



Downtown Development Authority

MINUTES

DRAFT

**THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
THOMAS TOWNSHIP PUBLIC SAFETY BUILDING
8215 SHIELDS DRIVE, SAGINAW, MICHIGAN
SEPTEMBER 26, 2023**

Members Present:

F. Gray
M. Wenglikowski
R. Weise
L. McCoy
S. Goward
R. Kretz
K. Kolbe
D. Duclos

Others Present:

R. Taylor, Township Manager
D. Sika, Community Development Director
A. Bicigo, Planning/Zoning Asst.

Absent:

L. Husen

Gray called the meeting to order at 9:00 a.m.

Approval of Agenda:

Motion by Wenglikowski, supported by McCoy to approve the agenda as presented.

VOTE: YEAS: 8 NAYS: 0 ABSENT: 1 MOTION CARRIED

Consent Agenda:

Motion by Weise, supported by Wenglikowski, to approve the minutes of the July 25, 2023.

VOTE: YEAS: 8 NAYS: 0 ABSENT: 1 MOTION CARRIED

Motion by Wenglikowski, supported by McCoy, to approve assessing form L-4029

VOTE: YEAS: 8 NAYS: 0 ABSENT: 1 MOTION CARRIED

Approval of Expenditures:

Motion by McCoy, supported by Wenglikowski, to approve the expenditures as presented.

VOTE: YEAS: 8 NAYS: 0 ABSENT: 1 MOTION CARRIED

Old Business

A. Damaged over the road banner replacement

Sika stated that quotes were obtained for replacement of the damaged “Winter Fun in Thomas Township” banner from multiple companies, with the low bid at \$807.50 from Swartz Graphics in Reese. The DDA was presented with seven potential banner designs to replace the damaged banner.

Motion by McCoy, supported by Wenglikowski, to approve the bid from Swartz Graphics for \$807.50 to produce design number four.

VOTE: YEAS: 8 NAYS: 0 ABSENT: 1 MOTION CARRIED

B. Repair/Replacement of worn streetlight bases

Sika explained that he reached out to Standard Electric to request a recommendation of any companies that would be able to complete the necessary repairs of the streetlight bases. Standard Electric recommended Leddy Electric to do the work. Leddy Electric provided an estimate of \$10,908 to complete painting and repairs on the 78 that were found to be damaged.

Motion by Wenglikowski, supported by Kolbe to approve the \$10,908 bid from Leddy Electric to repaint and repair the damaged streetlight bases.

VOTE: YEAS: 8 NAYS: 0 ABSENT: 1 MOTION CARRIED

Reports:

Chairperson- None

Vice Chairperson- None

Secretary- None

Board Members- None

Staff- None

Adjournment:

Motion Weise, supported by McCoy to adjourn the meeting at 9:37 a.m.

VOTE: YEAS: 8 NAYS: 0 ABSENT: 1 MOTION CARRIED