



## AGENDA

### THOMAS TOWNSHIP REGULAR BOARD MEETING

TO BE CONDUCTED VIA ELECTRONIC REMOTE ACCESS, IN ACCORDANCE WITH MICHIGAN LAW, WILL BE IMPLEMENTED IN RESPONSE TO COVID-19 SOCIAL DISTANCING REQUIREMENTS AND LIMITATIONS ON THE NUMBER OF INDIVIDUALS IN A MEETING HALL.

December 7, 2020

7:00 P.M.

Dial-in number (US): (844) 855-4444

Access code: 482236#

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
  - A. Approval of Board Minutes November 2, 2020.
  - B. Approval of Expenditures.
  - C. Approve the hiring of Leonard Suthard as a probationary, paid on-call firefighter.
  - D. Approve the reappointment of Doug Bird and Jennifer Curry to the Planning Commission for the term 01/01/21-01/01/24.
  - E. Approve the reappointment of Thomas Kochendorfer, Kay Kretz, and Don Milne to Board of Review and Joyce Potoff as alternate for a term of 01/01/2021-01/01/2023.
  - F. Approve the re-appointment of Michael Thayer to the Zoning Board of Appeals for the term of 11/20/2020-11/20/2024.
  - G. Approve the reappointment of Rick Keith, James Lazzaro, and Les Moeller and Craig Leddy to the Construction Board of Appeals for the term 01/01/2020-01/01/2023.
  - H. Approve the appointment of Darci Seamon as the Deputy Clerk.
  - I. Approve the appointment of Korina Tucker as the Deputy Treasurer.
  - J. Approve the reappointment of Michael Dense, Bob Weise, Fred Gray and Tom Radewahn to the Thomas Township Downtown Development Authority for the term 11/20/2020-11/20/2024.
  - K. Approve the reappointment of Dave Sommers as the Township Board's representative on the Planning Commission for the term 11/20/2020-11/20/2024.
6. Communications-Petitions-Citizen Comments
  - It is requested that you state your name and address for the record.**
7. Public Hearing
  - A. None.
8. Unfinished Business
  - A. None.
9. New Business
  - A. Approve Resolution 20-19 for the Annual MDOT permit for right of way work.

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.

- B. Approve the 2021 Saginaw Future, Inc. Agreement.
  - C. Approve Resolution 20-20 to reappoint the member, Russ Taylor and alternate member, Darci Seamon to the Mid-Michigan Waste Authority for a term to expire 12/31/2024.
  - D. Approve the annual administrative fireworks display review process for Swan Valley Banquet Center in 2021.
  - E. Approve the Draft Community Master Plan update for distribution in order to solicit comments prior to the scheduled February 17, 2021 Planning Commission meeting.
  - F. Authorize the Township Manager to move forward with advertising the sale of the parcel of land at 50 West Harcourt.
10. Reports
- |               |                          |                       |
|---------------|--------------------------|-----------------------|
| A. Supervisor | D. Manager               | H. Fire Dept.         |
| B. Clerk      | E. Community Development | I. Police Dept.       |
| C. Treasurer  | F. DPW                   | J. Parks & Recreation |
|               | G. Finance               | K. Board Members      |
11. Executive Session
- A. None
12. Adjournment

Thomas Township  
Board of Trustees Meeting  
Citizen Comment Instructions

Any citizen may address the Thomas Township Board of Trustees at item #6, which is the Citizen Comment Section of the Board Meeting.

Supervisor Weise will ask if there is anyone who would like to address the Board. If there are multiple people, he will invite you to speak when it is your turn.

You will be asked to stand and to state your name and address for the records.

You may then address your issue to the Board Members. In the interest of time, all citizens are requested to limit their comments to three minutes.

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



THOMAS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
8215 Shields Drive, Saginaw, MI 48609  
November 2, 2020  
7:00 o'clock p.m. via teleconference

1. The Regular Board Meeting was called to order at 7:00 p.m. via teleconferencing by Supervisor Weise.
2. PRESENT PHYSICALLY: Sommers, Weise, Thayer, Monahan, Weber, DeLine, Brosowski  
ABSENT: None

ALSO PHYSICALLY PRESENT: Township Manager, Russ Taylor; Finance Director, Deidre Frolo; Director of Community Development, Dan Sika; Police Chief, Al Fong; Parks and Recreation Director, John Corriveau; Fire Chief, Mike Cousins; DPW Director, Rick Hopper; Assistant DPW Director, Trevor Schultz; Township Attorney, Otto Brandt and three interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosowski, seconded by Thayer to approve the agenda as presented.  
Roll Call:  
Ayes: Weise, Brosowski, Thayer, Sommers, Monahan, DeLine, Weber  
Absent: None  
Nays: None  
Abstain: None  
Motion carried.

AGENDA  
THOMAS TOWNSHIP REGULAR BOARD MEETING  
TO BE CONDUCTED ELECTRONICALLY DUE TO THE COVID-19 PANDEMIC IN COMPLIANCE WITH  
MDHHS EMERGENCY ORDER UNDER MCL 33.2253 AND PUBLIC ACT 228 OF 2020  
November 2, 2020  
7:00 P.M.  
Dial-in number (US): (844) 855-4444  
Access code: 482236#

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
  - A. Approval of Board Minutes October 5, 2020.
  - B. Approval of the Special Board Minutes October 19, 2020.
  - B. Approval of Expenditures.
6. Communications-Petitions-Citizen Comments  
**It is requested that you state your name and address for the record.**
7. Public Hearing

- A. None.
8. Unfinished Business
- A. None.
9. New Business
- A. Approve Resolution 20-17 approving the Board Meeting dates for 2021.
- B. Approve Resolution 20-18 approving the operational costs in the amount of \$7,082.45 and accepting for file, the fiscal year 2021 budget of the Saginaw Area Storm Water Authority.
- C. Approve the purchase of replacement fire gear from Phoenix Safety Outfitters for five years based on their bid proposal.
- D. Approve the zoning request for First Area Credit Union of parcel #28-12-3-25-2065-001 from its current R-2 (Residential Two-Family, Medium Density District) to B-1 (Office and Neighborhood Business District).
10. Reports
- |               |                          |                       |
|---------------|--------------------------|-----------------------|
| A. Supervisor | D. Manager               | H. Fire Dept.         |
| B. Clerk      | E. Community Development | I. Police Dept.       |
| C. Treasurer  | F. DPW                   | J. Parks & Recreation |
|               | G. Finance               | K. Board Members      |
11. Executive Session
- A. None
12. Adjournment

5. It was moved by Weber, seconded by Sommers to approve the consent agenda as presented.

Roll Call:

Ayes: Thayer, Sommers, Monahan, DeLine, Weber, Weise, Brosowski

Absent: None

Nays: None

Abstain: None

Motion carried.

A. Approval of Township Board minutes from the regular meeting 10/05/2020.

B. Approval of the Special Board minutes October 19, 2020.

C. Expenditures consisting of:

Clearing Fund	\$3,050.16
General Fund	88,145.33
Christopher Thompson Fund	0.00
Public Safety-Fire Department	8,422.21
Fire Apparatus	5.47
Public Safety-Police Department	17,324.97
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	2,704.66
Road Revolving Fund	0.00
Sewer Fund	40,942.41
Water Fund	241,958.31
Municipal Refuse	64,777.34
Special Flood	0.00
Tax	73,154.68

6. Communications-Petitions-Citizen Comments

A. None.

7. Public Hearing

A. None.

8. Unfinished Business

A. None.

9. New Business

A. It was moved by DeLine, seconded by Monahan to approve Resolution 20-17 approving the Board Meeting dates for 2021.

Roll Call:

Ayes: Brosowski, Thayer, Sommers, Monahan, DeLine, Weber, Weise

Absent: None

Nays: None

Abstain: None

Motion carried.

B. It was moved by Thayer, seconded by Sommers to approve Resolution 20-18 approving the operational costs in the amount of \$7,082.45 and accepting for file, the fiscal year 2021 budget of the Saginaw Area Storm Water Authority.

Roll Call:

Ayes: Weise, Brosowski, Thayer, Sommers, Monahan, DeLine, Weber

Absent: None

Nays: None

Abstain: None

Motion carried.

C. It was moved by Weber, seconded by DeLine to approve the purchase of replacement fire gear from Phoenix Safety Outfitters for five years based on their bid proposal.

Roll Call:

Ayes: Thayer, Sommers, Monahan, DeLine, Weber, Weise, Brosowski

Absent: None

Nays: None

Abstain: None

Motion carried.

D. It was moved by Sommers, seconded by Brosowski to approve the zoning request for First Area Credit Union of parcel #28-12-3-25-2065-001 from its current R-2 (Residential Two-Family, Medium Density District) to B-1 (Office and Neighborhood Business District).

Roll Call:

Ayes: Brosowski, Thayer, Sommers, Monahan, DeLine, Weber, Weise

Absent: None

Nays: None

Abstain: None

Motion carried.

10. Report of Officers and Staff:

A. Supervisor's Report – Supervisor Weise presented Treasurer Weber with a letter of appreciation for his tenure as Thomas Township Treasurer. The Board stated that his expertise would be missed and wished him well on his retirement.

B. Clerk's Report – None.

C. Treasurer's Report – None.

D. Manager's Report – None.

E. Receive and file the Community Development report.

F. Receive and file the DPW Report.

G. Receive and file the Finance Report.

- H. Receive and file the Fire Department Report.
  - I. Receive and file the Police Department Report
  - J. Receive and file the Parks and Recreation Report.
  - K. Board Member Reports – None.
11. Executive Session:  
A. None
12. It was moved by Thayer seconded by Weber to adjourn the meeting at 7:28 p.m.  
Motion carried.

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Edward Brosowski, Clerk

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Dated



## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** December 7, 2020
- **PERSON SUBMITTING:** Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approval of Expenditures
- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:**  
The Appropriations Act passed in March Appropriated total funds for the 2020/2021 fiscal year for operating the budgets of the various finds. Monthly the board needs to approve the total expenditures in each fund for the month.

In addition to the fund expenditures listed in the motion, Library Fund expenditures were \$4,093.58. Township Board approval is not required for Library expenditures. Payroll expenditures are not required to be included in this motion.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**  
Invoice approval list by fund  
Cash balances report
- **POSSIBLE COURSES OF ACTION:**  
Approval/not approve expenditures
- **SUGGESTED/REQUESTED MOTION:**  
Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve the expenditures totaling \$627,757.48 with individual fund totals as follows:

Clearing Fund .....	3,999.14
General Fund.....	104,380.36
Christopher Thompson Funds.....	0.00
Public Safety - Fire Department.....	12,302.44
Fire Apparatus .....	0.00
Public Safety - Police Department .....	13,706.68
Public Safety - Drug Law Enforcement .....	0.00
Downtown Development Authority.....	15,074.47
Road Revolving Fund.....	0.00
Sewer Fund .....	129,870.30
Water Fund .....	261,756.12
Municipal Refuse .....	65,948.67
Special Flood .....	0.00
Tax.....	20,719.30

As shown on checks #63000-63142

GL Number	Invoice Line Desc	PAID - CHECK TYPE: PAPER CHECK Vendor	Invoice Description	Amount	Check #
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Fund 100 CLEARING FUND					
Dept 000	59	ALBETHA CROWL	DIRECT DEPOSIT RETURN	554.69	63143
100-000-001.000		STATE BANK	CLRGG/AMZN/MEIJER/SAMS/TREETOPS	334.29	63078
100-000-228.000		STATE BANK	CLRGG/AMZN/MEIJER/SAMS/TREETOPS	160.00	63078
100-000-231.575		BLUE CROSS BLUE SHIELD O	HEALTH/VISION	2,917.66	63011
100-000-231.716		BLUE CROSS BLUE SHIELD O	HEALTH/VISION	32.50	63011
100-000-231.717					
Total For Dept 000				3,999.14	
Total For Fund 100 CLEARING FUND				3,999.14	

Fund 101 GENERAL OPERATING FUND					
Dept 000		ACCOUNTS RECEIVABLE HEALTH IN	HEALTH INSURANCE	13.11	63010
101-000-040.716		ACCOUNTS RECEIVABLE HEALTH IN	HEALTH/VISION	304.39	63011
101-000-040.716		DU TO WORKMANS COMPENSATION	WORKERS COMP PREMIUM - #3	626.33	63111
101-000-449.000		MOBILE HOME FEES	EDGEWOOD 180 LOTS OCTOBER 2020	90.00	63124
101-000-449.000		MOBILE HOME FEES	KRIS KAY 201 LOTS OCTOBER 2020	100.50	63124
101-000-449.000		MOBILE HOME FEES	THOMAS CROSSINGS 27 LOTS NOVEMBER 202	13.50	63124
101-000-449.000		MOBILE HOME FEES	EDGEWOOD 180 LOTS OCTOBER 2020	360.00	63125
101-000-449.000		MOBILE HOME FEES	KRIS KAY 201 LOTS OCTOBER 2020	402.00	63125
101-000-449.000		MOBILE HOME FEES	THOMAS CROSSINGS 27 -OTS NOVEMBER 202	54.00	63125
Total For Dept 000				1,963.83	
Total For Fund 101 GENERAL OPERATING FUND				1,963.83	

Dept 101 BOARD-LEGISLATIVE					
101-101-900.000		LEGAL NOTICES	PUBLIC NOTICES/AFFIDAVIT/VIRTUAL PUBL	1,480.96	63116
Total For Dept 101 BOARD-LEGISLATIVE				1,480.96	
Dept 172 MANAGER-ADMINISTRATIVE					
101-172-716.000		HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O HEALTH/VISION	1,704.97	63011
101-172-716.100		VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O HEALTH/VISION	21.46	63011
101-172-716.100			MADISON NATIONAL LIFE LIFE/DISABILITY/AD&D	79.70	63107
101-172-716.300			MADISON NATIONAL LIFE LIFE/DISABILITY/AD&D	24.58	63107
101-172-745.000		OPERATING SUPPLIES OFFICE EQUIP	QUIL CORPORATION 4-DRAWER CABINET	2,387.99	63121
101-172-850.100		WIRELESS COMMUNICATIONS	CLRGG/AMZN/MEIJER/SAMS/TREETOPS	33.33	63078
101-172-910.000		INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN CYBER LIABILITY RENEWAL - 2020	434.00	63055
Total For Dept 172 MANAGER-ADMINISTRATIVE				4,686.03	

Dept 191 ELECTIONS					
101-191-740.000		OPERATING SUPPLIES	STAPLES ADVANTAGE	183.33	63077
101-191-740.000		OPERATING SUPPLIES	STATE BANK	326.36	63078
101-191-818.000		ELECTION INSPECTORS	AARON BILLOT	165.00	63001
101-191-818.000		ELECTION INSPECTORS	AGNES GNATKOWSKI	165.00	63002
101-191-818.000		ELECTION INSPECTORS	AL KINDEL	225.00	63003
101-191-818.000		ELECTION INSPECTORS	ALEXANDER DRAKE	180.00	63004
101-191-818.000		ELECTION INSPECTORS	ANTHONY HAGARTY	165.00	63005
101-191-818.000		ELECTION INSPECTORS	ANTHONY TREVING	165.00	63006
101-191-818.000		ELECTION INSPECTORS	BARBARA HUGHES	180.00	63008
101-191-818.000		ELECTION INSPECTORS	BRIAN GINARDI	165.00	63013
101-191-818.000		ELECTION INSPECTORS	BRIANA TETLOFF	165.00	63014
101-191-818.000		ELECTION INSPECTORS	CATHERINE KAHL	180.00	63017
101-191-818.000		ELECTION INSPECTORS	CHRIS CRUMP	180.00	63018
101-191-818.000		ELECTION INSPECTORS	CHRISTINE GULCZINSKI	180.00	63019
101-191-818.000		ELECTION INSPECTORS	COLLIN SCHRAMKE	165.00	63020
101-191-818.000		ELECTION INSPECTORS	CONNIE LOSANO	165.00	63021



GL Number	Invoice Line Desc	PAID - CHECK TYPE: PAPER CHECK	Vendor	Invoice Description	Amount	Check #
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Fund 101 GENERAL OPERATING FUND  
Dept 191 ELECTIONS

101-191-818.000	ELECTION INSPECTORS	DEBRA MICHAEL	INSPECTOR/TRAINING	180.00	63026
101-191-818.000	ELECTION INSPECTORS	EMILY MORLIK	INSPECTOR	165.00	63027
101-191-818.000	ELECTION INSPECTORS	FRANK GULCZINSKI II	INSPECTOR	165.00	63028
101-191-818.000	ELECTION INSPECTORS	GERDA JONES	INSPECTOR/TRAINING	180.00	63030
101-191-818.000	ELECTION INSPECTORS	GREG ROHLE	CHAIRPERSON/TRAINING/RECEIVING BOARD	235.00	63031
101-191-818.000	ELECTION INSPECTORS	HANNAH BENEMANN	INSPECTOR	165.00	63033
101-191-818.000	ELECTION INSPECTORS	HANNAH THEAKER	INSPECTOR	165.00	63034
101-191-818.000	ELECTION INSPECTORS	HAROLD CAMPAU	INSPECTOR/TRAINING	180.00	63035
101-191-818.000	ELECTION INSPECTORS	ISABELLA GINARDI	INSPECTOR	165.00	63036
101-191-818.000	ELECTION INSPECTORS	JACOB EVANS	INSPECTOR	165.00	63038
101-191-818.000	ELECTION INSPECTORS	JACQUELINE KENNEDY	AVCB INSPECTOR/TRAINING	195.00	63039
101-191-818.000	ELECTION INSPECTORS	JANAINA MILLARD	AVCB INSPECTOR/TRAINING	180.00	63040
101-191-818.000	ELECTION INSPECTORS	JANET HEATH	INSPECTOR/TRAINING	180.00	63041
101-191-818.000	ELECTION INSPECTORS	JEAN ROOKER	INSPECTOR/TRAINING	180.00	63042
101-191-818.000	ELECTION INSPECTORS	LAUREN PURDY	INSPECTOR	165.00	63044
101-191-818.000	ELECTION INSPECTORS	LISA LAMRASON	AVCB INSPECTOR/TRAINING	180.00	63045
101-191-818.000	ELECTION INSPECTORS	LUCAS SEAMON	INSPECTOR	165.00	63046
101-191-818.000	ELECTION INSPECTORS	MARGARET ROCK	CHAIRPERSON/TRAINING	225.00	63047
101-191-818.000	ELECTION INSPECTORS	MARIA ESPINOZA	AVCB INSPECTOR/TRAINING	180.00	63048
101-191-818.000	ELECTION INSPECTORS	MIRAIO CARTER	INSPECTOR	165.00	63052
101-191-818.000	ELECTION INSPECTORS	MITCHELL LENCZESKI	CHAIRPERSON/TRAINING/RC BOARD	235.00	63054
101-191-818.000	ELECTION INSPECTORS	NICOLE CRUMP	CHAIRPERSON/TRAINING	225.00	63057
101-191-818.000	ELECTION INSPECTORS	NICOLE SEAMON	CHAIRPERSON/TRAINING/RC BOARD	250.00	63058
101-191-818.000	ELECTION INSPECTORS	PATRICIA HUCH	INSPECTOR/TRAINING	180.00	63059
101-191-818.000	ELECTION INSPECTORS	RANDY BIERLEIN	INSPECTOR/TRAINING	180.00	63063
101-191-818.000	ELECTION INSPECTORS	RENEE KRETZ	AVCB INSPECTOR/TRAINING	180.00	63064
101-191-818.000	ELECTION INSPECTORS	RITA GRASSO	AVCB INSPECTOR/TRAINING	180.00	63065
101-191-818.000	ELECTION INSPECTORS	RITA JIMENEZ	INSPECTOR	165.00	63066
101-191-818.000	ELECTION INSPECTORS	ROSE KOLLETH	AVCB INSPECTOR/TRAINING	180.00	63067
101-191-818.000	ELECTION INSPECTORS	SANDRA ALVA-KOCUR	INSPECTOR/TRAINING	180.00	63072
101-191-818.000	ELECTION INSPECTORS	SANDRA MCKELLAR	INSPECTOR/TRAINING	180.00	63073
101-191-818.000	ELECTION INSPECTORS	SHAREN WIKTOROWSKI	CO-CHAIRPERSON/PHONES/RC BOARD	220.00	63074
101-191-818.000	ELECTION INSPECTORS	STEPHEN DUNKLE	INSPECTOR	165.00	63079
101-191-818.000	ELECTION INSPECTORS	SYLVIA CARTER	CO-CHAIRPERSON/TRAINING	210.00	63081
101-191-818.000	ELECTION INSPECTORS	WANDA ROHLE	CHAIRPERSON AVCB/TRAINING	225.00	63088
101-191-818.000	ELECTION INSPECTORS	WEN JIE NISULA	INSPECTOR	165.00	63089
101-191-900.000	LEGAL NOTICES	MLIVE MEDIA GROUP	PUBLIC NOTICES/AFFIDAVIT/VIRTUAL PUBL	54.00	63116

Total For Dept 191 ELECTIONS

9,708.69

Dept 215 CLERK	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,233.67	63011
101-215-716.000	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	2.61	63010
101-215-716.100		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	55.40	63107
101-215-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	14.34	63107
101-215-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES - CLRGG	58.13	63131
101-215-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES - CLRGG	(2.26)	63131
101-215-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	CYBER LIABILITY RENEWAL - 2020	434.00	63055

Total For Dept 215 CLERK

1,795.89

Dept 253 TREASURER-FINANCE	DEPARTMENT	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,460.81	63011
101-253-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	13.76	63010
101-253-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	22.13	63011

GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund 101 GENERAL OPERATING FUND					
Dept 253 TREASURER-FINANCE DEPARTMENT					
101-253-716.100	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	119.72	63107	
101-253-716.300	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	32.06	63107	
101-253-740.000	STATE BANK	CLRG/AMZN/MEIJER/SAMS/TREETOPS	196.61	63078	
101-253-740.000	STAPLES ADVANTAGE	OFFICE SUPPLIES - CLRG	56.53	63131	
101-253-804.000	STATE BANK	CLRG/AMZN/MEIJER/SAMS/TREETOPS	120.00	63078	
101-253-810.000	BS&A SOFTWARE	ANNUAL GL/CR/AP/PR/TIMESHEETS/CEMETER	4,987.00	63015	
101-253-910.000	MY MEMBER INSURANCE AGEN	CYBER LIABILITY RENEWAL - 2020	434.00	63055	

Total For Dept 253 TREASURER-FINANCE DEPARTMENT 7,442.62

Dept 257 ASSESSING					
101-257-716.00	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	1.92	63010
101-257-716.100		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	7.73	63107
101-257-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	1.89	63107
101-257-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	CYBER LIABILITY RENEWAL - 2020	434.00	63055

Total For Dept 257 ASSESSING 445.54

Dept 265 BUILDING & GROUNDS					
101-265-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	103.56	63077
101-265-740.000	OPERATING SUPPLIES	STATE BANK	CLRG/AMZN/MEIJER/SAMS/TREETOPS	194.11	63078
101-265-740.000	OPERATING SUPPLIES - CLRG	HOME DEPOT	REPAIRS/MAINTENANCE - CLRG	200.85	63105
101-265-740.000	OPERATING SUPPLIES - CLRG	QUILL CORPORATION	DISINFECTANT SPRAY SURFACE - CLRG	129.75	63121
101-265-740.000	OPERATING SUPPLIES	QUILL CORPORATION	OFFICE SUPPLIES	110.96	63121
101-265-740.000	OPERATING SUPPLIES - CLRG	STAPLES ADVANTAGE	OFFICE SUPPLIES - PAPER	58.26	63121
101-265-740.000	OPERATING SUPPLIES - CLRG	STAPLES ADVANTAGE	OFFICE SUPPLIES - CLRG	50.34	63131
101-265-740.650	SEASONAL BANNERS/HOLIDAY HIGH	TRI-CITY KUSTOMZ	OFFICE SUPPLIES - CLRG	40.39	63131
101-265-740.650	SEASONAL BANNERS/HOLIDAY HIGH	TRI-CITY KUSTOMZ	HOMETOWN HERO BANNERS	490.00	63083
101-265-810.100	CONTRACTED SERVICES	VECTOR TECH GROUP	HOMETOWN HEROES BANNERS	294.00	63137
101-265-850.000	TELEPHONE	STATE BANK	BLOCK OF TIME - 100 HOURS @ \$94.20	9,400.00	63141
101-265-850.000	TELEPHONE	123.NET	CLRG/AMZN/MEIJER/SAMS/TREETOPS	137.75	63078
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	TELEPHONE SERVICE	121.16	63093
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	32.90	63022
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	74.27	63022
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	83.60	63022
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTZKE RD	48.73	63022
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	85.51	63022
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 249 N MILLER RD	698.77	63022
101-265-930.000	REPAIRS/MAINTENANCE	STATE BANK	UTILITY BILL - 229 N MILLER RD	455.28	63022
101-265-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	CLRG/AMZN/MEIJER/SAMS/TREETOPS	68.80	63078
101-265-930.000	REPAIRS/MAINTENANCE	TRUGREEN CHEM/LAWN	TOPSOIL/PEARL NUGGETS/ENGRAVED BRICK	166.50	63080
101-265-930.000	REPAIRS/MAINTENANCE	TSC STORES	ICE MELT PALLETS	478.89	63085
101-265-930.000	REPAIRS/MAINTENANCE	VECTOR TECH GROUP	REPAIRS/MAINTENANCE	27.99	63086
101-265-930.000	REPAIRS/MAINTENANCE	CUMMINS BRIDGEMAX LLC	RUCKUS R510 - WRTI INSTALL - BOARD FO	1,619.00	63087
101-265-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIR/MAINTENANCE - GENERATOR - ADMN	476.02	63099
101-265-936.000	REPAIRS/MAINTENANCE	STAN S BONDED LOCKSMITH	REPAIRS/MAINTENANCE - CLRG	82.65	63105
101-265-936.000	MAINTENANCE AGREEMENTS	BRADYS BUSINESS SYSTEM	SVC CALL - OPEN FILE	62.00	63129
101-265-936.000	MAINTENANCE AGREEMENTS	BRADYS BUSINESS SYSTEM	CAN - C5255 - 10/14/20-11/13/20	420.68	63012
101-265-936.000	MAINTENANCE AGREEMENTS	BRADYS BUSINESS SYSTEM	CAN - C5255 - 11/14/20-12/13/20	420.68	63096

Total For Dept 265 BUILDING & GROUNDS 16,633.40

Dept 276 CEMETERY					
101-276-810.100	CONTRACTED SERVICES- CEMETERY	BS&A SOFTWARE	ANNUAL GL/CR/AP/PR/TIMESHEETS/CEMETER	405.00	63015
101-276-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	TOPSOIL/PEARL NUGGETS/ENGRAVED BRICK	74.85	63080
101-276-930.000	REPAIRS/MAINTENANCE	TRUGREEN CHEM/LAWN	ICE MELT PALLETS	478.90	63085

GL Number Invoice Line Desc

PAID - CHECK TYPE: PAPER CHECK  
Vendor Invoice Description

Amount Check #

Fund 101 GENERAL OPERATING FUND

Dept 276 CEMETERY  
101-276-930.000 REPAIRS/MAINTENANCE  
101-276-930.000 REPAIRS/MAINTENANCE  
101-276-940.100 EQUIPMENT RENTAL

TSC STORES  
HOME DEPOT  
R.B. SATKOWIAK'S CITY SEM  
2395 N RIVER RD - PORTABLE TOILET RNT

5.99 63086  
28.97 63105  
90.00 63122

Total For Dept 276 CEMETERY

1,083.71

Dept 282 GREAT LAKES TECH PARK MTCE  
101-282-920.000 UTILITIES

CONSUMERS ENERGY CO  
UTILITY BILL - 351 N GRAHAM RD

403.46 63022

Total For Dept 282 GREAT LAKES TECH PARK MTCE

403.46

Dept 371 COMMUNITY DEVELOPMENT

101-371-716.000 HEALTH INSURANCE  
101-371-716.100 VISION/SHORT TERM DISAB/LIFE  
101-371-716.100 VISION/SHORT TERM DISAB/LIFE  
101-371-716.300 OPERATING SUPPLIES  
101-371-740.000 OPERATING SUPPLIES  
101-371-740.000 OPERATING SUPPLIES  
101-371-740.000 OPERATING SUPPLIES  
101-371-740.000 OPERATING SUPPLIES  
101-371-817.000 PROFESSIONAL SERVICES  
101-371-850.100 WIRELESS COMMUNICATIONS  
101-371-900.000 LEGAL NOTICES  
101-371-910.000 INSURANCE GENERAL LIABILITY  
101-371-938.100 GAS & DIESEL FUEL  
101-371-960.000 EDUCATION & TRAINING

BLUE CROSS BLUE SHIELD O HEALTH/VISION  
BLUE CROSS BLUE SHIELD O HEALTH INSURANCE  
BLUE CROSS BLUE SHIELD O HEALTH/VISION  
MADISON NATIONAL LIFE LIFE/DISABILITY/AD&D  
MADISON NATIONAL LIFE LIFE/DISABILITY/AD&D  
STAPLES ADVANTAGE OFFICE SUPPLIES  
STATE BANK OFFICE SUPPLIES  
PRINT EXPRESS OFFICE PRO OFFICE SUPPLIES - COMM DEV  
STAPLES ADVANTAGE OFFICE SUPPLIES  
STAPLES ADVANTAGE OFFICE SUPPLIES  
SPICER GROUP INC. OFFICE SUPPLIES - CLRG  
STATE BANK THOMAS TOWNSHIP MASTER PLAN UPDATE  
MLIVE MEDIA GROUP CLRG/AMZN/MEIJER/SAMS/TREETOPS  
MY MEMBER INSURANCE AGEN PUBLIC NOTICES/AFTIDAVIT/VIRTUAL PUBL  
WEX INC CYBER LIABILITY RENEWAL - 2020  
GAS/DIESEL FUEL  
STATE BANK CLRG/AMZN/MEIJER/SAMS/TREETOPS

1,511.21 63011  
13.41 63010  
23.05 63011  
111.63 63107  
23.16 63107  
37.59 63077  
115.11 63078  
40.00 63120  
(1.95) 63131  
33.04 63131  
732.50 63076  
41.05 63078  
546.32 63116  
434.00 63055  
18.84 63090  
26.56 63078

Total For Dept 371 COMMUNITY DEVELOPMENT

3,705.52

Dept 421 CONSTRUCTION CODES

101-421-716.000 HEALTH INSURANCE  
101-421-716.100 VISION/SHORT TERM DISAB/LIFE  
101-421-716.100 VISION/SHORT TERM DISAB/LIFE  
101-421-716.300 OPERATING SUPPLIES  
101-421-740.000 WIRELESS COMMUNICATIONS  
101-421-850.100 INSURANCE GENERAL LIABILITY  
101-421-910.000 GAS & DIESEL FUEL  
101-421-938.100 EDUCATION & TRAINING  
101-421-960.000

BLUE CROSS BLUE SHIELD O HEALTH/VISION  
BLUE CROSS BLUE SHIELD O HEALTH INSURANCE  
BLUE CROSS BLUE SHIELD O HEALTH/VISION  
MADISON NATIONAL LIFE LIFE/DISABILITY/AD&D  
MADISON NATIONAL LIFE LIFE/DISABILITY/AD&D  
STAPLES ADVANTAGE OFFICE SUPPLIES - CLRG  
STATE BANK CLRG/AMZN/MEIJER/SAMS/TREETOPS  
MY MEMBER INSURANCE AGEN CYBER LIABILITY RENEWAL - 2020  
WEX INC GAS/DIESEL FUEL  
STATE BANK CLRG/AMZN/MEIJER/SAMS/TREETOPS

1,241.72 63011  
3.83 63010  
11.96 63011  
49.42 63107  
13.68 63107  
48.83 63131  
17.72 63078  
434.00 63055  
52.31 63090  
218.03 63078

Total For Dept 421 CONSTRUCTION CODES

2,091.50

Dept 442 SIDEWALKS  
101-442-974.000 CAPITAL IMPROVEMENTS

TRI-VALLEY CONSTRUCTION, 2020 INFILL SIDEWALKS

28,288.13 63084

Total For Dept 442 SIDEWALKS

28,288.13

Dept 448 STREET LIGHTING  
101-448-920.000 UTILITIES  
101-448-920.000 UTILITIES

CONSUMERS ENERGY CO  
CONSUMERS ENERGY CO  
UTILITY BILL - 48609 LED LIGHT RD  
UTILITY BILL - STREETLIGHTS

1,718.41 63022  
3,789.96 63022

Total For Dept 448 STREET LIGHTING

5,508.37

Dept 450 ROAD PROGRAMS  
101-450-930.000 REPAIRS/MAINTENANCE

YEAGER ASPHALT  
CRACKFILL - LAKE CECIL SUBDIVISION

2,500.00 63142

Total For Dept 450 ROAD PROGRAMS

2,500.00



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Amount	Check #
100.00	1001
200.00	1002
300.00	1003
400.00	1004
500.00	1005
600.00	1006
700.00	1007
800.00	1008
900.00	1009
1000.00	1010
1100.00	1011
1200.00	1012
1300.00	1013
1400.00	1014
1500.00	1015
1600.00	1016
1700.00	1017
1800.00	1018
1900.00	1019
2000.00	1020
2100.00	1021
2200.00	1022
2300.00	1023
2400.00	1024
2500.00	1025
2600.00	1026
2700.00	1027
2800.00	1028
2900.00	1029
3000.00	1030
3100.00	1031
3200.00	1032
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3400.00	1034
3500.00	1035
3600.00	1036
3700.00	1037
3800.00	1038
3900.00	1039
4000.00	1040
4100.00	1041
4200.00	1042
4300.00	1043
4400.00	1044
4500.00	1045
4600.00	1046
4700.00	1047
4800.00	1048
4900.00	1049
5000.00	1050
5100.00	1051
5200.00	1052
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7700.00	1077
7800.00	1078
7900.00	1079
8000.00	1080
8100.00	1081
8200.00	1082
8300.00	1083
8400.00	1084
8500.00	1085
8600.00	1086
8700.00	1087
8800.00	1088
8900.00	1089
9000.00	1090
9100.00	1091
9200.00	1092
9300.00	1093
9400.00	1094
9500.00	1095
9600.00	1096
9700.00	1097
9800.00	1098
9900.00	1099
10000.00	1100

Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT			Dept 000		
205-000-231.750	DUE TO WORKMANS COMPENSATION	1,025.23	63111		
205-000-716.000	HEALTH INSURANCE	1,701.30	63011		
205-000-716.100	VISION/SHORT TERM DISAB/LIFE	25.19	63011		
205-000-716.100		103.73	63107		
205-000-716.300	OPERATING SUPPLIES	30.50	63107		
205-000-740.000	OPERATING SUPPLIES	100.00	63009		
205-000-740.000	OPERATING SUPPLIES	54.00	63060		
205-000-740.000	OPERATING SUPPLIES	30.00	63061		
205-000-740.000	OPERATING SUPPLIES	54.18	63077		
205-000-740.000	OPERATING SUPPLIES	518.75	63100		
205-000-740.000	OPERATING SUPPLIES	374.09	63109		
205-000-740.000	OPERATING SUPPLIES	(108.52)	63109		
205-000-740.000	OPERATING SUPPLIES	(17.00)	63131		
205-000-742.000	UNIFORMS	89.05	63131		
205-000-742.000	UNIFORMS	21.50	63071		
205-000-742.000	UNIFORMS	150.00	63094		
205-000-742.000	UNIFORMS	75.00	63119		
205-000-742.000	UNIFORMS	57.95	63119		
205-000-742.000	UNIFORMS	34.00	63119		
205-000-802.000	LEGAL SERVICES	399.00	63108		
205-000-804.000	MEMBERSHIP & DUES	85.00	63110		
205-000-804.000	MEMBERSHIP & DUES	75.00	63114		
205-000-804.000	MEMBERSHIP & DUES	445.00	63118		
205-000-810.100	CONTRACTED SERVICES	364.73	63078		
205-000-850.000	TELEPHONE	56.06	63078		
205-000-850.000		121.16	63093		
205-000-850.100	WIRELESS COMMUNICATIONS	152.68	63078		
205-000-910.000	INSURANCE GENERAL LIABILITY	434.00	63055		
205-000-920.000	UTILITIES	243.67	63022		
205-000-920.000	UTILITIES	359.33	63022		
205-000-920.000	UTILITIES	254.23	63022		
205-000-920.000	UTILITIES	21.77	63022		
205-000-920.000	UTILITIES	39.63	63134		
205-000-930.000	REPAIRS/MAINTENANCE	13.76	63078		
205-000-930.000	REPAIRS/MAINTENANCE	478.89	63085		
205-000-930.100	REPAIRS & MAINTENANCE FS#1	478.89	63085		
205-000-930.100	REPAIRS & MAINTENANCE FS#1	252.86	63105		
205-000-930.100	REPAIRS & MAINTENANCE FS#1	135.00	63137		
205-000-930.200	REPAIRS & MAINTENANCE FS#2	478.90	63085		
205-000-936.000	MAINTENANCE AGREEMENTS	9.96	63105		
205-000-938.000	VEHICLE EXPENSE	57.50	63032		
205-000-938.000	VEHICLE EXPENSE	314.98	63102		
205-000-938.000	VEHICLE EXPENSE	457.68	63104		
205-000-938.100	GAS & DIESEL FUEL	385.73	63090		
205-000-956.000	MISCELLANEOUS	240.00	63025		
205-000-956.000	MISCELLANEOUS	18.18	63078		
205-000-960.000	EDUCATION & TRAINING	281.89	63078		
205-000-960.000	EDUCATION & TRAINING	1,130.00	63118		
205-000-960.000	EDUCATION & TRAINING	198.00	63137		
	Total For Dept 000	12,302.44			
	Total For Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT	12,302.44			

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GL Number Invoice Line Desc PAID - CHECK TYPE: PAPER CHECK Vendor Invoice Description Amount Check #

Fund 207 PUBLIC SAFETY-POLICE

Dept 000	DUE TO WORKMANS COMPENSATION	MI MUNICIPAL WORKERS COM	WORKERS COMP PREMIUM - #3	874.41	63111
207-000-231.750	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	7,535.93	63011
207-000-716.000	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	23.08	63010
207-000-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	114.35	63011
207-000-716.100		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	416.40	63107
207-000-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	132.45	63107
207-000-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	IMPOUND FORMS - POLICE	99.00	63062
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	71.65	63077
207-000-740.000	OPERATING SUPPLIES	MICHIGAN POLICE EQUIPMEN	STREAMLIGHT PROTAC RAIL MOUNT/STINGER	385.00	63112
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	(16.99)	63131
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES - CIRRG	310.85	63131
207-000-804.000	MEMBERSHIP & DUES	STATE BANK	CIRRG/AMZN/MEIJER/SAMS/TRETOPS	115.00	63078
207-000-810.100	CONTRACTED SERVICES	SAGINAW COUNTY	MONTH END REPORTS	14.00	63068
207-000-810.100	CONTRACTED SERVICES	SAGINAW COUNTY TREASURER	ARRANGEMENTS SEPTEMBER 2020	142.80	63069
207-000-850.000		123.NET	TELEPHONE SERVICE	121.16	63093
207-000-850.100	WIRELESS COMMUNICATIONS	STATE BANK	CIRRG/AMZN/MEIJER/SAMS/TRETOPS	145.49	63078
207-000-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	CYBER LIABILITY RENEWAL - 2020	434.00	63055
207-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	243.67	63022
207-000-930.000	REPAIRS/MAINTENANCE	STATE BANK	CIRRG/AMZN/MEIJER/SAMS/TRETOPS	13.76	63078
207-000-930.000	REPAIRS/MAINTENANCE	TRUGREEN CHEM/AMN	ICE MELT PALLETS	478.89	63085
207-000-936.000	MAINTENANCE AGREEMENTS	GW HEATING & AIR INC.	REPAIRS/MAINTENANCE - PB SAFETY BLDG	57.50	63032
207-000-938.000	VEHICLE EXPENSE	JET GRAPHICS	INSTAL, REFLECTIVE VINYL DECAL - POLI	45.00	63043
207-000-938.000	VEHICLE EXPENSE	TREIB INC	VEHICLE WASHES	83.00	63136
207-000-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	1,353.76	63090
207-000-970.000	CAPITAL OUTLAY	GALLIS, LLC	SHIN GUARDS - EDERER FUND - POLICE	232.62	63103
207-000-974.000	CAPITAL IMPROVEMENTS	GALLIS, LLC	TACTICAL PADDING W/HYDRATION	279.90	63029

Total For Dept 000

13,706.68

Total For Fund 207 PUBLIC SAFETY-POLICE

13,706.68

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	32.90	63022
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	74.27	63022
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	83.60	63022
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTZKE RD	48.74	63022
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	85.50	63022
248-000-930.000	REPAIRS/MAINTENANCE	LEDDY ELECTRIC INC.	STREET LIGHT REPAIR - GRATIOT VIEW	1,084.66	63106
248-000-930.000	REPAIRS/MAINTENANCE	LEDDY ELECTRIC INC.	STREET LIGHT REPAIR - TACO BELL	1,313.13	63106
248-000-930.000	REPAIRS/MAINTENANCE	LEDDY ELECTRIC INC.	STREET LIGHT REPAIR - COMMUNITY BAPT	1,058.26	63106
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	BEACON LIGHT POLE - POLE REPLCMNT #1	264.38	63130
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	BEACON LIGHT POLE - POLE REPLCMNT #1	705.92	63130
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	BEACON LIGHT POLE - POLE REPLCMNT #2	2,353.08	63130
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	BEACON LIGHT POLE - POLE REPLCMNT #2	264.38	63130
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	BEACON LIGHT POLE - POLE REPLCMNT #2	2,274.64	63130
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	BEACON LIGHT POLE - POLE REPLCMNT #3	784.36	63130
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	BEACON LIGHT POLE - POLE REPLCMNT #3	264.38	63130
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	BEACON LIGHT POLE - POLE REPLCMNT #3	1,568.72	63130
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	BEACON LIGHT POLE - POLE REPLCMNT #3	1,490.28	63130
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	BEACON LIGHT POLE - POLE REPLCMNT #4	264.38	63130
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	BEACON LIGHT POLE - POLE REPLCMNT #4	39.22	63130
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	BEACON LIGHT POLE - POLE REPLCMNT #4	1,019.67	63130

GL Number	Invoice Line Desc	Amount	Check #
Fund 248	Downtown Development Authority		
Dept 000			

Fund 271 LIBRARY FUND			
Dept 000			
271-000-716.000	HEALTH INSURANCE	830.27	63011
271-000-716.500	DISABILITY	664.94	63139
271-000-728.000	CHILDRENS BOOKS - ERG11751	984.35	63132
271-000-850.000	TELEPHONE	312.10	63007
271-000-850.000	TELEPHONE	99.98	63091
271-000-920.000	UTILITIES	323.22	63022
271-000-930.000	REPAIRS/MAINTENANCE	523.72	63091
271-000-930.000	REPAIRS/MAINTENANCE	355.00	63101
Total For Dept 000		4,093.58	
Total For Fund 271 LIBRARY FUND		4,093.58	

Fund 590 SEWER FUND			
Dept 000			
590-000-231.750	DUE TO WORKMANS COMPENSATION	259.19	63111
Total For Dept 000		259.19	

Dept 536 ADMINISTRATION			
590-536-716.000	HEALTH INSURANCE	1,582.27	63011
590-536-716.100	VISION/SHORT TERM DISAB/LIFE	19.57	63011
590-536-716.100	MADISON NATIONAL LIFE	72.22	63107
590-536-716.300	MADISON NATIONAL LIFE	22.47	63107
590-536-740.000	STATE BANK	16.50	63078
590-536-740.000	OPERATING SUPPLIES	55.00	63120
590-536-802.000	OPERATING SUPPLIES	37.60	63120
590-536-810.000	LEGAL SERVICES	247.00	63108
590-536-810.000	CONTRACTED SERVICES - UTILITY B	1,134.00	63015
590-536-810.000	CONTRACTED SERVICES	106.38	63095
590-536-810.000	CONTRACTED SERVICES	22.25	63133
590-536-810.000	CONTRACTED SERVICES	89.00	63133
Total For Dept 536 ADMINISTRATION		3,404.26	

Dept 540 OPERATIONS & MAINTENANCE			
590-540-716.000	HEALTH INSURANCE	1,197.15	63011
590-540-716.100	VISION/SHORT TERM DISAB/LIFE	5.34	63010
590-540-716.100	VISION/SHORT TERM DISAB/LIFE	12.84	63011
590-540-716.100	MADISON NATIONAL LIFE	81.79	63107
590-540-716.300	MADISON NATIONAL LIFE	23.39	63107
590-540-742.000	MADISON NATIONAL LIFE	249.52	63000
590-540-742.000	A.H. WEBSTER CO	188.71	63000
590-540-742.000	A.H. WEBSTER CO	232.49	63037
590-540-742.000	T&B BOOTS	74.48	63086
590-540-742.000	TSC STORES	150.65	63078
590-540-742.000	STATE BANK	121.16	63093
590-540-850.000	STATE BANK	117.41	63078
590-540-850.000	STATE BANK	217.00	63055
590-540-910.000	WIRELESS COMMUNICATIONS	365.50	63022
590-540-910.000	INSURANCE GENERAL LIABILITY	28.85	63022
590-540-920.000	UTILITIES		
590-540-920.000	UTILITIES		

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GL Number Invoice Line Desc

PAID - CHECK TYPE: PAPER CHECK  
Vendor Invoice Description

Amount Check #

Fund 590 SEWER FUND				
Dept 540 OPERATIONS & MAINTENANCE				
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1494 S GRAHAM RD	160.51 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 840 VAN WORMER RD	60.85 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1667 MILLER RD	28.85 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 125 E GLOUCESTER DR	123.80 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 85 N GRAHAM RD #PS15	105.89 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 20 E STARK DR	161.38 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9300 HIGHLAND GREEN DR	47.11 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1505 N GLEANER RD UNIT	740.62 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 3944 N RIVER RD	60.85 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 2323 N RIVER RD	28.85 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1755 THUNDERBIRD DR	98.17 63022
590-540-922.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1505 N GLEANER RD	22.01 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1928 N RIVER RD	48.71 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7768 MADELINE ST	318.93 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 4530 N THOMAS RD	55.52 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 3200 N THOMAS RD	297.96 63022
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6960 STROBEL RD	1,610.41 63022
590-540-930.000	SEWAGE TREATMENT FEES	SAGINAW CHARTER TOWNSHIP	WASTEWATER TREATMENT FEE - 3RD QUARTE	116,086.22 63123
590-540-930.000	REPAIRS/MAINTENANCE	MIDLAND PAPER COMPANY	OPERATING SUPPLIES - DPW	56.30 63051
590-540-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS	VEHICLE MAINTENANCE	135.05 63056
590-540-930.000	REPAIRS/MAINTENANCE	STATE BANK	CLRGG/AMZN/MEIJER/SAMS/TRETOPS	20.64 63078
590-540-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	TOPSOIL/PEARL NOGGETS/ENGRAVED BRICK	144.10 63080
590-540-930.000	REPAIRS/MAINTENANCE	TRUGREEN CHEM/LAWN	ICE MELT PALLETS	478.89 63085
590-540-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	45.55 63086
590-540-930.000	REPAIRS/MAINTENANCE	CARLETON EQUIPMENT COMPA	REPAIR - EOBACAT - DPW	568.34 63097
590-540-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE - CLRGG	561.24 63105
590-540-930.000	REPAIRS/MAINTENANCE	MIDLAND PAPER COMPANY	OPERATING SUPPLIES - DPW	41.14 63115
590-540-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COMPAN	LAMPHOLDER EXT - DPW	190.89 63130
590-540-938.000	REPAIRS/MAINTENANCE	USABLUBOOK	HEAVY DUTY CABLE TIES - DPW	130.61 63140
590-540-938.000	VEHICLE EXPENSE	SHIELDS QUICK LUBE LLC	VEHICLE MAINTENANCE	51.70 63075
590-540-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS	VEHICLE MAINTENANCE	118.46 63117
590-540-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	541.02 63090

Total For Dept 540 OPERATIONS & MAINTENANCE

126,206.85

Total For Fund 590 SEWER FUND

129,870.30

Fund 591 WATER FUND				
Dept 000				
591-000-231.750	DUE TO WORKMANS COMPENSATION	MI MUNICIPAL WORKERS COM	WORKERS COMP PREMIUM - #3	318.60 63111
591-000-255.130	CUSTOMER DEPOSIT HIMS WATER EX	SUC MEIER, L.L.C.	BADGER FIRE SERVICE COMPOUND METER	22,626.75 63127
591-000-255.130	CUSTOMER DEPOSIT HIMS WATER EX	SEICER GROUP INC.	THOMAS TWP - DUPONT/HIMS WATER MAIN	6,885.00 63128
591-000-255.130	CUSTOMER DEPOSIT HIMS WATER EX	SEICER GROUP INC.	THOMAS TWP - DUPONT/HIMS WATER MAIN	15,598.25 63128
591-000-255.130	CUSTOMER DEPOSIT HIMS WATER EX	SEICER GROUP INC.	THOMAS TWP - DUPONT/HIMS WATER MAIN	8,056.00 63128

Total For Dept 000

53,484.60

Dept 536 ADMINISTRATION				
591-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	1,582.27 63011
591-536-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	19.57 63011
591-536-716.100		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	72.22 63107
591-536-716.300		MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	22.47 63107
591-536-740.000	OPERATING SUPPLIES	STATE BANK	CLRGG/AMZN/MEIJER/SAMS/TRETOPS	16.49 63078
591-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	WATER/SEWER ENVELOPES/24# WHITE PAPER	55.00 63120
591-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	PERFORATED PAPER - WATER/SEWER	37.60 63120



GL Number Invoice Line Desc

PAID - CHECK TYPE: PAPER CHECK  
Vendor Invoice Description

Amount Check #

Fund 591 WATER FUND			
Dept 536 ADMINISTRATION			
591-536-802.000	LEGAL SERVICES		
591-536-810.000	CONTRACTED SERVICES - UTILITY B		
591-536-810.000	CONTRACTED SERVICES		
591-536-810.000	CONTRACTED SERVICES		
591-536-810.000	CONTRACTED SERVICES		
591-536-810.000	EDUCATION & TRAINING		
591-536-960.000			
Total For Dept 536 ADMINISTRATION		3,434.25	

Dept 540 OPERATIONS & MAINTENANCE			
591-540-716.000	HEALTH INSURANCE	1,197.15	63011
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	5.34	63010
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	12.84	63011
591-540-716.100	MADISON NATIONAL LIFE	81.79	63107
591-540-716.300	MADISON NATIONAL LIFE	23.39	63107
591-540-742.000	A.H. WEBSTER CO	249.52	63000
591-540-742.000	A.H. WEBSTER CO	188.71	63000
591-540-742.000	UNIFORMS	232.50	63037
591-540-850.000	UNIFORMS	74.47	63086
591-540-850.000	TELEPHONE	26.50	63078
591-540-850.100	TELEPHONE	121.16	63093
591-540-910.000	WIRELESS COMMUNICATIONS	117.42	63078
591-540-920.000	INSURANCE GENERAL LIABILITY	217.00	63055
591-540-920.000	UTILITIES	303.59	63022
591-540-920.000	UTILITIES	365.49	63022
591-540-920.000	UTILITIES	28.85	63022
591-540-920.000	UTILITIES	28.85	63022
591-540-920.000	UTILITIES	28.85	63022
591-540-927.000	PURCHASING WATER	28.85	63022
591-540-927.100	READINESS TO SERVE CITY OF SA	112,373.45	63098
591-540-930.000	REPAIRS/MAINTENANCE	85,746.43	63098
591-540-930.000	REPAIRS/MAINTENANCE	56.30	63051
591-540-930.000	REPAIRS/MAINTENANCE	135.06	63056
591-540-930.000	REPAIRS/MAINTENANCE	20.64	63078
591-540-930.000	REPAIRS/MAINTENANCE	144.11	63080
591-540-930.000	REPAIRS/MAINTENANCE	478.89	63085
591-540-930.000	REPAIRS/MAINTENANCE	45.55	63086
591-540-930.000	REPAIRS/MAINTENANCE	568.33	63097
591-540-930.000	REPAIRS/MAINTENANCE	561.25	63105
591-540-930.000	REPAIRS/MAINTENANCE	41.14	63115
591-540-930.000	REPAIRS/MAINTENANCE	330.00	63122
591-540-930.000	REPAIRS/MAINTENANCE	190.90	63130
591-540-938.000	REPAIRS/MAINTENANCE	130.61	63140
591-540-938.000	REPAIRS/MAINTENANCE	51.70	63075
591-540-938.000	VEHICLE EXPENSE	118.47	63117
591-540-938.000	VEHICLE EXPENSE	541.02	63090
591-540-938.100	GAS & DIESEL FUEL		
Total For Dept 540 OPERATIONS & MAINTENANCE		204,837.27	

Fund 596 MUNICIPAL REFUSE FUND			
Dept 000			
596-000-231.750	DUE TO WORKMANS COMPENSATION	261,756.12	
596-000-808.000	REFUSE CONTRACT		
Total For Fund 591 WATER FUND		261,756.12	

Fund 596 MUNICIPAL REFUSE FUND			
Dept 000			
596-000-231.750	DUE TO WORKMANS COMPENSATION	4.24	63111
596-000-808.000	REFUSE CONTRACT	65,944.43	63050
Total For Fund 591 WATER FUND		261,756.12	

GL Number	Invoice Line Desc	PAID - CHECK TYPE: PAPER CHECK	Vendor	Invoice Description	Amount	Check #
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Fund 596 MUNICIPAL REFUSE FUND  
 Dept 000

Total For Dept 000	65,948.67
Total For Fund 596 MUNICIPAL REFUSE FUND	65,948.67

Fund 703 TAX FUND  
 Dept 000  
 703-000-202.000  
 703-000-222.000  
 703-000-222.000  
 703-000-222.400  
 703-000-222.400

ACCOUNTS PAYABLE  
 DUE TO SAGINAW COUNTY TREASUR  
 DUE TO SAGINAW COUNTY TREASUR  
 DUE TO SAGINAW COUNTY SET  
 DUE TO SAGINAW COUNTY SET

MILLER, D & J M  
 SAGINAW COUNTY TREASURER  
 SAGINAW COUNTY TREASURER  
 SAGINAW COUNTY TREASURER  
 SAGINAW COUNTY TREASURER  
 SAGINAW COUNTY TREASURER

2020 Sum Tax Refund 28-12-3-30-1014-0  
 TAX PAYMENTS - 10/16/20-10/29/20  
 TAX PAYMENTS - 10/30/20-11/12/20  
 TAX PAYMENTS - 10/16/20-10/29/20  
 TAX PAYMENTS - 10/16/20-10/29/20  
 TAX PAYMENTS - 10/30/20-11/12/20

27.00	63053
5,859.20	63069
3,396.45	63124
7,235.85	63070
4,196.80	63125

Total For Dept 000  
 Total For Fund 703 TAX FUND

20,719.30
20,719.30

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP  
POST DATES 10/29/2020 - 11/30/2020  
JOURNALIZED

GL Number      Invoice Line Desc      Vendor      PAID - CHECK TYPE: PAPER CHECK      Invoice Description      Amount      Check #

Fund Totals:

Fund 100 CLEARING FUND	3,999.14
Fund 101 GENERAL OPERA	104,380.36
Fund 205 PUBLIC SAFETY	12,302.44
Fund 207 PUBLIC SAFETY	13,706.68
Fund 248 Downtown Deve	15,074.47
Fund 271 LIBRARY FUND	4,093.58
Fund 590 SEWER FUND	129,870.30
Fund 591 WATER FUND	261,756.12
Fund 596 MUNICIPAL REF	65,948.67
Fund 703 TAX FUND	20,719.30

Total For All Funds: 631,851.06

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP  
 FROM 03/31/2020 TO 11/30/2020  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 03/31/2020	Total Debits	Total Credits	Ending Balance 11/30/2020
Fund 100	CLEARING FUND				
001.000	59	11,200.25	12,690,105.81	12,666,017.11	35,288.95
Fund 101	GENERAL OPERATING FUND				
002.000	CASH THE STATE BANK	1,103,758.05	1,468,348.53	1,759,867.49	812,239.09
002.010	THE STATE BANK SAVINGS	1,013,139.56	601,337.96	477,757.55	1,136,719.97
002.350	CASH CHASE BANK	10,776.61	11.47	3.19	10,784.89
002.385	CASH CHEMICAL BANK	1,138,880.01	501,932.26	370,272.65	1,270,539.62
003.175	Certificate of Deposit Chemic	250,000.00	0.00	0.00	250,000.00
003.375	CHERTIFICATE OF DEPOSITS HUNTINGT	750,000.00	250,000.00	250,000.00	750,000.00
003.400	CERTIFICATE OF DEP CHASE BANK	234,486.37	243,873.67	478,360.04	0.00
	GENERAL OPERATING FUND	4,501,040.60	3,065,503.89	3,336,260.92	4,230,283.57
Fund 103	CHRISTOPHER THOMPSON FAMILY FUND				
002.000	CASH THE STATE BANK	1.00	125,198.24	125,198.24	1.00
002.010	THE STATE BANK SAVINGS	146,429.17	1,054.96	135,563.41	11,920.72
	CHRISTOPHER THOMPSON FAMILY FUND	146,430.17	126,253.20	260,761.65	11,921.72
Fund 205	PUBLIC SAFETY-FIRE DEPARTMENT				
002.000	CASH THE STATE BANK	744,777.44	157,038.60	338,046.74	563,769.30
Fund 206	FIRE APPARATUS				
002.000	CASH THE STATE BANK	857,696.13	5,232.05	18,655.18	844,273.00
Fund 207	PUBLIC SAFETY-POLICE				
002.000	CASH THE STATE BANK	1,291,460.76	96,627.09	664,612.44	723,475.41
Fund 246	ROAD REVOLVING FUND				
002.000	CASH THE STATE BANK	256,875.60	0.00	0.00	256,875.60
003.175	Certificate of Deposit Chemic	610,966.47	0.00	0.00	610,966.47
	ROAD REVOLVING FUND	867,842.07	0.00	0.00	867,842.07
Fund 248	Downtown Development Authority				
002.000	CASH THE STATE BANK	83,190.47	6,232.48	31,059.76	58,363.19
Fund 265	P.S. DRUG LAW ENFORCEMENT				
002.000	CASH THE STATE BANK	6,103.34	0.00	0.00	6,103.34
Fund 271	LIBRARY FUND				
002.000	CASH THE STATE BANK	480,450.35	51,077.99	260,407.36	271,120.98
003.271	CD LIBRARY 08/2016 .50	205,340.00	0.00	0.00	205,340.00
	LIBRARY FUND	685,790.35	51,077.99	260,407.36	476,460.98
Fund 590	SEWER FUND				
002.000	CASH THE STATE BANK	898,060.30	957,712.02	946,858.33	908,913.99
002.010	THE STATE BANK SAVINGS	506,569.77	3,649.62	1,263.30	508,956.09
002.200	RESERVED CASH SYSTEM EXPANSIO	106,068.65	30,330.00	0.00	136,398.65
002.385	CASH CHEMICAL BANK	1,984,644.58	13,137.21	3,448.14	1,994,333.65
002.386	CHEMICAL BANK SYSTEM EXPANSIO	117,933.00	0.00	0.00	117,933.00
003.175	Certificate of Deposit Chemic	463,667.01	0.00	0.00	463,667.01
	SEWER FUND	4,076,943.31	1,004,828.85	951,569.77	4,130,202.39
Fund 591	WATER FUND				
001.100	CLEARING CASH	2,000.00	0.00	0.00	2,000.00
002.000	CASH THE STATE BANK	976,814.86	2,364,031.04	2,896,948.56	443,897.34
002.010	THE STATE BANK SAVINGS	3,284.89	939.61	6,468.97	(2,244.47)
002.200	RESERVED CASH SYSTEM EXPANSIO	81,343.99	19,375.00	0.00	100,718.99

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP  
 FROM 03/31/2020 TO 11/30/2020  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 03/31/2020	Total Debits	Total Credits	Ending Balance 11/30/2020
002.375	CASH HUNTINGTON BANK	246,568.30	345.02	131.39	246,781.93
002.385	CASH CHEMICAL BANK	1,329,619.92	9,970.59	2,617.02	1,336,973.49
002.386	CHEMICAL BANK SYSTEM EXPANSIO	266,176.00	0.00	0.00	266,176.00
002.387	CHEMICAL BANK BUSINESS CHECKING	506,234.47	1,911.47	722.27	507,423.67
002.390	CASH FIRST STATE BANK	245,996.98	275.01	116.94	246,155.05
003.375	CHERTIFICATE OF DEPOSITS HUNTINGT	250,000.00	0.00	0.00	250,000.00
	WATER FUND	3,908,039.41	2,396,847.74	2,907,005.15	3,397,882.00
Fund 596	MUNICIPAL REFUSE FUND				
002.000	CASH THE STATE BANK	605,773.23	47,309.57	631,392.30	21,690.50
002.385	CASH CHEMICAL BANK	305,492.60	1,908.09	500.89	306,899.80
	MUNICIPAL REFUSE FUND	911,265.83	49,217.66	631,893.19	328,590.30
Fund 610	CONSTRUCTION WATER/SEWER/MISC				
002.000	CASH THE STATE BANK	25,178.20	0.00	25,178.20	0.00
Fund 702	SPECIAL FLOOD 2020 FUND				
002.000	CASH THE STATE BANK	0.00	29,450.06	29,357.88	92.18
Fund 703	TAX FUND				
002.000	CASH THE STATE BANK	0.00	5,220,374.57	5,180,442.40	39,932.17
	TOTAL - ALL FUNDS	18,116,958.33	24,898,789.99	27,301,267.75	15,714,480.57





## **TOWNSHIP BOARD AGENDA ITEM**

- **MEETING DATE:** December 7, 2020
- **SUBMITTED BY:** Chief, Mike Cousins
- **AGENDA TOPIC:** Hiring Probationary Fire Fighter Leonard Suthard.
- **EXPLANATION OF TOPIC:** The Fire Department would like to hire Leonard Suthard as probationary paid on-call fire fighter. Leonard is trained in CPR / AED and is able to perform these basic medical functions. He is also in the United States Coast Guard and is serving active duty at the Bay City Station. He will still need to take the State's Emergency Medical Responder class and the Fire Academy. He has gone through the interview process. The interview was positive and went very well. His name was brought to the Personnel Committee for approval. This is contingent upon successful completion of the physical agility testing and background/driving record check.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to hire Leonard Suthard with contingencies, as a probationary paid on call fire fighter.
- **ROLL CALL VOTE REQUIRED:** No







## **TOWNSHIP BOARD AGENDA ITEM**

- **MEETING DATE:** December 7, 2020
- **SUBMITTED BY:** Bob Weise, Supervisor
- **AGENDA TOPIC:** Planning Commission Reappointments
- **EXPLANATION OF TOPIC:** The terms of Doug Bird and Jennifer Curry from the Planning Commission are expiring. These two have been with the Planning Commission for some time, and I recommend that we reappoint both Doug Bird and Jennifer Curry to the Planning Commission for the term 01/01/2021-01/01/2024.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Supervisor's recommendations of reappointing Doug Bird and Jennifer Curry to the Planning Commission for the term 01/01/2021-01/01/2024.
- **ROLL CALL VOTE REQUIRED?** Yes, due to teleconference guidelines.





## **TOWNSHIP BOARD AGENDA ITEM**

- **MEETING DATE:** December 7, 2020
- **SUBMITTED BY:** Bob Weise, Supervisor
- **AGENDA TOPIC:** Board of Review reappointment
- **EXPLANATION OF TOPIC:** The term of Board of Review members Tom Kochendorfer, Don Milne, Kay Kretz and alternate, Joyce Potoff are up for renewal. Supervisor Weise has requested that all four be reappointed for a two year term that will end 01/01/2023.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Supervisor's recommendations of Tom Kochendorfer, Don Milne and Kay Kretz to the Board of Review with Joyce Potoff as an alternate for the term ending 01/01/2023.
- **ROLL CALL VOTE REQUIRED?** Yes, due to teleconferencing guidelines.





## **TOWNSHIP BOARD AGENDA ITEM**

- **MEETING DATE:** December 7, 2020
- **SUBMITTED BY:** Bob Weise, Township Supervisor
- **AGENDA TOPIC:** Approve the Supervisors recommendation to reappoint Michael Thayer as the Township Board Representative to the Zoning Board of Appeals for a term of 11/20/2020-11/20/2024.
- **EXPLANATION OF TOPIC:** Michael Thayer's term expires on 11/20/2020, and he has expressed interest in being reappointed as a representative from the Board.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the reappointment of Michael Thayer to the Zoning Board of Appeals for a term of 11/20/2020-11/20/2024.
- **ROLL CALL VOTE REQUIRED?** Yes, due to teleconferencing guidelines.





## **TOWNSHIP BOARD AGENDA ITEM**

- **MEETING DATE:** December 7, 2020
- **SUBMITTED BY:** Bob Weise, Supervisor
- **AGENDA TOPIC:** Construction Board of Appeals reappointments.
- **EXPLANATION OF TOPIC:** The terms of all Construction Board of Appeals members are expiring. Supervisor Weise is recommending the reappointment of Rick Keith, Jim Lazzaro, Les Moeller and Craig Leddy for the term 01/01/2021-01/01/2023.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Supervisor's recommendations of Rick Keith, Jim Lazzaro, Les Moeller and Craig Leddy to the Construction Board of Appeals for the term 01/01/2021-01/01/2023.
- **ROLL CALL VOTE REQUIRED?** Yes, due to teleconferencing guidelines.







## **TOWNSHIP BOARD AGENDA ITEM**

- **MEETING DATE:** December 7, 2020
- **SUBMITTED BY:** Edward Brosowski, Township Clerk
- **AGENDA TOPIC:** Appoint Darci Seamon as Deputy Clerk
- **EXPLANATION OF TOPIC:** With the new term, the Clerk must appoint a Deputy. I will continue to use Darci as my Deputy Clerk for a term ending 11/20/2024.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Clerk's recommendation of appointing Darci Seamon as the Deputy Clerk.
- **ROLL CALL VOTE REQUIRED?** Yes, due to teleconference guidelines.





## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** December 7, 2020
- **SUBMITTED BY:** Steven Witt, Township Treasurer
- **AGENDA TOPIC:** Appoint Korina Tucker as Deputy Treasurer
- **EXPLANATION OF TOPIC:** With the new term, the Treasurer must appoint a Deputy. I will continue to use Korina as my Deputy Treasurer for a term ending 11/20/2024.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Treasurer's recommendation of appointing Korina Tucker as the Deputy Treasurer.
- **ROLL CALL VOTE REQUIRED?** Yes, due to teleconference guidelines.





## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** December 7, 2020
- **SUBMITTED BY:** Bob Weise, Supervisor
- **AGENDA TOPIC:** Downtown Development Authority (DDA) Reappointments.
- **EXPLANATION OF TOPIC:** The terms of Bob Weise, Michael Dense, Fred Gray and Tom Radewahn of the DDA are expiring. I recommend that we reappoint all for a term of 11/20/2020-11/20/2024.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Supervisor's recommendations of Bob Weise, Michael Dense, Fred Gray and Tom Radewahn to the DDA for the term 11/20/2020-11/20/2024.
- **ROLL CALL VOTE REQUIRED?** Yes, due to teleconferencing guidelines.





## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** December 7, 2020
- **SUBMITTED BY:** Bob Weise, Supervisor
- **AGENDA TOPIC:** Approve the reappointment of David Sommers to the Planning Commission as the Township Board's representative for a term that will expire with his new term on November 20, 2024.
- **EXPLANATION OF TOPIC:** The Township Board must have a member on the Township Planning Commission. I would like to reappoint David Sommers to the Planning Commission for a term that will expire with his term on November 20, 2020.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Supervisor's recommendation to reappoint David Sommers to the Planning Commission for a term of 11/20/2020 to 11/20/2024.
- **ROLL CALL VOTE REQUIRED?** Yes, due to teleconference guidelines.







## **TOWNSHIP BOARD AGENDA ITEM**

- **MEETING DATE:** December 7, 2020
- **SUBMITTED BY:** Russ Taylor, Manager
- **AGENDA TOPIC:** Approve Resolution 20-19 for MDOT Right-of-Way Permits
- **EXPLANATION OF TOPIC:**

Every year the Board adopts a resolution to apply for an annual permit for use of state right of way. This allows municipalities to carry out various operations on state roads without having to fill out an individual application every time.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**  
Resolution 20-19
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to adopt Resolution 20-19, the MDOT Annual Permit for Miscellaneous Operations within State Trunkline Right of Way.
- **ROLL CALL VOTE REQUIRED?** Yes

## PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES

*This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".*

RESOLVED WHEREAS, the Township of Thomas  
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name: \_\_\_\_\_

Russell Taylor, Township Manager

Rick Hopper, DPW Director

Spicer Group, Township Engineering

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the Board Of Trustees

(Name of Board, etc)

Township of Thomas

of the \_\_\_\_\_ of Saginaw

(Name of GOVERNMENTAL AGENCY)

(County)

at a Regular \_\_\_\_\_ meeting held on the 7th day

of December \_\_\_\_\_ A.D. 2020

Signed \_\_\_\_\_ Title \_\_\_\_\_





## **TOWNSHIP BOARD AGENDA ITEM**

- **MEETING DATE:** January 7, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve 2019 Agreement for Services with Saginaw Future, Inc. in the amount of \$6,000.
- **EXPLANATION OF TOPIC:** Annually, Saginaw Future submits an Agreement for services to local area governments. Everyone is very familiar with the services that SFI provides to our community, especially in light of the multiple expansions at HSC, HIMS, CIGNYS and Fullerton Tool in recent years, and the potential of future growth in our Township. They have spent an enormous amount of time on projects within Thomas Township over the last five years that have brought hundreds of new jobs to the area. The fee of \$6,000 that is part of the agreement does not come close to the level of service that we have received. This fee is the same as it was last year.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** SFI Services Agreement
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_, to approve 2019 Agreement for Services with Saginaw Future, Inc. in the amount of \$6,000.
- **ROLL CALL VOTE REQUIRED:** No.



www.SaginawFuture.com

December 27, 2018

Mr. Russell Taylor  
Thomas Township  
249 N. Miller Road  
Saginaw, MI 48609-4896

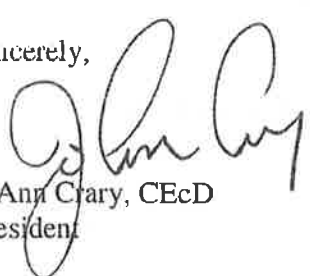
Dear Mr. <sup>Russ</sup>Taylor:

On behalf of the Saginaw Future Inc. Board of Directors and staff, I'd like to offer my sincere thanks to you and Thomas Township for the economic development partnership that we share. Through our Agreement for Services, we have been able to provide focused and proactive economic development services to Thomas Township and the entire Saginaw County area.

We have enclosed a report of the economic development services provided during 2018. Also included is an updated renewal agreement for your consideration. We would be pleased to review this information with you and your Board of Trustees at your earliest convenience and discuss any special focus that you may have for 2019.

We appreciate the continued partnership that we share and look forward to working with you in the upcoming year.

Sincerely,

  
JoAnn Crary, CEcD  
President

cc: Steve Jonas, SFI

## AGREEMENT FOR SERVICES

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, by and between Thomas Township, Michigan, and Saginaw Future Inc. (hereinafter called "SFI") presently of 515 N. Washington, Saginaw, Michigan 48607.

### WITNESSETH:

WHEREAS, Thomas Township desires to contract with SFI for provision of certain services involving economic development activities within Thomas Township and SFI is willing to so contract; and

WHEREAS, SFI possesses certain unique qualifications to deliver the necessary services as agreed upon; and

WHEREAS, Thomas Township desires that SFI provide the services set forth in the attached Exhibit A titled "Scope of Services" for a stated amount per year; and

WHEREAS, certain services contracted by Thomas Township pursuant to this Agreement are proper concerns of Thomas Township and are paid for in part by general Thomas Township funds and are services that Thomas Township could otherwise perform pursuant to law.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY AGREED as follows:

### ARTICLE I PROGRAM TO BE OPERATED BY SFI

SFI shall provide the services set forth in the attached Scope of Services, labeled Exhibit "A", which is incorporated by reference into this Agreement and made part hereof (hereinafter referred to as the "Services").

### ARTICLE 2 DUTIES OF SFI

SFI, in accordance with the general purposes and objectives of this Agreement, as herein specified and subject to available Thomas Township funds shall:

- A. Conduct activities aimed at stimulating economic growth in all of Saginaw County including Thomas Township. SFI's activities shall include efforts aimed at attracting new business, retaining existing businesses and assisting existing businesses with expansion.
- B. SFI's activities shall involve both its own services and the coordination of the activities of governmental units and private businesses so as to provide a unified package of assistance and marketing efforts.
- C. The exact details of SFI's activities and the setting of priorities shall be determined by SFI's Board of Directors and/or Executive Committee in accordance with the goals adopted by SFI so long as this Agreement and the funding covered below remain in effect.

### ARTICLE 3 DURATION OF AGREEMENT

SFI shall commence performance of the services and obligations required of it hereunder on the 1st of January 2019, and shall continue said services through the 31st of December 2019. In the event a new Agreement is not executed immediately upon the expiration of this Agreement, SFI agrees to continue such services on a month-to-month basis as indicated in the Scope of Services and duties of SFI in Article 2 above.

### ARTICLE 4 COMPENSATION

It is expressly understood and agreed that in no event will the total compensation under this Agreement exceed the sum of \$6,000 for 2019, subject to appropriation by Thomas Township in their annual budget process. SFI shall receive said compensation in one annual payment as invoiced.

### ARTICLE 5 FEES, CHARGES OR CONTRIBUTIONS

SFI may charge appropriate fees and accept contributions as the SFI Board of Directors determines are reasonable and beneficial to SFI.

### ARTICLE 6 ACCOUNTING PROCEDURES

SFI's accounting procedures and internal financial controls shall conform to generally accepted accounting practices in order that the cost allowed by this Agreement can be readily ascertained and expenditures verified therefrom.

### ARTICLE 7 ANNUAL AUDIT

SFI shall have an annual certified audit and shall be completed as rapidly as possible at the end of each fiscal year of operation of SFI. A copy shall be supplied to Thomas Township upon request.

### ARTICLE 8 MAINTENANCE OF RECORDS

The SFI shall keep and maintain records covering the services rendered and budget expenditures made pursuant to this agreement for six (6) years after termination of this Agreement or until the final audit has been performed.



ARTICLE 9  
COMPLIANCE WITH THE LAW AND EQUAL EMPLOYMENT OPPORTUNITY

SFI shall administer the program and provide all the services to be performed under this Agreement in complete compliance with all applicable federal, state and local laws, ordinances, rules and regulations, including, but not limited to:

- A. The Elliott Larsen Civil Rights Act, 1976 PA 453
- B. The Michigan Handicappers Civil Rights Act, 1976 PA 220.
- C. Section 504 of the Federal Rehabilitation Act of 1974, P.L. 93-112, 87 Stat. 394 and regulations promulgated thereunder.

SFI, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual preference, handicap, height, weight, marital status, political affiliation or beliefs.

ARTICLE 10  
INDEPENDENT CONTRACTOR

It is expressly understood and agreed that SFI is an independent contractor. The employees, servants and agents of SFI shall in no way be deemed to be and shall not hold themselves out as the employees, servants or agents of Thomas Township. SFI shall be responsible for the withholding and payment of all applicable taxes: including, but not limited to, income and social security taxes to the proper federal, state and local governments. SFI shall carry workers' compensation coverage for its employees, as required by law.

ARTICLE 11  
INDEMNIFICATION AND HOLD HARMLESS

SFI shall, at its own expense, protect, defend, indemnify and save harmless Thomas Township, its elected and appointed officers, employees, servants and agents from any and all liability resulting from any acts, omissions or negligence of SFI, its employees, agents or students that may arise out of this Agreement.

ARTICLE 12  
LIABILITY INSURANCE

SFI shall procure, pay the premium on, keep and maintain during the term of this Agreement, comprehensive general liability insurance coverage in the amount of not less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000.00) per claim covering all damages, personal and/or property, arising from the program operated pursuant to this Agreement. SFI shall maintain such other insurance as it deems appropriate for its own protection.

ARTICLE 13

MODIFICATIONS, AMENDMENTS OR WAIVERS OF PROVISIONS OF THE AGREEMENT

All modifications, amendments or waivers of any provisions of this Agreement may be made only by the written mutual consent of the parties hereto provided however, that both SFI and Saginaw and Thomas Township understand and agree that changes may become desirable or needed during the course of this Agreement, and each agrees to negotiate in good faith.

ARTICLE 14

ASSIGNMENT OR SUBCONTRACTING

SFI shall not assign this Agreement or otherwise transfer its duties and/or obligations under this Agreement.

ARTICLE 15

CERTIFICATION

The persons signing on behalf of SFI and Thomas Township certify by said signatures that they are duly authorized to sign this Agreement and that their respective Boards have authorized this Agreement.

IN WITNESS WHEREOF, the parties hereto have fully executed this Agreement on the day and year first above written.

For Thomas Township:

In The Presence of:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

For Saginaw Future Inc.:

In the Presence of:

\_\_\_\_\_

\_\_\_\_\_

JoAnn Crary  
President

EXHIBIT A  
SCOPE OF SERVICES

SAGINAW FUTURE INC. (SFI) SHALL:

1. Promote and strengthen the jobs and investments of employers who are currently here, thus reducing the potential for relocation while stimulating and supporting new expansion and job growth.
2. Aggressively attract and encourage national and international business to relocate and invest in our area ensuring a diversity of components in the economic base of this county.

SAGINAW FUTURE WILL PROMOTE AND STRENGTHEN EXISTING BASE JOB EMPLOYERS BY:

1. Making corporate watch calls on Saginaw County manufacturers:
  - A. To gain a clear understanding of each company's view of the local business climate.
  - B. To increase industry awareness of incentives and services available on a state and local level.
  - C. To ascertain the plans of each company and provide expansion or problem solving assistance.
  - D. To identify opportunities for new industry attraction.
2. Making critical watch calls on the largest manufacturers and private employers that have corporate headquarters outside of Saginaw County in an attempt to impact decision-makers.
3. Calling on the fastest growing smaller manufacturers and providing the support necessary for continued growth.
4. Providing technical assistance, incentives or referrals in areas such as financing, infrastructure grants, incentive packaging, business planning, labor training, demographics, site location and other areas of need.
5. Serving as an ombudsman to identify and address areas of concern that may impact the company's ability to expand.
6. Providing economic and market research to identify opportunities for business expansion through government contracting and subcontracting opportunities and exporting.

**SAGINAW FUTURE WILL HELP RECRUIT NEW CORPORATE CITIZENS BY:**

1. Creating and implementing a marketing plan for the region which:
  - A. Through research, identifies specific industries or companies, which would benefit from locating operations in the in the Saginaw region.
  - B. Develops a specific strategy for direct marketing to target companies or industries.
  - C. Provides repetitive image advertising in support of the targeted marketing.
2. Establishing an action system, which will assure appropriate and prompt response and follow-up to inquiries and/or prospects.
3. Identifying or creating specific sites for the location of new corporate citizens which meet their needs as to such factors as zoning, infrastructure, environmental concerns, utilities and transportation.
4. Providing technical expertise in such areas as financial packaging, training, labor market data, available incentives and applicable federal and state programs.
5. Advising local units of government regarding actions they might take to enhance their attractiveness to businesses.

**SAGINAW FUTURE WILL PROVIDE INDUSTRIAL DEVELOPMENT LOCATION OPPORTUNITIES BY:**

1. Participating with public and private organizations in the development and preparation of industrial sites and parks.
2. Participating in planning activities to improve those items related to economic development and specifically land, labor and capital issues.
3. Pursuing information on new state and federal programs that would improve economic development in Saginaw County.



## **TOWNSHIP BOARD AGENDA ITEM**

- **MEETING DATE:** December 7, 2020
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Adopt Resolution 20-20 to approve the appointment of the Trustee and the alternate trustee to the Mid-Michigan Waste Authority.
- **EXPLANATION OF TOPIC:** The bylaws and rules of the MMWA require that each member municipality adopt a resolution to appoint their designated Trustee and Alternate every four years. I have served as the Trustee for the past fourteen years. And Darci has served as the alternate for the past three years. I recommend we keep this same arrangement for the next four years. The appointment is to a four year term through December 2024.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Resolution 20-20.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to adopt Resolution 20-20 to approve the appointment of the Trustee, Russ Taylor, and the alternate trustee, Darci Seamon, to the Mid-Michigan Waste Authority for a term to expire December 31, 2024.
- **ROLL CALL VOTE REQUIRED:** Yes.

20-20  
TOWNSHIP OF THOMAS  
SAGINAW COUNTY, MICHIGAN  
RESOLUTION TO APPOINT TRUSTEE AND ALTERNATE TRUSTEE TO THE MID  
MICHIGAN WASTE AUTHORITY BOARD

At a regular meeting of the Board of Trustees of the Township of Thomas, held on the 7th day of December, 2020 at 7 o'clock p.m. Michigan Time

PRESENT:

ABSENT:

\_\_\_\_\_ offered the following resolution and moved for its adoption. The motion was seconded by \_\_\_\_\_.

WHEREAS, the Township has previously joined the Mid Michigan Waste Authority, hereafter "Authority", and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority; and,

WHEREAS, each constituent municipality is required to periodically designate a constituent member and alternate constituent member to serve on the Authority Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Township of Thomas:

1. The following are hereby appointed as constituent member and alternate constituent member, respectively, of this Township:

Constituent Member: Russell Taylor  
Alternate Member: Darci Seamon

2. The above appointed constituent member and alternate constituent member will serve a four (4) year term, to December 31, 2024, or until otherwise replaced by the Township Board of Trustees.

YEAS:

NAYS:

ABSTENTIONS:

ABSENT:

The Supervisor declared the resolution duly adopted.

---

Robert Weise, Supervisor

---

Edward Brosowski, Clerk

**CERTIFICATION**

STATE OF MICHIGAN    )  
COUNTY OF SAGINAW )SS

I, the undersigned, the duly qualified and acting Clerk of the Township of Thomas, Saginaw County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings which were taken at a regular meeting of the above governmental unit, held on the 7th day of December, 2020, the original of which is on file in my office. I further certify that notice of the above meeting was given in accordance with the provisions of the Michigan Open Meetings Act.

IN WITNESS WHEREFORE, I have hereunto fixed my official signature on the 7th day of December, 2020.

---

Edward Brosowski, Clerk







## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** December 7, 2020
- **SUBMITTED BY:** Chief, Michael Cousins
- **AGENDA TOPIC:** Administrative Review Process to Display Fireworks at Swan Valley Banquet Center for 2021.
- **EXPLANATION OF TOPIC:** In 2012, the Board approved the process of an annual review request for those wishing to display fireworks which require a permit. This action authorized the Township Manager to approve the permit on behalf of the Township Board when all the requirements have been met; the fire department approves and is within seven days of displaying the fireworks. The Swan Valley Banquet Center has been able to utilize this process and was rather appreciative of its benefits. They have made the request again this upcoming year. They have agreed to comply with the requirements we have asked of them. I am requesting the Board grant their annual request to display fireworks based on the aforementioned program.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the annual administrative fireworks display review process for the Swan Valley Banquet Center in 2021.
- **ROLL CALL VOTE REQUIRED:** Yes





## **THOMAS TOWNSHIP BOARD AGENDA ITEM**

- **MEETING DATE:** December 7, 2020
- **SUBMITTED BY:** Dan Sika, Director of Community Development
- **AGENDA TOPIC:** Master Plan Update "Draft"
- **EXPLANATION OF TOPIC:** At the November 18, 2020, Planning Commission meeting, the Planning Commission approved the updated draft Master Plan and voted to send the draft Master Plan to the Township Board for the plan's distribution. The draft Master Plan will be distributed to a list of legally required government agencies as well as utilities such as railroad companies in the Township, public transportation systems, the Saginaw County Road Commission, MDOT, as well as the School Districts among others. After the draft Master Plan is reviewed by them and any comments are submitted to the Planning Commission, a public hearing will be held to adopt the updated Community Master Plan.

After the Township Board distributes the plan, the process takes a mandated 42 days from review to the public hearing at the Planning Commission meeting which is scheduled for February 17, 2021. At that meeting, the Planning Commission will take the final action by voting on a resolution to adopt the updated Community Master Plan. No additional action is necessary by the Township Board. The plan becomes the updated Community Master Plan and is good for another 5 years.

If you recall, the Master Plan must be reviewed by the Planning Commission every 5 years and updated at that time. Because the plan was fairly new, only 5 years old, and the content almost entirely the same, the Planning Commission did not choose to make any significant changes during the update process. The Planning Commission did review each page and every section of the plan and the following areas were the only items in the existing plan that we're updating: Over twenty five photos were updated or new photos added to the plan, The Planning Commission and Board of Trustees names were updated, a new section on Placemaking and Branding for Thomas Township was added, updated facts and figures were placed in the Infrastructure section and in the Community Service section, because of the addition of the Nature Center Building and the addition of more new trails within the Township, the Recreational Facilities and Opportunities section was updated including the updated map showing the location of sidewalks and trails, the chart identifying Future Land Use (Figure 33) was updated to reflect current acreage, and a

section on the Wind Energy Overlay District was updated, an update was made showing Low Density Residential on the Future Land Use Map in two areas, and finally the Implementation Plan was updated.

I feel that the Planning Commission did a great job of reviewing the plan. Rob Eggers of Spicer Group was hired to help the Township during the review and update process and he and his staff were very helpful and made the process very easy.

At this time, the Township Board is being requested by the Planning Commission to initiate the distribution of the draft Community Master Plan in order for the Planning Commission to hold a public hearing and adopt the plan during its February 17, 2021 regular meeting.

**MATERIALS ATTACHED AS SUPPORTING INFORMATION:** A copy of the Draft Master Plan update.

- **RECOMMENDED ACTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_, to approve the Draft Community Master Plan update for distribution in order to solicit comments prior to the scheduled February 17, 2021 Planning Commission meeting.
- **ROLL CALL VOTE REQUIRED:** Yes



## **TOWNSHIP BOARD AGENDA ITEM**

- **MEETING DATE:** December 7, 2020
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Authorize the Township Manager to move forward with advertising the sale of the parcel of land at 50 West Harcourt.
- **EXPLANATION OF TOPIC:** In 2013, the Township acquired the parcel of land with the common address of 50 West Harcourt from the Saginaw County Land Bank. The parcel at the time had a single family ranch style home with an attached garage (Township demolished it). The property had frequently required the attention of the Township's code enforcement officer. The house was in very poor condition and was located roughly five feet from the back property line, which was the parking lot for the neighboring party store. Basically, the property did not attract long-term homeowners due to its location and small property size, which resulted in more transient owners who did not typically respect Township rules.

This neighborhood was further prone to negative impacts and has often times been a challenge to be maintained. Thus, a deteriorating home next door was likely to have a "domino" effect upon the neighborhood. Finally, the parcel (62' x 100') was nonconforming and too small to accommodate even a small house without building within the required yard setbacks.

The Township purchased the property with all of these factors in mind and the fact that the commercial parcel (Saginaw Gold Exchange) to the north is also considered nonconforming due to its small size. At the time, that parcel was owned by Bob Redmond and it was hoped that he would be interested in purchasing the Township's parcel with the condition that the two parcels would be combined into one parcel that would conform with the B-3 commercial zoning requirements as they are both zoned B-3.

The Township did incur a list of expenses to acquire the land as noted below:

**Expenses Related to the Acquisition of  
Parcel 28-12-3-25-3067-700  
50 West Harcourt**

8/7/2013	Property Purchase from Saginaw County	\$3,612.83
9/4/2013	Summer Property Taxes	\$268.61
11/12/2013	AKT Peerless (Phase I)	\$650.00
12/16/2013	Allen Construction (Demolition)	\$4,688.00
1/21/2014	Winter Taxes	<u>\$1,073.67</u>
TOTAL		\$10,293.11*

\*Any amount paid over \$10,293.11 has to be returned to the Saginaw County Land Bank.

Frank Kuscak, owner of the Saginaw Gold Exchange recently contacted me to inquire about purchasing this parcel. I have since met with him and gave him a copy of the Township property sale ordinance, along with a list of the Township expenses related to the property. He is very interested in buying the land and is willing to combine them into one parcel.

The Township ordinance requires an appraisal of the parcel before selling it. In this case, I would advise against hiring an appraiser. It would likely cost another \$1,000 to verify that it is not worth very much to anyone other than the three adjoining land owners. Therefore, I asked our assessor to suggest a value. She found it to be comparable to the parcel that was recently sold to the First Area Credit Union on Campbell Lane and thus set a value of \$6,000.00.

I am requesting the Board to authorize advertising this parcel for sale in accordance with the Township's ordinance with the caveat that additional consideration will be given to offers from the owners of land adjoining this parcel provided they combine it with their parcel permanently. I feel that his condition is warranted simply because I think the Township would be remiss to sell it as a buildable parcel when clearly it cannot accommodate even the smallest allowable building without needing a variance from the Board of Appeals. I would also suggest that we set the minimum bid at \$6,000.00 with a \$500 earnest deposit submitted with their bid. I realize this amount is less than the Township's investment; however, it will get it back on the tax roll, the Township will no longer have to maintain it, it will make it a buildable parcel and will potentially eliminate two nonconforming parcels.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Property Sale Ordinance, 97-G-02 and aerial picture of parcel.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to authorize the Township Manager to move forward with advertising the sale of the parcel of land at 50 West Harcourt.
- **ROLL CALL VOTE REQUIRED:** Yes, due to video/teleconference call meeting rules.

## CHAPTER 4

**REAL OR PERSONAL PROPERTY SALE OR DISPOSITION**

## SECTION:

- 1-4- 1: Purpose
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**1-4-1: PURPOSE:** This Ordinance shall regulate and provide for the sale or other disposition of any interest in any real or personal property in which the Township has an ownership interest. (Ord. 97-G-02, 4-7-1997, eff. 4-17-1997)

**1-4-2: RATIFICATION BY TOWNSHIP BOARD:** No sale or other disposition of any interest in real property in which the Township has an ownership interest shall be completed without first being ratified by the Township Board as hereinafter provided. (Ord. 97-G-02, 4-7-1997, eff. 4-17-1997)

**1-4-3: NOTICE OF INTENT TO SELL REAL PROPERTY:** The Township shall place a notice of intent to sell real property in a newspaper with local circulation at least twice with one notice being placed at least fifteen (15) days prior to the Township Board meeting at which the sale is to be authorized. Such notice shall include a description and location of the property as well as any applicable instructions regarding procedures to be followed for the opportunity to make bids for the property. (Ord. 97-G-02, 4-7-1997, eff. 4-17-1997)

**1-4-4: APPRAISAL:** Before any sale or other disposition of any interest in real property in which the Township has an ownership interest shall be made, the Township shall have the real property interest appraised to determine its fair market value. (Ord. 97-G-02, 4-7-1997, eff. 4-17-1997)

**1-4-5: SALE AT OR GREATER THAN MARKET VALUE:** The Township may sell any interest in real property in which it has an ownership interest for a price at



least equal to or greater than the appraised market value under terms and conditions deemed most advantageous to the Township following notice to the public (see Section 1-4-3 above). However, all proposed sales at or greater than market value shall be ratified by the affirmative vote of a majority of the Board members voting. (Ord. 97-G-02, 4-7-1997, eff. 4-17-1997)

**1-4-6: SALE AT LESS THAN MARKET VALUE:** If the sale or other disposition of any interest in real property in which the Township has an ownership interest is proposed at a price less than the fair market value as determined by the aforesaid appraisal, such sale or other disposition shall be ratified by the affirmative vote of a majority of the Board members voting plus one. (Ord. 97-G-02, 4-7-1997, eff. 4-17-1997)

**1-4-7: SALE OF PARK OR RECREATION LAND:** No sale or other disposition of any park or recreation land in which the Township has an ownership interest shall be made without a public hearing. Two (2) notices of the public hearing shall be placed in a newspaper with local circulation with one notice being placed at least fifteen (15) days prior to the public hearing. If any land proposed for sale or disposition has been acquired under 1905 PA 157 by the Parks and Recreation Commission, said Commission shall comply with the terms of this Ordinance. (Ord. 97-G-02, 4-7-1997, eff. 4-17-1997)

**1-4-8: SALE OF PERSONAL PROPERTY:** Personal property owned by the Township which is no longer needed for corporate or public purposes may be offered for sale in accordance with the following procedure or such other procedure as the Township Board may adopt:

- A. **Notice Of Intent To Sell Required:** The Township shall place one advertisement (notice of intent to sell personal property) in a newspaper with local circulation at least fifteen (15) days before the Township Board meeting at which the sale is to be authorized. The sale of property which is worth at least one hundred dollars (\$100.00) shall be ratified by the affirmative vote of a majority of the Board members voting plus one. In the event that the value of the personal property to be sold is less than one hundred dollars (\$100.00), the Township Manager may sell property after posting its availability for sale for at least two (2) weeks at the Township offices where other legal notices are posted.
- B. **Contents Of Notice:** The advertisement (notice of intent to sell personal property) or posting shall include information regarding the method of

bidding or the content of a proposal and all bids and proposal shall be sealed. The advertisement or posting shall include a description of the item(s), the date by which bids or proposals must be received and the instructions for submitting a bid or proposal.

- C. Sale To Highest Bidder; Rejection Of Bids: The Township shall, in all cases, sell personal property to the person who submits the highest bid or proposal, subject to the Township's right to reject any or all bids or proposals.
- D. Trading Property: Notwithstanding any provision herein to the contrary and regardless of the value of the personal property involved, said personal property may be traded to the vendor of new equipment replacing it upon approval of the Township Manager. (Ord. 97-G-02, 4-7-1997, eff. 4-17-1997)

**1-4-9: SEVERABILITY:** If any section, subsection, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion of this Ordinance, and such holding shall not affect the validity of the remaining portions of this Ordinance. (Ord. 97-G-02, 4-7-1997, eff. 4-17-1997)

**1-4-10: EFFECTIVE DATE:** This Ordinance shall take effect the day following the date of publication of the Ordinance. (Ord. 97-G-02, 4-7-1997, eff. 4-17-1997)