



AGENDA
THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
March 4, 2019
7:00 P.M.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approval of Board Minutes February 4, 2019
 - B. Approval of Special Board Minutes February 11, 2019
 - C. Approval of Expenditures.
 - D. Acknowledge and accept the resignation of Jean Reif from the Fire Department.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. Receive comments pertaining to the proposed 2019/2020 fiscal year budget. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. The Board is NOT considering any increase to the property tax millage rate.
 - B. Receive comments pertaining to the DNR Trust Fund Grant Application, and Land and Water Conservation Grant Application for the renovations of the Nature Center.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Approve Resolution 19-06, the annual Appropriations Resolution for the 2019/2020 Fiscal Year contingent on the DDA Board's approval of the DDA budget.
 - B. Approve the proposed amended Appropriations Resolution to balance the 2018/19 Fiscal Year Budget.
 - C. Approve Resolution 19-02, to implement the 2019/2020 Fees Resolution.
 - D. Approve Resolution 19-07, recognizing Swan Valley Athletic Association as a nonprofit organization.
 - E. Approve Resolution 19-03 to allocate the matching funds of \$300,000 for the Michigan Trust Fund Grant for the renovation of the proposed Nature Center.
 - F. Approve Resolution 19-04 to allocate the matching funds of \$300,000 for the Michigan Land and Water Conservation Fund Grant for the renovation of the proposed Nature Center.
 - G. Award the Saginaw Control and Engineering Water Main project to American Excavating in the amount of \$203,703.00.
 - H. Grant permission to the Department of Public Works to issue a Request for Proposals to area wide auctioneers for the sale of Township surplus property.
 - I. Award the compact excavator purchase to Carleton Equipment in the amount of \$46,945.00.

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- J. Award the contract for painting the interior of the Public Safety Building and the Apparatus Room at Fire Station #2 to A&A Painting in the amount of \$6,155.00.
10. Reports
- | | | |
|---------------|--------------------------|-----------------------|
| A. Supervisor | D. Manager | H. Fire Dept. |
| B. Clerk | E. Community Development | I. Police Dept. |
| C. Treasurer | F. DPW | J. Parks & Recreation |
| | G. Finance | K. Board Members |
11. Executive Session
- A. None
12. Adjournment

Thomas Township
Board of Trustee Meeting
Citizen Comment Instructions

Any citizen may address the Thomas Township Board of Trustees at item #6, which is the Citizen Comment Section of the Board Meeting.

Supervisor Weise will ask if there is anyone who would like to address the Board. If there are multiple people, he will invite you to speak when it is your turn.

You will be asked to stand and to state your name and address for the records.

You may then address your issue to the Board Members. In the interest of time, all citizens are requested to limit their comments to three minutes.



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
February 4, 2019
7:00 o'clock p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.

2. PRESENT: Weise, Brosowski, Weber, Thayer, Sommers and DeLine
ABSENT: Monahan

ALSO PRESENT: Township Manager, Russ Taylor; Finance Director, Deidre Frollo; DPW Director, Rick Hopper; Parks and Recreation Director, John Corriveau; Director of Community Development, Dan Sika; Police Chief, Steve Kocsis; Deputy Police Chief, Al Fong; Fire Chief, Mike Cousins; Deputy Clerk, Darci Seamon; Township Attorney, Otto Brandt and 8 interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosowski, seconded by Sommers to approve the amended agenda as presented. Motion carried unanimously.

****AMENDED AGENDA****
THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
February 4, 2019
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the January 7, 2019 Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approve the promotion of Eric Cowles to Police Sergeant.
 - D. Appoint Rick Keith as the Township Architect for 2019/2020.
 - E. Appoint the Vector Tech Group as the Township Computer Services Provider for 2019/2020.
 - F. Appoint the Masud Labor Law Group as the Township Labor and Employment Attorney for 2019/2020.
 - G. Appoint Otto Brandt as the Township Municipal Law Attorney for 2019/2020.
 - H. Appoint Spicer Group as the Township Engineer for 2019/2020.
 - I. Accept and acknowledge the retirement of Assistant Fire Chief, Lyle Cousins from the Fire Department.
 - J. Approve the updated contract with the Township Manager.
 - K. Approve the reappointment of Steve Yockey to the Planning Commission for a term to expire 01/01/2022.
6. Communications-Petitions-Citizen Comments
 - It is requested that you state your name and address for the record.**

7. Public Hearing
 - A. None.
 8. Unfinished Business
 - A. None.
 9. New Business
 - A. Approve Proclamation 19-05 recognizing Assistant Fire Chief, Lyle Cousins for his 50 years of service on the Fire Department.
 - B. Award the contract for the parking lot lighting in the amount of \$1,720.00 contingent upon validating the insurance, references and verification of the contractor's understanding of the project details.
 - C. Approve the proposal from Spicer Group to design the proposed parking lot between the library and main offices parking lots in the amount of \$7,500.00.
 - D. Approve the fabrication of the Owen Cemetery Arch sign from Bill's Custom Fab, Inc. in the amount of \$7,025.00.
 - E. Approve letter of agreement with Spicer Group for submitting a Michigan Natural Resources Trust Fund Grant for \$1,000.00 and a Land and Water Conservation Grant for \$2,000.00.
 10. Reports

<ol style="list-style-type: none"> A. Supervisor B. Clerk C. Treasurer 	<ol style="list-style-type: none"> D. Manager E. Community Development F. DPW G. Finance 	<ol style="list-style-type: none"> H. Fire Dept. I. Police Dept. J. Parks & Recreation K. Board Members
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 11. Executive Session
 - None
 12. Adjournment
-
5. It was moved by Weber, seconded by DeLine to approve the consent agenda as presented. Motion carried unanimously.
 - A. Approval of Township Board minutes from the regular meeting 01/07/2019.
 - B. Expenditures consisting of:

Clearing Fund	\$ 0.00
General Fund	110,088.82
Public Safety-Fire Department	22,974.86
Fire Apparatus	6.48
Public Safety-Police Department	28,707.58
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	1,627.77
Road Revolving Fund	261,000.00
Sewer Fund	28,982.66
Water Fund	235,036.60
Municipal Refuse	62,374.52
Tax	4,827,875.82
 - C. Approve the promotion of Eric Cowles to Police Sergeant.
 - D. Appoint Rick Keith as the Township Architect for 2019/2020.
 - E. Appoint the Vector Tech Group as the Township Computer Services Provider for 2019/2020.
 - F. Appoint the Masud Labor Law Group as the Township Labor and Employment Attorney for 2019/2020.
 - G. Appoint Otto Brandt as the Township Municipal Law Attorney for 2019/2020.
 - H. Appoint Spicer Group as the Township Engineer for 2019/2020.
 - I. Accept and acknowledge the retirement of Assistant Fire Chief, Lyle Cousins from the Fire Department.
 - J. Approve the updated contract with the Township Manager.
 - F. Approve the reappointment of Steve Yockey to the Planning Commission for a term of 01/01/2019 – 01/01/2022.

6. Communications-Petitions-Citizen Comments

None

7. Public Hearing

A. None.

8. Unfinished Business

A. None.

9. New Business

A. It was moved by Sommers, seconded by Weber to approve Proclamation 19-05 recognizing Assistant Fire Chief, Lyle Cousins for his 50 years of service on the Fire Department.

Roll Call:

Ayes: Brosowski, Sommers, DeLine, Thayer, Weise, Weber

Absent: Monahan

Nays: None

Abstain: None

B. It was moved by Thayer seconded by DeLine to award the contract for the parking lot lighting in the amount of \$1,720.00 contingent upon validating the insurance, references and verification of the contractor's understanding of the project details. Motion carried unanimously.

C. It was moved by Brosowski seconded by Sommers to approve the proposal from Spicer Group to design the proposed parking lot between the library and main offices parking lots in the amount of \$7,500.00.

D. It was moved by Weber seconded by DeLine to approve the fabrication of the Owen Cemetery arch sign from Bill's Custom Fab, Inc. in the amount of \$7,025.00. Motion carried unanimously.

E. It was moved by Sommers seconded by Thayer to approve the letter of agreement with Spicer Group for submitting a Michigan Natural Resources Trust Fund Grant for \$1,000.00 and a Land and Water Conservation Grant for \$2,000.00.

Roll Call:

Ayes: Sommers, DeLine, Thayer, Weise, Weber, Brosowski

Absent: Monahan

Nays: None

Abstain: None

10. Report of Officers and Staff:

A. Supervisor's Report - None.

B. Clerk's Report – Manager evaluation results were given to each board member.

C. Treasurer's Report- The Treasurer congratulated Eric Cowles on his promotion to Sergeant.

D. Manager's Report- The Manager informed the Board that Dow is demolishing the silane plant. HSC is continuing to build. The Manager thanked DPW staff for a great job with snow removal and ice control. He also thanked all staff members for being present so the office could remain open during the challenging weather conditions.

E. Receive and file Community Development Reports.

F. Receive and file the DPW Report.

G. Receive and file the Finance Department Report.

H. Receive and file the Fire Department Report. Chief Cousins invited everyone to the retirement celebration of Assistant Fire Chief Lyle Cousins on Saturday, February 9, 2019 from 1:00 p.m. to 4:00 p.m. at the Public Safety Building.

- I. Receive and file the Police Department Report. Chief Kocsis congratulated Lyle on his retirement and thanked him for his years of service. He also congratulated Eric Cowles on his promotion to Sergeant.
 - J. Receive and file the Parks and Recreation Report – John reported that work will resume on train repairs. He is working on revisions to the softball program in order to be eligible for points.
 - K. Board Member Reports – Sommers thanked Lyle for his years of service and stated it was an honor and a privilege to work with Lyle.
11. Executive Session:
- A. None
12. It was moved by Brosowski, seconded by Sommers to adjourn the meeting at 7:31 p.m. Motion carried unanimously.

Edward Brosowski, Clerk

Dated



MINUTES
THOMAS TOWNSHIP SPECIAL BOARD MEETING
BUDGET WORKSHOP
8215 Shields Drive, Saginaw, MI 48609
5 P.M. February 11, 2019

1. The Special Board Meeting was called to order at 5:00 p.m. by Supervisor Weise.

2. PRESENT: Weise, Ryder-Petre, Thayer, Weber, Sommers, Brosofski

ABSENT: Monahan

ALSO PRESENT: Fire Chief, Michael Cousins; DPW Director, Rick Hopper; Assistant to the DPW Director, Trevor Schultz; Finance Director, Deidre Frollo; Township Manager, Russ Taylor; Parks and Recreation Director, John Corriveau; Assistant Parks Director, Tyler Sutherlund; Chief of Police, Steve Kocsis; Deputy Chief of Police, Al Fong; Director of Community Development, Dan Sika and Deputy Clerk, Darci Seamon.

3. Pledge of Allegiance

4. Motion was made by Brosofski, seconded by Thayer to approve the agenda as presented. Motion carried unanimously.

5. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.

Approximate Schedule

<u>Approx. Time</u>	<u>Department Head</u>	<u>Activity/Fund</u>
5:00-5:30	Russ Taylor	Discussion of options for Main Office Bldg.
5:30-5:40	Darci Seamon	Elections Clerk
5:40-5:55	Steve Kocsis & Al Fong	Police Fund
5:55- 6:15	Mike Cousins	Fire Fund Fire Apparatus Fund
6:15-6:30	Dan Sika	Community Development Storm Water Management Construction Codes Sidewalks (Safe Route To Schools Grant) Assessing

6:30–6:50 BREAK

6:50-7:10 John Corriveau Parks & Recreation

Trustee Monahan arrived at 7:10 to participate in the remainder of the meeting.

7:10-7:30 Rick Hopper & Trevor Schultz Sewer Fund
Water Fund
Cemetery

7:30-7:40 Deidre Frollo Finance Department
Drains at Large (Swan Creek & Reineke Drains)
Street Lighting
Transfers Out

7:40–8:00 Russ Taylor Revenues
General Fund Balance
Legislative
Administrative

8:00-8:30 Russ Taylor Buildings & Grounds
Roads
Road Revolving Fund
Municipal Refuse Fund
DDA

***Department Heads** – Arrive 15 minutes before you are scheduled. If we are ahead of schedule, you will start early.

6. It was moved by Weber, seconded by DeLine to adjourn the meeting at 8:34 p.m. Motion carried unanimously

Edward Brosowski, Clerk

Dated



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2019
- **PERSON SUBMITTING:** Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approval of Expenditures
- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:**
The Appropriations Act passed in March Appropriated total funds for the 2018/2019 fiscal year for operating the budgets of the various finds. Monthly the board needs to approve the total expenditures in each fund for the month.

In addition to the fund expenditures listed in the motion, Library Fund expenditures were \$18,446.72. Township Board approval is not required for Library expenditures. Payroll expenditures are not required to be included in this motion.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Invoice approval list by fund
Cash balances report
- **POSSIBLE COURSES OF ACTION:**
Approval/not approve expenditures
- **SUGGESTED/REQUESTED MOTION:**
Motion by _____, supported by _____ to approve the expenditures totaling \$5,578,675.11 with individual fund totals as follows:

Clearing Fund	0.00
General Fund.....	53,963.35
Public Safety - Fire Department.....	30,741.84
Fire Apparatus	0.00
Public Safety - Police Department	8,709.75
Public Safety - Drug Law Enforcement	0.00
Downtown Development Authority.....	1,250.02
Road Revolving Fund.....	0.00
Sewer Fund	134,332.85
Water Fund	251,337.37
Municipal Refuse	45,077.90
Tax.....	5,097,962.91

As shown on checks #59834-59970

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
POST DATES 02/01/2019 - 02/28/2019
JOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 000							
101-000-217.000	DUE TO OTHER FUNDS	DELTA COLLEGE	DEL'Q PERSONALS	WINTER 2017	02/12/19	104.98	59845
101-000-217.000	DUE TO OTHER FUNDS	HEMLOCK SCHOOL DISTRI	DEL'Q PERSONALS	WINTER 2017	02/12/19	79.79	59850
101-000-217.000	DUE TO OTHER FUNDS	SAGINAW COUNTY TREASU	DEL'Q PERSONALS	SUMMER/WINTER 2	02/12/19	445.39	59870
101-000-217.000	DUE TO OTHER FUNDS	SAGINAW COUNTY TREASU	DEL'Q PERSONALS	SUMMER 2017	02/12/19	291.69	59872
101-000-217.000	DUE TO OTHER FUNDS	SAGINAW ISD	DEL'Q PERSONALS	WINTER 2017	02/12/19	107.25	59873
101-000-217.000	DUE TO OTHER FUNDS	SWAN VALLEY SCHOOL DI	DEL'Q PERSONALS	WINTER 2017 - D	02/12/19	304.50	59882
101-000-217.000	DUE TO OTHER FUNDS	SWAN VALLEY SCHOOL DI	DEL'Q PERSONALS	WINTER 2017 - O	02/12/19	261.00	59883
101-000-217.000	DUE TO OTHER FUNDS	THOMAS TWP DDA	DEL'Q PERSONALS	WINTER 2017	02/12/19	87.00	59885
101-000-217.000	DUE TO OTHER FUNDS	THOMAS TWP FIRE EQUIP	DEL'Q PERSONALS	WINTER 2017	02/12/19	12.84	59886
101-000-217.000	DUE TO OTHER FUNDS	THOMAS TWP GENERAL FU	DEL'Q PERSONALS	SUMMER/WINTER 2	02/12/19	48.50	59887
101-000-217.000	DUE TO OTHER FUNDS	THOMAS TWP GENERAL FU	DEL'Q PERSONALS	SUMMER/WINTER 2	02/12/19	144.26	59887
101-000-217.000	DUE TO OTHER FUNDS	THOMAS TWP LIBRARY	DEL'Q PERSONALS	WINTER 2017	02/12/19	30.84	59888
101-000-217.000	DUE TO OTHER FUNDS	THOMAS TWP PUBLIC SAF	DEL'Q PERSONALS	WINTER 2017	02/12/19	32.89	59889
101-000-217.000	DUE TO OTHER FUNDS	THOMAS TWP PUBLIC SAF	DEL'Q PERSONALS	WINTER 2017	02/12/19	69.91	59890
101-000-217.000	DUE TO OTHER FUNDS	DELTA COLLEGE	DEL'Q PERSONALS	WINTER 2017	02/26/19	4.85	59913
101-000-217.000	DUE TO OTHER FUNDS	SAGINAW COUNTY TREASU	DEL'Q PERSONALS	WINTER 2017	02/26/19	9.42	59943
101-000-217.000	DUE TO OTHER FUNDS	SAGINAW ISD	DEL'Q PERSONALS	WINTER 2017	02/26/19	4.96	59946
101-000-217.000	DUE TO OTHER FUNDS	SWAN VALLEY SCHOOL DI	DEL'Q PERSONALS	WINTER 2017 - D	02/26/19	16.63	59955
101-000-217.000	DUE TO OTHER FUNDS	SWAN VALLEY SCHOOL DI	DEL'Q PERSONALS	WINTER 2017 - O	02/26/19	14.26	59956
101-000-217.000	DUE TO OTHER FUNDS	THOMAS TWP DDA	DEL'Q PERSONALS	WINTER 2017	02/26/19	4.75	59958
101-000-217.000	DUE TO OTHER FUNDS	THOMAS TWP FIRE EQUIP	DEL'Q PERSONALS	WINTER 2017	02/26/19	0.59	59959
101-000-217.000	DUE TO OTHER FUNDS	THOMAS TWP GENERAL FU	DEL'Q PERSONALS	WINTER 2017	02/26/19	33.20	59960
101-000-217.000	DUE TO OTHER FUNDS	THOMAS TWP LIBRARY	DEL'Q PERSONALS	WINTER 2017	02/26/19	1.43	59961
101-000-217.000	DUE TO OTHER FUNDS	THOMAS TWP PUBLIC SAF	DEL'Q PERSONALS	WINTER 2017	02/26/19	1.52	59962
101-000-217.000	DUE TO OTHER FUNDS	THOMAS TWP PUBLIC SAF	DEL'Q PERSONALS	WINTER 2017	02/26/19	3.23	59963
Total For Dept 000						2,115.68	
Dept 101 BOARD-LEGISLATIVE							
101-101-802.000	LEGAL SERVICES	MASUD PATTERSON & SCH	LABOR COUNSEL	59133	02/12/19	95.00	59855
101-101-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	FEBRUARY 2019	02/12/19	570.00	59862
101-101-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	MARCH, 2019	02/26/19	950.00	59936
101-101-900.000	LEGAL NOTICES	VIEW NEWSPAPER GROUP	1/7/19 SUMMARY/ZBOA/SIGN BOA	269987	02/12/19	37.80	59895
Total For Dept 101 BOARD-LEGISLATIVE						1,652.80	
Dept 172 MANAGER-ADMINISTRATIVE							
101-172-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	79.70	59929
101-172-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2019 PREMIUM	RIS0002170378	02/26/19	145.30	59914
101-172-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	24.58	59929
101-172-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053308415	02/26/19	64.99	59951
Total For Dept 172 MANAGER-ADMINISTRATIVE						314.57	
Dept 215 CLERK							
101-215-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	53.56	59929
101-215-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2019 PREMIUM	RIS0002170378	02/26/19	145.29	59914
101-215-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	13.54	59929
Total For Dept 215 CLERK						212.39	
Dept 253 TREASURER-FINANCE DEPARTMENT							
101-253-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	116.01	59929
101-253-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2019 PREMIUM	RIS0002170378	02/26/19	159.19	59914
101-253-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	30.45	59929
101-253-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053224578	02/26/19	33.29	59951
101-253-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053308415	02/26/19	6.49	59951

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 253 TREASURER-FINANCE DEPARTMENT							
Dept 257 ASSESSING							
101-257-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	7.52	59929
101-257-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2019 PREMIUM	RIS0002170378	02/26/19	14.54	59914
101-257-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	1.81	59929
101-257-817.000	PROFESSIONAL SERVICES	KENT COMMUNICATIONS I	ESTIMATED POSTAGE - TAX ASSESSMENT	PRE-PAID POSTAG	02/07/19	2,001.13	59834
101-257-936.000	MAINTENANCE AGREEMENTS	APEX SOFTWARE	MAINTENANCE RENEWAL - 3/1/19-3/1/2	303752	02/12/19	235.00	59836
Total For Dept 253 TREASURER-FINANCE DEPARTMENT						345.43	
Dept 265 BUILDING & GROUNDS							
101-265-740.000	OPERATING SUPPLIES	REIMOLD PRINTING CORP	NEWSLETTER - JANUARY 2019	54369	02/12/19	1,795.00	59868
101-265-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053224578	02/26/19	13.99	59951
101-265-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053308415	02/26/19	209.35	59951
101-265-740.125	OPERATING SUPPLIES PASSP	PAKOR INC - NW8935	MEDIA - 12099 PASSPORT	8033981	02/12/19	563.01	59863
101-265-810.100	CONTRACTED SERVICES	MAIL ROOM SERVICE CEN	POSTAGE/MAILINGS	01190364	02/12/19	778.06	59854
101-265-810.100	CONTRACTED SERVICES	SHRED EXPERTS	DOCUMENT SHREDDING	97233	02/12/19	45.00	59876
101-265-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	413097	02/12/19	116.57	59835
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 229 N MILLER RD	202696451559	02/26/19	808.08	59905
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	203675396349	02/26/19	100.83	59905
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	203675396348	02/26/19	99.88	59905
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	203675396351	02/26/19	72.24	59905
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTZKE RD	203675396350	02/26/19	57.34	59905
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	203853368760	02/26/19	42.88	59905
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 249 N MILLER RD	206256083619	02/26/19	1,135.10	59905
101-265-930.000	REPAIRS/MAINTENANCE	GW HEATING & AIR INC	ADMIN BLDG - HEAT ISSUE	234522	02/12/19	110.00	59849
101-265-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	ROCK SALT/ICE MELT	JANUARY 2019	02/12/19	400.48	59881
101-265-930.000	REPAIRS/MAINTENANCE	SWENEY-KERN MFG	ICE MELT	35655	02/26/19	268.28	59957
101-265-936.000	MAINTENANCE AGREEMENTS	BRADYS BUSINESS SYSTE	CAN - C5255 02/14/19-03/13/19	33AR325843	02/26/19	420.68	59903
Total For Dept 265 BUILDING & GROUNDS						7,036.77	
Dept 276 CEMETERY							
101-276-940.100	EQUIPMENT RENTAL	R.B. SATKOWIAK'SCITY	2395 N RIVER RD - PORTABLE TOILET	0119-272	02/12/19	90.00	59867
Total For Dept 276 CEMETERY						90.00	
Dept 282 GREAT LAKES TECH PARK MTCE							
101-282-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 351 N GRAHAM RD	203141414717	02/26/19	414.35	59905
Total For Dept 282 GREAT LAKES TECH PARK MTCE						414.35	
Dept 371 COMMUNITY DEVELOPMENT							
101-371-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	78.54	59929
101-371-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2019 PREMIUM	RIS0002170378	02/26/19	247.00	59914
101-371-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	21.97	59929
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053038117	02/12/19	32.19	59879
101-371-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES	0085882-001	02/26/19	19.00	59939
101-371-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	FEBRUARY 2019	02/12/19	950.00	59862
101-371-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	MARCH, 2019	02/26/19	610.00	59936
101-371-900.000	LEGAL NOTICES	VIEW NEWSPAPER GROUP	1/7/19 SUMMARY/ZBOA/SIGN BOA	269987	02/12/19	94.50	59895
101-371-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	57667348	02/12/19	14.31	59896
101-371-960.000	EDUCATION & TRAINING	WEST BEND MUTUAL INSU	NOTARY/E&o - DORR	02/2019	02/26/19	85.00	59969
Total For Dept 371 COMMUNITY DEVELOPMENT						2,152.51	
Dept 421 CONSTRUCTION CODES							

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
 POST DATES 02/01/2019 - 02/28/2019
 JOURNALIZED
 PAID - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 421 CONSTRUCTION CODES							
101-421-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	47.71	59929
101-421-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2019 PREMIUM	RIS0002170378	02/26/19	174.35	59914
101-421-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	12.94	59929
101-421-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053308415	02/26/19	4.39	59951
101-421-817.000	PROFESSIONAL SERVICES	MASUD PATTERSON & SCH	LABOR COUNSEL	59133	02/12/19	2,679.00	59855
101-421-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	57667348	02/12/19	22.35	59896
			Total For Dept 421 CONSTRUCTION CODES			2,940.74	
Dept 442 SIDEWALKS							
101-442-974.000	CAPITAL IMPROVEMENTS	SPICER GROUP INC.	THOMAS TWP - SAFE ROUTES TO SCHOOL	194791	02/26/19	16,244.50	59949
			Total For Dept 442 SIDEWALKS			16,244.50	
Dept 444 STORM WATER MANAGEMENT							
101-444-817.000	PROFESSIONAL SERVICES	SAGINAW AREA STORM WA	JANUARY - MARCH 2019	FIRST QUARTER	02/12/19	1,363.33	59869
101-444-817.000	PROFESSIONAL SERVICES	STATE OF MICHIGAN	2019 ANNUAL PERMIT FEE - STORMWATE	761-10408539	02/26/19	500.00	59953
			Total For Dept 444 STORM WATER MANAGEMENT			1,863.33	
Dept 448 STREET LIGHTING							
101-448-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - STREET LIGHTS	206522892486	02/12/19	4,393.04	59841
101-448-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 48609 LED LIGHT RD	201094663460	02/12/19	1,298.63	59841
			Total For Dept 448 STREET LIGHTING			5,691.67	
Dept 450 ROAD PROGRAMS							
101-450-930.000	REPAIRS/MAINTENANCE	SPICER GROUP INC.	THOMAS TWP - M46 PEDESTRAIN CROSSW	194789	02/26/19	3,083.50	59949
			Total For Dept 450 ROAD PROGRAMS			3,083.50	
Dept 752 ADMINISTRATION							
101-752-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	95.93	59929
101-752-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2019 PREMIUM	RIS0002170378	02/26/19	145.29	59914
101-752-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	27.08	59929
101-752-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES	0085666-001	02/12/19	13.65	59864
101-752-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES	0085588-001	02/12/19	21.98	59864
101-752-740.000	OPERATING SUPPLIES	SAGINAW KNITTING MILL	GOLF SHIRTS - PARKS	80175	02/12/19	96.00	59874
101-752-740.000	OPERATING SUPPLIES	BRADYS BUSINESS SYSTE	KYOCERA - 3011I - 01/27/19-02/26/1	AR318180	02/26/19	29.98	59903
101-752-740.000	OPERATING SUPPLIES	BRADYS BUSINESS SYSTE	KYOCERA - 3011I - 02/27/19-03/26/1	33AR328861	02/26/19	29.98	59903
101-752-836.000	EMPLOYMENT PHYSICALS	COVENANT OCCUPATIONAL	EMPLOYEE PHYSICAL	195593	02/12/19	102.00	59843
			Total For Dept 752 ADMINISTRATION			561.89	
Dept 763 SOCCER							
101-763-740.300	OPERATING SUPPLIES T-SHI	SAGINAW KNITTING MILL	SOCCER CLINIC - TSHIRTS	80379	02/26/19	201.30	59947
			Total For Dept 763 SOCCER			201.30	
Dept 766 YOUTH CLINICS/FLOOR HOCKEY							
101-766-740.300	OPERATING SUPPLIES T-SHI	SAGINAW KNITTING MILL	OFFICIAL SHIRTS	80183	02/12/19	117.00	59874
			Total For Dept 766 YOUTH CLINICS/FLOOR HOCKEY			117.00	
Dept 767 BASKETBALL							
101-767-740.300	OPERATING SUPPLIES T-SHI	SAGINAW KNITTING MILL	BASKETBALL LEAGUE SHIRTS	80122	02/12/19	794.50	59874
101-767-740.300	OPERATING SUPPLIES T-SHI	SAGINAW KNITTING MILL	GIRLS BASKETBALL - TSHIRTS	80402	02/26/19	917.00	59947
			Total For Dept 767 BASKETBALL			1,711.50	
Dept 768 ARCHERY							
101-768-740.300	OPERATING SUPPLIES T-SHI	SAGINAW KNITTING MILL	ARCHERY - TSHIRTS	80380	02/26/19	256.50	59947

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 768 ARCHERY							
Dept 770 OPERATIONS & MAINTENANCE							
101-770-740.000	OPERATING SUPPLIES	HOME DEPOT	Total For Dept 768 ARCHERY			256.50	
101-770-740.000	OPERATING SUPPLIES	SHERWIN-WILLIAMS	REPAIRS/MAINTENANCE	FEBRUARY 2019	02/12/19	176.06	59851
101-770-740.000	OPERATING SUPPLIES	SAGINAW KNITTING MILL	PAINT - PARKS	JANUARY 2019	02/12/19	6.46	59875
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	SHIRTS/SWEATSHIRTS - TYLER	80260	02/26/19	180.00	59947
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST #GUL	206522892473	02/12/19	74.37	59841
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD #GUL	206522892449	02/12/19	202.27	59841
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	204209309093	02/12/19	51.62	59841
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD - POOL	204120346422	02/26/19	134.51	59905
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	204120346423	02/26/19	26.20	59905
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST	203764358630	02/26/19	37.57	59905
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 455 S MILLER RD	203141414706	02/26/19	589.61	59905
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	204387337177	02/26/19	45.14	59905
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD	206611932437	02/26/19	8.27	59905
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD	202963414839	02/26/19	290.08	59905
101-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	FEBRUARY 2019	02/12/19	907.57	59851
101-770-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	ROCK SALT/ICE MELT	JANUARY 2019	02/12/19	400.49	59881
101-770-930.000	REPAIRS/MAINTENANCE	LEDDY ELECTRIC INC.	PARKING LOT LIGHTS - PARKS & REC B	6059	02/26/19	454.99	59927
101-770-930.000	REPAIRS/MAINTENANCE	STAN S BONDED LOCKSMI	LOCKES/KEYES	34273	02/26/19	12.00	59950
101-770-930.000	REPAIRS/MAINTENANCE	SWENEY-KERN MFG	ICE MELT	35655	02/26/19	268.28	59957
101-770-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	JANUARY 2019	02/12/19	3.13	59860
101-770-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST	VEHICLE MAINTENANCE - PARKS	182142	02/12/19	36.95	59892
101-770-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	57667348	02/12/19	115.40	59896
Total For Dept 770 OPERATIONS & MAINTENANCE							4,020.97
Dept 776 TRAIN							
101-776-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	FEBRUARY 2019	02/12/19	663.63	59851
101-776-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	JANUARY 2019	02/12/19	12.32	59860
Total For Dept 776 TRAIN							675.95
Total For Fund 101 GENERAL OPERATING FUND							53,963.35
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT							
Dept 000							
205-000-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	101.41	59929
205-000-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2019 PREMIUM	RIS0002170378	02/26/19	217.62	59914
205-000-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	29.00	59929
205-000-740.000	OPERATING SUPPLIES	HOME DEPOT	REPAIRS/MAINTENANCE	FEBRUARY 2019	02/12/19	93.97	59851
205-000-740.000	OPERATING SUPPLIES	MCKESSON/MOORE MEDICA	OPERATING SUPPLIES - FIRE	45441007	02/12/19	13.97	59856
205-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053038117	02/12/19	69.99	59879
205-000-740.000	OPERATING SUPPLIES	BATTERIES PLUS - 380	LMR9858 - FIRE	380-P11819833	02/26/19	139.80	59902
205-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053224578	02/26/19	10.19	59951
205-000-742.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053308415	02/26/19	(10.19)	59951
205-000-742.000	UNIFORMS	FRONT LINE SERVICES I	UNIFORMS - FIRE	31916	02/12/19	683.85	59847
205-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS - FIRE	684650	02/12/19	100.49	59861
205-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS - FIRE	684651	02/12/19	82.26	59861
205-000-742.000	UNIFORMS	THE WORK WEAR STORE	UNIFORMS - FIRE	47367	02/12/19	144.00	59884
205-000-742.000	UNIFORMS	PHOENIX SAFETY OUTFIT	UNIFORMS - FIRE	SI-91818	02/26/19	108.00	59938
205-000-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	FEBRUARY 2019	02/12/19	150.00	59862
205-000-810.100	CONTRACTED SERVICES	SHRED EXPERTS	DOCUMENT SHREDDING	97216	02/12/19	22.50	59876
205-000-810.100	CONTRACTED SERVICES	XEROX CORPORATION	METER/USAGE/CHARGES	095871015	02/26/19	126.98	59970
205-000-836.000	EMPLOYMENT PHYSICALS	COVENANT OCCUPATIONAL	EMPLOYEE PHYSICAL	196136	02/12/19	80.00	59843
205-000-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	413097	02/12/19	116.56	59835

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Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT							
Dept 000							
205-000-850.100	WIRELESS COMMUNICATIONS	NEXTEL COMMUNICATIONS	MOBILE COMMUNICATIONS	447551228-191	02/26/19	179.84	59934
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 48609 SIREN RD	205099214766	02/12/19	22.40	59841
205-000-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 9970 DICE RD	11/31/18-02/01/	02/12/19	45.01	59891
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 355 N MILLER RD	206256083620	02/26/19	1,048.53	59905
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	204120346649	02/26/19	641.35	59905
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9970 DICE RD	205455217983	02/26/19	845.62	59905
205-000-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	ROCK SALT/ICE MELT	JANUARY 2019	02/12/19	400.49	59881
205-000-930.000	REPAIRS/MAINTENANCE	SWENEY-KERN MFG	ICE MELT	35655	02/26/19	268.27	59957
205-000-930.100	REPAIRS & MAINTENANCE	LEDDY ELECTRIC INC.	REPAIR - FIRE STTN #1	6043	02/12/19	382.84	59853
205-000-930.100	REPAIRS & MAINTENANCE	STONE QUEST INC	ROCK SALT/ICE MELT	JANUARY 2019	02/12/19	400.49	59881
205-000-930.100	REPAIRS & MAINTENANCE	MIDLAND PAPER COMPANY	OPERATING SUPPLIES - PB SAFETY	074378	02/26/19	113.94	59933
205-000-930.200	REPAIRS & MAINTENANCE	SWENEY-KERN MFG	ICE MELT	35655	02/26/19	268.27	59957
205-000-930.200	REPAIRS & MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	FEBRUARY 2019	02/12/19	15.36	59851
205-000-930.200	REPAIRS & MAINTENANCE	MIDLAND PAPER COMPANY	OFFICE SUPPLIES - FIRE	073969A	02/12/19	44.70	59859
205-000-930.200	REPAIRS & MAINTENANCE	STONE QUEST INC	ROCK SALT/ICE MELT	JANUARY 2019	02/12/19	400.49	59881
205-000-930.200	REPAIRS & MAINTENANCE	HAMILTON ELECTRIC	GENERATOR SERVICE CALL - FIRE	0052845	02/26/19	110.50	59921
205-000-930.200	REPAIRS & MAINTENANCE	SWENEY-KERN MFG	ICE MELT	35655	02/26/19	268.27	59957
205-000-936.000	MAINTENANCE AGREEMENTS	GALE FIRE PROTECTION	ABC FIRE EXTINGUISHER RECHRGD	78702- FIRE STN	02/12/19	137.20	59848
205-000-938.000	VEHICLE EXPENSE	HOME DEPOT	REPAIRS/MAINTENANCE	FEBRUARY 2019	02/12/19	3.94	59851
205-000-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	JANUARY 2019	02/12/19	10.20	59860
205-000-938.000	VEHICLE EXPENSE	JASON GRANDY	REIMBURSEMENT - SOLID ATV FRONT	02/08/2019	02/26/19	59.99	59926
205-000-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST	VEHICLE REPAIR - FIRE	182357	02/26/19	40.00	59964
205-000-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	57657348	02/12/19	477.50	59896
205-000-960.000	EDUCATION & TRAINING	ASHI & 24-7 EMS REMIT	DCPRO-15 BLS DIGITAL CERTIFICTN CA	1035580	02/12/19	23.24	59838
205-000-960.000	EDUCATION & TRAINING	PRINT EXPRESS OFFICE	OFFICE SUPPLIES	0085717-001	02/12/19	53.00	59864
205-000-970.000	CAPITAL OUTLAY	APOLLO FIRE EQUIPMENT	G1 CYLINDER ASSY	99085	02/12/19	22,200.00	59837
Total For Dept 000						30,741.84	
Total For Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT						30,741.84	
Fund 207 PUBLIC SAFETY-POLICE							
Dept 000							
207-000-607.100	COURT ORDERED FEES	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEE	551-532064	02/12/19	30.00	59880
207-000-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	407.67	59929
207-000-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2019 PREMIUM	RIS0002170378	02/26/19	1,089.08	59914
207-000-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	116.42	59929
207-000-740.000	OPERATING SUPPLIES	HOME DEPOT	REPAIRS/MAINTENANCE	FEBRUARY 2019	02/12/19	88.03	59851
207-000-740.000	OPERATING SUPPLIES	TT POLICE DEPT PETTY	OPERATING SUPPLIES/EDU/UNIFORM	2018	02/12/19	50.99	59894
207-000-740.000	OPERATING SUPPLIES	MIDLAND PAPER COMPANY	OPERATING SUPPLIES - PB SAFETY	074978	02/26/19	113.94	59933
207-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS - POLICE	685359	02/12/19	50.00	59861
207-000-742.000	UNIFORMS	TT POLICE DEPT PETTY	OPERATING SUPPLIES/EDU/UNIFORM	2018	02/12/19	10.00	59894
207-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS - POLICE	680726	02/26/19	245.00	59935
207-000-802.000	LEGAL SERVICES	MASUD PATTERSON & SCH	LABOR COUNSEL	59133	02/12/19	342.00	59855
207-000-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	FEBRUARY 2019	02/12/19	860.00	59862
207-000-810.100	CONTRACTED SERVICES	SHRED EXPERTS	DOCUMENT SHREDDING	97216	02/12/19	680.00	59936
207-000-810.100	CONTRACTED SERVICES	SAGINAW COUNTY TREASU	ARRAIGNMENTS JANUARY 2019	1367	02/26/19	22.50	59876
207-000-810.100	CONTRACTED SERVICES	THOMAS TWP GENERAL FU	IT REIMBURSEMENTS - POLICE	5081	02/26/19	35.70	59943
207-000-810.100	CONTRACTED SERVICES	XEROX CORPORATION	METER/USAGE/CHARGES	095871015	02/26/19	126.98	59970
207-000-810.100	CONTRACTED SERVICES	123.NET	TELEPHONE SERVICE	413097	02/12/19	116.56	59835
207-000-850.000	TELEPHONE	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	204120346649	02/26/19	641.35	59905
207-000-920.000	UTILITIES	STONE QUEST INC	ROCK SALT/ICE MELT	JANUARY 2019	02/12/19	400.49	59881
207-000-930.000	REPAIRS/MAINTENANCE	SWENEY-KERN MFG	ICE MELT	35655	02/26/19	268.27	59957

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Fund 207 PUBLIC SAFETY-POLICE							
Dept 000							
207-000-938.000	VEHICLE EXPENSE	DALE STROEBEL S AUTO	VEHICLE MAINTENANCE - POLICE	DEC 18/JAN/FEB	02/12/19	1,519.78	59844
207-000-938.000	VEHICLE EXPENSE	TREIB INC	VEHICLE WASHES	JANUARY 2019	02/12/19	51.00	59893
207-000-938.000	VEHICLE EXPENSE	IRONMAN OFFROAD	FLOORLINER - POLICE	2691	02/26/19	137.95	59925
207-000-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	57667348	02/12/19	1,184.09	59896
207-000-960.000	EDUCATION & TRAINING	TT POLICE DEPT PETTY	OPERATING SUPPLIES/EDU/UNIFORM	2018	02/12/19	35.95	59894
			Total For Dept 000			8,709.75	
			Total For Fund 207 PUBLIC SAFETY-POLICE			8,709.75	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							
Dept 000							
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	203675396349	02/26/19	100.84	59905
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	203675396348	02/26/19	99.87	59905
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	203675396351	02/26/19	72.25	59905
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTZKE RD	203675396350	02/26/19	57.33	59905
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	203853368760	02/26/19	42.88	59905
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COM	REPLACE STREETLIGHT - GRATIOT	9912899-01	02/12/19	219.78	59878
248-000-930.000	REPAIRS/MAINTENANCE	LEDDY ELECTRIC INC.	REPAIR STREETLIGHTS - MILLER CT/GR	6071	02/26/19	657.07	59927
			Total For Dept 000			1,250.02	
			Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY			1,250.02	
Fund 271 LIBRARY FUND							
Dept 000							
271-000-716.000	HEALTH INSURANCE	DELTA DENTAL	MARCH 2019 PREMIUM	RIS00002170378	02/26/19	37.92	59914
271-000-716.500	DISABILITY	UNUM WEBS	DISABILITY - LIBRARY	7911	02/26/19	584.54	59967
271-000-728.000	CHILDRENS BOOKS	BAKER & TAYLOR	CHILDREN/ADULTS BOOKS	7906	02/26/19	1,124.26	59900
271-000-728.100	ADULT BOOKS	BAKER & TAYLOR	CHILDREN/ADULTS BOOKS	7906	02/26/19	938.08	59900
271-000-728.100	ADULT BOOKS	GALE/CENGAGE LEARNING	BOOKS	7907	02/26/19	179.94	59918
271-000-728.100	ADULT BOOKS	HW WILSON CO.	REFERENCE SHELF 2019 SUBSCRIPTN	353435	02/26/19	345.00	59923
271-000-728.100	ADULT BOOKS	HW WILSON CO.	2018 BIOGRAPHY YEARBOOK - CURRENT	352611	02/26/19	211.50	59923
271-000-728.200	AUDIO/VISUAL BOOKS	RECORDED BOOKS	AUDIO/VISUAL BOOKS	7909	02/26/19	680.00	59940
271-000-800.000	ADMINISTRATION FEE	THOMAS TWP GENERAL FU	ADMINISTRATIVE FEE - LIBRARY	5084	02/26/19	10,265.00	59960
271-000-850.000	TELEPHONE	AT&T	TELEPHONE SERVICE - 9897813770	989781377002132	02/26/19	217.92	59898
271-000-901.000	PRINTING & PUBLISHING	U. S. POSTAL SERVICE	POSTAGE - LIBRARY	7910	02/26/19	165.00	59966
271-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8207 SHIELDS DR	204120346648	02/26/19	1,390.60	59905
271-000-930.000	REPAIRS/MAINTENANCE	B&B LAWN MAINTENANCE	SCRAPE/SALT/PLOW	JANUARY 2019	02/26/19	943.00	59899
271-000-930.000	REPAIRS/MAINTENANCE	TRUGREEN CHEMLAWN	2019 LAWN MAINTENANCE - LIBRARY	7913	02/26/19	499.50	59965
271-000-936.000	MAINTENANCE AGREEMENTS	I.T.I. INC.	MAINTENANCE AGREEMENT - 03/01/19-0	0298959	02/26/19	864.46	59924
			Total For Dept 000			18,446.72	
			Total For Fund 271 LIBRARY FUND			18,446.72	
Fund 590 SEWER FUND							
Dept 000							
590-000-202.000	ACCOUNTS PAYABLE	SAMRA, RUTH	UB refund for account: GRAT-007326	02/26/2019	02/26/19	73.35	59948
			Total For Dept 000			73.35	
Dept 536 ADMINISTRATION							
590-536-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	68.33	59829
590-536-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2019 PREMIUM	RIS00002170378	02/26/19	174.19	59914
590-536-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	20.22	59829
590-536-740.000	OPERATING SUPPLIES	PRINTING SYSTEMS INC	UTILITY FORMS - WATER/SEWER	206288	02/12/19	360.53	59865
590-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053038117	02/12/19	10.49	59879

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
POST DATES 02/01/2019 - 02/28/2019
JOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 590 SEWER FUND							
Dept 536 ADMINISTRATION							
590-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053224578	02/26/19	12.41	59951
590-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053308415	02/26/19	1.75	59951
			Total For Dept 536 ADMINISTRATION			647.92	
Dept 540 OPERATIONS & MAINTENANCE							
590-540-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	82.34	59929
590-540-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2C19 PREMIUM	RIS0002170378	02/26/19	200.25	59914
590-540-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	23.63	59929
590-540-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES	0085631-001	02/12/19	37.41	59864
590-540-740.000	OPERATING SUPPLIES	ENVIRONMENTAL SYSTEMS	DESKTOP BASIC SINGLE USE LICENSE	93591937	02/26/19	1,350.00	59916
590-540-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053224578	02/26/19	24.99	59951
590-540-742.000	UNIFORMS	THE WORK WEAR STORE	UNIFORMS - DPW	47502	02/12/19	66.98	59884
590-540-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	413097	02/12/19	116.57	59835
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 3944 N RIVER RD	206611902042	02/12/19	68.94	59841
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6960 STROEBEL RD	204120343260	02/26/19	3,057.47	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 25 S GLEANER RD	207056599829	02/26/19	25.40	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1494 S GRAHAM RD	203764358704	02/26/19	193.11	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9300 HIGHLAND GREEN	202785434483	02/26/19	38.79	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 840 VAN WORKER RD	201717545630	02/26/19	45.92	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 125 E GLOUCESTER DR	202696451709	02/26/19	127.34	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 85 N GRAHAM RD #PS1	205188261789	02/26/19	222.55	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 20 E STARK DR #PS14	205188261783	02/26/19	241.84	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1667 MILLER RD	204031346753	02/26/19	25.05	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	204120346649	02/26/19	962.03	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 3944 N RIVER RD	202607480627	02/26/19	136.10	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 3232 N RIVER RD	205099244889	02/26/19	25.40	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 3200 N THOMAS RD	204654299731	02/26/19	432.78	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1505 N GLEANER RD #	203586391710	02/26/19	1,122.76	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1505 N GLEANER RD #	202162509652	02/26/19	51.80	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1928 N RIVER RD	206522921740	02/26/19	50.18	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1755 THUNDERBIRD DR	206611933493	02/26/19	127.38	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7768 MADELINE ST	205544208792	02/26/19	431.89	59905
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 4530 N THOMAS RD	205277221813	02/26/19	67.06	59905
590-540-922.000	SEWAGE TREATMENT FEES	SAGINAW CHARTER TOWNS	WASTEWATER TREATMENT FEE - 4TH QTR	F5000070	02/26/19	120,513.05	59942
590-540-930.000	REPAIRS/MAINTENANCE	BATTERIES PLUS - 380	12V DURA BATTERY	380-PI1063205	02/12/19	32.93	59839
590-540-930.000	REPAIRS/MAINTENANCE	GALE FIRE PROTECTION	ABC FIRE EXTINGUISHER RECHRGD	78701 - FD/EP	02/12/19	75.90	59848
590-540-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	FEBRUARY 2019	02/12/19	90.49	59851
590-540-930.000	REPAIRS/MAINTENANCE	PRO-TECH CABLING SYST	OPTIC-FIBER	38157	02/12/19	1,466.70	59866
590-540-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	ROCK SALT/ICE MELT	JANUARY 2019	02/12/19	400.50	59881
590-540-930.000	REPAIRS/MAINTENANCE	WOHLFEIL HARDWARE	STIHL CUTQUIK - DPW	62322/1	02/12/19	408.00	59897
590-540-930.000	REPAIRS/MAINTENANCE	H&B EQUIPMENT & RENTA	REPAIRS/MAINTENANCE - DPW	61384	02/26/19	72.45	59920
590-540-930.000	REPAIRS/MAINTENANCE	MIDLAND PAPER COMPANY	OPERATING SUPPLIES - DPW	074979	02/26/19	167.34	59933
590-540-930.000	REPAIRS/MAINTENANCE	SWENEY-KERN MFG	ICE MELT	35655	02/26/19	268.28	59957
590-540-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	57667348	02/12/19	759.98	59896
			Total For Dept 540 OPERATIONS & MAINTENANCE			133,611.58	
			Total For Fund 590 SEWER FUND			134,332.85	
Fund 591 WATER FUND							
Dept 000							
591-000-202.000	ACCOUNTS PAYABLE	CHISA, ANNA	UB refund for account: KRID-007879	02/26/2019	02/26/19	30.79	59904
591-000-202.000	ACCOUNTS PAYABLE	SAMRA, RUTH	UB refund for account: GRAT-007326	02/26/2019	02/26/19	65.90	59948
591-000-255.135	CUSTOMER DEPOSIT	MURIN C SPICER GROUP INC.	THOMAS TWP - MURIN WATER MAIN EXTE	194790	02/26/19	3,602.00	59949

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 591	WATER FUND						
Dept 000							
Dept 536	ADMINISTRATION						
591-536-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	68.33	59929
591-536-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2019 PREMIUM	RIS0002170378	02/26/19	174.19	59914
591-536-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	20.22	59929
591-536-740.000	OPERATING SUPPLIES	PRINTING SYSTEMS INC	UTILITY FORMS - WATER/SEWER	206288	02/12/19	360.53	59865
591-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053038117	02/12/19	10.49	59879
591-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053224578	02/26/19	12.41	59951
591-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053308415	02/26/19	1.74	59951
			Total For Dept 000			3,698.69	
Dept 540	OPERATIONS & MAINTENANCE						
591-540-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	82.34	59929
591-540-716.200	DENTAL INSURANCE	DELTA DENTAL	MARCH 2019 PREMIUM	RIS0002170378	02/26/19	200.25	59914
591-540-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2019	02/26/19	23.63	59929
591-540-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES	0085631-001	02/12/19	37.42	59864
591-540-740.000	OPERATING SUPPLIES	ENVIRONMENTAL SYSTEMS	DESKTOP BASIC SINGLE USE LICENSE	93591937	02/26/19	1,350.00	59916
591-540-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053224578	02/26/19	25.00	59951
591-540-742.000	UNIFORMS	THE WORK WEAR STORE	UNIFORMS - DPW	47502	02/12/19	66.98	59884
591-540-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	THOMAS TWP - SAG CONTRL/ENGNRING W	194787	02/26/19	1,850.75	59949
591-540-817.000	PROFESSIONAL SERVICES	UPS	PKG PICKUP	0000898725079	02/26/19	60.96	59968
591-540-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	413097	02/12/19	116.57	59835
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1167 N GRAHAM RD	201628550841	02/26/19	749.99	59905
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 2020 ORR RD	201361610983	02/26/19	26.64	59905
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	204120346649	02/26/19	962.03	59905
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 12350 GEDDES DR	205188263109	02/26/19	25.40	59905
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9465 TITABAWASSEE	206433935388	02/26/19	25.40	59905
591-540-927.000	PURCHASING WATER	CITY OF SAGINAW	USAGE - 6703 GRATIOT	01/31/19	02/12/19	125,215.20	59840
591-540-927.100	READINESS TO SERVE CITY	CITY OF SAGINAW	USAGE - 6703 GRATIOT	01/31/19	02/12/19	76,096.02	59840
591-540-930.000	REPAIRS/MAINTENANCE	BATTERIES PLUS - 380	12V DURA BATTERY	380-P11063205	02/12/19	32.92	59839
591-540-930.000	REPAIRS/MAINTENANCE	GALE FIRE PROTECTION	ABC FIRE EXTINGUISHER RECHRGD	78701 - FD/PD	02/12/19	75.90	59848
591-540-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	FEBRUARY 2019	02/12/19	90.49	59851
591-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	MAINTENANCE SUPPLIES - DPW	S018920	02/12/19	700.00	59857
591-540-930.000	REPAIRS/MAINTENANCE	PRO-TECH CABLING SYST	OPTIC-FIBER	38157	02/12/19	1,466.70	59866
591-540-930.000	REPAIRS/MAINTENANCE	R.B. SATKOWIAK'SCITY	779 LEDDY RD	0219-051	02/12/19	385.00	59867
591-540-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	ROCK SALT/ICE MELT	JANUARY 2019	02/12/19	400.50	59881
591-540-930.000	REPAIRS/MAINTENANCE	WOHLFEIL HARDWARE	STIHL CUTQUIK - DPW	62322/1	02/12/19	407.99	59897
591-540-930.000	REPAIRS/MAINTENANCE	H&B EQUIPMENT & RENTA	REPAIRS/MAINTENANCE - DPW	61384	02/26/19	72.45	59920
591-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	MAINTENANCE SUPPLIES - DPW	S019003	02/26/19	1,500.00	59932
591-540-930.000	REPAIRS/MAINTENANCE	MIDLAND PAPER COMPANY	OPERATING SUPPLIES - DPW	074979	02/26/19	167.34	59933
591-540-930.000	REPAIRS/MAINTENANCE	SWENEY-KERN MFG	ICE MELT	35655	02/26/19	268.28	59957

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 596 MUNICIPAL REFUSE FUND							
Dept 000							
596-000-808.000	REFUSE CONTRACT	MID MICHIGAN WASTE AU	DECEMBER SOLID WASTE SERVICES	DECEMBER 2018	02/12/19	44,922.90	59858
596-000-964.000	REFUNDS	LYNN PARKER	REIMBURSEMENT - TRASH	2019	02/26/19	155.00	59928
			Total For Dept 000			45,077.90	
Fund 703 TAX FUND							
Dept 000							
703-000-202.000	ACCOUNTS PAYABLE	HUMPERT, RICKIE A	2018 Win Tax Refund 28-12-3-25-405	02/12/2019	02/12/19	20.00	59852
703-000-202.000	ACCOUNTS PAYABLE	PATRICIA SAMUELS	2018 Win Tax Refund 28-12-3-09-100	02/26/2019	02/26/19	39.22	59937
703-000-215.150	DUE TO THOMAS TWP LIBRAR	THOMAS TWP LIBRARY	2018 IFTS TAX COLLECTION	IFTs 2018	02/26/19	16,820.16	59961
703-000-215.215	DUE TO FIRE DEPARTMENT I	THOMAS TWP PUBLIC SAF	2018 IFTS TAX COLLECTION	IFTs 2018	02/26/19	33,640.51	59962
703-000-215.216	DUE TO FIRE APPARATUS IF	THOMAS TWP FIRE EQUIP	2018 IFTS TAX COLLECTION	IFTs 2018	02/26/19	13,140.73	59959
703-000-215.217	DUE TO PS/POLICE IFT	THOMAS TWP PUBLIC SAF	2018 IFTS TAX COLLECTION	IFTs 2018	02/26/19	71,486.09	59963
703-000-216.250	DUE TO THOMAS TWP GENERA	THOMAS TWP GENERAL FU	IFTs ADMIN FEES TAX COLLECTION	WINTER 2018	02/26/19	49,603.88	59960
703-000-216.450	DUE TO GENL ADMINISTRATI	THOMAS TWP GENERAL FU	IFTs ADMIN FEES TAX COLLECTION	WINTER 2018	02/26/19	18,228.69	59960
703-000-222.000	DUE TO SAGINAW COUNTY TR	SAGINAW COUNTY TREASU	TAX PAYMENTS - 01/26/19-02/07/19	SUMMER 2018	02/12/19	2,177.45	59870
703-000-222.000	DUE TO SAGINAW COUNTY TR	SAGINAW COUNTY TREASU	TAX PAYMENTS - 01/26/19-02/07/19	WINTER 2018	02/12/19	217,563.73	59870
703-000-222.000	DUE TO SAGINAW COUNTY TR	SAGINAW COUNTY TREASU	TAX PAYMENTS - 02/08/19-02/21/19	SUMMER 2018	02/26/19	3,176.51	59943
703-000-222.000	DUE TO SAGINAW COUNTY TR	SAGINAW COUNTY TREASU	TAX PAYMENTS - 02/08/19-02/21/19	WINTER 2018	02/26/19	450,286.37	59943
703-000-222.100	DUE TO SAGINAW CO TREAS	SAGINAW COUNTY TREASU	IFTs - WINTER 2018 TAXES	IFTs 2018	02/26/19	237,301.31	59943
703-000-222.300	DUE TO SAGINAW CO DRAIN	SAGINAW COUNTY TREASU	DRAINS	WINTER 2018	02/12/19	6,400.99	59870
703-000-222.300	DUE TO SAGINAW CO DRAIN	SAGINAW COUNTY TREASU	DRAINS - 02/08/19-02/21/19	WINTER 2018	02/26/19	16,197.11	59943
703-000-222.400	DUE TO SAGINAW COUNTY SE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 01/26/19-02/07/19	SUMMER 2018	02/12/19	2,690.57	59872
703-000-222.400	DUE TO SAGINAW COUNTY SE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 02/08/19-02/21/19	SUMMER 2018	02/26/19	3,925.05	59945
703-000-225.070	DUE TO FREELAND SCHOOL O	FREELAND SCHOOL DISTR	TAX PAYMENTS - 01/26/19-02/07/19	WINTER 2018	02/12/19	24,019.85	59846
703-000-225.070	DUE TO FREELAND SCHOOL O	FREELAND SCHOOL DISTR	TAX PAYMENTS - 02/08/19-02/21/19	WINTER 2018	02/26/19	11,555.79	59917
703-000-225.071	DUE TO FREELAND SCHOOL D	FREELAND SCHOOL DISTR	TAX PAYMENTS - 01/26/19-02/07/19	WINTER 2018	02/12/19	16,522.40	59846
703-000-225.071	DUE TO FREELAND SCHOOL D	FREELAND SCHOOL DISTR	TAX PAYMENTS - 02/08/19-02/21/19	WINTER 2018	02/26/19	42,928.08	59917
703-000-225.072	DUE TO FREELAND SCHOOL S	FREELAND SCHOOL DISTR	TAX PAYMENTS - 01/26/19-02/07/19	WINTER 2018	02/12/19	6,351.40	59846
703-000-225.072	DUE TO FREELAND SCHOOL S	FREELAND SCHOOL DISTR	TAX PAYMENTS - 02/08/19-02/21/19	WINTER 2018	02/26/19	16,502.11	59917
703-000-225.080	DUE TO HEMLOCK SCHOOLS O	HEMLOCK SCHOOL DISTRI	TAX PAYMENTS - 01/26/19-02/07/19	WINTER 2018	02/12/19	192,185.24	59850
703-000-225.080	DUE TO HEMLOCK SCHOOLS O	HEMLOCK SCHOOL DISTRI	TAX PAYMENTS - 02/08/19-02/21/19	WINTER 2018	02/26/19	267,675.70	59922
703-000-225.081	DUE TO HEMLOCK SCHOOL DE	HEMLOCK SCHOOL DISTRI	TAX PAYMENTS - 01/26/19-02/07/19	WINTER 2018	02/12/19	71,798.69	59850
703-000-225.081	DUE TO HEMLOCK SCHOOL DE	HEMLOCK SCHOOL DISTRI	TAX PAYMENTS - 02/08/19-02/21/19	WINTER 2018	02/26/19	185,688.90	59922
703-000-225.082	DUE TO HEMLOCK SCHOOLS I	HEMLOCK SCHOOL DISTRI	2018 IFTS TAX COLLECTION	IFTs 2018	02/26/19	204,996.81	59922
703-000-225.130	DUE TO SWAN VALLEY OPERA	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 01/26/19-02/07/19	WINTER 2018 - O	02/12/19	199,326.94	59883
703-000-225.130	DUE TO SWAN VALLEY OPERA	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 02/08/19-02/21/19	WINTER 2018 - O	02/26/19	258,932.37	59956
703-000-225.131	DUE TO SWAN VALLEY DEBT	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 01/26/19-02/07/19	WINTER 2018 - D	02/12/19	164,016.95	59882
703-000-225.131	DUE TO SWAN VALLEY DEBT	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 02/08/19-02/21/19	WINTER 2018 - D	02/26/19	249,374.09	59955
703-000-225.132	SWAN VALLEY SCHOOL SINKI	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 01/26/19-02/07/19	WINTER 2018 - S	02/12/19	35,145.78	59883
703-000-225.132	SWAN VALLEY SCHOOL SINKI	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 02/08/19-02/21/19	WINTER 2018 - S	02/26/19	53,436.01	59956
703-000-234.100	DUE TO SAGINAW ISD IFT	SAGINAW ISD	2018 IFTS TAX COLLECTION	IFTs 2018	02/26/19	60,211.17	59946
703-000-235.000	DUE TO DELTA COLLEGE	DELTA COLLEGE	TAX PAYMENTS - 01/26/19-02/07/19	WINTER 2018	02/12/19	98,447.70	59845
703-000-235.000	DUE TO DELTA COLLEGE	DELTA COLLEGE	TAX PAYMENTS - 02/08/19-02/21/19	WINTER 2018	02/26/19	203,752.86	59913
703-000-235.100	DUE TO DELTA COLLEGE IFT	DELTA COLLEGE	2018 IFTS TAX COLLECTION	IFTs 2018	02/26/19	107,370.92	59913
703-000-236.000	DUE TO SAGINAW ISD/SPECI	SAGINAW ISD	TAX PAYMENTS - 01/26/19-02/07/19	WINTER 2018	02/12/19	148,784.47	59873
703-000-236.000	DUE TO SAGINAW ISD/SPECI	SAGINAW ISD	TAX PAYMENTS - 02/08/19-02/21/19	WINTER 2018	02/26/19	307,933.31	59946
703-000-236.100	DUE TO STATE OF MI IFT	STATE OF MICHIGAN	IFTs - WINTER 2018 TAXES	IFTs 2018	02/26/19	1,028,307.00	59954
			Total For Dept 000			5,097,962.91	
			Total For Fund 703 TAX FUND			5,097,962.91	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
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JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund Totals:							
			Fund 101 GENERAL OPERATING FUND			53,963.35	
			Fund 205 PUBLIC SAFETY-FIRE DEPARTME			30,741.84	
			Fund 207 PUBLIC SAFETY-POLICE			8,709.75	
			Fund 248 Downtown Development Author			1,250.02	
			Fund 271 LIBRARY FUND			18,446.72	
			Fund 59C SEWER FUND			134,332.85	
			Fund 591 WATER FUND			251,337.37	
			Fund 596 MUNICIPAL REFUSE FUND			45,077.90	
			Fund 703 TAX FUND			5,097,962.91	
			Total For All Funds:			5,641,822.71	

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 04/01/2018 TO 02/28/2019
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2018	Total Debits	Total Credits	Ending Balance 02/28/2019
Fund 100	CLEARING FUND				
001.000	59	22,574.18	24,691,949.06	24,704,127.23	10,396.01
Fund 101	GENERAL OPERATING FUND				
002.000	CASH THE STATE BANK	1,710,933.88	2,242,483.86	2,846,352.50	1,107,065.24
002.350	CASH CHASE BANK	240,556.91	198.68	230,000.00	10,755.59
002.385	CASH CHEMICAL BANK	66,083.21	21,308.14	0.00	87,391.35
003.175	Certificate of Deposit Chemic	2,017,928.38	1,604.47	1,019,532.85	1,000,000.00
003.375	CERTIFICATE OF DEPOSITS HUNTINGT	0.00	1,000,000.00	0.00	1,000,000.00
003.400	CERTIFICATE OF DEP CHASE BANK	0.00	231,022.73	0.00	231,022.73
	GENERAL OPERATING FUND	4,035,502.38	3,496,617.88	4,095,885.35	3,436,234.91
Fund 103	CHRISTOPHER THOMPSON FAMILY FUND				
002.000	CASH THE STATE BANK	256,298.03	1,117.57	0.00	257,415.60
Fund 205	PUBLIC SAFETY-FIRE DEPARTMENT				
002.000	CASH THE STATE BANK	892,220.14	155,244.41	726,144.77	321,319.78
Fund 206	FIRE APPARATUS				
002.000	CASH THE STATE BANK	584,057.77	373.98	1,091.28	583,340.47
Fund 207	PUBLIC SAFETY-POLICE				
002.000	CASH THE STATE BANK	1,125,004.29	160,970.37	910,402.90	375,571.76
Fund 246	ROAD REVOLVING FUND				
002.000	CASH THE STATE BANK	101,560.11	232,867.50	261,000.00	73,427.61
003.175	Certificate of Deposit Chemic	807,782.20	3,184.27	200,000.00	610,966.47
	ROAD REVOLVING FUND	909,342.31	236,051.77	461,000.00	684,394.08
Fund 248	Downtown Development Authority				
002.000	CASH THE STATE BANK	81,521.08	17,422.99	95,821.24	3,122.83
Fund 265	P.S. DRUG LAW ENFORCEMENT				
002.000	CASH THE STATE BANK	10,357.04	261,000.00	261,000.00	10,357.04
Fund 271	LIBRARY FUND				
002.000	CASH THE STATE BANK	628,752.67	66,998.75	285,820.33	409,931.09
003.271	CD LIBRARY 08/2016 .50	205,340.00	0.00	0.00	205,340.00
	LIBRARY FUND	834,092.67	66,998.75	285,820.33	615,271.09
Fund 590	SEWER FUND				
002.000	CASH THE STATE BANK	893,988.80	1,230,793.96	1,047,010.15	1,077,772.61
002.200	RESERVED CASH SYSTEM EXPANSIO	28,000.23	3,500.00	0.00	31,500.23
002.350	CASH CHASE BANK	191,733.40	0.00	191,733.40	0.00
002.385	CASH CHEMICAL BANK	404,480.84	21,571.97	23.17	426,029.64
002.386	CHEMICAL BANK SYSTEM EXPANSIO	117,933.00	0.00	0.00	117,933.00
003.175	Certificate of Deposit Chemic	2,017,928.38	1,604.47	19,532.85	2,000,000.00
	SEWER FUND	3,654,064.65	1,257,470.40	1,258,299.57	3,653,235.48
Fund 591	WATER FUND				
001.100	CLEARING CASH	2,000.00	0.00	0.00	2,000.00
002.000	CASH THE STATE BANK	739,352.84	3,212,950.56	3,230,199.88	722,103.52
002.200	RESERVED CASH SYSTEM EXPANSIO	38,268.99	13,075.00	0.00	51,343.99
002.350	CASH CHASE BANK	(191,733.40)	191,733.40	0.00	0.00
002.375	CASH HUNTINGTON BANK	249,768.07	13,423.98	5,045.00	258,147.05
002.385	CASH CHEMICAL BANK	272,747.93	331,327.62	600,000.00	4,075.55
002.386	CHEMICAL BANK SYSTEM EXPANSIO	266,176.00	0.00	0.00	266,176.00
002.387	CHEMICAL BANK BUSINESS CHECKING	498,643.43	302,131.82	330,000.00	470,775.25

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 04/01/2018 TO 02/28/2019
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2018	Total Debits	Total Credits	Ending Balance 02/28/2019
002.390	CASH FIRST STATE BANK	248,889.91	755.32	5,020.00	244,625.23
003.175	Certificate of Deposit Chemic	1,564,159.91	0.00	12,646.06	1,551,513.85
	WATER FUND	3,688,273.68	4,065,397.70	4,182,910.94	3,570,760.44
Fund 596	MUNICIPAL REFUSE FUND				
002.000	CASH THE STATE BANK	651,156.91	2,224,553.63	2,792,506.00	83,204.54
002.385	CASH CHEMICAL BANK	301,098.60	1,099.56	0.00	302,198.16
	MUNICIPAL REFUSE FUND	952,255.51	2,225,653.19	2,792,506.00	385,402.70
Fund 610	CONSTRUCTION WATER/SEWER/MISC				
002.000	CASH THE STATE BANK	25,178.20	0.00	0.00	25,178.20
Fund 703	TAX FUND				
002.000	CASH THE STATE BANK	0.00	20,557,992.88	18,098,432.99	2,459,559.89
002.400	CASH (CSB) DOG LICENSE	0.00	0.00	659.00	(659.00)
	TAX FUND	0.00	20,557,992.88	18,099,091.99	2,458,900.89
	TOTAL - ALL FUNDS	17,070,741.93	57,194,260.95	57,874,101.60	16,390,901.28



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2019
- **SUBMITTED BY:** Chief, Michael Cousins
- **AGENDA TOPIC:** Accept resignation of Jean Reif from the Fire Department.
- **EXPLANATION OF TOPIC:**

Jean Reif has submitted a letter of resignation effective February 1, 2019. Jean has served our Township since August 2009. Her life has changed significantly this past year and is unable to commit the time required to be an active member. She has requested to remain a part of our Fire Corp in the capacity to help us with our medical education. Jean was our first hire as a medical responder. She fulfilled this role with the enthusiasm we had hoped for. In her nearly ten years with us, she became our first and only Instructor Coordinator making it possible for her to provide us continuing education in the medical field without having to hire an outside firm or sending members out for training. It is my recommendation we retain her in the Fire Corp to continue to enjoy the privilege of having someone on staff with these credentials. She has certainly been an asset to our Department and our community. I am attaching her letter of resignation. This has been brought to the Personnel Committee.
- **SUPPORTING DOCUMENTAION:** Resignation letter.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to accept the resignation of Jean Reif from the Fire Department .
- **ROLL CALL VOTE REQUIRED?** No

**NOTICE OF PUBLIC HEARING
THOMAS TOWNSHIP 2019/2020 BUDGETS**

Notice is hereby given that the Thomas Township Board will hold a public hearing on March 4, 2019, at 7 p.m. at the Thomas Township Public Safety Building, 8215 Shields Drive, Saginaw, Michigan, for the purpose of receiving comments from the public on the proposed 2019/2020 Thomas Township Budgets. The proposed budgets may be viewed at the office of the Clerk during regular business hours after February 22, 2019.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. The Board is NOT considering any increase to the property tax millage rate.

Written and/or oral comments will also be received at the Thomas Township Offices through the date of the hearing.

This notice is posted in compliance with Public Act 267 of 1976, as amended, the Open Meeting Act, MCLA 41.72a(2)(3) and the Americans With Disabilities Act.

The Thomas Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 5 days notice to the Thomas Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Thomas Township Board by writing or calling the following: Edward Brosowski, Clerk, 249 N. Miller Road, Saginaw, MI 48609, (989) 781-0150.

Edward Brosowski
Thomas Township Clerk

**NOTICE OF PUBLIC HEARING
THOMAS TOWNSHIP BOARD OF TRUSTEES
DNR TRUST FUND AND LAND AND WATER CONSERVATION GRANTS
PROGRAM APPLICATION**

The Thomas Township Board of Trustees will hold a public hearing on Monday, March 4, 2019 at 7:00 p.m. at the Thomas Township Public Safety Building, 8215 Shields Drive, Saginaw, MI 48609. The Public Hearing is a chance for citizens to comment on the DNR Trust Fund Grant Application and Land and Water Conservation Grant Application for the renovations of the Nature Preserve Center.

Written and/or oral comments will also be received at the Thomas Township Offices through the date of the hearing.

This notice is posted in compliance with Public Act 267 of 1976, as amended, the Open Meeting Act, MCLA 41.72a(2)(3) and the Americans With Disabilities Act.

The Thomas Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 5 days notice to the Thomas Township Board.

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Edward Brosowski
Thomas Township Clerk



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approve the Annual Appropriations Resolution 19-06 for the annual 2019/20 Fiscal Year Budget.
- **EXPLANATION OF TOPIC:** You received a copy of the final draft of the 2019/20 Fiscal Year Budget last with a cover memo listing the final changes that were made to the draft copy. I am including the list as follows:
 - **General Fund Revenues**
 - Added \$372,000 in projected revenues for the grant to purchase the Heritage Insurance building.
 - Removed the \$300,000 for the potential grant match, because grant will not be available until 2020/21 fiscal year.
 - **Treasurer-Finance**
 - Removed paper folder from office equipment in budget twice.
 - **Municipal Building**
 - Removed paper folder under capital outlay.
 - Reduced the parking lot addition from \$135,000 to \$100,000.
 - **Parks Facility Acquisition/Construction**
 - Removed the mill & pave of parking lot at diamond 1.
 - Added Marquee Sign at Roberts Park.
 - Removed garage addition.
 - Removed \$603,000 for Nature Preserve Renovations, because grant will not be available until the 2020/21 fiscal year.
 - **Transfers-in**
 - Reduced transfer-in for Police Fund to amount agreed on by the Board at the 2018/2019 budget workshop.

- **Health Insurance**
 - All Health Insurance line items were reduced to reflect the new rates as there is no increase for the coming year.
- **General Fund - fund balance**
 - Added fund balance reserve for building improvements of \$250,000 this year – total of \$500,000.
- **Public Safety Police**
 - Reduced transfer-in to amount agreed on by board at 2018/2019 budget workshop.
 - Transferred sale of fixed assets to correct year.
 - Adjusted both the salaried wage line item and the hourly wage line item.
 - Salaried from \$155,620 to \$171,825.
 - Full-time hourly from \$383,046 to \$323,077.
 - Also adjusted correlating wage related items such as FICA and pension.

With the exception of the DDA Fund, all Funds are in a solid position. Revenues are down, but that is in part representative of when grants are being received. Likewise, overall General Fund expenditures are down as well resulting from the timing of which year grants are received.

All of the staff did an excellent job of putting together their respective budgets. As always, we have looked at the numbers through a relatively conservative eyeglass. We are not proposing taking on any debt in this year's budget. All capital improvement and regular expenditures are covered by savings or incoming revenues.

The Park Commission has approved those portions of the budget related to the Parks and Recreation operations. The DDA Board will be holding a meeting later in March at which time they will consider approval of their budget. The Township Board's approval will have to include a contingency for the DDA Board's approval as a result.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Resolution 19-06.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the Annual Appropriations Resolution 19-06 for the annual 2019/20 Fiscal Year Budget contingent upon the DDA Board's approval of the DDA Budget.
- **ROLL CALL VOTE REQUIRED:** Yes.

**RESOLUTION 19-06
GENERAL APPROPRIATIONS ACT
THOMAS TOWNSHIP
2019/2020**

At a regular meeting of the Board of Trustees of the Township of Thomas, held on the 4th day of March, 2019, 7 o'clock p.m. Michigan Time.

PRESENT: _____

ABSENT: _____

_____ offered the following resolution and moved for its adoption. The motion was seconded by _____.

A resolution to establish a general appropriations act for Thomas Township; to define the powers and duties of the Thomas Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this ordinance.

The Board of Trustees of Thomas Township resolves:

Section 1: Title

This resolution shall be known as the Thomas Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in the resolution.

Section 3: Fiscal Officer

The Fiscal Services Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 21, 2019 and a public hearing on the proposed budget was held on March 4, 2019.

**Section 5: Estimated Revenues, Expenditures and Fund Balances
(As listed on attached pages.)**

- A. General Fund
- B. Public Safety-Fire Department Operating Fund
- C. Fire Apparatus Fund
- D. Public Safety-Police Department Operating Fund
- E. Revolving Road Fund
- F. Parks and Recreation Fund
- G. Sewer Fund
- H. Water Fund
- I. Municipal Refuse Fund

Section 6: Millage Levy

The Thomas Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 3.1937 mills as authorized under state law and approved by the electorate. The mills to be levied are:

Township	.9437	
Fire Dept. Apparatus	.2500	
Public Safety	2.0000	(1.3700, police operating; .6300 fire dept. operating)

These millage rates are subject to reduction based upon current year millage reduction (Headlee) requirements.

Section 7: Adoption of Budget by Reference

The budgets in Thomas Township for the general fund, public safety-fire department operating fund, fire apparatus fund, public safety-police department operating fund, revolving road fund, parks and recreation fund, sewer fund, water fund, and municipal refuse fund are hereby adopted by reference, with revenues and activity expenditures as indicated in Section 5 of this act.

Section 8: Adoption of Budget by Cost Center

The Board of Trustees of Thomas Township adopts the 2019/2020 fiscal year general fund, water fund, sanitary sewer fund and parks and recreation fund budgets by cost center. Township appointed staff responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center in these funds and may make transfers among the various line items contained in the cost center appropriation. Those responsible for the fire department operating, fire department apparatus, police department operating, and municipal refuse fund may expend funds up to, but not to exceed the total appropriation authorized for each fund and may make transfers among the various line items within the fund appropriation. However, no transfers of appropriations for line items related to personnel or capital expenditures may be made without prior board approval by budget amendment.

Section 9: Michigan Public Act 152 of 2011

The Michigan Public Act 152 of 2011 Limits the amount a public employer may contribute to a medical benefit plan, but allows its governing body, by a 2/3 vote, to exempt the governmental unit from the requirements of the Act for each fiscal year; therefore be it resolved that Thomas Township, pursuant to Sec. 8 (1) of PA 152 of 2011 (MCL 15.568) exempts itself from the requirements of the Act for its 2013-14 fiscal year.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.

Section 11: Transfer Authority

The Chief Administrative Officer shall have no authority to make transfers among the various cost centers. The Chief Administrative Officer shall make recommendations to the board for amendments to this resolution to approve transfers among the various cost centers within a fund. Under no circumstances may the total budget of any fund be changed without board approval.

Section 12: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each month a report of financial operations, including but not limited to:

- a. a cash balances report showing the amount of funds available in each of the various accounts
- b. a revenue and expenditure report which shows for each line item and cost center in the various funds the original budget, the amended budget, the year to date actual amounts, the current month actual amount, any encumbered amounts, the unencumbered balance and the percent of budget revenue received or expenditures made.

Section 13: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 14: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the

Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 15: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outline in P.A. 621 (1978) and the Thomas Township Personnel Manual.

Section 15: Board Adoption

Roll Call Vote:

Ayes: _____

Nays: _____

Absent: _____

I further certify that the Thomas Township Board of Trustees and at the time of adoption of said resolution had full power and lawful authority to adopt the foregoing resolutions and to confer the powers therein granted to the person named who have power and lawful authority to exercise the same.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of this Township the 4th day of March, 2019.

Robert Weise, Supervisor

CERTIFICATE

I, EDWARD BROSOFSKI, the duly elected and acting Clerk of Thomas Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on March 4, 2019, at which meeting a quorum was present, by a roll call vote of said members and hereinafter set forth; that said resolution was ordered to take immediate effect.

Edward Brosowski, Clerk



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approve the budget amendments to the 2018/19 fiscal year
- **EXPLANATION OF TOPIC:** Once again we have had a productive year and as we near the end of the 2018/19 fiscal year the budgets are in need of some miscellaneous amendments. The attached amended budget helps to easily identify the variations from the original budget. We did not list each variation however below are some of the more substantial projects and reasons for the amendments.

General Fund requires transfer between activity centers in Legislative, Elections, Train, Soccer and Archery. Treasurer/Finance, Assessing, Building & Grounds, Community Development and Construction Codes have minor adjustments to wages and wage related items. The transfer into Legislative is related to increased legal fees and the change in the employer contribution to pension. With the purchase of two additional tabulators for the AV counting board the elections activity requires a transfer in. The transfer into the train activity center is due to the purchase of the additional train. Both the Soccer and Archery transfers are the result of increased program participation. The transfers do not have a negative effect on fund balance.

The Public Safety Fire Fund includes transfers into wages full-time hourly along with an increase in the capital improvements line item. With the transition from part-time to full-time clerical and the promotion of the Sargent to the Assistant Chief the Public Safety Police requires transfers between wages and wage related items. The transfers do not have a negative effect on fund balance.

The Sewer and Water Funds both require minor transfers in wages and wage related items. Due to an increase in demand for water from Hemlock Semi-Conductor the purchasing water line item has been increased by \$54,597. This increase also results in a higher than expected water usage revenue of \$145,000 over the amount originally budgeted. The transfer will not have a negative effect on fund equity.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Amendments to budget as proposed
- **POSSIBLE COURCES OF ACTION:** Approve/Disapprove/Deny or Amend
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the proposed amended Appropriations Resolution to balance the 2018/19 Fiscal Year Budget.
- **ROLL CALL VOTE REQUIRED?** Yes.

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
GENERAL FUND REVENUES				
101-000-402.000	PROPERTY TAXES	375,480	373,735	1,745
101-000-402.100	STREET LIGHTS SPECIAL ASSESSM	59,069	45,644	13,425
101-000-402.125	SPEC ASSES GRT LKS TCH PK STL	3,150	3,150	0
101-000-402.150	SPEC ASSES GRT LKS TCH PK MTC	4,623	4,623	0
101-000-405.000	DEL'Q PERSONAL PROPERTY	150	547	(397)
101-000-410.000	PERSONAL PROPERTY TAXES	36,213	36,213	0
101-000-410.100	PERSONAL PROPERTY REPLACEMENT	0	79,835	(79,835)
101-000-437.000	I.F.T.	52,030	48,560	3,470
101-000-445.000	INTEREST/PENALTIES - TAX COLL	200	0	200
101-000-447.000	PROPERTY TAX ADMINISTRATION F	158,000	160,000	(2,000)
101-000-448.000	DOG LICENSE COLLECTION	200	300	(100)
101-000-449.000	MOBILE HOME FEES	2,300	2,000	300
101-000-454.000	FRANCHISE FEE CABLE TV	200,000	206,681	(6,681)
101-000-458.000	BUSINESS LICENSE	2,400	2,400	0
101-000-499.000	COMMUNITY DEVELOPMENT	12,000	23,500	(11,500)
101-000-500.000	CONSTRUCTION PERMITS	90,000	130,000	(40,000)
101-000-566.000	GRANT	672,000	372,000	300,000
101-000-574.000	STATE REVENUE SHARING	1,012,000	1,040,000	(28,000)
101-000-606.000	ORDINANCE FINES	28,000	26,000	2,000
101-000-612.000	METRO EXT TELE RIGHT-OF-WAY A	12,942	12,838	104
101-000-615.000	PASSPORT FEES	25,000	24,000	1,000
101-000-615.100	PASSPORT PHOTOS	9,000	9,800	(800)
101-000-628.000	PRINTED MATERIALS	25	75	(50)
101-000-640.763	PROGRAM FEES SOCCER	24,000	24,000	0
101-000-640.764	PROGRAM FEES YOUTH SOFTBALL	3,500	3,000	500
101-000-640.765	PROGRAM FEES ADULT SOFTBALL	5,500	5,500	0
101-000-640.766	PROGRAM FEES CLINICS	9,000	6,590	2,410
101-000-640.767	PROGRAM FEES BASKETBALL	8,000	7,280	720
101-000-640.768	PROGRAM FEES ARCHERY	8,000	8,100	(100)
101-000-640.769	PROGRAMS FEES VOLLEYBALL	5,000	5,000	0
101-000-640.770	5K RUN/WALK	2,500	240	2,260
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	1,500	130	1,370
101-000-642.000	CEMETERY INCOME	7,000	15,000	(8,000)
101-000-645.000	DAY CAMP	20,000	17,754	2,246
101-000-647.000	TRAIN	24,500	19,682	4,818
101-000-648.000	SWIM PROGRAMS	20,000	20,084	(84)
101-000-649.000	SALES	700	500	200
101-000-650.000	CONCESSIONS	4,600	3,675	925
101-000-652.000	NSF CHECK FEE	28	0	28
101-000-665.000	INTEREST EARNED	1,150	5,000	(3,850)
101-000-667.000	PAVILION RENTAL	5,750	5,750	0
101-000-667.100	EQUIPMENT RENTAL	3,000	1,200	1,800
101-000-667.200	LEASE AGREEMENTS	8,100	6,600	1,500
101-000-671.000	MISCELLANEOUS PARKS	200	11,912	(11,712)

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
101-000-672.000	ADMIN FEES FROM OTHER FUNDS	258,500	232,412	26,088
101-000-673.000	SALE OF ASSETS/INVENTORY	4,000	4,000	0
101-000-675.000	DONATIONS/CONTRIBUTION	304,000	6,415	297,585
101-000-675.325	DONATIONS-ROETHKE IMPROVEMENT	0	100	(100)
101-000-677.000	REIMBURSEMENTS	0	26,012	(26,012)
101-000-677.100	SET PARCEL REIMBURSEMENTS	13,373	13,430	(57)
101-000-693.000	MISCELLANEOUS	302,868	306,720	(3,852)
Totals for General Fund Revenues		3,799,551	3,357,987	441,564

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
APPROPRIATIONS				
Dept 101 - BOARD-LEGISLATIVE				
101-101-702.101	SALARY TRUSTEES	6,180	6,180	0
101-101-702.171	SALARY SUPERVISOR	10,311	10,311	0
101-101-702.215	SALARY CLERK	10,311	10,311	0
101-101-702.253	SALARY TREASURER	10,311	10,311	0
101-101-715.000	FICA EMPLOYER CONTRIBUTION	2,839	2,839	0
101-101-718.000	PENSION EMPLOYER CONTRIBUTION	4,268	4,455	(187)
101-101-719.000	WORKMEN'S COMP	120	45	75
101-101-740.000	OPERATING SUPPLIES	500	700	(200)
101-101-802.000	LEGAL SERVICES	8,000	13,500	(5,500)
101-101-804.000	MEMBERSHIP & DUES	6,383	6,397	(14)
101-101-900.000	LEGAL NOTICES	600	500	100
101-101-910.000	INSURANCE GENERAL LIABILITY	125	146	(21)
101-101-960.000	EDUCATION & TRAINING	6,500	6,500	0
Totals for dept 101 - BOARD-LEGISLATIVE		66,448	72,195	(5,747)
101-172-704.000	SALARIES FULL-TIME	110,450	109,090	1,360
101-172-704.400	SICK DAY PAY OFF	3,400	2,908	492
101-172-716.000	HEALTH INSURANCE	20,600	20,652	(52)
101-172-716.050	HEALTH SAVINGS ACCOUNT	3,280	3,445	(165)
101-172-716.100	VISION/SHORT TERM DISAB/LIFE	1,275	1,275	0
101-172-716.200	DENTAL INSURANCE	1,870	1,758	112
101-172-716.300	INSURANCE LONG TERM DISABILIT	315	315	0
101-172-718.000	PENSION EMPLOYER CONTRIBUTION	13,902	14,603	(701)
101-172-718.100	DEFERRED COMPENSATIONS CONTRI	5,000	5,000	0
101-172-719.000	WORKMEN'S COMP	400	338	62
101-172-720.000	VEHICLE ALLOWANCE	7,200	7,200	0
101-172-740.000	OPERATING SUPPLIES	750	1,000	(250)
101-172-745.000	OPERATING SUPPLIES OFFICE EQU	500	500	0
101-172-804.000	MEMBERSHIP & DUES	1,175	1,223	(48)
101-172-817.000	PROFESSIONAL SERVICES	300	300	0
101-172-850.100	WIRELESS COMMUNICATIONS	750	600	150
101-172-910.000	INSURANCE GENERAL LIABILITY	348	377	(29)
101-172-960.000	EDUCATION & TRAINING	5,500	5,500	0
Totals for dept 172 - MANAGER-ADMINISTRATIVE		177,015	176,084	931

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Dept 191 - ELECTIONS				
101-191-704.100	WAGES FULL-TIME HOURLY	1,000	1,110	(110)
101-191-705.000	WAGES PART-TIME HOURLY	1,000	2,150	(1,150)
101-191-715.000	FICA EMPLOYER CONTRIBUTION	153	243	(90)
101-191-716.050	HEALTH SAVINGS ACCOUNT	10	10	0
101-191-718.000	PENSION EMPLOYER CONTRIBUTION	120	133	(13)
101-191-719.000	WORKMEN'S COMP	50	27	23
101-191-740.000	OPERATING SUPPLIES	5,000	5,000	0
101-191-745.000	OPERATING SUPPLIES OFFICE EQU	5,000	9,633	(4,633)
101-191-810.000	CONTRACTED SERVICES	100	0	100
101-191-817.000	PROFESSIONAL SERVICES	1,500	8,740	(7,240)
101-191-818.000	ELECTION INSPECTORS	12,500	16,172	(3,672)
101-191-900.000	LEGAL NOTICES	400	50	350
101-191-910.000	INSURANCE GENERAL LIABILITY	1,050	598	452
101-191-930.000	REPAIRS/MAINTENANCE	100	0	100
101-191-956.000	MISCELLANEOUS	100	0	100
101-191-960.000	EDUCATION & TRAINING	1,000	705	295
Totals for dept 191 - ELECTIONS		29,083	44,571	(15,488)
Dept 215 - CLERK				
101-215-704.000	SALARIES FULL-TIME	51,500	51,100	400
101-215-704.150	SALARY DEPUTY	2,060	2,050	10
101-215-704.250	SALARY-STIPEND DEGREE	1,500	1,500	0
101-215-704.716	WAGES IN LIEU OF HEALTH INSURA	3,000	3,000	0
101-215-715.000	FICA EMPLOYER CONTRIBUTION	4,215	4,411	(196)
101-215-716.000	HEALTH INSURANCE	0	31	(31)
101-215-716.100	VISION/SHORT TERM DISAB/LIFE	840	830	10
101-215-716.200	DENTAL INSURANCE	1,855	1,750	105
101-215-716.300	INSURANCE LONG TERM DISABILIT	160	161	(1)
101-215-718.000	PENSION EMPLOYER CONTRIBUTION	6,450	6,345	105
101-215-718.100	DEFERRED COMPENSATIONS CONTRIB	515	0	515
101-215-719.000	WORKMEN'S COMP	175	175	0
101-215-740.000	OPERATING SUPPLIES	1,000	1,000	0
101-215-745.000	OPERATING SUPPLIES OFFICE EQU	1,500	1,000	500
101-215-804.000	MEMBERSHIP & DUES	85	85	0
101-215-817.000	PROFESSIONAL SERVICES	100	250	(150)
101-215-900.000	LEGAL NOTICES	100	400	(300)
101-215-900.100	PUBLICATIONS	18,400	18,400	0
101-215-900.300	CODIFICATION OF ORDINANCE	3,000	4,000	(1,000)
101-215-910.000	INSURANCE GENERAL LIABILITY	250	250	0
101-215-930.000	REPAIRS/MAINTENANCE	100	0	100
101-215-936.000	MAINTENANCE AGREEMENTS	182	0	182
101-215-956.000	MISCELLANEOUS	100	100	0
101-215-960.000	EDUCATION & TRAINING	2,500	2,600	(100)
Totals for dept 215 - CLERK		99,587	99,438	149

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT

FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Dept 253 - TREASURER-FINANCE DEPARTMENT				
101-253-704.000	SALARIES FULL-TIME	72,960	72,960	0
101-253-704.050	SALARIES FULL-TIME ASSISTANT	40,560	40,560	0
101-253-704.150	SALARY DEPUTY	3,195	3,195	0
101-253-704.200	WAGES FULL-TIME CLERICAL	3,475	3,579	(104)
101-253-704.250	SALARY-STIPEND DEGREE	1,500	1,500	0
101-253-704.275	SALARY STIPEND-CERTIFICATION	1,500	1,500	0
101-253-704.716	WAGES IN LIEU OF HEALTH INSUR	3,000	3,750	(750)
101-253-705.000	WAGES PART-TIME HOURLY	14,515	15,000	(485)
101-253-715.000	FICA EMPLOYER CONTRIBUTION	9,560	10,540	(980)
101-253-716.000	HEALTH INSURANCE	17,800	17,336	464
101-253-716.050	HEALTH SAVINGS ACCOUNT	2,950	2,950	0
101-253-716.100	VISION/SHORT TERM DISAB/LIFE	1,868	1,875	(7)
101-253-716.200	DENTAL INSURANCE	3,250	2,585	665
101-253-716.300	INSURANCE LONG TERM DISABILIT	360	366	(6)
101-253-718.000	PENSION EMPLOYER CONTRIBUTION	14,550	15,050	(500)
101-253-718.100	DEFERRED COMPENSATIONS CONTRI	735	735	0
101-253-719.000	WORKMEN'S COMP	480	400	80
101-253-740.000	OPERATING SUPPLIES	7,000	5,000	2,000
101-253-745.000	OPERATING SUPPLIES OFFICE EQU	1,750	1,350	400
101-253-802.000	LEGAL SERVICES	500	500	0
101-253-803.000	AUDIT	3,000	2,000	1,000
101-253-804.000	MEMBERSHIP & DUES	750	750	0
101-253-810.000	CONTRACTED SERVICES	4,950	10,262	(5,312)
101-253-817.000	PROFESSIONAL SERVICES	1,000	1,000	0
101-253-830.000	TAX ROLL PREPARATION	32,500	29,765	2,735
101-253-910.000	INSURANCE GENERAL LIABILITY	750	489	261
101-253-930.000	REPAIRS/MAINTENANCE	500	500	0
101-253-956.000	MISCELLANEOUS	750	200	550
101-253-960.000	EDUCATION & TRAINING	1,800	1,800	0
Totals for dept 253 - TREASURER-FINANCE DEPARTMENT		247,508	247,497	11

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Dept 257 - ASSESSING				
101-257-703.100	SALARY BOARD OF REVIEW	850	1,000	(150)
101-257-704.000	SALARIES FULL-TIME	6,867	7,067	(200)
101-257-704.250	SALARY-STIPEND DEGREE	200	200	0
101-257-704.716	WAGES IN LIEU OF HEALTH INSUR	300	375	(75)
101-257-705.000	WAGES PART-TIME HOURLY	10,712	9,700	1,012
101-257-705.100	WAGES PART-TIME ASSESSOR	60,000	57,725	2,275
101-257-715.000	FICA EMPLOYER CONTRIBUTION	5,980	5,775	205
101-257-716.000	HEALTH INSURANCE	0	32	(32)
101-257-716.100	VISION/SHORT TERM DISAB/LIFE	125	90	35
101-257-716.200	DENTAL INSURANCE	210	44	166
101-257-716.300	INSURANCE LONG TERM DISABILIT	145	24	121
101-257-718.000	PENSION EMPLOYER CONTRIBUTION	815	850	(35)
101-257-718.100	DEFERRED COMPENSATIONS CONTRI	68	0	68
101-257-719.000	WORKMEN'S COMP	425	425	0
101-257-740.000	OPERATING SUPPLIES	3,400	3,000	400
101-257-745.000	OPERATING SUPPLIES OFFICE EQU	500	500	0
101-257-802.000	LEGAL SERVICES	1,000	1,000	0
101-257-804.000	MEMBERSHIP & DUES	200	200	0
101-257-817.000	PROFESSIONAL SERVICES	4,200	3,500	700
101-257-900.000	LEGAL NOTICES	200	200	0
101-257-910.000	INSURANCE GENERAL LIABILITY	235	209	26
101-257-936.000	MAINTENANCE AGREEMENTS	3,000	3,000	0
101-257-960.000	EDUCATION & TRAINING	500	1,300	(800)
Totals for dept 257 - ASSESSING		99,932	96,216	3,716

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Dept 265 - BUILDING & GROUNDS				
101-265-704.100	WAGES FULL-TIME HOURLY	4,841	4,841	0
101-265-705.000	WAGES PART-TIME HOURLY	1,000	1,200	(200)
101-265-710.000	WAGES OVERTIME	1,000	1,000	0
101-265-712.000	WAGES JANITORIAL	6,150	6,305	(155)
101-265-715.000	FICA EMPLOYER CONTRIBUTION	1,000	1,025	(25)
101-265-716.050	HEALTH SAVINGS ACCOUNT	50	200	(150)
101-265-718.000	PENSION EMPLOYER CONTRIBUTION	650	705	(55)
101-265-719.000	WORKMEN'S COMP	300	300	0
101-265-740.000	OPERATING SUPPLIES	21,000	21,000	0
101-265-740.125	OPERATING SUPPLIES PASSPORT P	1,500	2,500	(1,000)
101-265-740.600	BEAUTIFICATION DAY	500	500	0
101-265-740.650	SEASONAL BANNERS/HOLIDAY LIGH	7,000	6,500	500
101-265-745.000	OPERATING SUPPLIES OFFICE EQU	7,000	600	6,400
101-265-810.100	CONTRACTED SERVICES	25,000	27,000	(2,000)
101-265-817.000	PROFESSIONAL SERVICES	1,000	500	500
101-265-850.000	TELEPHONE	3,500	3,800	(300)
101-265-910.000	INSURANCE GENERAL LIABILITY	6,150	5,163	987
101-265-920.000	UTILITIES	23,000	24,000	(1,000)
101-265-930.000	REPAIRS/MAINTENANCE	20,000	18,000	2,000
101-265-936.000	MAINTENANCE AGREEMENTS	6,000	6,000	0
101-265-940.100	EQUIPMENT RENTAL	2,000	2,000	0
101-265-970.000	CAPITAL OUTLAY	0	9,000	(9,000)
101-265-974.000	CAPITAL IMPROVEMENTS	10,000	0	10,000
Totals for dept 265 - BUILDING & GROUNDS		148,641	142,139	6,502
Dept 276 - CEMETERY				
101-276-704.100	WAGES FULL-TIME HOURLY	10,300	8,000	2,300
101-276-705.000	WAGES PART-TIME HOURLY	500	0	500
101-276-710.000	WAGES OVERTIME	1,030	500	530
101-276-715.000	FICA EMPLOYER CONTRIBUTION	880	867	13
101-276-716.050	HEALTH SAVINGS ACCOUNT	80	127	(47)
101-276-718.000	PENSION EMPLOYER CONTRIBUTION	1,236	1,455	(219)
101-276-719.000	WORKMEN'S COMP	170	200	(30)
101-276-740.000	OPERATING SUPPLIES	100	0	100
101-276-810.100	CONTRACTED SERVICES	9,700	10,700	(1,000)
101-276-910.000	INSURANCE GENERAL LIABILITY	160	111	49
101-276-930.000	REPAIRS/MAINTENANCE	4,500	6,046	(1,546)
101-276-940.100	EQUIPMENT RENTAL	4,500	4,200	300
101-276-974.000	CAPITAL IMPROVEMENTS	15,000	0	15,000
Totals for dept 276 - CEMETERY		48,156	32,206	15,950

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT

FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Dept 282 - GREAT LAKES TECH PARK MTCE				
101-282-704.100	WAGES FULL-TIME HOURLY	650	0	650
101-282-715.000	FICA EMPLOYER CONTRIBUTION	50	0	50
101-282-716.050	HEALTH SAVINGS ACCOUNT	7	0	7
101-282-718.000	PENSION EMPLOYER CONTRIBUTION	78	0	78
101-282-719.000	WORKMEN'S COMP	30	0	30
101-282-810.000	CONTRACTED SERVICES	4,250	4,250	0
101-282-920.000	UTILITIES	3,150	3,668	(518)
101-282-930.000	REPAIRS/MAINTENANCE	2,500	1,000	1,500
Totals for dept 282 - GREAT LAKES TECH PARK MTCE		10,715	8,918	1,797
Dept 371 - COMMUNITY DEVELOPMENT				
101-371-703.200	SALARY ZONING BOARDS	2,200	2,200	0
101-371-704.000	SALARIES FULL-TIME	48,064	49,467	(1,403)
101-371-704.100	WAGES FULL-TIME HOURLY	38,375	37,926	449
101-371-704.250	SALARY-STIPEND DEGREE	1,400	1,400	0
101-371-704.716	WAGES IN LIEU OF HEALTH INSUR	2,100	2,625	(525)
101-371-705.000	WAGES PART-TIME HOURLY	9,900	14,500	(4,600)
101-371-715.000	FICA EMPLOYER CONTRIBUTION	7,700	8,275	(575)
101-371-716.000	HEALTH INSURANCE	19,330	17,624	1,706
101-371-716.050	HEALTH SAVINGS ACCOUNT	2,560	2,560	0
101-371-716.100	VISION/SHORT TERM DISAB/LIFE	1,200	1,200	0
101-371-716.200	DENTAL INSURANCE	3,375	3,158	217
101-371-716.300	INSURANCE LONG TERM DISABILIT	260	263	(3)
101-371-718.000	PENSION EMPLOYER CONTRIBUTION	9,950	10,220	(270)
101-371-718.100	DEFERRED COMPENSATIONS CONTRI	572	566	6
101-371-719.000	WORKMEN'S COMP	655	575	80
101-371-740.000	OPERATING SUPPLIES	3,500	4,000	(500)
101-371-745.000	OPERATING SUPPLIES OFFICE EQU	2,000	2,000	0
101-371-802.000	LEGAL SERVICES	7,000	12,500	(5,500)
101-371-804.000	MEMBERSHIP & DUES	450	450	0
101-371-804.100	SAGINAW FUTURE	2,000	2,000	0
101-371-810.100	CONTRACTED SERVICES	12,000	12,000	0
101-371-817.000	PROFESSIONAL SERVICES	3,000	2,900	100
101-371-817.100	UPDATE MASTER PLAN	800	800	0
101-371-836.000	EMPLOYMENT PHYSICALS	200	0	200
101-371-850.100	WIRELESS COMMUNICATIONS	600	850	(250)
101-371-900.000	LEGAL NOTICES	1,200	1,200	0
101-371-910.000	INSURANCE GENERAL LIABILITY	4,500	2,237	2,263
101-371-930.000	REPAIRS/MAINTENANCE	900	0	900
101-371-936.000	MAINTENANCE AGREEMENTS	350	350	0
101-371-938.000	VEHICLE EXPENSE	1,500	1,000	500
101-371-938.100	GAS & DIESEL FUEL	1,000	1,000	0
101-371-960.000	EDUCATION & TRAINING	2,700	1,700	1,000
101-371-970.000	CAPITAL OUTLAY	29,000	22,590	6,410
Totals for dept 371 - COMMUNITY DEVELOPMENT		220,341	220,136	205

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT

FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Dept 421 - CONSTRUCTION CODES				
101-421-704.000	SALARIES FULL-TIME	13,732	14,134	(402)
101-421-704.200	WAGES FULL-TIME CLERICAL	38,375	35,685	2,690
101-421-704.250	SALARY-STIPEND DEGREE	400	400	0
101-421-704.400	SICK DAY PAY OFF	200	0	200
101-421-704.716	WAGES IN LIEU OF HEALTH INSUR	600	750	(150)
101-421-705.200	WAGES INSPECTORS	60,000	60,000	0
101-421-715.000	FICA EMPLOYER CONTRIBUTION	9,300	8,500	800
101-421-716.000	HEALTH INSURANCE	15,400	14,320	1,080
101-421-716.050	HEALTH SAVINGS ACCOUNT	2,560	2,580	(20)
101-421-716.100	VISION/SHORT TERM DISAB/LIFE	820	740	80
101-421-716.200	DENTAL INSURANCE	2,250	2,110	140
101-421-716.300	INSURANCE LONG TERM DISABILIT	180	158	22
101-421-718.000	PENSION EMPLOYER CONTRIBUTION	5,950	5,925	25
101-421-718.100	DEFERRED COMPENSATIONS CONTRI	215	142	73
101-421-719.000	WORKMEN'S COMP	618	500	118
101-421-740.000	OPERATING SUPPLIES	1,900	1,900	0
101-421-745.000	OPERATING SUPPLIES OFFICE EQU	1,000	1,000	0
101-421-804.000	MEMBERSHIP & DUES	600	600	0
101-421-817.000	PROFESSIONAL SERVICES	14,000	12,000	2,000
101-421-836.000	EMPLOYMENT PHYSICALS	200	200	0
101-421-850.100	WIRELESS COMMUNICATIONS	350	400	(50)
101-421-900.000	LEGAL NOTICES	200	200	0
101-421-910.000	INSURANCE GENERAL LIABILITY	1,600	1,215	385
101-421-936.000	MAINTENANCE AGREEMENTS	2,800	2,800	0
101-421-938.000	VEHICLE EXPENSE	350	350	0
101-421-938.100	GAS & DIESEL FUEL	450	750	(300)
101-421-960.000	EDUCATION & TRAINING	2,000	1,900	100
Totals for dept 421 - CONSTRUCTION CODES		176,050	169,259	6,791
Dept 442 - SIDEWALKS				
101-442-704.100	WAGES FULL-TIME HOURLY	1,200	1,200	0
101-442-705.000	WAGES PART-TIME HOURLY	200	0	200
101-442-710.000	WAGES OVERTIME	1,000	750	250
101-442-715.000	FICA EMPLOYER CONTRIBUTION	185	165	20
101-442-716.050	HEALTH SAVINGS ACCOUNT	12	12	0
101-442-718.000	PENSION EMPLOYER CONTRIBUTION	265	240	25
101-442-719.000	WORKMEN'S COMP	30	35	(5)
101-442-910.000	INSURANCE GENERAL LIABILITY	58	372	(314)
101-442-930.000	REPAIRS/MAINTENANCE	3,000	1,500	1,500
101-442-940.100	EQUIPMENT RENTAL	1,500	1,500	0
101-442-974.000	CAPITAL IMPROVEMENTS	188,906	84,031	104,875
Totals for dept 442 - SIDEWALKS		196,356	89,805	106,551

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Dept 444 - STORM WATER MANAGEMENT				
101-444-817.000	PROFESSIONAL SERVICES	5,900	5,900	0
Totals for dept 444 - STORM WATER MANAGEMENT		5,900	5,900	0
Dept 445 - DRAINS AT LARGE				
101-445-806.000	DRAIN AT LARGE	285,000	275,940	9,060
101-445-807.000	TOWNSHIP PROPERTY ASSESSMENT	65,000	7,516	57,484
Totals for dept 445 - DRAINS AT LARGE		350,000	283,456	66,544
Dept 448 - STREET LIGHTING				
101-448-920.000	UTILITIES	60,000	60,000	0
Totals for dept 448 - STREET LIGHTING		60,000	60,000	0
Dept 450 - ROAD PROGRAMS				
101-450-930.000	REPAIRS/MAINTENANCE	250,000	90,000	160,000
101-450-974.000	CAPITAL IMPROVEMENTS	75,000	65,000	10,000
Totals for dept 450 - ROAD PROGRAMS		325,000	155,000	170,000

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT

FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Dept 752 - ADMINISTRATION				
101-752-702.000	SALARY ELECTED OFFICIALS	1,700	2,870	(1,170)
101-752-704.000	SALARIES FULL-TIME	109,490	102,000	7,490
101-752-704.250	SALARY-STIPEND DEGREE	1,500	1,500	0
101-752-704.400	SICK DAY PAY OFF	2,150	0	2,150
101-752-705.000	WAGES PART-TIME HOURLY	25,000	25,000	0
101-752-715.000	FICA EMPLOYER CONTRIBUTION	8,302	10,547	(2,245)
101-752-716.000	HEALTH INSURANCE	19,500	15,900	3,600
101-752-716.050	HEALTH SAVINGS ACCOUNT	4,245	4,245	0
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,315	1,080	235
101-752-716.200	DENTAL INSURANCE	3,745	2,929	816
101-752-716.300	INSURANCE LONG TERM DISABILIT	210	310	(100)
101-752-718.000	PENSION EMPLOYER CONTRIBUTION	13,150	13,150	0
101-752-719.000	WORKMEN'S COMP	2,290	2,290	0
101-752-740.000	OPERATING SUPPLIES	5,600	5,600	0
101-752-800.000	ADMINISTRATION FEE	9,575	0	9,575
101-752-803.000	AUDIT	495	493	2
101-752-804.000	MEMBERSHIP & DUES	900	1,200	(300)
101-752-817.000	PROFESSIONAL SERVICES	1,311	1,200	111
101-752-836.000	EMPLOYMENT PHYSICALS	0	400	(400)
101-752-900.000	LEGAL NOTICES	500	500	0
101-752-901.000	PRINTING & PUBLISHING	500	500	0
101-752-960.000	EDUCATION & TRAINING	3,500	3,500	0
Totals for dept 752 - ADMINISTRATION		214,978	195,214	19,764
Dept 756 - FACILITY ACQUISITION/CONSTRUC				
101-756-974.500	CAP IMPROVEMENT THOMAS TRAIL	300,000	258,804	41,196
101-756-974.550	CAPITAL IMPROVEMENTS ROBERTS	127,000	65,000	62,000
101-756-974.575	CAPITAL IMP. WILDLIFE PRESERV	1,100,000	550,000	550,000
Totals for dept 756 - FACILITY ACQUISITION/CONSTRUC		1,527,000	873,804	653,196
Dept 761 - SWIM PROGRAMS				
101-761-705.000	WAGES PART-TIME HOURLY	21,000	18,661	2,339
101-761-715.000	FICA EMPLOYER CONTRIBUTION	1,516	1,428	88
101-761-719.000	WORKMEN'S COMP	338	288	50
101-761-740.000	OPERATING SUPPLIES	1,600	1,668	(68)
101-761-930.000	REPAIRS/MAINTENANCE	3,000	3,332	(332)
Totals for dept 761 - SWIM PROGRAMS		27,454	25,377	2,077
Dept 762 - SENIOR CITIZENS PROGRAMS				
101-762-740.000	OPERATING SUPPLIES	3,000	3,000	0
Totals for dept 762 - SENIOR CITIZENS PROGRAMS		3,000	3,000	0

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Dept 763 - SOCCER				
101-763-705.000	WAGES PART-TIME HOURLY	4,425	4,907	(482)
101-763-715.000	FICA EMPLOYER CONTRIBUTION	399	375	24
101-763-719.000	WORKMEN'S COMP	78	92	(14)
101-763-740.000	OPERATING SUPPLIES	3,600	3,768	(168)
101-763-740.300	OPERATING SUPPLIES T-SHIRTS	2,500	2,421	79
101-763-740.675	SUPPLIES-CONCESSIONS	0	1,768	(1,768)
101-763-740.700	OPERATING SUPPLIES-NON PERISH	0	36	(36)
101-763-901.000	PRINTING & PUBLISHING	250	0	250
Totals for dept 763 - SOCCER		11,252	13,367	(2,115)
Dept 764 - YOUTH SOFTBALL				
101-764-705.000	WAGES PART-TIME HOURLY	2,600	843	1,757
101-764-715.000	FICA EMPLOYER CONTRIBUTION	200	64	136
101-764-719.000	WORKMEN'S COMP	45	17	28
101-764-740.000	OPERATING SUPPLIES	1,150	0	1,150
101-764-740.300	OPERATING SUPPLIES T-SHIRTS	1,750	599	1,151
101-764-901.000	PRINTING & PUBLISHING	250	0	250
Totals for dept 764 - YOUTH SOFTBALL		5,995	1,523	4,472
Dept 765 - ADULT SOFTBALL				
101-765-705.000	WAGES PART-TIME HOURLY	400	188	212
101-765-715.000	FICA EMPLOYER CONTRIBUTION	30	14	16
101-765-719.000	WORKMEN'S COMP	10	4	6
101-765-740.000	OPERATING SUPPLIES	2,000	2,146	(146)
101-765-740.300	OPERATING SUPPLIES T-SHIRTS	300	60	240
101-765-810.000	CONTRACTED SERVICES	7,000	4,545	2,455
101-765-901.000	PRINTING & PUBLISHING	250	0	250
Totals for dept 765 - ADULT SOFTBALL		9,990	6,957	3,033
Dept 766 - YOUTH CLINICS/FLOOR HOCKEY				
101-766-705.000	WAGES PART-TIME HOURLY	5,500	5,500	0
101-766-715.000	FICA EMPLOYER CONTRIBUTION	400	400	0
101-766-719.000	WORKMEN'S COMP	75	75	0
101-766-740.000	OPERATING SUPPLIES	800	800	0
101-766-740.300	OPERATING SUPPLIES T-SHIRTS	2,000	2,000	0
Totals for dept 766 - YOUTH CLINICS/FLOOR HOCKEY		8,775	8,775	0

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Dept 767 - BASKETBALL				
101-767-705.000	WAGES PART-TIME HOURLY	2,915	2,915	0
101-767-715.000	FICA EMPLOYER CONTRIBUTION	215	215	0
101-767-719.000	WORKMEN'S COMP	82	82	0
101-767-740.000	OPERATING SUPPLIES	1,000	1,000	0
101-767-740.300	OPERATING SUPPLIES T-SHIRTS	1,000	1,000	0
Totals for dept 767 - BASKETBALL		5,212	5,212	0
Dept 768 - ARCHERY				
101-768-705.000	WAGES PART-TIME HOURLY	2,200	3,300	(1,100)
101-768-715.000	FICA EMPLOYER CONTRIBUTION	135	253	(118)
101-768-719.000	WORKMEN'S COMP	35	65	(30)
101-768-740.000	OPERATING SUPPLIES	1,500	1,500	0
101-768-740.300	OPERATING SUPPLIES T-SHIRTS	2,300	2,300	0
Totals for dept 768 - ARCHERY		6,170	7,418	(1,248)
Dept 769 - VOLLEYBALL				
101-769-705.000	WAGES PART-TIME HOURLY	2,100	2,100	0
101-769-715.000	FICA EMPLOYER CONTRIBUTION	160	160	0
101-769-719.000	WORKMEN'S COMP	37	37	0
101-769-740.000	OPERATING SUPPLIES	250	250	0
Totals for dept 769 - VOLLEYBALL		2,547	2,547	0
Dept 770 - OPERATIONS & MAINTENANCE				
101-770-704.100	WAGES FULL-TIME HOURLY	3,000	3,000	0
101-770-705.000	WAGES PART-TIME HOURLY	55,000	55,000	0
101-770-712.000	WAGES JANITORIAL	1,404	1,404	0
101-770-715.000	FICA EMPLOYER CONTRIBUTION	3,945	3,945	0
101-770-716.050	HEALTH SAVINGS ACCOUNT	30	30	0
101-770-718.000	PENSION EMPLOYER CONTRIBUTION	360	360	0
101-770-719.000	WORKMEN'S COMP	1,300	1,200	100
101-770-740.000	OPERATING SUPPLIES	3,600	3,600	0
101-770-810.000	CONTRACTED SERVICES	26,500	27,700	(1,200)
101-770-850.000	TELEPHONE	1,500	1,500	0
101-770-850.100	WIRELESS COMMUNICATIONS	850	850	0
101-770-910.000	INSURANCE GENERAL LIABILITY	9,300	12,774	(3,474)
101-770-920.000	UTILITIES	27,000	27,000	0
101-770-930.000	REPAIRS/MAINTENANCE	60,350	60,373	(23)
101-770-938.000	VEHICLE EXPENSE	6,000	6,000	0
101-770-938.100	GAS & DIESEL FUEL	4,500	6,230	(1,730)
101-770-940.000	PORTABLE TOILET RENTAL	2,450	1,623	827
101-770-940.100	EQUIPMENT RENTAL	4,000	2,500	1,500
101-770-970.000	CAPITAL OUTLAY	9,500	5,500	4,000
Totals for dept 770 - OPERATIONS & MAINTENANCE		220,589	220,589	0

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Dept 771 - FLAG FOOTBALL				
101-771-705.000	WAGES PART-TIME HOURLY	1,750	128	1,622
101-771-715.000	FICA EMPLOYER CONTRIBUTION	77	10	67
101-771-719.000	WORKMEN'S COMP	25	1	24
101-771-740.000	OPERATING SUPPLIES	500	119	381
Totals for dept 771 - FLAG FOOTBALL		2,352	258	2,094
Dept 774 - SPECIAL EVENTS				
101-774-705.000	WAGES PART-TIME HOURLY	4,000	2,500	1,500
101-774-715.000	FICA EMPLOYER CONTRIBUTION	300	225	75
101-774-719.000	WORKMEN'S COMP	0	222	(222)
101-774-740.000	OPERATING SUPPLIES	8,000	8,000	0
101-774-740.150	OPERATING 5K RUN/WALK	3,050	3,050	0
101-774-810.000	CONTRACTED SERVICES	1,800	1,800	0
101-774-817.000	PROFESSIONAL SERVICES	9,700	8,200	1,500
101-774-901.000	PRINTING & PUBLISHING	2,500	2,500	0
Totals for dept 774 - SPECIAL EVENTS		29,350	26,497	2,853
Dept 775 - DAY CAMP				
101-775-705.000	WAGES PART-TIME HOURLY	13,500	11,491	
101-775-715.000	FICA EMPLOYER CONTRIBUTION	1,040	879	161
101-775-719.000	WORKMEN'S COMP	400	197	203
101-775-740.000	OPERATING SUPPLIES	1,650	1,273	377
101-775-831.000	FIELD TRIPS	2,700	1,651	1,049
101-775-901.000	PRINTING & PUBLISHING	750	1,041	(291)
Totals for dept 775 - DAY CAMP		20,040	16,532	3,508
Dept 776 - TRAIN				
101-776-705.000	WAGES PART-TIME HOURLY	950	1,846	(896)
101-776-715.000	FICA EMPLOYER CONTRIBUTION	71	141	(70)
101-776-719.000	WORKMEN'S COMP	16	38	(22)
101-776-930.000	REPAIRS/MAINTENANCE	2,500	2,500	0
101-776-938.100	GAS & DIESEL FUEL	500	229	271
101-776-970.000	CAPITAL OUTLAY	0	15,000	(15,000)
Totals for dept 776 - TRAIN		4,037	19,754	(15,717)
Dept 995 - TRANSFER-OUT				
101-995-999.205	PUBLIC SAFETY - FIRE	175,046	175,046	0
101-995-999.207	PUBLIC SAFETY - POLICE	266,275	261,053	5,222
Totals for dept 995 - TRANSFER-OUT		441,321	436,099	5,222
TOTAL GENERAL FUND EXPENDITURES		4,800,794	3,765,743	1,035,051

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT

FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT				
ESTIMATED REVENUES				
205-000-402.000	PROPERTY TAXES	250,320	249,512	808
205-000-405.000	DEL'Q PERSONAL PROPERTY	100	110	(10)
205-000-410.000	PERSONAL PROPERTY TAXES	24,175	23,575	600
205-000-410.100	PERSONAL PROPERTY REPLACEMENT	0	53,347	(53,347)
205-000-437.000	I.F.T.	34,735	33,114	1,621
205-000-629.000	REPORTS	100	20	80
205-000-630.000	NON-RESIDENT FEES	2,500	5,500	(3,000)
205-000-673.100	SALE OF FIXED ASSETS	0	600	(600)
205-000-675.000	DONATIONS/CONTRIBUTION	10,000	14,874	(4,874)
205-000-676.000	REFUNDS-REBATES	0	9,896	(9,896)
205-000-693.000	MISCELLANEOUS	0	250	(250)
205-000-699.101	TRANSFER FROM GENERAL FUND	175,046	175,046	0
Totals Revenues		496,976	565,844	(68,868)

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT

FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
APPROPRIATIONS				
205-000-704.000	SALARIES FULL-TIME	79,030	79,030	0
205-000-704.025	SALARIES FULL-TIME INSPECTOR	38,915	38,915	0
205-000-704.100	WAGES FULL-TIME HOURLY	2,500	3,229	(729)
205-000-704.250	SALARY-STIPEND DEGREE	500	500	0
205-000-704.400	SICK DAY PAY OFF	2,700	2,700	0
205-000-705.000	WAGES PART-TIME HOURLY	22,750	22,750	0
205-000-705.200	WAGES INSPECTORS	26,000	10,000	16,000
205-000-705.300	WAGES PART-TIME FIRERUNS	98,000	98,000	0
205-000-712.000	WAGES JANITORIAL	8,200	8,200	0
205-000-715.000	FICA EMPLOYER CONTRIBUTION	21,200	19,839	1,361
205-000-716.000	HEALTH INSURANCE	23,970	23,970	0
205-000-716.050	HEALTH SAVINGS ACCOUNT	5,530	5,629	(99)
205-000-716.100	VISION/SHORT TERM DISAB/LIFE	1,475	1,593	(118)
205-000-716.200	DENTAL INSURANCE	2,831	2,631	200
205-000-716.300	INSURANCE LONG TERM DISABILIT	350	350	0
205-000-718.000	PENSION EMPLOYER CONTRIBUTION	14,130	15,000	(870)
205-000-719.000	WORKMEN'S COMP	9,300	9,300	0
205-000-740.000	OPERATING SUPPLIES	10,000	12,000	(2,000)
205-000-742.000	UNIFORMS	5,000	3,500	1,500
205-000-745.000	OPERATING SUPPLIES OFFICE EQU	3,900	2,000	1,900
205-000-800.000	ADMINISTRATION FEE	7,185	7,185	0
205-000-802.000	LEGAL SERVICES	600	546	54
205-000-803.000	AUDIT	500	500	0
205-000-804.000	MEMBERSHIP & DUES	3,500	3,500	0
205-000-810.100	CONTRACTED SERVICES	15,000	13,500	1,500
205-000-817.000	PROFESSIONAL SERVICES	6,000	3,000	3,000
205-000-836.000	EMPLOYMENT PHYSICALS	6,500	5,980	520
205-000-836.100	IMMUNIZATIONS	1,500	1,000	500
205-000-850.000	TELEPHONE	2,000	2,000	0
205-000-850.100	WIRELESS COMMUNICATIONS	7,300	4,000	3,300
205-000-900.000	LEGAL NOTICES	200	50	150
205-000-910.000	INSURANCE GENERAL LIABILITY	24,000	20,943	3,057
205-000-920.000	UTILITIES	20,000	19,000	1,000
205-000-930.000	REPAIRS/MAINTENANCE	30,000	28,978	1,022
205-000-930.100	REPAIRS & MAINTENANCE FS#1	5,000	12,000	(7,000)
205-000-930.200	REPAIRS & MAINTENANCE FS#2	5,000	6,000	(1,000)
205-000-936.000	MAINTENANCE AGREEMENTS	14,158	11,000	3,158
205-000-938.000	VEHICLE EXPENSE	27,000	25,000	2,000
205-000-938.100	GAS & DIESEL FUEL	8,000	8,000	0
205-000-940.100	EQUIPMENT RENTAL	750	700	50
205-000-956.000	MISCELLANEOUS	500	2,200	(1,700)
205-000-960.000	EDUCATION & TRAINING	17,000	13,000	4,000
205-000-970.000	CAPITAL OUTLAY	199,000	198,646	354
205-000-974.000	CAPITAL IMPROVEMENTS	39,600	40,977	(1,377)
Totals Fire Department Expenditures		816,574	786,841	29,733

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Fund 207 - PUBLIC SAFETY-POLICE				
ESTIMATED REVENUES				
207-000-402.000	PROPERTY TAXES	544,350	542,589	1,761
207-000-405.000	DEL'Q PERSONAL PROPERTY	250	221	29
207-000-410.000	PERSONAL PROPERTY TAXES	52,373	51,267	1,106
207-000-410.100	PERSONAL PROPERTY REPLACEMENT	0	108,700	(108,700)
207-000-437.000	I.F.T.	75,530	73,000	2,530
207-000-539.000	JUSTICE TRAINING FUND	1,263	1,130	133
207-000-570.000	LIQUOR LICENSE	9,960	9,844	116
207-000-607.100	COURT ORDERED FEES	25	0	25
207-000-626.000	SWAN VALLEY POLICE SECURITY	2,000	5,325	(3,325)
207-000-629.000	REPORTS	700	900	(200)
207-000-673.100	SALE OF FIXED ASSETS	0	7,010	(7,010)
207-000-675.000	DONATIONS/CONTRIBUTION	0	1,000	(1,000)
207-000-676.000	REFUNDS-REBATES	0	31	(31)
207-000-699.101	TRANSFER FROM GENERAL FUND	266,275	261,053	5,222
Total Revenues -		952,726	1,062,070	(109,344)

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
APPROPRIATIONS				
207-000-704.000	SALARIES FULL-TIME	144,125	147,000	(2,875)
207-000-704.100	WAGES FULL-TIME HOURLY	330,943	338,224	(7,281)
207-000-704.200	WAGES FULL-TIME CLERICAL	0	12,327	(12,327)
207-000-704.400	SICK DAY PAY OFF	6,060	6,060	0
207-000-704.716	WAGES IN LIEU OF HEALTH INSUR	3,000	3,750	(750)
207-000-705.000	WAGES PART-TIME HOURLY	38,000	24,230	13,770
207-000-709.000	WAGES COURT TIME	7,500	6,000	1,500
207-000-710.000	WAGES OVERTIME	28,800	40,000	(11,200)
207-000-712.000	WAGES JANITORIAL	4,500	4,500	0
207-000-715.000	FICA EMPLOYER CONTRIBUTION	41,081	0	41,081
207-000-716.000	HEALTH INSURANCE	108,200	106,822	1,378
207-000-716.050	HEALTH SAVINGS ACCOUNT	18,000	19,350	(1,350)
207-000-716.100	VISION/SHORT TERM DISAB/LIFE	5,725	5,975	(250)
207-000-716.200	DENTAL INSURANCE	12,650	12,420	230
207-000-716.300	INSURANCE LONG TERM DISABILIT	1,400	1,400	0
207-000-718.000	PENSION EMPLOYER CONTRIBUTION	62,451	62,900	(449)
207-000-719.000	WORKMEN'S COMP	10,400	9,500	900
207-000-740.000	OPERATING SUPPLIES	15,000	15,000	0
207-000-742.000	UNIFORMS	5,200	5,200	0
207-000-745.000	OPERATING SUPPLIES OFFICE EQU	1,500	1,500	0
207-000-800.000	ADMINISTRATION FEE	7,185	7,185	0
207-000-802.000	LEGAL SERVICES	10,600	12,000	(1,400)
207-000-803.000	AUDIT	600	1,020	(420)
207-000-804.000	MEMBERSHIP & DUES	420	745	(325)
207-000-810.100	CONTRACTED SERVICES	10,800	10,800	0
207-000-817.000	PROFESSIONAL SERVICES	4,100	2,000	2,100
207-000-836.000	EMPLOYMENT PHYSICALS	0	1,000	(1,000)
207-000-850.000	TELEPHONE	1,600	1,420	180
207-000-850.100	WIRELESS COMMUNICATIONS	2,760	2,600	160
207-000-910.000	INSURANCE GENERAL LIABILITY	10,000	9,908	92
207-000-920.000	UTILITIES	8,300	5,500	2,800
207-000-930.000	REPAIRS/MAINTENANCE	19,000	19,000	0
207-000-936.000	MAINTENANCE AGREEMENTS	10,470	6,000	4,470
207-000-938.000	VEHICLE EXPENSE	17,200	11,000	6,200
207-000-938.100	GAS & DIESEL FUEL	25,000	20,000	5,000
207-000-940.100	EQUIPMENT RENTAL	1,000	399	601
207-000-940.200	COLD STORAGE LEASE	1,800	1,800	0
207-000-956.000	MISCELLANEOUS	500	500	0
207-000-960.000	EDUCATION & TRAINING	5,000	7,200	(2,200)
207-000-960.100	JUSTICE TRAINING FUND	1,320	1,200	120
207-000-970.000	CAPITAL OUTLAY	41,700	41,700	0
207-000-974.000	CAPITAL IMPROVEMENTS	9,600	0	9,600
Totals Public Safety Police Appropriations		1,033,490	985,135	48,355

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Fund 590 - SEWER FUND				
ESTIMATED REVENUES				
590-000-450.000	LICENSE & PERMITS	0	40	(40)
590-000-608.000	USAGE	1,100,000	1,110,000	(10,000)
590-000-608.200	CAPACITY FEE	15,000	3,500	11,500
590-000-608.400	READY TO SERVE	250,000	250,000	0
590-000-610.000	CONNECTIONS		8,920	(8,920)
590-000-659.000	PENALTY	10,100	10,500	(400)
590-000-665.000	INTEREST EARNED	3,500	3,800	(300)
590-000-667.100	EQUIPMENT RENTAL	4,200	9,000	(4,800)
590-000-672.200	STARK ROAD SPECIAL ASSESSMENT	9,980	9,980	0
590-000-676.000	REFUNDS-REBATES	0	8,984	(8,984)
590-000-680.000 * *	REIMBURSEMENT	198,000	15,000	183,000
Totals for Revenues		1,590,780	1,429,724	161,056

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
APPROPRIATIONS				
Dept 536 - ADMINISTRATION				
590-536-704.000	SALARIES FULL-TIME	67,650	67,650	0
590-536-704.200	WAGES FULL-TIME CLERICAL	15,750	15,750	0
590-536-704.400	SICK DAY PAY OFF	1,025	0	1,025
590-536-705.000	WAGES PART-TIME HOURLY	8,035	7,500	535
590-536-715.000	FICA EMPLOYER CONTRIBUTION	7,050	7,050	0
590-536-716.000	HEALTH INSURANCE	21,100	21,100	0
590-536-716.050	HEALTH SAVINGS ACCOUNT	3,985	4,031	(46)
590-536-716.100	VISION/SHORT TERM DISAB/LIFE	925	1,080	(155)
590-536-716.200	DENTAL INSURANCE	2,715	2,715	0
590-536-716.300	INSURANCE LONG TERM DISABILIT	225	225	0
590-536-718.000	PENSION EMPLOYER CONTRIBUTION	10,089	10,090	(1)
590-536-719.000	WORKMEN'S COMP	1,050	1,050	0
590-536-740.000	OPERATING SUPPLIES	2,500	2,500	0
590-536-745.000	OPERATING SUPPLIES OFFICE EQU	1,500	2,500	(1,000)
590-536-800.000	ADMINISTRATION FEE	95,805	95,805	0
590-536-802.000	LEGAL SERVICES	800	250	550
590-536-803.000	AUDIT	1,114	1,027	87
590-536-804.000	MEMBERSHIP & DUES	2,453	2,453	0
590-536-810.000	CONTRACTED SERVICES	1,160	1,200	(40)
590-536-817.000	PROFESSIONAL SERVICES	300	0	300
590-536-900.000	LEGAL NOTICES	300	0	300
590-536-960.000	EDUCATION & TRAINING	1,000	1,000	0
Totals for dept 536 - ADMINISTRATION		246,531	244,976	1,555
Dept 540 - OPERATIONS & MAINTENANCE				
590-540-704.100	WAGES FULL-TIME HOURLY	93,600	87,010	6,590
590-540-704.600	WAGES PAGERS	1,250	1,250	0
590-540-704.716	WAGES IN LIEU OF HEALTH INSUR	1,500	1,875	(375)
590-540-705.000	WAGES PART-TIME HOURLY	24,000	24,000	0
590-540-710.000	WAGES OVERTIME	8,000	5,000	3,000
590-540-715.000	FICA EMPLOYER CONTRIBUTION	9,900	8,600	1,300
590-540-716.000	HEALTH INSURANCE	19,973	22,032	(2,059)
590-540-716.050	HEALTH SAVINGS ACCOUNT	4,200	4,200	0
590-540-716.100	VISION/SHORT TERM DISAB/LIFE	925	1,205	(280)
590-540-716.200	DENTAL INSURANCE	2,400	2,355	45
590-540-716.300	INSURANCE LONG TERM DISABILIT	275	292	(17)
590-540-718.000	PENSION EMPLOYER CONTRIBUTION	12,054	12,500	(446)
590-540-719.000	WORKMEN'S COMP	2,400	2,400	0
590-540-740.000	OPERATING SUPPLIES	2,300	6,000	(3,700)
590-540-742.000	UNIFORMS	3,750	3,750	0
590-540-810.000	CONTRACTED SERVICES	7,000	3,100	3,900
590-540-817.000	PROFESSIONAL SERVICES	25,000	25,000	0
590-540-836.000	EMPLOYMENT PHYSICALS	250	225	25

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
590-540-850.000	TELEPHONE	3,000	3,600	(600)
590-540-850.100	WIRELESS COMMUNICATIONS	1,592	950	642
590-540-910.000	INSURANCE GENERAL LIABILITY	23,282	14,283	8,999
590-540-920.000	UTILITIES	65,000	68,000	(3,000)
590-540-922.000	SEWAGE TREATMENT FEES	480,000	493,803	(13,803)
590-540-930.000	REPAIRS/MAINTENANCE	90,000	77,500	12,500
590-540-932.000	MISS DIG SERVICES	510	636	(126)
590-540-936.000	MAINTENANCE AGREEMENTS	5,500	12,000	(6,500)
590-540-938.000	VEHICLE EXPENSE	8,250	8,250	0
590-540-938.100	GAS & DIESEL FUEL	11,500	11,500	0
590-540-939.000	CONTRACTED CONNECTIONS	3,000	2,500	500
590-540-956.000	MISCELLANEOUS	100	0	100
590-540-960.000	EDUCATION & TRAINING	750	750	0
590-540-968.000	DEPRECIATION	460,000	460,000	0
Totals for dept 540 - OPERATIONS & MAINTENANCE		1,371,261	1,364,566	6,695
Dept 900 - CAPITAL CONTROL				
590-900-970.000	CAPITAL OUTLAY	49,100	44,175	4,925
590-900-974.000	CAPITAL IMPROVEMENTS	236,000	42,705	193,295
Totals for dept 900 - CAPITAL CONTROL		285,100	86,880	198,220
TOTAL APPROPRIATIONS		1,902,892	1,696,422	206,470

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Fund 591 - WATER FUND				
ESTIMATED REVENUES				
591-000-608.000	USAGE	2,455,000	2,600,000	(145,000)
591-000-608.100	ADMINISTRATION FEE	0	3	(3)
591-000-608.200	CAPACITY FEE	25,000	18,000	7,000
591-000-608.300	DEFERRED ASSESSMENT	2,227	0	2,227
591-000-608.400	READY TO SERVE	660,000	798,377	(138,377)
591-000-609.000	TURN ON/TURN OFF	4,800	4,482	318
591-000-610.000	CONNECTIONS	10,000	33,902	(23,902)
591-000-652.000	NSF CHECK FEE	300	287	13
591-000-659.000	PENALTY	11,000	12,200	(1,200)
591-000-665.000	INTEREST EARNED	3,500	6,800	(3,300)
591-000-667.100	EQUIPMENT RENTAL	4,000	9,500	(5,500)
591-000-693.000	MISCELLANEOUS	500	0	500
591-000-694.000	CASH OVER/SHORT	0	2	(2)
591-000-695.000	REFUNDS/REIMBURSEMENTS	0	1,037	(1,037)
Totals for dept 000 -		3,176,327	3,484,590	(308,263)
APPROPRIATIONS				
Dept 536 - ADMINISTRATION				
591-536-704.200	WAGES FULL-TIME CLERICAL	15,750	15,750	0
591-536-704.400	SICK DAY PAY OFF	1,025	0	1,025
591-536-705.000	WAGES PART-TIME HOURLY	8,035	7,500	535
591-536-715.000	FICA EMPLOYER CONTRIBUTION	7,050	7,050	0
591-536-716.000	HEALTH INSURANCE	21,100	21,100	0
591-536-716.050	HEALTH SAVINGS ACCOUNT	3,985	4,031	(46)
591-536-716.100	VISION/SHORT TERM DISAB/LIFE	925	1,080	(155)
591-536-716.200	DENTAL INSURANCE	2,715	2,715	0
591-536-716.300	INSURANCE LONG TERM DISABILIT	225	242	(17)
591-536-718.000	PENSION EMPLOYER CONTRIBUTION	10,089	10,090	(1)
591-536-719.000	WORKMEN'S COMP	2,500	1,400	1,100
591-536-740.000	OPERATING SUPPLIES	2,500	2,500	0
591-536-745.000	OPERATING SUPPLIES OFFICE EQU	1,500	2,000	(500)
591-536-800.000	ADMINISTRATION FEE	95,805	95,805	0
591-536-802.000	LEGAL SERVICES	100	100	0
591-536-803.000	AUDIT	1,092	1,027	65
591-536-804.000	MEMBERSHIP & DUES	7,643	7,643	0
591-536-810.000	CONTRACTED SERVICES	1,300	3,800	(2,500)
591-536-900.000	LEGAL NOTICES	300	300	0
591-536-901.000	PRINTING & PUBLISHING	2,165	2,165	0
591-536-960.000	EDUCATION & TRAINING	1,500	1,500	0
Totals for dept 536 - ADMINISTRATION		187,304	187,798	(494)

THOMAS TOWNSHIP PROPOSED BUDGET AMENDMENT
FISCAL YEAR 2018-20109

GL NUMBER	DESCRIPTION	2018/19 BUDGET	2018/19 AMENDED BUDGET	DIFFERENCE
Dept 540 - OPERATIONS & MAINTENANCE				
591-540-704.100	WAGES FULL-TIME HOURLY	93,600	88,500	5,100
591-540-704.600	WAGES PAGERS	1,250	1,312	(62)
591-540-704.716	WAGES IN LIEU OF HEALTH INSUR	1,500	1,875	(375)
591-540-705.000	WAGES PART-TIME HOURLY	23,392	24,000	(608)
591-540-710.000	WAGES OVERTIME	4,100	4,100	0
591-540-715.000	FICA EMPLOYER CONTRIBUTION	9,900	8,300	1,600
591-540-716.000	HEALTH INSURANCE	19,973	20,482	(509)
591-540-716.050	HEALTH SAVINGS ACCOUNT	4,225	6,224	(1,999)
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	1,180	1,180	0
591-540-716.200	DENTAL INSURANCE	2,400	2,400	0
591-540-716.300	INSURANCE LONG TERM DISABILIT	275	325	(50)
591-540-718.000	PENSION EMPLOYER CONTRIBUTION	12,054	11,260	794
591-540-719.000	WORKMEN'S COMP	2,655	2,665	(10)
591-540-740.000	OPERATING SUPPLIES	4,000	6,000	(2,000)
591-540-742.000	UNIFORMS	3,750	3,750	0
591-540-810.000	CONTRACTED SERVICES	4,200	6,500	(2,300)
591-540-817.000	PROFESSIONAL SERVICES	15,000	15,000	0
591-540-836.000	EMPLOYMENT PHYSICALS	225	225	0
591-540-850.000	TELEPHONE	1,550	1,670	(120)
591-540-850.100	WIRELESS COMMUNICATIONS	1,200	950	250
591-540-910.000	INSURANCE GENERAL LIABILITY	18,095	18,420	(325)
591-540-920.000	UTILITIES	14,000	17,000	(3,000)
591-540-927.000	PURCHASING WATER	1,885,403	1,940,000	(54,597)
591-540-927.100	READINESS TO SERVE CITY OF SA	924,657	913,513	11,144
591-540-930.000	REPAIRS/MAINTENANCE	71,000	67,500	3,500
591-540-930.300	WATER METER REPLACEMENT	125,000	125,000	0
591-540-932.000	MISS DIG SERVICES	510	636	(126)
591-540-936.000	MAINTENANCE AGREEMENTS	2,000	2,000	0
591-540-938.000	VEHICLE EXPENSE	8,250	5,150	3,100
591-540-938.100	GAS & DIESEL FUEL	11,500	11,500	0
591-540-939.000	CONTRACTED CONNECTIONS	20,200	18,000	2,200
591-540-940.400	LEASE- RAILROAD CROSSING	2,927	3,226	(299)
591-540-956.000	MISCELLANEOUS	100	0	100
591-540-960.000	EDUCATION & TRAINING	2,500	4,000	(1,500)
591-540-968.000	DEPRECIATION	400,000	400,000	0
Totals for dept 540 - OPERATIONS & MAINTENANCE		3,692,571	3,732,663	(40,092)
Dept 900 - CAPITAL CONTROL				
591-900-970.000	CAPITAL OUTLAY	49,100	44,175	4,925
591-900-974.000	CAPITAL IMPROVEMENTS	90,000	26,850	63,150
Totals for dept 900 - CAPITAL CONTROL		139,100	71,025	68,075
TOTAL APPROPRIATIONS		4,018,975	3,991,486	27,489

TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve Resolution 19-02, the 2019/20 Fees Resolution.
- **EXPLANATION OF TOPIC:** Annually, the Board approves a Fees Resolution for that sets the Township's fees and charges for the new fiscal year. Attached is a spreadsheet that shows the 2018 rates and the proposed 2019 rates, so that you can discern the difference between the two. Overall, the changes are minimal. We work hard to keep our fees as low as possible in our effort to make sure that our residents are getting great service at a fair price. Thomas Township's rates for water, sewer, inspections, etc. are either the lowest or nearly the lowest in the County.

There are some increases to the park & recreation program fees, scheduled water rate increases and some other fees. It should be noted that we will be presenting the results of the sanitary sewer rate study at the next meeting most likely, which may result in some increases at that point to the sewer rates.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Comparison Spreadsheet, Resolution 19-02.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve Resolution 19-02, the 2019/20 Fees Resolution.
- **ROLL CALL VOTE REQUIRED:** Yes

THOMAS TOWNSHIP
RESOLUTION 19-02
March 4, 2019

AMENDMENT TO RESOLUTION 19-02 REGARDING FEES

The foregoing resolution offered by Board Member _____ and seconded by Board Member _____.

WHEREAS, the Thomas Township Board deems it necessary to charge fees for certain services and licensing in order to recover costs associated with those services; and

WHEREAS, various ordinances as cited in this resolution require that the board from time to time by resolution set fees for certain services;

NOW, THEREFORE, BE IT RESOLVED that fees as listed be adopted to comply with the appropriate ordinance requirements and will become effective as of April 1, 2019 for the 2019/2020 fiscal year.

97-G-04	Sec. 3.03	Business License Fees	\$ 10
97-G-05	Sec. 2	Non-Resident Emergency Response Fees Based upon actual costs as listed below	
97-G-10	Sec. 4	Purchase Price	
		Lot (single grave)	\$ 550
		Niche (columbarium) A & B	\$ 500
		Niche (columbarium) C & D	\$ 475
		Past Resident Grave Purchase	150% of cost
		Past Resident Niche Purchase	150% of cost
		Gravesite or Niche Transfer Fee	\$ 50
		Past Resident Niche Transfer Fee	\$ 75
	Sec. 5	Grave Opening/Closing	
		Monday thru Friday	\$ 625
		Holiday & Weekend	\$ 725
		Cremains	\$ 250
		Cremains Holidays/Weekend	\$ 350
	Sec. 6	Markers or Memorials	
		Foundations	\$.50sq.in.
		Past Resident Foundations	150% of fees
92-F-01	Sec. 3 C	Hazardous Material Incidents And	
97-G-18	Sec. 3 C	Recovery of Expenses for Certain Emergency Responses	
		Fire Engine/Tanker/Tender	\$ 156.00/hr.
		Rescue Truck/Van	\$ 72.00/hr.
		Brush Truck	\$ 135.00/hr.
		Squad/Command Trucks	\$ 20.00/hr.

Supplies Cost to Township
Township Personnel (Fire, Police, DPW)
Prevailing Rate including Benefit Proration
Contract Services (Consultants, Attorney, Equipment, etc.) Fees as
Charged to Township

97-G-26	Article I Sec. 4	Registration and License Fees	
		Hawkers/Peddlers	\$10
		Transient Merchants	\$25
	Police		
		Copies of <i>I-TEK</i> accident reports	\$10 (not a Thomas Township Report)
		Copies of Incident reports	\$.10 per page
		Digital Photos	\$1 each or
		Digital Photos on CD	\$.50 plus transfer time*
		Video CD's	\$.50 plus transfer time*
		Audio Tapes (Transcribed)	\$17.63 per production hour
		PBT (Prelim. Breath Test)	\$5
	Fire		
		Copies of Fire Reports	\$.10 per page
		Digital Photo's	\$1.00 each or
		Digital Photo's on CD	\$.50 plus transfer time*
Admin 414	NSF Checks		\$28
Admin 429	Stopping payment of checks		\$25
Admin 605	FOIA		\$.10 per page
Admin 213	Digital Recording		\$.50 plus transfer time*

**If transfer time is less than 15 minutes there will be no charge for transfer time*

Admin 445	Recycling bins	\$ 7
	Damaged bins (with remains)	\$ 3

99-G-04	Section 1	Building Permit Fees Schedule A (see attached)
99-G-06	Section 2	Electrical Permit Fees Schedule B (see attached)
99-G-08	Section 1	Mechanical Permit Fees Schedule C (see attached)
99-G-10	Section 1	Plumbing Permit Fees

Schedule D (see attached)

Parks and Recreation Program Fees
Schedule E (see attached)

Water and Sewer Department Fees
Schedule F (see attached)

Community Development Department Fees
Schedule G (see attached)

Upon roll call vote, the following voted

Aye:

Nay:

Member(s) Absent:

The supervisor declared the resolution adopted.

Robert Weise, Supervisor

CERTIFICATE

I, EDWARD BROSOFSKI, the duly elected and acting Clerk of Thomas Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on March 4, 2019, at which meeting a quorum was present, by a roll call vote of said members and hereinafter set forth; that said resolution was ordered to take effect with all billings after April 1, 2019 or as noted in said resolution.

Edward Brosowski, Clerk

Schedule A
Thomas Township
Building Department
Construction Costs Determination and Fees
(No changes in fees for 2019/2020)

Thomas Township shall determine cost of construction as follows:

Residential Construction:

Residential Frame Construction:

1 story	\$95.00 per square foot.
2 nd -3 rd story	\$95.00 per square foot for the first floor. \$67.00 per square foot for the second floor. \$60.00 per square foot for an attached garage.

Residential Masonry Construction:

1 story	\$105.00 per square foot.
2 nd -3 rd story	\$105.00 per square foot for the first floor. \$75.00 per square foot for the second floor and above. \$70.00 per square foot for an attached garage.

Residential Accessory Structures:

Includes garages, pole buildings, porches, wood decks and similar construction.
\$40.00 per square foot.

Mobile and Modular Homes:

The total calculated building permit fee shall be required for all manufactured homes including mobile and modular homes when not located in a designated mobile/modular home park. Manufactured homes including mobile and modular home building permit fees shall be reduced by 50% when located within a designated mobile/modular home park.

Commercial or Industrial Construction:

The Township Building Inspector may use the construction cost given by the developer or at his/her option, the Building Inspector may determine construction cost by using the cost per square foot found in the building valuation data chart provided in Building Standards Publication, August 2010 edition. The developer must include all site development costs when providing construction cost for permit purposes.

Thomas Township shall determine permit fees for construction as follows:

Non-Commercial or Industrial:

The township permit fee schedule shall be applied to the construction cost as determined by the Building Inspector, in order to determine the permit fee amount. (See fee schedule.)

Commercial or Industrial:

The township permit fee schedule shall be applied to the construction cost as determined by the Building Inspector, in order to determine the permit fee amount. (See fee schedule.)

Flat Permit Fees:

Pool Permit (single family)	\$35.00
Re-Roofing Permit-Residential Home	\$80.00
Re-Roofing Permit-Residential Accessory Building	\$35.00
Sign Permit	\$25.00
Sidewalk (single parcel)	\$35.00
Demolition Permit:	
Accessory Structure	\$35.00
Home or Other	\$50.00

Thomas Township shall determine plan review fees for construction as follows:

Plan Review Fees:

The Township will determine plan review fees for each Building, Electrical, Plumbing, and Mechanical review by charging:

\$80.00 minimum fee.

\$40.00 additional for every half hour after the first hour of review.

Plan review fees will be invoiced and payable when the respective permit for which the review was conducted is obtained. At the Building, Electrical, Plumbing, or Mechanical Inspectors request, an expert outside plan review may be requested, the total cost of which including an additional 5% Township administration charge will be paid by the developer prior to obtaining the respective permit, or immediately after said plan review is completed.

The Building, Electrical, Plumbing, or Mechanical Inspector may request a specialized expert outside plan review during construction to address issues such as changes in plan design or other unforeseen reasons. The total cost of which including an additional a 5% Township administration charge will be paid by the developer immediately after said expert plan review is completed and findings presented to the Building Inspector. The developer shall pay any and all costs associated with said expert outside plan review within 30 days of notification.

Thomas Township Special Manufacturing Building Inspector Cost Recovery Fee:

For exceptional situations where the Director of Community Development determines that a special manufacturing inspector is necessary, arrangements shall be made to contract an inspector with the necessary qualifications to fill the position. All costs for said inspector shall be directly billed as an additional separate inspection fee.

Schedule B
ELECTRICAL PERMIT APPLICATION

Thomas Township
Electrical Inspector
Barri Woods
989-781-5391 ext. 221

Thomas Township
249 N. Miller Road
Saginaw, MI 48609
989-781-0150

PERMIT # _____

Authority: 1972 PA 230
Completion: Mandatory to obtain permit
Penalty: Permit can not be issued

I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		NAME OF CITY, VILLAGE OR TOWNSHIP WHICH JOB IS LOCATED: <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township OF:	COUNTY

II. Contractor/Homeowner Information

INDICATE WHO THE APPLICAN IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner		NAME	STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)			STATE REGISTRATION NUMBER	LOCAL LICENSING JURISDICTION
CITY	STATE	ZIP CODE	LOCAL LICENSE NUMBER	EXPIRATION DATE
TELEPHONE NUMBER (Include Area Code)			FEDERAL EMPLOYER ID NUMBER (or reason for exemption)	
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)			MESC EMPLOYER NUMBER (or reason for exemption)	

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- When the electrical system rating does not exceed 400 Amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below "Plans Not Required."

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ ☐ Plans Not Required Other

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit.	DATE
--	------

VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the State Electrical Inspector. I will cooperate with the State Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

Schedule B

VII. Fee Clarification

Item #17, Mobile Home Unit Site:

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites. When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.

When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service and feeder.

VI. **Fee Chart** – enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total		Fee	# Items	Total
1. Application Fee (non-refundable)	\$50.00	1	\$50.00	K.V.A. & H.P.			
Service				19. Units up to 20	\$10.00		
2. Through 200 Amps.	\$15.00			20. Units 21 to 50 K.V.A. or H.P.	\$10.00		
3. Over 200 Amp. Thru 600 Amp.	\$15.00			21. Units 51 K.V. A... or H.P. & over	\$15.00		
4. Over 600 Amp. Thru 800 Amp.	\$20.00			Fire Alarm Systems (not smoke detectors)			
5. Over 800 Amp. Thru 1200 Amp.	\$25.00			22. Up to 10 devices	\$10.00		
6. Over 1200 Amp. (GFI only)	\$30.00			23. 11 to 20 devices	\$20.00		
7. Circuits	\$4.00			24. Over 20 devices	\$1.00 each		
8. Lighting Fixtures – per 25	\$10.00			Data/Telecommunications Outlets	\$5.00 each		
9. Dishwasher	\$5.00			31. 1 - 19 devices	\$100.00		
10. Furnace – Unit Heater	\$5.00			32. 20 – 300 devices	\$300.00		
11. Electrical – Heating Units (baseboard)	\$5.00			33. Over 300 devices			
12. Power Outlets (range, dryer, etc.)	\$10.00			25. Energy Retrofit – Temp. Control	\$5.00		
Signs				26. Conduit only or grounding only	\$5.00		
13. Unit	\$10.00			Inspections			
14. Letter	\$10.00			27. Special/Safety Inspection (including cert. fee)	\$25.00		
15. Neon – each 25 feet	\$10.00			28. Additional Inspection	\$25.00		
16. Feeders – Bus Ducts, etc. – Per 50'	\$5.00			29. Final Inspection	\$30.00		
17. Mobile Home Park Site*	\$30.00			30. Certification Fee**	\$25.00		
18. Recreational Vehicle Park Site	\$10.00						

Total Fee (Must include the \$50.00 non-refundable application Fee)

*See VII. Fee Clarification Item #17 above

** Required for all school and state-owned construction projects

Make checks payable to "Thomas Township"

IX. Instructions for Completing Application

General: Electrical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the Michigan Electrical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.

Where to Submit Application: The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local program and for all state owned buildings. Permit applications for state issued permits should be sent to the address on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact our office or your local building inspector. Questions regarding state issued permits may be directed to the Office of Management Services, Permit Section at 517-241-9313. Code questions may be directed to the Electrical Division at 517-241-9320.

Validation Area

labor & Economic Growth will not discriminate against any individual or group because of Race, sex, al origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, the Americans with Disabilities Act, you may make your needs known

Schedule C
MECHANICAL PERMIT APPLICATION

101

Thomas Township
Plumbing/Mechanical Inspector
Scott Steinke
989-781-6973

Thomas Township
249 N. Miller Road
Saginaw, MI 48609
989-781-0150

PERMIT # _____

Authority: 1972 PA 230
Completion: Mandatory to obtain permit
Penalty: Permit can not be issued

I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		NAME OF CITY, VILLAGE OR TOWNSHIP WHICH JOB IS LOCATED: <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township OF:	COUNTY

II. Contractor/Homeowner Information

INDICATE WHO THE APPLICAN IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME	LICENSE NUMBER	EXPIRATION DATE	
ADDRESS (Street Number and Name)		CITY	STATE	ZIP CODE
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		MESC EMPLOYER NUMBER (or reason for exemption)		

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- One and two family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below "Plans Not Required."

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ ☐ Plans Not Required Other

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit.	DATE
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VI. Homeowner Affidavit

I hereby certify the Mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the State Electrical Inspector. I will cooperate with the State Electrical Inspector and assume the responsibility to arrange for necessary inspections.

VII. Fee Clarification

Item #2, Residential Heating System: This item is used for the installation of a heating system in a new residential structure. Item #10 Gas Piping and #18 Ducts SHOULD NOT BE Charged. Replacement systems should be itemized.
Item #4, Residential Boiler: A residential boiler must be installed by a licensed boiler installer. Provide boiler installer license number above in Section II.
Item #14 and #15, Tanks: A homeowner must own tank to install. If homeowner does not own tank, a licensed mechanical contractor must install tank.

VII. Fee Chart – Enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total		Fee	# Items	Total
1. Application Fee (non-refundable)	\$50.00	1	\$50.00	18. Duct - minimum \$25.00	\$.05/ft.		
2. Residential Heating Systems (Includes duct & pipe) New Building Only*	\$30.00			19. Heat Pumps; commercial (pipe not included)	\$20.00		
3. Gas/Oil Burning Equipment (furnace) New and/or Conversion Units	\$30.00			Air Handlers/Heat Wheels			
4. Residential Boiler**	\$30.00			20. Under 10,000 CFM	\$10.00		
5. Water Heater	\$10.00			21. Over 10,000 CFM	\$10.00		
6. Flue/Vent Damper	\$5.00 each			22. Commercial Hoods	\$10.00		
7. Solid Fuel Equipment (includes chimney)	\$10.00			23. Heat Recovery Units	\$10.00		
37. Gas Burning Fireplace	\$10.00			24. V.A.V Boxes	\$5.00		
8. Chimney, Factory built (installed separately)	\$10.00			25. Unit Ventilators	\$5.00		
9. Solar; set of 3 panels (includes piping)	\$10.00			26. Unit Heaters (terminal units)	\$10.00		
10. Gas Piping; each opening – new installation (residential)	\$5.00			27. Fire Suppression/Protection - minimum \$30.00	\$.80 Per head		
11. Air Conditioning (includes split systems)	\$15.00			28. Evaporator Coils	\$5.00		
12. Heat Pumps (complete residential)	\$30.00			29. Refrigeration (Split system)	\$5.00		
13. Bath & Kitchen exhaust	\$5.00 each			30. Chiller	\$5.00		
Tanks				31. Cooling Towers	\$10.00		
14. Aboveground ***	\$30.00			32. Compressor	\$5.00		
38. Aboveground Connection	\$30.00			Inspections			
15. Underground ***	\$30.00			33. Special/Safety inspection (Includes Cert. Fee)	\$25.00		
39. Underground Connection	\$25.00			34. Additional Inspection	\$25.00		
16. Humidifiers	\$5.00			35. Final Inspection	\$30.00		
Piping Systems - minimum \$25.00				36. Certification Fee	\$25.00		
17. Piping	\$.05/ft.						
40. Process piping - minimum \$25.00	\$.05/ft.						

Total Fee (Must include the \$50.00 non-refundable application Fee)

Make checks payable to "Thomas Township"

*See VII. Fee Clarification, Item #2 on front

**See VII. Fee Clarification, Item #4 on front

***See VII. Fee Clarification, Item #14 and 15 on front

IX. Instructions for Completing Application

General: Mechanical work shall not be started until the application for permit has been filled with the Bureau of Construction Codes & Fire Safety. All installations shall be in conformance with the Michigan Mechanical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided as much advance notice as possible. The Inspector will need the job location and permit number.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.

Where to Submit Application: The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local program and for all state owned buildings. Permit applications for state issued permits should be sent to the address on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact our office or your local building inspector. Questions regarding state issued permits may be directed to the Office of Management Services, Permit Section at 517-241-9313. Code questions may be directed to the Electrical Division at 517-241-9325.

The department of labor & Economic Growth will not discriminate against any individual or group because of Race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

Validation Area

Schedule D PLUMBING PERMIT APPLICATION

Thomas Township
Plumbing/Mechanical Inspector
Scott Steinke
989-781-6973

Thomas Township
249 N. Miller Road
Saginaw, MI 48609
989-781-0150

PERMIT # _____

Authority: 1972 PA 230
Completion: Mandatory to obtain permit
Penalty: Permit can not be issued

I. Job Location

NAME OF OWNER/AGENT	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)	NAME OF CITY, VILLAGE OR TOWNSHIP WHICH JOB IS LOCATED: <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township OF:	COUNTY

II. Contractor/Homeowner Information

INDICATE WHO THE APPLICAN IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner <input type="checkbox"/> Master <input type="checkbox"/> Water Treatment Installer	NAME OF PLUMBING CONTRACTOR OR HOMEOWNER	CONTRACTOR LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)	CITY	STATE	ZIP CODE
TELEPHONE NUMBER (Include Area Code)	FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)	MESC EMPLOYER NUMBER (or reason for exemption)		
NAME OF MASTER PLUMBER	MASTER LICENSE NUMBER	EXPIRATION DATE	
BUSINESS/BRANCH ADDRESS	CITY	STATE	ZIP CODE

III. Type of Job

<input type="checkbox"/> Single Family <input type="checkbox"/> New <input type="checkbox"/> Other <input type="checkbox"/> Alteration	<input type="checkbox"/> Sewer Only <input type="checkbox"/> Premanufactured Home Setup (State Approved) <input type="checkbox"/> Special Inspection <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home) <input type="checkbox"/> Water Service Only	<input type="checkbox"/> State Owned <input type="checkbox"/> School
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IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

1. One and two-family dwelling containing not more than 3,500 square feet of building area.
2. Alterations and repair work determined by the plumbing official to be of a minor nature.
3. Buildings with a required plumbing fixture count less than 12.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below "Plans Not Required."

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ ☐ Plans Not Required

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF PLUMBING CONTRACTOR, MASTER PLUMBER, WATER TREATMENT INSTALLER, OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)	DATE
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VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the State Electrical Inspector. I will cooperate with the State Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

VII. Fee Clarification

Item #2, Mobile Home Unit Site: WHEN item is used for sewer excavations in a new park, the permit application should include the application fee plus the number of unit sites. WHEN setting a mobile home in a park, or a mobile or modular home on private property, a permit should include the application fee, a sewer or building drain, and a water service or water distribution pipe.

VIIb. Fee Clarification (Continued)**Item #3, Fixtures, Floor Drains, Special Drains, and Water Connected Appliances Include:**

Water Closets	Sink (any description)	Stop Sink	Drinking Fountain	Floor Drain	Water Outlet or Connection to any Make-up Water Tank
Bathub	Emergency Eye Wash	Bidet	Condensate Drain	Roof Drain	Water Outlet or Connection to Heating System
Lavatories	Emergency Shower	Cuspidor	Washing Machine	Grease Trap	Water Outlet or Connection to Fillers
Shower Stall	Garbage Grinder	Dishwasher	Acid Waste Drain	Starch Trap	Connection to Sprinkler System (Irrigation)
Laundry Tray	Water Outlet Cooler	Refrigerator	Bed Pan Washer	Plaster Trap	Water Connected Sterilizer
Urinal	Ice Making Machine	Water Heater		Water Softener	Water Connected Dental Chair
Autopsy	Water Connected Still				Water Connection to Carbonated Beverage Dispensers

Plus Any Other Fixture, Drain, or Water Connected Appliance Not Specifically Listed

Item #25 , Domestic Water Treatment And Filtering Equipment: A license is not required for the installation of domestic water treatment and filtering equipment that requires modification to an existing cold water distribution supply and associated water piping in buildings if a permit is secured, required inspections performed, and the installation complies with the applicable code. If the enforcing agency determines a violation exists, it shall be corrected by the responsible installer. The permit application fee, the number of water treatment devices recorded in item #25 for \$5.00 each and the appropriate water distribution pipe (system) size fee.

VII. Fee Chart – enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total		Fee	# Items	Total
1. Application Fee (non-refundable)	\$50.00	1	\$50.00	Watering Distributing Pipe (system)			
				14. ¾" Water Distribution Pipe	\$8.00		
2. Mobile Home Park Site *	\$30.00			15. 1" Water Distribution Pipe	\$8.00		
3. Fixtures, floor drains, special drains, water connected appliances	\$5.00 each			16. 1 1/4" Water Distribution Pipe	\$8.00		
4. Stacks (soil, waste, vent and conductor)	\$5.00 each			17. 1 ½" Water Distribution Pipe	\$8.00		
5. Sewage ejectors, sumps	\$5.00 each			18. 2" Water Distribution Pipe	\$8.00		
6. Sub-soil drains	\$5.00 each			19. Over 2" Water Distribution Pipe	\$10.00		
Water Services				20. Reduced pressure zone back-flow presenter	\$5.00 each		
7. Less than 2"	\$5.00			25. Domestic water treatment and filtering equipment only**	\$5.00		
8. 2" to 6"	\$8.00			26. Medical Gas system	\$45.00		
9. Over 6"	\$10.00			Watering Distributing Pipe (system)			
10. Connection (bldg. drain – bldg. sewer)	\$5.00			21. Special/Safety Insp. (Includes cert. fee)	\$25.00		
Sewer (sanitary, storm, or combined)				22. Additional Inspection	\$25.00		
11. Less than 6"	\$5.00			23. Final Inspection	\$30.00		
12. 6" & Over	\$10.00			24. Certification Fee	\$25.00		
13. Manholes, Catch Basins	\$8.00 each						

*See VII. Fee Clarification, Item #2 on front

** See VIIb. Fee Clarification, Item #25 above

Total Fee (Must include the \$50.00 non-refundable application Fee)

IX. Instructions for Completing Application

Make checks payable to "Thomas Township"

General: Electrical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the Michigan Electrical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

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Validation Area

The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

SCHEDULE E

PARKS & RECREATION FEES 2019

Pavilion rentals	\$60	resident
	\$90	non-resident
	\$110	company
Depot rental	\$60	resident
	\$90	non-resident
	\$110	company
Pool	\$5	resident
	\$10	non-resident
	\$10	individual all day swim resident
	\$15	individual all day swim non-resident
	\$10	family of 5 resident
	\$15	family of 5 non-resident
	\$70	rental (7-9 p.m.) resident
	\$80	rental (7-9 p.m.) non-resident
Pool season passes	\$60	resident individual
	\$80	non-resident individual
	\$85	resident family of five
	\$115	non-resident family of five
	\$25	each additional family member over 5
Permit-Trail Work	\$10	for work in the designated easement
Train	\$1	per person
Volleyball rental	\$2	hourly
Horseshoe rental	\$2	hourly
Spring/Fall soccer	\$50	resident
	\$55	non-resident
Girl's softball	\$65	resident
	\$70	non-resident
Basketball clinic	\$50	resident
	\$55	non-resident
Multi-Sport Clinic	\$60	resident
	\$70	non-resident
Boys/girls basketball	\$50	resident
	\$55	non-resident
Floor hockey	\$50	resident
	\$55	non-resident
Archery	\$55	resident
	\$60	non-resident

Women's/Men's volleyball	\$130	team fee
	\$15	resident player fee
	\$20	non-resident player fee
Men's softball	\$325	team fee
	\$10	resident player fee
	\$15	non-resident player fee
Coed softball	\$200	team fee
	\$10	resident player fee
	\$15	non-resident player fee
Adult sand volleyball	\$90	fours
Softball tournaments	\$250	
Field Rental	\$55	resident practice
	\$60	non-resident practice
	\$75	resident for each field
	\$80	non-resident for each field
Mini Camp	\$85	resident
	\$95	non-resident
	25% Discount for each child after the first one registered for the same week of camp	
Day Camp	\$120	resident
	\$130	non-resident
	25% Discount for each child after the first one registered for the same week of camp	
Swim lessons	\$50	resident
	\$60	non-resident
LATE FEES:		
Girls softball	\$15	
All youth basketball	\$15	
All youth soccer	\$15	
Floor hockey	\$15	
Adult volleyball	\$30	
Men's softball	\$30	
Coed softball	\$30	
Adult sand volleyball	\$15	
Youth sand volleyball	\$15	

SCHEDULE F 2019
THOMAS TOWNSHIP WATER AND SEWER DEPARTMENTS

97-G-22	Article II Sec. 4	Fire Line Connection	Equal to quarterly water ready to serve charge
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97-G-22	Article III Sec. 5E	Licensing Fee	\$ 25
		Annual Renewal	\$ 20

Article IV Sec. 3	Monitoring, inspections, surveillance, review of accidental discharges	Actual costs of labor, materials and contractors
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Article V Sec. 1 A Water Capacity Charge

5/8", 3/4" & 1" meter	\$ 1,250
Duplex	\$ 2,500
1 1/4" meter	\$ 1,700
1 1/2" meter	\$ 1,875
2" meter	\$ 3,750
3" meter	\$ 5,625
4" meter	\$ 7,500
6" meter	\$18,750
8" meter	\$22,500

Article V Sec. 1B Sewer Capacity Charge

3/4" connection (basic res. unit)	\$ 1,800
Duplex	\$ 3,
All others use Schedule A unit factors to determine fees	

Article V Sec. 2A Water Connection Fee

1" connection	\$1,850
Duplex 1" connection	\$3,600
All others	Actual cost for meter, contractor supplies, connection supplies, and township labor. Connections over 70' are to be figured by DPW superintendent.

Installed Meter Pit

with 1" Connection	\$ 900
All others	\$900 plus actual cost for meter fittings, connection supplies, and Township labor. Cost to be determined by DPW Superintendent.

Meter Costs	5/8" Meter	\$146.01
	1" Meter	\$211.00
	1 1/2" Meter	\$423.60

2" Meter	\$566.09
3" Meter	\$1,875.85
4" Meter	\$2,799.07
6" Meter	\$3,902.45
8" Meter	\$5,517.01
10" Meter	\$15,035.37

Article V Sec. 2B Sanitary Sewer Connection Fee \$ 1,800

Article V Sec. 3 A Ready to Serve Charge Water (Resolution 16-12)

5/8" meter	\$ 14.42 per qtr
3/4" meter	\$ 14.42 per qtr
1" meter	\$ 40.37 per qtr
1 1/4" meter	\$ 77.86 per qtr
1 1/2" meter	\$ 115.35 per qtr
2" meter	\$ 178.79 per qtr
3" meter	\$ 317.21 per qtr
4" meter	\$ 720.94 per qtr
6" meter	\$ 1,441.88 per qtr
8" meter	\$ 2,595.38 per qtr
10" meter	\$ 4,037.25 per qtr
12" meter	\$ 5,075.40 per qtr
2" FL	\$ 87.23 per qtr
3" FL	\$ 131.08 per qtr
4" FL	\$ 174.34 per qtr
6" FL	\$ 436.50 per qtr
8" FL	\$ 524.32 per qtr
Multiple Units	\$ 14.42 per qtr
HSC (Resolution 18-06)	\$ 524,229 per qtr

Non-resident charges shall be 125% of these charges

Article V Sec. 3 A Ready to Serve Charge Sanitary Sewer (Resolution 07-11)

5/8" meter	\$ 15.00 per qtr
3/4" meter	\$ 15.00 per qtr
1" meter	\$ 45.00 per qtr
1 1/4" meter	\$ 45.00 per qtr
1 1/2" meter	\$ 49.50 per qtr
2" meter	\$ 93.00 per qtr
3" meter	\$ 165.00 per qtr
4" meter	\$ 375.00 per qtr
6" meter	\$ 750.00 per qtr
8" meter	\$ 1,350.00 per qtr
10" meter	\$ 2,100.00 per qtr
12" meter	\$ 2,640.00 per qtr

Non-resident charges shall be 125% of these charges

Article V Sec. 3B Water Consumption Rate (All water usage) (Resolution 16-12)

\$3.35 per 1,000 gallons. HSC Rate \$2.35 per 1,000 gallons. The wholesale water rate for 2018 is \$1.78 per 1,000 gallons for Township owned properties.

Non-resident charges shall be 125% of these charges

Article V Sec. 3C Sanitary Sewer Service (Resolution 07-11)

\$4.25 per 1,000 gallons of water (based upon water usage excluding sprinkler meters)

Non-resident charges shall be 125% of these charges

Article V Sec. 8B2 Late Charge (Penalty)

Late charge for water/sewer bills not paid by the 25th day of the month after the period of service is 5%.

Article V Sec. 3C 3 Industrial Sewer Discharge surcharge

1. BOD5 .30 per pound or actual, whichever is greater
(discharges over permitted limitation on average per month)
2. Suspended Solids .30 per pound or actual, whichever is greater
(discharges over permitted limitation on avg. per month)

Article V Sec. 5A Meter Relocation Fee

\$40.00 plus cost of materials

Article V Sec. 5B Meter Replacement Fee

\$40.00 plus cost of meter

Article V Sec. 5C Meter Testing Fee

\$40.00 plus cost of shipping and testing

Article V Sec. 5D Cross Connection Testing

Township costs

Article V Sec. 5E Turn on and Turn off Fees (Normal business hours)

\$40.00 to turn off and \$36.40 to turn on water service

Turn on and Turn off Fees (overtime) \$60.00 per hour

Article V Sec. 5F Special Metering Services

\$44.00 per hour + commodity

\$58.00 per hour + commodity

SCHEDULE G 2019
THOMAS TOWNSHIP COMMUNITY DEVELOPMENT DEPARTMENT

97-G-07	Sec. 4 1E	Sidewalk Building Permit Fee	\$35
97-G-23	Sec. 5I	Review Fees \$50 for first split \$25 for each additional split done at same time.	
97-G-25	Sec. 1C	Reviewing Submittal and Performing Inspections Small Developments and Redevelopments (0-3) acres \$375 minimum \$500 deposit Large Developments and Redevelopments (3 + acres) Minimum fee of \$600 \$1,000 deposit Single family, two family, multi-family developments Minimum fee of \$600 \$1,000 deposit Fee is for first storm water review and inspection. Additional hourly fee will be required for subsequent reviews and inspections. Difference between deposit and final review and inspection fees will be refunded to or collected from the Owner/Developer.	
99-G-18	Article I Sec 10 D	Temporary Sign Permit	\$10
	Rezoning	\$325 regular meeting \$500 special meeting	
	Special Use Permit	\$325 regular meeting \$500 special meeting	
	Site Plan Review	\$300 regular meeting plus \$25 per acre \$400 special meeting plus \$25 per acre	
	Zoning Board of Appeals Hearings	\$325	
	Sign Board of Appeals Hearings	\$325	



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve resolution 19-07 recognizing the Swan Valley Athletic Association as a nonprofit organization.
- **EXPLANATION OF TOPIC:** We have received a request from the Swan Valley Athletic Association to be recognized as a nonprofit organization. This is necessary for them to be able to apply for charitable gaming and raffle permits through the State of Michigan.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None. Articles of Incorporation, and 501 (3)(c) IRS letter have been reviewed.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve resolution 19-07 recognizing the Swan Valley Athletic Association as a non-profit organization.
- **ROLL CALL VOTE REQUIRED?** No

RESOLUTION 19-07
TOWNSHIP OF THOMAS
SAGINAW COUNTY, MICHIGAN
RESOLUTION TO RECOGNIZE THE SWAN VALLEY ATHLETIC ASSOCIATION AS A
NON PROFIT ORGANIZATION

At a regular meeting of the Board of Trustees of the Township of Thomas, held on the 4th day of March, 2019 at 7 o'clock p.m. Michigan Time.

PRESENT:

ABSENT:

_____ offered the following resolution and moved for its adoption. The motion was seconded by _____.

WHEREAS, this township has been requested to recognize the Swan Valley Athletic Association, Saginaw County, and State of Michigan, as a nonprofit organization for the purpose of obtaining a charitable gaming license.

WHEREAS, this township believes that the general health, safety and welfare of its residents will best be served if it is resolved that the Swan Valley Athletic Association, Saginaw County, State of Michigan, is declared a nonprofit organization for the purpose of obtaining a charitable gaming license.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Township of Thomas as follows:

1. The Thomas Township Board of Trustee's, recognizes the Swan Valley Athletic Association of Saginaw, Saginaw County, State of Michigan, as a nonprofit organization operating in the Thomas Township community for the purpose of obtaining a charitable gaming license, be approved. The supporting documents which have been presented to this Board this date, and which shall be part of the official minutes of this Board, is hereby approved in all respects. The Township Supervisor and Clerk are hereby authorized and directed to execute the resolution above so mentioned, on behalf of the Township.

YEAS:

NAYS:

ABSTENTIONS:

ABSENT:

The Supervisor declared the resolution duly adopted.

Robert Weise, Supervisor

I, the undersigned, the duly qualified and acting Township Clerk for Thomas Township, Saginaw County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Thomas Township Board of Trustees, at a regular meeting held on the 4th day of March, 2019.

Edward Brosowski, Clerk



State of Michigan
Michigan Gaming Control Board
Office of the Executive Director
P.O. Box 30786
Lansing, MI 48909
Phone: (313) 456-4940
Fax: (313) 456-3405
Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(k)(ii))

At a Regular meeting of the Township of Thomas
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Robert Weise on March 4, 2019
DATE

at 7:00 p.m. a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Swan Valley Athletic Association of Saginaw,
NAME OF ORGANIZATION CITY

county of Saginaw, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be

considered for approval.
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted

by the Township of Thomas at a Regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on March 4, 2019
DATE

SIGNED:

TOWNSHIP, CITY, OR VILLAGE CLERK
Edward Brosowski, Clerk

PRINTED NAME AND TITLE
249 North Miller Road, Saginaw, MI 48609

ADDRESS

Organization Information: 8400 O'Hern Road, Saginaw, MI 48609
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP

Kevin Shanks, President
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE

(989) 996-0069
PHONE NUMBER



AGENDA ITEM

- **MEETING DATE:** March 4, 2019
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of Resolution 19-03 to commit to providing the matching funds of \$300,000.00 for the Michigan Trust Fund Grant to renovate the proposed Nature Center.
- **EXPLANATION OF TOPIC:**

In 2017 we applied for a Michigan Trust Fund Grant but did not get the grant. We are now applying for another Michigan Trust Fund Grant for the renovations of that building, some of which would include moving the entrance drive to the west, remodeling the interior to an open concept and a deck off the back deck. The grant is for the amount of \$300,000 with a \$300,000 match for a total amount of \$600,000. This resolution is to approve the \$300,000 Township matching funds for the grant. The Parks Department will begin fund raising immediately upon purchase of the Heritage Building to cover these matching funds and raise the additional money needed to complete the renovations. As with any grant, once they are announced we always have the option to accept the grant or decline it.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Copy of Resolution 19-04
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:**

Motion by _____ supported by _____ to approve Resolution 19-03 to allocate the matching funds of \$300,000 for the Michigan Trust Fund Grant for the renovation of the proposed Nature Center.
- **ROLL CALL VOTE REQUIRED?** Yes

RESOLUTION 19-03
RESOLUTION OF AUTHORIZATION
THOMAS TOWNSHIP BOARD OF TRUSTEES
2019 MICHIGAN NATURAL RESOURCES TRUST FUND DEVELOPMENT GRANT FOR
A NATURE PRESERVE CENTER

At a regular meeting of the Thomas Township Board of Trustees, held on the 4th day of March, 2019 at ____ o'clock p.m. Michigan Time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

WHEREAS, the Thomas Township Board of Trustees supports the submission of an application titled Nature Center Renovations.

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan, and;

WHEREAS, the Township Parks Commission has approved of and recommended submission of the grant application titled Nature Center Renovations.

WHEREAS, Thomas Township Board of Trustees will make a financial commitment to the project in the amount of Three Hundred Thousand dollars and 00/100 (\$300,000) in matching funds, in cash and/or force account.

NOW BE IT RESOLVED, that the Township of Thomas Board of Trustees, Saginaw County, Michigan hereby authorizes submission of a Michigan Natural Resources Trust Fund Grant Application for Six Hundred Thousand dollars and 00/100 (\$600,000), and further resolves to make available its financial obligation amount of Three Hundred Thousand Dollars and 00/100 (\$300,000 a 50% match) of the total Six hundred Thousand Dollars and 00/100 (\$600,000 project cost, during the 2019-2020 fiscal year.

AYES: _____

NAYS: _____

ABSTAINED: _____

ABSENT: _____

IN WITNESS WHEREOF, I, Robert Weise, Supervisor have hereunto subscribed my name and affixed the seal of this Township the 4th day of March, 2019.

Robert Weise, Supervisor

CERTIFICATE

I, EDWARD BROSOFSKI, the duly elected and acting Clerk of the Thomas Township Board of Trustees, hereby certify that the foregoing resolution was adopted by the Thomas Township Board of Trustees of said Township at the regular meeting of said Commission held on March 4, 2019, at which meeting a quorum was present, by a roll call vote of said members and hereinafter set forth; that said resolution was ordered to take immediate effect.

Edward Brosowski, Clerk



AGENDA ITEM

- **MEETING DATE:** March 4, 2019
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of Resolution 19-04 to commit to providing the matching funds of \$300,000.00 for the Michigan Land and Water Conservation Fund to renovate the proposed Nature Center.
- **EXPLANATION OF TOPIC:**
We are now applying for a Michigan Land and Water Conservation Fund Grant for the renovations of the Nature Center building, some of which would include moving the entrance drive to the west, remodeling the interior to an open concept and a deck off the back deck. The grant is for the amount of \$300,000 with a \$300,000 match for a total amount of \$600,000. This resolution is to approve the \$300,000 Township matching funds for the grant. The Parks Department will begin fund raising immediately upon purchase of the Nature Center building to cover these matching funds and raise the additional money needed to complete the renovations. As with any grant once they are announced we always have the option to accept the grant or decline it.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Copy of Resolution 19-03
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:**
Motion by _____, supported by _____ to approve resolution 19-04 to allocate the matching funds of \$300,000 for the Michigan Land and Water Conservation Fund for the renovation of the proposed Nature Center.
- **ROLL CALL VOTE REQUIRED?** Yes

RESOLUTION 19-04
RESOLUTION OF AUTHORIZATION
THOMAS TOWNSHIP BOARD OF TRUSTEES
2019 MICHIGAN LAND AND WATER CONSERVATION FUND GRANT
FOR A NATURE PRESERVE CENTER

At a regular meeting of the Thomas Township Board of Trustees, held on the 4th day of March, 2019 at ____ o'clock p.m. Michigan Time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

WHEREAS, the Thomas Township Board of Trustees supports the submission of an application titled Nature Center Renovations.

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan, and;

WHEREAS, the Township Parks Commission has approved of and recommended submission of the grant application titled Nature Center Renovations.

WHEREAS, Thomas Township Board of Trustees will make a financial commitment to the project in the amount of Three Hundred Thousand dollars and 00/100 (\$300,000) in matching funds, in cash and/or force account.

NOW BE IT RESOLVED, that the Township of Thomas Board of Trustees, Saginaw County, Michigan hereby authorizes submission of a Michigan Land and Water Conservation Fund Grant Application for Six Hundred Thousand dollars and 00/100 (\$600,000), and further resolves to make available its financial obligation amount of Three Hundred Thousand Dollars and 00/100 (\$300,000 a 50% match) of the total Six hundred Thousand Dollars and 00/100 (\$600,000 project cost, during the 2019-2020 fiscal year.

AYES: _____

NAYS: _____

ABSTAINED: _____

ABSENT: _____

IN WITNESS WHEREOF, I, Robert Weise, Supervisor have hereunto subscribed my name and affixed the seal of this Township the 4th day of March, 2019.

Robert Weise, Supervisor

CERTIFICATE

I, EDWARD BROSOFSKI, the duly elected and acting Clerk of the Thomas Township Board of Trustees, hereby certify that the foregoing resolution was adopted by the Thomas Township Board of Trustees of said Township at the regular meeting of said Commission held on March 4, 2019, at which meeting a quorum was present, by a roll call vote of said members and hereinafter set forth; that said resolution was ordered to take immediate effect.

Edward Brosowski, Clerk



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2019
- **SUBMITTED BY:** Rick Hopper, Director of Public Works
- **AGENDA TOPIC:** To approve the Water Main Extension Construction Contract with American Excavating for the Saginaw Control & Engineering project in the amount of \$ 203,703.00
- **EXPLANATION OF TOPIC:** Saginaw Control & Engineering (SCE) has begun preliminary site work for their new facility that is being located at the Great Lakes Tech Park (GLTP). This new facility will be serviced by an independent, twelve-inch water main loop that will be constructed around the facility. This loop will provide domestic, irrigation and fire protection services to the new buildings. SCE, as the facility owner, has elected to use American Excavating to complete this work. American Excavating is a local company that has completed like projects in the past, are reputable and do high quality work. This request is asking for your consideration to award the water main loop construction contract to American Excavating in the lump-sum amount of \$203,703.00 contingent upon the developer's deposit. The project will then be paid for with the funds that have been deposited in advance by SCE.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Engineer's Letter of Recommendation
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to approve the Saginaw Control & Engineering Water Main Loop construction project to American Excavating in the amount of \$203,703.00, contingent upon the Developer's deposit.
- **ROLL CALL VOTE REQUIRED?** No.



ENGINEERS ♦ SURVEYORS ♦ PLANNERS ♦ ARCHITECTS

February 6, 2019

Rick Hopper
Thomas Township
249 N. Miller Road
Saginaw, MI 48609

RE: Saginaw Control & Engineering Water Main Extension
Thomas Township

Rick,

The developer of this project has selected American Excavating from Saginaw, MI as their Contractor. American Excavating has completed several similar projects in the area.

We recommend the award of this project to American Excavating at the lump sum bid amount of \$203,703 as submitted by the Developer.

If you have any questions, comments or need additional information, please contact me at (989) 754-4717 or via email johno@spicergroup.com.

Sincerely,

John E. Olson, P.E

LEED® Accredited Professional
Project Manager/Senior Associate

SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 754-4717 ext. 5544
Fax: (989) 754-4440
mailto: johno@spicergroup.com

Cc: SGI File 126530SG2018
Rick Keith, Wolgast Corporation
Eric Spitler, OHM

Q:\Proj2018\126530SG2018 - Thomas Twp Saginaw Control & Engineering WM & SS\Corresp\20190106_recommendationltr_sce.doc

Stronger. Safer. Smarter. **Spicer.**

WWW.SPICERGROUP.COM



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** 3/4/2019
- **SUBMITTED BY:** Trevor Schultz, Assistant Director Department of Public Works
Rick Hopper, Director of Public Works
- **AGENDA TOPIC:** Obtain consent to investigate options in facilitating a Township wide auction.
- **EXPLANATION OF TOPIC:** As mentioned during the budget hearing, we are looking at holding a municipal surplus equipment auction. As of this time, department heads have begun cataloging potential items to sell. I am formally asking for permission to proceed with the process in selecting an Auctioneer to partner with. After the board's approval, we will send out an RFP to potential auction companies, and recommend a company at a future board meeting.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to authorize Thomas Township to investigate auction options.
- **ROLL CALL VOTE REQUIRED?** No.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2019
- **SUBMITTED BY:** Trevor Schultz, Assistant Director Department of Public Works
Rick Hopper, Director Department of Public Works
- **AGENDA TOPIC:** To award the Compact Excavator purchase to Carleton Equipment in the amount of \$46,945.

EXPLANATION OF TOPIC: The majority of our excavation work is for repairing or replacing water service curb boxes and digging graves. While we can almost always accomplish both of these tasks with our current skid-steer based backhoe equipment, we have serious limitations with the use of this particular piece of equipment. In the cemetery, our skid-steer is usually larger than the area that is required for an excavation and we need to physically move numerous head stones in order to maneuver around or dig in a particular area. This subjects headstones, markers and the adjoining gravesites to potential damages. When digging up a water service curb box for repair, this unit does an unreasonable amount of damage to the lawn and landscaping. In all cases, the additional damages are because the skid-steer is a wheel-based piece of equipment that maneuvers by pivoting on its tires rather than just articulating the backhoe attachment.

As we progress into the future, we have a departmental goal to install some of the new water service connections ourselves and saving some of the costs that are currently associated with contracted connections. The current skid-steer based backhoe machine has a maximum digging depth of around 7 feet and does not have the reach necessary to do this work. As the new Lead & Copper rules come into effect, the State will require "field verification" of service line materials. This work can only be completed by inspecting the water service line on the property side of the right-of-way. There are multiple ways for us to determine this, but one such way is by excavating if necessary. We routinely repair water service curb-box valves to repair shut off valves as well as verify water service composition. But our current skid-steer based equipment causes a lot of damages to surrounding property as it maneuvers around to excavate and its size limits our capabilities to work in restrictive areas.

To continue with this type of work, we need to seriously look at alternative equipment that can do the same type of work while afflicting less damage to the surrounding area and that has a smaller operational footprint that allows us to safely work in restrictive areas. We can be much more efficient when digging graves, replacing curb boxes and verifying service line material with a compact excavator.

A compact excavator is situated atop rubber tracks and the whole unit articulates 360 degrees without constantly rotating its tires to turn. Because of this type of operation, an excavator does not damage the area outside of the immediate area near as much as a skid-steer. The compact excavator is narrower and much more maneuverable than our current equipment and would allow us to excavate and maneuver in a smaller footprint making it less likely for us to move or damage other monuments, headstones or other sites in the cemetery. Finally, the current skid-steer based backhoe has a maximum digging depth of 7 feet. The excavator will have a digging depth of at least 11.2 feet and this additional digging depth would allow us to reach most of our water mains.

The operational cost savings related to replacing our skid-steer based backhoe with a compact excavator is considerable, mainly by saving on the time and materials necessary to restore an area afterward but also with the labor time saved per excavation. For example, the current labor cost for a 3-hour curb box repair is currently estimated at \$268.11. Logically, if we cut that labor time in half, (because there is less restoration work needed afterward), the project cost also is cut roughly in half. Considering that we complete 50 excavations over the course of a year, we would save about \$6,700 in labor costs just related to time savings. Currently we pay Messing Excavating around \$1,000 every time he makes a connection and that price will most likely double when he retires later this year. If we were able to complete even one third of the possible 20 water service connections typically completed each year, we would realize a savings to the Township of between \$6,000 and \$10,000 in the first year alone.

Because of the reasons outlined, Public Works sought bids for a new compact excavator that would be used as the primary digging equipment for the department while doing these types of tasks. A sealed bid, competitive process was followed and we requested and received quotes from 4 vendors. Carleton Equipment, AIS, Tri-County Equipment, and Michigan Cat all submitted bids. After reviewing the bids to ensure all of the required specifications were met, we are recommending purchasing a compact excavator from Carleton Equipment in the amount of \$46,945.00. This purchase price for the new excavator includes all assembly costs and delivery of the equipment and is \$3,117.00 under the budgeted amount.

This was a budgeted expense in the 2018/19 Water and Sewer Capital Outlay budget as \$25,031 was allocated from each fund (for a total of \$50,062).

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** RFP provided to vendors for bidding. Bid sheet and product quote from Carleton Equipment. Bid tab from opening.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to award the Compactor Excavator purchase to Carleton Equipment in the amount of \$46,945.
- **ROLL CALL VOTE REQUIRED?** No.



Wednesday, February 6, 2019

2019 COMPACT EXCAVATOR QUOTE

Thomas Township Department of Public Works (Saginaw County, MI) is currently soliciting bids for one (1) 2019 Compact Excavator. The pricing quoted shall be guaranteed for NINETY (90) days or the actual delivery date, whichever is later. Thomas Township is a Michigan Municipal Corporation and qualifies for State of Michigan MDOT pricing.

Below are the minimum specifications with the options outlined for this vehicle. The specifications and options are the minimum acceptable features required by Thomas Township. The requested quote is to provide the compact excavator and attachments as a complete unit. This is a competitive bidding process open to all area equipment suppliers and no additional allowance or consideration will be given for additional features you submit beyond the minimum acceptable specifications and options requested. Only the quotes submitted on the STANDARDIZED QUOTE FORM will be considered by Thomas Township. Please attach a breakdown of item costs accompanying the quote form.

Bids must be submitted in a sealed envelope prior to 3:00 PM Tuesday, February 19, 2019. Please label the envelope as "2018 Excavator". Mail or deliver to:

***Thomas Township
Department of Public Works
249 North Miller Road
Saginaw, MI 48609
Attention Rick Hopper***

Sealed bids will be opened at 3:15 PM, Tuesday, February 19, 2019 at the main Municipal Offices located at 249 N Miller Rd., Saginaw, MI 48609. It is Thomas Township's intent to authorize the purchase of this vehicle on March 4, 2019 following Township Board approval and to accept delivery thereafter. For additional questions, please feel free to contact Rick Hopper, Director of Public Works at (989) 781-6438.

The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not for the lowest amount submitted.

MINIMUM EQUIPMENT SPECIFICATIONS

Bobcat E-35 ZTS Bobcat Compact Excavator, or Equivalent.
33.5 HP Tier 4, or Equivalent.
Auto Idle.
Auto Shift - 2 Speed Travel.
Auxiliary Hydraulics, Selectable Flow with Boom Mounted Flush Face Quick Couplers, or Equivalent.
Canopy that meets ISO 12117-2/2008 Roll-over protection requirements
Canopy that meets ISO 12117:2000 Tip-over protection requirements
Canopy that meets ISO 10262 Falling-object protective requirements
Dozer Blade with Float
Control Console Locks
Long Arm with Heavy Counterweight
"Thumb" for Bucket
Zero Tail Swing
Strobe Light Kit
Horn
Rubber Track
Hydraulic Joystick Controls
Work Lights
"X-Change" Attachment Mounting System, or Equivalent.
24 Inch MX XCHG Teeth Bucket, or Equivalent.
36 Inch MX3 EXCHG Grading Bucket, or Equivalent.
Frost Ripper, 35 MM Pins, or Equivalent.
Enclosed Cab with HVAC.
All Dealer Assembly Charges.
Minimum Machine Warranty – 12 Months/Unlimited Hours
Extended Engine Warranty Option.

Delivery to Thomas Township Department of Public Works is also required.
251 Miller Ct.
Saginaw, MI 48609

Iran Economic Sanctions Act Certification:

As of April 1, 2013, Michigan Public Act 517 of 2012 requires all bidders and suppliers for all public projects to certify that they are in compliance with the Iran Economic Sanctions Act. You are encouraged to review the Act as enacted by visiting:

[http://www.legislature.mi.gov/\(S\(big5if45dnxqscb4jaqzcu55\)\)/mileg.aspx?page=MclPASearchCompanies](http://www.legislature.mi.gov/(S(big5if45dnxqscb4jaqzcu55))/mileg.aspx?page=MclPASearchCompanies), Suppliers or individuals associated with an Iranian linked business are ineligible to submit a bid to public entities. By submitting your proposal, you certify that you are in compliance with this Act.



2019 COMPACT EXCAVATOR QUOTE FORM

Dealer Name: _____

Dealer Address: _____

Sales Representative: _____

Contact Person: _____

Contact Phone: () _____ Mobile: () _____

Contact E-Mail: _____

Vehicle Quote, Complete \$ _____

Anticipated Deliver Date: _____

Sales Manager Signature: _____ Date _____

BID DUE prior to 3:00 PM, Tuesday, February 19, 2019.

Please seal bid in marked envelope. Mark as: "2019 Excavator Bid".

Return to:

Thomas Township Department of Public Works

249 North Miller Road

Saginaw, MI 48609

Attention: Rick Hopper

(989) 781-6438

dpwdirector@thomastwp.org

The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not for the lowest amount submitted.

Date: 2/19/2019

Time: 3:05 PM

Business		Address					Quote:	
Carleton Equip	(Bobcat)	3380 Mack Rd	Saginaw	MI	48601	\$	46,945.00	
AIS	(John Deere)	4600 AIS Dr	Bridgeport	MI	48722	\$	49,975.00	
Tri-County Equipment	(John Deere)	6150 Bay Rd	Saginaw	MI	48604	\$	49,039.60	
Michigan Cat	(Cat)	3141 Wolf Rd	Saginaw	MI	48601	\$	51,697.32	

Present:

Rick Hopper - Thomas Twp

Trevor Schultz - Thomas Twp

Bob Mccubbin - AIS

Scott Hinkle - Michigan CAT

Roger Belchak - Carleton Equip



DEPARTMENT OF PUBLIC WORKS

2019 COMPACT EXCAVATOR QUOTE FORM

Dealer Name: Carleton Equipment Company

Dealer Address: 3380 Mack Rd. Saginaw MI 48601

Sales Representative: Roger Belchuk

Contact Person: Roger.

Contact Phone: (989) 239-3127

Mobile: (989) 239-3127

Contact E-Mail: roger@carletonequipment.com.

Vehicle Quote, Complete \$46,945.⁰⁰

Anticipated Deliver Date: 30-45 Days.

Sales Manager Signature: Roger Belchuk

Date 2-12-2019.

BID DUE prior to 3:00 PM, Tuesday, February 19, 2019.

Please seal bid in marked envelope. Mark as: "2019 Excavator Bid".

Return to:
Thomas Township Department of Public Works
249 North Miller Road
Saginaw, MI 48609
Attention: Rick Hopper
(989) 781-6438
dpwdirector@thomastwp.org

The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not for the lowest amount submitted.



Bobcat

Product Quotation

Quotation Number: HMM-13799
Date: 2019-02-11 09:38:13

Customer Name/Address:

THOMAS TOWNSHIP PUBLIC WORKS
251 MILLER CT
SAGINAW, MI 48609

Bobcat Dealer

Carleton Equipment Bobcat of Saginaw/Flint, Saginaw
3380 MACK ROAD
SAGINAW MI 48601
Phone: (989) 777-6666
Fax: (989) 777-3357

ORDERS TO BE PLACED WITH:

Contract Holder/Manufacturer
Clark Equipment Company dba Bobcat Company
PO Box 6000, 250 E Beaton Dr
West Fargo, ND 58078
Phone: 701-241-8719
Fax: 701-280-7860
Contact: Heather Messmer
Heather.Messmer@doosan.com

Description

E35 33HP ZTS Bobcat Compact Excavator

33.5 HP Tier 4

Auto Idle

Auto-Shift, 2-Speed Travel

Auxiliary Hydraulics, Selectable Flow with Boom

Mounted Flush Face Quick Couplers

Canopy

- Includes: Cup Holder, Retractable Seat Belt, Suspension Seat
- Roll Over Protective Structure (ROPS)- Meets Requirements of ISO 12117-2: 2008
- Tip Over Protective Structure (TOPS) - Meets Requirements of ISO 12117: 2000
- Falling Object Protective Structure (FOPS) - Meets Requirements of ISO 10262

Control Console Locks

Control Pattern Selector Valve (ISO/STD)

Dozer Blade with Float

Part No
M3307

Qty

Price Ea.

Total

1 \$37,072.00 \$37,072.00

Engine/Hydraulic Monitor with Shutdown

Fingertip Auxiliary Hydraulic Control

Fingertip Boom Swing Control

Horn

Hydraulic Joystick Controls

Rubber Track

Spark Arrestor Exhaust System

Turbocharged, Tier 4 Non DPF

Vandalism Protection

Work Lights

X-Change (Attachment Mounting System)

Zero Tail Swing

Warranty: 2 years, or 2000 hours whichever occurs first

Factory Installed

A40 Option Package

M3307-P01-A40

1

\$4,988.90

\$4,988.90

Enclosed Cab with HVAC

Heated Cloth Suspension Seat

Auto HVAC Control

Radio

Deluxe Display Panel w/ Keyless Start

Arm Option-Long Arm w/ Heavy Counterweight

Hydraulic X-Change (Long Arm)

Telematics US

Strobe Light Kit

24" MX3 XCHG TEETH

36" MX3 XCHG GRADING

Ripper, 35 MM PINS

M3307-R03-C02

1

\$1,081.50

\$1,081.50

M3307-R06-C04

1

\$1,098.30

\$1,098.30

M3307-R51-C02

1

\$0.00

\$0.00

7172974

1

\$271.10

\$271.10

7323530

1

\$801.80

\$801.80

7333978

1

\$790.40

\$790.40

7328289

1

\$741.00

\$741.00

Dealer Installed Attachments

Total of Items Quoted

Dealer Assembly Charges

Quote Total - US dollars

\$46,845.00

\$100.00

\$46,945.00

Notes:

***Prices off Michigan State Contract# 071B7700088. Contract Period: 01/13/17 THROUGH 01/12/21**

***MUST Be a Member of the MI Deal State Coop**

***Terms Net 30 Days. Credit cards accepted.**

***FOB: Destination within the 48 Contiguous States.**

***Delivery: 60 to 90 days from ARO.**

***State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.**

***TID# 38-0425350**

***Orders Must be Placed With: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, PO Box 6000, West Fargo, ND 58078.**

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

ORDER ACCEPTED BY:

SIGNATURE

DATED

PRINT NAME AND TITLE

PURCHASE ORDER #

SHIP TO ADDRESS: _____

BILL TO ADDRESS (if different than Ship To): _____





TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 4, 2019
- **SUBMITTED BY:** Chief Michael Cousins
- **AGENDA TOPIC:** Painting interior of the Public Safety Building and interior of Fire Station # 2 Apparatus Room.
- **EXPLANATION OF TOPIC:** In our Capital Improvement plan, we budgeted for the painting of both the interior of the Public Safety Building (PSB) and the Interior of the Apparatus Room at Fire Station #2. This preventative maintenance is intended to minimize costs of building repairs in the future. Station #2's interior has not been painted for some time and is showing some signs of its age. The interior of the Public Safety Building has not been painted since it's opening in 2000. The new coat of paint will give it a fresh new look and help maintain our facilities. Three bids were sent out and received. I am recommending the bid be awarded to the lowest bidder, A&A Painting in the total amount of \$6,155.00. The price breakdown is PSB is \$3,574.00 and Station #2 is \$2,581.00. The Police Department is paying for half of the cost for the painting of the Public Safety Building which is \$1,787.00. These projects were budgeted for and are in line with our Capital Improvement plan.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUPPORTING DOCUMENTATION:** Bid tabulation sheet
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to award the contract for painting the interior of the Public Safety Building and the Apparatus Room at Fire Station #2 to A&A Painting in the amount of \$6,155.00.
- **ROLL CALL VOTE REQUIRED?** No

BID TABULATION WORK SHEET
BID PROJECT: Painting Project at PSB and St2
DATE: February 27, 2019 TIME: 09:00 am EST

THOSE ATTENDING BID OPENING:

<u>NAME</u>	<u>COMPANY REPRESENTING</u>
Sherri Simerson	Thomas Township Fire Dept
Mike Buckmaster	Dependable Painting, LLC

BID TABULATION WORK SHEET
DETAILS

<u>COMPANY NAME</u>	<u>BID PRICE</u>
Lake Painting	PSB \$8,752.00 <u>St 2 \$8,383.00</u> Total \$17,135.00
A&A Painting	PSB \$3,574.00 <u>St 2 \$2,581.00</u> Total \$6,155.00
Dependable Painting	PSB \$6,200.00 <u>St 2 \$6,800.00</u> Total \$13,000.00

Low bid and the company we recommended is:

A & A Painting