



THOMAS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
8215 Shields Drive, Saginaw, MI 48609  
March 4, 2024  
7:00 p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.

2. PRESENT: Weise, Sommers, Monahan, Thayer, DeLine, Witt, McDonald  
ABSENT: None

ALSO PRESENT: Township Manager, Russ Taylor; Assistant Township Manager/Finance Director, Deidre Frollo; Deputy Clerk/Administrative Assistant, Connie Watt; DPW Director, Trevor Schultz; Parks & Recreation Director, John Corriveau; Nature Center Coordinator, Lynda Thayer; Fire Chief, Mike Cousins; Police Sergeant, Randy Kumm; Otto Brandt; Township Attorney and several interested parties.

3. The Pledge of Allegiance was recited.

4. Motion was made by Sommers, seconded by McDonald, to approve the amended agenda as presented.

THOMAS TOWNSHIP REGULAR BOARD MEETING  
8215 Shields Drive, Saginaw, MI 48609  
March 4, 2024 @ 7:00 p.m.  
*Amended Agenda*

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
  - A. Approve the February 5, 2024, Regular Board Minutes.
  - B. Approve the February 12, 2024, Special Board Minutes.
  - C. Approval of the Expenditures.
  - D. Approve the 2024/2025 Fiscal Year Goals.
  - E. Approve the resignation of JGuadalupe Olivarez Jr. from the Thomas Township Police Department.
6. Communications-Petitions-Citizen Comments

**It is requested that you state your name and address for the record.**
7. Public Hearing
  - A. Receive comments pertaining to the proposed 2024/2025 fiscal year budget.
  - B. Receive comments pertaining to the Trust Fund Grant.
8. Unfinished Business
  - A. None
9. New Business
  - A. Approve Corning Water and Wastewater Capacity Use Agreement.
  - B. Approve the purchase and installation of the kayak launch and dock at the Thomas Township Nature Preserve.
  - C. Approve Resolution 24-01 for the application of a 2024 Michigan Trust Fund Land Acquisition Grant through the Michigan DNR.

- D. Approve Resolution 24-02, to implement the 2024/2025 Fees Resolution.
  - E. Approve Resolution 24-03, the annual Appropriations Resolution for the 2024/2025 Fiscal Year.
  - F. Approve amended Appropriations Resolution to balance the 2023/2024 Fiscal Year Budget.
  - G. Approve the Construction Contract Change Order with American Excavating for \$3,761,558 to complete Project Phoenix Water Improvements.
  - H. Approve the Construction Contract with Eric Construction for \$1,093,692 to complete North Orr Road Watermain as part of the Project Phoenix Water Improvements.
  - I. Approve Resolution 24-04 to adopt the Thomas Township Emergency Operations Support Plan.
  - J. Approve the rezoning request by the Saginaw County Road Commission for 11504 Geddes Road from its current zoning of A-1/A-2; Primary Agriculture and General Farming, Open Space, Woodlot and Conservation Development District to M-1; Limited Manufacturing District.
  - K. Award the Project Phoenix Water Materials Package to Michigan Pipe and Valve for \$1,023,624.18.
  - L. Approve the Memorandum of Understanding (MOU) for Road Upgrades and Repairs Related to Project Phoenix.
10. Reports
- |               |                          |                       |
|---------------|--------------------------|-----------------------|
| A. Supervisor | E. Community Development | I. Police Dept        |
| B. Clerk      | F. DPW                   | J. Parks & Recreation |
| C. Treasurer  | G. Finance               | K. Nature Center      |
| D. Manager    | H. Fire Dept.            | L. Board Members      |
11. Executive Session
- A. Review Township Manager annual performance review and approve Township Manager Transitional Plan.
- Township Manager has requested we go into closed session to discuss his annual personnel evaluation.
12. Adjournment
5. Motion was made by DeLine, seconded by Witt, to approve the Consent Agenda as presented. Motion carried unanimously.
- A. Approval of the Board Minutes from the February 5, 2024 regular meeting.
  - B. Approval of the Special Board Minutes from the February 12, 2024 special meeting.
  - C. Expenditures consisting of: \$8,860,322.90
    - Clearing Fund \$3,079.60
    - General Fund \$82,664.85
    - Public Safety-Fire Department \$13,536.56
    - Fire Apparatus \$5,779.63
    - Public Safety-Police Department \$17,793.89
    - Public Safety-Drug Law Enforcement \$0.00
    - Downtown Development Authority \$216.14
    - Revolving Road Fund \$0.00
    - Sewer Fund \$680,864.36
    - Sewer Improvements Grant Fund \$130,268.64
    - Water Fund \$290,572.79
    - Municipal Refuse \$63,074.08
    - Technology Fund \$2,139.74
    - Tax \$7,170,332.62
  - D. Approved the 2024/2025 Fiscal Year Goals.
  - E. Accepted the reesignation of Jguadalupe Olivarez Jr. from the Thomas Township Police Department.
6. Communications-Petitions-Citizen Comments
- A. None.

7. Public Hearing
  - A. A hearing to receive comments pertaining to the proposed 2024/2025 fiscal year budget was opened at 7:01 p.m. There were no comments. Hearing was closed at 7:02 p.m.
  - B. A hearing to receive comments pertaining to the application for a 2024 Michigan Trust Fund Land Acquisition Grant through the MDNR was opened at 7:02 p.m. There were no comments. Hearing was closed at 7:03 p.m.
8. Unfinished Business
  - A. None.
9. New Business
  - A. It was moved by Thayer, seconded by Sommers, to approve the Corning Water and Wastewater Capacity Use Agreement contingent upon approval by HSC and Corning. Motion carried unanimously.
  - B. It was moved by DeLine, seconded by Witt, to approve the purchase and installation of the kayak launch and dock at the Thomas Township Nature Preserve. Motion carried unanimously.
  - C. It was moved by Witt, seconded by Sommers, to approve Resolution 24-01 for the application of a 2024 Michigan Trust Fund Land Acquisition Grant through the Michigan DNR.  
Roll Call:  
Ayes: Monahan, DeLine, Witt, Weise, McDonald, Thayer, Sommers  
Nays: None  
Abstain: None  
Absent: None  
Resolution was adopted.
  - D. It was moved by Sommers, seconded by Witt, to approve Resolution 24-02 implementing the 2024/2025 fees.  
Roll Call:  
Ayes: Sommers, Monahan, DeLine, Witt, Weise, McDonald, Thayer  
Nays: None  
Abstain: None  
Absent: None  
Resolution was adopted.
  - E. It was moved by McDonald, seconded by Thayer, to approve Resolution 24-03, the annual Appropriations Resolution for the 2024/2025 Fiscal Year Budget.  
Roll Call:  
Ayes: Thayer, Sommers, Monahan, DeLine, Witt, Weise, McDonald  
Nays: None  
Abstain: None  
Absent: None  
Resolution was adopted.
  - F. It was moved by Witt, seconded by DeLine, to approve the amended Appropriations Resolution to balance the 2023/2024 Fiscal Year Budget. Motion carried unanimously.
  - G. It was moved by Sommers, seconded by DeLine, to approve the construction contract change order with American Excavating for \$3,761,668.00 to complete Project Phoenix water improvements with the following contingencies:
    - o Revenue sharing agreement with Richland Township.
    - o Funding from the State and/or Project Phoenix.
    - o Amended Water Contract with the City of Saginaw.
    - o Approved two-party utility agreement with Project Phoenix.

- Understanding that the Gratiot Road Booster Station will need to be upgraded to support Phoenix's water request and that will be at the City of Saginaw's direction and of a cost not yet established.
- Acquisition of all necessary water and sewer easements.
- Amending of the Saginaw Charter Township Wastewater Treatment agreement to reflect 2.65 MGD of treatment capacity at the conclusion of the wastewater treatment plant upgrades.

Motion carried unanimously.

- H. It was moved by Monahan, seconded by McDonald, to approve the construction contract with Eric Construction for \$1,093,692.00 to complete North Orr Road Watermain as part of the Project Phoenix Water Improvements with the following contingencies:

- Revenue sharing agreement with Richland Township.
- Funding from the State and/or Project Phoenix.
- Amended Water Contract with the City of Saginaw.
- Approved two-party utility agreement with Project Phoenix.
- Understanding that the Gratiot Road Booster Station will need to be upgraded to support Phoenix's water request and that will be at the City of Saginaw's direction and of a cost not yet established.
- Acquisition of all necessary water and sewer easements.
- Amending of the Saginaw Charter Township Wastewater Treatment agreement to reflect 2.65 MGD of treatment capacity at the conclusion of the wastewater treatment plant upgrades.

Motion carried unanimously.

- I. It was moved by Witt, seconded by DeLine, to adopt Resolution 24-04, the Thomas Township Emergency Operations Support Plan.

Roll Call:

Ayes: McDonald, Thayer, Sommers, Monahan, DeLine, Witt, Weise

Nays: None

Abstain: None

Absent: None

Resolution was adopted.

- J. It was moved by Thayer, seconded by Monahan to approve the rezoning of 11504 Geddes Road from its current A-1/A-2; Primary Agriculture and General Farming, Open Space, Woodlot and Conservation Development District to M-1; Limited Manufacturing District. Motion carried unanimously.

- K. It was moved by Sommers, seconded by Witt, to award the Project Phoenix Water Materials Package to Michigan Pipe & Valve for \$1,023,624.18 with the following contingencies:

- Revenue sharing agreement with Richland Township.
- Funding from the State and/or Project Phoenix.
- Amended Water Contract with the City of Saginaw.
- Approved two-party utility agreement with Project Phoenix.
- Understanding that the Gratiot Road Booster Station will need to be upgraded to support Phoenix's water request and that will be at the City of Saginaw's direction and of a cost not yet established.
- Acquisition of all necessary water and sewer easements.

- Amending of the Saginaw Charter Township Wastewater Treatment agreement to reflect 2.65 MGD of treatment capacity at the conclusion of the wastewater treatment plant upgrades.

Motion carried unanimously.

- L. It was moved by McDonald, seconded by Witt, to approve the Memorandum of Understanding for road upgrades and repairs related to Project Phoenix.

Motion carried unanimously.

10. Report of Officers and Staff:

- A. Supervisor's Report – None.
- B. Clerk's Report – Thank you to Connie Watt on another successful election. In need of Election Workers for upcoming elections if you know of anyone.
- C. Treasurer's Report – Would like to discuss the road restrictions for truck traffic on roads North to South and how it affects Wolgast and Murin at a future meeting.
- D. Manager's Report – Thanks to Mike & Connie on the election. Pickleball & Basketball courts are getting concrete down. Sidewalk across from MOB has been repaired. Drywall is up in the MOB. Thank you to Deidre for all of the work on the budget.
- E. Receive and file Community Development Reports.
- F. Receive and file the DPW Report.
- G. Receive and file the Finance Department Report. Tax collection is completed and monies are being disbursed.
- H. Receive and file the Fire Department Report. Rescue II has been sold. Thank you to the Manager & Board for the FSOA. Worked very well for election. Recruitment day yielded one applicant. Commissioner Piotrowski has given me an award to present to Gary Fuller (53 yrs. Service).
- I. Receive and file the Police Department Report. Academy is halfway done and Devon is doing well.
- J. Receive and file the Parks and Recreation Report. Mother Nature has not been cooperative. Fields being prepared for soccer. In need of lifeguards.
- K. Receive and file the Nature Center report. Nature Center received an award for facility design from MParks.
- L. Board Member Reports – None

11. Executive Session:

- A. It was moved by Witt, seconded by Sommers, to enter into closed Executive Session for the purpose of discussing the annual personnel evaluation of the Township Manager and the transitional plan.

Roll Call:

Ayes: Weise, McDonald, Thayer, Sommers, Monahan, DeLine, Witt

Nays: None

Abstain: None

Absent: None

It was moved by Witt, seconded by Monahan to return to open session.

Roll Call:

Ayes: Witt, Weise, McDonald, Thayer, Sommers, Monahan, DeLine

Nays: None

Abstain: None

Absent: None

Members came back into open session again at 8:15 p.m.

- A. It was moved by Witt, seconded by Monahan to approve the Township Manager Transitional Plan.
- 12. It was moved by Thayer, seconded by Sommers, to adjourn the meeting at 8:18 p.m. Motion carried unanimously.

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Michael Thayer, Clerk

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Dated