



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
October 7, 2019
7:00 o'clock p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.
2. PRESENT: Weise, Brosofski, Weber, Thayer, Sommers, Monahan and DeLine
ABSENT: None

ALSO PRESENT: Township Manager, Russ Taylor; Finance Director, Deidre Frollo; DPW Director, Rick Hopper; DPW Assistant Director, Trevor Schultz; Parks and Recreation Director, John Corriveau; Director of Community Development, Dan Sika; Police Chief, Al Fong; Fire Chief, Mike Cousins; Deputy Clerk, Darci Seamon; Township Attorney, Otto Brandt.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosofski, seconded by Thayer to approve the agenda as presented. Motion carried unanimously.

AGENDA
THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
October 7, 2019
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the September 9, 2019 Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approve the amended Purchase Policy, Administrative Policy 422.
 - D. Approve the hiring of Chris Shepherd as a DPW general laborer.
 - E. Approve the hiring of Marcia Hupfer as a part-time custodian.
 - F. Accept the resignation of Steve Witt from the Compensation Commission.
 - G. Approve the Personnel Committee's recommendation for the hiring of the part-time Clerk/Receptionist for the Municipal Office.
6. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
7. Public Hearing
 - A. None.
8. Unfinished Business
 - A. None.
9. New Business

- A. Approve Swan Valley High School's application and permit to display fireworks on October 18, 2019, with a rain date of November 1, 2019.
- B. Approve Resolution 19-19 to adopt the amended Thomas Township Emergency Operations Support Plan.
- C. Approve Resolution 19-20 to support the Fire Department in applying for a Risk Reduction Grant through the Michigan Township Participating Plan.
- D. Approve the publishing of the intent to sell a vacant lot owned by Thomas Township located on Campbell Lane.
- E. Approve the amended Drug and Alcohol Policy, Personnel Policy 818.
10. Reports

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|---------------|--------------------------|-----------------------|
| A. Supervisor | D. Manager | H. Fire Dept. |
| B. Clerk | E. Community Development | I. Police Dept. |
| C. Treasurer | F. DPW | J. Parks & Recreation |
| | G. Finance | K. Board Members |
11. Executive Session

None
12. Adjournment
5. It was moved by Sommers, seconded by Weber to approve the consent agenda with the addition of Alicia Martinez as the recommendation for the part-time clerical/receptionist position. Motion carried unanimously.
 - A. Approval of Township Board minutes from the regular meeting 09/09/2019.
 - B. Expenditures consisting of:

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|------------------------------------|--------------|
| Clearing Fund | \$210.00 |
| General Fund | 236,716.20 |
| Public Safety-Fire Department | 16,506.62 |
| Fire Apparatus | 374.00 |
| Public Safety-Police Department | 25,724.91 |
| Public Safety-Drug Law Enforcement | 0.00 |
| Downtown Development Authority | 309.29 |
| Road Revolving Fund | 0.00 |
| Sewer Fund | 21,339.55 |
| Water Fund | 361,059.50 |
| Municipal Refuse | 63,279.30 |
| Tax | 2,498,165.71 |
 - C. Approved the amended Purchasing Policy, Administrative Policy 422.
 - D. Approved the hiring of Chris Shepherd as a probationary full-time DPW Laborer.
 - E. Approved the hiring of Marcia Hupfer as a part-time custodian.
 - F. Accepted the resignation of Steve Witt from the Compensation Commission.
 - G. Approved the Personnel Committee's recommendation of hiring Alicia Martinez for the part-time clerical/receptionist position for the Municipal Office.
6. Communications-Petitions-Citizen Comments
 - A. None.
7. Public Hearing
 - A. None.
8. Unfinished Business
 - A. None.
9. New Business

- A. It was moved by Weber, seconded by DeLine to approve Swan Valley High School's application and permit to display fireworks on October 18, 2019, with a rain date of November 1, 2019. Motion carried unanimously.
 - B. It was moved by DeLine seconded by Monahan to approve Resolution 19-19 to adopt the amended Thomas Township Emergency Operations Support Plan.
Roll Call:
Ayes: Thayer, Sommers, Monahan, DeLine, Weber, Weise, Brosowski
Absent: None
Nays: None
Abstain: None
 - C. It was moved by Thayer seconded by Brosowski to approve Resolution 19-20 to support the Fire Department in applying for a Risk Reduction Grant through the Michigan Township Participating Plan.
Roll Call:
Ayes: Brosowski, Thayer, Sommers, Monahan, DeLine, Weber, Weise
Absent: None
Nays: None
Abstain: None
 - D. It was moved by Sommers seconded by DeLine to approve the publishing of the intent to sell a vacant lot owned by Thomas Township located on Campbell Lane. Motion carried unanimously.
 - E. It was moved by Weber seconded by Brosowski to approve the amended Drug and Alcohol Policy, Personnel Policy 818. Motion carried unanimously.
10. Report of Officers and Staff:
- A. Supervisor's Report – None.
 - B. Clerk's Report – A Special Election will take place November 5, 2019 for a Hemlock School District Millage.
 - C. Treasurer's Report – None.
 - D. Manager's Report – The Manager reported that we received the deed for 705 South Miller. He also shared that tours were given at the proposed Nature Center site. The Manager encouraged everyone to complete the census. A census job fair will take place on October 15, 2019, at the Public Safety Building.
 - E. Receive and file Community Development Reports.
 - F. Receive and file the DPW Report.
 - H. Receive and file the Fire Department Report. Chief Cousins thanked everyone for attending the Pancake breakfast.
 - I. Receive and file the Police Department Report. The Police and Fire Departments participated in Safety Day at Home Depot. Chief Fong invited everyone to attend Coffee With a Cop from 8:00 a.m. to 10:00 a.m. at the Public Safety Building.
 - J. Receive and file the Parks and Recreation Report. The Haunted Train starts this weekend.
 - K. Board Member Reports – None.
11. Executive Session:
- A. None
12. It was moved by Brosowski, seconded by Thayer to adjourn the meeting at 7:21 p.m. Motion carried unanimously.

Edward Brosowski, Clerk

Dated