



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
December 4, 2023
7:00 p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.
2. PRESENT: Weise, Sommers, Monahan, Thayer, DeLine, Witt, McDonald
ABSENT: None

ALSO PRESENT: Township Manager, Russ Taylor; Assistant Township Manager/Finance Director, Deidre Frollo; Deputy Clerk/Administrative Assistant, Connie Watt; Community Development Director, Dan Sika; DPW Director, Rick Hopper; Assistant DPW Director, Trevor Schultz; Parks & Recreation Director, John Corriveau; Nature Center Coordinator, Lynda Thayer; Fire Chief, Mike Cousins; Interim Police Chief, Eric Cowles; Otto Brandt; Township Attorney and several interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Sommers, seconded by Witt, to approve the agenda as presented.

THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
December 4, 2023 @ 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the November 6, 2023, Regular Board Minutes.
 - B. Approval of the Expenditures.
- C. Approve the Supervisor's recommendation to reappoint Rick Keith, Robert Puddy and Allan Vroman to the Fire Board of Appeals for the term of 12/31/23-12/31/26.
- D. Approve the Supervisor's recommendation to reappoint Mike Wenglikowski to the Downtown Development Authority Board for the term of 1/1/24-1/1/28.
- E. Approve the Supervisor's recommendation to reappoint Renee Kretz to the Downtown Development Authority Board for the term of 1/1/24-1/1/27.
- F. Approve the Supervisor's recommendation to reappoint Donald Milne to the Zoning Board of Appeals for the term of 1/1/24-1/1/27.
- G. Approve the Supervisor's recommendation to reappoint Doug Bird, Jennifer Curry and Dave Sommers to the Planning Commission for the term of 1/1/24-1/1/27.
- H. Approve the Supervisor's recommendations for the Township Board Standing Committees.
- I. Approve Otto Brandt as the Township Municipal Attorney for 2024/2025.
- J. Approve Masud Labor Law Group as the Township Labor Attorney for 2024/2025.
- K. Approve Spicer Engineering as the Township Engineer for 2024/2025.
- L. Approve Vector Tech Group as the Township Computer Firm for 2024/2025.
- M. Approve the promotion of Gregory Vanherweg to regular, part-time Electrical Inspector.
- N. Approve hiring Terry Horstman as temporary, part-time Project Manager.

- O. Approve the hiring of Joshua Federspiel as a probationary, paid, on-call Fire Fighter.
 - P. Approve the offer of conditional employment as a Police Recruit to Devon Barron.
 - 6. Communications-Petitions-Citizen Comments
 - It is requested that you state your name and address for the record.**
 - 7. Public Hearing
 - A. None
 - 8. Unfinished Business
 - A. None
 - 9. New Business
 - A. Brief Presentation to the Township Board
 - B. Approve Spicer Group proposal to provide engineering services for water and sanitary sewer projects for Project Phoenix.
 - C. Approve proceeding with the acquisition of property and easements for infrastructure Construction for Project Phoenix.
 - D. Approve proceeding with negotiations with neighboring communities as needed to provide water and sanitary sewer services for Project Phoenix.
 - E. Approve preordering equipment for the water and sewer projects for Project Phoenix.
 - F. Approve the continuation of negotiating change orders to current construction contracts to construct strategic water and sanitary sewer improvements to support Project Phoenix.
 - G. Authorize applying for a Strategic Fund Site Readiness grant (SSRP).
 - H. Approve Ordinance 23-G-04; amending Chapter 3 of Title 5, "Truck Traffic"
 - I. Approve Resolution 23-26 for MDOT Annual Right-of-Way Permits.
 - J. Approve Resolution 23-28 to appoint the trustee, Deidre Frollo and alternate trustee, Connie Watt, to the Mid-Michigan Waste Authority for a term to expire 12/31/24
 - K. Approve Resolution 23-29 in support of the Category A Grant for improvements to North Orr Road by the Saginaw County Road Commission.
 - L. Accept the recommendation of the Fiscal Services Director to waive penalties on December tax collection for the period of February 14, 2024 through February 28, 2024.
 - M. Award the mowing bid to Tri Valley Landscaping in the amount of \$87,150.00 with the option to add 2025 and 2026.
 - N. Approve the Intent to Purchase six (6) Ford Fleet 2024 Trucks from McDonald Ford.
 - O. Approve the purchase of reverted property, parcel 28-12-3-25-1031-000 also known as 463 N. River Road, from Saginaw County.
 - P. Approve the proposed addendum to the 2-Party Wastewater Treatment Capacity Agreement between Thomas Township and Hemlock Semiconductor.
 - Q. Approve Proclamation 23-27 recognizing the retirement and years of service of DPW Director, Rick Hopper.
 - 10. Reports
 - A. Supervisor
 - B. Clerk
 - C. Treasurer
 - D. Manager
 - E. Community Development
 - F. DPW
 - G. Finance
 - H. Fire Dept.
 - I. Police Dept.
 - J. Parks & Recreation
 - K. Nature Center
 - L. Board Members
 - 11. Executive Session
 - A. None
 - 12. Adjournment
5. Motion was made by DeLine, seconded by Witt, to approve the Consent Agenda as presented. Motion carried unanimously.
- A. Approval of the Board Minutes from the November 6, 2023 regular meeting.
 - B. Expenditures consisting of: \$3,048,945.23
 - Clearing Fund \$3,159.60
 - General Fund \$71,897.63
 - Public Safety-Fire Department \$15,735.69
 - Fire Apparatus \$9,662.61
 - Public Safety-Police Department \$18,344.84
 - Public Safety-Drug Law Enforcement \$0.00
 - Downtown Development Authority \$1,670.74
 - Revolving Road Fund \$0.00
 - Sewer Fund \$237,521.19
 - Sewer Improvements Grant Fund \$2,344,329.40
 - Water Fund \$309,471.38

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| | Municipal Refuse | \$1,883.11 |
| | Technology Fund | \$19,415.67 |
| | Tax | \$15,853.37 |
- C. Approved the Supervisor's recommendation to reappoint Rick Keith, Robert Puddy and Allan Vroman to the Fire Board of Appeals for the term of 12/31/23-12/31/26.
 - D. Approved the Supervisor's recommendation to reappoint Mike Wenglikowski to the Downtown Development Authority for the term of 1/1/24-1/1/28.
 - E. Approved the Supervisor's recommendation to reappoint Renee Kretz to the Downtown Development Authority for the term of 1/1/24-1/1/27.
 - F. Approved the Supervisor's recommendation to reappoint Donald Milne to the Zoning Board of Appeals for the term of 1/1/24-1/1/27.
 - G. Approved the Supervisor's recommendation to reappoint Doug Bird, Jennifer Curry, and Dave Sommers to the Planning Commission for the term of 1/1/24-1/1/27.
 - H. Approved the Supervisor's recommendation for the Township Board Standing Committees.
 - I. Approved Otto Brandt as the Township Municipal Attorney for 2024/2025.
 - J. Approved Masud Labor Law Group as the Township Labor Attorney for 2024/2025.
 - K. Approved Spicer Engineering as the Township Engineer for 2024/2025.
 - L. Approved Vector Tech Group as the Township Computer Firm for 2024/2025.
 - M. Approved the promotion of Gregory Vanherweg to regular, part-time Electrical Inspector.
 - N. Approved the hiring of Terry Horstman as temporary, part-time Project Manager.
 - O. Approved the hiring of Joshua Federspiel as a probationary, paid, on-call Fire Fighter.
 - P. Approved the offer of conditional employment as a Police Recruit to Devon Baron.
6. Communications-Petitions-Citizen Comments
 - A. Mr. Jerry Paquette of 8112 Shields Drive expressed concerns with his property tax bill. Mr. Paul Junge of Grand Blanc introduced himself to the Board as he is running for Congress.
 7. Public Hearing
 - A. None.
 8. Unfinished Business
 - A. None.
 9. New Business
 - A. A brief presentation was made regarding Project Phoenix.
 - B. It was moved by Witt, seconded by Thayer to approve the Spicer Group proposal to provide engineering services for water and sanitary sewer projects for Project Phoenix. Motion carried unanimously.
 - C. It was moved by Sommers, seconded by McDonald, to approve proceeding with the acquisition of property and easements for infrastructure construction for Project Phoenix. Motion carried unanimously.
 - D. It was moved by Monahan, seconded by Sommers, to approve proceeding with negotiations with neighboring communities as needed to provide water and sanitary sewer services for Project Phoenix. Motion carried unanimously.
 - E. It was moved by Witt, seconded by Monahan, to approve preordering equipment for the water and sewer projects for Project Phoenix. Motion carried unanimously.
 - F. It was moved by McDonald, seconded by Witt, to approve the continuation of negotiating change orders to current construction contracts to construct strategic

water and sanitary sewer improvements to support Project Phoenix.

Motion carried unanimously.

- G. It was moved by Thayer, seconded by Witt, to approve applying for a Strategic Fund Site Readiness grant. Motion carried unanimously.
- H. It was moved by DeLine, seconded by Witt to approve Ordinance 23-G-04; amending Chapter 3 of Title 5, "Truck Traffic". Motion carried unanimously.
- I. It was moved by Sommers, seconded by Witt to approve Resolution 23-26 for MDOT Annual Right-of-Way Permits.
Roll Call:
Ayes: Thayer, Sommers, Monahan, DeLine, Witt, Weise, McDonald
Nays: None
Abstain: None
Absent: None
Resolution was adopted.
- J. It was moved by McDonald, seconded by Thayer, to approve Resolution 23-28 to Appoint trustee, Deidre Frolo and alternate trustee, Connie Watt, to the Mid-Michigan Waste Authority for a term to expire 12/31/24.
Roll Call:
Ayes: McDonald, Thayer, Sommers, Monahan, DeLine, Witt, Weise
Nays: None
Abstain: None
Absent: None
Resolution was adopted.
- K. It was moved by Witt, seconded by DeLine, to approve Resolution 23-29 in support of the Category A Grant for improvements to North Orr Road by the Saginaw County Road Commission.
Roll Call:
Ayes: Weise, McDonald, Thayer, Sommers, Monahan, DeLine, Witt
Nays: None
Abstain: None
Absent: None
Resolution was adopted.
- L. It was moved by Witt, seconded by McDonald to accept the recommendation of the Fiscal Services Director to waive penalties on December tax collection for the period of February 14, 2024 through February 28, 2024. Motion carried unanimously.
- M. It was moved by Monahan, seconded by Witt, to award the mowing bid to Tri Valley Landscaping in the amount of \$87,150.00 with the option to add 2025 and 2026. Motion carried unanimously.
- N. It was moved by DeLine, seconded by Witt, to approve the letter of intent to purchase six (6) Ford Fleet 2024 Trucks from McDonald Ford. Motion carried unanimously.
- O. It was moved by Witt, seconded by McDonald, to approve the purchase of reverted property, parcel 28-12-3-25-1031-000 also known as 463 N. River Road, from Saginaw County. Motion carried unanimously.
- P. It was moved by Witt, seconded by Monahan, to approve the proposed addendum to the 2-Party Wastewater Treatment Capacity Agreement between Thomas Township and Hemlock Semiconductor. Motion carried unanimously.
- Q. It was moved by Witt, seconded by DeLine to approve Proclamation 23-27 recognizing the retirement and years of service of DPW Director, Rick Hopper.
Roll Call:
Ayes: Thayer, Sommers, Monahan, DeLine, Witt, Weise, McDonald

- Nays: None
Abstain: None
Absent: None
Proclamation was adopted.
10. Report of Officers and Staff:
- A. Supervisor's Report – Announced he will not run for reelection.
 - B. Clerk's Report –Thank you for the hard work on the agenda this month.
 - C. Treasurer's Report – none
 - D. Manager's Report – Offered to Mr. Paquette to remain after and discuss tax bill with Deidre.
 - E. Receive and file Community Development Reports.
 - F. Receive and file the DPW Report.
 - G. Receive and file the Finance Department Report. Reminded everyone of the Christmas party on Thursday, December 14th.
 - H. Receive and file the Fire Department Report. Introduction of Austin Kraszewski. Advised that there is a response team drill taking place at Apple Mt.
 - I. Receive and file the Police Department Report. Operation Safe Delivery received its first packages. Lupe Olivarez will begin his third phase. A thank you to Rick.
 - J. Receive and file the Parks and Recreation Report. Winter Wonderland is coming.
 - K. Receive and file the Nature Center report.
 - L. Board Member Reports – Sommers expressed his compliments to the Township staff and a thank you to Rick & Trevor and their staff on the Christmas lights.
11. Executive Session:
A. None
12. It was moved by Witt, seconded by Sommers, to adjourn the meeting at 8:00 p.m.
Motion carried unanimously.

Michael Thayer, Clerk

Dated