/CONSTRUC						4,256.50	
Dept 761 SWIM PROGRAMS							
101-761-740.000	01/19/24	SAGINAW COUNTY HEALTH DEPART	2024 ROETHKE PARK POOL INSPECTION	9717	02/06/24	224.00	68665
Total For Dept 761 SWIM PROGRAMS						224.00	
Dept 762 SENIOR CITIZENS PROGRAMS							
101-762-740.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	281.96	68675
101-762-740.000	02/07/24	SWAN VALLEY SCHOOL DISTRICT	THOMAS TOWNSHIP SENIOR LUNCHEON -	163	02/20/24	227.70	68743
Total For Dept 762 SENIOR CITIZENS PROGRAMS						509.66	
Dept 766 YOUTH CLINICS/FLOOR HOCKEY							
101-766-740.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	43.54	68675
Total For Dept 766 YOUTH CLINICS/FLOOR HOCKEY						43.54	
Dept 767 BASKETBALL							
101-767-740.300	12/21/23	SAGINAW KNITTING MILLS INC.	2024 BBALL LEAGUE	2666	02/20/24	563.65	68736
Total For Dept 767 BASKETBALL						563.65	
Dept 770 OPERATIONS & MAINTENANCE							
101-770-850.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	137.26	68675
101-770-850.100	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	135.54	68675
101-770-920.000	01/31/24	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD L4 LIG	207058888094	02/06/24	231.65	68634
101-770-920.000	01/31/24	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST L4 LIG	207058888134	02/06/24	80.10	68634
101-770-920.000	01/25/24	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	203500073584	02/06/24	131.99	68634
101-770-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	202165228097	02/20/24	48.05	68699
101-770-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD	205902787946	02/20/24	8.88	68699
101-770-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD - POOL	206436449590	02/20/24	69.17	68699
101-770-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD	207058905600	02/20/24	264.43	68699
101-770-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	206436449591	02/20/24	29.52	68699
101-770-930.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	112.06	68675
101-770-930.000	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	103.45	68710
101-770-930.000	02/12/24	SCHARK HEATING & COOLING INC	FURNANCE SVC CALL - ROETHKE PARK	952	02/20/24	138.00	68737
101-770-938.100	01/31/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	94949055	02/06/24	233.03	68672
101-770-940.400	01/30/24	CONSUMERS ENERGY CO	LAND RENTS/LEASE - ELECT MI0047652	9326186819	02/06/24	100.00	68635
Total For Dept 770 OPERATIONS & MAINTENANCE						1,823.13	
Dept 772 NATURE PRESERVE/CENTER							
101-772-740.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	1,695.00	68675
101-772-740.000	11/09/23	WALKER'S IDEAL TROPHIES AWAR	ACRYLIC GOLD PLATES - NATURE CENTE	11-09-2023	02/06/24	30.00	68684
101-772-810.100	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	72.98	68675
101-772-817.000	01/31/24	ERIC R SCHANTZ	SKETCHES/PROJECT FEASIBILITY STUDY	146	02/20/24	500.00	68705
101-772-901.000	01/24/24	PRINT EXPRESS OFFICE PRODUCT	FEBRUARY CALENDAR - NATURE CTR	0102767-001	02/06/24	36.00	68658
101-772-910.000	01/19/24	AUTO-OWNERS INSURANCE COMPAN	RENEWAL - FLOOD INSURANCE - 6660 G	3002401469 - 20	02/06/24	5,100.00	68626
101-772-920.000	01/24/24	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD	206525389713	02/06/24	457.60	68634
101-772-930.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	(250.00)	68675
101-772-930.000	01/16/24	A.T. FRANK CO., INC	TILE TRANSITION - NATURE CENTER	25717	02/20/24	320.58	68690
Total For Dept 772 NATURE PRESERVE/CENTER						7,962.16	

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Fund 101 GENERAL OPERATING FUND							
Dept 776 TRAIN							
101-776-930.000	12/11/23	MIKE S WRECKER SERVICE INC.	TRANSPORT TRAIN - 4445 W MICHIGAN	1684316	02/06/24	78.00	68648
101-776-930.000	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	60.66	68710
101-776-930.000	01/31/24	NAPA AUTO PARTS	VEHICLE MAINTENANCE	JANUARY 2024	02/20/24	19.27	68723
101-776-930.000	02/06/24	SCIENTIFIC BRAKE & EQUIPMENT	TRAIN PARTS - PARKS	010285785	02/20/24	23.90	68738
101-776-930.000	11/03/23	BINKELMAN CORPORATION	TRAIN REBUILD - PARKS	770728	02/22/24	180.12	68754
101-776-930.000	12/22/23	BINKELMAN CORPORATION	TRAIN REBUILD - PARKS	774146	02/22/24	96.56	68754
101-776-930.000	12/22/23	BINKELMAN CORPORATION	TRAIN SUPPLIES - OIL - PARKS	774204	02/22/24	104.04	68754
Total For Dept 776 TRAIN						562.55	
Total For Fund 101 GENERAL OPERATING FUND						82,664.85	
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT							
Dept 000							
205-000-716.000	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	5,577.92	68628
205-000-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	37.82	68628
205-000-716.100	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	237.00	68642
205-000-716.200	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	446.70	68637
205-000-716.200	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUIM	RIS0005511067	02/20/24	446.70	68704
205-000-716.300	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	67.07	68642
205-000-740.000	01/24/24	BOUND TREE MEDICAL LLC	OPERATING SUPPLIES - FIRE	85228338	02/06/24	70.15	68631
205-000-740.000	01/24/24	BOUND TREE MEDICAL LLC	OPERATING SUPPLIES - FIRE	85228339	02/06/24	182.94	68631
205-000-740.000	01/22/24	MCKESSON/MOORE MEDICAL LLC	OPERATING SUPPLIES - FIRE	21616511	02/06/24	27.90	68643
205-000-740.000	02/01/24	MICHIGAN FIRE INSPECTORS SOC	MEMBERSHIP - COUSINS	2024	02/06/24	40.00	68647
205-000-740.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	182.45	68675
205-000-740.000	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	45.88	68710
205-000-740.000	02/06/24	PRINT EXPRESS OFFICE PRODUCT	CARBON MONOXIDE REPORT - FIRE	0102852-001	02/20/24	24.00	68729
205-000-742.000	01/24/24	PHOENIX SAFETY OUTFITTERS	UNIFORMS - FIRE	SI-141484	02/06/24	26.66	68657
205-000-804.000	01/24/24	CENTRAL MICHIGAN FIRE INSP S	2024 MEMBERSHIP DUES - COUSINS,CHA	2024	02/06/24	30.00	68632
205-000-810.000	01/23/24	SHRED EXPERTS	DOCUMENT SHREDDING	143728	02/06/24	24.00	68670
205-000-810.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	388.18	68675
205-000-850.000	02/01/24	123.NET	TELEPHONE SERVICE	630241	02/06/24	117.92	68624
205-000-850.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	55.79	68675
205-000-850.100	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	120.77	68675
205-000-910.000	01/29/24	MY MEMBER INSURANCE AGENCY	ENDORSEMNT #3 - COMMERCIAL PKG POL	1331	02/06/24	434.00	68652
205-000-920.000	01/31/24	CONSUMERS ENERGY CO	UTILITY BILL - 48609 SIREN RD	203767032228	02/06/24	26.14	68634
205-000-920.000	02/01/24	THOMAS TWP WATER	UTILITY BILL - 9970 DICE RD	11/01/23-02/01/	02/06/24	62.13	68680
205-000-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 355 N MILLER RD	206525419139	02/20/24	938.18	68699
205-000-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	207058905773	02/20/24	530.15	68699
205-000-920.000	02/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 9970 DICE RD	205991734877	02/20/24	696.44	68699
205-000-930.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	14.00	68675
205-000-930.000	12/05/23	GW HEATING & AIR INC.	REPAIR - PB SAFETY BLDG	253950	02/20/24	65.00	68708
205-000-930.000	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	77.81	68710
205-000-930.000	02/02/24	KSS ENTERPRISES	OPERATING SUPPLIES - PB SAFETY BLD	1550268	02/20/24	159.52	68716
205-000-930.100	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	161.67	68710
205-000-930.100	01/31/24	NAPA AUTO PARTS	VEHICLE MAINTENANCE	JANUARY 2024	02/20/24	6.99	68723
205-000-930.200	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	29.41	68710
205-000-936.000	02/12/24	OTIS ELEVATOR COMPANY	MAINTENANCE SVC - 03/01/24-05/31/2	100401461337	02/22/24	82.18	68755
205-000-938.000	02/01/24	SHIELDS QUICK LUBE LLC	VEHICLE MAINTENANCE	JANUARY 2024	02/06/24	90.95	68669
205-000-938.000	02/02/24	APOLLO FIRE EQUIPMENT	REPAIR - E2 - FIRE	64323	02/20/24	721.47	68692
205-000-938.000	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	10.69	68710
205-000-938.000	01/31/24	NAPA AUTO PARTS	VEHICLE MAINTENANCE	JANUARY 2024	02/20/24	63.25	68723
205-000-938.100	01/31/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	94949055	02/06/24	871.52	68672
205-000-960.000	01/31/24	REIMOLD PRINTING CORPORATION	2023 ANNUAL REPORT - FIRE	73365	02/06/24	100.00	68661

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INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
POST DATES 02/01/2024 - 02/29/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

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Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT							
Dept 000							
205-000-960.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	34.19	68675
205-000-960.000	02/09/24	HSI EMERGENCY CARE SOLUTIONS	ONLINE INSTRUCTOR REAUTHORIZATION	1976906	02/20/24	60.00	68711
205-000-960.000	02/02/24	MICHIGAN STATE FIREMEN'S ASS	FIRE/EMERGENCY SVC INSTRUCTOR - 3R	981	02/20/24	151.02	68719
Total For Dept 000						13,536.56	
Total For Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT						13,536.56	
Fund 206 FIRE APPARATUS							
Dept 000							
206-000-970.000	01/12/24	DINGES FIRE COMPANY	EV PLUG	48959	02/06/24	506.63	68638
206-000-974.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	1,523.00	68675
206-000-974.000	01/29/24	VECTOR TECH GROUP	CABLING MATERIALS - FSOA	205948	02/06/24	3,750.00	68681
Total For Dept 000						5,779.63	
Total For Fund 206 FIRE APPARATUS						5,779.63	
Fund 207 PUBLIC SAFETY-POLICE							
Dept 000							
207-000-716.000	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	8,703.16	68628
207-000-716.050	01/09/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	0004-02/01-02/2	02/06/24	200.00	68629
207-000-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	92.88	68628
207-000-716.100	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	411.16	68642
207-000-716.200	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	782.67	68637
207-000-716.200	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUM	RIS0005511067	02/20/24	782.67	68704
207-000-716.300	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	122.62	68642
207-000-716.600	02/01/24	PAUL ROSS	RETIREE STIPEND HEALTHCARE COSTS	1-2024	02/06/24	200.00	68656
207-000-716.600	02/20/24	CHARLIE BROCKER	RETIREE STIPEND HEALTHCARE COSTS	3-2024	02/20/24	200.00	68698
207-000-716.600	02/20/24	PAUL ROSS	RETIREE STIPEND HEALTHCARE COSTS	2-2024	02/20/24	200.00	68725
207-000-716.600	02/20/24	PAUL ROSS	RETIREE STIPEND HEALTHCARE COSTS	3-2024	02/20/24	200.00	68725
207-000-740.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	14.18	68675
207-000-740.000	02/02/24	KSS ENTERPRISES	OPERATING SUPPLIES - PB SAFETY BLD	1550268	02/20/24	159.51	68716
207-000-742.000	01/23/24	NYE UNIFORM COMPANY	UNIFORMS - POLICE	872626	02/06/24	247.31	68653
207-000-802.000	02/01/24	OTTO BRANDT	LEGAL SERVICES	FEBRUARY 2024	02/06/24	1,462.50	68654
207-000-804.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	115.00	68675
207-000-810.000	01/23/24	SHRED EXPERTS	DOCUMENT SHREDDING	143728	02/06/24	24.00	68670
207-000-850.000	02/01/24	123.NET	TELEPHONE SERVICE	630241	02/06/24	117.92	68624
207-000-850.100	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	197.93	68675
207-000-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	207058905773	02/20/24	530.14	68699
207-000-930.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	14.00	68675
207-000-930.000	12/05/23	GW HEATING & AIR INC.	REPAIR - PB SAFETY BLDG	253950	02/20/24	65.00	68708
207-000-936.000	02/12/24	OTIS ELEVATOR COMPANY	MAINTENANCE SVC - 03/01/24-05/31/2	100401461337	02/22/24	82.19	68755
207-000-938.000	08/28/22	MIKE S WRECKER SERVICE INC.	UNLOCK VEHICLE - POLICE #502	1665268	02/20/24	52.00	68721
207-000-938.000	03/28/23	MIKE S WRECKER SERVICE INC.	TOW SVC - POLICE #504	1674969	02/20/24	118.00	68721
207-000-938.100	01/31/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	94949055	02/06/24	1,497.30	68672
207-000-956.000	02/12/24	PHOTO TECHNICIANS INC.	PRINTS - FIRE	2349	02/20/24	6.75	68728
207-000-960.000	01/20/24	MICHIGAN ASC CHIEFS OF POLIC	2024 MARCH POLICE EXE/NEW CHIEFS'	200012631	02/20/24	1,195.00	68718
Total For Dept 000						17,793.89	
Total For Fund 207 PUBLIC SAFETY-POLICE						17,793.89	
Fund 248 Downtown Development Authority							
Dept 000							
248-000-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 20 N GRAHAM RD	202254239262	02/20/24	17.88	68699

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							
Dept 000							
248-000-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	201898253505	02/20/24	13.87	68699
248-000-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	204478975728	02/20/24	31.12	68699
248-000-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	204478975729	02/20/24	33.85	68699
248-000-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTZKE RD	204478975730	02/20/24	29.50	68699
248-000-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	204478975731	02/20/24	24.91	68699
248-000-930.000	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	65.01	68710
Total For Dept 000						216.14	
Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY						216.14	
Fund 271 LIBRARY FUND							
Dept 000							
271-000-716.000	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	969.47	68628
271-000-716.000	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	39.11	68637
271-000-716.000	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUM	RIS0005511067	02/20/24	39.11	68704
271-000-716.500	02/08/24	UNUM %MEBS	DISABILITY - LIBRARY	8869	02/20/24	711.88	68748
271-000-719.000	01/24/24	MI MUNICIPAL WORKERS COMP FU	WORKERS COMP PREMIUM - LIBRARY	1092207 - 8865	02/06/24	70.00	68645
271-000-727.000	02/09/24	PRINT EXPRESS OFFICE PRODUCT	OFFICE SUPPLIES - LIBRARY	0102914-001 - 8	02/20/24	689.55	68729
271-000-728.000	02/08/24	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	8875	02/20/24	1,039.22	68695
271-000-728.000	02/08/24	BOOK FARM LLC	BOOKS	8873	02/20/24	2,360.78	68696
271-000-728.100	02/08/24	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	8875	02/20/24	604.88	68695
271-000-728.100	02/09/24	CENGAGE LEARNING INC - GALE	BOOKS	8876	02/20/24	117.56	68697
271-000-730.000	01/30/24	VALUE LINE PUBLISHING INC	PERIODICAL SUBSCRIPTION - 1 YR	14546875 - 8878	02/20/24	247.00	68750
271-000-732.000	02/08/24	SPOON MAN INC	CHILDREN PROGRAM	JULY 16, 2024 -	02/20/24	100.00	68739
271-000-850.000	01/20/24	WILDFIRE CREDIT UNION	ATT/SPECTRUM	JANUARY 2024 -	02/06/24	260.94	68685
271-000-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 8207 SHIELDS DR	207058905772	02/20/24	1,066.13	68699
271-000-930.000	01/31/24	B&B LAWN MAINTENANCE	LAWN MAINTENANCE - LIBRARY	JANUARY 2024 -	02/20/24	875.00	68693
271-000-936.000	02/01/24	I.T.I. INC.	2024 MAINTENANCE AGREEMENT - 03/01	8872	02/20/24	1,104.55	68712
271-000-956.000	02/02/24	FOLLETT SCHOOL SOLUTIONS, LL	THOMAS TWP - POLYTERMAL LABELS	1533716 - 8877	02/20/24	484.27	68706
271-000-956.000	01/22/24	JOLETEC INC	COMPUTER SERVICES - LIBRARY	135619 - 8870	02/20/24	57.50	68713
Total For Dept 000						10,836.95	
Total For Fund 271 LIBRARY FUND						10,836.95	
Fund 590 SEWER FUND							
Dept 536 ADMINISTRATION							
590-536-716.000	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	(772.95)	68628
590-536-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	(20.69)	68628
590-536-716.100	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	79.87	68642
590-536-716.200	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	53.41	68637
590-536-716.200	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUM	RIS0005511067	02/20/24	90.95	68704
590-536-716.300	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	22.92	68642
590-536-740.000	01/31/24	PRINT EXPRESS OFFICE PRODUCT	OFFICE SUPPLIES - DPW	0102786-001	02/06/24	30.10	68658
590-536-740.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	66.00	68675
590-536-740.000	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	28.00	68710
590-536-740.000	02/10/24	REIMOLD PRINTING CORPORATION	FEBRUARY WATER BILLS - FOLD/INSERT	73637	02/20/24	107.24	68731
590-536-740.000	02/02/24	U. S. POSTAL SERVICE	BULK POSTAGE PERMIT #273 - WATER	FEBRUARY 2, 202	02/20/24	576.32	68747
590-536-745.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	181.98	68675
590-536-810.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	385.00	68675
Total For Dept 536 ADMINISTRATION						828.15	
Dept 540 OPERATIONS & MAINTENANCE							
590-540-716.000	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	1,988.51	68628

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 590 SEWER FUND							
Dept 540 OPERATIONS & MAINTENANCE							
590-540-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	23.67	68628
590-540-716.100	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	107.09	68642
590-540-716.200	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	260.89	68637
590-540-716.200	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUM	RIS0005511067	02/20/24	260.89	68704
590-540-716.300	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	29.01	68642
590-540-817.000	01/30/24	SPICER GROUP INC.	THOMAS TWP 2022 GENERAL SERVICES	226989	02/06/24	792.00	68673
590-540-817.000	01/24/24	SPICER GROUP INC.	THOMAS TWP - WASTEWATER STRATEGY S	226811	02/06/24	1,410.00	68673
590-540-817.000	10/10/23	SPICER GROUP INC.	THOMAS TWP - SANITARY SEWER STUDY	224424	02/22/24	5,000.00	68757
590-540-850.000	02/01/24	123.NET	TELEPHONE SERVICE	630241	02/06/24	117.91	68624
590-540-850.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	99.28	68675
590-540-850.100	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	117.58	68675
590-540-920.000	02/12/24	CONSUMERS ENERGY CO	UTILITY BILL - 6960 STROEBEL RD	206703338277	02/20/24	4,098.08	68699
590-540-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 20 E STARK DR	203322110022	02/20/24	298.99	68699
590-540-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 125 E GLOUCESTER DR	203678095003	02/20/24	137.35	68699
590-540-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 25 S GLEANER RD	204034033439	02/20/24	29.24	68699
590-540-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 840 VAN WORMER RD	204123030270	02/20/24	63.25	68699
590-540-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 85 N GRAHAM RD #PS1	204301020714	02/20/24	192.75	68699
590-540-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 1667 MILLER RD	204478975278	02/20/24	29.24	68699
590-540-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 1494 S GRAHAM RD	205457840248	02/20/24	200.22	68699
590-540-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 9300 HIGHLAND GREEN	206258634801	02/20/24	44.11	68699
590-540-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	207058905773	02/20/24	795.22	68699
590-540-920.000	02/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 7576 STATE RD	204478978260	02/20/24	105.09	68699
590-540-920.000	02/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 1755 THUNDERBIRD DR	201275372701	02/20/24	280.25	68699
590-540-920.000	02/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 3200 N THOMAS RD	202521197169	02/20/24	606.71	68699
590-540-920.000	02/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 1505 N GLEANER RD U	202699169927	02/20/24	1,278.97	68699
590-540-920.000	02/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 1505 N GLEANER RD	203945048049	02/20/24	19.92	68699
590-540-920.000	02/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 4530 N THOMAS RD	205279857069	02/20/24	70.74	68699
590-540-920.000	02/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 7768 MADELINE ST	205279857077	02/20/24	767.42	68699
590-540-920.000	02/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 3944 N RIVER RD	205546829146	02/20/24	74.58	68699
590-540-920.000	02/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 2323 N RIVER RD	206792301966	02/20/24	29.24	68699
590-540-930.000	01/17/24	MISSION COMMUNICATIONS LLC	LEGACY RADIO/DAUGHTERBOARD ASSEMBL	1083841	02/06/24	392.82	68650
590-540-930.000	01/11/24	STANLEY STEEMER SAGNAW	CARPET CLEANING - DPW	352173	02/06/24	159.50	68674
590-540-930.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	39.96	68675
590-540-930.000	01/31/24	WOHLFEIL HARDWARE	REPAIRS/MAINTENANCE - DPW	78749/1	02/06/24	23.73	68686
590-540-930.000	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	836.27	68710
590-540-930.000	10/27/23	KENNEDY INDUSTRIES INC.	REPAIR - PUMP STATION #1	639065	02/20/24	1,535.25	68714
590-540-930.000	02/02/24	MISSION COMMUNICATIONS LLC	SAFE MODULE PLUS/EXPANSION MODULE/	1084399	02/20/24	1,070.44	68722
590-540-930.000	01/31/24	NAPA AUTO PARTS	VEHICLE MAINTENANCE	JANUARY 2024	02/20/24	29.54	68723
590-540-930.000	11/29/23	USABLUBOOK	FLOOR PAD - DPW	INV00206754	02/20/24	23.48	68749
590-540-932.000	01/29/24	MISS DIG 811	ANNUAL MEMBERSHIP/MAINTENANCE/EDU&	20240455	02/06/24	1,035.31	68649
590-540-938.000	02/01/24	SHIELDS QUICK LUBE LLC	VEHICLE MAINTENANCE	JANUARY 2024	02/06/24	63.95	68669
590-540-938.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	10.57	68675
590-540-938.000	01/31/24	VERSALIFT MIDWEST LLC	ANNUAL BUCKET TRUCK/SRV INSPECTION	62565	02/06/24	315.00	68682
590-540-938.000	02/02/24	TRI COUNTY EQUIPMENT	MAINTENANCE - JOHN DEERE 5310 - DP	2214378	02/20/24	429.15	68746
590-540-938.100	01/31/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	94949055	02/06/24	861.89	68672
590-540-956.000	01/24/24	SAGINAW CO REGISTER OF DEEDS	SEWER EASEMENTS - SWAN VALLEY SCHO	JANUARY 24, 202	02/06/24	90.00	68664
Total For Dept 540 OPERATIONS & MAINTENANCE						26,245.06	
Dept 900 CAPITAL CONTROL							
590-900-974.000	01/31/24	THREE RIVERS CORPORATION	A23551 - THOMAS TOWNSHIP MOB & FSO	39673 - PP#5	02/20/24	441,258.62	68745
590-900-974.175	01/30/24	KENNEDY INDUSTRIES INC.	HSC PRJCT - DIVISION A - PUMP STTN	640411	02/06/24	14,980.00	68687
590-900-974.175	01/15/24	MICHIGAN PIPE & VALVE	HSC PRJCT - DIVISION A	S040507	02/06/24	6,883.00	68688
590-900-974.175	01/30/24	SPICER GROUP INC.	THOMAS TWP - SANITARY SEWER IMPRVM	226987	02/06/24	75,928.64	68689

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Fund 590 SEWER FUND							
Dept 900 CAPITAL CONTROL							
590-900-974.175	02/15/24	THOMAS TWP GENERAL FUND	HSC ADMIN FEES - OCTOBER 2023 - FE	FEBRUARY 15, 20	02/20/24	113,917.93	68744
590-900-974.175	02/07/24	MICHIGAN PIPE & VALVE	HSC PRJCT - DIVISION A	S040651	02/20/24	300.00	68752
590-900-974.175	02/14/24	SPICER GROUP INC.	THOMAS TWP - SANITARY SEWER IMPRVM	227272	02/20/24	32,177.00	68753
590-900-974.185	02/01/24	OTTO BRANDT	LEGAL SERVICES - PHOENIX PRJCT	FEBRUARY 2024 -	02/06/24	1,481.25	68655
590-900-974.185	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	27.85	68675
590-900-974.185	12/15/23	SPICER GROUP INC.	THOMAS TWP - PROJECT PHOENIX	225921	02/22/24	97,105.50	68757
Total For Dept 900 CAPITAL CONTROL						784,059.79	
Total For Fund 590 SEWER FUND						811,133.00	
Fund 591 WATER FUND							
Dept 536 ADMINISTRATION							
591-536-716.000	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	(772.95)	68628
591-536-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	(20.69)	68628
591-536-716.100	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	79.87	68642
591-536-716.200	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	53.41	68637
591-536-716.200	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUIM	RIS0005511067	02/20/24	90.95	68704
591-536-716.300	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	22.92	68642
591-536-740.000	01/31/24	PRINT EXPRESS OFFICE PRODUCT	OFFICE SUPPLIES - DPW	0102786-001	02/06/24	30.10	68658
591-536-740.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	66.00	68675
591-536-740.000	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	28.00	68710
591-536-740.000	02/10/24	REIMOLD PRINTING CORPORATION	FEBRUARY WATER BILLS - FOLD/INSERT	73637	02/20/24	107.25	68731
591-536-740.000	02/02/24	U. S. POSTAL SERVICE	BULK POSTAGE PERMIT #273 - WATER	FEBRUARY 2, 202	02/20/24	576.32	68747
591-536-745.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	181.98	68675
591-536-810.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	385.00	68675
Total For Dept 536 ADMINISTRATION						828.16	
Dept 540 OPERATIONS & MAINTENANCE							
591-540-716.000	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	1,988.51	68628
591-540-716.100	01/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-02/20-03/1	02/06/24	23.67	68628
591-540-716.100	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	107.09	68642
591-540-716.200	02/01/24	DELTA DENTAL	FEBRUARY 2024 PREMIUM	RIS0005443333	02/06/24	260.89	68637
591-540-716.200	03/01/24	DELTA DENTAL	MARCH 2024 PREMIUIM	RIS0005511067	02/20/24	260.89	68704
591-540-716.300	02/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2024	02/06/24	29.01	68642
591-540-810.000	01/31/24	BADGER METER INC.	BEACON MBL HOSTING SRV UNIT/CELLUL	80150676	02/20/24	364.12	68694
591-540-817.000	02/02/24	NORTHERN LAKE SERVICE, INC	UCMR5 TESTING SE4 - DPW	2401767	02/20/24	845.00	68724
591-540-817.000	10/10/23	SPICER GROUP INC.	THOMAS TWP - WATER RELIABILITY STU	224425	02/22/24	10,085.00	68757
591-540-850.000	02/01/24	123.NET	TELEPHONE SERVICE	630241	02/06/24	117.91	68624
591-540-850.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	26.50	68675
591-540-850.100	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	117.59	68675
591-540-920.000	01/30/24	CONSUMERS ENERGY CO	UTILITY BILL - 12350 GEDDES RD	201987236660	02/06/24	29.24	68634
591-540-920.000	02/01/24	THOMAS TWP WATER	UTILITY BILL - 10000 FROST RD	11/01/23-02/01/	02/06/24	110.67	68680
591-540-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 2020 ORR RD	202966129743	02/20/24	29.37	68699
591-540-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 1167 N GRAHAM RD	204567976134	02/20/24	636.03	68699
591-540-920.000	02/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	207058905773	02/20/24	795.22	68699
591-540-920.000	02/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 9465 TITABAWSSSEE	203144132328	02/20/24	29.24	68699
591-540-927.000	01/31/24	CITY OF SAGINAW	USAGE - 6703 GRATIOT AVE	01/31/2024	02/06/24	151,348.86	68633
591-540-927.100	01/31/24	CITY OF SAGINAW	USAGE - 6703 GRATIOT AVE	01/31/2024	02/06/24	102,622.00	68633
591-540-930.000	01/30/24	R.B. SATKOWIAK'SCITY SEWER C	6960 STROEBEL RD	0124-308	02/06/24	1,800.00	68660
591-540-930.000	01/11/24	R.B. SATKOWIAK'SCITY SEWER C	8090 SHIELDS DR	0124-106	02/06/24	460.00	68660
591-540-930.000	01/18/24	ROHDE BROTHERS EXCAVATING	EMERGENCY BORE - 8090 SHIELDS DR	119263	02/06/24	2,935.46	68662
591-540-930.000	01/11/24	STANLEY STEEMER SAGNAW	CARPET CLEANING - DPW	352173	02/06/24	159.50	68674
591-540-930.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	39.96	68675

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INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
POST DATES 02/01/2024 - 02/29/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 591 WATER FUND							
Dept 540 OPERATIONS & MAINTENANCE							
591-540-930.000	01/31/24	WOHLFEIL HARDWARE	REPAIRS/MAINTENANCE - DPW	78749/1	02/06/24	23.73	68686
591-540-930.000	02/16/24	COOPER EXCAVATING, L.L.C.	REPLACE CURB STOP - KESSLER	240216-A	02/20/24	1,250.00	68702
591-540-930.000	02/06/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	FEBRUARY 2024	02/20/24	836.27	68710
591-540-930.000	01/31/24	NAPA AUTO PARTS	VEHICLE MAINTENANCE	JANUARY 2024	02/20/24	29.55	68723
591-540-930.000	02/08/24	PRINT EXPRESS OFFICE PRODUCT	DOOR HANGERS - DPW	0102897-001	02/20/24	282.00	68729
591-540-930.000	11/29/23	USABLUEBOOK	FLOOR PAD - DPW	INV00206754	02/20/24	23.47	68749
591-540-932.000	01/29/24	MISS DIG 811	ANNUAL MEMBERSHIP/MAINTENANCE/EDU&	20240455	02/06/24	1,035.31	68649
591-540-938.000	02/01/24	SHIELDS QUICK LUBE LLC	VEHICLE MAINTENANCE	JANUARY 2024	02/06/24	63.95	68669
591-540-938.000	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	10.58	68675
591-540-938.000	01/31/24	VERSALIFT MIDWEST LLC	ANNUAL BUCKET TRUCK/SRV INSPECTION	62565	02/06/24	315.00	68682
591-540-938.000	02/02/24	TRI COUNTY EQUIPMENT	MAINTENANCE - JOHN DEERE 5310 - DP	2214378	02/20/24	429.15	68746
591-540-938.100	01/31/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	94949055	02/06/24	861.90	68672
Total For Dept 540 OPERATIONS & MAINTENANCE						280,382.64	
Dept 900 CAPITAL CONTROL							
591-900-974.185	02/01/24	OTTO BRANDT	LEGAL SERVICES - PHOENIX PRJCT	FEBRUARY 2024 -	02/06/24	1,481.25	68655
591-900-974.185	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	27.86	68675
591-900-974.185	12/15/23	SPICER GROUP INC.	THOMAS TWP ORR RD WATER MAIN LOOP	225925	02/22/24	7,852.88	68757
Total For Dept 900 CAPITAL CONTROL						9,361.99	
Total For Fund 591 WATER FUND						290,572.79	
Fund 596 MUNICIPAL REFUSE FUND							
Dept 000							
596-000-808.000	02/12/24	MID MICHIGAN WASTE AUTHORITY	DECEMBER SOLID WASTE SERVICES	DECEMBER 2023	02/20/24	63,074.08	68720
Total For Dept 000						63,074.08	
Total For Fund 596 MUNICIPAL REFUSE FUND						63,074.08	
Fund 603 TECHNOLOGY FUND							
Dept 000							
603-000-745.250	01/24/24	STATE BANK	ODP/AMZN/ESRI/ART NOEY/MACP/PHOENI	JANUARY 2024	02/06/24	145.56	68675
603-000-745.250	02/08/24	VECTOR TECH GROUP	HP DESKTOP/MICROSOFT OFFICE HOME &	206507	02/20/24	1,341.50	68751
603-000-745.275	01/16/24	VISUAL EDGE IT, INC	KYOCERA - 3011I - 01/27/24-02/26/2	24AR1454989	02/06/24	57.68	68683
603-000-745.300	01/26/24	APEX SOFTWARE	ANNUAL MAINTENANCE RENWL - SKETCHI	325949	02/06/24	595.00	68625
Total For Dept 000						2,139.74	
Total For Fund 603 TECHNOLOGY FUND						2,139.74	
Fund 703 TAX FUND							
Dept 000							
703-000-202.000	02/20/24	ANDRUS, MITCHELL	2023 Win Tax Refund 28-12-3-27-410	02/20/2024	02/20/24	1,406.86	68691
703-000-202.000	02/20/24	PETITIONER & PETITIONER'S CO	2023 Sum Tax Refund 28-12-3-26-301	02/20/2024	02/20/24	2,328.35	68726
703-000-202.000	02/20/24	PETITIONER & PETITIONER'S CO	2023 Win Tax Refund 28-12-3-26-301	02/20/2024	02/20/24	9,508.44	68727
703-000-202.000	02/20/24	SURFUS, JOHN	2023 Win Tax Refund 28-12-3-22-200	02/20/2024	02/20/24	225.00	68740
703-000-222.000	02/01/24	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 01/19/24-02/01/24	SUMMER 2023	02/06/24	2,896.03	68666
703-000-222.000	02/01/24	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 01/19/24-02/01/24	WINTER 2023	02/06/24	747,137.00	68666
703-000-222.000	02/14/24	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 02/02/24-02/14/24	SUMMER 2023	02/20/24	2,623.79	68733
703-000-222.000	02/14/24	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 02/02/24-02/14/24	WINTER 2023	02/20/24	807,309.23	68733
703-000-222.300	02/01/24	SAGINAW COUNTY TREASURER	DRAINS - 01/19/24-02/01/24	WINTER 2023	02/06/24	23,356.96	68666
703-000-222.300	02/14/24	SAGINAW COUNTY TREASURER	DRAINS - 02/02/24-02/14/24	WINTER 2023	02/20/24	37,390.37	68733
703-000-222.400	02/01/24	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 01/19/24-02/01/24	SUMMER 2023	02/06/24	3,583.83	68667
703-000-222.400	02/14/24	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 02/02/24-02/14/24	SUMMER 2023	02/20/24	3,247.03	68734
703-000-225.070	02/01/24	FREELAND SCHOOL DISTRICT	TAX PAYMENTS - 01/19/24-02/01/24	WINTER 2023	02/06/24	40,090.76	68639

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
			Fund Totals:				
			Fund 100 CLEARING FUND			3,079.60	
			Fund 101 GENERAL OPERATING FUND			82,664.85	
			Fund 205 PUBLIC SAFETY-FIRE DEPARTME			13,536.56	
			Fund 206 FIRE APPARATUS			5,779.63	
			Fund 207 PUBLIC SAFETY-POLICE			17,793.89	
			Fund 248 Downtown Development Author			216.14	
			Fund 271 LIBRARY FUND			10,836.95	
			Fund 590 SEWER FUND			811,133.00	
			Fund 591 WATER FUND			290,572.79	
			Fund 596 MUNICIPAL REFUSE FUND			63,074.08	
			Fund 603 TECHNOLOGY FUND			2,139.74	
			Fund 703 TAX FUND			7,170,332.62	
			Total For All Funds:			8,471,159.85	



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the 2024/25 fiscal year goals.
- **EXPLANATION OF TOPIC:** Annually, the department heads and myself submit to you a list of goals that together we hope to accomplish in the new fiscal year. As in past years, the goals were integrated into the budget workshop presentations for the Board to consider and to connect them to the budgetary impacts that many of them will have in the coming year. Attached are each department's goals for your consideration. They have been incorporated into the FY 2024/25 budget document.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** FY 2024/25 Goals for each department.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the 2024/25 fiscal year goals.
- **ROLL CALL VOTE REQUIRED:** No.



To: Township Board Members

From: Russ Taylor, Township Manager

Date: January 31, 2024

Re: 2024/25 Fiscal Year Goals

1. ***Completion of the Municipal Office Building (MOB).*** This goal is a necessary carryover from the 23/24 Fiscal Year. The projected completion of the building is June, 2024. My hope is that we will be moved in by the end of July, 2024. Demolition of our existing building would then be late summer or early fall, 2024, which will effectively signify the completion of the entire project. Throughout, I will continue to oversee the progress, construction, contracts, finances and more related to the MOB.

Implementation: As noted, the final completion of all aspects of the MOB construction will probably in August/September, 2024. We will continue to hold weekly progress meetings intended to keep the project on our timeline to end the building's construction in June, 2024.

2. ***Completion of the Community Park.*** The Community Park has effectively evolved into a separate major project. The more involved I have gotten in the development of the park into a modern recreational facility to draw residents to the location, the more excited I have become about its potential and the fact that we are finally following through on our long-term plans to make this a multi-faceted park with top notch facilities.

Implementation: We have bid out the work for the pickleball courts, basketball court, path and some of the landscape features. I will be working with Three Rivers to complete the construction of those features. The playground equipment is being selected now through a community-based committee. I will have the equipment ordered as soon as it is selected, bids are received and supplier contracts are awarded. Then, when weather permits, I will be coordinating a community build for probably a full week to install all of the various equipment. The park should be completed by the end of the summer, 2024.

3. ***Acquisition of the Emeott's parcel if they are willing to sell it.*** I had negotiated the purchase of Don and Jan's property with a life estate back in 2019; however, we could not agree on them paying the property taxes, so it was never completed. With Jan's recent death, it's possible that their children will consider it again as I know that they are

very aware of our offer and interest due to past conversations I've had with them. I don't know that they will be interested in selling as I have not spoken to them in sometime about it as I did not feel it was appropriate. However, if they will sell, then I will proceed with seeing to all of the details of an arrangement such as this one will necessitate.

Implementation: When the time seems appropriate, I will make contact with the executor of the estate to see if the family will consider an offer to purchase. If so, then I will proceed with the appraisal, legal actions, phase one environmental and other actions needed to acquire the parcel to add to the Township Campus.

4. **Completion of the Geddes Road Sanitary Sewer Transmission System Project.** Trevor, with the assistance of the Spicer Team will be doing the yeoman share of the work relative to managing the physical construction of this. We have made tremendous progress in the current fiscal year including acquiring easements, negotiating agreements, bidding the projects, constructing 80% of the projects and more. I will continue to oversee the various aspects of the three divisions of the project.

Implementation: The remainder of the work will carry through into 2024/25. While the bulk of the work is complete, some of the most critical work is yet to be done. We expect to turn everything on around mid-June, 2024 with a punch list being completed over the remainder of the summer.

5. **Completion of the remaining agreements related to both HSC and Project Phoenix projects.** Some of the agreements that we are in the midst of trying to negotiate and write will invariably have to be carried forward into the new fiscal year if for no other reason than limited time to accomplish all of the tasks that we are expected to accomplish all at the same time.

Implementation: The plan is to try to get the key players to the table as soon as possible to negotiate the various agreements. With a little luck and cooperation, we should only have a couple agreements/contracts left to resolve by the time FY 2024/25 starts. Our goal is to get them settled, written and signed as soon as possible.

6. **Completion of the water and sewer infrastructure to support Project Phoenix.** Project Phoenix is the manufacturing plant being constructed in Richland Township. To support it, we will be building a water system booster station with several pressure sustaining valves, upgrading the Gratiot Road Pumping Station, looping the watermain on Dice and Frost and building a sanitary sewer transmission system from the proposed plant to L.S. #12. The company would like these projects complete by January 1, 2025 if at all possible.

Implementation: We are in one stage or another of designing, negotiating, bidding or constructing the various projects and agreements related to this project. Because, we were not given any warning that this project was coming, we have been forced to do all of the tasks at the same time. We will continue to push forward on all fronts, though the 1/1/25 goal may be a bit too optimistic.



To: Township Board Members
From: Deidre Frollo, Fiscal Services Director
Date: February 5, 2024
Re: 2024/25 Fiscal Year Goals

Goal – Unqualified audit.

Implementation – Continue to work throughout the year be sure the financial requirements of the township are being met including but not limited to compliance issues, the general ledger is in balance, the banks statements are reconciled, the payroll reports are filed etc. Work closely with the auditors when they are on site to provide a draft of the financial statements, answer questions and provide information as requested for the audit completion.

Goal – Cross train positions withing the Finance Department

Implementation –Work with the staff to cross train positions. Cross training within the department would benefit all the staff in the event that one member is off for an extended period of time. Each staff member would learn the most important aspects of the others position at a minimum.

Goal – Municipal Building Construction and Financial Overview

Implementation – Continue to work with the Township Manager to monitor the construction and funding of the Municipal Building.

Goal – Monitor the MEDC funding sources for both Project Phoenix and HSC

Implementation – Continue to monitor the current MECD grant that HSC received. Open additional savings accounts for the next MEDC grant that is expected to be allocated in the 2024/25 fiscal year. Ensure that at funds are accounted for separately and all reports required by the state are submitted on time and correctly. Maintain accurate records so the Township is in a good position if the MEDC requires a compliance audit.

Goal – Develop an onboarding procedure so all new employees have the same experience during the hiring process.

Implementation – Work with the Township Manager and Department Heads to develop a system for new part-time and full-time employees. A system that allows for consistency with all employees that would introduce them to the Township staff, go over required payroll forms and insurance policies and documents and possibly include a tour of the Township.

Thomas Township Nature Center and Preserve Goals 2024-2025

GOAL #1: We will complete the Department of Natural Resources 2021 Trust Fund grant work.

GOAL #2: We will host a gala fundraising event.

GOAL #3: We will have a successful round of planting seeds and plugs in the nature preserve.



Top left: the supporters on the deck at the ribbon cutting ceremony.

Top right: Our Little Acorns group checking out the heron rookery along Cavanaugh Lake.

Bottom left: 2021 Trust Fund Grant plan.

Bottom right a view of the Thomas Township Nature Center at dusk.



To: Township Manager, Russ Taylor
From: Dan Sika, Community Development Director
Re: Goals Community Development
Date: February 1, 2024

Goals:

- 1) Planning for a water fountain within the DDA district. The DDA Board is interested in constructing a water fountain along Gratiot Rd. The location is a former clear vision area owned by MDOT. **Implementation:** I will be working with the DDA Board to develop plans for a new water feature (fountain) at the corners of N. Miller Rd and Gratiot Rd (M-46). The water fountain will be in front of the 7-11 store in the grass area near the corner. **Budgetary Effect:** The Downtown Development Authority will be the funding source for this project which is tentatively estimated to cost \$80,000 to construct. **Status:** This project has been ongoing and the DDA Board approved Spicer Group reviewing the documents related to the corner for \$4,850 to determine if a water fountain can be constructed on the corner or not.
- 2) Plan the annual Trash and Treasure Sales and the Business Sidewalk Days Sale. The Community Development Department plans, organizes, provides, and collects registration for the event and oversees any advertising. The Trash and Treasures sale is a community-wide yard sale event each summer where a map of participants is published online and distributed at local businesses. In addition, another event is included just for businesses called Sidewalk Days Sale, which was temporarily stopped for a few years after the festival was disbanded. **Implementation:** Registration forms are placed in the Township Newsletter and online. Notice is sent to past participants and it is advertised in the local news and on radio stations in the form of a free public service announcement. For the Sidewalk Days Sale, local businesses are asked to hold a special event during these dates featured on the map provided by the Township. The map is placed on the Township website and copies are given to local businesses to pass out. **Budgetary Effect:** The cost of the limited number of hard copies that were printed, about 500 maps, and a radio advertising campaign runs for about a week before the event at a cost of about \$1,000. **Status:** This year's sale will be the 2nd week in June.
- 3) Coordinate construction/inspections of the new Municipal Office Building (MOB) with TSSF Architects. **Implementation:** Work with the representatives of TSSF Architects as the building continues to be built through its final completion. Work with the chosen general contractor (Three Rivers) to ensure that the construction continues to be on schedule and that inspections are completed in a timely manner. The bids were opened on April 14th, 2023, and the Township Board awarded the low bid to Three Rivers Construction. **Budgetary Effect:** This is a planned project and is within budget. **Status:** The first inspection took place on July



18, 2023. The contractor, Three Rivers is working very fast and seems to be on schedule. The Building Inspector Mike is doing progress inspections daily at both locations.

4) Work with the DDA Board to develop and implement new projects to enhance the Business District and the Township, primarily near or along Gratiot. **Implementation:** Work with the DDA Board will start during the next few upcoming meetings to determine what types of projects should be proposed. **Budgetary Effect:** As projects are chosen, budgetary adjustments will be made. In 2023, the DDA Board authorized a playground behind the new Township Office. The plan is to build pods for different-aged kids. **Status:** The Parks Department has been developing a plan for the playground area and will have all of the materials ordered by spring when it will be installed by volunteers.

5) The Community Development Department will be planning, designing, bidding, and overseeing the installation of sidewalks along N. Thomas Road this summer. Thomas Township constructs sidewalks as determined by the Township Board and the recommendation of the Sidewalk/Trail Committee. The Sidewalk/Trail Committee held its meeting in January 2024 and affirmed the project for 2024 as well as several future projects. With that being said, with the current extremely high cost of concrete, the projects may not be possible or may need to be reduced in size to stay within budget. **Implementation:** The sidewalk RFP is being developed and will be given to the Manager within the next month for his approval before moving forward. **Budgetary Effect:** Roughly \$130,000 will be spent on the N. Thomas Road sidewalk project this year. **Status:** The RFP is being developed at this time.

MEMO

TO: Russ Taylor, Township Manager and Township Board Members

FROM: Connie Watt, Deputy Clerk/Administrative Assistant

RE: 2024/2025 Fiscal Year Goals

DATE: February 1, 2024

Clerk's Office:

- Goal-Second Year Clerk Certification-through my continuing education with the MAMC (Michigan Association of Municipal Clerks) I will complete year two of my certification as Municipal Clerk. This one-week course will take place in March of 2024.
- Goal-Replacement of Deputy Clerk's Computer-due to the amount of retention necessary for documents kept on the Deputy Clerk's computer, capacity on the existing computer has become an issue. I am now using two external drives in order to contain archived information and still am limited as to how much space is on my computer drive.
- Goal-Updating/condensing of current filing system. Again, it is a continued goal of mine to update the existing filing cabinet in the Clerk's office and condense files to specific main topics instead of several (example; items under postings and items under meeting notices-same items two different filing areas).

Elections:

- Goal-Oversee and successfully complete four elections during the 2024 year. I will be conducting elections in the months of February, May, August and November of 2024. With the ever-changing system since Proposal 2, it is the hope that I can complete all the elections smoothly and efficiently.
- Goal-Replacement of the computer used to complete most of the work through the QVF (Qualified Voter System) and additions to the election filing system are another goal I have undertaken for 2024/2025. The current computer used for elections has not been updated in a number of years. The system moves extremely slow and is not efficient in processing as it once was. The fear is having the system crash and not having that devoted computer. Further, the elections filing system will need to have some changes and updating due to new retention of Permanent Ballot applications that have a retention of forever or until one becomes deceased, moves out of state, or signs a form asking to be removed. Along with that is the need to have an area to lock up ballots received on a daily basis during an election.

2024/2025 Fiscal Year Goals

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- Goal-continuation of an employee newsletter. Through the time constraints of the four elections in 2024, it is still my goal to be a



FIRE DEPARTMENT

2024/2025 FISCAL YEAR GOALS FIRE DEPARTMENT

Jan. 2024

- 1. GOAL: Conduct an open house at station 2 with a focus solely on recruitment;**
Implementation: We did this last year and gained two people. I want to repeat this in hopes of gaining more people but with an emphasis on the Station #2 area. This will be scheduled in the month of June. I plan to heavily advertise this via our social media, website, and three portable signs. Those will be located at Tittabawassee and River, Frost and N. Thomas Roads and at Fire Station #2. We'll provide some refreshments and have some of our members present along with myself to answer questions and promote the fire department and our on-call force.
- 2. GOAL: Replace Rescue 1 with a truck that will be smaller than the current truck.**
Implementation: We would hopefully fund this replacement by the sale of the Ford Excursion, possibly the 2005 Tahoe, and the current 2007 Rescue 1. If funding does not support this, we will not replace this truck this year. We should know by April 1 if this is realistic or not. If it is, I'll assemble a committee to put this together with a planned purchase date by July 1. This may need the Public Safety Committee's approval.
- 3 GOAL: Review current departmental policies.**
Implementation: This is a carry-over from the previous year. I plan to assemble a committee in March to begin this process of reviewing our policies and amending them as necessary. We will report a 50% completion by July with completion by October 2024. This will need the approval of the Public Safety Committee before it goes to the Board for adoption.
- 4. GOAL: Adopt the 2021 International Fire Code.**
Implementation: The State has not kept up with the changes in code so we are behind. I would like to jump from the 2015 to the 2021 Fire Code to address hazard concerns specifically in the electronic world. This will address current code deficiencies of E-products. This will help with being current as businesses like HSC add to their facility. They find it a struggle to have updated equipment yet a code that lacks addressing the equipment. I will begin the process of reviewing the changes now and will present this to the Public Safety Committee in April with a plan for Board adoption in May. I acknowledge this will also need to be reviewed by Otto.

5. **GOAL: Replace the Apparatus Pad at Fire Station #2**

Implementation: The concrete apparatus pad at Station #2 has several cracks in it and requires replacement. The weather (salt) and trucks have taken a toll on the concrete. This would be bid out in the first quarter of the year. Pending those bids, I would hope to have this installed by July. What this accomplishes is a solid base where the trucks park, which also helps maintain our properties in good condition versus being broken and looking neglected



2024/2025 ANNUAL GOALS

POLICE DEPARTMENT

1. GOAL: ADDITIONAL TRAINING FOR SERGEANT RANDY KUMM

Randy Kumm will attend First Line Supervisor school to improve his leadership skills to aid him in his role as Sergeant.

Implementation: Research available training, select and register Sergeant Kumm for training.

2. GOAL: ALCOHOL/TOBACCO COMPLIANCE CHECKS

Thomas Township Police will conduct quarterly alcohol and tobacco compliance checks of local businesses to reduce the selling of alcohol and tobacco to minors

Implementation: In January 2024 we completed 2023/2024 annual goal of a compliance check—two citations were written for selling tobacco to a minor. Detective Charlie Brocker will work in conjunction with our Explorers to conduct these checks. This will now occur every quarter, rotating between alcohol and tobacco.

3. GOAL: SQUAD ROOM REMODEL

Remodel the police squad room to a more modern and efficient workspace which will accommodate five workstations.

Implementation: The police department will request bids for the remodel from three construction companies which have already been determined. Wobig, Wolgast and Three Rivers. After selecting which company will do the work, set up weekly meetings to work with the company to ensure the plan project stays on course. (working on RFP's)

4. GOAL: NEW PATROL VEHICLE

Purchase a new patrol vehicle to replace the 2016 Ford Explorer which is the oldest in the fleet.

Implementation: In researching vehicles, it appears they are still difficult to get even more so than last year. Once the determination has been made of a dealership we are purchasing from, the vehicle will be ordered/purchased.



5. GOAL: POLICY AND PROCEDURE MANUAL

The police department's policies and procedures are outdated. It has been recommended by our Risk Manager, Pat Nelson to update these.

Implementation: In speaking with Pat, he made me aware of Lexipol and their services. We also receive a discount from Lexipol thru the Par Plan. I spoke to Lexipol and received pricing to updated policies and procedures. This will assist us in the future when police departments will be required to be accredited. There is an annual subscription fee as well.

6. GOAL: CAR SEAT INSPECTION TRAINING

The police department will get one officer trained for car seat inspections so we can offer this service to our community.

Implementation: Officer Gosen has been chosen for this task and will attend car seat inspection training in June 2024. Waiting for registration to open so Bailey can be enrolled.



2024/25 DPW GOALS AND OBJECTIVES

To: Board of Trustees and Township Manager

From: Trevor Schultz – DPW Director

Date: January 24, 2024

RE: Fiscal Year 2024/2025 Goals and Objectives

1. Continue installing or converting at least 600 water meters

DPW continues to change water meters out with the goal of changing out more than 600 per year. This was first budgeted as a 10-year changeout process, and we are beginning our 9th year. To date, we have changed out 4,826 meters of the 6,006 in the system, or about 80%. By changing strategies and hanging door tags on non-updated houses during meter reading, we have really stepped up our meter change frequency. Pace will undoubtedly slow this year as we attempt to visit and gain access to houses that to this point have been non-responsive to our letters and door tags. We still hope to complete these meter changeouts by the end of the 2025-26 fiscal year.

2. Perform Sewer televising and cleaning as necessary in District 4

After completing sewer televising and cleaning in portions of District 13 last year, we plan on continuing to another area. We will target the residential area surrounding pump station 4 on Madeline in Rambling Acres. \$50,000 is set aside in Sewer - Repairs and Maintenance for this project. I have increased my requested contribution from \$25,000 to \$50,000 in order to maximize the amount of work I can complete in one fiscal year. We typically pay around \$2.00 per linear foot, which usually gets us about 2 miles of sewers cleaned and televised. With greater than 50 miles of pipe to maintain, this allows us to perform this needed preventive maintenance on more of the system. Upon receiving approval, we will bid this work out competitively in late Spring, with the goal of completing this work sometime during the summer months.

3. Oversee the HSC Sewer Improvements

As of January 2024, we are continuing to construct the Sanitary Sewer Improvements needed to support HSC's plant expansion. These improvements, which include a new Pump Station #12 (PS12), and new Pump Station #4 (PS4), a new forcemain from PS12 on Geddes Road from Gleaner Road to Kennely Road, a new gravity sewer from Kennely Road to Glencairn Drive, a new forcemain from PS4 through Rambling Acres to McCliggott Road, and around 1,000 feet of pipe lining on McCliggott Road. To date, all pipe has been installed and work continues primarily at PS4 and PS12. It is still our stated goal to have these projects completed by mid-Summer 2024.

4. Oversee the Project Phoenix Water and Sewer Improvements

We are currently in the design/permitting phase of the infrastructure improvements necessitated to have Project Phoenix up and running by January 1, 2025. These sewer improvements include a new sewage pump station at the corner of Geddes and Orr Roads, a new sewer forcemain traveling east on Geddes and terminating at our currently under construction pump station 12, gravity sewer from O'Hara and Orr Roads heading south and terminating at the new pump station 16. On the water side, we will be constructing a high-pressure booster station at the Township's water tower site, installing check valves at 5 locations to support the high-pressure district, and constructing a new water main down North Orr Road, connecting dead ended water main at Frost and Dice Roads.

5. Install new watermain on Wallace Drive

The Wallace Drive watermain was brought forward in our capital improvement plan to not only upgrade fire flows and system reliability, but allow for the road to be re-built at the end of the Dioxin cleanup at the nature center. Currently truck traffic has been traveling in and out of Wallace Drive removing contaminated soils from the nature center, and upon the project completion, the road will be re-built. With the watermain upgraded, we won't have to impact the newly re-built road in the future in order to facilitate this improvement.

6. Work with Spicer Engineering to update our water and sewer GIS attributes and provide support on filing a “distribution system materials inventory” with the State of Michigan.

In 2017/18, I developed our entire water and sewer GIS map. At that time, it was put into the field to primarily support staking requests, but it still requires tons of work to be completed. Spicer will help “finish” our GIS layers by attributing all of the water and sewer infrastructure. This will allow for more efficiency in the field, and provide increased ease of use when utilizing our GIS layers.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2024
- **SUBMITTED BY:** Eric Cowles, Police Chief
- **AGENDA TOPIC:** Accept the resignation of Officer JGuadalupe Olivarez from the Thomas Township Police Department effective on February 26, 2024.
- **EXPLANATION OF TOPIC:** Officer Olivarez was hired on October 2, 2023 he has not performed well in the Field Training Program. Officer Olivarez submitted his letter of resignation from the Thomas Township Police Department on February 26, 2024. We would like to wish Officer Olivarez the best of luck on his future endeavors.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Resignation letter.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to accept the resignation of Officer JGuadalupe Olivarez from the Thomas Township Police Department effective on February 26, 2024.
- **ROLL CALL VOTE REQUIRED:** No.

February 26, 2024

Chief Cowles,

I appreciate my time at Thomas Township and wish your department the best. I unfortunately and respectfully resign from my position as road patrol officer, effective immediately.

Lupe Olivarez

A handwritten signature in black ink, appearing to read "Lupe Olivarez". The signature is written in a cursive, flowing style with a large, stylized "L" and "O".

**NOTICE OF PUBLIC HEARING
THOMAS TOWNSHIP 2024/2025 BUDGETS**

Notice is hereby given that the Thomas Township Board will hold a public hearing on March 4, 2024, at 7 p.m. at the Thomas Township Public Safety Building, 8215 Shields Drive, Saginaw, Michigan, for the purpose of receiving comments from the public on the proposed 2024/2025 Thomas Township Budgets. The proposed budgets may be viewed at the office of the Clerk during regular business hours after February 21, 2024.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. The Board is NOT considering any increase to the property tax millage rate.

Written and/or oral comments will also be received at the Thomas Township Offices through the date of the hearing.

This notice is posted in compliance with Public Act 267 of 1976, as amended, the Open Meeting Act, MCLA 41.72a(2)(3) and the Americans With Disabilities Act.

The Thomas Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 5 days notice to the Thomas Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Thomas Township Board by writing or calling the following: Michael Thayer, Clerk, 249 N. Miller Road, Saginaw, MI 48609, (989) 781-0150.

Michael Thayer
Thomas Township Clerk

Posted February 13, 2024 at 8:30 a.m.

PUBLIC NOTICE
NOTICE OF PUBLIC HEARING
THOMAS TOWNSHIP BOARD OF TRUSTEES
MI DNR TRUST FUND LAND ACQUISITION GRANT PROGRAM
APPLICATION

The Thomas Township Board of Trustees will hold a public hearing on Monday, March 4th at 7:00p.m. at the Thomas Township Public Safety Building, 8215 Shields Drive, Saginaw, MI 48609. The Public Hearing is a chance for citizens to comment on the DNR Trust Fund Land Acquisition Grant Application for the purchase additional park lands at Roberts Community Park to expand the Thompson Memorial Disc Golf Course into an 18-hole course.

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0151, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.

Respectfully Submitted,
Michael Thayer, Clerk

Date Posted: February 14th, 2024



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
Terry Horstman, Project Manager
Otto Brandt, Township Attorney
- **AGENDA TOPIC:** Approval of Corning Water and Wastewater Capacity Use Agreement
- **EXPLANATION OF TOPIC:** The purpose of the agreement is to formalize the limits of water and wastewater capacity to be provided by Thomas Township to Corning Inc (the company) and to establish the associated payments and penalties that the company would incur. It is patterned after the existing HSC Wastewater Capacity Agreement (January 23, 2023) but it is extended to include water capacity use and added detail specific to the company site and to clarify various conditions that may not have been clarified in detail in the HSC agreement. The Agreement has been reviewed by the company's legal team and approved by their authorized representative.

Several infrastructure projects are underway to extend water and wastewater services to the company site in Richland Township. The infrastructure improvements will be paid for by company and various grants. The company will also pay to "rent" available Thomas Township wastewater system capacity until related improvements at the Saginaw Township Wastewater Treatment Plant (SCTWWP) are completed. The Agreement addresses the rent and funding for these improvements as well.

As the company's site is located in Richland Township, the company will be paying "out-of-township" rates for water and wastewater services. A revenue sharing agreement with Richland Township is in process and its adoption is among the conditions for this agreement.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Proposed Agreement.

- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
 - **SUGGEST/REQUESTED MOTION:** Motion by _____,
supported by _____, to approve the 2 Party agreement for Corning Inc.
Water and Wastewater Capacity Use.
-

WATER SUPPLY AND WASTEWATER CAPACITY USE AGREEMENT BETWEEN CORNING INCORPORATED AND THOMAS TOWNSHIP, MI

This Water Supply and Wastewater Capacity Use Agreement is entered into as of the _____ day of _____, 2024 by and between Corning Incorporated a New York corporation with offices at One Riverfront Plaza, Corning, NY 14831, on behalf of itself and its wholly owned subsidiaries, hereinafter collectively referred to as "**Corning**", DC HSC Holdings, LLC, a Delaware limited liability company (only for the limited purpose set forth below), and Thomas Township, a Michigan municipal corporation of 249 N. Miller Road, Saginaw, Michigan 48609, hereinafter referred to as "**Township**" and referred to collectively as the "**Parties**".

A. RECITALS

1. Corning is constructing a manufacturing facility in Richland Township, Michigan, requiring water and wastewater capacity from the Township.
2. Corning's manufacturing facility is located outside the boundaries of the Township and will utilize Township owned, maintained, and operated facilities for Corning's water and wastewater capacity needs.
3. Until Corning formally reveals the company name for the manufacturing facility, their responsibilities under this Agreement will be assumed by Corning Incorporated. After Corning reveals the company name, this Agreement may be amended to refer to the new company name.
4. The Township and Richland Township have indicated that the Township may expand its wastewater system into Richland Township to accommodate Corning's wastewater needs subject to an acceptable revenue sharing agreement, the terms of this Agreement, and approval by Saginaw Charter Township (**SCT**).
5. The Township, Richland Township and the City of Saginaw (**City**) have indicated that the Township may expand its water supply system into Richland Township to accommodate Corning's water needs subject to the terms of this Agreement, and contingent upon an acceptable revenue sharing agreement, the availability of an adequate supply of water and amendment of the current water services agreement between the Township and the City.
6. **SCT** is expanding the capacity of the SCT Wastewater Treatment Plant (**SCTWWTP**) by 600,000 gallons per day (**Saginaw Project**).
7. A current wastewater capacity agreement dated January 23, 2023 and amended December 4, 2023 exists between the Township and Hemlock Semi-Conductor (**HSC**) to eventually convey up to 1.0 million gallons per day (**MGD**) of wastewater (**HSC Wastewater Capacity Agreement**).

8. As of December 4, 2023, HSC and the Township have amended the existing wastewater capacity agreement between HSC and the Township to reallocate 0.2 MGD of HSC's 1.0 MGD of dedicated wastewater capacity in the Township's Geddes Road Sewer System to Corning, subject to the terms therein, thereby reducing HSC's dedicated wastewater capacity to 0.8 MGD throughout the Geddes Road Sewer system.
9. The Township is currently expanding its wastewater system capabilities and wastewater capacities to support the ongoing HSC expansion, hereinafter called the **Geddes Road Sewer System** which includes Pump Station #12 and downstream infrastructure.
10. The proposed Corning plant necessitates an additional expansion of the Township's wastewater system to service the Corning site, hereinafter called the **North Orr Road Sewer System**, which includes the North Orr Road gravity sewer main, Pump Station #16, and the force main from Pump Station #16 to Pump Station #12.
11. Corning asked the Township for permission to discharge its wastewater flows of up to 0.2 MGD beginning in January, 2025. Corning is working with the Township, HSC, and Saginaw Charter Township (SCT) to increase the capacities of both the wastewater sewer conveyance system and the SCT Wastewater permit to treat wastewater from HSC and Corning as conveyed through the Geddes Road Sewer System and North Orr Road Sewer System.
12. Corning desires its manufacturing facility to be supplied with water from the Township's water distribution system.
13. The water supplied to Corning is supplied via a cooperative wholesale water supply agreement between Township and the City. Corning acknowledges that the cooperative wholesale water agreement must be amended and approved by both the City and the Township in order for the Township to meet Corning's water needs. Corning acknowledges also that the water supply system must have adequate capacity to supply all of the connected communities both now and into the future before said water supply can support Corning.
14. Given the Township's reliance on the City's provision of water and SCT's provision of wastewater treatment, Corning will hold The Township harmless in the event of any interruption to either water or sewer services.

15. The proposed Corning plant necessitates improvements to the Township's water system to service the Corning site, hereinafter called the **Water Infrastructure Improvements**, which includes Orr Road Water Main Loop, Booster Pump Station, Pressure Sustaining Valves, and Gratiot Road Pumping Station.
16. Corning is funding the above-mentioned water and wastewater infrastructure improvements in lieu of paying the typical connection fees to the Township.
17. DC HSC Holdings LLC is a party to this Agreement solely to consent to the provisions of Section D.25 below ("Lien"). DC HSC Holdings LLC shall not otherwise be obligated or bound by this Agreement.

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B. WASTEWATER CAPACITY USE AGREEMENT

In consideration of the mutual promises herein and other good and valuable consideration, the parties agree as follows:

1. Wastewater Discharge Capacity:

The Township will use its reasonable efforts to provide Corning with the wastewater transmission capacity necessary to accommodate up to 0.2 MGD by January 1, 2025 subject to the following conditions:

- a. The Township will provide Corning with wastewater discharge capacity into Township's wastewater system at a rate not to exceed 200,000 gallons per day **(daily/day is defined throughout herein as 12pm to 12pm the following day)** on or after the Township's Engineer certifies in writing that the North Orr Road Sewer System and the Geddes Road Sewer system improvements serving HSC and Corning are completed, tested, and fully operational by the tentative date of January 1, 2025 and provided that an acceptable revenue sharing agreement with Richland Township is approved by the Township Board.

2. Temporary wastewater discharge exceedances:

- a. Daily limit. In the event that, at any time, Corning exceeds the discharge volume of 200,000 gal per day, the quantity beyond 200,000 GPD (gal per day) will be charged at 200% of the sewer commodity rate as approved annually by the Township Board of Trustees and subject to change at any time.
 - i. The Township shall have the authority but not the duty to reduce water supply to the Corning site to the degree necessary to reduce risk of Corning's sewer discharge volumes from exceeding the aforementioned daily limit if there is a reasonable risk of Corning exceeding the daily limit.
 - ii. Corning shall monitor its daily flows and report to the Township DPW Director or designee in writing within 24 hours after any event that exceeds the daily limit.

b. Capacity Use: Corning will pay the Township for temporary use of the Township's current, available wastewater transmission and treatment capacity until the **Saginaw Project** for treatment capacity improvements are completed at the SCT Wastewater Treatment Plant (SCTWWTP) pursuant to 2.b.viii (Termination of Capacity Use Charge) below. Corning's payment to the Township for the temporary use of the Township's current, available wastewater capacity shall be computed using the following formula:

- i. At the end of each calendar year, the Township will provide meter readings to determine the total amount of wastewater originating from Corning for the calendar year. The total annual amount of wastewater generated from the Corning site will then be divided by 365 days to determine the average daily flow.
- ii. The average daily flow will then be divided by 250 gallons (representative of Township's definition of one residential equivalence unit, or **1.0 REU**) to arrive at the total number of REU's used that year.
- iii. The Township presently charges \$2,500/REU for any new connections located outside the incorporated boundaries of Thomas Township. For the purposes of this Agreement only, the parties agree to consider an REU to have a lifespan of ten (10) years. Based upon this lifespan, an REU would have a monetary value of \$250/year. Thus, this amount (\$250.00) will be applied to the number of REU's used each year to determine the annual charge for wastewater capacity use. Any future changes to the \$2,500/REU amount, as authorized by the Township Board of Trustees of Thomas Township, will be incorporated into future calculations.
- iv. This amount will be billed to Corning within 30 days after the end of a calendar year, or the end of a consecutive 12-month cycle as the case may be, with payment due within thirty (30) days.

For example:

Corning uses an average daily flow of 200,000 gallons per day in 2025.

200,000 gallons would then be divided by 250 gallons to arrive at the total REU's it represents, in this example would be 800 REU's.

800 REU's would then be multiplied by \$250 to arrive at the \$200,000 annual charge for temporary use of the Township's capacity.

- v. Partial year payment (such as may occur at the beginning or end of the agreement) will be calculated using actual meter readings and the actual number of days included in the partial year. The total partial year amount of wastewater generated from the Corning site will be divided by the number of days wastewater was generated to determine the average daily flow and the number of REUs. The charge per REU will be the same as above and multiplied by the number of REUs then reduced to reflect the proportion of the year used (actual number of days divided by 365) to yield the capacity use charge for the partial year.

For example:

Corning discharges from January 1 until August 5, which is 219 days, during which they have discharged a total of 40 million gallons.

Dividing 40 million gallons by 219 days results in an average 183,000 gallons per day.

183,000 gallons would then be divided by 250 gallons to arrive at the total REU's it represents, in this example would be 732 REU's.

732 REU's would then be multiplied by \$250 to arrive at \$183,000.

The \$183,000 is then reduced to reflect the proportion of the year used. Divide 219 days by 365 days/year results in 60% of the year used.

Multiply \$183,000 by 60% to arrive at \$109,800 charge for temporary use of the Township's capacity for the partial year.

- vi. Upon Corning's request, the Township will share with Corning the monthly readings used to calculate the annual amount.
- vii. Minimum capacity use charge. Upon completion of North Orr Road Sewer improvements and Geddes Road Sewer improvements, and beginning January 1, 2026, Corning's annual payment to the Township for capacity use shall be a minimum of 50% of the capacity granted by this Agreement.

For Example:

Capacity granted by this Agreement is 200,000 gallons per day, which would yield \$200,000 annual charge if the full capacity were used. The minimum charge would thus be 50% or \$100,000.

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- viii. Termination of capacity use charge: Contingent upon an amended wastewater services agreement with SCT to increase the Township's treatment capacity to 2.65 MGD and upon completion as certified by the Township Engineer in writing of Geddes Road Sewer improvements and North Orr Road Sewer improvements and Saginaw Project as referenced in this Agreement and the HSC Wastewater Capacity Agreement by and between Thomas Township, Saginaw Charter Township, and HSC, including confirmation that Township can convey up to 1.0 MGD of wastewater from the combined HSC and Corning facilities to the SCTWWTP, and that the SCTWWTP can treat the total Township required wastewater flow of 2.65 MGD, then Corning's charges assigned for the temporary use of the Township's excess REU capacity will be terminated, subject to Corning paying for any partial calendar year or partial 12 consecutive month cycle as the case may be.

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1. Surge limitations:

- a. Corning's wastewater discharge into the Township's wastewater system shall not exceed 280 gallons per minute for any 240 consecutive minutes. Corning shall take any actions necessary to provide surge containment on its premises so as to not exceed the above discharge gallons per minute limits into the Township's wastewater system.
- b. The surge limitations herein are in addition to and notwithstanding any conflicting surge limitations or the absence thereof in Corning's Non-Domestic Sewer User Permit issued by Saginaw Charter Township and the Township, in the Saginaw Charter Township Sewer Ordinance and in Thomas Township's Sewer Ordinance.
- c. If, at any time Corning's discharge exceeds the above-mentioned surge limitations, Corning shall be liable for any actual damages and costs incurred for cleanup or remediation of resulting overflows.
- d. Corning shall be responsible for maintaining flows below the foregoing surge limitations. The Township shall have the authority but not duty to reduce the water supply to the Corning site to reduce the risk of Corning's sewer discharge volumes from exceeding the surge limits of the system if there is a reasonable risk of Corning exceeding the daily limit as determined by the Township DPW Director or designee.
- e. Corning shall monitor its flows and report to the Township DPW Director or designee in writing within 24 hours of the event that it has exceeded the surge limit.

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2. Billing:

- a. Corning shall be billed on a monthly basis for wastewater services with payment due per the Township Water and Sewer Ordinance.
- b. Corning's utility billing will be based on Pump Station #16's flow amounts, minus the actual metered wastewater from any other users discharging to the North Orr Road System. The official method for calculating wastewater discharges shall be determined by the Township. The Township's meters installed in the Township's Pump Station #16 system shall be used for all flow measurements and considered the official flow volumes and rates measuring device(s). The Township shall check for calibration of said meter(s) every 3-years at the Township's expense. The Township meter shall be maintained with a measurement accuracy of +/-4%. Should the Township meter(s) be unable to maintain such accuracy, the Township shall repair or replace said meters at the Township's expense.
- c. Corning shall monitor all wastewater discharge rates and daily volumes by its own flow meter(s) in order to monitor flows and alarm to alert Corning to make necessary adjustments proactively. Such meter(s) shall be calibrated as directed by Township, or every three (3) years to assure an accuracy of +/-4%. Calibration of the site meter(s) shall be at Corning's expense. Should the site meter(s) not be able to reliably measure rates and volumes, the site meter(s) shall be replaced at Corning's expense. Such information generated by the site flow meter(s) shall be transmitted to the Township's Supervisory Control and Data Acquisition (SCADA) unit to be located on Corning's site and regularly displayed on the Township's SCADA system. Corning shall pay for all re-occurring SCADA fees associated with the in-plant, site flow measurement system.
- d. Corning's charges for wastewater capacity, REU's and commodity rates shall be based on the Township Sewer Use Ordinance governing "Out-of-Township" sewer users. The charges and rates are set by the Thomas Township Board of Trustees and are periodically adjusted. When adjusted, the new charges and rates shall be used to calculate Corning's utility billing.
- e. Corning shall remain current and up to date in paying the Township's billings for wastewater capacity, wastewater and water commodity services including but not limited to inspections, repair or replacement of equipment.

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3. Inspections, Maintenance and Repair:

- a. Corning shall fund periodic inspections and maintenance activities by the Township of the gravity sewer servicing Corning's site along North Orr Road, the Township's Pump Station #16, and the Township's Pump Station #16's sewer forcemain installed to the Township's Pump Station #12. The periodic inspections and maintenance costs associated with the Township's Pump Station #12 and the Township's Pump Station #12's forcemain shall be apportioned, based on the percent of the volume of wastewater flow associated with Corning's discharges and HSC's discharges, and shared with HSC. Such inspections and maintenance activities shall be completed at the Township's discretion and are intended to ensure the integrity, condition, and serviceability of the North Orr Road sewer system, that serves Corning, and the Geddes Road sewer system that serves both Corning and HSC.
- b. The annual inspections and preventive maintenance of all mechanical equipment associated with Pump Station #16 shall be at the expense of Corning and based on a percentage of Corning's use of the North Orr Road sewer system. The purpose of such inspections and preventive maintenance is to ensure the pumping system's integrity to meet Corning's service demands.
- c. Damages to any mechanical equipment installed in Pump Station #16 or its piping and forcemain, or any other Township infrastructure that can be attributed to the discharges of Corning, shall be repaired and/or replaced in the Township's sole judgment at the expense of Corning. This includes structures, pipelines, or equipment damages caused by the scaling of, or the adverse chemical and/or physical interactions of Corning's wastewater and process discharges with domestic sewage.
- d. Corning shall be liable for the costs associated with the cleaning and disposal of all material that gets deposited and can be attributed to Corning in the North Orr Road wastewater system, Pump Station #16, and Pump Station #16's forcemain. Additionally, Corning shall be liable, on a pro-rated basis and based on the percentage of wastewater discharged into the system, for all material that has been deposited in Pump Station #12 and the Pump Station #12 force main, as a shared cost with HSC. If the material is attributed to Corning, then Corning shall be responsible for 100% of said costs.

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4. Compliance with laws, permits, and agreements:

- a. Corning shall abide by all Township, SCT, State and Federal ordinances, laws, regulations applicable to its wastewater and any Non-Domestic User Permit issued to Corning by SCT and Township.
- b. Corning shall ensure that all of its wastewater discharges are at or below the local pollutant loading limits as issued under Corning's Non-Domestic User Permit. Township reserves all rights to adjust such pollutant loading limits at any time.
- c. Corning shall submit all wastewater discharge reports required under its Non-Domestic User Permit to Township and SCTWWTP within ten (10) days upon request, or as otherwise directed by the Non-Domestic User Permit.
- d. Corning shall have its combined industrial waste and sanitary sewer analyzed upon request from the Township or SCTWWTP at any time. Such results shall be submitted to Township and SCTWWTP within ten (10) days of Corning's receipt of the analytical results. Such analysis shall be completed at Corning's expense.
- e. Corning shall not discharge any wastewater into the Township system until:
 - i. SCT and the Township have entered into any necessary agreement to receive and process the Township's wastewater, including revising the Township's contracted treatment capacity agreement up to 2.65 MGD.
 - ii. SCT has the ability to accept all of Corning's flow amounts within SCT's permit limitations.
 - iii. SCT and the Township issue a permit to Corning allowing the stated wastewater discharge levels (local limits).
 - iv. Corning shall abide by all other conditions as outlined in the Non-Domestic User Permit.

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5. Infrastructure and Funding:

- a.** Corning shall not discharge any wastewater into the Township system until the Township receives all funding from Federal, State or Corning necessary to complete the identified projects for the Geddes Road Sewer System, North Orr Road Sewer System, Water Infrastructure Improvements, and Saginaw Project, including but not limited to engineering design, construction, construction administration, Township project administration, inspection, materials, and any other expenses the Township incurs to service the Corning site.
- b.** Township is not required or bound to make any future improvements to the wastewater system.
- c.** Corning shall not under any circumstances extend or otherwise increase its site's wastewater collection system without the Township's prior written approval.

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C. WATER USE AGREEMENT

In consideration of the mutual promises herein and other good and valuable consideration, the parties agree as follows:

1. **Capacity:** The Township will make reasonable efforts to provide Corning with a water supply and capacity necessary to accommodate up to 2.1 MGD by January 1, 2025 subject to the following conditions:
 - a. A revenue sharing agreement is in place with Richland Township, and the wholesale water agreement with the City is amended and approved.
 - b. Corning shall not receive water from the Township until a City wholesale water supply agreement with the Township that includes 2.1 MGD water supply to Corning is approved by all parties. Corning acknowledges that said agreement must be amended and approved by both the City and the Township in order for the Township to meet Corning's water needs.
 - c. Corning recognizes and acknowledges the Township's responsibility to provide water to its customers within Township boundaries and may limit water use to Corning in the event of water service disruption in order to give priority to in-township customers.
 - d. Corning shall not receive water from the Township's water distribution system until it receives written authorization from Township to do so based upon the Township Engineer's written certification that all improvements are complete and fully operational.
 - e. To avoid the risk of cross connections with other water supply systems, Corning shall exclusively utilize the Township's water distribution system and shall not deviate without written approval of the Township Board.
 - f. **Exceedances**
 - i. **Daily limit.** The Township is not required or bound to provide water capacity beyond the aforementioned limit of 2.1 MGD.
 - ii. In the event that, at any time, Corning exceeds the volume of 2.1MGD, the quantity beyond 2.1 MGD will be charged at 200% of the water commodity rate as approved by the Township Board of Trustees and subject to change at any time.
 - iii. The Township shall have the authority but not the duty to reduce water supply to the Corning site to the degree necessary to reduce risk of Corning's water volumes from exceeding the aforementioned daily limit if there is reasonable risk of Corning exceeding the daily water capacity limit as determined by the Township DPW Director or designee.

- iv. Corning shall monitor its flows and report to the Township DPW Director or designee in writing within 24 hours after the event that it has exceeded the daily limit.

2. Billing and Meters:

- a. Corning shall be billed on a monthly basis for water services with payment due per the Township Water and Sewer Ordinance.
- b. Water supply meters (**meters**) shall be constructed and housed in their own, above-grade meter house(s). The Township shall construct such meter houses as part of the original water supply connections and at the cost of Corning. The Township shall always have access to each meter house. Each meter house shall be powered with electricity for lighting, alarming, telemetry, and heating. Such electrical power connection shall be metered by the public electrical supplier and the electrical usage fees the responsibility of Corning. After the initial installation at Corning's expense, the Township shall maintain the water pressure gauges, water metering devices, alarming system, and SCADA systems at the Township's expense. The Township shall maintain the lighting and heating systems within each meter house at Township expense.
- c. The Township shall certify the calibration of all water meters at least every three (3) years. If the water meters cannot be calibrated to an accuracy of +/-4%, the Township shall replace the water meter at the Township's expense provided the lack of calibration standards are not due to Corning's actions. Should the calibration standards not be met on account of damages caused by Corning, such meters shall be replaced at Corning's expense.
- d. Corning retains the right to request the Township to certify calibration, or to recalibrate the water meter(s) at any time. Should the water meter(s) be certifiably accurate to +/- 4%, the expense of such extra calibration shall be at Corning's expense.

The remainder of this page left intentionally blank.

3. Infrastructure and funding:

- a. Corning shall pay the Township for all reasonable costs associated with increasing the City Water Supply Agreement as it pertains to servicing Corning. This specifically includes “Ready to Serve” charges within the City Water Supply Agreement attributable to Corning’s water needs.
- b. Corning shall not extend or otherwise increase the site’s water distribution system or water use beyond 2.1 MGD without the Township’s prior written approval.
- c. Township is not obligated or bound to make any future improvements to the water distribution system.
- d. City is not obligated or bound to make any future improvements to the water transmission system.
- e. Corning shall not receive water from the Township until the Township has received all funding from Federal, State or Corning necessary to complete the identified Water Infrastructure Improvements, including but not limited to, engineering design, construction, construction administration and inspection, materials, and any other expense the Township incurs to service the Corning site.

The remainder of this page left intentionally blank.

4. Township / Corning boundary

- a.** Corning shall install Reduced Pressure Zoned (RPZ) devices at the point of service, in each meter house. As determined by the Township, the RPZ devices shall be operated, tested, maintained, repaired or replaced at Corning's expense. The RPZ devices shall be maintained and be tested at least annually or at the request of the Township. Such device testing report(s) shall be filed with the Township within 10 days of device(s) testing.
- b.** The Township's public water system shall end on the Corning side of the water meter, in the meter house(s) and prior to the RPZ. Valves and appurtenances that are installed to temporarily bypass the water meters for maintenance shall also be under the control and expense of the Township
- c.** Corning's private water system shall begin at the RPZ and run throughout the site. All valves, fire hydrants, fire department connections, piping and other appurtenances shall meet Township standards for materials, function, and construction. Maintenance standards shall be reviewed and approved within the Emergency Response Plan that is developed for the site by Corning and submitted to the Richland Township Fire Department and the Thomas Township Fire Department. Maintenance records shall be submitted to the Richland Township Fire Department on an annual basis, or in accordance with Corning's approved Emergency Response Plan. The Township shall retain the authority to review all maintenance records.

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D. GENERAL PROVISIONS

1. Richland Township agreement. The Township may expand its water and wastewater systems into Richland Township to accommodate Corning's water and wastewater needs subject to the terms of this Agreement and contingent upon the Township reaching an acceptable revenue sharing agreement with Richland Township in lieu of annexing the Corning site, and provided this Water and Wastewater Services Agreement continues to benefit the Township.
2. Violation remediation and action plans. Corning shall provide a remediation and action plan to permanently address the cause of any violation of the terms and provisions of this Agreement in writing and to the satisfaction of the DPW Director or designee within seven (7) days of said violation. The DPW Director or designee shall have the authority but not the duty to discontinue water and wastewater services to Corning in the event the remediation and action plan is not satisfactory to the DPW Director or designee in their reasonable discretion.
3. Indemnification. To the greatest extent permitted by law, Corning shall hold harmless and indemnify the Township, its officers, employees, agents, and contractors from and against any and all damages and liability of any kind or nature whatsoever including attorney fees resulting directly or indirectly from any act or failure to act by Corning under this Agreement and Corning's Non-Domestic User permit issued by the SCT and the Township.
4. Corning's performance under this Agreement is within the sole control of Corning, its officers, employees, agents, and contractors and the Township, its officers, employees, agents, and contractors shall have no liability in law or equity for any loss or damage caused by or related to Corning's actions or failure to act, products and processes of Corning, its officers, employees, agents, or contractors.
5. Corning's obligations shall apply equally to the State of Michigan, the Michigan Economic Development Corporation, its Executive Committee and their respective directors, participants, officers, agents, and employees.
6. Force Majeure. The Township's performance of this Agreement shall be excused from any force majeure including but not limited to strike, war (declared or undeclared), insurrection, act of terrorism, state or national health emergency, flood, ice, tornado, wind, lightning, fire, economic depression, Township's inability to provide water or wastewater services, Township's failure to receive an adequate supply of water from the City, failure of SCT to receive wastewater from the Township, or other natural or human made disaster or condition.

7. Successors and assigns. This Agreement shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns. Neither Corning nor Township may assign any of its respective rights and obligations under this Agreement without the prior written consent of the other Party.
8. Binding effect. This Agreement shall be binding upon the Parties hereto and inure to the benefit of the Parties, their respective successors, and assigns.
9. Amendment. This Agreement may be modified or amended only by a written instrument signed by both Parties.
10. Entire Agreement. This Agreement constitutes the entire agreement of the Parties, and supersedes any and all prior or contemporaneous written or oral negotiations, correspondence, discussions, understandings, and agreements between the Parties with respect to the subject matter of this Agreement and represents the full understanding of the Parties with respect to such subject matter.
11. Governing Law. This Agreement shall be governed and construed under the laws of the State of Michigan, without giving regard to conflict of laws principles.
12. Notices. Any written notice, report or communication required or permitted under this Agreement shall be deemed sufficient if delivered personally, by first class mail or nationally recognized express courier service to the respective addresses set forth above (unless a Party has notified the other Parties in writing of a different address, in which case the different address shall be used). Notification via email shall also be permitted, provided that the Party providing notice by email shall assume the risk that the notice has been delivered to the other Party, and in the event of a dispute, shall bear the burden of proving that the notice was in fact delivered.
13. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which will be deemed to constitute one and the same instrument.
14. Severability. If any terms of this Agreement are determined to be invalid or unenforceable, the remaining terms of this Agreement shall remain in full force and effect and be binding on the Parties. The Parties will replace any invalid or unenforceable term with a term that closely reflects the original.

15. Relationship of Parties. The relationship of the Parties is defined solely by the express terms of this Agreement. Neither the cooperation of the Parties nor anything expressly or implicitly contained in this Agreement shall be deemed or construed to create a partnership, limited or general, or joint venture between the Parties, nor shall any Party or any Party's agent be deemed to be an agent or employee of any other Party to this Agreement. Without limiting the generality of the foregoing, each Party is acting independently, is obligated to separately account for its respective activities, and expressly disclaims any fiduciary duty to the other Party.
16. No Third-Party Beneficiaries. The terms and conditions, obligations, and benefits of this Agreement are intended solely for the Parties. No third party is an intended beneficiary of the Agreement nor is entitled to enforce the Agreement's provisions except as otherwise provided herein.
17. Authorization. The Parties each warrant and represent to the other Party that this Agreement has been duly authorized and approved by, in the case of the Township, all governmental bodies whose approval may be required as a precondition to the Agreement's effectiveness, and as to Corning, by the appropriate officers of the company, and that the individuals who have executed this Agreement below have been duly authorized to do so.
18. Waiver. No waiver is binding unless executed in writing by the Party making the waiver. No waiver of any term of this Agreement shall be deemed a waiver of any other term.
19. Non-waiver of Governmental Immunity. The Parties agree that this Agreement is not a waiver and shall not be construed in any way so as to waive the Township's governmental immunity provided by state law which immunity is expressly reserved.
20. Ambiguities. The Parties agree that any ambiguity in this Agreement shall not be construed against the drafter thereof.
21. Compliance with Water and Sewer Ordinance. Corning shall comply with the Township Water and Sewer Ordinance being Sections 8-1-1 thru 8-5-10 of the Township General Code which is incorporated herein by reference and made a part hereof as if recited section by section and word for word as presently enacted and any future amendments thereto. In the event of any conflict between the terms of this Agreement and said Water and Sewer Ordinance, the conflict shall be resolved solely by the Township's Manager or designee.

22. Legal Enforcement. Any legal action alleging a breach of this Agreement or to enjoin or enforce any provision of this Agreement shall be brought only in the courts for Saginaw County, Michigan, or the Federal District Court for the Eastern District of Michigan, Northern Division.
23. Termination of this Agreement. Until Corning formally reveals the company name that will own and operate the manufacturing facility, their responsibilities under this Agreement shall be assumed by the current property owner (DC HSC Holdings, LLC). After Corning reveals the company name, this Agreement may be amended to refer to the new company name or assigned pursuant to this Agreement. The Township may terminate this Agreement in the event that the new company has not approved the amended Agreement or accepted the assignment of this Agreement by July 1, 2024.
24. Re-assignment. Corning may assign this Agreement with the Township's prior written consent and subject to conditions including but not limited to Corning remaining financially responsible for any breach of this Agreement by the Assignee and/or the Assignee being the sole owner of the real estate Parcel #22-12-2-24-1002-001 in Richland Township, Saginaw County, Michigan, commonly known in part as 1881 N Orr Road, Hemlock, Michigan in the sole judgement of the Township.
25. Lien. If Corning does not pay the Township's billing for water and/or wastewater services by the 25th day of the month after the period of service, then Corning hereby consents to a lien in favor of the Township upon Corning's (DC HSC Holdings) real property in an amount equal to the amount of the unpaid billing plus all late fees and interest thereon. Said lien shall be placed upon Corning's (DC HSC Holdings) real property legally described as estate Parcel #22-12-2-24-1002-001 in Richland Township, Saginaw County, Michigan, commonly known in part as 1881 N Orr Road, Hemlock, Michigan and the township may record said lien with the Saginaw County Register of Deeds. DC HSC Holdings, LLC shall not sell, transfer, or otherwise convey the above legally described real property or any portion thereof without the following language in any sale, transfer, or conveyance document:
- "If the township's billing for water and/or wastewater services is not paid by the 25th day of the month after the period of service, then the owner of said real property or any portion thereof hereby consents to a lien in favor of the Township upon said real property in an amount equal to the amount of the unpaid billing plus all late fees and interest thereon. This is a covenant running with the land and shall be recorded forthwith with the Register of Deeds for Saginaw County, Michigan."*

The remainder of this page left intentionally blank.

The Parties have executed this Agreement by their duly authorized representatives as of the date and year first written above.

THOMAS TOWNSHP

By: _____

Name: Robert Weise

Title: Supervisor

By: _____

Name: Michael Thayer

Title: Clerk

CORNING INCORPORATED

By: _____

Name: _____

Title: _____

DC HSC HOLDINGS, LLC

By: _____

Name: _____

Title: _____



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2024
- **SUBMITTED BY:** Lynda Thayer, Nature Center and Preserve Director
- **AGENDA TOPIC:** Approval of the purchase and installation of the kayak launch and dock at the Thomas Township Nature Preserve.
- **EXPLANATION OF TOPIC:**

Installing a kayak launch at the Thomas Township Nature Center and Preserve has been a part of the concept plan for the property since the inception of the plan. Improving recreational access for Thomas Township community members is a priority. A grant from the Saginaw Bay Watershed Initiative Network allowed the kayak roller system to be purchased and installed in 2019. The stairs leading from the parking lot to the bank of the canal under the building were added in the fall of 2023. The next step is to purchase and install a kayak launch and dock.

Searching online for legitimate suppliers of the kayak launch system that we need was challenging. Cost estimates online were from \$30,000 to \$50,000. Lakeside Services in Beaverton was recommended as a reliable and reasonable supplier and installer of dock and kayak launches. The cost for the purchase and installation is \$12,763.00 and also includes training on dock removal for winter, which is an important maintenance component. We will be able to use ARPA funds to cover the expense.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the purchase and installation of a kayak launch from Lakeside Services for \$12,763.00.
- **ROLL CALL VOTE REQUIRED?** No



THOMAS TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4th 2024
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
Tyler Sutherland, Assistant Parks & Recreation Director
- **AGENDA TOPIC:** Approval of Resolution 24-01 for the application of a 2024 Michigan Trust Fund Land Acquisition Grant through the Michigan DNR for the purchase of additional park lands at Roberts Park to expand the Thompson Memorial Disc Golf Course.
- **EXPLANATION OF TOPIC:** In 2021 the first nine (9) holes of the Thompson Memorial Disc Golf course was opened at Roberts Community Park. It has been the goal of the Parks and Recreation Departments to install another nine (9) holes at Roberts Park to have a full 18 basket course. In 2022, Stafford Trinklein approached the Thomas Township Parks and Recreation Department regarding a portion of his farm field that sits alongside Roberts Park and the Thompson Memorial Disc Golf Course. Trinklein wants to sell approximately eight (8) acres of the field to Thomas Township Parks to expand its park boundaries. Thomas Township Parks and Recreation was unsuccessful in the 2023 grant application process and are looking to re-apply in the 2024 round of applications.

The Total cost of the Acquisition Grant project is \$64,000 and the Thomas Township Parks and Recreation Department is looking to apply for a Michigan DNR Trust Fund Land Acquisition Grant in the amount of \$48,000. The grant has a matching requirement of 25% which would require the Parks and Recreation Department to cover the remaining \$16,000 which is budgeted for in the 2024/2025 budget.

With the purchase of the property alongside Roberts Park, Thomas Township Parks and Recreation would be allowed to expand the current Thompson Memorial Disc Golf Course from 9 holes to 18. This will bring more people to the park. This would also for recreational play as well as allow for leagues and tournaments to be held as a Recreation program to bring in more revenue for the Parks and Recreation Department.

- **MATERIALS ATTACHCED AS SUPPORTING INFORMATION:** Resolution 24-01 and site development plan.

- **POSSIBLE COURSES OF ACTION:** Approve/Deny/Table
 - **SUGGESTED/REQUESTED MOTION:**
Motion by _____, supported by _____ to
approve Resolution 24-01 for the application of the 2024 Michigan Trust Fund Land
Acquisition Grant through the Michigan DNR for the purchase of additional park lands at
Roberts Park to expand the Thompson Memorial Disc Golf Course.
 - **ROLL CALL VOTE REQUIRED?** Yes
-

THOMAS TOWNSHIP

RESOLUTION 24-01

SAGINAW COUNTY, MICHIGAN
RESOLUTION TO ACCEPT THE TERMS OF AN AGREEMENT BETWEEN THE
MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND THOMAS TOWNSHIP
BOARD OF TRUSTEES TO APPROPRIATE GRANT FUNDS FOR
THE MICHIGAN TRUST FUND - LAND ACQUISITION GRANT

At a regular meeting of the Board of Trustees of the Township of Thomas, held on March 4th 2024 at 7:00 o'clock p.m. Michigan Time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

NOW, THEREFORE, BE IT RESOLVED by the Thomas Township Board of Trustees that the Township of Thomas, Saginaw County, Michigan does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the Thomas Township Board of Trustees does hereby specifically agree, but not by way of limitation, as follows;

1. To appropriate all funds necessary to purchase additional park lands at Roberts Park located at 455 South Miller Road during the project period, authorized by the DEPARTMENT
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may to necessarily satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with all terms of said Agreement including all terms not specifically sent forth in the foregoing portions of this Resolution.

AYES: _____

NAYS: _____

ABSTAINED: _____

ABSENT: _____

The Supervisor declared the resolution adopted.

Robert Weise, Supervisor

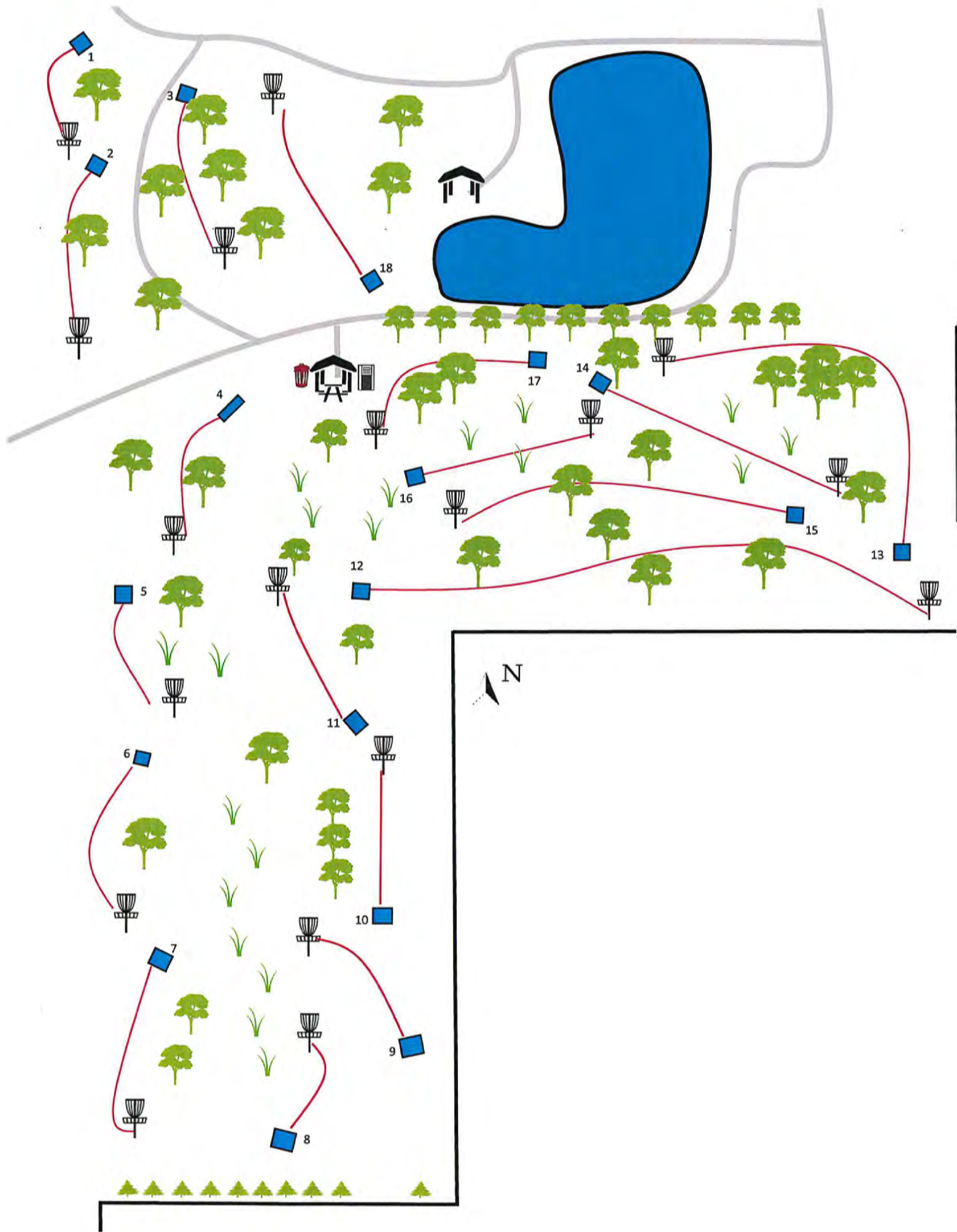
STATE OF MICHIGAN)

COUNTY OF SAGINAW)

I, Michael Thayer, the duly elected and acting clerk of the Township of Thomas, hereby certify that the foregoing constitutes a true copy of a resolution passed at a regular meeting of the Thomas Township Board, Saginaw County, Michigan, held on March 4, 2024 at which a quorum of members present as indicated in said minutes and voted as therein set forth, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

IN WITNESS WHEREFORE, I have hereunto fixed my official signature on this 4th day of March 2024.

Michael Thayer, Clerk





TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve Resolution 24-02 to implement the 2024/25 Fees Resolution.
- **EXPLANATION OF TOPIC:** Annually, we review the amounts charged as a fee for Township services, programs, rentals, reimbursements, etc. The purpose is to ensure that the fees are reflective of the costs incurred to provide the service and/or to further confirm that the programs and rental rates are comparable to surrounding communities. As a result, the department heads collect the pricing information for the pertinent products used for services. Still other department heads like the Parks Director complete surveys of our neighboring communities to determine what their fees are for recreational programs and pavilion rentals. This information is then examined and used as a basis for recommending that fees remain unchanged or are increased.

The attached Resolution 24-02 will authorize the implementation of the proposed rates as they are identified.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Fee Resolution 24-02.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.

- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve Resolution 24-02 to implement the 2024/25 Fees Resolution.
 - **ROLL CALL VOTE REQUIRED:** Yes.
-

THOMAS TOWNSHIP
RESOLUTION 24-02
March 4, 2024

RESOLUTION 24-02 REGARDING FEES

The foregoing resolution offered by Board Member _____ and seconded by Board Member _____.

WHEREAS, the Thomas Township Board deems it necessary to charge fees for certain services and licensing in order to recover costs associated with those services; and

WHEREAS, various ordinances as cited in this resolution require that the board from time to time by resolution set fees for certain services;

NOW, THEREFORE, BE IT RESOLVED that the fees as listed be adopted to comply with the appropriate ordinance requirements and will become effective as of April 1, 2024 for the 2024/2025 fiscal year.

97-G-04	Sec. 3.03	Business License Fees	\$ 10
97-G-05	Sec. 2	Non-Resident Emergency Response Fees Based upon actual costs as listed below	
97-G-10	Sec. 4	Purchase Price	
		Lot (single grave)	\$ 550
		Niche (columbarium) A & B	\$ 500
		Niche (columbarium) C & D	\$ 475
		Past Resident Grave Purchase	150% of cost
		Past Resident Niche Purchase	150% of cost
		Gravesite or Niche Transfer Fee	\$ 75
		Past Resident Niche Transfer Fee	\$ 75
	Sec. 5	Grave Opening/Closing	
		Monday thru Friday	\$ 625
		Holiday & Weekend	\$ 725
		Cremains	\$ 250
		Cremains Holidays/Weekend	\$ 350
	Sec. 6	Markers or Memorials	
		Foundations	\$.50sq.in.
		Past Resident Foundations	150% of fees
92-F-01	Sec. 3 C	Hazardous Material Incidents	
		And	
97-G-18	Sec. 3 C	Recovery of Expenses for Certain Emergency Responses	
		Fire Engine/Tanker/Tender	\$ 285.00/hr.
		Rescue Truck/Van	\$ 179.00/hr.
		Brush Truck	\$ 191.00/hr.
		Squad/Command Trucks	\$ 16.00/hr.
		Supplies Cost to Township	

Township Personnel (Fire, Police, DPW)
Prevailing Rate including Benefit Proration
Contract Services (Consultants, Attorney, Equipment, etc.) Fees as
Charged to Township

97-G-26	Article I Sec. 4	Registration and License Fees	
		Hawkers/Peddlers	\$50
		Transient Merchants	\$50
		Mobile Food Vehicle Permit	\$25
	Police		
		Copies of <i>Lexis Nexis</i> accident reports	\$15 (not a Thomas Township Report)
		Copies of Incident reports	\$.10 per page
		Digital Photos	\$1 each or
		Digital Photos on CD	\$.50 plus transfer time*
		Flash Drive	\$6.00
		Body Cam Video Footage	\$38.06 per production hour
		Dash Cam Video Footage	\$38.06 per production hour
		PBT (Prelim. Breath Test)	\$5
	Fire		
		Copies of Fire Reports	\$.10 per page
		Digital Photo's	\$1.00 each or
		Digital Photo's on CD	\$.50 plus transfer time*
Admin 414	NSF Checks		\$35
Admin 429	Stopping payment of checks		\$33
Admin 605	FOIA		\$.10 per page
Admin 213	Digital Recording		\$.50 plus transfer time*

****If transfer time is less than 15 minutes there will be no charge for transfer time***

Admin 445	Recycling bins	\$ 7
	Damaged bins (with remains)	\$ 3

99-G-04	Section 1	Building Permit Fees Schedule A (see attached)
99-G-06	Section 2	Electrical Permit Fees Schedule B (see attached)
99-G-08	Section 1	Mechanical Permit Fees Schedule C (see attached)

99-G-10	Section 1	Plumbing Permit Fees Schedule D (see attached)
		Parks and Recreation Program Fees Schedule E (see attached)
		Water and Sewer Department Fees Schedule F (see attached)
		Community Development Department Fees Schedule G (see attached)
		Nature Center and Preserve Program Fees Schedule H (see attached)

Upon roll call vote, the following voted

Aye:

Nay:

Member(s) Absent:

The supervisor declared the resolution adopted.

Robert Weise, Supervisor

CERTIFICATE

I, MICHAEL THAYER, the duly elected and acting Clerk of Thomas Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on March 4, 2024, at which meeting a quorum was present, by a roll call vote of said members and hereinafter set forth; that said resolution was ordered to take effect with all billings after April 1, 2024 or as noted in said resolution.

Michael Thayer, Clerk

Schedule A-2024
Thomas Township
Building Department
Construction Costs Determination and Fees

Thomas Township shall determine cost of construction as follows:

Residential Construction:

Residential Frame Construction:

Addition	\$120.00 per square foot.
1 story	\$150.00 per square foot.
2 nd -3 rd story	\$150.00 per square foot for the first floor. \$120.00 per square foot for the second floor. \$60.00 per square foot for an attached garage.

Residential Masonry Construction:

Addition	\$120.00 per square foot.
1 story	\$150.00 per square foot.
2 nd -3 rd story	\$150.00 per square foot for the first floor. \$120.00 per square foot for the second floor and above. \$70.00 per square foot for an attached garage.

Residential Accessory Structures:

Includes garages, pole buildings, porches, wood decks and similar construction.
\$40.00 per square foot.

Mobile and Modular Homes:

The total calculated building permit fee shall be required for all manufactured homes including mobile and modular homes when not located in a designated mobile/modular home park. Manufactured homes including mobile and modular home building permit fees shall be reduced by 50% when located within a designated mobile/modular home park.

Commercial or Industrial Construction:

The Township Building Inspector may use the construction cost given by the developer or at his/her option, the Building Inspector may determine construction cost by using the cost per square foot found in the building valuation data chart provided in Building Standards Publication, August 2010 edition. The developer must include all site development costs when providing construction cost for permit purposes.

Thomas Township shall determine permit fees for construction as follows:

Non-Commercial or Industrial:

The township permit fee schedule shall be applied to the construction cost as determined by the Building Inspector, in order to determine the permit fee amount. (See fee schedule.)

Commercial or Industrial:

The township permit fee schedule shall be applied to the construction cost as determined by the Building Inspector, in order to determine the permit fee amount. (See fee schedule.)

Flat Permit Fees:

Pool Permit (single family)	\$35.00
Re-Roofing Permit-Residential Home	\$80.00
Re-Roofing Permit-Residential Accessory Building	\$35.00
Sign Permit	\$25.00
Sidewalk (single parcel)	\$35.00
Demolition Permit:	
Accessory Structure	\$35.00
Home or Other	\$50.00

Thomas Township shall determine plan review fees for construction as follows:

Plan Review Fees:

The Township will determine plan review fees for each Building, Electrical, Plumbing, and Mechanical review by charging:

\$80.00 minimum fee.

\$40.00 additional for every half hour after the first hour of review.

Plan review fees will be invoiced and payable when the respective permit for which the review was conducted is obtained. At the Building, Electrical, Plumbing, or Mechanical Inspectors request, an expert outside plan review may be requested, the total cost of which including an additional 5% Township administration charge will be paid by the developer prior to obtaining the respective permit, or immediately after said plan review is completed.

The Building, Electrical, Plumbing, or Mechanical Inspector may request a specialized expert outside plan review during construction to address issues such as changes in plan design or other unforeseen reasons. The total cost of which including an additional a 5% Township administration charge will be paid by the developer immediately after said expert plan review is completed and findings presented to the Building Inspector. The developer shall pay any and all costs associated with said expert outside plan review within 30 days of notification.

Thomas Township Special Manufacturing Building Inspector Cost Recovery Fee:

For exceptional situations where the Director of Community Development determines that a special manufacturing inspector is necessary, arrangements shall be made to contract an inspector with the necessary qualifications to fill the position. All costs for said inspector shall be directly billed as an additional separate inspection fee.

ELECTRICAL PERMIT APPLICATION

Permit # _____

Thomas Township
Electrical Inspector
Greg Vanherweg
989-280-8934

Thomas Township
249 N. Miller Road
Saginaw, MI 48609
989-781-0150

E 2011 E

Authority: 1972 PA 230
Completion: Mandatory to obtain permit
Penalty: Permit cannot be issued

I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?	
		<input type="checkbox"/> Yes # _____ <input type="checkbox"/> Not Required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		Home Owner Phone Number - Required	
DETAILED WORK DESCRIPTION:			

II. Contractor/Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME		STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)	STATE REGISTRATION NUMBER		LOCAL LICENSING JURISDICTION	
CITY	STATE	ZIP	LOCAL LICNSE NUMBER	EXPIRATION DATE
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		
E-MAIL ADDRESS:				
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		MESC EMPLOYER NUMBER (or reason for exemption)		

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Addition/Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. Plan Review Required

The plan must be submitted with an application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.
Plans are not required for the following:

- When the electrical system rating does not exceed 400 Amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work is performed as described above, check the box below "Plans Not Required".

What is the rating of the service or feeder in ampere? _____

What is the building size in square footage? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed according to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ ☐ Plans Not Required Other

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.	
SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner signature indicates compliance with section VI. Homeowner Affidavit)	Date

VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed under the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Thomas Township Electrical Inspector. I will cooperate with the Thomas Township Electrical Inspector and assume the responsibility to arrange for necessary inspections.

VII. Fee Clarification

Item #17, Mobile Home Unit Site:

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites. When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor. When setting a HUD mobile home or a pre-manufactured home on private property, a permit must include the application fee, service, and feeder.

VIII. Fee chart – enter the number of items being installed, multiply by the unit price for the total fee.

	Fee	# Items	Total		Fee	# Items	Total
Addition to the existing permit-specify permit # being added to No. _____ Additions to an existing permit must be based on exact work being done. Partial payment not accepted.					\$37.50		
1. Application Fee (non-refundable)	\$60.00	1	\$60.00	K.V.A. & H.P.	\$10.00		
Service				19. Units up to 20	\$10.00		
2. Through 200 Amps.	\$15.00			20. Units 21 to 50 K.V.A. or H.P.	\$10.00		
3. Over 200 Amp. Thru 600 Amp.	\$15.00			21. Units 51 K.V.A. or H.P. & over	\$15.00		
4. Over 600 Amp. Thru 800 Amp.	\$20.00			Fire Alarm Systems (not smoke detectors)	\$50.00		
5. Over 800 Amp. Thru 1200 Amp.	\$25.00			22. Up to 10 devices	\$100.00		
6. Over 1200 Amp. (GFI only)	\$50.00			23. 11 to 20 devices	\$5.00 each		
7. Circuits	\$4.00			24. Over 20 devices	\$5.00 each		
8. Lighting Fixtures – per 25	\$10.00			Date/Telecommunications outlets	\$100.00		
9. Dishwasher	\$5.00			31. 1 – 19 devices	\$300.00		
10. Furnace – Unit Heater	\$5.00			32. 20 – 300 devices	\$5.00		
11. Electrical – Heating Units (baseboards)	\$5.00			33. Over 300 devices	\$5.00		
12. Power Outlets (range, dryer, etc.)	\$10.00			25. Energy Retrofit – Temp. Control	\$75.00		
34. Solar Panels \$.50 per panel	\$.50 per panel			26. Conduit only or grounding only	\$55.00		
Signs	\$10.00			Inspections	\$55.00		
13. Unit	\$10.00			27. Special/Safety Inspection (including cert. fee)	\$25.00		
14. Letter	\$10.00			28. Additional Inspection			
15. Neon – each 25 feet	\$10.00			29. Final Inspection Fee			
16. Feeders – Bus Ducts, etc. – Per 50'	\$5.00			30. Certification Fee**			
17. Mobile Home Park Site*	\$30.00						
18. Recreational Vehicle Parking Site	\$10.00						
					Total Fee (Must include the \$60.00 non-refundable application fee)		Total

*See VII. Fee Clarification item #17 above

**Required for all school and state-owned construction projects

Make checks payable to "Thomas Township"

IX. Instructions for Completing Application

General: Electrical work shall not be started until the permit application has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the Michigan Electrical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector is provided on the front of this permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for six months after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OF THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.

MECHANICAL PERMIT APPLICATION

Permit # _____

To schedule inspections call
 Thomas Township
 Plumbing Inspector
 Scott Steinke
989-781-6973

Thomas Township
 249 N. Miller Road
 Saginaw, MI 48609
 989-781-0150

M 2011 M

Authority: 1972 PA 230
 Completion: Mandatory to obtain permit
 Penalty: Permit cannot be issued

I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?	
		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		Homeowner Telephone Number (Required)	
DETAILED WORK DESCRIPTION:			

II. Contractor/Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME		STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)	STATE REGISTRATION NUMBER		LOCAL LICENSING JURISDICTION	
CITY	STATE	ZIP	LOCAL LICNSE NUMBER	EXPIRATION DATE
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		
E-MAIL ADDRESS:				
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		MESC EMPLOYER NUMBER (or reason for exemption)		

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Addition/Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. Plan Review Required

Plan must be submitted with an application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- One- and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.

If work being performed is described above, check box below "Plan Not Required."

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ ☐ Plans Not Required Other

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.	
SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)	Date

VI. Homeowner Affidavit

I hereby certify the mechanical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected and approved** by the Thomas Township Mechanical Inspector. I will cooperate with the Thomas Township Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

VII. Fee Clarification – Enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total		Fee	# Items	Total
Addition to the existing permit-specify permit # being added to No. _____ Additions to an existing permit must be based on exact work being done. Partial payment not accepted.					\$37.50		
1. Application Fee (non-refundable)	\$60.00	1	\$60.00	18. Duct – minimum \$25.00	\$.05/ft.		
2. Residential Heating Systems (includes duct & Pipe) New Building Only*	\$30.00			19. Heat Pump; commercial (pipe not included)	\$20.00		
3. Gas/Oil Burning Equipment (furnace, Generator, In-ground swimming pool heater) New and/or Conversion Units	\$30.00			Air Handlers/Heat Wheels 20. Under 10,000 CFM	\$10.00		
4. Residential Boiler**	\$30.00			21. Over 10,000 CFM	\$10.00		
5. Water Heater	\$10.00			22. Commercial Hoods	\$10.00		
6. Flue/Vent Damper	\$5.00 each			23. Heat Recovery Units	\$10.00		
7. Solid Fuel Equipment (includes Chimney)	\$10.00			24. V.A.V Boxes	\$5.00		
37. Gas Burning Fireplace	\$10.00			25. Unit Ventilators	\$5.00		
8. Chimney, Factory Build (installed separately)	\$10.00			26. Unit Heaters (terminal units)	\$10.00		
9. Solar; set of 3 panels (includes piping)	\$10.00			27. Fire Suppression/Protection - minimum \$30.00	\$.80 Per Head		
10. Gas Piping; each opening – new installation (residential)	\$5.00			28. Evaporator Coils	\$5.00		
11. Air Conditioning (includes split systems)	\$15.00			29. Refrigeration (split system)	\$5.00		
12. Heat Pumps (complete residential)	\$30.00			30. Chiller	\$5.00		
13. Bath & Kitchen exhaust	\$5.00 each			31. Cooling Towers	\$10.00		
Tanks 14. Aboveground***	\$30.00			32. Compressor	\$5.00		
38. Aboveground Connection	\$30.00			Inspections 33. Special/Safety Inspection (includes Cert. fee)	\$25.00		
15. Underground***	\$30.00			34. Additional Inspection	\$55.00		
39. Underground Connection	\$25.00			35. Final Inspection	\$55.00		
16. Humidifiers	\$5.00			36. Certification Fee	\$25.00		
Piping Systems – minimum \$25.00 17. Piping	\$.05/ft.						
40. Process piping – minimum \$25.00	\$.05/ft.						

*See VII. Fee Clarification, Item #2 on front

**See VII. Fee Clarification, Item #14 and #15 on front

Total Fee (Must include the \$60.00 non-refundable application fee)

Total

Make all check payable to "Thomas Township"

IX. Instructions for Completing Application

General: Mechanical work shall not be started until the permit application has been filed. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector is provided on the front of this permit form. When ready for an inspection, call the inspector providing 24 HOUR advance notice. The inspector will need the job location and permit number.

Expiration of Permit: A permit remains valid if work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CAN NOT BE REFUNDED OR REINSTATED.**

Valid Area

PLUMBING PERMIT APPLICATION

Permit # _____

To schedule inspection call
 Thomas Township
 Plumbing Inspector
 Scott Steinke
989-781-6973

Thomas Township
 249 N. Miller Road
 Saginaw, MI 48609
 989-781-0150

M 2011 M

Authority: 1972 PA 230
 Completion: Mandatory to obtain permit
 Penalty: Permit cannot be issued

I. Job Location

NAME OF OWNER/AGENT	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes # _____ <input type="checkbox"/> No <input type="checkbox"/> Not Required
STREET ADDRESS AND JOB LOCATION (Street Number and Name)	Homeowner Phone Number (Required)
DETAILED WORK DESCRIPTION:	

II. Contractor/Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME	STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)	STATE REGISTRATION NUMBER	LOCAL LICENSING JURISDICTION	
CITY	STATE	ZIP	LOCAL LICNSE NUMBER EXPIRATION DATE
TELEPHONE NUMBER (Include Area Code)	FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		
E-MAIL ADDRESS:			
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)	MESC EMPLOYER NUMBER (or reason for exemption)		

III. Type of Job

<input type="checkbox"/> Single Family <input type="checkbox"/> Other	<input type="checkbox"/> New <input type="checkbox"/> Addition/Alteration	<input type="checkbox"/> Service Only <input type="checkbox"/> Special Inspection	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved) <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> State Owned <input type="checkbox"/> School
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IV. Plan Review Required

Plan must be submitted with an application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.
 Plans are not required for the following:

- One and two-family dwelling containing not more than 3,500 square feet of building area.
- Alterations and repair work determined by the plumbing official to be of a minor nature.
- Buildings with a required plumbing fixture count less than 12.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.

If work being performed is described above, check box below "Plan Not Required."

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ ☐ Plans Not Required Other

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF PLUMBING CONTRACTOR, MASTER PLUMBER, WATER STREATMENT INSTALLER, OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)	Date
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VI. Homeowner Affidavit

I hereby certify the plumbing work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Plumbing Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Thomas Township Plumbing Inspector. I will cooperate with the Thomas Township Plumbing Inspector and assume the responsibility to arrange for necessary inspections.

VII. Fee Clarification

Item #2, Mobile Home Unit Site: WHEN item is used for sewer excavations in a new park, the permit application should include the application fee plus the number of unit sites. WHEN setting a mobile home in a park, or a mobile or modular home on private property, a permit should include the application fee, a sewer or building drain, and water service or water distribution pipe.

VIIb. Fee Clarification (Continued)

Item #3, Fixtures, Floor Drains, Special Drains, and Water Connected Appliances Include:					
Water Closets	Sink (any description)	Stop Sink	Drinking Fountain	Floor Drain	Water Outlet or Connection to any Make-up Water Tank
Bathtub	Emergency Eye Wash	Bidet	Condensate Drain	Roof Drain	Water Outlet or Connection to Heating
Lavatories	Emergency Shower	Cuspidor	Washing Machine	Grease Trap	Water Outlet or Connection to Fillers
Shower Stall	Garbage Grinder	Dishwasher	Acid Waste Drain	Starch Trap	Connection to Sprinkler System (Irrigation)
Laundry Tray	Water Outlet Cooler	Refrigerator	Bed Pan Washer	Plaster Trap	Water Connected Sterilizer
Urinal	Ice Making Machine	Water Heater		Water Softener	Water Connected Dental Chair
Autopsy	Water Connected Still				Water Connection to Carbonated Beverage Dispensers
Plus Any Other Fixture, Drain, or Water Connected Appliance Not Specifically Listed					
Item #25, Domestic Water Treatment and Filtering Equipment: A license installation of domestic water treatment and filtering equipment that requires modification to an existing cold water distribution supply and associated water piping buildings if a permit is secured, required inspections performed, and the installation complies with the applicable code. If the enforcing agency determines a violation exists, it shall be corrected by the responsible installer. The permit application fee, the number of water treatment devices recorded in item #25 for \$5.00 each and the appropriate water distribution pipe (system) size fee.					

VIII. Fee Chart – enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total		Fee	# Items	Total
Addition to the existing permit-specify permit # being added to No. _____ Additions to an existing permit must be based on exact work being done. Partial payment not accepted.					\$37.50		
1. Application Fee (non-refundable)	\$60.00	1	\$60.00	Water Distributing Pipe (system)	\$8.00		
2. Mobile Home Park Site	\$30.00			14. ¾" Water Distribution Pipe	\$8.00		
3. Fixtures, Floor Drains, Special Drains, Water Connected Appliances	\$5.00 Each			15. 1" Water Distribution Pipe	\$8.00		
4. Stacks (soils, waste, vent and conductor)	\$5.00 each			16. 1 ¼" Water Distribution Pipe	\$8.00		
5. Sewage ejectors, sumps	\$5.00 each			17. 1 ½" Water Distribution Pipe	\$8.00		
6. Sub-soil drains	\$5.00 each			18. 2" Water Distribution Pipe	\$8.00		
Water Services	\$5.00			19. Over 2" Water Distribution Pipe	\$10.00		
7. Less than 2"	\$5.00			20. Reduced pressure zone back-flow presenter	\$5.00 each		
8. 2" to 6"	\$8.00			25. Domestic water treatment and filtering equipment only**	\$5.00		
9. Over 6"	\$10.00			26. Medical Gas System	\$45.00		
10. Connection(bldg, drain – bldg. sewer)	\$5.00			Watering Distributing Pipe (system)	\$25.00		
Sewer (sanitary, storm, or combined)	\$5.00			21. Special/Safety Inspection (includes cert. fee)	\$55.00		
11. Less than 6"	\$10.00			22. Additional Inspection	\$55.00		
12. 6" & Over	\$8.00 each			23. Final Inspection	\$25.00		
13. Manholes, Catch Basins				24. Certification Fee			

*See VIIa. Fee Clarification, Item #2 on front

**See VIIb. Fee Clarification, Item #25 above

Total Fee (Must include the \$60.00 non-refundable application fee)

Total

Make checks payable to "Thomas Township"

IX. Instructions for Completing Application

General: Mechanical work shall not be started until the permit application has been filed. All installations shall be in conformance with the Michigan Mechanical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector is provided on the front of this permit form. When ready for an inspection, call the inspector providing 24 HOUR advance notice. The inspector will need the job location and permit number.

Expiration of Permit: A permit remains valid if work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CAN NOT BE REFUNDED OR REINSTATED.**

Valid Area

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available up on request to individuals with disabilities.



Schedule E

Parks and Recreation Fees 2024

Roethke Pavilion #1 (Near Train Barn)	Est.# of ppl: 120	\$75	Resident
		\$100	Non-Resident
		\$100	Township Business
		\$150	Non-Township Business
Roethke Pavilion #2 (Near Pond)	Est.# of ppl: 120	\$75	Resident
		\$100	Non-Resident
		\$100	Township Business
		\$150	Non-Township Business
Roethke Pavilion #3 (Behind Depot)	Est. # of ppl: 80	\$75	Resident
		\$100	Non-Resident
		\$100	Township Business
		\$150	Non-Township Business
Roberts Park Pavilion #1 (Large Pavilion)	Est.# of ppl: 250	\$200	Resident
		\$250	Non-Resident
		\$250	Township Business
		\$450	Non-Township Business
Roberts Park Pavilion #2 (At ball fields)	Est. # of ppl: 80	\$100	Resident
		\$125	Non-Resident
		\$125	Township Business
		\$175	Non-Township Business
Soccer Complex Pavilion	Est. # of ppl: 150	\$200	Resident
		\$250	Non-Resident
		\$250	Township Business
		\$450	Non-Township Business
Depot Rental		\$100	Resident
		\$125	Non-Resident
		\$125	Township Business
		\$175	Non-Township Business
Pool (7-9 p.m. Fri/Sat only)		\$100	Resident
		\$125	Non-Resident

Softball Field Rental	\$75	Resident Per Field
	\$100	Non-Resident Per Field
	\$325	Resident All Four Fields/Day
	\$425	Non-Resident All Four Fields/Day
Softball Tournaments - Field Fee Plus Base Fee		
Base fee	\$200	Resident Per Day
	\$300	Non-Resident Per Day
Additional chalk/drag field	\$30	
Roberts Volleyball Court Rental		
	\$50	Resident Per Court
	\$75	Non-Resident Per Court
	\$150	Resident All Courts Per Day
	\$200	Non-Resident All Courts Per Day
Roethke Volleyball Court Rental		
	\$50	Resident Per Court
	\$75	Non-Resident Per Court
	\$200	Resident All Courts
	\$275	Non-Resident All Courts
Disc Golf Course		
	\$350	Resident Full Day
	\$450	Non-Resident Full Day
Soccer Fields		
	\$75	Resident One-Day Practice
	\$100	Non-Resident One-Day Practice
	\$250	Resident Games
	\$300	Non-Resident Games
Weddings, Events and Big Gatherings	\$1500-\$5000	
Roberts Park	\$500	
Non-Refundable Reservation/Service Fee	\$1500-\$5000	
Weddings, Events and Big Gatherings	\$500	
Roethke Park		
Non-Refundable Reservation/Service Fee		

Events and Wedding pricing varies based on the differences in each venue.

Price range is set for a base price. Actual cost will be determined after meeting with the Parks and Recreation Director.

Pool Daily Passes	\$5	Resident
	\$10	Non-Resident
	\$15	Family of 5 Resident
	\$25	Family of 5 Non-Resident
Pool Season Passes	\$60	Resident Individual
	\$80	Non-Resident Individual
	\$85	Resident Family of 5
	\$115	Non-Resident Family of 5
	\$25	Ea. Additional Family Member Over 5
Permit-Trail Work	\$10	For Work in the Designated Easement
Train	\$1	Per Person
Volleyball rental	\$2	Hourly
Horseshoe rental	\$2	Hourly
Flag Football	\$60	Resident
	\$70	Non-Resident
Spring/Fall Soccer	\$60	Resident
	\$70	Non-Resident
Basketball Clinic	\$60	Resident
	\$70	Non-Resident
Multi-Sport Clinic	\$70	Resident
	\$80	Non-Resident
Boys/Girls Basketball	\$60	Resident
	\$70	Non-Resident
Floor Hockey	\$60	Resident
	\$70	Non-Resident
Archery	\$70	Resident
	\$75	Non-Resident
Women's/Men's Volleyball	\$140	Team Fee
	\$15	Resident Player Fee
	\$20	Non-Resident Player Fee

Men's Softball	\$325	Team Fee
	\$10	Resident Player Fee
	\$15	Non-Resident Player Fee
Coed Softball	\$200	Team Fee
	\$10	Resident Player Fee
	\$15	Non-Resident Player Fee
Adult Sand Volleyball	\$90	Fours
Day Camp	\$125	Resident
	\$135	Non-resident
	\$95	Resident-second child fee
	\$110	Non-resident second child fee
Swim lessons	\$60	Resident
	\$70	Non-Resident

LATE FEES:

Girls' Softball	\$25
All Youth Basketball	\$25
All Youth Soccer	\$25
Floor Hockey	\$25
Adult Volleyball	\$30
Men's Softball	\$30
Coed Softball	\$30
Adult Sand Volleyball	\$25
Youth Sand Volleyball	\$25

SCHEDULE F 2024
THOMAS TOWNSHIP WATER AND SEWER DEPARTMENTS

97-G-22	Article II Sec. 4	Fire Line Connection	Equal to quarterly water ready to serve charge
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97-G-22	Article III Sec. 5E	Licensing Fee	\$ 25
		Annual Renewal	\$ 20

Article IV Sec. 3	Monitoring, inspections, surveillance, review of accidental discharges	Actual costs of labor, materials and contractors
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Article V Sec. 1 A Water Capacity Charge

5/8", 3/4" & 1" meter	\$ 1,250
Duplex	\$ 2,500
1 1/4" meter	\$ 1,700
1 1/2" meter	\$ 1,875
2" meter	\$ 3,750
3" meter	\$ 5,625
4" meter	\$ 7,500
6" meter	\$18,750
8" meter	\$22,500

Article V Sec. 1B Sewer Capacity Charge

3/4" or 1" connection	
(basic res. unit)	\$ 2,000
Duplex	\$ 4,000
Non-resident charges shall be 125% of these charges	
All others use Schedule A unit factors to determine fees	

Article V Sec. 2A Water Connection Fee

1" connection	\$2,546
Duplex 1" connection	\$5,092
All others	Actual cost for meter, contractor supplies, connection supplies, and township labor. Connections over 70' are to be figured by DPW superintendent.

Installed Meter Pit

with 1" Connection	\$ 1,475
All others	\$900 plus actual cost for meter fittings, connection supplies, and Township labor. Cost to be determined by DPW Superintendent.

Meter Costs	5/8" Meter	\$324.98
	1" Meter	\$476.26
	1 1/2" Meter	\$756.25
	2" Meter	\$1004.57
	3" Meter	Actual Cost
	4" Meter	Actual Cost
	6" Meter	Actual Cost
	8" Meter	Actual Cost
	10" Meter	Actual Cost

Article V Sec. 2B Sanitary Sewer Connection Fee Actual Cost

Article V Sec. 3 A Ready to Serve Charge Water (Resolution 20-10)

5/8" meter	\$ 42.60 per qtr
3/4" meter	\$ 42.60 per qtr
1" meter	\$ 127.81 per qtr
1 1/4" meter	\$ 127.81 per qtr
1 1/2" meter	\$ 140.59 per qtr
2" meter	\$ 264.14 per qtr
3" meter	\$ 468.63 per qtr
4" meter	\$ 1,065.06 per qtr
6" meter	\$ 2,130.12 per qtr
8" meter	\$ 3,834.22 per qtr
10" meter	\$ 5,964.35 per qtr
12" meter	\$ 7,498.04 per qtr
2" FL	\$ 93.55 per qtr
3" FL	\$ 140.26 per qtr
4" FL	\$ 186.54 per qtr
6" FL	\$ 467.05 per qtr
8" FL	\$ 561.02 per qtr
Multiple Units	\$ 42.60 per qtr
HSC (Resolution 20-10)	\$ 808,360 per qtr
Non-resident charges shall be 125% of these charges	

Article V Sec. 3 A Ready to Serve Charge Sanitary Sewer (Resolution 19-16)

5/8" meter	\$ 18.67 per qtr
3/4" meter	\$ 18.67 per qtr
1" meter	\$ 56.00 per qtr
1 1/4" meter	\$ 56.00 per qtr
1 1/2" meter	\$ 61.60 per qtr
2" meter	\$ 115.74 per qtr
3" meter	\$ 205.35 per qtr
4" meter	\$ 466.70 per qtr
6" meter	\$ 933.40 per qtr
8" meter	\$ 1,680.11 per qtr

10" meter	\$ 2,613.51 per qtr
12" meter	\$ 3,285.56 per qtr
Multitple Units	\$ 18.67 per qtr

Non-resident charges shall be 125 % of these charges

Article V Sec. 3B Water Consumption Rate (All water usage) (Resolution 20-10)
 \$3.89 per 1,000 gallons. HSC Rate: \$2.92 per 1,000 gallons. GLTP Rate: \$4.86 per 1,000 gallons. Irrigation rate: \$4.84 per 1,000 gallons. The wholesale water rate for 2024 is \$2.34 per 1,000 gallons for Township owned properties.
 Non-resident charges shall be 125 % of these charges

Article V Sec. 3C Sanitary Sewer Service (Resolution 19-16)
 \$5.29 per 1,000 gallons of water (based upon water usage excluding sprinkler meters)
 Non-resident charges shall be 125 % of these charges

Article V Sec. 8B2 Late Charge (Penalty)
 Late charge for water/sewer bills not paid by the 25th day of the month after the period of service is 5% .

Article V Sec. 3C 3 Industrial Sewer Discharge surcharge

1. BOD5 .30 per pound or actual, whichever is greater
 (discharges over permitted limitation on average per month)
2. Suspended Solids .30 per pound or actual, whichever is greater
 (discharges over permitted limitation on avg. per month)

Article V Sec. 5A Meter Relocation Fee
 \$40.00 plus cost of materials

Article V Sec. 5B Meter Replacement Fee
 \$40.00 plus cost of meter

Article V Sec. 5C Meter Testing Fee
 \$40.00 plus cost of shipping and testing

Article V Sec. 5D Cross Connection Testing
 Township costs

Article V Sec. 5E Turn on and Turn off Fees (Normal business hours)
 \$40.00 to turn off and \$40.00 to turn on water service

Turn on and Turn off Fees (overtime) \$60.00 per hour

Article V Sec. 5F Special Metering Services

\$44.00 per hour + commodity

Non-resident charges shall be 125 % of these charges

SCHEDULE G 2024
THOMAS TOWNSHIP COMMUNITY DEVELOPMENT DEPARTMENT

97-G-07	Sec. 4 1E	Sidewalk Building Permit Fee	\$35
97-G-23	Sec. 5I	Review Fees \$50 for first split \$25 for each additional split done at same time.	
97-G-25	Sec. 1C	Reviewing Submittal and Performing Inspections Small Developments and Redevelopments (0-3) acres \$375 minimum \$500 deposit Large Developments and Redevelopments (3 + acres) Minimum fee of \$600 \$1,000 deposit Single family, two family, multi-family developments Minimum fee of \$600 \$1,000 deposit Fee is for first storm water review and inspection. Additional hourly fee will be required for subsequent reviews and inspections. Difference between deposit and final review and inspection fees will be refunded to or collected from the Owner/Developer.	
99-G-18	Article I Sec 10 D	Temporary Sign Permit	\$10
	Rezoning	\$350 regular meeting \$500 special meeting	
	Special Use Permit	\$350 regular meeting \$500 special meeting	
	Site Plan Review	\$350 regular meeting plus \$25 per acre \$400 special meeting plus \$25 per acre	
	Zoning Board of Appeals Hearings	\$350	
	Sign Board of Appeals Hearings	\$350	

Schedule H

Thomas Township Nature Center and Preserve Program Fees



School Programs

School programs will have set fees as presented below. Program cost includes instructional time, activity time, and basic supplies. If additional equipment or supplies are needed, sharing of expenses will be agreed upon before program occurs.

Program Length	Location	Cost	Mileage Fee	
			Distance	Fee
1-2 hours	Thomas Township Nature Center	\$5 per student (10-60 students)	0-10 miles	\$5
2.5-4 hours	Thomas Township Nature Center	\$7 per student (10-60 students)	11-20 miles	\$10
1-2 hours	Your site	\$5 per student + mileage, see chart (10-60 students)	21-30 miles	\$15
2.5-4 hours	Your site	\$7 per student + mileage (10-60 students)	31-50 miles	\$25
			51-60	\$30

*School will provide one chaperone per 10-12 students, no program fees for chaperones or teachers.

Public Programs

Public Programs will have similar pricing as school programs, but public program pricing may vary. Staffing, supplies, materials, length of program, and sponsorship possibilities could affect program costs. Programs could be free of charge to \$20 per person. Program participation may be limited based on the activity. Multiple day programs could have a per session cost as well. Programs at various sites could have a per program cost, versus a per participant cost.

Public Program Base Costs (pricing will vary)

Program Length	Location	Cost	Mileage Fee	
			Distance	Fee
1-2 hours	Thomas Township Nature Center	\$5 per participant	0-10 miles	\$5
2.5-4 hours	Thomas Township Nature Center	\$7 per participant	11-20 miles	\$10
1-2 hours	Your site	\$5 per participant + mileage, see chart	21-30 miles	\$15
2.5-4 hours	Your site	\$7 per participant + mileage	31-50 miles	\$25
			51-60	\$30

*For more information, contact Lynda Thayer, the Thomas Township Nature Center and Preserve Director at naturecenter1@thomastwp.org, or by calling the nature center during business hours at (989) 245-0801.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve Resolution 24-03, the Annual Appropriations Resolution for the 2024/25 Fiscal Year.
- **EXPLANATION OF TOPIC:** Your copy of the final budget is included with the Board packet. As I've mentioned in my weekly report, we have added additional pages with infographics that include our budget-related goals and visual depictions of the budgetary numbers. We have incorporated changes that were suggested at the budget workshop and a few minor adjustments that we recognized since then or for which we received more accurate estimates. The following is a list of budget-related observations intended to bring these items to your attention:

General Fund Revenues

General Fund Revenues are slightly lower than the 23/24 fiscal year. This is due to the ARPA funds being included in last years budget for the Municipal Building Construction. The State Shared Revenue was not increased as to not over estimate this line item. Although the State of Michigan is indicating revenue sharing will increase, I am hesitant to project the increase.

Elections

Elections is up by significantly due to the number of elections in the 24/25 fiscal year compared to the 23/24 fiscal year. It is greatly impacted by the cost the Township will incur to cover the nine days of early voting required by Proposal 2 passed in November of 2022.

Clerk

The clerk activity center has increased by about 6.5%. The increase in for the most part due to the change in staff and the classification of the health insurances from a single to a family.

Treasurer-Finance

Treasurer-Finance has increased by approximately 8%. This is directly related to wage increases for the staff and benefit related cost. There was also an increase in the

cost from Saginaw County for printing the property tax bills.

Municipal Building

The Building & Grounds is down significantly due to the partial completion of the Municipal Building. With the partial completion the funding is allocated over the 23/24 and 24/25 fiscal year. Also included in the budget is a second copier as it may be necessary to have a copier on both sides of the building due to the layout.

Sidewalks

We have one sidewalk projects included in the proposed budget. The project is N. Thomas Road. The estimated total cost of the projects is \$130,000

Road Programs

There is an increase in the Roads due to the repaving of Wallace Drive. The funds have been received from the dioxin settlement to cover the costs of the reconstruction.

Transfer-Out

The transfer-out for Public Safety Police and Fire remain the same as the 23/24 fiscal years. Included in the budget is a transfer to Fire Apparatus in the amount of \$42,250 to provide monies to off set the Installment Purchase Agreement payments. The Fire Fund will also be providing a portion of the monies to cover the payment.

Parks Facility Acquisition/Construction

Included in this year's budget is the cost to lease a parcel of land to increase the size of the disc golf course. This is budgeted for a lease for the current year with the hope of securing a grant to purchase the property in the future. Also included is \$23,500 for the installation of a concrete pad near the pavilion in Roberts Park. This will be used for roller hockey/basketball and increase vendor area for the Farmer's Market

Nature Preserve/Center

This is an activity center created to help track and account for expenses and eventually revenues related to the operation of both the preserve and the center. The proposed budget for this year is \$109,993 with revenues of \$71,500. This includes staffing, professional services and a fund raiser event to support the center/preserve.

General Fund - fund balance

We are projecting a decrease in the fund balance of 18%. This is in a large part due to the budgeted construction of the municipal building. With this decrease the General Fund fund balance is projected to be \$2,441,567.

Road Revolving Fund

The projected fund balance is \$761,152 with receivables of approximately \$600,000;

however, we are still challenged to get neighborhoods interested and willing to participate in road rehabilitation project.

DDA Fund

The DDA Board is looking at constructing a water feature/fountain at the corner of Miller and Gratiot Roads at an estimated cost of \$80,000 along with providing funding support in the amount of \$100,000 for the playscape that will be installed in Community Park. With this project and the other various costs of the DDA, we are estimating a 2024/25 FY end Fund Balance of \$186,855.

Public Safety – Fire Fund

With the approval of the Public Safety Millage the Fund Balance is predicted to increase \$120,136 even with the added personnel costs and transferring \$400,000 to the Fire Apparatus Fund to support the building addition. Also included in the budget is a transfer to Fire Apparatus to support the payoff of the Installment Purchase Agreement.

Public Safety – Fire Apparatus

The training room addition was funded and expended through the Fire Apparatus fund. This resulted in a reduction of the fund balance. The fund balance is projected to be \$235,862 down from the 23/24 fiscal year. Also included in the budget is the sale of Rescue-1 estimated to be \$80,000 and the purchase of various equipment and the replacement of Rescue #1 in the amount of \$110,000. The budget includes a transfer from both Public Safety Fire and General Fund to cover the cost of the Installment Purchase Agreement payment.

Public Safety – Police Fund

With the approval of the Public Safety Millage, the Police Fund has made a quick rebound with an estimated Fund Balance of \$2,376,488. Although this may seem to be a bit over what is necessary as the millage progresses the fund balance will be reduced as the costs increase. We also need to recognize that we have yet to bring on two additional officers. Once they begin their full-time employment, their salaries, benefits and equipment costs will have significant impact upon the Fund Balance. I am not intending to cause any concern as we are very confident in the long-term sustainability of the department at the current staffing level; rather, I am just intending to explain the reason for larger Fund Balance and how over time it will all equalize.

Sewer Fund

The sewer fund is projected to have an increase in the fund balance. This is in large part due to HSC's increased sanitary sewer discharge and the potential that Project Phoenix comes on line at the end of the fiscal year. This is a difficult fund to budget for this year. Included in the revenues are the grant funds for both the HSC and

Project Phoenix. The estimated cost is also included in the Capital Control. The estimated totals for those two grants are HSC \$24,305,000 and Project Phoenix \$7,000,000. Part of the HSC grant funds will be eventually be due to Saginaw Charter Township (SCT) as the MEDC amended the allocations as the request of HSC to cover all of the costs associated the improvements in Thomas Township with HSC paying and cost not covered by the grant directly to SCT.

Water Fund

The water fund is projected to remain similar to last fiscal year. The projected fund balance is \$2,886,987. The Water Fund will also be impacted by Project Phoenix. Included in the budget is \$14,000,000 for water improvements for the project. There is also an offsetting revenue for the grant funds. Also included is the Wallace Drive watermain. This will be installed prior to the road reconstruction.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Resolution 24-03.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve Resolution 24-03, the Annual Appropriations Resolution for the 2024/25 Fiscal Year.
- **ROLL CALL VOTE REQUIRED:** Yes.

**RESOLUTION 24-03
GENERAL APPROPRIATIONS ACT
THOMAS TOWNSHIP
2024/2025**

At a regular meeting of the Board of Trustees of the Township of Thomas, held on the 4th day of March, 2024, 7 o'clock p.m. Michigan Time.

PRESENT:

ABSENT:

_____ offered the following resolution and moved for its adoption. The motion was seconded by _____.

A resolution to establish general appropriations act for Thomas Township; to define the powers and duties of the Thomas Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this ordinance.

The Board of Trustees of Thomas Township resolves:

Section 1: Title

This resolution shall be known as the Thomas Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in the resolution.

Section 3: Fiscal Officer

The Fiscal Services Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 15, 2024 and a public hearing on the proposed budget was held on March 4, 2024.

**Section 5: Estimated Revenues, Expenditures and Fund Balances
(As listed on attached pages.)**

- A. General Fund**
- B. Public Safety-Fire Department Operating Fund**
- C. Fire Apparatus Fund**
- D. Public Safety-Police Department Operating Fund**
- E. Revolving Road Fund**
- F. Parks and Recreation Fund**
- G. Sewer Fund**
- H. Water Fund**
- I. Municipal Refuse Fund**

Section 6: Millage Levy

The Thomas Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 4.1937 mills as authorized under state law and approved by the electorate. The mills to be levied are:

Township	.9437	
Fire Dept. Apparatus	.2500	
Public Safety	3.0000	(1.875, police operating; 1.125. fire dept. operating)

These millage rates are subject to reduction based upon current year millage reduction (Headlee) requirements.

Section 7: Adoption of Budget by Reference

The budgets in Thomas Township for the general fund, public safety-fire department operating fund, fire apparatus fund, public safety-police department operating fund, revolving road fund, parks and recreation fund, sewer fund, water fund, and municipal refuse fund are hereby adopted by reference, with revenues and activity expenditures as indicated in Section 5 of this act.

Section 8: Adoption of Budget by Cost Center

The Board of Trustees of Thomas Township adopts the 2024/2025 fiscal year general fund, water fund, sanitary sewer fund and parks and recreation fund budgets by cost center. Township appointed staff responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center in these funds and may make transfers among the various line items contained in the cost center appropriation. Those responsible for the fire department operating, fire department apparatus, police department operating, and municipal refuse fund may expend funds up to, but not to exceed the total appropriation authorized for each fund and may make transfers among the various line items within the fund appropriation. However, no transfers of appropriations for line items related to personnel or capital expenditures may be made without prior board approval by budget amendment.

Section 9: Michigan Public Act 152 of 2011

The Michigan Public Act 152 of 2011 Limits the amount a public employer may contribute to a medical benefit plan, but allows its governing body, by a 2/3 vote, to exempt the governmental unit from the requirements of the Act for each fiscal year; therefore, be it resolved that Thomas Township, pursuant to Sec. 8 (1) of PA 152 of 2011 (MCL 15.568) exempts itself from the requirements of the Act for its 2024/2025 fiscal year.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.

Section 11: Transfer Authority

The Chief Administrative Officer shall have no authority to make transfers among the various cost centers. The Chief Administrative Officer shall make recommendations to the board for amendments to this resolution to approve transfers among the various cost centers within a fund. Under no circumstances may the total budget of any fund be changed without board approval.

Section 12: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each month a report of financial operations, including but not limited to:

- a. a cash balances report showing the amount of funds available in each of the various accounts
- b. a revenue and expenditure report which shows for each line item and cost center in the various funds the original budget, the amended budget, the year to date actual amounts, the current month actual amount, any encumbered amounts, the unencumbered balance and the percent of budget revenue received or expenditures made.

Section 13: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 14: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 15: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outline in P.A. 621 (1978) and the Thomas Township Personnel Manual.

Section 15: Board Adoption

Roll Call Vote:

Ayes:

Nays:

Absent:

I further certify that the Thomas Township Board of Trustees and at the time of adoption of said resolution had full power and lawful authority to adopt the foregoing resolutions and to confer the powers therein granted to the person named who have power and lawful authority to exercise the same.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of this Township the 4th day of March 2024.

Robert Weise, Supervisor

CERTIFICATE

I, MICHAEL THAYER, the duly elected and acting Clerk of Thomas Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on March 4, 2024, at which meeting a quorum was present, by a roll call vote of said members and hereinafter set forth; that said resolution was ordered to take immediate effect.

Michael Thayer, Clerk



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
Deidre Frolo, Fiscal Services Director
- **AGENDA TOPIC:** Approve the budget amendments to the 2023/24 fiscal year
- **EXPLANATION OF TOPIC:** As we near the end of the 2023/24 fiscal year several of the budgets are in need of amendments. The attached amended budget helps to easily identify the variations from the original budget. We did not list each variation however below are some of the more substantial projects and reasons for the amendments.

General Fund requires transfers between activity centers with no negative impact on fund balance. Many of the transfer are miscellaneous in order to balance the activity centers. The most significant transfer is for roads. This is in part due to some culvert repairs and the purchase of solar speed signs that were not in the original budget. The signs were partially paid for by HSC. This is reflected in the General Fund Revenues. Along with the transfers below there are various transfers within the activity centers to balance the line items. There is no impact on the General Fund fund balance. The following transfers are requested between activity centers within General fund including Parks and Recreation.

From	To	
Community Development	Great Lakes Tech Park	714
Community Development	Storm Water Management	2,891
Sidewalks	Roads	57,000
Parks Oper & Maintenance	Parks Administration	10,273
Parks Oper & Maintenance	Soccer	842
Parks Oper & Maintenance	Basketball	780
Parks Oper & Maintenance	Special Events	2,339
Parks Oper & Maintenance	Day Camp	830

Fire Apparatus requires budget amendments due to the construction of the training room addition to Fire Station #1. The original funding sources for the addition changed once the final costs and financial position of the township was evaluated. The board approved entering into an installment purchase agreement to finance part of the addition. This is reflected in the revenues. As a result, amendments are required for the principal and interest for the loan payment along with the updated cost of the addition along with reallocating some of the costs associated with the fire equipment/apparatus. This will have an impact on fund balance.

The Public Safety Fire Fund requires minor transfers into wage and wage related line items

including part-time clerical and sick-day pay off. There is also an amendment to transfers out to Fire Apparatus in the amount of \$400,000 due to restructuring the financing on the training room addition. The original budget included \$200,000 under capital improvements however the final funding for the training room included transfers from Public Safety Fire in the amount of \$400,000. There are also miscellaneous line-item adjustments. This transfer does impact the Fund balance.

The Public Safety Police Fund requires minor transfers into wages and wage related items. There are also miscellaneous line-item transfers within the activity center. The transfers were made within the fund and will not have a negative impact on fund balance.

The Technology Fund is in need of amendments to all of the expenditure line items. This is a newer fund that we are still trying to navigate. The goal for this fund was to allow the Township to track what is actually spent on technology and technology related items in an effort to determine the true cost of technology. The costs are recovered from the various funds once they are spent however the IT support is charged as a lump sum and charged as used by each department. This in turn causes the expenditures to be greater than the revenues and is the main reason for the amendment.

The Sewer and Water funds require miscellaneous transfer into wage and wage related line items in both Administration and Operations and Maintenance. The Operations and Maintenance and Capital Control also requires amendments that will impact the fund equity. This is in large part due to the increase in water purchased from the city. Although there is an increase in the cost to purchase water there is also an increased revenue for the sale of water. The Water and Sewer funds also require amendments to Capital Control. This is partly due to the restructuring of the financing of the Municipal Building. The contribution was originally budgeted for \$1,000,000 each however when the overall costs of the building were evaluated the board approved an increase to \$1,300,000 for each fund. The Water and Sewer Funds is also impacted by the HSC Expansion and Project Phoenix. These costs are reflected in the Capital Control activity center however there are grant revenues and reimbursements reflected in the Revenues for these costs.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Amendments to budget as proposed
- **POSSIBLE COURCES OF ACTION:** Approve/Disapprove/Deny or Amend
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the proposed amended 2023/24 Fiscal Year Budget.
- **ROLL CALL VOTE REQUIRED?** No.

**PROPOSED BUDGET AMENDMENT THOMAS TOWNSHIP
GENERAL FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
ESTIMATED REVENUES				
101-000-402.000	PROPERTY TAXES	438,548	499,876	(61,328)
101-000-402.100*	STREET LIGHTS SPECIAL ASSESSM	64,500	64,500	0
101-000-402.125	SPEC ASSES GRT LKS TCH PK STL	4,800	11,158	(6,358)
101-000-402.150	SPEC ASSES GRT LKS TCH PK MTC	5,000	7,810	(2,810)
101-000-405.000	DEL'Q PERSONAL PROPERTY	200	213	(13)
101-000-410.000	PERSONAL PROPERTY TAXES	42,536	43,097	(561)
101-000-410.100	PERSONAL PROPERTY REPLACEMENT	79,055	177,542	(98,487)
101-000-437.000	I.F.T.	34,846	9,687	25,159
101-000-445.000	INTEREST/PENALTIES - TAX COLL	50	2	48
101-000-447.000	PROPERTY TAX ADMINISTRATION F	200,000	231,033	(31,033)
101-000-448.000	DOG LICENSE COLLECTION	250	250	0
101-000-449.000	MOBILE HOME FEES	2,600	2,800	(200)
101-000-454.000	FRANCHISE FEE CABLE TV	195,000	194,000	1,000
101-000-458.000	BUSINESS LICENSE	2,400	2,300	100
101-000-499.000	COMMUNITY DEVELOPMENT	15,000	25,000	(10,000)
101-000-500.000	CONSTRUCTION PERMITS	100,000	190,000	(90,000)
101-000-528.000	OTHER FEDERAL GRANTS	281,000	800,000	(519,000)
101-000-566.000*	GRANT	793,000	213,093	579,907
101-000-566.200*	GRANT MONIES NATURE CENTER/PRESERVE	0	0	0
101-000-574.000	STATE REVENUE SHARING	1,361,536	1,361,536	0
101-000-606.000	ORDINANCE FINES	35,000	38,000	(3,000)
101-000-608.100	ADMINISTRATION FEE PROJECTS	0	325,000	(325,000)
101-000-612.000	METRO EXT TELE RIGHT-OF-WAY A	14,100	19,367	(5,267)
101-000-615.000	PASSPORT FEES	7,500	9,200	(1,700)
101-000-615.100	PASSPORT PHOTOS	0	0	0
101-000-628.000	PRINTED MATERIALS	250	270	(20)
101-000-640.763	PROGRAM FEES SOCCER	23,000	23,000	0
101-000-640.764	PROGRAM FEES YOUTH SOFTBALL	0	0	0
101-000-640.765	PROGRAM FEES ADULT SOFTBALL	3,000	2,500	500
101-000-640.766	PROGRAM FEES CLINICS	7,500	12,000	(4,500)
101-000-640.767	PROGRAM FEES BASKETBALL	6,500	12,000	(5,500)
101-000-640.768	PROGRAM FEES ARCHERY	7,000	7,000	0
101-000-640.769	PROGRAMS FEES VOLLEYBALL	3,700	3,690	10
101-000-640.770	5K RUN/WALK	1,500	0	1,500
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	3,000	3,000	0
101-000-640.772	PROGRAM FEES/MEMBERSHIP NATURE CEN	3,000	1,608	1,392
101-000-642.000	CEMETERY INCOME	12,000	18,000	(6,000)
101-000-645.000	DAY CAMP	23,000	32,660	(9,660)
101-000-647.000	TRAIN	30,000	27,286	2,714

**PROPOSED BUDGET AMENDMENT THOMAS TOWNSHIP
GENERAL FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
101-000-647.100	WINTER WONDERLAND REVENUE	6,000	7,228	(1,228)
101-000-648.000	SWIM PROGRAMS	18,000	16,777	1,223
101-000-649.000	SALES	700	700	0
101-000-650.000	CONCESSIONS	1,500	3,160	(1,660)
101-000-652.000	NSF CHECK FEE	0	223	(223)
101-000-665.000	INTEREST EARNED	20,000	135,000	(115,000)
101-000-667.000	PAVILION RENTAL	7,500	8,800	(1,300)
101-000-667.150	BUILDING RENTAL REVENUE NATURE PRESE	0	0	0
101-000-667.200	LEASE AGREEMENTS	0	0	0
101-000-671.000	MISCELLANEOUS PARKS	0	0	0
101-000-672.000	ADMIN FEES FROM OTHER FUNDS	294,138	294,138	0
101-000-673.000	SALE OF ASSETS/INVENTORY	0	0	0
101-000-673.100	SALE OF FIXED ASSETS	0	0	0
101-000-675.000	DONATIONS/CONTRIBUTION	0	6,065	(6,065)
101-000-675.300	DONATIONS-NATURE PRESERVE	0	2,130	(2,130)
101-000-675.325	DONATIONS-ROETHKE IMPROVEMENT	0	0	0
101-000-675.772	DONATIONS NATURE CENTER/PRESERVE	0	0	0
101-000-676.000	REFUNDS-REBATES	0	0	0
101-000-677.000	REIMBURSEMENTS	0	9,317	(9,317)
101-000-677.100	SET PARCEL REIMBURSEMENTS	13,545	13,418	127
101-000-677.200	REIMBURSEMENTS ELECTIONS	0	0	0
101-000-687.000	REFUNDS/REBATES	0	0	0
101-000-693.000	MISCELLANEOUS	302,868	302,868	0
101-000-694.000	CASH OVER/SHORT	0	0	0
101-000-698.000	BOND ISSUANCE	1,500,000	0	1,500,000
101-000-699.590	TRANSFER INN FROM SEWER	1,000,000	1,300,000	(300,000)
101-000-699.591	TRANSFER IN FROM WATER	1,000,000	1,300,000	(300,000)
Total Estimated Revenues		\$7,964,622	\$7,768,302	196,320

**PROPOSED BUDGET AMENDMENT THOMAS TOWNSHIP
GENERAL FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
APPROPRIATIONS				
Dept 101 - BOARD-LEGISLATIVE				
101-101-702.101	SALARY TRUSTEES	7,325	8,500	(1,175)
101-101-702.171	SALARY SUPERVISOR	12,075	12,075	0
101-101-702.215	SALARY CLERK	12,075	12,075	0
101-101-702.253	SALARY TREASURER	12,705	12,075	630
101-101-715.000	FICA EMPLOYER CONTRIBUTION	3,478	3,421	57
101-101-718.000	PENSION EMPLOYER CONTRIBUTION	5,458	5,367	91
101-101-719.000	WORKMEN'S COMP	50	55	(5)
101-101-740.000	OPERATING SUPPLIES	500	500	0
101-101-802.000	LEGAL SERVICES	18,000	16,000	2,000
101-101-804.000	MEMBERSHIP & DUES	8,000	8,005	(5)
101-101-900.000	LEGAL NOTICES	10,000	5,000	5,000
101-101-910.000	INSURANCE GENERAL LIABILITY	600	592	8
101-101-956.000	MISCELLANEOUS	0	0	0
101-101-960.000	EDUCATION & TRAINING	4,000	1,500	2,500
Totals for dept 101 - BOARD-LEGISLATIVE		\$94,266	\$85,165	9,101

**PROPOSED BUDGET AMENDMENT THOMAS TOWNSHIP
GENERAL FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Dept 172 - MANAGER-ADMINISTRATIVE				
101-172-704.000	SALARIES FULL-TIME	127,086	127,086	0
101-172-704.250	SALARY-STIPEND DEGREE	2,500	2,500	0
101-172-704.400	SICK DAY PAY OFF	3,000	3,050	(50)
101-172-715.000	FICA EMPLOYER CONTRIBUTION	10,069	10,147	(78)
101-172-716.000	HEALTH INSURANCE	25,200	25,051	149
101-172-716.050	HEALTH SAVINGS ACCOUNT	4,355	4,355	0
101-172-716.100	VISION/SHORT TERM DISAB/LIFE	1,500	1,300	200
101-172-716.200	DENTAL INSURANCE	1,816	1,816	0
101-172-716.300	INSURANCE LONG TERM DISABILIT	325	325	0
101-172-716.600	RETIREE HEALTH INS SUPPLEMENT	0	0	0
101-172-718.000	PENSION EMPLOYER CONTRIBUTION	16,775	17,380	(605)
101-172-718.100	DEFERRED COMPENSATIONS CONTRI	5,000	5,000	0
101-172-719.000	WORKMEN'S COMP	330	235	95
101-172-720.000	VEHICLE ALLOWANCE	7,200	7,200	0
101-172-740.000	OPERATING SUPPLIES	500	900	(400)
101-172-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNIT	1,400	500	900
101-172-804.000	MEMBERSHIP & DUES	1,700	1,818	(118)
101-172-810.000	CONTRACTED SERVICES	250	250	0
101-172-817.000	PROFESSIONAL SERVICES	550	200	350
101-172-850.100	WIRELESS COMMUNICATIONS	700	775	(75)
101-172-910.000	INSURANCE GENERAL LIABILITY	555	1,121	(566)
101-172-936.000	MAINTENANCE AGREEMENTS	180	187	(7)
101-172-956.000	MISCELLANEOUS	1,800	0	1,800
101-172-960.000	EDUCATION & TRAINING	5,000	5,000	0
Totals for dept 172 - MANAGER-ADMINISTRATIVE		\$217,791	\$216,196	1,595

**PROPOSED BUDGET AMENDMENT THOMAS TOWNSHIP
GENERAL FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Dept 191 - ELECTIONS				
101-191-704.100	WAGES FULL-TIME HOURLY	2,550	2,550	0
101-191-705.000	WAGES PART-TIME HOURLY	6,700	6,700	0
101-191-705.125	WAGES ELECTION INSPECTORS	12,000	8,000	4,000
101-191-715.000	FICA EMPLOYER CONTRIBUTION	1,159	1,199	(40)
101-191-716.050	HEALTH SAVINGS ACCOUNT	26	26	0
101-191-718.000	PENSION EMPLOYER CONTRIBUTION	208	306	(98)
101-191-719.000	WORKMEN'S COMP	150	50	100
101-191-740.000*	OPERATING SUPPLIES	8,000	9,100	(1,100)
101-191-745.000*	OPERATING SUPPLIES OFFICE EQUIP/FURNIT	13,300	13,900	(600)
101-191-810.000*	CONTRACTED SERVICES	100	1,035	(935)
101-191-817.000*	PROFESSIONAL SERVICES	6,000	6,000	0
101-191-818.000	ELECTION INSPECTORS	0	0	0
101-191-900.000*	LEGAL NOTICES	500	500	0
101-191-910.000	INSURANCE GENERAL LIABILITY	300	175	125
101-191-930.000	REPAIRS/MAINTENANCE	100	100	0
101-191-936.000	MAINTENANCE AGREEMENTS	8,500	8,500	0
101-191-956.000	MISCELLANEOUS	200	200	0
101-191-960.000	EDUCATION & TRAINING	0	0	0
Totals for dept 191 - ELECTIONS		\$59,793	\$58,341	1,452

**PROPOSED BUDGET AMENDMENT THOMAS TOWNSHIP
GENERAL FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Dept 215 - CLERK				
101-215-704.000	SALARIES FULL-TIME	61,058	61,058	0
101-215-704.150	SALARY DEPUTY	2,060	2,060	0
101-215-704.250	SALARY-STIPEND DEGREE	0	0	0
101-215-704.275	SALARY STIPEND-CERTIFICATION	0	0	0
101-215-704.400	SICK DAY PAY OFF	0	400	(400)
101-215-715.000	FICA EMPLOYER CONTRIBUTION	4,805	4,859	(54)
101-215-716.000	HEALTH INSURANCE	25,350	25,350	0
101-215-716.050	HEALTH SAVINGS ACCOUNT	3,600	3,600	0
101-215-716.100	VISION/SHORT TERM DISAB/LIFE	850	850	0
101-215-716.200	DENTAL INSURANCE	1,816	1,816	0
101-215-716.300	INSURANCE LONG TERM DISABILIT	180	180	0
101-215-718.000	PENSION EMPLOYER CONTRIBUTION	6,925	6,987	(62)
101-215-719.000	WORKMEN'S COMP	250	250	0
101-215-740.000	OPERATING SUPPLIES	1,500	1,500	0
101-215-745.000*	OPERATING SUPPLIES OFFICE EQUIP/FURNIT	1,000	500	500
101-215-802.000	LEGAL SERVICES	0	100	(100)
101-215-804.000*	MEMBERSHIP & DUES	500	500	0
101-215-810.000	CONTRACTED SERVICES	500	500	0
101-215-817.000	PROFESSIONAL SERVICES	337	300	37
101-215-900.000	LEGAL NOTICES	1,070	1,000	70
101-215-900.100*	PUBLICATIONS	20,000	20,000	0
101-215-900.300	CODIFICATION OF ORDINANCE	4,245	4,000	245
101-215-910.000	INSURANCE GENERAL LIABILITY	865	925	(60)
101-215-930.000	REPAIRS/MAINTENANCE	100	100	0
101-215-936.000	MAINTENANCE AGREEMENTS	200	200	0
101-215-956.000	MISCELLANEOUS	100	100	0
101-215-960.000*	EDUCATION & TRAINING	2,700	2,300	400
Totals for dept 215 - CLERK		\$140,011	\$139,435	576

**PROPOSED BUDGET AMENDMENT THOMAS TOWNSHIP
GENERAL FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Dept 253 - TREASURER-FINANCE DEPARTMENT				
101-253-704.000	SALARIES FULL-TIME	103,500	103,500	0
101-253-704.050	SALARIES FULL-TIME ASSISTANT	57,680	52,476	5,204
101-253-704.150	SALARY DEPUTY	2,000	750	1,250
101-253-704.200	WAGES FULL-TIME CLERICAL	4,500	4,500	0
101-253-704.250	SALARY-STIPEND DEGREE	4,000	4,000	0
101-253-704.275	SALARY STIPEND-CERTIFICATION	0	0	0
101-253-704.400	SICK DAY PAY OFF	800	0	800
101-253-704.716	WAGES IN LIEU OF HEALTH INSUR	4,000	4,000	0
101-253-705.000	WAGES PART-TIME HOURLY	37,400	39,680	(2,280)
101-253-715.000	FICA EMPLOYER CONTRIBUTION	16,323	15,981	342
101-253-716.000	HEALTH INSURANCE	11,085	11,303	(218)
101-253-716.050	HEALTH SAVINGS ACCOUNT	4,150	3,800	350
101-253-716.100	VISION/SHORT TERM DISAB/LIFE	1,891	1,891	0
101-253-716.200	DENTAL INSURANCE	1,985	1,985	0
101-253-716.300	INSURANCE LONG TERM DISABILIT	525	525	0
101-253-716.600	RETIREE HEALTH INS SUPPLEMENT	2,400	2,400	0
101-253-718.000	PENSION EMPLOYER CONTRIBUTION	21,118	20,298	820
101-253-718.100	DEFERRED COMPENSATIONS CONTRI	1,050	1,050	0
101-253-719.000	WORKMEN'S COMP	600	364	236
101-253-740.000	OPERATING SUPPLIES	7,000	8,416	(1,416)
101-253-745.000*	OPERATING SUPPLIES OFFICE EQUIP/FURNIT	0	405	(405)
101-253-802.000	LEGAL SERVICES	500	300	200
101-253-803.000	AUDIT	2,700	2,544	156
101-253-804.000*	MEMBERSHIP & DUES	900	900	0
101-253-810.000	CONTRACTED SERVICES	10,806	7,200	3,606
101-253-817.000	PROFESSIONAL SERVICES	5,500	5,500	0
101-253-830.000	TAX ROLL PREPARATION	34,145	37,809	(3,664)
101-253-910.000	INSURANCE GENERAL LIABILITY	850	1,433	(583)
101-253-930.000	REPAIRS/MAINTENANCE	500	100	400
101-253-936.000	MAINTENANCE AGREEMENTS	180	5,803	(5,623)
101-253-956.000	MISCELLANEOUS	500	175	325
101-253-960.000*	EDUCATION & TRAINING	3,500	3,000	500
Totals for dept 253 - TREASURER-FINANCE DEPARTMENT		\$342,088	\$342,088	(0)

**PROPOSED BUDGET AMENDMENT THOMAS TOWNSHIP
GENERAL FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Dept 257 - ASSESSING				
101-257-703.100	SALARY BOARD OF REVIEW	3,000	3,000	0
101-257-704.000	SALARIES FULL-TIME	8,200	8,200	0
101-257-704.075	SALARY FULL-TIME - ASSESSOR	68,159	4,289	63,870
101-257-704.100	WAGES FULL-TIME HOURLY	0	0	0
101-257-704.200	WAGES FULL-TIME CLERICAL	2,131	0	2,131
101-257-704.250	SALARY-STIPEND DEGREE	250	250	0
101-257-704.400	SICK DAY PAY OFF	500	300	200
101-257-704.716	WAGES IN LIEU OF HEALTH INSUR	400	400	0
101-257-705.000	WAGES PART-TIME HOURLY	0	0	0
101-257-705.100	WAGES PART-TIME ASSESSOR	0	0	0
101-257-715.000	FICA EMPLOYER CONTRIBUTION	6,046	1,258	4,788
101-257-716.000	HEALTH INSURANCE	8,500	335	8,165
101-257-716.050	HEALTH SAVINGS ACCOUNT	2,178	132	2,046
101-257-716.100	VISION/SHORT TERM DISAB/LIFE	949	316	633
101-257-716.200	DENTAL INSURANCE	495	231	264
101-257-716.300	INSURANCE LONG TERM DISABILIT	206	80	126
101-257-716.600	RETIREE HEALTH INS SUPPLEMENT	0	0	0
101-257-718.000	PENSION EMPLOYER CONTRIBUTION	9,041	1,585	7,456
101-257-718.100	DEFERRED COMPENSATIONS CONTRI	85	85	0
101-257-719.000	WORKMEN'S COMP	340	50	290
101-257-740.000	OPERATING SUPPLIES	3,400	3,400	0
101-257-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNIT	300	200	100
101-257-802.000*	LEGAL SERVICES	4,000	3,000	1,000
101-257-804.000	MEMBERSHIP & DUES	365	365	0
101-257-810.000	CONTRACTED SERVICES	300	78,308	(78,008)
101-257-817.000*	PROFESSIONAL SERVICES	5,800	5,800	0
101-257-900.000	LEGAL NOTICES	1,000	1,000	0
101-257-910.000	INSURANCE GENERAL LIABILITY	1,481	2,064	(583)
101-257-936.000*	MAINTENANCE AGREEMENTS	3,300	3,300	0
101-257-938.100	GAS & DIESEL FUEL	200	200	0
101-257-960.000	EDUCATION & TRAINING	3,000	1,000	2,000
Totals for dept 257 - ASSESSING		\$133,626	\$119,148	14,478

**PROPOSED BUDGET AMENDMENT THOMAS TOWNSHIP
GENERAL FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Dept 265 - BUILDING & GROUNDS				
101-265-704.100	WAGES FULL-TIME HOURLY	4,000	4,000	0
101-265-705.000	WAGES PART-TIME HOURLY	3,000	500	2,500
101-265-710.000	WAGES OVERTIME	3,000	2,000	1,000
101-265-712.000	WAGES JANITORIAL	9,378	9,900	(522)
101-265-715.000	FICA EMPLOYER CONTRIBUTION	1,482	1,255	227
101-265-716.050	HEALTH SAVINGS ACCOUNT	100	290	(190)
101-265-718.000	PENSION EMPLOYER CONTRIBUTION	840	720	120
101-265-719.000	WORKMEN'S COMP	400	400	0
101-265-740.000	OPERATING SUPPLIES	29,500	25,000	4,500
101-265-740.125	OPERATING SUPPLIES PASSPORT P	900	1,300	(400)
101-265-740.600	BEAUTIFICATION DAY	500	500	0
101-265-740.650	SEASONAL BANNERS/HOLIDAY LIGH	1,000	970	30
101-265-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNIT	0	529	(529)
101-265-810.000	CONTRACTED SERVICES	29,000	15,000	14,000
101-265-817.000	PROFESSIONAL SERVICES	3,000	1,500	1,500
101-265-850.000	TELEPHONE	3,200	5,500	(2,300)
101-265-910.000	INSURANCE GENERAL LIABILITY	4,725	3,389	1,336
101-265-920.000	UTILITIES	25,200	25,200	0
101-265-930.000	REPAIRS/MAINTENANCE	26,000	22,000	4,000
101-265-936.000	MAINTENANCE AGREEMENTS	5,100	5,100	0
101-265-938.000	VEHICLE EXPENSE	0	0	0
101-265-940.100	EQUIPMENT RENTAL	3,000	3,000	0
101-265-970.000*	CAPITAL OUTLAY	0	0	0
101-265-974.000	CAPITAL IMPROVEMENTS	4,781,000	2,781,000	2,000,000
Totals for dept 265 - BUILDING & GROUNDS		\$4,934,325	\$2,909,053	2,025,272

**PROPOSED BUDGET AMENDMENT THOMAS TOWNSHIP
GENERAL FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Dept 276 - CEMETERY				
101-276-704.100	WAGES FULL-TIME HOURLY	10,381	5,600	4,781
101-276-705.000	WAGES PART-TIME HOURLY	500	500	0
101-276-710.000	WAGES OVERTIME	1,194	1,194	0
101-276-715.000	FICA EMPLOYER CONTRIBUTION	924	558	366
101-276-716.050	HEALTH SAVINGS ACCOUNT	258	158	100
101-276-718.000	PENSION EMPLOYER CONTRIBUTION	1,394	815	579
101-276-719.000	WORKMEN'S COMP	375	83	292
101-276-740.000	OPERATING SUPPLIES	200	200	0
101-276-810.000*	CONTRACTED SERVICES	18,468	18,468	0
101-276-810.100	CONTRACTED SERVICES	0	0	0
101-276-910.000	INSURANCE GENERAL LIABILITY	202	142	60
101-276-930.000*	REPAIRS/MAINTENANCE	8,000	4,500	3,500
101-276-936.000	MAINTENANCE AGREEMENTS	0	459	(459)
101-276-940.100*	EQUIPMENT RENTAL	5,000	3,000	2,000
Totals for dept 276 - CEMETERY		\$46,896	\$35,677	11,219
Dept 282 - GREAT LAKES TECH PARK MTCE				
101-282-704.100	WAGES FULL-TIME HOURLY	650	0	0
101-282-715.000	FICA EMPLOYER CONTRIBUTION	50	0	0
101-282-716.050	HEALTH SAVINGS ACCOUNT	7	0	0
101-282-718.000	PENSION EMPLOYER CONTRIBUTION	78	0	0
101-282-719.000	WORKMEN'S COMP	0	3	0
101-282-810.000	CONTRACTED SERVICES	5,000	4,996	4
101-282-920.000	UTILITIES	5,000	5,000	0
101-282-930.000	REPAIRS/MAINTENANCE	3,500	5,000	(1,500)
Totals for dept 282 - GREAT LAKES TECH PARK MTCE		\$14,285	\$14,999	(714)

**PROPOSED BUDGET AMENDMENT THOMAS TOWNSHIP
GENERAL FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Dept 371 - COMMUNITY DEVELOPMENT				
101-371-703.100	SALARY BOARD OF REVIEW			
101-371-703.200	SALARY ZONING BOARDS	3,900	3,900	0
101-371-704.000	SALARIES FULL-TIME	57,725	57,725	0
101-371-704.100	WAGES FULL-TIME HOURLY	40,464	40,464	0
101-371-704.200	WAGES FULL-TIME CLERICAL	0	0	0
101-371-704.250	SALARY-STIPEND DEGREE	1,750	1,750	0
101-371-704.400	SICK DAY PAY OFF	500	892	(392)
101-371-704.716	WAGES IN LIEU OF HEALTH INSUR	2,800	2,800	0
101-371-705.000	WAGES PART-TIME HOURLY	23,135	25,191	(2,056)
101-371-710.000	WAGES OVERTIME	100	100	0
101-371-715.000	FICA EMPLOYER CONTRIBUTION	9,974	10,161	(187)
101-371-716.000	HEALTH INSURANCE	9,700	7,526	2,174
101-371-716.050	HEALTH SAVINGS ACCOUNT	1,905	3,375	(1,470)
101-371-716.100	VISION/SHORT TERM DISAB/LIFE	1,133	1,216	(83)
101-371-716.200	DENTAL INSURANCE	2,340	2,307	33
101-371-716.300	INSURANCE LONG TERM DISABILIT	265	265	0
101-371-718.000	PENSION EMPLOYER CONTRIBUTION	12,499	11,918	581
101-371-718.100	DEFERRED COMPENSATIONS CONTRI	620	620	0
101-371-719.000	WORKMEN'S COMP	500	325	175
101-371-740.000	OPERATING SUPPLIES	3,500	4,200	(700)
101-371-745.000*	OPERATING SUPPLIES OFFICE EQUIP/FURNIT	2,000	2,000	0
101-371-802.000*	LEGAL SERVICES	8,000	6,000	2,000
101-371-804.000	MEMBERSHIP & DUES	600	550	50
101-371-804.100*	SAGINAW FUTURE	2,333	2,333	0
101-371-810.000*	CONTRACTED SERVICES	15,000	15,000	0
101-371-817.000*	PROFESSIONAL SERVICES	3,900	3,900	0
101-371-817.100*	UPDATE MASTER PLAN	1,000	1,000	0
101-371-836.000	EMPLOYMENT PHYSICALS	225	0	225
101-371-850.100	WIRELESS COMMUNICATIONS	800	700	100
101-371-900.000	LEGAL NOTICES	3,000	7,000	(4,000)
101-371-910.000	INSURANCE GENERAL LIABILITY	2,325	2,878	(553)
101-371-930.000	REPAIRS/MAINTENANCE	800	800	0
101-371-936.000	MAINTENANCE AGREEMENTS	350	350	0
101-371-938.000	VEHICLE EXPENSE	1,500	2,000	(500)
101-371-938.100	GAS & DIESEL FUEL	700	1,200	(500)
101-371-956.000*	MISCELLANEOUS	19,000	0	19,000
101-371-960.000*	EDUCATION & TRAINING	2,000	2,000	0
Totals for dept 371 - COMMUNITY DEVELOPMENT		\$236,343	\$222,445	13,898

**PROPOSED BUDGET AMENDMENT THOMAS TOWNSHIP
GENERAL FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Dept 421 - CONSTRUCTION CODES				
101-421-704.000	SALARIES FULL-TIME	16,949	16,949	0
101-421-704.200	WAGES FULL-TIME CLERICAL	45,219	45,219	0
101-421-704.250	SALARY-STIPEND DEGREE	500	500	0
101-421-704.400	SICK DAY PAY OFF	500	300	200
101-421-704.716	WAGES IN LIEU OF HEALTH INSUR	800	800	0
101-421-705.200	WAGES INSPECTORS	90,000	90,000	0
101-421-715.000	FICA EMPLOYER CONTRIBUTION	11,779	11,763	16
101-421-716.000	HEALTH INSURANCE	19,050	19,060	(10)
101-421-716.050	HEALTH SAVINGS ACCOUNT	3,452	3,452	0
101-421-716.100	VISION/SHORT TERM DISAB/LIFE	975	975	0
101-421-716.200	DENTAL INSURANCE	2,126	2,126	0
101-421-716.300	INSURANCE LONG TERM DISABILIT	188	188	0
101-421-716.600	RETIREE HEALTH INS SUPPLEMENT	0	0	0
101-421-718.000	PENSION EMPLOYER CONTRIBUTION	7,450	7,014	436
101-421-718.100	DEFERRED COMPENSATIONS CONTRI	172	172	0
101-421-719.000	WORKMEN'S COMP	500	375	125
101-421-740.000	OPERATING SUPPLIES	2,500	2,500	0
101-421-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNIT	0	1,500	(1,500)
101-421-804.000	MEMBERSHIP & DUES	400	550	(150)
101-421-810.000	CONTRACTED SERVICES	2,000	2,000	0
101-421-817.000*	PROFESSIONAL SERVICES	30,000	20,000	10,000
101-421-836.000	EMPLOYMENT PHYSICALS	260	0	260
101-421-850.100	WIRELESS COMMUNICATIONS	280	240	40
101-421-900.000	LEGAL NOTICES	200	200	0
101-421-910.000	INSURANCE GENERAL LIABILITY	1,400	2,120	(720)
101-421-936.000	MAINTENANCE AGREEMENTS	1,800	2,000	(200)
101-421-938.000	VEHICLE EXPENSE	300	300	0
101-421-938.100	GAS & DIESEL FUEL	700	950	(250)
101-421-960.000*	EDUCATION & TRAINING	1,900	1,900	0
Totals for dept 421 - CONSTRUCTION CODES		\$241,400	\$233,154	8,246

**PROPOSED BUDGET AMENDMENT THOMAS TOWNSHIP
GENERAL FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Dept 442 - SIDEWALKS				
101-442-704.100	WAGES FULL-TIME HOURLY	2,000	1,200	800
101-442-705.000	WAGES PART-TIME HOURLY	200	200	0
101-442-710.000	WAGES OVERTIME	750	500	250
101-442-715.000	FICA EMPLOYER CONTRIBUTION	225	145	80
101-442-716.050	HEALTH SAVINGS ACCOUNT	25	12	13
101-442-718.000	PENSION EMPLOYER CONTRIBUTION	330	204	126
101-442-719.000	WORKMEN'S COMP	58	40	18
101-442-910.000	INSURANCE GENERAL LIABILITY	40	20	20
101-442-930.000	REPAIRS/MAINTENANCE	3,000	3,000	0
101-442-940.100	EQUIPMENT RENTAL	1,500	1,500	0
101-442-974.000*	CAPITAL IMPROVEMENTS	170,000	72,000	98,000
Totals for dept 442 - SIDEWALKS		\$178,128	\$78,821	99,307
Dept 444 - STORM WATER MANAGEMENT				
101-444-817.000*	PROFESSIONAL SERVICES	8,000	10,891	(2,891)
Totals for dept 444 - STORM WATER MANAGEMENT		\$8,000	\$10,891	(2,891)
Dept 445 - DRAINS AT LARGE				
101-445-806.000	DRAIN AT LARGE	10,000	6,352	3,648
101-445-807.000	TOWNSHIP PROPERTY ASSESSMENT	6,000	861	5,139
Totals for dept 445 - DRAINS AT LARGE		\$16,000	\$7,213	8,787
Dept 448 - STREET LIGHTING				
101-448-920.000	UTILITIES	65,000	65,000	0
101-448-974.000	CAPITAL IMPROVEMENTS	0	0	0
Totals for dept 448 - STREET LIGHTING		\$65,000	\$65,000	0
Dept 450 - ROAD PROGRAMS				
101-450-930.000*	REPAIRS/MAINTENANCE	189,000	246,000	(57,000)
101-450-974.000	CAPITAL IMPROVEMENTS	0	0	0
101-450-974.100	CAPITAL IMPROVEMENT MATCH	0	0	0
Totals for dept 450 - ROAD PROGRAMS		\$189,000	\$246,000	(57,000)
Dept 995 - TRANSFER-OUT				
101-995-999.205	PUBLIC SAFETY - FIRE	218,049	218,049	0
101-995-999.206	TRASNFER OUT FIRE APPARATUS	800,000	0	800,000
101-995-999.207	PUBLIC SAFETY - POLICE	218,049	218,049	0
101-995-999.508	PARKS & RECREATION	0	0	0
101-995-999.603	TRANSFER OUT TECHNOLOGY FUND	0	0	0
Totals for dept 995 - TRANSFER-OUT		\$1,236,098	\$436,098	800,000

**PROPOSED BUDGET AMENDMENT THOMAS TOWNSHIP
GENERAL FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
	Total Appropriations Parks & Recreation	1,897,463	1,218,102	679,361
	Total Appropriations General Fund	6,916,952	4,783,627	2,133,325
	Total Appropriations Transfer Out	1,236,098	436,098	800,000
	Total Appropriations Nature Center/Preserve	90,780	67,161	23,619
	Total Appropriations all Departments	\$10,141,293	\$6,504,987	3,636,306
	ESTIMATED REVENUES GENERAL FUND	7,819,722	7,593,521	226,201
	ESTIMATED REVENUES PARKS & RECREATION	141,900	171,001	(29,101)
	ESTIMATED REVENUES NATURE CENTER & PRESEVE	3,000	3,780	(780)
	TOTAL ESTIMATED REVENUES	\$7,964,622	\$7,768,302	196,320
	TOTAL APPROPRIATIONS	\$10,141,293	\$6,504,987	3,636,306
	NET OF REVENUES/APPROPRIATIONS	(\$2,176,671)	\$1,263,315	(3,439,986)
	BEGINNING FUND BALANCE	\$5,065,961	\$2,889,290	2,176,671
	RESERVED FOR BUILDING IMPROVEMENTS	0	0	0
	RESERVED FOR PROPERTY PURCHASE	39,600	39,600	0
	UNRESERVED FUND BALANCE	2,142,629	4,113,005	(1,970,376)
	ENDING FUND BALANCE	\$2,889,290	\$4,152,605	(1,263,315)

**PROPOSED BUDGET AMENDMENT FOR THOMAS TOWNSHIP
2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED ACTIVITY	INCREASE DECREASE
Dept 752 - ADMINISTRATION				
101-752-702.000	SALARY ELECTED OFFICIALS	2,100	1,500	600
101-752-704.000	SALARIES FULL-TIME	138,670	138,670	0
101-752-704.250	SALARY-STIPEND DEGREE	4,000	4,000	0
101-752-704.400	SICK DAY PAY OFF	2,300	1,209	1,091
101-752-705.000	WAGES PART-TIME HOURLY	28,500	33,542	(5,042)
101-752-715.000	FICA EMPLOYER CONTRIBUTION	13,431	13,687	(256)
101-752-716.000	HEALTH INSURANCE	22,705	28,193	(5,488)
101-752-716.050	HEALTH SAVINGS ACCOUNT	5,503	7,350	(1,847)
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,408	1,596	(188)
101-752-716.200	DENTAL INSURANCE	2,378	2,430	(52)
101-752-716.300	INSURANCE LONG TERM DISABILIT	372	400	(28)
101-752-716.600	RETIREE HEALTH INS SUPPLEMENT	0	0	0
101-752-718.000	PENSION EMPLOYER CONTRIBUTION	16,640	17,265	(625)
101-752-719.000	WORKMEN'S COMP	2,380	1,850	530
101-752-740.000	OPERATING SUPPLIES	3,400	3,400	0
101-752-745.000	OPERATING SUPPLIES OFFICE EQUIP/FL	0	0	0
101-752-800.000	ADMINISTRATION FEE	10,556	10,556	0
101-752-803.000	AUDIT	882	864	18
101-752-804.000*	MEMBERSHIP & DUES	965	965	0
101-752-810.000	CONTRACTED SERVICES	500	467	33
101-752-817.000	PROFESSIONAL SERVICES	1,000	2,432	(1,432)
101-752-836.000	EMPLOYMENT PHYSICALS	0	0	0
101-752-900.000	LEGAL NOTICES	275	0	275
101-752-901.000	PRINTING & PUBLISHING	2,750	200	2,550
101-752-936.000	MAINTENANCE AGREEMENTS	180	591	(411)
101-752-960.000*	EDUCATION & TRAINING	2,750	2,750	0
Totals for dept 752 - ADMINISTRATION		\$263,645	\$273,918	(\$10,273)
Dept 756 - FACILITY ACQUISITION/CONSTRUC				
101-756-974.500	CAP IMPROVEMENT THOMAS TRAIL	0	0	0
101-756-974.550*	CAPITAL IMPROVEMENTS ROBERTS	211,000	0	211,000
101-756-974.575	CAPITAL IMP. NATURE PRESERVE	1,032,000	575,000	457,000
101-756-974.600	CAPITAL IMPROVEMENTS COMM PARK	0	0	0
Totals for dept 756 - FACILITY ACQUISITION/CONSTRUC		\$1,243,000	\$575,000	\$668,000

**PROPOSED BUDGET AMENDMENT FOR THOMAS TOWNSHIP
2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED ACTIVITY	INCREASE DECREASE
Dept 761 - SWIM PROGRAMS				
101-761-705.000*	WAGES PART-TIME HOURLY	21,000	19,285	1,715
101-761-715.000	FICA EMPLOYER CONTRIBUTION	1,606	1,475	131
101-761-719.000	WORKMEN'S COMP	300	150	150
101-761-740.000*	OPERATING SUPPLIES	4,300	1,186	3,114
101-761-930.000*	REPAIRS/MAINTENANCE	3,000	5,471	(2,471)
Totals for dept 761 - SWIM PROGRAMS		\$30,206	\$27,567	\$2,639
Dept 762 - SENIOR CITIZENS PROGRAMS				
101-762-740.000*	OPERATING SUPPLIES	5,000	3,000	2,000
Totals for dept 762 - SENIOR CITIZENS PROGRAMS		\$5,000	\$3,000	\$2,000
Dept 763 - SOCCER				
101-763-705.000	WAGES PART-TIME HOURLY	4,100	4,495	(395)
101-763-715.000	FICA EMPLOYER CONTRIBUTION	315	344	(29)
101-763-719.000	WORKMEN'S COMP	275	48	227
101-763-740.000*	OPERATING SUPPLIES	4,000	4,192	(192)
101-763-740.300	OPERATING SUPPLIES T-SHIRTS	3,000	3,262	(262)
101-763-740.675	SUPPLIES-CONCESSIONS	1,500	1,841	(341)
101-763-740.700	OPERATING SUPPLIES-NON PERISH	150	0	150
Totals for dept 763 - SOCCER		\$13,340	\$14,182	(\$842)
Dept 764 - YOUTH SOFTBALL				
101-764-705.000	WAGES PART-TIME HOURLY	0	0	0
101-764-715.000	FICA EMPLOYER CONTRIBUTION	0	0	0
101-764-719.000	WORKMEN'S COMP	0	0	0
Totals for dept 764 - YOUTH SOFTBALL		\$0	\$0	\$0
Dept 765 - ADULT SOFTBALL				
101-765-719.000	WORKMEN'S COMP	0	0	0
101-765-740.000	OPERATING SUPPLIES	759	556	203
101-765-740.300	OPERATING SUPPLIES T-SHIRTS	108	173	(65)
101-765-810.000	CONTRACTED SERVICES	2,950	2,886	64
Totals for dept 765 - ADULT SOFTBALL		\$3,817	\$3,615	\$202
Dept 766 - YOUTH CLINICS/FLOOR HOCKEY				
101-766-705.000	WAGES PART-TIME HOURLY	3,000	3,000	0
101-766-715.000	FICA EMPLOYER CONTRIBUTION	230	230	0
101-766-719.000	WORKMEN'S COMP	80	80	0
101-766-740.000	OPERATING SUPPLIES	800	800	0
101-766-740.300	OPERATING SUPPLIES T-SHIRTS	800	800	0
101-766-901.000	PRINTING & PUBLISHING	400	400	0
Totals for dept 766 - YOUTH CLINICS/FLOOR HOCKEY		\$5,310	\$5,310	\$0

**PROPOSED BUDGET AMENDMENT FOR THOMAS TOWNSHIP
2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED ACTIVITY	INCREASE DECREASE
Dept 767 - BASKETBALL				
101-767-705.000	WAGES PART-TIME HOURLY	1,500	1,700	(200)
101-767-715.000	FICA EMPLOYER CONTRIBUTION	115	125	(10)
101-767-719.000	WORKMEN'S COMP	90	30	60
101-767-740.000	OPERATING SUPPLIES	500	250	250
101-767-740.300	OPERATING SUPPLIES T-SHIRTS	1,850	2,500	(650)
101-767-901.000	PRINTING & PUBLISHING	0	230	(230)
Totals for dept 767 - BASKETBALL		\$4,055	\$4,835	(\$780)
Dept 768 - ARCHERY				
101-768-705.000	WAGES PART-TIME HOURLY	3,750	3,432	318
101-768-715.000	FICA EMPLOYER CONTRIBUTION	287	263	24
101-768-719.000	WORKMEN'S COMP	65	65	0
101-768-740.000*	OPERATING SUPPLIES	1,200	1,500	(300)
101-768-740.300	OPERATING SUPPLIES T-SHIRTS	880	880	0
101-768-901.000	PRINTING & PUBLISHING	0	122	(122)
101-768-942.000*	FACILITY FEE	0	2,800	(2,800)
101-768-956.000	MISCELLANEOUS	2,880	0	2,880
Totals for dept 768 - ARCHERY		\$9,062	\$9,062	\$0
Dept 769 - VOLLEYBALL				
101-769-705.000	WAGES PART-TIME HOURLY	1,000	0	1,000
101-769-715.000	FICA EMPLOYER CONTRIBUTION	77	0	77
101-769-740.000*	OPERATING SUPPLIES	750	750	0
Totals for dept 769 - VOLLEYBALL		\$1,827	\$750	\$1,077
Dept 770 - OPERATIONS & MAINTENANCE				
101-770-704.100	WAGES FULL-TIME HOURLY	5,500	5,500	0
101-770-705.000	WAGES PART-TIME HOURLY	61,000	61,000	0
101-770-712.000	WAGES JANITORIAL	4,000	4,600	(600)
101-770-715.000	FICA EMPLOYER CONTRIBUTION	5,393	5,439	(46)
101-770-716.050	HEALTH SAVINGS ACCOUNT	55	300	(245)
101-770-718.000	PENSION EMPLOYER CONTRIBUTION	660	660	0
101-770-719.000	WORKMEN'S COMP	1,500	1,200	300
101-770-721.000	UNEMPLOYMENT COMPENSATION	0	5	(5)
101-770-740.000	OPERATING SUPPLIES	3,700	3,700	0
101-770-810.000	CONTRACTED SERVICES	36,000	39,410	(3,410)
101-770-850.000	TELEPHONE	2,400	1,700	700
101-770-850.100	WIRELESS COMMUNICATIONS	1,350	1,750	(400)
101-770-910.000	INSURANCE GENERAL LIABILITY	14,500	10,096	4,404
101-770-920.000	UTILITIES	27,000	21,000	6,000
101-770-930.000*	REPAIRS/MAINTENANCE	64,500	60,000	4,500
101-770-938.000*	VEHICLE EXPENSE	5,000	5,000	0

**PROPOSED BUDGET AMENDMENT FOR THOMAS TOWNSHIP
2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED ACTIVITY	INCREASE DECREASE
101-770-938.100	GAS & DIESEL FUEL	8,500	9,150	(650)
101-770-940.000	PORTABLE TOILET RENTAL	3,750	1,447	2,303
101-770-940.100*	EQUIPMENT RENTAL	3,000	1,800	1,200
101-770-940.400	LEASE AGREEMENTS LAND/RAILROAD	2,774	2,775	(1)
101-770-970.000*	CAPITAL OUTLAY	5,000	0	5,000
Totals for dept 770 - OPERATIONS & MAINTENANCE		\$255,582	\$236,532	\$19,050
Dept 771 - FLAG FOOTBALL				
101-771-705.000	WAGES PART-TIME HOURLY	500	582	(82)
101-771-715.000	FICA EMPLOYER CONTRIBUTION	39	45	(6)
101-771-719.000	WORKMEN'S COMP	110	5	105
101-771-740.000	OPERATING SUPPLIES	745	100	645
101-771-740.300	OPERATING SUPPLIES T-SHIRTS	462	812	(350)
101-771-901.000	PRINTING & PUBLISHING	0	115	(115)
Totals for dept 771 - FLAG FOOTBALL		\$1,856	\$1,659	\$197
Dept 774 - SPECIAL EVENTS				
101-774-705.000	WAGES PART-TIME HOURLY	4,500	1,923	2,577
101-774-715.000	FICA EMPLOYER CONTRIBUTION	344	147	197
101-774-719.000	WORKMEN'S COMP	152	14	138
101-774-740.000*	OPERATING SUPPLIES	10,700	17,998	(7,298)
101-774-740.150	OPERATING 5K RUN/WALK	1,250	0	1,250
101-774-740.400	OPERATING SUPPLIES FUTURE FEST	0	0	0
101-774-810.000	CONTRACTED SERVICES	1,800	0	1,800
101-774-817.000*	PROFESSIONAL SERVICES	8,200	9,550	(1,350)
101-774-901.000	PRINTING & PUBLISHING	1,000	913	87
101-774-940.000*	PORTABLE TOILET RENTAL	1,500	1,240	260
Totals for dept 774 - SPECIAL EVENTS		\$29,446	\$31,785	(\$2,339)

**PROPOSED BUDGET AMENDMENT FOR THOMAS TOWNSHIP
2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED ACTIVITY	INCREASE DECREASE
Dept 775 - DAY CAMP				
101-775-705.000	WAGES PART-TIME HOURLY	17,500	18,709	(1,209)
101-775-715.000	FICA EMPLOYER CONTRIBUTION	1,339	1,431	(92)
101-775-719.000	WORKMEN'S COMP	260	181	79
101-775-740.000	OPERATING SUPPLIES	1,600	1,632	(32)
101-775-831.000*	FIELD TRIPS	2,000	2,626	(626)
101-775-901.000	PRINTING & PUBLISHING	1,050	0	1,050
Totals for dept 775 - DAY CAMP		\$23,749	\$24,579	(\$830)
Dept 776 - TRAIN				
101-776-705.000	WAGES PART-TIME HOURLY	2,000	665	1,335
101-776-715.000	FICA EMPLOYER CONTRIBUTION	153	51	102
101-776-719.000	WORKMEN'S COMP	40	10	30
101-776-901.000	PRINTING & PUBLISHING	0	582	(582)
101-776-930.000*	REPAIRS/MAINTENANCE	5,000	5,000	0
101-776-938.100	GAS & DIESEL FUEL	375	0	375
101-776-970.000	CAPITAL OUTLAY	0	0	0
Totals for dept 776 - TRAIN		\$7,568	\$6,308	\$1,260

**PROPOSED AMENDED BUDGET FOR THOMAS TOWNSHIP
PUBLIC SAFETY FIRE FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT				
ESTIMATED REVENUES				
205-000-402.000	PROPERTY TAXES	537,595	595,534	(57,939)
205-000-405.000	DEL'Q PERSONAL PROPERTY	100	254	(154)
205-000-410.000	PERSONAL PROPERTY TAXES	53,831	51,377	2,454
205-000-410.100	PERSONAL PROPERTY REPLACEMENT	53,348	81,432	(28,084)
205-000-437.000	I.F.T.	41,728	11,548	30,180
205-000-528.000	OTHER FEDERAL GRANTS	0	0	0
205-000-566.000	GRANT	0	0	0
205-000-629.000	REPORTS	250	0	250
205-000-630.000	NON-RESIDENT FEES	3,400	655	2,745
205-000-665.000	INTEREST EARNED	0	14,383	(14,383)
205-000-673.100	SALE OF FIXED ASSETS	0	0	0
205-000-675.000*	DONATIONS/CONTRIBUTION	0	0	0
205-000-676.000	REFUNDS-REBATES	0	2,562	(2,562)
205-000-693.000	MISCELLANEOUS	0	0	0
205-000-693.300	GRANT REVENUES	0	0	0
205-000-699.101*	TRANSFER FROM GENERAL FUND	218,050	218,050	0
Totals for Estimated Revenues		\$908,302	\$975,795	(67,493)

**PROPOSED AMENDED BUDGET FOR THOMAS TOWNSHIP
PUBLIC SAFETY FIRE FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
APPROPRIATIONS				
205-000-704.000	SALARIES FULL-TIME	91,618	91,618	0
205-000-704.025	SALARIES FULL-TIME FIREFIGHTER	205,250	205,250	0
205-000-704.100	WAGES FULL-TIME HOURLY	2,000	1,500	500
205-000-704.250	SALARY-STIPEND DEGREE	750	1,413	(663)
205-000-704.400	SICK DAY PAY OFF	1,000	1,773	(773)
205-000-705.000	WAGES PART-TIME HOURLY	20,295	25,000	(4,705)
205-000-705.200	WAGES INSPECTORS	3,000	1,778	1,222
205-000-705.300*	WAGES PART-TIME FIRERUNS	100,000	90,000	10,000
205-000-712.000	WAGES JANITORIAL	12,875	12,875	0
205-000-715.000	FICA EMPLOYER CONTRIBUTION	33,414	32,987	427
205-000-716.000	HEALTH INSURANCE	47,424	72,000	(24,576)
205-000-716.050	HEALTH SAVINGS ACCOUNT	13,000	17,000	(4,000)
205-000-716.100	VISION/SHORT TERM DISAB/LIFE	2,900	3,360	(460)
205-000-716.200	DENTAL INSURANCE	5,131	6,289	(1,158)
205-000-716.300	INSURANCE LONG TERM DISABILIT	661	750	(89)
205-000-718.000	PENSION EMPLOYER CONTRIBUTION	35,864	36,186	(322)
205-000-719.000	WORKMEN'S COMP	14,500	9,000	5,500
205-000-740.000	OPERATING SUPPLIES	12,000	12,000	0
205-000-742.000	UNIFORMS	5,500	5,000	500
205-000-745.000*	OPERATING SUPPLIES OFFICE EQUIP/FURN	4,000	3,000	1,000
205-000-800.000	ADMINISTRATION FEE	8,300	8,570	(270)
205-000-802.000	LEGAL SERVICES	2,000	1,000	1,000
205-000-803.000	AUDIT	900	864	36
205-000-804.000*	MEMBERSHIP & DUES	2,120	2,000	120
205-000-810.000*	CONTRACTED SERVICES	14,300	18,000	(3,700)
205-000-817.000	PROFESSIONAL SERVICES	3,000	1,000	2,000
205-000-836.000*	EMPLOYMENT PHYSICALS	10,000	9,000	1,000
205-000-836.100	IMMUNIZATIONS	1,400	1,200	200
205-000-850.000	TELEPHONE	2,000	3,000	(1,000)
205-000-850.100	WIRELESS COMMUNICATIONS	2,500	2,000	500
205-000-900.000	LEGAL NOTICES	100	100	0
205-000-910.000	INSURANCE GENERAL LIABILITY	24,000	26,885	(2,885)
205-000-920.000	UTILITIES	20,000	20,000	0
205-000-930.000*	REPAIRS/MAINTENANCE	41,000	35,109	5,891
205-000-930.100	REPAIRS & MAINTENANCE FS#1	4,000	4,400	(400)
205-000-930.200*	REPAIRS & MAINTENANCE FS#2	3,000	2,000	1,000
205-000-936.000	MAINTENANCE AGREEMENTS	5,000	5,000	0
205-000-938.000	VEHICLE EXPENSE	18,000	14,000	4,000
205-000-938.100	GAS & DIESEL FUEL	14,000	11,000	3,000

**PROPOSED AMENDED BUDGET FOR THOMAS TOWNSHIP
PUBLIC SAFETY FIRE FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
205-000-940.100	EQUIPMENT RENTAL	800	500	300
205-000-956.000	MISCELLANEOUS	500	500	0
205-000-960.000	EDUCATION & TRAINING	11,000	14,178	(3,178)
205-000-970.000	CAPITAL OUTLAY	20,000	5,000	15,000
205-000-974.000*	CAPITAL IMPROVEMENTS	200,000	4,214	195,786
205-000-999.206	TRASNFER OUT FIRE APPARATUS	0	400,000	(400,000)
Totals for Estimated Expenditures		\$1,019,102	\$1,218,300	(199,198)

**PROPOSED AMENDED BUDGET FOR THOMAS TOWNSHIP
PUBLIC SAFETY FIRE FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
ESTIMATED REVENUES		908,302	975,795	(67,493)
ESTIMATED EXPENDTRES		1,019,102	1,218,300	(199,198)
NET OF REVENUES/APPROPRIATIONS - FUND 205		(110,800)	(242,505)	131,705
BEGINNING FUND BALANCE		\$1,234,813	\$1,234,813	
ENDING FUND BALANCE		\$1,124,013	\$992,308	

**PROPOSED AMENDED BUDGET FOR THOMAS TOWNSHIP
FIRE APPARATUS 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
ESTIMATED REVENUES				
206-000-402.000	PROPERTY TAXES	116,178	132,407	(16,229)
206-000-405.000	DEL'Q PERSONAL PROPERTY	50	57	(7)
206-000-410.000	PERSONAL PROPERTY TAXES	11,268	11,417	(149)
206-000-410.100	PERSONAL PROPERTY REPLACEMENT	21,170	18,096	3,074
206-000-437.000	I.F.T.	9,231	2,566	6,665
206-000-528.000	OTHER FEDERAL GRANTS	800,000	0	800,000
206-000-665.000	INTEREST EARNED	12,000	13,000	(1,000)
206-000-673.100*	SALE OF FIXED ASSETS	50,000	0	50,000
206-000-675.000*	DONATIONS/CONTRIBUTION	0	0	0
206-000-677.000	REIMBURSEMENTS	0	890,153	(890,153)
206-000-699.205	TRANSFER IN FROM PS FIRE	200,000	400,000	(200,000)
Total Estimated Revenues		\$1,219,897	\$1,467,696	(247,799)
APPROPRIATIONS				
206-000-936.000*	MAINTENANCE AGREEMENTS		23,700	(23,700)
206-000-938.000*	VEHICLE EXPENSE	10,000	36,000	(26,000)
206-000-970.000*	CAPITAL OUTLAY	146,000	139,000	7,000
206-000-974.000	CAPITAL IMPROVEMENTS	1,150,000	1,800,000	(650,000)
206-000-991.000	PRINCIPAL PUBLIC SAFETY FIRE ST ADDITI	0	20,188	(20,188)
206-000-995.100	INTEREST INSTALLMENT PURCHASE AGRE	0	22,041	(22,041)
Total Estimated Expenditures		\$1,306,000	\$2,040,929	(734,929)
ESTIMATED REVENUES		1,219,897	1,467,696	(247,799)
ESTIMATED EXPENDITURES		1,306,000	2,040,929	(734,929)
NET OF REVENUES/APPROPRIATIONS - FUND 206		(86,103)	(573,233)	487,130
BEGINNING FUND BALANCE		\$660,070	\$660,070	0
ENDING FUND BALANCE		\$573,967	\$86,837	

PROPOSED AMENDED BUDGET FOR THOMAS TOWNSHIP
PUBIC SAFETY POLCE 2023/2024 FISCAL YEAR

GL NUMBER	DESCRIPTION	2023-24 ORGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Fund 207 - PUBLIC SAFETY-POLICE				
ESTIMATED REVENUES				
207-000-402.000	PROPERTY TAXES	871,335	993,233	(121,898)
207-000-405.000	DEL'Q PERSONAL PROPERTY	100	430	(330)
207-000-410.000	PERSONAL PROPERTY TAXES	84,514	85,629	(1,115)
207-000-410.100	PERSONAL PROPERTY REPLACEMENT	116,088	135,721	(19,633)
207-000-437.000	I.F.T.	69,234	6,054	63,180
207-000-528.000	OTHER FEDERAL GRANTS	0	0	0
207-000-539.000	JUSTICE TRAINING FUND	0	2,464	(2,464)
207-000-566.000	GRANT	8,000	1,800	6,200
207-000-570.000	LIQUOR LICENSE	10,500	10,517	(17)
207-000-607.100	COURT ORDERED FEES	100	934	(834)
207-000-626.000	SWAN VALLEY POLICE SECURITY/SRO	4,009	18,000	(13,991)
207-000-629.000	REPORTS	600	1,075	(475)
207-000-665.000	INTEREST EARNED	0	30,000	(30,000)
207-000-673.100	SALE OF FIXED ASSETS	0	0	0
207-000-675.000	DONATIONS/CONTRIBUTION	15,000	15,000	0
207-000-676.000	REFUNDS-REBATES	0	2,383	(2,383)
207-000-678.000	POLICE EXPLORER FEES	0	0	0
207-000-680.000	REIMBURSEMENT	0	57,560	(57,560)
207-000-693.000	MISCELLANEOUS	0	1,289	(1,289)
207-000-699.101	TRANSFER FROM GENERAL FUND	218,049	218,048	1
Totals for Estimated Revenues		\$1,397,529	\$1,580,137	(182,608)

**PROPOSED AMENDED BUDGET FOR THOMAS TOWNSHIP
PUBLIC SAFETY POLCE 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
APPROPRIATIONS				
207-000-704.000	SALARIES FULL-TIME	170,470	170,470	0
207-000-704.100	WAGES FULL-TIME HOURLY	459,925	360,000	99,925
207-000-704.200	WAGES FULL-TIME CLERICAL	44,866	44,866	0
207-000-704.250	SALARY-STIPEND DEGREE	750	1,240	(490)
207-000-704.400	SICK DAY PAY OFF	1,000	4,615	(3,615)
207-000-704.716	WAGES IN LIEU OF HEALTH INSUR	4,000	2,000	2,000
207-000-705.000	WAGES PART-TIME HOURLY	0	18,672	(18,672)
207-000-709.000	WAGES COURT TIME	4,000	4,500	(500)
207-000-710.000	WAGES OVERTIME	45,000	55,000	(10,000)
207-000-712.000	WAGES JANITORIAL	8,061	6,945	1,116
207-000-715.000	FICA EMPLOYER CONTRIBUTION	56,465	51,126	5,339
207-000-716.000	HEALTH INSURANCE	86,413	102,240	(15,827)
207-000-716.050	HEALTH SAVINGS ACCOUNT	26,350	29,000	(2,650)
207-000-716.100	VISION/SHORT TERM DISAB/LIFE	7,000	6,604	396
207-000-716.200	DENTAL INSURANCE	12,570	10,486	2,084
207-000-716.300	INSURANCE LONG TERM DISABILIT	1,975	1,650	325
207-000-716.600	RETIREE HEALTH INS SUPPLEMENT	4,800	4,000	800
207-000-718.000	PENSION EMPLOYER CONTRIBUTION	81,723	77,123	4,600
207-000-719.000	WORKMEN'S COMP	13,000	7,000	6,000
207-000-740.000*	OPERATING SUPPLIES	26,000	26,000	0
207-000-742.000*	UNIFORMS	12,000	12,000	0
207-000-745.000	OPERATING SUPPLIES OFFICE EQUIP/FUI	2,000	2,000	0
207-000-800.000	ADMINISTRATION FEE	0	8,487	(8,487)
207-000-802.000	LEGAL SERVICES	20,000	24,177	(4,177)
207-000-803.000	AUDIT	1,050	912	138
207-000-804.000*	MEMBERSHIP & DUES	2,205	2,205	0
207-000-810.000*	CONTRACTED SERVICES	9,000	9,000	0
207-000-817.000	PROFESSIONAL SERVICES	1,000	5,000	(4,000)
207-000-836.000	EMPLOYMENT PHYSICALS	500	2,080	(1,580)
207-000-850.000	TELEPHONE	1,577	1,921	(344)
207-000-850.100	WIRELESS COMMUNICATIONS	1,380	2,300	(920)
207-000-910.000	INSURANCE GENERAL LIABILITY	12,070	12,506	(436)
207-000-920.000	UTILITIES	5,827	5,827	0
207-000-930.000*	REPAIRS/MAINTENANCE	50,500	32,000	18,500
207-000-936.000*	MAINTENANCE AGREEMENTS	9,933	15,000	(5,067)
207-000-938.000	VEHICLE EXPENSE	27,000	22,000	5,000
207-000-938.100	GAS & DIESEL FUEL	26,400	23,500	2,900
207-000-940.100	EQUIPMENT RENTAL	450	450	0
207-000-940.200	COLD STORAGE LEASE	1,800	1,800	0

**PROPOSED AMENDED BUDGET FOR THOMAS TOWNSHIP
PUBIC SAFETY POLCE 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
207-000-956.000	MISCELLANEOUS	1,000	1,000	0
207-000-960.000*	EDUCATION & TRAINING	5,000	16,000	(11,000)
207-000-970.000*	CAPITAL OUTLAY	90,000	101,936	(11,936)
207-000-974.000	CAPITAL IMPROVEMENTS	0	0	0
Totals for Estimated Expenditures		\$1,335,060	\$1,285,637	49,423
ESTIMATED REVENUES		1,397,529	1,580,137	(182,608)
ESTIMATED EXPENDTRES		1,335,060	1,285,637	49,423
NET OF REVENUES/APPROPRIATIONS - FUND 207		62,469	294,500	232,031
BEGINNING FUND BALANCE		\$1,866,904	1,866,904	0
ENDING FUND BALANCE		\$1,929,373	\$2,161,404	

**PROPOSED BUDGET AMENDMENT FOR THOMAS TOWNSHIP
SANITARY SEWER FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Fund 590 - SEWER FUND				
ESTIMATED REVENUES				
590-000-450.000	LICENSE & PERMITS	150	100	50
590-000-566.100	GRANT	0	122,004	(122,004)
590-000-608.000*	USAGE	1,274,811	1,310,027	(35,216)
590-000-608.100*	ADMINISTRATION FEE	220,000	1,254	218,746
590-000-608.200*	CAPACITY FEE	30,000	42,000	(12,000)
590-000-608.400	READY TO SERVE	288,694	318,303	(29,609)
590-000-610.000*	CONNECTIONS	3,600	3,600	0
590-000-659.000	PENALTY	12,000	11,800	200
590-000-665.000	INTEREST EARNED	15,000	250,000	(235,000)
590-000-667.100	EQUIPMENT RENTAL	3,500	3,500	0
590-000-673.100*	SALE OF FIXED ASSETS	6,000	0	6,000
590-000-676.000	REFUNDS-REBATES	0	193	(193)
590-000-680.000*	REIMBURSEMENT	0	100,777	(100,777)
590-000-693.000	MISCELLANEOUS	0	0	0
590-000-693.200	LOCAL CONTRIBUTIONS	12,150,000	24,305,000	(12,155,000)
590-000-693.300*	GRANT REVENUES	379,476		379,476
Totals Estimated Revenues		\$14,383,231	\$26,468,558	(\$12,085,327)

**PROPOSED BUDGET AMENDMENT FOR THOMAS TOWNSHIP
SANITARY SEWER FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
APPROPRIATIONS				
Dept 536 - ADMINISTRATION				
590-536-704.000*	SALARIES FULL-TIME	76,750	78,500	(1,750)
590-536-704.200*	WAGES FULL-TIME CLERICAL	17,500	18,368	(868)
590-536-704.400	SICK DAY PAY OFF	1,046	744	302
590-536-705.000*	WAGES PART-TIME HOURLY	11,332	9,636	1,696
590-536-715.000	FICA EMPLOYER CONTRIBUTION	8,983	8,204	779
590-536-716.000	HEALTH INSURANCE	22,000	16,846	5,154
590-536-716.050	HEALTH SAVINGS ACCOUNT	5,323	4,370	953
590-536-716.100	VISION/SHORT TERM DISAB/LIFE	1,209	1,209	0
590-536-716.200	DENTAL INSURANCE	2,762	1,600	1,162
590-536-716.300	INSURANCE LONG TERM DISABILIT	280	273	7
590-536-718.000	PENSION EMPLOYER CONTRIBUTION	11,755	11,755	0
590-536-719.000	WORKMEN'S COMP	1,159	950	209
590-536-740.000	OPERATING SUPPLIES	9,000	9,000	0
590-536-745.000*	OPERATING SUPPLIES OFFICE EQUIP/FURN	1,500	1,500	0
590-536-800.000	ADMINISTRATION FEE	109,420	109,420	0
590-536-802.000	LEGAL SERVICES	800	800	0
590-536-803.000	AUDIT	1,700	1,632	68
590-536-804.000*	MEMBERSHIP & DUES	2,810	2,810	0
590-536-810.000*	CONTRACTED SERVICES	4,350	1,800	2,550
590-536-817.000	PROFESSIONAL SERVICES	300	300	0
590-536-900.000	LEGAL NOTICES	0	151	(151)
590-536-936.000	MAINTENANCE AGREEMENTS	0	2,137	(2,137)
590-536-960.000	EDUCATION & TRAINING	1,000	1,000	0
Totals for dept 536 - ADMINISTRATION		\$290,979	\$283,005	7,974

**PROPOSED BUDGET AMENDMENT FOR THOMAS TOWNSHIP
SANITARY SEWER FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Dept 540 - OPERATIONS & MAINTENANCE				0
590-540-704.100*	WAGES FULL-TIME HOURLY	115,000	118,000	(3,000)
590-540-704.400	SICK DAY PAY OFF	0	719	(719)
590-540-704.600*	WAGES PAGERS	3,300	3,000	300
590-540-704.716	WAGES IN LIEU OF HEALTH INSUR	0	0	0
590-540-705.000*	WAGES PART-TIME HOURLY	22,081	16,000	6,081
590-540-705.150*	WAGES-PROJECT MANAGEMENT	0	15,000	(15,000)
590-540-710.000	WAGES OVERTIME	5,000	9,000	(4,000)
590-540-715.000	FICA EMPLOYER CONTRIBUTION	11,252	12,372	(1,120)
590-540-716.000	HEALTH INSURANCE	29,152	24,000	5,152
590-540-716.050	HEALTH SAVINGS ACCOUNT	7,443	7,443	0
590-540-716.100	VISION/SHORT TERM DISAB/LIFE	1,536	1,536	0
590-540-716.200	DENTAL INSURANCE	3,600	3,600	0
590-540-716.300	INSURANCE LONG TERM DISABILIT	352	318	34
590-540-716.600	RETIREE HEALTH INS SUPPLEMENT	0	0	0
590-540-718.000	PENSION EMPLOYER CONTRIBUTION	13,334	15,686	(2,352)
590-540-719.000	WORKMEN'S COMP	2,650	1,256	1,394
590-540-740.000	OPERATING SUPPLIES	5,204	1,000	4,204
590-540-742.000	UNIFORMS	3,500	3,500	0
590-540-810.000*	CONTRACTED SERVICES	4,600	4,600	0
590-540-817.000*	PROFESSIONAL SERVICES	45,000	18,000	27,000
590-540-836.000	EMPLOYMENT PHYSICALS	497	200	297
590-540-850.000	TELEPHONE	3,400	2,715	685
590-540-850.100	WIRELESS COMMUNICATIONS	1,748	1,748	0
590-540-910.000	INSURANCE GENERAL LIABILITY	18,410	21,253	(2,843)
590-540-920.000*	UTILITIES	78,030	84,000	(5,970)
590-540-922.000*	SEWAGE TREATMENT FEES	502,654	458,656	43,998
590-540-930.000*	REPAIRS/MAINTENANCE	140,000	140,000	0
590-540-932.000	MISS DIG SERVICES	1,428	1,428	0
590-540-936.000*	MAINTENANCE AGREEMENTS	12,170	12,170	0
590-540-938.000*	VEHICLE EXPENSE	2,601	20,000	(17,399)
590-540-938.100	GAS & DIESEL FUEL	14,000	13,864	136
590-540-939.000*	CONTRACTED CONNECTIONS	3,600	3,600	0
590-540-956.000	MISCELLANEOUS	100	100	0
590-540-960.000	EDUCATION & TRAINING	750	750	0
590-540-968.000	DEPRECIATION	395,018	395,018	0
Totals for dept 540 - OPERATIONS & MAINTENANCE		\$1,307,029	\$1,410,532	(103,503)

**PROPOSED BUDGET AMENDMENT FOR THOMAS TOWNSHIP
SANITARY SEWER FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Dept 900 - CAPITAL CONTROL				0
590-900-970.000*	CAPITAL OUTLAY	11,000	7,056	3,944
590-900-974.000*	CAPITAL IMPROVEMENTS	1,119,000	1,419,000	(300,000)
590-900-974.175	SANITARY SEWER HSC IMPROVEMENTS	12,150,000	17,000,000	(4,850,000)
590-900-974.185	CAPITAL IMPROVEMENTS SPECIAL PROJECT	0	350,000	(350,000)
Totals for dept 900 - CAPITAL CONTROL		\$13,280,000	\$18,776,056	(5,496,056)

**PROPOSED AMENDMENT BUDGET FOR THOMAS TOWNSHIP
WATER FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Fund 591 - WATER FUND				
ESTIMATED REVENUES				
591-000-608.000*	USAGE	3,000,000	3,200,000	(200,000)
591-000-608.100*	ADMINISTRATION FEE	0	0	0
591-000-608.200*	CAPACITY FEE	25,000	33,124	(8,124)
591-000-608.300	DEFERRED ASSESSMENT	0	0	0
591-000-608.400*	READY TO SERVE	1,692,000	1,688,500	3,500
591-000-609.000	TURN ON/TURN OFF	4,800	3,600	1,200
591-000-610.000*	CONNECTIONS	50,920	62,654	(11,734)
591-000-611.000	CONSTRUCTION REIMBURSEMENT	0	0	0
591-000-652.000	NSF CHECK FEE	500	518	(18)
591-000-659.000	PENALTY	18,670	19,060	(390)
591-000-665.000	INTEREST EARNED	20,000	85,000	(65,000)
591-000-667.100	EQUIPMENT RENTAL	5,000	3,500	1,500
591-000-673.100*	SALE OF FIXED ASSETS	6,000	0	6,000
591-000-680.000*	REIMBURSEMENT	0	7,590	(7,590)
591-000-693.000	MISCELLANEOUS	0	835	(835)
591-000-693.200	LOCAL CONTRIBUTIONS	0	20000	(20,000)
591-000-694.000	CASH OVER/SHORT	0	0	0
591-000-695.000	REFUNDS/REIMBURSEMENTS	0	10,376	(10,376)
591-000-696.200	CONTRIBUTION NON GOVERNMENTAL	0	0	0
Total Estimated Water Revenues -		\$4,822,890	\$5,134,757	(311,867)
APPROPRIATIONS				
Dept 536 - ADMINISTRATION				
591-536-704.000*	SALARIES FULL-TIME	76,750	78,500	(1,750)
591-536-704.200*	WAGES FULL-TIME CLERICAL	17,368	17,900	(532)
591-536-704.400	SICK DAY PAY OFF	1,046	0	1,046
591-536-705.000*	WAGES PART-TIME HOURLY	11,332	9,736	1,596
591-536-715.000	FICA EMPLOYER CONTRIBUTION	8,147	8,119	28
591-536-716.000	HEALTH INSURANCE	24,090	19,184	4,906
591-536-716.050	HEALTH SAVINGS ACCOUNT	5,323	4,370	953
591-536-716.100	VISION/SHORT TERM DISAB/LIFE	1,209	1,209	0
591-536-716.200	DENTAL INSURANCE	2,762	1,540	1,222
591-536-716.300	INSURANCE LONG TERM DISABILIT	280	273	7
591-536-716.600	RETIREE HEALTH INS SUPPLEMENT	0	0	0
591-536-718.000	PENSION EMPLOYER CONTRIBUTION	11,755	11,568	187
591-536-719.000	WORKMEN'S COMP	1,159	900	259
591-536-740.000	OPERATING SUPPLIES	9,000	9,000	0
591-536-745.000*	OPERATING SUPPLIES OFFICE EQUIP/FURNIT	1,500	1,500	0
591-536-800.000	ADMINISTRATION FEE	109,420	109,420	0

**PROPOSED AMENDMENT BUDGET FOR THOMAS TOWNSHIP
WATER FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
591-536-802.000	LEGAL SERVICES	800	800	0
591-536-803.000	AUDIT	1,650	1,632	18
591-536-804.000*	MEMBERSHIP & DUES	8,693	9,811	(1,118)
591-536-810.000*	CONTRACTED SERVICES	4,350	4,350	0
591-536-900.000	LEGAL NOTICES	312	312	0
591-536-901.000	PRINTING & PUBLISHING	2,299	500	1,799
591-536-936.000	MAINTENANCE AGREEMENTS	0	2,137	(2,137)
591-536-960.000	EDUCATION & TRAINING	1,500	1,500	0
Totals for dept 536 - ADMINISTRATION		\$300,745	\$294,261	6,484

**PROPOSED AMENDMENT BUDGET FOR THOMAS TOWNSHIP
WATER FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
Dept 540 - OPERATIONS & MAINTENANCE				0
591-540-704.100*	WAGES FULL-TIME HOURLY	115,000	115,000	0
591-540-704.400	SICK DAY PAY OFF	800	1,462	(662)
591-540-704.600	WAGES PAGERS	3,300	3,000	300
591-540-704.716	WAGES IN LIEU OF HEALTH INSUR	0	0	0
591-540-705.000*	WAGES PART-TIME HOURLY	22,081	14,000	8,081
591-540-705.150	WAGES-PROJECT MANAGEMENT	0	15,000	(15,000)
591-540-710.000	WAGES OVERTIME	4,100	12,000	(7,900)
591-540-715.000	FICA EMPLOYER CONTRIBUTION	11,114	12,275	(1,161)
591-540-716.000	HEALTH INSURANCE	29,152	23,107	6,045
591-540-716.050	HEALTH SAVINGS ACCOUNT	7,443	6,600	843
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	1,536	1,536	0
591-540-716.200	DENTAL INSURANCE	3,296	3,296	0
591-540-716.300	INSURANCE LONG TERM DISABILIT	352	310	42
591-540-716.600	RETIREE HEALTH INS SUPPLEMENT	0	0	0
591-540-718.000	PENSION EMPLOYER CONTRIBUTION	13,334	15,775	(2,441)
591-540-719.000	WORKMEN'S COMP	2,650	1,700	950
591-540-740.000	OPERATING SUPPLIES	5,152	1,000	4,152
591-540-742.000	UNIFORMS	3,500	3,500	0
591-540-810.000*	CONTRACTED SERVICES	10,000	10,000	0
591-540-817.000*	PROFESSIONAL SERVICES	26,010	25,000	1,010
591-540-836.000	EMPLOYMENT PHYSICALS	522	200	322
591-540-850.000	TELEPHONE	2,060	2,060	0
591-540-850.100	WIRELESS COMMUNICATIONS	1,748	1,748	0
591-540-910.000	INSURANCE GENERAL LIABILITY	23,827	23,877	(50)
591-540-918.000	CITY WATER SERVICES AGREEMENT	32,000	38,000	(6,000)
591-540-920.000	UTILITIES	14,857	14,857	0
591-540-927.000*	PURCHASING WATER	2,200,000	2,414,996	(214,996)
591-540-927.100*	READINESS TO SERVE CITY OF SA	1,200,000	1,203,915	(3,915)
591-540-930.000*	REPAIRS/MAINTENANCE	200,000	110,000	90,000
591-540-930.300	WATER METER REPLACEMENT	25,000	25,000	0
591-540-932.000	MISS DIG SERVICES	1,428	1,428	0
591-540-936.000	MAINTENANCE AGREEMENTS	1,900	2,762	(862)
591-540-938.000*	VEHICLE EXPENSE	2,550	20,000	(17,450)

**PROPOSED AMENDMENT BUDGET FOR THOMAS TOWNSHIP
WATER FUND 2023/2024 FISCAL YEAR**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	OVER UNDER BUDGET
591-540-938.100	GAS & DIESEL FUEL	14,000	13,864	136
591-540-939.000*	CONTRACTED CONNECTIONS	32,000	21,000	11,000
591-540-940.400	LEASE AGREEMENTS LAND/RAILROAD	4,000	4,118	(118)
591-540-956.000	MISCELLANEOUS	100	0	100
591-540-960.000	EDUCATION & TRAINING	2,000	2,000	0
591-540-968.000	DEPRECIATION	402,133	402,133	0
Totals for dept 540 - OPERATIONS & MAINTENANCE		\$4,418,945	\$4,566,520	(147,575)
Dept 900 - CAPITAL CONTROL				0
591-900-970.000*	CAPITAL OUTLAY	11,000	7,056	3,944
591-900-974.000*	CAPITAL IMPROVEMENTS	1,000,000	1,300,000	(300,000)
591-900-974.185	CAPITAL IMPROVEMENTS SPECIAL PROJECT	0	150,000	(150,000)
Totals for dept 900 - CAPITAL CONTROL		\$1,011,000	\$1,457,056	(446,056)



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2024
- **SUBMITTED BY:** Trevor Schultz, Department of Public Works Director
- **AGENDA TOPIC:** Approve the Construction Contract Change Order with American Excavating for \$3,761,558 to complete Project Phoenix Water Improvements.
- **EXPLANATION OF TOPIC:** Project Phoenix, an unnamed Industry, approached Thomas Township with a request of 200,000 gallons per day of sewage effluent, and 2.1 million gallons per day of drinking water, as well as a desire to have all improvements completed by January 1, 2025. In the fall of 2023, studies were commissioned to determine what improvements to our water and sewer infrastructure would be required to facilitate Project Phoenix's request.

On the Sanitary Sewer side, we will be constructing a new gravity sewer from O'Hara Road heading south to the intersection of Geddes and Orr Roads. The sewer line would then terminate into a new pump station #16 which would push the sewage effluent east down Geddes Road through a new forcemain, and ultimately discharge into the currently under construction pump station #12.

The water side improvements are more robust, and include constructing a high-pressure district around both Project Phoenix and Hemlock Semiconductor. This requires the Township to construct a water booster station at the water tower site, as well as five (5) check valves installed systematically to keep the higher water pressure inside the district. Additionally, a new watermain will be installed on North Orr Road, between Frost and Dice Roads, eliminating the dead end at Dice Road, and providing additional system reliability in the northwest portion of the Township. Three (3) residents have already committed to connecting to the new watermain.

In order to have any chance at meeting Phoenix's timeframe of being in production by January 1, 2025 we have opted to utilize our existing Geddes Road Sewer Improvement contractors and award this construction contract via change order. This is an extremely non-traditional way to award a construction project, but Phoenix has acknowledged that this is our only chance to complete these improvements in a timely manner.

American Excavating has provided a cost of \$3,761,668 to complete all of these improvements, which was derived using existing quantity and construction costs currently in place for the Geddes Road Sewer Improvements. Zac Birnbaum from American Excavating sat in on our design meetings and provided valuable input as to how to most efficiently construct the improvements as needed.

It should further be noted that as we are forced to proceed with all aspects of the project concurrently; rather than sequentially, we will have to require several contingencies with this approval.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** American Excavating Quote.
 - **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
 - **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to Approve the Construction Contract Change Order with American Excavating for \$3,761,668 to complete Project Phoenix Water Improvements with the following conditions:
 - Revenue sharing agreement with Richland Township
 - Funding from the State and/or Project Phoenix
 - Amended Water Contract with the City of Saginaw
 - Approved two party utility agreement with Project Phoenix
 - Understanding that the Gratiot Road Booster Station will need to be upgraded to support Phoenix's water request, and that will be at the City of Saginaw's direction and of a cost not yet established.
 - Acquisition of all necessary water and sewer easements.
 - Amending of the Saginaw Charter Township Wastewater Treatment agreement to reflect 2.65 MGD of treatment capacity at the conclusion of the wastewater treatment plant upgrades.
 - **ROLL CALL VOTE REQUIRED?** No.
-

Item No.	Estimated Quantity	Unit	Description	Unit Price	Amount
DIVISION B: PROJECT PHOENIX					
<u>Project Phoenix Booster Station</u>					
37.	1	Lump Sum	Install Owner Procured Premanufactured Booster Station	\$ Lump Sum	\$ 74,100 ⁰⁰
38.	1	Lump Sum	Mechanical and Piping Incl. Installation of Owner Procured Piping and Valves for Booster Station	\$ Lump Sum	\$ 234,056 ⁰⁰
39.	1	Lump Sum	Electrical and Controls, Incl. Installation of Owner Procured Equipment for Booster Station	\$ Lump Sum	\$ 240,810 ⁰⁰
40.	1	Lump Sum	Install Owner Procured 400 kW Generator for Booster Station, Complete	\$ Lump Sum	\$ 46,230 ⁰⁰
41.	1	Lump Sum	Booster Station Building, Complete	\$ Lump Sum	\$ 1,149,350 ⁰⁰
42.	1	Lump Sum	Site Grading, Complete for Booster Station	\$ Lump Sum	\$ 48,932 ⁰⁰
43.	1500	Sq. Yds.	Subbase, Parking Area, Complete for Booster Station	\$ 32 ⁰⁰	\$ 48,000 ⁰⁰
44.	300	Lin. Ft.	Install Owner Procured 20" PVC Booster Station Yard Piping	\$ 273 ⁰⁰	\$ 81,900 ⁰⁰
45.	4	Each	Connect to Existing Water Tower Yard Piping	\$ 13,300 ⁰⁰	\$ 53,200 ⁰⁰
46.	7	Each	Install Owner Procured Yard Valves	\$ 14,500 ⁰⁰	\$ 101,500 ⁰⁰
47.	1	Lump Sum	Tower Improvements, Complete	\$ Lump Sum	\$ 38,130 ⁰⁰
48.	1	Lump Sum	Graham Road Water Main, Complete	\$ Lump Sum	\$ 56,300 ⁰⁰
49.	1	Lump Sum	Site Grading and Final Cleanup and Restoration at Booster Station	\$ Lump Sum	\$ 20,000 ⁰⁰
<u>Project Phoenix Check Valves</u>					
50.	1	Lump Sum	Install Owner Procured 8" Check Valve and Vault at Frost, Complete	\$ Lump Sum	\$ 90,850 ⁰⁰
51.	1	Lump Sum	Install Owner Procured 20" Check Valve and Vault at Geddes, Complete	\$ Lump Sum	\$ 127,650 ⁰⁰
52.	1	Lump Sum	Install Owner Procured 12" Check Valve and Vault at Graham, Complete	\$ Lump Sum	\$ 96,500 ⁰⁰
53.	1	Lump Sum	Install Owner Procured 12" Check Valve and Vault at Glenora, Complete	\$ Lump Sum	\$ 96,010 ⁰⁰
54.	1	Lump Sum	Install Owner Procured 12" Check Valve and Vault at Gratton, Complete	\$ Lump Sum	\$ 98,700 ⁰⁰
55.	150	Lin. Ft.	Install Owner Procured 8" PVC Water Main	\$ 185 ⁰⁰	\$ 27,750 ⁰⁰
56.	250	Lin. Ft.	Install Owner Procured 12" PVC Water Main	\$ 190 ⁰⁰	\$ 47,500 ⁰⁰
57.	1	Lump Sum	Site Grading and Final Cleanup and Restoration at Gratton	\$ Lump Sum	\$ 4,000 ⁰⁰
58.	1	Lump Sum	Site Grading and Final Cleanup and Restoration at Geddes	\$ Lump Sum	\$ 4,000 ⁰⁰
59.	1	Lump Sum	Site Grading and Final Cleanup and Restoration at Frost	\$ Lump Sum	\$ 4,000 ⁰⁰
<u>Project Phoenix Meter Buildings</u>					
60.	1	Lump Sum	Meter Building, Complete - North	\$ Lump Sum	\$ 376,950 ⁰⁰
61.	1	Lump Sum	Meter Building, Complete - South	\$ Lump Sum	\$ 376,950 ⁰⁰
<u>Project Phoenix Misc. Drinking Water</u>					
62.	1	Lump Sum	Traffic Control - Drinking Water / Bonding	\$ Lump Sum	\$ 115,000 ⁰⁰
63.	1	Lump Sum	Cleanup and Seeding - Drinking Water	\$ Lump Sum	\$ 55,000 ⁰⁰
64.	1	Lump Sum	Allowance for Utilities - Drinking Water	\$ Lump Sum	\$ 0 ⁰⁰
65.	750	Sq. Yd.	HMA Surface, Rem	\$ 4 ⁰⁰	\$ 3,000 ⁰⁰
66.	400	Ton	HMA, Road Restoration, 411	\$ 110 ⁰⁰	\$ 44,000 ⁰⁰
Total Division B					\$ 3,761,668 ⁰⁰



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2024
- **SUBMITTED BY:** Trevor Schultz, Department of Public Works Director
- **AGENDA TOPIC:** Approve the Construction Contract with Eric Construction for \$1,093,692 to complete North Orr Road Watermain as part of the Project Phoenix Water Improvements.
- **EXPLANATION OF TOPIC:** Project Phoenix, an unnamed Industry, approached Thomas Township with a request of 200,000 gallons per day of sewage effluent, and 2.1 million gallons per day of drinking water, as well as a desire to have all improvements completed by January 1, 2025. In the fall of 2023, studies were commissioned to determine what improvements to our water and sewer infrastructure would be required to facilitate Project Phoenix's request.

On the Sanitary Sewer side, we will be constructing a new gravity sewer from O'Hara Road heading south to the intersection of Geddes and Orr Roads. The sewer line would then terminate into a new pump station #16 which would push the sewage effluent east down Geddes Road through a new forcemain, and ultimately discharge into the currently under construction pump station #12.

The water side improvements are more robust, and include constructing a high-pressure district around both Project Phoenix and Hemlock Semiconductor. This requires the Township to construct a water booster station at the water tower site, as well as five (5) check valves installed systematically to keep the higher water pressure inside the district. Additionally, a new watermain will be installed on North Orr Road, between Frost and Dice Roads, eliminating the dead end at Dice Road, and providing additional system reliability in the northwest portion of the Township. Three (3) residents have already committed to connecting to the new watermain.

Because this improvement for Phoenix was not as time critical as others, we have opted to bid the work out traditionally. We opened bids on Friday, February 23rd, and had three qualified bidders. Eric Construction was read as the low bid and has completed many other projects for the Township in the past.

It is my recommendation to contract with Eric Construction for \$1,093,692 to complete the North Orr Road watermain improvements to support Project Phoenix.

This work will be paid for out of State granted monies.

It should further be noted that as we are forced to proceed with all aspects of the project concurrently; rather than sequentially, we will have to require several contingencies with this approval.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Bid Tab. Spicer Engineering Letter of Recommendation.
 - **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
 - **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to Approve the Construction Contract with Eric Construction for \$1,093,692 to complete North Orr Road Watermain as part of the Project Phoenix Water Improvements with the following conditions:
 - Revenue sharing agreement with Richland Township
 - Funding from the State and/or Project Phoenix
 - Amended Water Contract with the City of Saginaw
 - Approved two party utility agreement with Project Phoenix
 - Understanding that the Gratiot Road Booster Station will need to be upgraded to support Phoenix's water request, and that will be at the City of Saginaw's direction and of a cost not yet established.
 - Acquisition of all necessary water and sewer easements.
 - Amending of the Saginaw Charter Township Wastewater Treatment agreement to reflect 2.65 MGD of treatment capacity at the conclusion of the wastewater treatment plant upgrades.
 - **ROLL CALL VOTE REQUIRED?** No.
-

February 26, 2024

Trevor Schultz
Thomas Township
249 N. Miller Road
Saginaw, MI 48609

RE: Orr Road Water Main Loop
Thomas Township

Trevor,

Enclosed is a copy of the bid tabulation received in our office on February 23, 2024, for the above-referenced project.

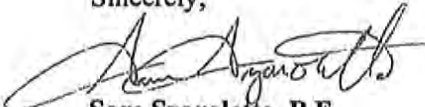
A total of three (3) bids were received, with the low being \$1,093,692.00 and the high being \$1,147,287.00.

The low bid was submitted by Eric Construction. Eric Construction has successfully completed other projects similar to this one in the area.

We recommend the award of this project to Eric Construction at the unit prices bid which, when applied to the estimated quantities, results in a total bid amount of \$1,093,692.00.

If we may be of any additional assistance to you, please let me know.

Sincerely,



Sam Szaroletta, P.E.
Project Manager

SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 754-4717 ext. 5541
Fax: (989) 754-4440
E-mail: sams@spicergroup.com

cc: SGI File No. 135268SG2024

https://spicergroup44.sharepoint.com/sites/thomastownship/Shared Documents/Projects/135268SG2023 - Thomas Twp Orr Rd Water Main Loop/4_Correspondence/20240226_bidtabrecltr_orr.docx

BIDS FOR: ORR ROAD WATER MAIN LOOP
THOMAS TOWNSHIP

TAKEN ON: Friday, February 23, 2024 @ 10:00 AM

BIDDERS>>

BIDDERS>>				Eric Construction St. Charles, MI		Isabella Corporation Mt. Pleasant, MI		Rohde Brothers Excavating Saginaw, MI	
Item No.	Estimated Quantity	Unit	Description	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<u>DIVISION A - WATER FUND</u>									
<u>WATER MAIN</u>									
1	5,283	Lin. Ft.	12" Restrained Joint PVC Water Main (HDD) OR 12" Fusible PVC Water Main OR 14" HDPE SDR 11 - DIPS Water Main	\$175.00	\$924,525.00	\$273.00	\$1,442,259.00	\$178.00	\$940,374.00
2	38	Lin. Ft.	12" Restrained Joint PVC Water Main OR 12" Fusible PVC Water Main OR 14" HDPE SDR 11 - DIPS Water Main	\$175.00	\$6,650.00	\$175.00	\$6,650.00	\$178.00	\$6,764.00
3	143	Lin. Ft.	6" Restrained Joint PVC Water Main OR 6" Fusible PVC Water Main OR 8" HDPE SDR 11 - DIPS Water Main	\$165.00	\$23,595.00	\$120.00	\$17,160.00	\$165.00	\$23,595.00
4	1	Each	8"x8" Tapping Sleeve, Valve and Box	\$8,500.00	\$8,500.00	\$16,000.00	\$16,000.00	\$10,500.00	\$10,500.00
5	2	Each	12" Valve and Box	\$4,900.00	\$9,800.00	\$5,000.00	\$10,000.00	\$5,000.00	\$10,000.00
6	4	Each	6" Valve and Box	\$2,000.00	\$8,000.00	\$2,200.00	\$8,800.00	\$3,000.00	\$12,000.00
7	4	Each	6" Hydrant, Complete	\$5,800.00	\$23,200.00	\$7,500.00	\$30,000.00	\$8,500.00	\$34,000.00
8	20	Lin. Ft.	12" Hydrant Culvert, with Flared End Sections	\$50.00	\$1,000.00	\$75.00	\$1,500.00	\$80.00	\$1,600.00
9	1	Lump Sum	Connect to Existing Water Main on Dice Road	Lump Sum	\$7,672.00	Lump Sum	\$19,000.00	Lump Sum	\$8,000.00
10	3	Each	1" Corporation and Saddle	\$2,100.00	\$6,300.00	\$1,800.00	\$5,400.00	\$2,200.00	\$6,600.00
11	3	Each	1" Curb Stop and Box	\$1,300.00	\$3,900.00	\$1,500.00	\$4,500.00	\$600.00	\$1,800.00
12	106	Lin. Ft.	1" Copper Water Service (Long)	\$50.00	\$5,300.00	\$60.00	\$6,360.00	\$40.00	\$4,240.00
13	60	Lin. Ft.	1" Copper Water Service (Short)	\$50.00	\$3,000.00	\$60.00	\$3,600.00	\$40.00	\$2,400.00
14	350	Sq. Yd.	8" Aggregate Base 22A Crushed Limestone	\$15.00	\$5,250.00	\$30.00	\$10,500.00	\$20.00	\$7,000.00
15	80	Tons	HMA (4EL)	\$250.00	\$20,000.00	\$484.00	\$38,720.00	\$300.00	\$24,000.00
16	1	Lump Sum	Traffic Control	\$25,000.00	\$25,000.00	\$30,000.00	\$30,000.00	\$16,414.00	\$16,414.00
17	1	Lump Sum	Soil Erosion and Sedimentation Control	Lump Sum	\$2,000.00	Lump Sum	\$10,000.00	Lump Sum	\$8,000.00
18	1	Lump Sum	Cleanup	(Minimum of \$10,000.00)	<u>\$10,000.00</u>	(Minimum of \$10,000.00)	<u>\$15,000.00</u>	(Minimum of \$10,000.00)	<u>\$30,000.00</u>
TOTAL BID AMOUNT					\$1,093,692.00		\$1,675,449.00		\$1,147,287.00



FIRE DEPARTMENT

TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2024
- **SUBMITTED BY:** Chief, Mike Cousins
- **AGENDA TOPIC:** Approve Resolution 24-04 to adopt the Thomas Township Emergency Operations Support Plan.
- **EXPLANATION OF TOPIC:** We are required by State Public Act 390 to have an emergency support plan on file with the Saginaw County Emergency Management Director's office. The plan is required due to the population of our community. If we were to have a disaster, this is the plan we would follow. It would also potentially allow us to receive Federal or State relief funding. This document has been on file and has reached an expiration date. This past year our State has completely created another version of the plan that they want us to follow. This document has been reviewed by the Saginaw County Emergency Manager, Otto Brandt, and the Public Safety Committee members.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Resolution 24-04, Emergency Operations Support Plan.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend, or Table Resolution 24-04 to adopt the Thomas Township Emergency Operations Support Plan.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve Resolution 24-04 to adopt the amended Thomas Township Emergency Operations Support Plan.
- **ROLL CALL VOTE REQUIRED?** Yes

RESOLUTION 24-04
RESOLUTION TO ADOPT THE THOMAS TOWNSHIP
EMERGENCY OPERATIONS SUPPORT PLAN
SAGINAW COUNTY, MICHIGAN

At a regular meeting of the Board of Trustees of the Township of Thomas, held on the 4th day of March, 2024 at 7:00 p.m. Michigan time.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____ :

WHEREAS, the Thomas Township Board supports the Saginaw County Multi-jurisdictional Emergency Operations Support Plan, as amended; and,

WHEREAS, this township believes that the general health, safety, and welfare of its residents will best be served if Thomas Township approves its' own Emergency Operations Support Plan; and,

WHEREAS, the Township's population is in excess of 10,000 persons and therefore, the Emergency Operations Plan is required; and,

WHEREAS, the Township wishes to follow the National Incident Management System (NIMS), as outlined by our Federal Government; and

WHEREAS, this agreement supersedes all other like agreements put in place previously.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Trustees of the Township of Thomas:

Approves of the use and adoption of the attached Thomas Township Emergency Operations Support Plan, being that it is in the best interest of the residents it serves. The Thomas Township Emergency Operations Support Plan is put in place to support the Saginaw County Emergency Operations Plan and lays out the framework for the Township to use in performing emergency functions before, during, and after a natural disaster, technological incident or hostile attack.

The vote on the above-set-forth Resolution was as follows:

Ayes:

Nays:

Absent:

Abstained:

The supervisor declared the motion carried and the resolution was duly adopted.

Robert Weise, Supervisor

CERTIFICATION

STATE OF MICHIGAN

COUNTY OF SAGINAW

I, MICHAEL THAYER, the duly elected and acting Clerk of Thomas Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on March 4, 2024, at which meeting a quorum was present, by a roll call vote of said members and hereinafter set forth; that said resolution was ordered to take immediate effect.

Michael Thayer, Clerk

Thomas Township Emergency Management Resolution

A resolution to provide for the mitigation, preparedness, response, and recovery from natural and human-made disasters within Thomas Township by being part of the Saginaw County Emergency Management program; to appoint the county emergency management coordinator as the Thomas Township emergency management coordinator; to provide for a means for coordinating the resources of the municipality with those of the county; and to provide a means through which the Thomas Township may exercise the authority and discharge the responsibilities vested in them by this resolution and Act No. 390 of the Public Acts of 1976, as amended.

Article 1 - Short Title

Section 101. This resolution shall be known as the "Emergency Management Resolution."

Article 2 - Definitions

Section 201. For the purpose of this resolution, specific words used herein are defined as follows:

- (a) "Act" means the Michigan Emergency Management Act, Act No. 390 of the Public Acts of 1976, as amended. (b) "Disaster" means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including but not limited to, fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, blight, drought, infestation, explosion, or hostile military action or paramilitary action, or similar occurrences resulting from terrorist activities, riots, or civil disorders.
- (c) "Disaster relief force" means all agencies of county and municipal government, private and volunteer personnel, public officers and employees, and all other persons or groups of persons identified in the Saginaw County Emergency Operations Plan as having duties to perform or those called into duty or working at the direction of a party identified in the plan to perform a specific disaster or emergency related task during a local state of emergency.
- (d) "District Coordinator" means the Michigan Department of State Police District Emergency Management Coordinator. The District Coordinator serves as a liaison between local emergency management programs and the Michigan State Police Emergency Management Division in all matters pertaining to the mitigation, preparedness, response, and recovery of emergency and disaster situations.
- (e) "Emergency management coordinator" means the person appointed to coordinate all matters pertaining to emergency management within the municipality. The emergency management coordinator for Thomas Township is the Saginaw County emergency management coordinator.
- (f) "Emergency management program" means a program established to coordinate mitigation, preparedness, response, and recovery activities for all emergency or disaster situations within a given geographic area made up of one or several political subdivisions. Such a program has an appointed emergency management coordinator and meets the program standards and requirements established by the Department of State Police, Emergency Management Division. The Thomas Township has elected to be part of the Saginaw County emergency management program.
- (g) "Emergency operations plan" means the plan developed and maintained by the county and political subdivisions included in the emergency management program area for the purpose of responding to all emergency or disaster situations by identifying and organizing the disaster relief force.
- (h) "Governor's state of disaster" means an executive order or proclamation by the Governor that implements the disaster response and recovery aspects of the Michigan Emergency Management Plan and applicable local plans of the county or municipal programs affected.

- (i) "Governor's state of emergency" means an executive order or proclamation by the Governor that implements the emergency response and recovery aspects of the Michigan Emergency Management Plan and applicable local plans of the county or municipal programs affected.
- (j) "Local state of emergency" means a declaration by the Township Supervisor/ Manager pursuant to the act and this resolution which implements the response and recovery aspects of the Saginaw County Emergency Operations Plan and authorizes specific actions as described in this resolution.
- (k) "Vital records" means those records that contain information needed to continue the effective functioning of a government entity, Thomas Township, and for the protection of the rights and interests of persons under emergency conditions in the event of an emergency or disaster situation.

Article 3 - Emergency Management Coordinator; Appointment

Section 301. By the authority of this resolution, the Thomas Township Supervisor hereby appoints the Saginaw County Emergency Management Coordinator as the emergency management coordinator for Thomas Township. In addition to acting for and at the direction of the Saginaw County Board Chair, the Emergency Management Coordinator will also act for and at the direction of the Thomas Supervisor.

Section 302. A line of succession for the Saginaw County Emergency Management Coordinator has been established and is listed in the Saginaw County Emergency Operations Plan.

Section 303. The appointment of the County of Saginaw Emergency Management Coordinator as the Emergency Management Coordinator for Thomas Township will not subordinate the Emergency Manager's duties to the County of Saginaw pursuant to Section 9(1) of Act No. 390 of PA 1976.

Article 4 - Emergency Management Coordinator; Duties

Section 401. The Emergency Management Coordinator shall comply with standards and requirements established by the Department of State Police, Emergency Management Division, under the authority of the act, in accomplishing the following¹:

- (a) Direct and coordinate the development of the Saginaw County Emergency Operations Plan, which shall be consistent in content with the Michigan Emergency Management Plan.
 - (b) Specify departments or agencies that must provide an annex to the plan or otherwise cooperate in its development.
 - (c) Identify departments and agencies to be included in the Emergency Operations Plan as a disaster relief force.
 - (d) Develop and maintain a county Resource Manual.
 - (e) Coordinate the recruitment, appointment, and utilization of volunteer personnel.
 - (f) Assure the emergency management program meets eligibility requirements for state and federal aid.
 - (g) Coordinate and/or conduct training and exercise programs for the disaster relief force within the county and test the adequacy of the Emergency Operations Plan.
 - (h) Through public information programs, educate the population as to actions necessary for the protection of life and property in an emergency or disaster.
 - (i) Assist in the development of mutual aid agreements.
-

- (j) Assist the Thomas Township municipal liaison with the development of municipal standard operating procedures that are consistent with the county Emergency Operations Plan.
- (k) Oversee the implementation of all functions necessary during an emergency or disaster in accordance with the Emergency Operations Plan.
- (l) Coordinate county emergency management activities with those municipalities included in the county emergency management program, other municipalities, the state, and adjacent counties.
- (m) Coordinate all preparedness activities, including maintaining primary and alternate Emergency Operations Centers.
- (n) Identify mitigation opportunities within the county and encourage departments/agencies to implement mitigation measures.

Article 5 - Emergency Management Liaison; Duties

Section 501. By the authority of this resolution, the Fire Chief has been appointed a liaison for the purpose of assisting the county Emergency Management Coordinator in coordinating the emergency management activities within the municipality. The duties of the liaison are as follows:

- (a) Coordinate municipal emergency management activities with those of the county jurisdictions.
- (b) Assist the county Emergency Management Coordinator with the development of the county Emergency Operations Plan and the incorporation of municipal resources into the plan.
- (c) Identify municipal departments and agencies to be included in the Emergency Operations Plan as part of the disaster relief force.
- (d) Identify municipal resources and forward information to the county Emergency Management Coordinator for inclusion in the county Resource Manual.
- (e) Coordinate the recruitment, appointment, and utilization of volunteer resources.
- (f) Assist the county Emergency Management Coordinator with administering training programs.
- (g) Coordinate municipal participation in exercises conducted by the county.
- (h) Assist in the development of mutual aid agreements.
- (i) Assist in educating the population as to actions necessary for the protection of life and property in an emergency or disaster.
- (j) Encourage departments/agencies within the municipality to identify and implement procedures to mitigate the effects of potential disasters.
- (k) Assist in the assessment of the nature and scope of the emergency or disaster and collect damage assessment information, forwarding the same to the county.
- (l) Coordinate the vital records protection program.
- (m) Develop municipal standard operating procedures for disaster response, which are consistent with the county Emergency Operations Plan.

Section 502. The Fire Chief shall appoint a minimum of two persons as successors to the position of municipal liaison. The line of succession shall be supplied to the county Emergency Management Coordinator

Article 6 – The Township Manager; Powers; Duties

Section 601. By authority of this Resolution and the Supervisor's consent hereby being granted to the Manager to perform the following duties.

Section 601.1. On an annual basis, the Township Manager shall review the eligibility and performance of the Emergency Management Coordinator and make recommendations to the Thomas Township Board.

Section 602. The Township Manager shall review the effectiveness of the Saginaw County Emergency Operations Plan as the plan relates to the municipality once every two years. With the assistance of the municipal liaison, he/she shall make recommendations to the county Emergency Management Coordinator of

Section 603. When circumstances within the Township of Thomas indicate that the occurrence or threat of occurrence of widespread or severe damage, injury, or loss of life or property from natural or human-caused incidents exists, the Township Manager may declare a local state of emergency. Such a declaration shall be promptly filed with the Saginaw County Emergency Management Office, who shall forward it to the Department changes which may be needed. After this review and incorporation of necessary changes, the Township Manager shall certify the plan to be current and adequate for Thomas Township for the ensuing two years of State Police, Emergency Management Division. This declaration shall not be continued or renewed for a period in excess of 7 days except with the consent of the Thomas Township.

Section 604. If the Township Manager invokes such power and authority, he/she shall, as soon as reasonably practical, convene the Thomas Township Board for one or more emergency meetings in accordance with the Open Meetings Act to perform its normal legislative and administrative duties as the situation demands, and will report to that body relative to emergency activities. Nothing in this resolution shall be construed as abridging or curtailing the powers of the Thomas Township Board unless expressly provided herein.

Section 605. The Township Manager may do one or more of the following under a local state of emergency:

- (a) Direct the Emergency Manager Coordinator to implement the Emergency Operations Plan.
 - (b) Issue directives as to travel restrictions on local roads within the municipality.
 - (c) Relieve Thomas Township employees of regular duties and temporarily reassign them to other duties.
 - (d) Activate mutual aid agreements.
 - (e) Direct the municipal disaster relief effort in accordance with the county Emergency Operations Plan and municipal standard operating procedures.
 - (f) Notify the public and recommend shelter-in-place, evacuation, or other protective measures.
 - (g) Request a state of disaster or emergency declaration from the Governor as described in Article 7.
 - (h) When obtaining normal approvals would result in further injury or damage, The Township Manager may, until the Thomas Township Board convenes, waive procedures and formalities otherwise required pertaining to the following:
-

- (1) For a period of up to 7 days, send the disaster relief force and resources to the aid of other communities as provided by mutual aid agreements.
- (2) The Township Manager has the authority to exceed that policy for the purpose of disaster response and recovery.
- (3) For a period of up to 7 days, the Township Manager can make contracts and obtain and distribute equipment, materials, and supplies for disaster purposes.
- (4) Employ temporary workers.
- (5) Purchase and distribute supplies, materials, and equipment.
- (6) Make, amend, or rescind ordinances or rules necessary for emergency management purposes that supplement a rule, order, or directive issued by the Governor or a state agency. Such an ordinance or rule shall be temporary and, upon the Governor's declaration that a state of disaster or state of emergency is terminated, shall no longer be in effect.

Section 606. If the Governor declares a state of disaster or emergency, assign and make available for duty the employees, property, or equipment of the Thomas Township within or without the physical limits of the Thomas Township as ordered by the Governor or the Director of the Department of State Police in accordance with the act.

Article 7 - Governor Declaration Request

Section 701. If a disaster or emergency occurs that has not yet been declared to be a state of disaster or a state of emergency by the Governor, and the Township Supervisor determines that the situation is beyond the control of the municipality, he/she may request the Governor to declare that a state of disaster or state of emergency exists in the municipality in accordance with the act. This shall be done by immediately contacting the Saginaw County Emergency Management Coordinator. The Emergency Management Coordinator shall immediately contact the District Coordinator. The District Coordinator, in conjunction with the Emergency Management Coordinator, shall assess the nature and scope of the disaster or emergency, and they shall recommend the state personnel, services, and equipment that will be required for its prevention, mitigation, or relief.

Article 8- Volunteers; Appointment; Reimbursement

Section 801. Each municipal department, commission, board, or other agency of municipal government is authorized to appoint volunteers to augment its personnel in times of emergency to implement emergency functions assigned in the county Emergency Operations Plan. Such individuals are part of the disaster relief force and shall be subject to the rules and operational control set forth by the respective department, commission, board, or agency through which the appointment was made and shall be reimbursed for all actual and necessary travel and subsistence expenses.

Article 10 - Rights of Disaster Relief Force

Section 1001. In accordance with the act, personnel of the disaster relief force, while on duty, shall have the following rights:

- (a) If they are employees of the municipality or other governmental agency, regardless of where they are serving, they have the powers, duties, rights, privileges, and immunities and receive the compensation incidental to their employment.
- (b) If they are not employees of the municipality or other governmental agency, be entitled to the same rights and immunities as are provided for by law.

Article 11 - Temporary Seat of Government

Section 1101. The Thomas Township Board shall provide for the temporary movement and reestablishment of essential government offices in the event that existing facilities cannot be used.

Article 12 - Liability

Section 1201. As provided for in the act and this resolution, the municipality, or the agents or representatives of the municipality, shall not be liable for personal injury or property damage sustained by the disaster relief force. In addition, any member of the disaster relief force engaged in disaster relief activity shall not be liable in a civil action for damages resulting from an act of omission arising out of and in the course of the person's good faith rendering of that activity, unless the person's act or omission was the result of that person's gross negligence or willful misconduct. The right of a person to receive benefits or compensation to which they may otherwise be entitled under the worker's compensation law, any pension law, or any act of Congress will not be affected as a result of said activity.²

Section 1202. As provided for in the act, any person owning or controlling real estate or other premises who voluntarily and without compensation grants the municipality the right to inspect, designate, and use the whole or any part of such real estate or premises for the purpose of sheltering persons for any other disaster-related function during a declared local state of emergency or during an authorized practice disaster exercise, shall not be civilly liable for the death of, or injury to, any person on or about such real estate or premises under such license, privilege or other permission, or for loss of, or damage to, the property of such person.¹¹

Article 13 - Sovereignty

Section 1301. Should any section, clause, or provision of this resolution be declared by the courts invalid for any reason, such declaration shall not affect the validity of this resolution as a whole or any part thereof, other than the section, clause, or provision so declared to be invalid.

Article 14 - Repeals

Section 1401. All resolutions or parts of resolutions inconsistent herewith are hereby repealed.

Article 15 - Annual Review

Section 1501. This resolution shall be reviewed annually by the Thomas Township Board, and changes shall be made if necessary.

Article 16 – Limitations

Section 1601. Thomas Township shall remain responsible for the preparation, response, mitigation, and recovery of those natural and human-caused disasters that do not require assistance from the County of Saginaw or rise to the level of a declared local state of emergency or disaster.

Article 17 - Effective Date

Section 1701. This resolution shall have immediate effect.

THOMAS TOWNSHIP

SUPPORT EMERGENCY OPERATIONS PLAN

An all-hazards plan supporting the Saginaw County Emergency Operations Plan for use in the event of disaster or severe emergency of natural, human, wartime, technological or terrorism origin.

March 4, 2024

The information contained in this template, developed by the Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD), should be used to assist in developing a Support Emergency Operations Plan which must then be reviewed by the Local Planning Team (LPT) and modified based on the community's emergency response capabilities.

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Promulgation Document

Officials of Thomas Township, in conjunction with County and State Emergency Management (EM) agencies, have developed this Support Emergency Operations Plan that will enhance the local emergency response capability.

This plan, when used properly and updated, will assist local government officials in accomplishing their primary responsibilities of protecting lives and property in their community. This plan and its provisions will become official when it has been signed and dated below by the Chief Executive Official (CEO) of the municipality.

Chief Executive Official
Thomas Township

Date

Approval and Implementation

The Support Emergency Operations Plan, referred to in this document as the Support EOP, describes how Thomas Township will handle emergency situations in cooperation with the Saginaw County Emergency Management Program. The Support EOP assigns responsibilities to agencies for coordinating emergency response activities before, during, and after any type of emergency or disaster. The Support EOP does not contain specific instructions as to how each department will respond to an emergency; these can be found in the plan annexes or separate Standard Operating Procedures (SOP).

The goal of the Support EOP is to coordinate emergency response efforts to save lives, reduce injuries, and preserve property. The Support EOP addresses emergency issues before and after an emergency, but its primary goals are to assemble, mobilize and coordinate a team of responders that can respond to any emergency, and describe response procedures in relation to the county response procedures.

The Support EOP will use a graduated response strategy that is in proportion to the scope and severity of an emergency. Thomas Township will plan, prepare and activate resources for local emergencies that affect the local area (or a specific site) and/or widespread disasters that affect the entire state and/or nation.

The Support EOP was developed by a Local Planning Team (LPT). The LPT consists of key departments covering emergency functions such as law enforcement, fire, public works, and public health. The team works to establish and monitor programs, reduce the potential for hazard events in the community through planning, review, and training, and assist the Saginaw County Emergency Management Program in developing and maintaining the County EOP.

The Support EOP must be signed by the current CEO each time it is updated, with the exception of the following activities:

1. Minor updates e.g. changing system names, grammar, spelling or layout changes
2. Updates to the annexes

These activities may be updated in the plan without the CEO signature by the following individuals:

1. Emergency Management Liaison
2. Department head responsible for an annex

Homeland Security Presidential Directive (HSPD) 5 facilitates a standard management approach to major incidents, the National Incident Management System (NIMS). NIMS is administered as part of the National Response Framework (NRF) which integrates the federal government into a single, all discipline, and all-hazards plan. NIMS will provide a nationwide approach that enables federal, state, tribal and local government agencies to "work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity." This Support EOP has integrated NIMS concepts, including the Incident Command System (ICS), and language to help incident management operate in accordance to the NIMS using the guidance provided by the Department of Homeland Security (DHS).

During an emergency, all response personnel will use the ICS to manage the incident and employ emergency resources at the site. The Emergency Operation Center (EOC) will coordinate additional resources when needed. This EOP will be used during community recovery after an emergency.

The following is a list of revisions made to the Support EOP. This chart tracks the date that changes were made, reason for the changes, updated pages, and who made the revision.

[illegible]

Record of Distribution

The following is a list of the individuals and facilities that have been provided a copy of the Support EOP in order to conduct the assigned tasks addressed in this plan.

[illegible]

Basic plan

Purpose

Thomas Township has elected to incorporate into the Saginaw County Emergency Management Program. As partners in the five phases of emergency management, mitigation, preparedness, prevention, response and recovery, Thomas Township and the Saginaw County Emergency Management Program share joint responsibilities. The Thomas Township Support EOP has been developed to identify these responsibilities. It is to be used in concurrence with the County EOP. In accordance with Section 19 of the Michigan Emergency Management Act (1976 PA 390, as amended), activation of this plan at the beginning of a disaster or emergency also establishes eligibility to receive state assistance for disaster-related expenses incurred during a State of Emergency or Disaster declared by the Governor, for which federal assistance is unavailable.

Scope

The Thomas Township Support EOP is an adaptable document that can be applied to all hazards. Due to the unique nature of emergencies, it may become necessary to deviate from the contents of the plan when responding to an incident. Agencies that have been assigned supporting roles in this plan have developed and will maintain SOPs that provide systematic instructions for accomplishing their assigned functions. The local government conducts additional activities, such as personnel training, participation in exercises, public information, land-use planning, etc., to support emergency preparedness, mitigation, and response efforts. To facilitate efficient emergency management operations, Thomas Township continues to implement the NIMS.

Authorities and References

A. Authority of local officials during an emergency:

1. 1976 PA 390, as amended,
2. Thomas Township local Emergency Management resolution,
3. Thomas Township adoption of the Support EOP,
4. Executive Directive No. 2005-09, the state adoption of the NIMS,
5. The Robert T. Stafford Disaster Relief and Emergency Assistance Act,
6. Emergency Planning and Community Right to Know Act of 1986 (EPCRA) also known as the Superfund Amendments and Reauthorizations Act (SARA), Title III,
7. Good Samaritan Law and Know Act of 1986.

B. References used to develop the Support EOP:

1. NIMS,
2. NRF,
3. Michigan Emergency Management Plan (MEMP), Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMSHD),
4. Pub 204, MSP/EMHSD.

Plan Development and Maintenance

To ensure that this Support EOP addresses the needs of the community and is consistent with the Saginaw County EOP, this document was developed in a cooperative, whole community effort between municipal government, local community, and the County Emergency Management Program. The Support EOP is updated after every change of the municipal CEO or update to the County EOP. After the plan is adopted by resolution of the Thomas Township Board and approved by the CEO, it is forwarded to the County Emergency Management Program. The plan will be implemented, tested through exercises in concurrence with county officials, and maintained in accordance with the standards and currentness of the Saginaw County EOP.

This plan has been provided to all municipal departments, local elected officials, the County Emergency Management Program and all agencies tasked within the document. It includes this Basic Plan, which provides an overview of the municipality's preparedness and response strategies, and functional annexes that describe the actions, roles and responsibilities of participating organizations.

Situation Overview

- A. Thomas Township has taken various preparedness and incident management steps to enhance capabilities in responding to incidents including:
 - 5. The mitigation of potential hazards.
 - 6. Identification of emergency response agencies and mechanisms that will protect life and property before, during and after an emergency.
 - 7. Tasking agencies, organizations, and individuals with specific functions and responsibilities relative to emergency operations. Assigned tasks are explained in further detail under "Organization and Assignment of Responsibilities."
 - 8. Integration with the Saginaw County EOP, Saginaw County hazard mitigation plan, MEMP, etc.

- B. Community profile:

Thomas Township is located in the Township of Thomas of Saginaw County. The community has a population of 11,900 residents. Approximately 100% of residents have been recognized as individuals with Access and Functional Needs. Many of the residents that require Functional Needs Support Services (FNSS) reside in congregate care centers, while others reside in non-group homes where support is provided as needed or on-call.

- C. Hazard and threat analysis:

According to the Saginaw County Hazard Mitigation Plan/Hazard Analysis, communities in the county are most vulnerable to: Fire, weather-related storms, medical emergencies, and chemical emergencies. Areas within Thomas Township that are especially vulnerable to these hazards are chemical emergencies and flooding.

Four sites that contain extremely hazardous materials are located in Thomas Township. Facility owners have reported the types of hazardous materials that are stored on-site, as required by the Emergency Planning and Community Right-To-Know Act (EPCRA). Pursuant to SARA Title III requirements, off-site emergency response plans have been developed by the Local Emergency Planning Committee (LEPC) to prepare fire departments for responding to the release of the specific hazardous materials on these sites.

- D. Relationship between municipality and County Emergency Management Program:

Emergency management and response are primarily local responsibilities. However, disasters and emergencies might exhaust the resources and capabilities of local governments. Therefore, Thomas Township has chosen to incorporate into the Saginaw County Emergency Management Program. To coordinate emergency management related matters with the County Emergency Management Program, the Thomas Township has appointed the Fire Chief to serve as the Emergency Management Liaison. The Emergency Management Liaison facilitates communication and coordination between Saginaw County, and is the local point of contact for the County Emergency Management Coordinator (EMC).

Planning Assumptions

- A. The proper implementation of this plan will result in saved lives, incident stabilization, and property protection in Thomas Township.
- B. Some incidents occur with enough warning that necessary notification can be issued to ensure the appropriate level of preparation. Other incidents occur with no advanced warning.
- C. Depending upon the severity and magnitude of the situation, local resources may not be adequate to deal with an incident. It may be necessary to request assistance through volunteer organizations, the private sector, mutual aid agreements (MAAs)/memorandums of understanding (MOUs), and/or county, state and federal sources. When provided, these will supplement, not substitute for, relief provided by local jurisdictions.
- D. All emergency response agencies within Thomas Township that have been tasked in the plan are considered to be available to respond to emergency incidents. Agencies will work to save lives, protect property, relieve human suffering, sustain survivors, stabilize the incident, repair essential facilities, restore services and protect the environment.
- E. When a jurisdiction receives a request to assist another jurisdiction, reasonable actions will be taken to provide the assistance as requested.
- F. Emergency planning is a work-in-progress; the Support EOP is consistently reviewed and updated.
- G. During an emergency or disaster, parts of the plan may need to be improvised or modified, if necessary, based on the situation.

Concept of Operations

- A. Activation of the Support EOP and declaration of a local state of emergency:

When a threat is perceived, the Emergency Management Liaison activates this Support EOP and the local Emergency Operations Center (EOC) to facilitate activities that ensure the safety of people, property and environment. Pursuant to 1976 PA 390, as amended, the Township Manager may declare a local state of emergency for Thomas Township if circumstances indicate that the occurrence or threat of widespread or severe damage, injury, or loss of life or property exists. In the absence of the Township Manager, pursuant to local legislation, the Township Supervisor, or Fire Chief is authorized to declare a local state of emergency. Upon a local declaration, PA 390 authorizes the Township Manager to issue directives as to travel restrictions on local roads. To facilitate activities that ensure the safety of people, property and environment, a local declaration also activates this Support EOP and the municipal Emergency Operations Center (EOC). A local state of emergency shall not be continued or renewed for a period in excess of seven days except with the consent of the governing body of the municipality.

B. The following procedures are conducted and coordinated with the county in response to an incident:

1. The Emergency Management Liaison will perceive the threat, assess the hazard, and ensure that municipal emergency response agencies, elected officials, and County EMC are notified of the situation.
 2. Municipal agencies assess the nature and scope of the emergency or disaster.
 3. If the situation can be handled locally, the following guidelines are used:
 - a. The Emergency Management Liaison advises the CEO and coordinates all local emergency response actions.
 - b. The Emergency Management Liaison activates the EOC. The EOC is located at Thomas Township Fire Station #1 355 N. Miller Road Saginaw, if this location is unavailable, the alternate EOC location is Thomas Township Public Safety Building 8215 Shields Drive.
 - c. The CEO declares a local state of emergency. The Emergency Management Liaison notifies the County EMC and forwards the declaration to the County Emergency Management Program.
 - d. Emergency Response Agencies are notified by the Emergency Management Liaison to report to the EOC through the County Notification System and Vesta Alerts.
 - e. The CEO directs departments/agencies to respond to the emergency in accordance with the guidelines outlined in this plan and its annexes, and issues directives as to protective actions and travel restrictions on local roads.
 - f. The Emergency Management Liaison keeps the County EMC informed of the situation and actions taken.
 4. If the emergency is beyond local control, municipal resources become exhausted, or special resources are needed, county assistance is requested through the County EMC.
 5. If county assistance is requested, the County EMC assesses the situation and makes recommendations on the type and level of assistance. The county will also take the following steps:
 - a. Activate County EOC and EOP
 - b. Respond with county resources
 - c. Activate MAA/MOUs to supplement county resources
 - d. Notify MSP/EMSHD District Coordinator
 - e. Make available incident information to MSP/EMSHD and statewide agencies via the Michigan Critical Incident Management System (MI CIMS) online platform, by submitting and maintaining applicable MI CIMS boards and logs.
-

6. If county resources and capabilities are exhausted, the county requests the Governor to declare a State of Emergency or State of Disaster in accordance with procedures set forth in 1976 PA 390, as amended. If the emergency occurs solely within the confines of the municipality, the county shall not request state assistance or the Declaration of a State of Disaster or Emergency unless requested to do so by the municipal CEO.

Organization and Assignment of Responsibilities

A. Emergency Management Organization:

1. The Thomas Township emergency management organization is comprised of **agencies** and departments that are responsible for conducting activities in response to emergencies within the community. To facilitate an effective emergency response, these departments have been assigned to nine specific emergency functions. All agencies are responsible for implementing pre-disaster activities to prevent, mitigate and prepare for the various hazards that the community is vulnerable to. These activities include awareness training and public education, exercising, preparing Standard Operating Procedures (SOPs) and job aides, hygienic practices to prevent spreading of infectious diseases, stockpiling equipment, regulating land-use, etc.
2. The following table lists the established emergency support functions, assigned agencies, primary points of contact, and phone numbers.

Function	Agency	Primary Contact	Phone
Direction, Control , and Coordination	Saginaw County Emergency Management / Thomas Township Fire Department	Lt. Mark Przybylski	989-790-5434
Communications and Warning	Saginaw County Central Dispatch	Chris Izworski	989-797-4590
Damage Assessment	Thomas Township Community Development	Dan Sika	989-781-0150
Fire Services	Thomas Township Fire Department	Michael Cousins	989-781-4141
Public Health and Medical Services	Saginaw County Public Health	Christine Harrington	989-758-3800

Public Information	Township Manager	Russell Taylor	989-781-0150
Public Safety	Thomas Township Police Department	Eric Cowles	989-781-1300
Public Works	Thomas Township Department of Public Works	Trevor Schultz	989-781-6438

1. The following table lists the alternates designated to represent the emergency functions.

Agency	1 st Alternate	2 nd Alternate
Saginaw County Emergency Manager	Steve Anderson	On call back -up – EOC Rep.
Saginaw Central Dispatch	Dean Giacoletti	On Duty Supervisor
Thomas Township Fire Department	Brandon Rossi	On Duty Officer
Thomas Township Police Department	Randy Kumm	On Duty Officer

2. Thomas Township maintains five fulltime departments. All departments contribute to the safety and welfare of the community. Each department employs qualified emergency personnel and maintains equipment that can be used in emergency response. A list of resources available for utilization during incidents can be requested through the Emergency Management Liaison. If resource needs exceed the capabilities of the community, the CEO may activate MAA/MOUs and pre-disaster contracts, or it may become necessary to request county assistance.

B. Responsibilities:

1. The following responsibilities have been assigned to each organization that has been assigned responsibility in this plan:
 - a. Assist in the development, review and maintenance of Support EOP and County EOP.
 - b. Report to the local EOC when activated for scheduled exercises or emergencies.
 - c. Build capabilities and develop/maintain SOPs for specific functions or actions identified in the plan. Continuously review and update procedures.
 - d. Maintain a list of resources available through the departments.
 - e. Establish MAA/MOUs and contracts with other jurisdictions and organizations to supplement municipal resources.
 - f. Activate MAA/MOUs and contracts with other organizations to supplement response activities when local resources become exhausted.
 - g. Train personnel in emergency management functions and NIMS/ICS concepts.
 - h. Protect vital records and other resources deemed essential for continuing government functions and each agency's emergency operations in accordance to procedures and policies.
 - i. Ensure compliance with this plan and the County EOP, and any pertinent procedures and documents that impact the provision of emergency services in the municipality.
2. The annexes attached to this plan further describe nine emergency support functions and their associated responsibilities in mitigation, preparedness, prevention, response and recovery. Annexes include the organizations that are responsible for carrying out the emergency functions, and assign tasks associated with each function.

ANNEXES

The annexes attached to the Basic Plan describe all hazard functions and include the roles and responsibilities that each responsible agency should consider during an emergency for which the Support EOP has been activated. Each annex contains: the agencies responsible for carrying out a function, their assigned tasks, and the concept of operations.

The annexes attached to this plan include the following functions:

Annex A, Direction, Control, and Coordination

Annex B, Damage Assessment

Annex C, Communications and Warning

Annex D, Fire Services

Annex G, Public Information

Annex H, Public Safety

Annex I, Public Works

ANNEX A**DIRECTION, CONTROL, AND COORDINATION**

The Direction, Control, and Coordination function is responsible for the activation, organization and operation of the local EOC, the facilitation of incident management, response, and recovery efforts, and coordination with the County Emergency Management Program.

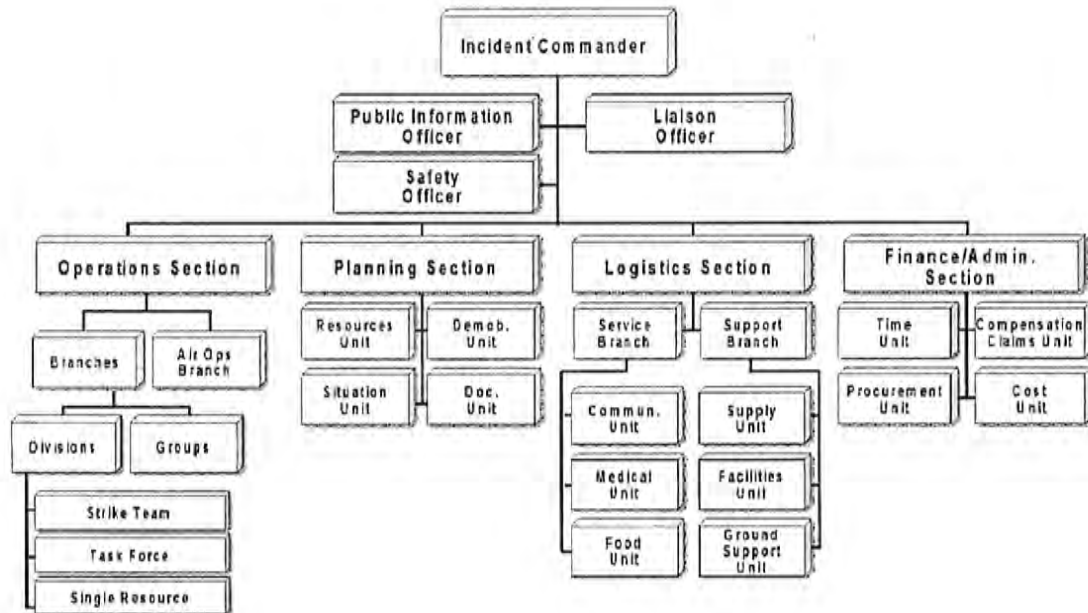
Direction, Control, and Coordination officials will maintain liaison and coordinate emergency management and response activities with the Direction; Control and Coordination function at the county level. This annex relates to the following annex(es) in the Saginaw County EOP/EAG:

Responsible Agency: Executive Office

Direction, Control, and Coordination Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	EOC operations
	Activate the EOC and ensure that appropriate staff is notified.
	Establish a system of coordination, such as ICS (see Figure 1), within the EOC. (Field operations at the ICP are required to utilize ICS.)
	Maintain administrative materials for the EOC, i.e., pencils, paper, maps, and status boards.
	Ensure copies of the Support EOP and EOC SOPs are available to EOC staff.
	Coordinate with law enforcement officials for EOC security.
	Local authority
	Direct and coordinate response activities in accordance with this plan, including prioritizing allocation of scarce resources.
	Relieve jurisdiction employees of normal duties and temporarily reassign them to emergency duties, and employ temporary workers, as necessary.
	Declare a local state of emergency.
	Issue directives as to travel restrictions on municipal roads.
	Recommend appropriate protective measures to ensure the health and safety of people and property.
	Assistance to other agencies
	Advise the County Emergency Management Coordinator of the situation and maintain liaison with the County Emergency Management Program.
	Establish communications with and provide support to the Incident Command Post (ICP).
	Provide frequent staff briefings and ensure all groups function as planned.
	Inform legislative body of measures taken.
	Review and authorize the release of information to the public through the Public Information Officer (PIO).
	Logistics
	Ensure all resources are made available for response.
	Formulate specific assistance requests to adjacent jurisdictions and the county.
	Activate MAA/MOUs and contracts with other jurisdictions and organizations.
	Provide aid to other communities as provided for in MAA/MOUs.
	Ensure staff maintains logs of actions taken and financial records.

Figure 1. ICS Incident Management Structure



DIRECTION, CONTROL, AND COORDINATION Cont.

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Thomas Township Fire Dept.	Fire Chief

The line of succession for the CEO for representing the Direction, Control, and Coordination function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Township Supervisor	Thomas Township
Township Manager	Thomas Township Manager
Assistant Township Manager	Thomas Township Assistant Manager

The line of succession for the Emergency Management Liaison for representing the Direction, Control, and Coordination function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Fire Chief	Thomas Twp. Fire Dept.
Assistant Fire Chief	Thomas Twp. Fire Dept.
Police Chief	Thomas Twp. Police Dept.

The CEO and Emergency Management Liaison are responsible for reporting or delegating an individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Direction, Control, and Coordination function.

SIGNATURE OF CHIEF EXECUTIVE OFFICIAL	DATE
SIGNATURE OF EMERGENCY MANAGEMENT LIAISON	DATE

ANNEX B

COMMUNICATIONS AND WARNING

The Communications and Warning function is responsible for alerting and notification of key officials, receiving and disseminating warning and critical emergency information to the public, and the establishment, maintenance, and coordination of communication protocols and links between the EOC and other incident facilities.

The Communications and Warning Official will maintain liaison and coordinate emergency management and response activities with the Communications and Warning functions at the county level. This annex relates to the following annex(es) in the Saginaw County EOP/EAG: (Applicable county annexes or ESFs; e.g., Communications Annex and Warning Annex, ESF#2 – Communications and ESF#15 – External Affairs.

Responsible Agency: Saginaw County Central Dispatch

Communications and Warning Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Communication links
	Ensure lines of communication have been established between all agencies represented in the local EOC, their department offices and their staff at the incident site. Available channels for establishing communications includes Disaster Talk groups, telephone, radios and cell phones.
	Coordinate communications between municipal and county EOC. Available channels for establishing communications include Disaster Talk groups, telephone, radios and cell phones.
	Establish communications links with the adjacent communities and higher levels of government.
	Coordinate warning frequencies and procedures with adjacent communities and other government agencies.
	Disaster warning and information
	Activate public warning systems when instructed to do so by the CEO or Emergency Management Liaison. Warning methods include warning sirens, County Notifications systems and Vesta Alerts.
	Ensure that warning messages received through the Law Enforcement Information Network (LEIN), National Warning System (NAWAS), Emergency Alert System (EAS), local weather spotters, or other verifiable means are issued in a timely manner.
	Determine which facilities are endangered by the incident and contact those facilities. Ensure they are contacted when protective actions are rescinded.
	Notify special locations (e.g., schools, hospitals, nursing homes, major industries, institutions, and places of public assembly).
	Ensure that public warning systems provide notification to residents with Access and Functional Needs, such as the elderly, hearing impaired, non-English speakers, individuals with mobility limitations, etc.
	Official notification
	Ensure that all necessary officials have been notified and/or updated about the incident.
	Notify neighboring jurisdictions of impending hazard or hazardous situations when instructed to do so by the Chief Executive Official or Emergency Management Liaison.

COMMUNICATIONS AND WARNING CON'T

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Saginaw County Central Dispatch	Director

The line of succession for representing the Communications and Warning function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Director	Saginaw County Central Dispatch
Administrative Supervisor	Saginaw County Central Dispatch
On Duty Supervisor	Saginaw County Central Dispatch

The Director is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Communications and Warning function.

SIGNATURE OF COMMUNICATIONS AND WARNING OFFICIAL	DATE

ANNEX C

DAMAGE ASSESSMENT

The Damage Assessment (DA) function is concerned with the process of documenting damage from emergencies in the community. Information gathered may be used to determine the extent of damage and impact on the community resulting from an incident to justify future federal funding, declarations of emergency, and disaster proclamations. An accurate damage assessment is a necessary part of the recovery phase and determines qualification for state and federal disaster aid.

The Damage Assessment Official will maintain liaison and coordinate emergency management and response activities with the DA function at the county level. This annex relates to the following annex(es) in the Saginaw County **EOP/EAG**: **Damage Assessment Annex, ESF#5 – Information & Planning and ESF#14 – Long-Term Community Recovery**)

Responsible Agency: Community Development Department

Damage Assessment Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Damage assessment
	Maintain current list of DA field team members.
	Maintain damage assessment field team supplies for contingency purposes, i.e., MSP/EMSHD Pub 901 Michigan Damage Assessment Handbook, blank forms, flashlights, cameras, pencils, paper, maps, etc.
	Activate DA field teams.
	Collect both public and private damage assessment information.
	Record initial information on damages from first responders.
	Augment DA field teams, as the situation dictates.
	Dissemination of DA information
	Provide an initial DA to EOC staff.
	Provide and verify DA information to the CEO and, if necessary, assist in preparation of a local state of emergency declaration.
	Prominently display DA information in the EOC, including maps, situation updates and assessment data.
	Provide the PIO with current DA information for release to the public.
	Provide DA data to the Emergency Management Liaison. The Emergency Management Liaison will forward information to the County Emergency Management Program for submission in MI CIMS.
	Logistics
	Maintain a status list of requested resources.
	Compile and maintain a record of expenditures for personnel, equipment, supplies, etc.

DAMAGE ASSESSMENT CON'T

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Thomas Township	Director

The line of succession for representing the DA function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Community Development Director	Thomas Township
Building Inspector #1	Thomas Township
Building Inspector #2	Thomas Township

The Community Development Director is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the DA function.

SIGNATURE OF DAMAGE ASSESSMENT OFFICIAL	DATE

ANNEX D**FIRE SERVICES**

The Fire Services function is concerned with detecting and suppressing wild land, rural, and urban fires and any of these that result from, or occur coincidentally with, an incident response.

The Fire Services Official will maintain liaison and coordinate emergency management and response activities with the Fire Services function at the county level. This annex relates to the following annex(es) in the Saginaw County Fire Annex, ESF#4 – Firefighting and ESF#9 – Search and Rescue, etc.)

Responsible Agency: Thomas Township Fire Department

Fire Services Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Response activities
	Coordinate fire response and search and rescue activities with appropriate personnel at the County Emergency Management Program, including assistance to regional special teams such as Regional Response Teams, Michigan Urban Search and Rescue (MUSAR), bomb squads, etc.
	Respond to hazardous materials spills.
	Coordinate with the County EMC and the State of Michigan in the decontamination of affected citizens and emergency workers after exposure to CBRNE hazards.
	Assist in searching for bombs and explosive devices in connection with terrorism or weapons of mass destruction (WMD) events.
	Assistance to other agencies
	Advise EOC staff about fire and rescue activities.
	Provide communications and other logistical supplies, as needed.
	Assist with evacuations.
	Assist in damage assessment operations.
	Assist in warning the population. Loud speakers on fire vehicles or door-to-door warning may be utilized.
	Assist in salvage operations and debris clearance.

FIRE SERVICES CON'T

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Thomas Township	Fire Chief

The line of succession for representing the Fire Services function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Assistant Fire Chief	Thomas Township Fire Dept.
Captain	Thomas Township Fire Dept.
Lieutenant	Thomas Township Fire Dept.

The Thomas Township Fire Department is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Fire Services Functions.

SIGNATURE OF FIRE SERVICES OFFICIAL	DATE

ANNEX G**PUBLIC INFORMATION**

The Public Information function ensures accurate, coordinated, timely, and accessible information is disseminated to governments, media, the general public, and the private sector throughout the prevention, preparedness, mitigation, response, and recovery phases of disasters and emergencies.

The Public Information Official will maintain liaison and coordinate emergency management and response activities with the Public Information function at the county level. This annex relates to the following annex(es) in the Saginaw Count EOP/EAG): Public Information Annex, ESF#15 – External Affairs

Responsible Agency Thomas Township

Public Information Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Pre-disaster public education
	Assist the Emergency Management Liaison in developing educational materials on the hazards facing the community and explaining what people can do to protect themselves to recover from incidents.
	Ensure that written materials are developed for non-English speaking individuals or others who require FNSS.
	Disaster warning and information
	Develop and release updated EAS messages based on incoming information.
	Document which EAS messages have been delivered over radio and television.
	Ensure that accurate information is disseminated describing such items as the locations of shelters, missing persons information hotline, volunteer hotline, rumor control hotline, etc.
	Distribute prepared public educational materials.
	Media coordination
	Establish and maintain contact with the EOC and/or the ICP.
	Prepare press releases and ensure that all press releases and official information are reviewed by the Township Manager or assigned PIO
	Verify that information is accurate before releasing it to the media.
	Schedule media briefings.
	Establish a Public Information Center as the central point from which municipal news releases are issued at the Thomas Township Public Safety Building.
	Assist the county in establishing a Joint Information Center (JIC; the JIC can be used by agency representatives for releasing information to the news media).
	Coordinate public information activities with the County PIO and the JIC.
	Schedule interviews between the CEO and media agencies.
	Monitor all forms of media, both traditional and social, for rumors, and address rumors as soon as possible

PUBLIC INFORMATION CON'T

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Thomas Township	Township Manager

The line of succession for representing the Public Information function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Township Manager	Thomas Township
Assistant Manager	Thomas Township
Fire Chief	Thomas Township

The Township Manager is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Information function.

SIGNATURE OF PUBLIC INFORMATION OFFICIAL	DATE

ANNEX H**PUBLIC SAFETY**

The Public Safety function is concerned to ensuring the safety of all citizens, maintaining law and order, protecting public and private property and providing protection for essential industries, supplies and facilities.

The Public Safety Official will maintain liaison and coordinate emergency management and response activities with the Public Safety function at the county level. This annex relates to the following annex(es) in the Saginaw County EOP/EAG: Law Enforcement Annex, ESF#13 – Public Safety and Security)

Responsible Agency: Thomas Township Police Department

Public Safety Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Response activities
	Provide security and access control at critical facilities and incident sites.
	Implement any curfews ordered by the governor or CEO.
	Enforce evacuation orders and assist in evacuations.
	Ensure prisons and jails are notified of potential threat and determine whether proper safety and security precautions are being taken.
	Implement urban search and rescue capabilities, including animals.
	Investigate incident and provide intelligence information to county, state and federal officials.
	Transportation
	Secure unusable roads. (Use Fire Services and Public Works for support, if necessary).
	Identify routes that need barricades and signs. Request necessary assistance from Public Works.
	Ensure vehicles on evacuation routes are removed. If necessary, request that Public Works agencies move vehicles off the road. Maintain record of where vehicles are being taken.
	Coordinate with the Road Commission or Public Works in rerouting traffic and putting the appropriate signs in place.
	Assistance to other agencies
	Assist Warning function in warning the public, when necessary.
	Assist the medical examiner with mortuary services.
	Assist families isolated by the effects of the disaster.

PUBLIC SAFETY CON'T

The following agencies are responsible for this annex:

AGENCY	TITLE OF CONTACT
Thomas Township	Chief of Police

The line of succession for representing the Public Safety function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Chief of Police	Thomas Township
Police Sergeant	Thomas Township
On Duty Officer	Thomas Township

The Chief of Police is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Safety function.

SIGNATURE OF PUBLIC SAFETY OFFICIAL	DATE

ANNEX I

PUBLIC WORKS

The Public Works function is responsible for conducting pre- and post-incident assessments, ensuring critical services are met through existing contracts, providing technical assistance and engineering expertise and construction management, providing emergency repair of damaged public infrastructure and critical facilities, and the clearing of debris from public roads.

The Public Works Official will maintain liaison and coordinate emergency management and response activities with the Public Works function at the county level. This annex relates to the following annex(es) in the Saginaw County EOP/EAG: Public Works Annex, ESF#1 Public Works.

Responsible Agency: Thomas Township Department of Public Works

Public Works Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan
	Response activities
	Coordinate debris removal activities.
	Coordinate activities designed to control the flow of floodwater.
	Damage assessment
	Provide engineering expertise to inspect public structures and determine if they are safe to use.
	Provide DA information for roads, bridges, buildings, infrastructure, etc. to DA function.
	Transportation
	Provide barricades and signs for road closures and boundary identification (to include activating MAA/MOUs if additional barricades are needed).
	Provide technical expertise in road weight limits, road capacity, etc., to determine whether evacuation routes are adequate for traffic flow.
	Notify law enforcement of the location(s) of disabled vehicles.
	Contact appropriate Michigan Department of Transportation (MDOT) and county transportation officials to request travel restrictions on state and county roads, if necessary.
	Assistance to other agencies
	Assist in identifying access control areas.
	Assist with urban search and rescue activities, if necessary.
	Maintain contact with local utilities to determine the extent and cause of damage and outages.
	Report this information and restoration schedules to EOC staff.
	Coordinate with utility companies in the restoration of essential services.
	Logistics
	Provide vehicles and personnel to transport essential goods, such as food and medical supplies, when directed by the EOC staff.
	In conjunction with public health, help identify sources of potable water.
	Assist in identifying and obtaining the appropriate construction equipment to support disaster response and recovery operations.
	Provide emergency generators and lighting.

PUBLIC WORKS CON'T

The following agencies are responsible for this annex:

AGENCY	TITLE OF CONTACT
Thomas Township	Director of Public Works

The line of succession for representing the Public Works function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Director of Public Works	Thomas Township
Foreman	Thomas Township
On Duty Crew	Thomas Township

The Thomas Township Department of Public Works is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Works function.

SIGNATURE OF PUBLIC WORKS OFFICIAL	DATE



THOMAS TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2024
- **SUBMITTED BY:** Dan Sika, Community Development Director
- **AGENDA TOPIC:** Township Board to consider re-zoning a vacant parcel at 11504 Geddes Rd. Saginaw, MI 48609, owned by the Saginaw County Road Commission from A-1 and A-2 to M-1 zoning district.
- **EXPLANATION OF TOPIC:** The Saginaw County Road Commission is requesting a re-zoning of a 36.91-acre vacant parcel of land that it has owned for many years at, 11504 Geddes Rd, Saginaw, MI, 48609, Parcel Number: 28-12-3-20-2002-001. The land has been used for material storage including soil, rip-rap or broken concrete, gravel, and drainage tile along with other materials. The Road Commission has used the parcel in this capacity for many years.

The Road Commission recently approached the Township with plans to construct a salt barn on the property. According to representatives of the Road Commission, because of a growing population and the necessity in the western part of the county for quick response to snow and ice-related issues, as well as to save substantial wear and tear on the trucks, and substantial fuel savings, a new salt storage barn is being proposed on the parcel. The salt barn will allow for the County Road Commission to store salt inside of a building in a location near the roads that need to be treated. Currently, the use of the property is legal but is considered non-conforming because of the current zoning which is both A-1 and A-2. Adding the salt barn will necessitate that the property's zoning be changed from its current A-1 Primary Agriculture and Conservation Development District and A-2 General Farming, Open Space, Woodlot, and Conservation Development District. Currently from the center line of Geddes Rd, the A-2 zoning extends about 320 feet deep to the north of Geddes. The zoning changes at that point to A-1 zoning for the remainder of the property going to the north. The zoning needed for the salt barn and the other uses, such as outdoor storage of materials, and possibly equipment, necessitates the change to M-1 Limited Manufacturing. By re-zoning the parcel of land, it will eliminate the non-conforming use of the property.

On February 21, 2024, the Planning Commission held a public hearing on the request and voted to recommend that the parcel of land be re-zoned as requested. The Township Master Plan, Future Land Use map does not indicate M-1 zoning in this area, so if it is to be re-zoned, I will recommend to the Planning Commission that the Future Land Use Map be updated to reflect the M-1 on this parcel and to indicate that it is a Road

Commission use of the land. The Planning Commission did approve a site plan review for the site at the February meeting contingent upon the re-zoning being approved.

- **MATERIALS ATTACHED:** Planning Commission recommendation, background information. Aerial Photos, Zoning Map, Future Land Use Map.
- **RECOMMENDED ACTION:** The Planning Commission held a public hearing where the proposed re-zoning was discussed. Based on the Planning Commission's recommendation to the Township Board to re-zone the parcel, I would recommend that the Township Board vote to approve the proposed re-zoning as requested.
- **POSSIBLE COURSE OF ACTION:** Motion by _____, supported by _____, to approve the re-zoning of the parcel from its current A-1 and A-2 zoning to M-1 Limited Manufacturing as requested by the owner.
- **ROLL CALL VOTE REQUIRED:** No



Saginaw GIS

11504 Geddes Rd



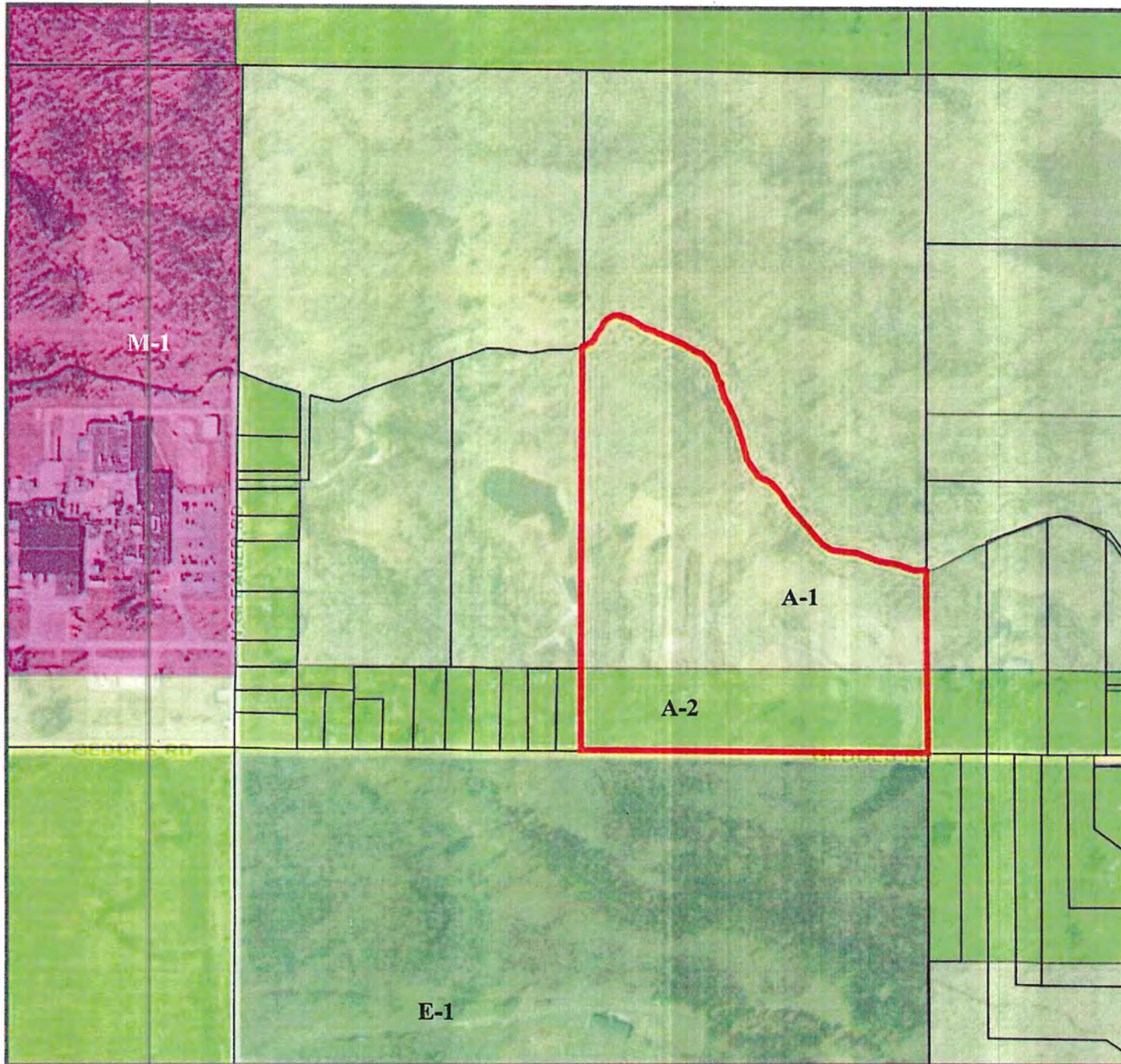
Map Publication:

02/13/2024 2:05 PM



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FetchGIS

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Saginaw GIS

11504 Geddes Road
Current Zoning

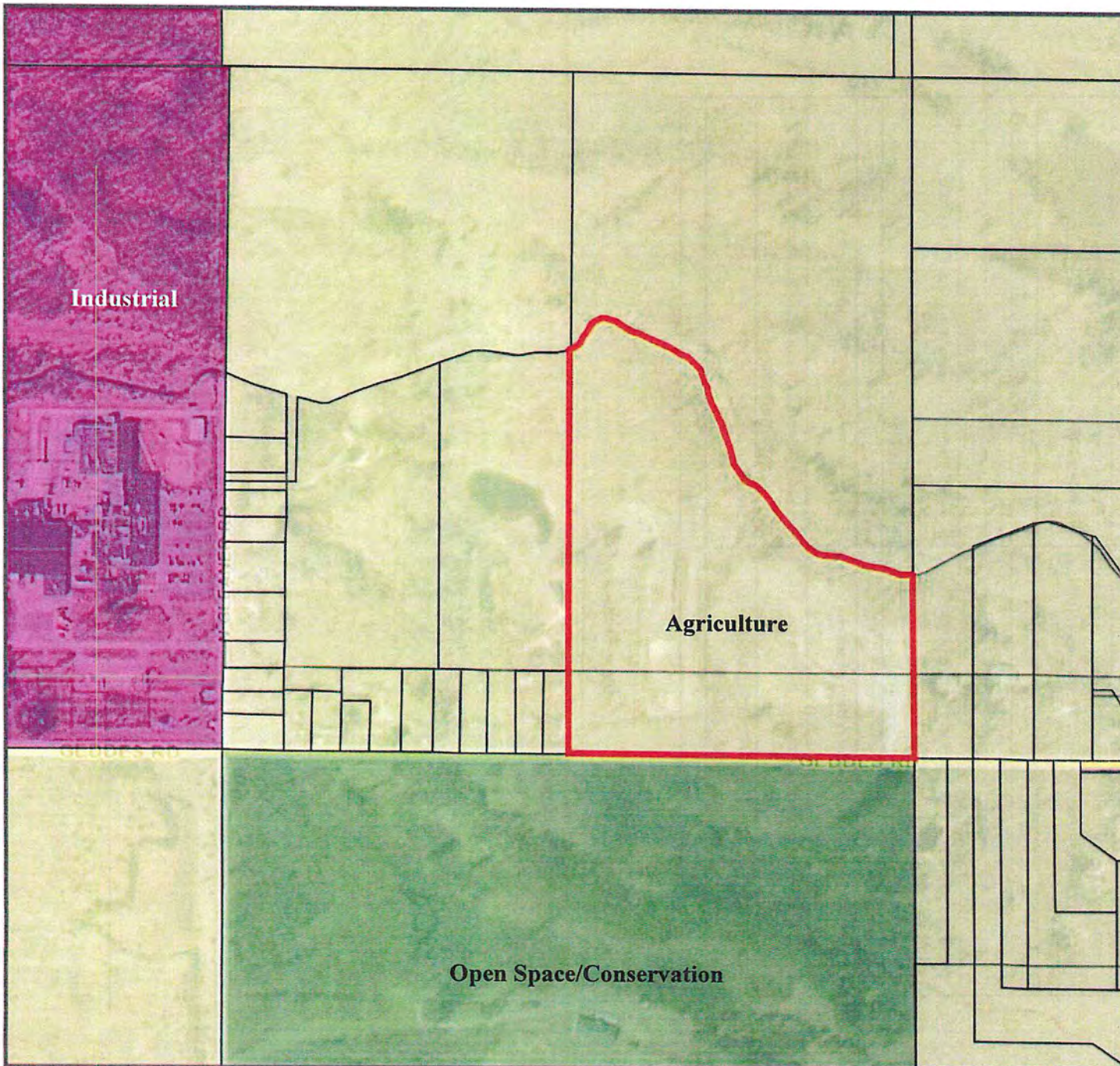


Map Publication:
02/13/2024 2:09 PM



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Saginaw GIS

11504 Geddes Road
Future Land Use Map



Map Publication:

02/13/2024 2:15 PM



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SECTION 9.1. A-1 PRIMARY AGRICULTURE AND CONSERVATION DEVELOPMENT DISTRICT.

TABLE 14—A-1 PRIMARY AGRICULTURE AND CONSERVATION DEVELOPMENT DISTRICT USES

Uses by Right	Uses By Special Permit
• Accessory use	• Airport and commercial landing strips
• Cemeteries, public and private	• Drilling, operating and maintenance of wells
• Childcare organizations	• Golf courses, country clubs, driving ranges
• Conservation areas and structures, public and private	• Grain and seed elevators and sales
• Farming, forestry, field crops, orchards, horticulture, tree nurseries, livestock raising, animal feeding operations	• Greenhouses and nurseries selling retail on premises
• Home occupations	• Kennels, veterinary hospitals, animal clinics
• Institutions: Religious	• Livestock auction yards
• Parks and recreation facilities, public and private	• Non-motorized race tracks
• Roadside stands selling products grown by the property owner	• Production of fur-bearing animals for profit
• Single-family dwelling	• Quasi-public uses
• Farm Manager dwelling	• Riding stables
• Specialized farming including raising of small animals and livestock	• Sand, gravel or clay pits and quarries
• Yard, rummage or garage sale	• Seasonal labor housing complex associated with agricultural enterprise
• On Site Wind Energy System (Building Mounted Wind Turbine; Small Tower Wind Turbine)	• Shooting ranges
	• Solar farm

SECTION 9.2. A-2 GENERAL FARMING, OPEN SPACE, WOODLOT, AND CONSERVATION DEVELOPMENT DISTRICT.

TABLE 15—A-2 GENERAL FARMING, OPEN SPACE, WOODLOT, AND CONSERVATION DEVELOPMENT DISTRICT
Uses By Right

- Accessory use
- Cemeteries, public and private
- Conservation areas and structures, public and private
- Farming, forestry, field crops, orchards, horticulture, tree nurseries, livestock raising, animal feeding operations,
- Home occupations
- Institutions: Educational, Religious
- Parks and recreation facilities, public and private
- Roadside stands selling products grown by the property owner
- Single-family dwelling
- Farm Manager dwelling.
- Specialized farming including raising of small animals and livestock
- Yard, rummage or garage sale
- On Site Wind Energy System (Building Mounted Wind Turbine; Small Tower Wind Turbine).

Uses By Special Permit

- Airports and commercial landing strips
- Drilling, operating and maintenance of wells
- Golf courses, country clubs and driving ranges
- Grain and seed elevators and sales
- Greenhouses and nurseries selling retail on premises
- Institutions: Social
- Kennels, veterinary hospitals, animal clinics
- Livestock auction yards
- Open Air Business
- Production of fur-bearing animals for profit
- Quasi-public uses
- Riding stables
- Sand, gravel or clay pits and quarries

-
- Seasonal labor housing complex associated with agricultural enterprise
 - Sewage treatment and disposal installations
 - Shooting ranges
 - Solar farms

SECTION 17.1. GENERAL USE REQUIREMENTS.

- a. Enclosed Buildings and Storage Activities: Enclosed buildings and storage activities in this District shall be carried on in completely enclosed buildings. Storage may be permitted out-of-doors provided that within two hundred feet (200') of any other district said storage shall be in completely enclosed buildings.

All outdoor storage shall be effectively screened by a solid, uniformly finished wall or fence with solid entrance and exit gates, which fence or wall shall be at least four feet (4') in height, but in no case shall the fence be lower than the enclosed storage up to a maximum of eight feet (8') in height. Such storage shall be deemed to include the parking of licensed motor vehicles over one and one-half (1 ½) ton rated capacity.

- b. Retail Sales and Residential Dwellings: Retail sales and residential dwellings are expressly prohibited except as may herein be specially allowed.
- c. Standards For Uses: Uses in this District shall conform to the following standards:
- 1) Emit no noxious, toxic or corrosive fumes or gases which are harmful to the public health, safety or general welfare except those produced by internal combustion engines under design operating conditions.
 - 2) Emit no smoke, odorous gases or other odorous matter in such quantities as to be offensive at or beyond any boundary of the use on the parcel.
 - 3) Produce no heat or glare to such an extent to be detrimental to the health, safety and general welfare at or beyond the lot boundaries.
 - 4) Produce no physical vibrations to such an extent to be determined detrimental to the health, safety and general welfare at or beyond the lot boundaries.
 - 5) Does not include in the manufacturing process any production or storage of any material designed for use as an explosive nor the use of any such material in production.
 - 6) Shall conform to all local, State and applicable Federal pollution control standards, including noise, air, and water quality requirements.

TABLE 28 M-1 LIMITED MANUFACTURING DISTRICT USES

Uses By Right

- Accessory uses
- Childcare organizations
- Commercial schools
- Contractor's establishments
- Drilling, operating and maintenance of wells
- Drive-in, drive-thru, and take-out retail establishments
- Incinerators and sanitary landfills.
- Kennels, veterinary hospitals, clinics
- Laboratories
- Livestock auction yards

-
- Manufacturing and assembly of electronic equipment, or musical instruments, toys, and novelties, pottery and ceramics
 - Production, processing and packaging of articles or products
 - Professional offices
 - Public buildings and utility installations and buildings
 - Sewage treatment and disposal installations
 - Truck terminals
 - Warehouse and storage buildings and yards
 - Windmills and wind powered electricity generating devices

Uses by Special Permit

- Correctional camps
- Junk yards
- Motorized race tracks
- Wireless communication facilities

(Ord. No. 97-Z-03, 11-3-1997, eff. 12-12-1997; Ord. No. 13-Z-03, § 1, 10-7-2013, eff. 11-15-2013)

TABLE 28 M-1 LIMITED MANUFACTURING DISTRICT USES



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2024
- **SUBMITTED BY:** Trevor Schultz, Director - Department of Public Works
- **AGENDA TOPIC:** Award the Project Phoenix Water Materials Package to Michigan Pipe and Valve for \$1,023,624.18.
- **EXPLANATION OF TOPIC:** In order to meet Project Phoenix's timeframe of being operational by January 1, 2025, we have identified items that require purchase well in advance of construction taking place. The Board has already approved equipment for the water improvements that we have identified as "long lead" items, and this purchase is for the remainder of the water appurtenances required to complete construction.

This order includes miscellaneous pipe materials to construct the water booster station and five (5) check valve vaults.

The entire cost of this order will be covered by either Phoenix or grant monies.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Quote 12325 from Michigan Pipe and Valve.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
- **SUGGESTED/REQUESTED MOTION:** Award the Project Phoenix Pump Station Materials Package to Michigan Pipe and Valve for \$1,023,624.18 contingent upon the following:
 - Revenue sharing agreement with Richland Township
 - Funding from the State and/or Project Phoenix
 - Amended Water Contract with the City of Saginaw
 - Approved two party utility agreement with Project Phoenix
 - Understanding that the Gratiot Road Booster Station will need to be upgraded to support Phoenix's water request, and that will be at the City of Saginaw's direction and of a cost not yet established.
 - Acquisition of all necessary water and sewer easements.

- Amending of the Saginaw Charter Township Wastewater Treatment agreement to reflect 2.65 MGD of treatment capacity at the conclusion of the wastewater treatment plant upgrades.
 - **ROLL CALL VOTE REQUIRED?** No.
-



MPV- Saginaw

596 Kochville Rd.
Saginaw, MI 48604

PRICE QUOTE

Phone 989-752-7911
Fax 989-752-7970

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Quoted

THOMAS TOWNSHIP WATER DEPT
249 N MILLER RD
SAGINAW MI 48609
Tel:989-781-0150 Fax:989-781-0290

Ship To

PROJECT PHOENIX WATER & SEWER
THOMAS TWP

Quote #	Quote Date	Exp Date	Customer #	Customer P/O #	Ship Via	Writer
QS12325	02/09/2024	04/09/2024	0001550		BEST WAY	CS
Job ID			Customer Terms		Salesman	
			NET 30		MIKE BROWN	
Product	Description	UM	Quant	Unit Price	Extension	
BOOSTER STATION YARD PIPE			
00006903	20 C900 PIPE PVC DR18	FT	300	105.00	31500.00	
00006945	20 MJ BUTTERFLY VALVE RHO B321123	EA	7	6500.00	45500.00	
00014457	D VALVE BOX COMPLETE W/ #160 USA KIT	EA	7	410.00	2870.00	
00007202	20X20 MJ TEE C153 - USA	EA	10	5625.00	56250.00	
00006940	20 MJ 90 BEND C153 - USA	EA	4	2975.00	11900.00	
00006937	20 MJ 45 BEND C153 - USA	EA	8	1950.00	15600.00	
00007068	20MJ SOLID SLEEVE LONG PAT C153 - USA	EA	7	1795.00	12565.00	
00007025	20 PVC STAR GRIP 4000 PVC4020D - USA	EA	82	525.00	43050.00	
SP*003074	20 MJ BLUE CORE PACK	EA	82	225.00	18450.00	
Total: BOOSTER STATION YARD PIPE			1	237685.00	237685.00	
GRAHAM ROAD			
00006903	20 C900 PIPE PVC DR18	FT	60	105.00	6300.00	
00007210	20X20 TAP SLEEVE FTSAS 2215-20	EA	1	15139.18	15139.18	
SP	20 MJXFLG VALVE R/W RHO EJ	EA	1	24125.00	24125.00	
SP	20 TAP ACC SET SS	EA	1	225.00	225.00	
00014457	D VALVE BOX COMPLETE W/ #160 USA KIT	EA	2	410.00	820.00	
SP	20X12 MJ REDUCER LEB C153 USA	EA	1	1400.00	1400.00	
00007025	20 PVC STAR GRIP 4000 PVC4020D - USA	EA	2	525.00	1050.00	
SP*003074	20 MJ BLUE CORE PACK	EA	2	225.00	450.00	
00004042	12X12 TAP SLEEVE FTSS 1350-12	EA	1	2375.00	2375.00	
00003514	12 MJXFLG VALVE R/W RHO EJIW	EA	1	3000.00	3000.00	
00003709	12 TAP SLEEVE FLG ACC SET KIT	EA	1	150.00	150.00	
SP*003069	12 DI ONE LOK RESTRAINT USA	EA	1	140.00	140.00	
SP*001367	12 MJ BLUE BOLT PACK KIT	EA	1	55.00	55.00	
Total: GRAHAM ROAD			1	55229.18	55229.18	

Continue...



MPV- Saginaw

596 Kochville Rd.
Saginaw, MI 48604

PRICE QUOTE

Phone 989-752-7911
Fax 989-752-7970

Page 2

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Quoted

THOMAS TOWNSHIP WATER DEPT
249 N MILLER RD
SAGINAW MI 48609
Tel:989-781-0150 Fax:989-781-0290

Ship To

PROJECT PHOENIX WATER & SEWER
THOMAS TWP

Quote #	Quote Date	Exp Date	Customer #	Customer P/O #	Ship Via	Writer
QS12325	02/09/2024	04/09/2024	0001550		BEST WAY	CS
Job ID	Customer Terms			Salesman		
	NET 30			MIKE BROWN		
Product	Description	UM	Quant	Unit Price	Extension	
	BOOSTER STATION		
00006940	20 MJ 90 BEND C153 - USA	EA	2	2975.00	5950.00	
00007273	20X8 FLGXPE DI PIPE	EA	2	4200.00	8400.00	
00007243	20X5 FLGXFLG DI PIPE	EA	1	4100.00	4100.00	
00007216	20X3 FLGXFLG DI PIPE	EA	1	3300.00	3300.00	
00007187	20X2 FLGXFLG DI PIPE	EA	6	2925.00	17550.00	
SP	20X30'' FLGXFLG DI PIPE	EA	1	2775.00	2775.00	
00007200	20X20 FLG TEE	EA	2	12000.00	24000.00	
00007107	20X12 FLG TEE	EA	6	9750.00	58500.00	
SP*002008	20 FLG LR 90 C110	EA	1	10500.00	10500.00	
SP	20 BLIND FLANGE	EA	4	1975.00	7900.00	
SP	20 FLG ACC SET ZINC	EA	24	250.00	6000.00	
00006962	20 MJ STAR GRIP DI - USA	EA	2	350.00	700.00	
00007025	20 PVC STAR GRIP 4000	EA	2	525.00	1050.00	
	PVC4020D - USA					
SP*003074	20 MJ BLUE CORE PACK	EA	4	225.00	900.00	
SP*001102	20X2 CC SADDLE BR2B MUELLER	EA	1	675.00	675.00	
00006554	2 CORP STOP CCXFLR H15000N -	EA	1	350.00	350.00	
	NO LEAD					
00006459	2 ADPT FEM FLR THDXFIPT	EA	1	200.00	200.00	
	H15082N					
00008119	2X3 THD BRASS NIPPLE	EA	1	20.00	20.00	
00006855	2 THD BALL VALVE FULL PORT	EA	1	75.00	75.00	
	FIP T-1001NL 101-028NL					
00003356	12 FLG 90 BEND C110	EA	6	1950.00	11700.00	
00004322	12X6 FLG REDUCER CONC	EA	6	1475.00	8850.00	
00003841	12X1' FLGXFLG DI PIPE	EA	6	625.00	3750.00	
00003360	12 FLG ACC SET ZINC KIT	EA	30	75.00	2250.00	
00011893	6 FLG ACC SET ZINC KIT	EA	2	50.00	100.00	
Total: BOOSTER STATION			1	179595.00	179595.00	
	GRAHAM RD TAP & VAULT		

Continue...



MPV- Saginaw

596 Kochville Rd.
Saginaw, MI 48604

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THOMAS TOWNSHIP WATER DEPT
249 N MILLER RD
SAGINAW MI 48609
Tel:989-781-0150 Fax:989-781-0290

Ship To

PROJECT PHOENIX WATER & SEWER
THOMAS TWP

Quote #	Quote Date	Exp Date	Customer #	Customer P/O #	Ship Via	Writer
QS12325	02/09/2024	04/09/2024	0001550		BEST WAY	CS
Job ID	Customer Terms			Salesman		
	NET 30			MIKE BROWN		
Product	Description	UM	Quant	Unit Price	Extension	
00003274	12 C900 PIPE PVC DR18 CL235	FT	260	49.00	12740.00	
00007117	20X12 MJ TEE C153 - USA	EA	1	3275.00	3275.00	
00007068	20MJ SOLID SLEEVE LONG PAT C153 - USA	EA	1	1795.00	1795.00	
00007025	20 PVC STAR GRIP 4000 PVC4020D - USA	EA	4	525.00	2100.00	
SP*003074	20 MJ BLUE CORE PACK	EA	4	225.00	900.00	
00003326	12 DI PIPE CL52 TJ	FT	20	80.00	1600.00	
00004042	12X12 TAP SLEEVE FTSS 1350-12	EA	1	2375.00	2375.00	
00003514	12 MJXFLG VALVE R/W RHO EJIW	EA	1	3000.00	3000.00	
00003709	12 TAP SLEEVE FLG ACC SET KIT	EA	1	150.00	150.00	
00014457	D VALVE BOX COMPLETE W/ #160 USA KIT	EA	4	410.00	1640.00	
00003498	12 MJ VALVE R/W RHO EJIW	EA	3	3025.00	9075.00	
00003999	12X12 MJ TEE C153 - USA	EA	2	925.00	1850.00	
00003433	12 MJ 90 BEND C153 - USA	EA	2	725.00	1450.00	
00003427	12 MJ 45 BEND C153 - USA	EA	4	575.00	2300.00	
SP	12MJ SOLID SLEEVE SHORT USA	EA	1	275.00	275.00	
00003589	12 PVC STAR GRIP - USA PVC4012G2DD	EA	22	150.00	3300.00	
SP*003069	12 DI ONE LOK RESTRAINT USA	EA	6	140.00	840.00	
SP*001367	12 MJ BLUE BOLT PACK KIT	EA	28	55.00	1540.00	
00004427	12X8' FLGXPE DI PIPE	EA	2	2025.00	4050.00	
00003360	12 FLG ACC SET ZINC KIT	EA	2	75.00	150.00	
00003766	12 UNI FLANGE ADAPTER S400	EA	1	300.00	300.00	
SP	120'' CONCRETE STRUCTURE	EA	1	30000.00	30000.00	
SP	48X48 ALUMINUM HATCH	EA	1	4500.00	4500.00	
Total: GRAHAM RD TAP & VAULT			1	89205.00	89205.00	
FROST RD TAP & VAULT			
00013242	8 C900 PIPE PVC DR18 CL235	FT	180	23.00	4140.00	
00014082	8X8 TAP SLEEVE DI FTSS 930-8	EA	2	1250.00	2500.00	
00013412	8 MJXFLG VALVE R/W RHO EJIW	EA	2	1525.00	3050.00	
00013585	8 TAP SLEEVE FLG ACC SET KIT	EA	2	75.00	150.00	

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QS12325	02/09/2024	04/09/2024	0001550		BEST WAY	CS
Job ID	Customer Terms			Salesman		
	NET 30			MIKE BROWN		
Product	Description	UM	Quant	Unit Price	Extension	
00014452	D VALVE BOX COMPLETE #6 USA KIT	EA	5	350.00	1750.00	
00013404	8 MJ VALVE R/W RHO EJIW	EA	3	1535.00	4605.00	
00014056	8X8 MJ TEE C153 - USA	EA	2	415.00	830.00	
00013359	8 MJ 90 BEND C153 - USA	EA	2	285.00	570.00	
00013354	8 MJ 45 BEND C153 - USA	EA	2	225.00	450.00	
00013717	8MJ SOLID SLEEVE LONG PAT C153 - USA	EA	1	225.00	225.00	
00013397	8 MJ STAR GRIP DI - USA SGDP08D	EA	2	50.00	100.00	
00013472	8 PVC STAR GRIP - USA PVC4008G2DD	EA	22	60.00	1320.00	
SP*001368	8 MJ BLUE BOLT PACK KIT	EA	24	35.00	840.00	
00014047	8X8 FLGXPE DI PIPE	EA	2	1225.00	2450.00	
00013817	8X2 FLGXFLG DI PIPE	EA	2	735.00	1470.00	
00013301	8 FLG ACC SET ZINC KIT	EA	4	50.00	200.00	
SP	84'' CONCRETE STRUCTURE	EA	1	12000.00	12000.00	
SP	48X48 ALUMINUM HATCH	EA	1	4500.00	4500.00	
SP*003429	24 C76 CL IV STORM RJ	EA	82	55.00	4510.00	
00002600	1045 Z FRAME104510	EA	1	370.00	370.00	
00002580	1040 M1 GRATE FLAT 104030	EA	1	285.00	285.00	
SP*002943	60 STORM MANHOLE CONCRETE	EA	1	3500.00	3500.00	
Total: FROST RD TAP & VAULT			1	49815.00	49815.00	
GEDDS ROAD			
00006903	20 C900 PIPE PVC DR18	FT	120	105.00	12600.00	
P20CLASP350	20 DI PIPE CL350 PUSH-TITE	EA	20	100.00	2000.00	
00006945	20 MJ BUTTERFLY VALVE RHO B321123	EA	3	6500.00	19500.00	
00014457	D VALVE BOX COMPLETE W/ #160 USA KIT	EA	3	410.00	1230.00	
00007202	20X20 MJ TEE C153 - USA	EA	3	5625.00	16875.00	
00006940	20 MJ 90 BEND C153 - USA	EA	2	3000.00	6000.00	
SP	20MJ SOLID SLEEVE SHORT USA	EA	1	1350.00	1350.00	

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PROJECT PHOENIX WATER & SEWER
THOMAS TWP

Quote #	Quote Date	Exp Date	Customer #	Customer P/O #	Ship Via	Writer
QS12325	02/09/2024	04/09/2024	0001550		BEST WAY	CS
Job ID	Customer Terms			Salesman		
	NET 30			MIKE BROWN		
Product	Description	UM	Quant	Unit Price	Extension	
00006962	20 MJ STAR GRIP DI - USA	EA	6	350.00	2100.00	
00007025	20 PVC STAR GRIP 4000	EA	15	525.00	7875.00	
	PVC4020D - USA					
SP*003074	20 MJ BLUE CORE PACK	EA	21	225.00	4725.00	
00007273	20X8 FLGXPE DI PIPE	EA	1	4200.00	4200.00	
00007230	20X4 FLGXFLG DI PIPE	EA	1	3700.00	3700.00	
00007231	20X4 FLGXPE DI PIPE	EA	1	2635.00	2635.00	
SP	20 FLG ACC SET ZINC	EA	3	225.00	675.00	
SP	8'0''X16'0'' CONCRETE VAULT	EA	1	70000.00	70000.00	
SP*00005749	72X48 ALUMINUM HATCH	EA	1	5900.00	5900.00	
	072048KBDX					
SP	24X24 ALUMINUM HATCH	EA	1	1425.00	1425.00	
SP	20X12X30 STEEL WALL SLEEVE	EA	2	600.00	1200.00	
00014770	LINK SEAL LS475-C 364-5614	EA	108	20.00	2160.00	
Total: GEDDS ROAD			1	166150.00	166150.00	
GLEANER ROAD			
00003274	12 C900 PIPE PVC DR18 CL235	FT	220	49.00	10780.00	
00003326	12 DI PIPE CL52 TJ	FT	20	80.00	1600.00	
00004042	12X12 TAP SLEEVE FTSS 1350-12	EA	2	2375.00	4750.00	
00003514	12 MJXFLG VALVE R/W RHO EJIW	EA	2	3000.00	6000.00	
00003709	12 TAP SLEEVE FLG ACC SET KIT	EA	2	150.00	300.00	
00014457	D VALVE BOX COMPLETE W/ #160	EA	5	410.00	2050.00	
	USA KIT					
00003498	12 MJ VALVE R/W RHO EJIW	EA	2	3025.00	6050.00	
00003999	12X12 MJ TEE C153 - USA	EA	2	925.00	1850.00	
00003433	12 MJ 90 BEND C153 - USA	EA	2	725.00	1450.00	
00003427	12 MJ 45 BEND C153 - USA	EA	2	575.00	1150.00	
00003817	12MJ SOLID SLEEVE LONG PAT	EA	1	450.00	450.00	
	C153 - USA					
SP	12MJ SOLID SLEEVE SHORT USA	EA	1	275.00	275.00	
00003481	12 MJ STAR GRIP DI - USA	EA	6	105.00	630.00	
	SGDP12D					
00003589	12 PVC STAR GRIP - USA	EA	20	150.00	3000.00	

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QS12325	02/09/2024	04/09/2024	0001550		BEST WAY	CS
Job ID	Customer Terms			Salesman		
	NET 30			MIKE BROWN		
Product	Description	UM	Quant	Unit Price	Extension	
	PVC4012G2DD					
SP*001367	12 MJ BLUE BOLT PACK KIT	EA	26	55.00	1430.00	
00004427	12X8' FLGXPE DI PIPE	EA	2	2025.00	4050.00	
00004115	12"X2' FLGXFLG DI PIPE	EA	1	1250.00	1250.00	
00003360	12 FLG ACC SET ZINC KIT	EA	3	75.00	225.00	
SP	120'' CONCRETE STRUCTURE	EA	1	30000.00	30000.00	
SP*00005747	48X48 ALUMINUM HATCH	EA	1	4500.00	4500.00	
	048048KBDX					
SP	24X24 ALUMINUM HATCH	EA	1	1425.00	1425.00	
Total: GLEANER ROAD			1	83215.00	83215.00	
GRATIOT ROAD			
00003274	12 C900 PIPE PVC DR18 CL235	FT	100	50.00	5000.00	
00003326	12 DI PIPE CL52 TJ	FT	20	80.00	1600.00	
00003498	12 MJ VALVE R/W RHO EJIW	EA	3	3000.00	9000.00	
00014457	D VALVE BOX COMPLETE W/ #160 USA KIT	EA	3	410.00	1230.00	
00003999	12X12 MJ TEE C153 - USA	EA	2	925.00	1850.00	
00003433	12 MJ 90 BEND C153 - USA	EA	2	725.00	1450.00	
SP	12MJ SOLID SLEEVE SHORT USA	EA	1	275.00	275.00	
SP*001945	12 HYMAX CPLG 13.15-14.41	EA	2	835.00	1670.00	
00003481	12 MJ STAR GRIP DI - USA	EA	6	105.00	630.00	
	SGDP12D					
00003589	12 PVC STAR GRIP - USA	EA	10	150.00	1500.00	
	PVC4012G2DD					
SP*001367	12 MJ BLUE BOLT PACK KIT	EA	16	55.00	880.00	
00004427	12X8' FLGXPE DI PIPE	EA	1	2025.00	2025.00	
00004115	12"X2' FLGXFLG DI PIPE	EA	1	1250.00	1250.00	
00003360	12 FLG ACC SET ZINC KIT	EA	3	75.00	225.00	
SP	120'' CONCRETE STRUCTURE	EA	1	30000.00	30000.00	
SP*00005747	48X48 ALUMINUM HATCH	EA	1	4500.00	4500.00	
	048048KBDX					
SP	24X24 ALUMINUM HATCH	EA	1	1425.00	1425.00	
Total: GRATIOT ROAD			1	64510.00	64510.00	

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SAGINAW MI 48609
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PROJECT PHOENIX WATER & SEWER
THOMAS TWP

Quote #	Quote Date	Exp Date	Customer #	Customer P/O #	Ship Via	Writer
QS12325	02/09/2024	04/09/2024	0001550		BEST WAY	CS
Job ID	Customer Terms			Salesman		
	NET 30			MIKE BROWN		

Product	Description	UM	Quant	Unit Price	Extension
METER BUILDINGS					
00003274	12 C900 PIPE PVC DR18 CL235	FT	320	50.00	16000.00
00007124	20X12 TAP SLEEVE FTSS 2206-12	EA	2	4500.00	9000.00
00003498	12 MJ VALVE R/W RHO EJIW	EA	2	3000.00	6000.00
00003709	12 TAP SLEEVE FLG ACC SET KIT	EA	2	150.00	300.00
00014457	D VALVE BOX COMPLETE W/ #160 USA KIT	EA	6	410.00	2460.00
00003498	12 MJ VALVE R/W RHO EJIW	EA	4	3000.00	12000.00
00003999	12X12 MJ TEE C153 - USA	EA	2	925.00	1850.00
00003433	12 MJ 90 BEND C153 - USA	EA	8	725.00	5800.00
00003481	12 MJ STAR GRIP DI - USA SGDP12D	EA	4	105.00	420.00
00003589	12 PVC STAR GRIP - USA PVC4012G2DD	EA	26	150.00	3900.00
SP*001367	12 MJ BLUE BOLT PACK KIT	EA	30	55.00	1650.00
00004427	12X8' FLGXPE DI PIPE	EA	4	2025.00	8100.00
00004234	12X4' FLGXFLG DI PIPE	EA	4	1575.00	6300.00
00003984	12X12 FLG TEE	EA	2	3025.00	6050.00
00003356	12 FLG 90 BEND C110	EA	4	1950.00	7800.00
00003884	12X10 FLG REDUCER CONC	EA	2	1475.00	2950.00
00003360	12 FLG ACC SET ZINC KIT	EA	28	75.00	2100.00
00002928	10X4' FLGXFLG DI PIPE	EA	4	1275.00	5100.00
00002182	10 FLG ACC SET ZINC KIT	EA	8	55.00	440.00
Total: METER BUILDINGS			1	98220.00	98220.00

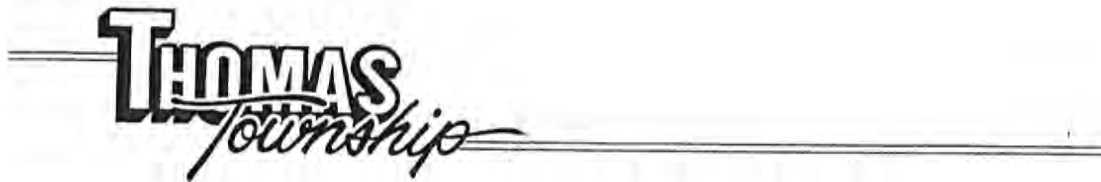
X: _____ (Accepted by)		Sub Total 1,023,624.18		T o t a l 1023624.18
		Freight \$0.00		
		Misc Charges \$0.00		
		Tax Amount \$0.00		

MESSAGE

MPV full terms apply a complete set will be sent upon request.

TERMS

All prices are good for orders shipped within 30 days of quotation date. Quoted price is subject to change if specification changes. Ductile Iron Pipe may be billed at a higher price.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
Terry Horstman, Project Manager
- **AGENDA TOPIC:** Approval of Memorandum of Understanding (MOU) for Road Upgrades and Repairs related to Project Phoenix
- **EXPLANATION OF TOPIC:** The attached MOU with Saginaw County Road Commission (SCRC) to upgrade and repair roads to address the additional traffic load expected from Corning's Project Phoenix. The purpose of the MOU is to summarize the scope of the projects and to outline how the funding sources will cover the individual projects.

The Strategic Site Readiness Program (SSRP) State grant will cover the majority of the project costs. Category A funds thru MDOT will cover the Orr Road project and the installation of a new signal at Orr and Gratiot Roads. Category A funds require a 20% match which will be covered by the SSRP grant.

As some of the road projects are located in Richland Township, they are also signatories on this MOU to indicate their agreement and support.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Proposed MOU.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGEST/REQUESTED MOTION:** Motion by _____, supported by _____, to approve MOU between SCRC, Thomas Township, and Richland Township for Road Upgrades and Repairs related to Corning's Project Phoenix.

Memorandum of Understanding between
Saginaw County Road Commission – Thomas Township –
Richland Township – Corning Inc.

Road Upgrades and Repairs related to Corning's Project Phoenix

February 28, 2024

This Memorandum of Understanding (MOU) is to formalize the request to the Saginaw County Road Commission (SCRC) to upgrade and repair roads in Thomas Township and Richland Township to address the additional traffic load expected from Corning's Project Phoenix site (Corning).

The following road improvements and cost estimates are included in this MOU:

- North Thomas Road, from Tittabawasee Road to Frost Road
 - o Resurface and repair road and drainage to address Corning employee commute traffic
 - o \$941,000
- Geddes Road, from North Orr Road to Fordney Road
 - o Resurface and repair road and drainage to address Corning employee commute traffic
 - o \$466,000
- O'Hara Road, from North Orr Road to Fordney Road
 - o Pave existing gravel road to address Corning employee commute traffic
 - o \$466,000
- North Orr Road, from Tittabawasee Road to Corning entrances
 - o Will be funded separately under Category A funds which require 20% match
 - o The match will come from the Strategic Site Readiness Program (SSRP) state grant.
 - o \$1,800,000
- Gratiot (M-46) at Orr Road traffic signal
 - o MDOT will be responsible for installation/construction and will assist SCRC to pursue funding.
 - o Will be funded separately under Category A funds which require 20% match
 - o The match will come from the Strategic Site Readiness Program (SSRP) state grant.
 - o \$400,000

Based on current truck and employee traffic associated with Hemlock Semiconductor (HSC), it is the consensus of Thomas Township, Richland Township, SCRC, and Corning that the existing road conditions are insufficient to support the expected increased traffic from Corning in Richland and Thomas Townships without the improvements identified above. Thomas Township and Corning are pursuing funding in the form of State government grants to cover all costs for these road improvements. All road

improvements are intended to be completed in advance of, or shortly after the desired startup of Corning in January, 2025.

Thomas Township and Richland Township will:

- Coordinate with SCRC to complete the road improvement projects
- Pursue funding in the form of State grants to cover all costs for North Thomas Road, Geddes Road and O'HARA Road and the 20% match for the Orr Road project and Signal project.
- Will reimburse SCRC from grants.

SCRC will:

- Oversee all design and construction aspects of the identified road improvements with the exception of the signal at Gratiot and Orr which will be executed by MDOT.
- SCRC acknowledges that these projects are expected to be funded through State grant awards associated with Project Phoenix and that the process to receive these funds will take several months. SCRC will be reimbursed by Thomas Township once it receives the grant funds designated for these road improvements.
- Complete engineering and construction for improvements to the roads identified above within 12 months after funding is secured.
- Pursue Category A funding for North Orr Road through MDOT
- Assist Thomas Township as needed to pursue funding.

SCRC and Thomas Township and Richland Township and Corning will:

- Coordinate road construction activities with sewer and water infrastructure construction that will be underway concurrently in the same areas.
- Communicate as needed about the implementation of this project including, but not limited to, securing funding, and completion of construction.

We acknowledge our understanding of this agreement.

THOMAS TOWNSHIP:

Robert Weise, Supervisor

Michael Thayer, Clerk

RICHLAND TOWNSHIP:

Brian Frederick, Supervisor

Renee Herhold, Clerk

SAGINAW COUNTY ROAD COMMISSION:

Richard Crannell, Chair

Sarah Gross, Secretary

Thomas Township
Building Department Activity Report ~ February 2024

New Residential and Commercial Construction					
Permit Number	Work Description	Date Issued	Address	Permit Total	Construction Cost
19-24	S-560 Hydro Reactor Reno/Add Structural Steel	02/28/2024	12334 Geddes Road	\$ 7,200.00	\$ 1,800,000.00
21-24	S-465 STC Purification upgrade/addition Structural Steel	02/27/2024	12334 Geddes Road	\$ 7,990.00	\$ 1,997,700.00
Total Permits = 2				\$15,190.00	\$3,797,700.00

Alteration/Addition Permits/Roof Replacements/Swimming Pool/Demolition/Pole Structure/Signs					
Permit Number	Work Description	Date Issued	Address	Permit Total	Construction Cost
7-24	S-560 Fdn. Only - Reno/addition	02/01/2024	12334 Geddes Road	\$ 2,437.00	\$ 602,595.00
9-24	Basement waterproofing	02/07/2024	12859 Basell Drive	\$ 107.00	\$ 18,342.37
10-24	Basement waterproofing	02/05/2024	1710 Glencairn Drive	\$ 79.00	\$ 11,073.84
11-24	Basement waterproofing	02/05/2024	7825 Madeline Street	\$ 103.00	\$ 17,441.51
12-24	S-465 Fdn. only - Reno/addition	02/09/2024	12334 Geddes Road	\$ 2,076.00	\$ 519,998.00
13-24	S-563 Fdn. only Equipment & Canopy	02/09/2024	12334 Geddes Road	\$ 475.00	\$ 110,870.00
15-24	Wall sign - Paws and Beyond	02/06/2024	7916 Gratiot Road	\$ 25.00	\$ 1,500.00
17-24	Replace roof	02/08/2024	7160 Burmeister Drive	\$ 80.00	\$ 11,000.00
18-24	Add bathroom to basement	02/12/2024	1035 Jacqueline Street	\$ 43.00	\$ 2,500.00
16-24	13' X 15' sunroom with foundation	02/12/2024	250 W. Pineview Drive	\$ 231.00	\$ 49,900.00
20-24	Replace roof	02/13/2024	7962 Madeline Street	\$ 80.00	\$ 9,000.00
22-24	36 X 60 Pole Barn	02/20/2024	2401 N. Thomas Road	\$ 379.00	\$ 86,400.00
24-24	Replace roof	02/26/2024	7680 Hillshire Court	\$ 80.00	\$ 19,900.00
25-24	Waterproof basement	02/26/2024	3960 N. Thomas Road	\$ 55.00	\$ 5,791.21
Total Permits = 14				\$6,250.00	\$1,466,311.93

Total Building Permits = 16 Total Permit Fees = \$21440.00 Total Construction Fees = \$5,264,011.93

Electrical Plumbing and Mechanical Activity Report ~ February 2024

Electrical Permits				
Permit Number	Work Description	Date Issued	Address	Permit Total
8-24	Replace meter socket/install ground. Bond.	02/05/2024	9361 Dice Road	\$ 75.00
9-24	Bathroom remodel	02/13/2024	1035 Jacqueline Street	\$ 266.00
10-24	Power re-connect	02/15/2024	2425 N. Graham Road	\$ 75.00
11-24	Replace electrical panel	02/20/2024	7937 Una	\$ 75.00
12-24	Install Generator	02/26/2024	3588 N Thomas Road	\$ 144.00
13-24	Service replacement	02/26/2024	7290 Albosta	\$ 130.00
Total Permits = 6				\$ 765.00

Plumbing Permits				
Permit Number	Work Description	Date Issued	Address	Permit Total
7-24	Add RPZ to Waterline in S-88	01/31/2024	12334 Geddes Road	\$ 120.00
8-24	Install sump pump system	02/07/2024	12859 Bassell Drive	\$ 120.00
9-24	Install double sump pump	02/05/2024	1710 Glencairn Drive	\$ 125.00
11-24	Basement bathroom	02/14/2024	1035 Jacqueline	\$ 203.00
12-24	Sump pump	02/26/2024	3960 N. Thomas Road	\$ 130.00
13-24	60 Safety showers	02/28/2024	12334 Geddes - S-475	\$ 478.00
Total Permits = 6				\$ 1,176.00

Mechanical Permits				
Permit Number	Work Description	Date Issued	Address	Permit Total
15-24	New furnace in crawl space	01/31/2024	365 N. Gleaner Road	\$ 90.00
16-24	Replace furnace, A/C & water heater	02/01/2024	7620 Madeline Street	\$ 115.00
17-24	Install generator	02/05/2024	11364 Dice Road	\$ 150.00
18-24	Replace furnace	02/05/2024	12350 Gratiot Road	\$ 90.00
19-24	Unit heater and mini-split	02/06/2024	2720 N. Thomas Road	\$ 155.00
20-24	Replace furnace	02/07/2024	1500 Glencairn Drive	\$ 90.00
21-24	Furnace & Duct work in pole barn	02/09/2024	412 N. Thomas Road	\$ 125.00
22-24	Vent bath fan	02/09/2024	1035 Jacqueline Street	\$ 65.00
23-24	Gas fireplace	02/12/2024	845 Windrush #14	\$ 140.00
24-24	Gas fireplace	02/12/2024	2310 N. Graham Road	\$ 130.00
25-24	LP Tank	02/26/2024	412 N. Thomas Road	\$ 115.00
Total Permits = 11				\$ 1,265.00

Total Mechanical, Plumbing, and Electrical Permits = 23

Total Permit Fees = \$3,206.00

Code Enforcement Monthly Reports					
Address	Category	Date Filed	Status	Date Closed	Complaint
11183 GEDDES RD	Vehicle, Inop/Unlic	02/01/2024	No Violation	02/08/2024	Unlicensed white SUV
1137 N MILLER RD	Vehicle, Recreation	02/15/2024	Investigating		RV Parked in minimum front yard
1416 ANGELA W DR	Vehicle, Inop/Unlic	02/23/2024	Investigating		Silverado with flat tire in driveway
1615 HORSESHOE CIRCLE	Vehicle, Inop/Unlic	02/05/2024	Resolved	02/26/2024	Unlicensed vehicle in driveway
3079 NAVAHO E TRL	Vehicle, Inop/Unlic	02/08/2024	No Violation	02/20/2024	Unlicensed car in driveway
3510 N RIVER RD	Multiple Violations	02/01/2024	Resolved		Complaint of chickens, junk and debris, and temporary structure on property
370 ADAMS RD	Vehicle, Inop/Unlic	02/06/2024	No Violation	02/20/2024	unlicensed pickup truck in driveway
415 S RIVER RD	Vehicle, Inop/Unlic	02/15/2024	Investigating		wrecked car in driveway
435 ADAMS RD	Vehicle, Inop/Unlic	02/15/2024	No Violation	02/22/2024	Vehicle with flat tire in driveway
6895 WALLACE DR	Vehicle, Inop/Unlic	02/05/2024	Investigating		Unlicensed car in driveway
6920 GRATIOT RD	Business License	02/08/2024	Investigating		Galaxy Granite - no business license renewal for 2024
706 PLAINFIELD	Vehicle, Inop/Unlic	02/05/2024	No Violation	02/13/2024	Unlicensed truck in driveway
712 SWANSON RD	Vehicle, Inop/Unlic	02/15/2024	No Violation	02/22/2024	Truck on jack stands
7627 N APPALOOSA CT	Vehicle, Inop/Unlic	02/05/2024	Resolved	02/26/2024	Unlicensed vehicle in driveway
7679 GRATIOT RD	Signs, Discontinued Business	02/15/2024	Investigating		Signs remaining for Rebel Co and Happy go Lucky
7705 DUTCH RD	Garbage/Yard Waste	02/21/2024	Investigating		Trash left at curb all week
7730 MAPLE LN	Vehicle, Inop/Unlic	02/23/2024	Investigating		Unlicensed red jeep in driveway
779 LEDDY RD	Vehicle, Inop/Unlic	02/07/2024	No Violation	02/20/2024	Truck with flat tire in driveway
870 DAY RD	Vehicle, Inop/Unlic	02/15/2024	No Violation	02/22/2024	Inoperative vehicle in driveway
9060 BRAY RD	Junk, Trash, Debris	02/22/2024	Investigating		Bags of trash in front of garage
9440 SEAGREEN DR	Vehicle, Inop/Unlic	02/22/2024	Investigating		vehicle with flat tire in driveway
9670 GRATIOT RD	Multiple Violations	02/07/2024	Investigating		Shipping container, multiple inoperative vehicles, junk and debris
22					

DISCONTINUED BUSINESSES:

None

NEW BUSINESSES:

None

AS OF: 02/26/2024

February 2024

CURRENT COURT ACTION REPORT/CODE ENFORCEMENT

No current court cases for code enforcement

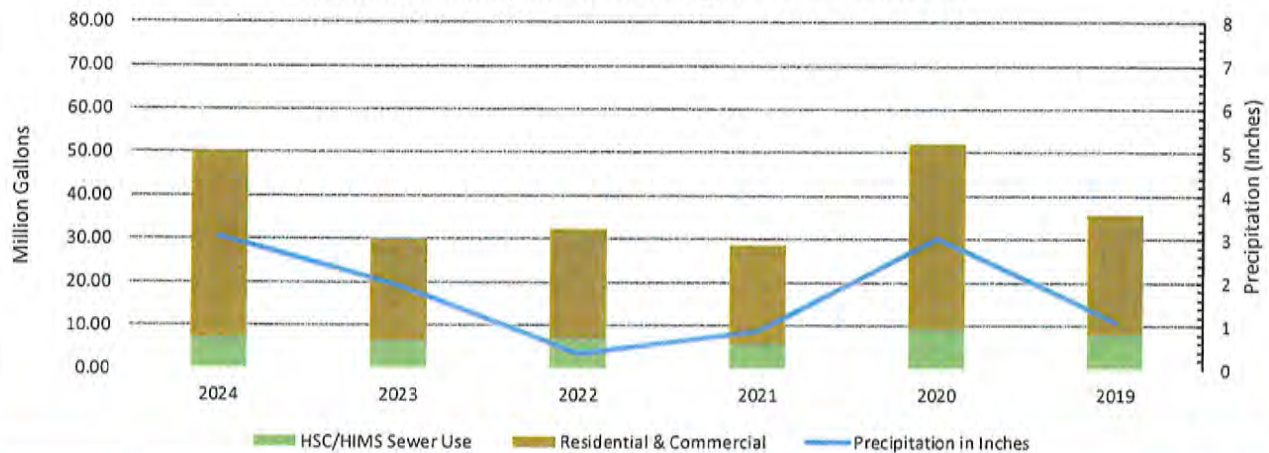
Township Board Sanitary Sewer System Report

Jan-24

Monthly Sanitary Sewer Use Report (MG)		% Change
	2024	(5/yr AVG)
Total Sanitary Sewer Discharged	50.23	40%
Average Daily Discharge	1.62	40%
HSC/HIMS Sewer Use	7.17	-3%
Residential & Commercial	43.06	51%
% HSC & HIMS Use of Total Discharged	14%	-32%
Precipitation in Inches	3.07	111%
New Sewer Connections	0	
Total Sewer Customers	3,532	

Historical Discharge (MG)				
2023	2022	2021	2020	2019
29.85	32.58	28.88	52.20	35.77
0.96	1.05	0.93	1.68	1.15
6.55	7.07	5.88	9.43	8.18
23.30	25.52	23.00	42.77	27.59
22%	22%	20%	18%	23%
1.92	0.35	0.88	3.04	1.08
1	0	0	1	1

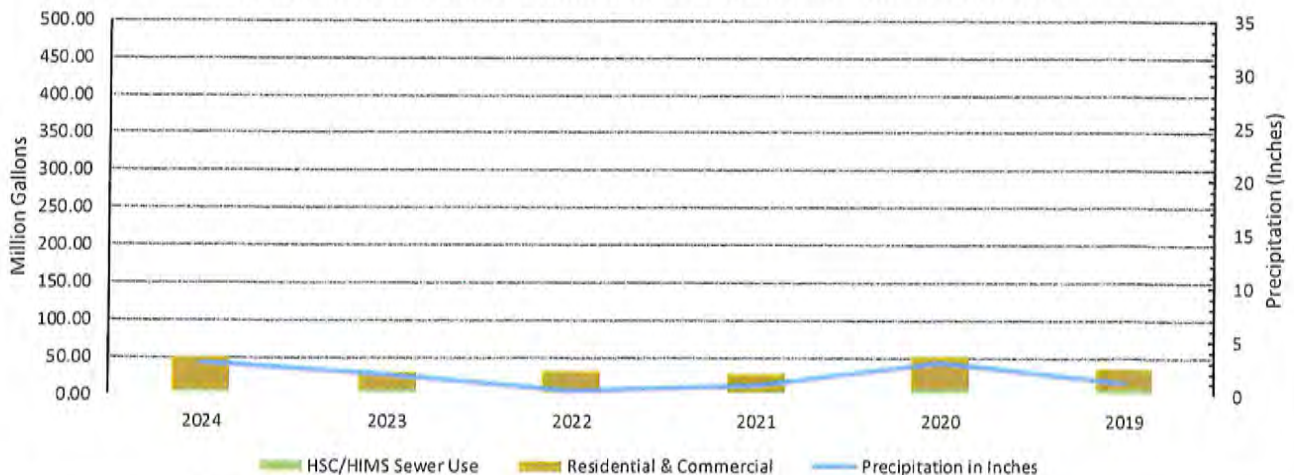
January Sanitary Sewer Discharges with Precipitation



YTD Sanitary Sewer Use Report (MG)		% Change
	2024	(5/yr AVG)
Year To Date Sewer Discharged	50.23	40%
HSC/HIMS Sewer Use	7.17	-3%
Residential & Commercial	43.06	51%
Year to Date Precipitation	3.07	111%

Historical YTD Discharge Summary (MG)				
2023	2022	2021	2020	2019
29.85	32.58	28.88	52.20	35.77
6.55	7.07	5.88	9.43	8.18
23.30	25.52	23.00	42.77	27.59
1.92	0.35	0.88	3.04	1.08

Year-to-Date Historical Sanitary Sewer Discharges with Precipitation

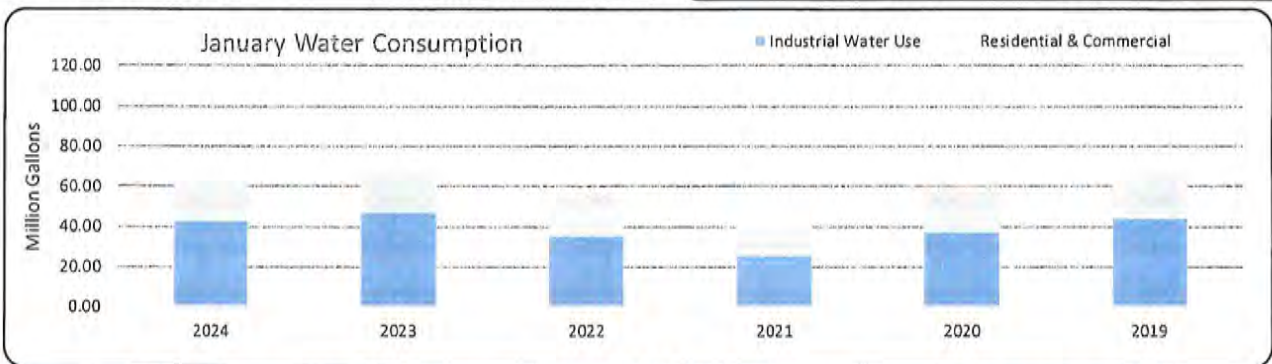
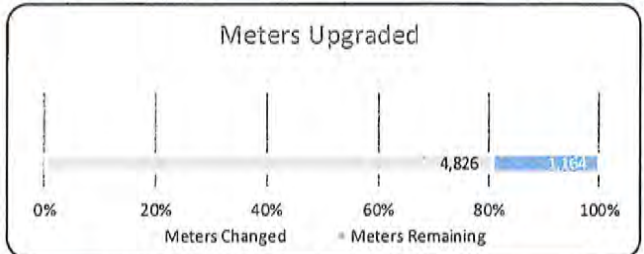


Township Board Water System Report

Jan-24

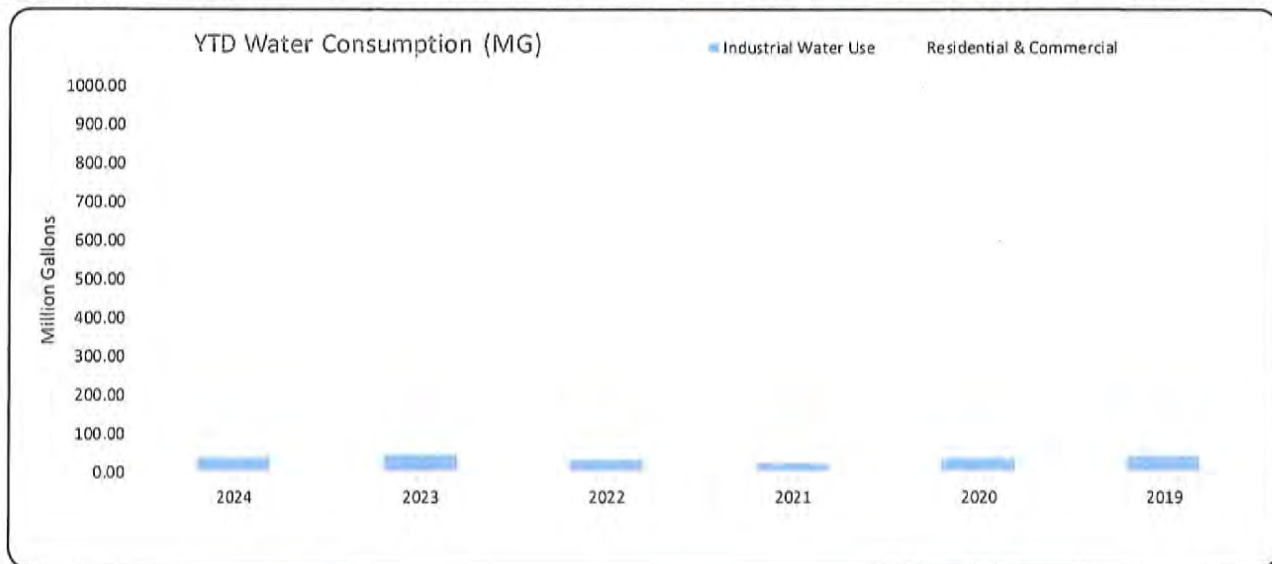
Monthly Water Use (MG)		% Change (5/yr AVG)
	2024	
Total Water Consumption	64.68	9%
Average Daily Water Use	2.09	9%
Industrial Water Use	42.67	14%
% Total Water Use by Industry	66%	5%
Residential & Commercial	22.01	1%
New Water Services	0	
Water Meters Upgraded	16	
Total Water Accounts	5,065	
Industrial Water Use (MG)		
	Month	Year
HSC Water Use	41,939,239	41,939,239
HIMS Water Use	616,391	616,391
Fullerton Water Use	14,096	14,096
Saginaw Control Water Use	93,338	93,338
Cignys Water Use	10,535	10,535

Historical Monthly Water Use				
2023	2022	2021	2020	2019
67.14	56.55	46.00	60.16	66.69
2.17	1.82	1.48	1.94	2.15
46.84	34.96	25.00	36.97	43.77
70%	62%	54%	61%	66%
20.30	21.58	21.01	23.19	22.92
1	0	0	1	1

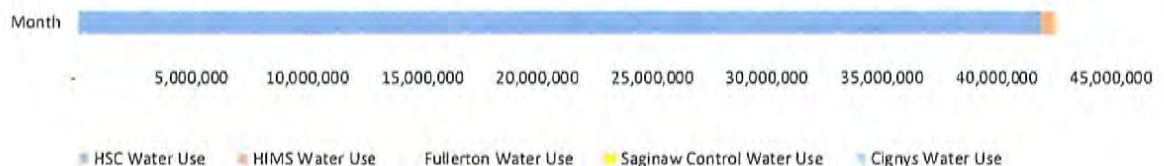


YTD Water Use (MG)		% Change (5/yr AVG)
	2024	
Year To Date Water Use	64.68	9%
Industrial	42.67	14%
Residential & Commercial	22.01	1%

Historical Water Use				
2023	2022	2021	2020	2019
67.14	56.55	46.00	60.16	66.69
46.84	34.96	25.00	36.97	43.77
20.30	21.58	21.01	23.19	22.92



Monthly Industrial Usage (MG)



CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 04/01/2023 TO 02/29/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2023	Total Debits	Total Credits	Ending Balance 02/29/2024
Fund 100	CLEARING FUND				
001.000	CLEARING FUND	149,303.51	44,098,377.89	44,149,254.17	98,427.23
002.000	CASH THE STATE BANK	0.06	3,190,211.52	3,190,211.58	0.00
	CLEARING FUND	149,303.57	47,288,589.41	47,339,465.75	98,427.23
Fund 101	GENERAL OPERATING FUND				
002.000	CASH THE STATE BANK	2,154,225.53	5,225,195.72	6,352,051.59	1,027,369.66
002.010	THE STATE BANK SAVINGS	2,180,676.19	1,056,970.87	1,750,000.00	1,487,647.06
002.325	CASH FRANKENMUTH CREDIT UNION	251,086.72	1,878.79	0.00	252,965.51
002.375	CASH HUNTINGTON BANK	14,015.61	10,252.66	13,840.27	10,428.00
002.385	CASH HUNTINGTON BANK	2,039,853.33	62,082.45	10,263.07	2,091,672.71
003.000	CERTIFICATES OF DEPOSITS - THE ST	0.00	1,043,495.23	0.00	1,043,495.23
003.375	CERTIFICATE OF DEPOSITS HUNTINGT	267,161.16	8,756.59	0.00	275,917.75
	GENERAL OPERATING FUND	6,907,018.54	7,408,632.31	8,126,154.93	6,189,495.92
Fund 103	CHRISTOPHER THOMPSON FAMILY FUND				
002.000	CASH THE STATE BANK	0.00	0.00	1.49	(1.49)
002.010	THE STATE BANK SAVINGS	5,039.03	24.79	30.00	5,033.82
	CHRISTOPHER THOMPSON FAMILY FUND	5,039.03	24.79	31.49	5,032.33
Fund 205	PUBLIC SAFETY-FIRE DEPARTMENT				
002.000	CASH THE STATE BANK	1,244,548.44	674,310.80	1,749,619.55	169,239.69
003.000	CERTIFICATES OF DEPOSITS - THE ST	0.00	614,280.71	414,280.71	200,000.00
	PUBLIC SAFETY-FIRE DEPARTMENT	1,244,548.44	1,288,591.51	2,163,900.26	369,239.69
Fund 206	FIRE APPARATUS				
002.000	CASH THE STATE BANK	658,072.24	1,616,544.99	2,239,877.26	34,739.97
Fund 207	PUBLIC SAFETY-POLICE				
002.000	CASH THE STATE BANK	1,894,056.77	424,524.26	2,022,692.33	295,888.70
003.000	CERTIFICATES OF DEPOSITS - THE ST	0.00	878,780.35	250,000.00	628,780.35
	PUBLIC SAFETY-POLICE	1,894,056.77	1,303,304.61	2,272,692.33	924,669.05
Fund 246	ROAD REVOLVING FUND				
002.000	CASH THE STATE BANK	578,638.27	27,560.08	550,482.97	55,715.38
003.000	CERTIFICATES OF DEPOSITS - THE ST	0.00	559,390.05	0.00	559,390.05
	ROAD REVOLVING FUND	578,638.27	586,950.13	550,482.97	615,105.43
Fund 248	Downtown Development Authority				
002.000	CASH THE STATE BANK	194,089.87	16,598.11	122,604.70	88,083.28
003.000	CERTIFICATES OF DEPOSITS - THE ST	0.00	104,349.58	0.00	104,349.58
	Downtown Development Authority	194,089.87	120,947.69	122,604.70	192,432.86
Fund 265	P.S. DRUG LAW ENFORCEMENT				
002.000	CASH THE STATE BANK	6,181.64	0.00	903.08	5,278.56
Fund 271	LIBRARY FUND				
002.000	CASH THE STATE BANK	577,202.47	101,395.63	569,833.85	108,764.25
003.000	CERTIFICATES OF DEPOSITS - THE ST	0.00	255,937.50	0.00	255,937.50
003.271	CD LIBRARY 08/2016 .50	209,494.24	2,919.20	0.00	212,413.44
	LIBRARY FUND	786,696.71	360,252.33	569,833.85	577,115.19
Fund 590	SEWER FUND				
002.000	CASH THE STATE BANK	765,889.24	1,876,882.15	2,578,399.64	64,371.75
002.010	THE STATE BANK SAVINGS	1,530,873.66	426,319.58	691,733.06	1,265,460.18

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 04/01/2023 TO 02/29/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2023	Total Debits	Total Credits	Ending Balance 02/29/2024
002.050	SPECIAL LEGISLATIVE GRANT HSC	0.00	31,577,769.72	24,440,421.93	7,137,347.79
002.200	RESERVED CASH SYSTEM EXPANSIO	180,048.65	2,294,743.61	2,257,397.31	217,394.95
002.385	CASH HUNTINGTON BANK	2,538,776.41	66,108.66	0.00	2,604,885.07
002.386	HUNTINGTON BANK SYSTEM EXPANSION	117,933.00	0.00	0.00	117,933.00
003.000	CERTIFICATES OF DEPOSITS - THE ST	0.00	521,747.92	0.00	521,747.92
	SEWER FUND	5,133,520.96	36,763,571.64	29,967,951.94	11,929,140.66
Fund 591	WATER FUND				
001.100	CLEARING CASH	2,000.00	0.00	0.00	2,000.00
002.000	CASH THE STATE BANK	877,259.87	4,856,980.82	4,598,472.85	1,135,767.84
002.010	THE STATE BANK SAVINGS	758.90	193,101.18	0.00	193,860.08
002.200	RESERVED CASH SYSTEM EXPANSIO	160,718.99	33,124.00	0.00	193,842.99
002.375	CASH HUNTINGTON BANK	254,397.71	13,100.47	0.00	267,498.18
002.385	CASH HUNTINGTON BANK	1,602,424.24	49,545.12	0.00	1,651,969.36
002.386	HUNTINGTON BANK SYSTEM EXPANSION	266,188.92	0.00	0.00	266,188.92
002.387	CHEMICAL BANK BUSINESS CHECKING	508,349.33	0.00	0.00	508,349.33
002.390	CASH FIRST STATE BANK	247,375.11	5,437.40	0.00	252,812.51
	WATER FUND	3,919,473.07	5,151,288.99	4,598,472.85	4,472,289.21
Fund 596	MUNICIPAL REFUSE FUND				
002.000	CASH THE STATE BANK	814,082.61	437,663.62	1,205,685.85	46,060.38
002.385	CASH HUNTINGTON BANK	6,895.36	0.00	0.00	6,895.36
	MUNICIPAL REFUSE FUND	820,977.97	437,663.62	1,205,685.85	52,955.74
Fund 603	TECHNOLOGY FUND				
002.000	CASH THE STATE BANK	55,961.92	66,445.04	77,308.63	45,098.33
Fund 703	TAX FUND				
002.000	CASH THE STATE BANK	694.94	29,039,264.10	24,387,366.41	4,652,592.63
002.400	CASH (CSB) DOG LICENSE	0.00	0.00	878.00	(878.00)
	TAX FUND	694.94	29,039,264.10	24,388,244.41	4,651,714.63
	TOTAL - ALL FUNDS	22,354,273.94	131,432,071.16	123,623,610.30	30,162,734.80

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG USED
		AMENDED BUDGET	02/29/2024 NORMAL (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Dept 000						
101-000-402.000	PROPERTY TAXES	438,548.00	149,394.34	0.00	289,153.66	34.07
101-000-402.100	STREET LIGHTS SPECIAL ASSESSM	64,500.00	0.00	0.00	64,500.00	0.00
101-000-402.125	SPEC ASSES GRT LKS TCH PK STL	4,800.00	0.00	0.00	4,800.00	0.00
101-000-402.150	SPEC ASSES GRT LKS TCH PK MTC	5,000.00	0.00	0.00	5,000.00	0.00
101-000-405.000	DEL'Q PERSONAL PROPERTY	200.00	224.68	0.00	(24.68)	112.34
101-000-410.000	PERSONAL PROPERTY TAXES	42,536.00	0.00	0.00	42,536.00	0.00
101-000-410.100	PERSONAL PROPERTY REPLACEMENT	79,055.00	118,726.99	0.00	(39,671.99)	150.18
101-000-437.000	I.F.T.	34,846.00	0.00	0.00	34,846.00	0.00
101-000-445.000	INTEREST/PENALTIES - TAX COLL	50.00	2.26	0.00	47.74	4.52
101-000-447.000	PROPERTY TAX ADMINISTRATION F	200,000.00	5,942.96	0.00	194,057.04	2.97
101-000-448.000	DOG LICENSE COLLECTION	250.00	0.00	0.00	250.00	0.00
101-000-449.000	MOBILE HOME FEES	2,600.00	2,496.00	229.50	104.00	96.00
101-000-454.000	FRANCHISE FEE CABLE TV	195,000.00	194,293.95	47,201.77	706.05	99.64
101-000-458.000	BUSINESS LICENSE	2,400.00	2,490.00	90.00	(90.00)	103.75
101-000-499.000	COMMUNITY DEVELOPMENT	15,000.00	26,890.85	1,990.00	(11,890.85)	179.27
101-000-500.000	CONSTRUCTION PERMITS	100,000.00	193,301.25	21,586.78	(93,301.25)	193.30
101-000-528.000	OTHER FEDERAL GRANTS	281,000.00	0.00	0.00	281,000.00	0.00
101-000-566.000	GRANT	793,000.00	213,093.27	0.00	579,906.73	26.87
101-000-574.000	STATE REVENUE SHARING	1,361,536.00	1,114,749.00	0.00	246,787.00	81.87
101-000-606.000	ORDINANCE FINES	35,000.00	37,918.35	4,089.39	(2,918.35)	108.34
101-000-608.100	ADMINISTRATION FEE PROJECTS	0.00	320,104.76	113,917.93	(320,104.76)	100.00
101-000-612.000	METRO EXT TELE RIGHT-OF-WAY A	14,100.00	19,366.60	0.00	(5,266.60)	137.35
101-000-615.000	PASSPORT FEES	7,500.00	9,260.00	1,095.00	(1,760.00)	123.47
101-000-615.100	PASSPORT PHOTOS	0.00	70.00	0.00	(70.00)	100.00
101-000-628.000	PRINTED MATERIALS	250.00	349.85	82.12	(99.85)	139.94
101-000-640.763	PROGRAM FEES SOCCER	23,000.00	11,703.90	180.00	11,296.10	50.89
101-000-640.764	PROGRAM FEES YOUTH SOFTBALL	0.00	30.00	0.00	(30.00)	100.00
101-000-640.765	PROGRAM FEES ADULT SOFTBALL	3,000.00	1,120.00	0.00	1,880.00	37.33
101-000-640.766	PROGRAM FEES CLINICS	7,500.00	10,447.08	530.00	(2,947.08)	139.29
101-000-640.767	PROGRAM FEES BASKETBALL	6,500.00	11,280.00	340.00	(4,780.00)	173.54
101-000-640.768	PROGRAM FEES ARCHERY	7,000.00	4,635.00	1,500.00	2,365.00	66.21
101-000-640.769	PROGRAMS FEES VOLLEYBALL	3,700.00	3,690.00	0.00	10.00	99.73
101-000-640.770	5K RUN/WALK	1,500.00	0.00	0.00	1,500.00	0.00
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	3,000.00	345.00	260.00	2,655.00	11.50
101-000-640.772	PROGRAM FEES/MEMBERSHIP NATURE CENTER	3,000.00	1,647.74	40.00	1,352.26	54.92
101-000-642.000	CEMETERY INCOME	12,000.00	16,319.00	0.00	(4,319.00)	135.99
101-000-645.000	DAY CAMP	23,000.00	32,660.00	0.00	(9,660.00)	142.00
101-000-647.000	TRAIN	30,000.00	27,285.91	0.00	2,714.09	90.95
101-000-647.100	WINTER WONDERLAND REVENUE	6,000.00	7,228.46	0.00	(1,228.46)	120.47
101-000-648.000	SWIM PROGRAMS	18,000.00	16,777.00	0.00	1,223.00	93.21
101-000-649.000	SALES	700.00	320.00	0.00	380.00	45.71
101-000-650.000	CONCESSIONS	1,500.00	3,160.00	0.00	(1,660.00)	210.67
101-000-652.000	NSF CHECK FEE	0.00	251.00	28.00	(251.00)	100.00
101-000-665.000	INTEREST EARNED	20,000.00	159,569.61	34,847.39	(139,569.61)	797.85
101-000-667.000	PAVILION RENTAL	7,500.00	8,920.00	1,050.00	(1,420.00)	118.93
101-000-671.000	MISCELLANEOUS PARKS	0.00	382,050.00	0.00	(382,050.00)	100.00
101-000-672.000	ADMIN FEES FROM OTHER FUNDS	294,138.00	2,490.11	2,099.17	291,647.89	0.85
101-000-675.000	DONATIONS/CONTRIBUTION	0.00	7,388.14	1,323.00	(7,388.14)	100.00
101-000-675.300	DONATIONS-NATURE PRESERVE	0.00	2,179.96	50.00	(2,179.96)	100.00
101-000-677.000	REIMBURSEMENTS	0.00	140,872.70	0.00	(140,872.70)	100.00
101-000-677.100	SET PARCEL REIMBURSEMENTS	13,545.00	13,417.50	0.00	127.50	99.06
101-000-693.000	MISCELLANEOUS	302,868.00	304,244.76	165,093.02	(1,376.76)	100.45
101-000-694.000	CASH OVER/SHORT	0.00	30.00	0.00	(30.00)	100.00
101-000-698.000	BOND ISSUANCE	1,500,000.00	0.00	0.00	1,500,000.00	0.00
101-000-699.590	TRANSFER INN FROM SEWER	1,000,000.00	0.00	0.00	1,000,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024 NORMAL (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND						
Revenues						
101-000-699.591	TRANSFER IN FROM WATER	1,000,000.00	0.00	0.00	1,000,000.00	0.00
Total Dept 000		7,964,622.00	3,578,737.98	397,623.07	4,385,884.02	44.93
TOTAL REVENUES		7,964,622.00	3,578,737.98	397,623.07	4,385,884.02	44.93
Expenditures						
Dept 101 - BOARD-LEGISLATIVE						
101-101-702.101	SALARY TRUSTEES	7,325.00	7,350.33	1,077.19	(25.33)	100.35
101-101-702.171	SALARY SUPERVISOR	12,075.00	10,678.05	928.84	1,396.95	88.43
101-101-702.215	SALARY CLERK	12,075.00	10,678.05	928.84	1,396.95	88.43
101-101-702.253	SALARY TREASURER	12,705.00	10,678.05	928.84	2,026.95	84.05
101-101-715.000	FICA EMPLOYER CONTRIBUTION	3,478.00	3,012.99	295.60	465.01	86.63
101-101-718.000	PENSION EMPLOYER CONTRIBUTION	5,458.00	4,578.77	448.72	879.23	83.89
101-101-719.000	WORKMEN'S COMP	50.00	48.38	4.58	1.62	96.76
101-101-740.000	OPERATING SUPPLIES	500.00	131.79	0.00	368.21	26.36
101-101-802.000	LEGAL SERVICES	18,000.00	12,700.00	837.50	5,300.00	70.56
101-101-804.000	MEMBERSHIP & DUES	8,000.00	8,003.54	0.00	(3.54)	100.04
101-101-900.000	LEGAL NOTICES	10,000.00	4,270.64	236.48	5,729.36	42.71
101-101-910.000	INSURANCE GENERAL LIABILITY	600.00	591.78	0.00	8.22	98.63
101-101-960.000	EDUCATION & TRAINING	4,000.00	1,000.59	0.00	2,999.41	25.01
Total Dept 101 - BOARD-LEGISLATIVE		94,266.00	73,722.96	5,686.59	20,543.04	78.21
Dept 172 - MANAGER-ADMINISTRATIVE						
101-172-704.000	SALARIES FULL-TIME	127,086.00	114,405.12	9,752.17	12,680.88	90.02
101-172-704.250	SALARY-STIPEND DEGREE	2,500.00	2,211.45	192.30	288.55	88.46
101-172-704.400	SICK DAY PAY OFF	3,000.00	0.00	0.00	3,000.00	0.00
101-172-715.000	FICA EMPLOYER CONTRIBUTION	10,069.00	9,438.29	791.45	630.71	93.74
101-172-716.000	HEALTH INSURANCE	25,200.00	23,056.60	1,826.11	2,143.40	91.49
101-172-716.050	HEALTH SAVINGS ACCOUNT	4,355.00	3,706.20	0.00	648.80	85.10
101-172-716.100	VISION/SHORT TERM DISAB/LIFE	1,500.00	1,113.05	101.43	386.95	74.20
101-172-716.200	DENTAL INSURANCE	1,816.00	1,542.96	150.16	273.04	84.96
101-172-716.300	INSURANCE LONG TERM DISABILIT	325.00	256.58	23.33	68.42	78.95
101-172-718.000	PENSION EMPLOYER CONTRIBUTION	16,775.00	15,372.99	1,259.74	1,402.01	91.64
101-172-718.100	DEFERRED COMPENSATIONS CONTRI	5,000.00	5,000.00	0.00	0.00	100.00
101-172-719.000	WORKMEN'S COMP	330.00	207.39	15.79	122.61	62.85
101-172-720.000	VEHICLE ALLOWANCE	7,200.00	6,492.22	553.41	707.78	90.17
101-172-740.000	OPERATING SUPPLIES	500.00	795.87	0.00	(295.87)	159.17
101-172-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,400.00	0.00	0.00	1,400.00	0.00
101-172-804.000	MEMBERSHIP & DUES	1,700.00	1,818.32	0.00	(118.32)	106.96
101-172-810.000	CONTRACTED SERVICES	250.00	132.40	0.00	117.60	52.96
101-172-817.000	PROFESSIONAL SERVICES	550.00	81.27	0.00	468.73	14.78
101-172-850.100	WIRELESS COMMUNICATIONS	700.00	695.42	28.29	4.58	99.35
101-172-910.000	INSURANCE GENERAL LIABILITY	555.00	1,120.55	0.00	(565.55)	201.90
101-172-936.000	MAINTENANCE AGREEMENTS	180.00	166.66	0.00	13.34	92.59
101-172-956.000	MISCELLANEOUS	1,800.00	0.00	0.00	1,800.00	0.00
101-172-960.000	EDUCATION & TRAINING	5,000.00	3,522.58	618.41	1,477.42	70.45
Total Dept 172 - MANAGER-ADMINISTRATIVE		217,791.00	191,135.92	15,312.59	26,655.08	87.76
Dept 191 - ELECTIONS						
101-191-704.100	WAGES FULL-TIME HOURLY	2,550.00	0.00	0.00	2,550.00	0.00

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 02/29/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-191-705.000	WAGES PART-TIME HOURLY	6,700.00	5,974.75	2,372.50	725.25	89.18
101-191-705.125	WAGES ELECTION INSPECTORS	12,000.00	7,590.00	7,590.00	4,410.00	63.25
101-191-715.000	FICA EMPLOYER CONTRIBUTION	1,159.00	455.16	179.59	703.84	39.27
101-191-716.050	HEALTH SAVINGS ACCOUNT	26.00	0.00	0.00	26.00	0.00
101-191-718.000	PENSION EMPLOYER CONTRIBUTION	208.00	0.00	0.00	208.00	0.00
101-191-719.000	WORKMEN'S COMP	150.00	12.18	3.52	137.82	8.12
101-191-740.000	OPERATING SUPPLIES	8,000.00	6,666.04	1,541.65	1,333.96	83.33
101-191-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	13,300.00	7,588.00	0.00	5,712.00	57.05
101-191-810.000	CONTRACTED SERVICES	100.00	1,035.00	0.00	(935.00)	1,035.00
101-191-817.000	PROFESSIONAL SERVICES	6,000.00	0.00	0.00	6,000.00	0.00
101-191-900.000	LEGAL NOTICES	500.00	0.00	0.00	500.00	0.00
101-191-910.000	INSURANCE GENERAL LIABILITY	300.00	174.79	0.00	125.21	58.26
101-191-930.000	REPAIRS/MAINTENANCE	100.00	0.00	0.00	100.00	0.00
101-191-936.000	MAINTENANCE AGREEMENTS	8,500.00	5,785.00	0.00	2,715.00	68.06
101-191-956.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
Total Dept 191 - ELECTIONS		59,793.00	35,280.92	11,687.26	24,512.08	59.01
Dept 215 - CLERK						
101-215-704.000	SALARIES FULL-TIME	61,058.00	53,441.47	4,617.70	7,616.53	87.53
101-215-704.150	SALARY DEPUTY	2,060.00	1,831.26	159.24	228.74	88.90
101-215-715.000	FICA EMPLOYER CONTRIBUTION	4,805.00	4,088.94	355.67	716.06	85.10
101-215-716.000	HEALTH INSURANCE	25,350.00	22,556.38	2,195.32	2,793.62	88.98
101-215-716.050	HEALTH SAVINGS ACCOUNT	3,600.00	3,552.63	47.76	47.37	98.68
101-215-716.100	VISION/SHORT TERM DISAB/LIFE	850.00	756.65	68.93	93.35	89.02
101-215-716.200	DENTAL INSURANCE	1,816.00	1,757.82	293.40	58.18	96.80
101-215-716.300	INSURANCE LONG TERM DISABILIT	180.00	154.00	14.00	26.00	85.56
101-215-718.000	PENSION EMPLOYER CONTRIBUTION	6,925.00	6,079.96	525.46	845.04	87.80
101-215-719.000	WORKMEN'S COMP	250.00	121.57	7.16	128.43	48.63
101-215-740.000	OPERATING SUPPLIES	1,500.00	1,112.65	38.11	387.35	74.18
101-215-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,000.00	0.00	0.00	1,000.00	0.00
101-215-802.000	LEGAL SERVICES	0.00	37.50	0.00	(37.50)	100.00
101-215-804.000	MEMBERSHIP & DUES	500.00	85.00	0.00	415.00	17.00
101-215-810.000	CONTRACTED SERVICES	500.00	467.40	0.00	32.60	93.48
101-215-817.000	PROFESSIONAL SERVICES	337.00	81.27	0.00	255.73	24.12
101-215-900.000	LEGAL NOTICES	1,070.00	0.00	0.00	1,070.00	0.00
101-215-900.100	PUBLICATIONS	20,000.00	18,185.13	0.00	1,814.87	90.93
101-215-900.300	CODIFICATION OF ORDINANCE	4,245.00	2,434.98	0.00	1,810.02	57.36
101-215-910.000	INSURANCE GENERAL LIABILITY	865.00	924.74	0.00	(59.74)	106.91
101-215-930.000	REPAIRS/MAINTENANCE	100.00	0.00	0.00	100.00	0.00
101-215-936.000	MAINTENANCE AGREEMENTS	200.00	166.67	0.00	33.33	83.34
101-215-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-215-960.000	EDUCATION & TRAINING	2,700.00	726.00	0.00	1,974.00	26.89
Total Dept 215 - CLERK		140,011.00	118,562.02	8,322.75	21,448.98	84.68
Dept 253 - TREASURER-FINANCE DEPARTMENT						
101-253-704.000	SALARIES FULL-TIME	103,500.00	91,530.78	7,961.54	11,969.22	88.44
101-253-704.050	SALARIES FULL-TIME ASSISTANT	57,680.00	45,789.52	4,458.46	11,890.48	79.39
101-253-704.150	SALARY DEPUTY	2,000.00	0.00	0.00	2,000.00	0.00
101-253-704.200	WAGES FULL-TIME CLERICAL	4,500.00	3,635.19	330.33	864.81	80.78
101-253-704.250	SALARY-STIPEND DEGREE	4,000.00	3,461.40	307.68	538.60	86.54
101-253-704.400	SICK DAY PAY OFF	800.00	0.00	0.00	800.00	0.00
101-253-704.716	WAGES IN LIEU OF HEALTH INSUR	4,000.00	4,000.00	0.00	0.00	100.00

PERIOD ENDING 02/29/2024

		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	02/29/2024	MONTH 02/29/2024	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-253-705.000	WAGES PART-TIME HOURLY	37,400.00	34,470.86	2,879.62	2,929.14	92.17
101-253-715.000	FICA EMPLOYER CONTRIBUTION	16,323.00	14,190.48	1,216.95	2,132.52	86.94
101-253-716.000	HEALTH INSURANCE	11,085.00	10,375.64	925.10	709.36	93.60
101-253-716.050	HEALTH SAVINGS ACCOUNT	4,150.00	3,661.18	49.43	488.82	88.22
101-253-716.100	VISION/SHORT TERM DISAB/LIFE	1,891.00	1,723.74	157.13	167.26	91.15
101-253-716.200	DENTAL INSURANCE	1,985.00	2,206.26	308.14	(221.26)	111.15
101-253-716.300	INSURANCE LONG TERM DISABILIT	525.00	414.37	37.67	110.63	78.93
101-253-716.600	RETIREE HEALTH INS SUPPLEMENT	2,400.00	2,200.00	200.00	200.00	91.67
101-253-718.000	PENSION EMPLOYER CONTRIBUTION	21,118.00	17,918.39	1,576.38	3,199.61	84.85
101-253-718.100	DEFERRED COMPENSATIONS CONTRI	1,050.00	902.59	78.46	147.41	85.96
101-253-719.000	WORKMEN'S COMP	600.00	296.90	24.09	303.10	49.48
101-253-740.000	OPERATING SUPPLIES	7,000.00	6,037.50	136.44	962.50	86.25
101-253-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	0.00	404.99	0.00	(404.99)	100.00
101-253-802.000	LEGAL SERVICES	500.00	0.00	0.00	500.00	0.00
101-253-803.000	AUDIT	2,700.00	2,544.00	0.00	156.00	94.22
101-253-804.000	MEMBERSHIP & DUES	900.00	576.00	0.00	324.00	64.00
101-253-810.000	CONTRACTED SERVICES	10,806.00	6,498.29	0.00	4,307.71	60.14
101-253-817.000	PROFESSIONAL SERVICES	5,500.00	4,393.37	0.00	1,106.63	79.88
101-253-830.000	TAX ROLL PREPARATION	34,145.00	37,808.98	0.00	(3,663.98)	110.73
101-253-910.000	INSURANCE GENERAL LIABILITY	850.00	1,433.46	0.00	(583.46)	168.64
101-253-930.000	REPAIRS/MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-253-936.000	MAINTENANCE AGREEMENTS	180.00	5,802.66	0.00	(5,622.66)	3,223.70
101-253-956.000	MISCELLANEOUS	500.00	174.31	166.17	325.69	34.86
101-253-960.000	EDUCATION & TRAINING	3,500.00	1,344.96	698.00	2,155.04	38.43
Total Dept 253 - TREASURER-FINANCE DEPARTMENT		342,088.00	303,795.82	21,511.59	38,292.18	88.81
Dept 257 - ASSESSING						
101-257-703.100	SALARY BOARD OF REVIEW	3,000.00	450.00	0.00	2,550.00	15.00
101-257-704.000	SALARIES FULL-TIME	8,200.00	7,285.75	633.75	914.25	88.85
101-257-704.075	SALARY FULL-TIME - ASSESSOR	68,159.00	4,288.53	0.00	63,870.47	6.29
101-257-704.200	WAGES FULL-TIME CLERICAL	2,131.00	0.00	0.00	2,131.00	0.00
101-257-704.250	SALARY-STIPEND DEGREE	250.00	221.26	19.25	28.74	88.50
101-257-704.400	SICK DAY PAY OFF	500.00	0.00	0.00	500.00	0.00
101-257-704.716	WAGES IN LIEU OF HEALTH INSUR	400.00	400.00	0.00	0.00	100.00
101-257-715.000	FICA EMPLOYER CONTRIBUTION	6,046.00	953.77	50.63	5,092.23	15.78
101-257-716.000	HEALTH INSURANCE	8,500.00	335.37	0.00	8,164.63	3.95
101-257-716.050	HEALTH SAVINGS ACCOUNT	2,178.00	132.45	0.00	2,045.55	6.08
101-257-716.100	VISION/SHORT TERM DISAB/LIFE	949.00	247.73	8.88	701.27	26.10
101-257-716.200	DENTAL INSURANCE	495.00	214.90	29.34	280.10	43.41
101-257-716.300	INSURANCE LONG TERM DISABILIT	206.00	58.19	1.91	147.81	28.25
101-257-718.000	PENSION EMPLOYER CONTRIBUTION	9,041.00	1,342.39	72.54	7,698.61	14.85
101-257-718.100	DEFERRED COMPENSATIONS CONTRI	85.00	72.43	6.30	12.57	85.21
101-257-719.000	WORKMEN'S COMP	340.00	37.30	1.65	302.70	10.97
101-257-740.000	OPERATING SUPPLIES	3,400.00	309.45	0.00	3,090.55	9.10
101-257-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	300.00	0.00	0.00	300.00	0.00
101-257-802.000	LEGAL SERVICES	4,000.00	125.00	0.00	3,875.00	3.13
101-257-804.000	MEMBERSHIP & DUES	365.00	0.00	0.00	365.00	0.00
101-257-810.000	CONTRACTED SERVICES	300.00	70,641.32	7,666.67	(70,341.32)	23,547.1
101-257-817.000	PROFESSIONAL SERVICES	5,800.00	586.08	0.00	5,213.92	10.10
101-257-900.000	LEGAL NOTICES	1,000.00	330.00	0.00	670.00	33.00
101-257-910.000	INSURANCE GENERAL LIABILITY	1,481.00	2,064.36	0.00	(583.36)	139.39
101-257-936.000	MAINTENANCE AGREEMENTS	3,300.00	2,431.67	0.00	868.33	73.69
101-257-938.100	GAS & DIESEL FUEL	200.00	0.00	0.00	200.00	0.00
101-257-960.000	EDUCATION & TRAINING	3,000.00	0.00	0.00	3,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 02/29/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
Total Dept 257 - ASSESSING		133,626.00	92,527.95	8,490.92	41,098.05	69.24
Dept 265 - BUILDING & GROUNDS						
101-265-704.100	WAGES FULL-TIME HOURLY	4,000.00	2,461.37	94.62	1,538.63	61.53
101-265-705.000	WAGES PART-TIME HOURLY	3,000.00	0.00	0.00	3,000.00	0.00
101-265-710.000	WAGES OVERTIME	3,000.00	1,879.36	511.17	1,120.64	62.65
101-265-712.000	WAGES JANITORIAL	9,378.00	8,939.07	828.24	438.93	95.32
101-265-715.000	FICA EMPLOYER CONTRIBUTION	1,482.00	994.31	107.00	487.69	67.09
101-265-716.050	HEALTH SAVINGS ACCOUNT	100.00	263.77	0.95	(163.77)	263.77
101-265-718.000	PENSION EMPLOYER CONTRIBUTION	840.00	520.86	72.70	319.14	62.01
101-265-719.000	WORKMEN'S COMP	400.00	217.57	20.66	182.43	54.39
101-265-740.000	OPERATING SUPPLIES	29,500.00	16,782.38	1,446.96	12,717.62	56.89
101-265-740.125	OPERATING SUPPLIES PASSPORT P	900.00	1,000.00	0.00	(100.00)	111.11
101-265-740.600	BEAUTIFICATION DAY	500.00	500.00	0.00	0.00	100.00
101-265-740.650	SEASONAL BANNERS/HOLIDAY LIGH	1,000.00	969.85	0.00	30.15	96.99
101-265-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	0.00	528.99	0.00	(528.99)	100.00
101-265-810.000	CONTRACTED SERVICES	29,000.00	12,133.29	144.00	16,866.71	41.84
101-265-817.000	PROFESSIONAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-265-850.000	TELEPHONE	3,200.00	4,989.27	275.18	(1,789.27)	155.91
101-265-910.000	INSURANCE GENERAL LIABILITY	4,725.00	3,398.16	0.00	1,326.84	71.92
101-265-920.000	UTILITIES	25,200.00	20,656.90	2,239.24	4,543.10	81.97
101-265-930.000	REPAIRS/MAINTENANCE	26,000.00	14,153.38	300.18	11,846.62	54.44
101-265-936.000	MAINTENANCE AGREEMENTS	5,100.00	1,650.80	0.00	3,449.20	32.37
101-265-940.100	EQUIPMENT RENTAL	3,000.00	0.00	0.00	3,000.00	0.00
101-265-974.000	CAPITAL IMPROVEMENTS	4,781,000.00	1,655,269.03	0.00	3,125,730.97	34.62
Total Dept 265 - BUILDING & GROUNDS		4,934,325.00	1,747,308.36	6,040.90	3,187,016.64	35.41
Dept 276 - CEMETERY						
101-276-704.100	WAGES FULL-TIME HOURLY	10,381.00	3,993.34	573.27	6,387.66	38.47
101-276-705.000	WAGES PART-TIME HOURLY	500.00	0.00	0.00	500.00	0.00
101-276-710.000	WAGES OVERTIME	1,194.00	691.66	0.00	502.34	57.93
101-276-715.000	FICA EMPLOYER CONTRIBUTION	924.00	339.90	41.50	584.10	36.79
101-276-716.050	HEALTH SAVINGS ACCOUNT	258.00	108.21	5.73	149.79	41.94
101-276-718.000	PENSION EMPLOYER CONTRIBUTION	1,394.00	562.20	68.79	831.80	40.33
101-276-719.000	WORKMEN'S COMP	375.00	57.48	6.95	317.52	15.33
101-276-740.000	OPERATING SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-276-810.000	CONTRACTED SERVICES	18,468.00	18,451.17	0.00	16.83	99.91
101-276-910.000	INSURANCE GENERAL LIABILITY	202.00	142.33	0.00	59.67	70.46
101-276-930.000	REPAIRS/MAINTENANCE	8,000.00	2,377.38	116.23	5,622.62	29.72
101-276-936.000	MAINTENANCE AGREEMENTS	0.00	459.00	0.00	(459.00)	100.00
101-276-940.100	EQUIPMENT RENTAL	5,000.00	1,428.22	100.00	3,571.78	28.56
Total Dept 276 - CEMETERY		46,896.00	28,610.89	912.47	18,285.11	61.01
Dept 282 - GREAT LAKES TECH PARK MTCE						
101-282-704.100	WAGES FULL-TIME HOURLY	650.00	0.00	0.00	650.00	0.00
101-282-715.000	FICA EMPLOYER CONTRIBUTION	50.00	0.00	0.00	50.00	0.00
101-282-716.050	HEALTH SAVINGS ACCOUNT	7.00	0.00	0.00	7.00	0.00
101-282-718.000	PENSION EMPLOYER CONTRIBUTION	78.00	0.00	0.00	78.00	0.00
101-282-810.000	CONTRACTED SERVICES	5,000.00	4,994.64	0.00	5.36	99.89
101-282-920.000	UTILITIES	5,000.00	3,997.71	191.00	1,002.29	79.95

PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024 NORMAL (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-282-930.000	REPAIRS/MAINTENANCE	3,500.00	4,648.27	0.00	(1,148.27)	132.81
Total Dept 282 - GREAT LAKES TECH PARK MTCE		14,285.00	13,640.62	191.00	644.38	95.49
Dept 371 - COMMUNITY DEVELOPMENT						
101-371-703.200	SALARY ZONING BOARDS	3,900.00	2,950.00	0.00	950.00	75.64
101-371-704.000	SALARIES FULL-TIME	57,725.00	51,000.02	4,436.09	6,724.98	88.35
101-371-704.100	WAGES FULL-TIME HOURLY	40,464.00	34,578.53	3,143.36	5,885.47	85.46
101-371-704.250	SALARY-STIPEND DEGREE	1,750.00	1,547.90	134.59	202.10	88.45
101-371-704.400	SICK DAY PAY OFF	500.00	891.18	0.00	(391.18)	178.24
101-371-704.716	WAGES IN LIEU OF HEALTH INSUR	2,800.00	2,800.01	0.00	(0.01)	100.00
101-371-705.000	WAGES PART-TIME HOURLY	23,135.00	23,097.21	1,985.00	37.79	99.84
101-371-710.000	WAGES OVERTIME	100.00	0.00	0.00	100.00	0.00
101-371-715.000	FICA EMPLOYER CONTRIBUTION	9,974.00	8,823.98	731.83	1,150.02	88.47
101-371-716.000	HEALTH INSURANCE	9,700.00	6,959.21	565.31	2,740.79	71.74
101-371-716.050	HEALTH SAVINGS ACCOUNT	1,905.00	3,345.82	31.44	(1,440.82)	175.63
101-371-716.100	VISION/SHORT TERM DISAB/LIFE	1,133.00	1,024.30	104.82	108.70	90.41
101-371-716.200	DENTAL INSURANCE	2,340.00	2,127.49	355.54	212.51	90.92
101-371-716.300	INSURANCE LONG TERM DISABILIT	265.00	216.74	22.87	48.26	81.79
101-371-718.000	PENSION EMPLOYER CONTRIBUTION	12,499.00	10,429.51	884.78	2,069.49	83.44
101-371-718.100	DEFERRED COMPENSATIONS CONTRI	620.00	505.01	43.92	114.99	81.45
101-371-719.000	WORKMEN'S COMP	500.00	267.50	22.40	232.50	53.50
101-371-740.000	OPERATING SUPPLIES	3,500.00	3,901.79	73.84	(401.79)	111.48
101-371-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	2,000.00	211.86	0.00	1,788.14	10.59
101-371-802.000	LEGAL SERVICES	8,000.00	3,755.32	112.50	4,244.68	46.94
101-371-804.000	MEMBERSHIP & DUES	600.00	173.88	0.00	426.12	28.98
101-371-804.100	SAGINAW FUTURE	2,333.00	2,333.34	0.00	(0.34)	100.01
101-371-810.000	CONTRACTED SERVICES	15,000.00	12,298.16	0.00	2,701.84	81.99
101-371-817.000	PROFESSIONAL SERVICES	3,900.00	1,020.66	0.00	2,879.34	26.17
101-371-817.100	UPDATE MASTER PLAN	1,000.00	0.00	0.00	1,000.00	0.00
101-371-836.000	EMPLOYMENT PHYSICALS	225.00	0.00	0.00	225.00	0.00
101-371-850.100	WIRELESS COMMUNICATIONS	800.00	571.37	43.30	228.63	71.42
101-371-900.000	LEGAL NOTICES	3,000.00	5,634.93	0.00	(2,634.93)	187.83
101-371-910.000	INSURANCE GENERAL LIABILITY	2,325.00	2,877.25	0.00	(552.25)	123.75
101-371-930.000	REPAIRS/MAINTENANCE	800.00	0.00	0.00	800.00	0.00
101-371-936.000	MAINTENANCE AGREEMENTS	350.00	166.67	0.00	183.33	47.62
101-371-938.000	VEHICLE EXPENSE	1,500.00	1,776.37	74.66	(276.37)	118.42
101-371-938.100	GAS & DIESEL FUEL	700.00	978.58	26.68	(278.58)	139.80
101-371-956.000	MISCELLANEOUS	19,000.00	0.00	0.00	19,000.00	0.00
101-371-960.000	EDUCATION & TRAINING	2,000.00	834.39	0.00	1,165.61	41.72
Total Dept 371 - COMMUNITY DEVELOPMENT		236,343.00	187,098.98	12,792.93	49,244.02	79.16
Dept 421 - CONSTRUCTION CODES						
101-421-704.000	SALARIES FULL-TIME	16,949.00	14,571.56	1,267.44	2,377.44	85.97
101-421-704.200	WAGES FULL-TIME CLERICAL	45,219.00	39,675.52	3,451.20	5,543.48	87.74
101-421-704.250	SALARY-STIPEND DEGREE	500.00	442.29	38.46	57.71	88.46
101-421-704.400	SICK DAY PAY OFF	500.00	0.00	0.00	500.00	0.00
101-421-704.716	WAGES IN LIEU OF HEALTH INSUR	800.00	799.99	0.00	0.01	100.00
101-421-705.200	WAGES INSPECTORS	90,000.00	82,250.01	8,157.93	7,749.99	91.39
101-421-715.000	FICA EMPLOYER CONTRIBUTION	11,779.00	10,124.90	952.17	1,654.10	85.96
101-421-716.000	HEALTH INSURANCE	19,050.00	18,274.52	1,670.18	775.48	95.93
101-421-716.050	HEALTH SAVINGS ACCOUNT	3,452.00	3,396.84	34.52	55.16	98.40
101-421-716.100	VISION/SHORT TERM DISAB/LIFE	975.00	796.18	72.52	178.82	81.66

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 02/29/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 101 - GENERAL OPERATING FUND								
Expenditures								
101-421-716.200	DENTAL INSURANCE	2,126.00	2,109.38	352.08		16.62	99.22	
101-421-716.300	INSURANCE LONG TERM DISABILIT	188.00	152.68	13.88		35.32	81.21	
101-421-718.000	PENSION EMPLOYER CONTRIBUTION	7,450.00	6,119.87	524.68		1,330.13	82.15	
101-421-718.100	DEFERRED COMPENSATIONS CONTRI	172.00	144.30	12.54		27.70	83.90	
101-421-719.000	WORKMEN'S COMP	500.00	328.50	28.89		171.50	65.70	
101-421-740.000	OPERATING SUPPLIES	2,500.00	1,451.07	185.00		1,048.93	58.04	
101-421-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	0.00	1,175.00	0.00		(1,175.00)	100.00	
101-421-804.000	MEMBERSHIP & DUES	400.00	440.00	0.00		(40.00)	110.00	
101-421-810.000	CONTRACTED SERVICES	2,000.00	982.41	0.00		1,017.59	49.12	
101-421-817.000	PROFESSIONAL SERVICES	30,000.00	7,053.26	0.00		22,946.74	23.51	
101-421-836.000	EMPLOYMENT PHYSICALS	260.00	0.00	0.00		260.00	0.00	
101-421-850.100	WIRELESS COMMUNICATIONS	280.00	194.19	20.02		85.81	69.35	
101-421-900.000	LEGAL NOTICES	200.00	0.00	0.00		200.00	0.00	
101-421-910.000	INSURANCE GENERAL LIABILITY	1,400.00	2,119.98	0.00		(719.98)	151.43	
101-421-936.000	MAINTENANCE AGREEMENTS	1,800.00	1,955.67	0.00		(155.67)	108.65	
101-421-938.000	VEHICLE EXPENSE	300.00	0.00	0.00		300.00	0.00	
101-421-938.100	GAS & DIESEL FUEL	700.00	1,001.27	136.38		(301.27)	143.04	
101-421-960.000	EDUCATION & TRAINING	1,900.00	789.16	0.00		1,110.84	41.53	
Total Dept 421 - CONSTRUCTION CODES		241,400.00	196,348.55	16,917.89		45,051.45	81.34	
Dept 442 - SIDEWALKS								
101-442-704.100	WAGES FULL-TIME HOURLY	2,000.00	280.32	280.32		1,719.68	14.02	
101-442-705.000	WAGES PART-TIME HOURLY	200.00	0.00	0.00		200.00	0.00	
101-442-710.000	WAGES OVERTIME	750.00	81.06	34.61		668.94	10.81	
101-442-715.000	FICA EMPLOYER CONTRIBUTION	225.00	26.34	23.00		198.66	11.71	
101-442-716.050	HEALTH SAVINGS ACCOUNT	25.00	2.80	2.80		22.20	11.20	
101-442-718.000	PENSION EMPLOYER CONTRIBUTION	330.00	43.38	37.80		286.62	13.15	
101-442-719.000	WORKMEN'S COMP	58.00	3.94	3.58		54.06	6.79	
101-442-910.000	INSURANCE GENERAL LIABILITY	40.00	20.46	0.00		19.54	51.15	
101-442-930.000	REPAIRS/MAINTENANCE	3,000.00	0.00	0.00		3,000.00	0.00	
101-442-940.100	EQUIPMENT RENTAL	1,500.00	0.00	0.00		1,500.00	0.00	
101-442-974.000	CAPITAL IMPROVEMENTS	170,000.00	64,396.65	0.00		105,603.35	37.88	
Total Dept 442 - SIDEWALKS		178,128.00	64,854.95	382.11		113,273.05	36.41	
Dept 444 - STORM WATER MANAGEMENT								
101-444-817.000	PROFESSIONAL SERVICES	8,000.00	10,891.22	2,525.44		(2,891.22)	136.14	
Total Dept 444 - STORM WATER MANAGEMENT		8,000.00	10,891.22	2,525.44		(2,891.22)	136.14	
Dept 445 - DRAINS AT LARGE								
101-445-806.000	DRAIN AT LARGE	10,000.00	0.00	0.00		10,000.00	0.00	
101-445-807.000	TOWNSHIP PROPERTY ASSESSMENT	6,000.00	7,213.45	0.00		(1,213.45)	120.22	
Total Dept 445 - DRAINS AT LARGE		16,000.00	7,213.45	0.00		8,786.55	45.08	
Dept 448 - STREET LIGHTING								
101-448-920.000	UTILITIES	65,000.00	56,280.14	5,763.73		8,719.86	86.58	
Total Dept 448 - STREET LIGHTING		65,000.00	56,280.14	5,763.73		8,719.86	86.58	

PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024 (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
Dept 450 - ROAD PROGRAMS						
101-450-930.000	REPAIRS/MAINTENANCE	189,000.00	245,830.12	21,149.10	(56,830.12)	130.07
Total Dept 450 - ROAD PROGRAMS		189,000.00	245,830.12	21,149.10	(56,830.12)	130.07
Dept 752 - ADMINISTRATION						
101-752-702.000	SALARY ELECTED OFFICIALS	2,100.00	1,115.00	105.00	985.00	53.10
101-752-704.000	SALARIES FULL-TIME	138,670.00	122,283.53	10,636.48	16,386.47	88.18
101-752-704.250	SALARY-STIPEND DEGREE	4,000.00	3,538.32	307.68	461.68	88.46
101-752-704.400	SICK DAY PAY OFF	2,300.00	1,208.03	0.00	1,091.97	52.52
101-752-705.000	WAGES PART-TIME HOURLY	28,500.00	30,332.14	2,629.97	(1,832.14)	106.43
101-752-715.000	FICA EMPLOYER CONTRIBUTION	13,431.00	11,765.79	1,024.07	1,665.21	87.60
101-752-716.000	HEALTH INSURANCE	22,705.00	25,840.51	2,353.74	(3,135.51)	113.81
101-752-716.050	HEALTH SAVINGS ACCOUNT	5,503.00	7,270.49	109.46	(1,767.49)	132.12
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,408.00	1,460.94	133.03	(52.94)	103.76
101-752-716.200	DENTAL INSURANCE	2,378.00	2,227.16	371.62	150.84	93.66
101-752-716.300	INSURANCE LONG TERM DISABILIT	372.00	351.89	31.99	20.11	94.59
101-752-718.000	PENSION EMPLOYER CONTRIBUTION	16,640.00	15,243.39	1,313.28	1,396.61	91.61
101-752-719.000	WORKMEN'S COMP	2,380.00	1,631.79	133.38	748.21	68.56
101-752-740.000	OPERATING SUPPLIES	3,400.00	1,036.94	63.89	2,363.06	30.50
101-752-800.000	ADMINISTRATION FEE	10,556.00	0.00	0.00	10,556.00	0.00
101-752-803.000	AUDIT	882.00	864.00	0.00	18.00	97.96
101-752-804.000	MEMBERSHIP & DUES	965.00	365.00	0.00	600.00	37.82
101-752-810.000	CONTRACTED SERVICES	500.00	467.41	0.00	32.59	93.48
101-752-817.000	PROFESSIONAL SERVICES	1,000.00	2,432.28	500.00	(1,432.28)	243.23
101-752-900.000	LEGAL NOTICES	275.00	0.00	0.00	275.00	0.00
101-752-901.000	PRINTING & PUBLISHING	2,750.00	19.00	0.00	2,731.00	0.69
101-752-936.000	MAINTENANCE AGREEMENTS	180.00	590.50	0.00	(410.50)	328.06
101-752-960.000	EDUCATION & TRAINING	2,750.00	1,155.00	0.00	1,595.00	42.00
Total Dept 752 - ADMINISTRATION		263,645.00	231,199.11	19,713.59	32,445.89	87.69
Dept 756 - FACILITY ACQUISITION/CONSTRUC						
101-756-974.550	CAPITAL IMPROVEMENTS ROBERTS	211,000.00	0.00	0.00	211,000.00	0.00
101-756-974.575	CAPITAL IMP. NATURE PRESERVE	1,032,000.00	485,764.73	4,256.50	546,235.27	47.07
Total Dept 756 - FACILITY ACQUISITION/CONSTRUC		1,243,000.00	485,764.73	4,256.50	757,235.27	39.08
Dept 761 - SWIM PROGRAMS						
101-761-705.000	WAGES PART-TIME HOURLY	21,000.00	19,284.84	0.00	1,715.16	91.83
101-761-715.000	FICA EMPLOYER CONTRIBUTION	1,606.00	1,475.28	0.00	130.72	91.86
101-761-719.000	WORKMEN'S COMP	300.00	149.99	0.00	150.01	50.00
101-761-740.000	OPERATING SUPPLIES	4,300.00	1,409.50	224.00	2,890.50	32.78
101-761-930.000	REPAIRS/MAINTENANCE	3,000.00	5,471.05	0.00	(2,471.05)	182.37
Total Dept 761 - SWIM PROGRAMS		30,206.00	27,790.66	224.00	2,415.34	92.00
Dept 762 - SENIOR CITIZENS PROGRAMS						
101-762-740.000	OPERATING SUPPLIES	5,000.00	2,568.99	509.66	2,431.01	51.38
Total Dept 762 - SENIOR CITIZENS PROGRAMS		5,000.00	2,568.99	509.66	2,431.01	51.38

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP

PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 02/29/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
Dept 763 - SOCCER						
101-763-705.000	WAGES PART-TIME HOURLY	4,100.00	4,495.44	0.00	(395.44)	109.64
101-763-715.000	FICA EMPLOYER CONTRIBUTION	315.00	343.93	0.00	(28.93)	109.18
101-763-719.000	WORKMEN'S COMP	275.00	48.32	0.00	226.68	17.57
101-763-740.000	OPERATING SUPPLIES	4,000.00	4,191.79	0.00	(191.79)	104.79
101-763-740.300	OPERATING SUPPLIES T-SHIRTS	3,000.00	3,262.02	0.00	(262.02)	108.73
101-763-740.675	SUPPLIES-CONCESSIONS	1,500.00	1,840.78	0.00	(340.78)	122.72
101-763-740.700	OPERATING SUPPLIES-NON PERISH	150.00	0.00	0.00	150.00	0.00
Total Dept 763 - SOCCER		13,340.00	14,182.28	0.00	(842.28)	106.31
Dept 765 - ADULT SOFTBALL						
101-765-740.000	OPERATING SUPPLIES	759.00	555.70	0.00	203.30	73.21
101-765-740.300	OPERATING SUPPLIES T-SHIRTS	108.00	172.50	0.00	(64.50)	159.72
101-765-810.000	CONTRACTED SERVICES	2,950.00	2,886.00	0.00	64.00	97.83
Total Dept 765 - ADULT SOFTBALL		3,817.00	3,614.20	0.00	202.80	94.69
Dept 766 - YOUTH CLINICS/FLOOR HOCKEY						
101-766-705.000	WAGES PART-TIME HOURLY	3,000.00	2,284.22	1,377.38	715.78	76.14
101-766-715.000	FICA EMPLOYER CONTRIBUTION	230.00	174.74	105.37	55.26	75.97
101-766-719.000	WORKMEN'S COMP	80.00	27.96	16.20	52.04	34.95
101-766-740.000	OPERATING SUPPLIES	800.00	43.54	43.54	756.46	5.44
101-766-740.300	OPERATING SUPPLIES T-SHIRTS	800.00	760.50	0.00	39.50	95.06
101-766-901.000	PRINTING & PUBLISHING	400.00	148.94	0.00	251.06	37.24
Total Dept 766 - YOUTH CLINICS/FLOOR HOCKEY		5,310.00	3,439.90	1,542.49	1,870.10	64.78
Dept 767 - BASKETBALL						
101-767-705.000	WAGES PART-TIME HOURLY	1,500.00	1,578.99	864.65	(78.99)	105.27
101-767-715.000	FICA EMPLOYER CONTRIBUTION	115.00	120.79	66.14	(5.79)	105.03
101-767-719.000	WORKMEN'S COMP	90.00	19.03	10.21	70.97	21.14
101-767-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-767-740.300	OPERATING SUPPLIES T-SHIRTS	1,850.00	1,536.80	563.65	313.20	83.07
101-767-901.000	PRINTING & PUBLISHING	0.00	229.90	0.00	(229.90)	100.00
Total Dept 767 - BASKETBALL		4,055.00	3,485.51	1,504.65	569.49	85.96
Dept 768 - ARCHERY						
101-768-705.000	WAGES PART-TIME HOURLY	3,750.00	1,617.77	678.91	2,132.23	43.14
101-768-715.000	FICA EMPLOYER CONTRIBUTION	287.00	123.76	51.92	163.24	43.12
101-768-719.000	WORKMEN'S COMP	65.00	21.50	8.00	43.50	33.08
101-768-740.000	OPERATING SUPPLIES	1,200.00	1,126.19	0.00	73.81	93.85
101-768-740.300	OPERATING SUPPLIES T-SHIRTS	880.00	400.40	0.00	479.60	45.50
101-768-901.000	PRINTING & PUBLISHING	0.00	122.45	0.00	(122.45)	100.00
101-768-956.000	MISCELLANEOUS	2,880.00	0.00	0.00	2,880.00	0.00
Total Dept 768 - ARCHERY		9,062.00	3,412.07	738.83	5,649.93	37.65
Dept 769 - VOLLEYBALL						
101-769-705.000	WAGES PART-TIME HOURLY	1,000.00	0.00	0.00	1,000.00	0.00

PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024 NORMAL (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-769-715.000	FICA EMPLOYER CONTRIBUTION	77.00	0.00	0.00	77.00	0.00
101-769-740.000	OPERATING SUPPLIES	750.00	437.54	0.00	312.46	58.34
Total Dept 769 - VOLLEYBALL		1,827.00	437.54	0.00	1,389.46	23.95
Dept 770 - OPERATIONS & MAINTENANCE						
101-770-704.100	WAGES FULL-TIME HOURLY	5,500.00	3,958.38	387.25	1,541.62	71.97
101-770-705.000	WAGES PART-TIME HOURLY	61,000.00	55,175.37	2,069.00	5,824.63	90.45
101-770-712.000	WAGES JANITORIAL	4,000.00	4,164.27	381.84	(164.27)	104.11
101-770-715.000	FICA EMPLOYER CONTRIBUTION	5,393.00	4,823.01	214.79	569.99	89.43
101-770-716.050	HEALTH SAVINGS ACCOUNT	55.00	226.66	5.11	(171.66)	412.11
101-770-718.000	PENSION EMPLOYER CONTRIBUTION	660.00	494.60	61.32	165.40	74.94
101-770-719.000	WORKMEN'S COMP	1,500.00	811.30	35.31	688.70	54.09
101-770-721.000	UNEMPLOYMENT COMPENSATION	0.00	4.56	0.00	(4.56)	100.00
101-770-740.000	OPERATING SUPPLIES	3,700.00	1,249.35	0.00	2,450.65	33.77
101-770-810.000	CONTRACTED SERVICES	36,000.00	39,409.99	0.00	(3,409.99)	109.47
101-770-850.000	TELEPHONE	2,400.00	1,352.73	137.26	1,047.27	56.36
101-770-850.100	WIRELESS COMMUNICATIONS	1,350.00	1,580.05	135.54	(230.05)	117.04
101-770-910.000	INSURANCE GENERAL LIABILITY	14,500.00	10,095.76	0.00	4,404.24	69.63
101-770-920.000	UTILITIES	27,000.00	17,657.68	863.79	9,342.32	65.40
101-770-930.000	REPAIRS/MAINTENANCE	64,500.00	49,953.98	353.51	14,546.02	77.45
101-770-938.000	VEHICLE EXPENSE	5,000.00	4,040.17	0.00	959.83	80.80
101-770-938.100	GAS & DIESEL FUEL	8,500.00	8,274.24	233.03	225.76	97.34
101-770-940.000	PORTABLE TOILET RENTAL	3,750.00	1,446.45	0.00	2,303.55	38.57
101-770-940.100	EQUIPMENT RENTAL	3,000.00	224.01	0.00	2,775.99	7.47
101-770-940.400	LEASE AGREEMENTS LAND/RAILROAD	2,774.00	2,773.67	100.00	0.33	99.99
101-770-970.000	CAPITAL OUTLAY	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 770 - OPERATIONS & MAINTENANCE		255,582.00	207,716.23	4,977.75	47,865.77	81.27
Dept 771 - FLAG FOOTBALL						
101-771-705.000	WAGES PART-TIME HOURLY	500.00	582.11	0.00	(82.11)	116.42
101-771-715.000	FICA EMPLOYER CONTRIBUTION	39.00	44.53	0.00	(5.53)	114.18
101-771-719.000	WORKMEN'S COMP	110.00	4.87	0.00	105.13	4.43
101-771-740.000	OPERATING SUPPLIES	745.00	99.78	0.00	645.22	13.39
101-771-740.300	OPERATING SUPPLIES T-SHIRTS	462.00	812.24	0.00	(350.24)	175.81
101-771-901.000	PRINTING & PUBLISHING	0.00	114.95	0.00	(114.95)	100.00
Total Dept 771 - FLAG FOOTBALL		1,856.00	1,658.48	0.00	197.52	89.36
Dept 772 - NATURE PRESERVE/CENTER						
101-772-704.100	WAGES FULL-TIME HOURLY	2,500.00	0.00	0.00	2,500.00	0.00
101-772-705.000	WAGES PART-TIME HOURLY	26,000.00	23,453.83	2,300.00	2,546.17	90.21
101-772-715.000	FICA EMPLOYER CONTRIBUTION	2,180.00	1,794.23	175.95	385.77	82.30
101-772-718.000	PENSION EMPLOYER CONTRIBUTION	300.00	0.00	0.00	300.00	0.00
101-772-719.000	WORKMEN'S COMP	500.00	50.38	3.45	449.62	10.08
101-772-740.000	OPERATING SUPPLIES	11,200.00	7,298.35	1,725.00	3,901.65	65.16
101-772-804.000	MEMBERSHIP & DUES	350.00	140.46	0.00	209.54	40.13
101-772-810.100	CONTRACTED SERVICES	0.00	72.98	72.98	(72.98)	100.00
101-772-817.000	PROFESSIONAL SERVICES	20,500.00	726.00	500.00	19,774.00	3.54
101-772-901.000	PRINTING & PUBLISHING	4,500.00	987.97	36.00	3,512.03	21.95
101-772-910.000	INSURANCE GENERAL LIABILITY	7,000.00	5,672.27	5,100.00	1,327.73	81.03
101-772-920.000	UTILITIES	4,000.00	2,978.45	457.60	1,021.55	74.46

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 02/29/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-772-930.000	REPAIRS/MAINTENANCE	7,500.00	4,522.80	70.58	2,977.20	60.30
101-772-940.000	PORTABLE TOILET RENTAL	3,500.00	0.00	0.00	3,500.00	0.00
101-772-960.000	EDUCATION & TRAINING	750.00	31.00	0.00	719.00	4.13
Total Dept 772 - NATURE PRESERVE/CENTER		90,780.00	47,728.72	10,441.56	43,051.28	52.58
Dept 774 - SPECIAL EVENTS						
101-774-705.000	WAGES PART-TIME HOURLY	4,500.00	1,922.75	0.00	2,577.25	42.73
101-774-715.000	FICA EMPLOYER CONTRIBUTION	344.00	147.09	0.00	196.91	42.76
101-774-719.000	WORKMEN'S COMP	152.00	13.83	0.00	138.17	9.10
101-774-740.000	OPERATING SUPPLIES	10,700.00	17,997.56	4,000.00	(7,297.56)	168.20
101-774-740.150	OPERATING 5K RUN/WALK	1,250.00	0.00	0.00	1,250.00	0.00
101-774-810.000	CONTRACTED SERVICES	1,800.00	0.00	0.00	1,800.00	0.00
101-774-817.000	PROFESSIONAL SERVICES	8,200.00	9,550.00	0.00	(1,350.00)	116.46
101-774-901.000	PRINTING & PUBLISHING	1,000.00	913.24	0.00	86.76	91.32
101-774-940.000	PORTABLE TOILET RENTAL	1,500.00	1,240.00	0.00	260.00	82.67
Total Dept 774 - SPECIAL EVENTS		29,446.00	31,784.47	4,000.00	(2,338.47)	107.94
Dept 775 - DAY CAMP						
101-775-705.000	WAGES PART-TIME HOURLY	17,500.00	18,708.97	0.00	(1,208.97)	106.91
101-775-715.000	FICA EMPLOYER CONTRIBUTION	1,339.00	1,431.25	0.00	(92.25)	106.89
101-775-719.000	WORKMEN'S COMP	260.00	180.28	0.00	79.72	69.34
101-775-740.000	OPERATING SUPPLIES	1,600.00	1,631.80	0.00	(31.80)	101.99
101-775-831.000	FIELD TRIPS	2,000.00	2,625.68	0.00	(625.68)	131.28
101-775-901.000	PRINTING & PUBLISHING	1,050.00	0.00	0.00	1,050.00	0.00
Total Dept 775 - DAY CAMP		23,749.00	24,577.98	0.00	(828.98)	103.49
Dept 776 - TRAIN						
101-776-705.000	WAGES PART-TIME HOURLY	2,000.00	660.19	0.00	1,339.81	33.01
101-776-715.000	FICA EMPLOYER CONTRIBUTION	153.00	50.50	0.00	102.50	33.01
101-776-719.000	WORKMEN'S COMP	40.00	0.00	0.00	40.00	0.00
101-776-901.000	PRINTING & PUBLISHING	0.00	581.50	0.00	(581.50)	100.00
101-776-930.000	REPAIRS/MAINTENANCE	5,000.00	4,224.42	562.55	775.58	84.49
101-776-938.100	GAS & DIESEL FUEL	375.00	0.00	0.00	375.00	0.00
Total Dept 776 - TRAIN		7,568.00	5,516.61	562.55	2,051.39	72.89
Dept 995 - TRANSFER-OUT						
101-995-999.205	PUBLIC SAFETY - FIRE	218,049.00	0.00	0.00	218,049.00	0.00
101-995-999.206	TRASNFER OUT FIRE APPARATUS	800,000.00	0.00	0.00	800,000.00	0.00
101-995-999.207	PUBLIC SAFETY - POLICE	218,049.00	0.00	0.00	218,049.00	0.00
Total Dept 995 - TRANSFER-OUT		1,236,098.00	0.00	0.00	1,236,098.00	0.00
TOTAL EXPENDITURES		10,141,293.00	4,467,980.35	186,158.85	5,673,312.65	44.06

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	02/29/2024	MONTH 02/29/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL	OPERATING FUND					
Fund 101 - GENERAL	OPERATING FUND:					
TOTAL REVENUES		7,964,622.00	3,578,737.98	397,623.07	4,385,884.02	44.93
TOTAL EXPENDITURES		10,141,293.00	4,467,980.35	186,158.85	5,673,312.65	44.06
NET OF REVENUES & EXPENDITURES		(2,176,671.00)	(889,242.37)	211,464.22	(1,287,428.63)	40.85

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP

PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024 NORMAL (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT						
Revenues						
Dept 000						
205-000-402.000	PROPERTY TAXES	537,595.00	1,234.41	0.00	536,360.59	0.23
205-000-405.000	DEL'Q PERSONAL PROPERTY	100.00	257.89	0.00	(157.89)	257.89
205-000-410.000	PERSONAL PROPERTY TAXES	53,831.00	0.00	0.00	53,831.00	0.00
205-000-410.100	PERSONAL PROPERTY REPLACEMENT	53,348.00	0.00	0.00	53,348.00	0.00
205-000-437.000	I.F.T.	41,728.00	0.00	0.00	41,728.00	0.00
205-000-629.000	REPORTS	250.00	0.00	0.00	250.00	0.00
205-000-630.000	NON-RESIDENT FEES	3,400.00	1,528.00	873.00	1,872.00	44.94
205-000-665.000	INTEREST EARNED	0.00	18,427.43	0.00	(18,427.43)	100.00
205-000-676.000	REFUNDS-REBATES	0.00	2,562.46	0.00	(2,562.46)	100.00
205-000-699.101	TRANSFER FROM GENERAL FUND	218,050.00	0.00	0.00	218,050.00	0.00
Total Dept 000		908,302.00	24,010.19	873.00	884,291.81	2.64
TOTAL REVENUES		908,302.00	24,010.19	873.00	884,291.81	2.64
Expenditures						
Dept 000						
205-000-704.000	SALARIES FULL-TIME	91,618.00	81,527.53	7,091.48	10,090.47	88.99
205-000-704.025	SALARIES FULL-TIME FIREFIGHTER	205,250.00	178,321.82	15,403.82	26,928.18	86.88
205-000-704.100	WAGES FULL-TIME HOURLY	2,000.00	1,132.92	423.20	867.08	56.65
205-000-704.250	SALARY-STIPEND DEGREE	750.00	894.12	115.38	(144.12)	119.22
205-000-704.400	SICK DAY PAY OFF	1,000.00	1,772.87	0.00	(772.87)	177.29
205-000-705.000	WAGES PART-TIME HOURLY	20,295.00	22,560.87	1,826.64	(2,265.87)	111.16
205-000-705.200	WAGES INSPECTORS	3,000.00	1,177.90	0.00	1,822.10	39.26
205-000-705.300	WAGES PART-TIME FIRERUNS	100,000.00	77,502.39	6,285.85	22,497.61	77.50
205-000-712.000	WAGES JANITORIAL	12,875.00	11,396.71	1,059.88	1,478.29	88.52
205-000-715.000	FICA EMPLOYER CONTRIBUTION	33,414.00	27,989.74	2,389.86	5,424.26	83.77
205-000-716.000	HEALTH INSURANCE	47,424.00	67,375.88	5,577.92	(19,951.88)	142.07
205-000-716.050	HEALTH SAVINGS ACCOUNT	13,000.00	16,177.57	233.92	(3,177.57)	124.44
205-000-716.100	VISION/SHORT TERM DISAB/LIFE	2,900.00	2,972.29	274.82	(72.29)	102.49
205-000-716.200	DENTAL INSURANCE	5,131.00	6,282.53	893.40	(1,151.53)	122.44
205-000-716.300	INSURANCE LONG TERM DISABILIT	661.00	694.66	67.07	(33.66)	105.09
205-000-718.000	PENSION EMPLOYER CONTRIBUTION	35,864.00	32,527.23	2,842.49	3,336.77	90.70
205-000-719.000	WORKMEN'S COMP	14,500.00	7,497.08	607.87	7,002.92	51.70
205-000-740.000	OPERATING SUPPLIES	12,000.00	7,866.25	573.32	4,133.75	65.55
205-000-742.000	UNIFORMS	5,500.00	3,504.23	26.66	1,995.77	63.71
205-000-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	4,000.00	2,330.00	0.00	1,670.00	58.25
205-000-800.000	ADMINISTRATION FEE	8,300.00	0.00	0.00	8,300.00	0.00
205-000-802.000	LEGAL SERVICES	2,000.00	675.00	0.00	1,325.00	33.75
205-000-803.000	AUDIT	900.00	864.00	0.00	36.00	96.00
205-000-804.000	MEMBERSHIP & DUES	2,120.00	1,177.50	30.00	942.50	55.54
205-000-810.000	CONTRACTED SERVICES	14,300.00	15,168.16	412.18	(868.16)	106.07
205-000-810.100	CONTRACTED SERVICES	0.00	1,396.36	0.00	(1,396.36)	100.00
205-000-817.000	PROFESSIONAL SERVICES	3,000.00	217.94	0.00	2,782.06	7.26
205-000-836.000	EMPLOYMENT PHYSICALS	10,000.00	6,933.18	0.00	3,066.82	69.33
205-000-836.100	IMMUNIZATIONS	1,400.00	0.00	0.00	1,400.00	0.00
205-000-850.000	TELEPHONE	2,000.00	2,740.57	173.71	(740.57)	137.03
205-000-850.100	WIRELESS COMMUNICATIONS	2,500.00	1,542.81	120.77	957.19	61.71
205-000-900.000	LEGAL NOTICES	100.00	0.00	0.00	100.00	0.00
205-000-910.000	INSURANCE GENERAL LIABILITY	24,000.00	26,884.61	434.00	(2,884.61)	112.02
205-000-920.000	UTILITIES	20,000.00	18,897.50	2,253.04	1,102.50	94.49
205-000-930.000	REPAIRS/MAINTENANCE	41,000.00	25,425.80	316.33	15,574.20	62.01
205-000-930.100	REPAIRS & MAINTENANCE FS#1	4,000.00	3,360.33	168.66	639.67	84.01

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REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP

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PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024 NORMAL (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT						
Expenditures						
205-000-930.200	REPAIRS & MAINTENANCE FS#2	3,000.00	967.68	29.41	2,032.32	32.26
205-000-936.000	MAINTENANCE AGREEMENTS	5,000.00	3,915.60	82.18	1,084.40	78.31
205-000-938.000	VEHICLE EXPENSE	18,000.00	7,740.01	886.36	10,259.99	43.00
205-000-938.100	GAS & DIESEL FUEL	14,000.00	9,007.38	871.52	4,992.62	64.34
205-000-940.100	EQUIPMENT RENTAL	800.00	0.00	0.00	800.00	0.00
205-000-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
205-000-960.000	EDUCATION & TRAINING	11,000.00	12,023.50	345.21	(1,023.50)	109.30
205-000-970.000	CAPITAL OUTLAY	20,000.00	0.00	0.00	20,000.00	0.00
205-000-974.000	CAPITAL IMPROVEMENTS	200,000.00	4,214.18	0.00	195,785.82	2.11
205-000-999.206	TRASNFER OUT FIRE APPARATUS	0.00	200,000.00	0.00	(200,000.00)	100.00
Total Dept 000		1,019,102.00	894,656.70	51,816.95	124,445.30	87.79
TOTAL EXPENDITURES		1,019,102.00	894,656.70	51,816.95	124,445.30	87.79
Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT:						
TOTAL REVENUES		908,302.00	24,010.19	873.00	884,291.81	2.64
TOTAL EXPENDITURES		1,019,102.00	894,656.70	51,816.95	124,445.30	87.79
NET OF REVENUES & EXPENDITURES		(110,800.00)	(870,646.51)	(50,943.95)	759,846.51	785.78

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 02/29/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE APPARATUS						
Revenues						
Dept 000						
206-000-402.000	PROPERTY TAXES	116,178.00	270.23	0.00	115,907.77	0.23
206-000-405.000	DEL'Q PERSONAL PROPERTY	50.00	57.30	0.00	(7.30)	114.60
206-000-410.000	PERSONAL PROPERTY TAXES	11,268.00	0.00	0.00	11,268.00	0.00
206-000-410.100	PERSONAL PROPERTY REPLACEMENT	21,170.00	0.00	0.00	21,170.00	0.00
206-000-437.000	I.F.T.	9,231.00	0.00	0.00	9,231.00	0.00
206-000-528.000	OTHER FEDERAL GRANTS	800,000.00	0.00	0.00	800,000.00	0.00
206-000-665.000	INTEREST EARNED	12,000.00	15,304.88	0.00	(3,304.88)	127.54
206-000-673.100	SALE OF FIXED ASSETS	50,000.00	0.00	0.00	50,000.00	0.00
206-000-677.000	REIMBURSEMENTS	0.00	892,336.55	2,184.00	(892,336.55)	100.00
206-000-699.205	TRANSFER IN FROM PS FIRE	200,000.00	200,000.00	0.00	0.00	100.00
Total Dept 000		1,219,897.00	1,107,968.96	2,184.00	111,928.04	90.82
TOTAL REVENUES		1,219,897.00	1,107,968.96	2,184.00	111,928.04	90.82
Expenditures						
Dept 000						
206-000-938.000	VEHICLE EXPENSE	10,000.00	81.26	0.00	9,918.74	0.81
206-000-970.000	CAPITAL OUTLAY	146,000.00	110,370.59	506.63	35,629.41	75.60
206-000-974.000	CAPITAL IMPROVEMENTS	1,150,000.00	1,582,481.03	5,273.00	(432,481.03)	137.61
206-000-991.000	PRINCIPAL PUBLIC SAFETY FIRE ST ADDITIO	0.00	13,402.42	0.00	(13,402.42)	100.00
206-000-995.100	INTEREST INSTALLMENT PURCHASE AGREEMENT	0.00	14,749.86	0.00	(14,749.86)	100.00
Total Dept 000		1,306,000.00	1,721,085.16	5,779.63	(415,085.16)	131.78
TOTAL EXPENDITURES		1,306,000.00	1,721,085.16	5,779.63	(415,085.16)	131.78
Fund 206 - FIRE APPARATUS:						
TOTAL REVENUES		1,219,897.00	1,107,968.96	2,184.00	111,928.04	90.82
TOTAL EXPENDITURES		1,306,000.00	1,721,085.16	5,779.63	(415,085.16)	131.78
NET OF REVENUES & EXPENDITURES		(86,103.00)	(613,116.20)	(3,595.63)	527,013.20	712.07

PERIOD ENDING 02/29/2024

		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 02/29/2024	BALANCE	% BDGT
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 207 - PUBLIC SAFETY-POLICE						
Revenues						
Dept 000						
207-000-402.000	PROPERTY TAXES	871,335.00	2,057.50	0.00	869,277.50	0.24
207-000-405.000	DEL'Q PERSONAL PROPERTY	100.00	429.79	0.00	(329.79)	429.79
207-000-410.000	PERSONAL PROPERTY TAXES	84,514.00	0.00	0.00	84,514.00	0.00
207-000-410.100	PERSONAL PROPERTY REPLACEMENT	116,088.00	0.00	0.00	116,088.00	0.00
207-000-437.000	I.F.T.	69,234.00	0.00	0.00	69,234.00	0.00
207-000-539.000	JUSTICE TRAINING FUND	0.00	2,464.14	0.00	(2,464.14)	100.00
207-000-566.000	GRANT	8,000.00	0.00	0.00	8,000.00	0.00
207-000-570.000	LIQUOR LICENSE	10,500.00	10,516.55	0.00	(16.55)	100.16
207-000-607.100	COURT ORDERED FEES	100.00	873.64	0.00	(773.64)	873.64
207-000-626.000	SWAN VALLEY POLICE SECURITY	4,009.00	15,660.45	2,737.02	(11,651.45)	390.63
207-000-629.000	REPORTS	600.00	1,139.40	99.00	(539.40)	189.90
207-000-665.000	INTEREST EARNED	0.00	28,780.35	0.00	(28,780.35)	100.00
207-000-675.000	DONATIONS/CONTRIBUTION	15,000.00	0.00	0.00	15,000.00	0.00
207-000-676.000	REFUNDS-REBATES	0.00	2,383.47	0.00	(2,383.47)	100.00
207-000-680.000	REIMBURSEMENT	0.00	81,558.16	23,998.00	(81,558.16)	100.00
207-000-693.000	MISCELLANEOUS	0.00	1,288.28	0.00	(1,288.28)	100.00
207-000-699.101	TRANSFER FROM GENERAL FUND	218,049.00	0.00	0.00	218,049.00	0.00
Total Dept 000		1,397,529.00	147,151.73	26,834.02	1,250,377.27	10.53
TOTAL REVENUES		1,397,529.00	147,151.73	26,834.02	1,250,377.27	10.53
Expenditures						
Dept 000						
207-000-704.000	SALARIES FULL-TIME	170,470.00	152,707.12	13,176.74	17,762.88	89.58
207-000-704.100	WAGES FULL-TIME HOURLY	459,925.00	312,779.24	29,685.12	147,145.76	68.01
207-000-704.200	WAGES FULL-TIME CLERICAL	44,866.00	39,675.58	3,451.20	5,190.42	88.43
207-000-704.250	SALARY-STIPEND DEGREE	750.00	1,067.08	115.36	(317.08)	142.28
207-000-704.400	SICK DAY PAY OFF	1,000.00	4,615.38	0.00	(3,615.38)	461.54
207-000-704.716	WAGES IN LIEU OF HEALTH INSUR	4,000.00	2,000.00	0.00	2,000.00	50.00
207-000-705.000	WAGES PART-TIME HOURLY	0.00	14,746.73	1,771.17	(14,746.73)	100.00
207-000-709.000	WAGES COURT TIME	4,000.00	3,804.71	270.09	195.29	95.12
207-000-710.000	WAGES OVERTIME	45,000.00	48,164.16	1,800.87	(3,164.16)	107.03
207-000-712.000	WAGES JANITORIAL	8,061.00	5,972.64	556.52	2,088.36	74.09
207-000-715.000	FICA EMPLOYER CONTRIBUTION	56,465.00	43,431.82	3,805.57	13,033.18	76.92
207-000-716.000	HEALTH INSURANCE	86,413.00	93,534.33	8,703.16	(7,121.33)	108.24
207-000-716.050	HEALTH SAVINGS ACCOUNT	26,350.00	27,956.80	1,241.29	(1,606.80)	106.10
207-000-716.100	VISION/SHORT TERM DISAB/LIFE	7,000.00	5,383.25	504.04	1,616.75	76.90
207-000-716.200	DENTAL INSURANCE	12,570.00	9,703.49	1,565.34	2,866.51	77.20
207-000-716.300	INSURANCE LONG TERM DISABILIT	1,975.00	1,312.34	122.62	662.66	66.45
207-000-716.600	RETIREE HEALTH INS SUPPLEMENT	4,800.00	2,800.00	800.00	2,000.00	58.33
207-000-718.000	PENSION EMPLOYER CONTRIBUTION	81,723.00	64,216.59	5,257.73	17,506.41	78.58
207-000-719.000	WORKMEN'S COMP	13,000.00	5,952.10	496.70	7,047.90	45.79
207-000-740.000	OPERATING SUPPLIES	26,000.00	20,748.96	173.69	5,251.04	79.80
207-000-742.000	UNIFORMS	12,000.00	6,283.94	247.31	5,716.06	52.37
207-000-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	2,000.00	135.00	0.00	1,865.00	6.75
207-000-802.000	LEGAL SERVICES	20,000.00	20,242.50	1,462.50	(242.50)	101.21
207-000-803.000	AUDIT	1,050.00	912.00	0.00	138.00	86.86
207-000-804.000	MEMBERSHIP & DUES	2,205.00	1,585.00	115.00	620.00	71.88
207-000-810.000	CONTRACTED SERVICES	9,000.00	8,063.66	24.00	936.34	89.60
207-000-817.000	PROFESSIONAL SERVICES	1,000.00	4,350.61	0.00	(3,350.61)	435.06
207-000-836.000	EMPLOYMENT PHYSICALS	500.00	1,560.00	0.00	(1,060.00)	312.00
207-000-850.000	TELEPHONE	1,577.00	1,802.13	117.92	(225.13)	114.28

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 02/29/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 207 - PUBLIC SAFETY-POLICE						
Expenditures						
207-000-850.100	WIRELESS COMMUNICATIONS	1,380.00	2,083.93	197.93	(703.93)	151.01
207-000-910.000	INSURANCE GENERAL LIABILITY	12,070.00	12,505.99	0.00	(435.99)	103.61
207-000-920.000	UTILITIES	5,827.00	4,475.75	530.14	1,351.25	76.81
207-000-930.000	REPAIRS/MAINTENANCE	50,500.00	24,448.70	79.00	26,051.30	48.41
207-000-936.000	MAINTENANCE AGREEMENTS	9,933.00	13,025.81	82.19	(3,092.81)	131.14
207-000-938.000	VEHICLE EXPENSE	27,000.00	13,365.43	170.00	13,634.57	49.50
207-000-938.100	GAS & DIESEL FUEL	26,400.00	18,827.60	1,497.30	7,572.40	71.32
207-000-940.100	EQUIPMENT RENTAL	450.00	0.00	0.00	450.00	0.00
207-000-940.200	COLD STORAGE LEASE	1,800.00	0.00	0.00	1,800.00	0.00
207-000-956.000	MISCELLANEOUS	1,000.00	317.87	6.75	682.13	31.79
207-000-960.000	EDUCATION & TRAINING	5,000.00	3,348.09	1,195.00	1,651.91	66.96
207-000-970.000	CAPITAL OUTLAY	90,000.00	101,935.24	0.00	(11,935.24)	113.26
Total Dept 000		1,335,060.00	1,099,841.57	79,222.25	235,218.43	82.38
TOTAL EXPENDITURES		1,335,060.00	1,099,841.57	79,222.25	235,218.43	82.38
Fund 207 - PUBLIC SAFETY-POLICE:						
TOTAL REVENUES		1,397,529.00	147,151.73	26,834.02	1,250,377.27	10.53
TOTAL EXPENDITURES		1,335,060.00	1,099,841.57	79,222.25	235,218.43	82.38
NET OF REVENUES & EXPENDITURES		62,469.00	(952,689.84)	(52,388.23)	1,015,158.84	1,525.06

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024 NORMAL (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 246 - ROAD REVOLVING FUND						
Revenues						
Dept 000						
246-000-665.000	INTEREST EARNED	5,000.00	13,676.89	0.00	(8,676.89)	273.54
246-000-665.200	INTEREST REVENUE SPEC ASSESSM	27,312.00	26.90	0.00	27,285.10	0.10
246-000-672.100	SPECIAL ASSESSMENT REVENUE RO	52,947.00	22,763.37	0.00	30,183.63	42.99
Total Dept 000		85,259.00	36,467.16	0.00	48,791.84	42.77
TOTAL REVENUES		85,259.00	36,467.16	0.00	48,791.84	42.77
Fund 246 - ROAD REVOLVING FUND:						
TOTAL REVENUES		85,259.00	36,467.16	0.00	48,791.84	42.77
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		85,259.00	36,467.16	0.00	48,791.84	42.77

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP

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PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
			02/29/2024 NORMAL (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 248 - Downtown Development Authority								
Revenues								
Dept 000								
248-000-402.000	PROPERTY TAXES	62,728.00	(102.25)	0.00	62,830.25	(0.16)		
248-000-405.000	DEL'Q PERSONAL PROPERTY	100.00	366.00	0.00	(266.00)	366.00		
248-000-406.000	PROPERTY TAX CAPTURE	21,044.00	0.00	0.00	21,044.00	0.00		
248-000-410.000	PERSONAL PROPERTY TAXES	13,546.00	0.00	0.00	13,546.00	0.00		
248-000-665.000	INTEREST EARNED	5,000.00	6,816.99	3,484.80	(1,816.99)	136.34		
248-000-667.300	OVER THE ROAD BANNER	200.00	0.00	0.00	200.00	0.00		
248-000-675.000	DONATIONS/CONTRIBUTION	0.00	12,500.00	0.00	(12,500.00)	100.00		
248-000-677.000	REIMBURSEMENTS	18,500.00	72.40	0.00	18,427.60	0.39		
Total Dept 000		121,118.00	19,653.14	3,484.80	101,464.86	16.23		
TOTAL REVENUES		121,118.00	19,653.14	3,484.80	101,464.86	16.23		
Expenditures								
Dept 000								
248-000-704.100	WAGES FULL-TIME HOURLY	3,700.00	4,677.49	71.60	(977.49)	126.42		
248-000-705.000	WAGES PART-TIME HOURLY	250.00	0.00	0.00	250.00	0.00		
248-000-710.000	WAGES OVERTIME	50.00	28.70	0.00	21.30	57.40		
248-000-715.000	FICA EMPLOYER CONTRIBUTION	306.00	336.73	5.09	(30.73)	110.04		
248-000-716.050	HEALTH SAVINGS ACCOUNT	0.00	115.04	0.72	(115.04)	100.00		
248-000-718.000	PENSION EMPLOYER CONTRIBUTION	480.00	564.72	8.60	(84.72)	117.65		
248-000-719.000	WORKMEN'S COMP	80.00	72.62	1.06	7.38	90.78		
248-000-740.000	OPERATING SUPPLIES	250.00	250.00	0.00	0.00	100.00		
248-000-740.650	SEASONAL BANNERS/HOLIDAY LIGH	0.00	4,527.45	0.00	(4,527.45)	100.00		
248-000-803.000	AUDIT	400.00	384.00	0.00	16.00	96.00		
248-000-900.100	PUBLICATIONS	500.00	0.00	0.00	500.00	0.00		
248-000-910.000	INSURANCE GENERAL LIABILITY	3,690.00	3,328.00	0.00	362.00	90.19		
248-000-920.000	UTILITIES	2,000.00	1,964.71	151.13	35.29	98.24		
248-000-930.000	REPAIRS/MAINTENANCE	18,500.00	3,066.50	65.01	15,433.50	16.58		
248-000-940.100	EQUIPMENT RENTAL	3,000.00	1,970.93	0.00	1,029.07	65.70		
248-000-974.000	CAPITAL IMPROVEMENTS	80,000.00	0.00	0.00	80,000.00	0.00		
Total Dept 000		113,206.00	21,286.89	303.21	91,919.11	18.80		
TOTAL EXPENDITURES		113,206.00	21,286.89	303.21	91,919.11	18.80		
Fund 248 - Downtown Development Authority:								
TOTAL REVENUES		121,118.00	19,653.14	3,484.80	101,464.86	16.23		
TOTAL EXPENDITURES		113,206.00	21,286.89	303.21	91,919.11	18.80		
NET OF REVENUES & EXPENDITURES		7,912.00	(1,633.75)	3,181.59	9,545.75	20.65		

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024	MONTH 02/29/2024	BALANCE	
Fund 265 - P.S. DRUG LAW ENFORCEMENT						
Expenditures						
Dept 000						
265-000-740.000	OPERATING SUPPLIES	0.00	903.08	0.00	(903.08)	100.00
Total Dept 000		0.00	903.08	0.00	(903.08)	100.00
TOTAL EXPENDITURES		0.00	903.08	0.00	(903.08)	100.00
Fund 265 - P.S. DRUG LAW ENFORCEMENT:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	903.08	0.00	(903.08)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(903.08)	0.00	903.08	100.00

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG USED
		AMENDED BUDGET	02/29/2024 NORMAL (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-450.000	LICENSE & PERMITS	150.00	1,100.00	0.00	(950.00)	733.33
590-000-566.100	GRANT	0.00	122,007.35	0.00	(122,007.35)	100.00
590-000-608.000	USAGE	1,274,811.00	1,107,590.89	58,934.22	167,220.11	86.88
590-000-608.100	ADMINISTRATION FEE	220,000.00	1,254.16	0.00	218,745.84	0.57
590-000-608.200	CAPACITY FEE	30,000.00	37,346.30	0.00	(7,346.30)	124.49
590-000-608.400	READY TO SERVE	288,694.00	286,319.97	23,314.89	2,374.03	99.18
590-000-610.000	CONNECTIONS	3,600.00	0.00	0.00	3,600.00	0.00
590-000-659.000	PENALTY	12,000.00	10,806.60	746.08	1,193.40	90.06
590-000-665.000	INTEREST EARNED	15,000.00	249,803.08	17,424.00	(234,803.08)	1,665.35
590-000-667.100	EQUIPMENT RENTAL	3,500.00	2,271.97	0.00	1,228.03	64.91
590-000-673.100	SALE OF FIXED ASSETS	6,000.00	0.00	0.00	6,000.00	0.00
590-000-676.000	REFUNDS-REBATES	0.00	192.51	0.00	(192.51)	100.00
590-000-680.000	REIMBURSEMENT	0.00	101,376.35	599.40	(101,376.35)	100.00
590-000-693.200	LOCAL CONTRIBUTIONS	12,150,000.00	7,702,105.50	97,105.50	4,447,894.50	63.39
590-000-693.300	GRANT REVENUES	379,476.00	16,700,000.00	0.00	(16,320,524.00)	4,400.81
Total Dept 000		14,383,231.00	26,322,174.68	198,124.09	(11,938,943.68)	183.01
TOTAL REVENUES		14,383,231.00	26,322,174.68	198,124.09	(11,938,943.68)	183.01
Expenditures						
Dept 536 - ADMINISTRATION						
590-536-704.000	SALARIES FULL-TIME	76,750.00	73,917.11	3,572.36	2,832.89	96.31
590-536-704.200	WAGES FULL-TIME CLERICAL	17,500.00	16,357.84	1,486.37	1,142.16	93.47
590-536-704.400	SICK DAY PAY OFF	1,046.00	743.26	0.00	302.74	71.06
590-536-705.000	WAGES PART-TIME HOURLY	11,332.00	8,355.72	719.83	2,976.28	73.74
590-536-715.000	FICA EMPLOYER CONTRIBUTION	8,983.00	7,492.14	431.84	1,490.86	83.40
590-536-716.000	HEALTH INSURANCE	22,000.00	15,729.17	(772.95)	6,270.83	71.50
590-536-716.050	HEALTH SAVINGS ACCOUNT	5,323.00	4,210.28	50.58	1,112.72	79.10
590-536-716.100	VISION/SHORT TERM DISAB/LIFE	1,209.00	1,013.51	59.18	195.49	83.83
590-536-716.200	DENTAL INSURANCE	2,762.00	1,427.81	144.36	1,334.19	51.69
590-536-716.300	INSURANCE LONG TERM DISABILIT	280.00	250.14	22.92	29.86	89.34
590-536-718.000	PENSION EMPLOYER CONTRIBUTION	11,755.00	10,922.10	607.04	832.90	92.91
590-536-719.000	WORKMEN'S COMP	1,159.00	727.31	23.67	431.69	62.75
590-536-740.000	OPERATING SUPPLIES	9,000.00	8,459.06	807.66	540.94	93.99
590-536-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,500.00	1,398.32	181.98	101.68	93.22
590-536-800.000	ADMINISTRATION FEE	109,420.00	0.00	0.00	109,420.00	0.00
590-536-802.000	LEGAL SERVICES	800.00	0.00	0.00	800.00	0.00
590-536-803.000	AUDIT	1,700.00	1,632.00	0.00	68.00	96.00
590-536-804.000	MEMBERSHIP & DUES	2,810.00	2,333.33	0.00	476.67	83.04
590-536-810.000	CONTRACTED SERVICES	4,350.00	1,709.53	385.00	2,640.47	39.30
590-536-817.000	PROFESSIONAL SERVICES	300.00	0.00	0.00	300.00	0.00
590-536-900.000	LEGAL NOTICES	0.00	150.80	0.00	(150.80)	100.00
590-536-936.000	MAINTENANCE AGREEMENTS	0.00	2,137.30	0.00	(2,137.30)	100.00
590-536-960.000	EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 536 - ADMINISTRATION		290,979.00	158,966.73	7,719.84	132,012.27	54.63
Dept 540 - OPERATIONS & MAINTENANCE						
590-540-704.100	WAGES FULL-TIME HOURLY	115,000.00	105,017.61	9,128.98	9,982.39	91.32
590-540-704.400	SICK DAY PAY OFF	0.00	718.44	0.00	(718.44)	100.00
590-540-704.600	WAGES PAGERS	3,300.00	3,000.41	0.00	299.59	90.92
590-540-705.000	WAGES PART-TIME HOURLY	22,081.00	12,854.50	644.00	9,226.50	58.22

PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024 (NORMAL (ABNORMAL))	MONTH 02/29/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Expenditures						
590-540-705.150	WAGES-PROJECT MANAGEMENT	0.00	10,275.05	4,250.01	(10,275.05)	100.00
590-540-710.000	WAGES OVERTIME	5,000.00	8,702.77	1,348.40	(3,702.77)	174.06
590-540-715.000	FICA EMPLOYER CONTRIBUTION	11,252.00	10,163.64	1,124.23	1,088.36	90.33
590-540-716.000	HEALTH INSURANCE	29,152.00	21,472.74	1,988.51	7,679.26	73.66
590-540-716.050	HEALTH SAVINGS ACCOUNT	7,443.00	7,316.96	91.32	126.04	98.31
590-540-716.100	VISION/SHORT TERM DISAB/LIFE	1,536.00	1,314.30	130.76	221.70	85.57
590-540-716.200	DENTAL INSURANCE	3,600.00	2,829.62	521.78	770.38	78.60
590-540-716.300	INSURANCE LONG TERM DISABILIT	352.00	293.87	29.01	58.13	83.49
590-540-718.000	PENSION EMPLOYER CONTRIBUTION	13,334.00	14,033.79	1,257.29	(699.79)	105.25
590-540-719.000	WORKMEN'S COMP	2,650.00	1,064.08	91.04	1,585.92	40.15
590-540-740.000	OPERATING SUPPLIES	5,204.00	0.00	0.00	5,204.00	0.00
590-540-742.000	UNIFORMS	3,500.00	3,016.22	0.00	483.78	86.18
590-540-810.000	CONTRACTED SERVICES	4,600.00	3,055.11	0.00	1,544.89	66.42
590-540-817.000	PROFESSIONAL SERVICES	45,000.00	15,296.87	7,202.00	29,703.13	33.99
590-540-836.000	EMPLOYMENT PHYSICALS	497.00	145.00	0.00	352.00	29.18
590-540-850.000	TELEPHONE	3,400.00	2,265.83	217.19	1,134.17	66.64
590-540-850.100	WIRELESS COMMUNICATIONS	1,748.00	1,433.28	117.58	314.72	82.00
590-540-910.000	INSURANCE GENERAL LIABILITY	18,410.00	21,252.59	0.00	(2,842.59)	115.44
590-540-920.000	UTILITIES	78,030.00	75,656.99	9,121.37	2,373.01	96.96
590-540-922.000	SEWAGE TREATMENT FEES	502,654.00	329,155.44	0.00	173,498.56	65.48
590-540-930.000	REPAIRS/MAINTENANCE	140,000.00	104,369.75	4,110.99	35,630.25	74.55
590-540-932.000	MISS DIG SERVICES	1,428.00	1,035.31	1,035.31	392.69	72.50
590-540-936.000	MAINTENANCE AGREEMENTS	12,170.00	10,671.35	0.00	1,498.65	87.69
590-540-938.000	VEHICLE EXPENSE	2,601.00	17,104.21	818.67	(14,503.21)	657.60
590-540-938.100	GAS & DIESEL FUEL	14,000.00	9,935.67	861.89	4,064.33	70.97
590-540-939.000	CONTRACTED CONNECTIONS	3,600.00	0.00	0.00	3,600.00	0.00
590-540-956.000	MISCELLANEOUS	100.00	90.91	90.00	9.09	90.91
590-540-960.000	EDUCATION & TRAINING	750.00	0.00	0.00	750.00	0.00
590-540-968.000	DEPRECIATION	395,018.00	0.00	0.00	395,018.00	0.00
Total Dept 540 - OPERATIONS & MAINTENANCE		1,447,410.00	793,542.31	44,180.33	653,867.69	54.82
Dept 900 - CAPITAL CONTROL						
590-900-970.000	CAPITAL OUTLAY	11,000.00	7,055.50	0.00	3,944.50	64.14
590-900-974.000	CAPITAL IMPROVEMENTS	1,119,000.00	897,953.88	441,258.62	221,046.12	80.25
590-900-974.175	SANITARY SEWER HSC IMPROVEMENTS	12,150,000.00	16,372,743.51	244,186.57	(4,222,743.51)	134.76
590-900-974.185	CAPITAL IMPROVEMENTS SPECIAL PROJECT	0.00	104,077.87	98,690.98	(104,077.87)	100.00
Total Dept 900 - CAPITAL CONTROL		13,280,000.00	17,381,830.76	784,136.17	(4,101,830.76)	130.89
TOTAL EXPENDITURES		15,018,389.00	18,334,339.80	836,036.34	(3,315,950.80)	122.08
Fund 590 - SEWER FUND:						
TOTAL REVENUES		14,383,231.00	26,322,174.68	198,124.09	(11,938,943.68)	183.01
TOTAL EXPENDITURES		15,018,389.00	18,334,339.80	836,036.34	(3,315,950.80)	122.08
NET OF REVENUES & EXPENDITURES		(635,158.00)	7,987,834.88	(637,912.25)	(8,622,992.88)	1,257.61

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 02/29/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 591 - WATER FUND								
Revenues								
Dept 000								
591-000-608.000	USAGE	3,000,000.00	2,664,077.31	81,926.56		335,922.69	88.80	
591-000-608.200	CAPACITY FEE	25,000.00	33,124.00	1,562.50		(8,124.00)	132.50	
591-000-608.400	READY TO SERVE	1,692,000.00	1,411,526.50	91,722.98		280,473.50	83.42	
591-000-609.000	TURN ON/TURN OFF	4,800.00	3,440.00	240.00		1,360.00	71.67	
591-000-610.000	CONNECTIONS	50,920.00	62,654.68	3,719.76		(11,734.68)	123.05	
591-000-652.000	NSF CHECK FEE	500.00	518.00	56.00		(18.00)	103.60	
591-000-659.000	PENALTY	18,670.00	17,481.82	1,418.08		1,188.18	93.64	
591-000-665.000	INTEREST EARNED	20,000.00	69,451.17	0.00		(49,451.17)	347.26	
591-000-667.100	EQUIPMENT RENTAL	5,000.00	2,271.94	0.00		2,728.06	45.44	
591-000-673.100	SALE OF FIXED ASSETS	6,000.00	0.00	0.00		6,000.00	0.00	
591-000-680.000	REIMBURSEMENT	0.00	7,589.73	0.00		(7,589.73)	100.00	
591-000-693.000	MISCELLANEOUS	0.00	834.70	0.00		(834.70)	100.00	
591-000-693.200	LOCAL CONTRIBUTIONS	0.00	7,852.88	7,852.88		(7,852.88)	100.00	
591-000-694.000	CASH OVER/SHORT	0.00	(13.90)	4.00		13.90	100.00	
591-000-695.000	REFUNDS/REIMBURSEMENTS	0.00	10,376.36	0.00		(10,376.36)	100.00	
Total Dept 000		4,822,890.00	4,291,185.19	188,502.76		531,704.81	88.98	
TOTAL REVENUES		4,822,890.00	4,291,185.19	188,502.76		531,704.81	88.98	
Expenditures								
Dept 536 - ADMINISTRATION								
591-536-704.000	SALARIES FULL-TIME	76,750.00	73,913.28	3,572.16		2,836.72	96.30	
591-536-704.200	WAGES FULL-TIME CLERICAL	17,368.00	16,356.62	1,486.34		1,011.38	94.18	
591-536-704.400	SICK DAY PAY OFF	1,046.00	0.00	0.00		1,046.00	0.00	
591-536-705.000	WAGES PART-TIME HOURLY	11,332.00	8,355.43	719.81		2,976.57	73.73	
591-536-715.000	FICA EMPLOYER CONTRIBUTION	8,147.00	7,434.45	431.78		712.55	91.25	
591-536-716.000	HEALTH INSURANCE	24,090.00	15,729.17	(772.95)		8,360.83	65.29	
591-536-716.050	HEALTH SAVINGS ACCOUNT	5,323.00	4,202.57	50.59		1,120.43	78.95	
591-536-716.100	VISION/SHORT TERM DISAB/LIFE	1,209.00	1,013.51	59.18		195.49	83.83	
591-536-716.200	DENTAL INSURANCE	2,762.00	1,427.80	144.36		1,334.20	51.69	
591-536-716.300	INSURANCE LONG TERM DISABILIT	280.00	250.14	22.92		29.86	89.34	
591-536-718.000	PENSION EMPLOYER CONTRIBUTION	11,755.00	10,832.32	607.02		922.68	92.15	
591-536-719.000	WORKMEN'S COMP	1,159.00	722.36	23.65		436.64	62.33	
591-536-740.000	OPERATING SUPPLIES	9,000.00	8,459.17	807.67		540.83	93.99	
591-536-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,500.00	1,398.33	181.98		101.67	93.22	
591-536-800.000	ADMINISTRATION FEE	109,420.00	0.00	0.00		109,420.00	0.00	
591-536-802.000	LEGAL SERVICES	800.00	0.00	0.00		800.00	0.00	
591-536-803.000	AUDIT	1,650.00	1,632.00	0.00		18.00	98.91	
591-536-804.000	MEMBERSHIP & DUES	8,693.00	9,811.76	0.00		(1,118.76)	112.87	
591-536-810.000	CONTRACTED SERVICES	4,350.00	3,926.68	385.00		423.32	90.27	
591-536-900.000	LEGAL NOTICES	312.00	0.00	0.00		312.00	0.00	
591-536-901.000	PRINTING & PUBLISHING	2,299.00	0.00	0.00		2,299.00	0.00	
591-536-936.000	MAINTENANCE AGREEMENTS	0.00	2,137.30	0.00		(2,137.30)	100.00	
591-536-960.000	EDUCATION & TRAINING	1,500.00	0.00	0.00		1,500.00	0.00	
Total Dept 536 - ADMINISTRATION		300,745.00	167,602.89	7,719.51		133,142.11	55.73	
Dept 540 - OPERATIONS & MAINTENANCE								
591-540-704.100	WAGES FULL-TIME HOURLY	115,000.00	104,511.54	9,204.32		10,488.46	90.88	
591-540-704.400	SICK DAY PAY OFF	800.00	1,461.78	0.00		(661.78)	182.72	
591-540-704.600	WAGES PAGERS	3,300.00	2,999.59	0.00		300.41	90.90	
591-540-705.000	WAGES PART-TIME HOURLY	22,081.00	12,626.32	644.00		9,454.68	57.18	

PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024 NORMAL (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Expenditures						
591-540-705.150	WAGES-PROJECT MANAGEMENT	0.00	10,274.95	4,249.99	(10,274.95)	100.00
591-540-710.000	WAGES OVERTIME	4,100.00	9,640.15	853.01	(5,540.15)	235.13
591-540-715.000	FICA EMPLOYER CONTRIBUTION	11,114.00	10,232.92	1,094.02	881.08	92.07
591-540-716.000	HEALTH INSURANCE	29,152.00	21,472.74	1,988.51	7,679.26	73.66
591-540-716.050	HEALTH SAVINGS ACCOUNT	7,443.00	6,264.66	92.02	1,178.34	84.17
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	1,536.00	1,314.30	130.76	221.70	85.57
591-540-716.200	DENTAL INSURANCE	3,296.00	2,829.63	521.78	466.37	85.85
591-540-716.300	INSURANCE LONG TERM DISABILIT	352.00	285.37	29.01	66.63	81.07
591-540-718.000	PENSION EMPLOYER CONTRIBUTION	13,334.00	14,174.68	1,206.86	(840.68)	106.30
591-540-719.000	WORKMEN'S COMP	2,650.00	1,493.08	124.25	1,156.92	56.34
591-540-740.000	OPERATING SUPPLIES	5,152.00	0.00	0.00	5,152.00	0.00
591-540-742.000	UNIFORMS	3,500.00	3,016.19	0.00	483.81	86.18
591-540-810.000	CONTRACTED SERVICES	10,000.00	9,096.53	364.12	903.47	90.97
591-540-817.000	PROFESSIONAL SERVICES	26,010.00	23,588.76	10,930.00	2,421.24	90.69
591-540-836.000	EMPLOYMENT PHYSICALS	522.00	145.00	0.00	377.00	27.78
591-540-850.000	TELEPHONE	2,060.00	1,789.72	144.41	270.28	86.88
591-540-850.100	WIRELESS COMMUNICATIONS	1,748.00	1,433.38	117.59	314.62	82.00
591-540-910.000	INSURANCE GENERAL LIABILITY	23,827.00	23,877.09	0.00	(50.09)	100.21
591-540-918.000	CITY WATER SERVICES AGREEMENT	32,000.00	38,000.00	0.00	(6,000.00)	118.75
591-540-920.000	UTILITIES	14,857.00	12,057.51	1,629.77	2,799.49	81.16
591-540-927.000	PURCHASING WATER	2,200,000.00	2,004,638.82	151,348.86	195,361.18	91.12
591-540-927.100	READINESS TO SERVE CITY OF SA	1,200,000.00	998,671.78	102,622.00	201,328.22	83.22
591-540-930.000	REPAIRS/MAINTENANCE	200,000.00	80,304.12	7,839.94	119,695.88	40.15
591-540-930.300	WATER METER REPLACEMENT	25,000.00	2,818.14	0.00	22,181.86	11.27
591-540-932.000	MISS DIG SERVICES	1,428.00	1,035.31	1,035.31	392.69	72.50
591-540-936.000	MAINTENANCE AGREEMENTS	1,900.00	2,762.15	0.00	(862.15)	145.38
591-540-938.000	VEHICLE EXPENSE	2,550.00	17,104.35	818.68	(14,554.35)	670.76
591-540-938.100	GAS & DIESEL FUEL	14,000.00	9,935.69	861.90	4,064.31	70.97
591-540-939.000	CONTRACTED CONNECTIONS	32,000.00	20,276.30	0.00	11,723.70	63.36
591-540-940.400	LEASE AGREEMENTS LAND/RAILROAD	4,000.00	4,117.80	0.00	(117.80)	102.95
591-540-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
591-540-960.000	EDUCATION & TRAINING	2,000.00	1,680.00	0.00	320.00	84.00
591-540-968.000	DEPRECIATION	402,133.00	0.00	0.00	402,133.00	0.00
Total Dept 540 - OPERATIONS & MAINTENANCE		4,418,945.00	3,455,930.35	297,851.11	963,014.65	78.21
Dept 900 - CAPITAL CONTROL						
591-900-970.000	CAPITAL OUTLAY	11,000.00	7,055.50	0.00	3,944.50	64.14
591-900-974.000	CAPITAL IMPROVEMENTS	1,000,000.00	14,760.00	0.00	985,240.00	1.48
591-900-974.185	CAPITAL IMPROVEMENTS SPECIAL PROJECT	0.00	14,825.28	9,438.37	(14,825.28)	100.00
Total Dept 900 - CAPITAL CONTROL		1,011,000.00	36,640.78	9,438.37	974,359.22	3.62
TOTAL EXPENDITURES		5,730,690.00	3,660,174.02	315,008.99	2,070,515.98	63.87
Fund 591 - WATER FUND:						
TOTAL REVENUES		4,822,890.00	4,291,185.19	188,502.76	531,704.81	88.98
TOTAL EXPENDITURES		5,730,690.00	3,660,174.02	315,008.99	2,070,515.98	63.87
NET OF REVENUES & EXPENDITURES		(907,800.00)	631,011.17	(126,506.23)	(1,538,811.17)	69.51

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP

PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 02/29/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 596 - MUNICIPAL REFUSE FUND						
Revenues						
Dept 000						
596-000-404.000	SPECIAL ASSESSMENT REVENUE	1,008,090.00	0.00	0.00	1,008,090.00	0.00
596-000-649.000	SALES	500.00	133.00	0.00	367.00	26.60
596-000-665.000	INTEREST EARNED	2,000.00	6,043.22	0.00	(4,043.22)	302.16
596-000-674.000	MUNICIPAL REFUSE REVENUE	1,000.00	3,501.94	632.46	(2,501.94)	350.19
Total Dept 000		1,011,590.00	9,678.16	632.46	1,001,911.84	0.96
TOTAL REVENUES		1,011,590.00	9,678.16	632.46	1,001,911.84	0.96
Expenditures						
Dept 000						
596-000-704.100	WAGES FULL-TIME HOURLY	3,000.00	920.56	580.80	2,079.44	30.69
596-000-710.000	WAGES OVERTIME	250.00	175.68	63.31	74.32	70.27
596-000-715.000	FICA EMPLOYER CONTRIBUTION	230.00	78.06	45.59	151.94	33.94
596-000-716.050	HEALTH SAVINGS ACCOUNT	120.00	9.21	5.81	110.79	7.68
596-000-718.000	PENSION EMPLOYER CONTRIBUTION	360.00	131.55	77.28	228.45	36.54
596-000-719.000	WORKMEN'S COMP	175.00	25.69	13.83	149.31	14.68
596-000-740.000	OPERATING SUPPLIES	4,000.00	3,340.04	0.00	659.96	83.50
596-000-800.000	ADMINISTRATION FEE	30,962.00	0.00	0.00	30,962.00	0.00
596-000-803.000	AUDIT	200.00	192.00	0.00	8.00	96.00
596-000-808.000	REFUSE CONTRACT	975,000.00	715,494.47	63,074.08	259,505.53	73.38
596-000-900.000	LEGAL NOTICES	0.00	1,644.97	0.00	(1,644.97)	100.00
596-000-910.000	INSURANCE GENERAL LIABILITY	1,846.00	2,563.57	0.00	(717.57)	138.87
596-000-930.000	REPAIRS/MAINTENANCE	2,000.00	1,911.00	0.00	89.00	95.55
596-000-936.000	MAINTENANCE AGREEMENTS	175.00	166.66	0.00	8.34	95.23
596-000-940.100	EQUIPMENT RENTAL	0.00	2,144.76	0.00	(2,144.76)	100.00
Total Dept 000		1,018,318.00	728,798.22	63,860.70	289,519.78	71.57
TOTAL EXPENDITURES		1,018,318.00	728,798.22	63,860.70	289,519.78	71.57
Fund 596 - MUNICIPAL REFUSE FUND:						
TOTAL REVENUES		1,011,590.00	9,678.16	632.46	1,001,911.84	0.96
TOTAL EXPENDITURES		1,018,318.00	728,798.22	63,860.70	289,519.78	71.57
NET OF REVENUES & EXPENDITURES		(6,728.00)	(719,120.06)	(63,228.24)	712,392.06	10,688.4

PERIOD ENDING 02/29/2024

		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	02/29/2024 NORMAL (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 603 - TECHNOLOGY FUND						
Revenues						
Dept 000						
603-000-665.000		1,350.00	596.64	0.00	753.36	44.20
603-000-677.101	REIMBURSEMENTS FROM GEERAL FUND	27,000.00	33,545.37	0.00	(6,545.37)	124.24
603-000-677.205	REIMBURSEMENTS FROM PUBLIC SAFETY FIRE	7,000.00	6,303.14	0.00	696.86	90.04
603-000-677.207	REIMBURSEMENTS PUBLIC SAFETY POLICE	5,000.00	7,587.43	0.00	(2,587.43)	151.75
603-000-677.590	REIMBURSEMENTS FROM SEWER FUND	2,000.00	3,017.85	0.00	(1,017.85)	150.89
603-000-677.591	REIMBURSEMENTS FROM WATER	2,000.00	8,008.22	0.00	(6,008.22)	400.41
603-000-677.752	REIMBURSEMENTS FROM PARKS	1,000.00	177.46	0.00	822.54	17.75
Total Dept 000		45,350.00	59,236.11	0.00	(13,886.11)	130.62
TOTAL REVENUES		45,350.00	59,236.11	0.00	(13,886.11)	130.62
Expenditures						
Dept 000						
603-000-745.200	SOFTWARE	4,000.00	6,394.27	0.00	(2,394.27)	159.86
603-000-745.225	CONTRACTED SERVCIES	16,000.00	23,269.99	0.00	(7,269.99)	145.44
603-000-745.250	COMPUTERS & PERIPHERALS	10,000.00	15,840.54	1,487.06	(5,840.54)	158.41
603-000-745.275	COPIER RELATED COSTS	3,000.00	5,364.94	57.68	(2,364.94)	178.83
603-000-745.300	SOFTWARE SUPPORT AGREEMENTS	12,000.00	19,088.44	595.00	(7,088.44)	159.07
Total Dept 000		45,000.00	69,958.18	2,139.74	(24,958.18)	155.46
TOTAL EXPENDITURES		45,000.00	69,958.18	2,139.74	(24,958.18)	155.46
Fund 603 - TECHNOLOGY FUND:						
TOTAL REVENUES		45,350.00	59,236.11	0.00	(13,886.11)	130.62
TOTAL EXPENDITURES		45,000.00	69,958.18	2,139.74	(24,958.18)	155.46
NET OF REVENUES & EXPENDITURES		350.00	(10,722.07)	(2,139.74)	11,072.07	3,063.45
TOTAL REVENUES - ALL FUNDS		31,959,788.00	35,596,263.30	818,258.20	(3,636,475.30)	111.38
TOTAL EXPENDITURES - ALL FUNDS		35,727,058.00	30,999,023.97	1,540,326.66	4,728,034.03	86.77
NET OF REVENUES & EXPENDITURES		(3,767,270.00)	4,597,239.33	(722,068.46)	(8,364,509.33)	122.03

THOMAS TOWNSHIP
JOURNAL ENTRY
JE: 4232

Post Date: 02/28/2024
Entry Date: 02/28/2024
Description: ELECTION INSPECTORS PAYROLL

Entered By: DEIDRE
Journal: GJ

GL #	Description	DR	CR
100-000-001.000	CLEARING FUND	7,615.00	
100-000-002.000	CASH THE STATE BANK		7,615.00
Journal Total:		7,615.00	7,615.00

APPROVED BY: _____



PARKS AND RECREATION REPORT MARCH 2024

ROETHKE PARK:

It's a slow time at Roethke Park. Trails are still getting used and people are enjoying the park daily. Yoga classes are every Monday and Tuesday inside the Depot Building.

ROBERTS PARK

The park continues to have a lot of walkers and people who just like to sit and have lunch. We will be marking the corners of the soccer fields soon and getting ready for fertilizer which should happen next month, depending on weather.

COMMUNITY PARK

We had our second playground committee meeting and it went well. We have come up with a design concept and picked out the equipment we are going to purchase.

DAY PARK

We got some snow so the park was packed with kids sledding!

SPORTS AND PROGRAMS

We have one more week of programs before we switch to Girls Basketball and the Soccer Clinic. Programs are going well and so is sign ups.

NATURE CENTER PRESERVE

Report from Lynda Thayer

EVENTS

None



NATURE CENTER AND PRESERVE REPORT FEBRUARY 2024

NATURE PRESERVE UPDATE/NRDA UPDATE

John Corriveau and I met with the team leaders that spearheaded the cleanup efforts in the nature preserve. Through that conversation, the idea of having Servinski Sod Service assist us with purchasing and sowing seeds in the preserve was born. This is wonderful news, as Servinski has done similar work in the past and is already working at the nature preserve on the northern six acres. They will be able to get seed for us at a lower price than what we paid for seed last year.

The 2021 DNR grant work is just about ready to send to the DNR, per Cindy Todd.

NATURE CENTER UPDATE

The nature center's hours continue to be Tuesdays from 3-7 pm, Wednesday-Friday 12-4 pm. I will attempt to be open the first or second Saturday of every month for more opportunities for visitors to come in. We are also offering programs: Tuesdays from 5-7 pm are FUN (Families United in Nature), Wednesdays from 12-2 pm for senior citizen activities, and Thursdays from 1-2, we host a pre-school activity group.

- Attendance at Events:
- Thursday, February 1 1-2 pm: Groundhog Day
- Saturday, February 3 10-2 pm: Weather Day 56 participants
- Tuesday, February 6 5-7 pm: F.U.N. Feed the Birds 47 participants
- Wednesday, February 7 12-2 Senior Lunch 70+ participants
- Thursday, February 8 1-2 pm: Little Acorns Valentine's Day-4 preschoolers, 4 adults
- Tuesday, February 13 5-7 pm: F.U.N. Darwin Day 23 participants
- Wednesday, February 14 12-2 pm: Senior Euchre-2-no games
- Thursday, February 15 1-2 pm: Library Lover's Day-cancelled due to weather
- Tuesday, February 20 5-7 pm: F.U.N. President's Day
- Wednesday, February 21 12-2 Senior Cribbage 7 participants, 2 staff (Comm. Mental Health)
- Thursday, February 22 1-2 pm: Little Acorns Play Card Games Day-4 preschoolers, 6 adults
- Tuesday, February 27 5-7 pm: F.U.N. Fairy Tale Day 16 participants
- Wednesday, February 28 12-2 pm: Senior Canasta-Comm Mental Health 7 participants, 2 staff

Eric Schantz, the artist for the nature center habitat area, has signed his contract. He got started on Monday, February 26. He will be working Monday-Thursday most weeks until he is done. We are wrapping up our ARPA funds work. We still have approximately \$11,000. We are using the rest of the funds. All work needs to be wrapped up by April.