



AGENDA

THOMAS TOWNSHIP REGULAR BOARD MEETING TO BE CONDUCTED ELECTRONICALLY DUE TO THE COVID-19 PANDEMIC IN COMPLIANCE WITH MDHHS EMERGENCY ORDER UNDER MCL 33.2253 AND PUBLIC ACT 228 OF 2020

November 2, 2020

7:00 P.M.

Dial-in number (US): (844) 855-4444

Access code: 482236#

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approval of Board Minutes October 5, 2020.
 - B. Approval of the Special Board Minutes October 19, 2020.
 - B. Approval of Expenditures.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. None.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Approve Resolution 20-17 approving the Board Meeting dates for 2021.
 - B. Approve Resolution 20-18 approving the operational costs in the amount of \$7,082.45 and accepting for file, the fiscal year 2021 budget of the Saginaw Area Storm Water Authority.
 - C. Approve the purchase of replacement fire gear from Phoenix Safety Outfitters for five years based on their bid proposal.
 - D. Approve the zoning request for First Area Credit union of parcel #28-12-3-25-2065-001 from its current R-2 (Residential Two-Family, Medium Density District) to B-1 (Office and Neighborhood Business District).
10. Reports

A. Supervisor	D. Manager	H. Fire Dept.
B. Clerk	E. Community Development	I. Police Dept.
C. Treasurer	F. DPW	J. Parks & Recreation
	G. Finance	K. Board Members
11. Executive Session
 - A. None
12. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.

Thomas Township
Board of Trustee Meeting
Citizen Comment Instructions

Any citizen may address the Thomas Township Board of Trustees at item #6, which is the Citizen Comment Section of the Board Meeting.

Supervisor Weise will ask if there is anyone who would like to address the Board. If there are multiple people, he will invite you to speak when it is your turn.

You will be asked to stand and to state your name and address for the records.

You may then address your issue to the Board Members. In the interest of time, all citizens are requested to limit their comments to three minutes.



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
October 5, 2020
7:00 o'clock p.m. via teleconference

1. The Regular Board Meeting was called to order at 7:00 p.m. via teleconferencing by Supervisor Weise.
2. PRESENT PHYSICALLY: Sommers, Weise, Thayer, Monahan, Weber
PRESENT VIA PHONE: DeLine, Brosowski
ABSENT: None

ALSO PHYSICALLY PRESENT: Finance Director, Deidre Frollo; Director of Community Development, Dan Sika; Police Chief, Al Fong; Parks and Recreation Director, John Corriveau; Fire Chief, Mike Cousins; DPW Director, Rick Hopper; Assistant DPW Director, Trevor Schultz and Deputy Clerk, Darci Seamon.

ALSO PRESENT VIA PHONE: Township Manager, Russ Taylor; Township Attorney, Otto Brandt.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosowski, seconded by Sommers to approve the agenda with the updated easement payment of \$300.00.
Roll Call:
Ayes: Sommers, Monahan, DeLine, Weber, Weise, Brosowski, Thayer
Absent: None
Nays: None
Abstain: None
Motion carried.

AGENDA
THOMAS TOWNSHIP REGULAR BOARD MEETING
TO BE CONDUCTED ELECTRONICALLY DUE TO THE COVID-19 PANDEMIC IN COMPLIANCE WITH
EXECUTIVE ORDER 2020-176
October 5, 2020
7:00 P.M.
Dial-in number (US): (844) 855-4444
Access code: 482236#

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approval of Board Minutes September 14, 2020
 - B. Approval of Expenditures.

- C. Accept the resignation of Renee Sullivan from the Utility Billing/ Cash Receipting Clerical position.
 - D. Approve the appointment of Wayne Engel to the Downtown Development Authority.
 6. Communications-Petitions-Citizen Comments
 - It is requested that you state your name and address for the record.**
 7. Public Hearing
 - A. None.
 8. Unfinished Business
 - A. None.
 9. New Business
 - A. Deny the zoning request for 3800 Lauckner Lane from R-1(Residential One-Family, Low Density District to A-2 (General Farming, Open Space, Woodlot, and Conservation Development District).
 - B. Approve Text Amendments 20-Z-02, 20-Z-03, 20-Z-04, 20-Z-05, 20-Z-06, and 20-G-04.
 - C. Approve Resolution 20-15 authorizing the police department to apply for the Par Plan Risk Reduction Grant to offset the cost of the purchase of body cameras.
 - D. Grant Consumers Energy a permanent easement through Sewage Pump Station 7 property located on North Thomas across from Hemphill for the cost of \$300.00.
 10. Reports
 - A. Supervisor
 - B. Clerk
 - C. Treasurer
 - D. Manager
 - E. Community Development
 - F. DPW
 - G. Finance
 - H. Fire Dept.
 - I. Police Dept.
 - J. Parks & Recreation
 - K. Board Members
 11. Executive Session
 - A. None
 12. Adjournment
5. It was moved by Weber, seconded by Thayer to approve the consent agenda as presented.
- Roll Call:
- Ayes: Thayer, Sommers, Monahan, DeLine, Weber, Weise, Brosowski
- Absent: None
- Nays: None
- Abstain: None
- Motion carried.
- A. Approval of Township Board minutes from the regular meeting 09/14/2020.
 - B. Expenditures consisting of:

Clearing Fund	\$3,050.16
General Fund	222,386.21
Christopher Thompson Fund	10,000.00
Public Safety-Fire Department	23,412.61
Fire Apparatus	0.00
Public Safety-Police Department	24,800.48
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	3,966.95
Road Revolving Fund	0.00
Sewer Fund	19,540.97
Water Fund	486,567.81
Municipal Refuse	64,902.29
Special Flood	1,262.88
Tax	3,723,812.82
6. Communications-Petitions-Citizen Comments
 - A. None.
 7. Public Hearing

- A. None.
- 8. Unfinished Business
 - A. None.
- 9. New Business
 - A. It was moved by Sommers, seconded by Weber to deny the zoning request for 3800 Lauckner Lane from R-1 (Residential One-Family, Low Density District) to A-2 (General Farming, Open Space, Woodlot, and Conservation Development District).
Roll Call:
Ayes: Brosowski, Thayer, Sommers, Monahan, DeLine, Weber, Weise
Absent: None
Nays: None
Abstain: None
Motion carried.
 - B. It was moved by Thayer seconded by Monahan to approve txt amendments 20-Z-02, 20-Z-03, 20-Z-04, 20-Z-05, 20-Z-06, and 20-G-04.
Roll Call:
Ayes: Weise, Brosowski, Thayer, Sommers, Monahan, DeLine, Weber
Absent: None
Nays: None
Abstain: None
Motion carried.
 - C. It was moved by Weber, seconded by Sommers to approve Resolution 20-15 authorizing the police department to apply for the Par Plan Risk Reduction Grant to offset the cost of the purchase of body cameras.
Roll Call:
Ayes: Weber, Weise, Brosowski, Thayer, Sommers, Monahan, DeLine
Absent: None
Nays: None
Abstain: None
Motion carried.
 - D. It was moved by Brosowski, seconded by DeLine to grant Consumers Energy a permanent easement through Sewage Pump Station 7 property located on North Thomas across from Hemphill for the cost of \$300.00.
Roll Call:
Ayes: DeLine, Weber, Weise, Brosowski, Thayer, Sommers, Monahan
Absent: None
Nays: None
Abstain: None
Motion carried.
- 10. Report of Officers and Staff:
 - A. Supervisor's Report – None.
 - B. Clerk's Report – None.
 - C. Treasurer's Report – None.
 - D. Manager's Report – thanked the Department Heads for their great work with weekly Board reports. Informed the Board that a special meeting would be needed on October 19, 2020 to approve a contract with Wolgast Corporation and fill the utility billing/cash receipts clerk position.

- E. Receive and file the Community Development report.
 - F. Receive and file the DPW Report.
 - G. Receive and file the Finance Report.
 - H. Receive and file the Fire Department Report. Chief Cousins thanked Deidre and the Board for hazard pay arrangements.
 - I. Receive and file the Police Department Report. Chief Fong thanked the Board and Deidre for their work in submitting for hazard pay.
 - J. Receive and file the Parks and Recreation Report. Mr. Corriveau reported that Winter Wonderland preparation is underway at Roberts Park. The new digital sign at Roberts Park is working well. John updated the Board on the work to be done at the Nature Center due to the flood waters.
 - K. Board Member Reports – None.
11. Executive Session:
A. None
12. It was moved by Sommers seconded by Monahan to adjourn the meeting at 7:24 p.m.
Roll Call:
Ayes: Monahan, DeLine, Weber, Weise, Brosowski, Thayer, Sommers.
Absent: None
Nays: None
Abstain: None
Motion carried.

Edward Brosowski, Clerk

Dated



THOMAS TOWNSHIP
SPECIAL BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
October 19, 2020
7:00 o'clock p.m.

1. The Special Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.
2. PRESENT PHYSICALLY: Sommers, Weise, Brosowski, Monahan, Weber, DeLine, Thayer
ABSENT: None

ALSO PHYSICALLY PRESENT: Township Manager, Russ Taylor; Finance Director, Deidre Frollo; Parks and Recreation Director, John Corriveau; Fire Chief, Mike Cousins; Deputy Clerk, Darci Seamon; Township Attorney, Otto Brandt and three interested parties.

ALSO PRESENT VIA PHONE: Director of Community Development, Dan Sika; DPW Director, Rick Hopper; Police Chief, Al Fong and one interested party.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosowski, seconded by Thayer to approve the agenda as presented. Motion carried unanimously.

AGENDA
THOMAS TOWNSHIP SPECIAL BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
AVAILABLE ELECTRONICALLY DUE TO THE COVID-19 PANDEMIC IN COMPLIANCE WITH MDHHS
EMERGENCY ORDER UNDER MCL 33.2253
October 19, 2020
7:00 p.m.
Dial-in number (US): (844) 855-4444
Access code: 482236#

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the promotion of probationary fire fighter Stephan Pavlik to fire fighter.
 - B. Approve the promotion of probationary fire fighter Alan Dalton to fire fighter.
 - C. Approve the top two candidates for the full-time position of Utility Billing Clerk.
6. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
7. Public Hearing
 - A. None.
8. Unfinished Business
 - A. None.

9. New Business
 - A. Approve Proclamation 20-16, acknowledging Gary Fuller for 50+ years of service to the Thomas Township Fire Department.
 - B. Approve the contract with Wolgast Corporation to perform foundation repairs and electrical work at the Nature Center property due to flood damage.
 10. Reports
 - A. None.
 11. Executive Session
 - None.
 12. Adjournment
-
5. It was moved by Sommers, seconded by Brosowski to accept the consent agenda as presented. Motion carried unanimously.
 6. Communications-Petitions-Citizen Comments:
 - A. None.
 7. Public Hearing
 - A. None.
 8. Old Business
 - A. None
 9. New Business
 - A. It was moved by Sommers, seconded by Weber to approve Proclamation 20-16, acknowledging Gary Fuller for 50+ years of service to the Thomas Township Fire Department.
Roll Call:
Ayes: Thayer, Sommers, Monahan, DeLine, Weber, Weise, Brosowski
Absent: None
Nays: None
Abstain: None
Motion carried.
 - B. It was moved by Weber, seconded by DeLine to approve the contract with Wolgast Corporation to perform foundation repairs and electrical work at the Nature Center property due to flood damage. Motion carried unanimously.
 10. Reports
 - A. None
 11. Executive Session
 - A. None
 12. It was moved by Brosowski, seconded by DeLine, to adjourn the meeting at 7:21 p.m. Motion carried unanimously.

Edward Brosowski, Clerk

Dated



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** November 2, 2020
- **PERSON SUBMITTING:** Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approval of Expenditures
- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:**
The Appropriations Act passed in March Appropriated total funds for the 2020/2021 fiscal year for operating the budgets of the various finds. Monthly the board needs to approve the total expenditures in each fund for the month.

In addition to the fund expenditures listed in the motion, Library Fund expenditures were \$6,578.77. Township Board approval is not required for Library expenditures. Payroll expenditures are not required to be included in this motion.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Invoice approval list by fund
Cash balances report
- **POSSIBLE COURSES OF ACTION:**
Approval/not approve expenditures
- **SUGGESTED/REQUESTED MOTION:**
Motion by _____, supported by _____ to approve the expenditures totaling \$540,485.74 with individual fund totals as follows:

Clearing Fund	3,050.16
General Fund.....	88,145.53
Christopher Thompson Funds.....	0.00
Public Safety - Fire Department.....	8,422.21
Fire Apparatus	5.47
Public Safety - Police Department	17,324.97
Public Safety - Drug Law Enforcement	0.00
Downtown Development Authority.....	2,704.66
Road Revolving Fund.....	0.00
Sewer Fund	40,942.41
Water Fund	241,958.31
Municipal Refuse	64,777.34
Special Flood	0.00
Tax.....	73,154.68

As shown on checks #62902-62999

GL Number	Invoice Line Desc	Vendor	PAID - CHECK TYPE: PAPER CHECK	Invoice Description	Amount	Check #
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Fund 100 CLEARING FUND						
Dept 000	MOBILE PHONE CHARGES	STATE BANK	AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE		160.00	62948
100-000-231.575	DUE TO BC/BS UNION CO-INS	BLUE CROSS BLUE SHIELD O	HEALTH/VISION		2,857.66	62907
100-000-231.716	LIBRARY HEALTH INS CO-PAY	BLUE CROSS BLUE SHIELD O	HEALTH/VISION		32.50	62907
100-000-231.717						
		Total For Dept 000			3,050.16	
		Total For Fund 100 CLEARING FUND			3,050.16	

Fund 101 GENERAL OPERATING FUND						
Dept 000	ACCOUNTS RECEIVABLE	SMITH & KLACZKIEWICZ, PC	AUDIT 2019/2020		480.00	62945
101-000-040.000	WEED VIOLATIONS	TRI-VALLEY CONSTRUCTION,	NOXIOUS WEED - 8654 GRATIOT RD		297.50	62996
101-000-040.075	WEED VIOLATIONS	TRI-VALLEY CONSTRUCTION,	NOXIOUS WEED - 8720 GRATIOT RD		318.75	62996
101-000-040.075	WEED VIOLATIONS	TRI-VALLEY CONSTRUCTION,	NOXIOUS WEED - 7319 GRATIOT RD		212.50	62996
101-000-040.075	WEED VIOLATIONS	TRI-VALLEY CONSTRUCTION,	NOXIOUS WEED - 7329 GRATIOT RD		212.50	62996
101-000-040.716	ACCOUNTS RECEIVABLE HEALTH IN	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE		13.12	62906
101-000-040.716	ACCOUNTS RECEIVABLE HEALTH IN	BLUE CROSS BLUE SHIELD O	HEALTH/VISION		304.41	62907
101-000-040.716	ACCOUNTS RECEIVABLE HEALTH IN	DELTA DENTAL	NOVEMBER 2020 PREMIUM		119.46	62968
101-000-402.000	PROPERTY TAXES	SAGINAW COUNTY TREASURER	TAX ADJUSTMENTS - 07/01/20-09/30/20		34.89	62985
101-000-447.000	PROPERTY TAX ADMINISTRATION F	SAGINAW COUNTY TREASURER	TAX ADJUSTMENTS - 07/01/20-09/30/20		156.37	62985
101-000-640.763	PROGRAM FEES SOCCER	JENNIFER FERGUSON	REFUND - COVID-19 - 2020 FALL SOCCER		50.00	62919
101-000-640.763	PROGRAM FEES SOCCER	KIMBERLY & ANDREW RAMOSE	REFUND - COVID-19 - 2020 FALL SOCCER		50.00	62922
101-000-640.763	PROGRAM FEES SOCCER	KIMBERLY & ANDREW RAMOSE	REFUND - COVID-19 - 2020 FALL SOCCER		50.00	62922
101-000-640.763	PROGRAM FEES SOCCER	SARAH HECHT	REFUND - COVID-19 - 2020 SPRING SOCCER		40.00	62943
101-000-640.763	PROGRAM FEES SOCCER	OLIVIA RUIZ	REFUND - COVID-19 - 2020 FALL SOCCER		50.00	62979
		Total For Dept 000			2,389.50	

Dept 101 BOARD-LEGISLATIVE						
101-101-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES		1,180.00	62932
101-101-804.000	MEMBERSHIP & DUES	MICHIGAN MUNICIPAL LEAGU	MEMBERSHIP DUES - 07/01/20-06/30/21		200.00	62927
		Total For Dept 101 BOARD-LEGISLATIVE			1,380.00	
Dept 172 MANAGER-ADMINISTRATIVE						
101-172-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION		1,704.97	62907
101-172-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION		21.46	62907
101-172-716.100		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D		79.70	62924
101-172-716.200	DENTAL INSURANCE	DELTA DENTAL	NOVEMBER 2020 PREMIUM		147.12	62968
101-172-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D		24.58	62924
101-172-740.000	OPERATING SUPPLIES	STATE BANK	AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE		28.99	62948
101-172-817.000	PROFESSIONAL SERVICES	SAMSA	ANNUAL WEB MAINTENANCE - LEVEL 2		166.66	62987
101-172-850.100	WIRELESS COMMUNICATIONS	STATE BANK	AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE		423.32	62948
		Total For Dept 172 MANAGER-ADMINISTRATIVE			2,596.80	

Dept 191 ELECTIONS						
101-191-740.000	OPERATING SUPPLIES	U. S. POSTAL SERVICE	NOVEMBER ELECTION BALLOTS		598.56	62955
101-191-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES		54.36	62992
101-191-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES		21.97	62992
101-191-745.000	OPERATING SUPPLIES OFFICE EQUIP	DOMINION VOTING	BB ADAPTER KIT - VOTING		3,286.31	62913
		Total For Dept 191 ELECTIONS			3,961.20	

Dept 215 CLERK						
101-215-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE		18.74	62906
101-215-716.100		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D		55.40	62924
101-215-716.200	DENTAL INSURANCE	DELTA DENTAL	NOVEMBER 2020 PREMIUM		147.12	62968

JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK
Vendor Invoice Description

Amount Check #

Fund 101 GENERAL OPERATING FUND									
Dept 215 CLERK									
101-215-716.300									62924
101-215-740.000	OPERATING SUPPLIES	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	14.34					62947
101-215-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	17.78					62947
101-215-900.300	CODIFICATION OF ORDINANCE	MUNICIPAL CODE CORPORATI	ONLINE CODE HOSTING - 10/20-9/21	(3.90)					62978
101-215-936.000	MAINTENANCE AGREEMENTS	SAMSA	ANNUAL WEB MAINTENANCE - LEVEL 2	166.67					62987
Total For Dept 215 CLERK				1,316.15					
Dept 253 TREASURER-FINANCE DEPARTMENT									
101-253-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,460.81					62907
101-253-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	13.76					62906
101-253-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	22.11					62907
101-253-716.100	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	119.72					62924
101-253-716.200	DENTAL INSURANCE	DELTA DENTAL	NOVEMBER 2020 PREMIUM	171.25					62968
101-253-716.300	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	32.06					62924
101-253-740.000	OPERATING SUPPLIES	PUMMILL - PROMARK	WATER/SEWER	297.63					62934
101-253-740.000	OPERATING SUPPLIES	STATE BANK	AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE	20.00					62948
101-253-745.000	OPERATING SUPPLIES	NATIONAL BUSINESS FURNIT	FILE CABINET - FINANCE	369.84					62931
101-253-745.000	OPERATING SUPPLIES	VECTOR TECH GROUP	HP BUSINESS DESKTOP PRODESK 400 - W/S	1,090.00					62999
101-253-803.000	OPERATING SUPPLIES	SMITH & KLACZKIEWICZ, PC	AUDIT 2019/2020	2,120.00					62945
101-253-804.000	AUDIT	MI MONICIPAL TREASURERS	MEMBERSHIP - FROLLO & TUCKER	150.00					62926
101-253-817.000	MEMBERSHIP & DUES	SAMSA	ANNUAL WEB MAINTENANCE - LEVEL 2	166.66					62987
Total For Dept 253 TREASURER-FINANCE DEPARTMENT				6,033.84					
Dept 257 ASSESSING									
101-257-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	1.92					62906
101-257-716.100	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	7.73					62924
101-257-716.200	DENTAL INSURANCE	DELTA DENTAL	NOVEMBER 2020 PREMIUM	14.71					62968
101-257-716.300	OPERATING SUPPLIES	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1.89					62924
101-257-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	44.64					62992
101-257-936.000	MAINTENANCE AGREEMENTS	SAMSA	ANNUAL WEB MAINTENANCE - LEVEL 2	166.67					62987
Total For Dept 257 ASSESSING				237.56					
Dept 265 BUILDING & GROUNDS									
101-265-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	143.96					62947
101-265-740.000	OPERATING SUPPLIES - PITNEY BOW	STATE BANK	AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE	666.18					62948
101-265-740.000	OPERATING SUPPLIES	REIMOLD PRINTING CORPORA	WATER BILL - NO PRINTING	163.19					62984
101-265-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	61.38					62992
101-265-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	167.99					62992
101-265-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	120.98					62992
101-265-745.000	OPERATING SUPPLIES	STATE BANK	AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE	979.98					62948
101-265-810.100	OPERATING SUPPLIES	STATE BANK	WEBSITE UPDATE	3,033.33					62942
101-265-810.100	CONTRACTED SERVICES	SAMSA	DOCUMENT SHREDDING	45.00					62989
101-265-810.100	CONTRACTED SERVICES	SHRED EXPERTS	MOWING MEDIAN - M46	1,200.00					62996
101-265-810.100	CONTRACTED SERVICES	TRI-VALLEY CONSTRUCTION,	OCTOBER LAWN MAINTENANCE	457.14					62997
101-265-810.100	CONTRACTED SERVICES	TRI-VALLEY CONSTRUCTION,	123.NET	121.82					62902
101-265-850.000	TELEPHONE	STATE BANK	TELEPHONE SERVICE	137.74					62948
101-265-930.000	REPAIRS/MAINTENANCE	ACE AMERICAN ALARM CO	AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE	75.00					62904
101-265-930.000	REPAIRS/MAINTENANCE	HELM ELECTRIC, INC	SERV CALL - EXPORT VIDEO TO FLASH DRI	255.06					62918
101-265-930.000	REPAIRS/MAINTENANCE	STATE BANK	LIGHTS OVER TV/ADJUST TIMERS BATHROOM	68.80					62948
101-265-930.000	REPAIRS/MAINTENANCE	COMMUNICATION CONSULTANT	AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE	552.50					62966
101-265-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	POLYCOM PHONES	117.12					62972
101-265-930.000	REPAIRS/MAINTENANCE	LEDUY ELECTRIC INC.	REPAIR LIGHT BALLAST - ADMN BLDG	301.52					62974
101-265-930.000	REPAIRS/MAINTENANCE	MARLO CO LAWN SPRINKLER	WINTERIZATION - ADM BLDG - WRK ORD 99	105.00					62975

GL Number Invoice Line Desc

PAID - CHECK TYPE: PAPER CHECK
Vendor Invoice Description

Amount Check #

Fund 101 GENERAL OPERATING FUND

Dept 265 BUILDING & GROUNDS
101-265-940.100

EQUIPMENT RENTAL

THOMAS TWP WATER
EQUIPMENT RENTAL
Total For Dept 265 BUILDING & GROUNDS

196.37 62952
6,970.06

Dept 276 CEMETERY

101-276-810.100
101-276-930.000
101-276-930.000
101-276-940.100
101-276-940.100

REPAIRS/MAINTENANCE
REPAIRS/MAINTENANCE
EQUIPMENT RENTAL
EQUIPMENT RENTAL

TRI-VALLEY CONSTRUCTION,
STONE QUEST INC
HOME DEBOT
R.B. SATKOWIAK'SCITY SEM
THOMAS TWP WATER
OCTOBER LAWN MAINTENANCE
BEACH PEBBLE/TOPSOIL/CEDAR MULCH
REPAIRS/MAINTENANCE
2395 N RIVER RD - PORTABLE TOILET RNT
EQUIPMENT RENTAL
Total For Dept 276 CEMETERY

1,414.28 62997
685.80 62951
237.01 62972
90.00 62937
2,177.12 62952
4,604.21

Dept 282 GREAT LAKES TECH PARK MTCE

101-282-810.000
101-282-920.000

CONTRACTED SERVICES
UTILITIES

TRI-VALLEY CONSTRUCTION,
LEDDY ELECTRIC INC.
OCTOBER LAWN MAINTENANCE
GRAHAM RD STREETLIGHTS - GREAT LAKES
Total For Dept 282 GREAT LAKES TECH PARK MTCE

628.57 62997
5,276.89 62923
5,905.46

Dept 371 COMMUNITY DEVELOPMENT

101-371-716.000
101-371-716.100
101-371-716.100
101-371-716.100
101-371-716.200
101-371-716.300
101-371-740.000
101-371-740.000
101-371-740.000
101-371-740.000
101-371-740.000
101-371-740.000
101-371-740.000
101-371-802.000
101-371-810.100
101-371-817.000
101-371-817.100
101-371-817.100
101-371-850.100
101-371-936.000
101-371-938.100
101-371-960.000
101-371-960.000

HEALTH INSURANCE
VISION/SHORT TERM DISAB/LIFE
VISION/SHORT TERM DISAB/LIFE
DENTAL INSURANCE
OPERATING SUPPLIES
OPERATING SUPPLIES
OPERATING SUPPLIES
OPERATING SUPPLIES
OPERATING SUPPLIES
OPERATING SUPPLIES
OPERATING SUPPLIES
OPERATING SUPPLIES
OPERATING SUPPLIES
LEGAL SERVICES
CONTRACTED SERVICES
PROFESSIONAL SERVICES
UPDATE MASTER PLAN
UPDATE MASTER PLAN
WIRELESS COMMUNICATIONS
MAINTENANCE AGREEMENTS
GAS & DIESEL FUEL
EDUCATION & TRAINING
EDUCATION & TRAINING

BLUE CROSS BLUE SHIELD O
BLUE CROSS BLUE SHIELD O
BLUE CROSS BLUE SHIELD O
MADISON NATIONAL LIFE
DELTA DENTAL
MADISON NATIONAL LIFE
STAPLES ADVANTAGE
STAPLES ADVANTAGE
STAPLES ADVANTAGE
STATE BANK
PRINT EXPRESS OFFICE PRO
STAPLES ADVANTAGE
STAPLES ADVANTAGE
STAPLES ADVANTAGE
OTTO BRANDT
SAGINAW AREA GIS AUTHORI
SPICER GROUP INC.
SPICER GROUP INC.
SPICER GROUP INC.
STATE BANK
SAMS
WEX INC
STATE BANK
PLANNING & ZONING CENTER
HEALTH/VISION
HEALTH INSURANCE
HEALTH/VISION
BLUE CROSS BLUE SHIELD O
BLUE CROSS BLUE SHIELD O
MADISON NATIONAL LIFE
DELTA DENTAL
MADISON NATIONAL LIFE
STAPLES ADVANTAGE
STATE BANK
SPICER GROUP INC.
HEALTH/VISION
HEALTH INSURANCE
HEALTH/VISION
LIFE/DISABILITY/AD&D
NOVEMBER 2020 PREMIUM
LIFE/DISABILITY/AD&D
OFFICE SUPPLIES
AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE
NAME PLATE - ENGEL
OFFICE SUPPLIES
OFFICE SUPPLIES
OFFICE SUPPLIES
OFFICE SUPPLIES
LEGAL SERVICES
MEMBERSHIP DUES - 2020/2021
GRATIOR ANIMAL HOSPITAL - DRAINAGE RV
THOMAS TOWNSHIP MASTER PLAN UPDATE
THOMAS TOWNSHIP MASTER PLAN UPDATE
AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE
ANNUAL WEB MAINTENANCE - LEVEL 2
GAS/DIESEL FUEL
AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE
PLANNING & ZONING NEWS - 12 ISSUES

1,511.21 62907
13.41 62906
23.05 62907
31.26 62924
250.10 62968
23.16 62924
32.86 62947
6.29 62947
122.32 62947
113.07 62948
12.00 62981
226.56 62992
176.39 62992
(25.18) 62992
420.00 62932
8,976.00 62939
953.00 62946
1,920.00 62946
400.00 62946
44.35 62948
156.67 62987
39.09 62956
25.20 62948
350.00 62980
15,830.81

Dept 421 CONSTRUCTION CODES

101-421-716.000
101-421-716.100
101-421-716.100
101-421-716.100
101-421-716.200
101-421-716.300
101-421-740.000
101-421-740.000
101-421-817.000

HEALTH INSURANCE
VISION/SHORT TERM DISAB/LIFE
VISION/SHORT TERM DISAB/LIFE
DENTAL INSURANCE
OPERATING SUPPLIES
OPERATING SUPPLIES
OPERATING SUPPLIES
PROFESSIONAL SERVICES

BLUE CROSS BLUE SHIELD O
BLUE CROSS BLUE SHIELD O
BLUE CROSS BLUE SHIELD O
MADISON NATIONAL LIFE
DELTA DENTAL
MADISON NATIONAL LIFE
STAPLES ADVANTAGE
STATE BANK
SPICER GROUP INC.
HEALTH/VISION
HEALTH INSURANCE
HEALTH/VISION
LIFE/DISABILITY/AD&D
NOVEMBER 2020 PREMIUM
LIFE/DISABILITY/AD&D
OFFICE SUPPLIES
AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE
HIMS - SECONDARY CONTAINMENT PLAN RVW

1,241.72 62907
3.83 62906
11.96 62907
49.42 62924
176.54 62968
13.69 62924
25.49 62947
342.41 62948
1,752.25 62991

GL Number Invoice Line Desc

PAID - CHECK TYPE: PAPER CHECK
Vendor Invoice Description

Amount Check #

Fund 101 GENERAL OPERATING FUND
Dept 421 CONSTRUCTION CODES

101-421-850.100 WIRELESS COMMUNICATIONS
101-421-936.000 MAINTENANCE AGREEMENTS
101-421-938.000 VEHICLE EXPENSE
101-421-938.100 GAS & DIESEL FUEL
101-421-960.000 EDUCATION & TRAINING

STATE BANK AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE 21.02 62948
SAMSAA ANNUAL WEB MAINTENANCE - LEVEL 2 166.67 62987
GARBER CHEVROLET REPAIR - 2018 CHEV EQUINOX - COMM DEV 52.85 62915
WEX INC GAS/DIESEL FUEL 47.46 62956
STATE BANK AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE 283.29 62948

Total For Dept 421 CONSTRUCTION CODES

4,188.60

Dept 442 SIDEWALKS
101-442-974.000 CAPITAL IMPROVEMENTS

STATE BANK AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE 17.94 62948

Total For Dept 442 SIDEWALKS

17.94

Dept 448 STREET LIGHTING
101-448-920.000 UTILITIES
101-448-920.000 UTILITIES

CONSUMERS ENERGY CO UTILITY BILL - 48609 LED LIGHT RD 1,627.84 62910
CONSUMERS ENERGY CO UTILITY BILL - STREET LIGHTS 3,698.76 62910

Total For Dept 448 STREET LIGHTING

5,326.60

Dept 752 ADMINISTRATION

101-752-716.000 HEALTH INSURANCE
101-752-716.100 VISION/SHORT TERM DISAB/LIFE
101-752-716.100 DENTAL INSURANCE
101-752-716.200 OPERATING SUPPLIES
101-752-740.000 OPERATING SUPPLIES
101-752-740.000 OPERATING SUPPLIES
101-752-745.000 OPERATING SUPPLIES OFFICE EQUIP
101-752-745.000 OPERATING SUPPLIES OFFICE EQUIP
101-752-803.000 AUDIT
101-752-804.000 MEMBERSHIP & DUES
101-752-817.000 PROFESSIONAL SERVICES

BLUE CROSS BLUE SHIELD O HEALTH/VISION 1,574.92 62907
BLUE CROSS BLUE SHIELD O HEALTH/VISION 15.09 62907
MADISON NATIONAL LIFE LIFE/DISABILITY/AD&D 101.88 62924
DELTA DENTAL NOVEMBER 2020 PREMIUM 188.31 62968
MADISON NATIONAL LIFE LIFE/DISABILITY/AD&D 29.69 62924
PRINT EXPRESS OFFICE PRO BUSINESS CARDS - LINDA THAYER 48.00 62933
STAPLES ADVANTAGE OFFICE SUPPLIES 66.78 62947
STAPLES ADVANTAGE OFFICE SUPPLIES 298.04 62947
STAPLES ADVANTAGE OFFICE SUPPLIES 309.98 62947
SMITH & KLACZKIEWICZ, PC AUDIT 2019/2020 720.00 62945
STATE BANK AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE 35.00 62948
SAMSAA ANNUAL WEB MAINTENANCE - LEVEL 2 166.66 62987

Total For Dept 752 ADMINISTRATION

3,554.35

Dept 756 FACILITY ACQUISITION/CONSTRUC
101-756-974.575 CAPITAL IMP. NATURE PRESERVE

SPICER GROUP INC. THOMAS TWP - NATURE CENTER DEVELOPEMEN 5,738.75 62946

Total For Dept 756 FACILITY ACQUISITION/CONSTRUC

5,738.75

Dept 770 OPERATIONS & MAINTENANCE

101-770-740.000 OPERATING SUPPLIES
101-770-810.000 TELEPHONE
101-770-850.000 WIRELESS COMMUNICATIONS
101-770-920.000 UTILITIES
101-770-920.000 UTILITIES
101-770-920.000 UTILITIES
101-770-920.000 UTILITIES
101-770-920.000 UTILITIES
101-770-920.000 UTILITIES
101-770-920.000 UTILITIES
101-770-920.000 UTILITIES
101-770-920.000 UTILITIES
101-770-920.000 UTILITIES
101-770-930.000 REPAIRS/MAINTENANCE
101-770-930.000 REPAIRS/MAINTENANCE
101-770-930.000 REPAIRS/MAINTENANCE
101-770-930.000 REPAIRS/MAINTENANCE

STATE BANK AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE 50.46 62948
TRI-VALLEY CONSTRUCTION, OCTOBER LAWN MAINTENANCE 4,121.43 62997
STATE BANK AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE 124.68 62948
STATE BANK AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE 87.37 62948
CONSUMERS ENERGY CO UTILITY BILL - 6660 GRATIOT RD 77.18 62910
CONSUMERS ENERGY CO UTILITY BILL - 300 LEDDY RD L4 LIGHT 210.51 62910
CONSUMERS ENERGY CO UTILITY BILL - 755 BACON ST L4 LIGHT 77.27 62910
THOMAS TWP WATER UTILITY BILL - ROBERTS BACON 18.63 62952
THOMAS TWP WATER UTILITY BILL - 6660 GRATIOT 294.74 62952
THOMAS TWP WATER UTILITY BILL - ROBERTS MILLER SO 115.16 62952
THOMAS TWP WATER UTILITY BILL - ROBERTS MILLER NO 123.69 62952
THOMAS TWP WATER UTILITY BILL - 605 S MILLER RD 123.69 62952
CONSUMERS ENERGY CO LAND RENTS/LEASE - M128569SAG-E 848.67 62911
R&R READY MIX INC. CONCRETE - ROETHKE BARN ADDITION 906.25 62936
RENT RITE CONCRETE TROWEL - PARKS 88.48 62938
SHERWIN-WILLIAMS PAINT - SOCCER - PARKS 412.15 62944
STATE BANK AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE 396.52 62948

GL Number Invoice Line Desc

PAID - CHECK TYPE: PAPER CHECK
Vendor Invoice Description

Amount Check #

Fund 101 GENERAL OPERATING FUND			
Dept 770 OPERATIONS & MAINTENANCE			
101-770-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	231.94
101-770-930.000	REPAIRS/MAINTENANCE	TSC STORES	202.03
101-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	122.00
101-770-938.100	GAS & DIESEL FUEL	WEX INC	423.58
101-770-940.000	PORTABLE TOILET RENTAL	JONNIE-ON-THE-SPOT INC	308.56
Total For Dept 770 OPERATIONS & MAINTENANCE			13,489.62

Dept 774 SPECIAL EVENTS			
-01-774-740.000	OPERATING SUPPLIES	STATE BANK	2,252.30
-01-774-740.000	OPERATING SUPPLIES	TSC STORES	126.30
-01-774-901.000	PRINTING & PUBLISHING	PRINT EXPRESS OFFICE PRO	122.00
-01-774-901.000	PRINTING & PUBLISHING	U. S. POSTAL SERVICE	102.88
Total For Dept 774 SPECIAL EVENTS			2,604.08
Total For Fund 101 GENERAL OPERATING FUND			88,145.53

Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT			
Dept 000			
205-000-402.000	PROPERTY TAXES	SAGINAW COUNTY TREASURER	14.03
205-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	1,701.30
205-000-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	25.19
205-000-716.200	DENTAL INSURANCE	MADISON NATIONAL LIFE	103.73
205-000-716.300	OPERATING SUPPLIES	MADISON NATIONAL LIFE	156.54
205-000-740.000	OPERATING SUPPLIES	FRONT LINE SERVICES INC	372.15
205-000-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	33.12
205-000-742.000	UNIFORMS	STAPLES ADVANTAGE	10.03
205-000-742.000	UNIFORMS	EAGLE ENGRAVING, INC	315.00
205-000-742.000	UNIFORMS	HOME DEPOT	29.85
205-000-802.000	LEGAL SERVICES	KIM'S COMFORT CENTER	18.00
205-000-803.000	AUDIT	OTTO BRANDT	40.00
205-000-810.100	CONTRACTED SERVICES	SMITH & KLACZKIEWICZ, PC	720.00
205-000-810.100	CONTRACTED SERVICES	BOSS BUSINESS SOLUTION	57.83
205-000-810.100	CONTRACTED SERVICES	STATE BANK	364.73
205-000-850.000	TELEPHONE	TRI-VALLEY CONSTRUCTION,	471.42
205-000-850.000	TELEPHONE	123.NET	121.82
205-000-850.000	WIRELESS COMMUNICATIONS	STATE BANK	57.86
205-000-920.000	UTILITIES	STATE BANK	(15.80)
205-000-930.000	REPAIRS/MAINTENANCE	CONSUMERS ENERGY CO	21.33
205-000-930.000	REPAIRS/MAINTENANCE	STATE BANK	13.76
205-000-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	22.52
205-000-930.000	REPAIRS/MAINTENANCE	MIDLAND PAPER COMPANY	183.22
205-000-930.200	REPAIRS & MAINTENANCE FS#1	GW HEATING & AIR INC.	400.00
205-000-930.200	REPAIRS & MAINTENANCE FS#2	GW HEATING & AIR INC.	110.00
205-000-930.200	REPAIRS & MAINTENANCE FS#2	STATE BANK	137.11
205-000-936.000	MAINTENANCE AGREEMENTS	SHAY WATER CO. INC.	24.00
205-000-938.000	VEHICLE EXPENSE	SAMSA	166.67
205-000-938.000	VEHICLE EXPENSE	APOLLO FIRE EQUIPMENT	46.26
205-000-938.000	VEHICLE EXPENSE	FRONT LINE SERVICES INC	1,210.00
205-000-938.000	VEHICLE EXPENSE	STATE BANK	273.00
205-000-938.000	VEHICLE EXPENSE	TSC STORES	49.99
205-000-938.000	VEHICLE EXPENSE	BOB REDMOND AUTO COLLISI	854.72
205-000-938.100	GAS & DIESEL FUEL	WEX INC	272.33
205-000-938.100	GAS & DIESEL FUEL	GAS/DIESEL FUEL	62956

JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK
 Vendor Invoice Description

GL Number Invoice Line Desc

Amount Check #

Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT
 Dept 000

Total For Dept 000

8,422.21

Total For Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT

8,422.21

Fund 206 FIRE APPARATUS
 Dept 000

PROPERTY TAXES

SAGINAW COUNTY TREASURER TAX ADJUSTMENTS - 07/01/20-09/30/20

5.47

62985

Total For Dept 000

5.47

Total For Fund 206 FIRE APPARATUS

5.47

Fund 207 PUBLIC SAFETY-POLICE

Dept 000

PROPERTY TAXES

SAGINAW COUNTY TREASURER TAX ADJUSTMENTS - 07/01/20-09/30/20

29.82

62985

HEALTH INSURANCE

BLUE CROSS BLUE SHIELD O HEALTH/VISION

7,535.93

62907

VISION/SHORT TERM DISAB/LIFE

BLUE CROSS BLUE SHIELD O HEALTH INSURANCE

23.08

62906

VISION/SHORT TERM DISAB/LIFE

BLUE CROSS BLUE SHIELD O HEALTH/VISION

114.35

62907

DELTA DENTAL

LIFE/DISABILITY/ADD NOVEMBER 2020 PREMIUM

416.40

62924

DELTA DENTAL

LIFE/DISABILITY/ADD NOVEMBER 2020 PREMIUM

1,039.26

62968

BROWNELLIS INC

AIMPOINT T-2

132.45

62924

BROWNELLIS INC

PMAG 30- MAGAZINE - POLICE

919.95

62909

MICHIGAN POLICE EQUIPMEN

BAD LEVER MAGE980 - POLICE

204.19

62909

MICHIGAN POLICE EQUIPMEN

PROTAC 625 LUMEN

68.00

62928

STAPLES ADVANTAGE

OFFICE SUPPLIES AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE

(2.62)

62947

BROWNELLIS INC

ACCESSORY LIGHT MOUNT

119.97

62948

HOME DEPOT

REPAIRS/MAINTENANCE

56.74

62964

MICHIGAN POLICE EQUIPMEN

STREAMLIGHT PROTAC RAIL/RAIL MOUNT

122.83

62972

MIDLAND PAPER COMPANY

OPERATING SUPPLIES - PB SAFETY

167.00

62976

PRINT EXPRESS OFFICE PRO

HIGH HAZARD LABELS - POLICE

183.22

62977

STAPLES ADVANTAGE

OFFICE SUPPLIES

8.00

62981

LEGAL SERVICES

AUDIT 2019/2020

810.00

62932

CONTRACTED SERVICES

CS - GS307CI - OVERAGE CHRG - PB SAFE

760.00

62945

CONTRACTED SERVICES

ARRANGMENTS AUGUST 2020

57.84

62908

TRI-VALLEY CONSTRUCTION,

123.NET

214.20

62940

WIRELESS COMMUNICATIONS

AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE

192.86

62997

REPAIRS/MAINTENANCE

OIL CHANGE - 2019 FORD EXPLORER - POL

121.82

62902

REPAIRS/MAINTENANCE

AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE

188.79

62948

MAINTENANCE AGREEMENTS

ANNUAL WEB MAINTENANCE - LEVEL 2

13.76

62948

VEHICLE EXPENSE

REPAIR - 2017 FORD EXPLORER - POLICE

45.39

62982

VEHICLE EXPENSE

REPAIR - 2019 FORD EXPLORER - POLICE

166.67

62982

VEHICLE EXPENSE

TIRES - REPLACE FRONT - POLICE #501

311.73

62925

GAS & DIESEL FUEL

VEHICLE WASHES

227.23

62925

EDUCATION & TRAINING

GAS/DIESEL FUEL

288.60

62935

EDUCATION & TRAINING

POLICE IN-SERVICE TRAINING MEMBERSHIP

38.00

62995

EDUCATION & TRAINING

POLICE IN-SERVICE TRAINING MEMBERSHIP

1,160.51

62956

EDUCATION & TRAINING

POLICE IN-SERVICE TRAINING MEMBERSHIP

1,400.00

62967

EDUCATION & TRAINING

POLICE IN-SERVICE TRAINING MEMBERSHIP

17,324.97

17,324.97

DB: Thomas Township

GL Number Invoice Line Desc Vendor PAID - CHECK TYPE: PAPER CHECK Invoice Description Amount Check #

Fund 248 Downtown Development Authority
Dept 000
248-000-803.000 AUDIT SMITH & KLACZKIEWICZ, PC AUDIT 2019/2020 320.00 62945
248-000-930.000 REPAIRS/MAINTENANCE LEDDY ELECTRIC INC. MATERIALS USED FOR STREETLIGHT POLES 2,384.66 62923
Total For Dept 000 2,704.66

Total For Fund 248 Downtown Development Authority 2,704.66

Fund 271 LIBRARY FUND
Dept 000
271-000-402.000 PROPERTY TAXES SAGINAW COUNTY TREASURER TAX ADJUSTMENTS - 07/01/20-09/30/20 7.01 62985
271-000-716.000 HEALTH INSURANCE BLUE CROSS BLUE SHIELD O HEALTH/VISION 830.27 62907
271-000-716.000 HEALTH INSURANCE DELTA DENTAL NOVEMBER 2020 PREMIUM 41.19 62968
271-000-716.500 DISABILITY UNUM &MEBS DISABILITY - LIBRARY 664.94 62998
271-000-727.000 OFFICE SUPPLIES WILDFIRE CREDIT UNION MENARDS/WALMART/STAPLES/STV SALES/MEI 43.53 62957
271-000-727.000 OFFICE SUPPLIES PRINT EXPRESS OFFICE PRO PAPER - LIBRARY 12.36 62981
271-000-728.000 CHILDRENS BOOKS - 2035463293 BAKER & TAYLOR CHILDREN/ADULT BOOKS 2,007.20 62961
271-000-728.100 ADULT BOOKS - 2035463600 BAKER & TAYLOR CHILDREN/ADULT BOOKS 1,013.86 62961
271-000-728.200 ADULT BOOKS - 71962861 GALE/CENGAGE LEARNING BOOKS 82.87 62971
271-000-803.000 AUDIO/VISUAL BOOKS - 76706172 RECORDED BOOKS AUDIO/VISUAL BOOKS 573.00 62983
271-000-850.000 TELEPHONE THOMAS TWP GENERAL FUND 2019-2020 AUDIT - LIBRARY - 8279 - 53 480.00 62994
271-000-901.000 PRINTING & PUBLISHING WILDFIRE CREDIT UNION MENARDS/WALMART/STAPLES/STV SALES/MEI 99.98 62957
271-000-901.000 PRINTING & PUBLISHING PRINT EXPRESS OFFICE PRO OFFICE SUPPLIES - LIBRARY 60.74 62981
271-000-930.000 REPAIRS/MAINTENANCE THOMAS TOWNSHIP BUSINESS GREATER THOMAS TWP BUY LOCAL CAMPAIGN 55.00 62993
271-000-930.000 REPAIRS/MAINTENANCE WILDFIRE CREDIT UNION MENARDS/WALMART/STAPLES/STV SALES/MEI 153.73 62957
271-000-956.000 MISCELLANEOUS B&B LAWN MAINTENANCE - LIBRARY LAWN MAINTENANCE - LIBRARY 260.00 62959
271-000-970.000 CAPITAL OUTLAY WILDFIRE CREDIT UNION MENARDS/WALMART/STAPLES/STV SALES/MEI 127.11 62957
WILDFIRE CREDIT UNION MENARDS/WALMART/STAPLES/STV SALES/MEI 65.98 62957
Total For Dept 000 6,578.77
Total For Fund 271 LIBRARY FUND 6,578.77

Fund 590 SEWER FUND
Dept 536 ADMINISTRATION
590-536-716.000 HEALTH INSURANCE BLUE CROSS BLUE SHIELD O HEALTH/VISION 1,582.27 62907
590-536-716.100 VISION/SHORT TERM DISAB/LIFE BLUE CROSS BLUE SHIELD O HEALTH/VISION 19.57 62907
590-536-716.100 VISION/SHORT TERM DISAB/LIFE MADISON NATIONAL LIFE LIFE/DISABILITY/AD&D 72.22 62924
590-536-716.200 DENTAL INSURANCE DELTA DENTAL NOVEMBER 2020 PREMIUM 178.90 62962
590-536-716.300 OPERATING SUPPLIES MADISON NATIONAL LIFE LIFE/DISABILITY/AD&D 22.47 62924
590-536-740.000 OPERATING SUPPLIES PRINT EXPRESS OFFICE PRO OFFICE SUPPLIES - DPW 30.27 62933
590-536-740.000 OPERATING SUPPLIES PRINT EXPRESS OFFICE PRO UTILITY ENVELOPES 95.00 62933
590-536-740.000 OPERATING SUPPLIES STAPLES ADVANTAGE OFFICE SUPPLIES 35.27 62947
590-536-740.000 OPERATING SUPPLIES BATTERIES PLUS - 380 BACK-UPS 500 57.47 62962
590-536-740.000 OPERATING SUPPLIES VECTOR TECH GROUP OFFICE SUPPLIES 63.64 62992
590-536-745.000 OPERATING SUPPLIES STATE BANK SYNOLGY DISKSTATION - DPW 175.00 62999
590-536-802.000 LEGAL SERVICES OTTO BRANDT AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE 154.21 62948
590-536-803.000 LEGAL SERVICES SMITH & KLACZKIEWICZ, PC AUDIT 2019/2020 170.00 62932
590-536-810.000 CONTRACTED SERVICES BADGER METER INC. BEACON MBL HOSTING SVC UNIT/ORION CEL 1,360.00 62945
Total For Dept 536 ADMINISTRATION 4,122.67

Dept 540 OPERATIONS & MAINTENANCE
590-540-715.000 HEALTH INSURANCE BLUE CROSS BLUE SHIELD O HEALTH/VISION 1,197.15 62907
590-540-715.100 VISION/SHORT TERM DISAB/LIFE BLUE CROSS BLUE SHIELD O HEALTH INSURANCE 5.33 62906
590-540-715.100 VISION/SHORT TERM DISAB/LIFE BLUE CROSS BLUE SHIELD O HEALTH/VISION 12.84 62907

GL Number Invoice Line Desc PAID - CHECK TYPE: PAPER CHECK Vendor Invoice Description Amount Check #

Fund 591 WATER FUND					
Dept 536 ADMINISTRATION					
591-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	63.64	62992
591-536-740.000	OPERATING SUPPLIES	VECTOR TECH GROUP	SYNOLOGY DISKSTATION - DPW	175.00	62999
591-536-745.000	OPERATING SUPPLIES OFFICE EQUIP	STATE BANK	AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE	154.21	62948
591-536-803.000	AUDIT	SMITH & KLACZKIEWICZ, PC	AUDIT 2019/2020	1,360.00	62945
591-536-810.000	CONTRACTED SERVICES	BADGER METER INC.	BEACON MBL HOSTING SVC UNIT/ORION CEL	106.38	62960
591-536-960.000	EDUCATION & TRAINING	MICHIGAN SECTION AMWA	2020 FALL REGIONAL MTG ONLINE - T SCH	30.00	62929

Total For Dept 536 ADMINISTRATION

3,982.68

Dept 540 OPERATIONS & MAINTENANCE					
591-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,197.15	62907
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	5.34	62906
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	12.84	62907
591-540-716.100	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	81.79	62924
591-540-716.200		DELTA DENTAL	NOVEMBER 2020 PREMIUM	227.45	62924
591-540-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	23.39	62924
591-540-740.000	OPERATING SUPPLIES	TSC STORES	REPAIRS/MAINTENANCE	137.94	62954
591-540-742.000	UNIFORMS	A.H. WEBSTER CO	UNIFORMS - DPW	89.96	62903
591-540-742.000	UNIFORMS	A.H. WEBSTER CO	UNIFORMS - DPW	217.50	62903
591-540-742.000	UNIFORMS	A.H. WEBSTER CO	UNIFORMS - DPW	199.45	62903
591-540-742.000	UNIFORMS	TSC STORES	REPAIRS/MAINTENANCE	128.83	62954
591-540-742.000	UNIFORMS	A.H. WEBSTER CO	NEW LOGO - HAT - DPW	150.00	62958
591-540-810.000	PROFESSIONAL SERVICES	TRI-VALLEY CONSTRUCTION,	OCTOBER LAWN MAINTENANCE	557.15	62997
591-540-817.000		STATE OF MICHIGAN	ISDE SAMPLING - 08/13/22	350.00	62950
591-540-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	121.81	62902
591-540-850.000	WIRELESS COMMUNICATIONS	STATE BANK	AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE	26.54	62948
591-540-850.100	UTILITIES	STATE BANK	AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE	142.41	62948
591-540-920.000	PURCHASING WATER	CONSUMERS ENERGY CO	UTILITY BTL - 12350 GEDES RD	28.85	62910
591-540-927.000	READINESS TO SERVE CITY OF SA	CITY OF SAGINAW	USAGE - 6703 GRATIOT AVE	141,701.00	62965
591-540-930.000	REPAIRS/MAINTENANCE	H&B EQUIPMENT & RENTAL I	REPAIRS/MAINTENANCE	85,746.43	62965
591-540-930.000	REPAIRS/MAINTENANCE	PRINT EXPRESS OFFICE PRO	OFFICE SUPPLIES - DPW	109.40	62917
591-540-930.000	REPAIRS/MAINTENANCE	R.B. SATKOWIAK/SCITY SEW	515 MILLER RD	7.44	62933
591-540-930.000	REPAIRS/MAINTENANCE	STONE BANK	AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE	220.00	62937
591-540-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	BEACH PEBBLE/TOPSOIL/CEDAR MULCH	627.97	62948
591-540-930.000	REPAIRS/MAINTENANCE	LEDLY ELECTRIC INC.	REPAIRS/MAINTENANCE	228.36	62951
591-540-930.000	REPAIRS/MAINTENANCE	MARLO CO LAWN SPRINKLER	TEMP PWR - RIVER WATER LEVEL - 5660 G	311.81	62974
591-540-930.000	REPAIRS/MAINTENANCE	MIDLAND PAPER COMPANY	WINTERIZATION - ELEVATED WATER TOWER	52.50	62975
591-540-930.000	REPAIRS/MAINTENANCE	SIC METER, J.L.C.	OPERATING SUPPLIES - DPW	209.28	62977
591-540-930.000	REPAIRS/MAINTENANCE	SPIGHER GROUP INC.	LOW LEAD COUPLING W/GASKET	1,794.33	62990
591-540-936.000	MAINTENANCE AGREEMENTS	CUMMINS BRIDGEWAY LLC	THOMAS TWP 2020-2021 GENERAL SVCS	151.50	62991
591-540-936.000	MAINTENANCE AGREEMENTS	STATE BANK	MAINTENANCE/REPAIRS - 251 MILLER CT	876.11	62912
591-540-936.000	MAINTENANCE AGREEMENTS	SAMSA	AMZN/PITNEY BOWES/CONF/ZOOM/SEA EAGLE	48.00	62948
591-540-938.100	GAS & DIESEL FUEL	WEX INC	ANNUAL WEB MAINTENANCE - LEVEL 2	166.67	62987
			GAS/DIESEL FUEL	578.87	62956

Total For Dept 540 OPERATIONS & MAINTENANCE

236,896.30

Total For Fund 591 WATER FUND

241,958.31

Fund 596 MUNICIPAL REFUSE FUND					
Dept 000					
596-000-740.000	OPERATING SUPPLIES	MID MICHIGAN WASTE AUTHO	AUGUST SOLID WASTE SERVICES	130.00	62930
596-000-803.000	AUDIT	SMITH & KLACZKIEWICZ, PC	AUDIT 2019/2020	160.00	62945
596-000-808.000	REFUSE CONTRACT	MID MICHIGAN WASTE AUTHO	AUGUST SOLID WASTE SERVICES	64,050.20	62930

JOURNALIZED

GL Number

Invoice Line Desc

PAID - CHECK TYPE: PAPER CHECK
 Vendor

Invoice Description

Amount Check #

Fund 596 MUNICIPAL REFUSE FUND

Dept 000
 596-000-817.000
 596-000-940.100

PROFESSIONAL SERVICES
 EQUIPMENT RENTAL

SAMSA
 THOMAS TWP WATER

ANNUAL WEB MAINTENANCE - LEVEL 2
 EQUIPMENT RENTAL

166.66 62987
 270.48 62952

Total For Dept 000

64,777.34

Total For Fund 596 MUNICIPAL REFUSE FUND

64,777.34

Fund 703 TAX FUND

Dept 000
 703-000-222.000
 703-000-222.000
 703-000-222.400
 703-000-222.400

DUE TO SAGINAW COUNTY TREASUR
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 DUE TO SAGINAW COUNTY SET

SAGINAW COUNTY TREASURER TAX PAYMENTS - 09/17/20-10/02/20
 SAGINAW COUNTY TREASURER TAX PAYMENTS - 10/03/20-10/15/20
 SAGINAW COUNTY TREASURER TAX PAYMENTS - 09/17/20-10/02/20
 SAGINAW COUNTY TREASURER TAX PAYMENTS - 10/03/20-10/15/20

25,948.49 62940
 6,773.47 62985
 32,063.21 62941
 8,369.51 62986

Total For Dept 000

73,154.68

Total For Fund 703 TAX FUND

73,154.68

POST DATES 10/01/2020 - 10/28/2020

JOURNALIZED

GL Number Invoice Line Desc Vendor PAID - CHECK TYPE: PAPER CHECK Invoice Description Amount Check #

Fund Totals:

Fund 100 CLEARING FUND	3,050.16	
Fund 101 GENERAL OPERA	88,145.53	
Fund 205 PUBLIC SAFETY	8,422.21	
Fund 206 FIRE APPARATU	5.47	
Fund 207 PUBLIC SAFETY	17,324.97	
Fund 248 DOWNTOWN DEVE	2,704.66	
Fund 271 LIBRARY FUND	6,578.77	
Fund 590 SEWER FUND	40,942.41	
Fund 591 WATER FUND	241,958.31	
Fund 596 MUNICIPAL REF	64,777.34	
Fund 703 TAX FUND	73,154.68	

Total For All Funds: 547,064.51

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 03/31/2020 TO 10/31/2020
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 03/31/2020	Total Debits	Total Credits	Ending Balance 10/31/2020
Fund 100	CLEARING FUND				
001.000	59	11,200.25	11,844,304.02	11,821,482.25	34,022.02
Fund 101	GENERAL OPERATING FUND				
002.000	CASH THE STATE BANK	1,103,758.05	1,391,312.55	1,566,011.46	929,059.14
002.010	THE STATE BANK SAVINGS	1,013,139.56	601,337.96	477,757.55	1,136,719.97
002.350	CASH CHASE BANK	10,776.61	11.47	3.19	10,784.89
002.385	CASH CHEMICAL BANK	1,138,880.01	501,932.26	370,272.65	1,270,539.62
003.175	Certificate of Deposit Chemic	250,000.00	0.00	0.00	250,000.00
003.375	CHERTIFICATE OF DEPOSITS HUNTINGT	750,000.00	250,000.00	250,000.00	750,000.00
003.400	CERTIFICATE OF DEP CHASE BANK	234,486.37	243,873.67	478,360.04	0.00
	GENERAL OPERATING FUND	4,501,040.60	2,988,467.91	3,142,404.89	4,347,103.62
Fund 103	CHRISTOPHER THOMPSON FAMILY FUND				
002.000	CASH THE STATE BANK	1.00	125,198.24	125,198.24	1.00
002.010	THE STATE BANK SAVINGS	146,429.17	1,054.96	135,563.41	11,920.72
	CHRISTOPHER THOMPSON FAMILY FUND	146,430.17	126,253.20	260,761.65	11,921.72
Fund 205	PUBLIC SAFETY-FIRE DEPARTMENT				
002.000	CASH THE STATE BANK	744,777.44	131,038.60	303,648.49	572,167.55
Fund 206	FIRE APPARATUS				
002.000	CASH THE STATE BANK	857,696.13	5,232.05	18,655.18	844,273.00
Fund 207	PUBLIC SAFETY-POLICE				
002.000	CASH THE STATE BANK	1,291,460.76	88,529.59	597,513.74	782,476.61
Fund 246	ROAD REVOLVING FUND				
002.000	CASH THE STATE BANK	256,875.60	0.00	0.00	256,875.60
003.175	Certificate of Deposit Chemic	610,966.47	0.00	0.00	610,966.47
	ROAD REVOLVING FUND	867,842.07	0.00	0.00	867,842.07
Fund 248	Downtown Development Authority				
002.000	CASH THE STATE BANK	83,190.47	6,232.48	15,985.29	73,437.66
Fund 265	P.S. DRUG LAW ENFORCEMENT				
002.000	CASH THE STATE BANK	6,103.34	0.00	0.00	6,103.34
Fund 271	LIBRARY FUND				
002.000	CASH THE STATE BANK	480,450.35	51,077.99	239,469.07	292,059.27
003.271	CD LIBRARY 08/2016 .50	205,340.00	0.00	0.00	205,340.00
	LIBRARY FUND	685,790.35	51,077.99	239,469.07	497,399.27
Fund 590	SEWER FUND				
002.000	CASH THE STATE BANK	898,060.30	869,818.20	799,638.08	968,240.42
002.010	THE STATE BANK SAVINGS	506,569.77	3,649.62	1,263.30	508,956.09
002.200	RESERVED CASH SYSTEM EXPANSIO	106,068.65	23,130.00	0.00	129,198.65
002.385	CASH CHEMICAL BANK	1,984,644.58	13,137.21	3,448.14	1,994,333.65
002.386	CHEMICAL BANK SYSTEM EXPANSIO	117,933.00	0.00	0.00	117,933.00
003.175	Certificate of Deposit Chemic	463,667.01	0.00	0.00	463,667.01
	SEWER FUND	4,076,943.31	909,735.03	804,349.52	4,182,328.82
Fund 591	WATER FUND				
001.100	CLEARING CASH	2,000.00	0.00	0.00	2,000.00
002.000	CASH THE STATE BANK	976,814.86	2,053,922.67	2,616,889.18	413,848.35
002.010	THE STATE BANK SAVINGS	3,284.89	939.61	6,468.97	(2,244.47)
002.200	RESERVED CASH SYSTEM EXPANSIO	81,343.99	16,250.00	0.00	97,593.99
002.375	CASH HUNTINGTON BANK	246,568.30	345.02	131.39	246,781.93
002.385	CASH CHEMICAL BANK	1,329,619.92	9,970.59	2,617.02	1,336,973.49
002.386	CHEMICAL BANK SYSTEM EXPANSIO	266,176.00	0.00	0.00	266,176.00
002.387	CHEMICAL BANK BUSINESS CHECKING	506,234.47	1,911.47	722.27	507,423.67
002.390	CASH FIRST STATE BANK	245,996.98	275.01	116.94	246,155.05

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
FROM 03/31/2020 TO 10/31/2020
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 03/31/2020	Total Debits	Total Credits	Ending Balance 10/31/2020
003.375	CERTIFICATE OF DEPOSITS HUNTINGT	250,000.00	0.00	0.00	250,000.00
	WATER FUND	3,908,039.41	2,083,614.37	2,626,945.77	3,364,708.01
Fund 596	MUNICIPAL REFUSE FUND				
002.000	CASH THE STATE BANK	605,773.23	47,144.97	565,259.07	87,659.13
002.385	CASH CHEMICAL BANK	305,492.60	1,908.09	500.89	306,899.80
	MUNICIPAL REFUSE FUND	911,265.83	49,053.06	565,759.96	394,558.93
Fund 610	CONSTRUCTION WATER/SEWER/MISC				
002.000	CASH THE STATE BANK	25,178.20	0.00	25,178.20	0.00
Fund 702	SPECIAL FLOOD 2020 FUND				
002.000	CASH THE STATE BANK	0.00	29,450.06	29,357.88	92.18
Fund 703	TAX FUND				
002.000	CASH THE STATE BANK	0.00	5,200,658.03	5,159,723.10	40,934.93
	TOTAL - ALL FUNDS	18,116,958.33	23,513,646.39	25,611,234.99	16,019,369.73



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** November 2, 2020
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** 2021 Regular Board Meeting Schedule
- **EXPLANATION OF TOPIC:** Annually, the Board sets the time, place, and dates for its regular meetings for the upcoming calendar year. The resolution establishing those dates is attached. The proposed schedule maintains the meeting date as the first Monday of every month at 7 p.m. at the Public Safety Building. The exceptions for 2021 are April, July and September which are moved to the second Monday of the month due to holiday's falling on or near the first Monday of the month.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Resolution 20-17.
- **POSSIBLE COURSES OF ACTION:**
Approve, amend or deny
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve Resolution 20-17, establishing the dates, times, and place for 2021 regular Township Board meetings.
- **ROLL CALL VOTE REQUIRED?** Yes

RESOLUTION 20-17
RESOLUTION FOR APPROVING
THE THOMAS TOWNSHIP BOARD OF TRUSTEES
ANNUAL MEETING DATES 2021

At a regular meeting of the Board of Trustees of the Township of Thomas, held on the 3rd day of November, 2020 at 7:00 o'clock p.m. Michigan Time.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____.

WHEREAS, the Thomas Township Board of Trustees will meet on the following dates for the 2021 year. All meetings will begin at 7:00 pm and will take place at the Thomas Township Public Safety Building, 8215 Shields Drive, Saginaw, MI 48609.

Monday, January 4	<u>Monday, July 12</u>
Monday, February 1	Monday, August 2
Monday, March 1	<u>Monday, September 13</u>
<u>Monday, April 12</u>	Monday, October 4
Monday, May 3	Monday, November 1
Monday, June 7	Monday, December 6

WHEREAS, this notice is in compliance with MCLA 41.72a (1) General Law.

NOW, THEREFORE, BE IT RESOLVED that the Thomas Township Board meetings for 2021 are held on the first Monday of each month. In cases where the first Monday falls on or near a Legal Holiday, the meeting will be set for the second Monday of the month, the schedule is attached.

Upon roll call vote, the following voted;

Aye:

Nay:

Absent:

The Supervisor declared the resolution adopted.

Robert Weise, Supervisor

CERTIFICATE

I, Edward Brosowski, the duly elected and acting Clerk of Thomas Township, hereby, certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on November 3, 2020, at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Edward Brosowski, Clerk

TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** November 2, 2020
- **SUBMITTED BY:** Rick Hopper, Director of Public Works
- **AGENDA TOPIC:** To adopt Resolution 20-18 approving the Apportionment of Operational Costs in the amount of \$ 7,082.45 and accepting for file, the fiscal year (FY) 2021 Budget of the Saginaw Area Storm Water Authority (SASWA).
- **EXPLANATION OF TOPIC:** Thomas Township has been a member of the SASWA since its inception. The authority serves affected communities, school districts and other governmental agencies located within the Saginaw urbanized area in an effort to meet the state and federal storm water requirements under the National Pollutant Discharge Elimination System. The members also collectively meet to address water quality issues related to the urbanized storm water discharges and to educate the public as to how to safely discharge storm water to the waters of the State.

Each fiscal year, (which runs January to December in this case) the Authority adopts an operating budget that is generally divided equally amongst the members. This year is a little different as it relates to the individual apportionments. The general budget is apportioned equally to each member at \$ 5,674.00 for 2021 and is less than the 2020 costs to each member. However, because the State has now issued actual storm water discharge permits to each member, one of the conditions of those permits are to regularly inspect, clean and/or repair the storm water catch basins that are listed in each individualized permit. Each Authority member does not have the same numbers of catch basins to inspect and maintain, so the effort for the Authority to complete all of those inspections annually differ for each permitted member, based on the effort needed by the Authority to complete the work. As it is not fair to charge the same amounts for each member for these inspections, more rural members of the Authority such as ours, pay for only the number of catch basins in their system. Thomas Township has 25 catch basins classified under the new permit and this represents 5.6% of the total basins in the entire Authority. This is more than Bridgeport Township but is far less than say, Saginaw Township, which has hundreds, or the City of Saginaw that has thousands. Therefore, the apportioned costs differ for each entity. Our catch basin inspection costs will be an additional \$1,408.45 for the year, bringing the total apportionment to Thomas

Township to \$7,082.45. Resolution 20-18 recognizes the operations costs for the Authority and by extension, approves the Township's costs for FY 2021 as presented.

It is possible that the increase in the overall SASWA fees will result in a need to readjust the line item in our current budget to accommodate the expected 1st quarter billing from SASWA.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Resolution 20-18, SASWA FY 2021 Budget and the list of FY 2021 SASWA members and their apportionments.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to adopt Resolution 20-18 approving the Apportionment of Operational Costs in the amount of \$ 7,082.45 and accepting for file, the fiscal year (FY) 2021 Budget of the Saginaw Area Storm Water Authority (SASWA).
- **ROLL CALL VOTE REQUIRED?** Yes.

THOMAS TOWNSHIP
SAGINAW COUNTY, MICHIGAN
RESOLUTION 20-18

At a regular meeting of the Board of Trustees of Thomas Township, held on the 2nd day of November, 2020, at 7:00 o'clock p.m. Michigan Time.

PRESENT:

ABSENT:

WHEREAS, Thomas Township has previously joined the Saginaw Area Storm Water Authority, hereafter "Authority", and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority and

WHEREAS, two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority and

WHEREAS, the authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Thomas Township Board of Trustees as follows:

1. The apportionment of the 2021 annual operational costs for the Authority is approved as presented.
2. The 2021 annual budget of the Authority is received and accepted as presented.

YEAS:

NAYS:

ABSTENTIONS:

ABSENT:

The Supervisor declared the resolution duly adopted.

Robert Weise, Supervisor

IN STATE OF MICHIGAN)
COUNTY OF SAGINAW)

I, Edward Brosowski, the duly elected and acting clerk of the Township of Thomas, hereby certify that the foregoing constitutes a true copy of a resolution passed at a regular meeting of the Thomas Township Board, Saginaw County, Michigan, held on November 2, 2020, at which a quorum of members was present as indicated in said minutes and voted as therein set forth, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan

IN WITNESS WHEREFORE, I have hereunto fixed my official signature on this _____ day of _____, 2020.

Edward Brosowski, Clerk



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** November 2, 2020
- **SUBMITTED BY:** Chief, Mike Cousins
- **AGENDA TOPIC:** Purchase of replacement fire gear from Phoenix Safety Outfitters for 5 years based on their bid proposal.
- **EXPLANATION OF TOPIC:** Annually, we have some firefighting gear (coats and pants) that are in poor condition. Some of the gear is very close to failing inspection and therefore needs to be replaced. The National Standard for firefighting gear has a ten-year life expectancy. Our replacement plan is designed to avoid having to replace all of the equipment at one time, so I sent out a Request for Proposal (RFP) for replacement fire gear over a period of five (5) years. A few other departments in Saginaw County were able to get a price "locked in" for the past five years and are doing the same thing for the next five years. This is something I'd like to get initiated here as well as a cost saving measure. This allows us to purchase replacement fire gear at known prices and is keeping the costs at a lower rate rather than the manufacturers "annual increases are. I used the same time frame of five years, in our bid.

As you can see by the attached Bid Tabulation sheet, there is a price hold for three years and then small increases each of the last two years, which will save the Township money. The amount of replacement gear needed will change slightly over each year based on what is expiring and the condition of each set. This price holding is a newer concept that is gaining some traction and has merit. I budget each year for fire gear replacement. This fire gear is the same gear our members have been wearing over the last few years and has proven to hold up really well. I sent out three RFP's to the qualified vendors and had two quotes returned by the bid deadline. I recommend we award the bid to Phoenix Safety Outfitters, which was lowest bid in the amount of \$2,317.09 per set for first year. I do have this expense planned for in my Capital Replacement Plan and is within my budget amount.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Bid tabulation sheet.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to purchase replacement fire gear from Phoenix Safety Outfitters for 5 years based on their bid proposal.
- **ROLL CALL VOTE REQUIRED?** Yes.

BID TABULATION WORK SHEET

BID PROJECT: PURCHASE REPLACEMENT FIRE GEAR ON A FIVE-YEAR PRICES SCALE

DATE: October 23, 2020 TIME: 9:05 am EST

THOSE ATTENDING BID OPENING:

<u>NAME</u>	<u>COMPANY REPRESENTING</u>
Michael Cousins	Thomas Township Fire Dept.
Sherri Simerson	Thomas Township Fire Dept.

BID TABULATION WORK SHEET DETAILS

COMPANY NAME YEAR - BID PRICE PER SET OF FIRE GEAR

Phoenix Safety Outfitters	2020 - \$2,317.09
	2021 - \$2,317.09
	2022 - \$2,317.09
	2023 - \$2,413.64
	2024 - \$2,514.21

Witmer Public Safety Group	2020 - \$3,003.98
	2021 - \$3,154.18
	2022 - \$3,311.89
	2023 - \$3,477.49
	2024 - \$3,651.37

Low bid and the company we recommended is:
Phoenix Safety Outfitters at the above noted prices.



THOMAS TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** November 2, 2020
 - **SUBMITTED BY:** Dan Sika, Director of Community Development
 - **AGENDA TOPIC:** Rezoning Request; First Area Credit Union located at 193 Campbell is requesting a rezoning for parcel #28-12-3-25-2065-001 from its current zoning of R-2; Residential Two-Family, Medium Density District to B-1: Office and Neighborhood Business District.
 - **EXPLANATION OF TOPIC:** First Area Credit Union recently purchased a vacant lot from Thomas Township located to the north of the existing credit union which is zoned R-2 Two-Family Residential. The credit union planned to construct a parking lot on the parcel that would be used mainly for employees and as overflow during Board meetings at the credit union. Because the parcel is zoned R-2 Two-Family Residential, the first step is to re-zone the parcel to a commercial zoning such as B-1 Office and Neighborhood Business. The Planning Commission held a public hearing on October 21, 2020 and reviewed the proposed re-zoning and all public comments at that time. The result of the meeting is the Planning Commission is recommending that the Township Board approve the re-zoning. In addition, the parcel is shown on the Township Master Plan Future Land Use Map as being commercial, so the change in zoning will be consistent with the Master Plan.
- MATERIALS ATTACHED AS SUPPORTING INFORMATION:** An aerial of parcel #28-12-3-25-2065-001, An aerial zoning map of the parcel, Future Land Use Map, Zoning Map, R-2 Zoning District Ordinance, B-1 Zoning District Ordinance, and Planning Commission October 21, 2020 meeting minutes.
- **RECOMMENDED ACTION:** Motion by _____, supported by _____, to approve the zoning request for First Area Credit union of parcel #28-12-3-25-2065-001 from its current R-2 (Residential Two-Family, Medium Density District) to B-1 (Office and Neighborhood Business District).
 - **ROLL CALL VOTE REQUIRED:** Yes



28-12-3-25-2065-001


Map Publication:
10/19/2020 3:49 PM



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28-12-3-25-2065-001



Map Publication:
10/26/2020 9:06 AM



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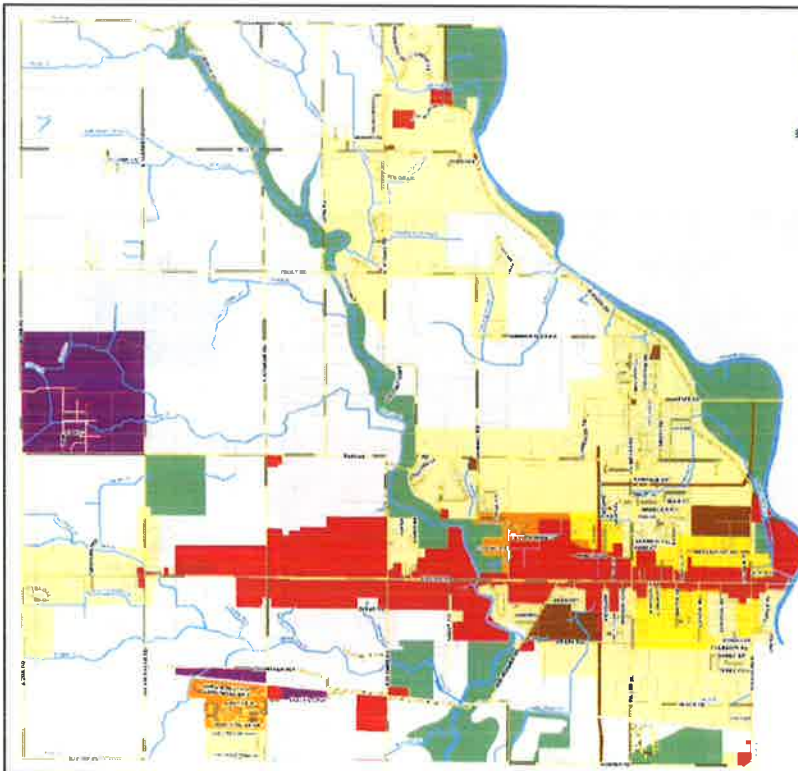


Future Land Use

Legend

Future Land Use

- Agriculture
- Commercial
- Industrial
- Open Space / Conservation
- Public / Semi-Public
- Low Density Residential
- Medium Density / Multi Family Residential
- High Density Residential



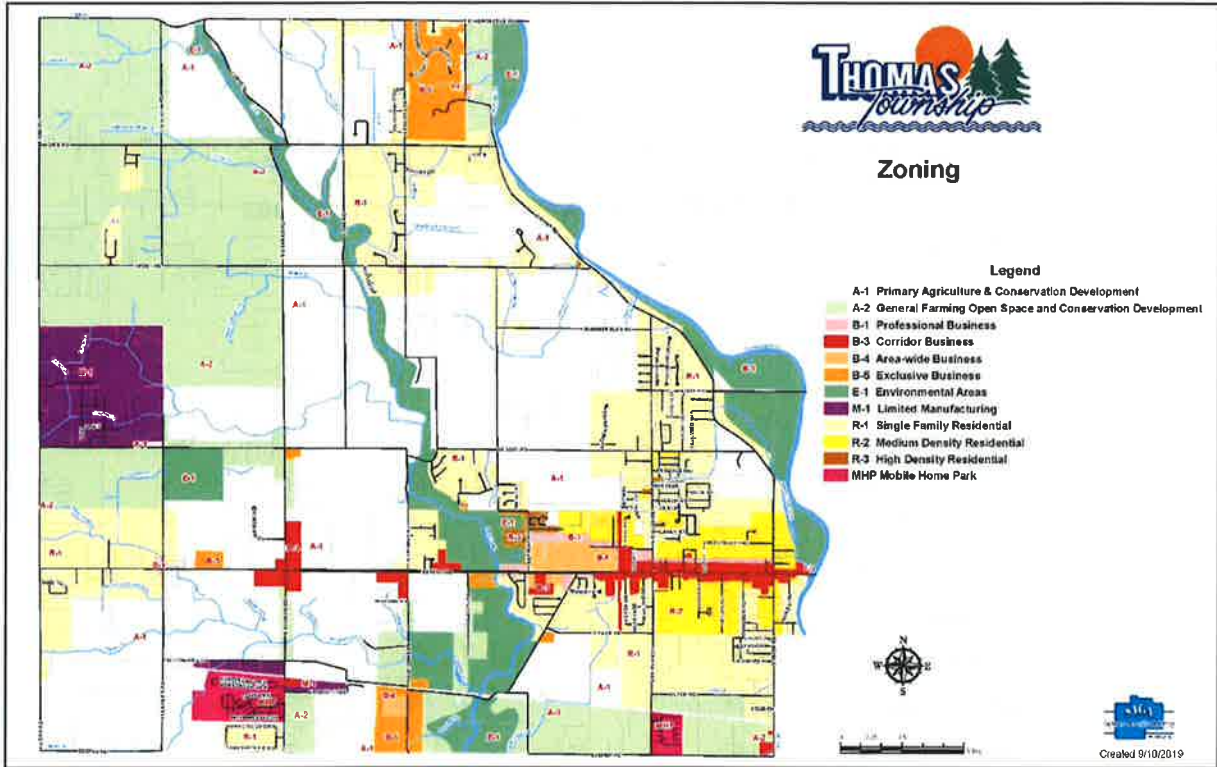
Created 5/26/2016



Zoning

Legend

- A-1 Primary Agriculture & Conservation Development
- A-2 General Farming Open Space and Conservation Development
- B-1 Professional Business
- B-3 Corridor Business
- B-4 Area-wide Business
- B-5 Exclusive Business
- E-1 Environmental Areas
- M-1 Limited Manufacturing
- R-1 Single Family Residential
- R-2 Medium Density Residential
- R-3 High Density Residential
- MHP Mobile Home Park



SECTION 10.2. - R-2 RESIDENTIAL TWO-FAMILY, MEDIUM DENSITY DISTRICT.

TABLE 19 R-2 RESIDENTIAL TWO-FAMILY DISTRICT USES

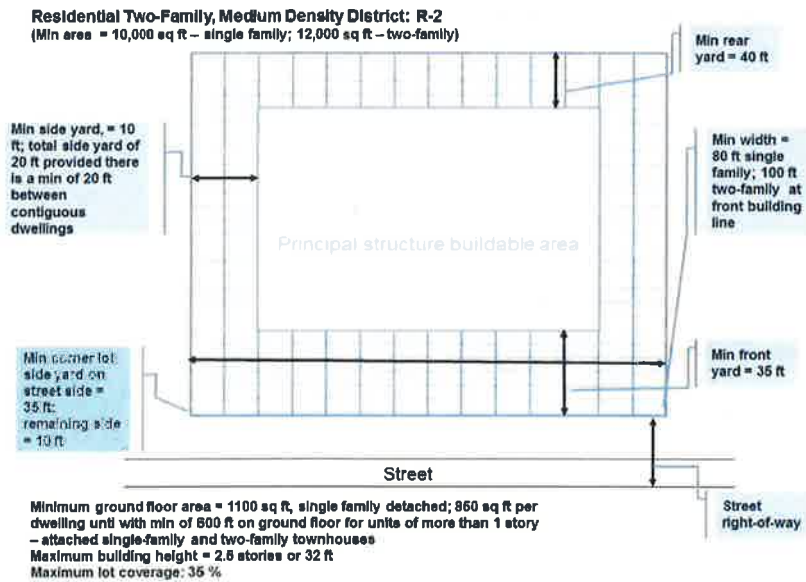
Uses By Right

- Accessory use
- Cemeteries, public and private
- Home occupations
- Institutions: Religious
- Multi-unit housing for personnel when attached to a religious institution or school
- Parks and recreation facilities, public and private
- Quasi-public facility
- Single-family dwelling
- Two-family dwellings
- Yard, rummage, or garage sale

Uses by Special Permit

- Childcare organizations
- Golf courses, country clubs, driving ranges
- Institutions: Educational, Human care
- Multiple-family dwellings
- Planned unit developments
- Public buildings and utility installations and buildings
- State licensed residential facility for 7-20

FIGURE 8 R-2 RESIDENTIAL TWO-FAMILY DISTRICT DIMENSIONS



SECTION 12.1. - B-1 OFFICE AND NEIGHBORHOOD BUSINESS DISTRICT.

TABLE 21 B-1 OFFICE AND NEIGHBORHOOD BUSINESS DISTRICT USES

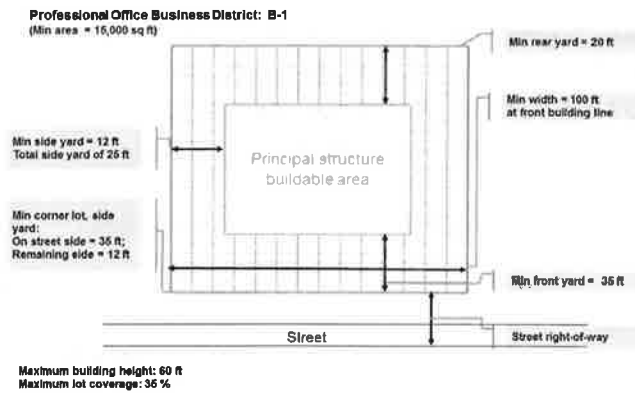
Uses By Right

- Accessory uses
- Commercial schools
- Funeral homes
- Institutions: Human care, Religious, Social
- Multiple-family dwellings, above the first floor
- Personal service establishment
- Professional offices and services
- Retail: food and convenience items
- Single-family dwellings
- Temporary outdoor uses
- Two-family dwellings
- Yard, rummage, or garage sale

Uses By Special Permit

- Camper sales and storage
- Childcare organizations
- Hotels and motels
- Public buildings and utility installations and buildings
- Restaurants and dining establishments
- Wireless communication facilities

FIGURE 10 B-1 OFFICE AND NEIGHBORHOOD BUSINESS DISTRICT DIMENSIONS



(A) *Residential Building Dimensions in the B-1 Office and Neighborhood Business District.*

(B) *Minimum Ground Floor Area:*

Single-family detached: 1100 square feet, with minimum 700 square feet, on ground floor for units \geq 1 story.

Attached single/two family and townhouses: 960 square feet with minimum 700 square feet on ground floor for units \geq 1 story.

Multiple family:

- 0 bedrooms (square feet) 600
- 1 bedroom (square feet) 800
- 2 bedrooms (square feet) 1,000
- 3 bedrooms (square feet) 1,200
- 4 bedrooms (square feet) 1,400

[(C)] *Maximum Building Height:* 45 feet when minimum side yard is met + 12 feet for each additional 10-foot of side yard, provided height is not greater than 35 feet within 150 feet of R-1.

(Ord. No. 15-Z-02, § 1, 8-3-2015, eff. 9-22-2015)

MINUTES

DRAFT

**THOMAS TOWNSHIP PLANNING COMMISSION
THOMAS TOWNSHIP PUBLIC SAFETY BUILDING
8215 SHIELDS DRIVE, SAGINAW, MICHIGAN
WEDNESDAY, OCTOBER 21, 2020, 7 O'CLOCK P.M.**

Members Present	Members Absent	Others Present
R. Iamurri K. Beam D. Sommers D. Bird J. Curry S. Yockey	P. Lynch	D. Sika, Dir. Of Community Dev C. Watt, Pl Asst/Code Enforcement L. McCoy, First Area CU M. Rybicki, MLR Engineering One interested party

Mr. Iamurri called the meeting to order at 7:00 p.m.

Approval of Minutes:

Motion by Mr. Yockey, supported by Ms. Beam, to approve the minutes of September 16, 2020 as presented.

VOTE 6 YEAS 0 NAYS 1 ABSENT MOTION CARRIED

Hearings:

- A. First Area Credit union is seeking a rezoning of parcel #28-12-3-25-2065-001 from its current zoning R-2, Two-Family District to B-1, Office and Neighborhood Business District.**

Mr. Iamurri opened the public hearing at 7:02 p.m.

Ms. Lynn McCoy was present representing First Area Credit Union. Mr. Michael Rybicki, project engineer, was present via Zoom. Ms. McCoy explained that the credit union was in need of overflow parking due to

the number of customers on certain days, employee parking and board meetings. The business is growing and have even discussed a possible building expansion in the next couple of years. This will be a private parking area with no access from Campbell Lane. It can only be accessed through the original entrance to the credit union. Mr. Sika noted that the rezoning was consistent with the Future Land Use. Mr. Nathan Shaffer of 295 Campbell Lane addressed the Planning Commission. His home is located directly to the north of the parcel in question. He stated he was in opposition of the rezoning. He stated that currently the ATM is used all through the night 24/7. It is noisy enough. He said he has never noticed the current parking lot full. He noted that he was frustrated over not receiving the bid to purchase this parcel from the Township. There was a discussion concerning the fence on this parcel which runs east to west along the property line between the parcel and the Shaffer property. Mr. Shaffer mentioned that the "bad" side was facing his home. Mr. Sika did note that according to ordinance, the finished side should be facing towards his property. Ms. McCoy agreed that the fence would be moved so that the "good" or finished side would be facing Mr. Shaffer's property. Mr. Yockey questioned Mr. Shaffer as to what he was mainly concerned with, didn't feel it was simply a parking lot. Mr. Shaffer stated that he was concerned with the 24 hour ATM and he had heard another one would be going in. Ms. McCoy explained that at this time there was no plan for another ATM. This area will be for overflow parking only-no public parking. Also, there will not be cars there at night as there is no night work that is done. Ms. McCoy did point out the current ATM which is at the back area of the building. Mr. Shaffer questioned if the whole lot was needed for the parking area or could they meet in the middle and some land be sold to him. Mr. Rybicki answered via Zoom that the plan does maximize the parcel area. This is necessary due to the detention area and current stormwater management of the property. Mr. Iamurri closed the public hearing at 7:18 p.m. Discussion took place among the Planning Commission. A motion was made by Mr. Sommers, supported by Mr. Yockey to recommend the rezoning of parcel #28-12-3-25-2065-001 to the Thomas Township Board for approval.

VOTE **YEAS: Curry, Yockey, Sommers, Bird, Iamurri, Beam**

NAYS: None

ABSENT: Lynch

MOTION CARRIED

Presentations:

- A. First Area Credit Union located at 193 Campbell Lane is presenting a site plan for parking lot expansion on the parcel it owns to the north; #28-12-3-25-2065-001.**

Site Plan was presented and discussed. Mr. Sika did note that the lighting shown on the plan had three lights shown at 15'. This needs to be corrected as the height cannot exceed 12' and the light must be directed downward as to not affect the neighboring property. Landscaping must meet the ordinance requirements. (Landscape Plan does show 41 evergreen trees and 162 arborvitae shrubs). The parking lot must be paved with asphalt and it must be noted on the plan. Stormwater review has been completed.

Ms. McCoy did note that she has been working with Leddy Electric on the parking lot lighting and the main concern was to ensure the lights do not affect the neighbors property. The lights have been placed as such so that they reflect on the First Area building and not the neighbors home. It was reiterated that the fence must be moved and have the finished side facing out. Mr. Bird asked that the credit union work with the neighbor with the landscaping and lighting to make sure they are being considerate. Mr. Shaffer asked again, that if there would be anyway to utilize less of the parcel and possibly allow him to buy a portion of it he'd be happy to do so. A motion was made by Mr. Sommers, supported by Mr. Bird to approve the site plan presented for parking lot expansion on parcel #28-12-3-25-2065-001 with the following contingencies:

- Parking area must be paved with asphalt and this must be shown on the site plan.
- The light pole height cannot exceed 12'. This needs to be corrected on the photometric plan (three Are shown with a height of 15').
- Lighting must be directed downward.
- Thomas Township Board of Trustees must approve the rezoning of the parcel from the current R-2 zoning to the requested B-1 zoning.

VOTE YEAS: BEAM, CURRY, YOCKEY, SOMMERS, BIRD, IAMURRI

NAYS: NONE

ABSENT: LYNCH

New Business:

A. Review of changes to the Future Land Use map.

Two areas of concern were discussed; Lauckner Subdivision (located off of Dice Road) and Goold Subdivision (located off of Frost Road). These subdivisions are showing as Agricultural on the current Future Land Use map. Discussion took place regarding changing the Future Land Use map to reflect these two areas as residential and to update the Future Land Use map to reflect this. Since the Master Plan is currently being updated, these changes will be made as discussed and the new map sent to Spicer for inclusion in the update.

Receive and File Correspondence:

- A. Postcard for virtual presentation from Rowe Professional Services.**
- B. Letter received from resident, Julie L. Cook.**

Adjournment:

Motion by Mr. Yockey, supported by Mr. Bird, to adjourn the meeting at 7:55 p.m.

VOTE 6 YEAS 0 NAYS 1 ABSENT MOTION CARRIED

