



Downtown Development Authority

MINUTES

Draft

**THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
THOMAS TOWNSHIP PUBLIC SAFETY BUILDING
8215 SHIELDS DRIVE, SAGINAW, MICHIGAN
July 25, 2023**

Members Present:

F. Gray
L. Husen
R. Weise
L. McCoy
S. Goward
M. Wenglikowski

Others Present:

D. Sika, Community Development Director
A. Bicigo, Planning/Zoning Asst.

Absent:

R. Kretz
D. Duclos
K. Kolbe

Gray called the meeting to order at 9:00 am.

Approval of Agenda:

Motion by Husen, supported by Weise to approve the agenda as presented.

VOTE: YEAS: 6 NAYS: 0 ABSENT: 3 MOTION CARRIED

Consent Agenda:

Motion by Goward, supported by Wenglikowski, to approve the consent agenda of May 23, 2023.

VOTE: YEAS: 6 NAYS: 0 ABSENT: 3 MOTION CARRIED

Approval of Expenditures:

Motion by Wenglikowski, supported by McCoy, to approve the expenditures as presented.

VOTE: YEAS: 6 NAYS: 0 ABSENT: 3 MOTION CARRIED

New Business:

A. Capital Improvements Plan and Fiscal Forecast

Sika presented the capital improvements plan and fiscal forecast. He stated that the balance at the end of 2023-2024 will be just over \$266,000. It was also noted that there is \$85,000 set aside as a placeholder for the fountain project in 2024-2025.

Motion by Wenglikowski, supported by Husen to approve the Capital Improvements Plan and Fiscal Forecast as presented.

VOTE: YEAS: 6 NAYS: 0 ABSENT: 3 MOTION CARRIED

Old Business

A. Spicer Water Fountain Survey Bid

Sika explained that the Township's attorney has recommended that a complete survey of the desired fountain site at Miller and Gratiot be completed due to the large number of encumbrances at that corner. The bid from Spicer for the survey is \$4850 to make a determination whether or not the corner is a viable location for a fountain. If it is determined that a fountain can be built at this location, plans will be drawn and bids will be sought out from contractors to be presented to the DDA. Once these items are approved by the DDA, approval will be needed from 7/11 corporate to proceed.

Motion by Goward, supported by Wenglikowski to approve the bid from Spicer to complete a survey of the former clear vision area on the Northeast Corner of Gratiot Rd and Miller Rd.

VOTE: YEAS: 6 NAYS: 0 ABSENT: 3 MOTION CARRIED

B. Repair/Replacement of Worn Streetlight Bases

Sika stated that the bases of the streetlights along Gratiot Rd are suffering varying degrees of damage from their proximity to the road. He explained that the Code Enforcement Officer completed an inventory of the bases, and the majority will need repainting and/or repair. As the DPW will not be

able to complete the work, Sika asked that the DDA approve the Township to bid out the job to have a contractor complete the repairs. It was stated that Township does have extra bases on hand to offset the cost of some of the repairs if any do need to be replaced.

Motion by Wenglikowski, supported by Husen to bid out the repair of the streetlight bases to an outside contractor and present the cost to the DDA at the next meeting for approval.

VOTE: YEAS: 6 NAYS: 0 ABSENT: 3 MOTION CARRIED

Reports:

Chairperson- None

Vice Chairperson- None

Secretary- None

Board Members- None

Staff- None

Adjournment:

Motion Weise, supported by Goward to adjourn the meeting at 9:33 am.

VOTE: YEAS: 6 NAYS: 0 ABSENT: 3 MOTION CARRIED