249 N. Miller Road, Saginaw, Michigan 48609-4896
989.781.0150 | FAX 989.781.0290
www.thomastwp.org

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THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
August 3, 2026
7:00 p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Sommers.

2. PRESENT: McDonald, Sommers, Monahan, Witt, List
ABSENT: DeLine.

ALSO PRESENT: Township Manager, Deidre Frollo; Deputy Clerk/Administrative Finance Director, Aleigha Crowl; DPW Director, Trevor Schultz; Code Enforcement Officer/Planning Assistant, Andrew Bicigo; Parks Director, John Corriveau; Fire Chief, Mike Cousins; and Police Chief, Eric Cowles.

3. The Pledge of Allegiance was recited.

4. Motion was made by Monahan, seconded by McDonald, to approve the agenda as presented. Motion carried unanimously.

THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
August 3, 2026 @ 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
   A. Approve the July 13, 2026, Regular Board Minutes.
   B. Approval of the Expenditures.
   C. Approve the promotion of Wendy Fitzmaurice from probationary to regular part-time Water/Sewer Billing Clerk.
   D. Approve Personnel Policy #708; Utility Task Vehicle Use Policy.
   E. Approve the hiring of Stephen Woodcock and Jeffrey Mizer as probationary part-time School Resource Officers.
   F. Approve Administrative Policy #454; Electronic Utility Billing and Direct Debit Credit Program.
   G. Approve Amendments to Personnel Policy #820; Electronic Payroll Deposits.
   H. Approve the School Resource Officers Agreement with Swan Valley School District effective August 3, 2026.
6. Communications-Petitions-Citizen Comments
   It is requested that you state your name and address for the record.

7. Public Hearing
   A. None.
8. Unfinished Business
   A. None.
9. New Business
   A. Approve the Supervisor's recommendation to appoint Trustee, Katie McDonald as Clerk to fill the vacancy after the death of Michael Thayer for the remainder of his term until November 20, 2028.
   B. Approve Ordinance 26-G-04 for the Downtown Development Authority Boundary Expansion.
   C. Approve the bid of $9217.16 from Landscape Craftsman for landscaping at Community Park.
   D. Approve hiring Dependable Sewer Cleaners to perform sanitary sewer cleaning and televising services at a unit cost of $2.20 per linear foot, within the budgeted amount of $50,000.
10. Reports
   A. Supervisor
   B. Clerk
   C. Treasurer
   D. Manager
   E. Community Development
   F. DPW
   G. Finance
   H. Fire Dept.
   I. Police Dept
   J. Parks & Recreation
   K. Nature Center
   L. Board Members
11. Executive Session
   A. None
12. Adjournment

5. Witt requested that Consent Agenda item "D" be removed and placed under New Business for clarification. Motion was made by Witt, seconded by List, to approve the amended Consent Agenda.
   Motion carried unanimously.
   A. Approval of the Board Minutes from the July 13, 2026 regular meeting.
   B. Expenditures consisting of: $2,550,115.20

Clearing Fund	$3,459.40
General Fund	$118,549.85
Public Safety-Fire Department	$18,705.56
Fire Apparatus	$782.77
Public Safety-Police Department	$29,586.04
Public Safety-Drug Law Enforcement	$0.00
Garbage and Rubbish Collection	$92,283.30
Downtown Development Authority	$6,200.25
Revolving Road Fund	$0.00
SSRP Grant	$274,839.12
Sewer Fund	$850,496.22
Sewer Improvements Grant Fund	$0.00
Water Fund	$475,149.03
Technology Fund	$4,219.94
Tax	$675,843.72

   C. Approved the promotion of Wendy Fitzmaurice from probationary to regular part-time Water/Sewer Billing Clerk.
   D. *Item removed for clarification under New Business "E"*
   E. Approved the hiring of Stephen Woodcock and Jeffrey Mizer as probationary part-time School Resource Officers.
   F. Approved Administrative Policy #454; Electronic Utility Billing and Direct Debit Credit Program.
   G. Approved amendments to Personnel Policy #820; Electronic Payroll Deposits.
   H. Approved the School Resource Officers Agreement with Swan Valley School District effective August 3, 2026.

6. Communications-Petitions-Citizen Comments
   A. None.

7. Public Hearing
   A. None.
8. Unfinished Business
   A. None.
9. New Business
   A. It was moved by Monahan, seconded by List, to approve the appointment of Trustee, Katie McDonald as Clerk to fill the vacancy after the death of Michael Thayer for the remainder of his term until November 20, 2028.
      Roll Call:
      Ayes: Sommers, Monahan, Witt, List, McDonald
      Nays: None
      Absent: DeLine
      Abstain: None
      Appointment was approved unanimously.
   B. It was moved by Witt, seconded by McDonald, to approve Ordinance 26-G-04 for the Downtown Development Authority Boundary Expansion. Motion carried unanimously.
   C. It was moved by List, seconded by McDonald, to approve the bid of $9,217.16 from Landscape Craftsmen for landscaping Community Park. Motion carried unanimously.
   D. It was moved by Monahan, seconded by Witt, to approve hiring Dependable Sewer Cleaners to perform sanitary sewer cleaning and televising services at a unit cost of $2.20 per lineal foot, within the budgeted amount of $50,000.00 Motion carried unanimously.
   E. It was moved by Witt, seconded by Monahan, to approve Personnel Policy #708; Utility Task Vehicle Use policy contingent upon verbiage change in the second paragraph. Motion carried unanimously.
10. Report of Officers and Staff:
   A. Supervisor's Report – none
   B. Clerk's Report – none
   C. Treasurer's Report – none.
   D. Manager's Report – none.
   I. Receive and file Community Development Reports.
   J. Receive and file the DPW Report.
   G. Receive and file the Finance Department Report.
   H. Receive and file the Fire Department Report.
   I. Receive and file the Police Department Report.
   J. Receive and file the Parks and Recreation Report.
   K. Receive and file the Nature Center Report.
   L. Board Members-none.
11. Executive Session:
   A. None.
12. It was moved by Witt, seconded by List, to adjourn the meeting at 7:50 p.m.
    Motion carried unanimously.

Connie Watt, Deputy Clerk

Dated