



AGENDA

THOMAS TOWNSHIP REGULAR BOARD MEETING

TO BE CONDUCTED VIA ELECTRONIC REMOTE ACCESS, IN ACCORDANCE WITH MICHIGAN LAW, WILL BE IMPLEMENTED IN RESPONSE TO COVID-19 SOCIAL DISTANCING REQUIREMENTS AND LIMITATIONS ON THE NUMBER OF INDIVIDUALS IN A MEETING HALL.

March 1, 2021

7:00 P.M.

Dial-in number (US): (844) 855-4444

Access code: 482236#

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approval of Board Minutes February 1, 2021.
 - B. Approval of Special Board Minutes February 8, 2021
 - C. Approval of Expenditures.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. Receive comments pertaining to the proposed 2021/2022 fiscal year budget. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. The Board is NOT considering any increase to the property tax millage rate.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Approve Resolution 21-04, the annual Appropriations Resolution for the 2021/2022 Fiscal Year.
 - B. Approve the proposed amended Appropriations Resolution to balance the 2020/2021 Fiscal Year Budget.
 - C. Approve Resolution 21-03, to implement the 2021/2022 Fees Resolution.
 - D. Accept the audit proposal from Gabridge & Co for auditing services for the 2020/21 fiscal year with the option to extend the contract for up to three additional years.
 - E. Waive all time limitations and fees for temporary sign permits for businesses in Thomas Township until December 31, 2021. This will be retroactive back to January 1, 2021.
 - F. Award the Madeline Street sidewalk project to Wobig Construction in the amount of \$78,699.00.
 - G. Approve Resolution 21-01 to allocate the matching funds of \$300,000.00 for the Michigan Land and Water Conservation Fund Grant for the construction of trails, interpretive signs, seating areas and observation decks.

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.

- H. Approve Resolution 21-02 to allocate the matching funds of \$300,000.00 for the Michigan Trust Fund Grant for the construction of trails, interpretive signs, seating areas and observation decks.
 - I. Approve the low bid of \$7,000.00 from North American Overhead Door Inc. for the replacement of five commercial-grade garage door openers.
 - J. Approve the proposed four-year labor agreement with the Police Officer's Association of Michigan (POAM) from 04/01/2021-03/31/2025 contingent upon POAM members' approval.
10. Reports
- | | | |
|---------------|--------------------------|-----------------------|
| A. Supervisor | E. Community Development | I. Police Dept. |
| B. Clerk | F. DPW | J. Parks & Recreation |
| C. Treasurer | G. Finance | K. Board Members |
| D. Manager | H. Fire Dept. | |
11. Executive Session
- A. None
12. Adjournment

Thomas Township
Board of Trustee Meeting
Citizen Comment Instructions

Any citizen may address the Thomas Township Board of Trustees at item #6, which is the Citizen Comment Section of the Board Meeting.

Supervisor Weise will ask if there is anyone who would like to address the Board. If there are multiple people, he will invite you to speak when it is your turn.

You will be asked to stand and to state your name and address for the records.

You may then address your issue to the Board Members. In the interest of time, all citizens are requested to limit their comments to three minutes.

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
CONDUCTED VIA ELECTRONIC REMOTE ACCESS, IN ACCORDANCE WITH
MICHIGAN LAW, WILL BE IMPLEMENTED IN RESPONSE TO COVID-19 SOCIAL
DISTANCING REQUIREMENTS AND LIMITATIONS ON THE NUMBER OF
INDIVIDUALS IN A MEETING HALL

8215 Shields Drive, Saginaw, MI 48609

February 1, 2021

7:00 o'clock p.m. via teleconference

1. The Regular Board Meeting was called to order at 7:00 p.m. via teleconferencing by Supervisor Weise.
2. PRESENT PHYSICALLY: Weise
PRESENT VIRTUALLY: Thayer (Thomas Twp.), Sommers (Thomas Twp.), Monahan (Thomas Twp.), DeLine (Thomas Twp.), Witt (Thomas Twp.), Brosowski (Thomas Twp.)
ABSENT: None
ALSO PHYSICALLY PRESENT: Township Manager, Russ Taylor; Deputy Clerk, Darci Seamon and Assistant DPW Director, Trevor Schultz.
ALSO PRESENT VIRTUALLY: Finance Director, Deidre Frollo; Director of Community Development, Dan Sika; Police Chief, Al Fong; Parks and Recreation Director, John Corriveau; Fire Chief, Mike Cousins; and DPW Director, Rick Hopper.
3. The Pledge of Allegiance was recited.
4. Motion was made by Witt, seconded by Brosowski to approve the agenda as amended.
Roll Call:
Ayes: Brosowski, Thayer, Sommers, Monahan, DeLine, Witt, Weise
Absent: None
Nays: None
Abstain: None
Motion carried.

****AMENDED AGENDA****

THOMAS TOWNSHIP REGULAR BOARD MEETING
TO BE CONDUCTED VIA Electronic remote access, in accordance with Michigan law, will be implemented in response to COVID-19 social distancing requirements and limitations on the number of individuals in a meeting hall.

February 1, 2021

7:00 P.M.

Dial-in number (US): (844) 855-4444

Access code: 482236#

1. Call to Order
2. Roll Call

3. Pledge of Allegiance
 4. Approval of Agenda
 5. Consent Agenda
 - A. Approval of Board Minutes January 4, 2021.
 - B. Approval of Expenditures.
 - C. Appoint Rick Keith as the Township Architect for 2021/2022.
 - D. Appoint the Vector Tech Group as the Township Computer Services Provider for 2021/2022.
 - E. Appoint the Masud Labor Law Group as the Township Labor and Employment Attorney for 2021/2022.
 - F. Appoint Otto Brandt as the Township Municipal Law Attorney for 2021/2022.
 - G. Appoint Spicer Group as the Township Engineer for 2021/2022.
 - H. Appoint Renee Kretz to the Downtown Development Authority for a partial term to expire on 1/1/2024.
 - I. Approve the Supervisor's recommendation of appointing Mitch Lenczewski to the Zoning Board of Appeals for a partial term expiring on 1/1/2022.
 - J. Receive and acknowledge the resignation of Eric Whelton from the Park Commission.
 - K. Approve the Park Commission recommendation of appointing Annic Hoffman to the Park Commission for a partial term to expire on 11/20/2022.
 6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
 7. Public Hearing
 - A. None.
 8. Unfinished Business
 - A. None.
 9. New Business
 - A. Consider approving the sale of Township parcel 28-12-3-25-3067-700, located at 50 West Harcourt.
 - B. Approve the low bid of \$6,985.00 from Valley Glass Co. to replace the existing Public Safety entry door to meet Americans with Disabilities Act requirements.
 - C. Approve Text Amendment 19-G-01, prohibiting the ignition, discharge and use of consumer fireworks during prescribed hours of each day; to prescribe penalties and to provide for the public health, safety and general welfare.
 - D. Approve Text Amendment 20-F-02 that permits larger outdoor burning under certain conditions.
 - E. Approve the increase of hourly firefighter/medical responder pay from \$10.75 to \$13.00 retroactive to January 7, 2021.
 - F. Approve proposed Consumers Energy easement for electrical service to 6660 Gratiot Road.
 10. Reports

A. Supervisor	E. Community Development	I. Police Dept.
B. Clerk	F. DPW	J. Parks & Recreation
C. Treasurer	G. Finance	K. Board Members
D. Manager	H. Fire Dept.	
 11. Executive Session
 - A. None
 12. Adjournment
5. It was moved by Brosowski, seconded by DeLine to approve the consent agenda as presented.
- Roll Call:
- Ayes: Weise, Brosowski, Thayer, Sommers, Monahan, DeLine, Witt
- Absent: None
- Nays: None
- Abstain: None
- Motion carried.
- A. Approval of Township Board minutes from the regular meeting 1/4/2021.
 - B. Expenditures consisting of:

Clearing Fund	\$5,860.32
General Fund	89,905.60

Christopher Thompson Fund	3132.00
Public Safety-Fire Department	16,129.20
Fire Apparatus	0.00
Public Safety-Police Department	24,736.59
Public Safety-Drug Law Enforcement	8.70
Downtown Development Authority	8,572.63
Road Revolving Fund	0.00
Sewer Fund	20,585.14
Water Fund	200,627.51
Municipal Refuse	63.00
Special Flood	0.00
Tax	5,327,505.84

- C. Appoint Rick Keith as the Township Architect for 2021/2022.
 - D. Appoint the Vector Tech Group as the Township Architect for 2021/2022.
 - E. Appoint the Masud Labor Law Group as the Township Labor and Employment Attorney for 2021/2022.
 - F. Appoint Otto Brandt as the Township Municipal Law Attorney for 2021/2022.
 - G. Appoint Spicer Group as the Township Engineer for 2021/2022.
 - H. Appoint Renee Kretz to the Downtown Development Authority for a partial term to expire on 1/1/2024.
 - I. Approve the Supervisor's recommendation of appointing Mitch Lenczewski to the Zoning Board of Appeals for a partial term expiring 1/1/2022.
 - J. Receive and acknowledge the resignation of Eric Whelton from the Park Commission.
 - K. Approve the Park Commission recommendation of appointing Annie Hoffman to the Park Commission for a partial term to expire on 11/20/2022.
6. Communications-Petitions-Citizen Comments
 - A. Annie Hoffman thanked the Board for her appointment to the Park Commission. She looks forward to serving her community.
 7. Public Hearing
 - A. None.
 8. Unfinished Business
 - A. None.
 9. New Business
 - A. It was moved by Brosowski, seconded by Witt to reject the bid to purchase 50 West Harcourt Drive and to put the parcel up for sale.
Roll Call:
Ayes: Witt, Weise, Brosowski, Thayer, Sommers, Monahan, DeLine
Absent: None
Nays: None
Abstain: None
Motion carried.
 - B. It was moved by Thayer, seconded by DeLine to approve the low bid of \$6,985.00 from Valley Glass Co. to replace the existing Public Safety entry door to meet Americans with Disabilities Act requirements.

Roll Call:

Ayes: DeLine, Witt, Weise, Brosowski, Thayer, Sommers, Monahan

Absent: None

Nays: None

Abstain: None

Motion carried.

- C. It was moved by Sommers, seconded by Witt to approve Text Amendment 19-F-01, prohibiting the ignition, discharge and use of consumer fireworks during prescribed hours of each day; to prescribe penalties and to provide for the public health, safety and general welfare.

Roll Call:

Ayes: Monahan, DeLine, Witt, Weise, Brosowski, Thayer, Sommers

Absent: None

Nays: None

Abstain: None

Motion carried.

- D. It was moved by DeLine, seconded by Monahan to approve Text Amendment 20-F-02 that permits larger outdoor burning under certain conditions.

Roll Call:

Ayes: Sommers, Monahan, DeLine, Witt, Weise, Brosowski, Thayer

Absent: None

Nays: None

Abstain: None

Motion carried.

- E. It was moved by Thayer, seconded by Witt to approve the increase of hourly firefighter/medical responder pay from \$10.75 to \$13.00 retroactive to January 7, 2021.

Roll Call:

Ayes: Thayer, Monahan, DeLine, Witt, Weise, Brosowski

Absent: None

Nays: None

Abstain: Sommers

Motion carried.

- F. It was moved by Brosowski, seconded by Monahan to approve the proposed Consumers Energy easement for electrical service to 6660 Gratiot Road.

Roll Call:

Ayes: Brosowski, Thayer, Sommers, Monahan, DeLine, Witt, Weise

Absent: None

Nays: None

Abstain: None

Motion carried.

10. Report of Officers and Staff:

A. Supervisor's Report – None.

B. Clerk's Report – None.

C. Treasurer's Report – None.

D. Manager's Report – None.

E. Receive and file the Community Development report.

F. Receive and file the DPW Report.

G. Receive and file the Finance Report.

H. Receive and file the Fire Department Report.

- I. Receive and file the Police Department Report.
- J. Receive and file the Parks and Recreation Report.
- K. Board Member Reports –None.

11. Executive Session:

- A. None

12. It was moved by Brosofski, seconded by Monahan to adjourn the meeting at 7:29 p.m.

Roll Call:

Ayes: Weise, Brosofski, Thayer, Sommers, Monahan, DeLine, Witt

Absent: None

Nays: None

Abstain: None

Motion carried.

Edward Brosofski, Clerk

Dated



THOMAS TOWNSHIP
SPECIAL BOARD MEETING MINUTES
CONDUCTED VIA ELECTRONIC REMOTE ACCESS, IN ACCORDANCE WITH
MICHIGAN LAW, WILL BE IMPLEMENTED IN RESPONSE TO COVID-19 SOCIAL
DISTANCING REQUIREMENTS AND LIMITATIONS ON THE NUMBER OF
INDIVIDUALS IN A MEETING HALL
8215 Shields Drive, Saginaw, MI 48609
February 8, 2021
5:00 p.m. via teleconference

1. The Special Board Meeting was called to order at 5:00 p.m. by Supervisor Weise.

2. PRESENT PHYSICALLY: Weise

PRESENT VIRTUALLY: Thayer (Bay County), Sommers (Thomas Twp.), Monahan (Thomas Twp.), DeLine (Thomas Twp.), Witt (Thomas Twp.), Brosowski (Thomas Twp.)

ABSENT: None

ALSO PHYSICALLY PRESENT: Township Manager, Russ Taylor; Finance Director, Deidre Frolo; and Assistant DPW Director, Trevor Schultz.

ALSO PRESENT VIRTUALLY: Director of Community Development, Dan Sika; Police Chief, Al Fong; Parks and Recreation Director, John Corriveau; Fire Chief, Mike Cousins; DPW Director, Rick Hopper; and Deputy Clerk, Darci Seamon.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosowski, seconded by Thayer to approve the agenda as presented.
Roll Call:
Ayes: Brosowski, Thayer, Sommers, Monahan, DeLine, Witt, Weise
Absent: None
Nays: None
Abstain: None
Motion carried.

5. Communications-Petitions-Citizen Comments:
A. None

Approximate Schedule

<u>Approx. Time</u>	<u>Department Head</u>	<u>Activity/Fund</u>
5:00-5:15	Darci Seamon	Elections Clerk

5:15-5:30	Al Fong	Police Fund
5:30-5:45	Mike Cousins	Fire Fund Fire Apparatus Fund
5:45-6:05	Dan Sika	Community Development Construction Codes Sidewalks Assessing
6:05-6:25	John Corriveau	Parks & Recreation
6:25-6:45	Rick Hopper & Trevor Schultz	Sewer Fund Water Fund Cemetery Storm Water Management
6:45-7:05	Deidre Frollo	Finance Department Drains at Large Street Lighting Transfers Out Revenues General Fund Balance
7:05-7:25	Russ Taylor	Legislative Administrative Buildings & Grounds Roads Road Revolving Fund Municipal Refuse Fund DDA

6. It was moved by Witt, seconded by Sommers to adjourn the meeting at 7:02 p.m.
Roll Call:
Ayes: Weise, Brosowski, Thayer, Sommers, Monahan, DeLine, Witt
Absent: None
Nays: None
Abstain: None
Motion carried.

Edward Brosowski, Clerk

Dated



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 1, 2021
- **SUBMITTED BY:** Russ Taylor, Township Manager
Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approve the Annual Appropriations Resolution 21-04 for the annual 2021/22 Fiscal Year Budget.
- **EXPLANATION OF TOPIC:** Your copy of the final budget is included with the Board packet. We have incorporated changes that were suggested at the budget workshop and a few minor adjustments that we recognized since then or for which we received more accurate estimates. The following is a list of budget-related observations intended to bring these items to your attention:
 - **General Fund Revenues**
 - While it appears as though the General Fund Revenues are up over \$200,000, they really are remaining relatively stagnant. The increase is the result of anticipated reimbursements from FEMA for flood expenses in 2020 that are a one-time occurrence.
 - **Elections**
 - There is a significant reduction in the Elections budget in comparison to the 2020/21 budget that had several elections. The two elections scheduled for 2021 are school elections that will be paid for by Freeland and Swan Valley school districts.
 - **Assessing**
 - The 19% increase in assessing is due to this past year's decision to promote Jennifer Holtman to full time and assign half of her time to the assessing function.
 - **Municipal Building**
 - We are planning for a bit more activity in Buildings & Grounds than this past year, so it is up 24%. A few of the larger ticket items are copier replacement at \$15,000, server replacement at \$40,000 and the purchase of a solar powered electronic message board at \$17,000. These purchases account for the increase. We also carried over the \$30,000 under professional services to hire architectural and/or engineering consultants to assist with the decision-making process relative to the future of the municipal office building

➤ Cemetery

- The cemetery budget shows a significant decrease; however, this is largely because the Township invested some extra funds into the cemetery this past year to make some large improvements. The proposed budget for the new fiscal year does include \$20,456 to create a GIS overlay of the plots and blocks throughout the cemetery.

➤ Sidewalks

- We have one large sidewalk project included in the proposed budget. It is the construction of a sidewalk along the length of Madeline Drive on the north side in the amount of \$85,000.

➤ Road Programs

- There is a small increase in the road programs activity center reflective of the continued increase in costs for this type of construction work. The road programs budget is centered upon maintenance work that keeps Township local roads from completely failing.

➤ Parks Facility Acquisition/Construction

- There is a lot of work planned for the coming year in this activity center as reflected in the \$680,000 budgeted. This includes repaving the parking lot by Diamonds 1 and 2 in Roberts Park, Wayfarer signage along Thomas Trail and several projects at the Nature Preserve/Center.

➤ Nature Preserve/Center

- This is a new activity center created this year to begin tracking and accounting for expenses and eventually revenues related to the operation of both the preserve and the center. The proposed budget for this first year is \$53,030.

➤ General Fund - fund balance

- We are projecting an increase of \$170,094 in the fund balance. This does include the \$750,000 reserved for the main office building.

➤ Road Revolving Fund

- The projected fund balance is \$958,106; however, we are still challenged to get neighborhoods interested and willing to participate in road rehabilitation project.

➤ DDA Fund

- This is the first year in many years that the Downtown Development Authority budget has enjoyed such a strong fund balance. We are projecting a \$225,494.00 fund balance.

➤ Public Safety – Fire Apparatus

- The proposed budget includes provisions for replacing the ladder truck. This is probably the largest expenditure that this fund will experience. We have budgeted \$700,000 for this expense.

➤ Public Safety – Police Fund

- The Police Fund balance is showing a large reduction of \$187,031. This is a significant change from the budget that was presented at the workshop. Originally, we had planned for a reduction of around \$53,000. We increased the reduction in order to specifically set aside the full funding of the retiree health care stipend, because the fund balance is in a much stronger position than we ever anticipated when the current millage was approved, we want to have those long term funds reserved and with the millage renewal approaching we wanted to have a more accurate representation of the fund balance.

➤ Sewer Fund

- The sewer fund is projected to have a \$400,000 increase. I would caution that this is could change substantially over the course of the upcoming fiscal year. We have just learned that we may be able to qualify for the grant for the lift station #6 upgrade, which would greatly reduce the Township's expense. Also, we are still not sure what impact the HSC operations will have on the sewer and water revenues.

➤ Water Fund

- Under revenues, we are recognizing a drop in HSC's water purchases as reflected in the \$300,000 drop in water revenues. Likewise, there has been a reduction in anticipated expenditures such that we expect a large increase in the final projected fund balance.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Resolution 21-04 and FY 2021/22 Budget.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the Annual Appropriations Resolution 21-04 for the annual 2021/22 Fiscal Year Budget.
- **ROLL CALL VOTE REQUIRED:** Yes.

RESOLUTION 21-04
GENERAL APPROPRIATIONS ACT
THOMAS TOWNSHIP
2021/2022

At a regular meeting of the Board of Trustees of the Township of Thomas, held on the 1st day of March, 2021, 7 o'clock p.m. Michigan Time.

PRESENT: _____

ABSENT: _____

_____ offered the following resolution and moved for its adoption. The motion was seconded by _____.

A resolution to establish a general appropriations act for Thomas Township; to define the powers and duties of the Thomas Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this ordinance.

The Board of Trustees of Thomas Township resolves:

Section 1: Title

This resolution shall be known as the Thomas Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in the resolution.

Section 3: Fiscal Officer

The Fiscal Services Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 18, 2021 and a public hearing on the proposed budget was held on March 1, 2021.

Section 5: Estimated Revenues, Expenditures and Fund Balances
(As listed on attached pages.)

- A. General Fund
- B. Public Safety-Fire Department Operating Fund
- C. Fire Apparatus Fund
- D. Public Safety-Police Department Operating Fund
- E. Revolving Road Fund
- F. Parks and Recreation Fund
- G. Sewer Fund
- H. Water Fund
- I. Municipal Refuse Fund

Section 6: Millage Levy

The Thomas Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 3.1937 mills as authorized under state law and approved by the electorate. The mills to be levied are:

Township	.9437	
Fire Dept. Apparatus	.2500	
Public Safety	2.0000	(1.3700, police operating; .6300 fire dept. operating)

These millage rates are subject to reduction based upon current year millage reduction (Headlee) requirements.

Section 7: Adoption of Budget by Reference

The budgets in Thomas Township for the general fund, public safety-fire department operating fund, fire apparatus fund, public safety-police department operating fund, revolving road fund, parks and recreation fund, sewer fund, water fund, and municipal refuse fund are hereby adopted by reference, with revenues and activity expenditures as indicated in Section 5 of this act.

Section 8: Adoption of Budget by Cost Center

The Board of Trustees of Thomas Township adopts the 2021/2022 fiscal year general fund, water fund, sanitary sewer fund and parks and recreation fund budgets by cost center. Township appointed staff responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center in these funds and may make transfers among the various line items contained in the cost center appropriation. Those responsible for the fire department operating, fire department apparatus, police department operating, and municipal refuse fund may expend funds up to, but not to exceed the total appropriation authorized for each fund and may make transfers among the various line items within the fund appropriation. However, no transfers of appropriations for line items related to personnel or capital expenditures may be made without prior board approval by budget amendment.

Section 9: Michigan Public Act 152 of 2011

The Michigan Public Act 152 of 2011 Limits the amount a public employer may contribute to a medical benefit plan, but allows its governing body, by a 2/3 vote, to exempt the governmental unit from the requirements of the Act for each fiscal year; therefore be it resolved that Thomas Township, pursuant to Sec. 8 (1) of PA 152 of 2011 (MCL 15.568) exempts itself from the requirements of the Act for its 2021/2022 fiscal year.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.

Section 11: Transfer Authority

The Chief Administrative Officer shall have no authority to make transfers among the various cost centers. The Chief Administrative Officer shall make recommendations to the board for amendments to this resolution to approve transfers among the various cost centers within a fund. Under no circumstances may the total budget of any fund be changed without board approval.

Section 12: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each month a report of financial operations, including but not limited to:

- a. a cash balances report showing the amount of funds available in each of the various accounts
- b. a revenue and expenditure report which shows for each line item and cost center in the various funds the original budget, the amended budget, the year to date actual amounts, the current month actual amount, any encumbered amounts, the unencumbered balance and the percent of budget revenue received or expenditures made.

Section 13: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 14: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the

Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 15: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outline in P.A. 621 (1978) and the Thomas Township Personnel Manual.

Section 15: Board Adoption

Roll Call Vote:

Ayes: _____

Nays: _____

Absent: _____

I further certify that the Thomas Township Board of Trustees and at the time of adoption of said resolution had full power and lawful authority to adopt the foregoing resolutions and to confer the powers therein granted to the person named who have power and lawful authority to exercise the same.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of this Township the 1st day of March, 2021.

Robert Weise, Supervisor

CERTIFICATE

I, EDWARD BROSOFSKI, the duly elected and acting Clerk of Thomas Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on March 1, 2021, at which meeting a quorum was present, by a roll call vote of said members and hereinafter set forth; that said resolution was ordered to take immediate effect.

Edward Brosowski, Clerk



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 1, 2021
- **SUBMITTED BY:** Russ Taylor, Township Manager
Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approve the budget amendments to the 2020/21 fiscal year
- **EXPLANATION OF TOPIC:** As we near the end of what has been a challenging year the 2020/21 fiscal year budgets are in need of some miscellaneous amendments. The attached amended budget helps to easily identify the variations from the original budget. We did not list each variation however below are some of the more substantial projects and reasons for the amendments.

General Fund requires transfers between activity centers as listed below. Many of the transfer are miscellaneous in order to balance the activity centers. Some of the more significant transfers are due to increased wages for inspectors as a result of increase in building permits along with the promotion of the part-time receptionist/assessing assistant to full-time. Along with the transfers below there are various transfers within the activity centers to balance the line items. In the municipal building the wages janitorial are higher than normal as a result of additional cleaning due to COVID-19. The Great Lakes Tech Park activity center is also over budget due to repairs to the street lights. Although there is a transfer from the Municipal Building to keep the activity center positive the shortfall has been collected on the property tax and is reflected in the revenues. The transfers will not have a negative impact on the General Fund fund balance.

From	To	
Elections	Manager Administrative	2,000
Elections	Clerk	2,436
Municipal Building	Assessing	4,273
Municipal Building	Construction Codes	4,784
Municipal Building	Great Lakes Tech Park	2,112

The Public Safety Fire Fund requires transfers into wages and wage related items due to the board approved wage increase for the firefighters combined with the impact of the number of fire runs for the 20/21 fiscal years. Wages janitorial is also increased due to additional cleaning as the result of COVID-19. There are also miscellaneous line item adjustments. The transfers between the line items do not have negative impact on the fund balance

The Public Safety Police Fund requires transfers into wages and wage related items in Janitorial and part-time hourly. The increase in Janitorial is due to additional cleaning due to COVID-19 and the increase in wages. The transfers were made within the fund and will not have a negative impact on fund balance.

The DDA fund is in need of a transfer from fund balance in the amount of \$44,846 into various line items. In recent months the DPW has been updating the Gratiot Road street lights by retrofitting them with new LED lights. Also impacting the DDA fund this fiscal year was various street lights that required underground work to repair the lights. There were also approximately six street lights hit by motorist. The cost of the repair of the damaged street lights is included in the repairs and maintenance line item of the DDA. There is an offsetting revenue line item as reimbursements as we have been fortunate enough to collect on the damaged poles.

The sewer and water funds require a transfer into wages full-time clerical. This is due to the resignation of the utility billing clerk. There are also various line item transfers within activity centers, There is not a negative impact on the fund balance to either fund.

Municipal Refuse Fund is in need of a transfer from fund balance in the amount of \$84,998. This is the result of the cost incurred during the clean-up of the 2020 flood. The main shortfall is in contract services in the amount of \$82,711. The Township is confident there will be FEMA funds received at some point to offset the shortfall.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Amendments to budget as proposed
- **POSSIBLE COURCES OF ACTION:** Approve/Disapprove/Deny or Amend
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the proposed amended 2020/21 Fiscal Year Budget.
- **ROLL CALL VOTE REQUIRED?** Yes.

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
ESTIMATED GENERAL FUND REVENUES				
101-000-402.000	PROPERTY TAXES	398,534	402,960	(4,426)
101-000-402.100	STREET LIGHTS SPECIAL ASSESSMENT	57,000	70,000	(13,000)
101-000-402.125	SPEC ASSES GRT LKS TCH PK STL	3,712	3,879	(167)
101-000-402.150	SPEC ASSES GRT LKS TCH PK MTC	5,675	5,401	274
101-000-405.000	DEL'Q PERSONAL PROPERTY	530	0	530
101-000-410.000	PERSONAL PROPERTY TAXES	53,203	41,429	11,774
101-000-410.100	PERSONAL PROPERTY REPLACEMENT	76,066	92,413	(16,347)
101-000-437.000	I.F.T.	38,888	31,531	7,357
101-000-445.000	INTEREST/PENALTIES - TAX COLL	25	0	25
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	164,000	184,000	(20,000)
101-000-448.000	DOG LICENSE COLLECTION	600	250	350
101-000-449.000	MOBILE HOME FEES	2,300	2,400	(100)
101-000-454.000	FRANCHISE FEE CABLE TV	202,029	205,510	(3,481)
101-000-458.000	BUSINESS LICENSE	2,400	2,400	0
101-000-499.000	COMMUNITY DEVELOPMENT	20,000	27,000	(7,000)
101-000-500.000	CONSTRUCTION PERMITS	50,000	150,000	(100,000)
101-000-566.000	GRANT	300,000	0	300,000
101-000-574.000	STATE REVENUE SHARING	1,075,000	1,047,773	27,227
101-000-606.000	ORDINANCE FINES	28,000	40,000	(12,000)
101-000-612.000	METRO EXT TELE RIGHT-OF-WAY A	13,000	14,274	(1,274)
101-000-615.000	PASSPORT FEES	20,000	0	20,000
101-000-615.100	PASSPORT PHOTOS	9,000	0	9,000
101-000-628.000	PRINTED MATERIALS	50	170	(120)
101-000-640.763	PROGRAM FEES SOCCER	26,600	2,500	24,100
101-000-640.764	PROGRAM FEES YOUTH SOFTBALL	3,500	1,500	2,000
101-000-640.765	PROGRAM FEES ADULT SOFTBALL	6,100	2,475	3,625
101-000-640.766	PROGRAM FEES CLINICS	9,990	1,922	8,068
101-000-640.767	PROGRAM FEES BASKETBALL	8,880	2,500	6,380
101-000-640.768	PROGRAM FEES ARCHERY	8,800	2,000	6,800
101-000-640.769	PROGRAMS FEES VOLLEYBALL	5,000	540	4,460
101-000-640.770	5K RUN/WALK	2,500	0	2,500
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	1,500	0	1,500
101-000-642.000	CEMETERY INCOME	8,000	12,000	(4,000)
101-000-645.000	DAY CAMP	22,250	0	22,250
101-000-647.000	TRAIN	28,000	0	28,000
101-000-648.000	SWIM PROGRAMS	22,000	(200)	22,200
101-000-647.100	WINTER WONDERLAND REVENUE	0	6,336	(6,336)
101-000-649.000	SALES	500	0	500
101-000-650.000	CONCESSIONS	4,800	0	4,800
101-000-652.000	NSF CHECK FEE	0	0	0
101-000-657.000	NSF CHECK FEE	0	0	0
101-000-665.000	INTEREST EARNED	20,000	17,500	2,500
101-000-667.000	PAVILION RENTAL	5,750	2,100	3,650
101-000-667.100	EQUIPMENT RENTAL	750	750	0
101-000-667.150	BUILDING RENTAL REVENUE NATURE PRESER	0	0	0
101-000-667.200	LEASE AGREEMENTS	6,600	6,600	0
101-000-671.000	MISCELLANEOUS PARKS	0	0	0
101-000-672.000	ADMIN FEES FROM OTHER FUNDS	247,864	247,864	0
101-000-673.000	SALE OF ASSETS/INVENTORY	0	0	0
101-000-675.000	DONATIONS/CONTRIBUTION	5,000	0	5,000
101-000-675.325	DONATIONS-ROETHKE IMPROVEMENT	0	0	0
101-000-676.000	REFUNDS-REBATES	487	2,284	(1,797)
101-000-677.000	REIMBURSEMENTS	10,000	235,846	(225,846)

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
101-000-677.100	SET PARCEL REIMBURSEMENTS	13,350	13,430	(80)
101-000-677.200	REIMBURSEMENTS ELECTIONS	3,800	0	3,800
101-000-687.000	REFUNDS/REBATES	0	0	0
101-000-693.000	MISCELLANEOUS	302,868	302,868	0
101-000-694.000	CASH OVER/SHORT	0	0	0
Total Estimated General Fund Revenues		3,294,901	3,182,205	112,696

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 101 - GENERAL FUND BOARD-LEGISLATIVE				
101-101-702.101	SALARY TRUSTEES	6,557	7,037	(480)
101-101-702.171	SALARY SUPERVISOR	10,939	10,939	0
101-101-702.215	SALARY CLERK	10,939	10,939	0
101-101-702.253	SALARY TREASURER	10,939	7,415	3,524
101-101-715.000	FICA EMPLOYER CONTRIBUTION	3,008	3,008	0
101-101-718.000	PENSION EMPLOYER CONTRIBUTION	4,700	4,700	0
101-101-719.000	WORKMEN'S COMP	129	129	0
101-101-740.000	OPERATING SUPPLIES	500	500	0
101-101-802.000	LEGAL SERVICES	18,000	15,000	3,000
101-101-804.000	MEMBERSHIP & DUES	6,734	6,734	0
101-101-900.000	LEGAL NOTICES	1,200	5,000	(3,800)
101-101-910.000	INSURANCE GENERAL LIABILITY	200	202	(2)
101-101-956.000	MISCELLANEOUS	0	3,950	(3,950)
101-101-960.000	EDUCATION & TRAINING	6,500	1,000	5,500
Totals for dept 101 - BOARD-LEGISLATIVE		80,345	76,553	3,792
Dept 172 - GENERAL FUND MANAGER-ADMINISTRATIVE				
101-172-704.000	SALARIES FULL-TIME	115,739	115,739	0
101-172-704.250	SALARY-STIPEND DEGREE	2,000	2,000	0
101-172-704.400	SICK DAY PAY OFF	2,875	2,875	0
101-172-715.000	FICA EMPLOYER CONTRIBUTION	9,612	9,612	0
101-172-716.000	HEALTH INSURANCE	20,408	20,408	0
101-172-716.050	HEALTH SAVINGS ACCOUNT	4,300	4,550	(250)
101-172-716.100	VISION/SHORT TERM DISAB/LIFE	1,355	1,355	0
101-172-716.200	DENTAL INSURANCE	1,765	1,765	0
101-172-716.300	INSURANCE LONG TERM DISABILIT	335	300	35
101-172-716.600	RETIREE HEALTH INS SUPPLEMENT	910	910	0
101-172-718.000	PENSION EMPLOYER CONTRIBUTION	15,739	15,739	0
101-172-718.100	DEFERRED COMPENSATIONS CONTRI	5,000	5,000	0
101-172-719.000	WORKMEN'S COMP	260	260	0
101-172-720.000	VEHICLE ALLOWANCE	7,200	7,200	0
101-172-740.000	OPERATING SUPPLIES	750	750	0
101-172-745.000	OPERATING SUPPLIES OFFICE EQU	500	4,000	(3,500)
101-172-804.000	MEMBERSHIP & DUES	1,485	1,466	19
101-172-817.000	PROFESSIONAL SERVICES	300	300	0
101-172-850.100	WIRELESS COMMUNICATIONS	360	800	(440)
101-172-910.000	INSURANCE GENERAL LIABILITY	375	882	(507)
101-172-956.000	MISCELLANEOUS	0	1,000	(1,000)
101-172-960.000	EDUCATION & TRAINING	4,500	857	3,643
Totals for dept 172 - MANAGER-ADMINISTRATIVE		195,768	197,768	(2,000)

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 191 - GENERAL FUNDS ELECTIONS				
101-191-704.100	WAGES FULL-TIME HOURLY	1,850	1,850	0
101-191-705.000	WAGES PART-TIME HOURLY	4,400	5,000	(600)
101-191-715.000	FICA EMPLOYER CONTRIBUTION	200	439	(239)
101-191-716.050	HEALTH SAVINGS ACCOUNT	10	5	5
101-191-718.000	PENSION EMPLOYER CONTRIBUTION	150	212	(62)
101-191-719.000	WORKMEN'S COMP	50	40	10
101-191-740.000	OPERATING SUPPLIES	13,750	10,000	3,750
101-191-745.000	OPERATING SUPPLIES OFFICE EQU	6,000	4,000	2,000
101-191-810.000	CONTRACTED SERVICES	6,300	4,000	2,300
101-191-817.000	PROFESSIONAL SERVICES	3,600	4,000	(400)
101-191-818.000	ELECTION INSPECTORS	20,150	18,000	2,150
101-191-900.000	LEGAL NOTICES	150	150	0
101-191-910.000	INSURANCE GENERAL LIABILITY	1,050	160	890
101-191-930.000	REPAIRS/MAINTENANCE	100	100	0
101-191-956.000	MISCELLANEOUS	200	500	(300)
101-191-960.000	EDUCATION & TRAINING	2,500	2,000	500
Totals for dept 191 - ELECTIONS		60,460	50,456	10,004
101-215-704.000	SALARIES FULL-TIME	54,637	54,637	0
101-215-704.150	SALARY DEPUTY	2,369	2,440	(71)
101-215-704.250	SALARY-STIPEND DEGREE	1,500	1,500	0
101-215-704.275	SALARY STIPEND-CERTIFICATION	1,000	1,500	(500)
101-215-704.400	SICK DAY PAY-OUT	0	1,813	(1,813)
101-215-704.716	WAGES IN LIEU OF HEALTH INSURA	4,000	3,000	1,000
101-215-715.000	FICA EMPLOYER CONTRIBUTION	4,859	4,859	0
101-215-716.000	HEALTH INSURANCE	0	3,203	(3,203)
101-215-716.050	HEALTH SAVINGS ACCOUNT	0	1,225	(1,225)
101-215-716.100	VISION/SHORT TERM DISAB/LIFE	891	891	0
101-215-716.200	DENTAL INSURANCE	1,765	1,765	0
101-215-716.300	INSURANCE LONG TERM DISABILIT	165	175	(10)
101-215-718.000	PENSION EMPLOYER CONTRIBUTION	6,985	7,140	(155)
101-215-718.100	DEFERRED COMPENSATIONS CONTRIB	561	0	561
101-215-719.000	WORKMEN'S COMP	177	100	77
101-215-740.000	OPERATING SUPPLIES	1,200	1,200	0
101-215-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNIT	0	0	0
101-215-804.000	MEMBERSHIP & DUES	355	355	0
101-215-817.000	PROFESSIONAL SERVICES	100	100	0
101-215-900.000	LEGAL NOTICES	400	400	0
101-215-900.100	PUBLICATIONS	18,400	17,000	1,400
101-215-900.300	CODIFICATION OF ORDINANCE	4,000	4,000	0
101-215-910.000	INSURANCE GENERAL LIABILITY	700	700	0
101-215-930.000	REPAIRS/MAINTENANCE	100	100	0
101-215-936.000	MAINTENANCE AGREEMENTS	182	182	0
101-215-956.000	MISCELLANEOUS	100	100	0
101-215-960.000	EDUCATION & TRAINING	3,000	1,500	1,500
Totals for dept 215 - CLERK DEPARTMENT		107,446	109,885	(2,439)

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 253 - GENERAL FUND TREASURER-FINANCE DEPARTMENT				
101-253-704.000	SALARIES FULL-TIME	77,404	77,404	0
101-253-704.050	SALARIES FULL-TIME ASSISTANT	43,030	39,180	3,850
101-253-704.150	SALARY DEPUTY	3,390	3,390	0
101-253-704.200	WAGES FULL-TIME CLERICAL	3,638	3,638	0
101-253-704.250	SALARY-STIPEND DEGREE	1,500	1,500	0
101-253-704.275	SALARY STIPEND-CERTIFICATION	1,500	1,373	127
101-253-716.400	SICK DAY PAY OUT	0	214	(214)
101-253-704.716	WAGES IN LIEU OF HEALTH INSUR	4,000	4,000	0
101-253-705.000	WAGES PART-TIME HOURLY	18,000	18,000	0
101-253-715.000	FICA EMPLOYER CONTRIBUTION	11,190	11,200	(10)
101-253-716.000	HEALTH INSURANCE	18,086	17,700	386
101-253-716.050	HEALTH SAVINGS ACCOUNT	3,802	3,900	(98)
101-253-716.100	VISION/SHORT TERM DISAB/LIFE	2,009	1,900	109
101-253-716.200	DENTAL INSURANCE	2,075	2,075	0
101-253-716.300	INSURANCE LONG TERM DISABILIT	383	383	0
101-253-716.600	RETIREE HEALTH INS SUPPLEMENT	2,730	2,730	0
101-253-718.000	PENSION EMPLOYER CONTRIBUTION	15,591	16,900	(1,309)
101-253-718.100	DEFERRED COMPENSATIONS CONTRI	790	790	0
101-253-719.000	WORKMEN'S COMP	425	100	325
101-253-740.000	OPERATING SUPPLIES	7,000	7,000	0
101-253-745.000	OPERATING SUPPLIES OFFICE EQU	3,250	4,000	(750)
101-253-802.000	LEGAL SERVICES	500	500	0
101-253-803.000	AUDIT	2,200	2,120	80
101-253-804.000	MEMBERSHIP & DUES	735	735	0
101-253-810.000	CONTRACTED SERVICES	10,019	10,019	0
101-253-817.000	PROFESSIONAL SERVICES	500	500	0
101-253-830.000	TAX ROLL PREPARATION	32,500	32,500	0
101-253-910.000	INSURANCE GENERAL LIABILITY	750	1,048	(298)
101-253-930.000	REPAIRS/MAINTENANCE	500	500	0
101-253-956.000	MISCELLANEOUS	750	750	0
101-253-960.000	EDUCATION & TRAINING	1,500	650	850
Totals for dept 253 - TREASURER-FINANCE DEPARTMENT		269,747	266,699	3,048

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 257 - GENERAL FUND ASSESSING				
101-257-703.100	SALARY BOARD OF REVIEW	1,000	2,000	(1,000)
101-257-704.000	SALARIES FULL-TIME	7,285	7,285	0
101-257-704.075	SALARY FULL-TIME - ASSESSOR	0	0	0
101-257-704.200	WAGES FULL-TIME CLERICAL	0	10,380	(10,380)
101-257-704.250	SALARY-STIPEND DEGREE	200	200	0
101-257-704.400	SICK DAY PAY OFF	100	0	100
101-257-704.716	WAGES IN LIEU OF HEALTH INSUR	400	400	0
101-257-705.000	WAGES PART-TIME HOURLY	13,000	5,466	7,534
101-257-705.100	WAGES PART-TIME ASSESSOR	61,800	59,500	2,300
101-257-715.000	FICA EMPLOYER CONTRIBUTION	6,000	6,725	(725)
101-257-716.000	HEALTH INSURANCE	0	2,119	(2,119)
101-257-716.050	HEALTH SAVINGS ACCOUNT	0	590	(590)
101-257-716.100	VISION/SHORT TERM DISAB/LIFE	96	228	(132)
101-257-716.200	DENTAL INSURANCE	177	543	(366)
101-257-716.300	INSURANCE LONG TERM DISABILIT	26	45	(19)
101-257-718.000	PENSION EMPLOYER CONTRIBUTION	868	1,845	(977)
101-257-718.100	DEFERRED COMPENSATIONS CONTRI	73	73	0
101-257-719.000	WORKMEN'S COMP	300	20	280
101-257-740.000	OPERATING SUPPLIES	3,400	2,000	1,400
101-257-745.000	OPERATING SUPPLIES OFFICE EQU	2,900	2,400	500
101-257-802.000	LEGAL SERVICES	1,000	500	500
101-257-804.000	MEMBERSHIP & DUES	365	365	0
101-257-817.000	PROFESSIONAL SERVICES	4,200	4,200	0
101-257-900.000	LEGAL NOTICES	200	1,200	(1,000)
101-257-910.000	INSURANCE GENERAL LIABILITY	1,059	1,138	(79)
101-257-936.000	MAINTENANCE AGREEMENTS	3,305	3,305	0
101-257-960.000	EDUCATION & TRAINING	1,000	500	500
Totals for dept 257 - ASSESSING		108,754	113,027	(4,273)
Dept 265 - GENERAL FUND BUILDING & GROUNDS				
101-265-704.100	WAGES FULL-TIME HOURLY	5,140	5,140	0
101-265-705.000	WAGES PART-TIME HOURLY	5,000	4,000	1,000
101-265-710.000	WAGES OVERTIME	1,200	2,000	(800)
101-265-712.000	WAGES JANITORIAL	6,770	9,136	(2,366)
101-265-715.000	FICA EMPLOYER CONTRIBUTION	1,380	1,560	(180)
101-265-716.050	HEALTH SAVINGS ACCOUNT	52	370	(318)
101-265-718.000	PENSION EMPLOYER CONTRIBUTION	762	860	(98)
101-265-719.000	WORKMEN'S COMP	300	300	0
101-265-740.000	OPERATING SUPPLIES	21,500	34,000	(12,500)
101-265-740.125	OPERATING SUPPLIES PASSPORT P	4,500	0	4,500
101-265-740.600	BEAUTIFICATION DAY	625	0	625
101-265-740.650	SEASONAL BANNERS/HOLIDAY LIGH	5,000	2,000	3,000
101-265-745.000	OPERATING SUPPLIES OFFICE EQU	0	4,385	(4,385)
101-265-810.100	CONTRACTED SERVICES	27,400	27,400	0
101-265-817.000	PROFESSIONAL SERVICES	30,000	10,000	20,000
101-265-850.000	TELEPHONE	3,500	3,050	450
101-265-910.000	INSURANCE GENERAL LIABILITY	6,150	4,161	1,989
101-265-920.000	UTILITIES	24,000	24,000	0
101-265-930.000	REPAIRS/MAINTENANCE	20,000	20,000	0
101-265-936.000	MAINTENANCE AGREEMENTS	7,560	7,000	560
101-265-940.100	EQUIPMENT RENTAL	4,000	4,000	0
101-265-970.000	CAPITAL OUTLAY	13,000	0	13,000
Totals for dept 265 - BUILDING & GROUNDS		187,839	163,362	24,477

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 276 - GENERAL FUND CEMETERY				
101-276-704.100	WAGES FULL-TIME HOURLY	9,500	11,500	(2,000)
101-276-705.000	WAGES PART-TIME HOURLY	500	0	500
101-276-710.000	WAGES OVERTIME	1,092	750	342
101-276-715.000	FICA EMPLOYER CONTRIBUTION	849	849	0
101-276-716.050	HEALTH SAVINGS ACCOUNT	110	650	(540)
101-276-718.000	PENSION EMPLOYER CONTRIBUTION	1,275	1,400	(125)
101-276-719.000	WORKMEN'S COMP	176	250	(74)
101-276-740.000	OPERATING SUPPLIES	1,500	750	750
101-276-810.100	CONTRACTED SERVICES	31,260	13,000	18,260
101-276-910.000	INSURANCE GENERAL LIABILITY	193	221	(28)
101-276-930.000	REPAIRS/MAINTENANCE	10,000	10,000	0
101-276-940.100	EQUIPMENT RENTAL	4,500	7,000	(2,500)
101-276-974.000	CAPITAL IMPROVEMENTS	27,500	26,495	1,005
Totals for dept 276 - CEMETERY		88,455	72,865	15,590
Dept 282 - GENERAL FUND GREAT LAKES TECH PARK MTCE				
101-282-704.100	WAGES FULL-TIME HOURLY	650	0	650
101-282-715.000	FICA EMPLOYER CONTRIBUTION	50	0	50
101-282-716.050	HEALTH SAVINGS ACCOUNT	7	0	7
101-282-718.000	PENSION EMPLOYER CONTRIBUTION	78	0	78
101-282-719.000	WORKMEN'S COMP	30	0	30
101-282-810.000	CONTRACTED SERVICES	4,250	4,400	(150)
101-282-920.000	UTILITIES	3,500	3,500	0
101-282-930.000	REPAIRS/MAINTENANCE	2,500	5,277	(2,777)
Totals for dept 282 - GREAT LAKES TECH PARK MTCE		11,065	13,177	(2,112)

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 371 - GENERAL FUND COMMUNITY DEVELOPMENT				
101-371-703.200	SALARY ZONING BOARDS	2,200	1,850	350
101-371-704.000	SALARIES FULL-TIME	52,570	52,570	0
101-371-704.100	WAGES FULL-TIME HOURLY	40,263	35,591	4,672
101-371-714.200	WAGES FULL-TIME CLERICAL	0	6,942	(6,942)
101-371-704.250	SALARY-STIPEND DEGREE	1,400	1,400	0
101-371-716.400	WAGES SICK DAY PAY OUT	0	505	(505)
101-371-704.716	WAGES IN LIEU OF HEALTH INSUR	2,800	2,800	0
101-371-705.000	WAGES PART-TIME HOURLY	17,000	7,355	9,645
101-371-715.000	FICA EMPLOYER CONTRIBUTION	8,720	7,995	725
101-371-716.000	HEALTH INSURANCE	17,535	19,516	(1,981)
101-371-716.050	HEALTH SAVINGS ACCOUNT	2,840	4,000	(1,160)
101-371-716.100	VISION/SHORT TERM DISAB/LIFE	1,323	1,500	(177)
101-371-716.200	DENTAL INSURANCE	3,005	3,364	(359)
101-371-716.300	INSURANCE LONG TERM DISABILIT	282	300	(18)
101-371-716.600	RETIREE HEALTH INS SUPPLEMENT	910	910	0
101-371-718.000	PENSION EMPLOYER CONTRIBUTION	10,675	10,871	(196)
101-371-718.100	DEFERRED COMPENSATIONS CONTRI	599	599	0
101-371-719.000	WORKMEN'S COMP	500	200	300
101-371-740.000	OPERATING SUPPLIES	3,500	3,800	(300)
101-371-745.000	OPERATING SUPPLIES OFFICE EQU	1,900	1,300	600
101-371-802.000	LEGAL SERVICES	10,000	5,000	5,000
101-371-804.000	MEMBERSHIP & DUES	235	235	0
101-371-804.100	SAGINAW FUTURE	2,000	2,000	0
101-371-810.100	CONTRACTED SERVICES	12,000	13,000	(1,000)
101-371-817.000	PROFESSIONAL SERVICES	3,640	7,000	(3,360)
101-371-817.100	UPDATE MASTER PLAN	8,000	6,000	2,000
101-371-850.100	WIRELESS COMMUNICATIONS	550	700	(150)
101-371-900.000	LEGAL NOTICES	1,200	2,900	(1,700)
101-371-910.000	INSURANCE GENERAL LIABILITY	4,200	2,647	1,553
101-371-930.000	REPAIRS/MAINTENANCE	900	200	700
101-371-936.000	MAINTENANCE AGREEMENTS	350	350	0
101-371-938.000	VEHICLE EXPENSE	1,500	1,500	0
101-371-938.100	GAS & DIESEL FUEL	1,000	1,000	0
101-371-956.000	MISCELLANEOUS	0	958	(958)
101-371-960.000	EDUCATION & TRAINING	2,400	1,500	900
Totals for dept 371 - COMMUNITY DEVELOPMENT		215,997	208,358	7,639

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 421 - GENERAL FUND CONSTRUCTION CODES				
101-421-704.000	SALARIES FULL-TIME	14,996	14,996	0
101-421-704.200	WAGES FULL-TIME CLERICAL	40,263	38,062	2,201
101-421-704.250	SALARY-STIPEND DEGREE	400	400	0
101-421-704.716	WAGES IN LIEU OF HEALTH INSUR	800	800	0
101-421-705.200	WAGES INSPECTORS	60,000	67,000	(7,000)
101-421-715.000	FICA EMPLOYER CONTRIBUTION	8,725	9,265	(540)
101-421-716.000	HEALTH INSURANCE	14,228	14,320	(92)
101-421-716.050	HEALTH SAVINGS ACCOUNT	2,720	3,500	(780)
101-421-716.100	VISION/SHORT TERM DISAB/LIFE	814	814	0
101-421-716.200	DENTAL INSURANCE	2,119	2,119	0
101-421-716.300	INSURANCE LONG TERM DISABILIT	170	170	0
101-421-716.600	RETIREE HEALTH INS SUPPLEMENT	910	910	0
101-421-718.000	PENSION EMPLOYER CONTRIBUTION	6,167	6,167	0
101-421-718.100	DEFERRED COMPENSATIONS CONTRI	160	160	0
101-421-719.000	WORKMEN'S COMP	541	100	441
101-421-740.000	OPERATING SUPPLIES	1,900	1,900	0
101-421-745.000	OPERATING SUPPLIES OFFICE EQU	1,000	600	400
101-421-804.000	MEMBERSHIP & DUES	441	530	(89)
101-421-817.000	PROFESSIONAL SERVICES	17,000	17,000	0
101-421-836.000	EMPLOYMENT PHYSICALS	0	150	(150)
101-421-850.100	WIRELESS COMMUNICATIONS	350	250	100
101-421-900.000	LEGAL NOTICES	200	200	0
101-421-910.000	INSURANCE GENERAL LIABILITY	1,705	1,780	(75)
101-421-936.000	MAINTENANCE AGREEMENTS	1,800	1,750	50
101-421-938.000	VEHICLE EXPENSE	350	350	0
101-421-938.100	GAS & DIESEL FUEL	450	300	150
101-421-960.000 **	EDUCATION & TRAINING	1,900	1,300	600
Totals for dept 421 - CONSTRUCTION CODES		180,109	184,893	(4,784)

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 442 - GENERAL FUND SIDEWALKS				
101-442-704.100	WAGES FULL-TIME HOURLY	1,536	2,000	(464)
101-442-705.000	WAGES PART-TIME HOURLY	200	200	0
101-442-710.000	WAGES OVERTIME	1,000	1,000	0
101-442-715.000	FICA EMPLOYER CONTRIBUTION	210	210	0
101-442-716.050	HEALTH SAVINGS ACCOUNT	16	15	1
101-442-718.000	PENSION EMPLOYER CONTRIBUTION	280	305	(25)
101-442-719.000	WORKMEN'S COMP	50	50	0
101-442-910.000	INSURANCE GENERAL LIABILITY	350	104	246
101-442-930.000	REPAIRS/MAINTENANCE	5,000	3,000	2,000
101-442-940.100	EQUIPMENT RENTAL	1,500	1,500	0
101-442-974.000	CAPITAL IMPROVEMENTS	35,000	32,000	3,000
Totals for dept 442 - SIDEWALKS		45,142	40,384	4,758
Dept 444 - GENERAL FUND STORM WATER MANAGEMENT				
101-444-817.000	PROFESSIONAL SERVICES	6,895	6,000	895
Totals for dept 444 - STORM WATER MANAGEMENT		6,895	6,000	895
Dept 445 - GENERAL FUND DRAINS AT LARGE				
101-445-806.000	DRAIN AT LARGE	0	6,575	(6,575)
101-445-807.000	TOWNSHIP PROPERTY ASSESSMENT	10,000	273	9,727
Totals for dept 445 - DRAINS AT LARGE		10,000	6,848	3,152
Dept 448 - GENERAL FUND STREET LIGHTING				
101-448-920.000	UTILITIES	70,000	70,000	0
Totals for dept 448 - STREET LIGHTING		70,000	70,000	0
Dept 450 - GENERAL FUND ROAD PROGRAMS				
101-450-930.000	REPAIRS/MAINTENANCE	185,000	150,000	35,000
101-450-974.000	CAPITAL IMPROVEMENTS	0	0	0
Totals for dept 450 - ROAD PROGRAMS		185,000	150,000	35,000

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 752 - GENERAL FUND PARKS ADMINISTRATION				
101-752-702.000	SALARY ELECTED OFFICIALS	2,870	2,870	0
101-752-704.000	SALARIES FULL-TIME	115,500	116,743	(1,243)
101-752-704.050	SALARIES FULL-TIME ASSISTANT	0	0	0
101-752-704.250	SALARY-STIPEND DEGREE	3,000	3,000	0
101-752-704.400	SICK DAY PAY OFF	3,000	3,360	(360)
101-752-705.000	WAGES PART-TIME HOURLY	25,000	33,000	(8,000)
101-752-715.000	FICA EMPLOYER CONTRIBUTION	8,302	11,435	(3,133)
101-752-716.000	HEALTH INSURANCE	18,100	18,228	(128)
101-752-716.050	HEALTH SAVINGS ACCOUNT	4,610	5,725	(1,115)
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,354	1,354	0
101-752-716.200	DENTAL INSURANCE	2,260	2,260	0
101-752-716.300	INSURANCE LONG TERM DISABILIT	361	361	0
101-752-716.600	RETIREE HEALTH INS SUPPLEMENT	1,820	1,820	0
101-752-718.000	PENSION EMPLOYER CONTRIBUTION	14,242	14,242	0
101-752-719.000	WORKMEN'S COMP	2,470	1,200	1,270
101-752-740.000	OPERATING SUPPLIES	5,000	3,500	1,500
101-752-745.000	OPERATING SUPPLIES OFFICE EQU	600	2,101	(1,501)
101-752-803.000	AUDIT	600	720	(120)
101-752-804.000	MEMBERSHIP & DUES	1,205	1,250	(45)
101-752-817.000	PROFESSIONAL SERVICES	16,500	5,000	11,500
101-752-836.000	EMPLOYMENT PHYSICALS	0	0	0
101-752-900.000	LEGAL NOTICES	500	500	0
101-752-901.000	PRINTING & PUBLISHING	2,700	438	2,262
101-752-960.000	EDUCATION & TRAINING	3,650	0	3,650
Totals for dept 752 - ADMINISTRATION		233,644	229,107	4,537
Dept 756 - GENERAL FUND PARKS FACILITY ACQUISITION/CONSTRUCTION				
101-756-974.500	CAPITAL IMPROVEMENTS THOMAS TRAIL	0	0	0
101-756-974.550	CAPITAL IMPROVEMENTS ROBERTS	100,000	3,500	96,500
101-756-974.575	CAPITAL IMPROVE NATURE PRESERVE	660,000	322,000	338,000
Totals for dept 756 - FACILITY ACQUISITION/CONSTRUC		760,000	325,500	434,500
Dept 761 - GENERAL FUND PARKS SWIM PROGRAMS				
101-761-705.000	WAGES PART-TIME HOURLY	21,321	0	21,321
101-761-715.000	FICA EMPLOYER CONTRIBUTION	1,650	0	1,650
101-761-719.000	WORKMEN'S COMP	300	0	300
101-761-740.000	OPERATING SUPPLIES	2,000	0	2,000
101-761-930.000	REPAIRS/MAINTENANCE	3,075	630	2,445
Totals for dept 761 - SWIM PROGRAMS		28,346	630	27,716
Dept 762 - SENIOR CITIZENS PROGRAMS				
101-762-740.000	OPERATING SUPPLIES	9,075	500	8,575
Totals for dept 762 - SENIOR CITIZENS PROGRAMS		9,075	500	8,575
Dept 763 - GENERAL FUND SOCCER				
101-763-705.000	WAGES PART-TIME HOURLY	6,000	0	6,000
101-763-715.000	FICA EMPLOYER CONTRIBUTION	500	0	500
101-763-719.000	WORKMEN'S COMP	200	275	(75)
101-763-740.000	OPERATING SUPPLIES	3,500	718	2,782
101-763-740.300	OPERATING SUPPLIES T-SHIRTS	2,350	0	2,350
101-763-740.675	SUPPLIES-CONCESSIONS	1,500	0	1,500
101-763-740.700	OPERATING SUPPLIES-NON PERISH	150	0	150
101-763-901.000	PRINTING & PUBLISHING	0	0	0
Totals for dept 763 - SOCCER		14,200	993	13,207

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 764 - GENERAL FUND PARKS YOUTH SOFTBALL				
101-764-705.000	WAGES PART-TIME HOURLY	1,000	0	1,000
101-764-715.000	FICA EMPLOYER CONTRIBUTION	75	0	75
101-764-719.000	WORKMEN'S COMP	25	125	(100)
101-764-740.000	OPERATING SUPPLIES	500	0	500
101-764-740.300	OPERATING SUPPLIES T-SHIRTS	1,500	0	1,500
101-764-901.000	PRINTING & PUBLISHING	0	0	0
Totals for dept 764 - YOUTH SOFTBALL		3,100	125	2,975
Dept 765 - GENERAL FUND PARKS ADULT SOFTBALL				
101-765-705.000	WAGES PART-TIME HOURLY	400	0	400
101-765-715.000	FICA EMPLOYER CONTRIBUTION	30	0	30
101-765-719.000	WORKMEN'S COMP	10	50	(40)
101-765-740.000	OPERATING SUPPLIES	2,100	644	1,456
101-765-740.300	OPERATING SUPPLIES T-SHIRTS	150	0	150
101-765-810.000	CONTRACTED SERVICES	7,000	1,761	5,239
Totals for dept 765 - ADULT SOFTBALL		9,690	2,455	7,235
Dept 766 - GENERAL FUND PARKS YOUTH CLINICS/FLOOR HOCKEY				
101-766-705.000	WAGES PART-TIME HOURLY	5,700	3,500	2,200
101-766-715.000	FICA EMPLOYER CONTRIBUTION	300	200	100
101-766-719.000	WORKMEN'S COMP	80	50	30
101-766-740.000	OPERATING SUPPLIES	800	250	550
101-766-740.300	OPERATING SUPPLIES T-SHIRTS	1,000	750	250
Totals for dept 766 - YOUTH CLINICS/FLOOR HOCKEY		7,880	4,750	(0)
Dept 767 - GENERAL FUND PARKS BASKETBALL				
101-767-705.000	WAGES PART-TIME HOURLY	3,250	1,500	1,750
101-767-715.000	FICA EMPLOYER CONTRIBUTION	225	75	150
101-767-719.000	WORKMEN'S COMP	90	30	60
101-767-740.000	OPERATING SUPPLIES	1,000	350	650
101-767-740.300	OPERATING SUPPLIES T-SHIRTS	1,350	750	600
Totals for dept 767 - BASKETBALL		5,915	2,705	0
Dept 768 - GENERAL FUND PARKS ARCHERY				
101-768-705.000	WAGES PART-TIME HOURLY	3,300	3,300	0
101-768-715.000	FICA EMPLOYER CONTRIBUTION	200	200	0
101-768-719.000	WORKMEN'S COMP	65	65	0
101-768-740.000	OPERATING SUPPLIES	1,000	1,000	0
101-768-740.300	OPERATING SUPPLIES T-SHIRTS	1,900	1,900	0
Totals for dept 768 - ARCHERY		6,465	6,465	0
Dept 769 - GENERAL FUNDS PARKS VOLLEYBALL				
101-769-705.000	WAGES PART-TIME HOURLY	2,100	0	2,100
101-769-715.000	FICA EMPLOYER CONTRIBUTION	160	0	160
101-769-719.000	WORKMEN'S COMP	37	0	37
101-769-740.000	OPERATING SUPPLIES	250	135	115
Totals for dept 769 - VOLLEYBALL		2,547	135	2,412

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 770 - GENERAL FUND PARKS OPERATIONS & MAINTENANCE				
101-770-704.100	WAGES FULL-TIME HOURLY	3,000	3,800	(800)
101-770-705.000	WAGES PART-TIME HOURLY	60,000	55,000	5,000
101-770-712.000	WAGES JANITORIAL	1,500	3,500	(2,000)
101-770-715.000	FICA EMPLOYER CONTRIBUTION	5,000	5,000	0
101-770-716.050	HEALTH SAVINGS ACCOUNT	30	0	30
101-770-718.000	PENSION EMPLOYER CONTRIBUTION	360	425	(65)
101-770-719.000	WORKMEN'S COMP	1,500	1,500	0
101-770-740.000	OPERATING SUPPLIES	3,700	3,700	0
101-770-810.000	CONTRACTED SERVICES	27,700	28,850	(1,150)
101-770-850.000	TELEPHONE	1,500	1,500	0
101-770-850.100	WIRELESS COMMUNICATIONS	1,000	1,308	(308)
101-770-910.000	INSURANCE GENERAL LIABILITY	14,063	11,048	3,015
101-770-920.000	UTILITIES	27,000	25,000	2,000
101-770-930.000	REPAIRS/MAINTENANCE	64,500	64,500	0
101-770-938.000	VEHICLE EXPENSE	6,375	6,375	0
101-770-938.100	GAS & DIESEL FUEL	6,000	5,500	500
101-770-940.000	PORTABLE TOILET RENTAL	1,450	669	781
101-770-940.100	EQUIPMENT RENTAL	2,825	1,800	1,025
101-770-970.000	CAPITAL OUTLAY	6,150	4,728	1,422
		233,653	224,203	9,450
Dept 771 - GENERAL FUND PARKS FLAG FOOTBALL				
101-771-705.000	WAGES PART-TIME HOURLY	500	0	500
101-771-715.000	FICA EMPLOYER CONTRIBUTION	50	0	50
101-771-719.000	WORKMEN'S COMP	8	125	(117)
101-771-740.000	OPERATING SUPPLIES	250	0	250
	Totals for dept 771 - FLAG FOOTBALL	808	125	683
Dept 774 - GENERAL FUND PARKS SPECIAL EVENTS				
101-774-705.000	WAGES PART-TIME HOURLY	3,000	854	2,146
101-774-715.000	FICA EMPLOYER CONTRIBUTION	200	65	135
101-774-719.000	WORKMEN'S COMP	200	2	198
101-774-740.000	OPERATING SUPPLIES	11,100	9,000	2,100
101-774-740.150	OPERATING 5K RUN/WALK	1,250	0	1,250
101-774-810.000	CONTRACTED SERVICES	1,800	153	1,647
101-774-817.000	PROFESSIONAL SERVICES	12,100	0	12,100
101-774-901.000	PRINTING & PUBLISHING	2,500	1,000	1,500
	Totals for dept 774 - SPECIAL EVENTS	32,150	11,074	21,076
Dept 775 - GENERAL FUND PARKS DAY CAMP				
101-775-705.000	WAGES PART-TIME HOURLY	14,900	0	14,900
101-775-715.000	FICA EMPLOYER CONTRIBUTION	1,124	0	1,124
101-775-719.000	WORKMEN'S COMP	216	0	216
101-775-740.000	OPERATING SUPPLIES	1,760	0	1,760
101-775-831.000	FIELD TRIPS	2,227	0	2,227
101-775-901.000	PRINTING & PUBLISHING	900	1,292	(392)
	Totals for dept 775 - DAY CAMP	21,127	1,292	19,835
Dept 776 - GENERAL FUND PARKS TRAIN				
101-776-705.000	WAGES PART-TIME HOURLY	1,750	680	1,070
101-776-715.000	FICA EMPLOYER CONTRIBUTION	100	52	48
101-776-719.000	WORKMEN'S COMP	40	9	31
101-776-930.000	REPAIRS/MAINTENANCE	2,500	13	2,487
101-776-938.100	GAS & DIESEL FUEL	250	0	250
101-776-970.000	CAPITAL OUTLAY	11,000	11,000	0
	Totals for dept 776 - TRAIN	15,640	11,754	3,886

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GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 995 - TRANSFER-OUT				
101-995-999.205	PUBLIC SAFETY - FIRE	175,046	175,046	0
101-995-999.207	PUBLIC SAFETY - POLICE	261,053	261,053	0
Totals for dept 995 - TRANSFER-OUT		436,099	436,099	0
BEGINNING GENERAL FUND FUND BALANCE APRIL 1				
		4,397,545	4,397,545	0
GENERAL FUND REVENUES		2,833,731	2,833,731	0
PARK & RECREATION REVENUES		461,170	821,813	(360,643)
TOTAL REVENUE		3,294,901	3,655,544	(360,643)
GENERAL FUND EXPENDITURES		1,823,022	1,730,275	92,747
PARKS & RECREATION EXPENDITURES		1,150,587	597,610	(552,977)
TRANSFERS OUT		436,099	436,099	0
TOTAL EXPENDITURES		3,409,708	2,763,984	(645,724)
UNRESERVED FUND BALANCE		3,782,738	4,789,105	1,006,367
RESERVED FOR BUILDING IMPROVEMENTS		500,000	500,000	0
ENDING FUND BALANCE MARCH 31		4,282,738	5,289,105	1,006,367

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT				
ESTIMATED REVENUES				
205-000-402.000	PROPERTY TAXES	266,045	269,022	(2,977)
205-000-405.000	DEL'Q PERSONAL PROPERTY	150	0	150
205-000-410.000	PERSONAL PROPERTY TAXES	35,518	27,657	7,861
205-000-410.100	PERSONAL PROPERTY REPLACEMENT	53,348	63,996	(10,648)
205-000-437.000	I.F.T.	27,887	20,687	7,200
205-000-528.000	OTHER FEDERAL GRANTS	0	48,357	(48,357)
205-000-629.000	REPORTS	0	0	0
205-000-630.000	NON-RESIDENT FEES	2,000	1,000	1,000
205-000-673.100	SALE OF FIXED ASSETS	0	0	0
205-000-675.000	DONATIONS/CONTRIBUTION	12,000	13,863	(1,863)
205-000-676.000	REFUNDS-REBATES	0	6,383	(6,383)
205-000-693.000	MISCELLANEOUS	0	0	0
205-000-699.101	TRANSFER FROM GENERAL FUND	175,046	175,046	0
TOTAL ESTIMATED REVENUES		571,994	626,011	(54,017)

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
PUBLIC SAFETY FIRE EXPENDITURES				
205-000-704.000	SALARIES FULL-TIME	83,843	83,843	0
205-000-704.025	SALARIES FULL-TIME INSPECTOR	41,286	41,286	0
205-000-704.100	WAGES FULL-TIME HOURLY	2,500	2,000	500
205-000-704.250	SALARY-STIPEND DEGREE	500	500	0
205-000-704.400	SICK DAY PAY OFF	3,000	3,000	0
205-000-705.000	WAGES PART-TIME HOURLY	23,433	19,580	3,853
205-000-705.200	WAGES INSPECTORS	30,000	10,000	20,000
205-000-705.300	WAGES PART-TIME FIRERUNS	98,000	103,000	(5,000)
205-000-712.000	WAGES JANITORIAL	8,446	11,135	(2,689)
205-000-715.000	FICA EMPLOYER CONTRIBUTION	19,578	20,000	(422)
205-000-716.000	HEALTH INSURANCE	20,000	20,412	(412)
205-000-716.050	HEALTH SAVINGS ACCOUNT	5,925	7,251	(1,326)
205-000-716.100	VISION/SHORT TERM DISAB/LIFE	1,622	1,548	74
205-000-716.200	DENTAL INSURANCE	1,890	1,878	12
205-000-716.300	INSURANCE LONG TERM DISABILIT	369	366	3
205-000-716.600	RETIREE HEALTH INS SUPPLEMENT	1,820	1,820	0
205-000-718.000	PENSION EMPLOYER CONTRIBUTION	15,450	15,265	185
205-000-719.000	WORKMEN'S COMP	5,425	4,000	1,425
205-000-740.000	OPERATING SUPPLIES	10,000	9,000	1,000
205-000-742.000	UNIFORMS	4,000	3,500	500
205-000-745.000	OPERATING SUPPLIES OFFICE EQU/FURN	7,000	3,000	4,000
205-000-800.000	ADMINISTRATION FEE	7,402	7,402	0
205-000-802.000	LEGAL SERVICES	800	800	0
205-000-803.000	AUDIT	600	720	(120)
205-000-804.000	MEMBERSHIP & DUES	3,000	3,000	0
205-000-810.100	CONTRACTED SERVICES	15,000	15,000	0
205-000-817.000	PROFESSIONAL SERVICES	15,000	13,000	2,000
205-000-836.000	EMPLOYMENT PHYSICALS	6,000	5,500	500
205-000-836.100	IMMUNIZATIONS	1,500	1,500	0
205-000-850.000	TELEPHONE	2,000	2,200	(200)
205-000-850.100	WIRELESS COMMUNICATIONS	6,500	5,500	1,000
205-000-900.000	LEGAL NOTICES	200	200	0
205-000-910.000	INSURANCE GENERAL LIABILITY	23,000	21,133	1,867
205-000-920.000	UTILITIES	20,000	18,000	2,000
205-000-930.000	REPAIRS/MAINTENANCE	20,000	18,000	2,000
205-000-930.100	REPAIRS & MAINTENANCE FS#1	8,500	8,500	0
205-000-930.200	REPAIRS & MAINTENANCE FS#2	9,000	9,000	0
205-000-936.000	MAINTENANCE AGREEMENTS	14,000	9,000	5,000
205-000-938.000	VEHICLE EXPENSE	20,000	20,000	0
205-000-938.100	GAS & DIESEL FUEL	7,000	6,000	1,000
205-000-940.100	EQUIPMENT RENTAL	1,500	1,500	0
205-000-956.000	MISCELLANEOUS	500	2,100	(1,600)
205-000-960.000	EDUCATION & TRAINING	16,000	10,000	6,000
205-000-970.000	CAPITAL OUTLAY	6,000	6,000	0
205-000-974.000	CAPITAL IMPROVEMENTS	0	1,980	(1,980)
Totals expenditures Public Safety Fire		587,589	548,419	39,170
PUBLIC SAFETY FIRE BEGINNING FUND BALANCE APRIL 1		735,773	735,773	0
REVENUES		396,948	450,965	(54,017)
TRANSFERS IN		175,046	175,046	0
EXPENDITURES		587,589	548,419	39,170
ENDING FUND BALANCE MARCH 31		720,178	813,365	(93,187)

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

OL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Fund 207 - PUBLIC SAFETY-POLICE				
PUBLIC SAFETY POLICE ESTIMATED REVENUES				
207-000-402.000	PROPERTY TAXES	578,542	585,016	(6,474)
207-000-405.000	DEL'Q PERSONAL PROPERTY	275	0	275
207-000-410.000	PERSONAL PROPERTY TAXES	77,238	60,144	17,094
207-000-410.100	PERSONAL PROPERTY REPLACEMENT	116,008	134,825	(18,817)
207-000-437.000	I.F.T.	60,644	44,988	15,656
207-000-528.000	OTHER FEDERAL GRANTS	0	87,586	(87,586)
207-000-539.000	JUSTICE TRAINING FUND	1,349	1,349	0
207-000-566.000	GRANT	0	1,118	(1,118)
207-000-570.000	LIQUOR LICENSE	9,907	9,987	(80)
207-000-607.100	COURT ORDERED FEES	0	138	(138)
207-000-626.000	SWAN VALLEY POLICE SECURITY	3,500	0	3,500
207-000-629.000	REPORTS	700	700	0
207-000-673.100	SALE OF FIXED ASSETS	0	0	0
207-000-675.000	DONATIONS/CONTRIBUTION	0	0	0
207-000-676.000	REFUNDS-REBATES	0	0	0
207-000-678.000	POLICE EXPLORER FEES	200	621	(421)
207-000-680.000	REIMBURSEMENT	0	2,986	(2,986)
207-000-693.000	MISCELLANEOUS	0	50	(50)
207-000-699.101	TRANSFER FROM GENERAL FUND	261,053	261,053	0
TOTAL ESTIMATED REVENUES		1,109,416	1,190,561	(81,145)

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
PUBLIC SAFETY POLICE EXPENDITURES				
207-000-704.000	SALARIES FULL-TIME	156,251	156,039	212
207-000-704.100	WAGES FULL-TIME HOURLY	354,391	354,391	0
207-000-704.200	WAGES FULL-TIME CLERICAL	40,063	38,720	1,343
207-000-704.400	SICK DAY PAY OFF	7,500	7,500	0
207-000-704.716	WAGES IN LIEU OF HEALTH INSUR	4,000	4,000	0
207-000-705.000	WAGES PART-TIME HOURLY	0	500	(500)
207-000-709.000	WAGES COURT TIME	7,500	7,500	0
207-000-710.000	WAGES OVERTIME	39,939	39,939	0
207-000-712.000	WAGES JANITORIAL	4,635	6,040	(1,405)
207-000-715.000	FICA EMPLOYER CONTRIBUTION	45,150	43,492	1,658
207-000-716.000	HEALTH INSURANCE	98,700	92,110	6,590
207-000-716.050	HEALTH SAVINGS ACCOUNT	21,000	25,579	(4,579)
207-000-716.100	VISION/SHORT TERM DISAB/LIFE	7,170	6,636	534
207-000-716.200	DENTAL INSURANCE	14,080	13,500	580
207-000-716.300	INSURANCE LONG TERM DISABILIT	1,485	1,590	(105)
207-000-716.600	RETIREE HEALTH INS SUPPLEMENT	6,370	6,370	0
207-000-718.000	PENSION EMPLOYER CONTRIBUTION	71,594	71,533	61
207-000-719.000	WORKMEN'S COMP	8,838	8,000	838
207-000-740.000	OPERATING SUPPLIES	18,500	18,500	0
207-000-742.000	UNIFORMS	13,256	13,256	0
207-000-745.000	OPERATING SUPPLIES EQUIP/FURNITURE	17,800	10,500	7,300
207-000-800.000	ADMINISTRATION FEE	7,402	7,402	0
207-000-802.000	LEGAL SERVICES	10,813	10,813	0
207-000-803.000	AUDIT	800	800	0
207-000-804.000	MEMBERSHIP & DUES	305	736	(431)
207-000-810.100	CONTRACTED SERVICES	10,800	10,800	0
207-000-817.000	PROFESSIONAL SERVICES	4,284	4,284	0
207-000-850.000	TELEPHONE	1,600	1,600	0
207-000-850.100	WIRELESS COMMUNICATIONS	2,200	2,200	0
207-000-910.000	INSURANCE GENERAL LIABILITY	11,185	12,511	(1,326)
207-000-920.000	UTILITIES	8,000	8,000	0
207-000-930.000	REPAIRS/MAINTENANCE	19,500	15,000	4,500
207-000-936.000	MAINTENANCE AGREEMENTS	10,470	10,470	0
207-000-938.000	VEHICLE EXPENSE	17,895	17,895	0
207-000-938.100	GAS & DIESEL FUEL	26,010	13,775	12,235
207-000-940.100	EQUIPMENT RENTAL	1,000	1,000	0
207-000-940.200	COLD STORAGE LEASE	1,800	1,800	0
207-000-956.000	MISCELLANEOUS	500	1,000	(500)
207-000-960.000	EDUCATION & TRAINING	8,000	8,000	0
207-000-960.100	JUSTICE TRAINING FUND	1,700	1,700	0
207-000-970.000	CAPITAL OUTLAY	8,500	8,800	(300)
207-000-974.000	CAPITAL IMPROVEMENTS	0	0	0
TOTAL EXPENDITURES PUBLIC SAFETY POLICE		1,090,986	1,064,281	26,705
PUBLIC SAFETY POLICE BEGINNING FUND BALANCE APRIL 1		1,203,870	1,203,870	0
REVENUES		848,363	929,508	(81,145)
TRANSFERS IN		261,053	261,053	0
EXPENDITURES		1,090,986	1,064,281	26,705
ENDING FUND BALANCE MARCH 31		1,222,300	1,330,150	(107,850)

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Fund 248 - Downtown Development Authority				
ESTIMATED REVENUES DOWNTOWN DEVELOPMENT AUTH.				
248-000-402.000	PROPERTY TAXES	68,506	61,115	7,391
248-000-402.300	COUNTY CAPTURED PROPERTY TAXES	4,500	4,500	0
248-000-405.000	DEL'Q PERSONAL PROPERTY	100	0	100
248-000-406.000	PROPERTY TAX CAPTURE	0	17,200	(17,200)
248-000-410.000	PERSONAL PROPERTY TAXES	15,457	15,486	(29)
248-000-665.000	INTEREST EARNED	0	0	0
248-000-667.300	OVER THE ROAD BANNER	150	(150)	300
248-000-677.000	REIMBURSEMENTS	9,000	30,000	(21,000)
TOTAL REVENUES DOWNTOWN DEVELOPMENT AUTHORITY		97,713	128,151	(30,438)
EXPENDITURES DOWNTOWN DEVELOPMENT AUTHORITY				
248-000-704.100	WAGES FULL-TIME HOURLY	1,000	4,000	(3,000)
248-000-705.000	WAGES PART-TIME HOURLY	300	300	0
248-000-710.000	WAGES OVERTIME	200	200	0
248-000-715.000	FICA EMPLOYER CONTRIBUTION	99	250	(151)
248-000-716.050	HEALTH SAVINGS ACCOUNT	10	15	(5)
248-000-718.000	PENSION EMPLOYER CONTRIBUTION	120	325	(205)
248-000-719.000	WORKMEN'S COMP	25	50	(25)
248-000-740.000	OPERATING SUPPLIES	50	50	0
248-000-803.000	AUDIT	275	320	(45)
248-000-817.000	PROFESSIONAL SERVICES	0	6,605	(6,605)
248-000-900.100	PUBLICATIONS	300	0	300
248-000-910.000	INSURANCE GENERAL LIABILITY	2,905	2,965	(60)
248-000-920.000	UTILITIES	5,000	4,000	1,000
248-000-930.000	REPAIRS/MAINTENANCE	18,500	54,000	(35,500)
248-000-940.100	EQUIPMENT RENTAL	450	1,000	(550)
TOTAL EXPENDITURES DOWNTOWN DEVELOPMENT AUTH		29,234	74,080	(44,846)
BEGINNING DOWNTOWN DEV. AUTH. FUND BALANCE APRIL 1		52,018	52,018	0
REVENUES		97,713	128,151	(30,438)
EXPENDITURES		(29,234)	(74,080)	44,846
ENDING FUND BALANCE MARCH 31		120,497	106,089	(14,408)

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Fund 590 - SEWER FUND				
ESTIMATED SEWER FUND REVENUES				
590-000-450.000	LICENSE & PERMITS	100	140	(40)
590-000-608.000	USAGE	1,148,774	1,139,000	9,774
590-000-608.200	CAPACITY FEE	36,000	42,930	(6,930)
590-000-608.400	READY TO SERVE	263,287	277,917	(14,630)
590-000-610.000	CONNECTIONS	3,600	11,780	(8,180)
590-000-659.000	PENALTY	10,307	8,000	2,307
590-000-665.000	INTEREST EARNED	10,000	8,600	1,400
590-000-667.100	EQUIPMENT RENTAL	10,000	10,000	0
590-000-672.200	STARK ROAD SPECIAL ASSESSMENT	9,980	8,787	1,193
590-000-673.000	SALE OF ASSETS/INVENTORY	0	0	0
590-000-673.100	SALE OF FIXED ASSETS	0	0	0
590-000-676.000	REFUNDS-REBATES	0	1,618	(1,618)
590-000-680.000	REIMBURSEMENT	0	1,860	(1,860)
590-000-693.000	MISCELLANEOUS	0	300	(300)
590-000-693.300	FEDERAL GRANTS	419,000	0	419,000
TOTAL SEWER FUND REVENUES		1,911,048	1,510,932	400,116
EXPENDITURES SEWER FUND				
Dept 536 - SEWER FUND ADMINISTRATION				
590-536-704.000	SALARIES FULL-TIME	72,805	71,119	1,686
590-536-704.200	WAGES FULL-TIME CLERICAL	16,371	17,021	(650)
590-536-704.400	SICK DAY PAY OFF	1,025	0	1,025
590-536-705.000	WAGES PART-TIME HOURLY	9,186	7,778	1,408
590-536-715.000	FICA EMPLOYER CONTRIBUTION	7,525	6,897	628
590-536-716.000	HEALTH INSURANCE	19,425	18,500	925
590-536-716.050	HEALTH SAVINGS ACCOUNT	4,171	5,450	(1,279)
590-536-716.100	VISION/SHORT TERM DISAB/LIFE	1,107	1,107	0
590-536-716.200	DENTAL INSURANCE	1,352	1,700	(348)
590-536-716.300	INSURANCE LONG TERM DISABILIT	255	277	(22)
590-536-716.600	RETIREE HEALTH INS SUPPLEMENT	455	455	0
590-536-718.000	PENSION EMPLOYER CONTRIBUTION	10,701	10,701	0
590-536-719.000	WORKMEN'S COMP	1,092	1,092	0
590-536-740.000	OPERATING SUPPLIES	2,500	3,900	(1,400)
590-536-745.000	OPERATING SUPPLIES OFFICE EQU	3,750	1,000	2,750
590-536-800.000	ADMINISTRATION FEE	97,731	97,731	0
590-536-802.000	LEGAL SERVICES	800	1,200	(400)
590-536-803.000	AUDIT	1,136	1,360	(224)
590-536-804.000	MEMBERSHIP & DUES	2,703	2,703	0
590-536-810.000	CONTRACTED SERVICES	3,250	6,222	(2,972)
590-536-817.000	PROFESSIONAL SERVICES	300	300	0
590-536-900.000	LEGAL NOTICES	300	300	0
590-536-960.000	EDUCATION & TRAINING	1,000	88	912
Totals for dept 536 - ADMINISTRATION		258,940	256,901	2,039

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 540 - SEWER FUND OPERATIONS & MAINTENANCE				0
590-540-704.100	WAGES FULL-TIME HOURLY	92,454	82,000	10,454
590-540-704.600	WAGES PAGERS	1,250	1,250	0
590-540-704.716	WAGES IN LIEU OF HEALTH INSUR	4,000	4,000	0
590-540-705.000	WAGES PART-TIME HOURLY	35,907	11,500	24,407
590-540-710.000	WAGES OVERTIME	8,000	5,000	3,000
590-540-715.000	FICA EMPLOYER CONTRIBUTION	10,833	7,950	2,883
590-540-716.000	HEALTH INSURANCE	22,943	15,800	7,143
590-540-716.050	HEALTH SAVINGS ACCOUNT	4,606	3,775	831
590-540-716.100	VISION/SHORT TERM DISAB/LIFE	1,277	1,277	0
590-540-716.200	DENTAL INSURANCE	1,352	2,783	(1,431)
590-540-716.300	INSURANCE LONG TERM DISABILIT	332	332	0
590-540-716.600	RETIREE HEALTH INS SUPPLEMENT	1,820	1,820	0
590-540-718.000	PENSION EMPLOYER CONTRIBUTION	12,684	12,684	0
590-540-719.000	WORKMEN'S COMP	2,497	2,497	0
590-540-740.000	OPERATING SUPPLIES	5,050	5,138	(88)
590-540-742.000	UNIFORMS	5,000	3,250	1,750
590-540-810.000	CONTRACTED SERVICES	4,700	3,500	1,200
590-540-817.000	PROFESSIONAL SERVICES	40,000	35,000	5,000
590-540-836.000	EMPLOYMENT PHYSICALS	360	0	360
590-540-850.000	TELEPHONE	1,616	3,087	(1,471)
590-540-850.100	WIRELESS COMMUNICATIONS	4,180	2,325	1,855
590-540-910.000	INSURANCE GENERAL LIABILITY	25,627	16,839	8,788
590-540-920.000	UTILITIES	66,300	75,000	(8,700)
590-540-922.000	SEWAGE TREATMENT FEES	509,232	435,275	73,957
590-540-930.000	REPAIRS/MAINTENANCE	137,128	130,000	7,128
590-540-932.000	MISS DIG SERVICES	649	1,101	(452)
590-540-936.000	MAINTENANCE AGREEMENTS	10,000	13,021	(3,021)
590-540-938.000	VEHICLE EXPENSE	11,730	3,000	8,730
590-540-938.100	GAS & DIESEL FUEL	11,965	7,000	4,965
590-540-939.000	CONTRACTED CONNECTIONS	3,600	13,283	(9,683)
590-540-956.000	MISCELLANEOUS	100	0	100
590-540-960.000	EDUCATION & TRAINING	1,000	1,730	(730)
590-540-968.000	DEPRECIATION	432,814	432,814	0
Totals for dept 540 - OPERATIONS & MAINTENANCE		1,471,006	1,334,031	136,975

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 900 - SEWER FUND CAPITAL CONTROL				
591-900-970.000	CAPITAL OUTLAY	55,250	46,345	8,905
591-900-974.000	CAPITAL IMPROVEMENTS	558,345	2,500	555,845
Totals for dept 900 - CAPITAL CONTROL		613,595	48,845	564,750

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Fund 591 - WATER FUND				
ESTIMATED WATER FUND REVENUES				
591-000-608.000	USAGE	2,717,723	2,429,181	288,542
591-000-608.100	ADMINISTRATION FEE	0	0	0
591-000-608.200	CAPACITY FEE	25,000	29,375	(4,375)
591-000-608.300	DEFERRED ASSESSMENT	0	0	0
591-000-608.400	READY TO SERVE	951,879	1,036,175	(84,296)
591-000-609.000	TURN ON/TURN OFF	4,800	320	4,480
591-000-610.000	CONNECTIONS	37,000	60,978	(23,978)
591-000-611.000	CONSTRUCTION REIMBURSEMENT	0	0	0
591-000-652.000	NSF CHECK FEE	300	300	0
591-000-659.000	PENALTY	11,211	13,853	(2,642)
591-000-665.000	INTEREST EARNED	20,000	6,000	14,000
591-000-667.100	EQUIPMENT RENTAL	10,000	10,000	0
591-000-673.000	SALE OF ASSETS/INVENTORY	0	0	0
591-000-673.100	SALE OF FIXED ASSETS	0	0	0
591-000-680.000	REIMBURSEMENT	0	1,860	(1,860)
591-000-693.000	MISCELLANEOUS	0	0	0
591-000-694.000	CASH OVER/SHORT	0	0	0
591-000-695.000	REFUNDS/REIMBURSEMENTS	0	2,049	(2,049)
TOTAL FOR WATER FUND REVENUES		3,777,913	3,590,091	187,822

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
WATER FUND EXPENDITURES				
Dept 536 - WATER FUND ADMINISTRATION				
591-536-704.000	SALARIES FULL-TIME	72,805	71,119	1,686
591-536-704.200	WAGES FULL-TIME CLERICAL	16,371	17,021	(650)
591-536-704.400	SICK DAY PAY OFF	1,025	0	1,025
591-536-705.000	WAGES PART-TIME HOURLY	9,186	7,778	1,408
591-536-715.000	FICA EMPLOYER CONTRIBUTION	7,525	6,897	628
591-536-716.000	HEALTH INSURANCE	19,425	18,500	925
591-536-716.050	HEALTH SAVINGS ACCOUNT	4,171	5,500	(1,329)
591-536-716.100	VISION/SHORT TERM DISAB/LIFE	1,107	1,107	0
591-536-716.200	DENTAL INSURANCE	1,352	1,700	(348)
591-536-716.300	INSURANCE LONG TERM DISABILIT	255	277	(22)
591-536-716.600	RETIREE HEALTH INS SUPPLEMENT	455	455	0
591-536-718.000	PENSION EMPLOYER CONTRIBUTION	10,701	10,419	282
591-536-719.000	WORKMEN'S COMP	1,092	1,092	0
591-536-740.000	OPERATING SUPPLIES	2,500	4,000	(1,500)
591-536-745.000	OPERATING SUPPLIES OFFICE EQU	3,750	1,650	2,100
591-536-800.000	ADMINISTRATION FEE	97,731	97,731	0
591-536-802.000	LEGAL SERVICES	536	536	0
591-536-803.000	AUDIT	1,136	1,360	(224)
591-536-804.000	MEMBERSHIP & DUES	7,943	7,943	0
591-536-810.000	CONTRACTED SERVICES	3,100	6,222	(3,122)
591-536-900.000	LEGAL NOTICES	306	466	(160)
591-536-901.000	PRINTING & PUBLISHING	2,150	2,150	0
591-536-960.000	EDUCATION & TRAINING	1,500	1,000	500
Totals for dept 536 - ADMINISTRATION		266,122	264,923	1,199

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Dept 540 - WATER OPERATIONS & MAINTENANCE				0
591-540-704.100	WAGES FULL-TIME HOURLY	92,454	82,000	10,454
591-540-704.600	WAGES PAGERS	1,250	1,250	0
591-540-704.716	WAGES IN LIEU OF HEALTH INSUR	4,000	4,000	0
591-540-705.000	WAGES PART-TIME HOURLY	35,907	12,000	23,907
591-540-710.000	WAGES OVERTIME	4,100	2,000	2,100
591-540-715.000	FICA EMPLOYER CONTRIBUTION	10,535	7,834	2,701
591-540-716.000	HEALTH INSURANCE	22,943	15,800	7,143
591-540-716.050	HEALTH SAVINGS ACCOUNT	4,606	3,600	1,006
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	1,277	1,277	0
591-540-716.200	DENTAL INSURANCE	2,315	2,783	(468)
591-540-716.300	INSURANCE LONG TERM DISABILIT	332	332	0
591-540-716.600	RETIREE HEALTH INS SUPPLEMENT	1,820	1,820	0
591-540-718.000	PENSION EMPLOYER CONTRIBUTION	12,216	12,216	0
591-540-719.000	WORKMEN'S COMP	2,762	2,762	0
591-540-740.000	OPERATING SUPPLIES	4,250	5,138	(888)
591-540-742.000	UNIFORMS	5,000	3,250	1,750
591-540-810.000	CONTRACTED SERVICES	5,700	5,122	578
591-540-817.000	PROFESSIONAL SERVICES	25,500	15,000	10,500
591-540-850.000	TELEPHONE	1,616	2,000	(384)
591-540-850.100	WIRELESS COMMUNICATIONS	4,624	2,250	2,374
591-540-910.000	INSURANCE GENERAL LIABILITY	20,275	20,655	(380)
591-540-918.000	CITY WATER SERVICES AGREEMENT	32,000	32,000	0
591-540-920.000	UTILITIES	14,566	14,566	0
591-540-927.000	PURCHASING WATER	1,970,000	1,678,122	291,878
591-540-927.100	READINESS TO SERVE CITY OF SA	924,657	921,307	3,350
591-540-930.000	REPAIRS/MAINTENANCE	88,475	88,475	0
591-540-930.300	WATER METER REPLACEMENT	125,000	30,000	95,000
591-540-932.000	MISS DIG SERVICES	649	1,101	(452)
591-540-936.000	MAINTENANCE AGREEMENTS	15,428	12,000	3,428
591-540-938.000	VEHICLE EXPENSE	11,730	3,000	8,730
591-540-938.100	GAS & DIESEL FUEL	11,965	7,000	4,965
591-540-939.000	CONTRACTED CONNECTIONS	30,805	16,200	14,605
591-540-940.400	LEASE- RAILROAD CROSSING	2,927	3,557	(630)
591-540-956.000	MISCELLANEOUS	100	100	0
591-540-960.000	EDUCATION & TRAINING	3,450	1,000	2,450
591-540-968.000	DEPRECIATION	400,000	400,000	0
Totals for dept 540 - OPERATIONS & MAINTENANCE		3,895,234	3,411,517	483,717
Dept 900 - WATER FUND CAPITAL CONTROL				
591-900-970.000	CAPITAL OUTLAY	55,250	46,345	8,905
591-900-974.000	CAPITAL IMPROVEMENTS	0	0	0
Totals for dept 900 - CAPITAL CONTROL		55,250	46,345	8,905

THOMAS TOWNSHIP
2020/2021 PROPOSED AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020-21 APPROVED BUDGET	2020-21 AMENDED BUDGET	DIFFERENCE
Fund 596 - MUNICIPAL REFUSE FUND				
MUNICIPAL REFUSE ESTIMATED REVENUES				
596-000-404.000	SPECIAL ASSESSMENT REVENUE	673,475	673,940	(465)
596-000-649.000	SALES	350	300	50
596-000-665.000	INTEREST EARNED	2,000	950	1,050
596-000-671.000	MISCELLANEOUS	50	0	50
596-000-674.000	MUNICIPAL REFUSE REVENUE	1,000	1,873	(873)
TOTAL MUNICIPAL REFUSE REVENUES		676,875	677,063	(188)
FUND 596 - MUNICIPAL REFUSE ESTIMATED EXPENDITURES				
596-000-704.100	WAGES FULL-TIME HOURLY	2,000	3,500	(1,500)
596-000-710.000	WAGES OVERTIME	4,000	500	3,500
596-000-715.000	FICA EMPLOYER CONTRIBUTION	459	306	153
596-000-716.050	HEALTH SAVINGS ACCOUNT	10	10	0
596-000-718.000	PENSION EMPLOYER CONTRIBUTION	360	480	(120)
596-000-719.000	WORKMEN'S COMP	175	50	125
596-000-740.000	OPERATING SUPPLIES	2,000	1,000	1,000
596-000-800.000	ADMINISTRATION FEE	27,230	27,230	0
596-000-803.000	AUDIT	130	160	(30)
596-000-808.000	REFUSE CONTRACT	695,250	695,250	0
596-000-810.000	CONTRACTED SERVICES	5,000	87,711	(82,711)
596-000-817.000	PROFESSIONAL SERVICES	500	1,844	(1,344)
596-000-910.000	INSURANCE GENERAL LIABILITY	1,385	1,611	(226)
596-000-930.000	REPAIRS/MAINTENANCE	2,500	0	2,500
596-000-940.100	EQUIPMENT RENTAL	3,000	9,500	(6,500)
596-000-964.000	REFUNDS	155	0	155
TOTAL EXPENDITURES MUNICIPAL REFUSE		744,154	829,152	(84,998)
BEGINNING FUND BALANCE APRIL 1		891,536	891,536	(0)
REVENUES		676,875	676,875	0
EXPENDITURES		(744,154)	(829,152)	0
ENDING FUND BALANCE MARCH 31		824,257	739,259	(84,998)



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** Marach 1, 2021
- **PERSON SUBMITTING:** Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approval of Expenditures
- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:**
The Appropriations Act passed in March Appropriated total funds for the 2020/2021 fiscal year for operating the budgets of the various finds. Monthly the board needs to approve the total expenditures in each fund for the month.

In addition to the fund expenditures listed in the motion, Library Fund expenditures were \$15,695.38. Township Board approval is not required for Library expenditures. Payroll expenditures are not required to be included in this motion.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Invoice approval list by fund
Cash balances report
- **POSSIBLE COURSES OF ACTION:**
Approval/not approve expenditures
- **SUGGESTED/REQUESTED MOTION:**
Motion by _____, supported by _____ to approve the expenditures totaling \$3,860,652.50 with individual fund totals as follows:

Clearing Fund	240.00
General Fund.....	56,416.73
Christopher Thompson Funds.....	3,133.00
Public Safety - Fire Department.....	6,955.87
Fire Apparatus	0.00
Public Safety - Police Department	5,489.57
Public Safety - Drug Law Enforcement	0.00
Downtown Development Authority.....	704.47
Road Revolving Fund.....	0.00
Sewer Fund	131,028.97
Water Fund	223,464.08
Municipal Refuse	52,639.78
Special Flood	0.00
Tax.....	3,380,580.03

As shown on checks #63464-63611

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 CLEARING FUND					
Dept 000	MOBILE PHONE CHARGES	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	240.00	63500
100-000-231.575		Total For Dept 000		240.00	
Fund 101 GENERAL OPERATING FUND					
Dept 003	ACCOUNTS RECEIVABLE HEALTH IN	DELTA DENTAL	MARCH 2021 PREMIUM	119.46	63538
101-000-040.716	DUE TO OTHER FUNDS DEL'Q PERS	THOMAS TWP GENERAL FUND	LIABILITY INSURANCE REBATE	1,955.49	63506
101-000-217.000	DUE TO OTHER FUNDS DEL'Q PERS	THOMAS TWP PUBLIC SAFETY	LIABILITY INSURANCE REBATE	2,316.27	63507
101-000-217.000	DUE TO OTHER FUNDS DEL'Q PERS	THOMAS TWP PUBLIC SAFETY	LIABILITY INSURANCE REBATE	1,082.38	63508
101-000-217.000	DUE TO OTHER FUNDS DEL'Q PERS	THOMAS TWP REFUSE	LIABILITY INSURANCE REBATE	100.82	63509
101-000-217.000	DUE TO OTHER FUNDS DEL'Q PERS	THOMAS TWP SEWER	LIABILITY INSURANCE REBATE	1,618.03	63510
101-000-217.000	DUE TO OTHER FUNDS DEL'Q PERS	THOMAS TWP WATER	LIABILITY INSURANCE REBATE	1,688.53	63511
101-000-217.000	DUE TO OTHER FUNDS DEL'Q PERS	THOMAS TWP FIRE EQUIPMEN	LIABILITY INSURANCE REBATE	5,502.83	63601
101-000-217.000	DUE TO OTHER FUNDS DEL'Q PERS	THOMAS TWP PUBLIC SAFETY	FEMA REIMBURSEMENT	2,037.38	63602
101-000-449.000	MOBILE HOME FEES	THOMAS TWP PUBLIC SAFETY	FEMA REIMBURSEMENT	89.50	63585
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASURER	EDGEWOOD 179 LOTS JANUARY 2021	89.50	63585
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASURER	EDGEWOOD 179 LOTS FEBRUARY 2021	101.50	63585
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASURER	KRIS KAY 203 LOTS JANUARY 2021	101.50	63585
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASURER	KRIS KAY 203 LOTS FEBRUARY 2021	358.00	63586
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASURER	EDGEWOOD 179 LOTS JANUARY 2021	358.00	63586
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASURER	EDGEWOOD 179 LOTS FEBRUARY 2021	406.00	63586
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASURER	KRIS KAY 203 LOTS JANUARY 2021	406.00	63586
101-000-499.000	COMMUNITY DEVELOPMENT	SAGINAW COUNTY TREASURER	KRIS KAY 203 LOTS FEBRUARY 2021	70.75	63546
101-000-500.000	CONSTRUCTION PERMITS	FIRST AREA CREDIT UNION	REFUND - OVERPAYMNT STORM WATER MGMT	80.00	63465
101-000-500.000	CONSTRUCTION PERMITS	ALLIED HEATING & COOLING	REFUND MECHANICAL PERMIT FEE	95.00	63481
101-000-640.766	PROGRAM FEES CLINICS	METCALF ELECTRIC	REFUND ELECTRICAL PERMIT FEE	55.00	63554
101-000-640.766	PROGRAM FEES CLINICS	KELLY NEIL	REFUND - 2021 BASKETBALL CLINIC	55.00	63559
101-000-640.766	PROGRAM FEES CLINICS	LISA DUCLOS	REFUND - 2021 BASKETBALL CLINIC	55.00	63562
101-000-640.767	PROGRAM FEES BASKETBALL	MEGAN GEILHART	REFUND - 2021 BASKETBALL CLINIC	50.00	63518
101-000-640.767	PROGRAM FEES BASKETBALL	ADAM BALL	REFUND - 2021 BOYS BASKETBALL	55.00	63519
101-000-640.767	PROGRAM FEES BASKETBALL	ANDREW LAFLEUR	REFUND - 2021 BOYS BASKETBALL	55.00	63520
101-000-640.767	PROGRAM FEES BASKETBALL	ANDREW SCHIEFER	REFUND - 2021 BOYS BASKETBALL	50.00	63527
101-000-640.767	PROGRAM FEES BASKETBALL	BETHANY POWELL	REFUND - 2021 BOYS BASKETBALL	50.00	63531
101-000-640.767	PROGRAM FEES BASKETBALL	CHARLES MALACOS	REFUND - 2021 BOYS BASKETBALL	55.00	63540
101-000-640.767	PROGRAM FEES BASKETBALL	ELISSA BASIL	REFUND - 2021 BOYS BASKETBALL	50.00	63541
101-000-640.767	PROGRAM FEES BASKETBALL	ELIZABETH DUPUIS	REFUND - 2021 BOYS BASKETBALL	55.00	63542
101-000-640.767	PROGRAM FEES BASKETBALL	ELIZABETH TRUCKLE	REFUND - 2021 BOYS BASKETBALL	55.00	63543
101-000-640.767	PROGRAM FEES BASKETBALL	EMILIE MOELLER	REFUND - 2021 BOYS BASKETBALL	50.00	63544
101-000-640.767	PROGRAM FEES BASKETBALL	ERIC SPIELHAWETER	REFUND - 2021 BOYS BASKETBALL	50.00	63551
101-000-640.767	PROGRAM FEES BASKETBALL	JAY LIGHT	REFUND - 2021 BOYS BASKETBALL	110.00	63552
101-000-640.767	PROGRAM FEES BASKETBALL	JEREMY KAJL	REFUND - 2021 BOYS BASKETBALL	50.00	63553
101-000-640.767	PROGRAM FEES BASKETBALL	KATIE ESPARZA	REFUND - 2021 BOYS BASKETBALL	50.00	63555
101-000-640.767	PROGRAM FEES BASKETBALL	KEVIN GAVENDA	REFUND - 2021 BOYS BASKETBALL	50.00	63556
101-000-640.767	PROGRAM FEES BASKETBALL	KIMBERLY ALFANO	REFUND - 2021 BOYS BASKETBALL	50.00	63557
101-000-640.767	PROGRAM FEES BASKETBALL	KRISTA MOODY	REFUND - 2021 BOYS BASKETBALL	55.00	63558
101-000-640.767	PROGRAM FEES BASKETBALL	LELAND JENNINGS	REFUND - 2021 BOYS BASKETBALL	110.00	63559
101-000-640.767	PROGRAM FEES BASKETBALL	LISA DUCLOS	REFUND - 2021 BOYS BASKETBALL	50.00	63561
101-000-640.767	PROGRAM FEES BASKETBALL	MARK RANKIN	REFUND - 2021 BOYS BASKETBALL	50.00	63563
101-000-640.767	PROGRAM FEES BASKETBALL	MELISSA GILMORE	REFUND - 2021 BOYS BASKETBALL	55.00	63564
101-000-640.767	PROGRAM FEES BASKETBALL	MELISSA REED	REFUND - 2021 BOYS BASKETBALL	55.00	63565
101-000-640.767	PROGRAM FEES BASKETBALL	MICHELLE MITCHELL	REFUND - 2021 BOYS BASKETBALL	55.00	63565
101-000-640.767	PROGRAM FEES BASKETBALL	NATE LAWRENCE	REFUND - 2021 BOYS BASKETBALL	55.00	63569

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 000					
101-000-640.767	PROGRAM FEES BASKETBALL	NICOLE HERNANDEZ	REFUND - 2021 BOYS BASKETBALL	50.00	63570
101-000-640.767	PROGRAM FEES BASKETBALL	REBECCA ERICKSON	REFUND - 2021 BOYS BASKETBALL	50.00	63579
101-000-640.767	PROGRAM FEES BASKETBALL	RENEE MCCOY /	REFUND - 2021 BOYS BASKETBALL	50.00	63581
101-000-640.767	PROGRAM FEES BASKETBALL	ROBIN MILLER	REFUND - 2021 BOYS BASKETBALL	55.00	63582
101-000-640.767	PROGRAM FEES BASKETBALL	SARA CONLEY	REFUND - 2021 BOYS BASKETBALL	55.00	63589
101-000-640.767	PROGRAM FEES BASKETBALL	STEVE HORWATH	REFUND - 2021 BOYS BASKETBALL	50.00	63593
101-000-640.767	PROGRAM FEES BASKETBALL	STEVE MOSSNER	REFUND - 2021 BOYS BASKETBALL	50.00	63594
101-000-640.767	PROGRAM FEES BASKETBALL	TAMMY SILVA	REFUND - 2021 BOYS BASKETBALL	50.00	63600
101-000-640.767	PROGRAM FEES BASKETBALL	TREVOR SCHULTZ	REFUND - 2021 BOYS BASKETBALL	50.00	63604
101-000-640.767	PROGRAM FEES BASKETBALL	VINCENT MAUCH	REFUND - 2021 BOYS BASKETBALL	55.00	63608
Total For Dept 000				20,571.94	
Dept 101 BOARD-LEGISLATIVE					
101-101-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	104.29	63499
101-101-900.000	LEGAL NOTICES	MLIVE MEDIA GROUP	AFFIDAVIT/LEGALS/PUBLIC NOTICES	812.76	63567
101-101-956.000	MISCELLANEOUS	YEO & YEO PC	PROFESSIONAL SVCS	911.55	63611
Total For Dept 101 BOARD-LEGISLATIVE				1,828.60	
Dept 172 MANAGER-ADMINISTRATIVE					
101-172-716.100	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	79.70	63560
101-172-716.200		DELTA DENTAL	MARCH 2021 PREMIUM	147.12	63538
101-172-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	24.58	63560
101-172-740.000	OPERATING SUPPLIES	QUILL CORPORATION	OFFICE SUPPLIES	43.48	63577
101-172-850.100	WIRELESS COMMUNICATIONS	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	18.34	63500
101-172-960.000	EDUCATION & TRAINING	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	100.00	63500
Total For Dept 172 MANAGER-ADMINISTRATIVE				413.22	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	58.06	63500
Total For Dept 191 ELECTIONS				58.06	
Dept 215 CLERK					
101-215-716.100	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	55.40	63560
101-215-716.200		DELTA DENTAL	MARCH 2021 PREMIUM	147.12	63538
101-215-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	14.34	63560
101-215-740.000	OPERATING SUPPLIES	QUILL CORPORATION	OFFICE SUPPLIES	26.01	63577
Total For Dept 215 CLERK				242.87	
Dept 253 TREASURER-FINANCE DEPARTMENT					
101-253-716.100	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	119.56	63560
101-253-716.200		DELTA DENTAL	MARCH 2021 PREMIUM	160.66	63538
101-253-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	31.99	63560
101-253-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	216.75	63499
101-253-740.000	OPERATING SUPPLIES	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	(121.54)	63500
101-253-740.000	OPERATING SUPPLIES	PRINTING SYSTEMS INC	PAYROLL CHECKS	129.97	63575
101-253-740.000	OPERATING SUPPLIES	QUILL CORPORATION	OFFICE SUPPLIES	25.38	63577
101-253-740.000	OPERATING SUPPLIES	QUILL CORPORATION	OFFICE SUPPLIES	61.48	63577
Total For Dept 253 TREASURER-FINANCE DEPARTMENT				624.25	
Dept 257 ASSESSING					
101-257-716.100	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	22.87	63560
101-257-716.200		DELTA DENTAL	MARCH 2021 PREMIUM	88.27	63538
101-257-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	6.04	63560

GL Number Invoice Line Desc

PAID - CHECK TYPE: PAPER CHECK
Vendor Invoice Description

Amount	Check #
Fund 101 GENERAL OPERATING FUND	
Dept 257 ASSESSING	
101-257-740.000	OFFICE SUPPLIES 63499 33.45
101-257-740.000	OFFICE SUPPLIES 63592 178.11
101-257-936.000	ANNUAL MAINTENANCE RENWL - SKETCHING 63466 620.00
Total For Dept 257 ASSESSING 948.74	
Dept 265 BUILDING & GROUNDS	
101-265-740.000	OFFICE SUPPLIES 63499 40.43
101-265-740.000	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY 63500 133.86
101-265-740.000	PRINT EXPRESS OFFICE PRO PARCELS LONE RD 63574 12.00
101-265-740.000	PRINT EXPRESS OFFICE PRO LARGE FORMAT PARCELS LONE ROAD 63574 12.00
101-265-740.000	QUILL CORPORATION OFFICE SUPPLIES 63577 169.92
101-265-810.100	SAMSA WEBSITE UPDATE 63494 3,033.33
101-265-810.100	SHRED EXPERTS DOCUMENT SHREDDING 63496 45.00
101-265-850.000	123.NET TELEPHONE SERVICE 63464 119.38
101-265-850.000	STATE BANK AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY 63500 142.08
101-265-920.000	CONSUMERS ENERGY CO UTILITY BILL - 229 N MILLER RD 63533 730.78
101-265-920.000	CONSUMERS ENERGY CO UTILITY BILL - 249 N MILLER RD 63533 1,091.47
101-265-920.000	CONSUMERS ENERGY CO UTILITY BILL - 8270 GRATIOT RD 63533 25.41
101-265-920.000	CONSUMERS ENERGY CO UTILITY BILL - 7863 GRATIOT RD 63533 26.20
101-265-920.000	CONSUMERS ENERGY CO UTILITY BILL - 6909 GRATIOT RD 63533 37.56
101-265-920.000	CONSUMERS ENERGY CO UTILITY BILL - 101 LOTZKE RD 63533 23.21
101-265-920.000	CONSUMERS ENERGY CO UTILITY BILL - 239 MILLER CT 63533 35.64
101-265-930.000	HOME DEPOT REPAIRS/MAINTENANCE 63477 65.10
101-265-930.000	STATE BANK AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY 63500 68.80
101-265-930.000	SUMMIT COMPANIES ANNUAL FIRE EXTINGUISHER INSPECTION 63596 60.50
101-265-936.000	BRADYS BUSINESS SYSTEM CAN - C5255 - 02/14/21-03/13/21 63530 420.68
Total For Dept 265 BUILDING & GROUNDS 6,293.35	
Dept 276 CEMETERY	
101-276-940.100	EQUIPMENT RENTAL 63487 90.00
Dept 282 GREAT LAKES TECH PARK MTCE	
101-282-920.000	UTILITIES 63533 90.00
Dept 371 COMMUNITY DEVELOPMENT	
101-371-716.100	LIFE/DISABILITY/AD&D 410.93
101-371-716.200	MARCH 2021 PREMIUM 95.28
101-371-716.300	LIFE/DISABILITY/AD&D 323.66
101-371-740.000	OPERATING SUPPLIES 63560 27.30
101-371-740.000	OPERATING SUPPLIES 63484 36.00
101-371-740.000	OPERATING SUPPLIES 63486 25.98
101-371-740.000	OPERATING SUPPLIES 63499 70.70
101-371-740.000	STATE BANK AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY 63500 211.81
101-371-817.000	PROFESSIONAL SERVICES 5.07
101-371-850.100	WIRELESS COMMUNICATIONS 122.00
101-371-938.100	GAS & DIESEL FUEL 31.06
101-371-960.000	EDUCATION & TRAINING 36.84
Total For Dept 371 COMMUNITY DEVELOPMENT 1,184.70	
Dept 421 CONSTRUCTION CODES	
101-421-716.100	LIFE/DISABILITY/AD&D 63560 48.29

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
POST DATES 01/28/2021 - 02/23/2021
JOURNALIZED

GL Number	Invoice Line Desc	Vendor	PAID - CHECK TYPE: PAPER CHECK	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND						
Dept 421 CONSTRUCTION CODES						
101-421-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2021 PREMIUM		176.54	63538
101-421-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D		13.69	63560
101-421-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES		41.99	63499
101-421-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES		32.05	63499
101-421-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES		(2.10)	63592
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	HIMS TWIN MIXER INSTALLATION		712.50	63591
101-421-850.100	WIRELESS COMMUNICATIONS	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY		17.72	63500
101-421-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL		20.90	63516
Total For Dept 421 CONSTRUCTION CODES					1,061.58	
Dept 444 STORM WATER MANAGEMENT						
101-444-817.000	PROFESSIONAL SERVICES	STATE OF MICHIGAN	2021 ANNUAL PERMIT FEE - STORMWATER		500.00	63501
101-444-817.000	PROFESSIONAL SERVICES	SAGINAW AREA STORM WATER	JANUARY - MARCH 2021		1,770.61	63583
101-444-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	FIRST AREA CREDIT UNION - DRAINAGE RV		729.25	63591
Total For Dept 444 STORM WATER MANAGEMENT					2,999.86	
Dept 448 STREET LIGHTING						
101-448-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 48609 LED LIGHT RD		1,317.50	63471
101-448-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - STREETLIGHTS		4,290.49	63471
Total For Dept 448 STREET LIGHTING					5,607.99	
Dept 752 ADMINISTRATION						
101-752-716.100		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D		101.88	63560
101-752-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2021 PREMIUM		188.31	63538
101-752-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D		29.69	63560
101-752-740.000	OPERATING SUPPLIES	BRADYS BUSINESS SYSTEM	KYOCERA - 30111 - 01/27/21-02/26/21		37.93	63467
101-752-740.000	OPERATING SUPPLIES	HOME DEPOT	REPAIRS/MAINTENANCE		135.43	63477
101-752-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES		353.40	63499
101-752-804.000	MEMBERSHIP & DUES	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY		150.00	63500
Total For Dept 752 ADMINISTRATION					996.64	
Dept 756 FACILITY ACQUISITION/CONSTRUC						
101-756-974.575	CAPITAL IMP. NATURE PRESERVE	SPICER GROUP INC.	THOMAS TWP - NATURE CENTER DEVELOPMEN		1,309.75	63497
Total For Dept 756 FACILITY ACQUISITION/CONSTRUC					1,309.75	
Dept 770 OPERATIONS & MAINTENANCE						
101-770-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES		64.49	63592
101-770-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES		(3.11)	63592
101-770-850.000	TELEPHONE	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY		127.12	63500
101-770-850.100	WIRELESS COMMUNICATIONS	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY		67.40	63500
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD		71.95	63471
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD		109.24	63471
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST L4 LIGHT		94.66	63471
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD L4 LIGHT		261.48	63471
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD		72.75	63533
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD		8.91	63533
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST		53.01	63533
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD		31.85	63533
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD - POOL		78.59	63533
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD		183.86	63533
101-770-920.000	REPAIRS/MAINTENANCE	CONSUMERS ENERGY CO	UTILITY BILL - 455 S MILLER RD		551.09	63533
101-770-930.000	REPAIRS/MAINTENANCE	CONSUMERS ENERGY CO	LAND RENTS/LEASE - M10047652SAG		100.00	63472
101-770-930.000	REPAIRS/MAINTENANCE	KLUCK NURSERY INC	TREES SOCCER FIELDS - ROBERTS PARK -		3,483.00	63478

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 770 OPERATIONS & MAINTENANCE					
101-770-930.000	REPAIRS/MAINTENANCE	PRINT EXPRESS OFFICE PRO	OPEN SKATE SIGNS - COVID19	96.00	63484
101-770-930.000	REPAIRS/MAINTENANCE	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	375.89	63500
101-770-930.000	REPAIRS/MAINTENANCE	TRI-CITY KUSTOMZ	POLE BANNERS - ROBERTS PARK	1,125.00	63514
101-770-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	59.35	63606
101-770-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST IN	VEHICLE MAINTENANCE - 2006 CHEVY SILV	42.95	63512
101-770-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	159.46	63516
		Total For Dept 770 OPERATIONS & MAINTENANCE		7,214.94	
Dept 772 NATURE PRESERVE/CENTER					
101-772-910.000	INSURANCE GENERAL LIABILITY	AUTO-OWNERS INSURANCE CO	RENEWAL - FLOOD INSURANCE - 6660 GRAT	3,921.00	63522
		Total For Dept 772 NATURE PRESERVE/CENTER		3,921.00	
Dept 776 TRAIN					
101-776-930.000	REPAIRS/MAINTENANCE	CARTER LUMBER	REPAIRS/MAINTENANCE - PARKS	431.91	63469
101-776-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	175.43	63477
101-776-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	30.97	63606
		Total For Dept 776 TRAIN		638.31	
		Total For Fund 101 GENERAL OPERATING FUND		56,416.73	
Fund 103 CHRISTOPHER THOMPSON FAMILY FUND					
Dept 000					
103-000-974.000	CAPITAL IMPROVEMENTS	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	3,133.00	63500
		Total For Dept 000		3,133.00	
		Total For Fund 103 CHRISTOPHER THOMPSON FAMILY FUND		3,133.00	
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT					
Dept 000					
205-000-716.100	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	103.73	63560
205-000-716.200		DELTA DENTAL	MARCH 2021 PREMIUM	156.54	63538
205-000-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	30.50	63560
205-000-740.000	OPERATING SUPPLIES	HOME DEPOT	REPAIRS/MAINTENANCE	69.67	63477
205-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	(12.72)	63499
205-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	21.59	63499
205-000-740.000	OPERATING SUPPLIES	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	248.00	63503
205-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	247.66	63592
205-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	(2.18)	63592
205-000-810.100	CONTRACTED SERVICES	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	364.71	63503
205-000-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	119.38	63464
205-000-850.000	WIRELESS COMMUNICATIONS	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	58.22	63500
205-000-900.000	LEGAL NOTICES	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	143.82	63500
205-000-920.000	UTILITIES	MLIVE MEDIA GROUP	AFFIDAVIT/LEGALS/PUBLIC NOTICES	307.50	63567
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 48609 SIREN RD	23.88	63471
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9970 DICE RD	841.07	63533
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 355 N MILLER RD	886.05	63533
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	520.46	63533
205-000-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 9970 DICE RD	48.45	63603
205-000-930.000	REPAIRS/MAINTENANCE	HOME DEFOT	REPAIRS/MAINTENANCE	22.95	63477
205-000-930.000	REPAIRS & MAINTENANCE	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	13.76	63500
205-000-930.100	REPAIRS & MAINTENANCE FS#1	HOME DEFOT	REPAIRS/MAINTENANCE	40.95	63477
205-000-930.200	REPAIRS & MAINTENANCE FS#2	HOME DEFOT	REPAIRS/MAINTENANCE	29.41	63477
205-000-930.200	REPAIRS & MAINTENANCE FS#2	SHAY WATER CO. INC.	5 GAL SPRING WATER - FIRE	14.00	63590

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT					
Dept 000					
205-000-936.000	MAINTENANCE AGREEMENTS	SUMMIT COMPANIES	ANNUAL FIRE EXTINGUISHER INSPECTION/A	128.75	63596
205-000-936.000	MAINTENANCE AGREEMENTS	SUMMIT COMPANIES	ANNUAL FIRE EXTINGUISHER INSPECTION	181.00	63596
205-000-938.000	VEHICLE EXPENSE	SHIELDS QUICK LUBE LLC	VEHICLE MAINTENANCE	39.90	63495
205-000-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST IN	VEHICLE MAINTENANCE - BATTERY - 2003	301.84	63512
205-000-938.000	VEHICLE EXPENSE	APOLLO FIRE EQUIPMENT	REPAIR - TR-1 - 93 PIERCE - FIRE	987.03	63521
205-000-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS	VEHICLE MAINTENANCE	30.88	63568
205-000-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	324.10	63516
205-000-960.000	EDUCATION & TRAINING - COVID19	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	664.97	63500
		Total For Dept 000		6,955.87	
		Total For Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT		6,955.87	
Fund 207 PUBLIC SAFETY-POLICE					
Dept 000					
207-000-716.100	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	416.40	63560
207-000-716.200		DELTA DENTAL	MARCH 2021 PREMIUM	1,080.45	63538
207-000-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	132.45	63560
207-000-740.000	OPERATING SUPPLIES	PRO COMM INC	OPERATING SUPPLIES - POLICE	161.00	63485
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	34.44	63499
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	44.59	63499
207-000-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	PAYMENT ALTERNATIVE LABELS - POLICE	18.00	63574
207-000-740.000	OPERATING SUPPLIES	SANDLOT SPORTS	ATHLETIC BAGS	358.00	63588
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	47.67	63592
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	(2.17)	63592
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	79.80	63592
207-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	COLLAR BRASS - EXPLORERS - POLICE	72.00	63571
207-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	NAMEBAR/SERVING SINCE BAR	27.00	63571
207-000-810.100	CONTRACTED SERVICES	SAGINAW COUNTY	MONTH END REPORTS	18.00	63489
207-000-850.000		123.NET	TELEPHONE SERVICE	119.38	63464
207-000-850.100	WIRELESS COMMUNICATIONS	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	138.12	63500
207-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	520.46	63533
207-000-930.000	REPAIRS/MAINTENANCE	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	13.76	63500
207-000-936.000	MAINTENANCE AGREEMENTS	SUMMIT COMPANIES	ANNUAL FIRE EXTINGUISHER INSPECTION/A	128.75	63596
207-000-938.000	VEHICLE EXPENSE	TREIB INC	VEHICLE WASHES	58.00	63513
207-000-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	1,356.87	63516
207-000-960.000	EDUCATION & TRAINING	DOLAN CONSULTING GROUP,	CONFRONTING BIAS IN LAW ENFORCEMENT -	480.00	63539
207-000-970.000	CAPITAL OUTLAY	GALLS, LLC	TACTICAL PADDING W/HYDRTN - EDERER FU	186.60	63475
		Total For Dept 000		5,489.57	
		Total For Fund 207 PUBLIC SAFETY-POLICE		5,489.57	
Fund 248 Downtown Development Authority					
Dept 000					
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	25.41	63533
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	26.20	63533
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	37.56	63533
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTZKE RD	23.20	63533
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	35.65	63533
248-000-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	43.09	63477
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	GRATIOT STREETLIGHT CONVERSION PROJEC	280.31	63498
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	GRATIOT STREETLIGHT CONVERSION PROJEC	48.22	63498
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	GRATIOT STREETLIGHT CONVERSION PROJEC	184.83	63498

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
POST DATES 01/28/2021 - 02/23/2021
JOURNALIZED

GL Number Invoice Line Desc

PAID - CHECK TYPE: PAPER CHECK
Vendor Invoice Description

Amount Check #

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY
Dept 000

Total For Dept 000

704.47

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

704.47

Fund 271 LIBRARY FUND

Dept 000	HEALTH INSURANCE	DELTA DENTAL	MARCH 2021 PREMIUM	63538
271-000-716.000	DISABILITY	UNUM %MEBS	DISABILITY - LIBRARY	41.19
271-000-716.500	CHILDRENS BOOKS - 2035706021	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	664.94
271-000-728.000	ADULT BOOKS - 2035703317	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	917.75
271-000-728.100	ADULT BOOKS - 73569310	GALE/CENGAGE LEARNING	BOOKS	862.88
271-000-728.100	AUDIO/VISUAL BOOKS	BLACKSTONE PUBLISHING	AUDIO/VISUAL BOOKS	322.84
271-000-728.200	AUDIO/VISUAL BOOKS	BLACKSTONE PUBLISHING	AUDIO/VISUAL BOOKS	99.00
271-000-728.200	PERIODICALS	POPULAR SUBSCRIPTION SER	MAGAZINE SUBSCRIPTIONS - 8335	272.20
271-000-730.000	MEMBERSHIP & DUES	WHITE PINE LIBRARY COOPE	MEMBERSHIP FEE	3,769.33
271-000-804.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8207 SHIELDS DR	3,216.39
271-000-920.000	REPAIRS/MAINTENANCE	B&B LAWN MAINTENANCE	FLOW & SALT - LIBRARY	840.34
271-000-930.000	REPAIRS/MAINTENANCE	STV SALES INC	GROCERY PAPER BAGS - LIBRARY	525.00
271-000-930.000	REPAIRS/MAINTENANCE	SUMMIT COMPANIES	ANNUAL FIRE EXTINGUISHER INSPECTION	72.32
271-000-936.000	MAINTENANCE AGREEMENTS	I.T.I. INC.	SERVICE AGREEMENT - 03/01/21-02/28/22	116.75
271-000-936.000	MISCELLANEOUS	AWARD & SPORTS INC.	BOOK CLOCKS	953.95
271-000-956.000	MISCELLANEOUS	PEAK PERFORMANCE PC SVCS	INSTALL NEW SERVER - LIBRARY	239.50
271-000-956.000	MISCELLANEOUS	PROQUEST LLC	2021 ANCESTRY LIBRARY - 8332	475.00
271-000-956.000	CAPITAL OUTLAY	DELL MARKETING L.P.	POWER EDGE SERVER - LIBRARY	1,352.00
271-000-970.000				954.00
		Total For Dept 000		15,695.38

Fund 590 SEWER FUND

15,695.38

Dept 000	02-SEWER	BROWN, BEVERLY	UB refund for account: LISA-000500-00	63468
590-000-202.000				

Total For Dept 000

5.72

Dept 536 ADMINISTRATION

590-536-716.100	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	63560
590-536-716.200	OPERATING SUPPLIES	DELTA DENTAL	MARCH 2021 PREMIUM	71.55
590-536-716.300	OPERATING SUPPLIES	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	131.23
590-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	OFFICE SUPPLIES -DPW	22.18
590-536-740.000	OPERATING SUPPLIES	REIMOLD PRINTING CORPORA	PERFECTED PAPER - WATER/SEWER	21.38
590-536-740.000	OPERATING SUPPLIES	STATE BANK	WATER/SEWER WINDOW ENVELOPES	27.15
590-536-740.000	OPERATING SUPPLIES	REIMOLD PRINTING CORPORA	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	276.73
590-536-740.000			WATER BILL - NO PRINTING, FOLD ONLY	24.71
		Total For Dept 536 ADMINISTRATION		112.26

Dept 540 OPERATIONS & MAINTENANCE

687.19

590-540-716.100	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	63560
590-540-716.200	TELEPHONE	DELTA DENTAL	MARCH 2021 PREMIUM	81.79
590-540-716.300	WIRELESS COMMUNICATIONS	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	245.99
590-540-850.000	UTILITIES	123.NET	TELEPHONE SERVICE	23.39
590-540-850.000	UTILITIES	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	119.38
590-540-850.100	UTILITIES	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	153.17
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6960 STROEBEL RD	883.77
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9300 HIGHLAND GREEN DR	2,831.93
590-540-920.000			UTILITY BILL - 1505 N GLEANER RD UNIT	100.92
				989.11

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 540 OPERATIONS & MAINTENANCE					
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 2323 N RIVER RD	29.13	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1755 THUNDERBIRD DR	164.78	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1928 N RIVER RD	46.16	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 3944 N RIVER RD	52.02	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1505 N GLEANER RD	46.26	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7768 MADELINE ST	373.16	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 4530 N THOMAS RD	75.76	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 3200 N THOMAS RD	607.17	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 840 VAN WORMER RD	40.57	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 25 S GLEANER RD	29.13	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 125 E GLOUCESTER DR	121.94	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1667 MILLER RD	29.13	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1494 S GRAHAM RD	207.41	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 85 N GRAHAM RD #PS15	244.32	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 20 E STARK DR	226.63	63533
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	780.69	63533
590-540-922.000	SEWAGE TREATMENT FEES	SAGINAW CHARTER TOWNSHIP	WASTEWATER TREATMENT FEE - 4TH QUARTE	116,086.22	63584
590-540-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	490.72	63477
590-540-930.000	REPAIRS/MAINTENANCE	LEDGY ELECTRIC INC.	DEMO/INSTALL 150 AMP PUMP - PUMP STTN	1,268.29	63479
590-540-930.000	REPAIRS/MAINTENANCE	R.B. SATKOWIAK'S CITY SEW	3644 N RIVER RD & KENNELLY RD - SANIT	461.25	63487
590-540-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	REPAIRS/MAINTENANCE - DPW	114.19	63498
590-540-930.000	REPAIRS/MAINTENANCE	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	20.64	63500
590-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	CREDIT RETURN MAINTENANCE SUPPLIES -	(305.00)	1
590-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	MAINTENANCE SUPPLIES - DPW	152.50	1
590-540-930.000	REPAIRS/MAINTENANCE	FCX PERFORMANCE	REPAIR/MAINTENANCE - DPW	1,308.40	63545
590-540-930.000	REPAIRS/MAINTENANCE	R.B. SATKOWIAK'S CITY SEW	3644 RIVER RD	1,000.00	63578
590-540-930.000	REPAIRS/MAINTENANCE	SUMMIT COMPANIES	ANNUAL FIRE EXTINGUISHER INSPECTION/A	122.62	63596
590-540-930.000	REPAIRS/MAINTENANCE	SUMMIT COMPANIES	ANNUAL FIRE EXTINGUISHER INSPECTION/A	152.00	63596
590-540-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	79.56	63606
590-540-938.000	VEHICLE EXPENSE	MCDONALD FORD SUZUKI	REPAIR - 2020 FORD F250 - DPW	24.37	63480
590-540-938.000	VEHICLE EXPENSE	SHIELDS QUICK LUBE LLC	VEHICLE MAINTENANCE	23.47	63495
590-540-938.000	VEHICLE EXPENSE	TRI-COUNTY EQUIPMENT	EQUIPMENT SHELF - DPW	34.82	63515
590-540-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS	VEHICLE MAINTENANCE	76.76	63568
590-540-938.000	VEHICLE EXPENSE	TRI-COUNTY EQUIPMENT	KEY/CHAIN SPROCKET - DPW	79.31	63605
590-540-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	642.23	63516
Total For Dept 540 OPERATIONS & MAINTENANCE				130,336.06	
Total For Fund 590 SEWER FUND				131,028.97	
Fund 591 WATER FUND					
Dept 000					
591-000-202.000	01-WATER	BROWN, BEVERLY	UB refund for account: LISA-000500-00	5.29	63468
Total For Dept 000				5.29	
Dept 536 ADMINISTRATION					
591-536-716.100	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	71.55	63560
591-536-716.200		DELTA DENTAL	MARCH 2021 PREMIUM	131.23	63538
591-536-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	22.18	63560
591-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	OFFICE SUPPLIES -DPW	21.39	63484
591-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	PERFERTED PAPER - WATER/SEWER	27.15	63484
591-536-740.000	OPERATING SUPPLIES	REIMOLD PRINTING CORPORA	WATER/SEWER WINDOW ENVELOPES	276.73	63488
591-536-740.000	OPERATING SUPPLIES	STATE BANK	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	24.72	63500
591-536-740.000	OPERATING SUPPLIES	REIMOLD PRINTING CORPORA	WATER BILL - NO PRINTING, FOLD ONLY	112.26	63580

GL Number Invoice Line Desc Invoice Description Amount Check #
PAID - CHECK TYPE: PAPER CHECK Vendor

Fund 591 WATER FUND
Dept 536 ADMINISTRATION

Dept 540 OPERATIONS & MAINTENANCE				687.21	
591-540-716.100	DENTAL INSURANCE	LIFE/DISABILITY/AD&D	MADISON NATIONAL LIFE	81.79	63560
591-540-716.200		MARCH 2021 PREMIUM	DELTA DENTAL	245.99	63538
591-540-716.300		LIFE/DISABILITY/AD&D	MADISON NATIONAL LIFE	23.39	63560
591-540-850.000	TELEPHONE	TELEPHONE SERVICE	123.NET	119.38	63464
591-540-850.000	WIRELESS COMMUNICATIONS	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	STATE BANK	26.50	63500
591-540-850.100	CITY WATER SERVICES AGREEMENT	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	STATE BANK	883.78	63500
591-540-918.000	UTILITIES	SERVICE AGREEMENT - TECH PA#425	CITY OF SAGINAW	32,000.00	63532
591-540-920.000	UTILITIES	UTILITY BILL - 2020 ORR RD	CONSUMERS ENERGY CO	29.13	63471
591-540-920.000	UTILITIES	UTILITY BILL - 12350 GEDDES RD	CONSUMERS ENERGY CO	29.27	63471
591-540-920.000	UTILITIES	UTILITY BILL - 9465 TITTBAWASSEE RD	CONSUMERS ENERGY CO	29.13	63533
591-540-920.000	UTILITIES	UTILITY BILL - 2020 ORR RD	CONSUMERS ENERGY CO	58.26	63533
591-540-920.000	UTILITIES	UTILITY BILL - 1167 N GRAHAM RD	CONSUMERS ENERGY CO	814.39	63533
591-540-920.000	UTILITIES	UTILITY BILL - 8215 SHIELDS DR	CONSUMERS ENERGY CO	780.70	63533
591-540-927.000	PURCHASING WATER	USAGE - 6703 GRATIOT AVE	CITY OF SAGINAW	99,824.34	63470
591-540-927.100	READINESS TO SERVE CITY OF SA	USAGE - 6703 GRATIOT AVE	CITY OF SAGINAW	85,746.43	63470
591-540-930.000	REPAIRS/MAINTENANCE	REPAIRS/MAINTENANCE	HOME DEPOT	490.73	63477
591-540-930.000	REPAIRS/MAINTENANCE	REPAIRS/MAINTENANCE - DPW	STANDARD ELECTRIC COMPAN	114.19	63498
591-540-930.000	REPAIRS/MAINTENANCE	AMZN/STAMPS/WASTE MANGMNT/USA ARCHERY	STATE BANK	20.64	63500
591-540-930.000	REPAIRS/MAINTENANCE	MAINTENANCE SUPPLIES - DPW	MICHIGAN PIPE & VALVE	152.50	63596
591-540-930.000	REPAIRS/MAINTENANCE	ANNUAL FIRE EXTINGUISHER INSPECTION/A	SUMMIT COMPANIES	122.63	63606
591-540-930.000	REPAIRS/MAINTENANCE	REPAIRS/MAINTENANCE	TSC STORES	79.57	63525
591-540-930.300	WATER METER REPLACEMENT	BADGER METER INC.		24.37	63480
591-540-938.000	VEHICLE EXPENSE	MCDONALD FORD SUZUKI		23.48	63495
591-540-938.000	VEHICLE EXPENSE	SHIELDS QUICK LUBE LLC		34.82	63515
591-540-938.000	VEHICLE EXPENSE	TRI-COUNTY EQUIPMENT		76.76	63568
591-540-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS		79.32	63605
591-540-938.100	GAS & DIESEL FUEL	TRI-COUNTY EQUIPMENT		642.23	63516
		KEY/CHAIN SPROCKET - DPW	WEX INC		
		GAS/DIESEL FUEL			
Total For Dept 540 OPERATIONS & MAINTENANCE				222,771.58	

Fund 596 MUNICIPAL REFUSE FUND
Dept 000

596-000-808.000	REFUSE CONTRACT	DECEMBER SOLID WASTE SERVICES		52,639.78	63483
Total For Dept 000				52,639.78	

Fund 703 TAX FUND
Dept 000

703-000-202.000	ACCOUNTS PAYABLE	2020 Sum Tax Refund 28-12-3-26-3012-0		308.72	63493
703-000-202.000	ACCOUNTS PAYABLE	2020 Win Tax Refund 28-12-3-26-3012-0		1,216.99	63493
703-000-202.000	ACCOUNTS PAYABLE	2020 Win Tax Refund 28-12-3-26-3012-0		610.83	63493
703-000-202.000	ACCOUNTS PAYABLE	2020 Sum Tax Refund 28-12-3-26-3012-0		154.96	63493
703-000-202.000	ACCOUNTS PAYABLE	2020 Win Tax Refund 28-12-3-03-3000-0		155.00	63502
703-000-202.000	ACCOUNTS PAYABLE	2020 Win Tax Refund 28-12-3-25-2031-0		4,525.55	63517
703-000-202.000	ACCOUNTS PAYABLE	2020 Win Tax Refund 28-12-3-03-3000-0		181.86	63528
703-000-202.000	ACCOUNTS PAYABLE	2020 Win Tax Refund 28-12-3-27-2103-0		61.00	63566
703-000-202.000	ACCOUNTS PAYABLE	2020 Win Tax Refund 28-12-3-26-2521-0		10.00	63609

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
POST DATES 01/28/2021 - 02/23/2021

JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 703 TAX FUND					
Dept 000					
703-000-222.000	DUE TO SAGINAW COUNTY TREASUR	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 01/22/21-02/04/21	1,625.85	63490
703-000-222.000	DUE TO SAGINAW COUNTY TREASUR	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 01/22/21-02/04/21	228,869.08	63490
703-000-222.000	DUE TO SAGINAW COUNTY TREASUR	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 02/05/21-02/16/21	2,788.35	63585
703-000-222.000	DUE TO SAGINAW COUNTY TREASUR	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 02/05/21-02/16/21	539,971.13	63585
703-000-222.300	DUE TO SAGINAW CO DRAIN COMM -	SAGINAW COUNTY TREASURER	DRAINS - 01/22/21-02/04/21	13,798.71	63490
703-000-222.300	DUE TO SAGINAW CO DRAIN COMM -	SAGINAW COUNTY TREASURER	DRAINS - 02/05/21-02/16/21	29,530.27	63585
703-000-222.400	DUE TO SAGINAW COUNTY SET	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 01/22/21-02/16/21	2,008.95	63491
703-000-222.400	DUE TO SAGINAW COUNTY SET	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 02/05/21-02/16/21	3,445.38	63586
703-000-225.070	DUE TO FREELAND SCHOOL OPERAT	FREELAND SCHOOL DISTRICT	TAX PAYMENTS - 01/22/21-02/04/21	5,322.88	63474
703-000-225.070	DUE TO FREELAND SCHOOL OPERAT	FREELAND SCHOOL DISTRICT	TAX PAYMENTS - 02/05/21-02/16/21	38,408.84	63547
703-000-225.071	DUE TO FREELAND SCHOOL DEBT	FREELAND SCHOOL DISTRICT	TAX PAYMENTS - 01/22/21-02/04/21	15,522.48	63474
703-000-225.071	DUE TO FREELAND SCHOOL DEBT	FREELAND SCHOOL DISTRICT	TAX PAYMENTS - 02/05/21-02/16/21	32,779.19	63547
703-000-225.072	DUE TO FREELAND SCHOOL SINKIN	FREELAND SCHOOL DISTRICT	TAX PAYMENTS - 01/22/21-02/04/21	7,355.14	63474
703-000-225.072	DUE TO FREELAND SCHOOL SINKIN	FREELAND SCHOOL DISTRICT	TAX PAYMENTS - 02/05/21-02/16/21	15,531.85	63547
703-000-225.080	DUE TO HEMLOCK SCHOOLS OPERAT	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 01/22/21-02/04/21	64,215.74	63476
703-000-225.080	DUE TO HEMLOCK SCHOOLS OPERAT	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 02/05/21-02/16/21	458,405.03	63549
703-000-225.081	DUE TO HEMLOCK SCHOOL DEBT	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 01/22/21-02/04/21	39,852.48	63476
703-000-225.081	DUE TO HEMLOCK SCHOOL DEBT	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 02/05/21-02/16/21	182,972.44	63549
703-000-225.083	HEMLOCK SINKING FUND	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 01/22/21-02/04/21	10,218.33	63476
703-000-225.083	HEMLOCK SINKING FUND	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 02/05/21-02/16/21	46,915.26	63549
703-000-225.130	DUE TO SWAN VALLEY OPERATING	SWAN VALLEY SCHOOL DISTR	TAX PAYMENTS - 01/22/21-02/04/21	190,084.66	63505
703-000-225.130	DUE TO SWAN VALLEY OPERATING	SWAN VALLEY SCHOOL DISTR	TAX PAYMENTS - 02/05/21-02/16/21	220,050.22	63599
703-000-225.131	DUE TO SWAN VALLEY DEBT	SWAN VALLEY SCHOOL DISTR	TAX PAYMENTS - 01/22/21-02/04/21	166,685.99	63503
703-000-225.131	DUE TO SWAN VALLEY DEBT	SWAN VALLEY SCHOOL DISTR	TAX PAYMENTS - 02/05/21-02/16/21	250,072.07	63597
703-000-225.132	SWAN VALLEY SCHOOL SINKING FUND	SWAN VALLEY SCHOOL DISTR	TAX PAYMENTS - 01/22/21-02/04/21	35,717.86	63504
703-000-225.132	SWAN VALLEY SCHOOL SINKING FUND	SWAN VALLEY SCHOOL DISTR	TAX PAYMENTS - 02/05/21-02/16/21	53,585.58	63598
703-000-235.000	DUE TO DELTA COLLEGE	DELTA COLLEGE	TAX PAYMENTS - 01/22/21-02/04/21	84,757.71	63473
703-000-235.000	DUE TO DELTA COLLEGE	DELTA COLLEGE	TAX PAYMENTS - 02/05/21-02/16/21	200,998.65	63537
703-000-236.000	DUE TO SAGINAW ISD/SPECIAL ED	SAGINAW ISD	TAX PAYMENTS - 01/22/21-02/04/21	128,094.79	63492
703-000-236.000	DUE TO SAGINAW ISD/SPECIAL ED	SAGINAW ISD	TAX PAYMENTS - 02/05/21-02/16/21	303,770.21	63587

Total For Dept 000

3,380,580.03

Total For Fund 703 TAX FUND

3,380,580.03

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP

POST DATES 01/28/2021 - 02/23/2021

JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

Invoice Description

Vendor

Invoice Line Desc

GL Number

Amount

Check #

Fund Totals:

Fund 100 CLEARING FUND	240.00
Fund 101 GENERAL OPERA	56,416.73
Fund 103 CHRISTOPHER T	3,133.00
Fund 205 PUBLIC SAFETY	6,955.87
Fund 207 PUBLIC SAFETY	5,489.57
Fund 248 DOWNTOWN DEVE	704.47
Fund 271 LIBRARY FUND	15,695.38
Fund 590 SEWER FUND	131,028.97
Fund 591 WATER FUND	223,464.08
Fund 596 MUNICIPAL REF	52,639.78
Fund 703 TAX FUND	3,380,580.03
Total For All Funds:	3,876,347.88

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 03/31/2020 TO 02/25/2021
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 03/31/2020	Total Debits	Total Credits	Ending Balance 02/25/2021
Fund 100	CLEARING FUND				
001.000	59	11,200.25	24,930,196.60	24,910,632.65	30,764.20
Fund 101	GENERAL OPERATING FUND				
002.000	CASH THE STATE BANK	1,103,758.05	1,934,285.66	2,496,561.87	541,481.84
002.010	THE STATE BANK SAVINGS	1,013,139.56	601,999.85	477,757.55	1,137,381.86
002.350	CASH CHASE BANK	10,776.61	12.80	3.19	10,786.22
002.385	CASH CHEMICAL BANK	1,138,880.01	2,407,464.45	2,275,737.77	1,270,606.69
003.175	Certificate of Deposit Chemic	250,000.00	1,379,521.19	1,379,521.19	250,000.00
003.375	CHERTIFICATE OF DEPOSITS HUNTINGT	750,000.00	250,000.00	250,000.00	750,000.00
003.400	CERTIFICATE OF DEP CHASE BANK	234,486.37	243,873.67	478,360.04	0.00
	GENERAL OPERATING FUND	4,501,040.60	6,817,157.62	7,357,941.61	3,960,256.61
Fund 103	CHRISTOPHER THOMPSON FAMILY FUND				
002.000	CASH THE STATE BANK	1.00	129,039.00	129,040.00	0.00
002.010	THE STATE BANK SAVINGS	146,429.17	1,116.57	136,272.17	11,273.57
	CHRISTOPHER THOMPSON FAMILY FUND	146,430.17	130,155.57	265,312.17	11,273.57
Fund 205	PUBLIC SAFETY-FIRE DEPARTMENT				
002.000	CASH THE STATE BANK	744,777.44	247,592.62	456,810.30	535,559.76
Fund 206	FIRE APPARATUS				
002.000	CASH THE STATE BANK	857,696.13	5,276.44	19,950.81	843,021.76
Fund 207	PUBLIC SAFETY-POLICE				
002.000	CASH THE STATE BANK	1,291,460.76	228,927.58	914,028.22	606,360.12
Fund 246	ROAD REVOLVING FUND				
002.000	CASH THE STATE BANK	256,875.60	630,619.82	0.00	887,495.42
003.175	Certificate of Deposit Chemic	610,966.47	0.00	610,966.47	0.00
	ROAD REVOLVING FUND	867,842.07	630,619.82	610,966.47	887,495.42
Fund 248	Downtown Development Authority				
002.000	CASH THE STATE BANK	83,190.47	19,603.98	58,133.82	44,660.63
Fund 265	P.S. DRUG LAW ENFORCEMENT				
002.000	CASH THE STATE BANK	6,103.34	87.00	8.70	6,181.64
Fund 271	LIBRARY FUND				
002.000	CASH THE STATE BANK	480,450.35	55,636.06	351,077.95	185,008.46
003.271	CD LIBRARY 08/2016 .50	205,340.00	0.00	0.00	205,340.00
	LIBRARY FUND	685,790.35	55,636.06	351,077.95	390,348.46
Fund 590	SEWER FUND				
002.000	CASH THE STATE BANK	898,060.30	1,260,193.75	1,184,187.99	974,066.06
002.010	THE STATE BANK SAVINGS	506,569.77	3,949.48	1,263.30	509,255.95
002.200	RESERVED CASH SYSTEM EXPANSIO	106,068.65	42,930.00	0.00	148,998.65
002.385	CASH CHEMICAL BANK	1,984,644.58	513,201.25	3,448.14	2,494,397.69
002.386	CHEMICAL BANK SYSTEM EXPANSIO	117,933.00	0.00	0.00	117,933.00
003.175	Certificate of Deposit Chemic	463,667.01	0.00	463,667.01	0.00
	SEWER FUND	4,076,943.31	1,820,274.48	1,652,566.44	4,244,651.35
Fund 591	WATER FUND				
001.100	CLEARING CASH	2,000.00	0.00	0.00	2,000.00
002.000	CASH THE STATE BANK	976,814.86	3,155,964.97	3,660,588.01	472,191.82
002.010	THE STATE BANK SAVINGS	3,284.89	3,940.05	6,468.97	755.97
002.200	RESERVED CASH SYSTEM EXPANSIO	81,343.99	29,375.00	0.00	110,718.99

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 03/31/2020 TO 02/25/2021
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 03/31/2020	Total Debits	Total Credits	Ending Balance 02/25/2021
002.375	CASH HUNTINGTON BANK	246,568.30	377.12	131.39	246,814.03
002.385	CASH CHEMICAL BANK	1,329,619.92	10,010.88	2,617.02	1,337,013.78
002.386	CHEMICAL BANK SYSTEM EXPANSIO	266,176.00	0.00	0.00	266,176.00
002.387	CHEMICAL BANK BUSINESS CHECKING	506,234.47	1,972.47	722.27	507,484.67
002.390	CASH FIRST STATE BANK	245,996.98	300.30	116.94	246,180.34
003.375	CERTIFICATE OF DEPOSITS HUNTINGT	250,000.00	0.00	0.00	250,000.00
	WATER FUND	3,908,039.41	3,201,940.79	3,670,644.60	3,439,335.60
Fund 596	MUNICIPAL REFUSE FUND				
002.000	CASH THE STATE BANK	605,773.23	2,732,516.09	3,137,310.98	200,978.34
002.385	CASH CHEMICAL BANK	305,492.60	1,915.80	300,500.89	6,907.51
	MUNICIPAL REFUSE FUND	911,265.83	2,734,431.89	3,437,811.87	207,885.85
Fund 610	CONSTRUCTION WATER/SEWER/MISC				
002.000	CASH THE STATE BANK	25,178.20	0.00	25,178.20	0.00
Fund 702	SPECIAL FLOOD 2020 FUND				
002.000	CASH THE STATE BANK	0.00	29,451.33	29,357.88	93.45
Fund 703	TAX FUND				
002.000	CASH THE STATE BANK	0.00	19,059,983.02	15,078,725.10	3,981,257.92
002.400	CASH (CSR) DOG LICENSE	0.00	0.00	477.00	(477.00)
	TAX FUND	0.00	19,059,983.02	15,079,202.10	3,980,780.92
	TOTAL - ALL FUNDS	18,116,958.33	59,911,334.80	58,839,623.79	19,188,669.34

**NOTICE OF PUBLIC HEARING
THOMAS TOWNSHIP 2020/2021 BUDGETS**

Notice is hereby given that the Thomas Township Board will hold a public hearing for the purpose of receiving comments from the public on the proposed 2021/2022 Thomas Township budgets on March 1, 2021, at 7 p.m. by remote access, unless by the date of the Board Meeting it becomes lawful under state agency rules for an indoor in-person public meeting to be held. Remote access, in accordance with Michigan law, will be implemented in response to COVID-19 social distancing requirements and limitations on the number of individuals in an indoor public gathering.

If in-person public meetings become a lawful option, then the meeting will be held both in person at the Thomas Township Public Safety Building, 8215 Shields Drive, Saginaw, Michigan, and by remote access via Freeconferencecall.com using the following link:

Subject: Budget hearing

Date and Time: 03/01/2021 7:00 PM US/Eastern GMT-0500

Description: Thomas Township Budget Hearing

Dial-in number (US): (844) 855-4444

Access code: 482236#

International dial-in numbers: <https://fccdl.in/i/thomastownshipmeeting>

Online meeting ID: thomastownshipmeeting

Join the online meeting: <https://join.freeconferencecall.com/thomastownshipmeeting>

Please check the Thomas Township website for updates on whether the meeting is able to be held in person. The Township will hold a public hearing on the proposed township budget for the 2021/2022 fiscal year during the meeting. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. The Board is NOT considering any increase to the property tax millage rate.** The proposed budget may be viewed at the office of the Clerk during regular business hours after February 22, 2021.

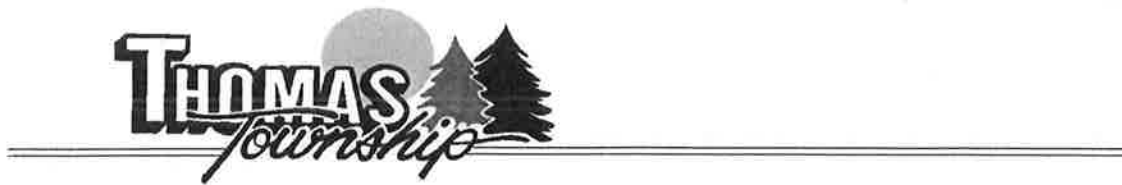
Written and/or oral comments will also be received at the Thomas Township Offices through the date of the hearing.

This notice is posted in compliance with Public Act 267 of 1976, as amended, the Open Meeting Act, MCLA 41.72a(2)(3) and the Americans With Disabilities Act.

The Thomas Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 5 days notice to the Thomas Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Thomas Township Board by writing or calling the following: Edward Brosowski, Clerk, 249 N. Miller Road, Saginaw, MI 48609, (989) 781-0150.

Edward Brosowski
Thomas Township Clerk



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 1, 2021
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve Resolution 21-03, the 2021/22 Fees Resolution.
- **EXPLANATION OF TOPIC:** Annually, the Board approves a Fees Resolution that sets the Township's fees and charges for the new fiscal year. Attached is the proposed list of fees with 2020 rates and the proposed 2021 rates, so that you can discern the difference between the two. Overall, the changes are minimal, though there are increases to the sewer and water service rates as adopted by the Board when the respective rate studies and recommendations were approved. We have not done a complete analysis of the water and sewer rates. If the Board would like to see that done, we could get a quote from our rate consultant to have him come back and review the rates; however, I would recommend that we do not spend the money at this time. The proposed budget that is also on this Board agenda is based upon the proposed rate changes. We have reduced the water and sewer use to calculate the budget with the revised rates and at this point, the budget is appropriately balanced. We recognize that HSC is going through some changes, but it's still early to try to identify any established trends that might cause us to retool our rate structures. There isn't any reason to panic yet from what I can determine. They are going through some product and marketing changes, which they've done many times in the past. They appear to still be operating at a reasonable level and our hope is that once COVID becomes less of an issue, that we will also see an uptick in their operations.

Otherwise, there are some increases to various fees as listed. One last point is that our Parks Department is looking further into marketing our parks facilities for a broader range of uses that might eventually become a small revenue stream for the department. In past years, we have received occasional inquiries about renting the band shell, putting up a large tent or even renting a large portion of one of the parks. We are working on a list of fees for such larger scale rentals. We would then market the pavilions, parks and facilities for people to rent for large gatherings or unusual events. The Park Commission will be discussing this topic at their next meeting with the hope that we can present the Board with a proposal at the April Board meeting.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Resolution 21-03.

- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve Resolution 21-03, the 2021/22 Fees Resolution.
- **ROLL CALL VOTE REQUIRED:** Yes.

THOMAS TOWNSHIP
RESOLUTION 21-03
March 1, 2021

RESOLUTION 21-03 REGARDING FEES

The foregoing resolution offered by Board Member _____ and seconded by Board Member _____.

WHEREAS, the Thomas Township Board deems it necessary to charge fees for certain services and licensing in order to recover costs associated with those services; and

WHEREAS, various ordinances as cited in this resolution require that the board from time to time by resolution set fees for certain services;

NOW, THEREFORE, BE IT RESOLVED that fees as listed be adopted to comply with the appropriate ordinance requirements and will become effective as of April 1, 2021 for the 2021/2022 fiscal year.

97-G-04	Sec. 3.03	Business License Fees	\$ 10
97-G-05	Sec. 2	Non-Resident Emergency Response Fees Based upon actual costs as listed below'	
97-G-10	Sec. 4	Purchase Price	
		Lot (single grave)	\$ 550
		Niche (columbarium) A & B	\$ 500
		Niche (columbarium) C & D	\$ 475
		Past Resident Grave Purchase	150% of cost
		Past Resident Niche Purchase	150% of cost
		Gravesite or Niche Transfer Fee	\$ 75
		Past Resident Niche Transfer Fee	\$ 75
	Sec. 5	Grave Opening/Closing	
		Monday thru Friday	\$ 625
		Holiday & Weekend	\$ 725
		Cremains	\$ 250
		Cremains Holidays/Weekend	\$ 350
	Sec. 6	Markers or Memorials	
		Foundations	\$.50sq.in.
		Past Resident Foundations	150% of fees
92-F-01	Sec. 3 C	Hazardous Material Incidents And	
97-G-18	Sec. 3 C	Recovery of Expenses for Certain Emergency Responses	
		Fire Engine/Tanker/Tender	\$ 175.00/hr.
		Rescue Truck/Van	\$ 85.00/hr.
		Brush Truck	\$ 165.00/hr.

Squad/Command Trucks \$ 18.00/hr.
Supplies Cost to Township
Township Personnel (Fire, Police, DPW)
Prevailing Rate including Benefit Proration
Contract Services (Consultants, Attorney, Equipment, etc.) Fees as
Charged to Township

97-G-26	Article I Sec. 4	Registration and License Fees	
		Hawkers/Peddlers	\$10
		Transient Merchants	\$25
	Police		
		Copies of <i>Lexis Nexis</i>	\$12 (not a Thomas Township Report)
		accident reports	
		Copies of Incident reports	\$.10 per page
		Digital Photos	\$1 each or
		Digital Photos on CD	\$.50 plus transfer time*
		Video CD's	\$.50 plus transfer time*
		Audio Tapes (Transcribed)	\$17.63 per production hour
		PBT (Prelim. Breath Test)	\$5
	Fire		
		Copies of Fire Reports	\$.10 per page
		Digital Photo's	\$1.00 each or
		Digital Photo's on CD	\$.50 plus transfer time*
Admin 414	NSF Checks		\$28
Admin 429	Stopping payment of checks		\$33
Admin 605	FOIA		\$.10 per page
Admin 213	Digital Recording		\$.50 plus transfer time*

****If transfer time is less than 15 minutes there will be no charge for transfer time***

Admin 445	Recycling bins	\$ 7
	Damaged bins (with remains)	\$ 3
99-G-04	Section 1	Building Permit Fees
		Schedule A (see attached)
99-G-06	Section 2	Electrical Permit Fees
		Schedule B (see attached)
99-G-08	Section 1	Mechanical Permit Fees
		Schedule C (see attached)

99-G-10	Section 1	Plumbing Permit Fees Schedule D (see attached)
		Parks and Recreation Program Fees Schedule E (see attached)
		Water and Sewer Department Fees Schedule F (see attached)
		Community Development Department Fees Schedule G (see attached)

Upon roll call vote, the following voted

Aye:

Nay:

Member(s) Absent:

The supervisor declared the resolution adopted.

Robert Weise, Supervisor

CERTIFICATE

I, EDWARD BROSOFSKI, the duly elected and acting Clerk of Thomas Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on March 1, 2021, at which meeting a quorum was present, by a roll call vote of said members and hereinafter set forth; that said resolution was ordered to take effect with all billings after March 1, 2021 or as noted in said resolution.

Edward Brosowski, Clerk

Schedule A
Thomas Township
Building Department
Construction Costs Determination and Fees

Thomas Township shall determine cost of construction as follows:

Residential Construction:

Residential Frame Construction:

1 story	\$95.00 per square foot.
2 nd -3 rd story	\$95.00 per square foot for the first floor. \$67.00 per square foot for the second floor. \$60.00 per square foot for an attached garage.

Residential Masonry Construction:

1 story	\$105.00 per square foot.
2 nd -3 rd story	\$105.00 per square foot for the first floor. \$75.00 per square foot for the second floor and above. \$70.00 per square foot for an attached garage.

Residential Accessory Structures:

Includes garages, pole buildings, porches, wood decks and similar construction.
\$40.00 per square foot.

Mobile and Modular Homes:

The total calculated building permit fee shall be required for all manufactured homes including mobile and modular homes when not located in a designated mobile/modular home park. Manufactured homes including mobile and modular home building permit fees shall be reduced by 50% when located within a designated mobile/modular home park.

Commercial or Industrial Construction:

The Township Building Inspector may use the construction cost given by the developer or at his/her option, the Building Inspector may determine construction cost by using the cost per square foot found in the building valuation data chart provided in Building Standards Publication, August 2010 edition. The developer must include all site development costs when providing construction cost for permit purposes.

Thomas Township shall determine permit fees for construction as follows:

Non-Commercial or Industrial:

The township permit fee schedule shall be applied to the construction cost as determined by the Building Inspector, in order to determine the permit fee amount. (See fee schedule.)

Commercial or Industrial:

The township permit fee schedule shall be applied to the construction cost as determined by the Building Inspector, in order to determine the permit fee amount. (See fee schedule.)

Flat Permit Fees:

Pool Permit (single family)	\$35.00
Re-Roofing Permit-Residential Home	\$80.00
Re-Roofing Permit-Residential Accessory Building	\$35.00
Sign Permit	\$25.00
Sidewalk (single parcel)	\$35.00
Demolition Permit:	
Accessory Structure	\$35.00
Home or Other	\$50.00

Thomas Township shall determine plan review fees for construction as follows:

Plan Review Fees:

The Township will determine plan review fees for each Building, Electrical, Plumbing, and Mechanical review by charging:

\$80.00 minimum fee.

\$40.00 additional for every half hour after the first hour of review.

Plan review fees will be invoiced and payable when the respective permit for which the review was conducted is obtained. At the Building, Electrical, Plumbing, or Mechanical Inspectors request, an expert outside plan review may be requested, the total cost of which including an additional 5% Township administration charge will be paid by the developer prior to obtaining the respective permit, or immediately after said plan review is completed.

The Building, Electrical, Plumbing, or Mechanical Inspector may request a specialized expert outside plan review during construction to address issues such as changes in plan design or other unforeseen reasons. The total cost of which including an additional a 5% Township administration charge will be paid by the developer immediately after said expert plan review is completed and findings presented to the Building Inspector. The developer shall pay any and all costs associated with said expert outside plan review within 30 days of notification.

Thomas Township Special Manufacturing Building Inspector Cost Recovery Fee:

For exceptional situations where the Director of Community Development determines that a special manufacturing inspector is necessary, arrangements shall be made to contract an inspector with the necessary qualifications to fill the position. All costs for said inspector shall be directly billed as an additional separate inspection fee.

Schedule B
ELECTRICAL PERMIT APPLICATION

Permit # _____

Thomas Township
Electrical Inspector
Barri Woods
989-759-1425

Thomas Township
249 N. Miller Road
Saginaw, MI 48609
989-781-0150

E 2011 E

Authority: 1972 PA 230
Completion: Mandatory to obtain permit
Penalty: Permit cannot be issued

I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes # _____ <input type="checkbox"/> Not Required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		Home Owner Phone Number - Required	
DETAILED WORK DESCRIPTION:			

II. Contractor/Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner		NAME		STATE LICENSE NUMBER EXPIRATION DATE	
ADDRESS (Street Number and Name)		STATE REGISTRATION NUMBER		LOCAL LICENSING JURISDICTION	
CITY	STATE	ZIP	LOCAL LICNSE NUMBER EXPIRATION DATE		
TELEPHONE NUMBER (Include Area Code)			FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		
E-MAIL ADDRESS:					
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)			MESC EMPLOYER NUMBER (or reason for exemption)		

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Addition/Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. Plan Review Required

Plan must be submitted with an application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below. Plans are not required for the following: 1. When the electrical system rating does not exceed 400 Amps and the building is not over 3,500 square feet in area. 2. Work completed by a governmental subdivision or state agency costing less than \$15,000.00. If work being performed is described above, check box below "Plans Not Required". What is the rating of the service or feeder in amperc? _____ What is the building size in square footage? _____ <u>Plans are required</u> for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature. Plan Review Submission No. _____ <input type="checkbox"/> Plans Not Required Other	
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V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.	
SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner signature indicates compliance with section VI. Homeowner Affidavit)	Date

VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed <u>by myself in my own home</u> in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and <u>shall not be enclosed, covered up, or put into operation</u> until it has been <u>inspected</u> and <u>approved</u> by the Thomas Township Electrical Inspector. I will cooperate with the Thomas Township Electrical Inspector and assume the responsibility to arrange for necessary inspections.
--

VII. Fee Clarification

Item #17, Mobile Home Unit Site:

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites. When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor. When setting a HUD mobile home or a pre-manufactured home on private property, a permit must include the application fee, service and feeder.

VIII. Fee chart – enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total		Fee	# Items	Total
1. Application Fee (non-refundable)	\$50.00	1	\$50.00	K.V.A. & H.P.			
Service				19. Units up to 20	\$10.00		
2. Through 200 Amps.	\$15.00			20. Units 21 to 50 K.V.A. or H.P.	\$10.00		
3. Over 200 Amp. Thru 600 Amp.	\$15.00			21. Units 51 K.V.A. or H.P. & over	\$15.00		
4. Over 600 Amp. Thru 800 Amp.	\$20.00			Fire Alarm Systems (not smoke detectors)	\$10.00		
5. Over 800 Amp. Thru 1200 Amp.	\$25.00			22. Up to 10 devices			
6. Over 1200 Amp. (GFI only)	\$30.00			23. 11 to 20 devices	\$20.00		
7. Circuits	\$4.00			24. Over 20 devices	\$1.00 each		
8. Lighting Fixtures – per 25	\$10.00			Date/Telecommunications outlets	\$5.00 each		
9. Dishwasher	\$5.00			31. 1 – 19 devices			
10. Furnace – Unit Heater	\$5.00			32. 20 – 300 devices	\$100.00		
11. Electrical – Heating Units (baseboards)	\$5.00			33. Over 300 devices	\$300.00		
12. Power Outlets (range, dryer, etc.)	\$10.00			25. Energy Retrofit – Temp. Control	\$5.00		
34. Solar Panels \$.50 per panel	\$.50 per panel			26. Conduit only or grounding only	\$5.00		
Signs				Inspections			
13. Unit	\$10.00			27. Special/Safety Inspection (including cert. fee)	\$25.00		
14. Letter	\$10.00			28. Additional Inspection	\$25.00		
15. Neon – each 25 feet	\$10.00			29. Final Inspection Fee	\$30.00		
16. Feeders – Bus Ducts, etc. – Per 50'	\$5.00			30. Certification Fee**	\$25.00		
17. Mobile Home Park Site*	\$30.00			Total Fee (Must include the \$50.00 non-refundable application fee)			Total
18. Recreational Vehicle Parking Site	\$10.00						

*See VII. Fee Clarification item #17 above

**Required for all school and state-owned construction projects

Make checks payable to "Thomas Township"

IX. Instructions for Completing Application

General: Electrical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector is provided on the front of this permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

Valid Area

MECHANICAL PERMIT APPLICATION

Permit # _____

Thomas Township
Plumbing Inspector
Scott Steinke
989-781-6973

Thomas Township
249 N. Miller Road
Saginaw, MI 48609
989-781-0150

M 2011 M

Authority: 1972 PA 230
Completion: Mandatory to obtain permit
Penalty: Permit cannot be issued

I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?	
		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		Homeowner Telephone Number (Required)	
DETAILED WORK DESCRIPTION:			

II. Contractor/Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner		NAME		STATE LICENSE NUMBER		EXPIRATION DATE	
ADDRESS (Street Number and Name)		STATE REGISTRATION NUMBER		LOCAL LICENSING JURISDICTION			
CITY	STATE	ZIP	LOCAL LICNSE NUMBER		EXPIRATION DATE		
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)					
E-MAIL ADDRESS:							
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)				MESC EMPLOYER NUMBER (or reason for exemption)			

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Addition/Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. Plan Review Required

Plan must be submitted with an application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- One and two family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.

If work being performed is described above, check box below "Plan Not Required."

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ ☐ Plans Not Required Other

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.	
SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner signature indicates compliance with Section VI, Homeowner Affidavit)	Date

VI. Homeowner Affidavit

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Thomas Township Mechanical Inspector. I will cooperate with the Thomas Township Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

VII. Fee Clarification – Enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total		Fee	# Items	Total
1. Application Fee (non-refundable)	\$50.00	1	\$50.00	18. Duct – minimum \$25.00	\$.05/ft.		
2. Residential Heating Systems (Includes duct & Pipe) New Building Only*	\$30.00			19. Heat Pump; commercial (pipe not included)	\$20.00		
3. Gas/Oil Burning Equipment (furnace, Generator, In-ground swimming pool heater) New and/or Conversion Units	\$30.00			Air Handlers/Heat Wheels 20. Under 10,000 CFM	\$10.00		
4. Residential Boiler**	\$30.00			21. Over 10,000 CFM	\$10.00		
5. Water Heater	\$10.00			22. Commercial Hoods	\$10.00		
6. Flue/Vent Damper	\$5.00 each			23. Heat Recovery Units	\$10.00		
7. Solid Fuel Equipment (includes Chimney)	\$10.00			24. V.A.V Boxes	\$5.00		
37. Gas Burning Fireplace	\$10.00			25. Unit Ventilators	\$5.00		
8. Chimney, Factory Build (installed separately)	\$10.00			26. Unit Heaters (terminal units)	\$10.00		
9. Solar; set of 3 panels (includes piping)	\$10.00			27. Fire Suppression/Protection - minimum \$30.00	\$.80 Per Head		
10. Gas Piping; each opening – new installation (residential)	\$5.00			28. Evaporator Coils	\$5.00		
11. Air Conditioning (includes split systems)	\$15.00			29. Refrigeration (split system)	\$5.00		
12. Heat Pumps (complete residential)	\$30.00			30. Chiller	\$5.00		
13. Bath & Kitchen exhaust	\$5.00 each			31. Cooling Towers	\$10.00		
Tanks				32. Compressor	\$5.00		
14. Aboveground***	\$30.00			Inspections			
38. Aboveground Connection	\$30.00			33. Special/Safety Inspection (includes Cert. fee)	\$25.00		
15. Underground***	\$30.00			34. Additional Inspection	\$25.00		
39. Underground Connection	\$25.00			35. Final Inspection	\$30.00		
16. Humidifiers	\$5.00			36. Certification Fee	\$25.00		
Piping Systems – minimum \$25.00							
17. Piping	\$.05/ft.						
40. Process piping – minimum \$25.00	\$.05/ft.						

*See VII. Fee Clarification, Item #2 on front

**See VII. Fee Clarification, Item #14 and #15 on front

Total Fee (Must include the \$50.00
non-refundable application fee)

Total

Make all check payable to "Thomas Township"

IX. Instructions for Completing Application

General: Mechanical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes & Fire Safety. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector is provided on the front of this permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.

Where to Submit Application: The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local program and for all state owned buildings. Permit applications for state issued permits should be sent to the address on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact our office or your local building inspector. Questions regarding state issued permits may be directed to the Office of Management Services, Permit Section at 517-241-9313. Code questions may be directed to the Mechanical Division.

Valid Area

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Schedule D
PLUMBING PERMIT APPLICATION

Permit # _____

Thomas Township
Plumbing Inspector
Scott Steinke
989-781-6973

Thomas Township
249 N. Miller Road
Saginaw, MI 48609
989-781-0150

M 2011 M

Authority: 1972 PA 230
Completion: Mandatory to obtain permit
Penalty: Permit cannot be issued

I. Job Location

NAME OF OWNER/AGENT	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes # _____ <input type="checkbox"/> No <input type="checkbox"/> Not Required
STREET ADDRESS AND JOB LOCATION (Street Number and Name)	Homeowner Phone Number (Required)
DETAILED WORK DESCRIPTION:	

II. Contractor/Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME	STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)	STATE REGISTRATION NUMBER		LOCAL LICENSING JURISDICTION
CITY	STATE	ZIP	LOCAL LICNSE NUMBER EXPIRATION DATE
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)	
E-MAIL ADDRESS:			
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		MESC EMPLOYER NUMBER (or reason for exemption)	

III. Type of Job

<input type="checkbox"/> Single Family <input type="checkbox"/> Other	<input type="checkbox"/> New <input type="checkbox"/> Addition/Alteration	<input type="checkbox"/> Service Only <input type="checkbox"/> Special Inspection	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved) <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> State Owned <input type="checkbox"/> School
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IV. Plan Review Required

Plan must be submitted with an application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

1. One and two-family dwelling containing not more than 3,500 square feet of building area.
2. Alterations and repair work determined by the plumbing official to be of a minor nature.
3. Buildings with a required plumbing fixture count less than 12.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.

If work being performed is described above, check box below "Plan Not Required."

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ ☐ Plans Not Required Other

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF PLUMBING CONTRACTOR, MASTER PLUMBER, WATER STREATMENT INSTALLER, OR HOMEOWNER <small>(Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)</small>	Date
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VI. Homeowner Affidavit

I hereby certify the plumbing work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Plumbing Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Thomas Township Plumbing Inspector. I will cooperate with the Thomas Township Plumbing Inspector and assume the responsibility to arrange for necessary inspections.

VII. Fee Clarification

Item #2, Mobile Home Unit Site: WHEN item is used for sewer excavations in a new park, the permit application should include the application fee plus the number of unit sites. WHEN setting a mobile home in a park, or a mobile or modular home on private property, a permit should include the application fee, a sewer or building drain, and water service or water distribution pipe.

VIIb. Fee Clarification (Continued)

Item #3, Fixtures, Floor Drains, Special Drains, and Water Connected Appliances Include:

Water Closets	Sink (any description)	Stop Sink	Drinking Fountain	Floor Drain	Water Outlet or Connection to any Make-up Water Tank
Bathtub	Emergency Eye Wash	Bidet	Condensate Drain	Roof Drain	Water Outlet or Connection to Heating
Lavatories	Emergency Shower	Cuspidor	Washing Machine	Grease Trap	Water Outlet or Connection to Fillers
Shower Stall	Garbage Grinder	Dishwasher	Acid Waste Drain	Starch Trap	Connection to Sprinkler System (Irrigation)
Laundry Tray	Water Outlet Cooler	Refrigerator	Bed Pan Washer	Plaster Trap	Water Connected Sterilizer
Urinal	Ice Making Machine	Water Heater		Water Softener	Water Connected Dental Chair
Autopsy	Water Connected Still				Water Connection to Carbonated Beverage Dispensers

Plus Any Other Fixture, Drain, or Water Connected Appliance Not Specifically Listed

Item #25, Domestic Water Treatment And Filtering Equipment: A license installation of domestic water treatment and filtering equipment that requires modification to an existing cold water distribution supply and associated water piping buildings if a permit is secured, required inspections performed, and the installation complies with the applicable code. If the enforcing agency determines a violation exists, it shall be corrected by the responsible installer. The permit application fee, the number of water treatment devices recorded in item #25 for \$5.00 each and the appropriate water distribution pipe (system) size fee.

VIII. Fee Chart – enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total		Fee	# Items	Total
1. Application Fee (non-refundable)	\$50.00	1	\$50.00	Water Distributing Pipe (system)	\$8.00		
2. Mobile Home Park Site	\$30.00			14. ¾" Water Distribution Pipe	\$8.00		
3. Fixtures, Floor Drains, Special Drains, Water Connected Appliances	\$5.00 Each			15. 1" Water Distribution Pipe	\$8.00		
4. Stacks (soils, waste, vent and conductor)	\$5.00 each			16. 1 ¼" Water Distribution Pipe	\$8.00		
5. Sewage ejectors, sumps	\$5.00 each			17. 1 ½" Water Distribution Pipe	\$8.00		
6. Sub-soil drains	\$5.00 each			18. 2" Water Distribution Pipe	\$8.00		
Water Services	\$5.00			19. Over 2" Water Distribution Pipe	\$10.00		
7. Less than 2"	\$5.00			20. Reduced pressure zone back-flow presenter	\$5.00 each		
8. 2" to 6"	\$8.00			25. Domestic water treatment and filtering equipment only**	\$5.00		
9. Over 6"	\$10.00			26. Medical Gas System	\$45.00		
10. Connection(bldg, drain – bldg. sewer)	\$5.00			Watering Distributing Pipe (system)	\$25.00		
Sewer (sanitary, storm, or combined)	\$5.00			21. Special/Safety Inspection (includes cert. fee)	\$25.00		
11. Less than 6"	\$5.00			22. Additional Inspection	\$25.00		
12. 6" & Over	\$10.00			23. Final Inspection	\$30.00		
13. Manholes, Catch Basins	\$8.00 each			24. Certification Fee	\$25.00		

*See VIIa. Fee Clarification, Item #2 on front

**See VIIb. Fee Clarification, Item #25 above

Total Fee (Must include the \$50.00 non-refundable application fee)

Total

Make checks payable to "Thomas Township"

IX. Instructions for Completing Application

General: Plumbing work shall not be started until the application for permit has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the Michigan Plumbing Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector is provided on the front of this permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.

Where to Submit Application: The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local program and for all state owned buildings. Permit applications for state issued permits should be sent to the address on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact our office or your local building inspector. Questions regarding state issued permits may be directed to the Office of Management Services, Permit Section at 517-241-9313. Code questions may be directed to the Plumbing Division.

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available up on request to individuals with disabilities.

Valid Area

SCHEDULE E

PARKS & RECREATION FEES 2021

Roethke Pavilion rentals	\$60	resident
	\$90	non-resident
	\$110	company
Roberts Park Big Pavilion #1	\$100	resident
	\$125	non-resident
Roberts Park Big Pavilion #2	\$100	resident
	\$125	non-resident
Roberts Park Big Pavilion Combined	\$200	resident
	\$250	non-resident
Roberts Park Pavilion #1	\$60	resident
	\$90	non-resident
	\$110	company
Roberts Park Soccer Complex	\$200	resident
	\$250	non-resident
Depot rental	\$80	resident
	\$110	non-resident
	\$125	company
Pool	\$5	resident
	\$10	non-resident
	\$15	family of 5 resident
	\$25	family of 5 non-resident
	\$100	rental (7-9 p.m. Fri/Sat Only) resident
	\$125	rental (7-9 p.m. Fri/Sat Only) non-resident
Pool season passes	\$60	resident individual
	\$80	non-resident individual
	\$85	resident family of five
	\$115	non-resident family of five
	\$25	each additional family member over 5
Permit-Trail Work	\$10	for work in the designated easement
Train	\$1	per person
Volleyball rental	\$2	hourly
Horseshoe rental	\$2	hourly
Flag football	\$50	resident
	\$55	non-resident
Spring/Fall soccer	\$50	resident
	\$55	non-resident

Girl's softball	\$65	resident
	\$70	non-resident
Basketball clinic	\$50	resident
	\$55	non-resident
Multi-Sport Clinic	\$60	resident
	\$70	non-resident
Boys/girls basketball	\$50	resident
	\$55	non-resident
Floor hockey	\$50	resident
	\$55	non-resident
Archery	\$55	resident
	\$60	non-resident
Women's/Men's volleyball	\$130	team fee
	\$15	resident player fee
	\$20	non-resident player fee
Men's softball	\$325	team fee
	\$10	resident player fee
	\$15	non-resident player fee
Coed softball	\$200	team fee
	\$10	resident player fee
	\$15	non-resident player fee
Adult sand volleyball	\$90	fours
Softball tournaments	\$200	resident per day
	\$300	non-resident per day
Field Rental	\$75	resident for each field
	\$100	non-resident for each field
Mini Camp	\$85	resident
	\$95	non-resident
	25% Discount for each child after the first one registered for the same week of camp	
Day Camp	\$120	resident
	\$130	non-resident
	25% Discount for each child after the first one registered for the same week of camp	
Swim lessons	\$50	resident
	\$60	non-resident

LATE FEES:

Girls softball	\$15
All youth basketball	\$15
All youth soccer	\$15
Floor hockey	\$15
Adult volleyball	\$30
Men's softball	\$30
Coed softball	\$30
Adult sand volleyball	\$15
Youth sand volleyball	\$15

SCHEDULE F 2021

THOMAS TOWNSHIP WATER AND SEWER DEPARTMENTS

97-G-22	Article II Sec. 4	Fire Line Connection	Equal to quarterly water ready to serve charge
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97-G-22	Article III Sec. 5E	Licensing Fee	\$ 25
		Annual Renewal	\$ 20

Article IV Sec. 3	Monitoring, inspections, surveillance, review of accidental discharges	Actual costs of labor, materials and contractors
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Article V Sec. 1 A Water Capacity Charge

5/8", 3/4" & 1" meter	\$ 1,250
Duplex	\$ 2,500
1 1/4" meter	\$ 1,700
1 1/2" meter	\$ 1,875
2" meter	\$ 3,750
3" meter	\$ 5,625
4" meter	\$ 7,500
6" meter	\$18,750
8" meter	\$22,500

Article V Sec. 1B Sewer Capacity Charge

3/4" or 1" connection	
(basic res. unit)	\$ 1,800
Duplex	\$ 3,600
Non-resident charges shall be 125% of these charges	
All others use Schedule A unit factors to determine fees	

Article V Sec. 2A Water Connection Fee

1" connection	\$1,850
Duplex 1" connection	\$3,700
All others	Actual cost for meter, contractor supplies, connection supplies, and township labor. Connections over 70' are to be figured by DPW superintendent.

Installed Meter Pit

with 1" Connection	\$ 1,200
All others	\$900 plus actual cost for meter fittings, connection supplies, and Township labor. Cost to be determined by DPW Superintendent.

Meter Costs	5/8" Meter	\$216.00
	1" Meter	\$296.00
	1 1/2" Meter	\$531.00
	2" Meter	\$708.00
	3" Meter	\$1,985.00
	4" Meter	\$3,133.00
	6" Meter	\$4,503.00
	8" Meter	Actual Cost
	10" Meter	Actual Cost

Article V Sec. 2B Sanitary Sewer Connection Fee Actual Cost

Article V Sec. 3 A Ready to Serve Charge Water (Resolution 20-10)

5/8" meter	\$ 23.00 per qtr
3/4" meter	\$ 23.00 per qtr
1" meter	\$ 68.99 per qtr
1 1/4" meter	\$ 68.99 per qtr
1 1/2" meter	\$ 75.89 per qtr
2" meter	\$ 142.58 per qtr
3" meter	\$ 252.96 per qtr
4" meter	\$ 574.90 per qtr
6" meter	\$ 1,149.80 per qtr
8" meter	\$ 2,069.65 per qtr
10" meter	\$ 3,219.45 per qtr
12" meter	\$ 4,047.31 per qtr
2" FL	\$ 93.55 per qtr
3" FL	\$ 140.26 per qtr
4" FL	\$ 186.54 per qtr
6" FL	\$ 467.05 per qtr
8" FL	\$ 561.02 per qtr
Multiple Units	\$ 23.00 per qtr
HSC (Resolution 20-10)	\$ 647,074 per qtr
Non-resident charges shall be 125% of these charges	

Article V Sec. 3 A Ready to Serve Charge Sanitary Sewer (Resolution 19-16)

5/8" meter	\$ 16.98 per qtr
3/4" meter	\$ 16.98 per qtr
1" meter	\$ 50.94 per qtr
1 1/4" meter	\$ 50.94 per qtr
1 1/2" meter	\$ 56.04 per qtr
2" meter	\$ 105.28 per qtr
3" meter	\$ 186.78 per qtr
4" meter	\$ 424.51 per qtr
6" meter	\$ 849.02 per qtr
8" meter	\$ 1,528.23 per qtr
10" meter	\$ 2,377.25 per qtr
12" meter	\$ 2,988.54 per qtr

Multitple Units \$ 16.98 per qtr
Non-resident charges shall be 125% of these charges

Article V Sec. 3B Water Consumption Rate (All water usage) (Resolution 20-10)
\$3.73 per 1,000 gallons. HSC Rate: \$2.80 per 1,000 gallons. GLTP Rate: \$4.66 per 1,000 gallons. Irrigation rate: \$4.50 per 1,000 gallons. The wholesale water rate for 2021 is \$2.30 per 1,000 gallons for Township owned properties.
Non-resident charges shall be 125% of these charges

Article V Sec. 3C Sanitary Sewer Service (Resolution 19-16)
\$4.84 per 1,000 gallons of water (based upon water usage excluding sprinkler meters)
Non-resident charges shall be 125% of these charges

Article V Sec. 8B2 Late Charge (Penalty)
Late charge for water/sewer bills not paid by the 25th day of the month after the period of service is 5%.

Article V Sec. 3C 3 Industrial Sewer Discharge surcharge

1. BOD5 .30 per pound or actual, whichever is greater
(discharges over permitted limitation on average per month)
2. Suspended Solids .30 per pound or actual, whichever is greater
(discharges over permitted limitation on avg. per month)

Article V Sec. 5A Meter Relocation Fee
\$40.00 plus cost of materials

Article V Sec. 5B Meter Replacement Fee
\$40.00 plus cost of meter

Article V Sec. 5C Meter Testing Fee
\$40.00 plus cost of shipping and testing

Article V Sec. 5D Cross Connection Testing
Township costs

Article V Sec. 5E Turn on and Turn off Fees (Normal business hours)
\$40.00 to turn off and \$40.00 to turn on water service

Turn on and Turn off Fees (overtime)	\$60.00 per hour
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Article V Sec. 5F Special Metering Services
\$44.00 per hour + commodity
Non-resident charges shall be 125% of these charges

SCHEDULE G 2021
THOMAS TOWNSHIP COMMUNITY DEVELOPMENT DEPARTMENT

97-G-07	Sec. 4 1E	Sidewalk Building Permit Fee	\$35
97-G-23	Sec. 5I	Review Fees \$50 for first split \$25 for each additional split done at same time.	
97-G-25	Sec. 1C	Reviewing Submittal and Performing Inspections Small Developments and Redevelopments (0-3) acres \$375 minimum \$500 deposit Large Developments and Redevelopments (3 + acres) Minimum fee of \$600 \$1,000 deposit Single family, two family, multi-family developments Minimum fee of \$600 \$1,000 deposit Fee is for first storm water review and inspection. Additional hourly fee will be required for subsequent reviews and inspections. Difference between deposit and final review and inspection fees will be refunded to or collected from the Owner/Developer.	
99-G-18	Article I Sec 10 D	Temporary Sign Permit	\$10
	Rezoning	\$325 regular meeting \$500 special meeting	
	Special Use Permit	\$325 regular meeting \$500 special meeting	
	Site Plan Review	\$300 regular meeting plus \$25 per acre \$400 special meeting plus \$25 per acre	
	Zoning Board of Appeals Hearings	\$325	
	Sign Board of Appeals Hearings	\$325	



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 1, 2021
- **SUBMITTED BY:** Russ Taylor, Township Manager
Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Accept the bid for auditing services
- **EXPLANATION OF TOPIC:** In January a request for an audit proposal was sent out to six audit firms. Of the six firms three proposals were received. The request was for a one year proposal with the option to renew for three additional years. The lowest proposal was submitted by Gabridge & Co in the amount of \$9,500 for year one and an overall four year cost of \$38,600. I have checked the references that were submitted and feel comfortable with awarding the one year engagement. I am recommending awarding the audit to Gabridge & Co. for the 2020/2021 fiscal year with the option to extend the contract for up to three additional years upon satisfactory completion of the current year.
- **MATERIAL ATTACHED AS SUPPORTING INFORMATION:**
Summary of bids
- **POSSIBLE COURSES OF ACTION:**
Accept/not accept bid proposal from Gabridge & Com.
- **SUGGESTED/REQUESTED MOTION:**
Motion by _____ supported by _____ to accept the audit proposal from Gabridge & Co for auditing services for the 2020/21 fiscal year with the option to extend the contract for up to three additional years.
- **ROLL CALL VOTE REQUIRED?** Yes

Audit Bids Summary

Fiscal Year Ending	Rehman Robson	Smith & Klackiewicz	Andrews Hooper	Gabridge & Co	Berthiaume & Co.	Campbell Kusterer
2021	No Response	10,500	No Response	9,500	10,500	No Response
2022		10,500		9,600	10,750	
2023		10,600		9,700	11,000	
2024		10,600		9,800	11,250	
Total cost of four years	\$0	\$42,200	\$0	\$38,600	\$43,500	

*All include preparation of F65



THOMAS TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 1, 2021
- **SUBMITTED BY:** Dan Sika, Community Development Director
- **AGENDA TOPIC:** Temporary Sign Permit Fee Waiver
- **EXPLANATION OF TOPIC:** If you recall, last year in 2020 the Township Board waived the fee for any temporary sign permit issued to a business and allowed them to have unlimited time to display the sign. The waiver expired on December 31, 2020. The Planning Commission asked that the Township Board consider extending the waiver again until December 31, 2021. The reason for this is to help struggling businesses that have been negatively affected by the Covid-19 situation. Several businesses took advantage of the waiver last year and we feel some will take advantage again this year.
- **MATERIALS ATTACHED:** none
- **POSSIBLE COURSES OF ACTION:** Approve, reject or amend waiver.
- **RECOMMENDED ACTION:** Motion by _____, supported by _____, to waive all time limitations and fees for temporary sign permits for businesses in Thomas Township until December 31, 2021. This will be retroactive back to January 1, 2021.
- **ROLL CALL VOTE REQUIRED:** Yes



THOMAS TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 1, 2021
- **SUBMITTED BY:** Dan Sika, Community Development Director
- **AGENDA TOPIC:** Madeline St. Sidewalk Bid Award
- **EXPLANATION OF TOPIC:** On February 18th the Madeline Street sidewalk project bids were opened. About 13 requests for proposals were sent to local contractors, and two bids were returned. One from Rodney Woods Builders at \$80,275.00 and the other from Wobig Construction at \$78,699.00. I was hoping to receive more bids for the project, but the low bidder has done sidewalk work for the Township in the past and has done a great job. If you recall, Wobig completed the North Thomas Road sidewalk project after the original contractor did not finish the project. I did have the opportunity to talk to the owner of Tri Valley Contracting about the project, and was told that because of the 30-completion deadline, he did not submit a bid. The 30-day deadline was put in the request for proposal to reduce the disruption to the neighborhood as much as possible. I feel that getting the work completed quickly is very important. The budgeted amount for this project was \$85,000.00 so it will be within the budget. At this time the Township Board is being asked to award the low bid to Wobig Construction to complete the project.
- **MATERIALS ATTACHED:** A copy of the bid sheet showing the bid amounts. A copy of the RFP sent to contractors. A copy of Wobig Construction's bid for the project. A map of the area where sidewalks will be installed.
- **POSSIBLE COURSES OF ACTION:** Approve, reject the low bid for installing sidewalks on Madeline Street.
- **RECOMMENDED ACTION:** Motion by _____, supported by _____, to award the Madeline Street sidewalk project to Wobig Construction in the amount of \$78,699.00.
- **ROLL CALL VOTE REQUIRED:** Yes

2021 MADELINE ST (NORTH SIDE) SIDEWALK PROJECT BIDS

(N. MILLER TO LAURIE E)

BID OPENING: FEBRUARY 18, 2021 9:35 A.M.

COMPANY NAME		BID AMOUNT
RODNEY WOODS BUILDERS		\$80,275.00
WOBIG CONSTRUCTION		\$78,699.00
BUDGETED AMOUNT		\$85,000.00



**SIDEWALK PROPOSAL FOR
MADELINE ST., NORTH SIDE
(FROM N. MILLER RD. TO LAURIE LN. E)
REQUEST FOR BID PROPOSALS**

Thomas Township is requesting proposals to construct a five-foot (5') wide concrete public sidewalk within the road right-of-way along the north side of Madeline Street, running between North Miller Rd. and Laurie Ln. E. in Thomas Township. The specifications are as follows:

Project Description:

Sidewalks

The project will include installing a public sidewalk along the frontage of existing homes, with an established lawn on Madeline Street in Thomas Township. The proposed sidewalk will be five (5') feet wide and will be four (4") inches thick, except where a driveway must be crossed that are determined to be in poor condition. In these situations, the existing driveway will be cut and sidewalks poured across its width a minimum of six (6") inches thick. In cases where a driveway must be closed, the contractor will be expected to contact the property owner and provide access to the property during the closure. A minimum of forty-eight (48) hour advance notice of a driveway closure shall be given to homeowners before any closure. Concrete will have a strength of four thousand (4,000) pounds per square inch (psi). The sidewalk will have a broomed finish with tooled edges. Tactile markers are also known as truncated domes, ICC/ANSI A117.1-1998, are to be set into the concrete and placed at each intersection of a road, and will meet the Michigan barrier-free design and ADA design requirements. In areas where a curb is present, the curb shall be cut and the sidewalk installed with the approved approach to avoid any tripping hazard. The leading or outside edge of the sidewalk will be approximately one (1') foot inside of the road right-of-way in most cases. Trees or shrubs may need to be trimmed if encroachment over the sidewalk. The contractor will be responsible for repairing any homeowner drainage lines or irrigation lines damaged and shall be fully responsible for following all Miss Dig requirements and for contacting Miss Dig before any excavation. See the attached map for approximate sidewalk lengths and thickness.

Proposal Opening

Proposal opening will occur at 9:35 AM on Thursday, February 18, 2021, in the parking lot behind the Township Office at 249 N. Miller Road due to Covid-19 concerns. Face masks are required and social distancing will be in place. You may drop off your proposal by entering the back door (west side of the building) and pushing the doorbell. Someone will greet you to take the proposal. Or you may place the

proposal in the drop box located in the front of the building at 249 North Miller Road by 9:30 AM on Thursday, February 18, 2021. You may also call the Township Office and schedule a drop off time at 989-781-0150 or you may mail the proposal to the Township at 249 N. Miller Road, Saginaw, MI 48609 if it arrives by the bid due date and time it will be included as part of the proposals received. ***Proposals are due on or before Thursday, February 18, 2021, at 9:30 AM at the Thomas Township Office, 249 N. Miller Road, Saginaw MI 48609.***

Starting and Completion

Proposals are expected to be presented to the Township Board for the award at the March 1, 2021 meeting. The successful contractor should expect to start construction after April 12, 2021, with a completion date before May 24, 2021. This includes final grading and hydro-seeding.

The successful contractor will be responsible for all costs and materials. Because this project will be in the road right-of-way, the successful bidder is required to submit an application and receive a permit from the Saginaw County Road Commission before starting the project. A sidewalk permit is required from Thomas Township Building Inspector before starting the project. You may contact the Building Inspector at 989-781-0150 to obtain information on applying for a permit. There is no charge for the Sidewalk Building Permit.

Pre-Construction Meeting:

A pre-construction meeting will be held with the successful bidder on April 5, 2021, at 10:00 AM at the corner of Madeline Dr. and N. Miller Rd. The Township Approved contractor will walk the proposed sidewalk location with Dan Sika, Director of Community Development, to discuss the project. Please contact Dan Sika at the Thomas Township Office a minimum of 24 hours in advance of the meeting to confirm your participation. This is a mandatory pre-construction meeting and no work is to begin on the project until the meeting's conclusion. You may call Mr. Sika at (989) 781-0150. If necessary, an alternative date may be approved.

Specifications:

- 1) The location of the outside edge of the sidewalk will be approximately one (1') foot inside of the road right-of-way on all roads in most cases. To avoid significant obstacles the location may vary per the direction of the Township Building Inspector.
- 2) A Sidewalk Building Permit is required from the Thomas Township Building Inspector, located at 249 N. Miller Road, Saginaw MI 48609. You may call 989-781-0150. The Building Permit will have no charge. The Building Inspector is available Monday, Tuesday, Thursday, and Friday from 8:30 a.m. until 11:00 a.m. for inspections if scheduled a minimum of 24 hours in advance. Call (989) 781-0150 to schedule an inspection. Inspections will be made when the forms are set, expansion joints are marked, when drainage tile is in place when the sand fill is in place and compacted. No sidewalks shall be poured without an approved inspection. The contractor will

remove concrete sidewalks if poured before calling for an inspection and receiving approval from the Building Inspector to pour the sidewalk.

- 3) The contractor awarded the sidewalk project is responsible for obtaining a permit from the Saginaw County Road Commission (Sidewalk Permit in the Right-of-Way). A permit is required before any work is started.
- 4) The contractor is responsible for contacting Miss Dig (excavation in the right-of-way) before any work.
- 5) The sidewalks shall be five feet (5') in width.
- 6) Sidewalks shall be at least four inches (4") in thickness, except in locations where a driveway must be crossed, in those cases it shall be at least six inches (6") in thickness.
- 7) Concrete shall be of at least 4,000 pounds per square inch (psi) compression strength. Concrete delivery documentation will be required by the Building Inspector to verify PSI strength.
- 8) All sidewalks shall be located at the direction of the Township Community Development Department.
- 9) Grade elevations shall be established by the Building Inspector or the Township Manager's designee.
- 10) All work shall be guaranteed for one (1) year after completion. This will include hydro-seeding, defects in concrete, cracks in concrete, expansion joints, lack of grass establishment, or any other portion of this project that is considered failing. Any sidewalks that crack within that period will need to be replaced by the contractor at the contractor's expense.
- 11) A retainer of ten percent (10%) will be held by Thomas Township Finance Department until the project is substantially complete. Thereafter, when the Manager is satisfied, the retainage will be reduced to five percent (5%) until the warranty period (one year) has expired on May 24, 2022.
- 12) Time extensions may be considered for weather-related issues if requests are submitted in writing and the necessity for an extension is agreed upon by the Township.
- 13) All sidewalks constructed overfilled trenches shall be six inches (6") in thickness and shall be reinforced with four (4) no. 8 bars and twelve-inch (12") centers.
- 14) Drainage structures shall be provided at locations designated by the Township Engineer or Community Development Director. No water shall be blocked from flowing to a storm drain by

the sidewalk. Four (4") tile shall be placed under the sidewalk in areas where water may be blocked from flowing to a storm drain.

- 15) Expansion joints of one-half inch (1/2") in size, the full depth of the sidewalk shall be placed at uniform intervals of not more than fifty feet (50'), and at all locations where sidewalks abut paved roads or driveways and where the thickness of sidewalk changes from four inches (4") to six inches (6").
- 16) Construction joints shall be placed at approximately five-foot (5') intervals and shall be a minimum of a three-fourths inch (3/4") in depth. All joints shall be constructed at right angles to the centerline of the sidewalk.
- 17) Barrier-free ramps shall be constructed at curbs, or intersections following standard details and specifications as provided by the State of Michigan and the ADA and must include approved truncated domes.
- 18) Sidewalks shall be constructed flush with driveway surfaces, and road surfaces meeting ADA requirements.
- 19) Forms shall be clean and straight, composed of wood or metal. Forms shall be staked to the line and graded in a manner that will prevent deflection or settlement. Forms may be oiled before placing concrete for the best results.
- 20) The base shall be thoroughly wetted as directed by the Building Inspector if necessary and the concrete deposited thereon to the proper depth. Concrete shall be spaded along with the forms, compressed, and stuck off flush with the top of the forms. The surface shall be floated with a steel float, edges and joints properly tooled and then finished with a wood float or brush, transverse to the centerline of the sidewalk to provide a nonslip surface.
- 21) Concrete shall not be placed on frozen ground. When the temperature is below forty degrees Fahrenheit (40°), or when freezing temperatures within the next twenty-four (24) hour period are forecast, concrete shall not be placed unless protection against freezing of the concrete is provided as required by the Township Engineer or Building Official.
- 22) Clean up with screened black topsoil and hydro-seeding with clean grass seed.
- 23) If found in the sidewalk path, all catch basins, manholes, or utility access areas that encroach into the sidewalk will be changed to Township approved covers. Every effort should be made to avoid such obstacles.
- 24) If necessary, where the tile is to be installed, an approved catch basin with debris cover shall be required in the

yard.

- 25) The sidewalk will be located within the road right-of-way.
- 26) Contractor is responsible for trimming or cutting any tree branches (if necessary) that extend over the sidewalk area to provide a minimum of seven feet (7') of clearance.
- 27) The contractor is responsible for any sump lines, irrigation lines, or utilities that are cut or damaged during the installation of sidewalks. In such cases, the contractor shall work with the property owners to repair or replace any damaged sump, irrigation, or utility lines at the sole expense of the contractor.
- 28) Contractor is responsible for all tactile markers and materials. Markers shall be set into the concrete placed at each intersection crossing location meeting the Michigan barrier-free design and ADA requirements.
- 29) All work including final hydro-seeding must be completed by May 24, 2021.
- 30) Sidewalk shall be sloped so that water does not stand or accumulate on its surface, meeting the Michigan Building Code and ADA requirements.

**BID SHEET – MADELINE DR.; NORTH SIDE, FROM N. MILLER RD. TO LAURIE LN. E.
SIDEWALS CONSTRUCTION**

<u>MADELINE DR.-NORTH SIDE</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
Construction of Sidewalk 4" concrete	Lineal Feet	\$ Per Lineal Foot	\$
Construction of Sidewalk 6" concrete	Lineal Feet	\$ Per Lineal Foot	\$
Yard Restoration and Hydro-seeding.	N/A	\$	\$
Tactile Markers meeting Michigan barrier-free design and ADA requirements.	Number	\$	\$
	<i>TOTAL</i>	\$	\$

Contractor: _____ Contact Name: _____

Telephone Number: _____ Mobile Number: _____

Email Address: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Reference (Contact from a recent project): _____

Telephone Number: _____

I understand that the Thomas Township Board reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township including bids that are not for the lowest amount. I further understand that if selected as the successful bidder that I must provide evidence of current Workmen's Compensation Insurance for all employees and liability insurance in the amount of \$1,000,000 including Thomas Township as an additional insured. I accept all of the items listed in the specifications list above.

I have read and understood all pages of the Request for Proposal for the Madeline St., Sidewalk Construction Proposal.

Contractor's Signature

Date

Please return this completed agreement in a sealed envelope to the attention: Mr. Dan Sika, Director of Community Development, Thomas Township, 249 North Miller Road, Saginaw, Michigan 48609 by Thursday, February 18, 2021, at 9:30 a.m. Proposal opening will occur at 9:35 AM on Thursday, February 18, 2021, in the parking lot behind the Township Office at 249 N. Miller Road due to Covid-19 concerns. Face masks are required and social distancing will be in place. Any questions should be referred to Mr. Dan Sika, Director of Community Development at (989) 781-0150.

**BID SHEET – MADELINE DR.; NORTH SIDE, FROM N. MILLER RD. TO LAURIE LN. E.
SIDEWALKS CONSTRUCTION**

<u>MADELINE DR.-NORTH SIDE</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
Construction of Sidewalk 4" concrete	Lineal Feet 2059	\$ 28 ⁴⁵ Per Lineal Foot	\$ 58,578 ⁵⁵
Construction of Sidewalk 6" concrete	Lineal Feet 157	\$ Per Lineal Foot	\$ 12,355 ⁹⁰
Yard Restoration and Hydro-seeding.	N/A	\$ 6387 ⁴⁵	\$ 6387 ⁴⁵
Tactile Markers meeting Michigan barrier-free design and ADA requirements.	Number 7	\$ 196 ⁷⁰	\$ 1,376 ⁹⁰
	TOTAL	\$	\$ 78,699⁰⁰

Contractor: Wobig Construction Co Contact Name: Brian A Roth
 Telephone Number: 989-752-1294 Mobile Number: 989-385-5442
 Email Address: Wobigconst@sbcglobal.net Address: 527 N Woodbridge Street
 City: Saginaw State: Mi Zip Code: 48602
 Reference (Contact from a recent project): Dan Sika
 Telephone Number: 989-781-0150

I understand that the Thomas Township Board reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township including bids that are not for the lowest amount. I further understand that if selected as the successful bidder that I must provide evidence of current Workmen's Compensation Insurance for all employees and liability insurance in the amount of \$1,000,000 including Thomas Township as an additional insured. I accept all of the items listed in the specifications list above.

I have read and understood all pages of the Request for Proposal for the Madeline St., Sidewalk Construction Proposal.

Brian A. Roth

Contractor's Signature

2-17-21

Date

Please return this completed agreement in a sealed envelope to the attention: Mr. Dan Sika, Director of Community Development, Thomas Township, 249 North Miller Road, Saginaw, Michigan 48609 by Thursday, February 18, 2021, at 9:30 a.m. Proposal opening will occur at 9:35 AM on Thursday, February 18, 2021, in the parking lot behind the Township Office at 249 N. Miller Road due to Covid-19 concerns. Face masks are required and social distancing will be in place. Any questions should be referred to Mr. Dan Sika, Director of Community Development at (989) 781-0150.



Sidewalk Installation

Madeline-N. Side; N. Miller-
Laurie E

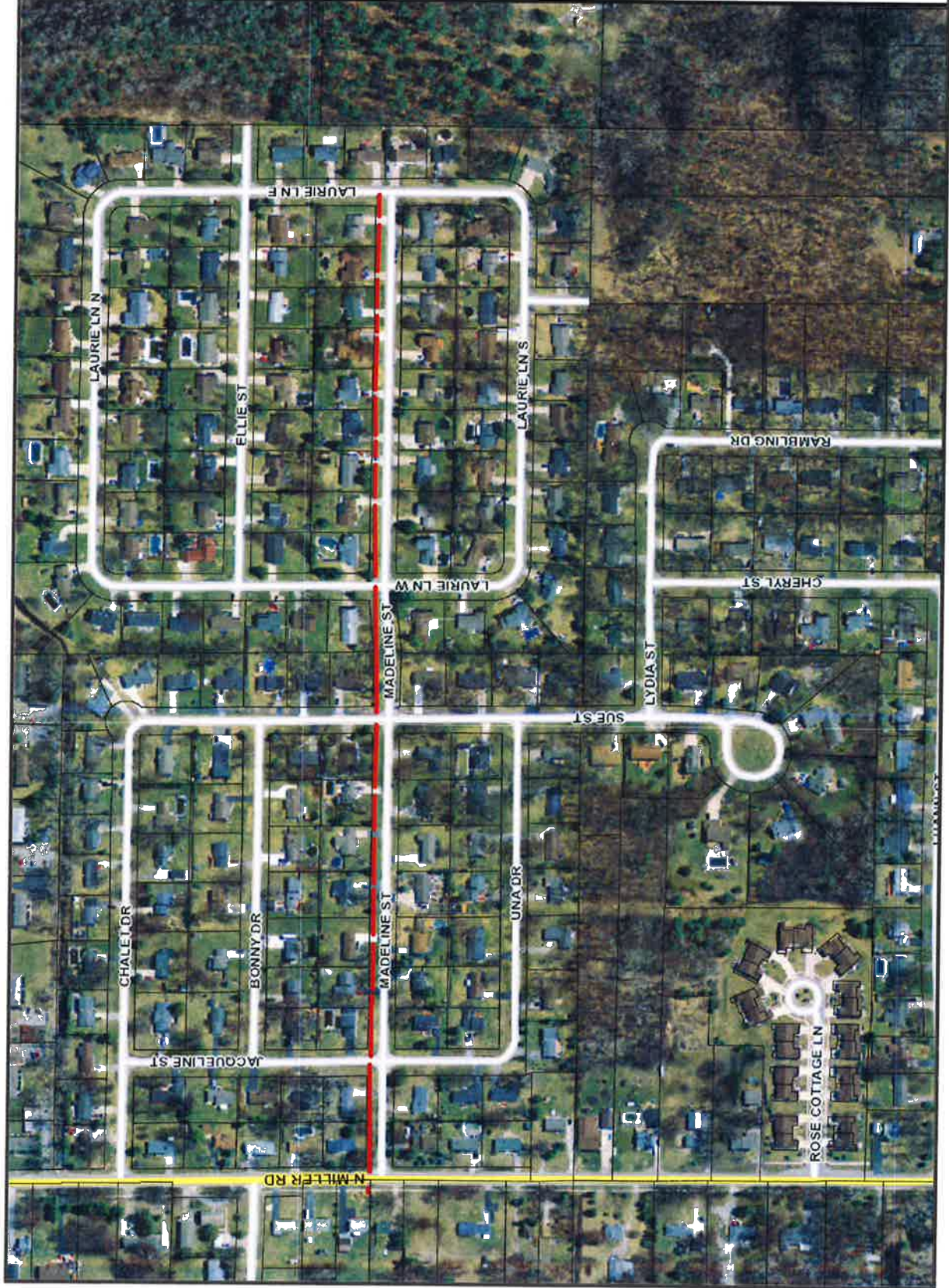


Map Publication:
01/29/2021 2:12 PM



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Disclaimer: This map does not represent a survey or legal document and is provided on an "as is" basis. Saginaw County expresses no warranty for the information displayed on this map document.





AGENDA ITEM

- **MEETING DATE:** March 1st 2021
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of Resolution 21-01 to commit to providing the matching funds of \$300,000.00 for the Michigan Land and Water Conservation Fund to build trails, interpretive signs, seating areas and observation decks.

- **EXPLANATION OF TOPIC:**

As you are aware in 2019 we applied for a Land and Water Conservation Fund Grant for the Nature Center Phase 1 development project. This grant was for the construction of a new entrance drive, road sign, porta jon structure, walkway through building, deck off back of building and a path to the river with interpretive signs and benches. We are now applying for a Michigan Land and Water Conservation Fund Grant for the construction of additional trail extending north up river from the one we are building as part of our grant this year. It will also include, interpretive signs, seating areas and observation decks. The grant is for \$600,000 total which consists of \$300,000 in matching funds and \$300,000 from the Land and Water Conservation Fund. We have an opportunity to utilize \$150,000 of the DOW settlement money as match money for this grant, meaning the Township would only be paying \$150,000 of the total \$300,000 match. The Township would pay the total \$300,000 match and be reimbursed \$150,000 from the DOW Settlement Fund later. Further, we are hopeful that more of the DOW funds will eventually become available to offset the match amount by reducing spending in other DOW designated categories like plantings and design work such that the total \$300,000 match would be provided from DOW funds. The grant would be for the 2022 construction season.

We are applying for two grants for the same project to increase our odds of getting one of them. We can only accept one of them if we get both. We can also turn down the grants if we choose without penalty prior to signing the agreement letter which would be around June of 2022.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Copy of Resolution 21-01
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:**
Motion by _____, supported by _____, to approve

Resolution 21-01 to allocate the matching funds of \$300,000 for the Michigan Land and Water Conservation Fund for the construction of trails, interpretive signs, seating areas and observation decks.

- **ROLL CALL VOTE REQUIRED?** Yes

RESOLUTION 21-01
RESOLUTION TO ACCEPT THE TERMS OF AN AGREEMENT BETWEEN THE
MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND THOMAS TOWNSHIP
BOARD OF TRUSTEES
TO APPROPRIATE GRANT FUNDS FOR THE MICHIGAN LAND AND WATER
CONSERVATION FUND GRANT

At a regular meeting of the Board of Trustees of the Township of Thomas, held on the first day of March at 7p.m. o'clock p.m. Michigan Time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

NOW BE IT RESOLVED that the Township of Thomas, Saginaw County, Michigan does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the Thomas Township Board of Trustees does hereby specifically agree, but not by way of limitation, as follows;

1. To appropriate all funds necessary to complete the Thomas Township Nature Preserve Expansion phase 2 located at 6660 Gratiot road (M-46) project during the project period and to provide dollars (\$300,000) to match the grant (\$300,000) authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may to necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with all terms of said Agreement including all terms not specifically sent forth in the foregoing portions of this Resolution.

AYES: _____

NAYS: _____

ABSTAINED: _____

ABSENT: _____

The Supervisor declared the resolution adopted.

Bob Wiese, Supervisor

Ed Brofoski, Clerk



AGENDA ITEM

- **MEETING DATE:** March 1st 2021
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of Resolution 21-02 to commit to providing the matching funds of \$300,000.00 for the Michigan Trust Fund to build trails, interpretive signs, seating areas and observation decks.

- **EXPLANATION OF TOPIC:**

As you are aware in 2019 we applied for a Land and Water Conservation Fund Grant for the Nature Center Phase 1 development project. This grant was for the construction of a new entrance drive, road sign, porta jon structure, walkway through building, deck off back of building and a path to the river with interpretive signs and benches. We are now applying for a Michigan Trust Fund Grant for the construction of additional trail extending north up river from the one we are building as part of our grant this year. It will also include, interpretive signs, seating areas and observation decks. The grant is for \$600,000 total which consists of \$300,000 in matching funds and \$300,000 from the Michigan Trust Fund Grant. We have an opportunity to utilize \$150,000 of the DOW settlement money as match money for this grant, meaning the Township would only be paying \$150,000 of the total \$300,000 match. The Township would pay the total \$300,000 match and be reimbursed \$150,000 from the DOW Settlement Fund later. Further, we are hopeful that more of the DOW funds will eventually become available to offset the match amount by reducing spending in other DOW designated categories like plantings and design work such that the total \$300,000 match would be provided from DOW funds. The grant would be for the 2022 construction season.

We are applying for two grants for the same project to increase our odds of getting one of them. We can only accept one of them if we get both. We can also turn down the grants if we choose without penalty prior to signing the agreement letter which would be around June of 2022.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Copy of Resolution 21-02
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:**

Motion by _____, supported by _____, to approve resolution 21-02 to allocate the matching funds of \$300,000 for the Michigan Trust Fund for the construction of trails, interpretive signs, seating areas and observation decks.

- **ROLL CALL VOTE REQUIRED?** Yes



RESOLUTION 21-02
RESOLUTION TO ACCEPT THE TERMS OF AN AGREEMENT BETWEEN THE
MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND THOMAS TOWNSHIP
BOARD OF TRUSTEES
TO APPROPRIATE GRANT FUNDS FOR THE MICHIGAN TRUST FUND GRANT

At a regular meeting of the Board of Trustees of the Township of Thomas, held on the first day of March at 7:00 o'clock p.m. Michigan Time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

NOW BE IT RESOLVED that the Township of Thomas, Saginaw County, Michigan does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the Thomas Township Board of Trustees does hereby specifically agree, but not by way of limitation, as follows;

1. To appropriate all funds necessary to complete the Thomas Township Nature Preserve Expansion phase 2 located at 6660 Gratiot road (M-46) project during the project period and to provide dollars (\$300,000) to match the grant (\$300,000) authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

AYES: _____

NAYS: _____

ABSTAINED: _____

ABSENT: _____

The Supervisor declared the resolution adopted.

Bob Wiese, Supervisor

Ed Brosowski, Clerk



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 1, 2021
- **SUBMITTED BY:** Chief Mike Cousins
- **AGENDA TOPIC:** Replacement of five commercial grade garage door openers from North American Overhead Door Inc.
- **EXPLANATION OF TOPIC:** We have five garage door openers at both of the fire stations that are in need of being replaced. The door openers at Station #1 are the same ones installed when the station was built in 1976. The door openers at Station #2 are also the same openers when the addition was constructed in the late 90's. None of the current doors have safety beams on them which does create a safety hazard. The safety beams prevent the door from coming down on top of any people or equipment.

I attempted a couple times to have a portion of this project covered by a safety grant, but was denied both grants. I am pleased to say, one of our new fire fighters asked me about the door opener project and what the need was. I explained this to her and she asked if she could approach her employer about a grant to help fund this project. Samantha Coykendall demonstrated significant initiative in that she approached, presented and secured a \$5,000 grant from Lippert which is in Chesaning and is an Indiana based company. This money will certainly help fund a large portion of this expense leaving us to pay the balance of \$2,000.00! Needless to say, I am very pleased with this and will recognize her and Lippert for their generosity.

I sent out a RFP's to six qualified vendors and received four back. Of the bids, the lowest bid was North American Overhead Door Inc. from Owosso. As you can see by the attached Bid Tabulation sheet, the bids were all rather close. I recommend we award the bid to lowest bidder being North American Overhead Door Inc. in the amount of \$7,000.00. I do have this expense planned for in my station maintenance funds and is within my budget.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Bid tabulation sheet.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the low bid from North American Overhead Door, Inc. in the amount of \$7,000.000 to replace five commercial-grade garage door openers.
- **ROLL CALL VOTE REQUIRED?** Yes

BID TABULATION WORK SHEET
**BID PROJECT: Garage Door Openers both Fire
Stations**

DATE: February 23, 2021 TIME: 9:05 am EST

THOSE ATTENDING BID OPENING:

<u>NAME</u>	<u>COMPANY REPRESENTING</u>
Chief Cousins	Thomas Township Fire Dept
Sherri Simerson	Thomas Township Police Dept

**BID TABULATION WORK SHEET
DETAILS**

<u>COMPANY NAME</u>	<u>BID PRICE</u>
Delta Door	\$7,390.00
North American Overhead Door	\$7,000.00
M & R	\$7,500.00
Dover & Company	\$9,500.00

Low bid and the company we recommended is:

North American Overhead Door	\$7,000.00
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TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 1, 2021
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the proposed four (4) year labor agreement with the Police Officers' Association of Michigan (POAM) beginning 4/1/2021 and ending on 3/31/2025.
- **EXPLANATION OF TOPIC:** .We have been negotiating with the POAM representatives for the last few weeks. At our last session, we were able to reach a tentative agreement. The proposed agreement is for four (4) years beginning 4/1/2021 and ending on 3/31/2025. We have agreed to a number of changes. The following is a list of the changes that are part of the proposed collective bargaining agreement:
 1. **Appendix A. Compensation Schedule/Duration, Article XXVII**
4 Year Agreement - Increase Appendix A Wage Scale for full time officers each year as follows:

2021/22	3%
2022/23	2.5%
2023/24	2.5%
2024/25	2.5%
 2. **Article XIV, Section 14.2: Shift Differential**
Shift differential: Increase from \$.25/hour to \$.50/hour.
 3. **Article XV, Section 15.6: Requests for Time Off**
It is understood that the union members after the first of each calendar year conduct two rounds of selecting preferred time off. Management agrees to process those requests within a fourteen (14) day time period with certain exceptions recognized for illnesses and/or unforeseen disruptive events that may necessitate a longer review period.

4. **Section 16.1, Holidays Eligibility & Pay.**

Add language to clarify that properly approved PTO before and/or after a paid holiday is considered a day worked in terms of qualifying for holiday pay.

5. **Article XVIII, Section 18.1: Insurance Benefits**

Management is willing to reduce the officer's contribution to the health insurance premium from \$60 to \$30/2 week pay period for single coverage and from \$80 to \$40/2 week pay period for family/2 person coverage with the acknowledgement that the impact is a 1.7% increase to the officer's pay check based upon the five year wage scale.

6. **Article XVIII, Section 18.4, Disability:**

Extend the current 6 months to a full year (12 months) of health insurance coverage for a work related disability.

7. **Section 18.5 – Insurance Options**

Employee can only enroll in the health insurance during open enrollment or if they have a COBRA qualifying event.

8. **ARTICLE XVIII**

Section 18.6 - Health Savings Account (HSA). ~~The Township will establish a HSA in connection with the new health insurance plan change to the BC/BS Simply Blue HSA plan. The Township will contribute to each Employee's Health Savings Account (HSA) \$937.50 for single coverage policies and \$1,875.00 for Two Person and Family coverage policies.~~ **The Township has established a HSA in connection with the high deductible health insurance plan and consistent with federal laws pertaining to HSA's. The Township will contribute up to 75% of the applicable deductible based upon the individual employee's enrollment status or \$3,000.00, whichever is less, annually to the employee's HSA account.**

The Township will deposit the appropriate amount into each employee's HSA account based upon their policy coverage before the end of April in each contract year. If an employee terminates employment or is terminated before the end of the Township fiscal year, the employee will be obligated to repay the Township out of their final paycheck the prorated balance respective of the number of months remaining in the fiscal year. Additionally, the Township shall contribute one percent (1%) of the Employee's base salary to their individual HSA account provided said Employee contributes an equal amount of one percent (1%) of their base salary. Employees will have the option to contribute as much of their own salary as permitted under IRS Rules and applicable State/Federal legislation.

9. **Section 19.1 Pension**

Amend wording to acknowledge that if an officer chooses to contribute 2% of their earning to receive the additional 1% from the Township toward the pension, this is a permanent change unless the pension plan documents permit otherwise.

10. **Section 19.1 – Pension. Add vestment language as follows:**

An officer shall be vested in the pension plan as follows:

Upon completion of one (1) full year of service: 50% vested in pension plan.

Upon completion of two (2) full years of service: 75% vested in pension plan.

Upon completion of three (3) or more full years of service: 100% vested in pension plan.

11. **Section 22.1 – Court Appearances Work related**

Add provision that if a court hearing is via zoom or any other live streaming app, the officer shall receive a minimum of one (1) hour pay at the appropriate overtime rate of time and one-half.

12. **Article XIX, Section 19.2: Retiree Health Care Stipend**

Retiree Health Care Stipend to offset costs for purchasing their own insurance coverage will be extended another five (5) years for ages 55-65 with 20 years of full time service to the Township as an officer excluding any time off for discipline or disability provided the officer does not have any other health insurance coverage including coverage under a spouse's plan, Medicare, Medicaid, or other insurance source. Officers receiving said benefit shall annually provide a witnessed statement that they are purchasing insurance for themselves and that no other health insurance coverage was provided to them. A copy of their monthly premium payment shall be attached to the statement.

13. **Part Time Officers**

All references in the contract pertaining to part time officers are redlined for the purpose of setting this issue aside while a committee made up of the Chief, Sergeant and two POAM officers meet to iron out details as to how part time officers could be used to complement the full time team of officers with a six month deadline.

The union membership still has to vote upon the proposed agreement. If they approve it and the Board approves it, then we will write the changes into the agreement.

• **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**

- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.

- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the proposed four (4) year labor agreement with the Police Officers' Association of Michigan (POAM) beginning 4/1/2021 and ending on 3/31/2025 contingent upon the POAM members' approval.
- **ROLL CALL VOTE REQUIRED:** Yes, due to conference call meeting rules.