



AGENDA
THOMAS TOWNSHIP REGULAR BOARD MEETING
TO BE CONDUCTED ELECTRONICALLY

May 4, 2020

7:00 P.M.

Dial-in number (US): (844) 855-4444

Access code: 6349229#

Online meeting ID: may42020board

Join the online meeting: <https://join.freeconferencecall.com/may42020board>

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approval of Board Minutes April 6, 2020
 - B. Approval of Expenditures.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. Receive and file comments pertaining to an Industrial Facilities Tax Exemption request by DDP Specialty Electronics Materials US 9, LLC.(DuPont Healthcare Industries Site) for 12 years.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Approve Resolution 20-06 approving an Industrial Facilities Tax Exemption Certificate from DDP Specialty Electronics Materials US 9, LLC (DuPont Healthcare Industries Site) for \$4,791,164.00 for twelve (12) years.
 - B. Approve the Thomas Township Strategic COVID Reopening Plan to be presented at the Board meeting.
 - C. Approve the hiring of Lynda Thayer as the part-time Nature Center/Preserve Coordinator.
10. Reports

A. Supervisor	D. Manager	H. Fire Dept.
B. Clerk	E. Community Development	I. Police Dept.
C. Treasurer	F. DPW	J. Parks & Recreation
	G. Finance	K. Board Members
11. Executive Session
 - A. None
12. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.

Thomas Township
Board of Trustee Meeting
Citizen Comment Instructions

Any citizen may address the Thomas Township Board of Trustees at item #6, which is the Citizen Comment Section of the Board Meeting.

Supervisor Weise will ask if there is anyone who would like to address the Board. If there are multiple people, he will invite you to speak when it is your turn.

You will be asked to stand and to state your name and address for the records.

You may then address your issue to the Board Members. In the interest of time, all citizens are requested to limit their comments to three minutes.

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
April 6, 2020
7:00 o'clock p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. via teleconferencing by Supervisor Weise.

2. PRESENT PHYSICALLY: Thayer, Sommers, Monahan, Weise
PRESENT VIA PHONE: Brosowski, DeLine, Weber
ABSENT: None

ALSO PHYSICALLY PRESENT: Township Manager, Russ Taylor; Deputy Clerk, Darci Seamon

ALSO PRESENT VIA PHONE: Finance Director, Deidre Frollo; DPW Director, Rick Hopper; Parks and Recreation Director, John Corriveau; Director of Community Development, Dan Sika; Police Chief, Al Fong; Fire Chief, Mike Cousins; Township Attorney, Otto Brandt and no interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Sommers, seconded by Monahan to approve the agenda as presented. Roll Call:
Ayes: Weise, Brosowski, Thayer, Sommers, Monahan, DeLine, Weber
Absent: None
Nays: None
Abstain: None

AGENDA
THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
April 6, 2020
7:00 P.M.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approval of Board Minutes March 2, 2020
 - B. Approval of Special Board Minutes March 16, 2020.
 - C. Approval of Expenditures.
 - D. Acknowledge and receive the resignation of Meaghan Zielinski from the Parks Department.
6. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
7. Public Hearing
 - A. None.
8. Unfinished Business

- A. None.
 9. New Business
 - A. Update on Township COVID-19 Action Plan.
 - B. Approve Resolution 20-05 the Investment/Withdrawal Authorization Resolution for the fiscal year 2020/2021.
 - C. Approve the purchase of three (3) 2020 Super Duty Ford F-250 XL Fleet Trucks under the recently approved Buy-Back Program.
 - D. Award the Pump Station #1 Controls Upgrade to Spicer Group in the amount of \$14,400.00.
 - E. Award the Pump Station #1 pump repair contract to Kennedy Industries in the amount of \$30,978.00.
 - F. Authorize Yeager Asphalt to complete the Owen Cemetery asphalt recap in the amount of \$24,500.00.
 - G. Approve text amendment 20-Z-01 to amend Chapter 2, Section 2.2, "Definitions", specifically the definition of "Essential Services".
 - H. Approve the purchase of a parcel on North River Road from Holy Cross Services.
 - I. Authorize the purchase of LED lighting fixtures for the DPW facility from Standard Electric in the amount of \$14,605.22.
 - J. Approve a one year extension to the audit contract.
 10. Reports

A. Supervisor	D. Manager	H. Fire Dept.
B. Clerk	E. Community Development	I. Police Dept.
C. Treasurer	F. DPW	J. Parks & Recreation
	G. Finance	K. Board Members
 11. Executive Session
 - A. None
 12. Adjournment
5. It was moved by Thayer, seconded by Monahan to approve the consent agenda as presented. Roll Call:
Ayes: Thayer, Sommers, Monahan, DeLine, Weber, Weise, Brosowski
Absent: None
Nays: None
Abstain: None
- A. Approval of Township Board minutes from the regular meeting 03/2/2020.
 - B. Approval of the Township Special Board minutes from 03/16/2020.
 - C. Expenditures consisting of:

Clearing Fund	\$480.00
General Fund	371,098.04
Public Safety-Fire Department	18,086.42
Fire Apparatus	753.86
Public Safety-Police Department	64,403.50
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	679.33
Road Revolving Fund	0.00
Sewer Fund	237,345.38
Water Fund	687,076.46
Municipal Refuse	758,726.55
Tax	2,716,250.37
 - D. Acknowledged and accepted the resignation of Meaghan Zielinski from the Parks Department.
6. Communications-Petitions-Citizen Comments
- A. None.

7. Public Hearing

A. None.

8. Unfinished Business

A. None.

9. New Business

A. It was moved by Sommers, seconded by Monahan to authorize keeping the designated Township buildings closed until the Governor repeals her order to limit public interaction.

Roll Call:

Ayes: Brosowski, Thayer, Sommers, Monahan, DeLine, Weber, Weise

Absent: None

Nays: None

Abstain: None

B. It was moved by Monahan seconded by DeLine to approve Resolution 20-05, the Investment/Withdrawal Authorization Resolution for the fiscal year 2020/2021.

Roll Call:

Ayes: Weise, Brosowski, Thayer, Sommers, Monahan, DeLine, Weber

Absent: None

Nays: None

Abstain: None

C. It was moved by Sommers, seconded by Monahan to approve the purchase of three (3) 2020 Super Duty Ford F-250 XL Fleet Trucks under the recently approved Buy-Back Program.

Roll Call:

Ayes: Weber, Weise, Brosowski, Thayer, Sommers, Monahan, DeLine

Absent: None

Nays: None

Abstain: None

D. It was moved by Thayer, seconded by Brosowski to award the Pump Station #1 pump repair contract to Kennedy Industries in the amount of \$14,400.00.

Roll Call:

Ayes: DeLine, Weber, Weise, Brosowski, Thayer, Sommers, Monahan

Absent: None

Nays: None

Abstain: None

E. It was moved by Weber, seconded by DeLine to award the Pump Station #1 pump repair contract to Kennedy Industries in the amount of \$30,978.00.

Roll Call:

Ayes: Monahan, DeLine, Weber, Weise, Brosowski, Thayer, Sommers

Absent: None

Nays: None

Abstain: None

F. It was moved by Brosowski, seconded by Monahan to authorize Yeager Asphalt to complete the Owen Cemetery asphalt recap in the amount of \$24,500.00.

Roll Call:

Ayes: Sommers, Monahan, DeLine, Weber, Weise, Brosowski, Thayer

Absent: None

Nays: None

Abstain: None

- G. It was moved by DeLine, seconded by Weber to approve text amendment 20-Z-01 to amend Chapter 2, Section 2.2, "Definitions", specifically the definition of "Essential Services".
Roll Call:
Ayes: Thayer, Sommers, Monahan, DeLine, Weber, Weise, Brosowski
Absent: None
Nays: None
Abstain: None
- H. It was moved by Brosowski, seconded by Monahan to approve the purchase of a parcel on North River Road from Holy Cross Services.
Roll Call:
Ayes: Brosowski, Thayer, Sommers, Monahan, DeLine, Weber, Weise
Absent: None
Nays: None
Abstain: None
- I. It was moved by DeLine, seconded by Sommers to authorize the purchase of LED lighting fixtures for the DPW facility from Standard Electric in the amount of \$14,605.22.
Roll Call:
Ayes: Weise, Brosowski, Thayer, Sommers, Monahan, DeLine, Weber
Absent: None
Nays: None
Abstain: None
- J. It was moved by Weber, seconded by Brosowski to approve the extension to the audit contract.
Roll Call:
Ayes: Weber, Weise, Brosowski, Thayer, Sommers, Monahan, DeLine
Absent: None
Nays: None
Abstain: None
- 10. Report of Officers and Staff:
 - A. Supervisor's Report – Supervisor Weise extended his appreciation to staff.
 - B. Clerk's Report – Clerk Brosowski thanked Russ, Deidre and Darci for the teleconferencing capabilities.
 - C. Treasurer's Report – None.
 - D. Manager's Report – Mr. Taylor commended his staff.
 - E. Receive and file Community Development Reports. Complaints are being handled by mail, email or phone. Inspections are suspended but inspectors are returning calls.
 - F. Receive and file the DPW Report. Mr. Hopper reported his staff is working one week on and one week off as well as taking other precautions against COVID-19.
 - G. Receive and file the Finance Report. No penalties are being assessed during the Stay at Home Executive Order.
 - H. Receive and file the Fire Department Report. Chief Cousins reported that new policies have been instituted to protect the First Responders and residents.
 - I. Receive and file the Police Department Report. Vehicles and work stations are being sanitized.

- J. Receive and file the Parks and Recreation Report. Many programs have been canceled and some Spring Programs have a delayed start date.
 - K. Board Member Reports – None.
- 11. Executive Session:
 - A. None
- 12. It was moved by Brosowski seconded by Weber to adjourn the meeting at 7:43 p.m.
 - Roll Call:
 - Ayes: DeLine, Weber, Weise, Brosowski, Thayer, Sommers, Monahan
 - Absent: None
 - Nays: None
 - Abstain: None

Edward Brosowski, Clerk

Dated



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 6, 2020
- **PERSON SUBMITTING:** Deidre Frolo, Fiscal Services Director
- **AGENDA TOPIC:** Approval of Expenditures
- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:**
The Appropriations Act passed in March Appropriated total funds for the 2020/2021 fiscal year for operating the budgets of the various finds. Monthly the board needs to approve the total expenditures in each fund for the month.

In addition to the fund expenditures listed in the motion, Library Fund expenditures were \$3,421.02. Township Board approval is not required for Library expenditures. Payroll expenditures are not required to be included in this motion.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Invoice approval list by fund
Cash balances report
- **POSSIBLE COURSES OF ACTION:**
Approval/not approve expenditures
- **SUGGESTED/REQUESTED MOTION:**
Motion by _____, supported by _____ to approve the expenditures totaling \$558,213.22 with individual fund totals as follows:

Clearing Fund	0.00
General Fund.....	84,910.99
Public Safety - Fire Department.....	31,518.32
Fire Apparatus	4,913.99
Public Safety - Police Department	25,989.84
Public Safety - Drug Law Enforcement	0.00
Downtown Development Authority.....	405.71
Road Revolving Fund.....	0.00
Sewer Fund	85,818.29
Water Fund	276,114.61
Municipal Refuse	48,544.47
Tax.....	0.00

As shown on checks #61908-62134

JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000					
101-000-640.766	PROGRAM FEES CLINICS - RYDER	CHRIS/PATTIE HILL	04/06/20	RYDER & MCKENNA	25.00
101-000-640.766	PROGRAM FEES CLINICS - CORBIN	COURTNEY WHITLOCK	04/06/20	CORBIN & KAMILAH	50.00
101-000-640.766	PROGRAM FEES CLINICS	DANIEL/DESTINY HELPAP	04/06/20	MASON	27.50
101-000-640.766	PROGRAM FEES CLINICS	GARRETT/KAYLA LANGE	04/06/20	GRAYSON	25.00
101-000-640.766	PROGRAM FEES CLINICS	JAMES/TIFFANY HASTINGS	04/06/20	CARTER	25.00
101-000-640.766	PROGRAM FEES CLINICS - MAKENZIE	JASON BOURDOW	04/06/20	MAKENZIE & BRODY	55.00
101-000-640.766	PROGRAM FEES CLINICS - ANDREW	JEFF/MICHELE MITCHELL	04/06/20	ANDREW & BENJAMIN	27.50
101-000-640.766	PROGRAM FEES CLINICS	JEREMY/ANNA MARSHALL	04/06/20	ETHAN	25.00
101-000-640.766	PROGRAM FEES CLINICS - ROCCO	JOHN/KIMBERLY CASAS	04/06/20	ROCCO & CARMELO	50.00
101-000-640.766	PROGRAM FEES CLINICS - IAN	JUSTIN/SARAH KEMERER	04/06/20	IAN & WESLEY	50.00
101-000-640.766	PROGRAM FEES CLINICS - THOMAS	KALA SMITH	04/06/20	THOMAS & ADDALYN	27.50
101-000-640.766	PROGRAM FEES CLINICS	KAREN CRAPO	04/06/20	KASON	25.00
101-000-640.766	PROGRAM FEES CLINICS	KYLE PAPWORTH	04/06/20	GREY	25.00
101-000-640.766	PROGRAM FEES CLINICS	LAUREN SANBORN	04/06/20	ARTHUR	27.50
101-000-640.766	PROGRAM FEES CLINICS	MATT/KRISTIN STARKE	04/06/20	JACK	27.50
101-000-640.766	PROGRAM FEES CLINICS	MATT/KRISTY OSWALD	04/06/20	ETHAN	27.50
101-000-640.766	PROGRAM FEES CLINICS	MICHAEL/ASHLEY GARDNER	04/06/20	GRAHAM	27.50
101-000-640.766	PROGRAM FEES CLINICS	MIKE/LETICIA CASTILLO	04/06/20	MIA	27.50
101-000-640.766	PROGRAM FEES CLINICS	NICOLE RUZINDANA	04/06/20	BRYAN	27.50
101-000-640.766	PROGRAM FEES CLINICS	RYAN/AMANDA WOLTER	04/06/20	CALEB	25.00
101-000-640.766	PROGRAM FEES CLINICS	RYAN/JESSICA POLASKI	04/06/20	CARSON	27.50
101-000-640.766	PROGRAM FEES CLINICS	RYAN/TIFFANY KIM	04/06/20	HUDSON	27.50
101-000-640.766	PROGRAM FEES CLINICS	SONIA PEREZ	04/06/20	LAZARUS	27.50
101-000-640.766	PROGRAM FEES CLINICS	TRACE/KELLY HENDRICK	04/06/20	LIAM	25.00
101-000-640.766	PROGRAM FEES CLINICS - JACK	TREVOR/JULIE FITTING	04/06/20	JACK & BROOKLYN	55.00
101-000-640.767	PROGRAM FEES BASKETBALL - LIBBY	ADAM PAVEGLIO	04/06/20	LIBBY, GRADY, GINA	25.00
101-000-640.767	PROGRAM FEES BASKETBALL	ANDREW/TRACI KORNECKY	04/06/20	CAMERYN	27.50
101-000-640.767	PROGRAM FEES BASKETBALL	BRADY/KRISTIN PALMER	04/06/20	KENDALL	25.00
101-000-640.767	PROGRAM FEES BASKETBALL	BRYAN/KELLY CONGER	04/06/20	KINSLEY	27.50
101-000-640.767	PROGRAM FEES BASKETBALL	CHAD/CASEY NACHTWEIH	04/06/20	RYLIE	25.00
101-000-640.767	PROGRAM FEES BASKETBALL	CHAD/JESSICA TAYLOR	04/06/20	MAKAYLA	27.50
101-000-640.767	PROGRAM FEES BASKETBALL - MCKEN	CHRIS/PATTIE HILL	04/06/20	RYDER & MCKENNA	25.00
101-000-640.767	PROGRAM FEES BASKETBALL - EMMA	DAMON/TRISHA DURAN	04/06/20	EMMA & AVA	52.50
101-000-640.767	PROGRAM FEES BASKETBALL	ERIC/RACHEL STEPHENS	04/06/20	CHLOE	27.50
101-000-640.767	PROGRAM FEES BASKETBALL	JEFF/CATHERINE BERTULEIT	04/06/20	CLAIRE	27.50
101-000-640.767	PROGRAM FEES BASKETBALL	JEFF/COLLEEN KONIECZKA	04/06/20	AUBRIE	27.50
101-000-640.767	PROGRAM FEES BASKETBALL	JOEL/JEN MILLER	04/06/20	MCKENNA	27.50
101-000-640.767	PROGRAM FEES BASKETBALL	JON/KATIE TOWNSEND	04/06/20	KENLEY	25.00
101-000-640.767	PROGRAM FEES BASKETBALL	JOSH/TERESA FOWLER	04/06/20	LILIAN	27.50
101-000-640.767	PROGRAM FEES BASKETBALL - ADDAL	KALA SMITH	04/06/20	THOMAS & ADDALYN	27.50
101-000-640.767	PROGRAM FEES BASKETBALL	KELLY CORNFORD	04/06/20	RYLEE	27.50
101-000-640.767	PROGRAM FEES BASKETBALL	KELVIN/MELISSA THOMAS	04/06/20	KRISLYN	27.50
101-000-640.767	PROGRAM FEES BASKETBALL	KEVIN/CARI SHANKS	04/06/20	LAYLA	25.00
101-000-640.767	PROGRAM FEES BASKETBALL	KRIS ROBINSON	04/06/20	LAYNE	27.50
101-000-640.767	PROGRAM FEES BASKETBALL	MIKE/LISA RANDALL	04/06/20	OLIVIA	25.00
101-000-640.767	PROGRAM FEES BASKETBALL	MIKE/SARAH GRAHAM	04/06/20	LEAH	27.50
101-000-640.767	PROGRAM FEES BASKETBALL	RICH/SARA METIVA	04/06/20	ALAYNA	27.50
101-000-640.767	PROGRAM FEES BASKETBALL	ROD/DIANA DIEFENBACH	04/06/20	GREER	25.00
101-000-640.767	PROGRAM FEES BASKETBALL	TODD/ELLEN WEINECKE	04/06/20	ADELE	25.00
101-000-640.767	PROGRAM FEES BASKETBALL	ZACH/LESLIE THOM	04/06/20	AVERY	25.00
101-000-640.768	PROGRAM FEES ARCHERY	CORY/LAURA RICKER	04/20/20	BLAKE	55.00
101-000-640.768	PROGRAM FEES ARCHERY	DOUG/KELLY SOPER	04/20/20	JAXSON	60.00

JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000					
101-000-640.768	PROGRAM FEES ARCHERY	EVAN/ALICIA CINCINELLI	04/20/20	ROWAN	60.00
101-000-640.768	PROGRAM FEES ARCHERY	JEFFREY/HALEY COTRELL	04/20/20	LILLIAN	55.00
101-000-640.768	PROGRAM FEES ARCHERY	TREVON/APRIL HENRY	04/20/20	KATIE	60.00
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	CODY ALCOCK	04/06/20	AUSTIN	55.00
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	ERIC/LISA SPIELHauptER	04/06/20	EVAN	50.00
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	JESSICA MENDOZA	04/06/20	BRAYLON	55.00
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	KEVIN/JENNIFER GAVENDA	04/06/20	COOPER	50.00
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	NATASHA BEASLEY	04/06/20	ANTONIO	55.00
101-000-675.050	SPONSORSHIP FUTURE FEST	GARBER CHEVROLET	04/20/20	2002306	10,000.00
101-000-675.050	SPONSORSHIP FUTURE FEST	HEMLOCK SEMI CONDUCTOR	04/20/20	2000003196	5,000.00
101-000-675.050	SPONSORSHIP FUTURE FEST	MY MEMBER INSURANCE AGEN	04/20/20	2020-01	1,000.00
		Total For Dept 000			25,542.32
Dept 101 BOARD-LEGISLATIVE					
101-101-802.000	LEGAL SERVICES	OTTO BRANDT	04/06/20	APRIL 2020	880.00
101-101-900.000	LEGAL NOTICES	VIEW NEWSPAPER GROUP	03/31/20	292723	55.08
101-101-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59	202.43
		Total For Dept 101 BOARD-LEGISLATIVE			1,137.51
Dept 172 MANAGER-ADMINISTRATIVE					
101-172-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20	1,605.20
101-172-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20	21.46
101-172-716.100		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	79.70
101-172-716.200	DENTAL INSURANCE	DELTA DENTAL	04/01/20	RIS0002718700	144.13
101-172-716.300		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	24.58
101-172-817.000	PROFESSIONAL SERVICES	CHILD & FAMILY SERVICES	04/01/20	2020	33.17
101-172-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59	447.82
		Total For Dept 172 MANAGER-ADMINISTRATIVE			2,356.06
Dept 191 ELECTIONS					
101-191-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59	159.89
		Total For Dept 191 ELECTIONS			159.89
Dept 215 CLERK					
101-215-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0002-04/20-05/19/20	18.19
101-215-716.100		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	53.62
101-215-716.200	DENTAL INSURANCE	DELTA DENTAL	04/01/20	RIS0002718700	144.13
101-215-716.300		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	13.56
101-215-817.000	PROFESSIONAL SERVICES	CHILD & FAMILY SERVICES	04/01/20	2020	33.17
101-215-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59	264.44
		Total For Dept 215 CLERK			527.11
Dept 253 TREASURER-FINANCE DEPARTMENT					
101-253-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20	1,358.56
101-253-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0002-04/20-05/19/20	15.54
101-253-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20	22.13
101-253-716.100		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	117.63
101-253-716.200	DENTAL INSURANCE	DELTA DENTAL	04/01/20	RIS0002718700	158.91
101-253-716.300		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	31.16
101-253-817.000	PROFESSIONAL SERVICES	CHILD & FAMILY SERVICES	04/01/20	2020	99.51
101-253-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59	613.52
		Total For Dept 253 TREASURER-FINANCE DEPARTMENT			2,416.96

GL Number	Invoice Line Desc	Vendor	PAID - CHECK TYPE: PAPER CHECK	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND						
Dept 257 ASSESSING	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0002-04/20-05/19/20		1.39
101-257-716.100	DENTAL INSURANCE	MADISON NATIONAL LIFE	04/01/20	APRIL 2020		7.60
101-257-716.200		DELTA DENTAL	04/01/20	RIS0002718700		14.41
101-257-716.300	PROFESSIONAL SERVICES	MADISON NATIONAL LIFE	04/01/20	APRIL 2020		1.84
101-257-817.000	LEGAL NOTICES	CHILD & FAMILY SERVICES	04/01/20	2020		49.75
101-257-900.000	INSURANCE GENERAL LIABILITY	VIEW NEWSPAPER GROUP	03/31/20	292723		45.36
101-257-910.000		MY MEMBER INSURANCE AGEN	04/07/20	59		703.52
		Total For Dept 257 ASSESSING				823.87
Dept 265 BUILDING & GROUNDS	OPERATING SUPPLIES - COVID-19	PRINT EXPRESS OFFICE PRO	04/09/20	0090697-001		17.00
101-265-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	04/04/20	8058068685		174.74
101-265-810.100	CONTRACTED SERVICES	MAIL ROOM SERVICE CENTER	03/31/20	03200364		382.15
101-265-850.000		123.NET	04/01/20	462284		120.94
101-265-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59		4,160.95
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203409038380		30.42
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203320033048		59.12
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203320033047		43.87
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203320033046		76.30
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203320033045		64.00
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	205099848880		748.60
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203320032291		515.25
101-265-930.000	REPAIRS/MAINTENANCE	GDM CARAGE DOOR SERVICES	04/03/20	432020		86.00
101-265-930.000	REPAIRS/MAINTENANCE - COVID-19	SHERWIN-WILLIAMS	03/31/20	MARCH 2020-1		23.37
101-265-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	04/07/20	APRIL 2020		23.84
		Total For Dept 265 BUILDING & GROUNDS				6,526.55
Dept 276 CEMETERY	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59		221.29
101-276-910.000	REPAIRS/MAINTENANCE	HOME DEPOT	04/07/20	APRIL 2020		397.70
101-276-930.000	EQUIPMENT RENTAL	R.B. SATKOWIAK'S CITY SEW	03/31/20	0320-198		90.00
		Total For Dept 276 CEMETERY				708.99
Dept 282 GREAT LAKES TECH PARK MTCE	UTILITIES	CONSUMERS ENERGY CO	04/16/20	204476913806		291.59
101-282-920.000		Total For Dept 282 GREAT LAKES TECH PARK MTCE				291.59
Dept 371 COMMUNITY DEVELOPMENT	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20		1,311.96
101-371-716.000	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0002-04/20-05/19/20		9.71
101-371-716.100		BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20		23.05
101-371-716.100		MADISON NATIONAL LIFE	04/01/20	APRIL 2020		79.73
101-371-716.200	DENTAL INSURANCE	DELTA DENTAL	04/01/20	RIS0002718700		245.02
101-371-716.300	LEGAL SERVICES	MADISON NATIONAL LIFE	04/01/20	APRIL 2020		22.49
101-371-802.000	PROFESSIONAL SERVICES	OTTO BRANDT	04/06/20	APRIL 2020		550.00
101-371-817.000	LEGAL NOTICES	CHILD & FAMILY SERVICES	04/01/20	2020		49.75
101-371-900.000	INSURANCE GENERAL LIABILITY	VIEW NEWSPAPER GROUP	03/31/20	292723		61.56
101-371-910.000	GAS & DIESEL FUEL	MY MEMBER INSURANCE AGEN	04/07/20	59		2,213.09
101-371-938.100		WEX INC	03/31/20	64671536		9.86
		Total For Dept 371 COMMUNITY DEVELOPMENT				4,576.22
Dept 421 CONSTRUCTION CODES	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20		1,079.47
101-421-716.000						

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PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 421 CONSTRUCTION CODES					
101-421-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0002-04/20-05-19/20	2.77
101-421-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05-19/20	11.96
101-421-716.100		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	48.50
101-421-716.200	DENTAL INSURANCE	DELTA DENTAL	04/01/20	RIS0002718700	172.96
101-421-716.300		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	13.29
101-421-804.000	MEMBERSHIP & DUES	CODE OFFICIALS CONF OF M	04/01/20	MAY 11-13, 2020	45.00
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	03/27/20	200945	967.00
101-421-817.000	PROFESSIONAL SERVICES	CHILD & FAMILY SERVICES	04/01/20	2020	49.75
101-421-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59	1,345.55
101-421-938.100	GAS & DIESEL FUEL	WEX INC	03/31/20	64671536	46.07
101-421-960.000	EDUCATION & TRAINING	CODE OFFICIALS CONF OF M	04/01/20	MAY 11-13, 2020	95.00
101-421-960.000	EDUCATION & TRAINING	INTERNATIONAL CODE COUNC	01/16/20	1001143662	17.00
Total For Dept 421 CONSTRUCTION CODES					3,894.32
Dept 442 SIDEWALKS					
101-442-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59	104.25
Total For Dept 442 SIDEWALKS					104.25
Dept 448 STREET LIGHTING					
101-448-920.000	UTILITIES	CONSUMERS ENERGY CO	03/31/20	201896127377	1,466.48
Total For Dept 448 STREET LIGHTING					1,466.48
Dept 752 ADMINISTRATION					
101-752-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05-19/20	1,448.63
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05-19/20	15.09
101-752-716.100		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	97.12
101-752-716.200	DENTAL INSURANCE	DELTA DENTAL	04/01/20	RIS0002718700	182.05
101-752-716.300		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	27.62
101-752-817.000	PROFESSIONAL SERVICES	CHILD & FAMILY SERVICES	04/01/20	2020	49.75
Total For Dept 752 ADMINISTRATION					1,820.26
Dept 756 FACILITY ACQUISITION/CONSTRUC					
101-756-974.550	CAPITAL IMPROVEMENTS ROBERTS	HOME DEPOT	04/07/20	APRIL 2020	416.25
101-756-974.575	CAPITAL IMP. NATURE PRESERVE	OTTO BRANDT	04/06/20	APRIL 2020	140.00
101-756-974.575	CAPITAL IMP. NATURE PRESERVE	SAGINAW BAY AREA TITLE C	04/20/20	VACANT LAND	18,803.80
Total For Dept 756 FACILITY ACQUISITION/CONSTRUC					19,360.05
Dept 770 OPERATIONS & MAINTENANCE					
101-770-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59	10,613.68
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	03/31/20	207145774368	213.71
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	03/31/20	207145774398	78.41
101-770-920.000	UTILITIES	THOMAS TWP WATER	04/01/20	01/01/20-04/01/20	87.52
101-770-920.000	UTILITIES	THOMAS TWP WATER	04/01/20	01/01/20-04/01/20	178.79
101-770-920.000	UTILITIES	THOMAS TWP WATER	04/01/20	01/01/20-04/01/20	166.51
101-770-920.000	UTILITIES	THOMAS TWP WATER	04/01/20	01/01/20-04/01/20	14.42
101-770-920.000	UTILITIES	THOMAS TWP WATER	04/01/20	01/01/20-04/01/20	178.79
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	206968306171	364.92
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	205900792178	76.90
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	205455821050	8.42
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203853985977	34.77
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203853985976	110.03
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203853985974	167.97
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	201006600866	37.59

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 770 OPERATIONS & MAINTENANCE					
101-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	04/07/20	APRIL 2020	272.40
101-770-930.000	REPAIRS/MAINTENANCE	PRINT EXPRESS OFFICE PRO	04/05/20	0090683-001	32.90
101-770-930.000	REPAIRS/MAINTENANCE	TRI-VALLEY CONSTRUCTION,	03/23/20	5841	350.00
101-770-938.100	GAS & DIESEL FUEL	WEX INC	03/31/20	64671536	210.83
Total For Dept 770 OPERATIONS & MAINTENANCE					13,198.56
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT					
Dept 000					
HEALTH INSURANCE					
205-000-716.000	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20	1,554.72
205-000-716.100		BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20	25.19
205-000-716.100		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	102.27
205-000-716.200	DENTAL INSURANCE	DELTA DENTAL	04/01/20	RIS0002718700	144.50
205-000-716.300		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	29.86
205-000-740.000	OPERATING SUPPLIES	VECTOR TECH GROUP	04/01/20	160352	425.00
205-000-740.000	OPERATING SUPPLIES	MCKESSON/MOORE MEDICAL L	04/06/20	01195715	114.41
205-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	04/04/20	8058068685	100.11
205-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	04/11/20	8058129699	198.99
205-000-742.000	UNIFORMS	FRONT LINE SERVICES INC	03/30/20	33590	430.95
205-000-804.000	MEMBERSHIP & DUES	INT L ASSOC. OF FIRE CHI	04/01/20	06/01/20-05/31/21	240.00
205-000-810.100	CONTRACTED SERVICES	BOSS BUSINESS SOLUTION	03/30/20	AR56130	79.36
205-000-817.000	PROFESSIONAL SERVICES	CHILD & FAMILY SERVICES	04/01/20	2020	99.45
205-000-836.000	EMPLOYMENT PHYSICALS	COVENANT OCCUPATIONAL	04/01/20	216606	197.71
205-000-836.100	IMMUNIZATIONS	COVENANT OCCUPATIONAL	04/01/20	216212	600.00
205-000-850.000		123.NET	04/01/20	462284	120.93
205-000-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59	20,699.20
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	03/31/20	205544784580	22.22
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	04/19/20	205010883552	504.99
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203853986223	307.28
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	205099848881	561.02
205-000-930.000	REPAIRS/MAINTENANCE	MIDLAND PAPER COMPANY	04/15/20	084944	215.89
205-000-930.100	REPAIRS & MAINTENANCE FS#1	NAPA AUTO PARTS OF SHIEL	03/25/20	MARCH 2020-1	8.66
205-000-930.100	REPAIRS & MAINTENANCE FS#1	HOME DEPOT	04/07/20	APRIL 2020	444.13
205-000-930.100	REPAIRS & MAINTENANCE FS#1	STAPLES ADVANTAGE	04/04/20	8058068685	44.95
205-000-930.100	REPAIRS & MAINTENANCE FS#1	STAPLES ADVANTAGE	04/11/20	8058129699	17.19
205-000-938.000	VEHICLE EXPENSE	APOLLO FIRE EQUIPMENT	03/19/20	55320	2,893.52
205-000-938.000	VEHICLE EXPENSE	APOLLO FIRE EQUIPMENT	03/19/20	55321	241.00
205-000-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST IN	03/27/20	186409	273.46
205-000-938.000	VEHICLE EXPENSE	APOLLO FIRE EQUIPMENT	04/06/20	55411	429.10
205-000-938.100	GAS & DIESEL FUEL	WEX INC	03/31/20	64671536	392.26
Total For Dept 000					31,518.32
Fund 206 FIRE APPARATUS					
Dept 000					
CAPITAL OUTLAY					
206-000-970.000	CAPITAL OUTLAY	PHOENIX SAFETY OUTFITTER	03/30/20	SI-103725	200.26
206-000-970.000	CAPITAL OUTLAY	PHOENIX SAFETY OUTFITTER	03/31/20	SI-103750	1,218.55
206-000-970.000	CAPITAL OUTLAY	PHOENIX SAFETY OUTFITTER	03/31/20	SI-103751	264.61
206-000-970.000	CAPITAL OUTLAY	PHOENIX SAFETY OUTFITTER	03/31/20	SI-103752	198.86
206-000-970.000	CAPITAL OUTLAY	PHOENIX SAFETY OUTFITTER	03/31/20	SI-103753	907.48
206-000-970.000	CAPITAL OUTLAY	PHOENIX SAFETY OUTFITTER	03/31/20	SI-103754	2,124.23
Total For Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT					31,518.32

Fund 206 FIRE APPARATUS									
Dept 000									
Fund 207 PUBLIC SAFETY-POLICE									
Dept 000									
207-000-607.100	COURT ORDERED FEES	STATE OF MICHIGAN	04/03/20	551-561018					150.00
207-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	03/08/20	0004-04/01-04/30/20					856.62
207-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20					6,894.86
207-000-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0002-04/20-05/19/20					37.93
207-000-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20					114.35
207-000-716.100		MADISON NATIONAL LIFE	04/01/20	APRIL 2020					403.85
207-000-716.200	DENTAL INSURANCE	DELTA DENTAL	04/01/20	RIS0002718700					1,157.00
207-000-716.300		MADISON NATIONAL LIFE	04/01/20	APRIL 2020					126.97
207-000-740.000	OPERATING SUPPLIES	CMP DISTRIBUTORS, INC	04/16/20	62997					859.00
207-000-740.000	OPERATING SUPPLIES	MICHIGAN POLICE EQUIPMEN	04/01/20	171851A					1,236.00
207-000-740.000	OPERATING SUPPLIES	MICHIGAN POLICE EQUIPMEN	04/01/20	171852B					800.00
207-000-740.000	OPERATING SUPPLIES	MIDLAND PAPER COMPANY	04/15/20	084944					215.89
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	04/04/20	8058068685					28.47
207-000-802.000	LEGAL SERVICES	OTTO BRANDT	04/06/20	APRIL 2020					120.00
207-000-810.100	CONTRACTED SERVICES	BOSS BUSINESS SOLUTION	03/30/20	AR56130					79.36
207-000-810.100	CONTRACTED SERVICES	SAGINAW COUNTY TREASURER	04/02/20	1960					107.10
207-000-817.000	PROFESSIONAL SERVICES	CHILD & FAMILY SERVICES	04/01/20	2020					265.44
207-000-850.000		123.NET	04/01/20	462284					120.93
207-000-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59					10,069.01
207-000-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203853986223					307.29
207-000-938.000	VEHICLE EXPENSE	KAY COMMUNICATION LLC	04/14/20	23892					300.00
207-000-938.100	GAS & DIESEL FUEL	WEX INC	03/31/20	64671536					1,194.77
207-000-970.000	CAPITAL OUTLAY	JET GRAPHICS	03/30/20	7574					545.00
Total For Dept 000									25,989.84
Fund 248 Downtown Development Authority									
Dept 000									
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203409038380					30.43
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203320033048					59.11
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203320033047					43.87
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203320033046					76.30
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203320033045					64.00
248-000-930.000	REPAIRS/MAINTENANCE	LEDDEY ELECTRIC INC.	04/06/20	6494					132.00
Total For Dept 000									405.71
Fund 271 LIBRARY FUND									
Dept 000									
271-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20					832.94
271-000-716.000	HEALTH INSURANCE	DELTA DENTAL	04/01/20	RIS0002718700					37.92
271-000-716.500	DISABILITY	UNUM %MEBS	03/19/20	8164					584.54
271-000-716.500	DISABILITY	UNUM %MEBS	04/16/20	8180					584.54
271-000-716.500	ADULT BOOKS - 2035153143	BAKER & TAYLOR	04/16/20	8176					41.22
271-000-728.100	ADULT BOOKS - 70208714	GALE/CENGAGE LEARNING	04/16/20	8177					58.38

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 271 LIBRARY FUND					
Dept 000					
271-000-804.000	MEMBERSHIP & DUES	MICHIGAN LIBRARY ASSOCIA	04/16/20	6340	471.85
271-000-850.000	TELEPHONE	AT&T	04/13/20	989781377004132020	217.58
271-000-901.000	PRINTING & PUBLISHING	U. S. POSTAL SERVICE	03/19/20	8163	110.00
271-000-901.000	PRINTING & PUBLISHING	VIEW NEWSPAPER GROUP	03/31/20	292793	32.40
271-000-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203853986222	449.65
		Total For Dept 000			3,421.02
Fund 590 SEWER FUND					
Dept 000					
590-000-202.000	05-RTS SEWER	REARDON, JON	04/22/20	04/22/2020	13.22
		Total For Dept 000			13.22
Dept 536 ADMINISTRATION					
590-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20	1,482.55
590-536-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20	19.57
590-536-716.100		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	70.62
590-536-716.200	DENTAL INSURANCE	DELTA DENTAL	04/01/20	RIS0002718700	173.05
590-536-716.300		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	21.78
590-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	04/02/20	0090668-001	4.00
590-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	04/08/20	0090692-001	8.00
		Total For Dept 536 ADMINISTRATION			1,779.57
Dept 540 OPERATIONS & MAINTENANCE					
590-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20	957.59
590-540-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0002-04/20-05/19/20	9.66
590-540-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20	12.84
590-540-716.100		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	41.71
590-540-716.200	DENTAL INSURANCE	DELTA DENTAL	04/01/20	RIS0002718700	220.34
590-540-716.300		MADISON NATIONAL LIFE	04/01/20	APRIL 2020	10.82
590-540-740.000	OPERATING SUPPLIES	U. S. POSTAL SERVICE	04/21/20	04/21/2020	1,250.00
590-540-817.000	PROFESSIONAL SERVICES	CHILD & FAMILY SERVICES	04/01/20	2020	116.13
590-540-850.000		123.NET	04/01/20	462284	120.93
590-540-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59	16,621.69
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/19/20	202786060373	1,027.22
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/19/20	203053043500	104.29
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/19/20	203942972922	541.47
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/19/20	205010884139	25.36
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/19/20	205722796860	63.85
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/19/20	205722796862	465.83
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/19/20	206078752192	25.55
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/19/20	206078752413	54.69
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/14/20	206256673043	2,787.92
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203853986223	460.93
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	207145796991	129.12
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	207145796640	25.36
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	206968306177	128.94
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	206968306176	206.80
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	205811763315	47.29
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	204120957625	25.50
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	201896149857	57.65
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	201006600940	178.67

GL Number	Invoice Line Desc	Vendor	PAID - CHECK TYPE: PAPER CHECK	Invoice Date	Invoice	Amount
Fund 590 SEWER FUND						
Dept 540 OPERATIONS & MAINTENANCE						
590-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	03/16/20	S024049		2,074.00
590-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	03/13/20	S024075		(784.00)
590-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	03/17/20	S024086		600.00
590-540-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	03/31/20	MARCH 2020		57.36
590-540-930.000	REPAIRS/MAINTENANCE	R.B. SATKOWIAK'S CITY SEW	03/18/20	0320-123		550.00
590-540-930.000	REPAIRS/MAINTENANCE	XYLEM DEWATERING SOLUTION	03/24/20	400996553		1,907.15
590-540-930.000	REPAIRS/MAINTENANCE	XYLEM DEWATERING SOLUTION	03/26/20	400997400		1,910.00
590-540-936.000	MAINTENANCE AGREEMENTS	MISSION COMMUNICATIONS L	04/10/20	1039244		6,542.40
590-540-938.000	VEHICLE EXPENSE	DALE STROEBEL S AUTO	04/06/20	31411		55.34
590-540-938.000	VEHICLE EXPENSE	TRI-COUNTY EQUIPMENT	03/05/20	1645165		122.94
590-540-938.100	GAS & DIESEL FUEL	WEX INC	03/31/20	64671536		587.16
Total For Dept 540 OPERATIONS & MAINTENANCE						39,340.50
Dept 900 CAPITAL CONTROL						
590-900-970.000	CAPITAL OUTLAY	MCDONALD FORD SUZUKI	04/06/20	13250		44,652.00
590-900-974.000	CAPITAL IMPROVEMENTS	OTTO BRANDT	04/06/20	APRIL 2020		30.00
Total For Dept 900 CAPITAL CONTROL						44,682.00
Total For Fund 590 SEWER FUND						85,815.29
Fund 591 WATER FUND						
Dept 000						
591-000-202.000	04-RTS WATER	REARDON, JON	04/22/20	04/22/2020		12.06
Total For Dept 000						12.06
Dept 536 ADMINISTRATION						
591-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20		1,482.55
591-536-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20		19.57
591-536-716.100		MADISON NATIONAL LIFE	04/01/20	APRIL 2020		70.62
591-536-716.200	DENTAL INSURANCE	DELTA DENTAL	04/01/20	RIS0002718700		173.05
591-536-716.300		MADISON NATIONAL LIFE	04/01/20	APRIL 2020		21.78
591-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	04/02/20	0090668-001		4.00
Total For Dept 536 ADMINISTRATION						1,771.57
Dept 540 OPERATIONS & MAINTENANCE						
591-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20		957.59
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0002-04/20-05/19/20		9.67
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	03/19/20	0003-04/20-05/19/20		12.84
591-540-716.100		MADISON NATIONAL LIFE	04/01/20	APRIL 2020		41.71
591-540-716.200	DENTAL INSURANCE	DELTA DENTAL	04/01/20	RIS0002718700		220.34
591-540-716.300		MADISON NATIONAL LIFE	04/01/20	APRIL 2020		10.82
591-540-740.000	OPERATING SUPPLIES	U. S. POSTAL SERVICE	04/21/20	04/21/2020		1,250.00
591-540-817.000	PROFESSIONAL SERVICES	UPS	03/14/20	0000898725110		3.15
591-540-817.000	PROFESSIONAL SERVICES	CHILD & FAMILY SERVICES	04/01/20	2020		116.13
591-540-817.000	PROFESSIONAL SERVICES	MUNICIPAL ANALYTICS	04/13/20	20-003		4,800.00
591-540-850.000		123.NET	04/01/20	462284		120.93
591-540-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59		20,438.24
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	03/31/20	206879347242		25.50
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/19/20	201985156972		25.62
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	205900792982		537.29
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	203853986223		460.93
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	04/16/20	206167693772		25.36
591-540-927.000	PURCHASING WATER	CITY OF SAGINAW	04/01/20	03/31/2020		119,248.20

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
 POST DATES 04/01/2020 - 04/27/2020
 JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 591 WATER FUND					
Dept 540 OPERATIONS & MAINTENANCE					
591-540-927.100	READINESS TO SERVE CITY OF SA	CITY OF SAGINAW	04/01/20	03/31/2020	78,445.36
591-540-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	03/31/20	MARCH 2020	57.36
591-540-936.000	MAINTENANCE AGREEMENTS	MISSION COMMUNICATIONS L	04/10/20	1039244	563.40
591-540-938.000	VEHICLE EXPENSE	DALE STROEBEL S AUTO	04/06/20	31411	55.33
591-540-938.000	VEHICLE EXPENSE	TRI-COUNTY EQUIPMENT	03/05/20	1645165	122.94
591-540-938.100	GAS & DIESEL FUEL	WEX INC	03/31/20	64671536	587.17
591-540-939.000	CONTRACTED CONNECTIONS	ROHDE BROTHERS EXCAVATIN	03/27/20	117550	1,543.10
Total For Dept 540 OPERATIONS & MAINTENANCE					229,678.98
Dept 900 CAPITAL CONTROL					
591-900-970.000	CAPITAL OUTLAY	MCDONALD FORD SUZUKI	04/06/20	13250	44,652.00
Total For Dept 900 CAPITAL CONTROL					44,652.00
Total For Fund 591 WATER FUND					276,114.61
Fund 596 MUNICIPAL REFUSE FUND					
Dept 000					
596-000-740.000	OPERATING SUPPLIES	RUSS SIGN RENTAL	04/06/20	21115	534.00
596-000-808.000	REFUSE CONTRACT	MID MICHIGAN WASTE AUTHO	04/13/20	FEBRUARY 2020	46,399.04
596-000-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	04/07/20	59	1,611.43
Total For Dept 000					48,544.47
Total For Fund 596 MUNICIPAL REFUSE FUND					48,544.47

JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

Invoice Line Desc Invoice Date Invoice

Amount

Fund Totals:

Fund 101 GENERAL OPERATING FUND	84,910.99
Fund 205 PUBLIC SAFETY-FIRE DEP	31,518.32
Fund 206 FIRE APPARATUS	4,913.99
Fund 207 PUBLIC SAFETY-POLICE	25,989.84
Fund 248 DOWNTOWN DEVELOPMENT A	405.71
Fund 271 LIBRARY FUND	3,421.02
Fund 590 SEWER FUND	85,815.29
Fund 591 WATER FUND	276,114.61
Fund 596 MUNICIPAL REFUSE FUND	48,544.47

Total For All Funds:

561,634.24

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 04/01/2020 TO 04/28/2020
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2020	Total Debits	Total Credits	Ending Balance 04/28/2020
Fund 100	CLEARING FUND				
001.000	59	10,562.50	843,282.03	826,595.49	27,249.04
002.000	CASH THE STATE BANK	0.00	264,046.22	263,647.79	398.43
	CLEARING FUND	10,562.50	1,107,328.25	1,090,243.28	27,647.47
Fund 101	GENERAL OPERATING FUND				
002.000	CASH THE STATE BANK	1,057,112.70	10,943.05	195,919.99	872,135.76
002.010	THE STATE BANK SAVINGS	1,013,139.56	0.00	0.00	1,013,139.56
002.350	CASH CHASE BANK	10,776.61	0.00	0.00	10,776.61
002.385	CASH CHEMICAL BANK	1,138,880.01	0.00	0.00	1,138,880.01
003.175	Certificate of Deposit Chemic	250,000.00	0.00	0.00	250,000.00
003.375	CHERTIFICATE OF DEPOSITS HUNTINGT	750,000.00	0.00	0.00	750,000.00
003.400	CERTIFICATE OF DEP CHASE BANK	234,486.37	0.00	0.00	234,486.37
	GENERAL OPERATING FUND	4,454,395.25	10,943.05	195,919.99	4,269,418.31
Fund 103	CHRISTOPHER THOMPSON FAMILY FUND				
002.000	CASH THE STATE BANK	1.00	0.00	0.00	1.00
002.010	THE STATE BANK SAVINGS	146,429.17	0.00	0.00	146,429.17
	CHRISTOPHER THOMPSON FAMILY FUND	146,430.17	0.00	0.00	146,430.17
Fund 205	PUBLIC SAFETY-FIRE DEPARTMENT				
002.000	CASH THE STATE BANK	740,747.70	0.00	64,100.18	676,647.52
Fund 206	FIRE APPARATUS				
002.000	CASH THE STATE BANK	856,942.27	0.00	9,827.98	847,114.29
Fund 207	PUBLIC SAFETY-POLICE				
002.000	CASH THE STATE BANK	1,285,306.03	574.64	112,103.84	1,173,776.83
Fund 246	ROAD REVOLVING FUND				
002.000	CASH THE STATE BANK	256,875.60	0.00	0.00	256,875.60
003.175	Certificate of Deposit Chemic	610,966.47	0.00	0.00	610,966.47
	ROAD REVOLVING FUND	867,842.07	0.00	0.00	867,842.07
Fund 248	Downtown Development Authority				
002.000	CASH THE STATE BANK	83,190.47	0.00	537.71	82,652.76
Fund 265	P.S. DRUG LAW ENFORCEMENT				
002.000	CASH THE STATE BANK	6,103.34	0.00	0.00	6,103.34
Fund 271	LIBRARY FUND				
002.000	CASH THE STATE BANK	478,035.41	0.00	21,474.59	456,560.82
003.271	CD LIBRARY 08/2016 .50	205,340.00	0.00	0.00	205,340.00
	LIBRARY FUND	683,375.41	0.00	21,474.59	661,900.82
Fund 590	SEWER FUND				
002.000	CASH THE STATE BANK	776,159.28	58,880.50	117,731.82	717,307.96
002.010	THE STATE BANK SAVINGS	506,569.77	0.00	0.00	506,569.77
002.200	RESERVED CASH SYSTEM EXPANSIO	106,068.65	0.00	0.00	106,068.65
002.385	CASH CHEMICAL BANK	1,984,644.58	0.00	0.00	1,984,644.58
002.386	CHEMICAL BANK SYSTEM EXPANSIO	117,933.00	0.00	0.00	117,933.00
003.175	Certificate of Deposit Chemic	463,667.01	0.00	0.00	463,667.01
	SEWER FUND	3,955,042.29	58,880.50	117,731.82	3,896,190.97
Fund 591	WATER FUND				
001.100	CLEARING CASH	2,000.00	0.00	0.00	2,000.00
002.000	CASH THE STATE BANK	600,700.03	61,737.66	305,768.41	356,669.28
002.010	THE STATE BANK SAVINGS	3,284.89	0.00	0.00	3,284.89
002.200	RESERVED CASH SYSTEM EXPANSIO	81,343.99	0.00	0.00	81,343.99
002.375	CASH HUNTINGTON BANK	246,568.30	0.00	0.00	246,568.30
002.385	CASH CHEMICAL BANK	1,329,619.92	0.00	0.00	1,329,619.92

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 04/01/2020 TO 04/28/2020
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2020	Total Debits	Total Credits	Ending Balance 04/28/2020
002.386	CHEMICAL BANK SYSTEM EXPANSIO	266,176.00	0.00	0.00	266,176.00
002.387	CHEMICAL BANK BUSINESS CHECKING	506,234.47	0.00	0.00	506,234.47
002.390	CASH FIRST STATE BANK	245,996.98	0.00	0.00	245,996.98
003.375	CHERTIFICATE OF DEPOSITS HUNTINGT	250,000.00	0.00	0.00	250,000.00
	WATER FUND	3,531,924.58	61,737.66	305,768.41	3,287,893.83
Fund 596	MUNICIPAL REFUSE FUND				
002.000	CASH THE STATE BANK	605,773.23	139.32	94,943.51	510,969.04
002.385	CASH CHEMICAL BANK	305,492.60	0.00	0.00	305,492.60
	MUNICIPAL REFUSE FUND	911,265.83	139.32	94,943.51	816,461.64
	TOTAL - ALL FUNDS	17,533,127.91	1,239,603.42	2,012,651.31	16,760,080.02

**NOTICE OF PUBLIC HEARING
THOMAS TOWNSHIP
VIA TELECONFERENCE**

PLEASE TAKE NOTICE that a regular meeting of the Township of Thomas Board of Trustees, will be held on Monday, May 4, 2020 at 7:00 p.m. Michigan Time, via teleconference, at which time and place a public hearing will be held on the following: DDP Specialty Electronics Materials US9, LLC, DuPont Healthcare Industries Site, 1635 North Gleaner Road requests that the Thomas Township Board approve an Industrial Facilities Exemption (IFT) for Real Property in the amount of \$4,791,164.00 for a total construction value of \$4,791,164.00. This investment will retain one hundred ninety (190) jobs and create four (4) jobs.

COMMON LOCATION

DDP Specialty Electronics Materials US 9, LLC, DuPont HIMS site, 1635 North Gleaner Road, Hemlock, MI 48626.

Parcel 28-12-3-19-1001-000

LEGAL DESCRIPTION

E ½ OF NE ¼ 80 ACRES SEC 19 T12N R3E

Electronic remote access, in accordance with the Michigan Governor's Executive Order 2020-15, will be implemented in response to COVID-19 social distancing requirements and Michigan Governor's Executive Order 2020-21. The public may participate in the meeting through GoToMeeting access by phone or computer by using the following link:

<https://www.gotomeet.me/ThomasTownship/iftpublic-hearing>

You can also dial in using your phone at 1 (872) 240-3311

Access Code: 230-651-901

Written and/or oral comments will also be received by the Thomas Township Office through the date of the hearing via email and fax (clerk@thomastwp.org or 989-781-0290).

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting via teleconference. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.

Edward Brosowski
Thomas Township Clerk



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** May 4, 2020
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve Resolution 20-06 to authorize the Industrial Facilities Tax Abatement (IFT) for DDP Specialty Electronics Materials US9, LLC, DuPont Healthcare Industries Materials Site (HIMS) for \$4,791,164.00 in real property for a period of twelve (12) years.
- **EXPLANATION OF TOPIC:** The HIMS plant, which is now owned by DuPont, is located at 1635 North Gleaner Road on the corner of Geddes Road. This plant has operated at this location, since the 1960's. HIMS has grown steadily over the last several years with a series of multi-million dollar investments into the property. With this project, they will have nearly 200 full time employees at the site. The proposed building will add more warehousing/docking space and some production area.

The Policy Committee recommends approval after scoring the proposed IFT and found that its point total authorized a twelve (12) year abatement. The abatement is for a 50% reduction in the taxable value of the total investment over the twelve (12) year period. HIMS would still pay 50% of the taxes owed on the investment during that time.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Resolution 20-06, IFT Scoring Sheet and IFT application.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve Resolution 20-06 to authorize the Industrial Facilities Tax Abatement (IFT) for DDP Specialty Electronics Materials US9, LLC, DuPont Healthcare Industries Materials Site (HIMS) for \$4,791,164.00 in real property for a period of twelve (12) years.
- **ROLL CALL VOTE REQUIRED:** Yes, due to conference call meeting plan.

RESOLUTION 20-06
RESOLUTION FOR APPROVING
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE

At a regular meeting of the Board of Trustees of the Township of Thomas, held on the 4th day of May, 2020 at 7 o'clock p.m. Michigan Time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

RESOLUTION APPROVING AN APPLICATION (20-06) FROM DDP SPECIALTY
ELECTRONICS MATERIALS US 9, LLC, DUPONT HIMS SITE 1635 NORTH GLEANER
ROAD FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR A NEW
FACILITY.

WHEREAS, DDP Specialty Electronics Materials US 9, LLC, DuPont HIMS site at 1635 North Gleaner Road, Hemlock, MI 48623, has filed an application for an Industrial Facilities Exemption Certificate with respect to an expansion facility to be built within the Industrial Development District, which was created by Board approval on April 7, 1980.

WHEREAS, before acting on said application, the Thomas Township Board held a public hearing on May 4, 2020, via teleconference, at 7:00 p.m., at which hearing the Applicant, the Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, construction of the facility and installation of new machinery and equipment had not begun earlier than six (6) months before February 24, 2020, the date of the acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, completion of the facility is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to create 4 new jobs in Thomas Township; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within Thomas Township, after granting this certificate, *will exceed 5%* of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED BY the Township Board of the Township of Thomas that:

1. The Township Board finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of Thomas Township, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in Thomas Township.
2. The application of DDP Specialty Electronics Materials US 9 LLC, DuPont HIMES site, 1635 North Gleaner Road, Hemlock, MI 48626 for an IFT Certificate with respect to a new facility to be acquired and installed on the following described parcel of real property situated within the Hemlock Semiconductor Industrial Development District as established by Township Board action on April, 7, 1980, to wit:

COMMON LOCATION

Dow Corning Corporation, HIMES site, 1635 North Gleaner Road, Hemlock, MI 48626.
Parcel 28-12-3-19-1001-000

LEGAL DESCRIPTION

E 1/2 OF NE 1/4 -- 80 ACRES SEC 19 T12N R3E

Be and the same is hereby approved.

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force and effect for a period of 12 years after completion.

AYES:

NAYS:

ABSTAINED:

The Supervisor declared the resolution adopted.

Robert Weise, Supervisor

CERTIFICATE

I, Edward Brosowski, the duly elected and acting Clerk of Thomas Township, hereby, certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on May 4, 2020, at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Edward Brosowski, Clerk



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** May 4, 2020
- **SUBMITTED BY:** Russ Taylor, Township Manager
John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approve hiring Lynda Thayer as the part-time Nature Center/Preserve Coordinator.
- **EXPLANATION OF TOPIC:** Over the course of the last sixteen years approximately, we have been working toward the moment when Thomas Township will own and operate both a Nature Center and Nature Preserve along the Tittabawassee River. Progress has been hampered by the challenges of cleaning the dioxin out of the river under the oversight of both the EPA and MDEQ (EGLE). In spite of this, we have plodded along with the acquisition of multiple contiguous parcels that have been put together as one large site covering roughly 80 acres in size now. The most recent acquisition was the 13.6 acre Holy Cross Services parcel that we just closed on last week.

Now own the old Heritage Insurance building outright, we will be transitioning it into the Thomas Township Nature Center. We are hoping to have the interior of the building demolished yet this summer to be able to start demonstrating how it can become the Nature Center. As we continue on this journey to create an amazing asset in our community and region that will bring endless years of outdoor recreation, we are faced with the very real challenge of how to acquire the funding support needed and develop the overall plan, as well as the detailed plans for making all of this a reality while keeping up with the rest of the demands of our jobs. Hopefully, this is where the Nature Center Coordinator (NCC) comes in. This is a part-time position of approximately 20 hours/week at the pay rate of \$12/hour.

The NCC will grow and transition their job responsibilities parallel with the development of both the Center and the Preserve. Initially, for the first two years most likely, the NCC will be the primary person to coordinate our fund raising efforts and to develop the contacts with funds to support our project. Then, in the latter part of the second year and into the third year, the NCC will work on remodel plans, Preserve plans and all of the other overall construction needs to physically build the Preserve and remodel the building into a Nature Center. And, once the construction is complete, I would see this same individual transitioning into the Nature Center/Preserve Director overseeing the hiring of

staff, developing programming, creating displays and the myriad of other tasks that I cannot even begin to imagine at this point.

John and I have had two interview/conversations with Lynda and we both feel that she truly is the right person for the job. She contacted us first with an interest in filling some role with the new outdoor recreation space that we are creating. In talking with her, she has the interest and energy that this position will need, and the personality and talent to work with the wide range of individuals and groups need to make this a success. The Personnel Committee is also recommending her to fill this role for the Township. The problem that John and I have is consistently having the time to dedicate to all of these tasks. While we may have a few hours one week, it may be three weeks before we are able to get back to it such that every effort has to start and stop over and over again. It's just not productive or efficient. With Lynda on our team, we believe that she can bring the consistency that this project needs to be successful.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** .
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve hiring Lynda Thayer as the part-time Nature Center/Preserve Coordinator.
- **ROLL CALL VOTE REQUIRED:** Yes, due to conference call meeting rules.