



Agenda

THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING

November 28th 2022

6:30pm

Public Safety Building

8215 Shields Drive

Saginaw, MI 48609

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of October 24th minutes
6. Approval of Expenditures
7. Public Comment
It is requested that you state your name and address for the record.
8. Public Hearing
None
9. New Business
 - a. Approval of Resolution 12-24P for the application of the Spark Grant through the Michigan Department of Natural Resources.
 - b. Approval of 2023 Parks and Recreation Committee meeting dates.
 - c. Field and Stream Fees for Thomas Township Archery Program
10. Old Business
 - a. None
11. Reports
 - A. Parks Report:
 - i. Winter Wonderland update
 - B. Sports Committee report:
 - C. Concert Committee Report:
 - D. Finance Committee Report:
 - E. Commissioners:
12. Other Business
13. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



**Thomas Township Parks & Recreation Commission
Regular Meeting Minutes
Monday, October 24th, 2022
6:30pm
8215 Shields Drive
Saginaw, MI 48609**

1. The regular commission meeting called to order at 6:30 pm by Chairman, Scott Branch.
2. PRESENT: Rusch, Aimar, Branch, Sova
ABSENT: Alworden, Blower, Hoffman
3. Pledge of Allegiance recited.
4. Motion made by Rusch, seconded by Sova, to approve the agenda as presented. Motion carried unanimously.

**Agenda
THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING
October 24th 2022
6:30pm
Public Safety Building
8215 Shields Drive
Saginaw, MI 48609**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of September 26th minutes
6. Approval of Expenditures
7. Public Comment
It is requested that you state your name and address for the record.
8. Public Hearing
None
9. New Business
a. None
10. Old Business
a. None
11. Reports
A. Parks Report:
 - i. Haunted Train update.
 - ii. Winter Wonderland update
- B. Sports Committee report:
- C. Concert Committee Report:
- D. Finance Committee Report:
- E. Commissioners:
12. Other Business
13. Adjournment



5. Motion made by Aimar, seconded by Rusch, to approve September 26th, 2022 meeting minutes as presented. Motion carried unanimously.
6. Motion made by Rusch, seconded by Sova, to approve Expenditures for 2022 as presented. Motion carried unanimously.
7. Public Comment: None
8. Public Hearing: None
9. New Business: None
10. Old Business: None
11. Parks Report:
 - i. **Haunted Train:** Park Director Corriveau reported record breaking revenues totaling \$35,964. Corriveau stated that great weather, raising entrance fee to \$10, and operating all four nights are contributing factors for the success. Volunteers continue to be the largest hurdle along with a long wait time for Haunted Train. Both trains performed well with minor repairs. Thomas Township police were instrumental in directing traffic to Crooked Creek parking area and also blocking road after 10 pm.
 - ii. **Winter Wonderland:** Dates will be December 8th-9th-10th. The 8th will be drive through only. Garber Chevrolet will be the main sponsor, along with Hemlock Semiconductor, Strobel Automotive, Mid Valley Insurance, Yeo & Yeo, Kiwanis, The State Bank, Fullerton Tool, and Meijer.



DRAFT

Parks and Recreation

12. Adjournment: Motion made by Sova, seconded by Rusch to adjourn the meeting at 6:51 p.m. Motion carried unanimously.

Craig Aimar, Secretary

Dated

**The next regular Park Commission Meeting will be Monday, November 28th, 2022
at the Public Safety Administration Building, 8215 Shields Drive, Saginaw MI 48609.**



PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** November 28th, 2022
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of Expenditures

- **SUGGESTED/REQUESTED MOTION:**

Motion by _____, supported by _____ to approve expenditures totaling \$ 30,718.28 with individual fund totals as follows:

Administration.....	18,015.96
Swim Program.....	307.00
Senior Citizens.....	276.31
Soccer.....	400.91
Basketball.....	155.92
Operations and Maintenance	7,131.71
Nature Preserve.....	1,628.77
Special Events.....	2,230.37
Train.....	571.33

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 752 ADMINISTRATION							
101-752-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD	HEALTH/VISION	0003-11/20-12/1	11/01/22	1,901.71	66463
101-752-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIELD	HEALTH/VISION	0003-11/20-12/1	11/01/22	17.29	66463
101-752-716.100		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	NOVEMBER 2022	11/01/22	122.60	66484
101-752-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	NOVEMBER 2022	11/01/22	36.77	66484
101-752-740.000	OPERATING SUPPLIES	BRADYS BUSINESS SYSTE	KYCOCERA - 30111 - 10/27/22-11/26/2	21AR1317714	11/15/22	50.16	66534
101-752-740.000	OPERATING SUPPLIES	HOME DEPOT	REPAIRS/MAINTENANCE	NOVEMBER 2022	11/15/22	74.19	66543
101-752-804.000	MEMBERSHIP & DUES	STATE BANK	CONF/AMZN/SPLASHTOP/MEMBERSHIP	OCTOBER 2022	11/01/22	100.00	66510
101-752-817.000	PROFESSIONAL SERVICES	ISOLVED BENEFIT SERVI	CORE SERVICE	I123467661	11/01/22	8.20	66480
101-752-936.000	MAINTENANCE AGREEMENTS	THOMAS TOWNSHIP TECH	REIMBURSEMENTS - WEB MAINTENANCE/B	22-024	11/01/22	166.66	66516
			Total For Dept 752 ADMINISTRATION			2,477.58	
Dept 756 FACILITY ACQUISITION/CONSTRUC							
101-756-974.575	CAPITAL IMP. NATURE PRES	STATE BANK	CONF/AMZN/SPLASHTOP/MEMBERSHIP	OCTOBER 2022	11/01/22	120.11	66510
			Total For Dept 756 FACILITY ACQUISITION/CONSTRUC			120.11	
Dept 761 SWIM PROGRAMS							
101-761-740.000	OPERATING SUPPLIES	SAGINAW COUNTY HEALTH	POOL TESTING - 4TH QUARTER - JULY/	4018	11/15/22	217.00	66567
101-761-740.000	OPERATING SUPPLIES	SUNSHINE POOLS	POOL SHOCK - PARKS	58569	11/15/22	90.00	66573
			Total For Dept 761 SWIM PROGRAMS			307.00	
Dept 762 SENIOR CITIZENS PROGRAMS							
101-762-740.000	OPERATING SUPPLIES	STATE BANK	CONF/AMZN/SPLASHTOP/MEMBERSHIP	OCTOBER 2022	11/01/22	276.31	66510
			Total For Dept 762 SENIOR CITIZENS PROGRAMS			276.31	
Dept 763 SOCCER							
101-763-740.675	SUPPLIES-CONCESSIONS	STATE BANK	CONF/AMZN/SPLASHTOP/MEMBERSHIP	OCTOBER 2022	11/01/22	12.00	66510
101-763-740.675	SUPPLIES-CONCESSIONS	TSC STORES	REPAIRS/MAINTENANCE	OCTOBER 2022	11/01/22	4.99	66521
			Total For Dept 763 SOCCER			16.99	
Dept 767 BASKETBALL							
101-767-740.000	OPERATING SUPPLIES	STATE BANK	CONF/AMZN/SPLASHTOP/MEMBERSHIP	OCTOBER 2022	11/01/22	155.92	66510
			Total For Dept 767 BASKETBALL			155.92	
Dept 770 OPERATIONS & MAINTENANCE							
101-770-740.000	OPERATING SUPPLIES	HENRY TRIER	REPAIRS/MAINTENANCE	09/21/2022	11/01/22	120.00	66478
101-770-740.000	OPERATING SUPPLIES	TSC STORES	REIMBURSEMENTS - WEB MAINTENANCE/B	22-024	11/01/22	78.55	66521
101-770-810.000	CONTRACTED SERVICES	THOMAS TOWNSHIP TECH	BURGALAR ALARM FEES - ROETHKE PARK	7242	11/01/22	47.00	66516
101-770-810.000	CONTRACTED SERVICES	HONOR SECURITY INC	CONF/AMZN/SPLASHTOP/MEMBERSHIP	OCTOBER 2022	11/15/22	120.00	66544
101-770-850.100	WIRELESS COMMUNICATIONS	STATE BANK	UTILITY BILL - 605 S MILLER RD	203588387301	11/01/22	130.38	66510
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD L4 LIG	206969479863	11/15/22	105.90	66470
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST L4 LIG	207058307042	11/15/22	195.77	66537
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	CONF/AMZN/SPLASHTOP/MEMBERSHIP	OCTOBER 2022	11/01/22	250.41	66510
101-770-930.000	REPAIRS/MAINTENANCE	STATE BANK	REPAIRS/MAINTENANCE	OCTOBER 2022	11/01/22	136.39	66521
101-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIR - GATE - PARKS	NOVEMBER 2022	11/15/22	644.30	66543
101-770-930.000	REPAIRS/MAINTENANCE	IRONMAN OFFROAD	REPAIR - GATE - PARKS	3691	11/15/22	249.16	66545
101-770-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS	TRAIN/VEHICLE MAINTENANCE	OCTOBER 2022	11/15/22	7.55	66556
101-770-938.100	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	84813766	11/01/22	716.44	66507
101-770-940.000	PORTABLE TOILET RENTAL	JONNIE-ON-THE-SPOT IN	PORTABLE TOILET RNTL - 9/16/22-10/	A-90387	11/15/22	400.00	66547
101-770-940.000	PORTABLE TOILET RENTAL	JONNIE-ON-THE-SPOT IN	PORTABLE TOILET RNTL - 9/24/22-10/	A-90692	11/15/22	100.00	66547
101-770-940.000	PORTABLE TOILET RENTAL	JONNIE-ON-THE-SPOT IN	PORTABLE TOILET RNTL - 10/22/22-10	A-90794	11/15/22	35.71	66547
101-770-940.100	EQUIPMENT RENTAL	THOMAS TWP WATER	EQUIPMENT RENTAL/DDA	JULY - SEPT 202	11/15/22	356.85	66574
			Total For Dept 770 OPERATIONS & MAINTENANCE			3,767.20	

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
 POST DATES 10/20/2022 - 11/17/2022

JOURNALIZED
 PAID - CHECK TYPE: PAPER CHECK

User: DEIDRE
 DB: Thomas Township

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101	GENERAL OPERATING FUND						
Dept 772	NATURE PRESERVE/CENTER						
101-772-901.000	PRINTING & PUBLISHING	PRINT EXPRESS OFFICE	NATURE CENTER PLAQUE - PARKS	0098928-001	11/01/22	62.00	66494
101-772-901.000	PRINTING & PUBLISHING	PRINT EXPRESS OFFICE	NATURE CENTER PLAQUES - PARKS	0098946-001	11/01/22	62.00	66494
101-772-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD	205101184111	11/01/22	124.03	66470
			Total For Dept 772 NATURE PRESERVE/CENTER			248.03	
Dept 774	SPECIAL EVENTS						
101-774-740.000	OPERATING SUPPLIES	STATE BANK	CONF/AMZN/SPLASHTOP/MEMBERSHIP	OCTOBER 2022	11/01/22	458.82	66510
101-774-740.000	OPERATING SUPPLIES	TSC STORES	REPAIRS/MAINTENANCE	OCTOBER 2022	11/01/22	480.10	66521
101-774-740.000	OPERATING SUPPLIES	AARON SAWATZKI	STRAW BALES - PARKS	2022	11/15/22	96.00	66530
101-774-740.000	OPERATING SUPPLIES	HOME DEPOT	REPAIRS/MAINTENANCE	NOVEMBER 2022	11/15/22	134.70	66543
			Total For Dept 774 SPECIAL EVENTS			1,169.62	
Dept 776	TRAIN						
101-776-930.000	REPAIRS/MAINTENANCE	STATE BANK	CONF/AMZN/SPLASHTOP/MEMBERSHIP	OCTOBER 2022	11/01/22	38.06	66510
101-776-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	OCTOBER 2022	11/01/22	124.98	66521
101-776-930.000	REPAIRS/MAINTENANCE	NAEA AUTO PARTS	TRAIN/VEHICLE MAINTENANCE	OCTOBER 2022	11/15/22	110.42	66556
101-776-938.100	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	84813766	11/01/22	297.87	66507
			Total For Dept 776 TRAIN			571.33	
			Total For Fund 101 GENERAL OPERATING FUND			9,110.09	

User: DEIDRE
DB: Thomas Township
POST DATES 10/20/2022 - 11/17/2022
JOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount Check
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Fund Totals:						
			Fund 101 GENERAL OPERATING FUND			9,110.09

Total For All Funds:						9,110.09
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User: DEIDRE
 DB: Thomas Township
 PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDTG USED
		AMENDED BUDGET	NORMAL	11/30/2022	11/30/2022	MONTH 11/30/2022	NORMAL (ABNORMAL)		
Fund 101 - GENERAL OPERATING FUND									
Revenues									
Dept 000									
101-000-566.000	GRANT	600,000.00		0.00		0.00		600,000.00	0.00
101-000-640.763	PROGRAM FEES SOCCER	22,000.00		14,468.00		0.00		7,532.00	65.76
101-000-640.764	PROGRAM FEES YOUTH SOFTBALL	2,800.00		50.00		0.00		2,750.00	1.79
101-000-640.765	PROGRAM FEES ADULT SOFTBALL	4,000.00		2,780.00		0.00		1,220.00	69.50
101-000-640.766	PROGRAM FEES CLINICS	7,500.00		55.00		55.00		7,445.00	0.73
101-000-640.767	PROGRAM FEES BASKETBALL	6,500.00		11,127.50		7,857.50		(4,627.50)	171.19
101-000-640.768	PROGRAM FEES ARCHERY	7,000.00		2,955.00		225.00		4,045.00	42.21
101-000-640.769	PROGRAMS FEES VOLLEYBALL	1,700.00		3,700.00		0.00		(2,000.00)	217.65
101-000-640.770	SK RUN/WALK	1,500.00		0.00		0.00		1,500.00	0.00
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	1,500.00		210.00		0.00		1,290.00	14.00
101-000-645.000	DAY CAMP	22,000.00		29,184.80		50.00		(7,184.80)	132.66
101-000-647.000	TRAIN	30,000.00		36,606.43		0.00		(6,606.43)	122.02
101-000-647.100	WINTER WONDERLAND REVENUE	12,000.00		0.00		0.00		12,000.00	0.00
101-000-648.000	SWIM PROGRAMS	17,600.00		20,025.00		0.00		(2,425.00)	113.78
101-000-649.000	SALES	500.00		700.00		0.00		(200.00)	140.00
101-000-650.000	CONCESSIONS	2,200.00		902.05		0.00		1,297.95	41.00
101-000-667.000	PAVILION RENTAL	7,500.00		3,460.00		0.00		4,040.00	46.13
101-000-667.025	FARMER'S MARKET REVENUE	0.00		1,270.00		0.00		(1,270.00)	100.00
101-000-667.050	ROBERTS FIELD RENTAL	0.00		0.00		0.00		0.00	0.00
101-000-667.150	BUILDING RENTAL REVENUE NATURE PRESERVE	5,000.00		0.00		0.00		5,000.00	0.00
101-000-675.000	DONATIONS/CONTRIBUTION	14,250.00		2,000.00		0.00		12,250.00	14.04
Total Dept 000		765,550.00		129,493.78		8,187.50		636,056.22	16.92
TOTAL REVENUES		765,550.00		129,493.78		8,187.50		636,056.22	16.92
Expenditures									
Dept 752 - ADMINISTRATION									
101-752-704.000	SALARIES FULL-TIME	122,534.00		81,885.66		10,276.76		40,648.34	66.83
101-752-704.250	SALARY-STIPEND DEGREE	3,000.00		2,538.36		307.68		461.64	84.61
101-752-704.400	SICK DAY PAY OFF	3,000.00		0.00		0.00		3,000.00	0.00
101-752-705.000	WAGES PART-TIME HOURLY	25,000.00		24,298.55		2,426.87		701.45	97.19
101-752-715.000	FICA EMPLOYER CONTRIBUTION	11,964.00		8,268.94		980.67		3,695.06	69.12
101-752-716.000	HEALTH INSURANCE	21,413.00		15,097.11		1,901.71		6,315.89	70.50
101-752-716.050	HEALTH SAVINGS ACCOUNT	5,725.00		5,344.18		105.84		380.82	93.35
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,354.00		998.98		139.89		355.02	73.78
101-752-716.200	DENTAL INSURANCE	2,378.00		1,461.57		0.00		916.43	61.46
101-752-716.300	INSURANCE LONG TERM DISABILIT	372.00		243.13		36.77		128.87	65.36
101-752-718.000	PENSION EMPLOYER CONTRIBUTION	15,424.00		10,130.98		1,270.14		5,293.02	65.68
101-752-719.000	WORKMEN'S COMP	2,380.00		1,569.04		170.42		810.96	65.93
101-752-740.000	OPERATING SUPPLIES	3,500.00		1,080.19		124.35		2,419.81	30.86
101-752-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,500.00		1,672.00		0.00		(172.00)	111.47
101-752-800.000	ADMINISTRATION FEE	10,556.00		0.00		0.00		10,556.00	0.00
101-752-803.000	AUDIT	882.00		864.00		0.00		18.00	97.96
101-752-804.000	MEMBERSHIP & DUES	955.00		257.50		100.00		697.50	26.96
101-752-810.000	CONTRACTED SERVICES	0.00		0.00		0.00		0.00	0.00
101-752-817.000	PROFESSIONAL SERVICES	1,000.00		788.46		8.20		211.54	78.85
101-752-836.000	EMPLOYMENT PHYSICALS	204.00		204.00		0.00		0.00	100.00
101-752-900.000	LEGAL NOTICES	0.00		0.00		0.00		0.00	0.00
101-752-901.000	PRINTING & PUBLISHING	2,750.00		0.00		0.00		2,750.00	0.00
101-752-936.000	MAINTENANCE AGREEMENTS	0.00		166.66		166.66		(166.66)	100.00
101-752-960.000	EDUCATION & TRAINING	2,150.00		0.00		0.00		2,150.00	0.00
101-752-970.000	CAPITAL OUTLAY	0.00		0.00		0.00		0.00	0.00

User: DEIDRE
 DB: Thomas Township
 PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Total Dept 752 - ADMINISTRATION		238,041.00	156,869.31	18,015.96		81,171.69	65.90
Dept 756 - FACILITY ACQUISITION/CONSTRUC							
101-756-817.000	PROFESSIONAL SERVICES	0.00	0.00	0.00		0.00	0.00
101-756-974.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00		0.00	0.00
Total Dept 756 - FACILITY ACQUISITION/CONSTRUC		0.00	0.00	0.00		0.00	0.00
Dept 761 - SWIM PROGRAMS							
101-761-705.000	WAGES PART-TIME HOURLY	21,000.00	17,855.06	0.00		3,144.94	85.02
101-761-715.000	FICA EMPLOYER CONTRIBUTION	1,350.00	1,365.92	0.00		(15.92)	101.18
101-761-719.000	WORKMEN'S COMP	76.00	252.01	0.00		(176.01)	331.59
101-761-740.000	OPERATING SUPPLIES	7,887.00	3,840.91	307.00		4,046.09	48.70
101-761-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00		0.00	0.00
101-761-930.000	REPAIRS/MAINTENANCE	2,500.00	2,962.27	0.00		(462.27)	118.49
Total Dept 761 - SWIM PROGRAMS		32,813.00	26,276.17	307.00		6,536.83	80.08
Dept 762 - SENIOR CITIZENS PROGRAMS							
101-762-740.000	OPERATING SUPPLIES	9,000.00	1,163.77	276.31		7,836.23	12.93
101-762-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00		0.00	0.00
Total Dept 762 - SENIOR CITIZENS PROGRAMS		9,000.00	1,163.77	276.31		7,836.23	12.93
Dept 763 - SOCCER							
101-763-705.000	WAGES PART-TIME HOURLY	5,000.00	3,602.54	351.56		1,397.46	72.05
101-763-715.000	FICA EMPLOYER CONTRIBUTION	500.00	275.57	26.91		224.43	55.11
101-763-719.000	WORKMEN'S COMP	200.00	249.53	5.45		124.77	124.77
101-763-740.000	OPERATING SUPPLIES	5,300.00	3,714.51	0.00		1,585.49	70.09
101-763-740.300	OPERATING SUPPLIES T-SHIRTS	2,350.00	2,825.20	0.00		(475.20)	120.22
101-763-740.675	SUPPLIES-CONCESSIONS	1,500.00	343.21	16.99		1,156.79	22.88
101-763-740.700	OPERATING SUPPLIES-NON PERISH	150.00	0.00	0.00		150.00	0.00
101-763-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00		0.00	0.00
Total Dept 763 - SOCCER		15,000.00	11,010.56	400.91		3,989.44	73.40
Dept 764 - YOUTH SOFTBALL							
101-764-705.000	WAGES PART-TIME HOURLY	750.00	0.00	0.00		750.00	0.00
101-764-715.000	FICA EMPLOYER CONTRIBUTION	75.00	0.00	0.00		75.00	0.00
101-764-719.000	WORKMEN'S COMP	25.00	110.09	0.00		(85.09)	440.36
101-764-740.000	OPERATING SUPPLIES	500.00	0.00	0.00		500.00	0.00
101-764-740.300	OPERATING SUPPLIES T-SHIRTS	900.00	0.00	0.00		900.00	0.00
101-764-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00		0.00	0.00
Total Dept 764 - YOUTH SOFTBALL		2,250.00	110.09	0.00		2,139.91	4.89
Dept 765 - ADULT SOFTBALL							
101-765-705.000	WAGES PART-TIME HOURLY	0.00	0.00	0.00		0.00	0.00
101-765-715.000	FICA EMPLOYER CONTRIBUTION	0.00	0.00	0.00		0.00	0.00
101-765-719.000	WORKMEN'S COMP	28.00	35.23	0.00		(7.23)	125.82

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP

User: DEIDRE
DB: Thomas Township

PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)	AVAILABLE BALANCE	% BDTG USED
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-765-740.000	OPERATING SUPPLIES	759.00	823.96	0.00		(64.96)	108.56
101-765-740.300	OPERATING SUPPLIES T-SHIRTS	108.00	65.00	0.00		43.00	60.19
101-765-810.000	CONTRACTED SERVICES	2,941.00	2,788.00	0.00		153.00	94.80
101-765-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00		0.00	0.00
Total Dept 765 - ADULT SOFTBALL		3,836.00	3,712.19	0.00		123.81	96.77
Dept 766 - YOUTH CLINICS/FLOOR HOCKEY							
101-766-705.000	WAGES PART-TIME HOURLY	3,000.00	1,268.07	0.00		1,731.93	42.27
101-766-715.000	FICA EMPLOYER CONTRIBUTION	300.00	97.01	0.00		202.99	32.34
101-766-719.000	WORKMEN'S COMP	80.00	19.63	0.00		60.37	24.54
101-766-740.000	OPERATING SUPPLIES	800.00	1,240.26	0.00		(440.26)	155.03
101-766-740.300	OPERATING SUPPLIES T-SHIRTS	700.00	0.00	0.00		700.00	0.00
101-766-901.000	PRINTING & PUBLISHING	0.00	392.82	0.00		(392.82)	100.00
Total Dept 766 - YOUTH CLINICS/FLOOR HOCKEY		4,880.00	3,017.79	0.00		1,862.21	61.84
Dept 767 - BASKETBALL							
101-767-705.000	WAGES PART-TIME HOURLY	1,350.00	400.79	0.00		949.21	29.69
101-767-715.000	FICA EMPLOYER CONTRIBUTION	225.00	30.67	0.00		194.33	13.63
101-767-719.000	WORKMEN'S COMP	90.00	6.20	0.00		83.80	6.89
101-767-740.000	OPERATING SUPPLIES	500.00	1,363.73	155.92		(863.73)	272.75
101-767-740.300	OPERATING SUPPLIES T-SHIRTS	1,350.00	0.00	0.00		1,350.00	0.00
101-767-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00		0.00	0.00
Total Dept 767 - BASKETBALL		3,515.00	1,801.39	155.92		1,713.61	51.25
Dept 768 - ARCHERY							
101-768-705.000	WAGES PART-TIME HOURLY	2,800.00	430.79	0.00		2,369.21	15.39
101-768-715.000	FICA EMPLOYER CONTRIBUTION	200.00	32.96	0.00		167.04	16.48
101-768-719.000	WORKMEN'S COMP	65.00	6.69	0.00		58.31	10.29
101-768-740.000	OPERATING SUPPLIES	1,200.00	50.00	0.00		1,150.00	4.17
101-768-740.300	OPERATING SUPPLIES T-SHIRTS	820.00	67.50	0.00		752.50	8.23
101-768-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00		0.00	0.00
101-768-956.000	MISCELLANEOUS	0.00	0.00	0.00		0.00	0.00
Total Dept 768 - ARCHERY		5,085.00	587.94	0.00		4,497.06	11.56
Dept 769 - VOLLEYBALL							
101-769-705.000	WAGES PART-TIME HOURLY	1,000.00	0.00	0.00		1,000.00	0.00
101-769-715.000	FICA EMPLOYER CONTRIBUTION	160.00	0.00	0.00		160.00	0.00
101-769-719.000	WORKMEN'S COMP	37.00	0.00	0.00		37.00	0.00
101-769-740.000	OPERATING SUPPLIES	250.00	435.23	0.00		(185.23)	174.09
101-769-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00		0.00	0.00
Total Dept 769 - VOLLEYBALL		1,447.00	435.23	0.00		1,011.77	30.08
Dept 770 - OPERATIONS & MAINTENANCE							
101-770-704.100	WAGES FULL-TIME HOURLY	4,000.00	3,880.31	8.02		119.69	97.01
101-770-705.000	WAGES PART-TIME HOURLY	61,000.00	45,428.83	2,699.00		15,571.17	74.47
101-770-712.000	WAGES JANITORIAL	3,500.00	2,995.10	370.80		504.90	85.57

User: DEIDRE
 DB: Thomas Township
 PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	11/30/2022	NORMAL (ABNORMAL)	MONTH 11/30/2022	INCREASE (DECREASE)	BALANCE	% BDGT
									USED
Fund 101 - GENERAL OPERATING FUND									
Expenditures									
101-770-715.000	FICA EMPLOYER CONTRIBUTION	5,000.00		3,980.80		235.42		1,019.20	79.62
101-770-716.000	HEALTH INSURANCE	0.00		0.00		0.00		0.00	0.00
101-770-716.050	HEALTH SAVINGS ACCOUNT	30.00		672.22		0.05		(642.22)	2,240.73
101-770-718.000	PENSION EMPLOYER CONTRIBUTION	360.00		465.64		0.96		(105.64)	129.34
101-770-719.000	WORKMEN'S COMP	1,500.00		1,267.00		50.26		233.00	84.47
101-770-721.000	UNEMPLOYMENT COMPENSATION	0.00		44.27		0.00		(44.27)	100.00
101-770-740.000	OPERATING SUPPLIES	33,700.00		1,871.29		198.55		1,828.71	50.58
101-770-810.000	CONTRACTED SERVICES	33,500.00		35,132.36		167.00		(1,632.36)	104.87
101-770-850.000	TELEPHONE	1,500.00		2,100.95		0.00		(600.95)	140.06
101-770-850.100	WIRELESS COMMUNICATIONS	1,000.00		913.10		130.38		86.90	91.31
101-770-910.000	INSURANCE GENERAL LIABILITY	14,063.00		11,491.00		0.00		2,572.00	81.71
101-770-920.000	UTILITIES	27,000.00		18,176.03		374.46		8,823.97	67.32
101-770-930.000	REPAIRS/MAINTENANCE	67,200.00		43,662.06		1,287.81		23,537.94	64.97
101-770-936.000	MAINTENANCE AGREEMENTS	0.00		0.00		0.00		0.00	0.00
101-770-938.000	VEHICLE EXPENSE	5,000.00		3,226.30		0.00		1,773.70	64.53
101-770-938.100	GAS & DIESEL FUEL	7,000.00		8,369.00		716.44		(1,369.00)	119.56
101-770-940.000	PORTABLE TOILET RENTAL	1,600.00		2,975.01		535.71		(1,375.01)	185.94
101-770-940.100	EQUIPMENT RENTAL	3,000.00		933.87		356.85		2,066.13	31.13
101-770-940.400	LEASE AGREEMENTS LAND/RAILROAD	0.00		2,773.67		0.00		(2,773.67)	100.00
101-770-970.000	CAPITAL OUTLAY	31,000.00		27,089.00		0.00		3,911.00	87.38
Total Dept 770 - OPERATIONS & MAINTENANCE		270,953.00		217,447.81		7,131.71		53,505.19	80.25
Dept 771 - FLAG FOOTBALL									
101-771-705.000	WAGES PART-TIME HOURLY	500.00		0.00		0.00		500.00	0.00
101-771-715.000	FICA EMPLOYER CONTRIBUTION	39.00		0.00		0.00		39.00	0.00
101-771-719.000	WORKMEN'S COMP	5.00		110.09		0.00		(105.09)	2,201.80
101-771-740.000	OPERATING SUPPLIES	0.00		745.13		0.00		(745.13)	100.00
101-771-740.300	OPERATING SUPPLIES T-SHIRTS	0.00		462.00		0.00		(462.00)	100.00
101-771-901.000	PRINTING & PUBLISHING	0.00		0.00		0.00		0.00	0.00
Total Dept 771 - FLAG FOOTBALL		544.00		1,317.22		0.00		(773.22)	242.14
Dept 772 - NATURE PRESERVE/CENTER									
101-772-704.100	WAGES FULL-TIME HOURLY	1,500.00		0.00		0.00		1,500.00	0.00
101-772-705.000	WAGES PART-TIME HOURLY	17,000.00		11,202.48		1,280.00		5,797.52	65.90
101-772-715.000	FICA EMPLOYER CONTRIBUTION	850.00		856.98		97.92		(6.98)	100.82
101-772-718.000	PENSION EMPLOYER CONTRIBUTION	180.00		0.00		0.00		180.00	0.00
101-772-719.000	WORKMEN'S COMP	150.00		24.68		2.82		125.32	16.45
101-772-740.000	OPERATING SUPPLIES	11,200.00		600.00		0.00		10,600.00	5.36
101-772-804.000	MEMBERSHIP & DUES	350.00		95.00		0.00		255.00	27.14
101-772-817.000	PROFESSIONAL SERVICES	20,500.00		0.00		0.00		20,500.00	0.00
101-772-901.000	PRINTING & PUBLISHING	4,500.00		124.00		0.00		4,376.00	2.76
101-772-910.000	INSURANCE GENERAL LIABILITY	7,000.00		476.00		0.00		6,524.00	6.80
101-772-920.000	UTILITIES	4,000.00		124.03		0.00		3,875.97	3.10
101-772-930.000	REPAIRS/MAINTENANCE	7,500.00		125.00		0.00		7,375.00	1.67
101-772-940.000	PORTABLE TOILET RENTAL	2,500.00		0.00		0.00		2,500.00	0.00
101-772-960.000	EDUCATION & TRAINING	750.00		60.00		0.00		690.00	8.00
Total Dept 772 - NATURE PRESERVE/CENTER		77,980.00		13,688.17		1,628.77		64,291.83	17.55
Dept 774 - SPECIAL EVENTS									
101-774-705.000	WAGES PART-TIME HOURLY	3,000.00		3,168.86		972.37		(168.86)	105.63

User: DEIDRE
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 PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE			
		AMENDED BUDGET	NORMAL	11/30/2022	ABNORMAL	MONTH 11/30/2022	INCREASE (DECREASE)	NORMAL	ABNORMAL	% BGD	USED
Fund 101 - GENERAL OPERATING FUND											
Expenditures											
101-774-715.000	FICA EMPLOYER CONTRIBUTION	229.00		242.44		74.39		(13.44)		105.87	
101-774-719.000	WORKMEN'S COMP	200.00		152.43		13.99		47.57		76.22	
101-774-740.000	OPERATING SUPPLIES	11,200.00		3,941.87		1,169.62		7,258.13		35.20	
101-774-740.150	OPERATING SK RUN/WALK	1,250.00		0.00		0.00		1,250.00		0.00	
101-774-810.000	CONTRACTED SERVICES	1,800.00		0.00		0.00		1,800.00		0.00	
101-774-817.000	PROFESSIONAL SERVICES	7,200.00		8,129.00		0.00		(929.00)		112.90	
101-774-901.000	PRINTING & PUBLISHING	1,000.00		1,253.09		0.00		(253.09)		125.31	
101-774-940.000	PORTABLE TOILET RENTAL	0.00		0.00		0.00		0.00		0.00	
Total Dept 774 - SPECIAL EVENTS		25,879.00		16,887.69		2,230.37		8,991.31		65.26	
Dept 775 - DAY CAMP											
101-775-705.000	WAGES PART-TIME HOURLY	17,500.00		14,524.63		0.00		2,975.37		83.00	
101-775-715.000	FICA EMPLOYER CONTRIBUTION	1,300.00		1,111.13		0.00		188.87		85.47	
101-775-719.000	WORKMEN'S COMP	260.00		225.14		0.00		34.86		86.59	
101-775-740.000	OPERATING SUPPLIES	1,600.00		1,253.48		0.00		346.52		78.34	
101-775-901.000	PRINTING & PUBLISHING	1,292.00		1,037.70		0.00		254.30		80.32	
Total Dept 775 - DAY CAMP		21,952.00		18,152.08		0.00		3,799.92		82.69	
Dept 776 - TRAIN											
101-776-705.000	WAGES PART-TIME HOURLY	1,750.00		120.00		0.00		1,630.00		6.86	
101-776-715.000	FICA EMPLOYER CONTRIBUTION	100.00		9.18		0.00		90.82		9.18	
101-776-719.000	WORKMEN'S COMP	40.00		1.86		0.00		38.14		4.65	
101-776-901.000	PRINTING & PUBLISHING	0.00		0.00		0.00		0.00		0.00	
101-776-930.000	REPAIRS/MAINTENANCE	8,500.00		4,130.58		273.46		4,369.42		48.60	
101-776-938.100	GAS & DIESEL FUEL	350.00		346.74		297.87		3.26		99.07	
101-776-970.000	CAPITAL OUTLAY	0.00		0.00		0.00		0.00		0.00	
Total Dept 776 - TRAIN		10,740.00		4,608.36		571.33		6,131.64		42.91	
TOTAL EXPENDITURES		723,915.00		477,085.77		30,718.28		246,829.23		65.90	
Fund 101 - GENERAL OPERATING FUND:											
TOTAL REVENUES		765,550.00		129,493.78		8,187.50		636,056.22		16.92	
TOTAL EXPENDITURES		723,915.00		477,085.77		30,718.28		246,829.23		65.90	
NET OF REVENUES & EXPENDITURES		41,635.00		(347,591.99)		(22,530.78)		389,226.99		834.86	



PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** November 28th 2022
- **SUBMITTED BY:** Tyler Sutherlund, Assistant Parks & Recreation Director
- **AGENDA TOPIC:** Approval of Resolution 12-24P for the application of a Michigan Spark Grant through the Michigan DNR for \$600,000 for the creation of a “Community Pickleball Court Complex” at Roberts Park.
- **EXPLANATION OF TOPIC:**

As part of the American Rescue Plan Act and the “Building Michigan Together Plan” there is \$65 million of funds in what is being called the “SPARK GRANT”. The grant is to create, renovate or redevelop public outdoor opportunities for residents and visitors – especially those whose economic opportunities and health were hardest hit by the COVID-19 pandemic. Michigan Spark Grants will support projects that provide safe, accessible public recreation facilities and spaces to improve people’s health, introduce new recreation experiences, build on existing park infrastructure and make it easier for people to enjoy the outdoors. There are no match funds required and matching fund would not affect the scoring of the grant in any way. There are 3 rounds of grant awards, with the first being awarded in January of 2023. The 2 other awards would go out by the end of the 2023 year. Projects would then have to be completed by the 2026 calendar year. As with any grant, once they are announced, we have the option to accept or decline the grant. The deadline to apply is December 19th 2022.

With the shape of the courts are currently in and the construction of the new municipality building taking place on the court’s location, we needed to look at a way to build new pickleball courts in our community. This grant would allow us to build a pickleball complex at Roberts Park along with a parking lot, sidewalk, benches, and a shaded picnic area. With Pickleball being one of the top growing recreational sports in America, building the courts would allow for more people to recreate in our community and allow for each to do so without dissent. We are looking to apply for the Spark Grant with no matching funds as it has no affect on the outcome of the awards. Attached you will find a site development plan and examples of the courts we would be looking to create.

- **POSSIBLE COURSES OF ACTION:** Approve/Deny/Table
- **SUGGESTED/REQUESTED MOTION:**
Motion by _____, supported by _____ to approve Resolution 12-24P for the application of the 2023 Michigan Spark Grant for Community Pickleball Courts Complex.
- **ROLL CALL VOTE REQUIRED?** Yes

RESOLUTION 22-24P

RESOLUTION TO ACCEPT THE TERMS OF AN AGREEMENT BETWEEN THE
MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND THOMAS TOWNSHIP
PARKS AND RECREATION COMMISSION
TO APPROPRIATE GRANT FUNDS FOR THE MICHIGAN SPARK GRANT

At a regular meeting of the Parks and Recreation Commission of the Township of Thomas, held on November 28th 2022 at 6:30 o'clock p.m. Michigan Time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

NOW BE IT RESOLVED that the Township of Thomas, Saginaw County, Michigan does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the Thomas Township Parks and Recreation Commission does hereby specifically agree, but not by way of limitation, as follows;

1. To appropriate all funds necessary to complete the Community Pickleball Courts at Roberts Park located at 455 South Miller Road during the project period, authorized by the DEPARTMENT
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may to necessarily satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with all terms of said Agreement including all terms not specifically sent forth in the foregoing portions of this Resolution.

AYES: _____

NAYS: _____

ABSTAINED: _____

ABSENT: _____

The Park Chairman declared the resolution adopted.

Scott Branch, Park Chairman

Craig Aimar, Secretary

PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** November 28th 2022
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of 2023 Park Commission Meeting Dates
- **EXPLANATION OF TOPIC:**

Recommended dates for the Park Commission Meetings throughout the 2023 Calendar year are as follows:

January 23 rd	May 22 nd	September 25 th
February 27 th	June 26 th	October 23 rd
March 20 th *Week Early Due to Spring Break*	July 24 th	November 27 th
April 24 th	August 28 th	December 18 th

- **POSSIBLE COURSES OF ACTION:** Approve/Deny/Table
- **SUGGESTED/REQUESTED MOTION:**

Motion by _____, supported by _____ to approve the 2023 Park Commission Meeting Dates.

- **ROLL CALL VOTE REQUIRED?** No



PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** November 28th 2022
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director & Tyler Sutherland, Assistant Parks & Recreation Director
- **AGENDA TOPIC:** Field and Stream Fees for Thomas Township Archery Program
- **EXPLANATION OF TOPIC:** Our Archery Program is held at the Saginaw Field and Stream Club on Gleaner Road. The current arrangement for classes is that as long as we are a member of the club and pay the annual membership fees, we can hold classes at the indoor archery range with no additional fees. On October 25th, 2022 the president of the Saginaw Field and Stream Club (Patrick Craig) sent a letter to the Parks and Recreation Department with fee changes starting January 2023. The proposed fees are 50% of registration fees that Thomas Township Parks and Recreation collect based off the 2022 Thomas Township Archery Program fees. In negotiations with Patrick Craig, John Corriveau, Parks & Recreation Director an agreement of \$20 per student was made, which would come out to be approximately 40% of fees. Looking through program revenues and expenditures from past classes, the Thomas Township Parks and Recreation's Archery program profits approximately \$2500 a year. The proposed fee increase would reduce that number to around \$300 - \$500 after all revenues and expenses are calculated dependent on class sizes. The Thomas Township Archery Program is not a program where a profit is looked at to be made, but is more about getting more kids into the sport of archery. Fees for the Thomas Township Archery program have not increased in some time, so in an effort to retain some revenue, a registration fee increase could be made.
- **POSSIBLE COURSES OF ACTION:** Approve/Deny/Table
- **SUGGESTED/REQUESTED MOTION:**
Motion by _____, supported by _____ to approve the \$20 per student fee for Thomas Township Parks and Recreation to teach Archery at the indoor facilities located at the Saginaw Field and Stream Club.
- **ROLL CALL VOTE REQUIRED?** Yes

PARKS AND RECREATION REPORTS NOVEMBER 2022

ROETHKE PARK:

The park is back to being quiet as the days continue to get colder. Maintenance staff is keeping up on trash getting Christmas decorations out of the cabin storage.

ROBERTS PARK

The Roenicke Light show has been busy setting up their display and maintenance staff has been busy getting ready for the Winter Wonderland Event which will take place on December 8th 9th and 10th. The electrical line leading from the Large Pavilion to the panel box in the field that powers the Roenicke Light Show has been retrenched, and new electrical lines installed. Last year the electrical line had split in multiple locations and upon review, it had only been installed 12" deep. The new line installed is buried at the proper depth and is a direct bury electrical line so there shouldn't be any issues with splitting again.

COMMUNITY PARK

Pickleball nets have been taken down, and the courts have become quiet again as the weather gets colder.

DAY PARK

None

SPORTS AND PROGRAMS

Registration for Boys Basketball, Basketball Clinic just finished up. We are up 60 kids this year between the two programs. Tyler was able to get the new score clocks and basketball hoop systems for the 2nd – 4th grade division and will be putting those to use this year. 1st Session of Archery is full except for a couple in the advanced class. Registration for Girls Basketball and the Soccer Clinic will be opening soon.

NATURE CENTER PRESERVE

We are still working through the beginning stages of new grant work which is permitting and creating bids for the work to be done. The new grant is for more

trails, seating, small pavilion, boat/kayak launch and interpretive signs. Bids have gone out per the Saginaw County Guidelines for work on the building using the ARPA Funds received from Saginaw County. This would include; Flooring, Electrical, Windows, Doors, Roofing, and Drywall.

EVENTS

WINTER WONDERLAND UPDATE:

We are only a couple weeks away from the event. We have all of the same sponsors as last year and the totals are almost exact from last year. We have secured 4 food trucks and are working on a Cotton Candy booth as well. Santa's stage has been built in front of the Soccer Complex and sites should begin to be set up this week. We will have 4 hay wagons this year again with fireworks at the end of each night vs. the middle like last year. We will be adding a 3rd tent for attendees to use. Pay It Forward will be doing their Santa gift giveaway on Friday night along with our event. The parking lot fencing will be going up this week as well and we are looking to get 2 portable field lights to help light the parking lot during the event.