



THOMAS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
8215 Shields Drive, Saginaw, MI 48609  
April 3, 2023  
7:00 p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.

2. PRESENT: Witt, Weise, Sommers, Monahan, McDonald, Thayer  
ABSENT: DeLine

ALSO PRESENT: Township Manager, Russ Taylor; Assistant Township Manager/Finance Director, Deidre Frolo; Deputy Clerk/Administrative Assistant, Connie Watt; Director of Community Development, Dan Sika; Parks & Recreation Director, John Corriveau; Fire Chief, Mike Cousins; Police Chief, Al Fong; Rick Hopper; DPW Director, Trevor Schultz; Assistant DPW Director, Lynda Thayer; Nature center Director, Otto Brandt; Township Attorney and two interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Sommers, seconded by McDonald to approve the agenda as presented. Motion carried unanimously. It was moved by Witt, seconded by Thayer to add item "K" on the agenda for discussion of the amendment to Personnel Policy #919-Retiree Health Care Stipend.

THOMAS TOWNSHIP REGULAR BOARD MEETING  
8215 Shields Drive, Saginaw, MI 48609  
April 3, 2023 @ 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
  - A. Approve the March 6, 2023, Regular Board Minutes.
  - B. Approval of the Expenditures.
  - C. Accept the resignation of Jill Peters as Assessor.
  - D. Accept the resignation of Jean Lisee as Fire Department Secretary.
  - E. Approve the promotion of Noreen Fullerton from probationary to regular, part-time clerical employee.
  - F. Approve the promotion of Michael Banning from probationary to regular, part-time Building Inspector.
  - G. Approve the promotion of Steve Everett from General Laborer to DPW Foreman.
  - H. Approve the hiring of the recommended candidate as part-time probationary Fire Department Administrative Assistant.
  - I. Accept the resignation of Casimir Cichiowski from the Fire Department.
  - J. Approve the promotion of Jacob Lounsbury from probationary Fire Fighter to Fire Fighter.
  - K. Approve the amendment to Personnel Policy #906-Health Insurance.

- ~~L. Approve the amendment to Personnel Policy #919 Retiree Health Care Stipend.~~
6. Communications-Petitions-Citizen Comments  
**It is requested that you state your name and address for the record.**
  7. Public Hearing
    - A. None
  8. Unfinished Business
    - A. None
  9. New Business
    - A. TSSF Board Presentation.
    - B. Approve Resolution 23-06, the Investment/Withdrawal Authorization Resolution for the Fiscal year 2023/24.
    - C. Approve the proposed Fiscal Year 2023/24 Departmental Goals.
    - D. Award the contract to repair a pump at Pump Station 1 in the amount of \$30,085.00 to Kennedy Industries.
    - E. Approve the purchase extrication spreaders and ram from Apollo Fire Equipment in the amount of \$24,000.
    - F. Approve granting an easement to Consumers Energy for installation of a utility pole at 7576 State Road.
    - G. Award the bid for roofing at the Thomas Township Nature Center to Eurich Home Improvement in the amount of \$48,865.00.
    - H. Award the bid for a compact tractor for the Thomas Township Nature Preserve to Ellens Equipment in the amount of \$66,764.00.
    - I. Award the bid for native plants and seeds at the Nature Center to Wildtype Native Plant Nursery and Michigan Wildflower Farm in the amount of \$14,472.89.
    - J. Award Parks programs shirt bid to Saginaw Knitting Mills in the amount of \$13,525.10.
    - K. **Discussion of Personnel Policy #919-Retiree Health Care Stipend amendment.**
  10. Reports

A. Supervisor	D. Manager	H. Fire Dept.
B. Clerk	E. Community Development	I. Police Dept.
C. Treasurer	F. DPW	J. Parks & Recreation
	G. Finance	K. Board Members
  11. Executive Session
    - A. None
  12. Adjournment
5. It requested by Witt to remove item “L” from the Consent Agenda. Motion was Made by Witt, seconded by Sommers to approve the “amended” Consent Agenda. Motion carried unanimously.
- A. Approval of the Board Minutes from the March 6, 2023 regular meeting.
  - B. Expenditures consisting of: \$6,732,702.27

Clearing Fund	\$4,734.00
General Fund	522,447.94
Public Safety-Fire Department	46,043.73
Fire Apparatus	10,598.73
Public Safety-Police Department	76,387.00
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	5,181.54
Revolving Road Fund	0.00
Sewer Fund	312,620.21
Water Fund	364,894.39
Municipal Refuse	84,927.28
Technology Fund	1,703.35
Tax	5,303,164.61
  - C. Accepted the resignation of Jill Peters as Assessor.
  - D. Accepted the resignation of Jean Lisee as Fire Department Secretary.
  - E. Approved the promotion of Noreen Fullerton from probationary to regular,

- part-time clerical employee.
- F. Approved the promotion of Michael Banning from probationary to regular, part-time Building Inspector.
- G. Approved the promotion of Steve Everett from General Laborer to DPW Foreman.
- H. Approved the hiring of Michelle Teneyuque as probationary, part-time Fire Department Administrative Assistant contingent upon passing all pre-employment requirements.
- I. Accepted the resignation of Casimir Cichowski from the Fire Department.
- J. Approved the promotion of Jacob Lounsbury from probationary firefighter to firefighter.
- K. Approved the amendment to Personnel Policy #906-Health Insurance.
- 6. Communications-Petitions-Citizen Comments
  - A. Diana Meyers of 8020 Geddes expressed her concerns regarding the intersection of Geddes Road and North Miller Road and the number of accidents and near-misses that have taken place at the intersection. She would like to see something done.
- 7. Public Hearing
  - A. None.
- 8. Unfinished Business
  - A. None.
- 9. New Business
  - It was moved by Witt, seconded by Thayer to add item "K" on the agenda for discussion of the amendment to Personnel Policy #919-Retiree Health Care Stipend.
  - A. Josh McGowan of TSSF addressed the Board on the progress of the bids on the Municipal Office Building and Fire Station One addition.
  - B. It was moved by Thayer, seconded by Monahan to approve Resolution 23-06, the Investment/Withdrawal Authorization Resolution for the Fiscal Year 2023/2024.  
Roll Call:  
Ayes: Sommers, Monahan, Witt, Weise, McDonald, Thayer  
Nays: None  
Absent: DeLine  
Abstain: None  
Resolution was adopted.
  - C. It was moved by Sommers, seconded by McDonald to approve the proposed Fiscal Year 2023/24 Departmental Goals. Motion carried unanimously.
  - D. It was moved by Witt, seconded by Thayer to award the contract to repair a pump at Pump Station 1 to Kennedy Industries in the amount of \$30,085.00 Motion carried unanimously.
  - E. It was moved by Witt, seconded by McDonald to approve the purchase of extrication spreaders and ram from Apollo Fire Equipment in the amount of \$24,000.00 Motion carried unanimously.
  - F. It was moved by Thayer, seconded by Monahan to approve granting an easement to Consumers Energy at 7576 State Road for the installation of a utility pole. Motion carried unanimously.
  - G. It was moved by Sommers, seconded by McDonald to award the roofing bid for the Thomas Township Nature Center to Eurich Home Improvement in the amount of \$48,865.00 Motion carried unanimously.
  - H. It was moved by Monahan, seconded by Witt to award the bid for a compact tractor at the Thomas Township Nature Center to Ellens Equipment in the amount of \$66,764.00. Motion carried unanimously.
  - I. It was moved by Witt, seconded by Sommers to award the bid for native plants and seeds at the Thomas Township Nature Center to Wildtype Native Plant

- Nursery and Michigan Wildflower Farm in the amount of \$14,472.89. Motion carried unanimously.
- J. It was moved by Witt, seconded by McDonald to award the bid for the Parks & Recreation program shirts to Saginaw Knitting Mills in the amount of \$13,525.10. Motion carried unanimously.
- K. It was moved by Witt, seconded by Sommers to table a discussion of Personnel Policy #919-Retiree Health Care Stipend amendment. Motion carried unanimously.
10. Report of Officers and Staff:
- A. Supervisor's Report – None
- B. Clerk's Report –None
- C. Treasurer's Report – None
- D. Manager's Report –Memo of Understanding with Holy Cross has been signed. At the GIS meeting 3D options were discussed for urban areas. An update on the HSC Sewer expansion was given.
- E. Receive and file Community Development Reports.
- F. Receive and file the DPW Report. New DPW Administrative Assistant, Meghan Prinz has started working. She will be introduced at the May Board meeting.
- G. Receive and file the Finance Department Report.
- H. Receive and file the Fire Department Report. Chief Cousins noted he is keeping a watch on the flooding potential.
- I. Receive and file the Police Department Report. Chief Fong addressed Ms. Meyers Concerns over the intersection of Geddes and North Miller. He will contact SCRC. On another note, recruits are doing well.
- J. Receive and file the Parks and Recreation Report. Engineer has been out to look at the pool building roof.
- K. Board Member Reports – None
11. Executive Session:
- A. None
12. It was moved by Sommers, seconded by Witt to adjourn the meeting at 7:50 p.m. Motion carried unanimously.

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Michael Thayer, Clerk

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Dated