



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
April 12, 2021
7:00 o'clock p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.
2. PRESENT: Weise, Brosofski, Witt, Sommers, Monahan, Thayer and DeLine
ABSENT: None

ALSO PRESENT: Township Manger, Russ Taylor; Finance Director, Deidre Frolo; DPW Director, Rick Hopper; Parks and Recreation Director, John Corriveau; Director of Community Development, Dan Sika; Police Chief, Al Fong; Fire Chief, Mike Cousins; DPW Assistant Director, Trevor Schultz; Deputy Clerk, Darci Seamon; Township Attorney, Otto Brandt and one interested party.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosofski, seconded by Thayer to approve the agenda as presented. Motion carried unanimously.

AGENDA
THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609

April 12, 2021
7:00 P.M.
Dial-in number (US): (844) 855-4444
Access code: 482236#

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approval of Board Minutes March 1, 2021.
 - B. Approval of Expenditures.
 - C. Approve the promotion of Jean Lisee from probationary to regular, part-time Public Safety Secretary for the Fire Department.
 - D. Approve amendments to Personnel Policy #810, Dress Code Policy.
 - E. Approve amendments to Administrative Policy #700, Park Refunds.
 - F. Approve amendments to Administrative Policy #701, Park Late Fees.
 - G. Approve the revised job description for the DPW Director position.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. None.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Approve Resolution 21-05, the Investment/Withdrawal Authorization Resolution for the fiscal year 2021/2022.

- B. Approve an agreement with Spicer Engineering to survey Owen Cemetery and provide a GIS layer for our new cemetery management software.
 - C. Approve agreement with McDonald Ford to exchange three (3) 2020 F250 trucks for three (3) new 2021 F250 trucks for the DPW Fleet.
 - D. Approve insurance carriers for health, dental, vision and liability coverages.
 - E. Approve Text Amendment 20-G-02 amending the Thomas Township Cemetery Ordinance.
 - F. Approve the requested re-zoning of parcel #28-12-3-23-300-002 from its current A-1 zoning to R-1 zoning.
 - G. Approve amendments to Administrative Policy #900, Poverty Exemption Policy and Procedure.
 - H. Approve Administrative Policy #901, a new policy on tax exempt properties.
 - I. Approve purchasing a ladder truck for the Fire Department from Ferrara in the amount of \$723,417.00.
 - J. Approve Administrative Policy #703, a new policy on Park rentals.
 - K. Presentation by Rob Eggers of Spicer Group on the updated Master Plan.
 - L. Discuss local State of Emergency as declared by Saginaw County as it relates to future public meeting formats.
10. Reports
- | | | |
|---------------|--------------------------|-----------------------|
| A. Supervisor | E. Community Development | I. Police Dept. |
| B. Clerk | F. DPW | J. Parks & Recreation |
| C. Treasurer | G. Finance | K. Board Members |
| D. Manager | H. Fire Dept. | |
11. Executive Session
- A. None
12. Adjournment
5. It was moved by Sommers, seconded by Witt to approve the consent agenda as presented. Motion carried unanimously.
- A. Approval of Township Board minutes from the regular meeting 03/01/2021.
 - B. Expenditures consisting of:

Clearing Fund	\$3,410.16
General Fund	616,308.30
Christopher Thompson Funds	0.00
Public Safety-Fire Department	28,678.90
Fire Apparatus	1,018.86
Public Safety-Police Department	25,423.10
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	10,073.97
Road Revolving Fund	0.00
Sewer Fund	117,013.71
Water Fund	315,384.62
Municipal Refuse	83,224.19
Special Flood	0.00
Tax	4,270,531.79
 - C. Approve the promotion of Jean Lisee from probationary to regular, part-time Public Safety Secretary for the Fire Department.
 - D. Approve amendments to Personnel Policy #810, Dress Code Policy.
 - E. Approve amendments to Administrative Policy #700, Park Refunds.
 - F. Approve amendments to Administrative Policy #701, Park Late Fees.
 - G. Approve the revised job description for the DPW Director position.
6. Communications-Petitions-Citizen Comments
- A. None.
7. Public Hearing
- A. None.
8. Unfinished Business
- A. None.

9. New Business

- A. It was moved by Brosofski, seconded by DeLine to approve Resolution 21-05, the Investment/Withdrawal Authorization Resolution for the fiscal year 2021/2022.
Roll Call:
Ayes: Brosofski, Thayer, Sommers, Monahan, DeLine, Witt, Weise
Absent: None
Nays: None
Abstain: None
Resolution adopted.
- B. It was moved by Witt, seconded by Sommers to approve an agreement with Spicer Engineering to survey Owen Cemetery and provide a GIS layer for our new cemetery management software. Motion carried unanimously.
- C. It was moved by DeLine, seconded by Monahan to approve an agreement with McDonald Ford to exchange three 2020 F250 trucks for three new 2021 F250 trucks for the DPW Fleet. Motion carried unanimously.
- D. It was moved by Thayer seconded by DeLine to approve insurance carriers for health, dental, vision and liability coverages. Motion carried unanimously.
- E. It was moved by Sommers seconded by Brosofski to approve Text Amendment 21-G-02 amending the Thomas Township Cemetery Ordinance.
Roll Call:
Ayes: Thayer, Sommers, Monahan, DeLine, Witt, Weise, Brosofski
Absent: None
Nays: None
Abstain: None
Text Amendment adopted.
- F. It was moved by Witt seconded by Monahan to approve the requested re-zoning of parcel #28-12-3-300-002 from its current A-1 zoning to R-1 zoning. Motion carried unanimously.
- G. It was moved by Sommers seconded by DeLine to approve amendments to Administrative Policy #900, Poverty Exemption Policy and Procedure. Motion carried unanimously.
- H. It was moved by Witt seconded by Brosofski to approve Administrative Policy #901, a new policy on tax exempt properties. Motion carried unanimously.
- I. It was moved by Witt seconded by Brosofski to approve purchasing a ladder truck for the Fire Department from Ferrara in the amount of \$723,417.00. Motion carried unanimously.
- J. It was moved by DeLine, seconded by Monahan, to approve administrative Policy #703, a new policy on Park Rentals. Motion carried unanimously.
- K. A presentation was given by Rob Eggers of the Spicer Group on the updated Master Plan.
- L. It was moved by Witt, seconded by DeLine to hold all Township meetings virtually until August 31, 2021, under the Local State of Emergency declared by the Saginaw County Board of Commissioners on April 8, 2021, with the option of attending in-person. Motion carried unanimously.

10. Report of Officers and Staff:

- A. Supervisor's Report – None.
- B. Clerk's Report – A Special Election for Freeland Community School District will be held on May 4, 2021.
- C. Treasurer's Report - None.

- D. Manager's Report - None.
 - E. Receive and file Community Development Reports.
 - F. Receive and file the DPW Report.
 - G. Receive and file the Finance Department Report.
 - H. Receive and file the Fire Department Report. Chief Cousins informed the Board of a Thomas Township Fire Department recruitment campaign taking place.
 - I. Receive and file the Police Department Report. Chief Fong reported that a speed surveillance program took place on Geddes over a one-week period with results provided.
 - J. Receive and file the Parks and Recreation Report.
 - K. Board Member Reports – None.
11. Executive Session:
A. None
12. It was moved by Brosowski, seconded by Sommers to adjourn the meeting at 7:46 p.m. Motion carried unanimously.

Edward Brosowski, Clerk

Dated