



**AGENDA**  
**THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING**  
**February 28<sup>th</sup> 2022**  
**6:30pm**  
**Public Safety Building**  
**8215 Shields Drive**  
**Saginaw, MI 48609**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of January 24<sup>th</sup> minutes
6. Approval of Expenditures
7. Public Comment

**It is requested that you state your name and address for the record.**

8. Public Hearing  
None
9. New Business
  - a. Approve 2022 Picnic in the Park Concert Bands
  - b. Approve new structuring of Flag Football Program.

10. Old Business
  - a. None

11. Reports
  - A. Parks Report:
  - B. Sports Committee report:
  - C. Concert Committee Report:
  - D. Finance Committee Report:
  - E. Commissioners:

12. Other Business

13. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



**Thomas Township Parks & Recreation Commission**  
**Regular Meeting Minutes**  
**January 24, 2022**  
**6:30pm**  
**8215 Shields Drive**

1. The regular commission meeting called to order at 6:43 pm by Chairman, Scott Branch
2. PRESENT: Rusch, Branch, Alworden, Hoffman  
 ABSENT: Blower, Aimar, Sova
3. Pledge of Allegiance recited.
4. Motion made by Hoffman, seconded by Alworden, to approve the agenda as presented.  
 Motion carried unanimously.

**AGENDA**

**THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING**  
**January 24<sup>th</sup> 2022**  
**6:30pm**  
**Public Safety Building**  
**8215 Shields Drive**  
**Saginaw, MI 48609**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of December 27<sup>th</sup> 2021 minutes
6. Approval of Expenditures
7. Public Comment  
**It is requested that you state your name and address for the record.**
8. Public Hearing  
 None
9. New Business
  - a. Approval of 2022 Park Commission Meeting Dates
  - b. Approval of 2022 Summer Concert Series Dates
  - c. Approval of 2022 Fee Schedule
  - d. Recommendation of proposed 2022/2023 Parks and Recreation Budget
  - e. Approval of the 2022 Movie in the Park Dates
  - f. Recommendation for Approval to Hire Susan Prevost for the **Part Time Clerical Position**  
 Pending Background Check and Drug Screening
10. Old Business
  - a. None
11. Reports

- A. Parks Report:
- B. Sports Committee report:
- C. Concert Committee Report:
- D. Finance Committee Report:
- E. Commissioners:

12. Other Business

13. Adjournment

5. Motion made by Rusch, seconded by Hoffman, to approve December 27, 2021 meeting minutes as presented. Motion carried unanimously.
6. Motion made by Rusch, seconded by Alworden, to approve Expenditures as presented. Motion carried unanimously.
7. Public Comment: None
8. Public Hearing: None
9. New Business:
  - A. Motion made by Hoffman, seconded by Alworden, to approve 2022 Park Commission Meeting dates.
  - B. Motion made by Alworden, seconded by Hoffman, to approve the 2022 Summer Concert Series Dates
  - C. Motion made by Rusch, seconded by Hoffman, to approve the 2022 Fee Schedule
  - D. Motion made by Rusch, seconded by Hoffman, to approve the 2022/2023 Parks and Recreation Budget
  - E. Motion made by Hoffman, seconded by Alworden, to approve the 2022 Movie in the Park Dates.
  - F. Motion made by Alworden, seconded by Rusch, to approve the recommendation for the Part Time Clerical Pending Background Check and Drug Screening.
10. Old Business
  - A. None
11. Reports:
  - A. Parks Report
    - Roberts Park: Walking trails are being used daily
    - Roethke Park: People in the park, walking dogs and enjoying the snow
    - Community Park: Ice rinks are open and the weather is great for making ice.
    - Day Park: Sledding hill has been busy with the snow.

**B. Sports Committee Report**

- Boys' Basketball and the Basketball Clinic started on January 15, a week late due to scheduling issues with the schools. Girls' Basketball and Soccer Clinic Registration is now open. The start date for their seasons will begin a week later as well due to the change for boys' basketball. 1<sup>st</sup> session Archery registration has closed and classes are about 90% full. Registration for the 2<sup>nd</sup> session has begun and spots times are filling up.
- Wolgast has been doing grant work and picking away at projects they can get done with the current temperatures and weather. The rear deck on the building is all framed in and looks really nice.

C. Concert Committee Report: none

D. Finance Committee Report: none

E. Commissioners: none

12. Other business: none

13. Adjournment: Motion made by Alworden, seconded by Hoffman, to adjourn the meeting at 7:50 p.m. Motion carried unanimously.

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Craig Aimar, Secretary

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Dated

**The next regular Park Commission Meeting will be Monday, February 28, 2022 at the Public Safety Administration Building, 8215 Shields Drive, Saginaw MI 48609.**



**PARK COMMISSION AGENDA ITEM**

- **MEETING DATE:** February 28, 2022
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of Expenditures
- **EXPLANATION OF TOPIC:**

- **SUGGESTED/REQUESTED MOTION:**

Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve expenditures totaling \$38,752.61 with individual fund totals as follows:

Administration.....	24,675.68
Swim programs.....	205.00
Soccer.....	57.00
Youth Clinics.....	674.11
Basketball.....	63.22
Archery.....	2,221.03
Operations and Maintenance.....	10,577.09
Special Events.....	212.65
Day Camp.....	66.83

Invoice Line Desc Vendor Invoice Description Amount Check #

Fund	101 GENERAL OPERATING FUND	Dept	752 ADMINISTRATION	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,708.41	65214
					MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	103.29	65163
					BLUE CROSS BLUE SHIELD O	HEALTH/VISION	17.29	65214
					DELTA DENTAL	FEBRUARY 2022 PREMIUM	178.89	65151
					MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	28.76	65163
					HOME DEPOT	REPAIRS/MAINTENANCE	55.38	65160
					BRADYS BUSINESS SYSTEM	KYOCERA - 30111 - 01/27/22-02/26/22	43.62	65215
					STAPLES ADVANTAGE	OFFICE SUPPLIES	71.96	65255
					STATE BANK	MML/PAYPAL/AMZN/ZOOM/AED MKT/CONF	60.00	65256
					COVENANT OCCUPATIONAL	EMPLOYEE PHYSICAL	102.00	65220
Total For Dept 752 ADMINISTRATION							2,369.60	

Dept	756 FACILITY ACQUISITION/CONSTRUC	CAP IMPROVEMENT THOMAS TRAIL	SIGNATURE STREETS/CAPES	SIGNAGE - THOMAS TRAIL PATH	2,632.50	65186		
		101-756-974.500	HOME DEPOT	REPAIRS/MAINTENANCE	2,110.91	65160		
		101-756-974.575	SPICER GROUP INC.	THOMAS TWP - NATURE CENTER DEVELOPMEN	2,331.75	65254		
		101-756-974.575	MOBIG CONSTRUCTION CO.	CORE HOLES PLUMBING/ELECTRICAL - NATU	1,000.00	65270		
		101-756-974.575	MOIGAST CORPORATION	THOMAS TOWNSHIP NATURE CENTER GRANT	51,791.93	65271		
Total For Dept 756 FACILITY ACQUISITION/CONSTRUC							59,867.09	

Dept	761 SWIM PROGRAMS	REPAIRS/MAINTENANCE	SAGINAW COUNTY HEALTH DE	2022 ROETHKE PARK POOL INSPECTION	205.00	65245		
Total For Dept 761 SWIM PROGRAMS							205.00	

Dept	770 OPERATIONS & MAINTENANCE	OPERATING SUPPLIES	STATE BANK	MML/PAYPAL/AMZN/ZOOM/AED MKT/CONF	695.00	65256		
		101-770-850.000	STATE BANK	MML/PAYPAL/AMZN/ZOOM/AED MKT/CONF	127.40	65256		
		101-770-850.100	STATE BANK	MML/PAYPAL/AMZN/ZOOM/AED MKT/CONF	148.48	65256		
		101-770-920.000	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST	38.43	65147		
		101-770-920.000	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	59.26	65147		
		101-770-920.000	CONSUMERS ENERGY CO	UTILITY BILL - 455 S MILLER RD	559.97	65147		
		101-770-920.000	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD	8.89	65147		
		101-770-920.000	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD	471.53	65218		
		101-770-920.000	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	121.94	65218		
		101-770-920.000	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST L4 LIGHT	64.35	65218		
		101-770-920.000	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD L4 LIGHT	172.11	65218		
		101-770-930.000	CONSUMERS ENERGY CO	LAND RENTS/LEASE - MI0047652SAG	100.00	65219		
		101-770-930.000	STATE BANK	MML/PAYPAL/AMZN/ZOOM/AED MKT/CONF	440.60	65256		
		101-770-930.000	REPAIRS/MAINTENANCE	REPAIRS/MAINTENANCE	31.51	65267		
		101-770-938.100	GAS & DIESEL FUEL	GAS/DIESEL FUEL	165.85	65268		
		101-770-940.000	PORTABLE TOILET RENTAL	R.B. SATKOWIAK'S CITY SEW 455 S MILLER RD - PORTABLE TOILET RNT	560.00	65242		
Total For Dept 770 OPERATIONS & MAINTENANCE							3,765.32	

Dept	774 SPECIAL EVENTS	OPERATING SUPPLIES	HOME DEPOT	REPAIRS/MAINTENANCE	59.94	65160		
		101-774-740.000	SMAN VALLEY SCHOOL DISTR	2021 WINTER WONDERLAND SHUTTLE - 12/1	156.00	65260		
		101-774-740.000	PRINT EXPRESS OFFICE PRO	TICKETS - WINTER WONDERLAND - PARKS	23.24	65240		
Total For Dept 774 SPECIAL EVENTS							239.18	

Total For Fund 101 GENERAL OPERATING FUND 66,446.19

GL Number                      Invoice Line Desc                      Vendor                      PAID - CHECK TYPE: PAPER CHECK                      Invoice Description                      Amount                      Check #

Fund Totals:                      Fund 101 GENERAL OPERA                      66,446.19  
Total For All Funds:                      66,446.19

Fund 101 - GENERAL OPERATING FUND	GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDT
			AMENDED BUDGET	NORMAL		MONTH 02/28/2022	INCREASE (DECREASE)		
Revenues									
Dept 000	101-000-566.000	GRANT	300,000.00	550.00	0.00	0.00	299,450.00	0.18	
	101-000-640.763	PROGRAM FEES SOCCER	18,400.00	10,305.00	0.00	0.00	8,095.00	56.01	
	101-000-640.764	PROGRAM FEES YOUTH SOFTBALL	2,800.00	335.00	0.00	0.00	2,465.00	11.96	
	101-000-640.765	PROGRAM FEES ADULT SOFTBALL	2,500.00	3,657.00	0.00	0.00	(1,157.00)	146.28	
	101-000-640.766	PROGRAM FEES CLINICS	7,728.00	7,407.80	140.00	270.00	320.20	95.86	
	101-000-640.767	PROGRAM FEES BASKETBALL	6,400.00	9,097.50	270.00	350.00	(2,697.50)	142.15	
	101-000-640.768	PROGRAM FEES ARCHERY	7,040.00	3,865.00	0.00	0.00	3,175.00	54.90	
	101-000-640.769	PROGRAMS FEES VOLLEYBALL	1,500.00	1,710.00	0.00	0.00	(210.00)	114.00	
	101-000-640.770	5K RUN/WALK	1,500.00	0.00	0.00	0.00	1,500.00	0.00	
	101-000-640.771	PROGRAM FEES FLAG FOOTBALL	1,500.00	0.00	0.00	0.00	1,500.00	0.00	
	101-000-645.000	DAY CAMP	17,800.00	21,448.75	0.00	0.00	(3,648.75)	120.50	
	101-000-647.000	TRAIN	18,000.00	16,435.00	0.00	0.00	1,565.00	91.31	
	101-000-648.000	SWIM PROGRAMS	17,600.00	16,604.00	0.00	0.00	996.00	94.34	
	101-000-649.000	SALES	500.00	20.00	0.00	0.00	480.00	4.00	
	101-000-650.000	CONCESSIONS	2,200.00	0.00	0.00	0.00	2,200.00	0.00	
	101-000-667.000	PAVILION RENTAL	7,000.00	7,845.00	380.00	0.00	(845.00)	112.07	
	101-000-667.200	LEASE AGREEMENTS	6,600.00	4,417.09	0.00	0.00	2,182.91	66.93	
	101-000-675.000	DONATIONS/CONTRIBUTION	20,000.00	17,025.00	1,275.00	0.00	2,975.00	85.13	
Total Dept 000			439,068.00	120,722.14	2,415.00		318,345.86	27.50	
TOTAL REVENUES									
			439,068.00	120,722.14	2,415.00		318,345.86	27.50	
Expenditures									
Dept 752 - ADMINISTRATION	101-752-704.000	SALARIES FULL-TIME	118,965.00	116,861.91	15,249.72		2,103.09	98.23	
	101-752-704.250	SALARY-STEPEND DEGREE	3,000.00	2,769.12	230.76		230.88	92.30	
	101-752-704.400	SICK DAY PAY OFF	3,000.00	2,377.84	0.00		622.16	79.26	
	101-752-705.000	WAGES PART-TIME HOURLY	23,000.00	26,418.63	4,164.10		(3,418.63)	114.86	
	101-752-715.000	FICA EMPLOYER CONTRIBUTION	11,539.00	11,015.22	1,520.89		523.78	95.46	
	101-752-716.000	HEALTH INSURANCE	21,413.00	18,694.79	1,708.41		2,718.21	87.31	
	101-752-716.050	HEALTH SAVINGS ACCOUNT	4,617.00	5,635.67	94.80		(1,018.67)	122.06	
	101-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,354.00	1,325.28	17.29		28.72	97.88	
	101-752-716.200	DENTAL INSURANCE	2,260.00	1,977.27	0.00		282.73	87.49	
	101-752-716.300	INSURANCE LONG TERM DISABILIT	361.00	322.41	0.00		38.59	89.31	
	101-752-718.000	PENSION EMPLOYER CONTRIBUTION	14,996.00	13,921.09	1,137.66		1,074.91	92.83	
	101-752-719.000	WORKMEN'S COMP	1,200.00	2,048.18	274.47		(848.18)	170.68	
	101-752-740.000	OPERATING SUPPLIES	3,500.00	2,164.05	175.58		1,335.95	61.83	
	101-752-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	0.00	0.00	0.00		0.00	0.00	
	101-752-800.000	ADMINISTRATION FEE	10,349.00	0.00	0.00		10,349.00	0.00	
	101-752-803.000	AUDIT	720.00	855.00	0.00		(135.00)	118.75	
	101-752-804.000	MEMBERSHIP & DUES	1,555.00	355.00	0.00		1,200.00	22.83	
	101-752-817.000	PROFESSIONAL SERVICES	18,000.00	658.22	0.00		17,341.78	3.66	
	101-752-836.000	EMPLOYMENT PHYSICALS	0.00	306.00	102.00		(306.00)	100.00	
	101-752-900.000	LEGAL NOTICES.	0.00	0.00	0.00		0.00	0.00	
	101-752-901.000	PRINTING & PUBLISHING	2,750.00	720.33	0.00		2,029.67	26.19	
	101-752-960.000	EDUCATION & TRAINING	2,900.00	1,160.00	0.00		1,740.00	40.00	
	101-752-970.000	CAPITAL OUTLAY	0.00	0.00	0.00		0.00	0.00	
Total Dept 752 - ADMINISTRATION			245,479.00	209,586.01	24,675.68		35,892.99	85.38	
Dept 756 - FACILITY ACQUISITION/CONSTRUC	101-756-817.000	PROFESSIONAL SERVICES	0.00	0.00	0.00		0.00	0.00	



GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
<b>Fund 101 - GENERAL OPERATING FUND</b>						
<b>Expenditures</b>						
101-756-974.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 756 - FACILITY ACQUISITION/CONSTRUC</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Dept 761 - SWIM PROGRAMS</b>						
101-761-705.000	WAGES PART-TIME HOURLY	21,000.00	17,647.09	0.00	3,352.91	84.03
101-761-715.000	FICA EMPLOYER CONTRIBUTION	1,650.00	1,350.02	0.00	299.98	81.82
101-761-719.000	WORKMEN'S COMP	300.00	76.47	0.00	223.53	25.49
101-761-740.000	OPERATING SUPPLIES	2,000.00	4,287.00	0.00	(2,287.00)	214.35
101-761-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-761-930.000	REPAIRS/MAINTENANCE	3,000.00	1,143.66	205.00	1,856.34	38.12
<b>Total Dept 761 - SWIM PROGRAMS</b>		<b>27,950.00</b>	<b>24,504.24</b>	<b>205.00</b>	<b>3,445.76</b>	<b>87.67</b>
<b>Dept 762 - SENIOR CITIZENS PROGRAMS</b>						
101-762-740.000	OPERATING SUPPLIES	9,000.00	0.00	0.00	9,000.00	0.00
101-762-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 762 - SENIOR CITIZENS PROGRAMS</b>		<b>9,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>0.00</b>
<b>Dept 763 - SOCCER</b>						
101-763-705.000	WAGES PART-TIME HOURLY	5,000.00	2,446.81	52.20	2,553.19	48.94
101-763-715.000	FICA EMPLOYER CONTRIBUTION	500.00	187.17	3.99	312.83	37.43
101-763-719.000	WORKMEN'S COMP	200.00	182.86	0.81	17.14	91.43
101-763-740.000	OPERATING SUPPLIES	3,500.00	3,982.51	0.00	(482.51)	113.79
101-763-740.300	OPERATING SUPPLIES T-SHIRTS	2,350.00	2,296.70	0.00	53.30	97.73
101-763-740.675	SUPPLIES-CONCESSIONS	1,500.00	0.00	0.00	1,500.00	0.00
101-763-740.700	OPERATING SUPPLIES-NON PERISH	150.00	0.00	0.00	150.00	0.00
101-763-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 763 - SOCCER</b>		<b>13,200.00</b>	<b>9,096.05</b>	<b>57.00</b>	<b>4,103.95</b>	<b>68.91</b>
<b>Dept 764 - YOUTH SOFTBALL</b>						
101-764-705.000	WAGES PART-TIME HOURLY	750.00	545.00	0.00	205.00	72.67
101-764-715.000	FICA EMPLOYER CONTRIBUTION	75.00	41.68	0.00	33.32	55.57
101-764-719.000	WORKMEN'S COMP	25.00	93.74	0.00	(68.74)	374.96
101-764-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-764-740.300	OPERATING SUPPLIES T-SHIRTS	900.00	0.00	0.00	900.00	0.00
101-764-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 764 - YOUTH SOFTBALL</b>		<b>2,250.00</b>	<b>680.42</b>	<b>0.00</b>	<b>1,569.58</b>	<b>30.24</b>
<b>Dept 765 - ADULT SOFTBALL</b>						
101-765-705.000	WAGES PART-TIME HOURLY	400.00	0.00	0.00	400.00	0.00
101-765-715.000	FICA EMPLOYER CONTRIBUTION	30.00	0.00	0.00	30.00	0.00
101-765-719.000	WORKMEN'S COMP	10.00	28.00	0.00	(18.00)	280.00
101-765-740.000	OPERATING SUPPLIES	2,100.00	758.97	0.00	1,341.03	36.14
101-765-740.300	OPERATING SUPPLIES T-SHIRTS	150.00	108.00	0.00	42.00	72.00
101-765-810.000	CONTRACTED SERVICES	3,500.00	2,941.00	0.00	559.00	84.03
101-765-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 02/28/2022 (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2022 (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
<b>Fund 101 - GENERAL OPERATING FUND</b>						
<b>Expenditures</b>						
Total Dept 765 - ADULT SOFTBALL		6,190.00	3,835.97	0.00	2,354.03	61.97
<b>Dept 766 - YOUTH CLINICS/FLOOR HOCKEY</b>						
101-766-705.000	WAGES PART-TIME HOURLY	3,000.00	1,158.05	617.40	1,841.95	38.60
101-766-715.000	FICA EMPLOYER CONTRIBUTION	300.00	88.63	47.25	211.37	29.54
101-766-719.000	WORKMEN'S COMP	80.00	16.26	9.46	63.74	20.33
101-766-740.000	OPERATING SUPPLIES	800.00	0.00	0.00	800.00	0.00
101-766-740.300	OPERATING SUPPLIES T-SHIRTS	700.00	0.00	0.00	700.00	0.00
101-766-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
Total Dept 766 - YOUTH CLINICS/FLOOR HOCKEY		4,880.00	1,262.94	674.11	3,617.06	25.88
<b>Dept 767 - BASKETBALL</b>						
101-767-705.000	WAGES PART-TIME HOURLY	1,350.00	196.65	57.90	1,153.35	14.57
101-767-715.000	FICA EMPLOYER CONTRIBUTION	225.00	15.04	4.43	209.96	6.68
101-767-719.000	WORKMEN'S COMP	90.00	2.86	0.89	87.14	3.18
101-767-740.000	OPERATING SUPPLIES	500.00	260.84	0.00	239.16	52.17
101-767-740.300	OPERATING SUPPLIES T-SHIRTS	1,350.00	0.00	0.00	1,350.00	0.00
101-767-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
Total Dept 767 - BASKETBALL		3,515.00	475.39	63.22	3,039.61	13.52
<b>Dept 768 - ARCHERY</b>						
101-768-705.000	WAGES PART-TIME HOURLY	2,800.00	3,145.10	2,033.90	(345.10)	112.33
101-768-715.000	FICA EMPLOYER CONTRIBUTION	200.00	240.60	155.60	(40.60)	120.30
101-768-719.000	WORKMEN'S COMP	65.00	42.50	31.53	22.50	65.38
101-768-740.000	OPERATING SUPPLIES	700.00	376.00	0.00	324.00	53.71
101-768-740.300	OPERATING SUPPLIES T-SHIRTS	1,200.00	197.25	0.00	1,002.75	16.44
101-768-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-768-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
Total Dept 768 - ARCHERY		4,965.00	4,001.45	2,221.03	963.55	80.59
<b>Dept 769 - VOLLEYBALL</b>						
101-769-705.000	WAGES PART-TIME HOURLY	1,000.00	0.00	0.00	1,000.00	0.00
101-769-715.000	FICA EMPLOYER CONTRIBUTION	160.00	0.00	0.00	160.00	0.00
101-769-719.000	WORKMEN'S COMP	37.00	0.00	0.00	37.00	0.00
101-769-740.000	OPERATING SUPPLIES	250.00	119.95	0.00	130.05	47.98
101-769-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
Total Dept 769 - VOLLEYBALL		1,447.00	119.95	0.00	1,327.05	8.29
<b>Dept 770 - OPERATIONS &amp; MAINTENANCE</b>						
101-770-704.100	WAGES FULL-TIME HOURLY	3,000.00	2,100.03	437.84	899.97	70.00
101-770-705.000	WAGES PART-TIME HOURLY	52,000.00	60,084.63	6,000.00	(8,084.63)	115.55
101-770-712.000	WAGES JANITORIAL	1,500.00	3,834.50	360.00	(2,334.50)	255.63
101-770-715.000	FICA EMPLOYER CONTRIBUTION	5,000.00	5,041.21	517.75	(41.21)	100.82
101-770-716.000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
101-770-716.050	HEALTH SAVINGS ACCOUNT	30.00	15.67	3.13	14.33	52.23
101-770-718.000	PENSION EMPLOYER CONTRIBUTION	360.00	252.02	52.56	107.98	70.01
101-770-719.000	WORKMEN'S COMP	1,500.00	1,345.38	107.04	154.62	89.69

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 02/28/2022	ACTIVITY FOR MONTH 02/28/2022	AVAILABLE BALANCE	% BDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
<b>Fund 101 - GENERAL OPERATING FUND</b>							
<b>Expenditures</b>							
101-770-721.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00
101-770-740.000	OPERATING SUPPLIES	3,700.00	2,990.58	695.00	709.42	80.83	80.83
101-770-810.000	CONTRACTED SERVICES	33,500.00	32,678.56	0.00	821.44	97.55	97.55
101-770-850.000	TELEPHONE	1,500.00	1,281.83	127.40	218.17	85.46	85.46
101-770-850.100	WIRELESS COMMUNICATIONS	1,000.00	1,186.09	148.48	(186.09)	118.61	118.61
101-770-910.000	INSURANCE GENERAL LIABILITY	14,063.00	12,893.65	0.00	1,169.35	91.68	91.68
101-770-920.000	UTILITIES	27,000.00	22,798.45	829.93	4,201.55	84.44	84.44
101-770-930.000	REPAIRS/MAINTENANCE	63,800.00	46,565.55	572.11	17,234.45	72.99	72.99
101-770-936.000	MAINTENANCE AGREEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
101-770-938.000	VEHICLE EXPENSE	6,000.00	684.87	0.00	5,315.13	11.41	11.41
101-770-938.100	GAS & DIESEL FUEL	6,000.00	6,734.44	165.85	(734.44)	112.24	112.24
101-770-940.000	PORTABLE TOILET RENTAL	0.00	2,149.30	560.00	(2,149.30)	100.00	100.00
101-770-940.100	EQUIPMENT RENTAL	1,800.00	1,010.26	0.00	789.74	56.13	56.13
101-770-970.000	CAPITAL OUTLAY	6,150.00	0.00	0.00	6,150.00	0.00	0.00
<b>Total Dept 770 - OPERATIONS &amp; MAINTENANCE</b>		<b>227,903.00</b>	<b>203,647.02</b>	<b>10,577.09</b>	<b>24,255.98</b>	<b>89.36</b>	<b>89.36</b>
<b>Dept 771 - FLAG FOOTBALL</b>							
101-771-705.000	WAGES PART-TIME HOURLY	500.00	168.00	0.00	332.00	33.60	33.60
101-771-715.000	FICA EMPLOYER CONTRIBUTION	39.00	12.83	0.00	26.17	32.90	32.90
101-771-719.000	WORKMEN'S COMP	5.00	89.18	0.00	(84.18)	1,783.60	1,783.60
101-771-740.000	OPERATING SUPPLIES	0.00	98.60	0.00	(98.60)	100.00	100.00
101-771-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 771 - FLAG FOOTBALL</b>		<b>544.00</b>	<b>368.61</b>	<b>0.00</b>	<b>175.39</b>	<b>67.76</b>	<b>67.76</b>
<b>Dept 774 - SPECIAL EVENTS</b>							
101-774-705.000	WAGES PART-TIME HOURLY	3,000.00	1,034.03	30.60	1,965.97	34.47	34.47
101-774-715.000	FICA EMPLOYER CONTRIBUTION	200.00	79.11	2.34	120.89	39.56	39.56
101-774-719.000	WORKMEN'S COMP	200.00	102.02	0.47	97.98	51.01	51.01
101-774-740.000	OPERATING SUPPLIES	11,000.00	10,567.15	156.60	432.85	96.07	96.07
101-774-740.150	OPERATING 5K RUN/WALK	1,250.00	0.00	0.00	1,250.00	0.00	0.00
101-774-810.000	CONTRACTED SERVICES	1,800.00	435.00	0.00	1,365.00	24.17	24.17
101-774-817.000	PROFESSIONAL SERVICES	7,100.00	7,200.00	0.00	(100.00)	101.41	101.41
101-774-901.000	PRINTING & PUBLISHING	1,000.00	29.23	23.24	970.77	2.92	2.92
101-774-940.000	PORTABLE TOILET RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 774 - SPECIAL EVENTS</b>		<b>25,550.00</b>	<b>19,446.54</b>	<b>212.65</b>	<b>6,103.46</b>	<b>76.11</b>	<b>76.11</b>
<b>Dept 775 - DAY CAMP</b>							
101-775-705.000	WAGES PART-TIME HOURLY	14,000.00	16,711.73	0.00	(2,711.73)	119.37	119.37
101-775-715.000	FICA EMPLOYER CONTRIBUTION	1,125.00	1,278.46	0.00	(153.46)	113.64	113.64
101-775-719.000	WORKMEN'S COMP	216.00	258.32	0.00	(42.32)	119.59	119.59
101-775-740.000	OPERATING SUPPLIES	1,700.00	1,599.72	0.00	100.28	94.10	94.10
101-775-901.000	PRINTING & PUBLISHING	1,292.00	0.00	0.00	1,292.00	0.00	0.00
<b>Total Dept 775 - DAY CAMP</b>		<b>18,333.00</b>	<b>19,848.23</b>	<b>0.00</b>	<b>(1,515.23)</b>	<b>108.27</b>	<b>108.27</b>
<b>Dept 776 - TRAIN</b>							
101-776-705.000	WAGES PART-TIME HOURLY	1,750.00	95.85	61.20	1,654.15	5.48	5.48
101-776-715.000	FICA EMPLOYER CONTRIBUTION	100.00	7.33	4.68	92.67	7.33	7.33
101-776-719.000	WORKMEN'S COMP	40.00	1.49	0.95	38.51	3.73	3.73

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 02/28/2022	ACTIVITY FOR MONTH 02/28/2022		AVAILABLE BALANCE		% BUDGET USED
		AMENDED BUDGET	NORMAL		INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL OPERATING FUND									
Expenditures									
101-776-901.000	PRINTING & PUBLISHING	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-776-930.000	REPAIRS/MAINTENANCE	1,500.00		5,737.05	0.00	(4,237.05)	382.47	382.47	60.53
101-776-938.100	GAS & DIESEL FUEL	250.00		151.32	0.00	98.68	103.91	103.91	103.91
101-776-970.000	CAPITAL OUTLAY	15,000.00		15,587.19	0.00	(587.19)			
Total Dept 776 - TRAIN		18,640.00		21,580.23	66.83	(2,940.23)			115.77
TOTAL EXPENDITURES		609,846.00		518,453.05	38,752.61	91,392.95			85.01
Fund 101 - GENERAL OPERATING FUND:									
TOTAL REVENUES		439,068.00		120,722.14	2,415.00	318,345.86			27.50
TOTAL EXPENDITURES		609,846.00		518,453.05	38,752.61	91,392.95			85.01
NET OF REVENUES & EXPENDITURES		(170,778.00)		(397,730.91)	(36,337.61)	226,952.91			232.89



**PARK COMMISSION AGENDA ITEM**

- **MEETING DATE:** February 28<sup>th</sup> 2022
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director  
Tyler Sutherland, Assistant Parks & Recreation Director
- **AGENDA TOPIC:** Approval of Band Selection for the 2022 Summer Concert Series
- **EXPLANATION OF TOPIC:**

The Concert Committee met February 28<sup>th</sup> at 6pm to review new band applications along with last years bands. Eight (8) of Nine (9) bands from last year have requested to return. The Concert Committee has selected **PLEASE SEE ATTACHED** for the 2022 Summer Concert Series.

- **SUGGESTED/REQUESTED MOTION:**  
Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to  
approve the 2022 Summer Concert Series Band Selections.



**PARK COMMISSION AGENDA ITEM**

- **MEETING DATE:** February 28<sup>th</sup> 2022
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director  
Tyler Sutherland, Assistant Parks & Recreation Director
- **AGENDA TOPIC:** Approval Restructuring the Flag Football Program
- **EXPLANATION OF TOPIC:** Currently the Flag Football program is structured in a way where kids come each Saturday and learn skills, and run drills along with a game at the end of each week. This works, but most of the time the weeks end up being just games and the clinical side of the program is lost. We would like to restructure the program to mirror the basketball leagues and soccer leagues. We would have 6 weeks of games, place the kids on a team and get coaches to volunteer to coach the team. They will still be able to learn the sport, and gain knowledge of the game, while being able to play more games which is what they ultimately want to do. This will also help align Flag Football with the school systems Flag Football which begins in 3<sup>rd</sup> grade now. Ultimately, we feel we would be a prep program for the school's program. Attached is a set of rules taken from the YMCA Recreation Youth Football and edited to fit better for us. We would give each team a set of flags and practice footballs each season as we do for our Basketball and Soccer Programs.
- **SUGGESTED/REQUESTED MOTION:**  
Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve the restructuring of the Thomas Township Flag Football Program:



## **PARKS AND RECREATION REPORTS FEBRUARY 2022**

### **ROETHKE PARK:**

Park usage is still low due to the cold weather, but dog walkers are out every day using the park.

### **ROBERTS PARK**

Park usage is still low due to the cold weather, but dog walkers are out every day using the park as well.

### **COMMUNITY PARK**

None

### **DAY PARK**

Sledding Hill is getting use when there is enough snow and we are picking broken sleds all the time.

### **THOMAS TRAIN**

None

### **SPORTS AND PROGRAMS**

Girls' Basketball and the Soccer Clinic is ready to begin March 5th – two weeks late due to scheduling issues with the schools and the boys season. 1<sup>st</sup> session Archery is finishing up and registration has closed and classes are about 75% full for the 2<sup>nd</sup> session. We had no issues with Boys Basketball or the Basketball Clinic this year.

### **NATURE CENTER PRESERVE**

The back deck is just about complete. The 1<sup>st</sup> section of the trail has been dug in and gravel has been laid as well. The new entrance drive work has begun, and will continue once road restrictions lift for them to pave. The new walkway is in and cement has been stamped. The bathrooms, storage room and mechanical room has been installed by Township staff and we spent last week working on plumbing and electrical work preparing for drywall.

### **EVENTS**

Winter Wonderland Update: Tim Roenicke dropped off his light show donations and donated them to the parks this year totaling \$1200.