



249 N. Miller Road, Saginaw, Michigan 48609-4896

989.781.0150 | FAX 989.781.0290

www.thomas twp.org

THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
February 2, 2026 @ 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the January 5, 2026, Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approve the 2025 Annual Planning Commission Report.
 - D. Approve changes to Administrative Assessing Policy #900; Poverty Exemption.
 - E. Approve proposed Administrative Assessing Policy #902; Personal Property Canvas and New Construction, Policy #903; Assessing Office Hours and Customer Service, and Policy #904; Property Tax Exemption.
 - F. Approve proposed Administrative Policy #453; Rounding Policy.
 - G. Approve the promotion of Kaylee Ortner-Jackson from probationary to regular Medical Responder.
 - H. Approve the promotion of Kelly Campbell from probationary to regular Fire Fighter.
 - I. Approve the promotion of Amanda Gillis from probationary to regular Fire Fighter.
 - J. Approve the promotion of Steven Orloff from probationary to regular Fire Fighter.
 - K. Approve the wage adjustments for the paid-on-call Fire Department members.
 - L. Approve the promotion of Ari Mantalvanos from probationary to regular part-time Police Detective.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. None.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Approve Resolution 26-01; for the Intent to Expand the Downtown Development District.
 - B. Approve Letter Agreement with Spicer Engineering for \$115,000 to complete Design, Bidding, and Construction Administration for 2026 Water System Improvements.
 - C. Approve Letter Agreement with Spicer Engineering for \$20,000 to complete GIS improvements as well as a Risk and Resilience Assessment and updating our Asset Management Plan.

- D. Approve Draft Waiver of Liability between Thomas Township and Thomas and Jackie Kennedy regarding water in the basement at 540 North Orr.
- E. Approve the Road Improvement plan.
- F. Consider the amendment to the NRDA Agreement.

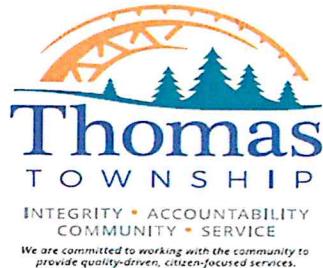
10. Reports

A. Supervisor	E. Community Development	I. Police Dept
B. Clerk	F. DPW	J. Parks & Recreation
C. Treasurer	G. Finance	K. Nature Center & Preserve
D. Manager	H. Fire Dept.	L. Board Members

11. Executive Session

- A. None

12. Adjournment



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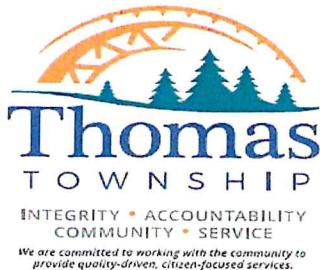
Thomas Township
Board of Trustee Meeting
Citizen Comment Instructions

Any citizen may address the Thomas Township Board of Trustees at item #6, which is the Citizen Comment Section of the Board Meeting.

Supervisor Sommers will ask if there is anyone who would like to address the Board. If there are multiple people, he will invite you to speak when it is your turn.

You will be asked to stand and state your name and address for the records.

You may then address your issue to the Board Members. In the interest of time, all citizens are requested to limit their address to three minutes.



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THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
January 5, 2026
7:00 p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Sommers.
2. PRESENT: List, McDonald, Thayer, Sommers, Monahan, Witt
ABSENT: DeLine

ALSO PRESENT: Township Manager, Deidre Frollo; Deputy Clerk/Administrative Assistant, Connie Watt; DPW Director, Trevor Schultz; Community Development Director, Dan Sika; Parks Director, John Corriveau; Fire Chief, Mike Cousins; Police Chief, Eric Cowles; Township Attorney, Otto Brandt and interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Witt, seconded by Monahan, to approve the amended agenda as presented. Motion carried unanimously.

THOMAS TOWNSHIP REGULAR BOARD MEETING

AMENDED AGENDA

8215 Shields Drive, Saginaw, MI 48609

January 5, 2026 @ 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the December 1, 2025, Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approve the third quarter update to 2025/26 fiscal year goals.
 - D. Approve the extension of the probationary period for Sharon Karl, Parks Secretary.
 - E. Approve the hiring of Wendy Fitzmaurice as probationary, part-time cash receipting clerk in the Finance Department with contingencies.
 - F. Approve the promotion of Brian Beekman from probationary to regular Fire Fighter.
 - G. Approve the hiring of Charles Levens as Fire Corp. Chaplain with contingencies.
 - H. **Accept the resignation of Matthew LaLonde from the Police Department effective December 29, 2025.**
6. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
7. Public Hearing
 - A. None.
8. Unfinished Business
 - A. None.

9. New Business
 - A. Approve the 2026 Saginaw Future Agreement.
 - B. Approve renewing the 2026 Lawn Mowing and Landscaping Contract to Tri-Valley Landscaping in the amount of \$98,700.
 - C. Approve RCL Construction to be General Contractor for Pump Station #1 Rehabilitation for \$834,800.
 - D. Approve "Side Letter" with Corning (Solar Tech) and Hemlock Semiconductor (HSC) re-allocating sewage capacity through March 31, 2026.
 - E. Approve the repair of the Bucket Truck through Versalift Midwest for \$11,404.95.
 - F. Approve Cyber Security Liability.
 - G. Approve the purchase of three sets of fire gear from Phoenix Safety Outfitters in the amount of \$14,095.12.
10. Reports
 - A. Supervisor
 - B. Clerk
 - C. Treasurer
 - D. Manager
 - E. Community Development
 - F. DPW
 - G. Finance
 - H. Fire Dept.
 - I. Police Dept
 - J. Parks & Recreation
 - K. Board Members
11. Executive Session
 - A. None
12. Adjournment

5. Motion was made by List, seconded by McDonald, to approve the Consent Agenda. Motion carried unanimously.
 - A. Approval of the Board Minutes from the December 1, 2025 regular meeting.
 - B. Expenditures consisting of: \$3,117,493.96

Clearing Fund	\$5,881.62
General Fund	\$182,988.17
Public Safety-Fire Department	\$60,574.29
Fire Apparatus	\$1,577.35
Public Safety-Police Department	\$41,568.56
Public Safety-Drug Law Enforcement	\$0.00
Downtown Development Authority	\$10,392.63
Revolving Road Fund	\$0.00
SSRP Grant	\$235,054.17
Sewer Fund	\$241,103.32
Sewer Improvements Grant Fund	\$0.00
Water Fund	\$370,297.90
Municipal Refuse	\$168,763.41
Technology Fund	\$12,978.48
Tax	\$1,786,314.06
 - C. Approved the third quarter update to 2025/26 fiscal year goals.
 - D. Approved the extension of the probationary period for Sharon Karl, Parks Secretary.
 - E. Approved the hiring of Wendy Fitzmaurice as probationary, part-time cash receipting clerk in the Finance Department with contingencies.
 - F. Approved the promotion of Brian Beekman from probationary to regular fire fighter.
 - G. Approved the hiring of Charles Levens as Fire Corp Chaplain with contingencies.
 - H. Accepted the resignation of Matthew LaLonde from the Police Department effective December 29, 2025.

6. Communications-Petitions-Citizen Comments
 - A. None.
7. Public Hearing
 - A. None.
8. Unfinished Business
 - A. None.
9. New Business
 - A. It was moved by Thayer, seconded by Witt, to approve the 2026 Saginaw Future Agreement. Motion carried unanimously.
 - B. It was moved by Witt, seconded by List, to approve renewing the 2026 Lawn Mowing and Landscaping contract with Tri-Valley Landscaping in the amount of \$98,700.00. Motion carried unanimously.
 - C. It was moved by Witt, seconded by Monahan, to approve RCL Construction to be General Contractor for the pump station #1 rehabilitation for \$834,800.00. Motion carried unanimously.
 - D. It was moved by Monahan, seconded by Thayer, to approve the "Side Letter" with Corning (Solar Tech) and Hemlock Semiconductor (HSC) reallocating sewage capacity through March 31, 2026. Motion carried unanimously.
 - E. It was moved by Witt, seconded by Thayer to approve the repair of the bucket truck through Versalift Midwest for \$11,404.95. Motion carried unanimously.
 - F. It was moved by List, seconded by McDonald, to approve the purchase of cyber security liability insurance for a premium of \$9,420.00. Motion carried unanimously.
 - G. It was moved by McDonald, seconded by Thayer, to approve the purchase of three sets of fire gear from Phoenix Safety Outfitters in the amount of \$14,095.12. Motion carried unanimously.
10. Report of Officers and Staff:
 - A. Supervisor's Report – Glad to see Deidre is back.
 - B. Clerk's Report – none.
 - C. Treasurer's Report – Happy to be able to help with Winter Wonderland.
 - D. Manager's Report – Thank you to everyone for the patience with recovery. Back part-time until January 19, 2026.
 - E. Receive and file Community Development Reports.
 - F. Receive and file the DPW Report.
 - G. Receive and file the Finance Department Report.
 - H. Receive and file the Fire Department Report; Blood Drive was a success. Broke 1,000 calls-for first time in history.
 - I. Receive and file the Police Department Report; working to get cameras night vision working better.
 - J. Receive and file the Parks and Recreation Report; Winter Wonderland was successful but it was cold and snowy. Thanks to DPW for moving snow. Thank you to the Kiwanis. Basketball starts Saturday, Archery this Wednesday. Nature Center Candle Light walk had well over 200 attendees.
11. Executive Session:
 - A. None.

12. It was moved by List, seconded by McDonald, to adjourn the meeting at 7:25 p.m.
Motion carried unanimously.

Michael Thayer, Clerk

Dated



INTEGRITY • ACCOUNTABILITY
COMMUNITY • SERVICE

We are committed to working with the community to provide quality-driven, citizen-focused services.

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TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Aleigha Crowl, Fiscal Services Director
- **AGENDA TOPIC:** Approval of Expenditures
- **EXPLANATION OF TOPIC:**

The Appropriations Act, passed in March, appropriated total funds for the 2025/2026 fiscal year to operate the various funds' budgets. The board must approve the total expenditures for each fund every month.

In addition to the fund expenditures listed in the motion, Library Fund expenditures were \$22,914.26. Township Board approval is not required for Library expenditures. Payroll expenditures are not required to be included in this motion.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Invoice approval list by fund
Cash balance report
- **POSSIBLE COURSES OF ACTION:** Approve/not approve expenditures
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the expenditures totaling \$6,127,379.03 with individual fund totals as follows:

Clearing Fund.....	\$5,761.62
General Fund.....	\$92,799.90
Public Safety – Fire Department.....	\$26,705.36
Fire Apparatus.....	\$1,484.23
Public Safety – Police Department.....	\$30,509.87
Public Safety – Drug Law Enforcement.....	\$0.00
Downtown Development Authority.....	\$9,485.86
Road Revolving Fund.....	\$0.00
SSRP GRANT.....	\$61,834.18
Sewer Fund.....	\$48,275.92
Sewer Improvements Grant Fund.....	\$0.00
Water Fund.....	\$353,218.58
Municipal Refuse.....	\$83,336.94
Technology Fund.....	\$1,111.25
Tax.....	\$5,412,855.32

As shown on checks #72157-72294, #1136-1138

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
 INVOICE DUE DATES 12/23/2025 - 01/27/2026
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 100 CLEARING FUND							
Dept 000							
100-000-231.575	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	180.00	72163
100-000-231.716	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	5,581.62	72161
			Total For Dept 000			5,761.62	
			Total For Fund 100 CLEARING FUND			5,761.62	
Fund 101 GENERAL OPERATING FUND							
Dept 000							
101-000-040.716	12/10/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/1/26-1/31/26	01/06/26	1,170.79	72160
101-000-040.716	01/01/26	DELTA DENTAL	JANUARY 2026 PREMIUM	RIS0006759507	01/06/26	282.62	72169
101-000-040.716	01/07/26	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	0004-02/01-02/2	01/20/26	1,170.79	72264
101-000-499.000	01/16/26	RDM DEVELOPMENT	REFUND - THOMAS RIDGE - STORMWATER	JANUARY 2026	01/20/26	2,000.00	72240
101-000-500.000	12/23/25	ALLIED HEATING & COOLING	PERMIT CANCELLED	PERMIT 161-25	01/06/26	85.00	72157
101-000-500.000	12/23/25	METCALF ELECTRIC	PERMIT CANCELLED	PERMIT 109-25	01/06/26	84.00	72176
			Total For Dept 000			4,793.20	
Dept 101 BOARD-LEGISLATIVE							
101-101-802.000	01/05/26	OTTO BRANDT	LEGAL SERVICES	DECEMBER 2025-1	01/06/26	875.00	72182
101-101-804.000	01/01/26	SAGINAW CO CHAMBER OF COMMER	MEMBERSHIP DUES FROLLO	87666	01/20/26	375.00	72243
101-101-804.000	09/12/25	MICHIGAN MUNICIPAL LEAGUE	MML MEMBER DUES	0009506	01/20/26	225.00	72289
101-101-900.000	12/31/25	MLIVE MEDIA GROUP	BRD MEETING/ORD PUBL	3693847	01/06/26	245.56	72181
			Total For Dept 101 BOARD-LEGISLATIVE			1,720.56	
Dept 172 MANAGER-ADMINISTRATIVE							
101-172-716.000	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	2,158.55	72161
101-172-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	12.31	72161
101-172-716.100	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	82.30	72174
101-172-716.200	01/01/26	DELTA DENTAL	JANUARY 2026 PREMIUM	RIS0006759507	01/06/26	80.27	72169
101-172-716.300	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	23.33	72174
			Total For Dept 172 MANAGER-ADMINISTRATIVE			2,356.76	
Dept 191 ELECTIONS							
101-191-936.000	01/01/26	ELECTION SOURCE	ICP/ICX ANNUAL CONTRACT	Multiple	01/20/26	5,220.60	72273
			Total For Dept 191 ELECTIONS			5,220.60	
Dept 215 CLERK							
101-215-716.000	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	2,289.29	72161
101-215-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	17.46	72161
101-215-716.100	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	48.99	72174
101-215-716.200	01/01/26	DELTA DENTAL	JANUARY 2026 PREMIUM	RIS0006759507	01/06/26	156.85	72169
101-215-716.300	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	14.93	72174
101-215-740.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	108.33	72163
101-215-804.000	01/05/26	SAGINAW CO AREA CLERKS ASSOC	THAYER/WATT MEMBERSHIP	2026 DUES	01/06/26	25.00	72187
101-215-900.100	12/31/25	REIMOLD PRINTING CORPORATION	WINTER 2026 NEWSLETTER	82301	01/20/26	2,842.01	72241
			Total For Dept 215 CLERK			5,502.86	
Dept 253 TREASURER-FINANCE DEPARTMENT							
101-253-716.000	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	1,772.54	72161
101-253-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	15.30	72161
101-253-716.100	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	114.29	72174
101-253-716.200	01/01/26	DELTA DENTAL	JANUARY 2026 PREMIUM	RIS0006759507	01/06/26	137.77	72169
101-253-716.300	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	31.42	72174
101-253-740.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	126.05	72163
101-253-740.000	11/24/25	REIMOLD PRINTING CORPORATION	TAX GUIDE	81838	01/06/26	1,578.40	72186

01/27/2026 10:07 AM

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DB: Thomas Township

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
 INVOICE DUE DATES 12/23/2025 - 01/27/2026
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Page: 2/10

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 253 TREASURER-FINANCE DEPARTMENT							
101-253-740.000	01/05/26	PRINTING SYSTEMS INC	A/P LASER CHECKS	239970	01/20/26	261.82	72238
101-253-830.000	11/24/25	REIMOLD PRINTING CORPORATION	DDA TAX GUIDES	81839	01/06/26	886.66	72186
Total For Dept 253 TREASURER-FINANCE DEPARTMENT						4,924.25	
Dept 257 ASSESSING							
101-257-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	2.28	72162
101-257-716.100	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	7.43	72174
101-257-716.200	01/01/26	DELTA DENTAL	JANUARY 2026 PREMIUM	RIS0006759507	01/06/26	15.69	72169
101-257-716.300	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	2.05	72174
101-257-810.000	12/23/25	MICHIGAN ASSESSING COALITION	JANUARY SERVICES	Multiple	01/06/26	16,266.66	72178
101-257-817.000	12/29/25	KENT COMMUNICATIONS INC	2026 PERSONAL PROPERTY STATEMENTS	354090	01/20/26	380.74	72284
Total For Dept 257 ASSESSING						16,674.85	
Dept 265 BUILDING & GROUNDS							
101-265-740.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	977.35	72163
101-265-740.125	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	200.00	72163
101-265-810.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	393.00	72163
101-265-810.000	12/31/25	SHRED EXPERTS	DOCUMENT SHREDDING	164711	01/20/26	50.00	72252
101-265-850.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	613.62	72163
101-265-910.000	01/02/26	MY MEMBER INSURANCE AGENCY	BALANCE RNWL CYBER LIABILITY	1932	01/20/26	5,820.00	72292
101-265-920.000	01/14/26	CONSUMERS ENERGY CO	UTILITY BILL - 229 N MILLER RD	Multiple	01/20/26	2,622.13	72268
101-265-930.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	66.42	72163
101-265-930.000	06/06/25	LEDDY ELECTRIC INC.	SERVICE MILLER RD MOB	3035	01/20/26	498.76	72285
101-265-940.100	12/31/25	THOMAS TWP WATER	EQUIPMENT RENTAL	OCT-DEC 2025	01/20/26	1,583.62	72261
Total For Dept 265 BUILDING & GROUNDS						12,824.90	
Dept 276 CEMETERY							
101-276-940.100	12/31/25	THOMAS TWP WATER	EQUIPMENT RENTAL	OCT-DEC 2025	01/20/26	412.32	72261
101-276-940.100	01/16/26	R.B. SATKOWIAK'SCITY SEWER C	2395 N RIVER RD - PORTABLE TOILET	0126-244	01/20/26	110.00	72239
Total For Dept 276 CEMETERY						522.32	
Dept 282 GREAT LAKES TECH PARK MTCE							
101-282-920.000	01/14/26	CONSUMERS ENERGY CO	UTILITY BILL - 351 N GRAHAM RD	201187462075	01/20/26	181.63	72268
Total For Dept 282 GREAT LAKES TECH PARK MTCE						181.63	
Dept 371 COMMUNITY DEVELOPMENT							
101-371-716.000	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	612.51	72161
101-371-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	9.78	72161
101-371-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	15.93	72162
101-371-716.100	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	91.39	72174
101-371-716.200	01/01/26	DELTA DENTAL	JANUARY 2026 PREMIUM	RIS0006759507	01/06/26	190.07	72169
101-371-716.300	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	25.02	72174
101-371-740.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	207.60	72163
101-371-740.000	01/14/26	SAGINAW CO REGISTER OF DEEDS	SIDEWALK AGREEMENT	JANUARY 14, 202	01/20/26	30.00	72244
101-371-802.000	01/05/26	OTTO BRANDT	LEGAL SERVICES	DECEMBER 2025-1	01/06/26	150.00	72182
101-371-804.100	01/01/26	SAGINAW FUTURE INC	2026 ANNUAL MEMBERSHIP	2026	01/20/26	3,000.00	72248
101-371-850.100	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	20.55	72163
101-371-938.100	12/31/25	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	109692169	01/06/26	48.07	72192
Total For Dept 371 COMMUNITY DEVELOPMENT						4,400.92	
Dept 421 CONSTRUCTION CODES							
101-421-716.000	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	1,928.51	72161
101-421-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	22.30	72161

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
 INVOICE DUE DATES 12/23/2025 - 01/27/2026
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 421 CONSTRUCTION CODES							
101-421-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	4.55	72162
101-421-716.100	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	55.45	72174
101-421-716.200	01/01/26	DELTA DENTAL	JANUARY 2026 PREMIUM	RIS0006759507	01/06/26	188.22	72169
101-421-716.300	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	15.26	72174
101-421-817.000	10/21/25	JOSHUA MCGOWAN	A.T. FRANK REVIEW	2025-5	01/20/26	225.00	72282
101-421-850.100	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	10.02	72163
101-421-938.100	12/31/25	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	109692169	01/06/26	119.60	72192
Total For Dept 421 CONSTRUCTION CODES						2,568.91	
Dept 444 STORM WATER MANAGEMENT							
101-444-817.000	01/01/26	SAGINAW AREA STORM WATER AUT	JANUARY-MARCH 2026	2026 1ST QUARTE	01/20/26	2,227.62	72242
Total For Dept 444 STORM WATER MANAGEMENT						2,227.62	
Dept 445 DRAINS AT LARGE							
101-445-807.000	12/01/25	THOMAS TOWNSHIP TREASURER	TAX PAYMENT 28-12-3-24-2540-000	WINTER 2025	01/20/26	511.18	72259
Total For Dept 445 DRAINS AT LARGE						511.18	
Dept 448 STREET LIGHTING							
101-448-920.000	12/31/25	CONSUMERS ENERGY CO	UTILITY BILL - STREET LIGHTS	Multiple	01/06/26	6,045.24	72166
Total For Dept 448 STREET LIGHTING						6,045.24	
Dept 752 ADMINISTRATION							
101-752-716.000	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	3,359.19	72161
101-752-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	33.25	72161
101-752-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	9.78	72162
101-752-716.100	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	127.73	72174
101-752-716.200	01/01/26	DELTA DENTAL	JANUARY 2026 PREMIUM	RIS0006759507	01/06/26	393.97	72169
101-752-716.300	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	32.73	72174
101-752-804.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	855.00	72163
101-752-817.000	01/05/26	OTTO BRANDT	LEGAL SERVICES	DECEMBER 2025-1	01/06/26	100.00	72182
Total For Dept 752 ADMINISTRATION						4,911.65	
Dept 756 FACILITY ACQUISITION/CONSTRUC							
101-756-974.000	12/01/25	THOMAS TOWNSHIP TREASURER	TAX PAYMENT 28-12-3-26-1018-000	WINTER 2025	01/20/26	248.17	72259
Total For Dept 756 FACILITY ACQUISITION/CONSTRUC						248.17	
Dept 762 SENIOR CITIZENS PROGRAMS							
101-762-740.000	01/08/26	SWAN VALLEY SCHOOL DISTRICT	JANUARY 2026 SENIOR LUNCH	552	01/20/26	81.98	72258
Total For Dept 762 SENIOR CITIZENS PROGRAMS						81.98	
Dept 766 YOUTH CLINICS/FLOOR HOCKEY							
101-766-740.000	12/19/25	MAIN ST. BRANDED MERCHANDISE	2026 BASKETBALL CLINIC	Multiple	01/06/26	510.45	72175
Total For Dept 766 YOUTH CLINICS/FLOOR HOCKEY						510.45	
Dept 770 OPERATIONS & MAINTENANCE							
101-770-850.100	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	201.54	72163
101-770-920.000	12/31/25	CONSUMERS ENERGY CO	UTILITY BILL - 455 S MILLER L4 LIG	Multiple	01/06/26	506.94	72166
101-770-920.000	01/05/26	THOMAS TWP WATER	UTILITY BILL - ROBERT BACON PARK	10/1/25-1/1/26	01/20/26	1,222.83	72261
101-770-920.000	01/14/26	CONSUMERS ENERGY CO	UTILITY BILL - 455 S MILLER	Multiple	01/20/26	1,258.69	72268
101-770-930.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	157.80	72163
101-770-930.000	12/30/25	R.B. SATKOWIAK'SCITY SEWER C	249 N MILLER- PORTABLE TOILET RNTL	1225-539	01/20/26	110.00	72239
101-770-938.000	01/08/26	TOTTEN TIRE NORTHWEST INC.	2010 CHEVY SILVERADO	207465	01/20/26	160.00	72262
101-770-938.100	12/31/25	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	109692169	01/06/26	258.26	72192
101-770-940.100	12/31/25	THOMAS TWP WATER	EQUIPMENT RENTAL	OCT-DEC 2025	01/20/26	1,832.96	72261

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 770 OPERATIONS & MAINTENANCE							
Total For Dept 770 OPERATIONS & MAINTENANCE							
Dept 772 NATURE PRESERVE/CENTER						5,709.02	
101-772-740.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	1,259.97	72163
101-772-740.000	11/14/25	PRINT EXPRESS OFFICE PRODUCT	NATURE CENTER	Multiple	01/06/26	53.36	72183
101-772-740.000	01/12/26	PRINT EXPRESS OFFICE PRODUCT	NATURE CENTER FLYERS	53700	01/20/26	13.20	72237
101-772-740.000	01/10/26	STAPLES ADVANTAGE	OFFICE SUPPLIES	7008343004	01/20/26	361.84	72254
101-772-910.000	12/19/25	AUTO-OWNERS INSURANCE COMPAN	RENEWAL - FLOOD INSURANCE - 6660 G	3002401469 - 20	01/20/26	6,214.00	72204
101-772-920.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	110.00	72163
101-772-920.000	12/22/25	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT	203857072890	01/06/26	594.96	72166
101-772-920.000	01/05/26	THOMAS TWP WATER	UTILITY BILL - 6660 GRATIOT	10/1/25-1/1/26	01/20/26	192.00	72261
Total For Dept 772 NATURE PRESERVE/CENTER							
Dept 774 SPECIAL EVENTS						8,799.33	
101-774-740.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	397.82	72163
101-774-740.000	12/21/25	TSC STORES	REPAIRS/MAINTENANCE	12/21/25	01/06/26	741.49	72198
101-774-740.000	01/08/26	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	JANUARY 2026	01/20/26	144.18	72278
101-774-740.000	10/08/25	JONNIE ON THE SPOT	HAUNTED TRAIN RENTAL	I105949	01/20/26	665.00	72281
Total For Dept 774 SPECIAL EVENTS							
Dept 776 TRAIN						1,948.49	
101-776-930.000	10/09/25	SCIENTIFIC BRAKE & EQUIPMENT	REPAIR/MAINTENANCE PARKS	0102106656	01/20/26	37.01	72250
101-776-930.000	12/22/25	MIKE S WRECKER SERVICE INC.	TOW SERVICE - PARKS TRAIN	1705521	01/20/26	78.00	72291
Total For Dept 776 TRAIN							
Total For Fund 101 GENERAL OPERATING FUND							
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT						92,799.90	
Dept 000							
205-000-716.000	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	6,689.07	72161
205-000-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	51.93	72161
205-000-716.100	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	256.67	72174
205-000-716.200	01/01/26	DELTA DENTAL	JANUARY 2026 PREMIUM	RIS0006759507	01/06/26	477.59	72169
205-000-716.300	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	74.40	72174
205-000-740.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	94.11	72163
205-000-740.000	12/19/25	QUILL CORPORATION	OFFICE SUPPLIES	47076128	01/06/26	65.98	72185
205-000-740.000	12/22/25	TT FIRE DEPARTMENT PETTY CAS	FIRE PETT CASH	DECEMBER 2025	01/06/26	79.28	72199
205-000-740.000	01/08/26	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	JANUARY 2026	01/20/26	26.14	72278
205-000-742.000	01/12/26	PHOENIX SAFETY OUTFITTERS	UNIFORMS-FIRE	SI-163261	01/20/26	381.00	72236
205-000-804.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	200.00	72163
205-000-804.000	12/23/25	MICHIGAN FIRE INSPECTORS SOC	MFIS MEMBERSHIP - COUSINS	Multiple	01/06/26	80.00	72179
205-000-804.000	01/15/26	SAGINAW COUNTY FIRE CHIEFS A	2026 DUES- CHIEF COUSINS	7320.20	01/20/26	325.00	72245
205-000-804.000	01/12/26	CENTRAL MICHIGAN FIRE INSP S	2026 MEMBERSHIP DUES- CHAD/COUSINS	2026	01/20/26	30.00	72267
205-000-810.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	575.99	72163
205-000-810.000	01/15/26	SAGINAW COUNTY FIRE CHIEFS A	2026 DUES- CHIEF COUSINS	7320.20	01/20/26	980.24	72245
205-000-836.000	01/05/26	COVENANT OCCUPATIONAL	EMPLOYEE PHYSICAL	302022	01/20/26	880.00	72271
205-000-850.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	248.03	72163
205-000-850.100	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	68.03	72163
205-000-920.000	12/31/25	CONSUMERS ENERGY CO	UTILITY BILL - 48609 SIREN RD	203412145205	01/06/26	27.18	72166
205-000-920.000	01/14/26	CONSUMERS ENERGY CO	UTILITY BILL - 355 N MILLER RD	Multiple	01/20/26	3,085.46	72268
205-000-930.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	19.10	72163
205-000-930.000	12/17/25	GW HEATING & AIR INC.	RHEEM ROOFTOP UNIT - THOMAS TWP PU	19373	01/20/26	7,641.00	72276
205-000-930.100	12/23/25	STANDARD ELECTRIC COMPANY	LED FLAT PANEL - FIRE	S000075276.001	01/20/26	56.00	72253

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
 INVOICE DUE DATES 12/23/2025 - 01/27/2026
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 BOTH OPEN AND PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT							
Dept 000							
205-000-938.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	20.89	72163
205-000-938.000	01/08/26	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	JANUARY 2026	01/20/26	22.94	72278
205-000-938.000	12/31/25	NAPA AUTO PARTS	VEHICLE MAINTENANCE	DECEMBER 2025	01/20/26	88.45	72293
205-000-938.100	12/31/25	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	109692169	01/06/26	638.76	72192
205-000-940.100	12/31/25	THOMAS TWP WATER	EQUIPMENT RENTAL	OCT-DEC 2025	01/20/26	1,782.04	72261
205-000-960.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	1,644.06	72163
205-000-960.000	12/31/25	PRINT EXPRESS OFFICE PRODUCT	CHRISTMAS CARDS- FIRE	0108220-001	01/20/26	74.40	72237
205-000-960.000	01/08/26	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	JANUARY 2026	01/20/26	5.98	72278
205-000-960.000	12/18/25	HSI EMERGENCY CARE SOLUTIONS	HSI CPR/AED CERTIFICATION	2383083	01/20/26	15.64	72279
Total For Dept 000						26,705.36	
Total For Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT						26,705.36	
Fund 206 FIRE APPARATUS							
Dept 000							
206-000-970.000	12/30/25	MACQUEEN EMERGENCY GROUP	MAINTENANCE SUPPLIES-FIRE	Multiple	01/20/26	1,484.23	72286
Total For Dept 000						1,484.23	
Total For Fund 206 FIRE APPARATUS						1,484.23	
Fund 207 PUBLIC SAFETY-POLICE							
Dept 000							
207-000-716.000	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	10,852.44	72161
207-000-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	84.69	72161
207-000-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	10.03	72162
207-000-716.100	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	559.88	72174
207-000-716.200	01/01/26	DELTA DENTAL	JANUARY 2026 PREMIUM	RIS0006759507	01/06/26	920.41	72169
207-000-716.300	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	167.65	72174
207-000-740.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	65.63	72163
207-000-740.000	12/29/25	PRINT EXPRESS OFFICE PRODUCT	POLICE OVERTIME SLIPS	0108289-001	01/06/26	66.00	72183
207-000-740.000	12/19/25	QUILL CORPORATION	OFFICE SUPPLIES	47076128	01/06/26	65.99	72185
207-000-742.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	100.38	72163
207-000-802.000	01/05/26	OTTO BRANDT	LEGAL SERVICES	DECEMBER 2025-1	01/06/26	2,125.00	72182
207-000-802.000	01/08/26	MASUD PATTERSON & SCHUTTER P	LABOR COUNSEL	1892	01/20/26	450.00	72287
207-000-810.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	117.90	72163
207-000-810.000	01/06/26	SAGINAW COUNTY TREASURER	ARRAINGMENT SRVS DEC 2025	17933	01/20/26	35.70	72246
207-000-850.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	149.78	72163
207-000-850.100	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	258.67	72163
207-000-920.000	01/14/26	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	205102906466	01/20/26	655.76	72268
207-000-930.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	19.10	72163
207-000-930.000	12/17/25	GW HEATING & AIR INC.	RHEEM ROOFTOP UNIT - THOMAS TWP PU	19373	01/20/26	7,641.00	72276
207-000-938.000	12/24/25	STROEBEL AUTOMOTIVE	REPAIR BRAKE PADS 2024 CHEV POLICE	Multiple	01/20/26	1,810.41	72255
207-000-938.100	12/31/25	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	109692169	01/06/26	2,166.63	72192
207-000-940.100	12/31/25	THOMAS TWP WATER	EQUIPMENT RENTAL	OCT-DEC 2025	01/20/26	556.90	72261
207-000-960.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	643.20	72163
207-000-960.000	12/07/25	BRENNAN WARD	FIRE ARMS CONF REIMBURSEMENT	JANUARY 2026	01/20/26	286.72	72265
207-000-960.000	12/31/25	OAKLAND COMMUNITY COLLEGE	PISTOL INSTRUCTOR SCHOOL-POLICE	18873	01/20/26	700.00	72294
Total For Dept 000						30,509.87	
Total For Fund 207 PUBLIC SAFETY-POLICE						30,509.87	
Fund 248 Downtown Development Authority							
Dept 000							

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INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 248 Downtown Development Authority							
Dept 000							
248-000-920.000	01/14/26	CONSUMERS ENERGY CO	UTILITY BILL - 20 N GRAHAM RD	Multiple	01/20/26	248.92	72268
248-000-930.000	01/08/26	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	JANUARY 2026	01/20/26	252.00	72278
248-000-930.000	01/06/26	LEDDY ELECTRIC INC.	DDA LIGHT POLE SERVICE	Multiple	01/20/26	8,173.29	72285
248-000-940.100	12/31/25	THOMAS TWP WATER	EQUIPMENT RENTAL-DDA	OCT-DEC 2025	01/20/26	881.64	72261
248-000-974.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	(69.99)	72163
Total For Dept 000							
						9,485.86	
Total For Fund 248 Downtown Development Authority							
						9,485.86	
Fund 271 LIBRARY FUND							
Dept 000							
271-000-716.500	12/19/25	UNUM %MEBS	DISABILITY - LIBRARY	9238	01/06/26	397.39	72200
271-000-727.000	12/20/25	WILDFIRE CREDIT UNION	AMAZON/DEMCO/COSTCO/HOBBY LOBBY	DECEMBER 2025	01/06/26	512.38	72203
271-000-728.000	12/20/25	WILDFIRE CREDIT UNION	AMAZON/DEMCO/COSTCO/HOBBY LOBBY	DECEMBER 2025	01/06/26	462.04	72203
271-000-728.000	01/19/26	INGRAM LIBRARY SERVICES, LLC	BOOKS	9246	01/20/26	660.28	72280
271-000-728.100	01/01/26	MICHAEL FREDERICK	FRINGE-MOTHERS GOLD	117552-9237	01/06/26	50.00	72177
271-000-728.100	12/20/25	WILDFIRE CREDIT UNION	AMAZON/DEMCO/COSTCO/HOBBY LOBBY	DECEMBER 2025	01/06/26	422.67	72203
271-000-728.100	12/18/25	CENGAGE LEARNING INC - GALE	BOOKS	9239	01/20/26	454.73	72266
271-000-728.100	01/19/26	INGRAM LIBRARY SERVICES, LLC	BOOKS	9246	01/20/26	653.94	72280
271-000-732.000	12/20/25	WILDFIRE CREDIT UNION	AMAZON/DEMCO/COSTCO/HOBBY LOBBY	DECEMBER 2025	01/06/26	779.75	72203
271-000-732.000	01/10/26	WILDLIFE RECOVERY ASSOCIATION	CHILDREN PROGRAMS	01102026 - 9244	01/20/26	400.00	72263
271-000-850.000	12/20/25	WILDFIRE CREDIT UNION	AMAZON/DEMCO/COSTCO/HOBBY LOBBY	DECEMBER 2025	01/06/26	1,039.19	72203
271-000-901.000	12/20/25	WILDFIRE CREDIT UNION	AMAZON/DEMCO/COSTCO/HOBBY LOBBY	DECEMBER 2025	01/06/26	73.00	72203
271-000-920.000	01/14/26	CONSUMERS ENERGY CO	UTILITY BILL - 8207 SHIELDS DR	205102906465	01/20/26	1,507.39	72268
271-000-930.000	01/02/26	PROFESSIONAL BUILDING SERVICE	DECEMBER 2025 CUSTODIAL	9348-9241	01/06/26	890.00	72184
271-000-930.000	12/20/25	WILDFIRE CREDIT UNION	AMAZON/DEMCO/COSTCO/HOBBY LOBBY	DECEMBER 2025	01/06/26	215.58	72203
271-000-956.000	12/20/25	WILDFIRE CREDIT UNION	AMAZON/DEMCO/COSTCO/HOBBY LOBBY	DECEMBER 2025	01/06/26	71.92	72203
271-000-956.000	01/07/26	THOMAS TWP GENERAL FUND	RENEWAL - LIBRARY PLACARD - THOMAS	9242	01/20/26	25.00	72260
271-000-974.000	12/19/25	GW HEATING & AIR INC.	8207 SHIELDS DR	267757-9240	01/06/26	1,469.00	72172
271-000-974.000	01/06/26	LEDDY ELECTRIC INC.	REPAIRS/MAINTENANCE - LIBRARY	3517 - 9245	01/20/26	12,830.00	72285
Total For Dept 000							
						22,914.26	
Total For Fund 271 LIBRARY FUND							
						22,914.26	
Fund 587 STATE OF MICHIGAN GRANT							
Dept 000							
587-000-800.000	01/06/26	CITY OF SAGINAW TREASURER	GRATIOT RD BOOSTER STATION PHOENIX	0000228699	01/20/26	4,362.89	1136
587-000-800.000	01/20/26	THOMAS TWP GENERAL FUND	SSRP GRANT 587 FUND - ADMIN FEES	DECEMBER 2025	01/20/26	5,410.93	1138
587-000-974.591	01/14/26	CONSUMERS ENERGY CO	UTILITY BILL - 12979 GEDDES RD	206971020453	01/20/26	732.24	1137
587-000-974.593	01/06/26	CITY OF SAGINAW TREASURER	GRATIOT RD BOOSTER STATION PHOENIX	0000228699	01/20/26	51,328.12	1136
Total For Dept 000							
						61,834.18	
Total For Fund 587 STATE OF MICHIGAN GRANT							
						61,834.18	
Fund 590 SEWER FUND							
Dept 536 ADMINISTRATION							
590-536-716.000	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	1,400.41	72161
590-536-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	10.74	72161
590-536-716.100	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	49.71	72174
590-536-716.200	01/01/26	DELTA DENTAL	JANUARY 2026 PREMIUM	RIS0006759507	01/06/26	149.00	72169
590-536-716.300	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	15.44	72174
590-536-740.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	171.03	72163
590-536-740.000	11/07/25	REIMOLD PRINTING CORPORATION	UTILITY BILLS	Multiple	01/06/26	235.64	72186

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
 INVOICE DUE DATES 12/23/2025 - 01/27/2026
 BOTH JOURNALIZED AND UNJOURNALIZED
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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 590 SEWER FUND							
Dept 536 ADMINISTRATION							
590-536-740.000	01/06/26	REIMOLD PRINTING CORPORATION	JANUARY 2026 UTILITY BILLS	82446	01/20/26	114.47	72241
590-536-802.000	01/05/26	OTTO BRANDT	LEGAL SERVICES	DECEMBER 2025-1	01/06/26	350.00	72182
590-536-804.000	01/01/26	SAGINAW FUTURE INC	2026 ANNUAL MEMBERSHIP	2026	01/20/26	3,000.00	72248
590-536-900.000	12/31/25	MLIVE MEDIA GROUP	BRD MEETING/ORD PUBL	3693847	01/06/26	106.37	72181
			Total For Dept 536 ADMINISTRATION			5,602.81	
Dept 540 OPERATIONS & MAINTENANCE							
590-540-716.000	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	4,435.70	72161
590-540-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	40.42	72161
590-540-716.100	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	180.18	72174
590-540-716.200	01/01/26	DELTA DENTAL	JANUARY 2026 PREMIUM	RIS0006759507	01/06/26	435.78	72169
590-540-716.300	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	51.09	72174
590-540-742.000	01/06/26	SHIELDS QUICK LUBE LLC	VEHICLE MAINTENANCE	DECEMBER 2025	01/20/26	31.48	72251
590-540-810.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	58.95	72163
590-540-810.000	12/22/25	TERMINIX PROCESSING CENTER	PEST CONTROL 251 N MILLER RD	89396559	01/06/26	21.25	72195
590-540-850.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	69.93	72163
590-540-850.100	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	50.40	72163
590-540-920.000	12/29/25	CONSUMERS ENERGY CO	UTILITY BILL - 6960 STROEBEL	Multiple	01/06/26	6,182.98	72166
590-540-920.000	01/14/26	CONSUMERS ENERGY CO	UTILITY BILL - 1667 MILLER RD	Multiple	01/20/26	5,975.37	72268
590-540-930.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	89.48	72163
590-540-930.000	12/29/25	THE WW WILLIAMS CO, LLC	ANNUAL MAINTENANCE/OPERATNL SVC -	Multiple	01/06/26	1,518.04	72196
590-540-930.000	12/21/25	TSC STORES	REPAIRS/MAINTENANCE	12/21/25	01/06/26	92.54	72198
590-540-930.000	01/07/26	SCIENTIFIC BRAKE & EQUIPMENT	DPW PS#14	Multiple	01/20/26	489.52	72250
590-540-930.000	01/08/26	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	JANUARY 2026	01/20/26	245.05	72278
590-540-930.000	12/19/25	KENNEDY INDUSTRIES INC.	PS#5	649276	01/20/26	18,889.00	72283
590-540-930.000	01/09/26	LEDDY ELECTRIC INC.	BUCKET TRUCK RENTAL - DPW	Multiple	01/20/26	2,273.29	72285
590-540-930.000	12/31/25	NAPA AUTO PARTS	VEHICLE MAINTENANCE	DECEMBER 2025	01/20/26	41.57	72293
590-540-938.000	01/06/26	STROEBEL AUTOMOTIVE	REPAIR BRAKE PADS 2015 CHEVROLET D	42729	01/20/26	461.10	72255
590-540-938.100	12/31/25	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	109692169	01/06/26	1,039.99	72192
			Total For Dept 540 OPERATIONS & MAINTENANCE			42,673.11	
			Total For Fund 590 SEWER FUND			48,275.92	
Fund 591 WATER FUND							
Dept 536 ADMINISTRATION							
591-536-716.000	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	1,400.41	72161
591-536-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	10.74	72161
591-536-716.100	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	49.70	72174
591-536-716.200	01/01/26	DELTA DENTAL	JANUARY 2026 PREMIUM	RIS0006759507	01/06/26	149.00	72169
591-536-716.300	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	15.44	72174
591-536-740.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	171.03	72163
591-536-740.000	11/07/25	REIMOLD PRINTING CORPORATION	UTILITY BILLS	Multiple	01/06/26	235.65	72186
591-536-740.000	01/06/26	REIMOLD PRINTING CORPORATION	JANUARY 2026 UTILITY BILLS	82446	01/20/26	114.47	72241
591-536-804.000	01/01/26	SAGINAW FUTURE INC	2026 ANNUAL MEMBERSHIP	2026	01/20/26	3,000.00	72248
591-536-900.000	12/31/25	MLIVE MEDIA GROUP	BRD MEETING/ORD PUBL	3693847	01/06/26	106.37	72181
			Total For Dept 536 ADMINISTRATION			5,252.81	
Dept 540 OPERATIONS & MAINTENANCE							
591-540-716.000	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	4,435.70	72161
591-540-716.100	12/19/25	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	1/20/26-2/19/26	01/06/26	40.42	72161
591-540-716.100	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	180.18	72174
591-540-716.200	01/01/26	DELTA DENTAL	JANUARY 2026 PREMIUM	RIS0006759507	01/06/26	435.78	72169
591-540-716.300	12/18/25	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1742672	01/06/26	51.09	72174

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 591 WATER FUND							
Dept 540 OPERATIONS & MAINTENANCE							
591-540-742.000	01/06/26	SHIELDS QUICK LUBE LLC	VEHICLE MAINTENANCE	DECEMBER 2025	01/20/26	31.47	72251
591-540-810.000	12/24/25	BADGER METER INC.	BEACON MBL HOSTING SRV UNIT/CELLUL	80222699	01/06/26	1,161.91	72158
591-540-810.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	58.95	72163
591-540-810.000	12/22/25	TERMINIX PROCESSING CENTER	PEST CONTROL 251 N MILLER RD	89396559	01/06/26	21.26	72195
591-540-850.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	69.94	72163
591-540-850.100	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	50.40	72163
591-540-920.000	01/01/26	CONSUMERS ENERGY CO	UTILITY BILL - 12350 GEDDES RD	203234171856	01/06/26	27.74	72166
591-540-920.000	01/14/26	CONSUMERS ENERGY CO	UTILITY BILL - 2020 ORR RD	Multiple	01/20/26	5,722.40	72268
591-540-927.000	12/31/25	CITY OF SAGINAW	USAGE - 6703 GRATIOT AVE	12/31/2025	01/06/26	205,714.52	72165
591-540-927.100	12/31/25	CITY OF SAGINAW	USAGE - 6703 GRATIOT AVE	12/31/2025	01/06/26	123,783.00	72165
591-540-930.000	12/23/25	CHOICEONE BANK	AMAZON/REPUBLIC/MERCURY/HAMPTON	DECEMBER 2025	01/06/26	89.48	72163
591-540-930.000	12/29/25	THE WW WILLIAMS CO, LLC	ANNUAL MAINTENANCE/OPERATNL SVC -	057W23191	01/06/26	922.83	72196
591-540-930.000	12/21/25	TSC STORES	REPAIRS/MAINTENANCE	12/21/25	01/06/26	92.53	72198
591-540-930.000	01/08/26	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	JANUARY 2026	01/20/26	653.39	72278
591-540-930.000	01/09/26	LEDDY ELECTRIC INC.	BUCKET TRUCK RENTAL - DPW	Multiple	01/20/26	1,564.13	72285
591-540-930.000	01/09/26	MICHIGAN PIPE & VALVE	REPAIRS/MAINTENANCE DPW	S049085	01/20/26	1,316.00	72290
591-540-930.000	12/31/25	NAPA AUTO PARTS	VEHICLE MAINTENANCE	DECEMBER 2025	01/20/26	41.57	72293
591-540-938.000	01/06/26	STROEBEL AUTOMOTIVE	REPAIR BRAKE PADS 2015 CHEVROLET D	42729	01/20/26	461.09	72255
591-540-938.100	12/31/25	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	109692169	01/06/26	1,039.99	72192
Total For Dept 540 OPERATIONS & MAINTENANCE						347,965.77	
Total For Fund 591 WATER FUND						353,218.58	
Fund 596 MUNICIPAL REFUSE FUND							
Dept 000							
596-000-808.000	12/29/25	MID MICHIGAN WASTE AUTHORITY	WASTE SERVICES BILL	NOVEMBER 2025	01/06/26	83,168.47	72180
596-000-940.100	12/31/25	THOMAS TWP WATER	EQUIPMENT RENTAL	OCT-DEC 2025	01/20/26	168.47	72261
Total For Dept 000						83,336.94	
Total For Fund 596 MUNICIPAL REFUSE FUND						83,336.94	
Fund 603 TECHNOLOGY FUND							
Dept 000							
603-000-745.275	12/17/25	VISUAL EDGE IT, INC	KYOCERA - 3011I - PARKS	24AR3189068	01/06/26	151.25	72202
603-000-745.300	01/01/26	VECTOR TECH GROUP	VTG MANAGED FIREWALL	237322	01/06/26	960.00	72201
Total For Dept 000						1,111.25	
Total For Fund 603 TECHNOLOGY FUND						1,111.25	
Fund 703 TAX FUND							
Dept 000							
703-000-202.000	01/06/26	BIERLEIN INVESTMENT LLC	2025 Win Tax Refund 28-12-3-03-310	01/06/2026	01/06/26	726.97	72159
703-000-202.000	01/06/26	COTALITY COMMERCIAL	2025 Sum Tax Refund 28-12-3-16-300	01/06/2026	01/06/26	6,842.85	72167
703-000-202.000	01/06/26	DZINGLESKI, MICHAEL J	2025 Win Tax Refund 28-12-3-34-200	01/06/2026	01/06/26	1,056.25	72170
703-000-202.000	01/06/26	SCHERZER, ROBERT & CINDY	2025 Win Tax Refund 28-12-3-23-427	01/06/2026	01/06/26	1,850.72	72191
703-000-202.000	01/20/26	GRATIOT ROAD PARTNERSHIP DEV	2025 Win Tax Refund 28-12-3-25-110	01/20/2026	01/20/26	235.66	72275
703-000-202.000	01/20/26	MEMBERS FIRST CREDIT UNION	2025 Win Tax Refund 28-12-3-05-101	01/20/2026	01/20/26	2,291.78	72288
703-000-216.450	01/02/26	THOMAS TWP GENERAL FUND	TAX PAYMENTS 12/19/25-1/1/26 ADMIN	Multiple	01/06/26	48,237.87	72197
703-000-216.450	01/15/26	THOMAS TWP GENERAL FUND	TAX PAYMENTS - 01/02/26-01/15/26 -	Multiple	01/20/26	16,362.97	72260
703-000-222.000	01/02/26	SAGINAW COUNTY TREASURER	TAX PAYMENTS 12/19/25-1/1/26	Multiple	01/06/26	1,105,937.97	72188
703-000-222.000	01/15/26	SAGINAW COUNTY TREASURER	TAX PAYMENTS 1/2-1/15/26	Multiple	01/20/26	359,941.85	72246
703-000-222.300	01/02/26	SAGINAW COUNTY TREASURER	DRAINS 12/19/25-1/1/26	WINTER 2025	01/06/26	23,583.97	72188
703-000-222.300	01/16/26	SAGINAW COUNTY TREASURER	TAX PAYMENTS 1/2-1/15/26	WINTER 2025	01/20/26	14,987.51	72246

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 703 TAX FUND							
Dept 000							
703-000-222.350	01/02/26	SAGINAW COUNTY TREASURER	TAX PAYMENTS 12/19/25-1/1/26	WINTER 2025	01/06/26	357,777.09	72188
703-000-222.350	01/15/26	SAGINAW COUNTY TREASURER	TAX PAYMENTS 1/2-1/15/26	WINTER 2025	01/20/26	116,228.20	72246
703-000-222.400	01/02/26	SAGINAW COUNTY TREASURER	TAX PAYMENTS 12/20/25-1/2/26	SUMMER 2025	01/06/26	8,860.30	72189
703-000-222.400	01/15/26	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 01/02/26-01/15/26	SUMMER 2025	01/20/26	3,700.00	72247
703-000-225.070	01/02/26	FREELAND SCHOOL DISTRICT	TAX PAYMENTS 12/19/25-1/1/26	WINTER 2025	01/06/26	17,026.00	72171
703-000-225.070	01/15/26	FREELAND SCHOOL DISTRICT	TAX PAYMENTS 1/2-1/15/26	WINTER 2025	01/20/26	46,981.43	72274
703-000-225.072	01/02/26	FREELAND SCHOOL DISTRICT	TAX PAYMENTS 12/19/25-1/1/26	WINTER 2025	01/06/26	89,398.26	72171
703-000-225.072	01/15/26	FREELAND SCHOOL DISTRICT	TAX PAYMENTS 1/2-1/15/26	WINTER 2025	01/20/26	39,687.29	72274
703-000-225.080	01/02/26	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 12/19/25-1/1/26	WINTER 2025	01/06/26	52,141.27	72173
703-000-225.080	01/15/26	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 1/2-1/15/26	WINTER 2025	01/20/26	25,813.18	72277
703-000-225.081	01/02/26	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 12/19/25-1/1/26	WINTER 2025	01/06/26	183,414.83	72173
703-000-225.081	01/15/26	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 1/2-1/15/26	WINTER 2025	01/20/26	70,880.13	72277
703-000-225.083	01/02/26	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 12/19/25-1/1/26	WINTER 2025	01/06/26	46,971.21	72173
703-000-225.083	01/15/26	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 1/2-1/15/26	WINTER 2025	01/20/26	18,151.94	72277
703-000-225.130	01/02/26	SWAN VALLEY SCHOOL DISTRICT	TAX PAYMENTS 12/19/25-1/1/26	WINTER 2025	01/06/26	175,775.97	72194
703-000-225.130	01/15/26	SWAN VALLEY SCHOOL DISTRICT	TAX PAYMENTS - 01/02/26-01/15/26	WINTER 2025	01/20/26	91,838.03	72257
703-000-225.131	01/02/26	SWAN VALLEY SCHOOL DISTRICT	TAX PAYMENTS - 12/19/25-1/1/26	WINTER 2025	01/06/26	712,294.71	72193
703-000-225.131	01/15/26	SWAN VALLEY SCHOOL DISTRICT	TAX PAYMENTS - 01/02/26-01/15/26	WINTER 2025	01/20/26	186,030.11	72256
703-000-235.000	01/02/26	DELTA COLLEGE	TAX PAYMENTS 12/19/25-1/1/26	WINTER 2025	01/06/26	367,774.71	72168
703-000-235.000	01/15/26	DELTA COLLEGE	TAX PAYMENTS 1/2-1/15/26	WINTER 2025	01/20/26	119,476.25	72272
703-000-236.000	01/02/26	SAGINAW ISD	TAX PAYMENTS 12/19/25-1/1/26	WINTER 2025	01/06/26	830,711.24	72190
703-000-236.000	01/15/26	SAGINAW ISD	TAX PAYMENTS - 01/02/26-01/15/26	WINTER 2025	01/20/26	269,866.80	72249

Total For Dept 00

Total For Fund 703 TAX FUN

5,412,855.32

5,412,855.32

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DB: Thomas Township

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
INVOICE DUE DATES 12/23/2025 - 01/27/2026
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund Totals:							
			Fund 100 CLEARING FUND			5,761.62	
			Fund 101 GENERAL OPERATING FUND			92,799.90	
			Fund 205 PUBLIC SAFETY-FIRE DEPARTME			26,705.36	
			Fund 206 FIRE APPARATUS			1,484.23	
			Fund 207 PUBLIC SAFETY-POLICE			30,509.87	
			Fund 248 Downtown Development Author			9,485.86	
			Fund 271 LIBRARY FUND			22,914.26	
			Fund 587 STATE OF MICHIGAN GRANT			61,834.18	
			Fund 590 SEWER FUND			48,275.92	
			Fund 591 WATER FUND			353,218.58	
			Fund 596 MUNICIPAL REFUSE FUND			83,336.94	
			Fund 603 TECHNOLOGY FUND			1,111.25	
			Fund 703 TAX FUND			5,412,855.32	
Total For All Funds:							
						6,150,293.29	



249 N. Miller Road, Saginaw, Michigan 48609-4896
989.781.0150 | fax 989.781.0290
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THOMAS TOWNSHIP BOARD

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Dan Sika, Community Development Director
- **AGENDA TOPIC:** Planning Commission Summary Annual Report 2025
- **EXPLANATION OF TOPIC:** The Thomas Township Planning Commission provides the following information to the Township Board of Trustees in compliance with the Michigan Planning Enabling Act, which requires a summary report of the year's activities. This report recaps the year's activities of the Township Planning Commission. If any Board member has questions about any item listed in the year-end summary annual report, please feel free to contact me, and I will be happy to help.
- **MATERIALS ATTACHED:** Annual Summary Report of Planning Commission Activities.
- **RECOMMENDED ACTION:** Approve as submitted on the consent agenda
- **POSSIBLE COURSE OF ACTION:** Approve/Deny/Table
- **ROLL CALL VOTE REQUIRED:** No

Purpose of the 2024 Summary Annual Report

The Michigan Planning Enabling Act (MPEA) (MCL 125.3801 et seq.) states in part that “A planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities.” Although the Township Board is aware of the Planning Commission’s activities through a number of means, including the approval of meeting minutes monthly and a Township Board member’s seat on the Planning Commission to report to the full Township Board if needed.

Meetings

In accordance with MCL 125.3821, a Planning Commission is required to meet at least four times a year. The Thomas Township Planning Commission meets monthly and, in 2025, scheduled its meetings on the third Wednesday of each month, unless moved for a holiday or canceled due to a lack of agenda items. All meetings were held in the Public Safety Building, the designated public meeting location, in compliance with the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275. As required, public notice of the time, date, and place of regular and special meetings was published on the Township website, posted at the Township Office, and available upon request.

Planning Commission Members, Attendance

	12/10/2025	10/15/2025	9/17/2025	8/20/2025	7/16/2025	6/18/2025	5/21/2025	3/19/2025	2/19/2025
Jamurri	P	P	P	P	P	P	P	P	P
Lynch	P	A	P	P	P	P	P	P	A
Yockey	P	A	A	P	A	A	P	P	A
Bird	P	P	P	P	A	P	P	P	P
Curry	P	A	A	P	A	P	P	A	P
McDonald	P	P	P	P	P	P	P	P	P
Garvie	P	P	P	P	P	P	P	P	P

Master Plan Review and Update

The Planning Commission began strategizing about the process to update the Township’s Master Plan over a year ago. Planning Commission members quickly recognized the significance of a comprehensive Master Plan and the potential for lost opportunities for the Township if the

update is not completed with great care. Funding for the State of Michigan-mandated 5-year review and update of the Master Plan was included in the Community Development Department Budget. Thomas Township Planning Staff and the Planning Commission worked with the planning team at Spicer Group throughout the year as the update progressed. It is anticipated that the update will be completed early in 2026.

Planning Commission Meetings Held in 2025

January 15, 2025 – Canceled (lack of agenda items)

February 19, 2025

Topic – Site Plan review

Applicant – Hemlock Semiconductor

Description – Construction of several new facilities and buildings throughout 2025.

Result – Approved

Topic – New Business

Description – The planning commission was presented with a training opportunity provided by the Michigan Association of Planning.

Topic – Receive and File Correspondence

Description – A letter from a resident requesting consideration of a craft store like Joann's or a theater on Gratiot was received.

March 19, 2025

Topic – Public Hearing: Special Use Permit

Applicant – Brian S. Pennington Jr./Legacy Farmland, LLC.

Description – A special use permit was requested to construct a pond and remove the sand and fill from the property at 11299 Dice Rd.

Result – Approved from 9/1/25 through 11/30/25

Topic – Public Hearing: Special Use Permit

Applicant – Jessica Guidroz

Description – A special use permit was requested to operate a daycare for 6-12 children at 9883 Sonora Dr.

Result – Approved

Topic – New Business

Description – Copies of the Master Plan were distributed for review as the first step for the required five-year update.

April 16, 2025 – Canceled (lack of agenda items)

May 21, 2025

Topic – Master Plan Update

Description – Representatives from Spicer, Inc. were present to begin the process of the required five-year Master Plan update.

June 18, 2025

Topic – Site Plan Review

Applicant – Steven Goward, J&B Boots

Description – J&B Boots requested approval of a site plan to construct a cold storage building at the rear of their store. The Zoning Board of Appeals granted several variances to allow construction of the proposed building.

Result – Approved

July 16, 2025

Topic – Public Hearing: Rezoning

Applicant – Jolene Medina

Description – A special use permit was requested to rezone the property at 389 S. Miller Road from R-1 Residential to R-2 Residential.

Result – Approved

Topic – Master Plan Review

Description – The planning commission reviewed the Goals and Objectives section of the Master Plan.

August 20, 2025

Topic – Public Hearing: Special Use Permit

Applicant – Boufford Builders

Description – A special use permit was requested to construct six duplexes on two properties north of 213 Briar Hill Lane, in accordance with the Multiple Family Dwelling ordinance.

Result – Approved

September 17, 2025

Topic – Public Hearing: Special Use Permit

Applicant – Jolene Medina

Description – A special use permit was requested to convert the former church at 389 S. Miller Road into a daycare facility.

Result – Approved

Topic – Preliminary Plat Review

Applicant – RDM Development

Description – Tentative and Final Preliminary Plat approval was requested for a 17-lot subdivision on Parcel Number 28-12-3-10-3004-014, to be known as Thomas Ridge.

Result – Approved

Topic – New Business

Description – The Planning Commission was presented with the list of businesses in Thomas Township to vote on the 2025 Business of the Year awards.

Results:

Large Business Winner: Jimmy John's

Large Business Runner Up: Starbucks

Small Business Winner: Schark Heating and Cooling

Small Business Runner Up: JJ's Roadhouse

October 15, 2025

Topic – Master Plan Review

Description – The Planning Commission reviewed the Future Land Use Map portion of the Master Plan.

November 19, 2025 – Canceled (lack of agenda items)

December 10, 2025

Topic – Site Plan Review

Applicant – Elite Express Wash, LLC.

Description – A site plan was presented for a new touchless car wash at 7360 Gratiot Rd, with all existing buildings slated for demolition.

Result – Approved

Topic – New Business

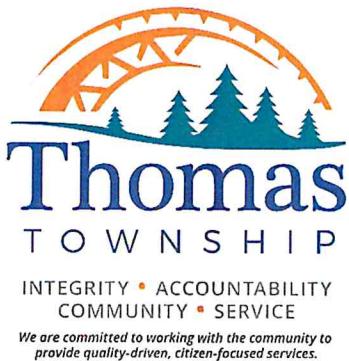
Description – The 2026 meeting schedule was presented for approval.

Result – Approved

Topic – New Business

Description – The 2026 Capital Improvement Plan was presented for approval.

Result – Approved



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THOMAS TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Dan Sika, Community Development Director
- **AGENDA TOPIC:** Updating Administrative Policy #900 to comply with State Assessing Board requirements.
- **EXPLANATION OF TOPIC:** The State of Michigan Assessors Board conducts regular audits of local governmental assessors to ensure compliance with changing laws and Assessor Board rule updates. The Township Assessor has performed very well in past audits. To prepare for the next audit, the assessor recommends the following update to the Township Administrative Policy #900:

This update includes two minor changes to the policy that provides consideration for poverty exemptions in the Township, consistent with all other communities in the State. The Township Assessor, Sharon Frischman, has indicated that our policy will keep us in line with State requirements.

- **MATERIALS ATTACHED:** A copy of the marked-up Proposed Poverty Exemption Policy #900, as written by the Township Assessor.
- **RECOMMENDED ACTION:** As recommended by the Township Assessor and based on changes to the State law and requirements from the State Assessors Board, I recommend that the Township Board vote to approve the proposed amendment to Administrative Policy #900 as written.
- **POSSIBLE COURSE OF ACTION:** Motion by _____, supported by _____, to approve updates to Administrative Policy #900 as presented.
- **ROLL CALL VOTE REQUIRED:** No

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:

900 (Page 1 of 5)

Effective Date:

February 1, 1999

Amended:

January 31, 2023

March 3, 2025

February 2, 2026

Policy Regarding

POVERTY EXEMPTIONS

POVERTY EXEMPTION POLICY AND PROCEDURE

Pursuant to MCL 211.7u updated by Public Act 191 of 2023, provides consideration of a property tax exemption, in whole or part, for the principal residence of a persons who, by reason of poverty, are unable to contribute to the public charges. For purposes of the poverty exemption, "Principal Residence" is defined in MCL 211.7dd as a principal residence or qualified agricultural property. The exemption does not apply to property of a corporation. The Federal Property Income Guidelines will be published each year on the Townships website along with the adjusted amounts to determine partial exemptions as determined by using the inflation rate multiplier as published for that year by the US Department of Labor Statistics. Local units are required to adopt a policy, including as asset test, used to approve or deny exemptions. The Thomas Township Board has established the following procedures and criteria for the uniform application and determination of poverty exemptions to be administered by the Thomas Township Board of Review as required under MCL 211.7u.

1. Any person owning and occupying a home as a principal residence as defined by state law, may apply for a poverty exemption by submitting the required petition and application to the Board of Review during the March session. The required forms shall be submitted to the local assessing unit on or after January 1 but before the day prior to the last day of the December Board of Review during the year in which the exemption is requested. If requested by the Township Assessor, Supervisor or Board of Review Members the applicant shall appeal in person, otherwise the application packet and petition to the Board of Review (Form L-4035) will act as a letter of appeal and no appearance shall be required.
2. The burden of proving poverty rests with the applicant. The application and required supporting document affidavits may be obtained from Thomas Township during the year in which the exemption is being requested. The applicant must supply the necessary application and supporting documents as required by this policy and procedure statement. Those documents shall include (please include this information for ALL household members 18 years old and over): The completed application, Form 5737 Application for Poverty Exemption.
 - The most recent (immediately preceding year) Michigan and Federal Income Tax Return with all attachments, including the MI-1040 CR
 - Form 4988 if they did NOT complete tax returns for the previous two (2) years.
 - ~~Form 5739 Affirmation of Ownership and Occupancy.~~
 - Form L-4035 Petition to the Board of Review.
 - Valid Driver's License or other forms of identification.
 - Produce a deed, land contract, or any other evidence of ownership.**if requested.**
 - Proof of income and assets.
 - If you claim no income, you must submit a detailed and notarized letter explaining how

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:

900 (Page 2 of 5)

Effective Date:

February 1, 1999

Amended:

January 31, 2023

March 3, 2025

February 2, 2026

Policy Regarding

POVERTY EXEMPTIONS

you pay your expenses.

- Meet the asset level test adopted by the local assessing unit.

3. The determination of qualification for a poverty exemption shall be based on the following:

- A. Gross income level of the household of the immediately preceding year.
- B. The size of the family unit.
- C. Liquid and non-liquid assets and availability of income to the household.

4. The income level for each family unit related to an application for a poverty exemption shall be based on the Federal Poverty Guidelines updated annually by the U.S. Department of Health and Human Services and published by the State Tax Commission. An applicant may contact Thomas Township Assessor at 989-781-0150 to obtain additional information.

5. An asset level test means the amount of liquid and non-liquid assets that could be used or converted to cash for use in the payment of taxes. In addition to meeting the Federal poverty income level requirements, applicants must also meet requirements based on an asset level test. All assets of the occupants in the household (excluding the applicant's primary residence) as well as available sources of income of funds shall be considered.

6. Applicants cannot have assets totaling more than two (2) times the estimated annual household income of the applicant or those contributing to the expenses of the household in total assets to be eligible for consideration and no more "liquid assets than (2) times the estimated annual tax obligation of the current taxable value which includes.

A. LIQUID ASSETS

Liquid assets may include, but are not limited to cash, bank accounts, stocks and bonds, IRA's, Roth's, other investment accounts, pensions, lump sum inheritance, money received or due from the sale of property, borrowed money, lottery winnings or any other liquid assets.

B. NON-LIQUID ASSET TEST

Non-liquid assets may include, but are not limited to automobiles, recreational vehicles, including but not limited to boats, snowmobiles, campers, travel trailers, motor homes, jet skis, motorcycles, off-road vehicles, or other items of a similar nature, additional

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:

900 (Page 3 of 5)

Effective Date:

February 1, 1999

Amended:

January 31, 2023

March 3, 2025

February 2, 2026

Policy Regarding

POVERTY EXEMPTIONS

buildings other than the residence, equipment, jewelry, antiques, other art work, or any other personal property of value or any assets received in lieu of wages, real estate other than applicant's principal residence. Federal non-cash benefit programs such as Medicare, Medicaid, food stamps and school lunches.

7. PA 191 of 2023 made changes relating to granting full or partial exemptions. MCL 277.7u (5) states that a person claiming the poverty exemption meets all eligibility requirements, the Board of Review shall Grant the poverty exemption in whole or in part, as follows; a full exemption equal to 100 percent reduction in taxable value, 75 percent reduction in taxable value, 50 percent reduction in taxable value, 25 percent reduction in taxable value.
8. The Board of Review shall consider income from all owners and from all occupants (including assistance) of the household when determining whether an Applicant meets eligibility of federal income guidelines. Income shall be considered to include all of the following:
 - A. Money, wages, and salaries before any deductions.
 - B. Net receipts from non-farm self-employments. These are from a person's own business, professional enterprise, or partnership, after deduction for business expenses.
 - C. Net receipts from farm self-employment. These are receipts from a farm which one Operates as an owner, renter, or sharecropper, after deductions for farm operating expenses.
 - D. Regular payments from social security, railroad retirement, unemployment compensation, Strike benefits from union funds, workers compensation, veteran's payments and public assistance (including Aid to Families with Dependent Children, Supplemental Security Income Emergency Assistance money payments, and non-federally funded general relief money Payments).
 - E. Alimony, child support and military family allotments or other support from an absent family member or someone not living in the household.
 - F. Private and governmental retirement and disability pensions (including military retirement pay) and regular insurance payments or annuity payments.
 - G. College or university scholarships, grants, fellowships and assistantship.
 - H. Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts, and net gambling or lottery winnings.

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:

900 (Page 4 of 5)

Effective Date:

February 1, 1999

Amended:

January 31, 2023

March 3, 2025

February 2, 2026

Policy Regarding

POVERTY EXEMPTIONS

9. COMPLETE THE APPLICATION FOR POVERTY EXEMPTION IN FULL. The forms and required documents may be submitted to the local assessing unit on or after January 1 but before the day prior to the last day of the December Board of Review during the year in which the exemption is requested.

A. If your application is not fully completed and does not have the necessary copies and attachments, your application will be considered incomplete. Incomplete applications will be considered as a request by the applicant to withdraw from consideration the request for a poverty exemption. If an applicant has special needs that require assistance in presenting their circumstances to the Board of Review, they should contact the Township Office at least one week before the Board of Review.

10. Board of Review Responsibilities: The Board of Review shall approve or deny the request for a poverty exemption. The Board of Review is required to follow the policy and guidelines adopted by the local assessing unit in granting or denying a poverty exemption. The Board of Review is not permitted to deviate from the adopted policy and guidelines.

11. Appeal Rights: An appeal of a decision of the March Board of Review is made by completing and submitting a petition to the Michigan Tax Tribunal no later than July 31 of the same year. A decision of the July or December Board of Review may be appealed by completing and submitting a petition to the Michigan Tax Tribunal within 35 days of the July or December Board of Review's decision. More information on how to file an appeal is available by contacting the Michigan Tax Tribunal. Information can also be viewed on the Michigan Tax Tribunal's website at <https://www.michigan.gov/taxtribunal>.

POVERTY EXEMPTION is defined by Michigan Complied Laws, Section 211.7 u. The law reads: The real and personal property of persons who, in the judgement of the supervisor and the Board of Review by reason of poverty, are unable to contribute toward public charges is exempt from taxation under this Act. This section does not apply to the property of a corporation.

Please be aware that as an Applicant for poverty exemption, you must comply with the following section Of the Michigan Complied laws relative to General Property Tax:

SECTION 211.118 PROVIDES any person who, under any of the proceedings required or permitted by this act, shall willfully swear falsely shall be guilty of perjury and subject to penalties.

SECTION 211.119 PROVIDES,,a person who willfully neglects or refuses to perform a duty imposed upon that person by this Act, when no other provision is made in this Act is guilty of a misdemeanor, punishable by imprisonment for not more than 6 months, or a fine of not more than \$300.00 and is liable to a person injured to the full extent of injury sustained.

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:

900 (Page 5 of 5)

Effective Date:

February 1, 1999

Amended:

January 31, 2023

March 3, 2025

February 2, 2026

Policy Regarding

POVERTY EXEMPTIONS

The Township Board of Review shall reduce the taxable value of property if the requirements are met in the following manner:

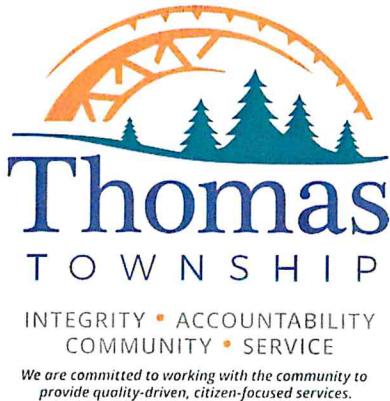
100% reduction in taxable value if the income is at or below the Poverty Guidelines as provided by the State Tax Commission annually.

75% reduction in taxable value if the income is 110% of the Poverty Guidelines.

50% reduction in taxable value if the income is 115% of the Poverty Guidelines.

25% reduction in taxable value if the income is 120% of the Poverty Guidelines.

If the household/owner income is above 120% of the Poverty Guidelines, the exemption will be denied.



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THOMAS TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Dan Sika, Community Development Director
- **AGENDA TOPIC:** Adopt Administrative Policy #902, #903, and #904 for Assessing Compliance with State Law and State Assessing Board Rule.
- **EXPLANATION OF TOPIC:** The three proposed new Administrative Policies were drafted by the assessor to keep the Assessing Department in compliance with State Assessing Board rule changes. The changes require that assessing procedures be listed as policies in all communities. These policies are required by the State Assessors Board to ensure compliance with rules governing assessing activities in the Township.

The Township Assessor is recommending these policies, which will fully comply with Public Act 191 of 2023 and Act 660 of 2018. The new policies include the following:

#902 Personal Property Canvas and New Construction:

PA 660 of 2018 requires governmental agencies to establish a policy for the inspection (canvassing) of personal property. This policy meets those requirements.

#903 Assessing Office Hours and Customer Service:

Public Act 660 of 2018. This Act sets requirements that local units and assessors must follow. These include publishing a policy that the assessor's office is reasonably accessible to taxpayers, identifying the assessor(s) and providing a contact number and email address. This policy meets those requirements.

#904 Assessing Property Tax Exemption Policy:

Public Act 660 of 2018 requires that several assessment practices be listed in a policy. The list includes “The applicant will be notified in writing of the Assessor’s determination.” Another states, “The Assessor may request updated documentation and/or a site visit to verify exemption qualifications at any time.”

The assessor believes these new policies will benefit both the Township Board of Review members and the public.

- **MATERIALS ATTACHED:** A copy of all three proposed new Administrative Policies #902, #903, and #904, to keep the Township Assessing Department in full compliance with State law and the State Assessors Board rules.
- **RECOMMENDED ACTION:** All three proposed policies were drafted by the Township Assessor and are recommended by her. For that reason, I recommend that the Township Board vote to approve the proposed new Administrative Policies #902, #903, and #904 to keep the Township Assessing Department in full compliance with the State laws and Assessing Board rules.
- **POSSIBLE COURSE OF ACTION:** Motion by _____, supported by _____, to adopt Administrative Policy #902, #903 and #904 as presented to comply with State law and Assessing Board rules.
- **ROLL CALL VOTE REQUIRED:** No.

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:
Effective Date:

902 (Page 1 of 1)
February 2, 2026

Policy Regarding:

PERSONAL PROPERTY CANVAS AND NEW CONSTRUCTION

PA 660 of 2018 requires Thomas Township to establish a policy regarding the inspection (canvassing) of personal property.

The Assessor of Record along with his or her assistant or designee will canvas the Township annually to verify Personal Property accounts. The canvas will determine if a business is new to the Township and if a business is no longer present in the Township. When possible, an assessing staff member or designee will make contact with any new business to explain the forms that the business is required to submit to the Township by February 20th, which is the statutory date for filing a personal property statement. If you do not receive a statement but have assessable personal property, you are still required to file. Forms are available at the Assessor's Office or online at www.michigan.gov/treasury.

This canvas will take place during the month of December in each calendar year.

Additionally, new construction (all new buildings) in the Township will be visited by the end of December each calendar year to verify completion. Whenever possible, new construction will be measured in the field, pictures will be taken and the property owner will be interviewed if they are available.

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:
Effective Date:

903 (Page 1 of 3)
February 2, 2026

Policy Regarding:

ASSESSING OFFICE HOURS AND CUSTOMER SERVICE

Public Act 660 of 2018, was approved by Governor Snyder on December 28, 2018, and amended the General Property Tax Act to provide a statutory framework to ensure proper assessing and a guarantee of the highest quality assessments for taxpayers as well as local units.

PA 660 contains several requirements in statute (MCL 211.10g (1)) that local units and assessors must follow. Subject to State Tax Commission guidelines, the local unit is required to publish a policy under which its assessor's office is reasonably accessible to taxpayers.

The Thomas Township Assessor's Office published policy is as follows:

A designation, by name, telephone number, and electronic email address, of at least one (1) official or employee in the assessor's office to whom taxpayer inquiries may be submitted directly by telephone or electronic mail.

Michigan Assessing Coalition, Inc., a Michigan Nonprofit Company provides assessing services for Thomas Township.

Assessor of Record: Sharon Frischman, MMAO
Assisted By: Tony Ortiz, MAAO
Document Processing: Debbie Hughes, MCAT
Telephone Number: (989) 781-0150
Email Address: assessor@thomastwp.org

An estimated response time for taxpayer inquiries submitted under subparagraph (i), not to exceed seven (7) business days.

The Assessing Office will respond to requests for information or assistance within three (3) business days. The Assessing Office strives to respond to inquiries within two (2) business days however, three days will typically be the maximum time for response.

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:
Effective Date:

903 (Page 2 of 3)
February 2, 2026

Policy Regarding:

ASSESSING OFFICE HOURS AND CUSTOMER SERVICE

The exception to this policy will be rare however, vacations or training may delay response time to seven (7) business days. Remote assistance as well as assessing services are also provided on a remote basis daily.

Information about how a taxpayer may arrange a meeting with an official or employee of the assessor's office for the purpose of discussing an inquiry in person.

A taxpayer may visit the Township Office on Mondays or Wednesdays between 10:00 a.m. and 3:00 p.m., to meet with an official or employee of the Assessor's Office for purposes of discussing an inquiry in person. Meetings may also be scheduled in advance by calling the Assessor's Office at (989) 781-0150 or by email to assessor@thomastwp.org.

Information about how requests for inspection or production of records maintained by the assessor's office should be made by a taxpayer and how those requests will be handled by the assessor's office.

A taxpayer may visit the Township Office on Mondays or Wednesdays, between 10:00 a.m. and 3:00 p.m. to retrieve records maintained by the Assessor's Office. Inspection and record requests may also be made by calling the Assessor's Office at (989) 781-0150 or email to assessor@thomastwp.org. Property information is also available online from the Saginaw Area GIS Authority (SAGA) at sagagis.org.

Records maintained by the Assessor's Office can be provided to the taxpayer by visiting the Township Office on Mondays and Wednesdays, between 10:00 a.m. and 3:00 p.m., by mail, or by electronic mail, as determined and agreed upon between the taxpayer and an employee of the Assessor's Office.

Information about any process that the assessor's office may have to informally hear and resolve disputes brought by taxpayers before the March meeting of the Board of Review.

Taxpayers are encouraged to review their property record at any time and to contact the Assessor's office if they have a dispute regarding the information or wish to discuss their

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:
Effective Date:

903 (Page 3 of 3)
February 2, 2026

Policy Regarding:

ASSESSING OFFICE HOURS AND CUSTOMER SERVICE

valuation. Although not required, taxpayers are encouraged to discuss discrepancies and present any disputes to the Assessing office prior to the March Board of Review meeting.

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:

904 (Page 1 of 1)

Effective Date:

February 2, 2026

Policy Regarding:

ASSESSING PROPERTY TAX EXEMPTION POLICY

Public Act 660 of 2018 requires:

1. All requests for property tax exemption shall be made in writing on the prescribed application provided by the Township.
2. All applicants will provide support materials including Articles of Incorporation, budget for the organization and a detailed description of all activities that take place at the subject property.
3. Taxable status is determined as of tax day for any applicable tax year (December 31st of prior year). MCL 211.1(2)
4. A site visit may be required to verify occupancy. The Assessor's office will perform the site visit.
5. The Assessor shall review the application and related documents and will make a determination of exempt status. The Assessor shall review MCL 211.7 and related court cases to determine exempt status.
6. The applicant will be notified in writing of the Assessor's determination.
7. The assessment may be appealed in the same manner as any assessment to the local Board of Review and/or Michigan Tax Tribunal if the applicant is not in agreement with a denial of property tax exemption status. Local property tax exemptions are granted according to Michigan Compiled Law; federal tax exemption status (501.(c)(3)) does not automatically translate to an exemption from local property tax.
8. The Assessor shall maintain files that document approved exemptions and will verify ownership and occupancy after approval on a continual basis by removing the exemption if the property experiences a sale and by verifying occupancy during the annual personal property canvas.
9. The Assessor may request updated documentation and/or a site visit to verify exemption qualifications at any time.



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TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 26, 2026
- **SUBMITTED BY:** Deidre Frollo, Township Manager
Allie Crowl, Fiscal Services Director
- **AGENDA TOPIC:** Approve the proposed Administrative Policy #453, Cash Receipting and Rounding Policy.
- **EXPLANATION OF TOPIC:** This policy establishes procedures for receiving cash payments when U.S. pennies are no longer produced and unavailable for making change. It applies only to cash transactions. For property tax payments made in cash, when the total amount due cannot be settled exactly because pennies are unavailable, the total cash amount due shall be rounded to the nearest five cents (0.05). Rounding applies to the total transaction amount, and cash receipts reflect the rounded amount actually collected. For utility billing, cash payments shall not be rounded, and accounts must be paid in the exact amount due. If exact change cannot be made, staff may apply the payment as tendered and carry any remaining underpayment balance forward to the customer's next bill. Any overpayment will be applied as a customer credit on the account. The final cash amount due will be rounded as follows:

\$0.01 or \$0.02 rounds to \$0.00

\$0.03 or \$0.04 rounds to \$0.05

\$0.06 or \$0.07 rounds to \$0.05

\$0.08 or \$0.09 rounds to \$0.10

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Administrative Policy #453.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny, or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the proposed Administrative Policy #453, Cash Receipting and Rounding Policy.
- **ROLL CALL VOTE REQUIRED:** No.

THOMAS TOWNSHIP ADMINISTRATIVE POLICIES

Administrative Policy No:
Effective Date:

453 (Page 1 of 1)
February 2, 2026

Policy Regarding:

Cash Receipting and Rounding Policy

This policy establishes procedures for receipting cash payments in situations where U.S. pennies are no longer produced and are unavailable for making change.

This rounding policy applies only to cash transactions. Payments made by check, credit card, debit card, ACH, or other electronic means will not be rounded and will be processed for the exact amount due. No separate accounting entry is required for rounding differences, as rounding is considered a normal and immaterial variance in cash handling.

Property Tax Payments

When a cash property tax payment results in a total amount that cannot be settled exactly due to the unavailability of pennies, the total cash amount due shall be rounded to the nearest five cents (\$0.05). Rounding is applied to the total transaction amount. Cash receipts shall reflect the rounded amount actually collected.

Utility Billing Payments

Cash payments for utility billing shall not be rounded. Utility billing accounts must be paid in the exact amount due. If a customer pays cash and exact change cannot be made at the point of payment, staff may apply the payment as tendered and leave the remaining amount as an underpayment balance on the utility account, to be carried forward and reflected on the customer's next bill. Any payment resulting in an overpayment shall be applied as a customer credit on the account.

The final cash amount due will be rounded as follows:

- \$0.01 → \$0.00
- \$0.02 → \$0.00
- \$0.03 → \$0.05
- \$0.04 → \$0.05
- \$0.05 → \$0.05
- \$0.06 → \$0.05
- \$0.07 → \$0.05
- \$0.08 → \$0.10
- \$0.09 → \$0.10
- \$0.10 → \$0.10



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Fire Department

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TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Manager, Deidre Frollo
Chief, Mike Cousins
- **AGENDA TOPIC:** Medical Responder Promotion; Kaylee Ortner-Jackson
- **EXPLANATION OF TOPIC:** Probationary Medical Responder Kaylee Ortner-Jackson has met the requirements set forth by the State of Michigan and Thomas Township for a probationary Medical Responder to be promoted and to come off probation. Kaylee has proven herself and will make an excellent addition to the fire department. Kaylee joined our department on July 7, 2025. This promotion has been brought to the Personnel Committee for approval.

POSSIBLE COURSES OF ACTION: Approve, Deny, Amend, or Table to promote probationary Medical Responder Kaylee Ortner-Jackson, to drop probationary from her title.

- **SUGGESTED/REQUESTED MOTION:** Motion by _____
supported by _____ to promote probationary Medical Responder Kaylee Ortner-Jackson to Medical Responder.
- **ROLL CALL VOTE REQUIRED?** No



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Fire Department

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TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Manager, Deidre Frollo
Chief, Mike Cousins
- **AGENDA TOPIC:** Fire Fighter Promotion; Kelly Campbell
- **EXPLANATION OF TOPIC:** Probationary Fire Fighter Kelly Campbell has met the requirements set forth by the State of Michigan and Thomas Township for a probationary Fire Fighter to be promoted and to come off probation. Kelly has proven himself and will make an excellent addition to the fire department. Kelly joined our department on March 21, 2025. This promotion has been brought to the Personnel Committee for approval.

POSSIBLE COURSES OF ACTION: Approve, Deny, Amend, or Table to promote probationary Fire Fighter Kelly Campbell, to drop probationary from his title.

- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to promote probationary Fire Fighter Kelly Campbell to Fire Fighter.
- **ROLL CALL VOTE REQUIRED?** No



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Fire Department

8215 Shields Drive, Saginaw, Michigan 48609-4896

989.781.4141 | fax 989.781.6059

www.thomas.twp.org

TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Manager, Deidre Frollo
Chief, Mike Cousins
- **AGENDA TOPIC:** Fire Fighter Promotion; Amanda Gillis
- **EXPLANATION OF TOPIC:** Probationary Fire Fighter Amanda Gillis has met the requirements set forth by the State of Michigan and Thomas Township for a probationary Fire Fighter to be promoted and to come off probation. Amanda has proven herself and will make an excellent addition to the fire department. Amanda joined our department on August 4, 2025. This promotion has been brought to the Personnel Committee for approval.

POSSIBLE COURSES OF ACTION: Approve, Deny, Amend, or Table to promote probationary Fire Fighter Amanda Gillis, to drop probationary from her title.

- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to promote probationary Fire Fighter Amanda Gillis to Fire Fighter.
- **ROLL CALL VOTE REQUIRED?** No



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Fire Department

8215 Shields Drive, Saginaw, Michigan 48609-4896

989.781.4141 | fax 989.781.6059

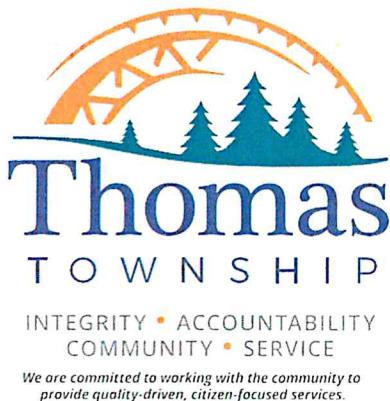
www.thomas.twp.org

TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Manager, Deidre Frollo
Chief, Mike Cousins
- **AGENDA TOPIC:** Fire Fighter Promotion; Steven Orloff
- **EXPLANATION OF TOPIC:** Probationary Fire Fighter Steven Orloff has met the requirements set forth by the State of Michigan and Thomas Township for a probationary Fire Fighter to be promoted and to come off probation. Steve has proven himself and will make an excellent addition to the fire department. Steven joined our department on October 6, 2025. This promotion has been brought to the Personnel Committee for approval.

POSSIBLE COURSES OF ACTION: Approve, Deny, Amend, or Table to promote probationary Fire Fighter Steven Orloff, to drop probationary from his title.

- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to promote probationary Fire Fighter Steven Orloff to Fire Fighter.
- **ROLL CALL VOTE REQUIRED?** No



Fire Department

8215 Shields Drive, Saginaw, Michigan 48609-4896

989.781.4141 | fax 989.781.6059

www.thomas.twp.org

TOWNSHIP BOARD AGENDA ITEM

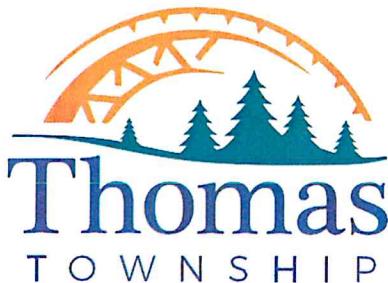
- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Deidre Frollo, Township Manager
Michael Cousins, Fire Chief
- **AGENDA TOPIC:** Pay adjustment for paid-on-call fire department responders.
- **EXPLANATION OF TOPIC:** Michigan's minimum wage has increased, requiring an adjustment to the hourly wage of probationary fire and medical responders who are currently paid at the minimum wage rate. To remain in compliance with state law, their hourly wage would increase to \$13.73 from \$12.48 per hour, effective January 1, 2026.

In conjunction with this mandatory adjustment, a corresponding wage increase is recommended for regular fire and medical responders to maintain appropriate wage differentiation. If approved, their hourly rate would increase from \$15.48 to \$15.94 per hour, representing a 3% increase, effective with the first pay period in April 2026.

These proposed wage adjustments apply only to part-time fire and medical responders and do not include full-time employees.

This has been brought to the Personnel Committee.

- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend, or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to accept the wage adjustments for the Paid-on-Call fire department members.
- **ROLL CALL VOTE REQUIRED?** No



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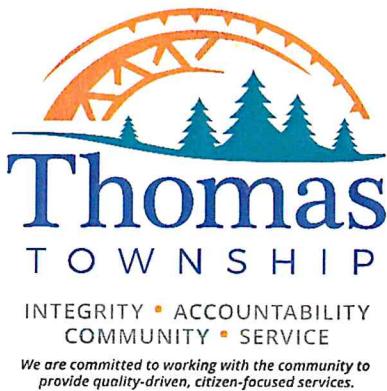
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Police Department

8215 Shields Drive, Saginaw, Michigan 48609-4896
989.781.1300 | fax 989.781.6059
www.thomas.twp.org

TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Deidre Frollo, Township Manager
Eric Cowles, Police Chief
- **AGENDA TOPIC:** Approve the removal of Detective Ari Mantalvanos from probationary status and placing him on regular part-time status.
- **EXPLANATION OF TOPIC:** Detective Mantalvanos was hired on January 6, 2025 to replace Charlie Brock as the part-time detective. Det. Mantalvanos has done a great job in this role. He has organized our “Detective Bureau” based on his experience at Saginaw Twp. We now have a scene investigation kit. Ari has implemented search warrant templates for this department’s needs and has made them accessible to all the officers. He has organized all the scene photos and put them in their own folder. He was a huge part of several investigations over the last year. Charges and conviction pending. I recommend Detective Mantalvanos being removed as a probationary employee to a regular part-time employee.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the removal Detective Ari Mantalvanos from probationary status to regular part-time status.
- **ROLL CALL VOTE REQUIRED:** No.



THOMAS TOWNSHIP AGENDA ITEM

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Dan Sika – Community Development Director
- **AGENDA TOPIC:** Approval of Resolution to amend the Downtown Development Authority (DDA) Boundary.
- **EXPLANATION OF TOPIC:** The Thomas Township Downtown Development Authority (DDA) has been working to update its district boundaries to more accurately reflect current development patterns within the Township. When the Tech Park was originally incorporated into the DDA district, only two (2) parcels—representing less than half of the overall Tech Park—were included. The portion of the Tech Park located north of Sunshine Drive remains outside of the DDA boundary and, therefore, is not eligible for DDA-funded improvements and is not included in the Tax Increment Financing (TIF) plan or captured millage.

To address this issue and enable consistent planning and investment across the entire Tech Park, the DDA Board authorized and funded an amendment to the DDA district boundaries to include the remaining parcels. The DDA retained Spicer Group to assist with preparing the boundary amendment and associated documentation.

The proposed DDA boundary amendment is now before the Township Board of Trustees. At this time, the Board is being asked to approve a resolution setting a public hearing for April 6, 2026, and authorizing the distribution of the proposed amendment, as required by law, to affected taxpayers within the district, the Saginaw County Board of Commissioners, and all other affected taxing jurisdictions.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** A draft resolution to set the public hearing date for the DDA district boundary amendment, the proposed DDA district boundary map as amended.
- **POSSIBLE COURSES OF ACTION:** Reject, amend, or approve the resolution.
- **SUGGESTED ACTION:** Approve the resolution as presented.

- **SUGGESTED MOTION:** Motion by _____, supported by _____ to approve the resolution to amend the DDA district boundary and to begin the notification process.
- **VOTE REQUIRED:** Yes.

**RESOLUTION 26-01
TOWNSHIP OF THOMAS
SAGINAW COUNTY, MICHIGAN
A RESOLUTION OF INTENT
TO AMEND THE BOUNDARIES OF A DOWNTOWN DEVELOPMENT AUTHORITY**

At a regular meeting of the Board of Trustees of the Township of Thomas, held on the 2nd day of February, 2026 at 7 o'clock p.m. Michigan Time.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____.

WHEREAS, Thomas Township, Saginaw County, Michigan is authorized by the provisions of Act No. 57, Public Acts of Michigan, 2018, as amended, to expand the boundaries of a Downtown District within which the Downtown Development Authority shall exercise its powers; and

WHEREAS, the Thomas Township Board of Trustees has identified its Downtown District as those parcels listed in Exhibit A attached herewith; and

WHEREAS, the Thomas Township Board of Trustees has determined that it is necessary for the best interests of the public to halt property value deterioration and increase property tax valuation where possible in its business district; and

WHEREAS, Thomas Township wishes to eliminate the causes of that determination of deterioration; and

WHEREAS, Thomas Township wishes to promote economic growth; and

WHEREAS, Thomas Township will hold a public hearing on the adoption of a proposed ordinance to expand the boundaries of the Downtown Development Authority on April 6, 2026, at 7 o'clock P.M. at the Thomas Township Board of Trustees meeting, 8215 Shields Drive, Saginaw, Michigan, to consider citizen input regarding the expansion of the boundaries of the District, and

THEREFORE, BE IT RESOLVED, that the Thomas Township Board of Trustees hereby declares its intent to amend the Downtown District boundaries and provide for the operation of a Downtown Development Authority.

YEAS:

NAYS:

ABSTENTIONS:

ABSENT:

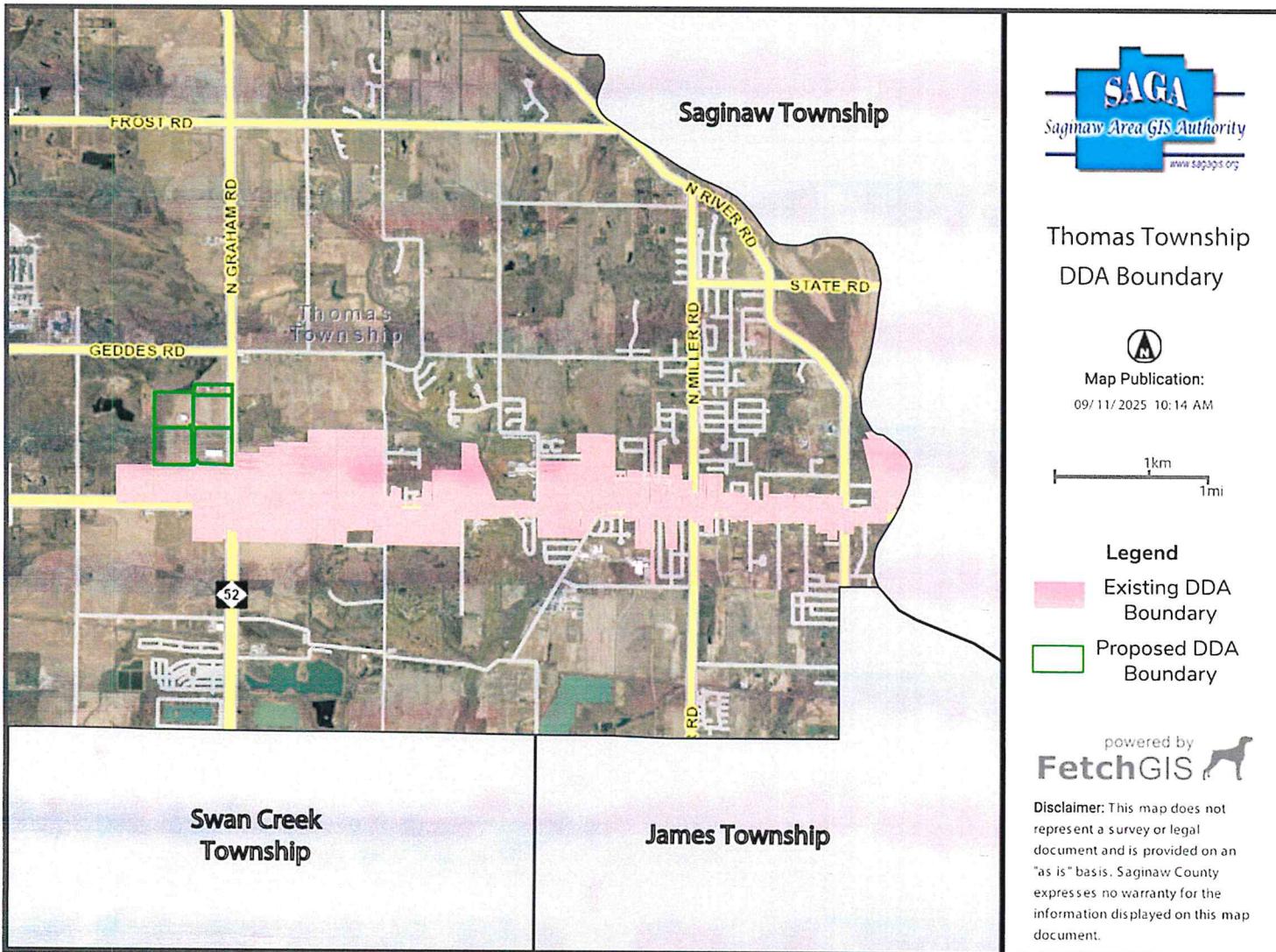
The Supervisor declared the resolution duly adopted.

David A. Sommers, Supervisor

CERTIFICATE

I, MICHAEL THAYER, the duly elected and acting Clerk of the Thomas Township Board of Trustees, hereby certify that the foregoing resolution was adopted by the Thomas Township Board of Trustees of said Township at the regular meeting of said Commission held on February 2, 2026, at which meeting a quorum was present, by a roll call vote of said members and hereinafter set forth; that said resolution was ordered to take immediate effect.

Michael Thayer, Clerk





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Department of Public Works

251 Miller Court, Saginaw, Michigan 48609-4896

989.781.6438

www.thomas.twp.org

TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Trevor Schultz, Director - Department of Public Works
- **AGENDA TOPIC:** Approve Letter Agreement with Spicer Engineering for \$115,000 to complete Design, Bidding, and Construction Administration for 2026 Water System Improvements.
- **EXPLANATION OF TOPIC:** In Fiscal Year 2026-27, Thomas Township DPW has forecasted two necessary water system improvements to be completed.

Shields Drive is currently served by a 4-inch cast-iron water main. This has been identified in numerous system reviews as needing to be upsized. This project will replace the 4-inch main with an 8-inch main, drastically improving fire flows and system resilience. Spicer has provided a construction estimate of \$335,750.

Roethke Park has also been identified as needing water system improvements. Here, we will install an 8-inch water main from Leddy Road across the parking lot and terminate it at a fire hydrant on the west side of the parking lot, near the pool building. This project improves fire protection at the park and provides a connection point for the future, if and when the park has increased water needs. For this project, Spicer has provided a construction estimate of \$160,750.

This letter agreement with Spicer covers the Engineering portion of these two projects. The cost I am requesting approval for is \$115,000.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Letter Agreement from Spicer.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend, or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to Approve Letter Agreement with Spicer Engineering for \$115,000 to complete Design, Bidding, and Construction Administration for 2026 Water System Improvements.
- **ROLL CALL VOTE REQUIRED?** No.

January 20, 2026

Trevor Schultz, DPW Director
Thomas Township
249 N. Miller Road
Saginaw, MI 48609

RE: Water System Improvements 2026
Thomas Township

Trevor,

This document contains Spicer Group's proposal to provide final design, construction administration, and inspections for the upsizing and potential looping of water main on Shields Court and the extension of water main to serve Roethke Park.

Background

Shields Court is currently served by a 4-inch water main. Hydraulic modeling has demonstrated that this watermain is undersized to provide adequate fire flow. It is the Township's desire to upsize the 4-inch watermain to an 8-inch watermain and investigate the potential for looping with the recently constructed 8-inch watermain on Wallace Drive.

Roethke Park is currently served via a 1-inch water service extending from Leddy Road. Based on discussions with the Parks Department, it has been determined that future improvements may require increased flow demand. As a result, it is recommended to upsize the 1-inch water service with an 8-inch watermain, reconnect the existing water services, and terminate the new main with a fire hydrant.

While these projects have been considered separately for estimating purposes, it is understood that these projects will be designed and bid together as one package.

Scope of Professional Services

Spicer Group's scope of professional services follow. This proposal will remain valid for 60 days.

Design Phase:

1. Meet with Township staff to discuss the scope of the project.
2. Prepare construction plans and contract documents in conformance with required State and local design requirements, including technical specifications for construction.
3. Coordinate with local agencies regarding design and construction issues.
4. Submit plans to the Township, and local agencies as necessary, for review and comment.
5. Meet with you to review your comments and answer any questions.
6. Submit for and obtain EGLE Drinking Water Permit.
7. Complete revisions to the plans or contract documents based on comments received.

Bidding Phase:

1. Prepare the advertisement for bids for publication.
2. Prepare reproductions of plans and specifications for bidding purposes.
3. Answer questions from contractors and suppliers.
4. Attend pre-bid meeting and prepare meeting minutes.
5. Prepare addendum(s) as necessary.

6. Attend the bid opening.
7. Compile a tabulation of bids.
8. Review bids and prepare a letter of recommendation.

Construction Administration and Inspection Phase:

1. Research the qualifications and background of the low bidder, if the Township or we are not familiar with them.
2. Prepare the tabulation of bids and prepare a letter of recommendation of award of the construction contract to you.
3. Prepare the Contract Documents and distribute them to the Contractor.
4. Review the completed Contract Documents, the insurance certificates, and bonds.
5. Provide construction staking necessary to construct the project.
6. Provide general oversight of the project, monitoring progress and quality, reviewing any necessary shop drawings, preparing progress payments for your approval and representing the Township on the site.
7. Schedule and host the preconstruction meeting.
8. Provide daily onsite inspection to oversee the work, when necessary, to verify the work is completed in conformance with the plans and specifications.
9. Prepare any necessary Change Orders and Progress Payments.
10. Prepare the punch list.
11. Close out the construction project.
12. Revise the plans to reflect the revisions made during the construction and furnish a set to the Township. We will provide both a hard copy and electronic .pdf file of the as-built plans as well as GIS updates to the Township's GIS system.

Additional Services

Additional services related to this project will be furnished by us after you authorize the work. Our fee for the additional services will be determined at the time they are agreed to and rendered.

Subconsultants

We have the staff and the ability to complete this project in-house. We do not anticipate the need for the use of subconsultants on this project.

Fee Schedule

Our proposed fee schedule follows. We will submit monthly invoices to you for our professional services, any additional authorized services and any reimbursable expenses.

1. Final Design Phase:
 - a. Standard hourly rates with an estimate of approximately \$45,000
2. Bidding Assistance Phase:
 - a. Standard hourly rates with an estimate of approximately \$5,000
3. Construction Administration Phase:
 - a. Standard hourly rates with an estimate of approximately \$65,000

Total \$115,000

January 20, 2026

Page 3 of 3

We have calculated these fees based on our understanding of what you want us to do and what you have told us. Should we approach the amount of the fee for any reason before we are finished with the work, if the scope changes, or our understanding was incorrect, we will notify you and discuss with you the option of adjusting the amount of the fee or adjusting the scope of services.

Attached to this letter is a copy of our general conditions for our services, which are part of this agreement. Any changes to this agreement must be agreed to by both of us.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return a copy to us. We deeply appreciate your confidence in Spicer, and we look forward to working with you and for you on this project.

Sincerely,



Sam Szaroletta, P.E.
Drinking Water Practice Lead



Austin Alexander, P.E.
Project Manager

SPICER GROUP, INC
999 S. Washington Avenue
Saginaw, MI 48607
Cell: (307) 578-6550
E-mail: austin.alexander@spicergroup.com

Above proposal accepted and approved
by Owner.

THOMAS TOWNSHIP

By: _____
Authorized Signature

Date: _____

cc: SGI File 139761SG2025

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GENERAL CONDITIONS FOR PROFESSIONAL SERVICES

SECTION 1 - GENERAL

1.1 The Agreement. This Agreement is made by and between SPICER GROUP, INC. (hereinafter referred to as "PROFESSIONAL") and the client who accepted the attached proposal (hereinafter referred to as "CLIENT"). The Agreement between the parties consists of these General Conditions for Professional Services, as well as the attached proposal, and any exhibits or attachments noted in the proposal. Together, these items shall constitute the entire Agreement between the parties and supersedes any prior negotiations, correspondence, or agreements either written or oral. Any changes to this Agreement must be mutually agreed to in writing between the parties. CLIENT represents that it has full authority to enter into this Agreement and that the representative signing this Agreement for CLIENT has full authority to do so. CLIENT further represents that it has all right, title and interest to the project to which the services under this Agreement are being provided.

1.2 Ownership of Instruments of Service. All reports, plans, specifications, computer files, field data, notes and other documents and instruments prepared by PROFESSIONAL are instruments of service and shall remain the property of PROFESSIONAL. PROFESSIONAL shall retain all common law, statutory and other reserved rights, including the copyrights thereto.

1.3 Covenant not to Hire. CLIENT agrees that during the term of this Agreement and for a period of one (1) year thereafter that it will not hire for its own employment any person employed by PROFESSIONAL.

1.4 Standard of Care. Services performed by PROFESSIONAL under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing in the same locality under the same or similar conditions. PROFESSIONAL provides no warranty, guarantee or other representation, express, implied or otherwise, in connection with this Agreement, or in any report, opinion, document or other deliverable or instruments of service.

1.5 Defects in Service. CLIENT and CLIENT's personnel, contractors and subcontractors shall, upon discovery, promptly notify PROFESSIONAL in writing of any defects or deficiencies in PROFESSIONAL's services, in order that PROFESSIONAL may take measures which in PROFESSIONAL's opinion will minimize the consequences of such defect or deficiency in service. PROFESSIONAL shall not be responsible for additional costs due to delay in reporting defects in service.

1.6 Reimbursable Expenses. Reimbursable expenses mean the actual expenses incurred by PROFESSIONAL or PROFESSIONAL's independent professional associates or consultants, directly or indirectly in connection with the project, such as expenses for; transportation and subsistence incidental thereto; obtaining bids or proposals from contractor(s); providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representatives and their assistants; toll telephone calls and courier services; reproduction of reports, drawings, specifications, bidding documents, and similar project-related items; and, if authorized in advance by CLIENT, overtime requiring higher than regular rates.

1.7 Standard Hourly Rates. The standard hourly rates used as a basis for payment mean those rates in effect at the time that the service is performed, for all PROFESSIONAL's personnel engaged directly on the project, including, but not limited to, architects, engineers, Spicer Group, Inc.

surveyors, designers, planners, drafters, specification writers, estimators, other technical and business personnel. The Standard Hourly Rates include salaries and wages, direct and indirect payroll costs and fringe benefits. The Standard Hourly Rates of personnel of PROFESSIONAL will be adjusted periodically to reflect changes in personnel and in PROFESSIONAL's overall compensation procedures and practices.

1.8 Limitation of Liability. In recognition of the relative risks and benefits of the project to both PROFESSIONAL and CLIENT, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, that the total liability, in the aggregate, of PROFESSIONAL and PROFESSIONAL's officers, directors, partners, employees and subconsultants, and any of them, to the CLIENT and anyone claiming by or through the CLIENT, for any and all claims, losses, costs or damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees, costs and expenses, shall not exceed \$115,000 or the total compensation received by PROFESSIONAL under this Agreement, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

1.9 Indemnification. PROFESSIONAL agrees, to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT, its officers, directors and employees from and against damages or liabilities, to the extent caused by the PROFESSIONAL's negligent performance of professional services under this Agreement including that of its subconsultants or anyone for whom the PROFESSIONAL is legally liable.

CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants from and against damages or liabilities, to the extent caused by CLIENT's negligent acts, errors or omissions in connection with the project as well as the acts, errors or omissions of its contractors, subcontractors or consultants or anyone for whom CLIENT is legally liable.

Neither CLIENT nor PROFESSIONAL shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

1.10 Severability. Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

1.11 Survival. Notwithstanding completion or termination of this Agreement for any reason, all rights, duties and obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

1.12 Assignment. Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the PROFESSIONAL shall not be considered an assignment for purposes of this Agreement.

1.13 Betterment. In no event will the PROFESSIONAL be responsible for any cost or expense that provides betterment, upgrades,

or added value to the project, regardless of whether PROFESSIONAL or PROFESSIONAL's officers, directors, partners, employees or subconsultants is determined to have caused or contributed to such cost or expense.

1.14 Mediation. Any claims or disputes made during design, construction or after completion of the project between the CLIENT and PROFESSIONAL shall be submitted to non-binding mediation. CLIENT and PROFESSIONAL agree to include a similar mediation agreement with all contractors, subcontractors, consultants, suppliers and fabricators, thereby providing mediation as the primary method for dispute resolution between all parties. Unless otherwise agreed in writing, the mediation shall be governed by the current Construction Industry Mediation Rules of the American Arbitration Association ("AAA"). Mediation shall be a condition precedent to the initiation of any other dispute resolution process, including court actions.

1.15 Changed Conditions. If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to PROFESSIONAL are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, PROFESSIONAL may request an appropriate adjustment of this Agreement. PROFESSIONAL shall notify CLIENT of the changed conditions necessitating an adjustment, and PROFESSIONAL and CLIENT shall promptly and in good faith enter into discussions for an appropriate adjustment of this Agreement to address the changed conditions.

1.16 Hazardous Materials. Both parties acknowledge that PROFESSIONAL's scope of services does not include any services related to the presence of any hazardous or toxic materials. As such, under no circumstance shall PROFESSIONAL have any responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the project site or any adjacent area that may affect the project.

1.17 Governing Law & Jurisdiction. CLIENT and PROFESSIONAL agree that this Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Michigan.

SECTION 2 – FINANCIAL & USE OF DOCUMENTS

2.1 Billing and Payment Terms. *Payment Due:* Invoices shall be submitted by PROFESSIONAL (monthly) payment is due upon presentation and shall be considered past due if not paid within thirty (30) calendar days of the due date. *Interest:* If payment in full is not received by PROFESSIONAL within thirty (30) calendar days of the due date, invoices shall bear interest at one-and one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

2.2 Suspension of Services. If CLIENT fails to make payments when due or otherwise is in breach of this Agreement, PROFESSIONAL may elect to suspend performance of service upon ten (10) calendar days notice to CLIENT. PROFESSIONAL shall have no liability whatsoever to CLIENT for any costs or damages as a result of such suspension caused by any breach of this Agreement by CLIENT. Upon payment in full by CLIENT, PROFESSIONAL shall resume services under this Agreement, and the time scheduled and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expenses necessary for PROFESSIONAL to resume performance.

2.3 Termination of Services. If CLIENT fails to make payment to PROFESSIONAL in accordance with the payment terms herein, this Spicer Group, Inc.

shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by PROFESSIONAL upon ten (10) calendar days' notice to CLIENT. PROFESSIONAL shall be paid in full for all services performed and expenses incurred through the date of termination upon presentation of PROFESSIONAL's final invoice. CLIENT shall have no right to withhold, back-charge or set-off against any amounts owed to PROFESSIONAL, regardless of whether the invoice or amount owed is for a monthly, suspension or termination related invoice.

2.4 Collection of Costs. In the event legal action is necessary to enforce the payment terms of this Agreement, PROFESSIONAL shall be entitled to collect from CLIENT any sums due, plus reasonable attorneys' fees, court costs and other expenses incurred by PROFESSIONAL in connection therewith and, in addition, the reasonable value of PROFESSIONAL's time and expenses spent in connection with such collection action, according to PROFESSIONAL's hourly fee schedule.

2.5 Delays. The CLIENT agrees that PROFESSIONAL is not responsible for damages arising directly or indirectly from any delays for causes beyond PROFESSIONAL's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters; fires, riots, war or other emergencies or acts of God; failure of any government agency to act in timely manner; failure of performance by CLIENT or CLIENT's contractors or consultants; or discovery of any hazardous substances or differing site conditions.

In addition, if the delays resulting from any such causes increase the cost or time required by PROFESSIONAL to perform its services in an orderly and efficient manner, PROFESSIONAL shall be entitled to an equitable adjustment to its schedule and/or compensation.

2.6 Delivery and Use of Electronic Files. In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by the PROFESSIONAL, CLIENT agrees that all such electronic files are instruments of service of PROFESSIONAL, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights.

CLIENT agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the project. CLIENT agrees not to transfer these electronic files to others without the prior written consent of PROFESSIONAL. CLIENT further agrees to waive all claims against PROFESSIONAL resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than PROFESSIONAL.

CLIENT and PROFESSIONAL agree that any electronic files furnished by either party shall conform to the original specifications. Any changes to the original electronic specifications by either CLIENT or PROFESSIONAL are subject to review and acceptance by the other party. Additional services by PROFESSIONAL made necessary by changes to the electronic file specifications shall entitle PROFESSIONAL to additional compensation.

Electronic files furnished by either party shall be subject to an acceptance period of fourteen (14) days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files.

CLIENT is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by PROFESSIONAL and electronic files, the signed or sealed hard-copy construction documents shall govern.

In addition, CLIENT agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless PROFESSIONAL, its officers, directors, employees and subconsultants from and against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made to the electronic file by anyone other than PROFESSIONAL or from any reuse of the electronic files without the prior written consent of PROFESSIONAL.

Under no circumstances shall delivery of electronic files for use by CLIENT be deemed a sale by PROFESSIONAL, and PROFESSIONAL makes no warranties, either expressed or implied, of merchantability and/or fitness for any particular purpose. In no event shall PROFESSIONAL be liable for indirect or consequential damages as a result of CLIENT's use or reuse of the electronic files.

2.7 Opinions of Probable Construction Costs. In providing opinions of probable construction cost, CLIENT understands that PROFESSIONAL has no control over the cost or availability of labor, equipment or materials, or over market conditions or the contractor's method of pricing, and that PROFESSIONAL's opinions of probable construction costs are made on the basis of PROFESSIONAL's judgment and experience. PROFESSIONAL makes no warranty, express or implied that the bids or the negotiated cost of any construction work will not vary from PROFESSIONAL's opinion of probable construction costs.

SECTION 3 – PROJECT PERFORMANCE

3.1 Design Without Construction Administration. Unless Authorized, it is understood and agreed that PROFESSIONAL's Basic Services under this Agreement do not include project observation or review of the contractor's performance or any other construction phase services, and that such services will be arranged by CLIENT. CLIENT assumes all responsibility for interpretation of the Contract Documents and for construction observation, and CLIENT waives any claims against PROFESSIONAL that may be in any way connected thereto.

3.2 Record Drawings. If authorized by the Agreement, upon completion of the construction work, PROFESSIONAL shall compile for and deliver to CLIENT a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the contractor. These Record Documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which PROFESSIONAL is entitled to rely upon, PROFESSIONAL cannot and does not warrant or make any other representation as to the accuracy of the Record Documents.

3.3 Contingency Fund. CLIENT and PROFESSIONAL agree that certain increased cost and changes may be required because of possible errors, omissions, ambiguities or inconsistencies in the drawings and specifications prepared by PROFESSIONAL and, therefore, that the final construction cost of the project may exceed the estimated construction cost and/or the cost of the work in any construction contract. CLIENT agrees to set aside a minimum reserve in the amount of not less than 10 percent of the project construction costs as a contingency to be used, as required, to pay for any such increased costs and changes. CLIENT further agrees to make no claim directly or through any other party against PROFESSIONAL or its subconsultants with respect to any increased costs within the contingency because of such

Spicer Group, Inc.

changes or because of any claims made by the contractor relating to such changes.

3.4 Lenders' Requirements. PROFESSIONAL shall not be required to execute any documents subsequent to the signing of this Agreement that in any way might, in the sole judgement of PROFESSIONAL, increase PROFESSIONAL's contractual or legal obligations or risks, or adversely affect the availability or cost of its professional or general liability insurance.

3.5 Client Requested Substitutions. Upon request by CLIENT, PROFESSIONAL shall evaluate and make recommendations regarding substitutions of materials, products or equipment proposed by CLIENT's consultants or contractors. PROFESSIONAL shall be compensated for these services, as well as any services required to modify and coordinate the construction documents prepared by PROFESSIONAL with those of PROFESSIONAL's subconsultants and CLIENT's consultants, as additional services. PROFESSIONAL also shall be entitled to an adjustment in schedule caused by this additional effort.

3.6 Certifications, Guarantees and Warranties. PROFESSIONAL shall not be required to sign any documents, no matter by whom requested, that would result in PROFESSIONAL having to certify, guarantee or warrant the existence of conditions whose existence the PROFESSIONAL cannot ascertain. CLIENT also agrees not to make resolution of any dispute with PROFESSIONAL or payment of any amount due to PROFESSIONAL in any way contingent upon PROFESSIONAL's signing any such certification.

3.7 Underground Improvements. If requested, PROFESSIONAL and/or its subconsultants will provide services to conduct research that, in its professional opinion, is necessary and will prepare a plan indicating the locations for subsurface penetrations with respect to assumed locations of existing underground improvements. Such services by PROFESSIONAL and/or its subconsultant will be performed in a manner consistent with PROFESSIONAL'S professional standard of care. CLIENT understands and recognizes, however, that such research may not identify all underground improvements and that the information upon which PROFESSIONAL reasonably relies may contain errors or may be incomplete. Therefore, CLIENT agrees, to the fullest extent permitted by law, to waive all claims and causes of action against the Consultant and anyone for whom the Consultant may be legally liable for damages to underground improvements resulting from subsurface penetrations in locations established by PROFESSIONAL that are based on properly filed and available records of said underground improvements.

3.9 Permits and Approvals. PROFESSIONAL shall assist CLIENT in applying for those permits and approvals normally required by law for projects similar to the one for which PROFESSIONAL's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by PROFESSIONAL and included in the scope of services of this Agreement.

3.10 Jobsite Safety. Neither the professional activities of PROFESSIONAL, nor the presence of PROFESSIONAL or its employees and subconsultants at a construction/project site, shall relieve the contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the construction work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. PROFESSIONAL and its personnel have no

authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. CLIENT agrees that the contractor shall be solely responsible for jobsite safety and warrants that this intent shall be carried out in CLIENT's contract with the contractor. CLIENT also agrees that its contract with the contractor shall provide that CLIENT, PROFESSIONAL, and PROFESSIONAL's subconsultants shall be indemnified by the contractor and shall be made additional insureds under the contractor's policies of general liability insurance.

3.11 Construction Observation. PROFESSIONAL shall visit the site, if requested and authorized, at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by CLIENT and PROFESSIONAL, to generally observe the construction work and answer any questions that CLIENT may have. However, PROFESSIONAL shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the contract documents. If CLIENT desires PROFESSIONAL to perform more frequent or comprehensive observations of the construction work, this Agreement shall be amended to specifically state the additional scope of service, along with the additional compensation to be paid to PROFESSIONAL for performing such service.

PROFESSIONAL shall not supervise, direct or have control over the contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the contractor nor for the contractor's safety precautions or programs in connection with the construction work. These are solely the obligation and responsibility of the contractor.

PROFESSIONAL shall not be responsible for any acts or omissions of the contractor, subcontractor, any entity performing any portions of the construction work, or any agents or employees of any of them. PROFESSIONAL shall not be responsible for the contractor's failure to perform its work in accordance with the contract documents, the construction documents, or any applicable laws, codes, rules or regulations.

3.12 Verification of Existing Conditions. Inasmuch as the remodeling and/or rehabilitation of existing structures requires that certain assumptions be made by PROFESSIONAL regarding existing conditions, and because some of these assumptions may not be verifiable without CLIENT expending substantial sums of money or destroying otherwise adequate or serviceable portions of the structure, CLIENT agrees to bear all costs, losses and expenses, including the cost of any necessary additional services of PROFESSIONAL, arising from the discovery of concealed or unknown conditions in any existing structures that are part of the project and PROFESSIONAL'S scope of service.

3.13 Construction Layout. If requested by CLIENT, or other authorized party, as detailed in the scope of services or as an additional service to this Agreement, PROFESSIONAL shall provide construction layout stakes sufficient for construction purposes. The stakes will reflect pertinent information from the construction bidding and contract documents. The stakes shall be set in place one time by PROFESSIONAL, staged and scheduled as requested by the contractor. After the stakes are set, it shall be the contractor's exclusive responsibility to protect the stakes from damage or removal. Once the stake is set, if the stake becomes unusable due to the contractor's negligence it shall be reset by PROFESSIONAL at the direction of CLIENT. The cost for resetting the stakes shall be paid to PROFESSIONAL by CLIENT.

3.14 Right of Entry. If applicable to the scope of services, CLIENT shall provide for PROFESSIONAL's right to enter from time to time property owned or controlled by CLIENT and/or other(s) in order for PROFESSIONAL to fulfill the scope of services indicated hereunder. CLIENT understands that use of testing or other equipment may unavoidably cause some damage, the correction of which is not the responsibility of PROFESSIONAL.

3.15 Buried Utilities. If applicable to the scope of services, CLIENT will furnish to PROFESSIONAL information identifying the type and location of utility lines and other man-made objects beneath the site's surface. PROFESSIONAL will take reasonable precautions to avoid damaging these man-made objects and will, prior to penetrating the site's surface furnish to CLIENT a plan indicating the locations intended for these penetrations with respect to what PROFESSIONAL has been told are the locations of utilities and other man-made objects beneath the site's surface. CLIENT will approve the location of these penetrations prior to their being made and will authorize PROFESSIONAL to proceed.

3.16 Third-Party Beneficiaries. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or PROFESSIONAL. PROFESSIONAL'S services under this Agreement are being performed solely for CLIENT'S benefit, and no other party or entity shall have any claim against PROFESSIONAL because of this Agreement or the performance or nonperformance of services hereunder.

3.17 Waiver of Consequential Damages. CLIENT and PROFESSIONAL waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination or suspension of this Agreement.

3.18 Contractor Submittals. If requested, PROFESSIONAL shall review contractor's submittals such as shop drawings, product data and samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the plan and specifications issued by PROFESSIONAL. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. PROFESSIONAL's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by PROFESSIONAL, of any construction means, methods, techniques, sequences or procedures. PROFESSIONAL's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

3.19 Project Information. PROFESSIONAL shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, including services and information provided by other design professionals or consultants directly to CLIENT. These services and information include, but are not limited to, surveys, tests, reports, diagrams, drawings and legal information.

SECTION 4 – MODIFICATIONS TO THE GENERAL CONDITIONS

4.1 None.

PRELIMINARY ESTIMATE OF COST

2026 WATER MAIN IMPROVEMENTS
THOMAS TOWNSHIP
SAGINAW COUNTY, MICHIGAN

Item No.	Estimated Quantity	Unit	Description	Unit Price	Amount
<u>Shields Court and Loop to Wallace Drive</u>					
1.	700	Lin. Ft.	8" Restrained Joint PVC Water Main (HDD)	\$160.00	\$112,000.00
2.	730	Lin. Ft.	8" PVC Water Main	\$140.00	\$102,200.00
3.	20	Lin. Ft.	6" PVC Water Main	\$115.00	\$2,300.00
4.	3	Each	8" Valve & Box	\$3,000.00	\$9,000.00
5.	2	Each	6" Valve & Box	\$2,500.00	\$5,000.00
6.	2	Each	6" Hydrant, Complete	\$7,000.00	\$14,000.00
7.	1	Each	Remove Existing Hydrant	\$900.00	\$900.00
8.	1	Lump Sum	Connect to Existing Water Main at River Road	\$5,500.00	\$5,500.00
9.	1	Lump Sum	Connect to Existing Water Main on Wallace Drive	\$5,500.00	\$5,500.00
10.	1	Lump Sum	Cut & Cap Abandoned Water Main on Shields Court	\$5,500.00	\$5,500.00
11.	17	Each	3/4" Corporation and Saddle	\$900.00	\$15,300.00
12.	17	Each	3/4" Curb Stop and Box	\$800.00	\$13,600.00
13.	17	Each	Water Service Reconnects	\$500.00	\$8,500.00
14.	180	Lin Ft	3/4" Copper Water Service (Short)	\$40.00	\$7,200.00
15.	240	Lin Ft	3/4" Copper Water Service (Long)	\$55.00	\$13,200.00
16.	3	Cyd	Flowable Fill	\$350.00	\$1,050.00
17.	1	Lump Sum	Soil Erosion and Sedimentation Control	\$5,000.00	\$5,000.00

Item No.	Estimated Quantity	Unit	Description	Unit Price	Amount
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18.	1	Lump Sum	Clean Up	\$5,000.00	\$5,000.00
19.	1	Lump Sum	Traffic Control	\$5,000.00	<u>\$5,000.00</u>

Sub-Total - Shields Court and Loop to Wallace Drive **\$335,750.00**

Roethke Park

20.	720	Lin. Ft.	8" Restrained Joint PVC Water Main (HDD)	\$160.00	\$115,200.00
21.	1	Each	8"x8" Tapping Sleeve, Valve & Box	\$7,500.00	\$7,500.00
22.	10	Lin. Ft.	6" PVC Water Main	\$115.00	\$1,150.00
23.	1	Each	6" Valve & Box	\$2,500.00	\$2,500.00
24.	1	Each	6" Hydrant, Complete	\$7,000.00	\$7,000.00
25.	1	Lump Sum	Disconnect Existing Water Service to Roethke Park at Leddy Road	\$2,500.00	\$2,500.00
26.	3	Each	1" Corporation and Saddle	\$1,200.00	\$3,600.00
27.	3	Each	1" Curb Stop & Box	\$1,000.00	\$3,000.00
28.	3	Each	Water Service Reconnects	\$750.00	\$2,250.00
29.	15	Lin Ft	1" Copper Water Service (Short)	\$70.00	\$1,050.00
30.	1	Lump Sum	Soil Erosion and Sedimentation Control	\$5,000.00	\$5,000.00
31.	1	Lump Sum	Clean Up	\$5,000.00	\$5,000.00
32.	1	Lump Sum	Traffic Control	\$5,000.00	<u>\$5,000.00</u>

Sub-Total -Roethke Park **\$160,750.00**

Sub-Total - Construction Costs **\$496,500.00**

Final Design \$45,000.00

Bidding Assistance \$5,000.00

Item No.	Estimated Quantity	Unit	Description	Unit Price	Amount
			Construction Administration, Staking, Inspection, As-Builts and Base Map updates		\$65,000.00
			Contingencies		<u>\$58,500.00</u>
			TOTAL PRELIMINARY ESTIMATE OF COST		\$670,000.00



01/20/26



INTEGRITY • ACCOUNTABILITY
COMMUNITY • SERVICE

We are committed to working with the community to provide quality-driven, citizen-focused services.

Department of Public Works

251 Miller Court, Saginaw, Michigan 48609-4896

989.781.6438

www.thomas.twp.org

TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Trevor Schultz, Director - Department of Public Works
- **AGENDA TOPIC:** Approve Letter Agreement with Spicer Engineering for \$20,000 to complete GIS improvements, conduct a Risk and Resilience Assessment, and update our Asset Management Plan.
- **EXPLANATION OF TOPIC:** Spicer has provided a letter agreement for services in 2026-27 to continue updating our GIS system. Additional work this year will include updates to our Risk and Resilience Assessment (per EPA) and our Asset Management Plan (per EGLE).

Our staff continues to use our GIS system every day for utility locates. Additional functions added over the past couple of years allow our staff to track our preventive maintenance program much more efficiently. Our valve-turning program, dead-end watermain and sewer flushing, hydrant maintenance, and much more are all tracked through GIS.

This agenda item authorizes Spicer up to \$20,000, split between Water and Sewer funds, to complete these improvements as requested.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Letter Agreement from Spicer.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend, or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to Approve the Letter Agreement with Spicer Engineering for \$20,000 to complete GIS improvements, conduct a Risk and Resilience Assessment, and update our Asset Management Plan.
- **ROLL CALL VOTE REQUIRED?** No.

January 20, 2026

Trevor Schultz, DPW Director
Thomas Township
249 N. Miller Road
Saginaw, MI 48609

RE: GIS Improvements 2026 – Schedule and breakdown of project approach
Thomas Township

Trevor,

In response to the Township's request, this document contains Spicer Group's proposal to update the Township's GIS database.

Background

Thomas Township inventories many municipal assets, including the drinking water and sanitary sewer systems, in a Geographical Information System (GIS). Since 2024, Spicer has assisted the Township in updating their sanitary sewer and water distribution features in GIS. Included in these updates for 2025 were the population of sanitary sewer main and manhole asset information and the development of new GIS feature layers and workflows for improved user experience.

Scope of Professional Services

Spicer Group's scope of professional services for this project will provide GIS improvement efforts to satisfy the following requirements:

1. Assist the Township in updating the Risk and Resiliency Assessment, Emergency Response Plan, and Drinking Water Asset Management Plan.
2. Map assets from recent construction projects, including water service valves, in GIS.
3. Conduct Pump Station Inspections to map station structures in GIS and populate relevant feature attributes and photo attachments.
4. Create a methodology for mapping electrical assets managed by the Township and map electrical assets in GIS.

Additional Services

Additional services related to this project will be furnished by us after you authorize the work. Our fee for the additional services will be determined at the time they are agreed to and rendered.

Subconsultants

We have the staff and the ability to complete this project in-house. We do not anticipate the need for the use of subconsultants on this project.

January 20, 2026
Page 2 of 2

Fee Schedule

Our proposed fee schedule follows. We will submit monthly invoices to you for our professional services, any additional authorized services and any reimbursable expenses.

1. GIS Improvements Phase:
 - a. Standard hourly rates with an estimate of approximately \$20,000.00

We have calculated these fees based on our understanding of what you want us to do and what you have told us. Should we approach the amount of the fee for any reason before we are finished with the work, if the scope changes, or our understanding was incorrect, we will notify you and discuss with you the option of adjusting the amount of the fee or adjusting the scope of services.

Attached to this letter is a copy of our general conditions for our services, which are part of this agreement. Any changes to this agreement must be agreed to by both of us.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return a copy to us. We deeply appreciate your confidence in Spicer, and we look forward to working with you and for you on this project.

Sincerely,



Sam Szarleotta, P.E.
Drinking Water Practice Lead

Above proposal accepted and approved
by Owner.

THOMAS TOWNSHIP



Austin Alexander, P.E.
Project Manager

By: _____
Authorized Signature

Date: _____

SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (307) 578-6550
E-mail: Austin.Alexander@spicergroup.com

GENERAL CONDITIONS FOR PROFESSIONAL SERVICES

SECTION 1 - GENERAL

1.1 The Agreement. This Agreement is made by and between SPICER GROUP, INC. (hereinafter referred to as "PROFESSIONAL") and the client who accepted the attached proposal (hereinafter referred to as "CLIENT"). The Agreement between the parties consists of these General Conditions for Professional Services, as well as the attached proposal, and any exhibits or attachments noted in the proposal. Together, these items shall constitute the entire Agreement between the parties and supersedes any prior negotiations, correspondence, or agreements either written or oral. Any changes to this Agreement must be mutually agreed to in writing between the parties. CLIENT represents that it has full authority to enter into this Agreement and that the representative signing this Agreement for CLIENT has full authority to do so. CLIENT further represents that it has all right, title and interest to the project to which the services under this Agreement are being provided.

1.2 Ownership of Instruments of Service. All reports, plans, specifications, computer files, field data, notes and other documents and instruments prepared by PROFESSIONAL are instruments of service and shall remain the property of PROFESSIONAL. PROFESSIONAL shall retain all common law, statutory and other reserved rights, including the copyrights thereto.

1.3 Covenant not to Hire. CLIENT agrees that during the term of this Agreement and for a period of one (1) year thereafter that it will not hire for its own employment any person employed by PROFESSIONAL.

1.4 Standard of Care. Services performed by PROFESSIONAL under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing in the same locality under the same or similar conditions. PROFESSIONAL provides no warranty, guarantee or other representation, express, implied or otherwise, in connection with this Agreement, or in any report, opinion, document or other deliverable or instruments of service.

1.5 Defects in Service. CLIENT and CLIENT's personnel, contractors and subcontractors shall, upon discovery, promptly notify PROFESSIONAL in writing of any defects or deficiencies in PROFESSIONAL's services, in order that PROFESSIONAL may take measures which in PROFESSIONAL's opinion will minimize the consequences of such defect or deficiency in service. PROFESSIONAL shall not be responsible for additional costs due to delay in reporting defects in service.

1.6 Reimbursable Expenses. Reimbursable expenses mean the actual expenses incurred by PROFESSIONAL or PROFESSIONAL's independent professional associates or consultants, directly or indirectly in connection with the project, such as expenses for; transportation and subsistence incidental thereto; obtaining bids or proposals from contractor(s); providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representatives and their assistants; toll telephone calls and courier services; reproduction of reports, drawings, specifications, bidding documents, and similar project-related items; and, if authorized in advance by CLIENT, overtime requiring higher than regular rates.

1.7 Standard Hourly Rates. The standard hourly rates used as a basis for payment mean those rates in effect at the time that the service is performed, for all PROFESSIONAL's personnel engaged directly on the project, including, but not limited to, architects, engineers, Spicer Group, Inc.

surveyors, designers, planners, drafters, specification writers, estimators, other technical and business personnel. The Standard Hourly Rates include salaries and wages, direct and indirect payroll costs and fringe benefits. The Standard Hourly Rates of personnel of PROFESSIONAL will be adjusted periodically to reflect changes in personnel and in PROFESSIONAL's overall compensation procedures and practices.

1.8 Limitation of Liability. In recognition of the relative risks and benefits of the project to both PROFESSIONAL and CLIENT, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, that the total liability, in the aggregate, of PROFESSIONAL and PROFESSIONAL's officers, directors, partners, employees and subconsultants, and any of them, to the CLIENT and anyone claiming by or through the CLIENT, for any and all claims, losses, costs or damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees, costs and expenses, shall not exceed \$20,000 or the total compensation received by PROFESSIONAL under this Agreement, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

1.9 Indemnification. PROFESSIONAL agrees, to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT, its officers, directors and employees from and against damages or liabilities, to the extent caused by the PROFESSIONAL's negligent performance of professional services under this Agreement including that of its subconsultants or anyone for whom the PROFESSIONAL is legally liable.

CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants from and against damages or liabilities, to the extent caused by CLIENT's negligent acts, errors or omissions in connection with the project as well as the acts, errors or omissions of its contractors, subcontractors or consultants or anyone for whom CLIENT is legally liable.

Neither CLIENT nor PROFESSIONAL shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

1.10 Severability. Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

1.11 Survival. Notwithstanding completion or termination of this Agreement for any reason, all rights, duties and obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

1.12 Assignment. Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the PROFESSIONAL shall not be considered an assignment for purposes of this Agreement.

1.13 Betterment. In no event will the PROFESSIONAL be responsible for any cost or expense that provides betterment, upgrades,

or added value to the project, regardless of whether PROFESSIONAL or PROFESSIONAL's officers, directors, partners, employees or subconsultants is determined to have caused or contributed to such cost or expense.

1.14 Mediation. Any claims or disputes made during design, construction or after completion of the project between the CLIENT and PROFESSIONAL shall be submitted to non-binding mediation. CLIENT and PROFESSIONAL agree to include a similar mediation agreement with all contractors, subcontractors, consultants, suppliers and fabricators, thereby providing mediation as the primary method for dispute resolution between all parties. Unless otherwise agreed in writing, the mediation shall be governed by the current Construction Industry Mediation Rules of the American Arbitration Association ("AAA"). Mediation shall be a condition precedent to the initiation of any other dispute resolution process, including court actions.

1.15 Changed Conditions. If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to PROFESSIONAL are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, PROFESSIONAL may request an appropriate adjustment of this Agreement. PROFESSIONAL shall notify CLIENT of the changed conditions necessitating an adjustment, and PROFESSIONAL and CLIENT shall promptly and in good faith enter into discussions for an appropriate adjustment of this Agreement to address the changed conditions.

1.16 Hazardous Materials. Both parties acknowledge that PROFESSIONAL's scope of services does not include any services related to the presence of any hazardous or toxic materials. As such, under no circumstance shall PROFESSIONAL have any responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the project site or any adjacent area that may affect the project.

1.17 Governing Law & Jurisdiction. CLIENT and PROFESSIONAL agree that this Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Michigan.

SECTION 2 – FINANCIAL & USE OF DOCUMENTS

2.1 Billing and Payment Terms. *Payment Due:* Invoices shall be submitted by PROFESSIONAL (monthly) payment is due upon presentation and shall be considered past due if not paid within thirty (30) calendar days of the due date. *Interest:* If payment in full is not received by PROFESSIONAL within thirty (30) calendar days of the due date, invoices shall bear interest at one-and one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

2.2 Suspension of Services. If CLIENT fails to make payments when due or otherwise is in breach of this Agreement, PROFESSIONAL may elect to suspend performance of service upon ten (10) calendar days notice to CLIENT. PROFESSIONAL shall have no liability whatsoever to CLIENT for any costs or damages as a result of such suspension caused by any breach of this Agreement by CLIENT. Upon payment in full by CLIENT, PROFESSIONAL shall resume services under this Agreement, and the time scheduled and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expenses necessary for PROFESSIONAL to resume performance.

2.3 Termination of Services. If CLIENT fails to make payment to PROFESSIONAL in accordance with the payment terms herein, this Spicer Group, Inc.

shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by PROFESSIONAL upon ten (10) calendar days' notice to CLIENT. PROFESSIONAL shall be paid in full for all services performed and expenses incurred through the date of termination upon presentation of PROFESSIONAL's final invoice. CLIENT shall have no right to withhold, back-charge or set-off against any amounts owed to PROFESSIONAL, regardless of whether the invoice or amount owed is for a monthly, suspension or termination related invoice.

2.4 Collection of Costs. In the event legal action is necessary to enforce the payment terms of this Agreement, PROFESSIONAL shall be entitled to collect from CLIENT any sums due, plus reasonable attorneys' fees, court costs and other expenses incurred by PROFESSIONAL in connection therewith and, in addition, the reasonable value of PROFESSIONAL's time and expenses spent in connection with such collection action, according to PROFESSIONAL's hourly fee schedule.

2.5 Delays. The CLIENT agrees that PROFESSIONAL is not responsible for damages arising directly or indirectly from any delays for causes beyond PROFESSIONAL's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters; fires, riots, war or other emergencies or acts of God; failure of any government agency to act in timely manner; failure of performance by CLIENT or CLIENT's contractors or consultants; or discovery of any hazardous substances or differing site conditions.

In addition, if the delays resulting from any such causes increase the cost or time required by PROFESSIONAL to perform its services in an orderly and efficient manner, PROFESSIONAL shall be entitled to an equitable adjustment to its schedule and/or compensation.

2.6 Delivery and Use of Electronic Files. In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by the PROFESSIONAL, CLIENT agrees that all such electronic files are instruments of service of PROFESSIONAL, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights.

CLIENT agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the project. CLIENT agrees not to transfer these electronic files to others without the prior written consent of PROFESSIONAL. CLIENT further agrees to waive all claims against PROFESSIONAL resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than PROFESSIONAL.

CLIENT and PROFESSIONAL agree that any electronic files furnished by either party shall conform to the original specifications. Any changes to the original electronic specifications by either CLIENT or PROFESSIONAL are subject to review and acceptance by the other party. Additional services by PROFESSIONAL made necessary by changes to the electronic file specifications shall entitle PROFESSIONAL to additional compensation.

Electronic files furnished by either party shall be subject to an acceptance period of fourteen (14) days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files.

CLIENT is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by PROFESSIONAL and electronic files, the signed or sealed hard-copy construction documents shall govern.

In addition, CLIENT agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless PROFESSIONAL, its officers, directors, employees and subconsultants from and against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made to the electronic file by anyone other than PROFESSIONAL or from any reuse of the electronic files without the prior written consent of PROFESSIONAL.

Under no circumstances shall delivery of electronic files for use by CLIENT be deemed a sale by PROFESSIONAL, and PROFESSIONAL makes no warranties, either expressed or implied, of merchantability and/or fitness for any particular purpose. In no event shall PROFESSIONAL be liable for indirect or consequential damages as a result of CLIENT's use or reuse of the electronic files.

2.7 Opinions of Probable Construction Costs. In providing opinions of probable construction cost, CLIENT understands that PROFESSIONAL has no control over the cost or availability of labor, equipment or materials, or over market conditions or the contractor's method of pricing, and that PROFESSIONAL's opinions of probable construction costs are made on the basis of PROFESSIONAL's judgment and experience. PROFESSIONAL makes no warranty, express or implied that the bids or the negotiated cost of any construction work will not vary from PROFESSIONAL's opinion of probable construction costs.

SECTION 3 – PROJECT PERFORMANCE

3.1 Design Without Construction Administration. Unless Authorized, it is understood and agreed that PROFESSIONAL's Basic Services under this Agreement do not include project observation or review of the contractor's performance or any other construction phase services, and that such services will be arranged by CLIENT. CLIENT assumes all responsibility for interpretation of the Contract Documents and for construction observation, and CLIENT waives any claims against PROFESSIONAL that may be in any way connected thereto.

3.2 Record Drawings. If authorized by the Agreement, upon completion of the construction work, PROFESSIONAL shall compile for and deliver to CLIENT a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the contractor. These Record Documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which PROFESSIONAL is entitled to rely upon, PROFESSIONAL cannot and does not warrant or make any other representation as to the accuracy of the Record Documents.

3.3 Contingency Fund. CLIENT and PROFESSIONAL agree that certain increased cost and changes may be required because of possible errors, omissions, ambiguities or inconsistencies in the drawings and specifications prepared by PROFESSIONAL and, therefore, that the final construction cost of the project may exceed the estimated construction cost and/or the cost of the work in any construction contract. CLIENT agrees to set aside a minimum reserve in the amount of not less than 10 percent of the project construction costs as a contingency to be used, as required, to pay for any such increased costs and changes. CLIENT further agrees to make no claim directly or through any other party against PROFESSIONAL or its subconsultants with respect to any increased costs within the contingency because of such

changes or because of any claims made by the contractor relating to such changes.

3.4 Lenders' Requirements. PROFESSIONAL shall not be required to execute any documents subsequent to the signing of this Agreement that in any way might, in the sole judgement of PROFESSIONAL, increase PROFESSIONAL's contractual or legal obligations or risks, or adversely affect the availability or cost of its professional or general liability insurance.

3.5 Client Requested Substitutions. Upon request by CLIENT, PROFESSIONAL shall evaluate and make recommendations regarding substitutions of materials, products or equipment proposed by CLIENT's consultants or contractors. PROFESSIONAL shall be compensated for these services, as well as any services required to modify and coordinate the construction documents prepared by PROFESSIONAL with those of PROFESSIONAL's subconsultants and CLIENT's consultants, as additional services. PROFESSIONAL also shall be entitled to an adjustment in schedule caused by this additional effort.

3.6 Certifications, Guarantees and Warranties. PROFESSIONAL shall not be required to sign any documents, no matter by whom requested, that would result in PROFESSIONAL having to certify, guarantee or warrant the existence of conditions whose existence the PROFESSIONAL cannot ascertain. CLIENT also agrees not to make resolution of any dispute with PROFESSIONAL or payment of any amount due to PROFESSIONAL in any way contingent upon PROFESSIONAL's signing any such certification.

3.7 Underground Improvements. If requested, PROFESSIONAL and/or its subconsultants will provide services to conduct research that, in its professional opinion, is necessary and will prepare a plan indicating the locations for subsurface penetrations with respect to assumed locations of existing underground improvements. Such services by PROFESSIONAL and/or its subconsultant will be performed in a manner consistent with PROFESSIONAL'S professional standard of care. CLIENT understands and recognizes, however, that such research may not identify all underground improvements and that the information upon which PROFESSIONAL reasonably relies may contain errors or may be incomplete. Therefore, CLIENT agrees, to the fullest extent permitted by law, to waive all claims and causes of action against the Consultant and anyone for whom the Consultant may be legally liable for damages to underground improvements resulting from subsurface penetrations in locations established by PROFESSIONAL that are based on properly filed and available records of said underground improvements.

3.9 Permits and Approvals. PROFESSIONAL shall assist CLIENT in applying for those permits and approvals normally required by law for projects similar to the one for which PROFESSIONAL's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by PROFESSIONAL and included in the scope of services of this Agreement.

3.10 Jobsite Safety. Neither the professional activities of PROFESSIONAL, nor the presence of PROFESSIONAL or its employees and subconsultants at a construction/project site, shall relieve the contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the construction work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. PROFESSIONAL and its personnel have no

authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. CLIENT agrees that the contractor shall be solely responsible for jobsite safety and warrants that this intent shall be carried out in CLIENT's contract with the contractor. CLIENT also agrees that its contract with the contractor shall provide that CLIENT, PROFESSIONAL, and PROFESSIONAL's subconsultants shall be indemnified by the contractor and shall be made additional insureds under the contractor's policies of general liability insurance.

3.11 Construction Observation. PROFESSIONAL shall visit the site, if requested and authorized, at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by CLIENT and PROFESSIONAL, to generally observe the construction work and answer any questions that CLIENT may have. However, PROFESSIONAL shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the contract documents. If CLIENT desires PROFESSIONAL to perform more frequent or comprehensive observations of the construction work, this Agreement shall be amended to specifically state the additional scope of service, along with the additional compensation to be paid to PROFESSIONAL for performing such service.

PROFESSIONAL shall not supervise, direct or have control over the contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the contractor nor for the contractor's safety precautions or programs in connection with the construction work. These are solely the obligation and responsibility of the contractor.

PROFESSIONAL shall not be responsible for any acts or omissions of the contractor, subcontractor, any entity performing any portions of the construction work, or any agents or employees of any of them. PROFESSIONAL shall not be responsible for the contractor's failure to perform its work in accordance with the contract documents, the construction documents, or any applicable laws, codes, rules or regulations.

3.12 Verification of Existing Conditions. Inasmuch as the remodeling and/or rehabilitation of existing structures requires that certain assumptions be made by PROFESSIONAL regarding existing conditions, and because some of these assumptions may not be verifiable without CLIENT expending substantial sums of money or destroying otherwise adequate or serviceable portions of the structure, CLIENT agrees to bear all costs, losses and expenses, including the cost of any necessary additional services of PROFESSIONAL, arising from the discovery of concealed or unknown conditions in any existing structures that are part of the project and PROFESSIONAL'S scope of service.

3.13 Construction Layout. If requested by CLIENT, or other authorized party, as detailed in the scope of services or as an additional service to this Agreement, PROFESSIONAL shall provide construction layout stakes sufficient for construction purposes. The stakes will reflect pertinent information from the construction bidding and contract documents. The stakes shall be set in place one time by PROFESSIONAL, staged and scheduled as requested by the contractor. After the stakes are set, it shall be the contractor's exclusive responsibility to protect the stakes from damage or removal. Once the stake is set, if the stake becomes unusable due to the contractor's negligence it shall be reset by PROFESSIONAL at the direction of CLIENT. The cost for resetting the stakes shall be paid to PROFESSIONAL by CLIENT.

3.14 Right of Entry. If applicable to the scope of services, CLIENT shall provide for PROFESSIONAL's right to enter from time to time property owned or controlled by CLIENT and/or other(s) in order for PROFESSIONAL to fulfill the scope of services indicated hereunder. CLIENT understands that use of testing or other equipment may unavoidably cause some damage, the correction of which is not the responsibility of PROFESSIONAL.

3.15 Buried Utilities. If applicable to the scope of services, CLIENT will furnish to PROFESSIONAL information identifying the type and location of utility lines and other man-made objects beneath the site's surface. PROFESSIONAL will take reasonable precautions to avoid damaging these man-made objects and will, prior to penetrating the site's surface furnish to CLIENT a plan indicating the locations intended for these penetrations with respect to what PROFESSIONAL has been told are the locations of utilities and other man-made objects beneath the site's surface. CLIENT will approve the location of these penetrations prior to their being made and will authorize PROFESSIONAL to proceed.

3.16 Third-Party Beneficiaries. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or PROFESSIONAL. PROFESSIONAL'S services under this Agreement are being performed solely for CLIENT'S benefit, and no other party or entity shall have any claim against PROFESSIONAL because of this Agreement or the performance or nonperformance of services hereunder.

3.17 Waiver of Consequential Damages. CLIENT and PROFESSIONAL waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination or suspension of this Agreement.

3.18 Contractor Submittals. If requested, PROFESSIONAL shall review contractor's submittals such as shop drawings, product data and samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the plan and specifications issued by PROFESSIONAL. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. PROFESSIONAL's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by PROFESSIONAL, of any construction means, methods, techniques, sequences or procedures. PROFESSIONAL's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

3.19 Project Information. PROFESSIONAL shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, including services and information provided by other design professionals or consultants directly to CLIENT. These services and information include, but are not limited to, surveys, tests, reports, diagrams, drawings and legal information.

SECTION 4 – MODIFICATIONS TO THE GENERAL CONDITIONS

4.1 None.



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Department of Public Works

251 Miller Court, Saginaw, Michigan 48609-4896

989.781.6438

www.thomas.twp.org

TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Trevor Schultz, Director - Department of Public Works
- **AGENDA TOPIC:** Approve Draft Waiver of Liability between Thomas Township and Thomas and Jackie Kennedy regarding water in the basement at 540 North Orr.
- **EXPLANATION OF TOPIC:** Recently, while completing a new water connection for the above-mentioned house, DPW staff turned the water on to check for leaks. During this process, some water was discharged into the house's basement. Our staff working on the water connection at the time immediately responded to the problem and assisted the resident in cleaning up the water. We also took one of our dehumidifiers and left it running for a week.

After speaking with the homeowner, we decided to hire "All Dry Services" to check for moisture in the drywall. That work was completed, and no abnormal moisture was present after running the dehumidifier for a week.

That said, we are working to resolve this issue, and the family has agreed to a \$1,000 rebate in lieu of pursuing an insurance claim. The \$1,000 will cover a carpet contractor to check the pad. The waiver of liability, drafted by Township Attorney Otto Brandt, has already been agreed to by the homeowner and will be signed after receiving Board approval.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Draft Waiver of Liability.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to Approve Draft Waiver of Liability between Thomas Township and Thomas and the homeowner regarding water in the basement at 540 North Orr.
- **ROLL CALL VOTE REQUIRED?** No.

Release, Indemnity and Hold Harmless Agreement

This Agreement entered into as of the _____ day of _____, 2026, by and between the Township of Thomas, a Michigan municipal corporation, with offices at 249 N. Miller Road, Saginaw, Michigan 48609, hereinafter called "Township" and Thomas Kennedy and Jackie Kennedy, husband and wife of 540 N. Orr Road, Hemlock Michigan 48626, hereinafter called "Owner".

WITNESSETH:

WHEREAS, On or about January 12, 2026, the Owner's real property (basement) incurred an amount of water after the Township's employees made a new water connection and checked the fittings for leaks at 540 N. Orr Road, Hemlock, Michigan 48626, and

WHEREAS, the parties desire to resolve any potential dispute and alleged damages therefrom

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration the parties agree as follows:

1. That the foregoing clauses are incorporated herein and made a part hereof.
2. That Tom Kennedy and Jackie Kennedy represent that they are husband and wife and the sole legal owners of the real property commonly known as 540 N. Orr Road, Hemlock, Michigan 48626.
3. That the Township shall refund One Thousand (\$1,000.00) and 00/100 Dollars to the Owner from the Owner's water connection fee, which has been paid to the Township.
4. That the Owner hereby releases, indemnifies and holds harmless the Township, its officers, employees, agents, and contractors from and against any and all claims, suits, and damages of any kind or nature whatsoever both known and unknown arising out of or connected either directly or indirectly from the Township's new water connection and testing thereof at 540 N. Orr Road, Hemlock, Michigan 48626, on or about January 12, 2026, and all attempted remediation and restoration efforts thereafter.

5. That the parties acknowledge that this agreement is not a waiver of immunity from tort liability provided under State law to the Township, its officers, employees, agents, and contractors.
6. That this agreement is made to settle any existing or future dispute without any admission of liability by the parties hereto with respect to the aforesaid new water connection and the testing thereof and resulting remediation and restoration efforts.
7. That this agreement shall be binding on the parties hereto and their respective successors, heirs, representatives, and assign.
8. That this is the entire agreement between the parties hereto and there are no other representations other than those recited herein.
9. That this agreement cannot be amended, changed or modified except in writing and signed by both parties hereto.

In Witness Whereof, this agreement is signed by the parties hereto as of the day and year first above written.

THOMAS TOWNSHIP

OWNER

By: _____

DAVID SOMMERS, SUPERVISOR

THOMAS KENNEDY

By: _____

MICHAEL THAYER, CLERK

JACKIE KENNEDY

STATE OF MICHIGAN) ss.
COUNTY OF SAGINAW)

The foregoing instrument was acknowledged before me this _____ day of _____, 2026, by DAVID SOMMERS and MICHAEL THAYER, respectively the Supervisor and Clerk of the Township of Thomas, Saginaw County, Michigan.

Notary Public
Saginaw County, Michigan
My commission expires:
Acting in _____ County

STATE OF MICHIGAN) ss.

COUNTY OF SAGINAW)

The foregoing instrument was acknowledged before me this _____ day of
_____, 2026, by THOMAS KENNEDY and JACKIE KENNEDY, husband and wife.

Notary Public
Saginaw County, Michigan
My commission expires:
Acting in _____ County

Drafted by:
OTTO W. BRANDT (P11129)
Attorney at Law
715 Court Street
Saginaw, Michigan 48602
(989) 793-4740



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www.thomas.twp.org

TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** Deidre Frollo, Township Manager
- **AGENDA TOPIC:** Approve road improvement plan
- **EXPLANATION OF TOPIC:** In November 2024, Saginaw County voters approved a 2-mill road millage, with the first year of collection occurring with the Winter 2024 tax levy in December 2024. Millage proceeds are allocated to each jurisdiction based on taxable value, and all funds generated within a jurisdiction must be expended within that jurisdiction at the direction of the Township Board. For calendar year 2025, Thomas Township's share of the millage is projected to generate approximately \$1,246,000, with a carryover balance of \$274,583 from 2024, resulting in a total available allocation of \$1,519,854.

The Saginaw County Road Commission (SCRC) has requested an updated road improvement plan for the use of these funds. Eligible expenditures include road resurfacing and repair, as well as drainage improvements on existing non-county primary and non-MDOT roads. Any millage revenues not expended in a given year will carry forward to subsequent years. All millage revenues allocated to Thomas Township remain dedicated for use within Thomas Township.

The Township Road Committee evaluated roadway conditions throughout the Township and developed a multi-year road improvement plan for the duration of the millage approved in 2024. These funds are expected to improve approximately two to three miles of roadway per year, depending on whether drainage improvements are required. The plan was reevaluated for 2026 with input from the SCRC regarding roadway conditions.

The Road Committee also evaluated roadway widths for future projects. Possible reconstruction widths include 24 feet, 22 feet, and 20 feet. Roads resurfaced in 2025 were 20 feet wide. Moving forward, when feasible, road reconstruction projects will be completed at 22 feet wide.

The Road Committee has recommended the following improvements for year two of the millage at an estimated cost of \$1,484,833.00.

- | | |
|------------------------------------|---------------------------|
| ○ Lone Road – Frost to Tittabassee | Crush/Shape/Pave |
| ○ Dice Road – River to Thomas | Drainage/Crush/Shape/Pave |
| ○ Dice Road – Thomas to Gleaner | Drainage |

- **MATERIAL ATTACHED AS SUPPORTING INFORMATION:** Updated schedule for road improvements.
- **POSSIBLE COURSES OF ACTION:** Approve/Table/Deny
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the Road Committee's recommendations for a road improvement plan.
- **ROLL CALL VOTE REQUIRED?** No

PRELIMINARY ESTIMATE OF COST

Lone Road
Frost to Dice

April 10, 2024
Thomas Township

Total Length: 5200' x 22'

Crush N Shape
ENGINEER'S ESTIMATE

Quantity	Unit	Item	Unit price	Cost
1 LS		Survey / Design	\$ -	\$ -
1 LS		Inspection / Construction Administration	\$ -	\$ -
980 Cyd		Excavation, Earth	\$ 10.50	
13300 Syd		Pulverize and Remix	\$ 2.65	\$ 35,245.00
2250 Ton		Aggregate Base, 22A Limestone (23' Wide@ 4")	\$ 32.15	\$ 72,337.50
1300 Ton		Aggregate Base, 22A Limestone Trenching	\$ 32.15	\$ 41,795.00
50 Ton		Aggregate Base, 23A Limestone (Drives)	\$ 32.15	\$ 1,607.50
5,350 Gal		Liquid Calcium Chloride (0.4 Gal/Syd)	\$ 0.70	\$ 3,745.00
600 Ton		Shoulder, 23A Limstone (2' Wide/ 6" Deep)	\$ 36.25	\$ 21,750.00
1050 Syd		Drive Prep	\$ 14.75	\$ 15,487.50
340 Syd		Pav't Rem	\$ 17.70	\$ 6,018.00
340 Syd		Concrete Driveway, Reinforced, 6 Inch	\$ 76.50	\$ 26,010.00
120 Ton		HMA Approach	\$ 135.00	\$ 16,200.00
1500 Ton		HMA, 4EL (Leveling 2")	\$ 75.00	\$ 112,500.00
1150 Ton		HMA, 4EL (Wearing 1 1/2")	\$ 75.00	\$ 86,250.00
26 Ea		Mailbox Post	\$ 127.50	\$ 3,315.00
2 Ea		Mon Box Preservation	\$ 556.00	\$ 1,112.00
2000 Syd		Slope Restoration- (topsoil,seed & mulch)(5' wide Avg)Rural	\$ 6.00	\$ 12,000.00
1 LS		Maintaining Traffic	\$ 9,500.00	\$ 9,500.00
		Total	\$	464,872.50

Note: The roadway is in poor condition. This estimate includes Trenching, pulverizing existing HMA, adding 4" gravel. Trenching will be 1' on each side of the road.

*This estimate assumes no major subgrade undercuts. All driveway approaches are estimated to be 20' back from EOM. All Drives will go back in-kind

Existing width is 20'

PRELIMINARY ESTIMATE OF COST

Lone Road
Dice to Tittabawassee

April 10, 2024
Thomas Township

5400' x 22'

Crush N Shape
ENGINEER'S ESTIMATE

Quantity	Unit	Item	Unit price	Cost
1 LS		Survey / Design	\$ -	\$ -
1 LS		Inspection / Construction Administration	\$ -	\$ -
54 Sta		Trenching	\$ 42.50	\$ 2,295.00
1200 Cyd		Earth, Excavation	\$ 40.00	\$ 48,000.00
13500 Syd		Pulverize and Remix	\$ 2.65	\$ 35,775.00
2200 Ton		Aggregate Base, 22A Limestone (20' Wide@ 4")	\$ 32.15	\$ 70,730.00
1100 Ton		Aggregate Base, 22A Limestone (Trenching)	\$ 37.00	\$ 40,700.00
4,800 Gal		Liquid Calcium Chloride (0.4 Gal/Syd)	\$ 0.70	\$ 3,360.00
600 Ton		Shoulder, 23A Limstone (2' Wide/ 6" Deep)	\$ 36.25	\$ 21,750.00
360 Syd		Drive Prep	\$ 14.75	\$ 5,310.00
35 Ea		Drive Culvert, Installed (30' N-12 Pipe 12" W/Sand & Gravel)	\$ 1,400.00	\$ 49,000.00
50 Ton		HMA Approach	\$ 135.00	\$ 6,750.00
1400 Ton		HMA, 4EL (Leveling 2")	\$ 75.00	\$ 105,000.00
1050 Ton		HMA, 4EL (Wearing 1 1/2")	\$ 75.00	\$ 78,750.00
35 Ea		Mailbox Post	\$ 127.50	\$ 4,462.50
3 Ea		Mon Box Preservation	\$ 556.00	\$ 1,668.00
4900 Syd		Slope Restoration- (topsoil,seed & mulch)(5' wide Avg)Rural	\$ 6.00	\$ 29,400.00
1 LS		Maintaining Traffic	\$ 9,500.00	\$ 9,500.00
		Total	\$ 512,450.50	

Note: The roadway is in poor condition. This estimate includes Trenching, pulverizing existing HMA, adding 4" gravel. Trenching will be 1' on each side of the road.

*This estimate assumes no major subgrade undercuts. All driveway approaches are estimated to be 20' back from EOM. All Drives will go back in-kind

Drainage work?

Proposed Road Reconstruction Schedule

2025

Graham Road - Curve to Tittabawassee	Crush/Shape/Pave	Completed 2025
Kennely - Geddes to Frost	Crush/Shape/Pave	Completed 2025
Lone - Frost to Tittabawassee	Drainage	Completed 2025
Lone Rd - Dice to Frost	Drainage	Completed 2025

2026 Proposed by Road Commission

Lone - Frost to Tittabawassee	Crush/Shape/Pave	977,322.00
Dice Road - River to Thomas	Drainage/Crush/Shape/Pave	482,511.00
Dice Road - Thomas to Gleaner	Drainage	25,000.00
\$1,484,833		

2027

Dice Road - Thomas to Gleaner	Crush/Shape/Pave
Dice Road - Lone to Graham	Crush/Shape/Pave
Dice Road - Graham to N. Gleaner	Crush/Shape/Pave
VanWormer - Gratiot to Schomaker	Drainage

2028

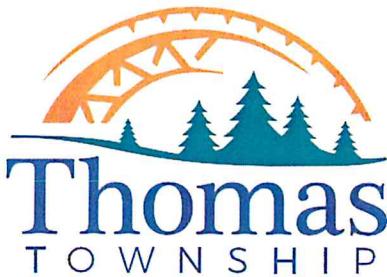
Dice Road - N. Gleaner to Orr	Crush/Shape/Pave
VanWormer - Gratiot to O'Hern	Overlay
VanWormer - O'Hern to Schomaker	Crush/Shape/Pave

2029

Schomaker Rd - S. Thomas to VanWormer	Crush/Shape/Pave
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Options for 2030

Dutch	Crush/Shape/Pave
O'Hern	Crush/Shape/Pave
S. Gleaner	Crush/Shape/Pave
N. Gleaner	Crush/Shape/Pave
S. Thomas	Crush/Shape/Pave



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Parks & Recreation

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www.thomas.twp.org

TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 2, 2026
- **SUBMITTED BY:** John Corriveau, Parks and Recreation Director
- **AGENDA TOPIC:** Cooperative Agreements with NRDA Board for Nature Preserve.
- **EXPLANATION OF TOPIC:** On November 18, Supervisor Sommers, Manager Deidre Frollo, Director of Parks and Recreation John Corriveau, and Recreation Assistant Dylan Pattullo met with Doug Schultz and Kaylyn Flannigan, NRDA Trustees, to discuss the future of the Nature Preserve and a proposed Amended Cooperative Agreements for consideration by the Thomas Township Board.

During the meeting, Township staff expressed interest in expanding the Preserve's use to accommodate events and activities, such as hayrides and other programming, to encourage residents and the general public to enjoy the Preserve. The goal discussed was to make the Preserve more user-friendly and accessible to a broader range of users, while still maintaining its core purpose of providing habitat and plantings that benefit the area.

Manager Frollo requested that the proposed Amended Cooperative Agreement (CA) retain the same breach penalty language as the current agreement, or at a minimum, change the language to reflect the claw back of funds to the date of the amended agreement and provide greater flexibility regarding permitted uses of the Preserve, including hay wagon rides and public events. NRDA representatives indicated they did not appear opposed to these requests and stated they would relay the Township's concerns to the NRDA Trustees.

Subsequently, Doug Schultz advised that the NRDA Trustees unanimously voted not to make any changes to the proposed Amended Cooperative Agreements. The Trustees further indicated that if the Township does not sign the amended agreements, the current Cooperative Agreement would be terminated.

The two main differences between the original and amended agreements are the length of the agreement and the addition of the following paragraph under **Parties' Responsibilities** on page 2 of the Amended Cooperative Agreement. It allows the Trustees to require repayment of MDNR funds previously distributed if they feel the monies were not used for an approved project. The original agreement did not include this language.

“The Trustees may require repayment to MDNR of prior distributions to the Township under this Supplemental CA, dating back to its effective date, if the Trustees determine that prior distributions were not used for approved purposes or that the Township failed to maintain an approved project funded by such distributions. The Trustees will provide written notification to the Township of a determination of misuse of distributions and will provide a 30-day timeframe in which the Township will have the opportunity to repay the identified misused funds to avoid a breach of the Supplemental CA.”

Under the proposed amended agreements, all funding received to date could be subject to repayment if the Trustees determine that the Township misused previously distributed funds. This is a significant change from the current Cooperative Agreement, which does not include repayment of previously distributed funds as a remedy for breach.

Under the Cooperative Agreement, the Township may cancel the agreement, subject to a penalty requiring the return of any unencumbered funds remaining at the time of cancellation. Although Mr. Schultz has indicated that the equipment may need to be returned, we have not been able to locate language. Cancellation would result in the forfeiture of any remaining unspent funds totaling \$306,163.81.

Current Period of Cooperative Agreement

The current Cooperative Agreement is effective from April 1, 2022, through September 30, 2027. The agreement may be amended to extend the period to allow distribution of up to \$1,000,000, plus an estimate of prorated interest earned on the Trustees' restoration account.

Proposed Period of Amended Cooperative Agreement

This CA, as amended, is effective from April 1, 2022, until cancellation or termination. This CA, as amended, replaces the prior version of the CA in full. This CA may be amended to allow distribution of additional funds for purposes consistent with Appendix K. There is language that allows the Township to cancel the agreement.

Current Cooperative Agreement – Breach and Termination Language

If the Township fails to comply with the terms and conditions of the CA, such failure constitutes a material breach. Upon a material breach, the MDNR must provide written notice and allow the Township 30 days to cure the breach. If the breach is not cured within that timeframe, the MDNR may terminate the agreement and provide written confirmation of termination. Any unencumbered funds remaining at the time of termination must be returned to the MDNR.

Amended Cooperative Agreement – Breach and Termination Language

The new agreement similarly defines noncompliance as a material breach and provides a 30-day cure period after written notice. However, the cure provisions explicitly state that repayment of distributed funds may be required. If the breach is not cured, MDNR may terminate the

agreement, and any unencumbered funds must be returned.

At this time, we are asking the board to decide whether to continue the partnership with the NRDA Trustees or to cancel the agreement and move the preserve forward under the board's direction. The NRDA Trustees originally asked for a board decision by January 15, 2026. We were able to secure an extension to February 13, 2026. Upon board decision, the appropriate notice will be sent to the NRDA Trustees.

- **SUPPORTING DOCUMENTATION:**

Copies of Cooperative Agreements and Amended Cooperative Agreements, email from Doug Shultz regarding NRDA Trustees' response to the Township's request, and letter from the Nature Preserve Advisory Board.

- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.

- **SUGGESTED/REQUESTED MOTION:** Motion by _____
supported by _____ to approve/deny 2026 cooperative agreement
with NRDA Board for Nature Center Preserve.

- **ROLL CALL VOTE REQUIRED?** Yes



Nature Center & Preserve
6660 Gratiot Rd, Saginaw, Michigan 48609-4896
989.245.0801 | fax 989.781.0290
www.thomastwp.org

January 26, 2026

Thomas Township Board

By unanimous vote, the Thomas Township Nature Center and Preserve Advisory Committee recommends that the Thomas Township Board NOT approve the Cooperative Agreement between the Michigan Department of Natural Resources - Fisheries Division and Thomas Township for the purpose of conducting the Thomas Township Nature Preserve Restoration Project.

David A. Sommers
Chair
Thomas Township Nature Center and Preserver Advisory Committee

Deidre A Frollo

From: Schultz, Doug (DNR) <SchultzD11@michigan.gov>
Sent: Monday, December 15, 2025 10:26 AM
To: Deidre A Frollo; David Sommers
Cc: Flanigan, Kaylyn A
Subject: Thomas Township Amended CA questions
Attachments: AMENDED_Thomas Township Final CA NRDA Grant Transfer_9.29.2025_DNR Signed.docx; AMENDED Thomas Township CA NRDA Supplemental Grant Transfer_09.29.2025_DNR Signed.docx

Good morning Deidre and Dave,

I am following up on the questions you had for the Trustees regarding the amended CAs.

This communication is regarding the Thomas Township Nature Preserve Project (Preserve) restoration activities identified in Appendix K of the Final Consent Decree issued in The United States District Court for the Eastern District of Michigan, Case Number: 1:19-cv-13292 (Consent Decree). I am writing on behalf of the Trustees for the Natural Resource Damage Assessment (NRDA), who in this case are the State of Michigan, acting through the Michigan Department of Environment, Great Lakes, and Energy, MDNR, and the Michigan Department of Attorney General; the United States Department of the Interior, acting through the U.S. Fish and Wildlife Service and the Bureau of Indian Affairs; and the Saginaw Chippewa Indian Tribe of Michigan.

The Trustees have considered the requests from Thomas Township communicated by Township Manager Diedre Frollo to further revise the Amended Cooperative Agreements (CA), which were proposed by the Trustees to facilitate continued grant support from the Trustees to the Township for restoration activities at the Preserve. The Amended Cooperative Agreements (CA) are necessary to address and prevent any repeat of the Township's previous disruptions to restoration efforts funded by NRDA, including the most recent breach of the CA with DNR (the pass-through funding Trustee agency) as formally communicated to Thomas Township on September 8, 2025.

The Trustees are unanimous in their decision to accommodate no further revisions to the Amended CAs as presented to the Township on October 15, 2025 and as attached again to this email. This decision reflects the Trustees' responsibility to effectively administer NRDA funds, pursuant to project requirements included in the aforementioned Consent Decree, for long-term restorative ecological uplift on the landscape. The Trustees acknowledge the steps undertaken by the Township toward curing the past breach and would like to foster continued restoration of the Thomas Township Nature Preserve, but the Trustees cannot accept the proposed additional changes to the Amended CAs.

On behalf of the Trustees, I am requesting presentation of the Amended CAs as proposed by the Trustees to the Township Board for a decision. These Amended Agreements with DNR are necessary to allow the Township to continue to receive pass-through reimbursement funding for restoration and maintenance activities at the Thomas Township Nature Preserve.

Should the Township reject to authorize entry of the Amended CAs, the Trustees will consider that rejection an indication by the Township that it no longer wishes to participate in the CA. The Township may make by written request to cancel the CA or the CA may be cancelled through mutual agreement with DNR. If the Township does not communicate its intent to authorize the Amended CA, or request or mutually agree to cancel the CA by January 15, 2026, DNR on behalf of the Trustees will invoke the requirements of the currently-effective CA that mandate compliance with all of the provisions in the Consent Decree and will follow the CA provisions for termination.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



M. SCOTT BOWEN
DIRECTOR

First Amended Supplemental Cooperative Agreement
Between Michigan Department of Natural Resources Fisheries Division
and
Thomas Township
Concerning Tittabawassee River NRD Supplemental Restoration Activities

Purpose and Background

This Supplemental Cooperative Agreement (Supplemental CA) is between Michigan Department of Natural Resources - Fisheries Division (MDNR) and Thomas Township (Township), for the purpose of conducting Thomas Township Nature Center and Preserve Restoration Project (Preserve) restoration activities with funding provided by Section VII, Subparagraph 16.b, of the Final Consent Decree issued in The United States District Court for the Eastern District of Michigan, Case Number: 1:19-cv-13292 (Consent Decree).

The above referenced Consent Decree settled claims for natural resources damages (NRD) brought against The Dow Chemical Company by the United States, the State of Michigan, and the Saginaw Chippewa Tribe. The Trustees for natural resources in this case are the State of Michigan, acting through Michigan Department of Environment, Great Lakes, and Energy, MDNR, and Michigan Department of Attorney General; the United States Department of the Interior, acting through U.S. Fish and Wildlife Service and the Bureau of Indian Affairs; and the Saginaw Chippewa Indian Tribe of Michigan (Trustees). The Consent Decree and the Trustees' *Final Restoration Plan / Environmental Assessment for the Tittabawassee River System Natural Resource Damage Assessment*¹ as well as the *Tittabawassee River – Saginaw River & Bay Natural Resource Trustee Councils Final Supplemental Restoration Plan and Environmental Assessment* (Supplemental Restoration Plan) describe multiple restoration projects including NRD contributions to restoration activities at the Preserve. The MDNR is acting on behalf of the Trustees to disburse NRD funds from a Trustee account held by the Department of the Interior and provide oversight for restoration funding at the Preserve.

Pursuant to the above referenced Consent Decree and the Supplemental Restoration Plan, Section 4.1.5, up to \$250,000 is to be distributed by the Trustees for approved expenditures of the Township to implement Preserve activities and to conduct a feasibility study for bank stabilization along the Tittabawassee River. The Trustees will manage the bank stabilization feasibility study and provide up to \$200,000 to MDNR to disburse to the Township to implement restoration activities for invasive species management and establishing native vegetation to restore, enhance, and preserve habitat on the Preserve.

¹ U.S. Fish and Wildlife Service *et al.*, 2020. Final Restoration Plan / Environmental Assessment for the Tittabawassee River System Natural Resource Damage Assessment. Available at: https://www.cerc.usgs.gov/orda_docs/DocHandler.ashx?task=get&ID=6662

The Township will propose plans to the Trustees for review and approval prior to commencing restoration activities. Such plans will include a description of invasive species management techniques; lists of native seeds, plugs, and plants along with planting plan maps; conservation measures that will be implemented to protect candidate, threatened and endangered species under the Endangered Species Act of 1973²; a budget; and a timeline of activities. If the plans are approved, MDNR will provide funding, on a reimbursable basis, to the Township to treat non-native and invasive species and establish native habitats in forested areas of the Preserve property, including approximately 5 acres in front of the nature center building and around the parking lot and on the Township's 13-acre property to the north of the core 67-acre Nature Preserve.

Parties' Responsibilities

MDNR and the Township agree to the following:

1. The Township shall use the funding to help accomplish Preserve restoration activities identified in the Consent Decree and described in the Supplemental Restoration Plan, as approved by the Trustees.
2. MDNR may make distributions to the Township up to a total of \$200,000. MDNR will make distributions, when approved by the Trustees, based on reimbursement requests received by the MDNR from the Township. The Township may submit funding reimbursement requests to the MDNR as often as quarterly but should be made at least annually.
3. The Township will complete all reporting requirements included in this agreement in a timely manner.
4. The Township must conduct the work consistent with the approved plan and the project description in the Supplemental Restoration Plan and comply with all the provisions included in this subaward.
5. The Trustees may require repayment to MDNR of prior distributions to the Township under this Supplemental CA, dating back to its effective date, if the Trustees determine that prior distributions were not used for approved purposes or that the Township failed to maintain an approved project funded by such distributions. The Trustees will provide written notification to the Township of a determination of misuse of distributions and will provide a 30-day timeframe in which the Township will have the opportunity to repay the identified misused funds to avoid a breach of the Supplemental CA.

²To ensure compliance with the Endangered Species Act, the U.S. Fish and Wildlife Service completed an intra-Service ESA section 7 consultation for this project in May of 2023. Please contact Kaylyn Flanigan at kaylyn.flanigan@fws.gov for a copy of that consultation. The primary conservation measure required is conducting tree removal only between October 31 and April 1 to avoid impacts to tree-dwelling bat species.

Reporting

The Township will provide Progress Reports to Doug Schultz, or assigned MDNR Trustee Representative, prior to any subsequent request for funds and no later than by December 31 of each year. The Township will provide a Final Report to Doug Schultz, or assigned MDNR Trustee Representative, at the conclusion of the above-referenced Preserve Restoration activities. The Reports shall include, at a minimum, the following information:

- Description of the work performed to date
- Results from metrics for implementation and assessment of outcomes
- Photographs from established photo points taken before, during, and after implementation
- Brief description of funds spent and any funds remaining for Preserve restoration activities

Additional funds will not be distributed to the Township unless reporting requirements are met and the Trustees determine that reporting is adequate and previously funded work is consistent with approved requests.

Period of Agreement

This Supplemental CA, as amended, is effective from 1 August 2023 until cancellation or termination. This CA may be amended to allow distribution of additional funds for purposes consistent with the Supplemental Restoration Plan.

Insurance Requirement

The Township shall acquire and maintain insurance which will protect the Township from claims which may arise out of or result from the Township's operations under this Supplemental CA, whether performed by the Township, a subcontractor or anyone directly or indirectly employed by the Township, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The Township shall provide evidence of such insurance to the MDNR at its request. The Township may submit evidence of self-insurance and/or amendment of existing liability coverage in fulfillment of above provisions, if the MDNR accepts the evidence or amended liability coverage as providing comparable protection of the MDNR's interest.

The Township waives all rights against the State of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees, and agents for recovery of damages to the extent these damages are covered by the insurance policies the Township is required to maintain pursuant to this contract.

If any of the required policies provide **claims-made** coverage, the Township must: (a) provide coverage with a retroactive date before the effective date of the contract or the beginning of Contract Activities; (b) maintain coverage and provide evidence of coverage for at least three (3) years after completion of the Supplemental CA Activities; and (c) if coverage is cancelled or not renewed, and not replaced with another claims-made policy form with a retroactive date prior to the contract effective date, the Township must purchase extended reporting coverage for a minimum of three (3) years after completion of work.

Termination

Should the Township fail to comply with the terms and condition of this Supplemental CA, the failure to comply will be considered a material breach of this Supplemental CA. Upon material breach of this Supplemental CA, the MDNR will provide written notification to the Township of the breach and provide a 30-day timeframe in which the Township will have the opportunity to cure the breach, which may include repayment of distributed funds. If the breach is not cured within this 30-day period, the MDNR may terminate this Supplemental CA and will provide written confirmation of the termination to the Township. Any unencumbered funds remaining at the time of the Supplemental CA's termination shall be returned to MDNR.

Cancellation

This Supplemental CA may be cancelled by the MDNR, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Township, or upon mutual agreement by the MDNR and Township. The MDNR may honor requests for just and equitable compensation to the Township for all satisfactory and eligible work completed under this Supplemental CA up until 30 days after written notice, upon which time all outstanding reports and documents are due to MDNR and the MDNR will no longer be liable to pay the Township for any further charges to the grant. Notwithstanding the foregoing provisions, in the event that MDNR is prevented from disbursing funds to the Township pursuant to this agreement, the MDNR shall use its best efforts to coordinate with the other Trustees to ensure that the Township receives full funding through other mechanisms.

Assignment

This Supplemental CA, or any rights to received funds under this Supplemental CA, may not be assigned to any other party without the prior written approval of the MDNR. Such approval shall not be unreasonably withheld.

Information Release / Ownership

News Releases: News releases pertaining to this Supplemental CA, data, or the project to which it relates will not be made without prior written MDNR approval and shall reference the source of the funds as Tittabawassee River Natural Resources Damage Assessment Trustees or similar wording as recommended by the MDNR. Such approval shall not be unreasonably withheld.

Publication: To the extent allowed by law, the Township shall not release, publish, or present any analyses, findings, results, or techniques developed under this agreement, or any information derived therefrom, until such analyses, findings, or techniques have been reported to the MDNR. No material may be published that is exempt from disclosure under Michigan Public Act No. 442 of 1976, known as the "Freedom of Information Act," without express permission from the MDNR. Such permission shall not be unreasonably withheld.

Data Release: To the extent allowed by law, the Township shall not make available for review, and/or provide to any source outside of the scope of this agreement, any information released by the MDNR.

Data Ownership: Any data provided by the MDNR for use under this Supplemental CA will remain the sole property of the MDNR and must be returned upon the request of the MDNR.

General Indemnification

Each party to this Supplemental CA shall be responsible for its own acts or omissions hereunder. Nothing herein shall constitute a waiver with regard to either party's right to governmental immunity.

Equal Opportunity and Access

The Township shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 et seq., the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 et seq., and all other federal, State, and local fair employment practices and equal opportunity laws.

The Township agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The Township further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.

No individual shall be denied access to grant-funded facilities or activities on the basis of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or disability.

Revisions/Amendments to Agreement

This Supplemental CA may be revised or amended as needed upon the mutual written agreement of the parties.

Governing Law

This Supplemental CA is governed by, and construed in accordance with, the laws of the State of Michigan. Any dispute arising under this Supplemental CA must be resolved in the Michigan Court of Claims.

Iran Sanctions Act

By signing this Agreement, the Township is certifying that it is not an Iran-linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

Contact Information

MDNR Trustee Representative

Douglas Schultz
MDNR Trustee
Email: schultzd11@michigan.gov
Phone: 989-590-9073

MDNR Administrative & Financial

Denise Elowsky
Financial Specialist
Email: ElowskyD@michigan.gov
Phone: 517-582-4468

Township Project Manager

Lynda Thayer
Nature Preserve Coordinator
Email: naturecenter1@thomastwp.org
Phone: 989-205-3478

Township Administrative

Russ Taylor
Township Manager
Email: manager@thomastwp.org
Phone: 989-781-0150

Township Financial

Deidre Frollo
Director of Fiscal Services
Email: finance@thomastwp.org
Phone: 989-781-0150

Signatures

This Supplemental CA is effective upon execution by the Parties and is effective on the latest signature date below.

IN WITNESS WHEREOF, each of the signatories below herein represents and warrants that the execution, delivery, and performance of this Supplemental CA has been duly authorized and signed by a person who has legal authority to sign on behalf of its business or organization as named in this Supplemental CA.

Thomas Township

By:

Russ Taylor, Manager

_____ Date

Michigan Department of Natural Resources
Fisheries Division

By:


Randall M. Claramunt, Chief

Date

09/29/2025



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



M. SCOTT BOWEN
DIRECTOR

First Amended Cooperative Agreement
Between Michigan Department of Natural Resources Fisheries Division
and
Thomas Township
Concerning Tittabawassee River NRD Restoration Activities

Purpose and Background

This Cooperative Agreement (CA) is between Michigan Department of Natural Resources - Fisheries Division (MDNR) and Thomas Township (Township), for the purpose of conducting Thomas Township Nature Preserve Restoration Project (Preserve) restoration activities identified in Appendix K of the Final Consent Decree issued in The United States District Court for the Eastern District of Michigan, Case Number: 1:19-cv-13292 (Consent Decree).

The above referenced Consent Decree settled claims for natural resources damages (NRD) brought against The Dow Chemical Company by the United States, the State of Michigan, and the Saginaw Chippewa Tribe. The Trustees for natural resources in this case are the State of Michigan, acting through Michigan Department of Environment, Great Lakes, and Energy, MDNR, and Michigan Department of Attorney General; the United States Department of the Interior, acting through U.S. Fish and Wildlife Service and the Bureau of Indian Affairs; and the Saginaw Chippewa Indian Tribe of Michigan (Trustees). The Consent Decree and the Trustees' *Final Restoration Plan / Environmental Assessment for the Tittabawassee River System Natural Resource Damage Assessment*¹ describe multiple restoration projects including NRD contributions to restoration activities at the Preserve. The MDNR is acting on behalf of the Trustees to disburse NRD funds from a Trustee account held by the Department of the Interior and provide oversight for restoration funding at the Preserve.

Pursuant to the above referenced Consent Decree, paragraph 11(c)(ii), \$1,000,000 is to be distributed by the Trustees for approved expenditures of the Township to implement Preserve activities. The Township will use Trustee NRD funds disbursed by MDNR to implement restoration activities, including activities to restore, enhance, and preserve habitat on the Preserve and to provide increased public access and recreational activities at the Preserve and the Tittabawassee River.

The description of the project in Appendix K of the above referenced Consent Decree includes the following steps and guidelines for the project.

The Township will propose plans to the Trustees for review and approval prior to commencing restoration activities. If the plans are approved, MDNR will provide funding toward the following activities:

- Perform a site evaluation and prepare a written report for the Trustees that will determine the most appropriate habitat restoration activities in order to restore

and enhance approximately 60 acres to natural habitat types including wetlands based on topography, soil types, and potential hydrology.

- Provide written designs for habitat restoration activities including objectives and plans to create natural habitat areas including altering drainage and grading to improve hydrology and provide for wetland restoration, where appropriate, using the natural seed bed where possible along with seeding and planting with native species, and monitoring and maintaining vegetation. If feasible, the plans should also include provisions for increasing the hydrologic connectivity between the Preserve and the Tittabawassee River.
- Implement habitat restoration activities based on the approved written designs.
- Based on a written monitoring and management plan, monitor habitat restoration areas and manage vegetation, including control of invasive species
- Depending on costs of restoration activities and estimated costs of future monitoring and maintenance of the restoration, provide funding for some of the costs of recreational amenities (e.g., trails, interpretive signs, boardwalks, kayak and canoe launch), not to exceed 15% of the total funding provided in the agreement with the Trustees, unless otherwise agreed to by the Trustees.

Parties' Responsibilities

MDNR and the Township agree to the following:

1. The Township shall use the funding to help accomplish Preserve restoration activities identified in Appendix K of the Final Consent Decree issued in The United States District Court for the Eastern District of Michigan, Case Number: 1:19-cv-13292 (Consent Decree) and identified in the Thomas Township Nature Preserve Funding Plan, as approved by the Trustees.
2. MDNR may make distributions to the Township up to a total of \$1,000,000 plus an estimate of the prorated interest that the Trustees have earned on their restoration account held by the Department of the Interior. MDNR will make distributions, when approved by the Trustees, based on requests received by the MDNR from the Township. The Township may submit funding requests to the MDNR as often as quarterly but should be made at least annually.
3. The Township will complete all reporting requirements included in this agreement in a timely manner.
4. The Township must comply with all the provisions included in the Final Consent Decree and those included in this subaward.
5. The Trustees may require repayment to MDNR of prior distributions to the Township under this CA, dating back to its effective date, if the Trustees determine that prior distributions were not used for approved purposes or that the Township failed to maintain an approved project funded by such distributions. The Trustees will provide written notification to the Township of a determination of misuse of distributions and will provide a 30-day timeframe in

which the Township will have the opportunity to repay the identified misused funds to avoid a breach of the CA.

Reporting

The Township will provide Progress Reports to Doug Schultz, or assigned MDNR Trustee Representative, prior to any subsequent request for funds and no later than by December 31 of each year. The Township will provide a Final Report to Doug Schultz, or assigned MDNR Trustee Representative, at the conclusion of the above-referenced Preserve Restoration activities. The Reports shall include, at a minimum, the following information:

- Description of the work performed to date
- Results from metrics for implementation and assessment of outcomes
- Photographs from established photo points taken before, during, and after implementation
- Brief description of funds spent and any funds remaining for Preserve restoration activities

Additional funds will not be distributed to the Township unless reporting requirements are met and the Trustees determine that reporting is adequate and previously funded work is consistent with approved requests.

Period of Agreement

This CA, as amended, is effective from April 1, 2022, until cancellation or termination. This CA, as amended, replaces the prior version of the CA in full. This CA may be amended to allow distribution of additional funds for purposes consistent with Appendix K.

Insurance Requirement

The Township shall acquire and maintain insurance which will protect the Township from claims which may arise out of or result from the Township's operations under this CA, whether performed by the Township, a subcontractor or anyone directly or indirectly employed by the Township, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The Township shall provide evidence of such insurance to the MDNR at its request. The Township may submit evidence of self-insurance and/or amendment of existing liability coverage in fulfillment of above provisions, if the MDNR accepts the evidence or amended liability coverage as providing comparable protection of the MDNR's interest.

The Township waives all rights against the State of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees, and agents for recovery of damages to the extent these damages are covered by the insurance policies the Township is required to maintain pursuant to this contract.

If any of the required policies provide **claims-made** coverage, the Township must: (a) provide coverage with a retroactive date before the effective date of the contract or the beginning of Contract Activities; (b) maintain coverage and provide evidence of coverage for at least three (3) years after completion of the CA Activities; and (c) if coverage is cancelled or not renewed, and not replaced with another claims-made policy form with a retroactive date prior to the contract effective date, the Township must purchase extended reporting coverage for a minimum of three (3) years after completion of work.

Termination

Should the Township fail to comply with the terms and condition of this CA, the failure to comply will be considered a material breach of this CA. Upon material breach of this CA, the MDNR will provide written notification to the Township of the breach and provide a 30-day timeframe in which the Township will have the opportunity to cure the breach, which may include repayment of distributed funds. If the breach is not cured within this 30-day period, the MDNR may terminate this CA and will provide written confirmation of the termination to the Township. Any unencumbered funds remaining at the time of the CA termination shall be returned to MDNR.

Cancellation

This CA may be cancelled by the MDNR, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Township, or upon mutual agreement by the MDNR and Township. The MDNR may honor requests for just and equitable compensation to the Township for all satisfactory and eligible work completed under this CA up until 30 days after written notice, upon which time all outstanding reports and documents are due to MDNR and the MDNR will no longer be liable to pay the Township for any further charges to the grant. Notwithstanding the foregoing provisions, in the event that MDNR is prevented from disbursing funds to the Township pursuant to this agreement, the MDNR shall use its best efforts to coordinate with the other Trustees to ensure that the Township receives full funding through other mechanisms.

Assignment

This CA, or any rights to received funds under this CA, may not be assigned to any other party without the prior written approval of the MDNR. Such approval shall not be unreasonably withheld.

Information Release / Ownership

News Releases: News releases pertaining to this CA, data, or the project to which it relates will not be made without prior written MDNR approval and shall reference the source of the funds as Tittabawassee River Natural Resources Damage Assessment Trustees or similar wording as recommended by the MDNR. Such approval shall not be unreasonably withheld.

Publication: To the extent allowed by law, the Township shall not release, publish, or present any analyses, findings, results, or techniques developed under this agreement, or any information derived therefrom, until such analyses, findings, or techniques have been reported to the MDNR. No material may be published that is exempt from disclosure under Michigan Public Act No. 442 of 1976, known as the "Freedom of Information Act," without express permission from the MDNR. Such permission shall not be unreasonably withheld.

Data Release: To the extent allowed by law, the Township shall not make available for review, and/or provide to any source outside of the scope of this agreement, any information released by the MDNR.

Data Ownership: Any data provided by the MDNR for use under this CA will remain the sole property of the MDNR and must be returned upon the request of the MDNR.

General Indemnification

Each party to this CA shall be responsible for its own acts or omissions hereunder. Nothing herein shall constitute a waiver with regard to either party's right to governmental immunity.

Equal Opportunity and Access

The Township shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 et seq., the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 et seq., and all other federal, State, and local fair employment practices and equal opportunity laws.

The Township agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of

religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The Township further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.

No individual shall be denied access to grant-funded facilities or activities on the basis of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or disability.

Revisions/Amendments to Agreement

This CA may be revised or amended as needed upon the mutual written agreement of the parties.

Governing Law

This CA is governed by, and construed in accordance with, the laws of the State of Michigan. Any dispute arising under this CA must be resolved in the Michigan Court of Claims.

Iran Sanctions Act

By signing this Agreement, the Township is certifying that it is not an Iran-linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

Contact Information

MDNR Trustee Representative

Douglas Schultz
MDNR Trustee
Email: schultzd11@michigan.gov
Phone: 989-590-9073

MDNR Administrative & Financial

Denise Elowsky
Financial Specialist
Email: ElowskyD@michigan.gov
Phone: 517-582-4468

Township Project Manager

Lynda Thayer
Nature Preserve Coordinator
Email: naturecenter1@thomastwp.org
Phone: 989-205-3478

Township Administrative

Russ Taylor
Township Manager
Email: manager@thomastwp.org
Phone: 989-781-0150

Township Financial

Deidre Frollo
Director of Fiscal Services
Email: finance@thomastwp.org
Phone: 989-781-0150

Signatures

This CA is effective upon execution by the Parties and is effective on the latest signature date below.

IN WITNESS WHEREOF, each of the signatories below herein represents and warrants that the execution, delivery, and performance of this CA has been duly authorized and signed by a person who has legal authority to sign on behalf of its business or organization as named in this CA.

Thomas Township

By: _____ Date _____
Bob Weise, Supervisor

By: _____ Date _____
Ed Brosofski, Clerk

Michigan Department of Natural Resources
Fisheries Division

By:



Randall M. Claramunt, Chief

09/29/2025

Date

ⁱ Available at https://www.fws.gov/midwest/es/ec/nrda/TittabawasseeRiverNRDA/restoration_plan.html

Thomas Township
Building Department Activity Report ~ January 2026

Alteration/Addition Permits/Roof Replacements/ Swimming Pool/Demolition/Pole Structure/Signs					
Permit Number	Work Description	Date Issued	Address	Permit Total	Construction Cost
221-25	Monument sign	01/09/2026	283 Miller Court	\$25.00	\$4,000.00
229-25	Replace shingles	01/05/2026	7891 & 7893 Geddes Road	\$80.00	\$15,000.00
2-26	Basement remodel	01/08/2026	1755 N. Graham Road	\$524.00	\$75,000.00
3-26	Waterproofing system	01/12/2026	7885 Luann Street	\$122.00	\$7,815.00
4-26	Replace shingles	01/12/2026	8855 Gratiot Road	\$164.00	\$14,500.00
1-26	Commercial roof restoration	01/22/2026	7400 Gratiot Road	\$2,168.00	\$350,000.00
5-26	Install 7 stabilizing piers	01/21/2026	4105 N. River Road	\$152.00	\$12,998.00
6-26	Digital sign replacement	01/26/2026	8331 Gratiot Road	\$25.00	\$11,000.00
8-26	Demolish home with attached garage	01/22/2026	9230 Frost Road	\$50.00	\$25,000.00
Total Permits = 9				\$3,310.00	\$515,313.00

Total Building Permits = 9 Total Permit Fees = \$3,310.00 Total Construction Fees = \$515,313.00

Electrical Plumbing and Mechanical Activity Report ~January 2026

Electrical Permits				
Permit Number	Work Description	Date Issued	Address	Permit Total
115-26	Finish basement	01/02/2026	17 Rose Cottage	\$ 188.00
1-26	EV Charger	01/05/2025	1289 Golfbrook Lane	\$ 138.00
2-26	Safety inspection	01/13/2026	11337 S. Armstrong Drive	\$ 135.00
3-26	Addition to existing home	01/14/2026	27 Hunters Ridge Drive	\$ 169.00
4-26	New service pole	01/19/2026	4420 N. Gleaner Road	\$ 130.00
Total Permits = 5				\$ 760.00

Plumbing Permits

Permit Number	Work Description	Date Issued	Address	Permit Total
1-26	Single-family home	01/08/2026	3196 Aspin Court	\$ 213.00
3-26	Laundryroom and bathroom addition	01/23/2026	7920 Chalet Drive	\$ 140.00
Total Permits = 2				\$ 353.00

Mechanical Permits				
Permit Number	Work Description	Date Issued	Address	Permit Total
1-26	Replace water heater	01/09/2026	2 Rose Cottage Lane	\$ 70.00
2-26	Gas fireplace insert	01/16/2026	7139 Ronald	\$ 140.00
3-26	Replace water heater	01/09/2026	1394 Fairmont Drive	\$ 125.00
4-26	Replace furnace and A/C	01/13/2026	8934 N. Brookshire Lane	\$ 105.00
5-26	Replace furnace	01/14/2026	8859 N. Brookshire Lane	\$ 90.00
6-26	Single-family home HVAC	01/15/2026	3196 Aspin Court	\$ 175.00
7-26	Replace furnace	01/15/2026	1060 N. Thomas Road	\$ 160.00
8-26	Basement remodel	01/16/2026	1755 N. Graham Road	\$ 90.00
9-26	Install furnace	01/20/2026	3944 Lone Road	\$ 145.00
10-26	Replace water heater	01/26/2026	11561 Frost Road	\$ 125.00
11-26	Replaced furnace & install humidifier	01/26/2026	7610 Laurie Lane N.	\$ 95.00
12-26	Mechanical upgrade to bathroom addition	01/26/2026	7920 Chalet Drive	\$ 95.00
13-26	Replace water heater	01/26/2026	1702 Palomino Drive	\$ 125.00
Total Permits = 13				\$ 1,540.00

Total Mechanical, Plumbing, and Electrical Permits = 20

Total Permit Fees = \$2,653.00

Code Enforcement Monthly Reports					
Address	Category	Date Filed	Status	Date Closed	Complaint
1180 WOODBINE RD	Vehicle, Inop/Unlic	01/19/2026	Investigating		Unlicensed car in driveway
12612 FROST RD	Vehicle, Inop/Unlic	01/07/2026	Investigating		Unlicensed Subaru in driveway
575 ADAMS RD	Vehicle, Inop/Unlic	01/19/2026	Investigating		Unlicensed car in driveway
7055 TERRY RD	Storage of Trash	01/07/2026	Investigating		Trash cans in front yard
7064 TERRY RD	Storage of Trash	01/07/2026	Investigating		Trash cans in front yard
7105 TERRY RD	Storage of Trash	01/07/2026	Investigating		Trash cans stored in front yard
7161 TERRY RD	Storage of Trash	01/07/2026	Investigating		Trash cans in front yard
7222 TERRY RD	Storage of Trash	01/07/2026	Investigating		Complaint of trash cans stored in front of home
724 PLAINFIELD CT	Vehicle, Inop/Unlic	01/13/2026	Investigating		Unlicensed car in driveway
755 VAN WORMER RD	Vehicle, Inop/Unlic	01/19/2026	Investigating		Unlicensed car in driveway
9670 GRATIOT RD	Multiple Violations	01/19/2026	Investigating		Junk car, car parts outside
9790 GRATIOT RD	Sign, no permit	01/19/2026			Fett's/Primetime Painting sign with no permit
12					

DISCONTINUED BUSINESSES:

Spectrum Autism Center – 3949 N River Rd

NEW BUSINESSES:

None

AS OF: 01/27/2026

January 2026

CURRENT COURT ACTION REPORT/CODE ENFORCEMENT

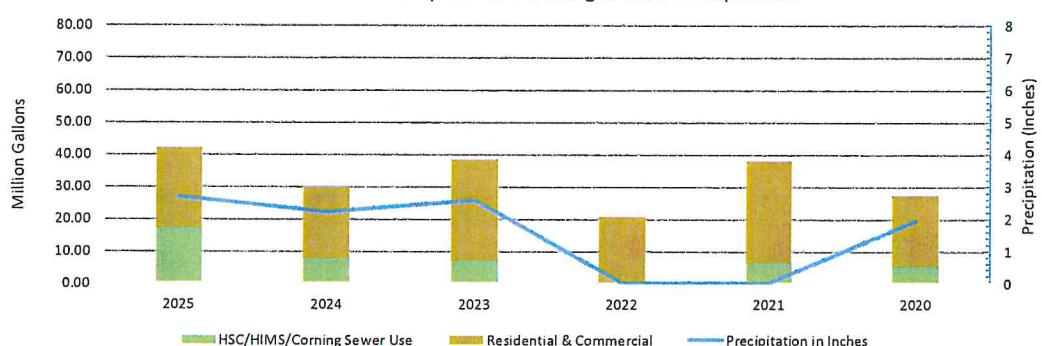
None

Township Board Sanitary Sewer System Report

Dec-25

Monthly Sanitary Sewer Use Report (MG)		% Change (5/yr AVG)	Historical Discharge (MG)				
2025	2024		2023	2022	2021	2020	
Total Sanitary Sewer Discharged	41.94	35%	30.14	38.42	20.87	38.00	27.52
Average Daily Discharge	1.35	35%	0.97	1.24	0.67	1.23	0.89
HSC/HIMS/Corning Sewer Use	17.00	218%	7.83	6.94	0.00	6.45	5.48
Residential & Commercial	24.94	-3%	22.31	31.48	20.87	31.55	22.04
% HSC/HIMS/CORNING Use	41%	151%	26%	18%	0%	17%	20%
Precipitation in Inches	2.67	99%	2.21	2.57	0.00	0.00	1.94
New Sewer Connections			0	0	0	0	0
Total Sewer Customers	3,532						

December Sanitary Sewer Discharges with Precipitation

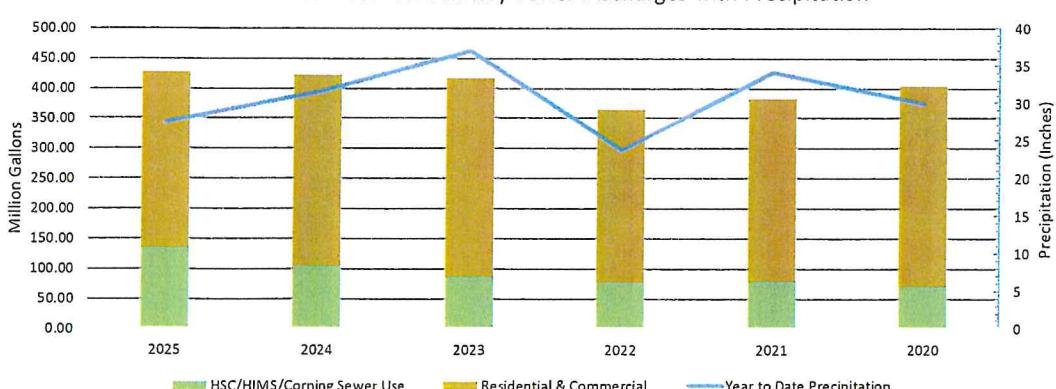


YTD Sanitary Sewer Use Report (MG)		% Change (5/yr AVG)
2025	2024	
Year To Date Sewer Discharged	426.80	7%
HSC/HIMS/Corning Sewer Use	134.64	62%
Residential & Commercial	292.16	-7%
Year to Date Precipitation	27.46	-12%

Historical YTD Discharge Summary (MG)

2024	2023	2022	2021	2020
422.39	416.17	363.86	382.11	404.49
104.51	86.66	76.46	79.29	69.86
317.88	329.51	287.39	302.82	334.63
31.38	36.92	23.69	33.98	29.84

Year-to-Date Historical Sanitary Sewer Discharges with Precipitation



Township Board Water System Report

Dec-25

Monthly Water Use (MG)		% Change (5/yr AVG)		Historical Monthly Water Use				
	2025			2024	2023	2022	2021	2020
Total Water Consumption	85.01		41%	64.06	66.84	57.79	46.43	66.50
Average Daily Water Use	2.74		41%	2.07	2.16	1.86	1.50	2.15
Industrial Water Use	61.49		59%	42.76	45.25	35.98	25.87	43.87
% Total Water Use by Industry	72%		14%	67%	68%	62%	56%	66%
Residential & Commercial	23.52		9%	21.30	21.59	21.80	20.56	22.63
New Water Services	0			0	0	0	0	3
Water Meters Upgraded	2							
Total Water Customers	5,070							
Industrial Water Use (MG)	Month	Year		Meters Upgraded				
HSC Water Use	50,132,489	715,513,880						
HIMS Water Use	799,479	12,732,863						
Fullerton Water Use	141,241	360,748						
Saginaw Control Water Use	97,022	1,506,304						
Corning Water Use	10,300,742	37,488,183						

December Water Consumption

Year	Industrial Water Use	Residential & Commercial
2025	~50	~35
2024	~45	~35
2023	~50	~35
2022	~30	~20
2021	~20	~15
2020	~25	~15

Industrial Water Use

Residential & Commercial

YTD Water Use (MG)

Year	HSC/HIMS Water Use	Residential & Commercial
2025	~768.46	~343.43
2024	~692.63	~340.46
2023	~662.08	~334.79
2022	~619.39	~335.79
2021	~406.92	~335.56
2020	~430.57	~374.28

HSC/HIMS Water Use

Residential & Commercial

YTD Water Consumption (MG)

Year	HSC/HIMS Water Use	Residential & Commercial
2025	~768.46	~343.43
2024	~692.63	~340.46
2023	~662.08	~334.79
2022	~619.39	~335.79
2021	~406.92	~335.56
2020	~430.57	~374.28

HSC/HIMS Water Use

Residential & Commercial

Monthly Industrial Usage (MG)

Month	HSC Water Use	HIMS Water Use	Fullerton Water Use	Saginaw Control Water Use	Corning Water Use
2025	~50,000,000	~10,000,000	~10,000,000	~1,000,000	~1,000,000
2024	~45,000,000	~10,000,000	~10,000,000	~1,000,000	~1,000,000
2023	~40,000,000	~10,000,000	~10,000,000	~1,000,000	~1,000,000
2022	~35,000,000	~10,000,000	~10,000,000	~1,000,000	~1,000,000
2021	~30,000,000	~10,000,000	~10,000,000	~1,000,000	~1,000,000
2020	~25,000,000	~10,000,000	~10,000,000	~1,000,000	~1,000,000

HSC Water Use

HIMS Water Use

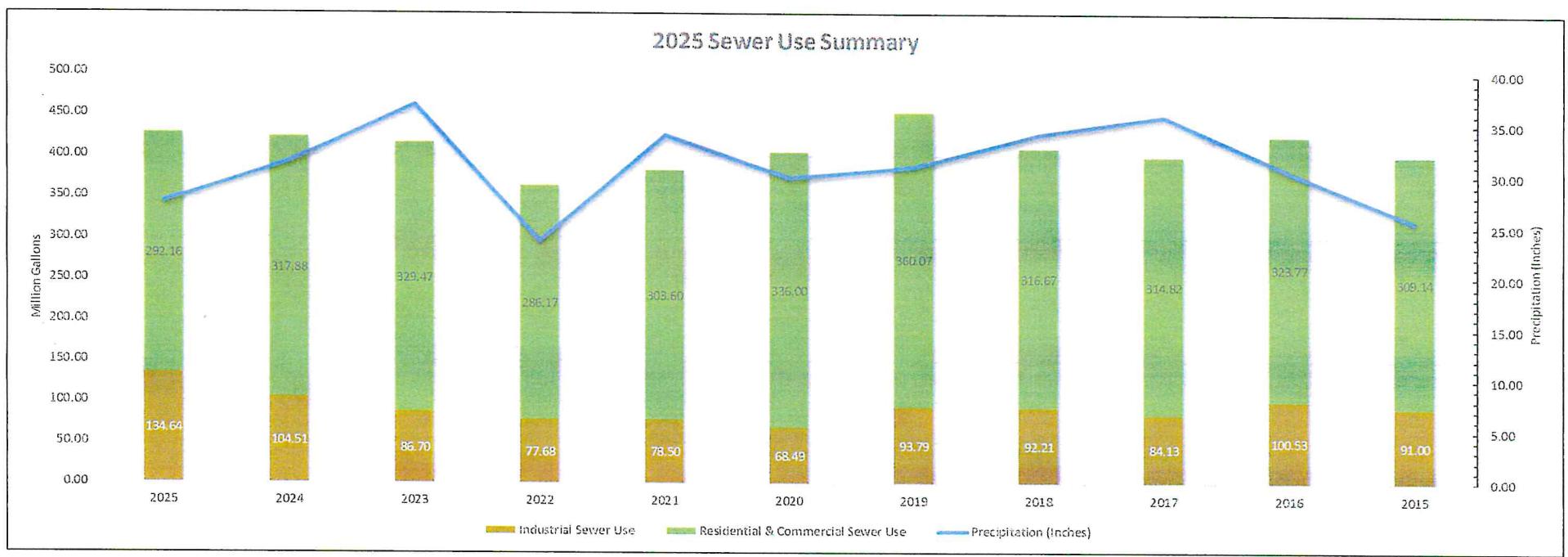
Fullerton Water Use

Saginaw Control Water Use

Corning Water Use

2025 Board Report - Sewer
Annual Summary

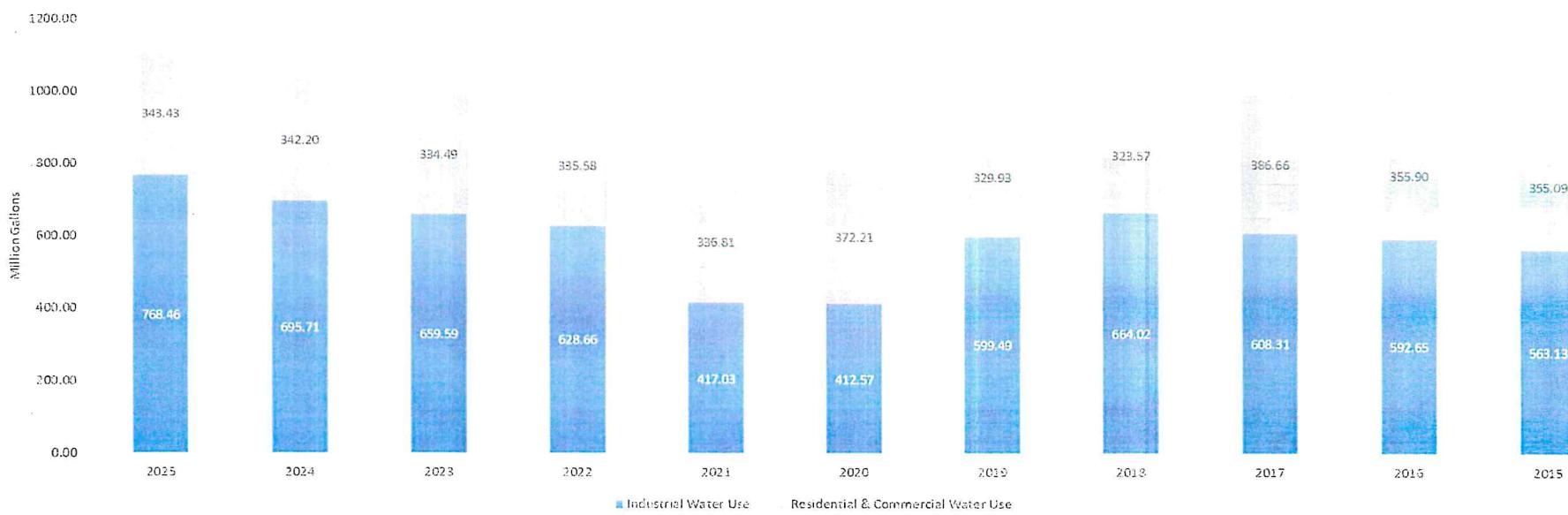
YTD Sewer Use (MG)		% Change (10/yr AVG)	Historical Sewer Use									
	2025		2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Total Sanitary Sewer Discharged	426.80	5%	422.39	416.17	363.86	382.11	404.49	453.86	408.88	398.95	424.30	400.14
Average Daily Discharge (MG)	1.17	5%	1.16	1.14	1.00	1.05	1.11	1.24	1.12	1.09	1.16	1.10
Industrial Sewer Use	134.64	53%	104.51	86.70	77.68	78.50	68.49	93.79	92.21	84.13	100.53	91.00
% of Total Sewer Use by Industry	32%	47%	25%	21%	21%	21%	17%	21%	23%	21%	24%	23%
Residential & Commercial Sewer Use	292.16	-9%	317.88	329.47	286.17	303.60	336.00	360.07	316.67	314.82	323.77	309.14
Precipitation (Inches)	27.46	-12%	31.38	36.92	23.69	33.98	29.84	30.95	34.12	35.92	30.51	25.60
New Sewer Connections	0	-100%	2	1	1	14	14	9	5	3	22	11



2025 Board Report - Water
Annual Summary

YTD Water Use (MG)		% Change (10/yr AVG)	Historical Water Use									
	2025		2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Total Water Use	1111.89	19%	1037.91	994.09	964.24	753.85	784.78	929.42	987.59	994.97	948.54	918.22
Average Water Use (MGD)	3.05	19%	2.84	2.72	2.64	2.07	2.15	2.55	2.71	2.73	2.60	2.52
Industrial Water Use	768.46	32%	695.71	659.59	628.66	417.03	412.57	599.49	664.02	608.31	592.65	563.13
% of Total Water Use by Industry	69%	11%	67%	66%	65%	55%	53%	65%	67%	61%	62%	61%
Residential & Commercial Water Use	343.43	-1%	342.20	334.49	335.58	336.81	372.21	329.93	323.57	386.66	355.90	355.09
New Water Services	5	-59%	6	10	5	11	15	11	9	11	31	13
Water Meter Upgrades	184	-72%	326	653	284	454	362	614	420	573	215	0

2025 Water Use Summary



GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	YTD BALANCE 01/31/2026 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2026 INCREASE (DECREASE)		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
				MONTH	01/31/2026 INCREASE (DECREASE)		
Fund 101 - GENERAL OPERATING FUND							
Revenues							
Dept 000							
101-000-402.000	PROPERTY TAXES	557,815.00	128,965.35		0.00	428,849.65	23.12
101-000-402.100	STREET LIGHTS SPECIAL ASSESSM	60,000.00	0.00		0.00	60,000.00	0.00
101-000-402.125	SPEC ASSES GRT LKS TCH PK STL	5,200.00	0.00		0.00	5,200.00	0.00
101-000-402.150	SPEC ASSES GRT LKS TCH PK MTC	6,000.00	0.00		0.00	6,000.00	0.00
101-000-405.000	DEL'Q PERSONAL PROPERTY	200.00	394.64		0.00	(194.64)	197.32
101-000-410.000	PERSONAL PROPERTY TAXES	41,411.00	0.00		0.00	41,411.00	0.00
101-000-410.100	PERSONAL PROPERTY REPLACEMENT	72,259.00	75,662.81		0.00	41,411.00	0.00
101-000-437.000	I.F.T.	20,122.00	0.00		0.00	(3,403.81)	104.71
101-000-447.000	PROPERTY TAX ADMINISTRATION F	270,000.00	143,074.90		64,600.84	20,122.00	0.00
101-000-448.000	DOG LICENSE COLLECTION	200.00	0.00		0.00	126,925.10	52.99
101-000-449.000	MOBILE HOME FEES	2,800.00	1,969.50		0.00	200.00	0.00
101-000-454.000	FRANCHISE FEE CABLE TV	190,000.00	127,335.08		11.25	830.50	70.34
101-000-458.000	BUSINESS LICENSE	2,600.00	2,445.00		60.00	62,664.92	67.02
101-000-499.000	COMMUNITY DEVELOPMENT	15,000.00	9,197.75		(1,930.00)	155.00	94.04
101-000-500.000	CONSTRUCTION PERMITS	75,000.00	119,451.65		5,777.75	5,802.25	61.32
101-000-566.000	GRANT	44,530.00	65,352.62		0.00	(44,451.65)	159.27
101-000-566.200	GRANT MONIES NATURE CENTER/PRESERVE	77,000.00	112,222.66		0.00	(20,822.62)	146.76
101-000-569.000	OTHER STATE GRANTS	0.00	15,435.92		1,582.46	(35,222.66)	145.74
101-000-574.000	STATE REVENUE SHARING	1,331,008.00	911,245.00		0.00	(15,435.92)	100.00
101-000-606.000	ORDINANCE FINES	35,000.00	22,876.96		0.00	419,763.00	68.46
101-000-608.100	ADMINISTRATION FEE PROJECTS	300,000.00	217,237.02		5,410.93	12,123.04	65.36
101-000-612.000	METRO EXT TELE RIGHT-OF-WAY A	14,263.00	23,074.75		0.00	82,762.98	72.41
101-000-615.000	PASSPORT FEES	7,500.00	9,224.00		455.00	(8,811.75)	161.78
101-000-628.000	PRINTED MATERIALS	100.00	823.44		188.40	(1,724.00)	122.99
101-000-640.763	PROGRAM FEES SOCCER	27,500.00	12,855.00		0.00	(723.44)	823.44
101-000-640.765	PROGRAM FEES ADULT SOFTBALL	2,680.00	2,995.00		0.00	14,645.00	46.75
101-000-640.766	PROGRAM FEES CLINICS	11,500.00	7,855.00		0.00	(315.00)	111.75
101-000-640.767	PROGRAM FEES BASKETBALL	11,500.00	5,940.00		2,220.00	3,645.00	68.30
101-000-640.768	PROGRAM FEES ARCHERY	6,000.00	3,157.00		2,630.00	5,560.00	51.65
101-000-640.769	PROGRAMS FEES VOLLEYBALL	3,690.00	3,240.00		1,055.00	2,843.00	52.62
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	5,500.00	1,239.89		0.00	450.00	87.80
101-000-640.772	PROGRAM FEES/MEMBERSHIP NATURE CENTER	3,000.00	4,917.00		0.00	4,260.11	22.54
101-000-642.000	CEMETERY INCOME	15,000.00	15,178.00		267.00	(1,917.00)	163.90
101-000-645.000	DAY CAMP	30,000.00	25,006.50		1,525.00	(178.00)	101.19
101-000-647.000	TRAIN	30,000.00	22,691.12		0.00	4,993.50	83.36
101-000-647.100	WINTER WONDERLAND REVENUE	8,000.00	1,722.89		0.00	7,308.88	75.64
101-000-648.000	SWIM PROGRAMS	18,000.00	7,785.00		0.00	6,277.11	21.54
101-000-649.000	SALES	700.00	0.00		0.00	10,215.00	43.25
101-000-650.000	CONCESSIONS	4,000.00	3,114.40		0.00	700.00	0.00
101-000-652.000	NSF CHECK FEE	100.00	140.00		0.00	885.60	77.86
101-000-665.000	INTEREST EARNED	100,000.00	88,361.48		0.00	(40.00)	140.00
101-000-667.000	PAVILION RENTAL	7,000.00	5,825.00		675.00	11,638.52	88.36
101-000-667.150	BUILDING RENTAL REVENUE NATURE PRESERVE	5,000.00	600.00		400.00	1,175.00	83.21
101-000-672.000	ADMIN FEES FROM OTHER FUNDS	306,000.00	11,600.00		0.00	294,400.00	3.79
101-000-673.000	SALE OF ASSETS/INVENTORY	0.00	13,617.00		0.00	(13,617.00)	100.00
101-000-675.000	DONATIONS/CONTRIBUTION	350,000.00	451,638.00		0.00	(101,638.00)	129.04
101-000-675.050	SPONSORSHIP WINTER WONDERLAND	17,000.00	14,500.00		0.00	2,500.00	85.29
101-000-675.300	DONATIONS-NATURE PRESERVE	1,000.00	169.00		81.00	831.00	16.90
101-000-676.000	REFUNDS-REBATES	0.00	20.00		0.00	(20.00)	100.00
101-000-677.000	REIMBURSEMENTS	0.00	8,151.94		0.00	(8,151.94)	100.00
101-000-677.100	SET PARCEL REIMBURSEMENTS	13,418.00	13,405.00		0.00	13.00	99.90
101-000-693.000	MISCELLANEOUS	350,868.00	180,943.41		136,075.00	169,924.59	51.57

Total Dept 000

4,455,464.00 2,892,656.68 221,084.63 1,562,807.32 64.92

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP

Page: 2/28

PERIOD ENDING 01/31/2026

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL OPERATING FUND								
Revenues								
	TOTAL REVENUES	4,455,464.00	2,892,656.68	221,084.63	1,562,807.32	64.92		
Expenditures								
Dept 101 - BOARD-LEGISLATIVE								
101-101-702.101	SALARY TRUSTEES	7,545.00	5,419.28	377.06	2,125.72	71.83		
101-101-702.171	SALARY SUPERVISOR	12,825.00	10,585.04	990.20	2,239.96	82.53		
101-101-702.215	SALARY CLERK	12,825.00	10,585.04	990.20	2,239.96	82.53		
101-101-702.253	SALARY TREASURER	12,825.00	10,585.04	990.20	2,239.96	82.53		
101-101-715.000	FICA EMPLOYER CONTRIBUTION	3,520.00	2,843.81	256.08	676.19	80.79		
101-101-718.000	PENSION EMPLOYER CONTRIBUTION	5,522.00	4,231.24	380.30	1,290.76	76.63		
101-101-719.000	WORKMEN'S COMP	200.00	21.54	2.00	178.46	10.77		
101-101-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00		
101-101-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	0.00	2,531.10	0.00	(2,531.10)	100.00		
101-101-802.000	LEGAL SERVICES	14,000.00	10,629.50	875.00	3,370.50	75.93		
101-101-804.000	MEMBERSHIP & DUES	8,200.00	8,364.14	600.00	(164.14)	102.00		
101-101-817.000	PROFESSIONAL SERVICES	0.00	437.50	0.00	(437.50)	100.00		
101-101-900.000	LEGAL NOTICES	6,000.00	3,581.90	245.56	2,418.10	59.70		
101-101-910.000	INSURANCE GENERAL LIABILITY	700.00	0.00	0.00	700.00	0.00		
101-101-960.000	EDUCATION & TRAINING	2,500.00	857.52	0.00	1,642.48	34.30		
Total Dept 101 - BOARD-LEGISLATIVE		87,162.00	70,672.65	5,706.60	16,489.35	81.08		
Dept 172 - MANAGER-ADMINISTRATIVE								
101-172-704.000	SALARIES FULL-TIME	130,000.00	99,698.51	3,993.24	30,301.49	76.69		
101-172-704.250	SALARY-STIPEND DEGREE	2,000.00	2,211.46	61.54	(211.46)	110.57		
101-172-704.400	SICK DAY PAY OUT	3,000.00	7,786.20	7,786.20	(4,786.20)	259.54		
101-172-704.716	WAGES IN LIEU OF HEALTH INSUR	0.00	1,333.33	0.00	(1,333.33)	100.00		
101-172-715.000	FICA EMPLOYER CONTRIBUTION	10,328.00	7,466.19	306.60	2,861.81	72.29		
101-172-716.000	HEALTH INSURANCE	27,500.00	21,130.63	2,158.55	6,369.37	76.84		
101-172-716.050	HEALTH SAVINGS ACCOUNT	5,100.00	4,496.69	39.93	603.31	88.17		
101-172-716.100	VISION/SHORT TERM DISAB/LIFE	1,000.00	1,008.20	94.61	(8.20)	100.82		
101-172-716.200	DENTAL INSURANCE	1,050.00	901.77	80.27	148.23	85.88		
101-172-716.300	INSURANCE LONG TERM DISABILIT	275.00	256.62	23.33	18.38	93.32		
101-172-718.000	PENSION EMPLOYER CONTRIBUTION	15,600.00	13,531.59	998.99	2,068.41	86.74		
101-172-718.100	DEFERRED COMPENSATIONS CONTRI	1,000.00	176.80	0.00	823.20	17.68		
101-172-719.000	WORKMEN'S COMP	375.00	180.80	13.37	194.20	48.21		
101-172-720.000	VEHICLE ALLOWANCE	7,200.00	5,649.17	276.92	1,550.83	78.46		
101-172-740.000	OPERATING SUPPLIES	2,000.00	808.41	0.00	1,191.59	40.42		
101-172-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	750.00	508.04	0.00	241.96	67.74		
101-172-804.000	MEMBERSHIP & DUES	1,398.00	2,274.37	0.00	(876.37)	162.69		
101-172-810.000	CONTRACTED SERVICES	750.00	125.00	0.00	625.00	16.67		
101-172-817.000	PROFESSIONAL SERVICES	300.00	115.09	0.00	184.91	38.36		
101-172-850.100	WIRELESS COMMUNICATIONS	150.00	67.39	0.00	82.61	44.93		
101-172-910.000	INSURANCE GENERAL LIABILITY	1,200.00	0.00	0.00	1,200.00	0.00		
101-172-930.000	REPAIRS/MAINTENANCE	1,800.00	0.00	0.00	1,800.00	0.00		
101-172-936.000	MAINTENANCE AGREEMENTS	200.00	166.66	0.00	33.34	83.33		
101-172-960.000	EDUCATION & TRAINING	2,000.00	458.00	0.00	1,542.00	22.90		
Total Dept 172 - MANAGER-ADMINISTRATIVE		214,976.00	170,350.92	15,833.55	44,625.08	79.24		
Dept 191 - ELECTIONS								
101-191-704.100	WAGES FULL-TIME HOURLY	1,200.00	0.00	0.00	1,200.00	0.00		
101-191-705.000	WAGES PART-TIME HOURLY	7,000.00	8,710.86	0.00	(1,710.86)	124.44		

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	NORMAL (ABNORMAL)			
Fund 101 - GENERAL OPERATING FUND								
Expenditures								
101-191-705.125	WAGES ELECTION INSPECTORS	3,000.00	0.00	0.00	3,000.00	0.00		
101-191-715.000	FICA EMPLOYER CONTRIBUTION	630.00	666.38	0.00	(36.38)	105.77		
101-191-716.050	HEALTH SAVINGS ACCOUNT	12.00	0.00	0.00	12.00	0.00		
101-191-718.000	PENSION EMPLOYER CONTRIBUTION	144.00	0.00	0.00	144.00	0.00		
101-191-719.000	WORKMEN'S COMP	50.00	13.95	0.00	36.05	27.90		
101-191-740.000	OPERATING SUPPLIES	12,000.00	6,756.68	0.00	5,243.32	56.31		
101-191-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	6,350.00	0.00	0.00	6,350.00	0.00		
101-191-810.000	CONTRACTED SERVICES	20,000.00	505.00	0.00	19,495.00	2.53		
101-191-817.000	PROFESSIONAL SERVICES	4,000.00	0.00	0.00	4,000.00	0.00		
101-191-900.000	LEGAL NOTICES	350.00	0.00	0.00	350.00	0.00		
101-191-910.000	INSURANCE GENERAL LIABILITY	450.00	0.00	0.00	450.00	0.00		
101-191-930.000	REPAIRS/MAINTENANCE	100.00	0.00	0.00	100.00	0.00		
101-191-936.000	MAINTENANCE AGREEMENTS	8,500.00	5,920.60	5,220.60	2,579.40	69.65		
101-191-956.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00		
Total Dept 191 - ELECTIONS		64,786.00	22,573.47	5,220.60	42,212.53	34.84		
Dept 215 - CLERK								
101-215-704.000	SALARIES FULL-TIME	63,995.00	52,591.57	4,922.69	11,403.43	82.18		
101-215-704.150	SALARY DEPUTY	2,132.00	1,696.07	158.46	435.93	79.55		
101-215-704.275	SALARY STIPEND-CERTIFICATION	1,500.00	1,282.45	115.38	217.55	85.50		
101-215-704.400	SICK DAY PAY OUT	1,000.00	461.50	461.50	538.50	46.15		
101-215-715.000	FICA EMPLOYER CONTRIBUTION	5,250.00	4,143.23	387.55	1,106.77	78.92		
101-215-716.000	HEALTH INSURANCE	26,000.00	20,883.61	2,289.29	5,116.39	80.32		
101-215-716.050	HEALTH SAVINGS ACCOUNT	4,600.00	3,185.27	56.58	1,414.73	69.25		
101-215-716.100	VISION/SHORT TERM DISAB/LIFE	871.00	647.04	66.45	223.96	74.29		
101-215-716.200	DENTAL INSURANCE	1,907.00	1,563.34	156.85	343.66	81.98		
101-215-716.300	INSURANCE LONG TERM DISABILIT	125.00	149.30	14.93	(24.30)	119.44		
101-215-718.000	PENSION EMPLOYER CONTRIBUTION	7,549.00	6,163.48	622.38	1,385.52	81.65		
101-215-719.000	WORKMEN'S COMP	260.00	89.63	9.05	170.37	34.47		
101-215-740.000	OPERATING SUPPLIES	2,000.00	887.91	108.33	1,112.09	44.40		
101-215-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	2,000.00	0.00	0.00	2,000.00	0.00		
101-215-804.000	MEMBERSHIP & DUES	360.00	125.00	25.00	235.00	34.72		
101-215-810.000	CONTRACTED SERVICES	500.00	0.00	0.00	500.00	0.00		
101-215-817.000	PROFESSIONAL SERVICES	300.00	115.09	0.00	184.91	38.36		
101-215-900.000	LEGAL NOTICES	250.00	0.00	0.00	250.00	0.00		
101-215-900.100	PUBLICATIONS	30,000.00	18,156.34	2,842.01	11,843.66	60.52		
101-215-900.300	CODIFICATION OF ORDINANCE	4,000.00	1,792.80	0.00	2,207.20	44.82		
101-215-910.000	INSURANCE GENERAL LIABILITY	950.00	0.00	0.00	950.00	0.00		
101-215-930.000	REPAIRS/MAINTENANCE	100.00	0.00	0.00	100.00	0.00		
101-215-936.000	MAINTENANCE AGREEMENTS	200.00	333.33	0.00	(133.33)	166.67		
101-215-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00		
101-215-960.000	EDUCATION & TRAINING	1,800.00	766.81	0.00	1,033.19	42.60		
Total Dept 215 - CLERK		157,749.00	115,033.77	12,236.45	42,715.23	72.92		
Dept 253 - TREASURER-FINANCE DEPARTMENT								
101-253-704.000	SALARIES FULL-TIME	78,280.00	59,909.47	5,608.30	18,370.53	76.53		
101-253-704.050	SALARIES FULL-TIME ASSISTANT	57,680.00	47,636.93	4,458.46	10,043.07	82.59		
101-253-704.150	SALARY DEPUTY	2,060.00	1,696.91	158.46	363.09	82.37		
101-253-704.200	WAGES FULL-TIME CLERICAL	3,900.00	4,224.99	1,005.33	(324.99)	108.33		
101-253-704.250	SALARY-STIPEND DEGREE	2,750.00	2,263.26	211.52	486.74	82.30		
101-253-704.275	SALARY STIPEND-CERTIFICATION	1,500.00	1,234.57	115.38	265.43	82.30		
101-253-704.400	SICK DAY PAY OUT	400.00	745.40	745.40	(345.40)	186.35		

Fund 101 - GENERAL OPERATING FUND

Expenditures

101-253-704.716	WAGES IN LIEU OF HEALTH INSURANCE
101-253-705.000	WAGES PART-TIME HOURLY
101-253-715.000	FICA EMPLOYER CONTRIBUTION
101-253-716.000	HEALTH INSURANCE
101-253-716.050	HEALTH SAVINGS ACCOUNT
101-253-716.100	VISION/SHORT TERM DISAB/LIFE
101-253-716.200	DENTAL INSURANCE
101-253-716.300	INSURANCE LONG TERM DISABILITY
101-253-716.600	RETIREE HEALTH INS SUPPLEMENT
101-253-718.000	PENSION EMPLOYER CONTRIBUTION
101-253-719.000	WORKMEN'S COMP
101-253-740.000	OPERATING SUPPLIES
101-253-745.000	OPERATING SUPPLIES OFFICE EQUIPMENT
101-253-802.000	LEGAL SERVICES
101-253-803.000	AUDIT
101-253-804.000	MEMBERSHIP & DUES
101-253-810.000	CONTRACTED SERVICES
101-253-817.000	PROFESSIONAL SERVICES
101-253-830.000	TAX ROLL PREPARATION
101-253-910.000	INSURANCE GENERAL LIABILITY
101-253-930.000	REPAIRS/MAINTENANCE
101-253-936.000	MAINTENANCE AGREEMENTS
101-253-956.000	MISCELLANEOUS
101-253-960.000	EDUCATION & TRAINING

Total Dept 253 - TREASURER-FINANCE DEPARTMENT

400.00	0.00	0.00	400.00	0.00
43,000.00	35,117.75	3,483.96	7,882.25	81.67
14,776.00	11,415.85	1,127.43	3,360.15	77.26
19,375.00	16,421.82	1,772.54	2,953.18	84.76
6,900.00	7,139.41	123.03	(239.41)	103.47
1,911.00	1,281.87	129.59	629.13	67.08
2,612.00	1,523.81	137.77	1,088.19	58.34
380.00	314.20	31.42	65.80	82.68
2,000.00	2,000.00	200.00	0.00	100.00
17,683.00	14,125.42	1,476.35	3,557.58	79.88
750.00	244.68	25.28	505.32	32.62
8,500.00	7,151.94	1,966.27	1,348.06	84.14
3,000.00	755.17	0.00	2,244.83	25.17
500.00	63.50	0.00	436.50	12.70
6,500.00	3,450.00	0.00	3,050.00	53.08
1,090.00	721.00	0.00	369.00	66.15
9,000.00	843.75	0.00	8,156.25	9.38
5,500.00	4,694.93	0.00	805.07	85.36
38,945.00	37,369.54	886.66	1,575.46	95.95
1,500.00	0.00	0.00	1,500.00	0.00
500.00	0.00	0.00	500.00	0.00
5,977.00	0.00	0.00	5,977.00	0.00
250.00	0.00	0.00	250.00	0.00
3,100.00	1,152.11	0.00	1,947.89	37.16

Dept 257 - ASSESSING

101-257-703.100	SALARY BOARD OF REVIEW
101-257-704.000	SALARIES FULL-TIME
101-257-704.250	SALARY-STIPEND DEGREE
101-257-704.400	SICK DAY PAY OUT
101-257-704.716	WAGES IN LIEU OF HEALTH INSURANCE
101-257-715.000	FICA EMPLOYER CONTRIBUTION
101-257-716.100	VISION/SHORT TERM DISAB/LIFE
101-257-716.200	DENTAL INSURANCE
101-257-716.300	INSURANCE LONG TERM DISABILITY
101-257-718.000	PENSION EMPLOYER CONTRIBUTION
101-257-718.100	DEFERRED COMPENSATIONS CONTRIBUTION
101-257-719.000	WORKMEN'S COMP
101-257-740.000	OPERATING SUPPLIES
101-257-802.000	LEGAL SERVICES
101-257-804.000	MEMBERSHIP & DUES
101-257-810.000	CONTRACTED SERVICES
101-257-817.000	PROFESSIONAL SERVICES
101-257-900.000	LEGAL NOTICES
101-257-910.000	INSURANCE GENERAL LIABILITY
101-257-936.000	MAINTENANCE AGREEMENTS
101-257-938.100	GAS & DIESEL FUEL
101-257-960.000	EDUCATION & TRAINING

3,000.00	525.00	0.00	2,475.00	17.50
8,742.00	7,219.84	675.59	1,522.16	82.59
250.00	205.87	19.25	44.13	82.35
300.00	0.00	0.00	300.00	0.00
400.00	400.01	100.00	(0.01)	100.00
971.00	643.89	61.60	327.11	66.31
120.00	94.80	9.71	25.20	79.00
250.00	156.38	15.69	93.62	62.55
50.00	20.49	2.05	29.51	40.98
1,067.00	865.52	88.17	201.48	81.12
89.00	72.32	6.75	16.68	81.26
50.00	14.33	1.47	35.67	28.66
3,400.00	319.80	0.00	3,080.20	9.41
4,000.00	0.00	0.00	4,000.00	0.00
365.00	0.00	0.00	365.00	0.00
100,000.00	81,056.23	16,266.66	18,943.77	81.06
7,500.00	3,728.89	380.74	3,771.11	49.72
1,000.00	0.00	0.00	1,000.00	0.00
2,500.00	0.00	0.00	2,500.00	0.00
3,300.00	2,621.67	0.00	678.33	79.44
200.00	0.00	0.00	200.00	0.00
500.00	0.00	0.00	500.00	0.00

Total Dept 257 - ASSESSING

138-054-00 87-045-04 138-608-00

Dept. 265 - BUILDING & GROUNDS

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	YTD BALANCE 01/31/2026 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2026 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-265-704.100	WAGES FULL-TIME HOURLY	8,000.00	5,400.73	79.44	2,599.27	67.51
101-265-705.000	WAGES PART-TIME HOURLY	200.00	16.00	0.00	184.00	8.00
101-265-710.000	WAGES OVERTIME	3,300.00	1,786.69	407.64	1,513.31	54.14
101-265-712.000	WAGES JANITORIAL	18,000.00	16,302.48	1,730.40	1,697.52	90.57
101-265-715.000	FICA EMPLOYER CONTRIBUTION	2,270.00	1,763.92	166.91	506.08	77.71
101-265-716.050	HEALTH SAVINGS ACCOUNT	80.00	258.81	0.20	(178.81)	323.51
101-265-718.000	PENSION EMPLOYER CONTRIBUTION	1,356.00	862.50	58.45	493.50	63.61
101-265-719.000	WORKMEN'S COMP	1,300.00	379.52	34.27	920.48	29.19
101-265-740.000	OPERATING SUPPLIES	31,500.00	13,387.92	977.35	18,112.08	42.50
101-265-740.125	OPERATING SUPPLIES PASSPORT P	1,200.00	1,180.15	200.00	19.85	98.35
101-265-740.600	BEAUTIFICATION DAY	500.00	0.00	0.00	500.00	0.00
101-265-740.650	SEASONAL BANNERS/HOLIDAY LIGH	1,000.00	2,610.00	0.00	(1,610.00)	261.00
101-265-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,300.00	7,878.16	0.00	(6,578.16)	606.01
101-265-810.000	CONTRACTED SERVICES	19,000.00	20,012.25	443.00	(1,012.25)	105.33
101-265-850.000	TELEPHONE	7,872.00	5,526.83	613.62	2,345.17	70.21
101-265-910.000	INSURANCE GENERAL LIABILITY	8,000.00	9,420.00	5,820.00	(1,420.00)	117.75
101-265-920.000	UTILITIES	29,000.00	23,489.74	2,622.13	5,510.26	81.00
101-265-930.000	REPAIRS/MAINTENANCE	26,000.00	42,317.16	565.18	(16,317.16)	162.76
101-265-936.000	MAINTENANCE AGREEMENTS	2,500.00	978.32	0.00	1,521.68	39.13
101-265-940.100	EQUIPMENT RENTAL	3,500.00	3,403.16	1,583.62	96.84	97.23
101-265-974.000	CAPITAL IMPROVEMENTS	425,000.00	57,034.80	0.00	367,965.20	13.42
Total Dept 265 - BUILDING & GROUNDS		590,878.00	214,009.14	15,302.21	376,868.86	36.22
Dept 276 - CEMETERY						
101-276-704.100	WAGES FULL-TIME HOURLY	5,000.00	3,273.21	71.97	1,726.79	65.46
101-276-705.000	WAGES PART-TIME HOURLY	500.00	0.00	0.00	500.00	0.00
101-276-710.000	WAGES OVERTIME	1,500.00	1,124.53	312.55	375.47	74.97
101-276-715.000	FICA EMPLOYER CONTRIBUTION	534.00	316.90	27.63	217.10	59.34
101-276-716.050	HEALTH SAVINGS ACCOUNT	250.00	32.77	0.72	217.23	13.11
101-276-718.000	PENSION EMPLOYER CONTRIBUTION	770.00	527.78	46.15	242.22	68.54
101-276-719.000	WORKMEN'S COMP	65.00	48.36	3.20	16.64	74.40
101-276-740.000	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-276-810.000	CONTRACTED SERVICES	17,750.00	14,921.78	0.00	2,828.22	84.07
101-276-910.000	INSURANCE GENERAL LIABILITY	150.00	0.00	0.00	150.00	0.00
101-276-930.000	REPAIRS/MAINTENANCE	6,000.00	2,522.25	0.00	3,477.75	42.04
101-276-940.100	EQUIPMENT RENTAL	3,320.00	1,949.93	522.32	1,370.07	58.73
Total Dept 276 - CEMETERY		35,939.00	24,717.51	984.54	11,221.49	68.78
Dept 282 - GREAT LAKES TECH PARK MTCE						
101-282-810.000	CONTRACTED SERVICES	5,500.00	5,316.14	0.00	183.86	96.66
101-282-920.000	UTILITIES	3,000.00	1,482.28	181.63	1,517.72	49.41
101-282-930.000	REPAIRS/MAINTENANCE	3,000.00	1,240.00	0.00	1,760.00	41.33
Total Dept 282 - GREAT LAKES TECH PARK MTCE		11,500.00	8,038.42	181.63	3,461.58	69.90
Dept 371 - COMMUNITY DEVELOPMENT						
101-371-703.200	SALARY ZONING BOARDS	3,500.00	2,995.00	0.00	505.00	85.57
101-371-704.000	SALARIES FULL-TIME	61,538.00	50,537.86	4,729.02	11,000.14	82.12
101-371-704.100	WAGES FULL-TIME HOURLY	45,781.00	37,631.01	3,521.28	8,149.99	82.20
101-371-704.250	SALARY-STIPEND DEGREE	1,750.00	1,440.43	134.61	309.57	82.31
101-371-704.400	SICK DAY PAY OUT	150.00	0.00	0.00	150.00	0.00

PERIOD ENDING 01/31/2026

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	NORMAL (ABNORMAL)			
Fund 101 - GENERAL OPERATING FUND								
Expenditures								
101-371-704.716	WAGES IN LIEU OF HEALTH INSUR	2,800.00	2,800.01	700.01	(0.01)	100.00		
101-371-705.000	WAGES PART-TIME HOURLY	26,400.00	23,215.85	2,166.72	3,184.15	87.94		
101-371-715.000	FICA EMPLOYER CONTRIBUTION	10,635.00	8,935.05	849.71	1,699.95	84.02		
101-371-716.000	HEALTH INSURANCE	8,400.00	6,157.28	612.51	2,242.72	73.30		
101-371-716.050	HEALTH SAVINGS ACCOUNT	4,326.00	4,126.37	35.22	199.63	95.39		
101-371-716.100	VISION/SHORT TERM DISAB/LIFE	1,337.00	1,145.28	117.10	191.72	85.66		
101-371-716.200	DENTAL INSURANCE	2,316.00	1,894.44	190.07	421.56	81.80		
101-371-716.300	INSURANCE LONG TERM DISABILIT	365.00	250.21	25.02	114.79	68.55		
101-371-718.000	PENSION EMPLOYER CONTRIBUTION	12,800.00	10,612.29	1,039.76	2,187.71	82.91		
101-371-718.100	DEFERRED COMPENSATIONS CONTRI	615.00	505.57	47.24	109.43	82.21		
101-371-719.000	WORKMEN'S COMP	325.00	230.90	22.40	94.10	71.05		
101-371-740.000	OPERATING SUPPLIES	3,500.00	2,055.99	237.60	1,444.01	58.74		
101-371-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,500.00	867.49	0.00	632.51	57.83		
101-371-802.000	LEGAL SERVICES	7,000.00	2,605.00	150.00	4,395.00	37.21		
101-371-804.000	MEMBERSHIP & DUES	550.00	160.00	0.00	390.00	29.09		
101-371-804.100	SAGINAW FUTURE	3,000.00	3,000.00	3,000.00	0.00	100.00		
101-371-810.000	CONTRACTED SERVICES	23,212.00	10,716.25	0.00	12,495.75	46.17		
101-371-817.000	PROFESSIONAL SERVICES	5,000.00	2,954.62	0.00	2,045.38	59.09		
101-371-817.100	UPDATE MASTER PLAN	19,500.00	13,559.25	0.00	5,940.75	69.53		
101-371-850.100	WIRELESS COMMUNICATIONS	700.00	265.58	20.55	434.42	37.94		
101-371-900.000	LEGAL NOTICES	7,000.00	1,838.64	0.00	5,161.36	26.27		
101-371-910.000	INSURANCE GENERAL LIABILITY	3,005.00	0.00	0.00	3,005.00	0.00		
101-371-930.000	REPAIRS/MAINTENANCE	800.00	339.00	0.00	461.00	42.38		
101-371-936.000	MAINTENANCE AGREEMENTS	2,400.00	1,938.00	0.00	462.00	80.75		
101-371-938.000	VEHICLE EXPENSE	2,000.00	1,392.00	0.00	608.00	69.60		
101-371-938.100	GAS & DIESEL FUEL	1,200.00	577.98	48.07	622.02	48.17		
101-371-956.000	MISCELLANEOUS	1,000.00	34.00	0.00	966.00	3.40		
101-371-960.000	EDUCATION & TRAINING	2,000.00	1,452.08	0.00	547.92	72.60		
Total Dept 371 - COMMUNITY DEVELOPMENT		266,405.00	196,233.43	17,646.89	70,171.57	73.66		
Dept 421 - CONSTRUCTION CODES								
101-421-704.000	SALARIES FULL-TIME	18,068.00	14,439.41	1,351.15	3,628.59	79.92		
101-421-704.200	WAGES FULL-TIME CLERICAL	47,750.00	38,950.78	3,679.20	8,799.22	81.57		
101-421-704.250	SALARY-STIPEND DEGREE	500.00	411.31	38.44	88.69	82.26		
101-421-704.400	SICK DAY PAY OUT	300.00	0.00	0.00	300.00	0.00		
101-421-704.716	WAGES IN LIEU OF HEALTH INSUR	800.00	799.98	199.99	0.02	100.00		
101-421-705.200	WAGES INSPECTORS	92,000.00	66,656.13	5,607.09	25,343.87	72.45		
101-421-715.000	FICA EMPLOYER CONTRIBUTION	12,200.00	8,846.12	791.93	3,353.88	72.51		
101-421-716.000	HEALTH INSURANCE	23,000.00	18,383.11	1,928.51	4,616.89	79.93		
101-421-716.050	HEALTH SAVINGS ACCOUNT	4,370.00	4,139.59	36.80	230.41	94.73		
101-421-716.100	VISION/SHORT TERM DISAB/LIFE	925.00	796.15	82.30	128.85	86.07		
101-421-716.200	DENTAL INSURANCE	2,294.00	1,876.01	188.22	417.99	81.78		
101-421-716.300	INSURANCE LONG TERM DISABILIT	206.00	152.60	15.26	53.40	74.08		
101-421-718.000	PENSION EMPLOYER CONTRIBUTION	7,425.00	6,015.59	581.07	1,409.41	81.02		
101-421-718.100	DEFERRED COMPENSATIONS CONTRI	181.00	144.57	13.53	36.43	79.87		
101-421-719.000	WORKMEN'S COMP	235.00	257.32	22.80	(22.32)	109.50		
101-421-740.000	OPERATING SUPPLIES	2,500.00	2,107.77	0.00	392.23	84.31		
101-421-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	0.00	722.49	0.00	(722.49)	100.00		
101-421-804.000	MEMBERSHIP & DUES	550.00	170.00	0.00	380.00	30.91		
101-421-810.000	CONTRACTED SERVICES	2,000.00	5,781.75	0.00	(3,781.75)	289.09		
101-421-817.000	PROFESSIONAL SERVICES	20,000.00	1,572.62	225.00	18,427.38	7.86		
101-421-850.100	WIRELESS COMMUNICATIONS	260.00	90.18	10.02	169.82	34.68		
101-421-900.000	LEGAL NOTICES	200.00	0.00	0.00	200.00	0.00		
101-421-910.000	INSURANCE GENERAL LIABILITY	2,012.00	0.00	0.00	2,012.00	0.00		

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GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	YTD BALANCE 01/31/2026 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2026 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-421-936.000	MAINTENANCE AGREEMENTS	2,000.00	166.67	0.00	1,833.33	8.33
101-421-938.000	VEHICLE EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
101-421-938.100	GAS & DIESEL FUEL	1,500.00	893.78	119.60	606.22	59.59
101-421-960.000	EDUCATION & TRAINING	1,900.00	524.00	0.00	1,376.00	27.58
Total Dept 421 - CONSTRUCTION CODES		244,676.00	173,897.93	14,890.91	70,778.07	71.07
Dept 442 - SIDEWALKS						
101-442-704.100	WAGES FULL-TIME HOURLY	1,200.00	500.99	62.82	699.01	41.75
101-442-705.000	WAGES PART-TIME HOURLY	200.00	0.00	0.00	200.00	0.00
101-442-710.000	WAGES OVERTIME	200.00	134.90	56.93	65.10	67.45
101-442-715.000	FICA EMPLOYER CONTRIBUTION	125.00	46.15	8.59	78.85	36.92
101-442-716.050	HEALTH SAVINGS ACCOUNT	12.00	4.86	0.63	7.14	40.50
101-442-718.000	PENSION EMPLOYER CONTRIBUTION	168.00	76.32	14.37	91.68	45.43
101-442-719.000	WORKMEN'S COMP	170.00	4.28	0.72	165.72	2.52
101-442-910.000	INSURANCE GENERAL LIABILITY	330.00	0.00	0.00	165.72	0.00
101-442-930.000	REPAIRS/MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
101-442-940.100	EQUIPMENT RENTAL	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 442 - SIDEWALKS		6,905.00	767.50	144.06	6,137.50	11.12
Dept 444 - STORM WATER MANAGEMENT						
101-444-817.000	PROFESSIONAL SERVICES	10,900.00	9,156.47	2,227.62	1,743.53	84.00
Total Dept 444 - STORM WATER MANAGEMENT		10,900.00	9,156.47	2,227.62	1,743.53	84.00
Dept 445 - DRAINS AT LARGE						
101-445-806.000	DRAIN AT LARGE	8,120.00	6,467.71	0.00	1,652.29	79.65
101-445-807.000	TOWNSHIP PROPERTY ASSESSMENT	6,000.00	511.18	511.18	5,488.82	8.52
Total Dept 445 - DRAINS AT LARGE		14,120.00	6,978.89	511.18	7,141.11	49.43
Dept 448 - STREET LIGHTING						
101-448-920.000	UTILITIES	85,000.00	60,243.73	6,045.24	24,756.27	70.87
Total Dept 448 - STREET LIGHTING		85,000.00	60,243.73	6,045.24	24,756.27	70.87
Dept 450 - ROAD PROGRAMS						
101-450-930.000	REPAIRS/MAINTENANCE	191,292.00	119,802.53	0.00	71,489.47	62.63
Total Dept 450 - ROAD PROGRAMS		191,292.00	119,802.53	0.00	71,489.47	62.63
Dept 752 - ADMINISTRATION						
101-752-702.000	SALARY ELECTED OFFICIALS	2,100.00	2,048.50	0.00	51.50	97.55
101-752-704.000	SALARIES FULL-TIME	89,900.00	70,220.36	6,559.00	19,679.64	78.11
101-752-704.050	SALARIES FULL-TIME ASSISTANT	55,000.00	48,761.40	4,769.22	6,238.60	88.66
101-752-704.200	WAGES FULL-TIME CLERICAL	44,500.00	39,990.18	3,450.78	4,509.82	89.87
101-752-704.250	SALARY-STIPEND DEGREE	4,000.00	1,646.09	153.84	2,353.91	41.15
101-752-704.400	SICK DAY PAY OUT	2,300.00	2,951.55	2,951.55	(651.55)	128.33
101-752-704.716	WAGES IN LIEU OF HEALTH INSURA	0.00	3,000.00	1,000.00	(3,000.00)	100.00

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL OPERATING FUND								
Expenditures								
101-752-705.000	WAGES PART-TIME HOURLY	0.00	1,645.68	0.00	(1,645.68)	100.00		
101-752-715.000	FICA EMPLOYER CONTRIBUTION	15,200.00	12,424.06	1,192.15	2,775.94	81.74		
101-752-716.000	HEALTH INSURANCE	46,000.00	29,178.51	3,359.19	16,821.49	63.43		
101-752-716.050	HEALTH SAVINGS ACCOUNT	11,200.00	8,019.89	97.01	3,180.11	71.61		
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,800.00	1,695.27	170.76	104.73	94.18		
101-752-716.200	DENTAL INSURANCE	2,532.00	3,425.51	393.97	(893.51)	135.29		
101-752-716.300	INSURANCE LONG TERM DISABILIT	500.00	357.49	32.73	142.51	71.50		
101-752-718.000	PENSION EMPLOYER CONTRIBUTION	23,000.00	18,543.69	2,180.79	4,456.31	80.62		
101-752-719.000	WORKMEN'S COMP	2,500.00	1,721.85	205.34	778.15	68.87		
101-752-740.000	OPERATING SUPPLIES	3,400.00	1,333.76	0.00	2,066.24	39.23		
101-752-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	297.00	269.98	0.00	27.02	90.90		
101-752-800.000	ADMINISTRATION FEE	10,566.00	0.00	0.00	10,566.00	0.00		
101-752-803.000	AUDIT	1,500.00	1,050.00	0.00	450.00	70.00		
101-752-804.000	MEMBERSHIP & DUES	1,175.00	1,050.00	855.00	125.00	89.36		
101-752-810.000	CONTRACTED SERVICES	500.00	468.75	0.00	31.25	93.75		
101-752-817.000	PROFESSIONAL SERVICES	2,100.00	608.00	100.00	1,492.00	28.95		
101-752-836.000	EMPLOYMENT PHYSICALS	0.00	430.00	0.00	(430.00)	100.00		
101-752-900.000	LEGAL NOTICES	250.00	0.00	0.00	250.00	0.00		
101-752-901.000	PRINTING & PUBLISHING	2,750.00	0.00	0.00	2,750.00	0.00		
101-752-936.000	MAINTENANCE AGREEMENTS	600.00	508.59	0.00	91.41	84.77		
101-752-960.000	EDUCATION & TRAINING	2,750.00	0.00	0.00	2,750.00	0.00		
Total Dept 752 - ADMINISTRATION		326,420.00	251,349.11	27,471.33	75,070.89	77.00		
Dept 756 - FACILITY ACQUISITION/CONSTRUC								
101-756-974.000	CAPITAL IMPROVEMENTS	0.00	32,182.71	248.17	(32,182.71)	100.00		
101-756-974.550	CAPITAL IMPROVEMENTS ROBERTS	105,000.00	106,457.23	0.00	(1,457.23)	101.39		
Total Dept 756 - FACILITY ACQUISITION/CONSTRUC		105,000.00	138,639.94	248.17	(33,639.94)	132.04		
Dept 761 - SWIM PROGRAMS								
101-761-705.000	WAGES PART-TIME HOURLY	24,570.00	20,088.80	0.00	4,481.20	81.76		
101-761-715.000	FICA EMPLOYER CONTRIBUTION	1,880.00	1,536.80	0.00	343.20	81.74		
101-761-719.000	WORKMEN'S COMP	246.00	150.99	0.00	95.01	61.38		
101-761-740.000	OPERATING SUPPLIES	1,750.00	4,237.91	0.00	(2,487.91)	242.17		
101-761-930.000	REPAIRS/MAINTENANCE	4,500.00	1,152.50	0.00	3,347.50	25.61		
Total Dept 761 - SWIM PROGRAMS		32,946.00	27,167.00	0.00	5,779.00	82.46		
Dept 762 - SENIOR CITIZENS PROGRAMS								
101-762-740.000	OPERATING SUPPLIES	5,350.00	2,189.21	81.98	3,160.79	40.92		
Total Dept 762 - SENIOR CITIZENS PROGRAMS		5,350.00	2,189.21	81.98	3,160.79	40.92		
Dept 763 - SOCCER								
101-763-705.000	WAGES PART-TIME HOURLY	5,265.00	6,218.11	106.94	(953.11)	118.10		
101-763-715.000	FICA EMPLOYER CONTRIBUTION	403.00	475.69	8.18	(72.69)	118.04		
101-763-719.000	WORKMEN'S COMP	53.00	76.24	1.34	(23.24)	143.85		
101-763-740.000	OPERATING SUPPLIES	4,000.00	2,083.28	0.00	1,916.72	52.08		
101-763-740.300	OPERATING SUPPLIES T-SHIRTS	3,300.00	837.84	0.00	2,462.16	25.39		
101-763-740.675	SUPPLIES-CONCESSIONS	1,500.00	1,646.00	0.00	(146.00)	109.73		
101-763-740.700	OPERATING SUPPLIES-NON PERISH	0.00	33.98	0.00	(33.98)	100.00		

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	YTD BALANCE 01/31/2026 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2026 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL OPERATING FUND Expenditures						
Total Dept 763 - SOCCER		14,521.00	11,371.14	116.46	3,149.86	78.31
Dept 765 - ADULT SOFTBALL						
101-765-740.000	OPERATING SUPPLIES	2,200.00	2,345.83	0.00	(145.83)	106.63
101-765-740.300	OPERATING SUPPLIES T-SHIRTS	219.00	175.00	0.00	44.00	79.91
101-765-810.000	CONTRACTED SERVICES	4,500.00	3,312.00	0.00	1,188.00	73.60
Total Dept 765 - ADULT SOFTBALL		6,919.00	5,832.83	0.00	1,086.17	84.30
Dept 766 - YOUTH CLINICS/FLOOR HOCKEY						
101-766-705.000	WAGES PART-TIME HOURLY	3,600.00	1,217.38	189.27	2,382.62	33.82
101-766-715.000	FICA EMPLOYER CONTRIBUTION	275.00	93.12	14.48	181.88	33.86
101-766-719.000	WORKMEN'S COMP	37.00	13.25	1.91	23.75	35.81
101-766-740.000	OPERATING SUPPLIES	800.00	510.45	510.45	289.55	63.81
101-766-740.300	OPERATING SUPPLIES T-SHIRTS	1,300.00	0.00	0.00	1,300.00	0.00
101-766-901.000	PRINTING & PUBLISHING	400.00	0.00	0.00	400.00	0.00
Total Dept 766 - YOUTH CLINICS/FLOOR HOCKEY		6,412.00	1,834.20	716.11	4,577.80	28.61
Dept 767 - BASKETBALL						
101-767-705.000	WAGES PART-TIME HOURLY	2,500.00	1,221.78	245.55	1,278.22	48.87
101-767-715.000	FICA EMPLOYER CONTRIBUTION	191.00	93.47	18.79	97.53	48.94
101-767-719.000	WORKMEN'S COMP	30.00	15.16	2.87	14.84	50.53
101-767-740.000	OPERATING SUPPLIES	2,500.00	973.71	0.00	1,526.29	38.95
101-767-740.300	OPERATING SUPPLIES T-SHIRTS	3,000.00	0.00	0.00	3,000.00	0.00
101-767-901.000	PRINTING & PUBLISHING	230.00	0.00	0.00	230.00	0.00
Total Dept 767 - BASKETBALL		8,451.00	2,304.12	267.21	6,146.88	27.26
Dept 768 - ARCHERY						
101-768-705.000	WAGES PART-TIME HOURLY	4,000.00	717.39	138.52	3,282.61	17.93
101-768-715.000	FICA EMPLOYER CONTRIBUTION	306.00	54.87	10.60	251.13	17.93
101-768-719.000	WORKMEN'S COMP	70.00	9.04	1.74	60.96	12.91
101-768-740.000	OPERATING SUPPLIES	1,550.00	165.78	0.00	1,384.22	10.70
101-768-740.300	OPERATING SUPPLIES T-SHIRTS	750.00	0.00	0.00	750.00	0.00
101-768-901.000	PRINTING & PUBLISHING	122.00	0.00	0.00	122.00	0.00
101-768-942.000	FACILITY FEE	1,960.00	800.00	0.00	1,160.00	40.82
Total Dept 768 - ARCHERY		8,758.00	1,747.08	150.86	7,010.92	19.95
Dept 769 - VOLLEYBALL						
101-769-740.000	OPERATING SUPPLIES	500.00	357.00	0.00	143.00	71.40
Total Dept 769 - VOLLEYBALL		500.00	357.00	0.00	143.00	71.40
Dept 770 - OPERATIONS & MAINTENANCE						
101-770-704.100	WAGES FULL-TIME HOURLY	9,000.00	6,966.43	821.42	2,033.57	77.40
101-770-705.000	WAGES PART-TIME HOURLY	46,000.00	47,219.42	1,725.79	(1,219.42)	102.65
101-770-715.000	FICA EMPLOYER CONTRIBUTION	4,210.00	4,110.32	190.93	99.68	97.63

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL OPERATING FUND								
Expenditures								
101-770-716.050	HEALTH SAVINGS ACCOUNT	900.00	52.05	2.29	847.95	5.78		
101-770-718.000	PENSION EMPLOYER CONTRIBUTION	1,080.00	853.60	82.81	226.40	79.04		
101-770-719.000	WORKMEN'S COMP	1,900.00	661.80	28.37	1,238.20	34.83		
101-770-740.000	OPERATING SUPPLIES	3,700.00	21.66	0.00	3,678.34	0.59		
101-770-810.000	CONTRACTED SERVICES	39,000.00	42,150.57	0.00	(3,150.57)	108.08		
101-770-850.000	TELEPHONE	1,620.00	0.00	0.00	1,620.00	0.00		
101-770-850.100	WIRELESS COMMUNICATIONS	1,800.00	1,915.12	201.54	(115.12)	106.40		
101-770-910.000	INSURANCE GENERAL LIABILITY	12,500.00	0.00	0.00	12,500.00	0.00		
101-770-920.000	UTILITIES	27,000.00	23,535.17	2,988.46	3,464.83	87.17		
101-770-930.000	REPAIRS/MAINTENANCE	66,500.00	72,720.06	267.80	(6,220.06)	109.35		
101-770-938.000	VEHICLE EXPENSE	6,400.00	6,599.64	160.00	(199.64)	103.12		
101-770-938.100	GAS & DIESEL FUEL	8,500.00	5,764.92	258.26	2,735.08	67.82		
101-770-940.000	PORTABLE TOILET RENTAL	1,700.00	2,310.00	0.00	(610.00)	135.88		
101-770-940.100	EQUIPMENT RENTAL	1,500.00	5,862.53	1,832.96	(4,362.53)	390.84		
101-770-940.400	LEASE AGREEMENTS LAND/RAILROAD	3,574.00	973.67	0.00	2,600.33	27.24		
101-770-970.000	CAPITAL OUTLAY	13,000.00	0.00	0.00	13,000.00	0.00		
Total Dept 770 - OPERATIONS & MAINTENANCE		249,884.00	221,716.96	8,560.63	28,167.04	88.73		
Dept 771 - FLAG FOOTBALL								
101-771-705.000	WAGES PART-TIME HOURLY	582.00	1,204.16	0.00	(622.16)	206.90		
101-771-715.000	FICA EMPLOYER CONTRIBUTION	45.00	92.11	0.00	(47.11)	204.69		
101-771-719.000	WORKMEN'S COMP	5.00	15.17	0.00	(10.17)	303.40		
101-771-740.000	OPERATING SUPPLIES	745.00	585.09	0.00	159.91	78.54		
101-771-740.300	OPERATING SUPPLIES T-SHIRTS	812.00	0.00	0.00	812.00	0.00		
101-771-901.000	PRINTING & PUBLISHING	115.00	0.00	0.00	115.00	0.00		
Total Dept 771 - FLAG FOOTBALL		2,304.00	1,896.53	0.00	407.47	82.31		
Dept 772 - NATURE PRESERVE/CENTER								
101-772-704.100	WAGES FULL-TIME HOURLY	5,000.00	0.00	0.00	5,000.00	0.00		
101-772-705.000	WAGES PART-TIME HOURLY	9,800.00	2,601.43	149.54	7,198.57	26.55		
101-772-705.075	PART-TIME DIRECTOR NATURE CENTER/PRESER	33,000.00	20,773.79	1,497.38	12,226.21	62.95		
101-772-715.000	FICA EMPLOYER CONTRIBUTION	3,657.00	1,788.21	125.98	1,868.79	48.90		
101-772-719.000	WORKMEN'S COMP	500.00	132.04	20.76	367.96	26.41		
101-772-740.000	OPERATING SUPPLIES	6,500.00	2,483.79	1,688.37	4,016.21	38.21		
101-772-740.772	OPERATING SUPPLIES GRANT REVENUES	7,000.00	2,784.56	0.00	4,215.44	39.78		
101-772-804.000	MEMBERSHIP & DUES	650.00	0.00	0.00	650.00	0.00		
101-772-810.000	CONTRACTED SERVICES	0.00	934.93	0.00	(934.93)	100.00		
101-772-810.100	CONTRACTED SERVICES	1,000.00	0.00	0.00	1,000.00	0.00		
101-772-817.000	PROFESSIONAL SERVICES	6,500.00	0.00	0.00	6,500.00	0.00		
101-772-901.000	PRINTING & PUBLISHING	2,750.00	755.00	0.00	1,995.00	27.45		
101-772-910.000	INSURANCE GENERAL LIABILITY	5,500.00	6,214.00	6,214.00	(714.00)	112.98		
101-772-920.000	UTILITIES	4,000.00	4,169.12	896.96	(169.12)	104.23		
101-772-930.000	REPAIRS/MAINTENANCE	45,750.00	12,727.82	0.00	33,022.18	27.82		
101-772-940.000	PORTABLE TOILET RENTAL	1,600.00	880.00	0.00	720.00	55.00		
101-772-960.000	EDUCATION & TRAINING	750.00	0.00	0.00	750.00	0.00		
101-772-974.575	CAPITAL IMPROVEMENTS	40,000.00	73,300.81	0.00	(33,300.81)	183.25		
Total Dept 772 - NATURE PRESERVE/CENTER		173,957.00	129,545.50	10,592.99	44,411.50	74.47		
Dept 774 - SPECIAL EVENTS								
101-774-705.000	WAGES PART-TIME HOURLY	4,200.00	2,879.50	0.00	1,320.50	68.56		

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GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	YTD BALANCE 01/31/2026 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2026		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED					
				INCREASE	(DECREASE)							
Fund 101 - GENERAL OPERATING FUND												
Expenditures												
101-774-715.000	FICA EMPLOYER CONTRIBUTION	321.00	220.24	0.00		100.76	68.61					
101-774-719.000	WORKMEN'S COMP	42.00	35.58	0.00		6.42	84.71					
101-774-740.000	OPERATING SUPPLIES	15,900.00	13,682.75	1,948.49		2,217.25	86.06					
101-774-817.000	PROFESSIONAL SERVICES	9,500.00	7,600.00	0.00		1,900.00	80.00					
101-774-901.000	PRINTING & PUBLISHING	1,000.00	798.09	0.00		201.91	79.81					
101-774-940.000	PORTABLE TOILET RENTAL	1,500.00	660.00	0.00		840.00	44.00					
Total Dept 774 - SPECIAL EVENTS		32,463.00	25,876.16	1,948.49		6,586.84	79.71					
Dept 775 - DAY CAMP												
101-775-705.000	WAGES PART-TIME HOURLY	26,500.00	22,374.04	31.25		4,125.96	84.43					
101-775-715.000	FICA EMPLOYER CONTRIBUTION	2,027.00	1,711.61	2.39		315.39	84.44					
101-775-719.000	WORKMEN'S COMP	265.00	218.02	0.00		46.98	82.27					
101-775-740.000	OPERATING SUPPLIES	2,100.00	2,717.98	0.00		(617.98)	129.43					
101-775-831.000	FIELD TRIPS	3,000.00	2,342.40	0.00		657.60	78.08					
Total Dept 775 - DAY CAMP		33,892.00	29,364.05	33.64		4,527.95	86.64					
Dept 776 - TRAIN												
101-776-705.000	WAGES PART-TIME HOURLY	1,500.00	1,122.63	0.00		377.37	74.84					
101-776-715.000	FICA EMPLOYER CONTRIBUTION	115.00	85.90	0.00		29.10	74.70					
101-776-719.000	WORKMEN'S COMP	15.00	14.14	0.00		0.86	94.27					
101-776-930.000	REPAIRS/MAINTENANCE	7,000.00	6,184.99	115.01		815.01	88.36					
101-776-938.100	GAS & DIESEL FUEL	223.00	74.70	0.00		148.30	33.50					
Total Dept 776 - TRAIN		8,853.00	7,482.36	115.01		1,370.64	84.52					
Dept 995 - TRANSFER-OUT												
101-995-999.205	PUBLIC SAFETY - FIRE	218,049.00	0.00	0.00		0.00	0.00					
101-995-999.206	TRASNFER OUT FIRE APPARATUS	42,250.00	784,239.99	0.00		(0.99)	100.00					
101-995-999.207	PUBLIC SAFETY - POLICE	218,049.00	0.00	0.00		0.00	0.00					
Total Dept 995 - TRANSFER-OUT		478,348.00	784,239.99	0.00		(0.99)	100.00					
TOTAL EXPENDITURES												
		3,956,039.00	3,196,832.86	188,525.19		1,065,097.14	75.01					
Fund 101 - GENERAL OPERATING FUND:												
TOTAL REVENUES		4,455,464.00	2,892,656.68	221,084.63		1,562,807.32	64.92					
TOTAL EXPENDITURES		3,956,039.00	3,196,832.86	188,525.19		1,065,097.14	75.01					
NET OF REVENUES & EXPENDITURES		499,425.00	(304,176.18)	32,559.44		497,710.18	157.17					

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP

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PERIOD ENDING 01/31/2026

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT								
Revenues								
Dept 000								
205-000-400.000	PROPERTY TAXES	664,981.00	1,390.26	0.00	663,590.74	0.21		
205-000-405.000	DEL'Q PERSONAL PROPERTY	250.00	178.64	0.00	71.36	71.46		
205-000-410.000	PERSONAL PROPERTY TAXES	49,366.00	0.00	0.00	49,366.00	0.00		
205-000-410.100	PERSONAL PROPERTY REPLACEMENT	53,348.00	0.00	0.00	53,348.00	0.00		
205-000-437.000	I.F.T.	23,988.00	0.00	0.00	23,988.00	0.00		
205-000-528.000	OTHER FEDERAL GRANTS	0.00	3,798.52	3,798.52	(3,798.52)	100.00		
205-000-566.000	GRANT	0.00	12,240.00	0.00	(12,240.00)	100.00		
205-000-569.000	OTHER STATE GRANTS	0.00	568.04	0.00	(568.04)	100.00		
205-000-630.000	NON-RESIDENT FEES	3,200.00	2,798.10	0.00	401.90	87.44		
205-000-665.000	INTEREST EARNED	15,000.00	23,635.47	0.00	(8,635.47)	157.57		
205-000-673.100	SALE OF FIXED ASSETS	0.00	20.00	0.00	(20.00)	100.00		
205-000-675.000	DONATIONS/CONTRIBUTION	15,168.00	4,771.05	0.00	10,396.95	31.45		
205-000-676.000	REFUNDS-REBATES	0.00	2,893.89	0.00	(2,893.89)	100.00		
205-000-677.000	REIMBURSEMENTS	0.00	4,641.99	252.26	(4,641.99)	100.00		
205-000-693.000	MISCELLANEOUS	0.00	72.00	0.00	(72.00)	100.00		
205-000-699.101	TRANSFER FROM GENERAL FUND	218,050.00	0.00	0.00	0.00	0.00		
Total Dept 000		1,043,351.00	57,007.96	4,050.78	768,293.04	6.91		
TOTAL REVENUES		1,043,351.00	57,007.96	4,050.78	768,293.04	6.91		
Expenditures								
Dept 000								
205-000-704.000	SALARIES FULL-TIME	97,669.00	82,961.95	7,555.00	14,707.05	84.94		
205-000-704.025	SALARIES FULL-TIME FIREFIGHTER	230,000.00	26,315.46	0.00	203,684.54	11.44		
205-000-704.100	WAGES FULL-TIME HOURLY	1,500.00	192,524.19	21,928.92	(191,024.19)	12,834.9		
205-000-704.250	SALARY-STIPEND DEGREE	1,500.00	1,269.18	115.38	230.82	84.61		
205-000-704.400	SICK DAY PAY OUT	3,140.00	7,642.95	7,642.95	(4,502.95)	243.41		
205-000-705.000	WAGES PART-TIME HOURLY	27,400.00	22,904.71	2,086.80	4,495.29	83.59		
205-000-705.300	WAGES PART-TIME FIRERUNS	110,000.00	86,240.87	6,359.29	23,759.13	78.40		
205-000-712.000	WAGES JANITORIAL	13,500.00	11,557.65	1,043.94	1,942.35	85.61		
205-000-715.000	FICA EMPLOYER CONTRIBUTION	37,100.00	31,889.89	2,937.61	5,210.11	85.96		
205-000-716.000	HEALTH INSURANCE	80,000.00	55,793.28	6,689.07	24,206.72	69.74		
205-000-716.050	HEALTH SAVINGS ACCOUNT	18,500.00	18,029.72	340.97	470.28	97.46		
205-000-716.100	VISION/SHORT TERM DISAB/LIFE	3,835.00	3,008.68	308.60	826.32	78.45		
205-000-716.200	DENTAL INSURANCE	5,819.00	4,760.20	477.59	1,058.80	81.80		
205-000-716.300	INSURANCE LONG TERM DISABILIT	875.00	744.00	74.40	131.00	85.03		
205-000-718.000	PENSION EMPLOYER CONTRIBUTION	40,060.00	38,005.59	4,476.97	2,054.41	94.87		
205-000-719.000	WORKMEN'S COMP	13,000.00	5,692.53	935.95	7,307.47	43.79		
205-000-740.000	OPERATING SUPPLIES	13,000.00	10,077.81	265.51	2,922.19	77.52		
205-000-740.205	OPERATING SUPPLIES MEDICAL SUPPLIES	4,000.00	1,926.59	0.00	2,073.41	48.16		
205-000-742.000	UNIFORMS	5,000.00	5,041.84	381.00	(41.84)	100.84		
205-000-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	11,200.00	18,460.19	0.00	(7,260.19)	164.82		
205-000-800.000	ADMINISTRATION FEE	9,005.00	0.00	0.00	9,005.00	0.00		
205-000-802.000	LEGAL SERVICES	1,500.00	1,275.00	0.00	225.00	85.00		
205-000-803.000	AUDIT	1,500.00	1,050.00	0.00	450.00	70.00		
205-000-804.000	MEMBERSHIP & DUES	2,710.00	1,505.42	635.00	1,204.58	55.55		
205-000-810.000	CONTRACTED SERVICES	24,300.00	15,376.49	1,556.23	8,923.51	63.28		
205-000-817.000	PROFESSIONAL SERVICES	3,000.00	509.02	0.00	2,490.98	16.97		
205-000-836.000	EMPLOYMENT PHYSICALS	10,000.00	7,794.42	880.00	2,205.58	77.94		
205-000-836.100	IMMUNIZATIONS	1,000.00	0.00	0.00	1,000.00	0.00		
205-000-850.000	TELEPHONE	3,300.00	2,234.25	248.03	1,065.75	67.70		
205-000-850.100	WIRELESS COMMUNICATIONS	2,200.00	883.26	68.03	1,316.74	40.15		

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REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 01/31/2026

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT		
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT								
Expenditures								
205-000-900.000	LEGAL NOTICES	150.00	0.00	0.00	150.00	0.00		
205-000-910.000	INSURANCE GENERAL LIABILITY	40,771.00	0.00	0.00	40,771.00	0.00		
205-000-920.000	UTILITIES	28,000.00	19,655.51	3,112.64	8,344.49	70.20		
205-000-930.000	REPAIRS/MAINTENANCE	5,000.00	10,962.39	7,660.10	(5,962.39)	219.25		
205-000-930.100	REPAIRS & MAINTENANCE FS#1	6,000.00	2,951.44	56.00	3,048.56	49.19		
205-000-930.200	REPAIRS & MAINTENANCE FS#2	44,000.00	37,013.24	0.00	6,986.76	84.12		
205-000-936.000	MAINTENANCE AGREEMENTS	6,500.00	3,069.67	0.00	3,430.33	47.23		
205-000-938.000	VEHICLE EXPENSE	18,000.00	11,219.65	132.28	6,780.35	62.33		
205-000-938.100	GAS & DIESEL FUEL	14,000.00	6,995.92	638.76	7,004.08	49.97		
205-000-940.100	EQUIPMENT RENTAL	800.00	1,948.33	1,782.04	(1,148.33)	243.54		
205-000-956.000	MISCELLANEOUS	1,500.00	0.00	0.00	1,500.00	0.00		
205-000-960.000	EDUCATION & TRAINING	16,000.00	11,308.18	1,740.08	4,691.82	70.68		
205-000-999.206	TRASNFER OUT FIRE APPARATUS	42,250.00	42,250.00	0.00	0.00	100.00		
Total Dept 000		998,584.00	802,849.47	82,129.14	195,734.53	80.40		
TOTAL EXPENDITURES								
		998,584.00	802,849.47	82,129.14	195,734.53	80.40		
 Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT:								
TOTAL REVENUES		1,043,351.00	57,007.96	4,050.78	768,293.04	6.91		
TOTAL EXPENDITURES		998,584.00	802,849.47	82,129.14	195,734.53	80.40		
NET OF REVENUES & EXPENDITURES		44,767.00	(745,841.51)	(78,078.36)	572,558.51	430.42		

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REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
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GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	YTD BALANCE 01/31/2026 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2026 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE APPARATUS						
Revenues						
Dept 000						
206-000-402.000	PROPERTY TAXES	147,774.00	0.00	0.00	147,774.00	0.00
206-000-405.000	DEL'Q PERSONAL PROPERTY	50.00	348.63	0.00	(298.63)	697.26
206-000-410.000	PERSONAL PROPERTY TAXES	10,974.00	0.00	0.00	10,974.00	0.00
206-000-410.100	PERSONAL PROPERTY REPLACEMENT	21,770.00	0.00	0.00	21,770.00	0.00
206-000-437.000	I.F.T.	5,331.00	0.00	0.00	5,331.00	0.00
206-000-528.000	OTHER FEDERAL GRANTS	0.00	4,760.00	0.00	(4,760.00)	100.00
206-000-569.000	OTHER STATE GRANTS	0.00	127.94	0.00	(127.94)	100.00
206-000-665.000	INTEREST EARNED	1,000.00	3,297.86	0.00	(2,297.86)	329.79
206-000-673.100	SALE OF FIXED ASSETS	87,000.00	80,000.00	0.00	7,000.00	91.95
206-000-699.101	TRANSFER FROM GENERAL FUND	42,250.00	784,239.99	0.00	(0.99)	100.00
206-000-699.205	TRANSFER IN FROM PS FIRE	42,250.00	42,250.00	0.00	0.00	100.00
Total Dept 000		358,399.00	915,024.42	0.00	185,363.58	83.15
TOTAL REVENUES						
Expenditures						
Dept 000						
206-000-740.000	OPERATING SUPPLIES	52,000.00	0.00	0.00	52,000.00	0.00
206-000-936.000	MAINTENANCE AGREEMENTS	24,600.00	1,485.00	0.00	23,115.00	6.04
206-000-938.000	VEHICLE EXPENSE	4,000.00	0.00	0.00	4,000.00	0.00
206-000-970.000	CAPITAL OUTLAY	0.00	36,406.60	1,484.23	(36,406.60)	100.00
206-000-991.000	PRINCIPAL PUBLIC SAFETY FIRE ST ADDITIO	44,063.00	828,002.03	0.00	0.00	100.00
206-000-995.100	INTEREST INSTALLMENT PURCHASE AGREEMENT	40,394.00	5,526.03	0.00	(0.03)	100.00
Total Dept 000		165,057.00	871,419.66	1,484.23	42,708.37	95.33
TOTAL EXPENDITURES						
Fund 206 - FIRE APPARATUS:						
TOTAL REVENUES						
		358,399.00	915,024.42	0.00	185,363.58	83.15
TOTAL EXPENDITURES						
		165,057.00	871,419.66	1,484.23	42,708.37	95.33
NET OF REVENUES & EXPENDITURES						
		193,342.00	43,604.76	(1,484.23)	142,655.21	23.41

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 01/31/2026

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - PUBLIC SAFETY-POLICE						
Revenues						
Dept 000						
207-000-402.000	PROPERTY TAXES	1,108,301.00	2,317.08	0.00	1,105,983.92	0.21
207-000-405.000	DEL'Q PERSONAL PROPERTY	250.00	297.76	0.00	(47.76)	119.10
207-000-410.000	PERSONAL PROPERTY TAXES	82,278.00	0.00	0.00	82,278.00	0.00
207-000-410.100	PERSONAL PROPERTY REPLACEMENT	116,088.00	0.00	0.00	116,088.00	0.00
207-000-437.000	I.F.T.	39,981.00	0.00	0.00	39,981.00	0.00
207-000-539.000	JUSTICE TRAINING FUND	2,500.00	3,066.80	0.00	(566.80)	122.67
207-000-566.000	GRANT	0.00	13,000.00	0.00	(13,000.00)	100.00
207-000-569.000	OTHER STATE GRANTS	0.00	986.55	0.00	(986.55)	100.00
207-000-570.000	LIQUOR LICENSE	10,500.00	10,561.10	0.00	(61.10)	100.58
207-000-607.000	WITNESS FEES	0.00	22.00	0.00	(22.00)	100.00
207-000-607.100	COURT ORDERED FEES	400.00	280.00	50.00	120.00	70.00
207-000-626.000	SWAN VALLEY POLICE SECURITY	58,000.00	36,237.94	0.00	21,762.06	62.48
207-000-629.000	REPORTS	1,000.00	1,026.20	137.85	(26.20)	102.62
207-000-665.000	INTEREST EARNED	25,000.00	36,495.71	0.00	(11,495.71)	145.98
207-000-675.000	DONATIONS/CONTRIBUTION	15,000.00	50.00	0.00	14,950.00	0.33
207-000-680.000	REIMBURSEMENT	0.00	32.54	0.00	(32.54)	100.00
207-000-693.000	MISCELLANEOUS	0.00	1,446.47	0.00	(1,446.47)	100.00
207-000-699.101	TRANSFER FROM GENERAL FUND	218,048.00	0.00	0.00	0.00	0.00
Total Dept 000		1,677,346.00	105,820.15	187.85	1,353,477.85	7.25
TOTAL REVENUES		1,677,346.00	105,820.15	187.85	1,353,477.85	7.25
Expenditures						
Dept 000						
207-000-704.000	SALARIES FULL-TIME	182,613.00	140,615.44	13,560.17	41,997.56	77.00
207-000-704.100	WAGES FULL-TIME HOURLY	400,000.00	422,718.98	39,985.22	(22,718.98)	105.68
207-000-704.125	WAGES-FULL TIME TRAFFIC ENFOR	68,540.00	12,242.97	2,654.68	56,297.03	17.86
207-000-704.175	TRAINING WAGES	0.00	2,145.20	824.14	(2,145.20)	100.00
207-000-704.200	WAGES FULL-TIME CLERICAL	47,820.00	39,318.69	3,679.20	8,501.31	82.22
207-000-704.250	SALARY-STIPEND DEGREE	1,500.00	1,234.35	115.36	265.65	82.29
207-000-704.400	SICK DAY PAY OUT	3,000.00	5,076.30	5,210.66	(2,076.30)	169.21
207-000-704.716	WAGES IN LIEU OF HEALTH INSUR	2,000.00	2,500.00	1,000.00	(500.00)	125.00
207-000-705.000	WAGES PART-TIME HOURLY	40,000.00	8,957.66	601.40	31,042.34	22.39
207-000-709.000	WAGES COURT TIME	5,000.00	4,312.75	178.09	687.25	86.26
207-000-710.000	WAGES OVERTIME	65,000.00	47,663.38	8,574.76	17,336.62	73.33
207-000-712.000	WAGES JANITORIAL	7,000.00	5,827.95	525.40	1,172.05	83.26
207-000-715.000	FICA EMPLOYER CONTRIBUTION	62,950.00	51,275.80	5,354.22	11,674.20	81.45
207-000-716.000	HEALTH INSURANCE	125,000.00	101,208.95	10,852.44	23,791.05	80.97
207-000-716.050	HEALTH SAVINGS ACCOUNT	37,000.00	35,819.30	17.90	1,180.70	96.81
207-000-716.100	VISION/SHORT TERM DISAB/LIFE	7,350.00	6,472.90	654.60	877.10	88.07
207-000-716.200	DENTAL INSURANCE	10,034.00	9,214.29	920.41	819.71	91.83
207-000-716.300	INSURANCE LONG TERM DISABILIT	1,743.00	1,687.69	167.65	55.31	96.83
207-000-716.600	RETIREE HEALTH INS SUPPLEMENT	4,800.00	3,400.00	200.00	1,400.00	70.83
207-000-718.000	PENSION EMPLOYER CONTRIBUTION	90,500.00	80,239.00	9,015.46	10,261.00	88.66
207-000-719.000	WORKMEN'S COMP	10,500.00	7,095.53	775.88	3,404.47	67.58
207-000-740.000	OPERATING SUPPLIES	15,000.00	19,636.48	197.62	(4,636.48)	130.91
207-000-742.000	UNIFORMS	15,000.00	5,849.10	100.38	9,150.90	38.99
207-000-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	14,500.00	14,089.92	0.00	410.08	97.17
207-000-800.000	ADMINISTRATION FEE	8,935.00	0.00	0.00	8,935.00	0.00
207-000-802.000	LEGAL SERVICES	24,000.00	18,025.00	2,575.00	5,975.00	75.10
207-000-803.000	AUDIT	1,500.00	1,200.00	0.00	300.00	80.00
207-000-804.000	MEMBERSHIP & DUES	2,205.00	265.00	0.00	1,940.00	12.02

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 207 - PUBLIC SAFETY-POLICE								
Expenditures								
207-000-810.000	CONTRACTED SERVICES	26,300.00	11,022.73	153.60	15,277.27	41.91		
207-000-817.000	PROFESSIONAL SERVICES	2,000.00	1,166.50	0.00	833.50	58.33		
207-000-836.000	EMPLOYMENT PHYSICALS	1,000.00	0.00	0.00	1,000.00	0.00		
207-000-850.000	TELEPHONE	2,000.00	1,569.82	149.78	430.18	78.49		
207-000-850.100	WIRELESS COMMUNICATIONS	2,500.00	1,995.92	258.67	504.08	79.84		
207-000-910.000	INSURANCE GENERAL LIABILITY	13,138.00	0.00	0.00	13,138.00	0.00		
207-000-920.000	UTILITIES	6,000.00	4,777.25	655.76	1,222.75	79.62		
207-000-930.000	REPAIRS/MAINTENANCE	125,000.00	83,263.84	7,660.10	41,736.16	66.61		
207-000-936.000	MAINTENANCE AGREEMENTS	12,500.00	12,381.94	0.00	118.06	99.06		
207-000-938.000	VEHICLE EXPENSE	15,000.00	17,161.11	1,810.41	(2,161.11)	114.41		
207-000-938.100	GAS & DIESEL FUEL	20,000.00	20,011.66	2,166.63	(11.66)	100.06		
207-000-940.100	EQUIPMENT RENTAL	500.00	568.09	556.90	(68.09)	113.62		
207-000-940.200	COLD STORAGE LEASE	1,800.00	0.00	0.00	1,800.00	0.00		
207-000-956.000	MISCELLANEOUS	1,650.00	159.99	0.00	1,490.01	9.70		
207-000-960.000	EDUCATION & TRAINING	15,000.00	4,936.13	1,629.92	10,063.87	32.91		
207-000-970.000	CAPITAL OUTLAY	95,000.00	91,765.96	0.00	3,234.04	96.60		
Total Dept 000		1,592,878.00	1,298,873.57	122,782.41	294,004.43	81.54		
TOTAL EXPENDITURES		1,592,878.00	1,298,873.57	122,782.41	294,004.43	81.54		
Fund 207 - PUBLIC SAFETY-POLICE:								
TOTAL REVENUES		1,677,346.00	105,820.15	187.85	1,353,477.85	7.25		
TOTAL EXPENDITURES		1,592,878.00	1,298,873.57	122,782.41	294,004.43	81.54		
NET OF REVENUES & EXPENDITURES		84,468.00	(1,193,053.42)	(122,594.56)	1,059,473.42	893.14		

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REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
PERIOD ENDING 01/31/2026

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GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	YTD BALANCE 01/31/2026 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2026 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 246 - ROAD REVOLVING FUND						
Revenues						
Dept 000						
246-000-665.000	INTEREST EARNED	2,000.00	19,677.28	0.00	(17,677.28)	983.86
246-000-665.200	INTEREST REVENUE SPEC ASSESSM	14,138.00	0.00	0.00	14,138.00	0.00
246-000-672.100	SPECIAL ASSESSMENT REVENUE RO	34,818.00	0.00	0.00	34,818.00	0.00
Total Dept 000		50,956.00	19,677.28	0.00	31,278.72	38.62
TOTAL REVENUES						
<hr/>						
Fund 246 - ROAD REVOLVING FUND:						
TOTAL REVENUES						
TOTAL EXPENDITURES						
NET OF REVENUES & EXPENDITURES						
		50,956.00	19,677.28	0.00	31,278.72	38.62
		0.00	0.00	0.00	0.00	0.00
		50,956.00	19,677.28	0.00	31,278.72	38.62

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REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 248 - Downtown Development Authority								
<i>Revenues</i>								
Dept 000								
248-000-402.000	PROPERTY TAXES	75,000.00	0.00	0.00	75,000.00	0.00		
248-000-405.000	DEL'Q PERSONAL PROPERTY	50.00	236.20	0.00	(186.20)	472.40		
248-000-406.000	PROPERTY TAX CAPTURE	63,000.00	0.00	0.00	63,000.00	0.00		
248-000-410.000	PERSONAL PROPERTY TAXES	12,100.00	0.00	0.00	12,100.00	0.00		
248-000-569.000	OTHER STATE GRANTS	0.00	711.26	0.00	(711.26)	100.00		
248-000-665.000	INTEREST EARNED	9,000.00	7,139.27	0.00	1,860.73	79.33		
248-000-675.000	DONATIONS/CONTRIBUTION	25,000.00	0.00	0.00	25,000.00	0.00		
248-000-677.000	REIMBURSEMENTS	10,000.00	0.00	0.00	10,000.00	0.00		
Total Dept 000		194,150.00	8,086.73	0.00	186,063.27	4.17		
TOTAL REVENUES		194,150.00	8,086.73	0.00	186,063.27	4.17		
<i>Expenditures</i>								
Dept 000								
248-000-704.100	WAGES FULL-TIME HOURLY	7,000.00	7,456.67	1,484.80	(456.67)	106.52		
248-000-710.000	WAGES OVERTIME	500.00	205.60	125.64	294.40	41.12		
248-000-715.000	FICA EMPLOYER CONTRIBUTION	7,500.00	545.38	110.09	6,954.62	7.27		
248-000-716.050	HEALTH SAVINGS ACCOUNT	70.00	116.11	14.32	(46.11)	165.87		
248-000-718.000	PENSION EMPLOYER CONTRIBUTION	900.00	919.49	193.26	(19.49)	102.17		
248-000-719.000	WORKMEN'S COMP	135.00	112.13	25.16	22.87	83.06		
248-000-740.000	OPERATING SUPPLIES	500.00	89.90	0.00	410.10	17.98		
248-000-803.000	AUDIT	500.00	600.00	0.00	(100.00)	120.00		
248-000-817.000	PROFESSIONAL SERVICES	0.00	4,868.50	0.00	(4,868.50)	100.00		
248-000-900.100	PUBLICATIONS	1,000.00	0.00	0.00	1,000.00	0.00		
248-000-910.000	INSURANCE GENERAL LIABILITY	3,600.00	4,231.00	0.00	(631.00)	117.53		
248-000-920.000	UTILITIES	2,361.00	1,891.55	248.92	469.45	80.12		
248-000-930.000	REPAIRS/MAINTENANCE	18,500.00	30,123.23	8,425.29	(11,623.23)	162.83		
248-000-940.100	EQUIPMENT RENTAL	3,000.00	3,855.89	881.64	(855.89)	128.53		
248-000-974.000	CAPITAL IMPROVEMENTS	125,000.00	22,359.56	(69.99)	102,640.44	17.89		
Total Dept 000		170,566.00	77,375.01	11,439.13	93,190.99	45.36		
TOTAL EXPENDITURES		170,566.00	77,375.01	11,439.13	93,190.99	45.36		
Fund 248 - Downtown Development Authority:								
TOTAL REVENUES		194,150.00	8,086.73	0.00	186,063.27	4.17		
TOTAL EXPENDITURES		170,566.00	77,375.01	11,439.13	93,190.99	45.36		
NET OF REVENUES & EXPENDITURES		23,584.00	(69,288.28)	(11,439.13)	92,872.28	293.79		

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 265 - P.S. DRUG LAW ENFORCEMENT						
Revenues						
Dept 000						
265-000-665.000	INTEREST EARNED	0.00	17.67	0.00	(17.67)	100.00
Total Dept 000		0.00	17.67	0.00	(17.67)	100.00
TOTAL REVENUES		0.00	17.67	0.00	(17.67)	100.00
Fund 265 - P.S. DRUG LAW ENFORCEMENT:						
TOTAL REVENUES						
TOTAL EXPENDITURES		0.00	17.67	0.00	(17.67)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
		0.00	17.67	0.00	(17.67)	100.00

PERIOD ENDING 01/31/2026

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 271 - LIBRARY FUND								
Revenues								
Dept 000								
271-000-402.000	PROPERTY TAXES	474,570.00	729.19	0.00	473,840.81	0.15		
271-000-405.000	DEL'Q PERSONAL PROPERTY	0.00	93.68	0.00	(93.68)	100.00		
271-000-410.000	PERSONAL PROPERTY TAXES	35,000.00	0.00	0.00	35,000.00	0.00		
271-000-410.100	PERSONAL PROPERTY REPLACEMENT	40,000.00	0.00	0.00	40,000.00	0.00		
271-000-437.000	I.F.T.	15,026.00	0.00	0.00	15,026.00	0.00		
271-000-576.000	STATE AID PAYMENT	12,000.00	12,962.16	0.00	(962.16)	108.02		
271-000-656.000	BOOK FINES	2,000.00	1,572.00	0.00	428.00	78.60		
271-000-660.000	PENAL FINES	20,000.00	34,491.40	0.00	(14,491.40)	172.46		
271-000-665.000	INTEREST EARNED	10,000.00	7,213.28	0.00	2,786.72	72.13		
271-000-666.271	EVA EARLE TRUST-SNB DIVIDENDS	4,000.00	4,063.23	3,426.03	(63.23)	101.58		
271-000-671.000	MISCELLANEOUS	1,500.00	1,636.11	0.00	(136.11)	109.07		
271-000-675.000	DONATIONS/CONTRIBUTION	4,000.00	500.00	500.00	3,500.00	12.50		
271-000-675.100	MEMORIALS-CHILDREN	100.00	0.00	0.00	100.00	0.00		
271-000-675.200	MEMORIALS ADULTS	600.00	285.00	0.00	315.00	47.50		
271-000-679.000	LOST BOOK REIMBURSEMENTS	300.00	181.99	0.00	118.01	60.66		
271-000-687.000	REFUNDS/REBATES	50.00	0.00	0.00	50.00	0.00		
Total Dept 000		619,146.00	63,728.04	3,926.03	555,417.96	10.29		
TOTAL REVENUES		619,146.00	63,728.04	3,926.03	555,417.96	10.29		
Expenditures								
Dept 000								
271-000-704.500	WAGES LIBRARY	250,000.00	194,683.94	16,636.83	55,316.06	77.87		
271-000-715.000	FICA EMPLOYER CONTRIBUTION	19,500.00	14,887.85	1,272.73	4,612.15	76.35		
271-000-716.000	HEALTH INSURANCE	0.00	478.72	0.00	(478.72)	100.00		
271-000-716.500	DISABILITY	9,500.00	4,880.28	397.39	4,619.72	51.37		
271-000-719.000	WORKMEN'S COMP	1,300.00	872.96	0.00	427.04	67.15		
271-000-727.000	OFFICE SUPPLIES	5,000.00	5,297.66	512.38	(297.66)	105.95		
271-000-728.000	CHILDRENS BOOKS	18,000.00	15,662.22	1,122.32	2,337.78	87.01		
271-000-728.100	ADULT BOOKS	25,000.00	21,331.39	1,581.34	3,668.61	85.33		
271-000-728.200	AUDIO/VISUAL BOOKS	4,000.00	3,127.56	0.00	872.44	78.19		
271-000-730.000	PERIODICALS	5,000.00	2,864.31	0.00	2,135.69	57.29		
271-000-732.000	CHILDRENS PROGRAMS	15,000.00	13,461.00	1,179.75	1,539.00	89.74		
271-000-800.000	ADMINISTRATION FEE	12,000.00	0.00	0.00	12,000.00	0.00		
271-000-803.000	AUDIT	650.00	900.00	0.00	(250.00)	138.46		
271-000-804.000	MEMBERSHIP & DUES	10,000.00	5,031.90	0.00	4,968.10	50.32		
271-000-850.000	TELEPHONE	3,500.00	3,412.90	1,039.19	87.10	97.51		
271-000-901.000	PRINTING & PUBLISHING	1,200.00	1,294.36	73.00	(94.36)	107.86		
271-000-910.000	INSURANCE GENERAL LIABILITY	11,000.00	0.00	0.00	11,000.00	0.00		
271-000-920.000	UTILITIES	16,000.00	16,744.13	1,507.39	(744.13)	104.65		
271-000-930.000	REPAIRS/MAINTENANCE	20,000.00	17,193.21	1,105.58	2,806.79	85.97		
271-000-936.000	MAINTENANCE AGREEMENTS	10,500.00	8,762.35	0.00	1,737.65	83.45		
271-000-938.000	VEHICLE EXPENSE	250.00	0.00	0.00	250.00	0.00		
271-000-956.000	MISCELLANEOUS	10,000.00	5,415.50	96.92	4,584.50	54.16		
271-000-960.000	EDUCATION & TRAINING	400.00	0.00	0.00	400.00	0.00		
271-000-970.000	CAPITAL OUTLAY	25,000.00	6,469.24	0.00	18,530.76	25.88		
271-000-974.000	CAPITAL IMPROVEMENTS	146,346.00	36,855.05	14,299.00	109,490.95	25.18		
Total Dept 000		619,146.00	379,626.53	40,823.82	239,519.47	61.31		
TOTAL EXPENDITURES		619,146.00	379,626.53	40,823.82	239,519.47	61.31		

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 271 - LIBRARY FUND						
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Fund 271 - LIBRARY FUND:						
TOTAL REVENUES		619,146.00	63,728.04	3,926.03	555,417.96	10.29
TOTAL EXPENDITURES		619,146.00	379,626.53	40,823.82	239,519.47	61.31
NET OF REVENUES & EXPENDITURES		0.00	(315,898.49)	(36,897.79)	315,898.49	100.00

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PERIOD ENDING 01/31/2026

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED			
		ORIGINAL BUDGET	01/31/2026	MONTH 01/31/2026	INCREASE (DECREASE)					
Fund 587 - STATE OF MICHIGAN GRANT										
Revenues										
Dept 000										
587-000-566.000	GRANT	0.00	11,257,750.00	0.00	(11,257,750.00)	100.00				
587-000-665.000	INTEREST EARNED	0.00	43,699.64	0.00	(43,699.64)	100.00				
587-000-677.000	REIMBURSEMENTS	0.00	18,481.00	0.00	(18,481.00)	100.00				
587-000-677.590	REIMBURSEMENTS FROM SEWER FUND	0.00	8,242.00	0.00	(8,242.00)	100.00				
587-000-677.591	REIMBURSEMENTS FROM WATER	0.00	41,346.00	0.00	(41,346.00)	100.00				
Total Dept 000		0.00	11,369,518.64	0.00	(11,369,518.64)	100.00				
TOTAL REVENUES		0.00	11,369,518.64	0.00	(11,369,518.64)	100.00				
Expenditures										
Dept 000										
587-000-800.000	ADMINISTRATION FEE	0.00	200,364.49	9,773.82	(200,364.49)	100.00				
587-000-802.000	LEGAL SERVICES	0.00	250.00	0.00	(250.00)	100.00				
587-000-974.450	IMPROVEMENTS ROADS	0.00	21,386.85	0.00	(21,386.85)	100.00				
587-000-974.590	SEWER IMPROVEMENTS	0.00	61,349.15	0.00	(61,349.15)	100.00				
587-000-974.591	WATER IMPROVEMENTS	0.00	3,318,584.30	732.24	(3,318,584.30)	100.00				
587-000-974.593	WATER IMPROVEMENTS CITY OF SAGINAW	0.00	1,487,279.31	51,328.12	(1,487,279.31)	100.00				
587-000-974.594	SEWER IMPROVEMENTS WWTP	0.00	28,873.30	0.00	(28,873.30)	100.00				
Total Dept 000		0.00	5,118,087.40	61,834.18	(5,118,087.40)	100.00				
TOTAL EXPENDITURES		0.00	5,118,087.40	61,834.18	(5,118,087.40)	100.00				
Fund 587 - STATE OF MICHIGAN GRANT :										
TOTAL REVENUES		0.00	11,369,518.64	0.00	(11,369,518.64)	100.00				
TOTAL EXPENDITURES		0.00	5,118,087.40	61,834.18	(5,118,087.40)	100.00				
NET OF REVENUES & EXPENDITURES		0.00	6,251,431.24	(61,834.18)	(6,251,431.24)	100.00				

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 590 - SEWER FUND								
Revenues								
Dept 000								
590-000-450.000	LICENSE & PERMITS	0.00	45.00	0.00	(45.00)	100.00		
590-000-608.000	USAGE	2,193,928.00	1,401,969.30	176,257.96	791,958.70	63.90		
590-000-608.200	CAPACITY FEE	30,000.00	14,000.00	0.00	16,000.00	46.67		
590-000-608.400	READY TO SERVE	400,000.00	290,402.34	28,290.17	109,597.66	72.60		
590-000-610.000	CONNECTIONS	6,000.00	0.00	0.00	6,000.00	0.00		
590-000-659.000	PENALTY	12,000.00	13,835.93	1,360.46	(1,835.93)	115.30		
590-000-665.000	INTEREST EARNED	100,000.00	148,157.64	0.00	(48,157.64)	148.16		
590-000-667.100	EQUIPMENT RENTAL	4,000.00	16,789.13	16,245.17	(12,789.13)	419.73		
590-000-673.000	SALE OF ASSETS/INVENTORY	11,500.00	0.00	0.00	11,500.00	0.00		
590-000-673.100	SALE OF FIXED ASSETS	0.00	2,500.00	0.00	(2,500.00)	100.00		
590-000-680.000	REIMBURSEMENT	0.00	5,122.54	0.00	(5,122.54)	100.00		
590-000-693.000	MISCELLANEOUS	0.00	4,087.16	2,500.00	(4,087.16)	100.00		
Total Dept 000		2,757,428.00	1,896,909.04	224,653.76	860,518.96	68.79		
TOTAL REVENUES								
Expenditures								
Dept 536 - ADMINISTRATION								
590-536-704.000	SALARIES FULL-TIME	49,500.00	40,678.80	3,806.41	8,821.20	82.18		
590-536-704.200	WAGES FULL-TIME CLERICAL	21,500.00	15,660.72	1,172.86	5,839.28	72.84		
590-536-704.716	WAGES IN LIEU OF HEALTH INSURA	1,800.00	0.00	0.00	1,800.00	0.00		
590-536-705.000	WAGES PART-TIME HOURLY	10,750.00	8,374.09	950.65	2,375.91	77.90		
590-536-715.000	FICA EMPLOYER CONTRIBUTION	6,300.00	4,840.10	443.53	1,459.90	76.83		
590-536-716.000	HEALTH INSURANCE	9,000.00	13,965.23	1,400.41	(4,965.23)	155.17		
590-536-716.050	HEALTH SAVINGS ACCOUNT	2,122.00	3,956.23	49.79	(1,834.23)	186.44		
590-536-716.100	VISION/SHORT TERM DISAB/LIFE	800.00	532.81	60.45	267.19	66.60		
590-536-716.200	DENTAL INSURANCE	1,350.00	1,485.13	149.00	(135.13)	110.01		
590-536-716.300	INSURANCE LONG TERM DISABILIT	200.00	154.40	15.44	45.60	77.20		
590-536-718.000	PENSION EMPLOYER CONTRIBUTION	8,520.00	6,760.72	597.50	1,759.28	79.35		
590-536-719.000	WORKMEN'S COMP	325.00	274.78	25.51	50.22	84.55		
590-536-740.000	OPERATING SUPPLIES	10,500.00	9,721.06	521.14	778.94	92.58		
590-536-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	3,900.00	1,832.73	0.00	2,067.27	46.99		
590-536-800.000	ADMINISTRATION FEE	111,250.00	0.00	0.00	111,250.00	0.00		
590-536-802.000	LEGAL SERVICES	800.00	1,856.25	350.00	(1,056.25)	232.03		
590-536-803.000	AUDIT	1,700.00	3,300.00	0.00	(1,600.00)	194.12		
590-536-804.000	MEMBERSHIP & DUES	3,500.00	3,000.00	3,000.00	500.00	85.71		
590-536-810.000	CONTRACTED SERVICES	4,850.00	5,639.60	0.00	(789.60)	116.28		
590-536-817.000	PROFESSIONAL SERVICES	300.00	81.91	0.00	218.09	27.30		
590-536-900.000	LEGAL NOTICES	250.00	106.37	106.37	143.63	42.55		
590-536-936.000	MAINTENANCE AGREEMENTS	1,250.00	1,025.37	0.00	224.63	82.03		
590-536-960.000	EDUCATION & TRAINING	1,000.00	833.22	0.00	166.78	83.32		
Total Dept 536 - ADMINISTRATION		251,467.00	124,079.52	12,649.06	127,387.48	49.34		
Dept 540 - OPERATIONS & MAINTENANCE								
590-540-704.100	WAGES FULL-TIME HOURLY	145,000.00	123,959.19	12,155.05	21,040.81	85.49		
590-540-704.400	SICK DAY PAY OUT	1,000.00	523.75	523.75	476.25	52.38		
590-540-704.600	WAGES PAGERS	3,900.00	3,295.42	900.13	604.58	84.50		
590-540-705.000	WAGES PART-TIME HOURLY	23,000.00	21,945.26	1,341.75	1,054.74	95.41		
590-540-705.150	WAGES-PROJECT MANAGEMENT	17,614.00	18,947.80	0.00	(1,333.80)	107.57		
590-540-710.000	WAGES OVERTIME	14,000.00	7,050.34	419.22	6,194.66	55.75		
590-540-715.000	FICA EMPLOYER CONTRIBUTION	15,650.00	13,138.49	1,079.16	2,511.51	83.95		

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	YTD BALANCE 01/31/2026 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2026 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
590-540-716.000	HEALTH INSURANCE	38,000.00	42,208.09	4,435.70	(4,208.09)	111.07
590-540-716.050	HEALTH SAVINGS ACCOUNT	12,250.00	13,676.46	131.68	(1,426.46)	111.64
590-540-716.100	VISION/SHORT TERM DISAB/LIFE	2,000.00	2,104.80	220.60	(104.80)	105.24
590-540-716.200	DENTAL INSURANCE	3,600.00	4,178.99	435.78	(578.99)	116.08
590-540-716.300	INSURANCE LONG TERM DISABILIT	440.00	499.23	51.09	(59.23)	113.46
590-540-718.000	PENSION EMPLOYER CONTRIBUTION	21,800.00	18,991.29	1,679.76	2,808.71	87.12
590-540-719.000	WORKMEN'S COMP	2,200.00	1,233.14	104.91	966.86	56.05
590-540-740.000	OPERATING SUPPLIES	4,500.00	30.56	0.00	4,469.44	0.68
590-540-742.000	UNIFORMS	3,900.00	2,791.81	31.48	1,108.19	71.58
590-540-810.000	CONTRACTED SERVICES	6,100.00	3,612.91	80.20	2,487.09	59.23
590-540-817.000	PROFESSIONAL SERVICES	87,500.00	73,782.05	0.00	13,717.95	84.32
590-540-836.000	EMPLOYMENT PHYSICALS	150.00	0.00	0.00	150.00	0.00
590-540-850.000	TELEPHONE	3,700.00	800.67	69.93	2,899.33	21.64
590-540-850.100	WIRELESS COMMUNICATIONS	1,250.00	606.89	50.40	643.11	48.55
590-540-910.000	INSURANCE GENERAL LIABILITY	21,000.00	0.00	0.00	21,000.00	0.00
590-540-920.000	UTILITIES	90,000.00	88,377.66	12,158.35	1,622.34	98.20
590-540-922.000	SEWAGE TREATMENT FEES	625,000.00	349,650.56	0.00	275,349.44	55.94
590-540-930.000	REPAIRS/MAINTENANCE	355,000.00	143,238.58	23,638.49	211,761.42	40.35
590-540-932.000	MISS DIG SERVICES	1,500.00	877.06	0.00	622.94	58.47
590-540-936.000	MAINTENANCE AGREEMENTS	13,450.00	12,011.80	0.00	1,438.20	89.31
590-540-938.000	VEHICLE EXPENSE	33,500.00	12,434.40	461.10	21,065.60	37.12
590-540-938.100	GAS & DIESEL FUEL	14,500.00	8,760.15	1,039.99	5,739.85	60.41
590-540-939.000	CONTRACTED CONNECTIONS	6,000.00	7,800.00	0.00	(1,800.00)	130.00
590-540-956.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00
590-540-960.000	EDUCATION & TRAINING	1,000.00	765.00	0.00	235.00	76.50
590-540-968.000	DEPRECIATION	390,000.00	0.00	0.00	390,000.00	0.00
Total Dept 540 - OPERATIONS & MAINTENANCE		1,959,504.00	978,047.35	61,008.52	981,456.65	49.91
Dept 900 - CAPITAL CONTROL						
590-900-970.000	CAPITAL OUTLAY	72,500.00	28,942.78	0.00	43,557.22	39.92
590-900-974.000	CAPITAL IMPROVEMENTS	0.00	120,923.02	0.00	(120,923.02)	100.00
590-900-974.175	SANITARY SEWER HSC IMPROVEMENTS	0.00	123,772.86	0.00	(123,772.86)	100.00
Total Dept 900 - CAPITAL CONTROL		72,500.00	273,638.66	0.00	(201,138.66)	377.43
TOTAL EXPENDITURES		2,283,471.00	1,375,765.53	73,657.58	907,705.47	60.25
Fund 590 - SEWER FUND:						
TOTAL REVENUES		2,757,428.00	1,896,909.04	224,653.76	860,518.96	68.79
TOTAL EXPENDITURES		2,283,471.00	1,375,765.53	73,657.58	907,705.47	60.25
NET OF REVENUES & EXPENDITURES		473,957.00	521,143.51	150,996.18	(47,186.51)	109.96

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP

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PERIOD ENDING 01/31/2026

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 591 - WATER FUND								
Revenues								
Dept 000								
591-000-608.000	USAGE	4,248,720.00	3,242,213.07	270,551.20	1,006,506.93	76.31		
591-000-608.200	CAPACITY FEE	25,000.00	14,375.00	0.00	10,625.00	57.50		
591-000-608.400	READY TO SERVE	2,050,000.00	1,749,251.56	148,939.48	300,748.44	85.33		
591-000-609.000	TURN ON/TURN OFF	4,800.00	5,320.00	420.00	(520.00)	110.83		
591-000-610.000	CONNECTIONS	50,920.00	46,174.60	0.00	4,745.40	90.68		
591-000-652.000	NSF CHECK FEE	0.00	766.97	0.00	(766.97)	100.00		
591-000-659.000	PENALTY	0.00	22,968.88	1,478.34	(22,968.88)	100.00		
591-000-665.000	INTEREST EARNED	50,000.00	96,102.82	0.00	(46,102.82)	192.21		
591-000-667.100	EQUIPMENT RENTAL	15,000.00	16,245.15	(9,027.22)	(1,245.15)	108.30		
591-000-673.000	SALE OF ASSETS/INVENTORY	11,500.00	0.00	0.00	11,500.00	0.00		
591-000-673.100	SALE OF FIXED ASSETS	0.00	2,500.00	0.00	(2,500.00)	100.00		
591-000-680.000	REIMBURSEMENT	0.00	3,737.49	0.00	(3,737.49)	100.00		
591-000-693.000	MISCELLANEOUS	0.00	7,287.17	2,500.00	(7,287.17)	100.00		
591-000-694.000	CASH OVER/SHORT	0.00	52.00	12.00	(52.00)	100.00		
591-000-695.000	REFUNDS/REIMBURSEMENTS	0.00	133.05	0.00	(133.05)	100.00		
Total Dept 000		6,455,940.00	5,207,127.76	414,873.80	1,248,812.24	80.66		
TOTAL REVENUES		6,455,940.00	5,207,127.76	414,873.80	1,248,812.24	80.66		
Expenditures								
Dept 536 - ADMINISTRATION								
591-536-704.000	SALARIES FULL-TIME	49,500.00	40,676.74	3,806.27	8,823.26	82.18		
591-536-704.200	WAGES FULL-TIME CLERICAL	21,500.00	15,659.79	1,172.85	5,840.21	72.84		
591-536-704.716	WAGES IN LIEU OF HEALTH INSURA	1,800.00	0.00	0.00	1,800.00	0.00		
591-536-705.000	WAGES PART-TIME HOURLY	10,750.00	8,373.57	950.56	2,376.43	77.89		
591-536-715.000	FICA EMPLOYER CONTRIBUTION	6,300.00	4,839.02	443.40	1,460.98	76.81		
591-536-716.000	HEALTH INSURANCE	9,000.00	13,965.23	1,400.41	(4,965.23)	155.17		
591-536-716.050	HEALTH SAVINGS ACCOUNT	7,122.00	3,956.08	49.79	3,165.92	55.55		
591-536-716.100	VISION/SHORT TERM DISAB/LIFE	800.00	632.23	60.44	167.77	79.03		
591-536-716.200	DENTAL INSURANCE	1,350.00	1,485.12	149.00	(135.12)	110.01		
591-536-716.300	INSURANCE LONG TERM DISABILIT	200.00	154.40	15.44	45.60	77.20		
591-536-718.000	PENSION EMPLOYER CONTRIBUTION	8,520.00	6,760.41	597.50	1,759.59	79.35		
591-536-719.000	WORKMEN'S COMP	325.00	274.07	25.45	50.93	84.33		
591-536-740.000	OPERATING SUPPLIES	10,500.00	9,721.21	521.15	778.79	92.58		
591-536-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	3,900.00	1,832.74	0.00	2,067.26	46.99		
591-536-800.000	ADMINISTRATION FEE	111,000.00	0.00	0.00	111,000.00	0.00		
591-536-802.000	LEGAL SERVICES	800.00	181.25	0.00	618.75	22.66		
591-536-803.000	AUDIT	3,500.00	3,300.00	0.00	200.00	94.29		
591-536-804.000	MEMBERSHIP & DUES	9,700.00	10,912.85	3,000.00	(1,212.85)	112.50		
591-536-810.000	CONTRACTED SERVICES	4,850.00	5,639.61	0.00	(789.61)	116.28		
591-536-817.000	PROFESSIONAL SERVICES	0.00	81.92	0.00	(81.92)	100.00		
591-536-900.000	LEGAL NOTICES	250.00	106.37	106.37	143.63	42.55		
591-536-901.000	PRINTING & PUBLISHING	250.00	0.00	0.00	250.00	0.00		
591-536-936.000	MAINTENANCE AGREEMENTS	1,000.00	1,025.37	0.00	(25.37)	102.54		
591-536-960.000	EDUCATION & TRAINING	1,500.00	548.22	0.00	951.78	36.55		
Total Dept 536 - ADMINISTRATION		264,417.00	130,126.20	12,298.63	134,290.80	49.21		
Dept 540 - OPERATIONS & MAINTENANCE								
591-540-704.100	WAGES FULL-TIME HOURLY	145,000.00	122,757.63	12,415.19	22,242.37	84.66		
591-540-704.400	SICK DAY PAY OUT	1,000.00	523.85	523.85	476.15	52.39		
591-540-704.600	WAGES PAGERS	3,600.00	3,294.58	899.87	305.42	91.52		

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP

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PERIOD ENDING 01/31/2026

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED			
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)					
Fund 591 - WATER FUND									
Expenditures									
591-540-705.000	WAGES PART-TIME HOURLY	23,000.00	22,376.57	1,634.50	623.43	97.29			
591-540-705.150	WAGES-PROJECT MANAGEMENT	17,614.00	18,947.25	0.00	(1,333.25)	107.57			
591-540-710.000	WAGES OVERTIME	11,000.00	7,899.04	676.36	3,100.96	71.81			
591-540-715.000	FICA EMPLOYER CONTRIBUTION	15,393.00	13,240.75	1,136.76	2,152.25	86.02			
591-540-716.000	HEALTH INSURANCE	34,000.00	42,208.09	4,435.70	(8,208.09)	124.14			
591-540-716.050	HEALTH SAVINGS ACCOUNT	12,250.00	13,801.12	133.98	(1,551.12)	112.66			
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	2,000.00	2,104.80	220.60	(104.80)	105.24			
591-540-716.200	DENTAL INSURANCE	3,600.00	4,179.00	435.78	(579.00)	116.08			
591-540-716.300	INSURANCE LONG TERM DISABILIT	440.00	499.24	51.09	(59.24)	113.46			
591-540-718.000	PENSION EMPLOYER CONTRIBUTION	19,513.00	19,123.24	1,741.80	389.76	98.00			
591-540-719.000	WORKMEN'S COMP	2,100.00	1,908.15	168.52	191.85	90.86			
591-540-740.000	OPERATING SUPPLIES	4,500.00	30.57	0.00	4,469.43	0.68			
591-540-742.000	UNIFORMS	3,900.00	2,644.24	31.47	1,255.76	67.80			
591-540-810.000	CONTRACTED SERVICES	6,100.00	14,297.22	1,242.12	(8,197.22)	234.38			
591-540-817.000	PROFESSIONAL SERVICES	17,500.00	4,704.52	0.00	12,795.48	26.88			
591-540-836.000	EMPLOYMENT PHYSICALS	150.00	0.00	0.00	150.00	0.00			
591-540-850.000	TELEPHONE	3,700.00	459.06	69.94	3,240.94	12.41			
591-540-850.100	WIRELESS COMMUNICATIONS	1,250.00	606.89	50.40	643.11	48.55			
591-540-910.000	INSURANCE GENERAL LIABILITY	25,500.00	0.00	0.00	25,500.00	0.00			
591-540-918.000	CITY WATER SERVICES AGREEMENT	32,000.00	32,000.00	0.00	0.00	100.00			
591-540-920.000	UTILITIES	15,000.00	22,721.34	5,750.14	(7,721.34)	151.48			
591-540-927.000	PURCHASING WATER	2,750,000.00	2,208,757.12	205,714.52	541,242.88	80.32			
591-540-927.100	READINESS TO SERVE CITY OF SA	2,000,000.00	1,080,819.00	123,783.00	919,181.00	54.04			
591-540-930.000	REPAIRS/MAINTENANCE	135,000.00	83,143.91	4,679.93	51,856.09	61.59			
591-540-930.300	WATER METER REPLACEMENT	10,000.00	10,322.79	0.00	(322.79)	103.23			
591-540-932.000	MISS DIG SERVICES	1,600.00	877.05	0.00	722.95	54.82			
591-540-936.000	MAINTENANCE AGREEMENTS	1,900.00	375.00	0.00	1,525.00	19.74			
591-540-938.000	VEHICLE EXPENSE	33,500.00	12,434.50	461.09	21,065.50	37.12			
591-540-938.100	GAS & DIESEL FUEL	14,500.00	8,760.17	1,039.99	5,739.83	60.41			
591-540-939.000	CONTRACTED CONNECTIONS	32,000.00	25,932.86	0.00	6,067.14	81.04			
591-540-940.400	LEASE AGREEMENTS LAND/RAILROAD	4,500.00	4,539.87	0.00	(39.87)	100.89			
591-540-960.000	EDUCATION & TRAINING	2,000.00	480.00	0.00	1,520.00	24.00			
591-540-968.000	DEPRECIATION	400,000.00	0.00	0.00	400,000.00	0.00			
Total Dept 540 - OPERATIONS & MAINTENANCE		5,785,110.00	3,786,769.42	367,296.60	1,998,340.58	65.46			
Dept 900 - CAPITAL CONTROL									
591-900-970.000	CAPITAL OUTLAY	72,500.00	28,942.78	0.00	43,557.22	39.92			
591-900-974.000	CAPITAL IMPROVEMENTS	323,462.00	114,623.78	0.00	208,838.22	35.44			
Total Dept 900 - CAPITAL CONTROL		395,962.00	143,566.56	0.00	252,395.44	36.26			
TOTAL EXPENDITURES		6,445,489.00	4,060,462.18	379,595.23	2,385,026.82	63.00			
Fund 591 - WATER FUND:									
TOTAL REVENUES		6,455,940.00	5,207,127.76	414,833.80	1,248,812.24	80.66			
TOTAL EXPENDITURES		6,445,489.00	4,060,462.18	379,595.23	2,385,026.82	63.00			
NET OF REVENUES & EXPENDITURES		10,451.00	1,146,665.58	35,278.57	(1,136,214.58)	10,971.8			

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REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP

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PERIOD ENDING 01/31/2026

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 596 - MUNICIPAL REFUSE FUND								
Revenues								
Dept 000								
596-000-404.000	SPECIAL ASSESSMENT REVENUE	1,060,206.00	0.00	0.00	1,060,206.00	0.00		
596-000-665.000	INTEREST EARNED	1,800.00	7,023.86	0.00	(5,223.86)	390.21		
596-000-674.000	MUNICIPAL REFUSE REVENUE	1,000.00	1,265.86	498.08	(265.86)	126.59		
Total Dept 000		1,063,006.00	8,289.72	498.08	1,054,716.28	0.78		
TOTAL REVENUES		1,063,006.00	8,289.72	498.08	1,054,716.28	0.78		
Expenditures								
Dept 000								
596-000-704.100	WAGES FULL-TIME HOURLY	2,000.00	1,027.70	0.00	972.30	51.39		
596-000-710.000	WAGES OVERTIME	180.00	206.55	0.00	(26.55)	114.75		
596-000-715.000	FICA EMPLOYER CONTRIBUTION	167.00	88.34	0.00	78.66	52.90		
596-000-716.050	HEALTH SAVINGS ACCOUNT	21.00	38.08	0.00	(17.08)	181.33		
596-000-718.000	PENSION EMPLOYER CONTRIBUTION	265.00	148.13	0.00	116.87	55.90		
596-000-719.000	WORKMEN'S COMP	25.00	19.96	0.00	5.04	79.84		
596-000-740.000	OPERATING SUPPLIES	400.00	182.20	0.00	217.80	45.55		
596-000-800.000	ADMINISTRATION FEE	32,215.00	0.00	0.00	32,215.00	0.00		
596-000-803.000	AUDIT	300.00	150.00	0.00	150.00	50.00		
596-000-808.000	REFUSE CONTRACT	1,005,000.00	734,477.01	83,168.47	270,522.99	73.08		
596-000-910.000	INSURANCE GENERAL LIABILITY	2,510.00	0.00	0.00	2,510.00	0.00		
596-000-930.000	REPAIRS/MAINTENANCE	2,500.00	3,631.04	0.00	(1,131.04)	145.24		
596-000-936.000	MAINTENANCE AGREEMENTS	200.00	166.66	0.00	33.34	83.33		
596-000-940.100	EQUIPMENT RENTAL	2,500.00	2,337.48	168.47	162.52	93.50		
Total Dept 000		1,048,283.00	742,473.15	83,336.94	305,809.85	70.83		
TOTAL EXPENDITURES		1,048,283.00	742,473.15	83,336.94	305,809.85	70.83		
Fund 596 - MUNICIPAL REFUSE FUND:								
TOTAL REVENUES		1,063,006.00	8,289.72	498.08	1,054,716.28	0.78		
TOTAL EXPENDITURES		1,048,283.00	742,473.15	83,336.94	305,809.85	70.83		
NET OF REVENUES & EXPENDITURES		14,723.00	(734,183.43)	(82,838.86)	748,906.43	4,986.64		

PERIOD ENDING 01/31/2026

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		ORIGINAL BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 603 - TECHNOLOGY FUND								
Revenues								
Dept 000								
603-000-665.000	INTEREST EARNED	1,000.00	386.30	0.00	613.70	38.63		
603-000-677.101	REIMBURSEMENTS FROM GEERAL FUND	26,000.00	35,358.19	0.00	(9,358.19)	135.99		
603-000-677.205	REIMBURSEMENTS FROM PUBLIC SAFETY FIRE	7,000.00	8,750.96	0.00	(1,750.96)	125.01		
603-000-677.207	REIMBURSEMENTS PUBLIC SAFETY POLICE	7,000.00	15,669.72	0.00	(8,669.72)	223.85		
603-000-677.590	REIMBURSEMENTS FROM SEWER FUND	7,000.00	6,406.64	0.00	593.36	91.52		
603-000-677.591	REIMBURSEMENTS FROM WATER	7,000.00	6,406.66	0.00	593.34	91.52		
603-000-677.596	REIMBURSEMENTS FROM MUNICIPAL REFUSE	175.00	166.66	0.00	8.34	95.23		
603-000-677.752	REIMBURSEMENTS FROM PARKS	2,000.00	621.77	0.00	1,378.23	31.09		
Total Dept 000		57,175.00	73,766.90	0.00	(16,591.90)	129.02		
TOTAL REVENUES		57,175.00	73,766.90	0.00	(16,591.90)	129.02		
Expenditures								
Dept 000								
603-000-745.200	SOFTWARE	3,400.00	10,069.88	0.00	(6,669.88)	296.17		
603-000-745.225	CONTRACTED SERVCIES	22,000.00	30,360.00	0.00	(8,360.00)	138.00		
603-000-745.250	COMPUTERS & PERIPHERALS	10,000.00	14,573.26	0.00	(4,573.26)	145.73		
603-000-745.275	COPIER RELATED COSTS	7,500.00	9,614.51	151.25	(2,114.51)	128.19		
603-000-745.300	SOFTWARE SUPPORT AGREEMENTS	21,000.00	26,893.73	960.00	(5,893.73)	128.07		
Total Dept 000		63,900.00	91,511.38	1,111.25	(27,611.38)	143.21		
TOTAL EXPENDITURES		63,900.00	91,511.38	1,111.25	(27,611.38)	143.21		
Fund 603 - TECHNOLOGY FUND:								
TOTAL REVENUES		57,175.00	73,766.90	0.00	(16,591.90)	129.02		
TOTAL EXPENDITURES		63,900.00	91,511.38	1,111.25	(27,611.38)	143.21		
NET OF REVENUES & EXPENDITURES		(6,725.00)	(17,744.48)	(1,111.25)	11,019.48	263.86		
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		18,732,361.00	22,617,630.99	869,274.93	(3,579,378.99)	118.80		
NET OF REVENUES & EXPENDITURES		17,343,413.00	18,015,276.74	1,046,719.10	383,098.29	97.92		
		1,388,948.00	4,602,354.25	(177,444.17)	(3,962,477.28)	719.26		

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CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
FROM 01/01/2026 TO 01/31/2026
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

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Fund Account	Description	Beginning Balance 01/01/2026	Total Debits	Total Credits	Ending Balance 01/31/2026
Fund 100	CLEARING FUND				
001.000	CLEARING FUND	91,310.86	6,400,263.90	6,401,978.68	89,596.08
Fund 101	GENERAL OPERATING FUND				
002.000	CASH THE STATE BANK	644,616.83	224,131.78	192,921.50	675,827.11
002.010	THE STATE BANK SAVINGS	778,791.07	0.00	0.00	778,791.07
002.100	CASH PERFORMANCE DEPOSITS	171.23	0.00	0.00	171.23
002.375	CASH HUNTINGTON BANK	11,550.92	769.92	0.00	12,320.84
002.385	CASH HUNTINGTON BANK	867,521.75	0.00	0.00	867,521.75
002.387	CASH HUNTINGTON BANK	1,451,265.51	0.00	0.00	1,451,265.51
003.000	CERTIFICATES OF DEPOSITS - THE ST	606,740.68	0.00	0.00	606,740.68
003.175	CERTIFICATE OF DEPOSIT FRANKENMUT	258,491.31	0.00	0.00	258,491.31
003.375	CHERTIFICATE OF DEPOSITS HUNTINGT	307,769.92	0.00	769.92	307,000.00
	GENERAL OPERATING FUND	4,926,919.22	224,901.70	193,691.42	4,958,129.50
Fund 205	PUBLIC SAFETY-FIRE DEPARTMENT				
002.000	CASH THE STATE BANK	280,933.03	4,050.78	81,193.19	203,790.62
003.000	CERTIFICATES OF DEPOSITS - THE ST	413,384.48	0.00	0.00	413,384.48
	PUBLIC SAFETY-FIRE DEPARTMENT	694,317.51	4,050.78	81,193.19	617,175.10
Fund 206	FIRE APPARATUS				
002.000	CASH THE STATE BANK	230,193.40	0.00	1,484.23	228,709.17
Fund 207	PUBLIC SAFETY-POLICE				
002.000	CASH THE STATE BANK	398,786.60	636.60	122,455.28	276,967.92
003.000	CERTIFICATES OF DEPOSITS - THE ST	1,220,349.59	0.00	0.00	1,220,349.59
	PUBLIC SAFETY-POLICE	1,619,136.19	636.60	122,455.28	1,497,317.51
Fund 246	ROAD REVOLVING FUND				
002.000	CASH THE STATE BANK	175,331.13	0.00	0.00	175,331.13
003.000	CERTIFICATES OF DEPOSITS - THE ST	612,691.47	0.00	0.00	612,691.47
	ROAD REVOLVING FUND	788,022.60	0.00	0.00	788,022.60
Fund 248	Downtown Development Authority				
002.000	CASH THE STATE BANK	185,575.98	69.99	11,483.96	174,162.01
003.000	CERTIFICATES OF DEPOSITS - THE ST	112,188.33	0.00	0.00	112,188.33
	Downtown Development Authority	297,764.31	69.99	11,483.96	286,350.34
Fund 265	P.S. DRUG LAW ENFORCEMENT				
002.000	CASH THE STATE BANK	5,297.31	0.00	0.00	5,297.31
Fund 271	LIBRARY FUND				
002.000	CASH THE STATE BANK	121,404.76	3,926.03	40,823.82	84,506.97
002.001	LIBRARY DONATIONS CHOICEONE	1.00	0.00	0.00	1.00
003.000	CERTIFICATES OF DEPOSITS - THE ST	130,838.38	0.00	0.00	130,838.38
003.271	CD LIBRARY 08/2016 .50	221,907.02	0.00	0.00	221,907.02
	LIBRARY FUND	474,151.16	3,926.03	40,823.82	437,253.37
Fund 587	STATE OF MICHIGAN GRANT				
002.375	CASH HUNTINGTON BANK	6,364,331.87	0.00	61,834.18	6,302,497.69
Fund 590	SEWER FUND				
002.000	CASH THE STATE BANK	708,478.64	157,326.72	73,800.43	792,004.93
002.010	THE STATE BANK SAVINGS	1,320,527.05	0.00	0.00	1,320,527.05
002.050	SPECIAL LEGISLATIVE GRANT HSC	2,429,104.02	0.00	0.00	2,429,104.02
002.200	RESERVED CASH SYSTEM EXPANSIO	249,394.95	0.00	0.00	249,394.95

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CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
FROM 01/01/2026 TO 01/31/2026
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

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Fund Account	Description	Beginning Balance 01/01/2026	Total Debits	Total Credits	Ending Balance 01/31/2026
002.375	CASH HUNTINGTON BANK	10,334.43	0.00	0.00	10,334.43
002.385	CASH HUNTINGTON BANK	2,884,090.41	0.00	0.00	2,884,090.41
002.386	HUNTINGTON BANK SYSTEM EXPANSION	117,933.00	0.00	0.00	117,933.00
003.000	CERTIFICATES OF DEPOSITS - THE ST	545,568.85	0.00	0.00	545,568.85
	SEWER FUND	8,265,431.35	157,326.72	73,800.43	8,348,957.64
Fund 591 WATER FUND					
001.100	CLEARING CASH	2,035.66	0.00	0.00	2,035.66
002.000	CASH THE STATE BANK	1,077,434.27	187,527.06	392,720.00	872,241.33
002.010	THE STATE BANK SAVINGS	534,037.61	0.00	0.00	534,037.61
002.200	RESERVED CASH SYSTEM EXPANSIO	236,342.99	0.00	0.00	236,342.99
002.375	CASH HUNTINGTON BANK	10,121.72	0.00	0.00	10,121.72
002.385	CASH HUNTINGTON BANK	1,849,577.76	0.00	0.00	1,849,577.76
002.386	HUNTINGTON BANK SYSTEM EXPANSION	266,188.92	0.00	0.00	266,188.92
002.387	CASH HUNTINGTON BANK	858,518.37	0.00	0.00	858,518.37
002.390	CASH FIRST STATE BANK	266,888.99	0.00	0.00	266,888.99
	WATER FUND	5,101,146.29	187,527.06	392,720.00	4,895,953.35
Fund 596 MUNICIPAL REFUSE FUND					
002.000	CASH THE STATE BANK	326,911.42	498.08	83,336.94	244,072.56
Fund 603 TECHNOLOGY FUND					
002.000	CASH THE STATE BANK	6,637.09	0.00	1,111.25	5,525.84
Fund 703 TAX FUND					
002.000	CASH THE STATE BANK	6,591,737.46	2,328,005.07	5,412,858.97	3,506,883.56
002.400	CASH (CSB) DOG LICENSE	(180.00)	0.00	206.00	(386.00)
	TAX FUND	6,591,557.46	2,328,005.07	5,413,064.97	3,506,497.56
	TOTAL - ALL FUNDS	35,783,128.04	9,307,205.93	12,878,978.35	32,211,355.62



PARKS AND RECREATION REPORT FEBRUARY 2026

ROETHKE PARK

We had Sinclair Recreation come to the park and look at possible options to install a splash pad where the pool is, it is an ongoing process we are working on.

ROBERTS PARK

The park is pretty quiet except for people walking the trails. Dylan hopes to start removing some of the old play equipment once the weather gets better.

COMMUNITY PARK

Park is pretty quiet; nets are down but playgrounds are still busy when weather is nice!

DAY PARK

Sledding hill has been busy.

PROGRAMS

Boys and Girls 4th-6th basketball league is running along with the Basketball Clinic. We are taking registrations for 2nd-4th Boys and Girls Basketball League and the Soccer Clinic currently. We are also taking registration for the second session of archery also.

NATURE CENTER AND PRESERVE REPORT FEBRUARY 2026

Nature Preserve Update

The Preserve has 2 regulars who walk the trails no matter the weather conditions. On nicer days there are 5 regulars who walk the trails. With the Nature Cetner being open and more events and programs happening more new people are visiting, depending on the weather.

Nature Center Update

The Nature Center's hours will continue to be: Tuesdays & Thursdays 2-8pm, Wednesdays & Fridays 10am-4pm as well as the first and third Saturday of the month 10am-3pm. The Nature Center offers 2 weekly programs: Families United in Nature (F.U.N) on Tuesdays 5-8pm & open Saturdays 11am-3pm and Little Acorns (preschool program on Fridays 11am-12pm. Once a month the Nature Center will be offering a program for adults. Adult Nature Study will be held on the last Thursday of the month 6-8pm. The Nature Center also hosts a monthly event, a Full Moon Walk. This event occurs on the night of the full moon starting at dark and lasting for 2-3 hours. January's Full Moon event was January 3rd 6-9pm.

Attendance at programs and events:

- Saturday, January 3rd – Full Moon Walk – 50 participants
- Tuesday, January 6th – F.U.N – Moon – 8 participants
- Friday, January 9th – Little Acorns – 8 participants
- Tuesday, January 13th – F.U.N – Animal Tracks – 3 participants
- Friday, January 16th – Little Acorns – 4 participants
- Saturday, January 17th – F.U.N – Snow – 16 participants
- Tuesday, January 20, 2026 – F.U.N – Plant Dormancy – 0 participants

The first Full Moon Walk event was held in January and was successful. This event brought in a lot of new people to the Nature Center and Preserve. It will be continuing throughout the year.

The Nature Center and Preserve is hosting a Calendar Photo Contest. Each month amateur photographers have a chance to capture the nature preserves beauty and enter the photos for a chance to be featured in the 2027 Nature Center and Preserve Calendar. January is the first month a contest will be held.

SVRC visits the Nature Center every other Wednesday.

A Ladies Basket group meets in the Nature Center on the last Wednesday of the month. They gather in the back of the building to make baskets and chat.

Summer camps are being preplanned for the 2026 summer season.