



Downtown Development Authority

THOMAS TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
8215 Shields Drive, Saginaw, MI 48609
December 22, 2009
8:00 a.m. Michigan Time

1. The Board Meeting was called to order at 8:00 a.m. by Chairperson Radewahn.
2. MEMBERS PRESENT: Radewahn, Ryder-Petre, Weise, Burns, Gray, Streeter and Martin.

ABSENT: Doyle and Duclos.

ALSO PRESENT: Russ Taylor, Township Manager, Dan Sika, Director of Community Development and Susan Coggin, Planning Assistant/Code Enforcement.
3. The Pledge of Allegiance was recited.
4. Motion was made by Weise, seconded by Ryder-Petre to approve the agenda as written. Motion carried unanimously.

AGENDA
THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY MEETING
8215 Shields Drive, Saginaw, MI 48609
8:00 AM, December 22, 2009

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the minutes of the December 1, 2009 meeting.
 - B. Approve Financial Report/Expenditures.
6. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
7. Public Hearing – None.
8. Unfinished Business
 - A. Update – December 17, 2009 Library Meeting (Tom Radewahn/Russ Taylor).
9. New Business
 - A. Vacant Properties Located in the DDA District Handout/Proposed DDA Web Page.
10. Discussion
 - A. None.
11. Reports
 - A. Chairperson
 - B. Vice-Chairperson
 - C. Secretary
 - D. Board Members
 - E. Staff
12. Adjournment

5. Consent Agenda

- A. Motion by Streeter, seconded by Weise to approve the minutes of December 1, 2009 as presented. Motion carried unanimously.
- B. Motion by Streeter, supported by Ryder-Petre to approve the financial report and expenditures for December as presented. Motion carried unanimously.

6. Communications-Petitions-Citizen Comments – None.

7. Public Hearing – None.

8. Unfinished Business

- A. Update – December 17, 2009 Library Meeting. Mr. Radewahn stated that the committee appointed by the DDA to meet with the library representatives including Radewahn, Duclos, Doyle and Taylor met on December 17, 2009 with the Thomas Township Library Board regarding opting out of the DDA tax capture. Mr. Taylor stated that the library has made a couple of suggestions regarding the library tax capture; however, Mr. Taylor stated that some research needed to be completed regarding the possibilities and hopes to bring this back to the DDA Board in January for further discussion.

9. New Business

- A. Vacant Properties Located in the DDA District Handout/Proposed DDA Web Page – Susan Coggin presented the DDA members with an overview of these two items. She stated that at the last DDA meeting, the idea of producing a brochure to advertise commercial properties available within the Downtown Development Authority district was discussed. It was felt that a handout of some kind listing properties available in the DDA district might be useful. Susan further stated that in addition, a proposed DDA web page was developed in order to help promote the efforts of the DDA. This web page would be attached to the Thomas Township web site and would include a home page, a history of the DDA, a listing of the Board members, a calendar page showing upcoming DDA events/meetings and a link to the DDA minutes, proposed project list, available properties, related links and a “What’s New” page describing projects in the works. Motion by Ryder-Petre, supported by Gray to approve the DDA web site and to utilize the web site for the property listings instead of the handout. Motion carried unanimously.

10. Discussion

- A. Mr. Weise asked when the year-end report for 2009 would be reported to the DDA Board. Mr. Taylor stated that he would research when the report was due and would present it to the DDA Board.

11. Reports

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| A. Chairperson | D. Board Members |
| B. Vice-Chair | E. Staff |
| C. Secretary | |

12. It was moved by Ryder-Petre, supported by Martin to adjourn the meeting at 8:48 a.m. Motion carried unanimously.

David Duclos, Secretary