



Agenda

THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING

November 27, 2023

6:30 pm

Public Safety Building

8215 Shields Drive

Saginaw, MI 48609

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of October 23rd, 2023 minutes
6. Approval of November 2023 Expenditures
7. Public Comment

It is requested that you state your name and address for the record.

8. New Business
 - a. 2024/25 Park Commission Meeting Dates
9. Old Business
 - a. None
10. Reports
 - A. Parks Report: Attached
 - B. Nature Center and Preserve Report: Attached
 - C. Sports Committee Report: None
 - D. Concert Committee Report: None
 - E. Finance Committee Report: None
 - F. Commissioners:
11. Other Business
12. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



**THOMAS TOWNSHIP
REGULAR PARK COMMISSION MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
October 23, 2023
6:30pm**

1. The regular commission meeting called to order at 6:30 p.m. by Chairman, Scott Branch.
2. PRESENT: Rusch, Sova, Blower, Hoffman
ABSENT: Aimar, Alworden

ALSO PRESENT: Nature Center & Preserve Coordinator Lynda Thayer
3. Pledge of Allegiance recited.
4. Motion made by Sova, seconded by Rusch, to approve the agenda as presented. Motion carried unanimously.

THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING
8215 Shields Drive. Saginaw, MI 48609
October 23, 2023 @ 6:30 p.m.
AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of September 25th, 2023 minutes
6. Approval of October 2023 Expenditures
7. Public Comment
It is requested that you state your name and address for the record.
8. New Business
 - a. Haunted Train Report.
 - b. Winter Wonderland update.
9. Old Business
 - a. None

10. Reports
 - a. Parks Report: Attached
 - b. Nature Center and Preserve Report: Attached
 - c. Sports Committee Report: None
 - d. Concert Committee Report: None
 - e. Finance Committee Report: None
 - f. Commissioners: None
11. Other Business
12. Adjournment

5. Motion made by Rusch, seconded by Hoffman, to approve September 25th, 2023 meeting minutes as presented. Motion carried unanimously.

6. Motion made by Sova, seconded by Hoffman, to approve October 2023 Expenditures as presented. Motion carried unanimously.

7. Public Comment: None

8. Public Hearing: None

9. New Business:

a. Haunted Train Report: Parks Director John Corriveau reported that the Haunted Train Ride & House was a great success and raised \$26,500. Despite the first Friday night being cancelled due to rain, the next three nights averaged to be almost identical to the past 2 years. Park Commissioners discussed the need to recruit more volunteers.

b. Winter Wonderland Update: Corriveau reported that the Winter Wonderland Committee has approved Laurie Middlebrook to be the band for this year's event. A new layout to enclose the Farmers Market pavilion for live music with a seating area. The entrance fee will remain \$5, and a new movie screen will show short Christmas movies for children. The Roenicke Light Show has been cancelled this year.

10. Old Business: None

11. Reports:

a. Parks Report: Presented by Park Director John Corriveau.

ROETHKE PARK

Haunted Train was rained out the first Friday but we had a very strong Saturday and made \$9,100 in sales. We are hopeful for good weather for next weekend and to finish strong.

ROBERTS PARK

We had to cancel our last weekend for soccer due to heavy rains, so we will make up our games on October 21st. Swan Valley Soccer has ended. After next weekend, we will be pulling nets and preparing the fields for winter. We have also started mapping out the 2023 Winter Wonderland event on December 8th and 9th. Tim's light show will not be back this year due to some family issues and them not having the time to invest in getting it ready this year.

COMMUNITY PARK

None

DAY PARK

None

SPORTS AND PROGRAMS

Fall Soccer wraps up next weekend. Registration for Boys Basketball, Basketball Skills Clinic and Archery are open and filling up.

NATURE CENTER PRESERVE

The Preserve is open daily from dawn to dusk. Not all the trails are open, as Dow is working on bank cleanups in two areas.

- b. Nature Center & Preserve Report: Presented by Nature Center Coordinator Lynda Thayer. Thayer noted that visitor numbers are increasing and discussed new calendar of events.

NATURE PRESERVE UPDATE

The trails are open from dawn to dusk and are being steadily used. The Dow work in the northern six acres of the preserve and two bank management areas is underway. Work started in earnest the last week of September and should be done by November. While the work is in progress, trail access will be limited.

NATURE CENTER UPDATE

The nature center building is currently open from 12-4 Tuesday through Friday. Attendance per day has been as low as three and as high as forty-three. We have begun to offer memberships and currently have eleven members. In November, we are adjusting our schedule and are offering programs. See attached calendar.

DNR LAND AND WATER CONSERVATION FUND 2019 GRANT UPDATE

After all expenses have been submitted, we still have over \$30,000 on the table that we are planning to use for the interpretive signs in the preserve area. The bid was awarded to Barrett Sign at the October Township Board meeting. When the signs are done and installed, the grant will be closed out.

DNR TRUST FUND 2021 GRANT UPDATE

This grant will extend the gravel from the end of the current trail to the observation deck on the east and the breach in the berm on the west side, as well as provide multiple seating and observation areas and a fishing platform. The EGLE permit for the grant has been approved. A soil erosion and sediment control permit needs to be in place as well, then the work can be bid out. We are hoping to have the grant work start in the spring.

NATURAL RESOURCES DAMAGE ASSESSMENT (NRDA) UPDATE

We are working on continuing the work started with planting and habitat restoration in the preserve. The drought and then heavy rains this summer put a wrench in some of our plans. We have spent over \$160,000 of our original \$382,000 allotment, mainly on equipment, plants, seeds, and invasive species control.

SAGINAW COUNTY ARPA FUNDS UPDATE

We are wrapping up our ARPA funds work. We have approximately \$63,000 left of the \$300,000. Additional furniture, technology items, and additional display items should wrap up the spending plan.

12. Other Business: None

13. Adjournment: Motion made by Rusch, seconded by Sova to adjourn the meeting at 6:53 p.m. Motion carried unanimously.

Craig Aimar, Secretary

Dated

The next regular Park Commission Meeting will be Monday, November 27, 2023 at the Public Safety Administration Building, 8215 Shields Drive, Saginaw MI 48609.



PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** November 27, 2023
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of November 2023 Expenditures
- **SUGGESTED/REQUESTED MOTION:**

Motion by _____, supported by _____ to approve expenditures totaling \$ 29,756.77 with individual fund totals as follows:

Administration.....	16,551.13
Senior Citizens Programs.....	236.25
Soccer.....	540.86
Operations and Maintenance.....	6,834.26
Nature Preserve/Center.....	3,005.23
Special Events.....	2,518.28
Train.....	70.76

PERIOD ENDING 11/30/2023

LINE NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET		YTD BALANCE 11/30/2023		ACTIVITY FOR MONTH 11/30/2023		AVAILABLE BALANCE		% BDDT USED
		NORMAL	ABNORMAL	NORMAL	ABNORMAL	INCREASE	(DECREASE)	NORMAL	ABNORMAL	
Fund 101 - GENERAL OPERATING FUND										
Revenues										
1-000-566.000	GRANT	793,000.00		213,093.27		0.00		579,906.73		26.87
1-000-640.763	PROGRAM FEES SOCCER	23,000.00		11,418.90		0.00		11,581.10		49.65
1-000-640.764	PROGRAM FEES YOUTH SOFTBALL	0.00		30.00		0.00		(30.00)		100.00
1-000-640.765	PROGRAM FEES ADULT SOFTBALL	3,000.00		1,120.00		0.00		1,880.00		37.33
1-000-640.766	PROGRAM FEES CLINICS	7,500.00		4,238.00		2,760.00		3,262.00		56.51
1-000-640.767	PROGRAM FEES BASKETBALL	6,500.00		5,615.00		3,755.00		885.00		86.38
1-000-640.768	PROGRAM FEES ARCHERY	7,000.00		2,665.00		1,050.00		4,335.00		38.07
1-000-640.769	PROGRAMS FEES VOLLEYBALL	3,700.00		3,690.00		0.00		10.00		99.73
1-000-640.770	SK RUN/WALK	1,500.00		0.00		0.00		1,500.00		0.00
1-000-640.771	PROGRAM FEES FLAG FOOTBALL	3,000.00		85.00		0.00		2,915.00		2.83
1-000-645.000	DAY CAMP	23,000.00		32,660.00		0.00		(9,660.00)		142.00
1-000-647.000	TRAIN	30,000.00		27,285.91		4,042.91		2,714.09		90.95
1-000-648.000	SWIM PROGRAMS	18,000.00		16,777.00		0.00		1,223.00		93.21
1-000-649.000	SALES	700.00		320.00		0.00		380.00		45.71
1-000-650.000	CONCESSIONS	1,500.00		3,160.00		0.00		(1,660.00)		210.67
1-000-667.000	PAVILION RENTAL	7,500.00		6,720.00		0.00		780.00		89.60
1-000-675.000	DONATIONS/CONTRIBUTION	0.00		5,815.14		1,600.00		(5,815.14)		100.00
Total Dept 000		928,900.00		334,693.22		13,207.91		594,206.78		36.03
TOTAL REVENUES										
Total Dept 000		928,900.00		334,693.22		13,207.91		594,206.78		36.03
Expenditures										
Dept 752 - ADMINISTRATION										
1-752-704.000	SALARIES FULL-TIME	138,670.00		85,055.85		10,636.48		53,614.15		61.34
1-752-704.250	SALARY-STIPEND DEGREE	4,000.00		2,461.44		307.68		1,538.56		61.54
1-752-704.400	SICK DAY PAY OFF	2,300.00		0.00		0.00		2,300.00		0.00
1-752-705.000	WAGES PART-TIME HOURLY	28,500.00		21,323.51		2,613.96		7,176.49		74.82
1-752-715.000	FICA EMPLOYER CONTRIBUTION	13,431.00		8,200.34		1,023.99		5,230.66		61.06
1-752-716.000	HEALTH INSURANCE	22,705.00		18,779.29		0.00		3,925.71		82.71
1-752-716.050	HEALTH SAVINGS ACCOUNT	5,503.00		6,875.30		109.46		(1,372.30)		124.94
1-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,408.00		1,061.82		0.00		346.15		75.42
1-752-716.200	DENTAL INSURANCE	2,378.00		1,483.92		0.00		894.08		62.40
1-752-716.300	INSURANCE LONG TERM DISABILIT	372.00		255.92		0.00		116.08		68.80
1-752-718.000	PENSION EMPLOYER CONTRIBUTION	16,640.00		10,501.94		1,313.28		6,138.06		63.11
1-752-719.000	WORKMEN'S COMP	2,380.00		1,151.10		133.28		1,228.90		48.37
1-752-740.000	OPERATING SUPPLIES	3,400.00		852.21		0.00		2,547.79		25.07
1-752-800.000	ADMINISTRATION FEE	10,556.00		0.00		0.00		10,556.00		0.00
1-752-803.000	AUDIT	882.00		864.00		0.00		18.00		97.96
1-752-804.000	MEMBERSHIP & DUES	965.00		240.00		0.00		725.00		24.87
1-752-810.000	CONTRACTED SERVICES	500.00		467.41		0.00		32.59		93.48
1-752-817.000	PROFESSIONAL SERVICES	1,000.00		1,932.28		413.00		(932.28)		193.23
1-752-900.000	LEGAL NOTICES	275.00		0.00		0.00		275.00		0.00
1-752-901.000	PRINTING & PUBLISHING	2,750.00		19.00		0.00		2,731.00		0.69
1-752-936.000	MAINTENANCE AGREEMENTS	180.00		475.14		0.00		(295.14)		263.97
1-752-960.000	EDUCATION & TRAINING	2,750.00		0.00		0.00		2,750.00		0.00
Total Dept 752 - ADMINISTRATION		261,545.00		162,000.50		16,551.13		99,544.50		61.94
Dept 761 - SWIM PROGRAMS										
1-761-705.000	WAGES PART-TIME HOURLY	21,000.00		19,284.84		0.00		1,715.16		91.83
1-761-715.000	FICA EMPLOYER CONTRIBUTION	1,606.00		1,475.28		0.00		130.72		91.86
1-761-719.000	WORKMEN'S COMP	300.00		149.99		0.00		150.01		50.00

ser: DEIDRE
B: Thomas Township

PERIOD ENDING 11/30/2023

J NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET		YTD BALANCE 11/30/2023		ACTIVITY FOR MONTH 11/30/2023		AVAILABLE BALANCE		% BDDT USED
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
nd 101 - GENERAL OPERATING FUND										
penditures										
11-761-740.000	OPERATING SUPPLIES	4,300.00		1,104.50		0.00		3,195.50		25.69
11-761-930.000	REPAIRS/MAINTENANCE	3,000.00		5,471.05		0.00		(2,471.05)		182.37
Total Dept 761 - SWIM PROGRAMS		30,206.00		27,485.66		0.00		2,720.34		90.99
ept 762 - SENIOR CITIZENS PROGRAMS										
11-762-740.000	OPERATING SUPPLIES	5,000.00		1,910.88		236.25		3,089.12		38.22
Total Dept 762 - SENIOR CITIZENS PROGRAMS		5,000.00		1,910.88		236.25		3,089.12		38.22
ept 763 - SOCCER										
11-763-705.000	WAGES PART-TIME HOURLY	4,100.00		4,495.44		335.03		(395.44)		109.64
11-763-715.000	FICA EMPLOYER CONTRIBUTION	315.00		343.93		25.68		(28.93)		109.18
11-763-719.000	WORKMEN'S COMP	275.00		48.32		3.93		226.68		17.57
11-763-740.000	OPERATING SUPPLIES	4,000.00		4,191.79		176.22		(191.79)		104.79
11-763-740.300	OPERATING SUPPLIES T-SHIRTS	3,000.00		3,262.02		0.00		(262.02)		108.73
11-763-740.675	SUPPLIES-CONCESSIONS	1,500.00		1,840.78		0.00		(340.78)		122.72
11-763-740.700	OPERATING SUPPLIES-NON PERISH	150.00		0.00		0.00		150.00		0.00
Total Dept 763 - SOCCER		13,340.00		14,182.28		540.86		(842.28)		106.31
ept 765 - ADULT SOFTBALL										
11-765-740.000	OPERATING SUPPLIES	759.00		555.70		0.00		203.30		73.21
11-765-740.300	OPERATING SUPPLIES T-SHIRTS	108.00		172.50		0.00		(64.50)		159.72
11-765-810.000	CONTRACTED SERVICES	2,950.00		2,886.00		0.00		64.00		97.83
Total Dept 765 - ADULT SOFTBALL		3,817.00		3,614.20		0.00		202.80		94.69
ept 766 - YOUTH CLINICS/FLOOR HOCKEY										
11-766-705.000	WAGES PART-TIME HOURLY	3,000.00		863.41		0.00		2,136.59		28.78
11-766-715.000	FICA EMPLOYER CONTRIBUTION	230.00		66.05		0.00		163.95		28.72
11-766-719.000	WORKMEN'S COMP	80.00		11.25		0.00		68.75		14.06
11-766-740.000	OPERATING SUPPLIES	800.00		0.00		0.00		800.00		0.00
11-766-740.300	OPERATING SUPPLIES T-SHIRTS	800.00		0.00		0.00		800.00		0.00
11-766-901.000	PRINTING & PUBLISHING	400.00		148.94		0.00		251.06		37.24
Total Dept 766 - YOUTH CLINICS/FLOOR HOCKEY		5,310.00		1,089.65		0.00		4,220.35		20.52
ept 767 - BASKETBALL										
11-767-705.000	WAGES PART-TIME HOURLY	1,500.00		714.34		0.00		785.66		47.62
11-767-715.000	FICA EMPLOYER CONTRIBUTION	115.00		54.65		0.00		60.35		47.52
11-767-719.000	WORKMEN'S COMP	90.00		8.82		0.00		81.18		9.80
11-767-740.000	OPERATING SUPPLIES	500.00		0.00		0.00		500.00		0.00
11-767-740.300	OPERATING SUPPLIES T-SHIRTS	1,850.00		0.00		0.00		1,850.00		0.00
11-767-901.000	PRINTING & PUBLISHING	0.00		229.90		0.00		(229.90)		100.00
Total Dept 767 - BASKETBALL		4,055.00		1,007.71		0.00		3,047.29		24.85
ept 768 - ARCHERY										
11-768-705.000	WAGES PART-TIME HOURLY	3,750.00		831.38		0.00		2,918.62		22.17

LINE NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET		YTD BALANCE 11/30/2023		ACTIVITY FOR MONTH 11/30/2023		AVAILABLE BALANCE		% BGD USED
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	INCREASE (DECREASE)	NORMAL	(ABNORMAL)		
Fund 101 - GENERAL OPERATING FUND										
Expenditures										
01-768-715.000	FICA EMPLOYER CONTRIBUTION	287.00		63.61		0.00		223.39		22.16
01-768-719.000	WORKMEN'S COMP	65.00		12.23		0.00		52.77		18.82
01-768-740.000	OPERATING SUPPLIES	1,200.00		1,011.19		0.00		188.81		84.27
01-768-740.300	OPERATING SUPPLIES T-SHIRTS	880.00		145.60		0.00		734.40		16.55
01-768-901.000	PRINTING & PUBLISHING	0.00		122.45		0.00		(122.45)		100.00
01-768-956.000	MISCELLANEOUS	2,880.00		0.00		0.00		2,880.00		0.00
Total Dept 768 - ARCHERY		9,062.00		2,186.46		0.00		6,875.54		24.13
Fund 769 - VOLLEYBALL										
01-769-705.000	WAGES PART-TIME HOURLY	1,000.00		0.00		0.00		1,000.00		0.00
01-769-715.000	FICA EMPLOYER CONTRIBUTION	77.00		0.00		0.00		77.00		0.00
01-769-740.000	OPERATING SUPPLIES	750.00		437.54		0.00		312.46		58.34
Total Dept 769 - VOLLEYBALL		1,827.00		437.54		0.00		1,389.46		23.95
Fund 770 - OPERATIONS & MAINTENANCE										
01-770-704.100	WAGES FULL-TIME HOURLY	5,500.00		1,237.71		112.51		4,262.29		22.50
01-770-705.000	WAGES PART-TIME HOURLY	61,000.00		47,893.87		915.63		13,106.13		78.51
01-770-712.000	WAGES JANITORIAL	4,000.00		2,955.11		381.84		1,044.89		73.88
01-770-715.000	FICA EMPLOYER CONTRIBUTION	5,393.00		3,978.88		107.40		1,414.12		73.78
01-770-716.050	HEALTH SAVINGS ACCOUNT	55.00		205.22		0.45		(150.22)		373.13
01-770-718.000	PENSION EMPLOYER CONTRIBUTION	660.00		153.24		13.50		506.76		23.22
01-770-719.000	WORKMEN'S COMP	1,500.00		676.15		18.17		823.85		45.08
01-770-721.000	UNEMPLOYMENT COMPENSATION	0.00		4.56		0.00		(4.56)		100.00
01-770-740.000	OPERATING SUPPLIES	3,700.00		1,249.35		0.00		2,450.65		33.77
01-770-810.000	CONTRACTED SERVICES	36,000.00		34,647.89		0.00		1,352.11		96.24
01-770-850.000	TELEPHONE	2,400.00		938.43		0.00		1,461.57		39.10
01-770-850.100	WIRELESS COMMUNICATIONS	1,350.00		1,173.43		0.00		176.57		86.92
01-770-910.000	INSURANCE GENERAL LIABILITY	14,500.00		10,095.76		548.00		4,404.24		69.63
01-770-920.000	UTILITIES	27,000.00		13,706.29		305.42		13,293.71		50.76
01-770-930.000	REPAIRS/MAINTENANCE	64,500.00		46,035.31		3,791.24		18,464.69		71.37
01-770-938.000	VEHICLE EXPENSE	5,000.00		3,567.46		0.00		1,432.54		71.35
01-770-938.100	GAS & DIESEL FUEL	8,500.00		7,289.59		640.10		1,210.41		85.76
01-770-940.000	PORTABLE TOILET RENTAL	3,750.00		1,446.45		0.00		2,303.55		38.57
01-770-940.100	EQUIPMENT RENTAL	3,000.00		224.01		0.00		2,775.99		7.47
01-770-940.400	LEASE AGREEMENTS LAND/RAILROAD	2,774.00		2,673.67		0.00		100.33		96.38
01-770-970.000	CAPITAL OUTLAY	5,000.00		0.00		0.00		5,000.00		0.00
Total Dept 770 - OPERATIONS & MAINTENANCE		255,582.00		180,152.38		6,834.26		75,429.62		70.49
Fund 771 - FLAG FOOTBALL										
01-771-705.000	WAGES PART-TIME HOURLY	500.00		582.11		0.00		(82.11)		116.42
01-771-715.000	FICA EMPLOYER CONTRIBUTION	39.00		44.53		0.00		(5.53)		114.18
01-771-719.000	WORKMEN'S COMP	110.00		4.87		0.00		105.13		4.43
01-771-740.000	OPERATING SUPPLIES	745.00		99.78		0.00		645.22		13.39
01-771-740.300	OPERATING SUPPLIES T-SHIRTS	462.00		812.24		0.00		(350.24)		175.81
01-771-901.000	PRINTING & PUBLISHING	0.00		114.95		0.00		(114.95)		100.00
Total Dept 771 - FLAG FOOTBALL		1,856.00		1,658.48		0.00		197.52		89.36
Fund 772 - NATURE PRESERVE/CENTER										

J NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET		YTD BALANCE 11/30/2023		ACTIVITY FOR MONTH 11/30/2023		AVAILABLE BALANCE	% BDTG USED
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	INCREASE	(DECREASE)		
nd 101 - GENERAL OPERATING FUND									
xpenditures									
01-772-704.100	WAGES FULL-TIME HOURLY	2,500.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00
01-772-705.000	WAGES PART-TIME HOURLY	26,000.00	15,072.08	15,072.08	2,497.31	2,497.31	10,927.92	10,927.92	57.97
01-772-715.000	FICA EMPLOYER CONTRIBUTION	2,180.00	1,153.02	1,153.02	191.05	191.05	1,026.98	1,026.98	52.89
01-772-718.000	PENSION EMPLOYER CONTRIBUTION	300.00	0.00	0.00	0.00	0.00	300.00	300.00	0.00
01-772-719.000	WORKMEN'S COMP	500.00	37.58	37.58	7.87	7.87	462.42	462.42	7.52
01-772-740.000	OPERATING SUPPLIES	11,200.00	3,403.90	3,403.90	0.00	0.00	7,796.10	7,796.10	30.39
01-772-804.000	MEMBERSHIP & DUES	350.00	140.46	140.46	0.00	0.00	209.54	209.54	40.13
01-772-817.000	PROFESSIONAL SERVICES	20,500.00	175.00	175.00	0.00	0.00	20,325.00	20,325.00	0.85
01-772-901.000	PRINTING & PUBLISHING	4,500.00	843.97	843.97	0.00	0.00	3,656.03	3,656.03	18.75
01-772-910.000	INSURANCE GENERAL LIABILITY	7,000.00	565.53	565.53	0.00	0.00	6,434.47	6,434.47	8.08
01-772-920.000	UTILITIES	4,000.00	1,649.26	1,649.26	0.00	0.00	2,350.74	2,350.74	41.23
01-772-930.000	REPAIRS/MAINTENANCE	7,500.00	4,197.22	4,197.22	309.00	309.00	3,302.78	3,302.78	55.96
01-772-940.000	PORTABLE TOILET RENTAL	3,500.00	0.00	0.00	0.00	0.00	3,500.00	3,500.00	0.00
01-772-960.000	EDUCATION & TRAINING	750.00	31.00	31.00	0.00	0.00	719.00	719.00	4.13
Total Dept 772 - NATURE PRESERVE/CENTER		90,780.00	27,269.02	27,269.02	3,005.23	3,005.23	63,510.98	63,510.98	30.04
ept 774 - SPECIAL EVENTS									
01-774-705.000	WAGES PART-TIME HOURLY	4,500.00	1,278.45	1,278.45	1,230.81	1,230.81	3,221.55	3,221.55	28.41
01-774-715.000	FICA EMPLOYER CONTRIBUTION	344.00	97.80	97.80	94.16	94.16	246.20	246.20	28.43
01-774-719.000	WORKMEN'S COMP	152.00	9.51	9.51	9.44	9.44	142.49	142.49	6.26
01-774-740.000	OPERATING SUPPLIES	10,700.00	5,659.68	5,659.68	1,183.87	1,183.87	5,040.32	5,040.32	52.89
01-774-740.150	OPERATING 5K RUN/WALK	1,250.00	0.00	0.00	0.00	0.00	1,250.00	1,250.00	0.00
01-774-810.000	CONTRACTED SERVICES	1,800.00	0.00	0.00	0.00	0.00	1,800.00	1,800.00	0.00
01-774-817.000	PROFESSIONAL SERVICES	8,200.00	8,650.00	8,650.00	0.00	0.00	(450.00)	(450.00)	105.49
01-774-901.000	PRINTING & PUBLISHING	1,000.00	913.24	913.24	0.00	0.00	86.76	86.76	91.32
01-774-940.000	PORTABLE TOILET RENTAL	1,500.00	640.00	640.00	0.00	0.00	860.00	860.00	42.67
Total Dept 774 - SPECIAL EVENTS		29,446.00	17,248.68	17,248.68	2,518.28	2,518.28	12,197.32	12,197.32	58.58
ept 775 - DAY CAMP									
01-775-705.000	WAGES PART-TIME HOURLY	17,500.00	18,708.97	18,708.97	0.00	0.00	(1,208.97)	(1,208.97)	106.91
01-775-715.000	FICA EMPLOYER CONTRIBUTION	1,339.00	1,431.25	1,431.25	0.00	0.00	(92.25)	(92.25)	106.89
01-775-719.000	WORKMEN'S COMP	260.00	180.28	180.28	0.00	0.00	79.72	79.72	69.34
01-775-740.000	OPERATING SUPPLIES	1,600.00	1,631.80	1,631.80	0.00	0.00	(31.80)	(31.80)	101.99
01-775-901.000	PRINTING & PUBLISHING	1,050.00	0.00	0.00	0.00	0.00	1,050.00	1,050.00	0.00
Total Dept 775 - DAY CAMP		21,749.00	21,952.30	21,952.30	0.00	0.00	(203.30)	(203.30)	100.93
ept 776 - TRAIN									
01-776-705.000	WAGES PART-TIME HOURLY	2,000.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00
01-776-715.000	FICA EMPLOYER CONTRIBUTION	153.00	0.00	0.00	0.00	0.00	153.00	153.00	0.00
01-776-719.000	WORKMEN'S COMP	40.00	0.00	0.00	0.00	0.00	40.00	40.00	0.00
01-776-901.000	PRINTING & PUBLISHING	0.00	581.50	581.50	0.00	0.00	(581.50)	(581.50)	100.00
01-776-930.000	REPAIRS/MAINTENANCE	5,000.00	3,486.00	3,486.00	70.76	70.76	1,514.00	1,514.00	69.72
01-776-938.100	GAS & DIESEL FUEL	375.00	0.00	0.00	0.00	0.00	375.00	375.00	0.00
Total Dept 776 - TRAIN		7,568.00	4,067.50	4,067.50	70.76	70.76	3,500.50	3,500.50	53.75
TOTAL EXPENDITURES		741,143.00	466,263.24	466,263.24	29,756.77	29,756.77	274,879.76	274,879.76	62.91

ser: DEIDRE

B: Thomas Township

PERIOD ENDING 11/30/2023

LINE NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BGD
		ORIGINAL	BUDGET	11/30/2023	11/30/2023	MONTH	INCREASE (DECREASE)		
				NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)
and 101	- GENERAL OPERATING FUND								
and 101	- GENERAL OPERATING FUND:								
	TOTAL REVENUES	928,900.00		334,693.22		13,207.91		594,206.78	36.03
	TOTAL EXPENDITURES	741,143.00		466,263.24		29,756.77		274,879.76	62.91
	NET OF REVENUES & EXPENDITURES	187,757.00		(131,570.02)		(16,548.86)		319,327.02	70.07

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POST DATES 10/18/2023 - 11/27/2023
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 BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

L Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
und 101 GENERAL OPERATING FUND							
ept 752 ADMINISTRATION							
01-752-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-11/20-12/1	10/31/23	2,353.74	68193
01-752-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-11/20-12/1	10/31/23	17.29	68193
01-752-716.100		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	NOVEMBER 2023	10/31/23	115.74	68215
01-752-716.200	DENTAL INSURANCE	DELTA DENTAL	NOVEMBER 2023 PREMIUM	RIS0005269638	10/31/23	185.81	68205
01-752-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	NOVEMBER 2023	10/31/23	31.99	68215
01-752-740.000	OPERATING SUPPLIES	STATE BANK	ICMA/CONF/AMZN/BEST BUY/SAMS CLUB/	OCTOBER 2023	10/31/23	27.48	68231
01-752-804.000	MEMBERSHIP & DUES	STATE BANK	ICMA/CONF/AMZN/BEST BUY/SAMS CLUB/	OCTOBER 2023	10/31/23	100.00	68231
01-752-817.000	PROFESSIONAL SERVICES	ISOLVED BENEFIT SERVI	BLANKET NOTICE MAILING - CORE SERV	I132268471	11/14/23	13.00	68269
01-752-817.000	PROFESSIONAL SERVICES	OTTO BRANDT	LEGAL SERVICES	NOVEMBER 2023	11/14/23	400.00	68281
Total For Dept 752 ADMINISTRATION						3,245.05	
ept 756 FACILITY ACQUISITION/CONSTRUC							
01-756-974.575	CAPITAL IMP. NATURE PRES	BARRETT SIGN	DOWN PAYMENT - WAY FINDING SIGNS/I	4539	10/31/23	12,782.00	68191
01-756-974.575	CAPITAL IMP. NATURE PRES	ELENS EQUIPMENT	TRADE IN DEFECTIVE TILLER/UPGRADE	E101592-1	10/31/23	1,450.00	68208
01-756-974.575	CAPITAL IMP. NATURE PRES	SPICER GROUP INC.	THOMAS TOWNSHIP NATURE CENTER SITE	224869	10/31/23	388.00	68230
01-756-974.575	CAPITAL IMP. NATURE PRES	SPICER GROUP INC.	THOMAS TOWNSHIP NATURE CENTER SITE	224870	10/31/23	153.00	68230
01-756-974.575	CAPITAL IMP. NATURE PRES	STATE BANK	ICMA/CONF/AMZN/BEST BUY/SAMS CLUB/	OCTOBER 2023	10/31/23	2,009.12	68231
01-756-974.575	CAPITAL IMP. NATURE PRES	SPICER GROUP INC.	THOMAS TWP NATURE CENTER STAIRS	221769	11/14/23	1,831.25	68296
Total For Dept 756 FACILITY ACQUISITION/CONSTRUC						18,613.37	
ept 761 SWIM PROGRAMS							
01-761-740.000	OPERATING SUPPLIES	SAGINAW COUNTY HEALTH	POOL TESTING - 4TH QUARTER - JULY-	8495	10/31/23	210.00	68226
Total For Dept 761 SWIM PROGRAMS						210.00	
ept 762 SENIOR CITIZENS PROGRAMS							
01-762-740.000	OPERATING SUPPLIES	STATE BANK	ICMA/CONF/AMZN/BEST BUY/SAMS CLUB/	OCTOBER 2023	10/31/23	155.75	68231
01-762-740.000	OPERATING SUPPLIES	SWAN VALLEY SCHOOL DI	THOMAS TOWNSHIP SENIOR LUNCH - NOV	129	11/14/23	236.25	68299
Total For Dept 762 SENIOR CITIZENS PROGRAMS						392.00	
ept 763 SOCCER							
01-763-740.000	OPERATING SUPPLIES	SHERWIN-WILLIAMS	PAINT - SOCCER - PARKS	OCTOBER 2023	11/14/23	176.22	68291
01-763-740.675	SUPPLIES-CONCESSIONS	STATE BANK	ICMA/CONF/AMZN/BEST BUY/SAMS CLUB/	OCTOBER 2023	10/31/23	43.17	68231
Total For Dept 763 SOCCER						219.39	
ept 770 OPERATIONS & MAINTENANCE							
01-770-850.000	TELEPHONE	STATE BANK	ICMA/CONF/AMZN/BEST BUY/SAMS CLUB/	OCTOBER 2023	10/31/23	129.68	68231
01-770-850.100	WIRELESS COMMUNICATIONS	STATE BANK	ICMA/CONF/AMZN/BEST BUY/SAMS CLUB/	OCTOBER 2023	10/31/23	135.42	68231
01-770-910.000	INSURANCE GENERAL LIABIL	MY MEMBER INSURANCE A	RENWL CYBER LIABILITY	1252	11/14/23	548.00	68279
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	207058751784	10/25/23	32.64	68185
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD - POOL	207058751783	10/25/23	83.12	68185
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD	207058751781	10/25/23	118.33	68185
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD	204656780398	10/25/23	13.14	68185
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	203598910986	10/25/23	45.57	68185
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	203766887306	10/31/23	84.57	68199
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST L4 LIG	206347360342	11/14/23	82.71	68264
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD L4 LIG	206347360316	11/14/23	222.71	68264
01-770-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	OCTOBER 2023	10/25/23	159.57	68189
01-770-930.000	REPAIRS/MAINTENANCE	GRAINGER	OPERATING SUPPLIES - PARKS	9872757803	10/31/23	45.04	68210
01-770-930.000	REPAIRS/MAINTENANCE	STATE BANK	ICMA/CONF/AMZN/BEST BUY/SAMS CLUB/	OCTOBER 2023	10/31/23	364.13	68231
01-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT CREDIT SER	REPAIRS/MAINTENANCE	NOVEMBER 2023	11/14/23	1,157.17	68268
01-770-930.000	REPAIRS/MAINTENANCE	R&R READY MIX INC.	CONCRETE - 455 S MILLER - PARKS	0213095-IN	11/14/23	1,445.50	68284
01-770-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	TOPSOIL/LIMESTONE/FILL SAND/BEACH	OCTOBER 2023	11/14/23	369.00	68298
01-770-930.000	REPAIRS/MAINTENANCE	TRUGREEN PROCESSING C	ICE MELTS	185399797	11/14/23	764.44	68304

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L Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
und 101	GENERAL OPERATING FUND						
ept 770	OPERATIONS & MAINTENANCE						
01-770-930.000	REPAIRS/MAINTENANCE	TRUGREEN PROCESSING C	LAWN SERVICE - COMMUNITY PARK	181903687	11/14/23	55.13	68304
01-770-938.100	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	92985602	11/14/23	640.10	68295
			Total For Dept 770 OPERATIONS & MAINTENANCE			6,495.97	
ept 772	NATURE PRESERVE/CENTER						
01-772-740.000	OPERATING SUPPLIES	ROB CROSBY	WINTER WONDERLAND FOREST SHAPES	101	10/31/23	75.00	68224
01-772-740.000	OPERATING SUPPLIES	STATE BANK	ICMA/CONF/AMZN/BEST BUY/SAMS CLUB/	OCTOBER 2023	10/31/23	960.66	68231
01-772-901.000	PRINTING & PUBLISHING	PRINT EXPRESS OFFICE	NOVEMBER 2023 SCHEDULE - NATURE CE	0102005-001	10/31/23	84.00	68220
01-772-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD	203677931842	10/31/23	175.15	68199
01-772-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	OCTOBER 2023	10/25/23	49.99	68189
01-772-930.000	REPAIRS/MAINTENANCE	HOME DEPOT CREDIT SER	REPAIRS/MAINTENANCE	NOVEMBER 2023	11/14/23	9.00	68268
01-772-930.000	REPAIRS/MAINTENANCE	R.B. SATKOWIAK 'SCITY	2395 N RIVER RD/FROSTGLONE - PORTA	1023-533	11/14/23	300.00	68285
01-772-960.000	EDUCATION & TRAINING	STATE BANK	ICMA/CONF/AMZN/BEST BUY/SAMS CLUB/	OCTOBER 2023	10/31/23	31.00	68231
			Total For Dept 772 NATURE PRESERVE/CENTER			1,684.80	
ept 774	SPECIAL EVENTS						
01-774-740.000	OPERATING SUPPLIES	TSC STORES	REPAIRS/MAINTENANCE	OCTOBER 2023	10/25/23	54.93	68189
01-774-740.000	OPERATING SUPPLIES	CROOKED CREEK & SWAN	CATERING - EVENING IN THE PARK	SEPTEMBER 18, 2	10/31/23	1,191.32	68201
01-774-740.000	OPERATING SUPPLIES	STATE BANK	ICMA/CONF/AMZN/BEST BUY/SAMS CLUB/	OCTOBER 2023	10/31/23	442.30	68231
01-774-740.000	OPERATING SUPPLIES	HOME DEPOT CREDIT SER	REPAIRS/MAINTENANCE	NOVEMBER 2023	11/14/23	376.37	68268
			Total For Dept 774 SPECIAL EVENTS			2,064.92	
ept 776	TRAIN						
01-776-930.000	REPAIRS/MAINTENANCE	STATE BANK	ICMA/CONF/AMZN/BEST BUY/SAMS CLUB/	OCTOBER 2023	10/31/23	23.98	68231
01-776-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS	VEHICLE MAINTENANCE	OCTOBER 2023	11/14/23	70.76	68280
			Total For Dept 776 TRAIN			94.74	
			Total For Fund 101 GENERAL OPERATING FUND			33,020.24	



PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** November 27, 2023
- **SUBMITTED BY:** John Corriveau Parks & Recreation Director
- **AGENDA TOPIC:** 2024 Park Commission Meeting dates
- **EXPLANATION OF TOPIC:**
Its that time of year again where we have to pick our 2024/25 Park Commission Meeting Dates. Our goal is to meet on every fourth Monday when possible. Attached are the proposed meeting dates.
- **ATTACHMENT:** Proposed meeting dates.
- **POSSIBLE COURSES OF ACTION:** None
- **SUGGESTED/REQUESTED MOTION:** None

2024/25 Proposed Park Commission Meeting Dates

Monday January 22nd

Monday March 18th

Monday May 20th

Monday July 22nd

Monday September 23rd

Monday November 25th

Monday February 26th

Monday April 22nd

Monday June 24th

Monday August 26th

Monday October 28th

Monday December 16th

PARKS AND RECREATION REPORT NOVEMBER 2023

ROETHKE PARK:

Craig Sopak, Paul's son has taken over the train mechanic position from his father. Craig grew up working on the train with his dad and is a skilled metal fabricator, mechanic, welder and blacksmith. Craig has already rebuilt the two trucks for the new trains third car and we will have it together and running for spring. His next project is to re wire the old trains electrical system and inspect the two drive trucks under the engine per hours driven requirement. Craig is very passionate about the train, just like his dad, and I look forward to working with him and making our trains the best they can be.

ROBERTS PARK

We are preparing for Winter Wonderland and sites will soon be decorated as the event is approaching fast! Santa will be there with Buddy the Elf, Laurie Middlebrook will be playing Christmas songs each night, food trucks, bon fires, smores and of course fireworks each night.

COMMUNITY PARK

None

DAY PARK

None

SPORTS AND PROGRAMS

Registration has ended for Basketball cClinic and Boys Basketball; numbers are just a little less than last year. Archery has sold out and has a waiting list. Programs begin in January.

NATURE CENTER PRESERVE

Report from Lynda Thayer

EVENTS

Winter Wonderland will be held on December 8th and 9th at Roberts Park.



NATURE CENTER AND PRESERVE REPORT DECEMBER 2023

NATURE PRESERVE UPDATE

The Dow work in the northern six acres of the preserve continues. The bank management work is done, but the soil that will go on the north end of the preserve hasn't been moved because of the standing water along the perimeter of the field. The trail access is limited when the crew is working.

We will be meeting with Cindy Todd from Spicer to go over our DNR 2021 Trust Fund Grant work to get things prepared to go out to bid. This work will be done in the spring if all goes as planned.

NATURE CENTER UPDATE

The nature center's new hours are Tuesdays from 3-7 pm, Wednesday-Friday 12-4 pm. I will attempt to be open the first or second Saturday of every month for more opportunities for visitors to come in. We are also offering programs: Tuesdays from 5-7 pm will be FUN (Families United in Nature), Wednesdays from 12-2 pm for senior citizen activities, and Thursdays from 1-2, we will host a pre-school activity group. We had three FUN nights in November. We had 36 people come for STEM night, 33 visitors participated in National Pickle Day, and only 5 came for Recycling. The recycling night was the Tuesday of Thanksgiving week, which could explain the lower attendance. The senior citizen days have not been well attended. My next step is to reach out to multiple agencies that work with senior citizens to get the word out. We had three Little Acorns pre-school activity days. We had seven participants for our intro day, thirteen participants that learned about acorns and seeds, and three for recycling. In December, we will continue with these activities and assess their success and we will have a family day on December 2 from 10 am-2 pm. We are hosting the Thomas Township Business Association event on December 13 from 5:30-7:30. I hope to encourage local businesses, non-profits, and other organizations to use the nature center for meetings and events.

I met with an artist that might be a great fit to complete the proposed habitat area and add some fun nature features to the building. More to come on that, hopefully.

NATURAL RESOURCES DAMAGE ASSESSMENT (NRDA) UPDATE

We are working with US Fish and Wildlife and the DNR to have additional support in the preserve area next spring and summer. We will continue to use the original NRDA funds to develop the nature preserve. The pond concept is still under discussion, but has been

placed on the back burner for now. We need to focus on getting our planting areas established. We can look at the concept again when we are further along.

SAGINAW COUNTY ARPA FUNDS UPDATE

We are wrapping up our ARPA funds work. We have approximately \$58,000 left of the \$300,000. A projector, screen, and television monitor have been ordered. The stairs to the future kayak launch area finishing work on the sign will be ARPA expenses.