



AGENDA

THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING

March 28th, 2022

6:30pm

Public Safety Building

8215 Shields Drive

Saginaw, MI 48609

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of February 28th minutes
6. Approval of Expenditures
7. Public Comment

It is requested that you state your name and address for the record.

8. Public Hearing

None

9. New Business

a. None

10. Old Business

a. None

11. Reports

A. Parks Report: *Nature Center Update*

B. Sports Committee report:

C. Concert Committee Report:

D. Finance Committee Report:

E. Commissioners:

12. Other Business

13. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



**Thomas Township Parks & Recreation Commission
Regular Meeting Minutes
Monday, February 28, 2022
6:30pm
8215 Shields Drive
Saginaw, MI 48609**

1. The regular commission meeting called to order at 6:35 pm by Chairman, Scott Branch
2. PRESENT: Rusch, Branch, Alworden, Hoffman, Blower
ABSENT: Aimar, Sova
3. Pledge of Allegiance recited.
4. Motion made by Rusch, seconded by Alworden, to approve the agenda as presented.
Motion carried unanimously.

**AGENDA
THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING
February 28th 2022
6:30pm
Public Safety Building
8215 Shields Drive
Saginaw, MI 48609**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of January 24th minutes
6. Approval of Expenditures
7. Public Comment
It is requested that you state your name and address for the record.
8. Public Hearing
None
9. New Business
 - a. Approve 2022 Picnic in the Park Concert Bands
 - b. Approve new structuring of Flag Football Program.
10. Old Business
 - a. None
11. Reports
 - A. Parks Report:
 - B. Sports Committee report:
 - C. Concert Committee Report:
 - D. Finance Committee Report:
 - E. Commissioners:
12. Other Business
13. Adjournment

5. Motion made by Alworden, seconded by Hoffman, to approve December 27, 2021 meeting minutes as presented. Motion carried unanimously.

6. Motion made by Rusch, seconded by Hoffman, to approve Expenditures as presented. Motion carried unanimously.

7. Public Comment: None

8. Public Hearing: None

9. New Business:

A. Motion made by Alworden, seconded by Rusch, to approve 2022 Summer Concert Series Band Selections. Motion carried unanimously

- The concert committee met at 6:00 p.m. on February 28th before the regularly help Park Commission meeting and went over the 2022 band applications. There were 8 out of 9 bands who requested to return, along with 5 new bands who applied. The concert committee selected; Ceyx, Todd Michael Band, JAM (Jesus & Music), Toppermost Beatles Tribute, The Savior Machines, Jim and Tim Acoustic Show, Laurie and the Lefties, The Rock Show, Michele Spitz – Country Concert

B. Motion made by Rusch, seconded by Blower, to approve the restructuring of the Thomas Township Flag Football Program. Motion carried unanimously

- The Sports Committee met at 6:15 p.m. on February 28th before the regularly help Park Commission meeting and discussed the restructuring of the Flag Football Program to align it with the Basketball and Soccer programs. The restructure converts the Flag Football program from a skills clinic to a six (6) week league with teams and games.

10. Old Business

A. None

11. Reports:

A. Parks Report

- Roberts Park: Walking trails are being used daily
- Roethke Park: People in the park, walking dogs and enjoying the snow
- Community Park: Ice rinks are open and the weather is great for making ice.
- Day Park: Sledding hill has been busy with the snow.

B. Sports Committee Report

- Boys' Basketball and the Basketball Clinic ended on February 26. Girls' Basketball and Soccer Clinic begin March 5th. The start date for their

seasons will begin a week later as well due to the change for boys' basketball. 2nd session Archery will begin March 3rd and classes are about 80% full. Registration for the 3rd session has begun and spots times are filling up.

C. Nature Center & Preserve:

- Wolgast has been doing grant work and picking away at projects they can get done with the current temperatures and weather. The rear deck on the building is all framed in and looks really nice.

D. Events:

- Winter Wonderland Update: Tim Roenicke dropped off his light show donations and donated them to the park this year totaling \$1,200.

E. Concert Committee Report:

- The concert committee met at 6pm on Monday February 28th and selected the 2022 Picnic in The Park bands. Once bands are notified of their selection, dates will be determined and the schedule for the series will be put together. The band selection is listed below;

Ceyx

Todd Michael Band

JAM (Jesus & Music)

Toppermost Beatles Tribute

The Savior Machines

Jim and Tim Acoustic Show

Laurie and the Lefties

The Rock Show

Michele Spitz – Country Concert

F. Finance Committee Report: none

G. Commissioners: none

12. Other business: none

13. Adjournment: Motion made by Hoffman, seconded by Rusch, to adjourn the meeting at 7:05 p.m. Motion carried unanimously.

Craig Aimar, Secretary

Dated

The next regular Park Commission Meeting will be Monday, March 28, 2022 at the Public Safety Administration Building, 8215 Shields Drive, Saginaw MI 48609.



PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** March 28th, 2022
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of Expenditures
- **EXPLANATION OF TOPIC:**

- **SUGGESTED/REQUESTED MOTION:**

Motion by _____, supported by _____ to approve expenditures totaling \$16,199.21 with individual fund totals as follows:

Administration.....	\$8, 758.65
Youth Clinics.....	\$623.17
Basketball.....	\$1,700.03
Archery.....	\$376.46
Operations and Maintenance.....	\$4,214.75
Special Events.....	\$525.85

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 752 ADMINISTRATION					
101-752-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,708.41	65339
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	17.29	65339
101-752-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	NAMEPLATES - PARKS/COM DEV	21.00	65362
101-752-804.000	MEMBERSHIP & DUES	STATE BANK	CONF/AMZN/EBAY/MEIJER/ZOOM/EGLE	35.00	65380
Total For Dept 752 ADMINISTRATION				1,781.70	
Dept 756 FACILITY ACQUISITION/CONSTRUC					
101-756-974.575 CAPITAL IMP. NATURE PRESERVE					
Dept 766 YOUTH CLINICS/FLOOR HOCKEY					
101-766-740.000	OPERATING SUPPLIES	STATE BANK	CONF/AMZN/EBAY/MEIJER/ZOOM/EGLE	567.67	65380
Total For Dept 766 FACILITY ACQUISITION/CONSTRUC				567.67	
Dept 767 BASKETBALL					
101-767-740.000	OPERATING SUPPLIES	STATE BANK	CONF/AMZN/EBAY/MEIJER/ZOOM/EGLE	408.73	65380
101-767-740.300	OPERATING SUPPLIES T-SHIRTS	CHAOS AP SCREEN PRINTING	2022 BASKETBALL T-SHIRTS	1,057.75	65343
Total For Dept 767 BASKETBALL				1,466.48	
Dept 768 ARCHERY					
101-768-740.000	OPERATING SUPPLIES	STATE BANK	CONF/AMZN/EBAY/MEIJER/ZOOM/EGLE	79.99	65380
Total For Dept 768 ARCHERY				79.99	
Dept 770 OPERATIONS & MAINTENANCE					
101-770-850.000 TELEPHONE					
101-770-920.000	UTILITIES	STATE BANK	CONF/AMZN/EBAY/MEIJER/ZOOM/EGLE	126.14	65380
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST L4 LIGHT	64.16	65345
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD L4 LIGHT	171.56	65345
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD	606.70	65345
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	87.16	65345
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 300 LEDDY RD	46.23	65387
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 8215 SHIELDS - #BATH D	39.98	65387
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 9535 GRATIOT RD	23.00	65387
101-770-938.000	VEHICLE EXPENSE	STATE BANK	CONF/AMZN/EBAY/MEIJER/ZOOM/EGLE	57.00	65380
101-770-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	130.00	65393
Total For Dept 770 OPERATIONS & MAINTENANCE				1,351.93	
Dept 774 SPECIAL EVENTS					
101-774-740.000 OPERATING SUPPLIES					
TIMOTHY MICHAEL ROENICKE REIMBURSEMENT - LIGHTS - WINTER WONDE				525.85	65388
Total For Dept 774 SPECIAL EVENTS				525.85	
Total For Fund 101 GENERAL OPERATING FUND				5,846.14	

GL Number Invoice Line Desc Vendor PAID - CHECK TYPE: PAPER CHECK Invoice Description Amount Check #

Fund Totals:

Fund 101 GENERAL OPERA 5,846.14

Total For All Funds: 5,846.14

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Dept 000						
101-000-566.000	GRANT	550.00	550.00	0.00	0.00	100.00
101-000-640.763	PROGRAM FEES SOCCER	18,500.00	14,605.00	4,040.00	3,895.00	78.95
101-000-640.764	PROGRAM FEES YOUTH SOFTBALL	2,800.00	335.00	0.00	2,465.00	11.96
101-000-640.765	PROGRAM FEES ADULT SOFTBALL	3,657.00	3,657.00	0.00	0.00	100.00
101-000-640.766	PROGRAM FEES CLINICS	7,408.00	7,407.80	0.00	0.20	100.00
101-000-640.767	PROGRAM FEES BASKETBALL	9,098.00	9,097.50	0.00	0.50	99.99
101-000-640.768	PROGRAM FEES ARCHERY	7,000.00	4,940.00	55.00	2,060.00	70.57
101-000-640.769	PROGRAM FEES VOLLEYBALL	1,710.00	1,710.00	0.00	0.00	100.00
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	0.00	895.00	895.00	(895.00)	100.00
101-000-647.000	DAY CAMP	21,449.00	21,448.75	0.00	0.25	100.00
101-000-648.000	TRAIN	16,435.00	16,435.00	0.00	0.00	100.00
101-000-649.000	SWIM PROGRAMS	16,604.00	16,604.00	0.00	0.00	100.00
101-000-667.000	SALES	20.00	20.00	0.00	0.00	100.00
101-000-667.200	PAVILION RENTAL	8,200.00	8,805.00	710.00	(605.00)	107.38
101-000-675.000	LEASE AGREEMENTS	6,600.00	4,417.09	0.00	2,182.91	66.93
	DONATIONS/CONTRIBUTION	15,750.00	17,025.00	0.00	(1,275.00)	108.10
Total Dept 000		135,781.00	127,952.14	5,700.00	7,828.86	94.23
TOTAL REVENUES						
		135,781.00	127,952.14	5,700.00	7,828.86	94.23
Expenditures						
Dept 752 - ADMINISTRATION						
101-752-704.000	SALARIES FULL-TIME	124,965.00	121,486.77	4,624.86	3,478.23	97.22
101-752-704.250	SALARY-STIPEND DEGREE	3,000.00	2,884.50	115.38	115.50	96.15
101-752-704.400	SICK DAY PAY OFF	2,378.00	2,377.84	0.00	0.16	99.99
101-752-705.000	WAGES PART-TIME HOURLY	29,500.00	27,513.39	1,094.76	1,986.61	93.27
101-752-715.000	FICA EMPLOYER CONTRIBUTION	12,457.00	11,461.13	445.91	995.87	92.01
101-752-716.000	HEALTH INSURANCE	20,496.00	20,403.20	1,708.41	92.80	99.55
101-752-716.050	HEALTH SAVINGS ACCOUNT	5,684.00	5,683.07	47.40	0.93	99.98
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,354.00	1,445.86	17.29	(91.86)	106.78
101-752-716.300	DENTAL INSURANCE	2,157.00	2,156.16	0.00	0.84	99.96
101-752-718.000	INSURANCE LONG TERM DISABILIT	361.00	351.17	0.00	9.83	97.28
101-752-719.000	PENSION EMPLOYER CONTRIBUTION	15,386.00	14,489.92	568.83	896.08	94.18
101-752-719.000	WORKMEN'S COMP	250.00	2,127.99	79.81	(1,877.99)	63.60
101-752-740.000	OPERATING SUPPLIES	3,500.00	2,228.67	21.00	1,271.33	851.20
101-752-800.000	ADMINISTRATION FEE	10,349.00	0.00	0.00	10,349.00	63.68
101-752-803.000	AUDIT	855.00	855.00	0.00	0.00	100.00
101-752-804.000	MEMBERSHIP & DUES	1,555.00	390.00	35.00	1,165.00	25.08
101-752-817.000	PROFESSIONAL SERVICES	750.00	658.22	0.00	91.78	87.76
101-752-836.000	EMPLOYMENT PHYSICALS	306.00	306.00	0.00	0.00	100.00
101-752-901.000	PRINTING & PUBLISHING	1,750.00	720.33	0.00	1,029.67	41.16
101-752-960.000	EDUCATION & TRAINING	2,900.00	1,160.00	0.00	1,740.00	40.00
Total Dept 752 - ADMINISTRATION		239,953.00	218,699.22	8,758.65	21,253.78	91.14
Dept 761 - SWIM PROGRAMS						
101-761-705.000	WAGES PART-TIME HOURLY	17,647.00	17,647.09	0.00	(0.09)	100.00
101-761-715.000	FICA EMPLOYER CONTRIBUTION	1,350.00	1,350.02	0.00	(0.02)	100.00
101-761-719.000	WORKMEN'S COMP	76.00	76.47	0.00	(0.47)	100.62
101-761-740.000	OPERATING SUPPLIES	4,287.00	4,287.00	0.00	0.00	100.00
101-761-930.000	REPAIRS/MAINTENANCE	1,144.00	1,143.66	0.00	0.34	99.97

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDCST USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Total Dept 768 - ARCHERY		6,060.00		4,522.77	376.46	1,537.23	74.63
Dept 769 - VOLLEYBALL							
101-769-740.000 OPERATING SUPPLIES		120.00		119.95	0.00	0.05	99.96
Total Dept 769 - VOLLEYBALL		120.00		119.95	0.00	0.05	99.96
Dept 770 - OPERATIONS & MAINTENANCE							
101-770-704.100 WAGES FULL-TIME HOURLY		3,500.00		3,572.11	1,472.08	(72.11)	102.06
101-770-705.000 WAGES PART-TIME HOURLY		61,000.00		60,915.18	830.55	84.82	99.86
101-770-712.000 WAGES JANITORIAL		4,300.00		3,984.50	150.00	315.50	92.66
101-770-715.000 FICA EMPLOYER CONTRIBUTION		5,125.00		5,221.01	179.80	(96.01)	101.87
101-770-716.050 HEALTH SAVINGS ACCOUNT		30.00		30.37	14.70	(0.37)	101.23
101-770-718.000 PENSION EMPLOYER CONTRIBUTION		360.00		428.67	176.65	(68.67)	119.08
101-770-719.000 WORKMEN'S COMP		1,500.00		1,384.42	39.04	115.58	92.29
101-770-740.000 OPERATING SUPPLIES		3,700.00		2,990.58	0.00	709.42	80.83
101-770-810.000 CONTRACTED SERVICES		33,500.00		32,678.56	0.00	821.44	97.55
101-770-850.000 TELEPHONE		1,500.00		1,407.97	126.14	92.03	93.86
101-770-850.100 WIRELESS COMMUNICATIONS		1,300.00		1,186.09	0.00	113.91	91.24
101-770-910.000 INSURANCE GENERAL LIABILITY		12,894.00		12,893.65	0.00	0.35	100.00
101-770-920.000 UTILITIES		27,000.00		25,388.13	1,038.79	1,611.87	94.03
101-770-930.000 REPAIRS/MAINTENANCE		56,500.00		46,829.04	0.00	9,670.96	82.88
101-770-938.000 VEHICLE EXPENSE		3,500.00		741.87	57.00	2,758.13	21.20
101-770-938.100 GAS & DIESEL FUEL		7,500.00		6,864.44	130.00	635.56	91.53
101-770-940.000 PORTABLE TOILET RENTAL		2,149.00		2,149.30	0.00	(0.30)	100.01
101-770-940.100 EQUIPMENT RENTAL		2,000.00		1,010.26	0.00	989.74	50.51
101-770-970.000 CAPITAL OUTLAY		6,150.00		0.00	0.00	6,150.00	0.00
Total Dept 770 - OPERATIONS & MAINTENANCE		233,508.00		209,676.15	4,214.75	23,831.85	89.79
Dept 771 - FLAG FOOTBALL							
101-771-705.000 WAGES PART-TIME HOURLY		168.00		168.00	0.00	0.00	100.00
101-771-715.000 FICA EMPLOYER CONTRIBUTION		13.00		12.83	0.00	0.17	98.69
101-771-719.000 WORKMEN'S COMP		89.00		89.18	0.00	(0.18)	100.20
101-771-740.000 OPERATING SUPPLIES		99.00		98.60	0.00	0.40	99.60
Total Dept 771 - FLAG FOOTBALL		369.00		368.61	0.00	0.39	99.89
Dept 774 - SPECIAL EVENTS							
101-774-705.000 WAGES PART-TIME HOURLY		3,000.00		1,034.03	0.00	1,965.97	34.47
101-774-715.000 FICA EMPLOYER CONTRIBUTION		200.00		79.11	0.00	120.89	39.56
101-774-719.000 WORKMEN'S COMP		200.00		102.02	0.00	97.98	51.01
101-774-740.000 OPERATING SUPPLIES		11,000.00		11,093.00	525.85	(93.00)	100.85
101-774-810.000 CONTRACTED SERVICES		435.00		435.00	0.00	0.00	100.00
101-774-817.000 PROFESSIONAL SERVICES		7,200.00		7,200.00	0.00	0.00	100.00
101-774-901.000 PRINTING & PUBLISHING		50.00		29.23	0.00	20.77	58.46
Total Dept 774 - SPECIAL EVENTS		22,085.00		19,972.39	525.85	2,112.61	90.43
Dept 775 - DAY CAMP							

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 03/31/2022 (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022		AVAILABLE BALANCE (ABNORMAL)	% BDT USED
		AMENDED BUDGET	NORMAL		INCREASE (DECREASE)	NORMAL		
Fund 101 - GENERAL OPERATING FUND								
Expenditures								
101-775-705.000	WAGES PART-TIME HOURLY	16,712.00		16,711.73	0.00	0.00	0.27	100.00
101-775-715.000	FICA EMPLOYER CONTRIBUTION	1,278.00		1,278.46	0.00	0.00	(0.46)	100.04
101-775-719.000	WORKMEN'S COMP	258.00		258.32	0.00	0.00	(0.32)	100.12
101-775-740.000	OPERATING SUPPLIES	1,600.00		1,599.72	0.00	0.00	0.28	99.98
Total Dept 775 - DAY CAMP		19,848.00		19,848.23	0.00	0.00	(0.23)	100.00
Dept 776 - TRAIN								
101-776-705.000	WAGES PART-TIME HOURLY	35.00		95.85	0.00	0.00	(60.85)	273.86
101-776-715.000	FICA EMPLOYER CONTRIBUTION	3.00		7.33	0.00	0.00	(4.33)	244.33
101-776-719.000	WORKMEN'S COMP	5.00		1.49	0.00	0.00	3.51	29.80
101-776-930.000	REPAIRS/MAINTENANCE	6,500.00		5,737.05	0.00	0.00	762.95	88.26
101-776-938.100	GAS & DIESEL FUEL	151.00		151.32	0.00	0.00	(0.32)	100.21
101-776-970.000	CAPITAL OUTLAY	15,587.00		15,587.19	0.00	0.00	(0.19)	100.00
Total Dept 776 - TRAIN		22,281.00		21,580.23	0.00	0.00	700.77	96.85
TOTAL EXPENDITURES		590,736.00		537,099.80	16,199.21	53,636.20		90.92
Fund 101 - GENERAL OPERATING FUND:								
TOTAL REVENUES		135,781.00		127,952.14	5,700.00	7,828.86		94.23
TOTAL EXPENDITURES		590,736.00		537,099.80	16,199.21	53,636.20		90.92
NET OF REVENUES & EXPENDITURES		(454,955.00)		(409,147.66)	(10,499.21)	(45,807.34)		89.93



PARKS AND RECREATION REPORTS March 2022

ROETHKE PARK:

Park usage is starting to pick up and we are looking at getting trees removed by the train tracks to install additional track for the 2nd train.

ROBERTS PARK

Park usage is picking up with the warm weather. We are getting the soccer fields ready for the upcoming recreation programs and Swan Valley Varsity team.

COMMUNITY PARK

None

DAY PARK

Usage of Day Park has come to a trickle as all the snow has melted.

THOMAS TRAIN

Preparing to add tracks to allow for both trains to be loaded at the same time. The location will be the same, but with a second track next to the current track.

SPORTS AND PROGRAMS

Girls' Basketball and the Soccer Clinic just finished week 3 and will be off for the 2 weekends of spring break. We are taking registrations for our Spring Soccer and Flag Football programs as well as Men's Softball and Sand Volleyball. Roberts Park will have a summer league of its own this year and hopes to have 30 teams. 20 have already signed up.

NATURE CENTER PRESERVE

Construction at the Nature Center has been moving along rather quickly these past couple months. The interior bathrooms are almost completed along with the plumbing and electrical work for them. The exterior porta jon enclosure is completed, the entranceway to the building will have new concrete poured along with the sidewalk which had to have the slope changed due to meeting ADA requirements. The trail in the back is cut in and has gravel on it, the back deck is complete and two new benches are built and ready for use once the trail is done.

EVENTS

None