

AGENDA  
Thomas Township Parks & Recreation Commission  
April 27th, 2020  
6:30pm  
Public Safety Building  
8215 Shields Drive  
Saginaw, MI 48609

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of April 13<sup>th</sup> minutes
5. Approval of Expenditures
6. Public Comment  
**It is requested that you state your name and address for the record.**
7. Public Hearing
  - a. None
8. New Business
  - a. Camp Brochures have been printed and we are sending them out on the premises that we will be able to open in June. The pool information was printed also on the same premise.
9. Old Business
  - a. None
10. Reports
  - A. Parks:
    - **Roberts Park:** See agenda item
    - **Roethke Park:** See agenda item
    - **Community Park:** see agenda item
    - **Nature Preserve:** see agenda item
    - **Day Park:** see agenda item
  - B. Recreation Programs: All programs currently on hold per the Governors Mandate.
  - C. Sports Committee report: None
  - D. Concert Committee Report: None
  - E. Finance Committee Report: None
11. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



Thomas Township Parks & Recreation Commission  
Regular Meeting Minutes  
April 13<sup>th</sup>, 2020  
6:30pm  
Public Safety Building  
8215 Shields Drive  
Saginaw, MI 48609

1. The regular commission meeting was called to order at 6:30pm by Chairman, Scott Branch.
2. PRESENT VIA PHONE: Eric Whelton, DJ Sova, Craig Blower, Carly Rusch, Dean Rusch, Angela Alworden, Scott Branch.  
ALSO PRESENT VIA PHONE: John Corriveau, Parks Director and Tyler Sutherlund, Assistant Parks Director.
3. Pledge of Allegiance was recited.
4. Approval of February 24<sup>th</sup> 2020 meeting minutes: No question or comments. Motion was made by C. Blower, supported by DJ, Sova, to approve minutes of the February 24<sup>th</sup> meeting minutes as presented: Roll Call:  
Ayes: Whelton, Sova, Blower, Alworden, C. Rusch, D. Rusch, Branch.  
Absent: None  
Nays: None  
Abstain: None
5. Approval of Expenditures: No questions or comments. Motion was made by D. Rusch and supported by E. Whelton to approve February 24<sup>th</sup> 2020 expenditures as presented.
6. Ayes: Whelton, Sova, Blower, Alworden, C. Rusch, D. Rusch, Branch.
7. Absent: None
8. Nays: None
9. Abstain: None
  
10. Public Comment
  - a. None
  
11. Public Hearing
  - a. None
  
12. New Business
  - a. With the Governors Mandate we have closed the play areas at the parks along with the soccer fields, ball diamonds and basketball courts: Discussed the Governors Mandate and how programs were ended, refunds were offered along with credits. Spring Soccer, Men's Softball and Flag Football have all been moved to a June start date with not much interest so far.
  - b. Sports Programs start dates due to Governors Executive Order: Programs to begin in June.

13. Old Business  
a. None

14. Reports

A. Parks:

- Roberts Park: Fields are closed along with play areas however the park remains busy with people walking the trails. We have started weed and feed programs for the fields along with mowing them.
- Roethke Park: We intend to open the pool and camp as scheduled and have started the startup work involved with doing that.
- Community Park: Basketball Courts and closed until Governors Mandate ends of social distance and gathering.
- Nature Preserve: We received an email that our grant maybe delayed due to the Governors Mandate, we cannot spend any money towards grant work at this time.
- Day Park: No Report.

B. Recreation Programs: All programs currently on hold per the Governors Mandate.

C. Sports Committee report: None

D. Concert Committee Report: None

E. Finance Committee Report: None

15. Adjournment: It was moved by D. Rusch, supported by DJ Sova, to adjourn the meeting at 6:52 p.m.

Ayes: Whelton, Sova, Blower, Alworden, C. Rusch, D. Rusch, Branch.

Absent: None

Nays: None

Abstain: None

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Carly Rusch, Secretary

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Dated

**The next regular Park Commission Meeting will be Monday 11<sup>th</sup> 2020 at 6:30pm at the Public Safety Administration Building, 8315 Shields Drive, Saginaw MI 48609.**

L Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>und 101 GENERAL OPERATING FUND</b>					
<b>ept 752 ADMINISTRATION</b>					
01-752-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	02/19/20	0003-03/20-04/19/20	1,450.73
01-752-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	02/19/20	0003-03/20-04/19/20	15.09
01-752-716.100		MADISON NATIONAL LIFE	03/01/20	MARCH 2020	97.13
01-752-716.200	DENTAL INSURANCE	DELTA DENTAL	03/01/20	RIS0002656964	182.05
01-752-716.300		MADISON NATIONAL LIFE	03/01/20	MARCH 2020	27.62
01-752-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	02/29/20	8057670857	372.84
01-752-740.000	OPERATING SUPPLIES	BRADYS BUSINESS SYSTEM	03/23/20	33AR470039	125.15
01-752-740.000	OPERATING SUPPLIES	BRADYS BUSINESS SYSTEM	02/24/20	33AR460206	32.98
01-752-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	02/28/20	0090025-001	68.34
01-752-960.000	EDUCATION & TRAINING	STAPLES ADVANTAGE	03/07/20	8057762849	(1.03)
01-752-960.000	EDUCATION & TRAINING	STATE BANK	02/24/20	FEBRUARY 2020	739.02
01-752-960.000	EDUCATION & TRAINING	STATE BANK	03/24/20	MARCH 2020	145.00
Total For Dept 752 ADMINISTRATION					3,254.92
<b>ept 756 FACILITY ACQUISITION/CONSTRUC</b>					
01-756-974.550	CAPITAL IMPROVEMENTS ROBERTS	HOME DEPOT	03/08/20	MARCH 2020	527.00
01-756-974.550	CAPITAL IMPROVEMENTS ROBERTS	BELDEN	03/09/20	0233773	4,324.55
01-756-974.550	CAPITAL IMPROVEMENTS ROBERTS	BARRETT SIGN	03/13/20	3053	7,449.48
01-756-974.550	CAPITAL IMPROVEMENTS ROBERTS	BARRETT SIGN	03/13/20	3053-1	7,449.47
01-756-974.550	CAPITAL IMPROVEMENTS ROBERTS	CARTER LUMBER	03/30/20	MARCH 2020	1,670.33
01-756-974.550	CAPITAL IMPROVEMENTS ROBERTS	HOME DEPOT	03/30/20	MARCH 31,2020	204.12
01-756-974.575	CAPITAL IMP. NATURE PRESERVE	AKT BEERLESS	01/31/20	57851	1,250.00
01-756-974.575	CAPITAL IMP. NATURE PRESERVE	SPICER GROUP INC.	02/10/20	200157	3,200.00
01-756-974.575	CAPITAL IMP. NATURE PRESERVE	SPICER GROUP INC.	02/26/20	200503	1,500.00
01-756-974.575	CAPITAL IMP. NATURE PRESERVE	BOYSVILLE OF MICHIGAN, I	03/31/20	2020-1	17,000.00
01-756-974.575	CAPITAL IMP. NATURE PRESERVE	BOYSVILLE OF MICHIGAN, I	01/30/20	2020	1,000.00
Total For Dept 756 FACILITY ACQUISITION/CONSTRUC					45,574.95
<b>ept 762 SENIOR CITIZENS PROGRAMS</b>					
01-762-740.000	OPERATING SUPPLIES	STATE BANK	02/24/20	FEBRUARY 2020	190.12
01-762-740.000	OPERATING SUPPLIES	SAM'S CLUB/SYNCHRONY BAN	03/02/20	MARCH 2020	108.62
01-762-740.000	OPERATING SUPPLIES	STATE BANK	03/24/20	MARCH 2020	95.71
Total For Dept 762 SENIOR CITIZENS PROGRAMS					394.45
<b>ept 766 YOUTH CLINICS/FLOOR HOCKEY</b>					
01-766-740.300	OPERATING SUPPLIES T-SHIRTS	SAGINAW KNITTING MILLS	02/05/20	83256	72.60
01-766-740.300	OPERATING SUPPLIES T-SHIRTS	SAGINAW KNITTING MILLS	02/07/20	83258	214.50
Total For Dept 766 YOUTH CLINICS/FLOOR HOCKEY					287.10
<b>ept 767 BASKETBALL</b>					
01-767-740.300	OPERATING SUPPLIES T-SHIRTS	SAGINAW KNITTING MILLS	02/11/20	83282	566.90
Total For Dept 767 BASKETBALL					566.90
<b>ept 768 ARCHERY</b>					
01-768-740.000	OPERATING SUPPLIES	TSC STORES	02/19/20	FEBRUARY 2020	30.17
01-768-740.000	OPERATING SUPPLIES	STATE BANK	02/24/20	FEBRUARY 2020	92.50
01-768-740.000	OPERATING SUPPLIES	STATE BANK	03/24/20	MARCH 2020	523.63
01-768-740.300	OPERATING SUPPLIES T-SHIRTS	SAGINAW KNITTING MILLS	02/13/20	83311	192.55
Total For Dept 768 ARCHERY					838.85
<b>ept 770 OPERATIONS &amp; MAINTENANCE</b>					
01-770-740.000	OPERATING SUPPLIES	NAPA AUTO PARTS OF SHIEL	02/28/20	FEBRUARY 2020	12.99
01-770-740.000	OPERATING SUPPLIES	STATE BANK	02/24/20	FEBRUARY 2020	199.97

ser: DEIDRE  
3: Thomas Township

L Number Invoice Line Desc

POST DATES 02/19/2020 - 04/03/2020  
JOURNALIZED  
PAID - CHECK TYPE: PAPER CHECK  
Vendor Invoice Date Invoice

Amount

Invoice Line	Desc	Vendor	Invoice Date	Invoice	Amount
und 101 GENERAL OPERATING FUND					
ept 770 OPERATIONS & MAINTENANCE					
01-770-850.000	TELEPHONE	STATE BANK	02/24/20	FEBRUARY 2020	112.30
01-770-850.000	TELEPHONE	STATE BANK	03/24/20	MARCH 2020	112.66
01-770-850.100	WIRELESS COMMUNICATIONS	STATE BANK	02/24/20	FEBRUARY 2020	26.62
01-770-850.100	WIRELESS COMMUNICATIONS	STATE BANK	03/24/20	MARCH 2020	26.62
01-770-910.000	INSURANCE GENERAL LIABILITY	AUTO-OWNERS INSURANCE CO	02/24/20	91727581	5,262.00
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	02/16/20	2022520044314	67.60
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	02/16/20	203408948203	249.22
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	02/16/20	203408948206	110.66
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	02/16/20	203408948207	29.97
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	02/16/20	203675931195	8.42
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	02/16/20	205811676029	37.19
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	02/16/20	206078664924	496.36
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	02/25/20	203675944539	297.69
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	02/26/20	201540117265	69.60
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	02/29/20	202430044462	78.49
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	02/29/20	202430044439	213.97
01-770-920.000	UTILITIES	THOMAS TWP WATER	03/01/20	12/1/19-03/01/20	14.42
01-770-920.000	UTILITIES	THOMAS TWP WATER	03/01/20	12/1/19-03/01/20	64.54
01-770-920.000	UTILITIES	THOMAS TWP WATER	03/01/20	12/1/19-03/01/20	29.92
01-770-920.000	UTILITIES	THOMAS TWP WATER	03/01/20	12/1/19-03/01/20	78.41
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	03/17/20	206879327833	8.42
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	03/17/20	204743857051	32.94
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	03/17/20	202519055712	114.68
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	03/17/20	202519055711	195.30
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	03/17/20	202519055709	36.86
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	03/17/20	201718127237	441.48
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	03/17/20	201451152494	257.49
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	03/25/20	203409007518	111.75
01-770-920.000	UTILITIES	CONSUMERS ENERGY CO	03/26/20	206790412532	39.70
01-770-930.000	REPAIRS/MAINTENANCE	SUMMIT COMPANIES	01/21/20	1473925-OLD DPM BLDG	145.10
01-770-930.000	REPAIRS/MAINTENANCE	SUMMIT COMPANIES	01/21/20	1473938-ROBRT/ROETHK	1,130.87
01-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	03/08/20	MARCH 2020	45.01
01-770-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS OF SHIEL	02/28/20	FEBRUARY 2020	35.22
01-770-930.000	REPAIRS/MAINTENANCE	SHERWIN-WILLIAMS	02/29/20	FEBRUARY 2020	229.28
01-770-930.000	REPAIRS/MAINTENANCE	STATE BANK	02/24/20	MARCH 2020	44.69
01-770-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS OF SHIEL	03/24/20	MARCH 2020	56.50
01-770-930.000	REPAIRS/MAINTENANCE	TRUSCO MANUFACTURING COM	03/06/20	MARCH 2020	5.99
01-770-930.000	REPAIRS/MAINTENANCE	TSC STORES	03/20/20	MARCH 2020	881.00
01-770-930.000	REPAIRS/MAINTENANCE	ALLEN SUPPLY	03/04/20	154044	515.81
01-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	03/30/20	MARCH 31, 2020	203.75
01-770-930.000	REPAIRS/MAINTENANCE	PRINT EXPRESS OFFICE PRO	03/30/20	0090642-001	88.74
01-770-930.000	REPAIRS/MAINTENANCE	SHERWIN-WILLIAMS	03/30/20	MARCH 2020	73.48
01-770-930.000	REPAIRS/MAINTENANCE	STATE BANK	03/24/20	MARCH 2020	37.95
01-770-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST IN	02/10/20	185996	37.95
01-770-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST IN	02/10/20	185997	17.98
01-770-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS OF SHIEL	02/28/20	FEBRUARY 2020	203.24
01-770-938.100	GAS & DIESEL FUEL	WEX INC	02/29/20	64094816	12,590.80

Total For Dept 770 OPERATIONS & MAINTENANCE

12,590.80

ept 774 SPECIAL EVENTS  
01-774-817.200

PROFESSIONAL SERVICES FUTURE FE PRINT EXPRESS OFFICE PRO

02/28/20

0090131-001

100.00

Total For Dept 774 SPECIAL EVENTS

100.00

ser: DEIDRE  
 3: Thomas Township

Invoice Line Desc

POST DATES 02/19/2020 - 04/03/2020  
 JOURNALIZED  
 PAID - CHECK TYPE: PAPER CHECK  
 Vendor

Invoice Date Invoice

Amount

und 101 GENERAL OPERATING FUND					
apt 776 TRAIN	REPAIRS/MAINTENANCE	NAPA AUTO PARTS OF SHIEL	02/28/20	FEBRUARY 2020	106.18
01-776-930.000	CAPITAL OUTLAY	ALLAN HERSCHELL COMPANY,	03/12/20	2031220	8,405.53
01-776-970.000	CAPITAL OUTLAY	DALE STROEBEL S AUTO	03/10/20	031213	249.44
01-776-970.000					
		Total For Dept 776 TRAIN			8,761.15
		Total For Fund 101 GENERAL OPERATING FUND			72,369.12

ser: DEIDRE  
3: Thomas Township

Invoice Line Desc

POST DATES 02/19/2020 - 04/03/2020  
JOURNALIZED  
PAID - CHECK TYPE: PAPER CHECK  
Vendor Invoice Date Invoice

Amount

Fund Totals:

Fund 101 GENERAL OPERATING FUND

72,369.12

Total For All Funds:

72,369.12

ser: DEIDRE  
3: Thomas Township

PERIOD ENDING 03/31/2020

YTD BALANCE	ACTIVITY FOR	AVAILABLE	%
03/31/2020	MONTH 03/31/2020	BALANCE	BDDT
(ABNORMAL)	INCREASE (DECREASE)	(ABNORMAL)	USED

nd 101 - GENERAL OPERATING FUND

NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL	INCREASE (DECREASE)	NORMAL	(ABNORMAL)
avenues						
apt 000						
01-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00
01-000-640.763	PROGRAM FEES SOCCER	26,640.00	19,273.00	4,238.00	7,367.00	72.35
01-000-640.764	PROGRAM FEES YOUTH SOFTBALL	3,300.00	745.00	615.00	2,555.00	22.58
01-000-640.765	PROGRAM FEES ADULT SOFTBALL	6,100.00	2,901.00	650.00	3,199.00	47.56
01-000-640.766	PROGRAM FEES CLINICS	9,990.00	10,685.29	30.00	(695.29)	106.96
01-000-640.767	PROGRAM FEES BASKETBALL	8,880.00	8,480.00	0.00	400.00	95.50
01-000-640.768	PROGRAM FEES ARCHERY	8,000.00	5,810.00	830.00	2,990.00	66.02
01-000-640.769	PROGRAM FEES VOLLEYBALL	5,000.00	1,365.00	0.00	3,635.00	27.30
01-000-640.770	5K RUN/WALK	2,500.00	603.50	0.00	1,896.50	24.14
01-000-640.771	PROGRAM FEES FLAG FOOTBALL	1,500.00	265.00	160.00	1,235.00	17.67
01-000-645.000	DAY CAMP	22,220.00	19,158.75	0.00	3,061.25	86.22
01-000-647.000	TRAIN	24,500.00	26,778.00	0.00	(2,278.00)	109.30
01-000-648.000	SWIM PROGRAMS	22,200.00	18,944.50	0.00	3,255.50	85.34
01-000-649.000	SALES	500.00	370.00	0.00	130.00	74.00
01-000-650.000	CONCESSIONS	4,800.00	3,689.92	0.00	1,110.08	76.87
01-000-667.000	PAVILION RENTAL	5,750.00	5,730.00	90.00	20.00	99.65
01-000-667.200	LEASE AGREEMENTS	8,100.00	5,512.05	1,100.00	2,587.95	68.05
01-000-675.000	DONATIONS/CONTRIBUTION	5,000.00	17,822.01	50.00	(12,822.01)	356.44
total Dept 000		165,780.00	148,133.02	7,763.00	17,646.98	89.36

GENERAL REVENUES

EXPENDITURES						
apt 752 - ADMINISTRATION						
01-752-704.000	SALARIES FULL-TIME	110,480.00	108,349.79	9,180.27	2,130.21	98.07
01-752-704.250	SALARY-STRIPEND DEGREE	3,000.00	1,574.94	230.76	1,425.06	52.50
01-752-704.400	SICK DAY PAY OFF	1,506.00	1,505.90	0.00	0.10	99.99
01-752-705.000	WAGES PART-TIME HOURLY	24,000.00	23,687.84	1,710.92	312.16	98.70
01-752-715.000	FICA EMPLOYER CONTRIBUTION	10,475.00	10,086.76	841.30	388.24	96.29
01-752-716.000	HEALTH INSURANCE	18,420.00	18,350.28	0.00	69.72	99.62
01-752-716.050	HEALTH SAVINGS ACCOUNT	4,740.00	4,834.05	94.10	(94.05)	101.98
01-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,315.00	1,341.82	0.00	(26.82)	102.04
01-752-716.200	DENTAL INSURANCE	3,745.00	1,920.43	0.00	1,824.57	51.28
01-752-716.300	INSURANCE LONG TERM DISABILIT	350.00	330.89	0.00	19.11	94.54
01-752-718.000	PENSION EMPLOYER CONTRIBUTION	13,500.00	13,693.49	1,129.32	(193.49)	101.43
01-752-719.000	WORKMEN'S COMP	2,290.00	1,783.22	137.80	506.78	77.87
01-752-740.000	OPERATING SUPPLIES	5,000.00	3,185.79	598.28	1,814.21	63.72
01-752-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	0.00	0.00	0.00	0.00	0.00
01-752-800.000	ADMINISTRATION FEE	0.00	0.00	0.00	0.00	0.00
01-752-803.000	AUDIT	580.00	580.14	0.00	(0.14)	100.02
01-752-804.000	MEMBERSHIP & DUES	980.00	947.00	0.00	33.00	96.63
01-752-817.000	PROFESSIONAL SERVICES	5,000.00	1,422.20	0.00	3,577.80	28.44
01-752-836.000	EMPLOYMENT PHYSICALS	0.00	0.00	0.00	0.00	0.00
01-752-900.000	LEGAL NOTICES	500.00	69.30	0.00	430.70	13.86
01-752-901.000	PRINTING & PUBLISHING	2,680.00	2,680.36	0.00	(0.36)	100.01
01-752-960.000	EDUCATION & TRAINING	4,000.00	2,493.89	884.02	1,506.11	62.35
01-752-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
total Dept 752 - ADMINISTRATION		212,561.00	198,838.09	14,806.77	13,722.91	93.54

apt 756 - FACILITY ACQUISITION/CONSTRUC  
01-756-817.000 PROFESSIONAL SERVICES

0.00

0.00

0.00

0.00

0.00



ser: DEIDRE  
3: Thomas Township

PERIOD ENDING 03/31/2020

ACCOUNT NUMBER	DESCRIPTION	2019-20		YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDC USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
and 101 - GENERAL OPERATING FUND							
Expenditures							
01-756-974.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
Dept 756 - FACILITY ACQUISITION/CONSTRUC							
Total Dept 756 - FACILITY ACQUISITION/CONSTRUC							
0.00							
Dept 761 - SWIM PROGRAMS							
Total Dept 761 - SWIM PROGRAMS							
20,700.00							
01-761-705.000	WAGES PART-TIME HOURLY	20,700.00	20,700.30	0.00	0.00	(0.30)	100.00
01-761-715.000	FICA EMPLOYER CONTRIBUTION	1,584.00	1,583.57	0.00	0.00	0.43	99.97
01-761-719.000	WORKMEN'S COMP	220.00	213.87	0.00	0.00	6.13	97.21
01-761-740.000	OPERATING SUPPLIES	1,823.00	2,148.72	0.00	0.00	(325.72)	117.87
01-761-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-761-930.000	REPAIRS/MAINTENANCE	5,971.00	5,971.05	0.00	0.00	(0.05)	100.00
Total Dept 761 - SWIM PROGRAMS							
30,298.00							
Dept 762 - SENIOR CITIZENS PROGRAMS							
Total Dept 762 - SENIOR CITIZENS PROGRAMS							
2,500.00							
01-762-740.000	OPERATING SUPPLIES	2,500.00	2,365.03	0.00	394.45	134.97	94.60
01-762-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
Dept 763 - SOCCER							
Total Dept 763 - SOCCER							
2,500.00							
01-763-705.000	WAGES PART-TIME HOURLY	6,000.00	5,599.89	0.00	0.00	400.11	93.33
01-763-715.000	FICA EMPLOYER CONTRIBUTION	453.00	428.35	0.00	0.00	24.65	94.56
01-763-719.000	WORKMEN'S COMP	150.00	144.75	0.00	0.00	5.25	96.50
01-763-740.000	OPERATING SUPPLIES	3,585.00	2,919.50	0.00	0.00	665.50	81.44
01-763-740.300	OPERATING SUPPLIES T-SHIRTS	2,365.00	2,365.25	0.00	0.00	(0.25)	100.01
01-763-740.675	SUPPLIES-CONCESSIONS	1,648.00	1,648.44	0.00	0.00	(0.44)	100.03
01-763-740.700	OPERATING SUPPLIES-NON PERISH	124.00	124.32	0.00	0.00	(0.32)	100.26
01-763-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 763 - SOCCER							
14,325.00							
Dept 764 - YOUTH SOFTBALL							
Total Dept 764 - YOUTH SOFTBALL							
14,325.00							
Dept 765 - ADULT SOFTBALL							
Total Dept 765 - ADULT SOFTBALL							
2,261.00							
01-765-705.000	WAGES PART-TIME HOURLY	0.00	0.00	0.00	0.00	0.00	0.00
01-765-715.000	FICA EMPLOYER CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00
01-765-719.000	WORKMEN'S COMP	0.00	9.00	0.00	0.00	(9.00)	100.00
01-765-740.000	OPERATING SUPPLIES	420.00	419.50	0.00	0.00	0.50	99.88
01-765-740.300	OPERATING SUPPLIES T-SHIRTS	130.00	130.00	0.00	0.00	0.00	100.00
01-765-810.000	CONTRACTED SERVICES	3,354.00	3,354.00	0.00	0.00	0.00	100.00
01-765-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 765 - ADULT SOFTBALL							
2,261.00							
Total Dept 764 - YOUTH SOFTBALL							
2,283.75							
Total Dept 764 - YOUTH SOFTBALL							
2,283.75							
Total Dept 764 - YOUTH SOFTBALL							
(22.75)							
101.01							

ser: DEIDRE  
3: Thomas Township

PERIOD ENDING 03/31/2020

ACCOUNT NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BGDY USED
				03/31/2020	MONTH 03/31/2020		
and 101 - GENERAL OPERATING FUND							
penditures							
Dept 765 - ADULT SOFTBALL		3,904.00	3,912.50	0.00		(8.50)	100.22
spt 766 - YOUTH CLINICS/FLOOR HOCKEY							
01-766-705.000	WAGES PART-TIME HOURLY	5,700.00	3,278.07	930.72		2,421.93	57.51
01-766-715.000	FICA EMPLOYER CONTRIBUTION	450.00	250.76	71.22		199.24	55.72
01-766-719.000	WORKMEN'S COMP	75.00	45.89	12.86		29.11	61.19
01-766-740.000	OPERATING SUPPLIES	800.00	20.14	0.00		779.86	2.52
01-766-740.300	OPERATING SUPPLIES T-SHIRTS	1,000.00	1,167.10	0.00		(167.10)	116.71
01-766-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00		0.00	0.00
Dept 766 - YOUTH CLINICS/FLOOR HOCKEY		8,025.00	4,761.96	1,014.80		3,263.04	59.34
spt 767 - BASKETBALL							
01-767-705.000	WAGES PART-TIME HOURLY	3,150.00	1,459.88	479.58		1,690.12	46.35
01-767-715.000	FICA EMPLOYER CONTRIBUTION	225.00	111.71	36.70		113.29	49.65
01-767-719.000	WORKMEN'S COMP	90.00	20.51	6.61		69.49	22.79
01-767-740.000	OPERATING SUPPLIES	1,000.00	325.00	0.00		675.00	32.50
01-767-740.300	OPERATING SUPPLIES T-SHIRTS	1,350.00	1,529.50	0.00		(179.50)	113.30
01-767-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00		0.00	0.00
Dept 767 - BASKETBALL		5,815.00	3,446.60	522.89		2,368.40	59.27
spt 768 - ARCHERY							
01-768-705.000	WAGES PART-TIME HOURLY	3,300.00	1,762.18	230.30		1,537.82	53.40
01-768-715.000	FICA EMPLOYER CONTRIBUTION	200.00	134.82	17.62		65.18	67.41
01-768-719.000	WORKMEN'S COMP	65.00	26.89	3.18		38.11	41.37
01-768-740.000	OPERATING SUPPLIES	1,000.00	919.51	616.13		80.49	91.95
01-768-740.300	OPERATING SUPPLIES T-SHIRTS	1,900.00	802.35	0.00		1,097.65	42.23
01-768-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00		0.00	0.00
01-768-956.000	MISCELLANEOUS	0.00	0.00	0.00		0.00	0.00
Dept 768 - ARCHERY		6,465.00	3,645.75	867.23		2,819.25	56.39
spt 769 - VOLLEYBALL							
01-769-705.000	WAGES PART-TIME HOURLY	1,000.00	0.00	0.00		1,000.00	0.00
01-769-715.000	FICA EMPLOYER CONTRIBUTION	160.00	0.00	0.00		160.00	0.00
01-769-719.000	WORKMEN'S COMP	37.00	0.00	0.00		37.00	0.00
01-769-740.000	OPERATING SUPPLIES	250.00	126.92	0.00		123.08	50.77
01-769-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00		0.00	0.00
Dept 769 - VOLLEYBALL		1,447.00	126.92	0.00		1,320.08	8.77
spt 770 - OPERATIONS & MAINTENANCE							
01-770-704.100	WAGES FULL-TIME HOURLY	4,500.00	4,000.88	91.36		499.12	88.91
01-770-705.000	WAGES PART-TIME HOURLY	59,000.00	51,171.28	1,888.41		7,828.72	86.73
01-770-712.000	WAGES JANITORIAL	1,500.00	1,367.87	116.56		132.13	91.19
01-770-715.000	FICA EMPLOYER CONTRIBUTION	4,858.00	4,313.82	160.39		544.18	88.80
01-770-716.000	HEALTH INSURANCE	0.00	0.00	0.00		0.00	0.00
01-770-716.050	HEALTH SAVINGS ACCOUNT	30.00	7.31	0.00		22.69	24.37
01-770-718.000	PENSION EMPLOYER CONTRIBUTION	360.00	471.43	10.97		(111.43)	130.95
01-770-719.000	WORKMEN'S COMP	1,500.00	850.62	29.67		649.38	56.71

ser: DEIDRE  
3: Thomas Township

PERIOD ENDING 03/31/2020

ACCOUNT NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
nd 101 - GENERAL OPERATING FUND						
penditures						
01-770-721.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00
01-770-740.000	OPERATING SUPPLIES	3,600.00	3,022.89	212.96	577.11	83.97
01-770-810.000	CONTRACTED SERVICES	27,700.00	27,699.98	0.00	0.02	100.00
01-770-850.000	TELEPHONE	1,500.00	1,246.56	224.96	83.10	74.48
01-770-850.100	WIRELESS COMMUNICATIONS	850.00	633.10	53.24	216.90	74.48
01-770-910.000	INSURANCE GENERAL LIABILITY	18,656.00	18,656.00	0.00	0.00	100.00
01-770-920.000	UTILITIES	27,000.00	21,260.97	2,045.96	5,739.03	78.74
01-770-930.000	REPAIRS/MAINTENANCE	57,908.00	44,800.21	3,310.34	13,107.79	77.36
01-770-936.000	MAINTENANCE AGREEMENTS	0.00	0.00	0.00	0.00	0.00
01-770-938.000	VEHICLE EXPENSE	6,500.00	5,267.92	17.98	1,232.08	81.04
01-770-938.100	GAS & DIESEL FUEL	6,000.00	5,800.21	203.24	199.79	96.67
01-770-940.000	PORTABLE TOILET RENTAL	320.00	320.00	0.00	0.00	100.00
01-770-940.100	EQUIPMENT RENTAL	2,500.00	1,657.82	0.00	842.18	66.31
01-770-970.000	CAPITAL OUTLAY	14,840.00	14,840.00	0.00	0.00	100.00
Dept 770 - OPERATIONS & MAINTENANCE		239,122.00	207,388.87	8,366.04	31,733.13	86.73
ept 771 - FLAG FOOTBALL						
01-771-705.000	WAGES PART-TIME HOURLY	386.00	386.21	0.00	(0.21)	100.05
01-771-715.000	FICA EMPLOYER CONTRIBUTION	30.00	29.56	0.00	0.44	98.53
01-771-719.000	WORKMEN'S COMP	37.00	27.13	0.00	9.87	73.32
01-771-740.000	OPERATING SUPPLIES	132.00	132.00	0.00	0.00	100.00
01-771-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
Dept 771 - FLAG FOOTBALL		585.00	574.90	0.00	10.10	98.27
ept 774 - SPECIAL EVENTS						
01-774-705.000	WAGES PART-TIME HOURLY	3,500.00	2,035.47	0.00	1,464.53	58.16
01-774-715.000	FICA EMPLOYER CONTRIBUTION	235.00	155.74	0.00	79.26	66.27
01-774-719.000	WORKMEN'S COMP	235.00	50.60	0.00	21.53	21.53
01-774-740.000	OPERATING SUPPLIES	9,000.00	8,969.19	0.00	30.81	99.66
01-774-740.150	OPERATING 5K RUN/WALK	1,250.00	1,250.07	0.00	(0.07)	100.01
01-774-810.000	CONTRACTED SERVICES	1,800.00	400.00	0.00	22.22	22.22
01-774-817.000	PROFESSIONAL SERVICES	8,200.00	7,100.00	0.00	1,100.00	86.59
01-774-901.000	PRINTING & PUBLISHING	2,500.00	626.71	0.00	1,873.29	25.07
01-774-940.000	PORTABLE TOILET RENTAL	0.00	0.00	0.00	0.00	0.00
Dept 774 - SPECIAL EVENTS		26,720.00	20,587.78	0.00	6,132.22	77.05
ept 775 - DAY CAMP						
01-775-705.000	WAGES PART-TIME HOURLY	14,688.00	14,688.18	0.00	(0.18)	100.00
01-775-715.000	FICA EMPLOYER CONTRIBUTION	1,124.00	1,123.65	0.00	0.35	99.97
01-775-719.000	WORKMEN'S COMP	216.00	216.15	0.00	(0.15)	100.07
01-775-740.000	OPERATING SUPPLIES	1,760.00	1,760.37	0.00	(0.37)	100.02
01-775-901.000	PRINTING & PUBLISHING	833.00	833.00	0.00	0.00	100.00
Dept 775 - DAY CAMP		18,621.00	18,621.35	0.00	(0.35)	100.00
ept 776 - TRAIN						
01-776-705.000	WAGES PART-TIME HOURLY	1,500.00	657.49	0.00	842.51	43.83
01-776-715.000	FICA EMPLOYER CONTRIBUTION	48.00	50.31	0.00	(2.31)	104.81
01-776-719.000	WORKMEN'S COMP	10.00	9.71	0.00	0.29	97.10

ser: DEIDRE  
3: Thomas Township

PERIOD ENDING 03/31/2020

LINE NUMBER	DESCRIPTION	2019-20		YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDC USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Ind 101 - GENERAL OPERATING FUND							
Expenditures							
01-776-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
01-776-930.000	REPAIRS/MAINTENANCE	2,500.00	2,119.03	106.18	380.97	84.76	
01-776-938.100	GAS & DIESEL FUEL	365.00	365.09	0.00	(0.09)	100.02	
01-776-970.000	CAPITAL OUTLAY	19,000.00	15,280.59	8,654.97	3,719.41	80.42	
Total Dept 776 - TRAIN		23,423.00	18,482.22	8,761.15	4,940.78	78.91	
TOTAL EXPENDITURES		596,072.00	528,883.73	34,733.33	67,188.27	88.73	
Ind 101 - GENERAL OPERATING FUND:							
TOTAL REVENUES		165,780.00	148,133.02	7,763.00	17,646.98	89.36	
TOTAL EXPENDITURES		596,072.00	528,883.73	34,733.33	67,188.27	88.73	
NET OF REVENUES & EXPENDITURES		(430,292.00)	(380,750.71)	(26,970.33)	(49,541.29)	88.49	

## PARK COMMISSION AGENDA ITEM

- MEETING DATE: April 27<sup>th</sup> 2020
- SUBMITTED BY: John Corriveau, Parks & Recreation Director
- AGENDA TOPIC: Park Reports
- EXPLANATION OF TOPIC:  
**Roethke Park:** Working on pool for opening in June, mowing grass also.  
**Roberts Park:** Norm is working on pavilion and we are mowing and fertilizing fields.  
**Day Park:** We are mowing the grass  
**Community Park:** We are mowing the grass.  
**Nature Preserve:** We are mowing the grass.