



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
December 5, 2022
7:00 p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.

2. PRESENT: Witt, Weise, Thayer, Sommers, DeLine, McDonald, Monahan
ABSENT:

ALSO PRESENT: Township Manager, Russ Taylor; Deputy Clerk/Administrative Assistant, Connie Watt; DPW Director, Rick Hopper; Assistant DPW Director, Trevor Schultz; Director of Community Development, Dan Sika; Parks & Recreation Director, John Corriveau; Fire Chief, Mike Cousins; Police Chief, Al Fong; Otto Brandt; Township Attorney and several interested parties.

3. The Pledge of Allegiance was recited.

4. Motion was made by Sommers, seconded by Witt to approve the amended agenda as presented. Motion carried unanimously.

THOMAS TOWNSHIP REGULAR BOARD MEETING
**** AMENDED AGENDA ****
8215 Shields Drive, Saginaw, MI 48609
December 5, 2022 @ 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the November 7, 2022, Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approve the Supervisor's recommendation to reappoint Kimberlee Beam and Patrick Lynch to the Planning Commission for a term of 01/01/2023 until 01/01/2026.
 - D. Approve the Supervisor's recommendation to reappoint David Duclos and Lynn McCoy to the Downtown Development Authority for a term of 01/01/2023 until 01/01/2027.
 - E. Approve the Supervisor's recommendation to reappoint Rick Keith, James Lazzaro, Craig Leddy, and Les Moeller to the Construction Board of Appeals for a term of 01/01/2023 until 01/01/2025.
 - F. Approve the Supervisor's recommendation to reappoint Thomas Kochendorfer, Kay Kretz and Joyce Potoff to the Board of Review for a term of 01/01/2023 until 01/01/2025.
 - G. Appoint the Vector Tech Group as the Township Computer Services Provider for 2023/2024 .
 - H. Appoint the Masud Labor Law Group as the Township Labor and Employment Attorney for 2023/2024.
 - I. Appoint Otto Brandt as the Township Municipal Law Attorney for 2023/2024.
 - J. Appoint Spicer Group as the Township Engineer for 2023/2024.
 - K. Approve the promotion of Nick Chad and Tyler Larsen, First Responders, from probationary status to regular full-time.

- L. Approve the hiring of Gary Salo as a full-time First Responder/Fire Fighter contingent upon satisfying the Township’s standard pre-employment conditions for this position.
- 6. Communications-Petitions-Citizen Comments
 - It is requested that you state your name and address for the record.**
- 7. Public Hearing
 - A. For citizen comment on the Michigan DNR Spark Grant to construct six (6) pickleball courts, shaded seating area, and parking lot with lights at Roberts Park.
- 8. Unfinished Business
 - A. None.
- 9. New Business
 - A. Approve the Capital Improvement Plan and Five Year Financial Forecast for 2022/23 to 2027/28.
 - B. Approve Resolution 22-24 to authorize submission of the application for a Spark Grant through the MDNR.
 - C. Approve Resolution 22-27 to accept the Saginaw Area Storm Water Authority (SASWA) Budget Apportionment.
 - D. Approve Resolution 22-28 appointing the Thomas Township Trustee and Alternate Trustee to the Saginaw Area Storm Water Authority (SASWA).
 - E. Approve resolution 22-29 for MDOT Right-of-Way Permits.
 - F. Approve Resolution 22-30 to support the parks department to apply for a Risk Reduction Grant.
 - G. Approve the proposal from Spicer Group to perform the Construction Management and Inspection services for the HSC related sanitary sewer projects.
 - H. Approve Change Order #1 for the pump station project, to purchase additional equipment from Kennedy Industries for pump station #4-Madeline and Sue.
 - I. Accept the recommendation of the Fiscal Services Director to waive penalties on December tax collection for the period of February 14, 2023 through February 28, 2023.
 - J. Approve the Information Dissemination Plan (IDP) for the HSC related sanitary sewer project.
 - K. Approve the Intent to Purchase six (6) Ford Fleet 2023 Trucks from McDonald Ford.
 - L. Award the Nature Center Lighting Fixtures bid to Wholesale Electric Supply for \$19,643.96.
 - M. Approve the low bid of \$42,460.00 from McDonald Ford for the purchase of a 2023 Ford Utility All Wheel Drive Police Interceptor patrol vehicle.
 - N. **Approve the proposal agreement from Spicer Group for professional services for DNR Trust Fund Grant TF21-0066.**
- 10. Reports

A. Supervisor	D. Manager	H. Fire Dept.
B. Clerk	E. Community Development	I. Police Dept.
C. Treasurer	F. DPW	J. Parks & Recreation
	G. Finance	K. Board Members
- 11. Executive Session
 - A. None
- 12. Adjournment

5. It was moved by Sommers, seconded by Thayer to approve the consent agenda as presented. Motion carried unanimously.

A. Approval of Township Board minutes from the regular meeting on 11/07/2022.	
B. Expenditures consisting of: \$1,095,356.38	
Clearing Fund	\$2,969.60
General Fund	71,522.92
Public Safety-Fire Department	27,309.73
Fire Apparatus	40,472.37
Public Safety-Police Department	37,908.29
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	12,791.12
Revolving Road Fund	0.00
Sewer Fund	190,239.98
Water Fund	610,407.41
Municipal Refuse	76,170.17

Technology Fund	229.99
Tax	25,334.80

- C. Approved the Supervisors recommendation to reappoint Kimberlee Beam and Patrick Lynch to the Planning Commission for a term of 01/01/2023-01/01/2026.
 - D. Approved the Supervisors recommendation to reappoint David Duclos and Lynn McCoy to the Downtown Development Authority for a term of 01/01/2023-01/01/2027.
 - E. Approved the Supervisors recommendation to reappoint Rick Keith, James Lazzaro, Craig Leddy and Les Moeller to the Construction Board of Appeals for a term of 01/01/2023 until 01/01/2025.
 - F. Approved the Supervisors recommendation to reappoint Thomas Kochendorfer, Kay Kretz and Joyce Potoff to the Board of Review for a term of 01/01/2023 until 01/01/2025.
 - G. Appointed the Vector Tech Group as the Township Computer Services Provider for 2023/2024.
 - H. Appointed the Masud Labor Law Group as the Township Labor and Employment Attorney for 2023/2024.
 - I. Appointed Otto Brandt as the Township Municipal Law Attorney for 2023/2024.
 - J. Appointed Spicer Group as the Township Engineer for 2023/2024.
 - K. Approved the promotion of Nick Chad and Tyler Larsen, First Responders, from probationary status to regular full-time.
 - L. Approved the hiring of Gry Salo as a full-time First Responder/Fire Fighter contingent upon satisfying the Township's standard pre-employment conditions for this position.
6. Communications-Petitions-Citizen Comments
- A. None.
7. Public Hearing
- A. A hearing to receive citizen comment on the Michigan DNR Spark Grant was opened at 7:02 p.m. With no public comment, the hearing was closed at 7:03 p.m.
8. Unfinished Business
- A. None.
9. New Business
- A. It was moved by Witt, seconded by Monahan to approve the Capital Improvement Plan and Five Year Financial Forecast for 222/23 to 2027/28. Motion carried unanimously.
 - B. It was moved by Thayer, seconded by DeLine to approve Resolution 22-24 to authorize submission of the application for a Spark Grant through the MDNR. Motion carried unanimously.
 - C. It was moved by Sommers, seconded by Witt to approve Resolution 22-27 to accept the Saginaw Area Storm Water Authority (SASWA) Budget Apportionment. Motion carried unanimously.
 - D. It was moved by DeLine, seconded by Thayer to approve Resolution 22-28 appointing the Thomas Township Trustee and Alternate Trustee to the Saginaw Area Storm Water Authority (SASWA). Motion carried unanimously.
 - E. It was moved by McDonald, seconded by Witt to approve Resolution 22-29 for MDOT Right-of-Way Permits. Motion carried unanimously.
 - F. It was moved by Monahan, seconded by Witt to approve Resolution 22-30 to support the parks department to apply for a Risk Reduction Grant. Motion carried unanimously.

- G. It was moved by Sommers, seconded by McDonald to approve the proposal from Spicer Group to perform Construction Management and Inspection services for the HSC related sanitary sewer projects.. Motion carried unanimously.
 - H. It was moved by Witt, seconded by DeLine to approve Change Order #1 for the pump station project, to purchase additional equipment from Kennedy Industries for pump station #4-Madeline and Sue. Motion carried unanimously.
 - I. It was moved by Sommers, seconded by Monahan to accept the recommendation of the Fiscal Services Director to waive penalties on December tax collection for a period of February 14, 2023 through February 28, 2023. Motion carried unanimously.
 - J. It was moved by Sommers, seconded by Witt to approve the Information Dissemination Plan (IDP) for the HSC related sanitary sewer project. Motion carried unanimously.
 - K. It was moved by Thayer, seconded by DeLine to approve the Intent to Purchase six (6) Ford Fleet 2023 trucks from McDonald Ford. Motion carried unanimously.
 - L. It was moved by DeLine, seconded by Monahan to award the Nature Center Lighting fixtures bid to Wholesale Electric Supply for \$19,643.96. Motion carried (Yes-McDonald, Monahan, Thayer, Weise, Sommers, DeLine; No-Witt)
 - M. It was moved by Witt, seconded by DeLine to approve the bid of \$42,460.00 from McDonald Ford for the purchase of a 2023 Ford Utility All Wheel Drive Police Interceptor vehicle. Motion carried unanimously.
 - N. It was moved by Witt, seconded by McDonald to approve the proposal agreement from Spicer Group for professional services for DNR Trust Fund Grant TF21-0066 with any remaining balance to be paid through from the ARPA funds of the Saginaw County Grant received. Motion carried unanimously.
10. Report of Officers and Staff:
- A. Supervisor's Report – None
 - B. Clerk's Report –The November 8th Election has been certified. Thank you to Connie Watt.
 - C. Treasurer's Report – None.
 - D. Manager's Report –Thank you to Rick and his crew for the terrific job on the Christmas lights again this year.
 - E. Receive and file Community Development Reports.
 - F. Receive and file the DPW Report.
 - G. Receive and file the Finance Department Report.
 - H. Receive and file the Fire Department Report; demonstration of the Lucas Chest Compression machine.
 - I. Receive and file the Police Department Report; introduction of new officers, Rafe Maxwell and Andrew Weiss; introduction of sponsored recruits, Bailey Gosen and Matthew LaLonde.
 - J. Receive and file the Parks and Recreation Report.
 - K. Board Member Reports – Sommers also commented on the Christmas light display and responses he has heard.
11. Executive Session:
- A. None
12. It was moved by Sommers, seconded by DeLine to adjourn the meeting at 8:02 p.m. Motion carried unanimously.

Michael Thayer, Clerk

Dated