

AGENDA  
Thomas Township Parks & Recreation Commission  
May 18<sup>th</sup>, 2020  
6:30pm  
Via Teleconference 701-802-5040  
Access code: 2459644#  
8215 Shields Drive  
Saginaw, MI 48609

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of April 27<sup>th</sup> minutes
5. Approval of Expenditures
6. Public Comment

**It is requested that you state your name and address for the record.**

7. Public Hearing
  - a. None
8. New Business
  - a. With the Governors Executive order and the ongoing COVID 19 pandemic we need to discuss the summer programs and facilities we can and cannot open to the public. These programs and facilities would be the pool, Day Camp, Men's Softball, Sand Volleyball and the Picnic in the Park Concert Series.
  - b. Nature Center Coordinator approved by Board.
9. Old Business
  - a. None

10. Reports

A. Parks:

- **Roberts Park:** See agenda item
- **Roethke Park:** See agenda item
- **Community Park:** see agenda item
- **Nature Preserve:** see agenda item
- **Day Park:** see agenda item

- B. Recreation Programs: All programs currently on hold per the Governors Mandate.
- C. Sports Committee report: None
- D. Concert Committee Report: None
- E. Finance Committee Report: None

11. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at

989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



Thomas Township Parks & Recreation Commission  
Regular Meeting Minutes  
April 27<sup>th</sup>, 2020  
6:30pm  
Via Teleconference 701-802-5305  
Access Code: 299310  
8215 Shields Drive  
Saginaw, MI 48609

1. The regular commission meeting was called to order at 6:30pm by Chairman, Scott Branch.
2. PRESENT VIA PHONE: Eric Whelton, DJ Sova, Craig Blower, Carly Rusch, Dean Rusch, Scott Branch.  
ALSO PRESENT VIA PHONE: John Corriveau, Parks Director  
ABSENT: Angela Alworden
3. Pledge of Allegiance was recited.
4. Approval of April 13<sup>th</sup> 2020 meeting minutes: No question or comments. Motion was made by D Rusch, supported by DJ, Sova, to approve minutes of the April 13<sup>th</sup> meeting minutes as presented: Roll Call:  
Ayes: Whelton, Sova, Blower, C. Rusch, D. Rusch, Branch.  
Absent: Alworden  
Nays: None  
Abstain: None
5. Approval of Expenditures: No questions or comments. Motion was made by D. Rusch and supported by E. Whelton to approve April 27<sup>th</sup> 2020 expenditures as presented.
6. Ayes: Whelton, Sova, Blower, C. Rusch, D. Rusch, Branch.
7. Absent: Alworden
8. Nays: None
9. Abstain: None
  
10. Public Comment
  - a. None
11. Public Hearing
  - a. None
12. New Business
  - a. We have received the 2020 Roethke Park Summer Day Camp brochures and will be mailing those out as we still plan on have camp this summer unless otherwise due to COVID-19. The Pool information has gone out also and is also going to be dependent on the COVID-19 EO conditions on how it operates.

13. Old Business

- a. None

14. Reports

A. Parks:

- Roberts Park: Fields are closed along with play areas however the park remains busy with people walking the trails. We have started weed and feed programs for the fields along with mowing them.
- Roethke Park: We intend to open the pool and camp as scheduled and have started the startup work involved with doing that.
- Community Park: Basketball Courts remain closed until Governors Mandate ends of social distance and gathering.
- Nature Preserve: Nothing to Report
- Day Park: No Report.

B. Recreation Programs: All programs currently on hold per the Governors Mandate.

C. Sports Committee report: None

D. Concert Committee Report: None

E. Finance Committee Report: None

15. Adjournment: It was moved by C. Rusch, supported by DJ Sova, to adjourn the meeting at 6:43 p.m.

Ayes: Whelton, Sova, Blower, C. Rusch, D. Rusch, Branch.

Absent: Alworden

Nays: None

Abstain: None

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Carly Rusch, Secretary

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Dated

**The next regular Park Commission Meeting will be Monday May 11<sup>th</sup> 2020 at 6:30pm at the Public Safety Administration Building, 8315 Shields Drive, Saginaw MI 48609.**

Account Number	Description	2020-21		YTD Balance		Activity for		Available		
		Amended Budget	Normal (Abnormal)	05/31/2020	Normal (Abnormal)	Month 05/31/2020	Increase (Decrease)	Balance	Normal (Abnormal)	% BDCET Used
Fund 101 - General Operating Fund										
Revenues										
11-000-000	GRANT	300,000.00		0.00		0.00		300,000.00		0.00
11-000-566.000	PROGRAM FEES SOCCER	26,600.00		(4,897.50)		305.00		31,497.50		(18.41)
11-000-640.763	PROGRAM FEES YOUTH SOFTBALL	3,500.00		(605.00)		0.00		4,105.00		(17.29)
11-000-640.764	PROGRAM FEES ADULT SOFTBALL	6,100.00		975.00		0.00		5,125.00		15.98
11-000-640.765	PROGRAM FEES CLINICS	9,990.00		(1,025.00)		0.00		11,015.00		(10.26)
11-000-640.766	PROGRAM FEES BASKETBALL	8,860.00		(685.00)		0.00		9,545.00		(7.71)
11-000-640.767	PROGRAM FEES ARCHERY	8,800.00		(290.00)		0.00		9,090.00		(3.30)
11-000-640.768	PROGRAMS FEES VOLLEYBALL	5,000.00		0.00		0.00		5,000.00		0.00
11-000-640.769	5K RUN/WALK	2,500.00		0.00		0.00		2,500.00		0.00
11-000-640.770	PROGRAM FEES FLAG FOOTBALL	1,500.00		(265.00)		0.00		1,765.00		(17.67)
11-000-640.771	DAY CAMP	22,250.00		0.00		0.00		22,250.00		0.00
11-000-645.000	TRAIN	28,000.00		0.00		0.00		28,000.00		0.00
11-000-647.000	SWIM PROGRAMS	22,000.00		0.00		0.00		22,000.00		0.00
11-000-648.000	SALES	500.00		0.00		0.00		500.00		0.00
11-000-649.000	CONCESSIONS	4,800.00		0.00		0.00		4,800.00		0.00
11-000-650.000	PAVILION RENTAL	5,750.00		0.00		0.00		5,750.00		0.00
11-000-667.000	LEASE AGREEMENTS	6,600.00		0.00		0.00		6,600.00		0.00
11-000-667.200	DONATIONS/CONTRIBUTION	5,000.00		0.00		0.00		5,000.00		0.00
11-000-675.000										
Total Dept 000		467,770.00		(6,792.50)		305.00		474,562.50		(1.45)
TOTAL REVENUES										
Total Dept 000		467,770.00		(6,792.50)		305.00		474,562.50		(1.45)
Expenditures										
Dept 752 - ADMINISTRATION										
11-752-704.000	SALARIES FULL-TIME	115,500.00		13,352.72		4,490.14		102,147.28		11.56
11-752-704.250	SALARY-STIPEND DEGREE	3,000.00		346.14		115.38		2,653.86		11.54
11-752-704.400	SICK DAY PAY OFF	3,000.00		0.00		0.00		3,000.00		0.00
11-752-705.000	WAGES PART-TIME HOURLY	25,000.00		724.01		0.00		24,275.99		2.90
11-752-715.000	FICA EMPLOYER CONTRIBUTION	8,302.00		1,071.88		342.07		7,230.12		12.91
11-752-716.000	HEALTH INSURANCE	18,100.00		3,023.55		1,574.92		15,076.45		16.70
11-752-716.050	HEALTH SAVINGS ACCOUNT	4,610.00		4,637.08		46.05		(27.08)		100.59
11-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,354.00		240.35		128.14		1,113.65		17.75
11-752-716.200	DENTAL INSURANCE	2,260.00		370.36		188.31		1,889.64		16.39
11-752-716.300	INSURANCE LONG TERM DISABILIT	361.00		57.31		29.69		303.69		15.88
11-752-718.000	PENSION EMPLOYER CONTRIBUTION	14,242.00		1,643.86		552.66		12,598.14		11.54
11-752-719.000	WORKMEN'S COMP	2,470.00		192.44		63.72		2,277.56		7.79
11-752-740.000	OPERATING SUPPLIES	5,000.00		4.00		4.00		4,996.00		0.08
11-752-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	600.00		0.00		0.00		600.00		0.00
11-752-800.000	ADMINISTRATION FEE	0.00		0.00		0.00		0.00		0.00
11-752-803.000	AUDIT	600.00		0.00		0.00		600.00		0.00
11-752-804.000	MEMBERSHIP & DUES	1,205.00		0.00		0.00		1,205.00		0.00
11-752-817.000	PROFESSIONAL SERVICES	16,500.00		49.75		0.00		16,450.25		0.30
11-752-836.000	EMPLOYMENT PHYSICALS	0.00		0.00		0.00		0.00		0.00
11-752-900.000	LEGAL NOTICES	500.00		0.00		0.00		500.00		0.00
11-752-901.000	PRINTING & PUBLISHING	2,700.00		0.00		0.00		2,700.00		0.00
11-752-960.000	EDUCATION & TRAINING	3,650.00		0.00		0.00		3,650.00		0.00
11-752-970.000	CAPITAL OUTLAY	0.00		0.00		0.00		0.00		0.00
Total Dept 752 - ADMINISTRATION		228,954.00		25,713.45		7,535.08		203,240.55		11.23
Dept 756 - FACILITY ACQUISITION/CONSTRUC										
11-756-817.000	PROFESSIONAL SERVICES	0.00		0.00		0.00		0.00		0.00

LINE NUMBER	DESCRIPTION	2020-21		ACTIVITY FOR		AVAILABLE BALANCE	% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
01-756-974.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 756 - FACILITY ACQUISITION/CONSTRUC							
01-761-930.000	REPAIRS/MAINTENANCE	3,075.00	0.00	0.00	0.00	3,075.00	0.00
01-761-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-761-740.000	OPERATING SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00	0.00
01-761-719.000	WORKMEN'S COMP	300.00	0.00	0.00	0.00	300.00	0.00
01-761-715.000	FICA EMPLOYER CONTRIBUTION	1,650.00	0.00	0.00	0.00	1,650.00	0.00
01-761-705.000	WAGES PART-TIME HOURLY	21,321.00	0.00	0.00	0.00	21,321.00	0.00
Total Dept 761 - SWIM PROGRAMS							
01-763-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-762-740.000	OPERATING SUPPLIES	9,075.00	0.00	0.00	0.00	9,075.00	0.00
Total Dept 762 - SENIOR CITIZENS PROGRAMS							
01-763-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-763-740.000	OPERATING SUPPLIES	2,350.00	0.00	0.00	0.00	2,350.00	0.00
01-763-719.000	WORKMEN'S COMP	200.00	0.00	0.00	0.00	200.00	0.00
01-763-715.000	FICA EMPLOYER CONTRIBUTION	500.00	0.00	0.00	0.00	500.00	0.00
01-763-705.000	WAGES PART-TIME HOURLY	6,000.00	0.00	0.00	0.00	6,000.00	0.00
Total Dept 763 - SOCCER							
01-764-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-763-740.000	OPERATING SUPPLIES-NON PERISH	150.00	0.00	0.00	0.00	150.00	0.00
01-763-740.300	OPERATING SUPPLIES T-SHIRTS	2,350.00	0.00	0.00	0.00	2,350.00	0.00
01-763-740.675	SUPPLIES-CONCESSIONS	1,500.00	0.00	0.00	0.00	1,500.00	0.00
01-763-740.700	OPERATING SUPPLIES	2,350.00	0.00	0.00	0.00	2,350.00	0.00
01-763-719.000	WORKMEN'S COMP	200.00	0.00	0.00	0.00	200.00	0.00
01-763-715.000	FICA EMPLOYER CONTRIBUTION	500.00	0.00	0.00	0.00	500.00	0.00
01-763-705.000	WAGES PART-TIME HOURLY	6,000.00	0.00	0.00	0.00	6,000.00	0.00
Total Dept 764 - YOUTH SOFTBALL							
01-764-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-764-740.300	OPERATING SUPPLIES T-SHIRTS	500.00	0.00	0.00	0.00	500.00	0.00
01-764-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.00
01-764-719.000	WORKMEN'S COMP	25.00	0.00	0.00	0.00	25.00	0.00
01-764-715.000	FICA EMPLOYER CONTRIBUTION	75.00	0.00	0.00	0.00	75.00	0.00
01-764-705.000	WAGES PART-TIME HOURLY	1,000.00	0.00	0.00	0.00	1,000.00	0.00
Total Dept 764 - YOUTH SOFTBALL							
01-765-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-765-810.000	CONTRACTED SERVICES	7,000.00	0.00	0.00	0.00	7,000.00	0.00
01-765-740.300	OPERATING SUPPLIES T-SHIRTS	150.00	0.00	0.00	0.00	150.00	0.00
01-765-740.000	OPERATING SUPPLIES	2,100.00	0.00	0.00	0.00	2,100.00	0.00
01-765-719.000	WORKMEN'S COMP	10.00	0.00	0.00	0.00	10.00	0.00
01-765-715.000	FICA EMPLOYER CONTRIBUTION	30.00	0.00	0.00	0.00	30.00	0.00
01-765-705.000	WAGES PART-TIME HOURLY	400.00	0.00	0.00	0.00	400.00	0.00
Total Dept 765 - ADULT SOFTBALL							
01-766-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-766-810.000	CONTRACTED SERVICES	7,000.00	0.00	0.00	0.00	7,000.00	0.00
01-766-740.300	OPERATING SUPPLIES T-SHIRTS	150.00	0.00	0.00	0.00	150.00	0.00
01-766-740.000	OPERATING SUPPLIES	2,100.00	0.00	0.00	0.00	2,100.00	0.00
01-766-719.000	WORKMEN'S COMP	10.00	0.00	0.00	0.00	10.00	0.00
01-766-715.000	FICA EMPLOYER CONTRIBUTION	30.00	0.00	0.00	0.00	30.00	0.00
01-766-705.000	WAGES PART-TIME HOURLY	400.00	0.00	0.00	0.00	400.00	0.00
Total Dept 766 - ADULT SOFTBALL							
01-767-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-767-810.000	CONTRACTED SERVICES	7,000.00	0.00	0.00	0.00	7,000.00	0.00
01-767-740.300	OPERATING SUPPLIES T-SHIRTS	150.00	0.00	0.00	0.00	150.00	0.00
01-767-740.000	OPERATING SUPPLIES	2,100.00	0.00	0.00	0.00	2,100.00	0.00
01-767-719.000	WORKMEN'S COMP	10.00	0.00	0.00	0.00	10.00	0.00
01-767-715.000	FICA EMPLOYER CONTRIBUTION	30.00	0.00	0.00	0.00	30.00	0.00
01-767-705.000	WAGES PART-TIME HOURLY	400.00	0.00	0.00	0.00	400.00	0.00
Total Dept 767 - ADULT SOFTBALL							
01-768-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-768-810.000	CONTRACTED SERVICES	7,000.00	0.00	0.00	0.00	7,000.00	0.00
01-768-740.300	OPERATING SUPPLIES T-SHIRTS	150.00	0.00	0.00	0.00	150.00	0.00
01-768-740.000	OPERATING SUPPLIES	2,100.00	0.00	0.00	0.00	2,100.00	0.00
01-768-719.000	WORKMEN'S COMP	10.00	0.00	0.00	0.00	10.00	0.00
01-768-715.000	FICA EMPLOYER CONTRIBUTION	30.00	0.00	0.00	0.00	30.00	0.00
01-768-705.000	WAGES PART-TIME HOURLY	400.00	0.00	0.00	0.00	400.00	0.00
Total Dept 768 - ADULT SOFTBALL							
01-769-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-769-810.000	CONTRACTED SERVICES	7,000.00	0.00	0.00	0.00	7,000.00	0.00
01-769-740.300	OPERATING SUPPLIES T-SHIRTS	150.00	0.00	0.00	0.00	150.00	0.00
01-769-740.000	OPERATING SUPPLIES	2,100.00	0.00	0.00	0.00	2,100.00	0.00
01-769-719.000	WORKMEN'S COMP	10.00	0.00	0.00	0.00	10.00	0.00
01-769-715.000	FICA EMPLOYER CONTRIBUTION	30.00	0.00	0.00	0.00	30.00	0.00
01-769-705.000	WAGES PART-TIME HOURLY	400.00	0.00	0.00	0.00	400.00	0.00
Total Dept 769 - ADULT SOFTBALL							
01-770-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-770-810.000	CONTRACTED SERVICES	7,000.00	0.00	0.00	0.00	7,000.00	0.00
01-770-740.300	OPERATING SUPPLIES T-SHIRTS	150.00	0.00	0.00	0.00	150.00	0.00
01-770-740.000	OPERATING SUPPLIES	2,100.00	0.00	0.00	0.00	2,100.00	0.00
01-770-719.000	WORKMEN'S COMP	10.00	0.00	0.00	0.00	10.00	0.00
01-770-715.000	FICA EMPLOYER CONTRIBUTION	30.00	0.00	0.00	0.00	30.00	0.00
01-770-705.000	WAGES PART-TIME HOURLY	400.00	0.00	0.00	0.00	400.00	0.00
Total Dept 770 - ADULT SOFTBALL							
01-771-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-771-810.000	CONTRACTED SERVICES	7,000.00	0.00	0.00	0.00	7,000.00	0.00
01-771-740.300	OPERATING SUPPLIES T-SHIRTS	150.00	0.00	0.00	0.00	150.00	0.00
01-771-740.000	OPERATING SUPPLIES	2,100.00	0.00	0.00	0.00	2,100.00	0.00
01-771-719.000	WORKMEN'S COMP	10.00	0.00	0.00	0.00	10.00	0.00
01-771-715.000	FICA EMPLOYER CONTRIBUTION	30.00	0.00	0.00	0.00	30.00	0.00
01-771-705.000	WAGES PART-TIME HOURLY	400.00	0.00	0.00	0.00	400.00	0.00
Total Dept 771 - ADULT SOFTBALL							
01-772-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-772-810.000	CONTRACTED SERVICES	7,000.00	0.00	0.00	0.00	7,000.00	0.00
01-772-740.300	OPERATING SUPPLIES T-SHIRTS	150.00	0.00	0.00	0.00	150.00	0.00
01-772-740.000	OPERATING SUPPLIES	2,100.00	0.00	0.00	0.00	2,100.00	0.00
01-772-719.000	WORKMEN'S COMP	10.00	0.00	0.00	0.00	10.00	0.00
01-772-715.000	FICA EMPLOYER CONTRIBUTION	30.00	0.00	0.00	0.00	30.00	0.00
01-772-705.000	WAGES PART-TIME HOURLY	400.00	0.00	0.00	0.00	400.00	0.00
Total Dept 772 - ADULT SOFTBALL							
01-773-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-773-810.000	CONTRACTED SERVICES	7,000.00	0.00	0.00	0.00	7,000.00	0.00
01-773-740.300	OPERATING SUPPLIES T-SHIRTS	150.00	0.00	0.00	0.00	150.00	0.00
01-773-740.000	OPERATING SUPPLIES	2,100.00	0.00	0.00	0.00	2,100.00	0.00
01-773-719.000	WORKMEN'S COMP	10.00	0.00	0.00	0.00	10.00	0.00
01-773-715.000	FICA EMPLOYER CONTRIBUTION	30.00	0.00	0.00	0.00	30.00	0.00
01-773-705.000	WAGES PART-TIME HOURLY	400.00	0.00	0.00	0.00	400.00	0.00
Total Dept 773 - ADULT SOFTBALL							
01-774-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-774-810.000	CONTRACTED SERVICES	7,000.00	0.00	0.00	0.00	7,000.00	0.00
01-774-740.300	OPERATING SUPPLIES T-SHIRTS	150.00	0.00	0.00	0.00	150.00	0.00
01-774-740.000	OPERATING SUPPLIES	2,100.00	0.00	0.00	0.00	2,100.00	0.00
01-774-719.000	WORKMEN'S COMP	10.00	0.00	0.00	0.00	10.00	0.00
01-774-715.000	FICA EMPLOYER CONTRIBUTION	30.00	0.00	0.00	0.00	30.00	0.00
01-774-705.000	WAGES PART-TIME HOURLY	400.00	0.00	0.00	0.00	400.00	0.00
Total Dept 774 - ADULT SOFTBALL							
01-775-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-775-810.000	CONTRACTED SERVICES	7,000.00	0.00	0.00	0.00	7,000.00	0.00
01-775-740.300	OPERATING SUPPLIES T-SHIRTS	150.00	0.00	0.00	0.00	150.00	0.00
01-775-740.000	OPERATING SUPPLIES	2,100.00	0.00	0.00	0.00	2,100.00	0.00
01-775-719.000	WORKMEN'S COMP	10.00	0.00	0.00	0.00	10.00	0.00
01-775-715.000	FICA EMPLOYER CONTRIBUTION	30.00	0.00	0.00	0.00	30.00	0.00
01-775-705.000	WAGES PART-TIME HOURLY	400.00	0.00	0.00	0.00	400.00	0.00
Total Dept 775 - ADULT SOFTBALL							
01-776-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-776-810.000	CONTRACTED SERVICES	7,000.00	0.00	0.00	0.00	7,000.00	0.00
01-776-740.300	OPERATING SUPPLIES T-SHIRTS	150.00	0.00	0.00	0.00	150.00	0.00
01-776-740.000	OPERATING SUPPLIES	2,100.00	0.00	0.00	0.00	2,100.00	0.00
01-776-719.000	WORKMEN'S COMP	10.00	0.00	0.00	0.00	10.00	0.00
01-776-715.000	FICA EMPLOYER CONTRIBUTION	30.00	0.00	0.00	0.00	30.00	0.00
01-776-705.000	WAGES PART-TIME HOURLY	400.00	0.00	0.00	0.0		

ser: DEIDRE  
3: Thomas Township

PERIOD ENDING 05/31/2020

NUMBER	DESCRIPTION	2020-21		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDTG
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2020	NORMAL (ABNORMAL)	MONTH 05/31/2020	INCREASE (DECREASE)		
and 101 - GENERAL OPERATING FUND									
Expenditures									
Total Dept 765 - ADULT SOFTBALL		9,690.00		0.00		0.00		9,690.00	0.00
Dept 766 - YOUTH CLINICS/FLOOR HOCKEY									
01-766-705.000	WAGES PART-TIME HOURLY	5,700.00		0.00		0.00		5,700.00	0.00
01-766-715.000	FICA EMPLOYER CONTRIBUTION	300.00		0.00		0.00		300.00	0.00
01-766-719.000	WORKMEN'S COMP	80.00		0.00		0.00		80.00	0.00
01-766-740.000	OPERATING SUPPLIES	800.00		0.00		0.00		800.00	0.00
01-766-740.300	OPERATING SUPPLIES T-SHIRTS	1,000.00		0.00		0.00		1,000.00	0.00
01-766-901.000	PRINTING & PUBLISHING	0.00		0.00		0.00		0.00	0.00
Total Dept 766 - YOUTH CLINICS/FLOOR HOCKEY		7,880.00		0.00		0.00		7,880.00	0.00
Dept 767 - BASKETBALL									
01-767-705.000	WAGES PART-TIME HOURLY	3,250.00		26.68		0.00		3,223.32	0.82
01-767-715.000	FICA EMPLOYER CONTRIBUTION	225.00		2.04		0.00		222.96	0.91
01-767-719.000	WORKMEN'S COMP	90.00		0.37		0.00		89.63	0.41
01-767-740.000	OPERATING SUPPLIES	1,000.00		0.00		0.00		1,000.00	0.00
01-767-740.300	OPERATING SUPPLIES T-SHIRTS	1,350.00		0.00		0.00		1,350.00	0.00
01-767-901.000	PRINTING & PUBLISHING	0.00		0.00		0.00		0.00	0.00
Total Dept 767 - BASKETBALL		5,915.00		29.09		0.00		5,885.91	0.49
Dept 768 - ARCHERY									
01-768-705.000	WAGES PART-TIME HOURLY	3,300.00		0.00		0.00		3,300.00	0.00
01-768-715.000	FICA EMPLOYER CONTRIBUTION	200.00		0.00		0.00		200.00	0.00
01-768-719.000	WORKMEN'S COMP	65.00		0.00		0.00		65.00	0.00
01-768-740.000	OPERATING SUPPLIES	1,000.00		0.00		0.00		1,000.00	0.00
01-768-740.300	OPERATING SUPPLIES T-SHIRTS	1,900.00		0.00		0.00		1,900.00	0.00
01-768-901.000	PRINTING & PUBLISHING	0.00		0.00		0.00		0.00	0.00
01-768-956.000	MISCELLANEOUS	0.00		0.00		0.00		0.00	0.00
Total Dept 768 - ARCHERY		6,465.00		0.00		0.00		6,465.00	0.00
Dept 769 - VOLLEYBALL									
01-769-705.000	WAGES PART-TIME HOURLY	2,100.00		0.00		0.00		2,100.00	0.00
01-769-715.000	FICA EMPLOYER CONTRIBUTION	160.00		0.00		0.00		160.00	0.00
01-769-719.000	WORKMEN'S COMP	37.00		0.00		0.00		37.00	0.00
01-769-740.000	OPERATING SUPPLIES	250.00		0.00		0.00		250.00	0.00
01-769-901.000	PRINTING & PUBLISHING	0.00		0.00		0.00		0.00	0.00
Total Dept 769 - VOLLEYBALL		2,547.00		0.00		0.00		2,547.00	0.00
Dept 770 - OPERATIONS & MAINTENANCE									
01-770-704.100	WAGES FULL-TIME HOURLY	3,000.00		0.00		0.00		3,000.00	0.00
01-770-705.000	WAGES PART-TIME HOURLY	60,000.00		6,170.19		1,402.81		53,829.81	10.28
01-770-712.000	WAGES JANITORIAL	1,500.00		414.84		90.00		1,085.16	27.66
01-770-715.000	FICA EMPLOYER CONTRIBUTION	5,000.00		503.77		114.21		4,496.23	10.08
01-770-716.000	HEALTH INSURANCE	0.00		0.00		0.00		0.00	0.00
01-770-716.050	HEALTH SAVINGS ACCOUNT	30.00		0.00		0.00		30.00	0.00
01-770-718.000	PENSION EMPLOYER CONTRIBUTION	360.00		0.00		0.00		360.00	0.00
01-770-719.000	WORKMEN'S COMP	1,500.00		88.95		21.19		1,411.05	5.93

J. NUMBER	DESCRIPTION	2020-21		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% B DGT
		AMENDED BUDGET	NORMAL	05/31/2020	(ABNORMAL)	MONTH 05/31/2020	INCREASE (DECREASE)		
and 101 - GENERAL OPERATING FUND									
Expenditures									
01-770-721.000	UNEMPLOYMENT COMPENSATION	0.00		0.00		0.00		0.00	0.00
01-770-740.000	OPERATING SUPPLIES	3,700.00		0.00		0.00		3,700.00	0.00
01-770-810.000	CONTRACTED SERVICES	27,700.00		0.00		0.00		27,700.00	0.00
01-770-850.000	TELEPHONE	1,500.00		112.66		112.66		1,387.34	7.51
01-770-850.100	WIRELESS COMMUNICATIONS	1,000.00		131.77		131.77		868.23	13.18
01-770-910.000	INSURANCE GENERAL LIABILITY	14,063.00		10,613.68		0.00		3,449.32	75.47
01-770-920.000	UTILITIES	27,000.00		2,321.08		602.33		24,678.92	8.60
01-770-930.000	REPAIRS/MAINTENANCE	64,500.00		1,033.41		378.11		63,466.59	1.60
01-770-936.000	MAINTENANCE AGREEMENTS	0.00		0.00		0.00		0.00	0.00
01-770-938.000	VEHICLE EXPENSE	6,375.00		0.00		0.00		6,375.00	0.00
01-770-938.100	GAS & DIESEL FUEL	6,000.00		500.97		290.14		5,499.03	8.35
01-770-940.000	PORTABLE TOILET RENTAL	1,450.00		0.00		0.00		1,450.00	0.00
01-770-940.100	EQUIPMENT RENTAL	2,825.00		0.00		0.00		2,825.00	0.00
01-770-970.000	CAPITAL OUTLAY	6,150.00		3,029.96		3,029.96		3,120.04	49.27
Total Dept 770 - OPERATIONS & MAINTENANCE		233,653.00		24,921.28		6,173.18		208,731.72	10.67
Dept 771 - FLAG FOOTBALL									
01-771-705.000	WAGES PART-TIME HOURLY	500.00		0.00		0.00		500.00	0.00
01-771-715.000	FICA EMPLOYER CONTRIBUTION	50.00		0.00		0.00		50.00	0.00
01-771-719.000	WORKMEN'S COMP	8.00		0.00		0.00		8.00	0.00
01-771-740.000	OPERATING SUPPLIES	250.00		0.00		0.00		250.00	0.00
01-771-901.000	PRINTING & PUBLISHING	0.00		0.00		0.00		0.00	0.00
Total Dept 771 - FLAG FOOTBALL		808.00		0.00		0.00		808.00	0.00
Dept 774 - SPECIAL EVENTS									
01-774-705.000	WAGES PART-TIME HOURLY	3,000.00		0.00		0.00		3,000.00	0.00
01-774-715.000	FICA EMPLOYER CONTRIBUTION	200.00		0.00		0.00		200.00	0.00
01-774-719.000	WORKMEN'S COMP	200.00		0.00		0.00		200.00	0.00
01-774-740.000	OPERATING SUPPLIES	11,100.00		0.00		0.00		11,100.00	0.00
01-774-740.150	OPERATING 5K RUN/WALK	1,250.00		0.00		0.00		1,250.00	0.00
01-774-810.000	CONTRACTED SERVICES	1,800.00		0.00		0.00		1,800.00	0.00
01-774-817.000	PROFESSIONAL SERVICES	12,100.00		0.00		0.00		12,100.00	0.00
01-774-901.000	PRINTING & PUBLISHING	2,500.00		0.00		0.00		2,500.00	0.00
01-774-940.000	PORTABLE TOILET RENTAL	0.00		0.00		0.00		0.00	0.00
Total Dept 774 - SPECIAL EVENTS		32,150.00		0.00		0.00		32,150.00	0.00
Dept 775 - DAY CAMP									
01-775-705.000	WAGES PART-TIME HOURLY	14,900.00		0.00		0.00		14,900.00	0.00
01-775-715.000	FICA EMPLOYER CONTRIBUTION	1,124.00		0.00		0.00		1,124.00	0.00
01-775-719.000	WORKMEN'S COMP	216.00		0.00		0.00		216.00	0.00
01-775-740.000	OPERATING SUPPLIES	1,760.00		0.00		0.00		1,760.00	0.00
01-775-901.000	PRINTING & PUBLISHING	900.00		0.00		0.00		900.00	0.00
Total Dept 775 - DAY CAMP		18,900.00		0.00		0.00		18,900.00	0.00
Dept 776 - TRAIN									
01-776-705.000	WAGES PART-TIME HOURLY	1,750.00		0.00		0.00		1,750.00	0.00
01-776-715.000	FICA EMPLOYER CONTRIBUTION	100.00		0.00		0.00		100.00	0.00
01-776-719.000	WORKMEN'S COMP	40.00		0.00		0.00		40.00	0.00



PERIOD ENDING 05/31/2020

ACCOUNT NUMBER	DESCRIPTION	2020-21		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2020	NORMAL (ABNORMAL)	MONTH 05/31/2020	INCREASE (DECREASE)	BALANCE	% BDGT USED
Fund 101 - GENERAL OPERATING FUND									
01-776-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-776-930.000	REPAIRS/MAINTENANCE	2,500.00	12.93	12.93	12.93	12.93	2,487.07	0.52	0.52
01-776-938.100	GAS & DIESEL FUEL	250.00	0.00	0.00	0.00	0.00	250.00	0.00	0.00
01-776-970.000	CAPITAL OUTLAY	11,000.00	0.00	0.00	0.00	0.00	11,000.00	0.00	0.00
Total Dept 776 - TRAIN		15,640.00	12.93	12.93	12.93	12.93	15,627.07	0.08	0.08
TOTAL EXPENDITURES		617,323.00	51,394.50	51,394.50	14,438.94	14,438.94	565,928.50	8.33	8.33
Fund 101 - GENERAL OPERATING FUND:									
TOTAL REVENUES		467,770.00	(6,792.50)	(6,792.50)	305.00	305.00	474,562.50	1.45	1.45
TOTAL EXPENDITURES		617,323.00	51,394.50	51,394.50	14,438.94	14,438.94	565,928.50	8.33	8.33
NET OF REVENUES & EXPENDITURES		(149,553.00)	(58,187.00)	(58,187.00)	(14,133.94)	(14,133.94)	(91,366.00)	38.91	38.91

L Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>und 101 GENERAL OPERATING FUND</b>					
<b>ept 752 ADMINISTRATION</b>					
01-752-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	04/19/20	0003-05/20-06/19/20	1,574.92
01-752-716.100	VISION/SHORT TERM DISAB/LIFE	MADISON NATIONAL LIFE	05/01/20	MAY 2020	113.06
01-752-716.100	DENTAL INSURANCE	DELTA DENTAL	04/19/20	0003-05/20-06/19/20	15.08
01-752-716.200	OPERATING SUPPLIES	MADISON NATIONAL LIFE	05/01/20	RIS0002750439	188.31
01-752-716.300	PROFESSIONAL SERVICES	STATE BANK	05/01/20	MAY 2020	29.69
01-752-740.000		CHILD & FAMILY SERVICES	04/23/20	APRIL 2020	4.00
01-752-817.000			04/01/20	2020	49.75
Total For Dept 752 ADMINISTRATION					1,974.81
<b>ept 756 FACILITY ACQUISITION/CONSTRUC</b>					
01-756-974.550	CAPITAL IMPROVEMENTS ROBERTS	HOME DEPOT	04/07/20	APRIL 2020	416.25
01-756-974.575	CAPITAL IMP. NATURE PRESERVE	OTTO BRANDT	04/06/20	APRIL 2020	140.00
01-756-974.575	CAPITAL IMP. NATURE PRESERVE	SAGINAW BAY AREA TITLE C	04/20/20	VACANT LAND	18,803.80
01-756-974.575	CAPITAL IMP. NATURE PRESERVE	OTTO BRANDT	05/04/20	MAY 2020	210.00
Total For Dept 756 FACILITY ACQUISITION/CONSTRUC					19,570.05
<b>ept 763 SOCCER</b>					
01-763-740.000	OPERATING SUPPLIES	THE ANDERSONS, INC	04/22/20	53860	717.75
Total For Dept 763 SOCCER					717.75
<b>ept 770 OPERATIONS &amp; MAINTENANCE</b>					
01-770-850.000	TELEPHONE	STATE BANK	04/23/20	APRIL 2020	112.66
01-770-850.100	WIRELESS COMMUNICATIONS	STATE BANK	04/23/20	APRIL 2020	131.77
01-770-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59	10,613.68
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	206968306171	364.92
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	205900792178	76.90
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	20545821050	8.42
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203853985977	34.77
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203853985976	110.03
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203853985974	167.97
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	201006600866	37.59
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203231066962	250.80
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/27/20	201451213854	59.20
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/30/20	202163149410	213.86
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/30/20	202163149438	78.47
01-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	04/07/20	APRIL 2020	272.40
01-770-930.000	REPAIRS/MAINTENANCE	PRINT EXPRESS OFFICE PRO	04/05/20	0090683-001	32.90
01-770-930.000	REPAIRS/MAINTENANCE	TRI-VALLEY CONSTRUCTION,	03/23/20	5841	350.00
01-770-930.000	REPAIRS/MAINTENANCE	CONSUMERS ENERGY CO	04/17/20	9318110945	25.00
01-770-930.000	REPAIRS/MAINTENANCE	PRINT EXPRESS OFFICE PRO	03/30/20	0090492-001	31.12
01-770-930.000	REPAIRS/MAINTENANCE	STATE BANK	04/23/20	APRIL 2020	73.48
01-770-930.000	REPAIRS/MAINTENANCE	TSC STORES	04/20/20	APRIL 2020	248.51
01-770-938.100	GAS & DIESEL FUEL	WEX INC	04/30/20	65232707	290.14
01-770-970.000	CAPITAL OUTLAY	TSC STORES	04/20/20	APRIL 2020	3,029.96
Total For Dept 770 OPERATIONS & MAINTENANCE					16,614.55
<b>ept 776 TRAIN</b>					
01-776-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS OF SHIEL	04/30/20	APRIL 2020	12.93
Total For Dept 776 TRAIN					12.93
Total For Fund 101 GENERAL OPERATING FUND					38,890.09

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3: Thomas Township

POST DATES 04/21/2020 - 05/08/2020

JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

L Number      Invoice Line Desc      Vendor      Invoice Date      Invoice      Amount

Fund Totals:

Fund 101 GENERAL OPERATING FUND      38,890.09

Total For All Funds:      38,890.09

## PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** May 18<sup>th</sup> 2020
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Park Reports
- **EXPLANATION OF TOPIC:**
  - Roethke Park:** Working on pool and pool building, landscaping and depot.
  - Roberts Park:** We are spraying for weeds, dragging ball diamonds and fertilizing fields.
  - Day Park:** We are mowing the grass
  - Community Park:** We are mowing the grass. Courts remained locked.
  - Nature Preserve:** We are mowing the grass.

## AGENDA ITEM

- **MEETING DATE:** May 18<sup>th</sup> 2020
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Summer Day Camp and Pool closer due to COVID 19
- **EXPLANATION OF TOPIC:** Due to the extension of the Governors Executive Order and the continuation of social distancing no gather in groups we have had to look at our summer operations. I have been in contact with the surrounding area parks departments and on several conference calls discussing these matters. It appears that social distancing and no group gatherings will extend through June and maybe July. With that being said, it does not allow us to hold programs or events where people will gather in our parks. To follow the Governors Executive Order it is my recommendation we do not open the pool or Day Camp.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
- **POSSIBLE COURSES OF ACTION:** Approve/Deny/Table
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to follow the recommendation to not open the pool or day camp for summer 2020.
- **ROLL CALL VOTE REQUIRED?** Yes

## AGENDA ITEM

- **MEETING DATE:** May 18<sup>th</sup> 2020
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Picnic in the Park Summer Concert Series and COVID 19
- **EXPLANATION OF TOPIC:** Due to the extension of the Governors Executive Order and the continuation of social distancing no gather in groups we have had to look at our summer operations. I have been in contact with the surrounding area parks departments and on several conference calls discussing these matters. It appears that social distancing and no group gatherings will extend through June and maybe July. With that being said, it does not allow us to hold programs or events where people will gather in our parks. To follow the Governors Executive Order it is my recommendation we postpone concerts until July 8<sup>th</sup> at which point we can evaluate the current Executive Order guidelines.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
- **POSSIBLE COURSES OF ACTION:** Approve/Deny/Table
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to follow the recommendation to cancel the summer concerts until July 8<sup>th</sup> at which point we will reevaluate to continue or not due to COVID 19 guidelines.
- **ROLL CALL VOTE REQUIRED?** Yes

## AGENDA ITEM

- **MEETING DATE:** May 18<sup>th</sup> 2020
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Men's Slowpitch Softball League and COVID 19
- **EXPLANATION OF TOPIC:** Due to the extension of the Governors Executive Order and the continuation of social distancing no gather in groups we have had to look at our summer operations. I have been in contact with the surrounding area parks departments and on several conference calls discussing these matters. It appears that social distancing and no group gatherings will extend through June and maybe July. With that being said, it does not allow us to hold programs or events where people will gather in our parks. To follow the Governors Executive Order it is my recommendation we do hold a Men's Softball League this summer.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
- **POSSIBLE COURSES OF ACTION:** Approve/Deny/Table
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to follow the recommendation to not hold a Men's Slowpitch Softball League this summer due to COVID 19 guidelines.
- **ROLL CALL VOTE REQUIRED?** Yes