



THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
April 1, 2024 @ 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the March 4, 2024, Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approve the promotion of Aleigha Crowl to Finance Director.
 - D. Approve the promotion of Nicole Schulte to Treasurer's Assistant.
 - E. Approve Lead Project Manager Job Description.
 - F. Approve Deidre Frollo's contract as Township Manager.
 - G. Approve hiring Brian Beekman as a probationary, paid on-call firefighter with contingencies.
 - H. Approve the Encroachment Agreement with Saginaw County Public Works (SCPW) for installation of watermain on North Orr Road.
 - I. Approve the addendum to the Township Manager's contract.
 - J. Approve the Memorandum of Understanding with the POAM.
 - K. Approve the hiring of Meghan Prinz as probationary, full-time Utility Billing Clerk.
 - L. Approve the hiring of Chris Cousins as probationary, part-time DPW Administrative Assistant.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. None
8. Unfinished Business
 - A. None
9. New Business
 - A. Approve Resolution 24-05, the Investment/Withdrawal Authorization Resolution for the Fiscal Year 2024/25.
 - B. Approve the estimate by Servinski Sod Service for seed work at the Thomas Township Nature Preserve in the amount of \$29,722.50.
 - C. Approve the Franchise Agreement with Lake Net Fiber.
 - D. Approve the agreement with Spicer Engineering for services to support updating Our GIS layers and assist with submitting "Complete Distribution Service Materials Inventory" (CDSMI) to the State of Michigan for \$15,000.00.
 - E. Approve the purchase of a truck for the DPW Director from McDonald Ford in the Amount of \$51,308.00.

- F. Approve the proposed revisions to the Thomas Township Water and Sewer Ordinance.
- G. Approve the Project Funding Agreement with Corning, Inc.
- H. Approve the Collateral Agreement with Bank of America pertaining to the Corning Plant on North Orr Road.
- I. Approve the Gratiot Road Booster Station Agreement with the City of Saginaw to upgrade and increase capacity.
- J. Approve Easement Acquisitions to support Project Phoenix Water and Sewer System Improvements.
- K. Approval of the purchase of display cases and touch tables for the Nature Center from Woodland Creek for \$16,288.00.
- L. Award the bid from Wobig Construction in the amount of \$17,771.00 for construction of a concrete pad at the Roberts Park Farmer's Market pavilion.

10. Reports

- | | | |
|---------------|--------------------------|-----------------------|
| A. Supervisor | E. Community Development | I. Police Dept |
| B. Clerk | F. DPW | J. Parks & Recreation |
| C. Treasurer | G. Finance | K. Nature Center |
| D. Manager | H. Fire Dept. | L. Board Members |

11. Executive Session

- A. None

12. Adjournment



Thomas Township
Board of Trustee Meeting
Citizen Comment Instructions

Any citizen may address the Thomas Township Board of Trustees at item #6, which is the Citizen Comment Section of the Board Meeting.

Supervisor Weise will ask if there is anyone who would like to address the Board. If there are multiple people, he will invite you to speak when it is your turn.

You will be asked to stand and state your name and address for the records.

You may then address your issue to the Board Members. In the interest of time, all citizens are requested to limit their address to three minutes.



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
March 4, 2024
7:00 p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.
2. PRESENT: Weise, Sommers, Monahan, Thayer, DeLine, Witt, McDonald
ABSENT: None

ALSO PRESENT: Township Manager, Russ Taylor; Assistant Township Manager/Finance Director, Deidre Frolo; Deputy Clerk/Administrative Assistant, Connie Watt; DPW Director, Trevor Schultz; Parks & Recreation Director, John Corriveau; Nature Center Coordinator, Lynda Thayer; Fire Chief, Mike Cousins; Police Sergeant, Randy Kumm; Otto Brandt; Township Attorney and several interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Sommers, seconded by McDonald, to approve the amended agenda as presented.

THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
March 4, 2024 @ 7:00 p.m.
Amended Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the February 5, 2024, Regular Board Minutes.
 - B. Approve the February 12, 2024, Special Board Minutes.
 - C. Approval of the Expenditures.
 - D. Approve the 2024/2025 Fiscal Year Goals.
 - E. Approve the resignation of JGuadalupe Olivarez Jr. from the Thomas Township Police Department.
6. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
7. Public Hearing
 - A. Receive comments pertaining to the proposed 2024/2025 fiscal year budget.
 - B. Receive comments pertaining to the Trust Fund Grant.
8. Unfinished Business
 - A. None
9. New Business
 - A. Approve Corning Water and Wastewater Capacity Use Agreement.
 - B. Approve the purchase and installation of the kayak launch and dock at the Thomas Township Nature Preserve.
 - C. Approve Resolution 24-01 for the application of a 2024 Michigan Trust Fund Land Acquisition Grant through the Michigan DNR.

- D. Approve Resolution 24-02, to implement the 2024/2025 Fees Resolution.
- E. Approve Resolution 24-03, the annual Appropriations Resolution for the 2024/2025 Fiscal Year.
- F. Approve amended Appropriations Resolution to balance the 2023/2024 Fiscal Year Budget.
- G. Approve the Construction Contract Change Order with American Excavating for \$3,761,558 to complete Project Phoenix Water Improvements.
- H. Approve the Construction Contract with Eric Construction for \$1,093,692 to complete North Orr Road Watermain as part of the Project Phoenix Water Improvements.
- I. Approve Resolution 24-04 to adopt the Thomas Township Emergency Operations Support Plan.
- J. Approve the rezoning request by the Saginaw County Road Commission for 11504 Geddes Road from its current zoning of A-1/A-2; Primary Agriculture and General Farming, Open Space, Woodlot and Conservation Development District to M-1; Limited Manufacturing District.
- K. Award the Project Phoenix Water Materials Package to Michigan Pipe and Valve for \$1,023,624.18.
- L. Approve the Memorandum of Understanding (MOU) for Road Upgrades and Repairs Related to Project Phoenix.

10. Reports

- | | | |
|---------------|--------------------------|-----------------------|
| A. Supervisor | E. Community Development | I. Police Dept |
| B. Clerk | F. DPW | J. Parks & Recreation |
| C. Treasurer | G. Finance | K. Nature Center |
| D. Manager | H. Fire Dept. | L. Board Members |

11. Executive Session

- A. Review Township Manager annual performance review and approve Township Manager Transitional Plan.
Township Manager has requested we go into closed session to discuss his annual personnel evaluation.

12. Adjournment

5. Motion was made by DeLine, seconded by Witt, to approve the Consent Agenda as presented. Motion carried unanimously.

- A. Approval of the Board Minutes from the February 5, 2024 regular meeting.
- B. Approval of the Special Board Minutes from the February 12, 2024 special meeting.
- C. Expenditures consisting of: \$8,860,322.90

Clearing Fund	\$3,079.60
General Fund	\$82,664.85
Public Safety-Fire Department	\$13,536.56
Fire Apparatus	\$5,779.63
Public Safety-Police Department	\$17,793.89
Public Safety-Drug Law Enforcement	\$0.00
Downtown Development Authority	\$216.14
Revolving Road Fund	\$0.00
Sewer Fund	\$680,864.36
Sewer Improvements Grant Fund	\$130,268.64
Water Fund	\$290,572.79
Municipal Refuse	\$63,074.08
Technology Fund	\$2,139.74
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Tax	\$7,170,332.62

- D. Approved the 2024/2025 Fiscal Year Goals.
- E. Accepted the resignation of Jguadalupe Olivarez Jr. from the Thomas Township Police Department.

6. Communications-Petitions-Citizen Comments

- A. None.

7. Public Hearing
 - A. A hearing to receive comments pertaining to the proposed 2024/2025 fiscal year budget was opened at 7:01 p.m. There were no comments. Hearing was closed at 7:02 p.m.
 - B. A hearing to receive comments pertaining to the application for a 2024 Michigan Trust Fund Land Acquisition Grant through the MDNR was opened at 7:02 p.m. There were no comments. Hearing was closed at 7:03 p.m.
8. Unfinished Business
 - A. None.
9. New Business
 - A. It was moved by Thayer, seconded by Sommers, to approve the Corning Water and Wastewater Capacity Use Agreement contingent upon approval by HSC and Corning. Motion carried unanimously.
 - B. It was moved by DeLine, seconded by Witt, to approve the purchase and installation of the kayak launch and dock at the Thomas Township Nature Preserve. Motion carried unanimously.
 - C. It was moved by Witt, seconded by Sommers, to approve Resolution 24-01 for the application of a 2024 Michigan Trust Fund Land Acquisition Grant through the Michigan DNR.
Roll Call:
Ayes: Monahan, DeLine, Witt, Weise, McDonald, Thayer, Sommers
Nays: None
Abstain: None
Absent: None
Resolution was adopted.
 - D. It was moved by Sommers, seconded by Witt, to approve Resolution 24-02 implementing the 2024/2025 fees.
Roll Call:
Ayes: Sommers, Monahan, DeLine, Witt, Weise, McDonald, Thayer
Nays: None
Abstain: None
Absent: None
Resolution was adopted.
 - E. It was moved by McDonald, seconded by Thayer, to approve Resolution 24-03, the annual Appropriations Resolution for the 2024/2025 Fiscal Year Budget.
Roll Call:
Ayes: Thayer, Sommers, Monahan, DeLine, Witt, Weise, McDonald
Nays: None
Abstain: None
Absent: None
Resolution was adopted.
 - F. It was moved by Witt, seconded by DeLine, to approve the amended Appropriations Resolution to balance the 2023/2024 Fiscal Year Budget. Motion carried unanimously.
 - G. It was moved by Sommers, seconded by DeLine, to approve the construction contract change order with American Excavating for \$3,761,668.00 to complete Project Phoenix water improvements with the following contingencies:
 - o Revenue sharing agreement with Richland Township.
 - o Funding from the State and/or Project Phoenix.
 - o Amended Water Contract with the City of Saginaw.
 - o Approved two-party utility agreement with Project Phoenix.

- Understanding that the Gratiot Road Booster Station will need to be upgraded to support Phoenix's water request and that will be at the City of Saginaw's direction and of a cost not yet established.
- Acquisition of all necessary water and sewer easements.
- Amending of the Saginaw Charter Township Wastewater Treatment agreement to reflect 2.65 MGD of treatment capacity at the conclusion of the wastewater treatment plant upgrades.

Motion carried unanimously.

- H. It was moved by Monahan, seconded by McDonald, to approve the construction contract with Eric Construction for \$1,093,692.00 to complete North Orr Road Watermain as part of the Project Phoenix Water Improvements with the following contingencies:

- Revenue sharing agreement with Richland Township.
- Funding from the State and/or Project Phoenix.
- Amended Water Contract with the City of Saginaw.
- Approved two-party utility agreement with Project Phoenix.
- Understanding that the Gratiot Road Booster Station will need to be upgraded to support Phoenix's water request and that will be at the City of Saginaw's direction and of a cost not yet established.
- Acquisition of all necessary water and sewer easements.
- Amending of the Saginaw Charter Township Wastewater Treatment agreement to reflect 2.65 MGD of treatment capacity at the conclusion of the wastewater treatment plant upgrades.

Motion carried unanimously.

- I. It was moved by Witt, seconded by DeLine, to adopt Resolution 24-04, the Thomas Township Emergency Operations Support Plan.

Roll Call:

Ayes: McDonald, Thayer, Sommers, Monahan, DeLine, Witt, Weise

Nays: None

Abstain: None

Absent: None

Resolution was adopted.

- J. It was moved by Thayer, seconded by Monahan to approve the rezoning of 11504 Geddes Road from its current A-1/A-2; Primary Agriculture and General Farming, Open Space, Woodlot and Conservation Development District to M-1; Limited Manufacturing District. Motion carried unanimously.

- K. It was moved by Sommers, seconded by Witt, to award the Project Phoenix Water Materials Package to Michigan Pipe & Valve for \$1,023,624.18 with the following contingencies:

- Revenue sharing agreement with Richland Township.
 - Funding from the State and/or Project Phoenix.
 - Amended Water Contract with the City of Saginaw.
 - Approved two-party utility agreement with Project Phoenix.
 - Understanding that the Gratiot Road Booster Station will need to be upgraded to support Phoenix's water request and that will be at the City of Saginaw's direction and of a cost not yet established.
 - Acquisition of all necessary water and sewer easements.
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- Amending of the Saginaw Charter Township Wastewater Treatment agreement to reflect 2.65 MGD of treatment capacity at the conclusion of the wastewater treatment plant upgrades.

Motion carried unanimously.

- L. It was moved by McDonald, seconded by Witt, to approve the Memorandum of Understanding for road upgrades and repairs related to Project Phoenix.

Motion carried unanimously.

10. Report of Officers and Staff:

- A. Supervisor's Report – None.
- B. Clerk's Report – Thank you to Connie Watt on another successful election. In need of Election Workers for upcoming elections if you know of anyone.
- C. Treasurer's Report – Would like to discuss the road restrictions for truck traffic on roads North to South and how it affects Wolgast and Murin at a future meeting.
- D. Manager's Report – Thanks to Mike & Connie on the election. Pickleball & Basketball courts are getting concrete down. Sidewalk across from MOB has been repaired. Drywall is up in the MOB. Thank you to Deidre for all of the work on the budget.
- E. Receive and file Community Development Reports.
- F. Receive and file the DPW Report.
- G. Receive and file the Finance Department Report. Tax collection is completed and monies are being disbursed.
- H. Receive and file the Fire Department Report. Rescue II has been sold. Thank you to the Manager & Board for the FSOA. Worked very well for election. Recruitment day yielded one applicant. Commissioner Piotrowski has given me an award to present to Gary Fuller (53 yrs. Service).
- I. Receive and file the Police Department Report. Academy is halfway done and Devon is doing well.
- J. Receive and file the Parks and Recreation Report. Mother Nature has not been cooperative. Fields being prepared for soccer. In need of lifeguards.
- K. Receive and file the Nature Center report. Nature Center received an award for facility design from MParks.
- L. Board Member Reports – None

11. Executive Session:

- A. It was moved by Witt, seconded by Sommers, to enter into closed Executive Session for the purpose of discussing the annual personnel evaluation of the Township Manager and the transitional plan.

Roll Call:

Ayes: Weise, McDonald, Thayer, Sommers, Monahan, DeLine, Witt

Nays: None

Abstain: None

Absent: None

It was moved by Witt, seconded by Monahan to return to open session.

Roll Call:

Ayes: Witt, Weise, McDonald, Thayer, Sommers, Monahan, DeLine

Nays: None

Abstain: None

Absent: None

Members came back into open session again at 8:15 p.m.

- A. It was moved by Witt, seconded by Monahan to approve the Township Manager Transitional Plan.
12. It was moved by Thayer, seconded by Sommers, to adjourn the meeting at 8:18 p.m.
Motion carried unanimously.

Michael Thayer, Clerk

Dated



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** March 1, 2024
- **PERSON SUBMITTING:** Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approval of Expenditures

- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:**
The Appropriations Act passed in March Appropriated total funds for the 2023/2024 fiscal year for operating the budgets of the various finds. Monthly the board needs to approve the total expenditures in each fund for the month.

In addition to the fund expenditures listed in the motion, Library Fund expenditures were \$39,309.80. Township Board approval is not required for Library expenditures. Payroll expenditures are not required to be included in this motion.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Invoice approval list by fund
Cash balances report
- **POSSIBLE COURSES OF ACTION:**
Approval/not approve expenditures

- **SUGGESTED/REQUESTED MOTION:**
Motion by _____, supported by _____ to approve the expenditures totaling \$8,521,157.77with individual fund totals as follows:

Clearing Fund	3,107.35
General Fund	1,496,848.73
Public Safety - Fire Department	38,160.12
Fire Apparatus	20,143.14
Public Safety - Police Department.....	38,712.71
Public Safety - Drug Law Enforcement.....	0.00
Downtown Development Authority	20,016.01
Road Revolving Fund	0.00
Sewer Fund	448,386.78
Sewer Improvements Grant Fund.....	1,084,830.67
Water Fund	535,217.32
Municipal Refuse.....	162,373.77
Technology Fund	3,396.78
Tax	4,672,964.39

As shown on checks #68757-68947

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 100 CLEARING FUND							
Dept 000							
100-000-001.000	02/28/24	MURPHY WAGNER	RE-ISSUE ACH RETURN	DD16451	03/19/24	27.75	68863
100-000-231.575	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	160.00	68805
100-000-231.716	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	2,887.10	68764
100-000-231.717	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	32.50	68764
Total For Dept 000						3,107.35	
Total For Fund 100 CLEARING FUND						3,107.35	
Fund 101 GENERAL OPERATING FUND							
Dept 000							
101-000-040.716	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	(823.04)	68764
101-000-217.000	02/20/24	THOMAS TWP FIRE EQUIPMENT	2024 PPT REIMBURSEMENTS	22199	03/05/24	18,096.25	68813
101-000-217.000	02/20/24	THOMAS TWP GENERAL FUND	2024 PPT REIMBURSEMENTS	22199	03/05/24	58,815.55	68814
101-000-217.000	02/20/24	THOMAS TWP PUBLIC SAFETY FIR	2024 PPT REIMBURSEMENTS	22199	03/05/24	81,432.95	68816
101-000-231.750	02/06/24	THOMAS TWP PUBLIC SAFETY POL	2024 PPT REIMBURSEMENTS	22199	03/05/24	135,721.97	68817
101-000-449.000	02/06/24	MI MUNICIPAL WORKERS COMP FU	WORKERS COMP PREMIUM - #4 - 07/01/	11016206	03/05/24	856.10	68781
101-000-449.000	03/08/24	SAGINAW COUNTY TREASURER	THOMAS CROSSINGS 29 LOTS MARCH 202	1859-1	03/19/24	14.50	68874
101-000-449.000	03/08/24	SAGINAW COUNTY TREASURER	KRIS KAY 238 LOTS MARCH 2024	2359	03/19/24	119.00	68874
101-000-449.000	03/08/24	SAGINAW COUNTY TREASURER	EDGEWOOD 193 LOTS MARCH 2024	2852	03/19/24	96.50	68874
101-000-449.000	03/08/24	SAGINAW COUNTY TREASURER	THOMAS CROSSINGS 29 LOTS MARCH 202	1859-1	03/19/24	58.00	68875
101-000-449.000	03/08/24	SAGINAW COUNTY TREASURER	KRIS KAY 238 LOTS MARCH 2024	2359	03/19/24	476.00	68875
101-000-499.000	03/11/24	SAGINAW COUNTY TREASURER	EDGEWOOD 193 LOTS MARCH 2024	2852	03/19/24	386.00	68875
101-000-500.000	02/21/24	LOCK TIGHT SIGN RENTALS	REIMBURSEMENT - PERMIT CANCELLED	276644	03/19/24	10.00	68852
101-000-500.000	02/21/24	REMEDY ELECTRIC LLC	REFUND - OVER PAYMENT - ELECTRICAL	PERMIT 13-24	03/05/24	20.00	68792
101-000-500.000	03/26/24	WILLY'S CONTRACTING INC	REFUND OVERPAYMENT - BUILDING	PERMIT 47-24	03/27/24	5.00	68944
101-000-642.000	03/01/24	W. L. CASE AND CO.	REIMBURSEMENT - PLOT FEE OVRPYMNT	2024	03/05/24	25.00	68825
Total For Dept 000						295,309.78	
Dept 101 BOARD-LEGISLATIVE							
101-101-802.000	03/01/24	OTTO BRANDT	LEGAL SERVICES	MARCH 2024	03/05/24	1,600.00	68786
101-101-900.000	02/29/24	MLIVE MEDIA GROUP	AFFIDAVIT/SAGINAW NEWS	1212279	03/19/24	376.70	68860
Total For Dept 101 BOARD-LEGISLATIVE						1,976.70	
Dept 172 MANAGER-ADMINISTRATIVE							
101-172-716.000	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	1,826.11	68764
101-172-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	19.13	68764
101-172-716.100	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	82.30	68780
101-172-716.300	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	23.33	68780
101-172-810.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS -BANK TIME HRS	24-034	03/19/24	158.70	68885
101-172-817.000	02/29/24	REIMOLD PRINTING CORPORATION	2024-2025 BUDGET GRAPHICS	73993	03/19/24	89.28	68870
101-172-850.100	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	28.30	68805
101-172-960.000	03/14/24	TT GENERAL FUND PETTY CASH	OPERATING SUPPLIES/EDU	MARCH 14, 2024	03/19/24	19.00	68888
101-172-960.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	12.07	68939
Total For Dept 172 MANAGER-ADMINISTRATIVE						2,258.22	
Dept 191 ELECTIONS							
101-191-740.000	02/23/24	ELECTION SOURCE	A-FRAME SIGN STANDS	24-7401	03/05/24	2,143.31	68772
101-191-740.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	276.57	68805
101-191-740.000	02/15/24	QUILL CORPORATION	OFFICE SUPPLIES	37242597	03/19/24	17.79	68869
101-191-740.000	03/14/24	TT GENERAL FUND PETTY CASH	OPERATING SUPPLIES/EDU	MARCH 14, 2024	03/19/24	23.83	68888
101-191-740.000	03/14/24	U. S. POSTAL SERVICE	BULK POSTAGE PERMIT #273 - SCHOOL	MARCH 14, 2024	03/19/24	54.50	68890
101-191-740.000	03/15/24	SPECTRUM PRINTERS, INC	VOTING SUPPLIES - AV SEC ENV SPECI	79280	03/27/24	125.24	68938
101-191-740.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	103.72	68939

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 191 ELECTIONS							
101-191-810.000	03/05/24	ST MARK LUTHERAN CHURCH	BLDG USE - FEBRUARY 2024 PRESIDENT	FEBRUARY 27, 20	03/19/24	100.00	68882
101-191-936.000	03/11/24	SAGINAW COUNTY CLERK	2024 LOCAL ELECTION EQUIPMNT MAINT	2024	03/19/24	700.00	68873
Total For Dept 191 ELECTIONS						3,544.96	
Dept 215 CLERK							
101-215-716.000	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	2,195.32	68764
101-215-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	22.29	68764
101-215-716.100	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	46.64	68780
101-215-716.300	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	14.00	68780
101-215-740.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	11.09	68805
101-215-804.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	185.00	68939
101-215-810.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BANK TIME HRS	24-040	03/19/24	158.70	68885
101-215-817.000	02/29/24	REIMOLD PRINTING CORPORATION	2024-2025 BUDGET GRAPHICS	73993	03/19/24	89.28	68870
101-215-900.100	03/26/24	U. S. POSTAL SERVICE	BULK POSTAGE PERMIT #273 - APRIL N	MARCH 29, 2024	03/26/24	3,437.85	68915
101-215-960.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	504.00	68939
Total For Dept 215 CLERK						6,664.17	
Dept 253 TREASURER-FINANCE DEPARTMENT							
101-253-716.000	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	925.10	68764
101-253-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	0002-03/20-04/1	03/05/24	12.81	68763
101-253-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	13.39	68764
101-253-716.100	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	132.40	68780
101-253-716.300	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	38.25	68780
101-253-716.600	03/14/24	KORINA TUCKER	RETIREE STIPEND HEALTHCARE COSTS	4-2024	03/19/24	200.00	68850
101-253-740.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	170.84	68805
101-253-740.000	03/13/24	QUILL CORPORATION	OFFICE SUPPLIES	37684924	03/19/24	21.79	68869
101-253-740.000	03/20/24	PRINT EXPRESS OFFICE PRODUCT	LARGE FORMAT COPY - FINANCE	0103217-001	03/27/24	9.00	68933
101-253-804.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	130.00	68939
101-253-810.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BANK TIME HRS	24-035	03/19/24	217.35	68885
101-253-817.000	02/29/24	REIMOLD PRINTING CORPORATION	2024-2025 BUDGET GRAPHICS	73993	03/19/24	89.28	68870
101-253-960.000	03/14/24	TT GENERAL FUND PETTY CASH	OPERATING SUPPLIES/EDU	MARCH 14, 2024	03/19/24	12.00	68888
101-253-960.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	59.95	68939
Total For Dept 253 TREASURER-FINANCE DEPARTMENT						2,032.16	
Dept 257 ASSESSING							
101-257-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	0002-03/20-04/1	03/05/24	1.81	68763
101-257-716.100	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	7.07	68780
101-257-716.300	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	1.91	68780
101-257-810.000	03/01/24	MICHIGAN ASSESSING COALITION	MARCH ASSESSING SERVICES	1021	03/19/24	7,666.67	68857
101-257-810.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - APEX/BANK TIME HR	24-036	03/19/24	159.85	68885
101-257-817.000	03/04/24	SAGINAW COUNTY TREASURER	2024 CHANGE NOTICES - TAX ROLL/STA	10212	03/19/24	3,453.89	68874
101-257-817.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	60.00	68939
101-257-936.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - APEX/BANK TIME HR	24-036	03/19/24	595.00	68885
Total For Dept 257 ASSESSING						11,946.20	
Dept 265 BUILDING & GROUNDS							
101-265-740.000	02/29/24	QUILL CORPORATION	OFFICE SUPPLIES	37469282	03/05/24	191.19	68790
101-265-740.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	833.14	68805
101-265-740.000	03/12/24	QUILL CORPORATION	OFFICE SUPPLIES	37658158	03/19/24	33.96	68869
101-265-740.000	03/14/24	TT GENERAL FUND PETTY CASH	OPERATING SUPPLIES/EDU	MARCH 14, 2024	03/19/24	22.15	68888
101-265-740.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	494.69	68939
101-265-740.125	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	228.96	68805
101-265-740.125	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	200.00	68939

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Fund 101 GENERAL OPERATING FUND							
Dept 265 BUILDING & GROUNDS							
101-265-810.000	02/29/24	SHRED EXPERTS	DOCUMENT SHREDDING	145236	03/05/24	72.00	68802
101-265-810.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BANK TIME HRS/BOS	24-037	03/19/24	431.25	68885
101-265-850.000	03/01/24	123.NET	TELEPHONE SERVICE	633828	03/05/24	117.82	68758
101-265-850.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	157.25	68805
101-265-920.000	03/01/24	THOMAS TWP WATER	UTILITY BILL - 249 N MILLER RD	12/1/23-03/01/2	03/05/24	93.25	68818
101-265-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 229 N MILLER RD	204123075012	03/19/24	892.55	68840
101-265-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 249 N MILLER RD	206080764088	03/19/24	898.38	68840
101-265-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	202610245607	03/19/24	13.02	68840
101-265-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	204568021267	03/19/24	28.75	68840
101-265-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	204568021268	03/19/24	32.14	68840
101-265-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTZKE RD	204568021269	03/19/24	28.81	68840
101-265-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	204568021270	03/19/24	23.39	68840
101-265-930.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	55.13	68805
101-265-930.000	02/19/24	TSC STORES	REPAIRS/MAINTENANCE	FEBRUARY 2024	03/05/24	45.74	68921
101-265-930.000	03/07/24	LEDDY ELECTRIC INC.	SVC - ADMIN BLDG	2149	03/19/24	138.58	68851
101-265-930.000	03/27/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 31, 2024	03/27/24	71.30	68926
101-265-936.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BANK TIME HRS/BOS	24-037	03/19/24	406.78	68885
101-265-940.100	03/18/24	THOMAS TWP WATER	EQUIPMENT RENTAL	NOV 2023 - MAR	03/19/24	1,798.85	68886
101-265-974.000	02/28/24	TSSF ARCHITECTS, INC	THOMAS TWP MOB/FSOA	2208-11	03/05/24	4,703.30	68822
101-265-974.000	03/08/24	CONSUMERS ENERGY CO	182' WINTER CONSTRUCTION CHRG - 2	9326442500	03/19/24	546.00	68842
101-265-974.000	03/11/24	WILLYGOAT, LLC	HUNTSVILLE PLAYGROUND EQUIPMNT -	214130	03/19/24	32,000.00	68892
101-265-974.000	03/21/24	THREE RIVERS CORPORATION	A23551 - THOMAS TOWNSHIP MOB & FSO	40261 - PP#6	03/21/24	597,619.97	68914
Total For Dept 265 BUILDING & GROUNDS						642,178.35	
Dept 276 CEMETERY							
101-276-810.000	02/29/24	REIMOLD PRINTING CORPORATION	2024-2025 BUDGET GRAPHICS	73993	03/19/24	89.28	68870
101-276-930.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	249.99	68939
101-276-940.100	02/28/24	R.B. SATKOWIAK'SCITY SEWER C	2395 N RIVER RD/ - PORTABLE TOILET	0224-423	03/05/24	100.00	68791
101-276-940.100	03/18/24	THOMAS TWP WATER	EQUIPMENT RENTAL	NOV 2023 - MAR	03/19/24	1,353.54	68886
Total For Dept 276 CEMETERY						1,792.81	
Dept 282 GREAT LAKES TECH PARK MTCE							
101-282-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 351 N GRAHAM RD	202966176339	03/19/24	175.05	68840
Total For Dept 282 GREAT LAKES TECH PARK MTCE						175.05	
Dept 371 COMMUNITY DEVELOPMENT							
101-371-716.000	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	565.31	68764
101-371-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	0002-03/20-04/1	03/05/24	12.64	68763
101-371-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	6.25	68764
101-371-716.100	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	85.93	68780
101-371-716.300	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	22.87	68780
101-371-740.000	02/17/24	STAPLES ADVANTAGE	OFFICE SUPPLIES	8073318010	03/05/24	117.90	68804
101-371-740.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	116.36	68805
101-371-740.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	120.88	68939
101-371-745.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BANK TIME HRS/MX5	24-038	03/19/24	270.00	68885
101-371-802.000	03/01/24	OTTO BRANDT	LEGAL SERVICES	MARCH 2024	03/05/24	625.00	68786
101-371-802.000	02/29/24	MLIVE MEDIA GROUP	AFFIDAVIT/SAGINAW NEWS	1212279	03/19/24	932.50	68860
101-371-804.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	75.00	68939
101-371-810.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BANK TIME HRS/MX5	24-038	03/19/24	619.85	68885
101-371-817.000	02/29/24	PRINT EXPRESS OFFICE PRODUCT	FORMAT COPY - COMM DEV	0103048-001	03/19/24	2.50	68867
101-371-817.000	02/29/24	REIMOLD PRINTING CORPORATION	2024-2025 BUDGET GRAPHICS	73993	03/19/24	89.28	68870
101-371-850.100	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	43.31	68805
101-371-900.000	02/29/24	MLIVE MEDIA GROUP	AFFIDAVIT/SAGINAW NEWS	1212279	03/19/24	568.56	68860

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Fund 101 GENERAL OPERATING FUND							
Dept 371 COMMUNITY DEVELOPMENT							
101-371-936.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BANK TIME HRS/MX5	24-038	03/19/24	1,500.00	68885
101-371-938.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	220.00	68805
101-371-938.100	02/29/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	95575426	03/05/24	100.28	68803
101-371-960.000	03/14/24	TT GENERAL FUND PETTY CASH	OPERATING SUPPLIES/EDU	MARCH 14, 2024	03/19/24	6.75	68888
101-371-960.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	19.22	68939
Total For Dept 371 COMMUNITY DEVELOPMENT						6,120.39	
Dept 421 CONSTRUCTION CODES							
101-421-716.000	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	1,670.18	68764
101-421-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	0002-03/20-04/1	03/05/24	3.61	68763
101-421-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	16.96	68764
101-421-716.100	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	51.95	68780
101-421-716.300	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	13.88	68780
101-421-740.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	81.46	68805
101-421-804.000	03/12/24	CODE OFFICIALS CONF OF MI	2024 SPRING CONFERENCE - SIKA	APRIL 29-MAY 1	03/19/24	45.00	68839
101-421-810.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BANK TIME HRS	24-039	03/19/24	159.85	68885
101-421-850.100	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	20.01	68805
101-421-938.100	02/29/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	95575426	03/05/24	49.70	68803
101-421-960.000	03/12/24	CODE OFFICIALS CONF OF MI	2024 SPRING CONFERENCE - SIKA	APRIL 29-MAY 1	03/19/24	200.00	68839
101-421-960.000	01/10/24	GREG VANHERWEG	REIMBURSEMENT CLASS - 2024 SPRING	8672375399	03/19/24	250.00	68846
Total For Dept 421 CONSTRUCTION CODES						2,562.60	
Dept 448 STREET LIGHTING							
101-448-920.000	02/29/24	CONSUMERS ENERGY CO	UTILITY BILL - 48609 LED LIGHT RD	202788176761	03/05/24	1,703.16	68768
101-448-920.000	02/29/24	CONSUMERS ENERGY CO	UTILITY BILL - STREET LIGHTS	206703363854	03/05/24	3,994.53	68768
Total For Dept 448 STREET LIGHTING						5,697.69	
Dept 752 ADMINISTRATION							
101-752-716.000	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	2,353.74	68764
101-752-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	17.29	68764
101-752-716.100	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	115.74	68780
101-752-716.300	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	31.99	68780
101-752-740.000	02/17/24	STAPLES ADVANTAGE	OFFICE SUPPLIES	8073318010	03/05/24	94.83	68804
101-752-740.000	02/24/24	STAPLES ADVANTAGE	OFFICE SUPPLIES	8073389189	03/05/24	(1.00)	68804
101-752-804.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	835.00	68939
101-752-810.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - KYOCERA/BANK TIME	24-041	03/19/24	159.85	68885
101-752-817.000	03/01/24	OTTO BRANDT	LEGAL SERVICES	MARCH 2024	03/05/24	312.50	68786
101-752-817.000	02/29/24	REIMOLD PRINTING CORPORATION	2024-2025 BUDGET GRAPHICS	73993	03/19/24	89.29	68870
101-752-900.000	02/29/24	MLIVE MEDIA GROUP	PUBLIC NOTICE - PARKS	1286954	03/19/24	106.80	68860
101-752-936.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - KYOCERA/BANK TIME	24-041	03/19/24	173.04	68885
101-752-960.000	03/04/24	LYNDA THAYER	REIMBURSEMENT - MPARKS CONFERENCE	02/28 - 02/29/2	03/05/24	235.96	68779
101-752-960.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	853.40	68939
Total For Dept 752 ADMINISTRATION						5,378.43	
Dept 756 FACILITY ACQUISITION/CONSTRUC							
101-756-974.575	10/12/23	BARRETT SIGN	BALANCE - WAY FINDING SIGNS/ID SIG	4539-1	03/05/24	12,782.00	68762
101-756-974.575	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	32,552.26	68805
101-756-974.575	03/05/24	SPICER GROUP INC.	THOMAS TOWNSHIP NATURE CTR SITE PL	227657	03/19/24	1,827.50	68881
Total For Dept 756 FACILITY ACQUISITION/CONSTRUC						47,161.76	
Dept 761 SWIM PROGRAMS							
101-761-740.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	193.31	68805
Total For Dept 761 SWIM PROGRAMS						193.31	

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Fund 101 GENERAL OPERATING FUND							
Dept 762 SENIOR CITIZENS PROGRAMS							
101-762-740.000	03/06/24	SWAN VALLEY SCHOOL DISTRICT	THOMAS TOWNSHIP SENIOR LUNCH - MAR	168	03/19/24	315.00	68884
101-762-740.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	168.06	68939
Total For Dept 762 SENIOR CITIZENS PROGRAMS						483.06	
Dept 765 ADULT SOFTBALL							
101-765-740.000	02/26/24	USA SOFTBALL OF MICHIGAN	HOLOGRAMS - PARKS	251	03/05/24	56.50	68823
Total For Dept 765 ADULT SOFTBALL						56.50	
Dept 766 YOUTH CLINICS/FLOOR HOCKEY							
101-766-740.300	02/20/24	SAGINAW KNITTING MILLS INC.	2024 SOCCER CLINIC - 4/5 YO GROUP	3166	03/19/24	204.75	68877
101-766-740.300	02/20/24	SAGINAW KNITTING MILLS INC.	2024 SOCCER CLINIC - 6/8 YO GROUP	3167	03/19/24	327.60	68877
101-766-901.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - KYOCERA/BANK TIME	24-041	03/19/24	138.24	68885
Total For Dept 766 YOUTH CLINICS/FLOOR HOCKEY						670.59	
Dept 767 BASKETBALL							
101-767-901.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - KYOCERA/BANK TIME	24-041	03/19/24	138.24	68885
Total For Dept 767 BASKETBALL						138.24	
Dept 768 ARCHERY							
101-768-740.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	85.82	68805
101-768-942.000	02/22/24	SAGINAW FIELD & STREAM CLUB	USE OF INDOOR ARCHERY BLDG	FEBRUARY 22, 20	03/19/24	960.00	68876
Total For Dept 768 ARCHERY						1,045.82	
Dept 770 OPERATIONS & MAINTENANCE							
101-770-850.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	137.26	68805
101-770-850.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	137.26	68939
101-770-850.100	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	135.58	68805
101-770-920.000	02/25/24	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	202966146567	03/05/24	126.70	68768
101-770-920.000	02/29/24	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST L4 LIG	206703363846	03/05/24	85.08	68768
101-770-920.000	02/29/24	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD L4 LIG	206703363808	03/05/24	229.41	68768
101-770-920.000	03/01/24	THOMAS TWP WATER	UTILITY BILL - 300 LEDDY RD	12/01/23-03/01/	03/05/24	74.87	68818
101-770-920.000	03/01/24	THOMAS TWP WATER	UTILITY BILL - 8215 SHIELDS - #BAT	12/01/23-03/01/	03/05/24	55.30	68818
101-770-920.000	03/01/24	THOMAS TWP WATER	UTILITY BILL - 9535 GRATIOT RD	12/01/23-03/01/	03/05/24	36.63	68818
101-770-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD	204212070945	03/19/24	8.93	68840
101-770-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	205635825526	03/19/24	47.36	68840
101-770-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD	206436492226	03/19/24	202.18	68840
101-770-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD - POOL	206436492228	03/19/24	68.29	68840
101-770-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	206436492229	03/19/24	29.18	68840
101-770-920.000	03/25/24	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	204923995822	03/27/24	102.16	68920
101-770-930.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	224.45	68805
101-770-930.000	02/19/24	TSC STORES	REPAIRS/MAINTENANCE	FEBRUARY 2024	03/05/24	68.92	68821
101-770-930.000	03/08/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 2024	03/19/24	181.06	68848
101-770-930.000	02/29/24	NAPA AUTO PARTS	VEHICLE MAINTENANCE	FEBRUARY 2024	03/19/24	29.69	68864
101-770-930.000	03/27/24	H&B EQUIPMENT & RENTAL INC	REPAIRS/MAINTENANCE	MARCH 2024	03/27/24	280.00	68925
101-770-930.000	03/22/24	LEDDY ELECTRIC INC.	SVC - DAY PARK LIGHTS - PARKS	2175	03/27/24	180.00	68928
101-770-930.000	03/26/24	NAPA AUTO PARTS	VEHICLE MAINTENANCE	MARCH 2024	03/27/24	116.33	68932
101-770-930.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	280.09	68939
101-770-930.000	03/21/24	TSC STORES	REPAIRS/MAINTENANCE	MARCH 2024	03/27/24	594.13	68941
101-770-938.100	02/29/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	95575426	03/05/24	167.38	68803
101-770-940.100	03/18/24	THOMAS TWP WATER	EQUIPMENT RENTAL	NOV 2023 - MAR	03/19/24	1,053.35	68886
Total For Dept 770 OPERATIONS & MAINTENANCE						4,651.59	
Dept 771 FLAG FOOTBALL							

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 771 FLAG FOOTBALL							
101-771-740.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	255.94	68939
						255.94	
Total For Dept 771 FLAG FOOTBALL							255.94
Dept 772 NATURE PRESERVE/CENTER							
101-772-740.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	132.29	68805
101-772-740.000	03/27/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 31, 2024	03/27/24	153.50	68926
101-772-740.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	1,102.65	68939
101-772-810.100	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	72.98	68805
101-772-810.100	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	74.99	68939
101-772-817.000	02/29/24	REIMOLD PRINTING CORPORATION	2024-2025 BUDGET GRAPHICS	73993	03/19/24	89.29	68870
101-772-817.000	02/21/24	SPICER GROUP INC.	THOMAS TOWNSHIP NATURE CENTER SITE	227461	03/19/24	2,426.50	68881
101-772-817.000	03/15/24	ERIC R SCHANTZ	TREE SCULPTURE/BACKGRND MURAL - NA	148	03/27/24	11,750.00	68922
101-772-901.000	02/29/24	PRINT EXPRESS OFFICE PRODUCT	MARCH NATURE CENTER CALENDAR	0103041-001	03/19/24	36.00	68867
101-772-901.000	03/12/24	PRINT EXPRESS OFFICE PRODUCT	NATURE CALENDARS	0103142-001	03/19/24	96.00	68867
101-772-920.000	02/22/24	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD	205724812206	03/05/24	358.04	68768
101-772-920.000	03/24/24	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD	201542345744	03/27/24	385.43	68920
101-772-930.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	106.48	68805
101-772-930.000	03/08/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 2024	03/19/24	1,505.31	68848
101-772-960.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	166.95	68939
						18,456.41	
Total For Dept 772 NATURE PRESERVE/CENTER							18,456.41
Dept 995 TRANSFER-OUT							
101-995-999.205	03/21/24	THOMAS TWP PUBLIC SAFETY FIR	QUARTERLY TRANSFERS	2023 - 2024	03/21/24	218,049.00	68909
101-995-999.207	03/21/24	THOMAS TWP PUBLIC SAFETY POL	QUARTERLY TRANSFERS	2023 - 2024	03/21/24	218,049.00	68910
						436,098.00	
Total For Dept 995 TRANSFER-OUT							436,098.00
						1,496,848.73	
Total For Fund 101 GENERAL OPERATING FUND							1,496,848.73
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT							
Dept 000							
205-000-231.750	02/06/24	MI MUNICIPAL WORKERS COMP FU	WORKERS COMP PREMIUM - #4 - 07/01/	11016206	03/05/24	1,445.32	68781
205-000-716.000	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	5,577.92	68764
205-000-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	37.82	68764
205-000-716.100	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	237.00	68780
205-000-716.300	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	67.07	68780
205-000-740.000	02/12/24	PHOTO TECHNICIANS INC.	PRINTS - FIRE	2348	03/05/24	216.00	68788
205-000-740.000	02/20/24	PRINT EXPRESS OFFICE PRODUCT	EMS RUN REPORT - FIRE	0102984-001	03/05/24	146.00	68789
205-000-740.000	02/21/24	PRINT EXPRESS OFFICE PRODUCT	CARTRIDGE - FIRE	0102999-001	03/05/24	61.94	68789
205-000-740.000	02/22/24	QUILL CORPORATION	OFFICE SUPPLIES	37352824	03/05/24	28.99	68790
205-000-740.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	50.09	68805
205-000-740.000	10/25/23	BOUND TREE MEDICAL LLC	OPERATING SUPPLIES - FIRE	85135416	03/19/24	21.18	68835
205-000-740.000	10/31/23	BOUND TREE MEDICAL LLC	OPERATING SUPPLIES - FIRE	85141995	03/19/24	24.39	68835
205-000-740.000	10/31/23	BOUND TREE MEDICAL LLC	OPERATING SUPPLIES - FIRE	85141996	03/19/24	10.19	68835
205-000-740.000	11/16/23	BOUND TREE MEDICAL LLC	OPERATING SUPPLIES - FIRE	85159383	03/19/24	39.51	68835
205-000-740.000	02/07/24	BOUND TREE MEDICAL LLC	OPERATING SUPPLIES - FIRE	85243788	03/19/24	866.55	68835
205-000-740.000	03/08/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 2024	03/19/24	32.80	68848
205-000-740.000	03/06/24	SHORE POWER INC	AED BATTERIES - FIRE	2180478	03/19/24	270.00	68879
205-000-740.000	03/21/24	BOUND TREE MEDICAL LLC	OPERATING SUPPLIES - FIRE	85287968	03/27/24	52.06	68918
205-000-740.000	03/27/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 31, 2024	03/27/24	802.33	68926
205-000-740.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	759.98	68939
205-000-742.000	02/29/24	WORKWEAR STORE (THE)	UNIFORMS - FIRE	22331	03/19/24	678.99	68894
205-000-742.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	188.22	68939
205-000-742.000	03/22/24	WORKWEAR STORE (THE)	UNIFORMS - FIRE	22010	03/27/24	209.25	68946

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT							
Dept 000							
205-000-745.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BOSS/SAMSUNG SSD/	24-042	03/19/24	491.41	68885
205-000-800.000	03/21/24	THOMAS TWP GENERAL FUND	ADMINISTRATION FEES - FRM OTHER FU	2023-2024	03/21/24	8,300.00	68907
205-000-802.000	03/01/24	OTTO BRANDT	LEGAL SERVICES	MARCH 2024	03/05/24	250.00	68786
205-000-804.000	03/04/24	NFFA CERTIFICATION DEPARTMEN	2024 MEMBERSHIP	SF 1371196 MMB	03/05/24	175.00	68785
205-000-804.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	245.00	68939
205-000-810.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	388.18	68805
205-000-810.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BOSS/SAMSUNG SSD/	24-042	03/19/24	963.70	68885
205-000-810.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	147.78	68939
205-000-817.000	02/29/24	REIMOLD PRINTING CORPORATION	2024-2025 BUDGET GRAPHICS	73993	03/19/24	178.58	68870
205-000-836.000	11/16/23	COVENANT OCCUPATIONAL	EMPLOYEE PHYSICAL	118-53-20	03/19/24	182.00	68844
205-000-850.000	03/01/24	123.NET	TELEPHONE SERVICE	633828	03/05/24	117.83	68758
205-000-850.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	56.24	68805
205-000-850.100	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	120.78	68805
205-000-920.000	02/29/24	CONSUMERS ENERGY CO	UTILITY BILL - 48609 SIREN RD	202432239288	03/05/24	25.54	68768
205-000-920.000	03/01/24	THOMAS TWP WATER	UTILITY BILL - 355 N MILLER RD	12/1/23-03/01/2	03/05/24	390.68	68818
205-000-920.000	03/01/24	THOMAS TWP WATER	UTILITY BILL - 8215 SHIELDS DR	12/01/23-03/01/	03/05/24	103.06	68818
205-000-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 355 N MILLER RD	206080764089	03/19/24	1,214.39	68840
205-000-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	206436492389	03/19/24	434.32	68840
205-000-920.000	03/17/24	CONSUMERS ENERGY CO	UTILITY BILL - 9970 DICE RD	206436494294	03/27/24	515.18	68920
205-000-930.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	13.78	68805
205-000-930.000	03/22/24	WESOLEK PLUMBING & HEATING, L	DRINKING FOUNTAIN/BOTTLE FILLER -	11545	03/27/24	975.00	68943
205-000-930.100	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	60.95	68805
205-000-930.100	03/08/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 2024	03/19/24	456.79	68848
205-000-930.100	03/10/24	PRO COMM INC	SPEAKERS - FIRE	48847	03/19/24	458.00	68868
205-000-930.200	02/20/24	ARIZONA HEATING & AC INC.	REPAIR/MAINTENANCE - FIRE STTN 2	37204	03/05/24	140.00	68760
205-000-930.200	03/08/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 2024	03/19/24	559.85	68848
205-000-930.200	03/27/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 31, 2024	03/27/24	171.31	68926
205-000-936.000	02/16/24	HAMILTON ELECTRIC	REPAIR GENERATOR - DICE RD	0062584	03/05/24	3,300.00	68775
205-000-936.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BOSS/SAMSUNG SSD/	24-042	03/19/24	144.45	68885
205-000-936.000	03/01/24	SHIELDS QUICK LUBE LLC	VEHICLE MAINTENANCE	FEBRUARY 2024	03/05/24	57.95	68801
205-000-938.000	03/08/24	M&R ELECTRONICS	SVC - LIGHTS ON REAR SIDE DOORS -	197043	03/19/24	712.00	68853
205-000-938.000	02/29/24	NAPA AUTO PARTS	VEHICLE MAINTENANCE	FEBRUARY 2024	03/19/24	13.36	68864
205-000-938.000	03/19/24	CSI EMERGENCY APPARATUS, LLC	AUTO DRAIN - E1 - FIRE	70440	03/27/24	57.15	68921
205-000-938.000	03/23/24	JP GRAPHICS	VINYL GRAPHICS - ENCLOSED TRAILER	1902	03/27/24	1,337.00	68927
205-000-938.100	02/29/24	WALL GRAPHIC - FIRE	1903	03/27/24	210.00	68927	
205-000-940.100	02/29/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	95575426	03/05/24	630.38	68803
205-000-960.000	03/18/24	THOMAS TWP WATER	EQUIPMENT RENTAL	NOV 2023 - MAR	03/19/24	781.68	68886
205-000-960.000	02/20/24	RUSS' SIGN RENTAL	SIGN USAGE - FROST/THOMAS - FIRE	22223	03/05/24	285.00	68794
205-000-960.000	02/18/24	SAGINAW COUNTY SHERIFF DEPAR	ICE RESCUE CLASS - DIVE TEAM	2024	03/05/24	30.00	68796
205-000-960.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	274.20	68805
205-000-960.000	03/07/24	HSI EMERGENCY CARE SOLUTIONS	HSI INSTRUCTOR COURSE - HOUSE	1993636	03/19/24	168.00	68849
205-000-960.000	03/11/24	MOBILE MEDICAL RESPONSE INC	EMR COURSE - BELL/FELDOTTE/ILLIKMA	0003324-IN	03/19/24	1,200.00	68861
Total For Dept 000						38,160.12	
Total For Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT						38,160.12	
Fund 206 FIRE APPARATUS							
Dept 000							
206-000-970.000	02/08/24	SUMMIT FIRE PROTECTION	SCBA CYLINDER HYDRO - FIRE	156006678	03/05/24	200.00	68809
206-000-970.000	02/16/24	SUMMIT FIRE PROTECTION	SCBA CYLINDER HYDRO - FIRE	156006727	03/05/24	175.00	68809
206-000-970.000	02/29/24	MOSES FIRE EQUIPMENT	SENSIT GAS LEAK DETECTOR - FIRE	24065	03/19/24	859.26	68862
206-000-970.000	03/11/24	PHOENIX SAFETY OUTFITTERS	HIGH FLOW JET PPV FAN - FIRE	SI-142955	03/19/24	3,700.00	68866
206-000-970.000	03/11/24	PHOENIX SAFETY OUTFITTERS	FIRE EAGLE AIR BOOT - FIRE	SI-143033	03/19/24	902.00	68866

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 206 FIRE APPARATUS							
Dept 000							
206-000-970.000	03/21/24	MACQUEEN EMERGENCY GROUP	MAINTENANCE SUPPLIES - FIRE	023881PP	03/27/24	6,207.78	68929
206-000-970.000	03/22/24	MACQUEEN EMERGENCY GROUP	SCBA FLOW TEST - FIRE	PO3419	03/27/24	1,790.00	68929
206-000-974.000	02/28/24	TSSF ARCHITECTS, INC	THOMAS TWP MOB/FSOA	2208-11	03/05/24	5,791.60	68822
206-000-974.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BOSS/SAMSUNG SSD/	24-042	03/19/24	517.50	68885
Total For Dept 000						20,143.14	
Total For Fund 206 FIRE APPARATUS						20,143.14	
Fund 207 PUBLIC SAFETY-POLICE							
Dept 000							
207-000-231.750	02/06/24	MI MUNICIPAL WORKERS COMP FU	WORKERS COMP PREMIUM - #4 - 07/01/	11016206	03/05/24	1,143.60	68781
207-000-716.000	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	8,703.16	68764
207-000-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	92.88	68764
207-000-716.100	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	420.10	68780
207-000-716.300	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	126.16	68780
207-000-716.600	03/14/24	CHARLIE BROCKER	RETIREE STIPEND HEALTHCARE COSTS	4-2024	03/19/24	200.00	68838
207-000-716.600	03/14/24	PAUL ROSS	RETIREE STIPEND HEALTHCARE COSTS	4-2024	03/19/24	200.00	68865
207-000-740.000	02/29/24	PRINT EXPRESS OFFICE PRODUCT	SIGNATURE STAMP - COWLES	0103054-001	03/05/24	22.00	68789
207-000-740.000	02/29/24	PRINT EXPRESS OFFICE PRODUCT	NAMEBADGE - COWLES	0103059-001	03/05/24	22.04	68789
207-000-740.000	02/22/24	QUILL CORPORATION	OFFICE SUPPLIES	37352824	03/05/24	28.99	68790
207-000-740.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	104.88	68805
207-000-740.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	380.11	68939
207-000-742.000	03/05/24	BAILEY GOSEN	REIMBURSEMENT - FOOTWEAR	2024	03/05/24	300.00	68761
207-000-742.000	02/16/24	BADGE & WALLET	UNIFORM - POLICE	613453	03/19/24	144.50	68832
207-000-742.000	03/12/24	WORKWEAR STORE (THE)	UNIFORMS - POLICE	22143	03/19/24	115.00	68894
207-000-742.000	03/25/24	SANDLOT SPORTS	UNIFORMS - POLICE	68461	03/27/24	33.92	68935
207-000-800.000	03/21/24	THOMAS TWP GENERAL FUND	ADMINISTRATION FEES - FRM OTHER FU	2023-2024	03/21/24	8,300.00	68907
207-000-802.000	03/01/24	OTTO BRANDT	LEGAL SERVICES	MARCH 2024	03/05/24	925.00	68786
207-000-802.000	03/08/24	MASUD PATTERSON & SCHUTTER P	LABOR COUNSEL	82	03/19/24	675.00	68854
207-000-810.000	02/29/24	SAGINAW COUNTY TREASURER	ARRAIGNMENT - FEBRUARY 2024	10159	03/19/24	71.40	68874
207-000-810.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BOSS/BANK TIME HR	24-043	03/19/24	216.20	68885
207-000-810.000	03/18/24	SAGINAW COUNTY	MONTH END REPORTS	OCT - NOV - DEC	03/27/24	4.00	68934
207-000-817.000	02/29/24	REIMOLD PRINTING CORPORATION	2024-2025 BUDGET GRAPHICS	73993	03/19/24	89.29	68870
207-000-850.000	03/01/24	123.NET	TELEPHONE SERVICE	633828	03/05/24	117.83	68758
207-000-850.100	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	197.99	68805
207-000-920.000	03/01/24	THOMAS TWP WATER	UTILITY BILL - 8215 SHIELDS DR	12/01/23-03/01/	03/05/24	103.07	68818
207-000-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	206436492389	03/19/24	434.32	68840
207-000-930.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	13.78	68805
207-000-930.000	03/22/24	WESOLEK PLUMBING & HEATING, L	DRINKING FOUNTAIN/BOTTLE FILLER -	11545	03/27/24	975.00	68943
207-000-936.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BOSS/BANK TIME HR	24-043	03/19/24	144.45	68885
207-000-938.000	03/10/24	PRO COMM INC	PRINTER CABLE	48848	03/19/24	180.00	68868
207-000-938.000	02/29/24	TREIB INC	VEHICLE WASHES	FEBRUARY 2024	03/19/24	21.00	68887
207-000-938.000	03/22/24	GARBER CS INC	OIL CHNG/OIL FILTER - 2023 FORD EX	608147	03/27/24	74.76	68924
207-000-938.100	02/29/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	95575426	03/05/24	1,485.82	68803
207-000-940.100	03/18/24	THOMAS TWP WATER	EQUIPMENT RENTAL	NOV 2023 - MAR	03/19/24	242.42	68886
207-000-940.200	03/21/24	THOMAS TWP WATER	COLD STORAGE LEASE	2023 - 2024	03/21/24	1,800.00	68913
207-000-956.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	40.24	68805
207-000-960.000	02/22/24	DELTA COLLEGE	POLICE COURSE - BARRON	24/WI	03/05/24	8,921.00	68770
207-000-960.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	125.00	68805
207-000-960.000	03/13/24	MICHIGAN ASC CHIEFS OF POLIC	2024 SUMMER CONF - COWLES	200012890	03/19/24	280.00	68856
207-000-960.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	1,237.80	68939
Total For Dept 000						38,712.71	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 207 PUBLIC SAFETY-POLICE							
Fund 248 Downtown Development Authority Dept 000							
Total For Fund 207 PUBLIC SAFETY-POLICE						38,712.71	
248-000-231.750	02/06/24	MI MUNICIPAL WORKERS COMP FU	WORKERS COMP PREMIUM - #4 - 07/01/	11016206	03/05/24	20.46	68781
248-000-817.000	02/29/24	REIMOLD PRINTING CORPORATION	2024-2025 BUDGET GRAPHICS	73993	03/19/24	89.28	68870
248-000-817.000	11/29/23	SPICER GROUP INC.	THOMAS TOWNSHP WATER FOUNTAIN	225682	03/19/24	6,453.00	68881
248-000-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 20 N GRAHAM RD	202165275553	03/19/24	43.84	68840
248-000-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	202610245607	03/19/24	13.03	68840
248-000-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	204568021267	03/19/24	28.74	68840
248-000-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	204568021268	03/19/24	32.15	68840
248-000-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTZKE RD	204568021269	03/19/24	28.82	68840
248-000-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	204568021270	03/19/24	23.38	68840
248-000-930.000	03/07/24	LEDDY ELECTRIC INC.	SVC - LIGHT POLE - MILLER CT - DPW	2150	03/19/24	270.00	68851
248-000-930.000	12/21/23	LEDDY ELECTRIC INC.	PAINT 35 POLE BASES	1950	03/27/24	10,908.00	68928
248-000-940.100	03/18/24	THOMAS TWP WATER	EQUIPMENT RENTAL	NOV 2023 - MAR	03/19/24	2,105.31	68886
Total For Dept 000						20,016.01	
Total For Fund 248 Downtown Development Authority						20,016.01	
Fund 271 LIBRARY FUND Dept 000							
271-000-716.000	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	969.47	68764
271-000-716.500	03/15/24	TT LIBRARY PETTY CASH	DISABILITY/OFFICE SUPPLIES/BOOKS/M	MARCH 15, 2024-	03/19/24	25.50	68889
271-000-716.500	03/15/24	UNUM %MEBS	DISABILITY - LIBRARY	8899	03/19/24	711.88	68891
271-000-727.000	02/26/24	THE LIBRARY STORE	OFFICE SUPPLIES - LIBRARY	8886	03/05/24	912.06	68812
271-000-727.000	02/20/24	WILDFIRE CREDIT UNION	ATT/SPECTRUM/MEIJER	FEBRUARY 2024	03/05/24	59.89	68826
271-000-727.000	03/15/24	PRINT EXPRESS OFFICE PRODUCT	OFFICE SUPPLIES - LIBRARY	0103194-001 - 8	03/19/24	576.84	68867
271-000-727.000	03/15/24	TT LIBRARY PETTY CASH	DISABILITY/OFFICE SUPPLIES/BOOKS/M	MARCH 15, 2024-	03/19/24	40.69	68889
271-000-728.000	03/14/24	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	8894	03/19/24	314.05	68833
271-000-728.000	03/15/24	TT LIBRARY PETTY CASH	DISABILITY/OFFICE SUPPLIES/BOOKS/M	MARCH 15, 2024-	03/19/24	22.00	68889
271-000-728.100	03/14/24	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	8894	03/19/24	1,361.34	68833
271-000-728.100	03/14/24	CENGAGE LEARNING INC - GALE	BOOKS	8891	03/19/24	494.19	68837
271-000-728.100	03/15/24	TT LIBRARY PETTY CASH	DISABILITY/OFFICE SUPPLIES/BOOKS/M	MARCH 15, 2024-	03/19/24	19.99	68889
271-000-730.000	02/26/24	WT COX INFORMATION SERVICES	SUBSCRIPTIONS	3134164 - 8885	03/05/24	3,299.32	68827
271-000-730.000	03/15/24	COUNTRY SAMPLER FARMHOUSE ST	SUBSCRIPTION - 8 ISSUES	8895	03/19/24	25.00	68843
271-000-732.000	02/27/24	COLLABORATIVE SUMMER LIBRARY	2024 SUMMER PROGRAM SUPPLIES - LIB	8888	03/05/24	3,649.89	68767
271-000-732.000	02/22/24	MICHAEL T GARLICK	DOCTORS/SLIMES SCIENCE SHOW - LIBRAR	JULY 23, 2024	03/05/24	250.00	68782
271-000-732.000	03/07/24	SCIENCE ALIVE	CHILDRENS PROGRAMS - SCIENCE ALIVE	06/25/2024 - 88	03/19/24	42.00	68878
271-000-800.000	02/22/24	THOMAS TWP GENERAL FUND	2024 ANNUAL ADMINISTRATIVE FEE	8880	03/05/24	11,331.00	68814
271-000-804.000	03/01/24	MICHIGAN MUNICIPAL LEAGUE	POOL RENWL PREMIUM/MML MEMBER FEE	1467207 - 8890	03/19/24	200.00	68858
271-000-850.000	02/20/24	WILDFIRE CREDIT UNION	ATT/SPECTRUM/MEIJER	FEBRUARY 2024	03/05/24	277.00	68826
271-000-901.000	03/12/24	PRINT EXPRESS OFFICE PRODUCT	FLYERS - LIBRARY	0103153-001 - 8	03/19/24	73.00	68867
271-000-910.000	03/01/24	MICHIGAN MUNICIPAL LEAGUE	POOL RENWL PREMIUM/MML MEMBER FEE	1467207 - 8890	03/19/24	9,992.00	68858
271-000-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 8207 SHIELDS DR	206436492388	03/19/24	920.73	68840
271-000-920.000	03/01/24	THOMAS TWP WATER	UTILITY BILL - 8207 SHIELDS DR	12/01/23 - 03/0	03/19/24	96.31	68886
271-000-930.000	02/14/24	TRUGREEN PROCESSING CENTER	LAWN SERVICE/GRUB PREVENTATIVE - L	2024-R-5802 - 8	03/05/24	573.35	68820
271-000-930.000	02/20/24	WILDFIRE CREDIT UNION	ATT/SPECTRUM/MEIJER	FEBRUARY 2024	03/05/24	96.37	68826
271-000-930.000	03/01/24	B&B LAWN MAINTENANCE	LAWN MAINTENANCE - LIBRARY	FEBRUARY 2024 -	03/19/24	265.00	68831
271-000-956.000	03/15/24	TT LIBRARY PETTY CASH	DISABILITY/OFFICE SUPPLIES/BOOKS/M	MARCH 15, 2024-	03/19/24	19.93	68889
271-000-970.000	02/21/24	JOLETEC INC	COMPUTER SERVICES - LIBRARY	135659 - 8887	03/05/24	2,691.00	68778
Total For Dept 000						39,309.80	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 271 LIBRARY FUND							
Total For Fund 271 LIBRARY FUND						39,309.80	
Fund 590 SEWER FUND							
Dept 000							
590-000-231.750	02/06/24	MI MUNICIPAL WORKERS COMP FU	WORKERS COMP PREMIUM - #4 - 07/01/	11016206	03/05/24	342.50	68781
Total For Dept 000						342.50	
Dept 536 ADMINISTRATION							
590-536-716.000	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	756.20	68764
590-536-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	(20.69)	68764
590-536-716.100	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	(12.00)	68780
590-536-716.300	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	(0.07)	68780
590-536-740.000	03/07/24	PRINT EXPRESS OFFICE PRODUCT	UTILITY PAPER	0103100-001	03/19/24	72.49	68867
590-536-740.000	03/05/24	REIMOLD PRINTING CORPORATION	MARCH WATER BILLS - FOLD/INSERT/DE	74042	03/19/24	100.84	68870
590-536-740.000	03/05/24	U. S. POSTAL SERVICE	BULK POSTAGE PERMIT #273 - WATER	MARCH 5, 2024	03/19/24	494.72	68890
590-536-740.000	03/27/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 31, 2024	03/27/24	68.81	68926
590-536-740.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	30.19	68939
590-536-745.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BANK TIME HRS/APC	24-044	03/19/24	72.78	68885
590-536-745.000	03/07/24	PRINT EXPRESS OFFICE PRODUCT	MOUSEPAD - DPW	0103103-001	03/27/24	2.48	68933
590-536-800.000	03/21/24	THOMAS TWP GENERAL FUND	ADMINISTRATION FEES - FRM OTHER FU	2023-2024	03/21/24	109,420.00	68907
590-536-802.000	03/01/24	OTTO BRANDT	LEGAL SERVICES	MARCH 2024	03/05/24	256.25	68786
590-536-810.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BANK TIME HRS/APC	24-044	03/19/24	1,693.10	68885
590-536-817.000	02/29/24	REIMOLD PRINTING CORPORATION	2024-2025 BUDGET GRAPHICS	73993	03/19/24	89.29	68870
590-536-936.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BANK TIME HRS/APC	24-044	03/19/24	406.77	68885
590-536-960.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	5.25	68805
Total For Dept 536 ADMINISTRATION						113,436.41	
Dept 540 OPERATIONS & MAINTENANCE							
590-540-716.000	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	1,988.51	68764
590-540-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	23.67	68764
590-540-716.100	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	107.09	68780
590-540-716.300	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	29.01	68780
590-540-850.000	03/01/24	123.NET	TELEPHONE SERVICE	633828	03/05/24	117.83	68758
590-540-850.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	99.28	68805
590-540-850.100	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	119.61	68805
590-540-850.100	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	96.30	68939
590-540-920.000	02/26/24	JAMES TOWNSHIP	UTILITY BILL - 1000 STROEBEL	11/29/23-02/26/	03/05/24	50.00	68777
590-540-920.000	03/01/24	THOMAS TWP WATER	UTILITY BILL - 251 MILLER CT	12/1/23-03/01/2	03/05/24	126.54	68818
590-540-920.000	03/12/24	CONSUMERS ENERGY CO	UTILITY BILL - 6960 STROEBEL RD	201097472959	03/19/24	2,886.39	68840
590-540-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 20 E STARK DR	201275417290	03/19/24	230.87	68840
590-540-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 85 N GRAHAM RD #PS1	201275417291	03/19/24	130.58	68840
590-540-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 1494 S GRAHAM RD	201898298986	03/19/24	218.51	68840
590-540-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 840 VAN WORMER RD	202165273954	03/19/24	51.32	68840
590-540-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 125 E GLOUCESTER RD	202254283817	03/19/24	124.16	68840
590-540-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 9300 HIGHLAND GREEN	203500146586	03/19/24	42.58	68840
590-540-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 1667 MILLER RD	205991776006	03/19/24	28.77	68840
590-540-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 25 S GLEANER RD	206703382938	03/19/24	28.77	68840
590-540-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	206436492389	03/19/24	651.47	68840
590-540-920.000	03/17/24	CONSUMERS ENERGY CO	UTILITY BILL - 7576 STATE ST	205724844925	03/27/24	176.02	68920
590-540-920.000	03/17/24	CONSUMERS ENERGY CO	UTILITY BILL - 7768 MADELINE ST	205368903060	03/27/24	725.18	68920
590-540-920.000	03/17/24	CONSUMERS ENERGY CO	UTILITY BILL - 4530 N THOMAS RD	205368903055	03/27/24	69.85	68920
590-540-920.000	03/17/24	CONSUMERS ENERGY CO	UTILITY BILL - 3944 N RIVER RD	203856109614	03/27/24	74.93	68920
590-540-920.000	03/17/24	CONSUMERS ENERGY CO	UTILITY BILL - 1505 N GLEANER RD U	203678142420	03/27/24	1,334.38	68920
590-540-920.000	03/17/24	CONSUMERS ENERGY CO	UTILITY BILL - 3200 N THOMAS RD	203144177929	03/27/24	662.00	68920
590-540-920.000	03/17/24	CONSUMERS ENERGY CO	UTILITY BILL - 1505 N GLEANER RD	202699215359	03/27/24	23.22	68920

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 590 SEWER FUND							
Dept 540 OPERATIONS & MAINTENANCE							
590-540-920.000	03/17/24	CONSUMERS ENERGY CO	UTILITY BILL - 2323 N RIVER RD	202343268544	03/27/24	28.77	68920
590-540-920.000	03/17/24	CONSUMERS ENERGY CO	UTILITY BILL - 1755 THUNDERBIRD DR	202254285969	03/27/24	143.22	68920
590-540-922.000	07/18/23	SAGINAW CHARTER TOWNSHIP	WASTEWATER TREATMENT FEE - 4TH QUA	FS00349	03/19/24	129,489.67	68872
590-540-930.000	01/01/24	DEPENDABLE SEWER CLEANERS	2023 CLEANING/TELEVISIONING - DPW	21111420	03/05/24	29,553.29	68771
590-540-930.000	02/28/24	H&B EQUIPMENT & RENTAL INC	REPAIRS/MAINTENANCE	FEBRUARY 2024	03/05/24	13.49	68774
590-540-930.000	02/16/24	HAMILTON ELECTRIC	SERVICE CALL - N THOMAS & FROST RD	0062585	03/05/24	1,575.00	68775
590-540-930.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	13.79	68805
590-540-930.000	02/19/24	TSC STORES	REPAIRS/MAINTENANCE	FEBRUARY 2024	03/05/24	141.96	68821
590-540-930.000	03/13/24	CARLETON EQUIPMENT COMPANY	COUPLERS - DPW	03-645804	03/19/24	62.16	68836
590-540-930.000	03/08/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 2024	03/19/24	306.49	68848
590-540-930.000	03/07/24	LEDDY ELECTRIC INC.	INSTALL GENERATOR PLUG - STTN 4 &	2146	03/19/24	180.00	68851
590-540-930.000	03/07/24	LEDDY ELECTRIC INC.	SVC - PUMP STTN 5 - DPW	2147	03/19/24	630.00	68851
590-540-930.000	03/07/24	LEDDY ELECTRIC INC.	SVC - PUMP STTN 3 - DPW	2148	03/19/24	180.00	68851
590-540-930.000	03/19/24	BATTERIES PLUS - 380	12V BATTERIES - DPW	P71261833	03/27/24	113.25	68916
590-540-930.000	03/27/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 31, 2024	03/27/24	55.97	68926
590-540-930.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	47.37	68939
590-540-930.000	03/21/24	TSC STORES	REPAIRS/MAINTENANCE	MARCH 2024	03/27/24	210.94	68941
590-540-938.000	03/21/24	WOHLFEIL HARDWARE	VALVE FLOAT NEEDLE - DPW	79025/1	03/27/24	6.62	68945
590-540-938.000	03/01/24	SHIELDS QUICK LUBE LLC	VEHICLE MAINTENANCE	FEBRUARY 2024	03/05/24	34.97	68801
590-540-938.000	02/22/24	TOTTEN TIRE NORTHWEST INC.	REPAIR BOBCAT TIRES - DPW	200760	03/05/24	403.02	68819
590-540-938.000	03/12/24	WOHLFEIL HARDWARE	CIRCULAR SAW BLADE/GRASS BLADE	78975/1	03/19/24	70.65	68893
590-540-938.000	03/22/24	BOB REDMOND AUTO COLLISION	REPAIR - 2023 FORD F250 - DPW	RO 4187	03/27/24	782.03	68917
590-540-938.000	03/27/24	H&B EQUIPMENT & RENTAL INC	REPAIRS/MAINTENANCE	MARCH 2024	03/27/24	252.50	68925
590-540-938.000	03/01/24	SHIELDS QUICK LUBE LLC	VEHICLE MAINTENANCE	MARCH 2024	03/27/24	34.97	68936
590-540-938.100	02/29/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	95575426	03/05/24	952.68	68803
590-540-956.000	02/28/24	COVENANT OCCUPATIONAL	WORKER COMP	126-34-49	03/19/24	841.50	68844
590-540-960.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	695.00	68939
Total For Dept 540 OPERATIONS & MAINTENANCE						177,036.15	
Dept 900 CAPITAL CONTROL							
590-900-974.175	02/13/24	MICHIGAN PIPE & VALVE	HSC PRJCT - DIVISION C	S037140-16	03/05/24	8,425.00	68828
590-900-974.175	01/31/24	RCL CONSTRUCTION CO., INC	THOMAS TWP SANITARY SEWER IMPRVMT	131335SG2021 -	03/05/24	398,831.78	68829
590-900-974.175	01/31/24	THE ISABELLA CORPORATION	THOMAS TWP SANITARY SEWER IMPRVMT	131335SG2021 -	03/05/24	131,184.00	68830
590-900-974.175	01/19/24	MICHIGAN PIPE & VALVE	HSC PRJCT - DIVISION C	S037140-15	03/19/24	2,450.00	68895
590-900-974.175	03/05/24	MICHIGAN PIPE & VALVE	HSC PRJCT - DIVISION A	S040914	03/19/24	5,764.00	68895
590-900-974.175	02/29/24	RCL CONSTRUCTION CO., INC	THOMAS TWP SANITARY SEWER IMPRVMT	131335SG2021 -	03/19/24	442,219.64	68896
590-900-974.175	03/08/24	SPICER GROUP INC.	THOMAS TWP - SANITARY SEWER IMPRVM	227733	03/19/24	23,837.25	68897
590-900-974.175	02/29/24	THE ISABELLA CORPORATION	THOMAS TWP SANITARY SEWER IMPRVMT	131335SG2021 -	03/19/24	72,039.00	68898
590-900-974.175	03/20/24	MICHIGAN PIPE & VALVE	HSC PRJCT - DIVISION	S041080		80.00	
590-900-974.175	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	21,861.00	68939
590-900-974.185	03/01/24	OTTO BRANDT	LEGAL SERVICES - PHOENIX PRJCT	MARCH 2024 - 1	03/05/24	1,250.00	68787
590-900-974.185	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	20.36	68805
590-900-974.185	03/12/24	BONNIE NEUENFELDT	PRJCT PHOENIX EASEMENT PYMNT - 221	2024	03/19/24	18,000.00	68834
590-900-974.185	02/02/24	FAHEY SCHULTZ BURZYCH RHODES	LEGAL SERVICES - PHOENIX PRJCT	17243	03/19/24	183.00	68845
590-900-974.185	03/01/24	FAHEY SCHULTZ BURZYCH RHODES	LEGAL SERVICES - PHOENIX PRJCT	17989	03/19/24	1,152.00	68845
590-900-974.185	11/01/23	FAHEY SCHULTZ BURZYCH RHODES	LEGAL SERVICES - PHOENIX PRJCT - O	15168-1	03/19/24	(75.00)	68845
590-900-974.185	01/30/24	SPICER GROUP INC.	THOMAS TWP - PROJECT PHOENIX	226996	03/19/24	72,592.75	68881
590-900-974.185	02/14/24	SPICER GROUP INC.	THOMAS TWP - PROJECT PHOENIX	227275	03/19/24	42,492.25	68881
590-900-974.185	03/01/24	FAHEY SCHULTZ BURZYCH RHODES	LEGAL SERVICES - PHOENIX PRJCT	17989-1	03/27/24	75.00	68923
590-900-974.185	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	20.36	68939
Total For Dept 900 CAPITAL CONTROL						1,242,402.39	

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Fund 590 SEWER FUND							
Total For Fund 590 SEWER FUND						1,533,217.45	
Fund 591 WATER FUND							
Dept 000							
591-000-231.750	02/06/24	MI MUNICIPAL WORKERS COMP FU	WORKERS COMP PREMIUM - #4 - 07/01/	11016206	03/05/24	421.43	68781
Total For Dept 000						421.43	
Dept 536 ADMINISTRATION							
591-536-716.000	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	756.20	68764
591-536-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	(20.69)	68764
591-536-716.100	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	(12.00)	68780
591-536-716.300	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	(0.07)	68780
591-536-740.000	03/07/24	PRINT EXPRESS OFFICE PRODUCT	UTILITY PAPER	0103100-001	03/19/24	72.50	68867
591-536-740.000	03/05/24	REIMOLD PRINTING CORPORATION	MARCH WATER BILLS - FOLD/INSERT/DE	74042	03/19/24	100.85	68870
591-536-740.000	03/05/24	U. S. POSTAL SERVICE	BULK POSTAGE PERMIT #273 - WATER	MARCH 5, 2024	03/19/24	494.72	68890
591-536-740.000	03/27/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 31, 2024	03/27/24	68.81	68926
591-536-740.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	30.20	68939
591-536-745.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BANK TIME HRS/APC	24-044	03/19/24	72.78	68885
591-536-745.000	03/07/24	PRINT EXPRESS OFFICE PRODUCT	MOUSEPAD - DPW	0103103-001	03/27/24	2.49	68933
591-536-800.000	03/21/24	THOMAS TWP GENERAL FUND	ADMINISTRATION FEES - FRM OTHER FU	2023-2024	03/21/24	109,420.00	68907
591-536-802.000	03/01/24	OTTO BRANDT	LEGAL SERVICES	MARCH 2024	03/05/24	256.25	68786
591-536-810.000	02/29/24	REIMOLD PRINTING CORPORATION	2024-2025 BUDGET GRAPHICS	73993	03/19/24	89.29	68870
591-536-810.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BANK TIME HRS/APC	24-044	03/19/24	1,693.10	68885
591-536-936.000	03/13/24	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - BANK TIME HRS/APC	24-044	03/19/24	406.77	68885
591-536-960.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	5.25	68805
Total For Dept 536 ADMINISTRATION						113,436.45	
Dept 540 OPERATIONS & MAINTENANCE							
591-540-716.000	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	1,988.51	68764
591-540-716.100	02/20/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-03/20-04/1	03/05/24	23.67	68764
591-540-716.100	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	107.09	68780
591-540-716.300	03/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MARCH 2024	03/05/24	29.01	68780
591-540-817.000	02/29/24	STATE OF MICHIGAN	IDSE SAMPLING - 02/13/2024	761-11206849	03/19/24	350.00	68883
591-540-850.000	03/01/24	123.NET	TELEPHONE SERVICE	633828	03/05/24	117.83	68758
591-540-850.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	26.50	68805
591-540-850.100	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	119.62	68805
591-540-850.100	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	96.31	68939
591-540-920.000	02/28/24	CONSUMERS ENERGY CO	UTILITY BILL - 12350 GEDDES RD	201987281962	03/05/24	29.05	68768
591-540-920.000	03/01/24	THOMAS TWP WATER	UTILITY BILL - 251 MILLER CT	12/1/23-03/01/2	03/05/24	126.54	68818
591-540-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 1167 N GRAHAM RD	202877190269	03/19/24	642.00	68840
591-540-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 2020 ORR RD	204568020692	03/19/24	28.90	68840
591-540-920.000	03/14/24	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	206436492389	03/19/24	651.47	68840
591-540-920.000	03/17/24	CONSUMERS ENERGY CO	UTILITY BILL - 9465 TITABAWASSEE	203055171842	03/27/24	28.77	68920
591-540-927.000	02/29/24	CITY OF SAGINAW	USAGE - 6703 GRATIOT AVE	02/29/2024	03/05/24	163,825.74	68766
591-540-927.100	02/29/24	CITY OF SAGINAW	USAGE - 6703 GRATIOT AVE	02/29/2024	03/05/24	102,622.00	68766
591-540-930.000	02/28/24	H&B EQUIPMENT & RENTAL INC	REPAIRS/MAINTENANCE	FEBRUARY 2024	03/05/24	13.50	68774
591-540-930.000	02/23/24	MICHIGAN PIPE & VALVE	MAINTENANCE SUPPLIES - DPW	S040695	03/05/24	4,369.00	68783
591-540-930.000	02/15/24	ROHDE BROTHERS EXCAVATING	REPAIR WATER SVC - 8207 SHIELD DR	119302	03/05/24	2,021.39	68793
591-540-930.000	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	13.79	68805
591-540-930.000	02/19/24	TSC STORES	REPAIRS/MAINTENANCE	FEBRUARY 2024	03/05/24	141.96	68821
591-540-930.000	03/13/24	CARLETON EQUIPMENT COMPANY	COUPLERS - DPW	03-645804	03/19/24	62.15	68836
591-540-930.000	03/08/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 2024	03/19/24	306.50	68848
591-540-930.000	03/07/24	LEDDY ELECTRIC INC.	INSTALL GENERATOR PLUG - STTN 4 &	2146	03/19/24	180.00	68851
591-540-930.000	01/19/24	MICHIGAN PIPE & VALVE	CURB BOX SLEEVE	S038851-01	03/19/24	363.00	68859
591-540-930.000	03/11/24	MICHIGAN PIPE & VALVE	CURB BOX SUPPLIES - DPW	S040965	03/19/24	3,774.00	68859

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Fund 591 WATER FUND							
Dept 540 OPERATIONS & MAINTENANCE							
591-540-930.000	03/15/24	ROHDE BROTHERS EXCAVATING	HYDRANT REPAIR - 4195 N RIVER RD	119335	03/19/24	3,088.45	68871
591-540-930.000	03/19/24	BATTERIES PLUS - 380	12V BATTERIES - DPW	P71261833	03/27/24	113.25	68916
591-540-930.000	03/27/24	HOME DEPOT CREDIT SERVICES	REPAIRS/MAINTENANCE	MARCH 31, 2024	03/27/24	55.98	68926
591-540-930.000	03/19/24	MICHIGAN PIPE & VALVE	MAINTENANCE SUPPLIES - DPW	S041001	03/27/24	620.00	68930
591-540-930.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	47.38	68939
591-540-930.000	03/21/24	TSC STORES	REPAIRS/MAINTENANCE	MARCH 2024	03/27/24	210.94	68941
591-540-930.000	03/21/24	WOHLFEIL HARDWARE	VALVE FLOAT NEEDLE - DPW	79025/1	03/27/24	6.62	68945
591-540-930.300	03/07/24	SLC METER, L.L.C.	BADGER MODEL 170 - DPW	277486	03/19/24	3,042.95	68880
591-540-938.000	03/01/24	SHIELDS QUICK LUBE LLC	VEHICLE MAINTENANCE	FEBRUARY 2024	03/05/24	34.98	68801
591-540-938.000	02/22/24	TOTTEN TIRE NORTHWEST INC.	REPAIR BOBCAT TIRES - DPW	200760	03/05/24	403.02	68819
591-540-938.000	03/12/24	WOHLFEIL HARDWARE	CIRCULAR SAW BLADE/GRASS BLADE	78975/1	03/19/24	70.64	68893
591-540-938.000	03/22/24	BOB REDMOND AUTO COLLISION	REPAIR - 2023 FORD F250 - DPW	RO 4187	03/27/24	782.04	68917
591-540-938.000	03/27/24	H&B EQUIPMENT & RENTAL INC	REPAIRS/MAINTENANCE	MARCH 2024	03/27/24	252.50	68925
591-540-938.000	03/01/24	SHIELDS QUICK LUBE LLC	VEHICLE MAINTENANCE	MARCH 2024	03/27/24	34.98	68936
591-540-938.100	02/29/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	95575426	03/05/24	952.69	68803
591-540-956.000	02/21/24	SAGINAW CO REGISTER OF DEEDS	WATERMAIN EASEMENT - 28-12-3-21-30	FEBRUARY 21, 20	03/05/24	30.00	68795
591-540-956.000	02/28/24	COVENANT OCCUPATIONAL	WORKER COMP	126-34-49	03/19/24	841.50	68844
591-540-960.000	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	765.00	68939
Total For Dept 540 OPERATIONS & MAINTENANCE						293,411.22	
Dept 900 CAPITAL CONTROL							
591-900-974.185	03/01/24	OTTO BRANDT	LEGAL SERVICES - PHOENIX PRJCT	MARCH 2024 - 1	03/05/24	1,250.00	68787
591-900-974.185	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	20.36	68805
591-900-974.185	02/02/24	FAHEY SCHULTZ BURZYCH RHODES	LEGAL SERVICES - PHOENIX PRJCT	17243	03/19/24	183.00	68845
591-900-974.185	03/01/24	FAHEY SCHULTZ BURZYCH RHODES	LEGAL SERVICES - PHOENIX PRJCT	17989	03/19/24	1,152.00	68845
591-900-974.185	11/01/23	FAHEY SCHULTZ BURZYCH RHODES	LEGAL SERVICES - PHOENIX PRJCT - O	15168-1	03/19/24	(75.00)	68845
591-900-974.185	03/12/24	HEATHER L BAUMAN	PRJCT PHOENIX EASEMENT PYMNT - 281	2024	03/19/24	2,000.00	68847
591-900-974.185	03/12/24	MICHAEL R ALLEN	PRJCT PHOENIX EASEMENT PYMNT - 281	2024	03/19/24	2,500.00	68855
591-900-974.185	01/30/24	SPICER GROUP INC.	THOMAS TWP - PROJECT PHOENIX	226996	03/19/24	72,592.75	68881
591-900-974.185	01/30/24	SPICER GROUP INC.	THOMAS TWP ORR RD WATER MAIN LOOP	226998	03/19/24	1,737.50	68881
591-900-974.185	02/14/24	SPICER GROUP INC.	THOMAS TWP - PROJECT PHOENIX	227275	03/19/24	42,492.25	68881
591-900-974.185	02/21/24	CITY OF SAGINAW	PUBLIC ACT 425 AGREEMENT - PHOENIX	0000223930	03/27/24	2,000.00	68919
591-900-974.185	03/01/24	FAHEY SCHULTZ BURZYCH RHODES	LEGAL SERVICES - PHOENIX PRJCT	17989-1	03/27/24	75.00	68923
591-900-974.185	03/26/24	STATE BANK	CONF/ZOOM/AMZN/PITNEY BOWES/CONSUM	MARCH 2024	03/27/24	20.36	68939
591-900-974.185	02/21/24	CITY OF SAGINAW	PUBLIC ACT 425 AGREEMENT - PHOENIX	0000223930-1	03/27/24	2,000.00	68947
Total For Dept 900 CAPITAL CONTROL						127,948.22	
Total For Fund 591 WATER FUND						535,217.32	
Fund 596 MUNICIPAL REFUSE FUND							
Dept 000							
596-000-231.750	02/06/24	MI MUNICIPAL WORKERS COMP FU	WORKERS COMP PREMIUM - #4 - 07/01/	11016206	03/05/24	6.59	68781
596-000-740.000	03/21/24	SIGN IMAGE INC	ALUMINUM SIGNS - REFUSE SITE	28576	03/27/24	473.70	68937
596-000-800.000	03/21/24	THOMAS TWP GENERAL FUND	ADMINISTRATION FEES - FRM OTHER FU	2023-2024	03/21/24	30,962.00	68907
596-000-808.000	03/01/24	MID MICHIGAN WASTE AUTHORITY	JANUARY SOLID WASTE SERVICES	JANUARY 2024	03/05/24	62,058.49	68784
596-000-808.000	03/22/24	MID MICHIGAN WASTE AUTHORITY	FEBRUARY SOLID WASTE SERVICES	FEBRUARY 2024	03/27/24	61,442.06	68931
596-000-817.000	02/29/24	REIMOLD PRINTING CORPORATION	2024-2025 BUDGET GRAPHICS	73993	03/19/24	89.29	68870
596-000-940.100	03/18/24	THOMAS TWP WATER	EQUIPMENT RENTAL	NOV 2023 - MAR	03/19/24	7,341.64	68886
Total For Dept 000						162,373.77	
Total For Fund 596 MUNICIPAL REFUSE FUND						162,373.77	
Fund 603 TECHNOLOGY FUND							

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Fund 603 TECHNOLOGY FUND							
Dept 000							
603-000-745.250	02/23/24	STATE BANK	AMZN/ODP/LAKESIDE/PITNEY/HOME DEPO	FEBRUARY 2024	03/05/24	393.41	68805
603-000-745.275	03/01/24	BOSS BUSINESS SOLUTION	CS-CS6053CI - OVERAGE CHRG - 12/01	AR111978	03/05/24	1,220.32	68765
603-000-745.275	02/15/24	VISUAL EDGE IT, INC	KYOCERA - 3011I - 02/27/24-03/26/2	24AR1538215	03/05/24	57.68	68824
603-000-745.275	03/21/24	VISUAL EDGE IT, INC	KYOCERA - 3011I - 03/27/24-04/26/2	24AR1632033	03/27/24	225.37	68942
603-000-745.300	01/02/24	ALL TRAFFIC SOLUTIONS	2024 ANNUAL SOFTWARE RENEWAL - SPE	SIN39358	03/05/24	1,500.00	68759
Total For Dept 000						3,396.78	
Total For Fund 603 TECHNOLOGY FUND						3,396.78	
Fund 703 TAX FUND							
Dept 000							
703-000-002.400	02/29/24	SAGINAW COUNTY TREASURER	2023-2024 DOG LICENSES	15401-15509	03/05/24	787.00	68798
703-000-002.400	02/29/24	THOMAS TWP GENERAL FUND	2023-2024 DOG LICENSES	15401-15509	03/05/24	220.00	68814
703-000-202.000	03/05/24	STEMPLE, BEVERLY	2023 Win Tax Refund 28-12-3-10-210	03/05/2024	03/05/24	2,658.50	68808
703-000-215.000	03/21/24	THOMAS TWP REFUSE	2023 REAL PROPERTY TAXES	2023 REAL	03/21/24	940,958.30	68911
703-000-215.100	02/29/24	THOMAS TWP LIBRARY	2023 WINTER LAND BANK	WINTER 2023	03/05/24	1.48	68815
703-000-215.100	03/21/24	THOMAS TWP LIBRARY	2023 PERSONAL PROPERTY TAXES	2023 PERSONAL	03/21/24	15,671.92	68908
703-000-215.100	03/21/24	THOMAS TWP LIBRARY	2023 REAL PROPERTY TAXES	2023 REAL	03/21/24	185,304.47	68908
703-000-215.150	02/29/24	THOMAS TWP LIBRARY	2023 IFT WINTER TAX COLLECTION	IFT 2023	03/05/24	3,592.91	68815
703-000-215.205	02/29/24	THOMAS TWP PUBLIC SAFETY FIR	2023 WINTER LAND BANK	WINTER 2023	03/05/24	4.74	68816
703-000-215.205	03/21/24	THOMAS TWP PUBLIC SAFETY FIR	2023 PERSONAL PROPERTY TAXES	2023 PERSONAL	03/21/24	50,374.35	68909
703-000-215.205	03/21/24	THOMAS TWP PUBLIC SAFETY FIR	2023 REAL PROPERTY TAXES	2023 REAL	03/21/24	595,695.48	68909
703-000-215.206	02/29/24	THOMAS TWP FIRE EQUIPMENT	2023 WINTER LAND BANK	WINTER 2023	03/05/24	1.06	68813
703-000-215.206	03/21/24	THOMAS TWP FIRE EQUIPMENT	2023 PERSONAL PROPERTY TAXES	2023 PERSONAL	03/21/24	11,194.20	68906
703-000-215.206	03/21/24	THOMAS TWP FIRE EQUIPMENT	2023 REAL PROPERTY TAXES	2023 REAL	03/21/24	132,353.92	68906
703-000-215.207	02/29/24	THOMAS TWP PUBLIC SAFETY POL	2023 WINTER LAND BANK	WINTER 2023	03/05/24	7.88	68817
703-000-215.207	03/21/24	THOMAS TWP PUBLIC SAFETY POL	2023 PERSONAL PROPERTY TAXES	2023 PERSONAL	03/21/24	83,957.25	68910
703-000-215.207	03/21/24	THOMAS TWP PUBLIC SAFETY POL	2023 REAL PROPERTY TAXES	2023 REAL	03/21/24	992,825.80	68910
703-000-215.215	02/29/24	THOMAS TWP PUBLIC SAFETY FIR	2023 IFT WINTER TAX COLLECTION	IFT 2023	03/05/24	11,548.70	68816
703-000-215.216	02/29/24	THOMAS TWP FIRE EQUIPMENT	2023 IFT WINTER TAX COLLECTION	IFT 2023	03/05/24	2,566.35	68813
703-000-215.217	02/29/24	THOMAS TWP PUBLIC SAFETY POL	2023 IFT WINTER TAX COLLECTION	IFT 2023	03/05/24	19,247.83	68817
703-000-215.282	03/21/24	THOMAS TWP GENERAL FUND	2023 TECH PARK REAL PROPERTY TAXES	TECH PARK - LT1	03/21/24	11,158.00	68907
703-000-215.283	03/21/24	THOMAS TWP GENERAL FUND	2023 TECH PARK REAL PROPERTY TAXES	TECH PARK - GM0	03/21/24	7,810.00	68907
703-000-215.371	03/21/24	THOMAS TWP GENERAL FUND	WEEDS	2023	03/21/24	2,243.00	68907
703-000-215.591	03/21/24	THOMAS TWP WATER	DEL'Q WATER	2023 - 2024	03/21/24	7,457.94	68913
703-000-216.200	02/29/24	THOMAS TWP GENERAL FUND	2023 WINTER LAND BANK	WINTER 2023	03/05/24	3.96	68814
703-000-216.200	03/21/24	THOMAS TWP GENERAL FUND	2023 PERSONAL PROPERTY TAXES	2023 PERSONAL	03/21/24	42,255.97	68907
703-000-216.200	03/21/24	THOMAS TWP GENERAL FUND	2023 REAL PROPERTY TAXES	2023 REAL	03/21/24	374,893.03	68907
703-000-216.250	02/29/24	THOMAS TWP GENERAL FUND	2023 IFT WINTER TAX COLLECTION	IFT 2023	03/05/24	9,687.54	68814
703-000-216.300	03/21/24	THOMAS TWP GENERAL FUND	STREETLIGHTS	2023	03/21/24	54,518.46	68907
703-000-216.450	02/29/24	THOMAS TWP GENERAL FUND	2023 IFT WINTER TAX COLLECTION - A	IFT 2023	03/05/24	4,126.97	68814
703-000-216.450	03/21/24	THOMAS TWP GENERAL FUND	2023 PERSONAL PROPERTY SUMMER ADMI	SUMMER 2023 - P	03/21/24	4,564.20	68907
703-000-216.450	03/21/24	THOMAS TWP GENERAL FUND	2023 PERSONAL PROPERTY WINTER ADMI	WINTER 2023 - P	03/21/24	16,626.40	68907
703-000-216.450	03/21/24	THOMAS TWP GENERAL FUND	2023 REAL PROPERTY SUMMER ADMIN FE	SUMMER 2023 - R	03/21/24	56,364.28	68907
703-000-216.450	03/21/24	THOMAS TWP GENERAL FUND	2023 REAL PROPERTY WINTER ADMIN FE	WINTER 2023 - R	03/21/24	142,144.63	68907
703-000-216.500	03/21/24	THOMAS TWP DDA	2023 REAL PROPERTY TAXES	2023 REAL	03/21/24	68,134.53	68905
703-000-216.525	03/21/24	THOMAS TWP DDA	2023 PERSONAL PROPERTY TAXES	2023 PERSONAL	03/21/24	12,641.40	68905
703-000-216.525	03/21/24	THOMAS TWP DDA	2023 REAL PROPERTY TAXES - CAPTURE	2023 REAL	03/21/24	35,482.13	68905
703-000-217.019	03/21/24	THOMAS TWP REVOLVING FUND	HARDWOOD ESTATES	2023 PRINCIPLE	03/21/24	10,398.32	68912
703-000-217.020	03/21/24	THOMAS TWP REVOLVING FUND	HARDWOOD ESTATES	2023 INTEREST	03/21/24	519.91	68912
703-000-217.021	03/21/24	THOMAS TWP REVOLVING FUND	SWAN VALLEY GOLF	2023 PRINCIPLE	03/21/24	16,350.78	68912
703-000-217.022	03/21/24	THOMAS TWP REVOLVING FUND	SWAN VALLEY GOLF	2023 INTEREST	03/21/24	3,542.64	68912
703-000-217.023	03/21/24	THOMAS TWP REVOLVING FUND	TERRY ROAD IMPROVEMENT	2023 PRINCIPLE	03/21/24	4,545.52	68912

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Fund 703 TAX FUND							
Dept 000							
703-000-217.024	03/21/24	THOMAS TWP REVOLVING FUND	TERRY ROAD IMPROVEMENT	2023 INTEREST	03/21/24	1,212.40	68912
703-000-217.025	03/21/24	THOMAS TWP REVOLVING FUND	HILLSHIRE CT	2023 PRINCIPLE	03/21/24	4,871.72	68912
703-000-217.026	03/21/24	THOMAS TWP REVOLVING FUND	HILLSHIRE CT	2023 INTEREST	03/21/24	1,484.84	68912
703-000-217.027	03/21/24	THOMAS TWP REVOLVING FUND	GLOUCESTER/BRAY ROAD	2023 PRINCIPLE	03/21/24	7,793.24	68912
703-000-217.028	03/21/24	THOMAS TWP REVOLVING FUND	GLOUCESTER/BRAY ROAD	2023 INTEREST	03/21/24	9,282.52	68912
703-000-222.000	02/29/24	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 02/15/24-02/19/24	SUMMER 2023	03/05/24	7,818.22	68797
703-000-222.000	02/29/24	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 02/15/24-02/29/24 -	WINTER 2023	03/05/24	96,737.23	68797
703-000-222.000	03/21/24	SAGINAW COUNTY TREASURER	2023 FINAL SUMMER PAYMENT - TRIBUN	SUMMER 2023	03/21/24	1,026.70	68900
703-000-222.000	03/21/24	SAGINAW COUNTY TREASURER	2023 FINAL SUMMER PAYMENT - LAND B	SUMMER 2023	03/21/24	10.18	68900
703-000-222.000	03/21/24	SAGINAW COUNTY TREASURER	2023 FINAL WINTER PAYMENT - TRIBUN	WINTER 2023	03/21/24	1,290.38	68900
703-000-222.000	03/21/24	SAGINAW COUNTY TREASURER	2023 FINAL WINTER PAYMENT - LAND B	WINTER 2023	03/21/24	12.69	68900
703-000-222.100	02/29/24	SAGINAW COUNTY TREASURER	2023 IFT WINTER TAX COLLECTION	IFT 2023	03/05/24	62,337.04	68797
703-000-222.250	02/29/24	SAGINAW COUNTY TREASURER	2023 SUMMER LAND BANK	SUMMER 2023	03/05/24	20.36	68797
703-000-222.250	02/29/24	SAGINAW COUNTY TREASURER	2023 WINTER LAND BANK	WINTER 2023	03/05/24	25.50	68797
703-000-222.250	03/21/24	SAGINAW COUNTY TREASURER	2023 FINAL WINTER PAYMENT - LAND B	WINTER 2023	03/21/24	25.53	68900
703-000-222.250	03/21/24	SAGINAW COUNTY TREASURER	2023 FINAL SUMMER PAYMENT - LAND B	SUMMER 2023	03/21/24	2.42	68900
703-000-222.300	02/29/24	SAGINAW COUNTY TREASURER	DRAINS - 02/15/24-02/29/24 - FINAL	WINTER 2023	03/05/24	6,283.63	68797
703-000-222.400	02/29/24	SAGINAW COUNTY TREASURER	TAX PAYMENTS - 02/15/24-02/29/24	SUMMER 2023	03/05/24	9,675.08	68799
703-000-222.400	02/29/24	SAGINAW COUNTY TREASURER	2023 SUMMER LAND BANK	SUMMER 2023	03/05/24	12.60	68799
703-000-222.400	03/21/24	SAGINAW COUNTY TREASURER	2023 FINAL SUMMER PAYMENT - TRIBUN	SUMMER 2023	03/21/24	1,270.54	68901
703-000-222.400	03/21/24	SAGINAW COUNTY TREASURER	2023 FINAL SUMMER PAYMENT - LAND B	SUMMER 2023	03/21/24	(12.60)	68901
703-000-225.070	02/29/24	FREELAND SCHOOL DISTRICT	TAX PAYMENTS - 02/15/24-02/29/24 -	WINTER 2023	03/05/24	2,688.87	68773
703-000-225.072	02/29/24	FREELAND SCHOOL DISTRICT	TAX PAYMENTS - 02/15/24-02/29/24 -	WINTER 2023	03/05/24	8,956.19	68773
703-000-225.080	02/29/24	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 02/15/24-02/29/24 -	WINTER 2023	03/05/24	7,961.78	68776
703-000-225.081	02/29/24	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 02/15/24-02/29/24 -	WINTER 2023	03/05/24	31,072.75	68776
703-000-225.082	02/29/24	HEMLOCK SCHOOL DISTRICT	2023 IFT WINTER TAX COLLECTION	IFT 2023	03/05/24	50,300.97	68776
703-000-225.083	02/29/24	HEMLOCK SCHOOL DISTRICT	TAX PAYMENTS - 02/15/24-02/29/24 -	WINTER 2023	03/05/24	7,967.28	68776
703-000-225.130	02/29/24	SWAN VALLEY SCHOOL DISTRICT	TAX PAYMENTS - 02/15/24-02/29/24 -	WINTER 2023 - O	03/05/24	16,269.57	68811
703-000-225.130	03/21/24	SWAN VALLEY SCHOOL DISTRICT	2023 FINAL WINTER PAYMENT - TRIBUN	WINTER 2023 - O	03/21/24	3,825.00	68904
703-000-225.131	02/29/24	SWAN VALLEY SCHOOL DISTRICT	TAX PAYMENTS - 02/15/24-02/29/24 -	WINTER 2023 - D	03/05/24	35,073.19	68810
703-000-225.131	02/29/24	SWAN VALLEY SCHOOL DISTRICT	2023 WINTER LAND BANK	WINTER 2023 - D	03/05/24	29.40	68810
703-000-225.131	03/21/24	SWAN VALLEY SCHOOL DISTRICT	2023 FINAL WINTER PAYMENT - TRIBUN	WINTER 2023 - D	03/21/24	1,487.50	68903
703-000-225.131	03/21/24	SWAN VALLEY SCHOOL DISTRICT	2023 FINAL WINTER PAYMENT - LAND B	WINTER 2023 - D	03/21/24	(14.70)	68903
703-000-234.100	02/29/24	SAGINAW ISD	2023 IFT WINTER TAX COLLECTION	IFT 2023	03/05/24	1,490.53	68800
703-000-235.000	02/29/24	DELTA COLLEGE	TAX PAYMENTS - 02/15/24-02/29/24 -	WINTER 2023	03/05/24	32,644.67	68769
703-000-235.000	02/29/24	DELTA COLLEGE	2023 WINTER LAND BANK	WINTER 2023	03/05/24	8.56	68769
703-000-235.000	03/21/24	DELTA COLLEGE	2023 FINAL WINTER PAYMENT	WINTER 2023	03/21/24	434.08	68899
703-000-235.000	03/21/24	DELTA COLLEGE	2023 FINAL WINTER PAYMENT - LAND B	WINTER 2023	03/21/24	(4.28)	68899
703-000-235.100	02/29/24	DELTA COLLEGE	2023 IFT WINTER TAX COLLECTION	IFT 2023	03/05/24	20,969.33	68769
703-000-236.000	02/29/24	SAGINAW ISD	TAX PAYMENTS - 02/15/24-02/29/24	WINTER 2023	03/05/24	74,212.96	68800
703-000-236.000	02/29/24	SAGINAW ISD	2023 WINTER LAND BANK	WINTER 2023	03/05/24	10.04	68800
703-000-236.000	03/21/24	SAGINAW ISD	2023 FINAL WINTER PAYMENT - TRIBUN	WINTER 2023	03/21/24	986.81	68902
703-000-236.000	03/21/24	SAGINAW ISD	2023 FINAL WINTER PAYMENT - LAND B	WINTER 2023	03/21/24	(9.75)	68902
703-000-236.100	03/01/24	STATE OF MICHIGAN	2023 IFT WINTER TAX COLLECTION	IFT 2023	03/05/24	230,959.63	68807
703-000-236.250	03/01/24	STATE OF MICHIGAN	2023 SUMMER LAND BANK - STATE SHAR	SUMMER 2023	03/05/24	12.60	68807
703-000-236.250	03/01/24	STATE OF MICHIGAN	2023 WINTER LAND BANK	WINTER 2023	03/05/24	9.44	68807
			Total For Dept 000			4,672,964.39	
			Total For Fund 703 TAX FUND			4,672,964.39	

03/28/2024 09:10 AM
 User: DEIDRE
 DB: Thomas Township

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
 POST DATES 02/28/2024 - 03/28/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund Totals:							
			Fund 100 CLEARING FUND			3,107.35	
			Fund 101 GENERAL OPERATING FUND			1,496,848.73	
			Fund 205 PUBLIC SAFETY-FIRE DEPARTME			38,160.12	
			Fund 206 FIRE APPARATUS			20,143.14	
			Fund 207 PUBLIC SAFETY-POLICE			38,712.71	
			Fund 248 Downtown Development Author			20,016.01	
			Fund 271 LIBRARY FUND			39,309.80	
			Fund 590 SEWER FUND			1,533,217.45	
			Fund 591 WATER FUND			535,217.32	
			Fund 596 MUNICIPAL REFUSE FUND			162,373.77	
			Fund 603 TECHNOLOGY FUND			3,396.78	
			Fund 703 TAX FUND			4,672,964.39	
Total For All Funds:						<u>8,563,467.57</u>	



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
Deidre Frolo, Assistant Township Manager
- **AGENDA TOPIC:** Approve the promotion of Aleigha Crowl to Fiscal Services Director.
- **EXPLANATION OF TOPIC:** As we move forward with the implementation of the Township Manager Transition Plan, one of the key elements is fill Deidre Frolo's position once she moves into the Township Manager job. For some time now, we have been preparing Aleigha for the responsibilities that go with the Fiscal Services Director position. She has an excellent work ethic and job knowledge. She understands the scope of the job and is excited to pursue this new opportunity. We are very confident that she will be able to learn and perform the job functions, and with this promotion, we expect her to be with the Township for many years to come. The Personnel Committee has recommended the proposed promotion of Aleigha Crowl.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Resume.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the promotion of Aleigha Crowl to Fiscal Services Director effective April 29, 2024.
- **ROLL CALL VOTE REQUIRED:** No.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
Deidre Frollo, Assistant Township Manager
- **AGENDA TOPIC:** Approve the promotion of Nicole Schulte to Treasurer's Assistant.
- **EXPLANATION OF TOPIC:** As we move forward with the implementation of the Township Manager Transition Plan, besides filling the Fiscal Services Director position, with Allie's promotion, we have prepared to fill her job as well. Nicole has been an awesome addition to our team. She is reliable, committed and extremely good at communicating with our residents even when they are not happy about their water being shut off. Like Allie, we have been cross-training Nicole for some time now to prepare for this sequence of moves. The Personnel Committee has concurred with our recommendation.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Resume.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the promotion of Nicole Schulte to Treasurer's Assistant effective April 29, 2024.
- **ROLL CALL VOTE REQUIRED:** No.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the Lead Project Manager Job Description.
- **EXPLANATION OF TOPIC:** The attached job description for the Lead Project Manager represents the responsibilities of the newly created position as a consequence of all of the ongoing activity within the Township. This position will essentially oversee all of the capital and critical projects/assignments both currently undertaken, as well as future ones that we can easily foresee. It will also provide direct support for the Township Manager with special assignments as needed. The Personnel Committee recommends approval.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Lead Project Manager job description.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the Lead Project Manager job description.
- **ROLL CALL VOTE REQUIRED:** No.

LEAD PROJECT MANAGER

SUMMARY

Serves as a skilled laborer in all facets of the public works department and assists in the administration, planning and supervision of the day-to-day and long-term work assignments under the direction of the Director of Public Works. Assumes the responsibilities and duties of the Director of Public Works in his/her absence. Regularly performs general laborer, maintenance and administration tasks as required.

SUPERVISION RECEIVED

Works under the general direction of the Township Manager. Functions within board policy guidelines.

SUPERVISION EXERCISED

Exercises direct supervisory responsibility over all contractors, subcontractors and any other personnel in connection with assigned projects.

RESPONSIBILITIES AND ESSENTIAL DUTIES AND FUNCTIONS

An employee in this position may be called upon to do any or all of the following essential duties: (These examples do not include all of the duties which the employee may be expected to perform).

1. Coordinating with cross-discipline team members to make sure that all parties are on track with project requirements, deadlines, and schedules.
2. Meeting with project team members to identify and resolve issues.
3. Submitting project deliverables and ensuring that they adhere to quality standards.
4. Preparing status reports by gathering, analyzing, and summarizing relevant information.
5. Establishing effective project communication plans and ensuring their execution.
6. Facilitating change requests to ensure that all parties are informed of the impacts on schedule and budget.
7. Coordinating the development of user manuals, training materials, and other documents as needed to enable successful implementation and turnover of the process or system to the clients.
8. Identifying and developing new opportunities with clients.
9. Obtaining customer acceptance of project deliverables.
10. Managing customer satisfaction within the project transition period.

11. Conducting post-project evaluation and identifying successful and unsuccessful project elements.
12. ERP project oversight.
13. Serves as the Township field representative and assists in the overall construction management for construction projects as directed.
14. Performs other duties as assigned.

EDUCATION AND SPECIALIZED CERTIFICATIONS REQUIRED FOR EMPLOYMENT

Must possess and maintain a valid State of Michigan Driver's License.

Must possess a four-year degree in a related field.

Must have a minimum of five (5) years of related work experience.

QUALIFICATIONS AND KSA'S (Knowledge, Skills and Abilities) FOR EMPLOYMENT

All of the following qualifications, KSA's and duties are essential. Any employee in this position shall, upon employment, possess the equivalent of the following:

Knowledge of the MISSDIG utility marking system including Design Ticket and Positive Response.

Knowledge of modern construction techniques employed in water and sewer infrastructure and a general knowledge of civil engineering, general construction techniques, plan review, surveying and site inspection.

Skill working with and analyzing mathematical concepts such as probability and statistical inference.

Skill interpreting instructions or directions.

Skill at adapting to rapidly changing operations, maintenance or technology.

Ability to work with computer programs applicable to departmental operations.

Ability to communicate effectively.

Ability to establish effective working relationships and use good judgement, initiative, and resourcefulness when dealing with employees, project contractors, representatives of other governmental units, professional contracts and the public

Ability to critically assess situations, solve problems, work effectively under stress within deadlines, and in emergency situations.

Ability to perform complex mathematical computations and statistical functions.

Ability to write clear and concise reports, memoranda, directives and letters.

Ability to accomplish assigned administrative tasks with a minimum amount of supervision and general direction.

Ability to effectively train subordinates in the operation and maintenance of sewer lift and pump station controls.

Ability to perform basic troubleshooting skills regarding pumps, equipment and controls.

Ability to use portable datalogging equipment related to GPS and GIS technologies.

Ability to climb both above and below ground.

Ability to stoop or crouch for extended periods of time.

Ability to routinely work in inclement weather conditions.

Ability to maintain required certifications and licenses with an ongoing willingness to obtain additional education and training as directed.

Adopted: 04/01/2024



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve employment contract with Deidre Frolo to perform the duties of Township Manager.
- **EXPLANATION OF TOPIC:** As one of the final steps of transitioning the leadership reins of the Township, the Board needs to approve the contract with Deidre to assume the responsibilities of Township Manager as of April 27th. The contract included with this memo is essentially the same contract that I have had with the Township, since my arrival. Her salary will be \$126,000 per year. Upon receiving an acceptable performance review at the end of 2024, her salary will be increased by \$5,000 to \$131,000. She also receives a car allowance of \$600/month. It also includes a six month severance package if the Board ever decides to terminate her employment. The Personnel Committee has reviewed it and is recommending the Board's approval.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Employment Contract with Deidre Frolo.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve employment contract with Deidre Frolo to perform the duties of Township Manager beginning April 27, 2024.
- **ROLL CALL VOTE REQUIRED:** No.

**CONTRACT OF EMPLOYMENT FOR THE
TOWNSHIP MANAGER FOR THOMAS TOWNSHIP**

THIS CONTRACT is made this __ day of _____, 2024, by and between **THOMAS TOWNSHIP**, a general law Township of the State of Michigan, hereinafter referred to as “Township” or “Township Board” and **DEIDRE FROLLO**, hereinafter referred to as the “Employee” and sets forth the employment agreement of the parties as follows:

1. **TERM**: The Township hereby offers and the Employee accepts employment as the Township Manager for an indefinite term, beginning on the 27th day of April, 2024.
2. **DUTIES**: Employee agrees to maintain the qualifications, certifications, registrations and licenses to discharge said duties and agrees to carry out the administrative and operational functions as Township Manager of the Township as required by the Township Board. Further, the Employee, as Township Manager, shall report to and work through the direction of the Township Board. The Township Manager shall devote her entire time, attention and energies to the business of the Township, and shall not engage in any other business activity during the term of this agreement that detract from her duties without prior approval of the Personnel Committee.
3. **EXTENT OF SERVICES**: Employee agrees to accept employment as the Township Manager and, further agrees to perform all duties and responsibilities of the Township Manager as required and described by the Township and the laws of the State of Michigan, including but not limited to the following:
 - 1) Supervise all department heads and employees, full and part-time.
 - 2) Coordinate work of contracted professionals, i.e. attorneys, engineers and auditors who report to the Township Manager.
 - 3) Act as Chief Administrative Officer of the Township.
 - 4) Develop and prepare annual budget and goals for submission to the Township Board.
 - 5) Administer the Township’s personnel policies.
 - 6) Participate in labor negotiations and serve as chief spokesperson for the Township in the settling of labor contracts.
 - 7) Meet and/or correspond with citizens interested in Township operations. Handle public complaints and finding solutions to problems in a timely and courteous manner. Develop and implement community relations programs to promote understanding and support for Township government.
 - 8) Conduct staff meetings to coordinate departmental activities, review financial and operational reports and otherwise evaluate Township activities to assure that they are being delivered effectively and efficiently.

- 9) Prepare the Township meeting agenda in conjunction with the Township Supervisor, and supervise the preparation of background information, packets and agenda items for distribution to Board members, others as determined by the Board and the news media prior to the meeting.
 - 10) Prepare and distribute correspondence, notices and resolutions after each meeting as directed by the Board.
 - 11) Secure publication of required legal notices concerning amendments to ordinances, public hearings, rezoning, public improvements and so forth as authorized by the Board.
 - 12) Sign and certify ordinances, contracts, reports, warrants and other documents as authorized by the Board.
 - 13) Attend meetings with representatives of other units of government, business, citizens and self-interest groups on matters of mutual concern, as authorized by the Board, and issue reports on such.
 - 14) Read extensively and keep informed by attending various conferences, seminars and meetings within the State to keep current with Township government trends and needs.
 - 15) Attend all meetings of the Township Board, advise and assist Board in its deliberations, but without the right to vote.
 - 16) To be a member, ex-officio, of all committees of the Township Board.
 - 17) Responsible for the efficient operation of all departments of the Township.
 - 18) Initiate revisions in management to improve efficiency and to provide more effective Township services.
 - 19) Conduct all sales or purchases of personal and real property, which the Township Board may authorize to be sold or purchased in accordance with the Board's adopted purchase policy.
 - 20) Attend meetings of the Planning Commission, Zoning Board of Appeals, Parks and Recreation Commission, and any other meeting or meetings, as determined by the Township Board.
 - 21) Act as Township 'purchasing agent', coordinating the authority with department heads in accordance with the Board's adopted purchase policy.
 - 22) Acts as "Personnel Director" with the Township Board having final approval on all hiring and dismissals; establish personnel standards; and direct the recruitment, hiring and training of staff.
 - 23) Provide administrative assistance to all Commissions, the Board and Committees within the Township.
 - 24) Keep the Township Board informed of problems, needs and concerns at least on a weekly basis.
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- 25) Manage Township financial matters including bonds, loans, budget, long range planning and other responsibilities.
 - 26) Evaluate community needs and work with department heads and Board to establish immediate and long range goals and objectives for the Township.
 - 27) Implement policies and goals.
 - 28) Maintain a positive work environment through actions including but not limited to maintaining a safe, clean work area; uniformly administering Township policies and recognizing individual employee achievement.
 - 29) Coordinate development and maintenance of Capital Improvements Plan and Financial Forecast.
 - 30) Perform such other duties as may be prescribed from time to time by the Township Board.
4. **COMPENSATION**: For all services rendered by Employee under this contract, including any expenses incurred therewith, the Township hereby agrees to pay Employee an annual salary of \$126,000 for year one (1) paid bi-weekly. After year one (1) the Township agrees to increase the salary by \$5,000 upon a satisfactory performance review. Thereafter the salary adopted and approved in the annual Township budget, which will be payable in installments at the same time as other employees of Thomas Township. The Township further agrees to pay Employee an education level stipend in accordance with adopted Board policy for non-union employees and a vehicle allowance. In addition, the Board of Trustees agrees to review and adjust base salary and/or benefits to the Employee to such an extent as the Township Board shall determine desirable on the basis of their performance and salary review. The initial performance review will be performed six months after the date of hire on or about the 27th day of October, 2024 and annually in April thereafter. The performance review and evaluation should show both strengths and weaknesses, if any, and should be discussed with the Employee so as to give Employee the opportunity to improve her abilities and service to Thomas Township.
5. **RESIDENCE REQUIREMENT**: The Employee shall be required to maintain a residence within a twenty (20) mile radius from Thomas Township
6. **PROFESSIONAL LIABILITY INSURANCE**: The Township will continue to maintain for the duration of this agreement, and at current levels of coverage, its public official's liability insurance to protect the Township Manager against claims or actions against her personal property or income for any actions or failure to act in her official capacity. The Board of Trustees shall reimburse Employee for reasonable legal expenses as permitted by Michigan law for employment by Employee of legal counsel acceptable

to Employee to defend herself against ant lawsuits or legal actions taken against her in connection with his official duties as Township Manager.

7. **PROFESSIONAL DEVELOPMENT:**

- A.) The Township recognizes its obligation to the professional development of the Employee and agrees that Employee shall be given adequate opportunities to develop her skills and abilities as Township Manager; and the Employee agrees to participate in professional development activities, provided such participation does not consume a disproportionate amount of time and contribute to a failure on the part of Employee to discharge his duties as determined by the Township.
- B.) The Township also agrees to budget and pay for travel and subsistence expenses of the Employee for short courses, institutes and seminars that are necessary for professional development and for the good of the Township as adopted and approved in the annual Township budget.
- C.) The Township Board agrees to pay the professional dues and subscriptions of the Employee as adopted and approved in the annual Township budget, which it determines are appropriate and necessary for her continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for her continued professional participation, growth, advancement, and for the good of the Township.
- D.) The Board recognizes that certain expenses of a non-personal and generally job-affiliated nature are incurred by the Employee and hereby agrees to reimburse or pay said general expenses, up to an amount not to exceed an average of Thirty (\$30) Dollars per month and the Clerk, is hereby authorized to disburse such monies upon receipt of a duly executed expense or petty cash voucher, receipt or statement.
- E.) The Board also agrees to pay all expenses for the Employee to attend the International Association of Managers (ICMA) conference each year.

8. **EMPLOYEE BENEFITS:**

- A.) Employee shall be entitled to short term and long-term disability insurance for herself, hospitalization, surgical and comprehensive medical insurance, including dental and vision, for herself and her dependents, and Employer agrees to pay the premium hereon on the same basis as is provided to all other non-union Township employees. In the event that the Employee chooses not to take hospitalization, surgical and comprehensive medical insurance the Employee shall receive

compensation in accordance with Board policy for non-union employees. The Township Board further agrees to pay the cost of a complete physical examination, including cardiopulmonary stress test, every two (2) years to be conducted by a physician of her choice.

B.) The Township Board agrees to provide term life insurance (or death benefit at the option of the Township) for the Employee in accordance with the Thomas Township Personnel Policy for non-union employees.

C.) During the term of this Agreement, Employee shall be covered by the Township's retirement plan in accordance with the terms of the Thomas Township Personnel Policy for non-union employees.

D.) During the term of this agreement, Employee shall be entitled to paid sick leave in accordance with the terms of the Thomas Township Personnel Policies and Procedures manual.

E.) The Employee shall be entitled to paid time off (PTO) days in accordance with the terms of the Thomas Township personnel policies and procedures manual, at the 30 years of service level.

F.) Employee shall receive a vehicle allowance in the amount of \$600/month or as may be adjusted in the Township's approved annual budget

G.) In addition to the fringe benefits described above, the Employee shall receive the following benefits in accordance with the Thomas Township personnel policies and procedures manual:

1. Travel;
2. Holiday pay;
3. Bereavement leave; and
4. Jury duty.

9. **TERMINATION:**

A.) The Employee shall serve at the pleasure of the Township Board and either party may terminate the employment relationship at any time, for any reason, with or without cause. In the event that the Township Board exercises its right to terminate the employment of Employee without cause and Employee is willing and able to perform the duties of Township Manager, the Township Board and Thomas Township shall compensate the Employee in an amount equal to six (6) months of his current salary,

provided however, that the payment shall be paid over a six (6) month period or until the Employee obtains other full time employment, whichever occurs first, at which time the payments shall cease. The salary payments shall be payable in the manner established for regular salary payments. The Township Board may, however, in the alternative, elect to give the Employee six (6) months' notice of termination, the Employee agrees to continue to fully execute the duties of Township Manager for up to six (6) months following said notice, or until the effective date of his voluntary resignation, whichever occurs first.

- B.) Further, it is understood and agreed that if Employee is terminated for reasons constituting just cause, Employee shall not be entitled to the six (6) months' salary or six (6) months' notice as provided above.

Any claims or controversies arising out of or relating to Employee's just cause termination, which might otherwise be litigated in state or federal court, including but not limited to common law tort claims or claims for wrongful discharge or employment discrimination, shall be settled by arbitration. Arbitration will be governed by the commercial arbitration rules of the American Arbitration Association in effect at the time a request for arbitration is made. The parties to an arbitration under this provision may be represented by a lawyer if either party so chooses. The parties to an arbitration under this provision will set forth a reasonable time limit on the arbitrator's decision. In addition, the arbitrator's award shall be in writing and shall contain findings of fact and conclusions of law. The resulting award may be filed by the successful party with the clerk of the appropriate circuit court for the State of Michigan, and judgement may be rendered upon the award by that court. The arbitrator's award will be subject to judicial review in accordance with Michigan law.

10. **VOLUNTARY RESIGNATION**: The Employee may terminate her own employment by giving the Township Board at least sixty (60) days' notice in writing. In the event the Township Board has not given the Employee notice of intent to terminate her employment, the Employee desires to voluntarily resign, the Employee must give the Board at least sixty (60) days' notice of resignation unless both parties mutually agree that shorter notice is acceptable.
11. **COMPENSATION UPON TERMINATION OF EMPLOYMENT**: The Township Board agrees that upon separation from the Township, salary, pension, vacation time and personal business days shall be paid to the Employee. Payments of the above-described benefits, except for pension, will be paid as soon as the amount can, with due diligence,
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be computed and paid. The pension payment will be determined by the pension plan carrier, but not to exceed sixty (60) days.

12. **TOWNSHIP'S AUTHORITY**: Employee agrees to observe and comply with the rules and regulations of the Township, as adopted by the Township Board of Trustees either orally or in writing, respecting the performance of the Employee's duties, and to carry out and to perform orders, directions and policies announced to the Employee by the Township Board, from time to time either orally or in writing. The Employee specifically understands that the Township shall have the final authority, the power to direct, control or supervise the manner and time of the Employee's duties through the Township Board and/or Township Supervisor, as is consistent with the laws of the State of Michigan.
13. **PRIOR AGREEMENTS**: All prior agreements pertaining to, connected with, or arising in any manner out of the employment of the Employee by the Township, is hereby terminated and shall hereafter be of no force or effect whatsoever.
14. **GOVERNING LAW**: In view of the fact that the Township is a municipal corporation of the State of Michigan, it is understood and agreed that the construction and interpretation of this agreement shall at all times and in all respects, be governed by the laws of the State of Michigan.
15. **ENTIRE AGREEMENT**: This contract contains the entire agreement and understanding by and between the Township and Employee with respect to the employment of Employee, and no representations, promises, contracts or understandings, written or oral, not contained herein, shall be of any force or effect. No change or modification of this contract shall be valid or binding unless it is in writing and approved by the Board and signed by the parties to be bound. No waiver of any provisions of this contract shall be valid unless it is in writing and approved by the Board and signed by the party against whom the waiver is sought to be enforced. No valid waiver of any provision of this contract, at any time, shall be deemed a waiver of any other provision of this contract at such time or at any other time.
16. **PROHIBITION AGAINST ASSIGNMENT**: Employee agrees on behalf of herself, her personal representatives, administrators, heirs, legatees, distributees and any other person or persons claiming any benefit under her by virtue of this contract, that this contract and the rights, interest and benefits hereunder shall not be assigned, transferred or pledged in any way.

17. **SEVERABILITY OF INVALID PROVISIONS**: The provisions of this contract shall be deemed severable, the invalidity or unenforceability of any one or more of the provisions of this contract shall not affect the validity and enforceability of other provisions. This contract shall be construed in all respects as if such invalid or unenforceable provisions were omitted.

The Township hereby employs Employee and the Employee hereby accepts employment upon and subject to the terms and conditions herein set forth.

IN TESTIMONY WHEREOF, the parties hereto have executed this agreement in duplicate originals on this ____ day of _____, 2024.

TOWNSHIP MANAGER

THOMAS TOWNSHIP

DEIDRE FROLLO

ROBERT WEISE, Supervisor

MICHAEL THAYER, Clerk

WITNESSED BY:



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Chief, Michael Cousins
- **AGENDA TOPIC:** Hire Brian Beeckman with contingencies, as a probationary paid-on-call firefighter.
- **EXPLANATION OF TOPIC:** The Fire Department would like to hire Brian Beeckman as a probationary paid-on-call firefighter. He has gone through the interview process, which went very well. We are particularly excited about Mr. Beeckman, because he will be serving from Station Two. Brian works from home, so it may be that he has more availability. His name was brought to the Personnel Committee for approval. My recommendation is contingent upon the successful completion of the physical agility testing, and background check.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUPPORTING DOCUMENTATION:** Application and resume.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to hire: Brian Beeckman with the Township's standard hiring contingencies as probationary paid on-call firefighter.
- **ROLL CALL VOTE REQUIRED?** No



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Trevor Schultz, Director - Department of Public Works
- **AGENDA TOPIC:** Approve and sign Encroachment Agreement with Saginaw County Public Works (SCPW) for installation of watermain on North Orr Road.
- **EXPLANATION OF TOPIC:** As you are aware, we are close to beginning construction on the North Orr Road watermain improvement. This work is required to support Project Phoenix and will eliminate a major dead end in the water system located at the corner of Dice and Orr Roads, while improving system pressures and reliability.

Because the location of the new watermain will be located on the east side of Orr, near the "Hall Drain", the SCPW has required we sign an encroachment agreement. This agreement guarantees, among other things, that if this watermain experiences a failure anytime in the future, that as a condition of our repair, we are obligated to return the drain to its current state.

I have spoken with Marya Colpaert, Drain Commission Engineer, who has made me aware that all work moving forward that encroaches near a County Drain will require an encroachment agreement be signed.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Encroachment Agreement.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to Approve and sign Encroachment Agreement with Saginaw County Public Works (SCPW) for installation of watermain on North Orr Road.
- **ROLL CALL VOTE REQUIRED?** No.

**ENCROACHMENT AGREEMENT
H0910 - HALL DRAIN**

THIS AGREEMENT, made and entered into this _____ day of _____ 2024, by and between Brian J. Wendling, Saginaw County Public Works Commissioner on behalf of the Hall Drain Drainage District (“Drainage District”), and, whose address is 111 S. Michigan Avenue, Saginaw, MI 48602, and Thomas Township, a Michigan municipal corporation (“Landowner”), whose address is 249 North Miller Road, Saginaw, Michigan 48601.

WITNESSETH:

WHEREAS, the Hall Drain (“Drain”) is a county drain established pursuant to Act 40 of the Public Acts of 1956 (“Drain Code”), as amended; and

WHEREAS, property within the Drainage District falls inside Landowner’s jurisdiction, along the East side of North Orr Road between Dice Road and Frost Road in Section 7 of Thomas Township as shown on the attached Exhibit A (the “Property”); and

WHEREAS, the Drainage District holds an easement for the Drain along North Orr Road as depicted in Exhibit A (“Drain Easement”);

WHEREAS, Landowner has requested the use of portions of the Drain Easement on the Property for purposes of construction and installation of watermain, hydrants and appurtenances, parallel to North Orr Road, in the Orr Road right-of-way as depicted in Exhibit A, which may impact the Drainage District’s ability to perform future maintenance and/or improvements to the Drain (“Encroachment”); and

WHEREAS, the Drainage District agrees to take all reasonable steps to cooperate with the Landowner in the use of the Drain Easement consistent with the terms of this Agreement.

NOW THEREFORE, in consideration of the premises and covenants of each, the parties agree as follows:

1. Landowner agrees not to commence construction of the Encroachment without at least three (3) days advance notice to the Drainage District so that the Drainage District may make arrangements for an inspector to be present during construction.
2. This Agreement does not waive the necessity for Landowner in obtaining all other required federal, state, or local permits, and specifically includes any Soil Erosion and Sedimentation Control permits.
3. Landowner shall not undertake activities outside of those specifically depicted in Exhibit A. In the event that the Landowner undertakes construction activities that impact the Drain and/or that impact the Drain Easement without a prior written agreement with the Saginaw County Public Works Commissioner, the Landowner agrees that it shall be responsible and pay for all costs incurred by the Drainage District to respond to the activities.
4. The Drainage District shall provide the Landowner with written verification of all costs incurred and the Landowner shall pay this amount within thirty (30) days after receipt. In the event that the Landowner fails to pay all costs as set forth herein, the Drainage District is authorized to levy a special assessment for the costs to the Property, and the assessment shall become a lien against the Property until paid and subject to collection as provided by the Drain Code.
5. Landowner is responsible for any increased costs to the Drainage District for the operation, maintenance or improvement of the Drain due to the existence of the Encroachments in the Drain Easement. If the encroachment is damaged during work on the drain, landowner shall pay all costs to repair the encroachment. Landowner further agrees that should the Drain require maintenance or improvement in the future that requires the relocation of the Encroachments in the Drain Easement, the Encroachments shall be relocated in a timely manner upon the written request of the Drainage District at the sole cost of Landowner.
6. Landowner further agrees to indemnify and hold harmless the Drainage District against any and all claims or liability whatsoever for injuries or damages allegedly sustained by any person or business as a result of, or in any way related to the responsibilities of the Landowner under this Agreement, including payment of actual attorneys and engineering fees incurred by the Drainage District in defense of a claim.
7. Landowner agrees to pay the total costs incurred by the Drainage District, including all engineering, inspection, easement acquisition, recording, legal and administrative expenses and costs attendant to this Agreement.
8. This Agreement shall be recorded with the Saginaw County Register of Deeds and shall be binding on the parties, their assigns and successors in interest.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

LANDOWNER

Dated: _____, 2024

 By: Robert Weise
 Thomas Township Supervisor

Dated: _____, 2024

 By: Michael Thayer
 Thomas Township Clerk

HALL DRAIN DRAINAGE DISTRICT

 Brian J. Wendling
 Saginaw County Public Works Commissioner

STATE OF _____)
) ss.
 COUNTY OF _____)

On this _____ day of _____, 2024, before me, a Notary Public in and for said County, personally appeared Robert Weise, Thomas Township Supervisor, to me known to be the person described in and who executed the foregoing instrument and acknowledged the same to be their free act and deed.

_____, Notary Public
 State of _____, County of _____
 My Commission Expires: _____

STATE OF _____)
) ss.
COUNTY OF _____)

On this _____ day of _____, 2024, before me, a Notary Public in and for said County, personally appeared Michael Thayer, Thomas Township Clerk, to me known to be the person described in and who executed the foregoing instrument and acknowledged the same to be their free act and deed.

_____, Notary Public
State of _____, County of _____
My Commission Expires: _____

STATE OF MICHIGAN)
)ss.
COUNTY OF)

On this _____ day of _____, 2024, before me, a Notary Public in and for said County, personally appeared Brian J. Wendling, Saginaw County Public Works Commissioner, on behalf of the Reineke Drain Drainage District, to me known to be the person described in and who executed the foregoing instrument and acknowledged the same to be his free act and deed.

Marya N. Colpaert, Notary Public
State of Michigan, County of Saginaw
My Commission Expires: December 7, 2026
Acting in the County of Saginaw

Drafted By:
Marya N. Colpaert, P.E.
Deputy Public Works Commissioner/Engineer
111 South Michigan Avenue
Saginaw, MI 48602
Telephone: (989) 790-5258

When Recorded Return To:
Brian J. Wendling
Saginaw County Public Works Commissioner
111 South Michigan Avenue
Saginaw, Michigan 48602
Telephone: (989) 790-5258

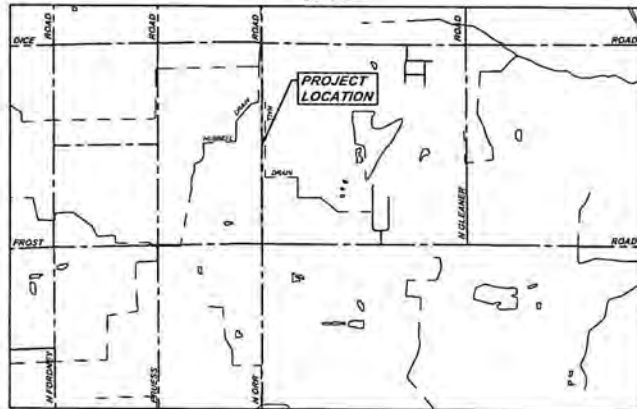
EXHIBIT A

NORTH ORR ROAD WATER MAIN EXTENSION

THOMAS TOWNSHIP
SAGINAW COUNTY, MICHIGAN



AREA MAP
NOT TO SCALE



LOCATION MAP
NOT TO SCALE



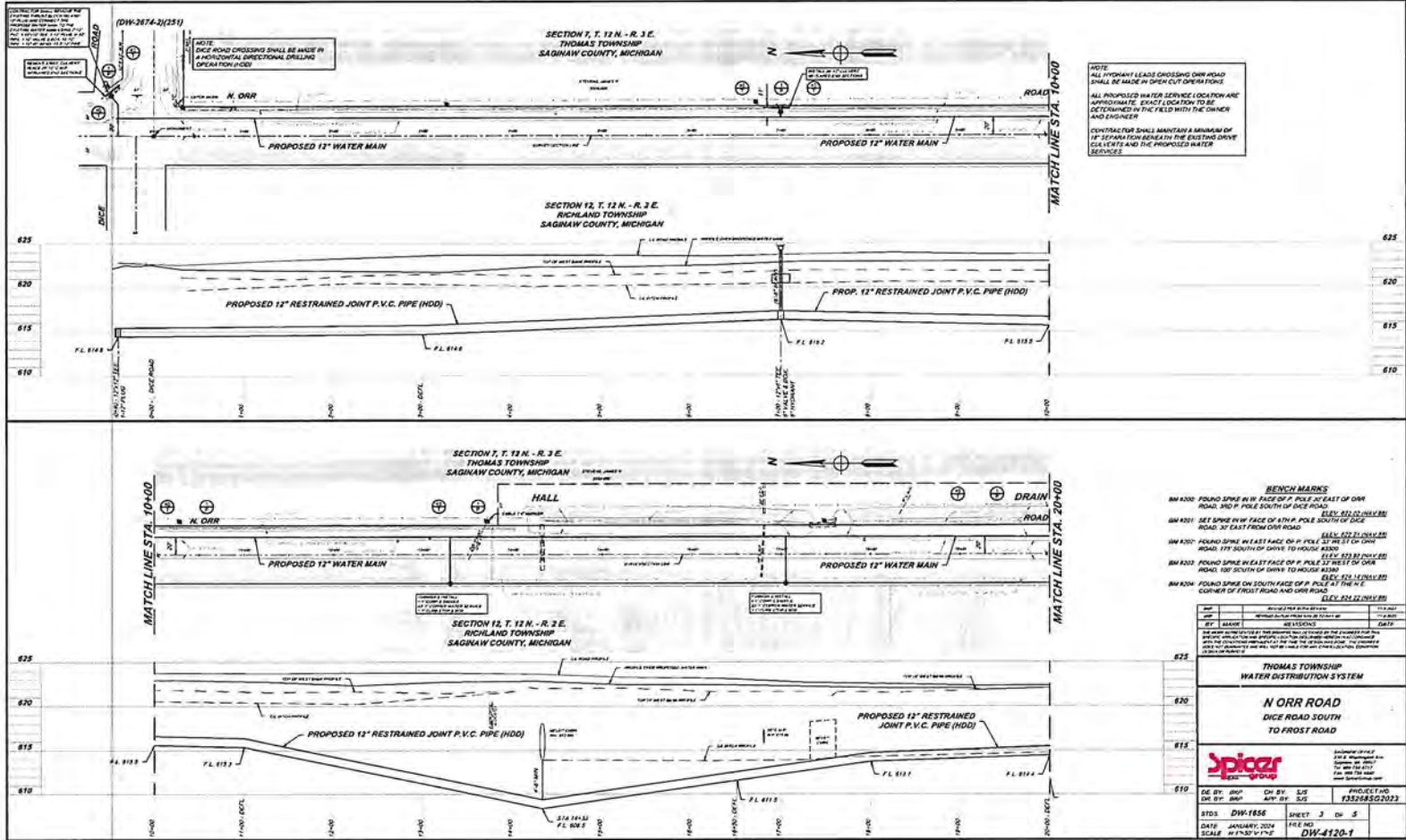
SECTION 7, T 13 N - R 3 E
THOMAS TOWNSHIP
SAGINAW COUNTY, MICHIGAN

PLAN INDEX

FILE NO.	DESCRIPTION	NO.
DW-119-1	COVER SHEET	1
DW-119-2	NOTE SHEET	2
DW-119-3.1	ORR ROAD - DICE ROAD SOUTH TO FROST ROAD	3.1
DW119-8	WATER MAIN STANDARD DETAILS	



DATE	APPROVED	DATE	PROJECT NO.
BY	BY	BY	135248-02023
THOMAS TOWNSHIP WATER DISTRIBUTION SYSTEM			
COVER SHEET			
Spitzer		DATE: 04/11/2014 TIME: 10:00 AM PROJECT NO.: 135248-02023	
DC BY: SHP	CH BY: SJS	PROJECT NO.	
DR BY: SHP	APP. BY: SJS	135248-02023	
STDS: NA	SHEET 1	OF 3	
DATE: JANUARY 2014	FILE NO.		
SCALE: 1" = 1'	DW-119-1		



SECTION 7, T. 12 N. - R. 3 E.
THOMAS TOWNSHIP
SAGINAW COUNTY, MICHIGAN

NOTE
DICE ROAD CROSSING SHALL BE MADE BY
A HORIZONTAL DIRECTIONAL DRILLING
OPERATION (HDD)

SECTION 12, T. 12 N. - R. 3 E.
RICHLAND TOWNSHIP
SAGINAW COUNTY, MICHIGAN

NOTE
ALL HYDRAULIC LEADS CROSSING OVER ROAD
SHALL BE MADE BY DITCH CUT OPERATIONS
ALL PROPOSED WATER SERVICE LOCATIONS ARE
APPROXIMATE. EXACT LOCATION TO BE
DETERMINED IN THE FIELD WITH THE OWNER
AND ENGINEER
CENTRALIZER SHALL MAINTAIN A MINIMUM OF
18" SEPARATION BENEATH THE EXISTING DRIVE
GAS VALVES AND THE PROPOSED WATER
SERVICES

- BENCH MARKS**
- BM #300 FOUND SPIKE IN W FACE OF P. POLE 20' EAST OF DRR ROAD, 30' P. POLE SOUTH OF DICE ROAD. ELEV. 622.21 (JULY 85)
 - BM #301 SET SPIKE IN W FACE OF 6TH P. POLE SOUTH OF DICE ROAD, 30' EAST FROM DRR ROAD. ELEV. 622.21 (JULY 85)
 - BM #302 FOUND SPIKE IN EAST FACE OF P. POLE 32' WEST OF DRR ROAD, 175' SOUTH OF DRIVE TO HOURS ROAD. ELEV. 623.89 (JULY 85)
 - BM #303 FOUND SPIKE IN WEST FACE OF P. POLE 32' WEST OF DRR ROAD, 100' SOUTH OF DRIVE TO HOURS ROAD. ELEV. 624.16 (JULY 85)
 - BM #304 FOUND SPIKE ON SOUTH FACE OF P. POLE AT THE N.E. CORNER OF FROST ROAD AND DRR ROAD. ELEV. 624.42 (JULY 85)

NO.	DESCRIPTION	DATE
1	ISSUED FOR PERMITS	1/14/2024
2	REVISED FOR PERMITS	1/14/2024
3	REVISED FOR PERMITS	1/14/2024

THOMAS TOWNSHIP
WATER DISTRIBUTION SYSTEM

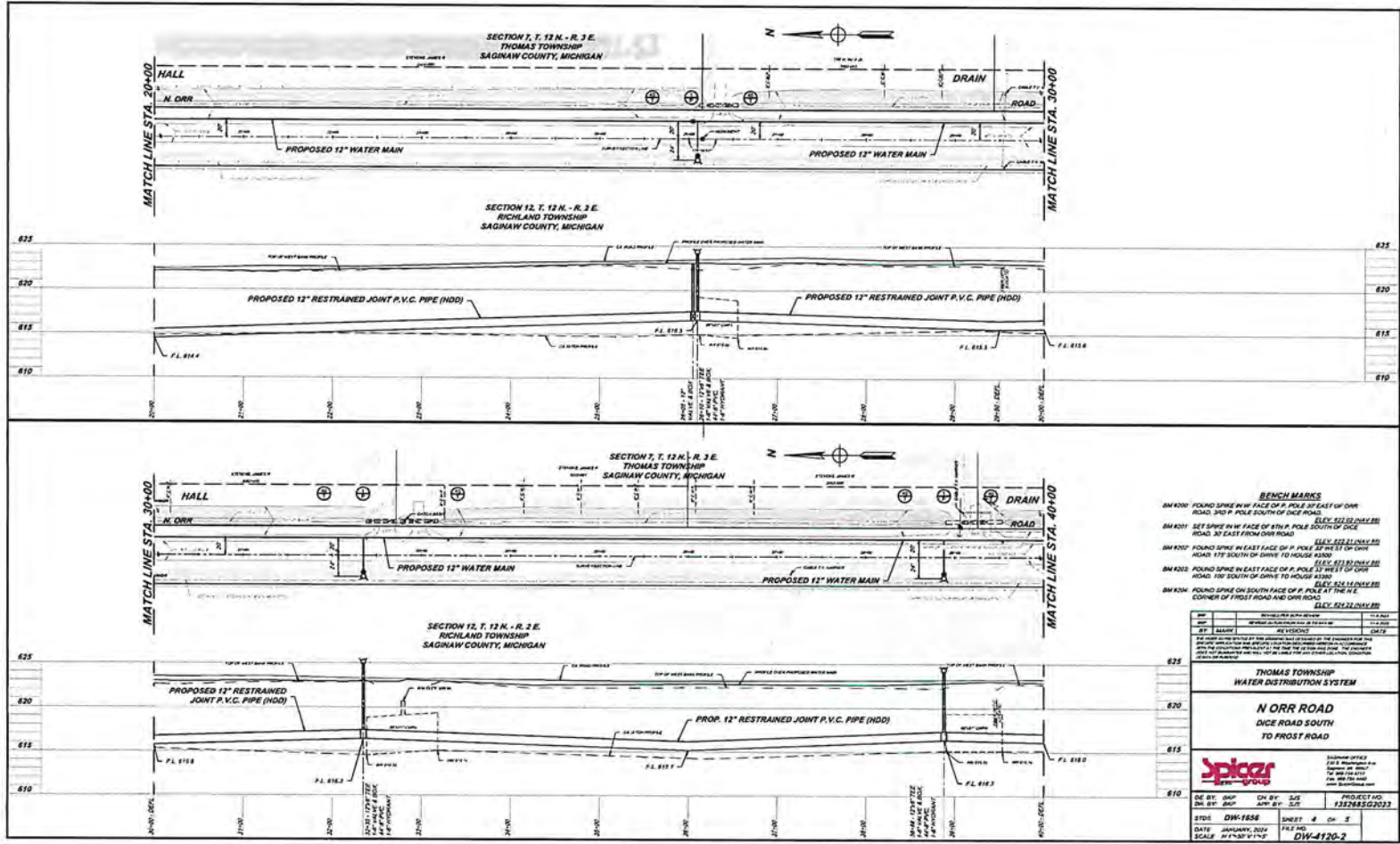
N ORR ROAD
DICE ROAD SOUTH
TO FROST ROAD



DESIGNED BY: BHP
CHECKED BY: S/S
DATE: JANUARY 2024
SCALE: 1/8" = 1'-0"

PROJECT NO:
73325852023

SHEET 3 OF 5
DW-4120-1



BENCHMARKS

- BM #200 FOUND SPIKE IN W. FACE OF P. POLE 30' EAST OF ORR ROAD, 30' N. POLE SOUTH OF DICE ROAD
- BM #201 SET SPIKE IN W. FACE OF 6TH P. POLE SOUTH OF DICE ROAD, 30' EAST FROM ORR ROAD
- BM #202 FOUND SPIKE IN EAST FACE OF P. POLE 30' WEST OF ORR ROAD, 100' SOUTH OF DRIVE TO HOUSE #300
- BM #203 FOUND SPIKE IN EAST FACE OF P. POLE 15' WEST OF ORR ROAD, 100' SOUTH OF DRIVE TO HOUSE #300
- BM #204 FOUND SPIKE ON SOUTH FACE OF P. POLE AT THE N.E. CORNER OF FROST ROAD AND ORR ROAD

NO.	DESCRIPTION	ELEVATION
BM #200	FOUND SPIKE IN W. FACE OF P. POLE 30' EAST OF ORR ROAD, 30' N. POLE SOUTH OF DICE ROAD	ELEV. 822.00 (ONLY SH)
BM #201	SET SPIKE IN W. FACE OF 6TH P. POLE SOUTH OF DICE ROAD, 30' EAST FROM ORR ROAD	ELEV. 822.11 (ONLY SH)
BM #202	FOUND SPIKE IN EAST FACE OF P. POLE 30' WEST OF ORR ROAD, 100' SOUTH OF DRIVE TO HOUSE #300	ELEV. 813.00 (ONLY SH)
BM #203	FOUND SPIKE IN EAST FACE OF P. POLE 15' WEST OF ORR ROAD, 100' SOUTH OF DRIVE TO HOUSE #300	ELEV. 822.16 (ONLY SH)
BM #204	FOUND SPIKE ON SOUTH FACE OF P. POLE AT THE N.E. CORNER OF FROST ROAD AND ORR ROAD	ELEV. 822.22 (ONLY SH)

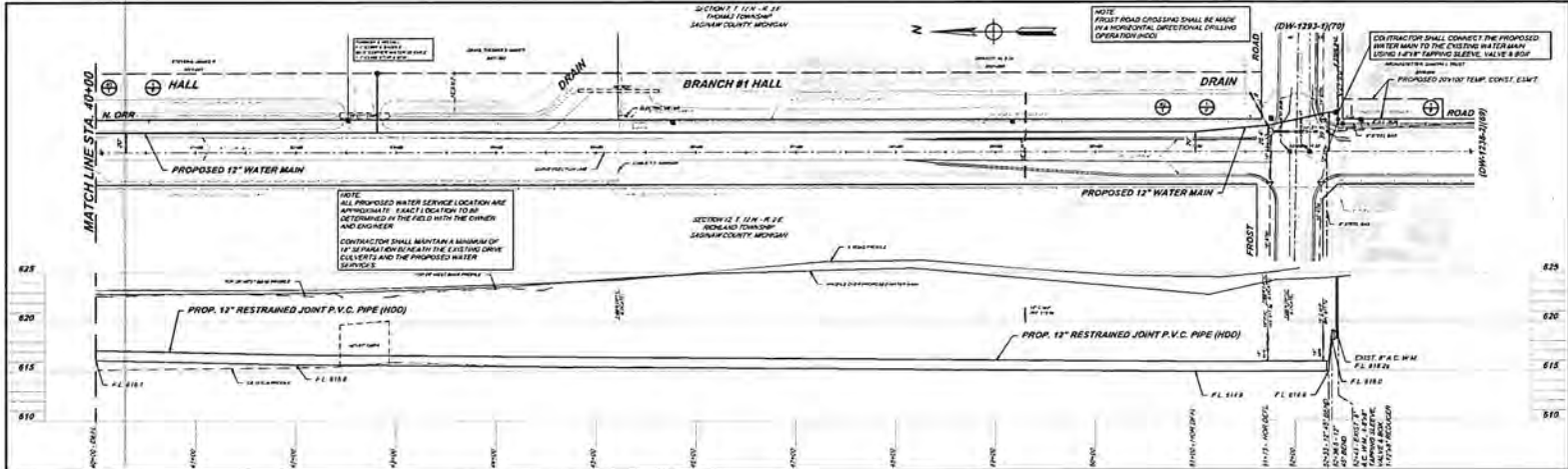
DATE	BY	CHECKED	DATE
01/11/12	AW	AW	01/11/12

THOMAS TOWNSHIP WATER DISTRIBUTION SYSTEM

N ORR ROAD DICE ROAD SOUTH TO FROST ROAD

Spicer

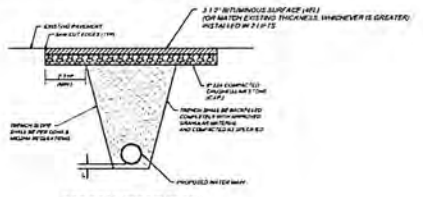
DATE: JANUARY, 2012
SCALE: 1" = 40.00' HORIZ.
PROJECT NO: 13226852023
SHEET: 4 OF 5
DW-1856
DW-4120-2



NOTE:
ALL PROPOSED WATER SERVICE LOCATIONS ARE APPROXIMATE. EXACT LOCATION TO BE DETERMINED IN THE FIELD WITH THE OWNER AND ENGINEER.
CONTRACTOR SHALL MAINTAIN A MINIMUM OF 12\"/>

NOTE:
FROST ROAD CROSSING SHALL BE MADE IN A HORIZONTAL, DIRECTIONAL SPILLING OPERATIONS MODE.

CONTRACTOR SHALL CONNECT THE PROPOSED WATER MAIN TO THE EXISTING WATER MAIN LEAVING LATER TAPPING SLICING. TAPES & JOINTS SHALL BE INSTALLED AS SHOWN.



ORR ROAD REPAIR DETAIL

- BENCH MARKS**
- BM 2000 FOUND SPIKE IN W. FACE OF P. POLE 20' EAST OF ORR ROAD AND P. POLE SOUTH OF DICE ROAD
 - BM 2001 SET SPIKE IN W. FACE OF 8TH P. POLE SOUTH OF DICE ROAD 30' EAST FROM ORR ROAD
 - BM 2002 FOUND SPIKE IN EAST FACE OF P. POLE 33' WEST OF ORR ROAD 172' SOUTH OF DRIVE TO HOUSE 2000
 - BM 2003 FOUND SPIKE IN EAST FACE OF P. POLE 33' WEST OF ORR ROAD 100' SOUTH OF DRIVE TO HOUSE 2000
 - BM 2004 FOUND SPIKE ON SOUTH FACE OF P. POLE AT THE N.E. CORNER OF FROST ROAD AND ORR ROAD

NO.	DESCRIPTION	DATE
1	ISSUED FOR PERMITS	1/14/20
2	ISSUED FOR PERMITS	1/14/20
3	ISSUED FOR PERMITS	1/14/20

THOMAS TOWNSHIP
WATER DISTRIBUTION SYSTEM

**N ORR ROAD
DICE ROAD SOUTH
TO FROST ROAD**



DESIGN BY: SHP	CHECKED BY: SJS	PROJECT NO. 13521850203
DRAWN BY: SHP	APP. BY: SJS	
DATE: JANUARY 2020	SHEET NO. 5	OF 3
SCALE: 1" = 40' (PLAN)	DW-1120-3	



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the addendum to the Township Manager's contract.
- **EXPLANATION OF TOPIC:** The attached one-page addendum to my contract was written by our attorney, Otto Brandt. I believe that it capsulizes everything that we discussed. It is very straightforward. Basically, my contract will remain intact until the end of June, 2025; however, I would work as the Township's Lead Project Manager beginning April 27th until the end of June, 2025. The job description for this position is also on this month's agenda. Insurance coverages would continue from June, 2025 through the end of November, 2026. Likewise, I would hand the reins of Township Manager over to Deidre at the end of April. Most of my work tasks would be performed remotely, though I anticipate that I will still have a significant amount of time in the new offices and on job sites as that is my comfort zone and will certainly be necessary to work with the various contractors, MEDC, Corning, HSC and government representatives.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Township Manager Contract Addendum.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the Township Manager contract addendum with Russ Taylor.
- **ROLL CALL VOTE REQUIRED:** No.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **PERSON SUBMITTING:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve wage increases for POAM members
- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:** In an effort to retain the Patrol Officers the Township currently employs it has been brought to the personnel committee and they concur with the request to increase wages for the officers that are not at the top of the wage scale to the top of the scale along with an increase in wages for Officer Sutkowi as he has been with the Township for 25+ years. This request is driven by the competitiveness between municipalities seeking patrol officers along with fewer candidates entering the field.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Memorandum of Understanding with POAM regarding wages.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table approving wage increase for POAM members.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, Supported by _____ to approve wage increase for POAM members.
- **ROLL CALL VOTE REQUIRED?** No



To: Chad Sutkowi, POAM Steward
From: Russ Taylor, Township Manager
Date: April 1, 2024

Re: Memorandum of Understand (MOU) with POAM, increasing wages for POAM members referenced in Appendix "A" Compensation Schedule.

The parties have agreed to increase the wages for officers not currently at the highest wage level to that of the highest wage level referenced in Appendix "A" Compensation Schedule in the collective bargaining agreement ("CBA") to be effective April 1, 2024. Both parties also agree to increase wages for officers with more than 10 years with the department by \$4,000. All other terms of the CBA shall remain in effect for the duration of the CBA.

Chad Sutkowi, POAM President (Date)

Russ Taylor, Township Manager (Date)

Dan Kuhn, Business Agent POAM (Date)



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Deidre Frolo, Fiscal Services Director
- **AGENDA TOPIC:** Approve the hiring of Meghan Prinz as Utility Billing Clerk
- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:** With the retirement of Russ Taylor, Township Manager and the promotion of myself to Township Manager, Nicole Schulte to Treasurer's Assistant and Aleigha Crowl to Fiscal Services Director the position of Utility Billing Clerk is open. The position was posted internally in compliance with the SEIU contract guidelines. Meghan Prinz, Department of Public Works, Administrative Assistant has applied for the position. I have interviewed Megan and I feel she is a good fit for the position. She has been with the Township for just over a year and has demonstrated she has the skills for the position along with a solid work ethic. Meghan will be on a probationary period for 6 months. This has been presented and approved by the personnel committee.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Letter of interest and application.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the hiring of Meghan Prinz as Utility Billing Clerk
- **ROLL CALL VOTE REQUIRED?** No.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **PERSON SUBMITTING:** Deidre Frolo, Fiscal Services Director
- **AGENDA TOPIC:** Approve hiring Christine Cousins as Department of Public Works part-time clerical
- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:** With the promotion of Meghan Prinz to Utility Billing Clerk the part-time clerical position in the Department of Public Works is vacant. Christine Cousins reached out regarding the Utility Billing Clerk position. With that position being filled we discussed the possibility of the part-time clerical position that is open due to Meghan's Prinz' promotion to Utility Billing Clerk. Chris has many years of experience in this type of a position and I feel she will be a good fit for the department. Appointing her to this position will allow ease of training and avoid a back log of tasks in the Department of Public Works as the position is posted, interviews are conducted and the employee is hired. As this is a union position, we have approached Steve Everett, SEIU steward, requesting approval to forgo the internal posting and hire Chris Cousin. He has reached out to other employees within the union to ensure they are not interested in the position. He is in agreement with forgoing the internal posting and filling the position. This has been presented and approved by the Personnel Committee.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Resume and employment application
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or table hiring Christine Cousins as probational part-time DPW clerical
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, Supported by _____ to hire Christine Cousins as probationary part-time DPW clerical.
- **ROLL CALL VOTE REQUIRED?** No



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
Steven P Witt, Township Treasurer
Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Investment/Withdrawal Authorization Resolution 24-05
- **EXPLANATION OF TOPIC:** Annually, the Board passes a resolution authorizing the depositories for Township funds as well as the officials who have the authority to make deposits to and withdrawals from the accounts. There is no change from the authorization that was approved in April of 2023.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Investment/Withdrawal Authorization Resolution 24-05.
- **POSSIBLE COURSES OF ACTION:** Adopt or Not Adopt Resolution.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to adopt the Investment/Withdrawal Authorization Resolution 24-05 pertaining to the authorization of depositories for Township funds and the officials allowed to make transactions regarding the funds in those depositories.
- **ROLL CALL VOTE REQUIRED?** Yes

RESOLUTION 24-05
 THOMAS TOWNSHIP
 APRIL 1, 2024
 AUTHORIZATION RESOLUTION

BE IT RESOLVED that The State Bank, and any Michigan Bank that belongs to the Federal Deposit Insurance Corporation, hereinafter called the Bank is hereby designated as a depository for the funds of this Township and designated officers of this Township are hereby authorized to open or cause to be opened an account or accounts with said Bank on such terms, conditions and agreements as shall be required by said Bank, to endorse or cause to be endorsed, in the name of this Township and to cash, to negotiate or to deposit or cause to be deposited in such account or accounts any money, checks, drafts, orders, notes and other instruments for the payment of money and to make any other agreements deemed advisable in regard thereto.

RESOLVED FURTHER, checks issued against the funds of this Township on deposit with said Bank must be signed by two persons; any one (1) of the following from column #1 and any one (1) of the following from column #2. The stamp option shall only be used in the event that both the elected official and the appointed deputy are not available. Each check requires at least one original signature.

<i>Column #1</i>	<i>Column #2</i>
Treasurer (Stamp Option)	Clerk (Stamp Option)
Deputy Treasurer	Township Manager

RESOLVED FURTHER, that checks issued against the Payroll Fund of this Township on deposit with said Bank must be signed by two persons; any one (1) of the following from column #1 and any *one* (1) of the following from column #2. The stamp option shall only be used in the event that both the elected official and the appointed deputy are not available. Each check requires at least one original signature.

<i>Column #1</i>	<i>Column #2</i>
Treasurer (Stamp Option)	Clerk (Stamp Option)
Deputy Treasurer	Township Manager

RESOLVED FURTHER, that withdrawal orders issued against the Savings Account and of this Township, on deposit with said Bank may be signed by any one (1) of the following:

Treasurer (Stamp Option)
 Deputy Treasurer

RESOLVED FURTHER, that any one (1) of the following;

Treasurer (Stamp Option)
 Deputy Treasurer

is authorized to invest money for and on behalf of this Township. The investment instruments shall be selected based upon the Township's adopted Investment Policy.

RESOLVED FURTHER, that this resolution shall continue in force until express written notice of its rescission or modification has been furnished to and received by said Bank.

RESOLVED FURTHER, that the signature stamp may only be substituted for an original signature in the event that both the elected official and the appointed deputy are not available. The Township Manager is the only person who may authorize the use of the signature stamp. The stamps shall be kept in a locked area. The Township Manager and Fiscal Services Director shall be the only individuals who have access to the stamps.

RESOLVED FURTHER, that any of the persons above named hereby are authorized and empowered to make any and all other agreements which they may deem advisable, from time to time, with said Bank in respect to transaction between this township and said Bank in regard to funds deposited in said Bank or any other business transacted by and between this Township and said Bank.

RESOLVED FURTHER, that any and all resolutions heretofore adopted by the Township Board of Trustee of this Township and certified to said Bank as governing the operation of this Township's account(s) with it, be and are hereby continued in full force and effect, except as the same may be supplemented or modified by the foregoing.

Roll Call Vote:

Ayes:

Nays:

Absent:

I further certify that the Thomas Township Board of Trustees and at the time of adoption of said resolution had full power and lawful authority to adopt the foregoing resolutions and to confer the powers therein granted to the person named who have power and lawful authority to exercise the same.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of this Township the 1st day of April, 2024.

Robert Weise, Supervisor

CERTIFICATE

I, MICHAEL THAYER, the duly elected and acting Clerk of Thomas Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on April 1, 2024, at which meeting a quorum was present, by a roll call vote of said members and hereinafter set forth; that said resolution was ordered to take immediate effect.

Michael Thayer, Clerk



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Lynda Thayer, Nature Center and Preserve Director
- **AGENDA TOPIC:** Approval of the proposal from Servinski Sod Service to purchase seed and plant it at the Thomas Township Nature Preserve.
- **EXPLANATION OF TOPIC:**

After last year's struggle with planting seeds in the nature preserve, an opportunity came our way to have Servinski Sod Service assist us with purchasing seeds and planting them. Servinski Sod Service is very familiar with the nature preserve project and has been on site working with the Dow remediation team to replant the bank management areas along the bank as well as the northern six acres that are also part of the remediation plan. They have a practical approach and will be able to use the proper equipment to drill the seeds into the ground.

They are offering the proper seed mixes at cost and are willing to do the seeding at a very reasonable rate. Please see the attached information from Servinski Sod Service. I am asking for permission to proceed with the proposed work. The NRDA trustee representative supports this decision and NRDA funds will be used to cover the costs.

RE: THOMAS TOWNSHIP NATURE PRESERVE NATIVE SEEDING/APPROXIMATELY 40 ACRES

Native Seed Costs

Upland Seed	Appx. 24 Acres x \$379/Acre	\$ 9,096.00
Wetland Seed	Appx. 13 Acres x \$886/Acre	\$11,518.00
Mesic Seed	Appx. 3 Acres X \$958/Acre	\$ 2,874.00
TOTAL SEED COST		\$23,488.00
Labor, Equip./Seed 40 Acres		\$ 3,000.00
TOTAL		\$26,488.00

10% Additional Seed for Re-Seeding (if desired)

Upland Seed	2.5 Acres x \$379/Acre	\$ 947.50
Wetland Seed	1.5 Acres x \$886/Acre	\$1,329.00
Mesic Seed	1 Acre x \$958/Acre	\$ 958.00
ADDITIONAL COST IF DESIRED		\$3,234.50

I am recommending that we accept the cost of \$26,488.00 as well as the additional seeds for \$3,234.50, for a total of \$29,722.50.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
 - **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
 - **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the proposal from Servinski Sod Service to purchase seed and plant it at the Thomas Township Nature Preserve.
 - **ROLL CALL VOTE REQUIRED?** No
-



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the franchise agreement with LakeNet Fiber.
- **EXPLANATION OF TOPIC:** LakeNet Fiber provides high-speed internet services, cable TV and telephone services. The company is located in Hemlock. Apparently, they are expanding their service area to include some small areas of the western side of our Township, which necessitates a franchise agreement with Thomas Township. The service area map attached to the proposed franchise agreement delineates the areas of Thomas Township being served. The proposed agreement is for a term of ten (10) years.

Years ago, communities were able to negotiate with the prospective franchisees; however, the State took that away and developed a standardized franchise that communities must approve within thirty (30) days. The only thing a community can amend is the percentage of the franchise fee and contributions from the franchisee toward a public service station. Thomas Township does not have any public service stations, so that has never been a part of our franchise agreements. The franchise percentage is set at 5%.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Proposed Franchise agreement with LakeNet Fiber.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the franchise agreement with LakeNet Fiber for a period of ten (10) years with a five (5%) percent franchise fee.
- **ROLL CALL VOTE REQUIRED:** No.

INSTRUCTIONS FOR UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

Pursuant to 2006 Public Act 480, MCL 484.3301 *et seq*, any Video Service Provider seeking to provide video service in one or more service areas in the state of Michigan after January 30, 2007, shall file an application for a Uniform Video Service Local Franchise Agreement with the Local Unit of Government ("Franchising Entity") that the Provider wishes to service. Pursuant to Section 2(2) of 2006 PA 480, "Except as otherwise provided by this Act, a person shall not provide video services in any local unit of government without first obtaining a uniform video service local franchise as provided under Section 3." Procedures applicable to incumbent video service providers are set forth below.

As of the effective date (January 1, 2007) of the Act, no existing franchise agreement with a Franchising Entity shall be renewed or extended upon the expiration date of the agreement. The incumbent video Provider, at its option, may continue to provide video services to the Franchising Entity by electing to do one of the following:

1. Terminate the existing franchise agreement before the expiration date of the agreement and enter into a new franchise under a uniform video service local franchise agreement.
2. Continue under the existing franchise agreement amended to include only those provisions required under a uniform video service local franchise.
3. Continue to operate under the terms of an expired franchise until a uniform video service local franchise agreement takes effect. An incumbent video Provider with an expired franchise on the effective date has 120 days after the effective date of the Act to file for a uniform video service local franchise agreement.

On the effective date (January 1, 2007) of the Act, any provisions of an existing Franchise that are inconsistent with or in addition to the provisions of a uniform video service local Franchise Agreement are unreasonable and unenforceable by the Franchising Entity.

If, at a subsequent date, the Provider would like to provide video service to an additional Local Unit of Government, the Provider must file an additional application with that Local Unit of Government.

The forms shall meet the following requirements:

- The Provider must complete both the "Uniform Video Service Local Franchise Agreement" and "Attachment 1 - Uniform Video Service Local Franchise Agreement" forms if they are seeking a new/renewed Franchise Agreement, and send the forms by mail (certified, registered, first-class, return receipt requested, or by a nationally recognized overnight delivery service) to the appropriate Franchising Entity. Until otherwise officially notified by the Franchising Entity, the forms shall be sent to the Clerk or any official with the responsibilities or functions of the Clerk in the Franchising Entity. "**Attachment 2 - Uniform Video Service Local Franchise Agreement**" is not required to be filed at this time *unless* it is being used regarding amendments, terminations, or transfers pertaining to an existing Uniform Video Service Local Franchise Agreement. (Refer to Sections X to XII of the Agreement, as well as Section 3(4-6) of the Act.)
- Pursuant to Section 11 of the Act: Except under the terms of a mandatory protective order, trade secrets and commercial or financial information designated as such and submitted under the Act to the Franchising Entity or Commission are exempt from the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246 and **MUST BE KEPT CONFIDENTIAL**.
 1. The Provider may specify which items of information should be deemed "confidential." It is the responsibility of the provider to clearly identify and segregate any confidential information submitted to the franchising entity with the following information:

"[insert PROVIDER'S NAME]
[CONFIDENTIAL INFORMATION]"

2. The Franchising Entity receiving the information so designated as confidential is required (a) to protect such information from public disclosure, (b) exempt such information from any response to a FOIA request, and (c) make the information available only to and for use only by such local officials as are necessary to approve the franchise agreement or perform any other task for which the information is submitted.
 3. Any Franchising Entity which disputes whether certain information submitted to it by a provider is entitled to confidential treatment under the Act may apply to the Commission for resolution of such a dispute. Unless and until the Commission determines that part or all of the information is not entitled to confidential treatment under the Act, the Franchising Entity shall keep the information confidential.
- Responses to all questions must be provided and must be amended appropriately when changes occur.
 - All responses must be printed out, typed, signed/dated (where appropriate), and mailed (certified, registered, first class, return receipt requested, or by a national recognized overnight delivery service) to the appropriate party.
 - The Agreement and Attachments are templates. Tab through the documents and fill in as appropriate, use the appropriate "dropdown box" (City/Village/Township) when indicated.
 - For sections that need explanation, if the Provider runs out of space, the Provider should then submit the application with typed attachments that are clearly identified.
 - The Franchising Entity shall notify the Provider as to whether the submitted Franchise Agreement is complete as required by this Act within 15 business days after the date that the Franchise Agreement is filed. If the Franchise Agreement is not complete, the Franchising Entity shall state in its notice the reasons the franchise agreement is incomplete. The Franchising Entity cannot declare an application to be incomplete because it may dispute whether or not the applicant has properly classified certain material as "confidential."
 - A Franchising Entity shall have 30 days after the submission date of a complete Franchise Agreement to approve the agreement. If the Franchising Entity does not notify the Provider regarding the completeness of the Franchise Agreement or approve the Franchise Agreement within the time periods required under this subsection, the franchise agreement shall be considered complete and the Franchise Agreement approved. The Provider shall notify both the Franchising Entity and the Michigan Public Service Commission of such an approved and completed Agreement by completing **Attachment 3 - Uniform Video Service Local Franchise Agreement**.
 - For changes to an existing Uniform Video Service Local Franchise Agreement (amendments, transfers, or terminations), the Provider must complete the "**Attachment 2 - Uniform Video Service Local Franchising Entity**" form, and send the form to the appropriate Franchising Entity.
 - For information that is to be submitted to the Michigan Public Service Commission, please use the following address:

Michigan Public Service Commission
Attn: Video Franchising
P.O. Box 30221
Lansing, MI 48909

Fax: (517) 284-8200

Questions should be directed to the Telecommunications Division, Michigan Public Service Commission at (517) 284-8190.

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

THIS UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT ("Agreement") is made, pursuant to 2006 PA 480, MCL 484.3301 *et seq.* (the "Act") by and between the Township of Thomas, a Michigan municipal corporation (the "Franchising Entity"), and LakeNet LLC, a Michigan corporation doing business as LakeNet LLC.

I. Definitions

For purposes of this Agreement, the following terms shall have the following meanings as defined in the Act:

- A. "Cable Operator" means that term as defined in 47 USC 522(5).
- B. "Cable Service" means that term as defined in 47 USC 522(6).
- C. "Cable System" means that term as defined in 47 USC 522(7).
- D. "Commission" means the Michigan Public Service Commission.
- E. "Franchising Entity" means the local unit of government in which a provider offers video services through a franchise.
- F. "FCC" means the Federal Communications Commission.
- G. "Gross Revenue" means that term as described in Section 6(4) of the Act and in Section VI(D) of the Agreement.
- H. "Household" means a house, an apartment, a mobile home, or any other structure or part of a structure intended for residential occupancy as separate living quarters.
- I. "Incumbent video provider" means a cable operator serving cable subscribers or a telecommunication provider providing video services through the provider's existing telephone exchange boundaries in a particular franchise area within a local unit of government on the effective date of this act.
- J. "IPTV" means internet protocol television.
- K. "Local unit of government" means a city, village, or township.
- L. "Low-income household" means a household with an average annual household income of less than \$35,000.00 as determined by the most recent decennial census.
- M. "METRO Act" means the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48, MCL 484.3101 *et seq.*
- N. "Open video system" or "OVS" means that term as defined in 47 USC 573.
- O. "Person" means an individual, corporation, association, partnership, governmental entity, or any other legal entity.
- P. "Public rights-of-way" means the area on, below, or above a public roadway, highway, street, public sidewalk, alley, waterway, or utility easements dedicated for compatible uses.
- Q. "Term" means the period of time provided for in Section V of this Agreement.
- R. "Uniform video service local franchise agreement" or "franchise agreement" means the franchise agreement required under the Act to be the operating agreement between each franchising entity and video provider in this state.
- S. "Video programming" means that term as defined in 47 USC 522(20).
- T. "Video service" means video programming, cable services, IPTV, or OVS provided through facilities located at least in part in the public rights-of-way without regard to delivery technology, including internet protocol technology. This definition does not include any video programming provided by a commercial mobile service provider defined in 47 USC 332(d) or provided solely as part of, and via, a service that enables users to access content, information, electronic mail, or other services offered over the public internet.
- U. "Video service provider" or "Provider" means a person authorized under the Act to provide video service.
- V. "Video service provider fee" means the amount paid by a video service provider or incumbent video provider under Section 6 of the Act and Section VI of this Agreement.

II. Requirements of the Provider

- A. An unfranchised Provider will not provide video services in any local unit of government without first obtaining a uniform video service local franchise agreement as provided under **Section 3 of the Act** (except as otherwise provided by the Act).
- B. The Provider shall file in a timely manner with the Federal Communications Commission all forms required by that agency in advance of offering video service in Michigan.
- C. The Provider agrees to comply with all valid and enforceable federal and state statutes and regulations.
- D. The Provider agrees to comply with all valid and enforceable local regulations regarding the use and occupation of public rights-of-way in the delivery of the video service, including the police powers of the Franchising Entity.
- E. The Provider shall comply with all Federal Communications Commission requirements involving the distribution and notification of federal, state, and local emergency messages over the emergency alert system applicable to cable operators.
- F. The Provider shall comply with the public, education, and government programming requirements of Section 4 of the Act.
- G. The Provider shall comply with all customer service rules of the Federal Communications Commission under 47 CFR 76.309 (c) applicable to cable operators and applicable provisions of the Michigan Consumer Protection Act, 1976 PA 331, MCL 445.901 to 445.922.
 - i. Including but not limited to: MCL 445.902; MCL 445.903 (1)(a) through 445.903(1)(cc); MCL 445.903(1)(ff) through (jj); MCL 445.903(2); MCL 445.905; MCL 445.906; MCL 445.907; MCL 445.908; MCL 445.910; MCL 445.911; MCL 445.914; MCL 445.915; MCL 445.916; MCL 445.918.
- H. The Provider agrees to comply with in-home wiring and consumer premises wiring rules of the Federal Communications Commission applicable to cable operators.
- I. The Provider shall comply with the Consumer Privacy Requirements of 47 USC 551 applicable to cable operators.
- J. If the Provider is an incumbent video provider, it shall comply with the terms which provide insurance for right-of-way related activities that are contained in its last cable franchise or consent agreement from the Franchising Entity entered before the effective date of the Act.
- K. The Provider agrees that before offering video services within the boundaries of a local unit of government, the video Provider shall enter into a Franchise Agreement with the local unit of government as required by the Act.
- L. The Provider understands that as the effective date of the Act, no existing Franchise Agreement with a Franchising Entity shall be renewed or extended upon the expiration date of the Agreement.
- M. The Provider provides an exact description of the video service area footprint to be served, pursuant to **Section 2(3)(e) of the Act**. If the Provider is not an incumbent video Provider, the date on which the Provider expects to provide video services in the area identified under **Section 2(3)(e) of the Act** must be noted. The Provider will provide this information in Attachment 1 - Uniform Video Service Local Franchise Agreement.
- N. The Provider is required to pay the Provider fees pursuant to **Section 6 of the Act**.

III. Provider Providing Access

- A. The Provider shall not deny access to service to any group of potential residential subscribers because of the race or income of the residents in the local area in which the group resides.
- B. It is a defense to an alleged violation of Paragraph A if the Provider has met either of the following conditions:
 - i. Within 3 years of the date it began providing video service under the Act and the Agreement; at least 25% of households with access to the Provider's video service are low-income households.
 - ii. Within 5 years of the date it began providing video service under the Act and Agreement and from that point forward, at least 30% of the households with access to the Provider's video service are low-income households.
- C. **[If the Provider is using telecommunication facilities]** to provide video services and has more than 1,000,000 telecommunication access lines in Michigan, the Provider shall provide access to its video service to a number of households equal to at least 25% of the households in the provider's telecommunication

service area in Michigan within 3 years of the date it began providing video service under the Act and Agreement and to a number not less than 50% of these households within 6 years. **The video service Provider is not required to meet the 50% requirement in this paragraph until 2 years after at least 30% of the households with access to the Provider's video service subscribe to the service for 6 consecutive months.**

- D. The Provider may apply to the Franchising Entity, and in the case of paragraph C, the Commission, for a waiver of or for an extension of time to meet the requirements of this section if 1 or more of the following apply:
- i. The inability to obtain access to public and private rights-of-way under reasonable terms and conditions.
 - ii. Developments or buildings not being subject to competition because of existing exclusive service arrangements.
 - iii. Developments or buildings being inaccessible using reasonable technical solutions under commercial reasonable terms and conditions.
 - iv. Natural disasters
 - v. Factors beyond the control of the Provider
- E. The Franchising Entity or Commission may grant the waiver or extension only if the Provider has made substantial and continuous effort to meet the requirements of this section. If an extension is granted, the Franchising Entity or Commission shall establish a new compliance deadline. If a waiver is granted, the Franchising Entity or Commission shall specify the requirement or requirements waived.
- F. The Provider shall file an annual report with the Franchising Entity and the Commission regarding the progress that has been made toward compliance with paragraphs B and C.
- G. Except for satellite service, the provider may satisfy the requirements of this paragraph and Section 9 of the Act through the use of alternative technology that offers service, functionality, and content, which is demonstrably similar to that provided through the provider's video service system and may include a technology that does not require the use of any public right-of-way. The technology utilized to comply with the requirements of this section shall include local public, education, and government channels and messages over the emergency alert system as required under Paragraph II(E) of this Agreement.

IV. Responsibility of the Franchising Entity

- A. The Franchising Entity hereby grants authority to the Provider to provide Video Service in the Video Service area footprint, as described in this Agreement and Attachments, as well as the Act.
- B. The Franchising Entity hereby grants authority to the Provider to use and occupy the Public Rights-of-way in the delivery of Video Service, subject to the laws of the state of Michigan and the police powers of the Franchising Entity.
- C. The Franchising Entity shall notify the Provider as to whether the submitted Franchise Agreement is complete as required by the Act within 15 business days after the date that the Franchise Agreement is filed. If the Franchise Agreement is not complete, the Franchising Entity shall state in its notice the reasons the Franchise Agreement is incomplete. The Franchising Entity cannot declare an application to be incomplete because it may dispute whether or not the applicant has properly classified certain material as "confidential."
- D. The Franchising Entity shall have 30 days after the submission date of a complete Franchise Agreement to approve the agreement. If the Franchising Entity does not notify the Provider regarding the completeness of the Franchise Agreement or approve the Franchise Agreement within the time periods required under **Section 3(3) of the Act**, the Franchise Agreement shall be considered complete and the Franchise Agreement approved.
- i. If time has expired for the Franchising Entity to notify the Provider, The Provider shall send (via mail: certified or registered, or by fax) notice to the Franchising Entity and the Commission, using Attachment 3 of this Agreement.
- E. The Franchising Entity shall allow a Provider to install, construct, and maintain a video service or communications network within a public right-of-way and shall provide the provider with open, comparable, nondiscriminatory, and competitively neutral access to the public right-of-way.
- F. The Franchising Entity may not discriminate against a video service provider to provide video service for any of the following:
- i. The authorization or placement of a video service or communications network in public right-of-way.
 - ii. Access to a building owned by a governmental entity.
 - iii. A municipal utility pole attachment.
- G. The Franchising Entity may impose on a Provider a permit fee only to the extent it imposes such a fee on incumbent video providers, and any fee shall not exceed the actual, direct costs incurred by the Franchising Entity for issuing the relevant permit. A fee under this section shall not be levied if the Provider already has

paid a permit fee of any kind in connection with the same activity that would otherwise be covered by the permit fee under this section or is otherwise authorized by law or contract to place the facilities used by the Provider in the public right-of-way or for general revenue purposes.

- H. The Franchising Entity shall not require the provider to obtain any other franchise, assess any other fee or charge, or impose any other franchise requirement than is allowed under the Act and this Agreement. For purposes of this Agreement, a franchise requirement includes but is not limited to, a provision regulating rates charged by video service providers, requiring the video service providers to satisfy any build-out requirements, or a requirement for the deployment of any facilities or equipment.
- I. Notwithstanding any other provision of the Act, the Provider shall not be required to comply with, and the Franchising Entity may not impose or enforce, any mandatory build-out or deployment provisions, schedules, or requirements except as required by **Section 9 of the Act**.
- J. The Franchising Entity is subject to the penalties provided for under Section 14 of the Act.

V. Term

- A. This Franchise Agreement shall be for a period of 10 years from the date it is issued. The date it is issued shall be calculated either by (a) the date the Franchising Entity approved the Agreement, provided it did so within 30 days after the submission of a complete franchise agreement, or (b) the date the Agreement is deemed approved pursuant to **Section 3(3) of the Act**, if the Franchising Entity either fails to notify the Provider regarding the completeness of the Agreement or approve the Agreement within the time periods required under that subsection.
- B. Before the expiration of the initial Franchise Agreement or any subsequent renewals, the Provider may apply for an additional 10-year renewal under **Section 3(7) of the Act**.

VI. Fees

- A. A video service Provider shall calculate and pay an annual video service provider fee to the Franchising Entity. The fee shall be 1 of the following:
 - i. If there is an existing Franchise Agreement, an amount equal to the percentage of gross revenue paid to the Franchising Entity by the incumbent video Provider with the largest number of subscribers in the Franchising Entity.
 - ii. At the expiration of an existing Franchise Agreement or if there is no existing Franchise Agreement, an amount equal to the percentage of gross revenue as established by the Franchising Entity of _____% (percentage amount to be inserted by Franchising Entity which shall not exceed 5%) and shall be applicable to all providers
- B. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- C. The Franchising Entity shall not demand any additional fees or charges from a provider and shall not demand the use of any other calculation method other than allowed under the Act.
- D. For purposes of this Section, "gross revenues" means all consideration of any kind or nature, including, without limitation, cash, credits, property, and in-kind contributions received by the provider from subscribers for the provision of video service by the video service provider within the jurisdiction of the franchising entity.
 - 1. **Gross revenues shall include all of the following:**
 - i. All charges and fees paid by subscribers for the provision of video service, including equipment rental, late fees, insufficient funds fees, fees attributable to video service when sold individually or as part of a package or bundle, or functionally integrated, with services other than video service.
 - ii. Any franchise fee imposed on the Provider that is passed on to subscribers.
 - iii. Compensation received by the Provider for promotion or exhibition of any products or services over the video service.
 - iv. Revenue received by the Provider as compensation for carriage of video programming on that Provider's video service.
 - v. All revenue derived from compensation arrangements for advertising to the local franchise area.
 - vi. Any advertising commissions paid to an affiliated third party for video service advertising.
 - 2. **Gross revenues do not include any of the following:**
 - i. Any revenue not actually received, even if billed, such as bad debt net of any recoveries of bad debt.
 - ii. Refunds, rebates, credits, or discounts to subscribers or a municipality to the extent not already offset by subdivision (D)(i) and to the extent the refund, rebate, credit, or discount is attributable to the video service.

- iii. Any revenues received by the Provider or its affiliates from the provision of services or capabilities other than video service, including telecommunications services, information services, and services, capabilities, and applications that may be sold as part of a package or bundle, or functionality integrated, with video service.
 - iv. Any revenues received by the Provider or its affiliates for the provision of directory or internet advertising, including yellow pages, white pages, banner advertisement, and electronic publishing.
 - v. Any amounts attributable to the provision of video service to customers at no charge, including the provision of such service to public institutions without charge.
 - vi. Any tax, fee, or assessment of general applicability imposed on the customer or the transaction by a federal, state, or local government or any other governmental entity, collected by the Provider, and required to be remitted to the taxing entity, including sales and use taxes.
 - vii. Any forgone revenue from the provision of video service at no charge to any person, except that any forgone revenue exchanged for trades, barter, services, or other items of value shall be included in gross revenue.
 - viii. Sales of capital assets or surplus equipment.
 - ix. Reimbursement by programmers of marketing costs actually incurred by the Provider for the introduction of new programming.
 - x. The sale of video service for resale to the extent the purchaser certifies in writing that it will resell the service and pay a franchise fee with respect to the service.
- E. In the case of a video service that is bundled or integrated functionally with other services, capabilities, or applications, the portion of the video Provider's revenue attributable to the other services, capabilities, or applications shall be included in gross revenue unless the Provider can reasonably identify the division or exclusion of the revenue from its books and records that are kept in the regular course of business.
 - F. Revenue of an affiliate shall be included in the calculation of gross revenues to the extent the treatment of the revenue as revenue of the affiliate has the effect of evading the payment of franchise fees which would otherwise be paid for video service.
 - G. The Provider is entitled to a credit applied toward the fees due under **Section 6(1) of the Act** for all funds allocated to the Franchising Entity from annual maintenance fees paid by the provider for use of public rights-of-way, minus any property tax credit allowed under **Section 8 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act (METRO Act)**, 2002 PA 48, MCL 484.3108. The credits shall be applied on a monthly pro rata basis beginning in the first month of each calendar year in which the Franchising Entity receives its allocation of funds. The credit allowed under this subsection shall be calculated by multiplying the number of linear feet occupied by the Provider in the public rights-of-way of the Franchising Entity by the lesser of 5 cents or the amount assessed under the **METRO Act**. The Provider is not eligible for a credit under this section unless the provider has taken all property tax credits allowed under the **METRO Act**.
 - H. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
 - I. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
 - J. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(1) of the Act**, applied against the amount of the subscriber's monthly bill.
 - K. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

VII. Public, Education, and Government (PEG) Channels

- A. The video service Provider shall designate a sufficient amount of capacity on its network to provide for the same number of public, education, and government access channels that are in actual use on the incumbent video provider system on the **effective date of the Act** or as provided under **Section 4(14) of the Act**.
- B. Any public, education, or government channel provided under this section that is not utilized by the Franchising Entity for at least 8 hours per day for 3 consecutive months may no longer be made available to the Franchising Entity and may be programmed at the Provider's discretion. At such a time as the Franchising Entity can certify a schedule for at least 8 hours of daily programming for a period of 3 consecutive months, the Provider shall restore the previously reallocated channel.
- C. The Franchising Entity shall ensure that all transmissions, content, or programming to be retransmitted by a video service Provider is provided in a manner or form that is capable of being accepted and retransmitted by a Provider, without requirement for additional alteration or change in the content by the Provider, over the

particular network of the Provider, which is compatible with the technology or protocol utilized by the Provider to deliver services.

- D. The person producing the broadcast is solely responsible for all content provided over designated public, education, or government channels. The video service Provider *shall not* exercise any editorial control over any programming on any channel designed for public, education, or government use.
- E. The video service Provider is not subject to any civil or criminal liability for any program carried on any channel designated for public, education, or government use.
- F. If a Franchising Entity seeks to utilize capacity pursuant to **Section 4(1) of the Act** or an agreement under **Section 13 of the Act** to provide access to video programming over one or more PEG channels, the Franchising Entity shall give the Provider a written request specifying the number of channels in actual use on the incumbent video provider's system or specified in the agreement entered into under **Section 13 of the Act**. The video service Provider shall have 90 days to begin providing access as requested by the Franchising Entity. The number and designation of PEG access channels shall be set forth in an addendum to this agreement effective 90 days after the request is submitted by the Franchising Entity.
- G. A PEG channel shall only be used for noncommercial purposes.

VIII. PEG Fees

- A. The video service Provider shall also pay to the Franchising Entity as support for the cost of PEG access facilities and services an annual fee equal to one of the following options:
 - 1. If there is an existing Franchise on the effective date of the Act, the fee (enter the fee amount _____) paid to the Franchising Entity by the incumbent video Provider with the largest number of cable service subscribers in the Franchising Entity as determined by the existing Franchise Agreement;
 - 2. At the expiration of the existing Franchise Agreement, the amount required under (1) above, which is _____% of gross revenues. (The amount under (1) above is not to exceed 2% of gross revenues);
 - 3. If there is no existing Franchise Agreement, a percentage of gross revenues as established by the Franchising Entity and to be determined by a community need assessment, is _____% of gross revenues. (The percentage that is established by the Franchising Entity is not to exceed 2% of gross revenues.); and
 - 4. An amount agreed to by the Franchising Entity and the video service Provider.
- B. The fee required by this section shall be applicable to all providers, pursuant to Section 6(9) of the Act.
- C. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- D. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
- E. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
- F. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(8) of the Act**, applied against the amount of the subscriber's monthly bill.
- G. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

IX. Audits

- A. No more than every 24 months, a Franchising Entity may perform reasonable audits of the video service Provider's calculation of the fees paid under **Section 6 of the Act** to the Franchising Entity during the preceding 24-month period only. All records reasonably necessary for the audits shall be made available by the Provider at the location where the records are kept in the ordinary course of business. The Franchising Entity and the video service Provider shall each be responsible for their respective costs of the audit. Any additional amount due verified by the Franchising Entity shall be paid by the Provider within 30 days of the Franchising Entity's submission of invoice for the sum. If the sum exceeds 5% of the total fees which the audit determines should have been paid for the 24-month period, the Provider shall pay the Franchising Entity's reasonable costs of the audit.
- B. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the provider shall be made within 3 years from the date the compensation is remitted.

X. Termination and Modification

This Franchise Agreement issued by a Franchising Entity may be terminated or the video service area footprint may be modified, except as provided under **Section 9 of the Act**, by the Provider by submitting notice to the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

XI. Transferability

This Franchise Agreement issued by a Franchising Entity or an existing franchise of an incumbent video service Provider is fully transferable to any successor in interest to the Provider to which it is initially granted. A notice of transfer shall be filed with the Franchising Entity within 15 days of the completion of the transfer. The Provider will use Attachment 2, when notifying the Franchising Entity. The successor in interest will assume the rights and responsibilities of the original provider and will also be required to complete their portion of the Transfer Agreement located within Attachment 2.

XII. Change of Information

If any of the information contained in the Franchise Agreement changes, the Provider shall timely notify the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

XIII. Confidentiality

Pursuant to Section 11 of the Act: Except under the terms of a mandatory protective order, trade secrets and commercial or financial information designated as such and submitted under the Act to the Franchising Entity or Commission are exempt from the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246 and **MUST BE KEPT CONFIDENTIAL.**

- A. The Provider may specify which items of information should be deemed "confidential." It is the responsibility of the provider to clearly identify and segregate any confidential information submitted to the franchising entity with the following information:
 "[insert PROVIDER'S NAME]
 [CONFIDENTIAL INFORMATION]"
- B. The Franchising Entity receiving the information so designated as confidential is required (a) to protect such information from public disclosure, (b) exempt such information from any response to a FOIA request, and (c) make the information available only to and for use only by such local officials as are necessary to approve the franchise agreement or perform any other task for which the information is submitted.
- C. Any Franchising Entity which disputes whether certain information submitted to it by a provider is entitled to confidential treatment under the Act may apply to the Commission for resolution of such a dispute. Unless and until the Commission determines that part or all of the information is not entitled to confidential treatment under the Act, the Franchising Entity shall keep the information confidential.

XIV. Complaints/Customer Service

- A. The Provider shall establish a dispute resolution process for its customers. Provider shall maintain a local or toll-free telephone number for customer service contact.
- B. The Provider shall be subjected to the penalties, as described under **Section 14 of the Act**, and the Franchising Entity and Provider may be subjected to the dispute process as described in **Section 10 of the Act**.
- C. Each Provider shall annually notify its customers of the dispute resolution process required under **Section 10 of the Act**. Each Provider shall include the dispute resolution process on its website.
- D. Before a customer may file a complaint with the Commission under **Section 10(5) of the Act**, the customer shall first attempt to resolve the dispute through the dispute resolution process established by the Provider in **Section 10(2) of the Act**.
- E. A complaint between a customer and a Provider shall be handled by the Commission pursuant to the process as described in **Section 10(5) of the Act**.
- F. A complaint between a Provider and a franchising entity or between two or more Providers shall be handled by the Commission pursuant to the process described in **Section 10(6) of the Act**.
- G. In connection with providing video services to the subscribers, a provider shall not do any act prohibited by Section 10(1)(a-f) of the Act. The Commission may enforce compliance to the extent that the activities are not covered by **Section 2(3)(l) in the Act**.

XV. Notices

Any notices to be given under this Franchise Agreement shall be in writing and delivered to a Party personally, by facsimile or by certified, registered, or first-class mail, with postage prepaid and return receipt requested, or by a nationally recognized overnight delivery service, addressed as follows:

If to the Franchising Entity:
(must provide street address)

If to the Provider:
(must provide street address)

Township of Thomas:

249 N Miller Rd

Saginaw MI 48609

Attn: Clerk or Supervisor

Fax No.:

LakeNet LLC

16690 Gratiot Rd

Hemlock MI 48626

Attn: Christopher Fabien

Fax No.: chris@lakenetmi.com

Or such other addresses or facsimile numbers as the Parties may designate by written notice from time to time.

XVI. Miscellaneous

- A. **Governing Law.** This Franchise Agreement shall be governed by, and construed in accordance with, applicable Federal laws and laws of the State of Michigan.
- B. **The parties to this Franchise Agreement are subject to all valid and enforceable provisions of the Act.**
- C. **Counterparts.** This Agreement may be signed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute on and the same agreement.
- D. **Power to Enter.** Each Party hereby warrants to the other Party that it has the requisite power and authority to enter into this Franchise Agreement and to perform according to the terms hereof.
- E. **The Provider and Franchising Entity are subject to the provisions of 2006 Public Act 480.**

IN WITNESS WHEREOF, the Parties, by their duly authorized representatives, have executed this Franchise Agreement.

Township of Thomas, a Michigan Municipal Corporation

LakeNet LLC, a [Michigan corporation doing business as LakeNet LLC

By _____
Print Name _____
Title _____
Address _____
City, State, Zip _____
Phone _____
Fax _____
Email _____


By _____
Print Name **Christopher Fabien**
Title **Member**
Address **16690 Gratiot Rd**
City, State, Zip **Hemlock MI 48626**
Phone **9896435819**
Fax **N/A**
Email **chris@lakenetmi.com**

FRANCHISE AGREEMENT (*Franchising Entity to Complete*)

Date submitted:
Date completed and approved:

ATTACHMENT 1

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT (Pursuant To 2006 Public Act 480)

(Form must be typed)

Date: 3/5/2024		
Applicant's Name: LakeNet LLC		
Address 1: 16690 Gratiot Rd		
Address 2:		Phone: (989) 643-5819
City: Hemlock	State: MI	Zip: 48626
Federal I.D. No. (FEIN): 27-2276925		

Company executive officers:

Name(s): Christopher Fabien
Title(s): Member

Person(s) authorized to represent the company before the Franchising Entity and the Commission:

Name: Christopher Fabien		
Title: Member		
Address: 16690 Gratiot Rd Hemlock MI 48626		
Phone: (989) 643-5819	Fax:	Email: chris@lakenetmi.com

Describe the video service area footprint as set forth in Section 2(3e) of the Act. (An exact description of the video service area footprint to be served, as identified by a geographic information system digital boundary meeting or exceeding national map accuracy standards.)

See attached map, GIS File in ERSI Shapefile format is available upon request.

[Option A: for Providers that Options B and C are not applicable, a description based on a geographic information system digital boundary meeting or exceeding national map accuracy standards]

[Option B: for Providers with 1,000,000 or more access lines in Michigan using telecommunication facilities to provide Video Service, a description based on entire wire centers or exchanges located in the Franchising Entity]

[Option C: for an Incumbent Video Service Provider, it satisfies this requirement by allowing the Franchising Entity to seek right-of-way information comparable to that required by a permit under the METRO Act as set forth in its last cable franchise or consent agreement from the Franchising Entity entered into before the effective date of the Act]


Pursuant to Section 2(3)(d) of the Act, if the Provider is not an incumbent video Provider, provide the date on which the Provider expects to provide video services in the area identified under Section 2(3)(e) (the Video Service Area Footprint).

Date: 12/31/2025

For All Applications:

**Verification
(Provider)**

I, Christopher Fabien, of lawful age, and being first duly sworn, now states: As an officer of the Provider, I am authorized to do and hereby make the above commitments. I further affirm that all statements made above are true and correct to the best of my knowledge and belief.

Name and Title (printed): Christopher Fabien	
Signature: 	Date: 3/5/2024

(Franchising Entity)

Thomas Township, a Michigan municipal corporation

By _____
Print Name _____
Title _____
Address _____
City, State, Zip _____
Phone _____
Fax _____
Email _____
Date _____

ATTACHMENT 2

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT
(Pursuant to 2006 Public Act 480)
(Form must be typed)

Affected Franchise Agreement(s):

Date:

Type of Change (*Check one*): Amended Termination Transfer

Current information on record:

Applicant's Name:		
Address 1:		
Address 2:		Phone:
City:	State:	Zip:
Federal I.D. No. (FEIN):		

For Amended Agreement(s):

Agreement that is being Amended:

Types of Amendments:

- A. Change in Legal Name or assume business name, etc. (Approval from Secretary of State must be attached.)

1. Existing Name:
2. New Name:

- B. Change in Principal Business Address or Name of Person Authorized to Receive Notice:

1. New Principal/business office address:

Address 1:	
Address 2:	
City, State, Zip:	
Email:	
Phone:	Fax:

2. New Name and Title of person authorized to receive notice:

Name:	Title:
Address 1:	
Address 2:	
City, State, Zip:	
Email:	
Phone:	Fax:

C. Increase/Decrease in the Territory:

1. <u>Reason for the change:</u>
2. <u>Description of change:</u>
3. <u>List the new unit(s) and unincorporated area(s) to be served under this change:</u>

D. Additional changes (please attach any additional changes that have been made, which have not been previously recorded in this Attachment):

For Termination:

Effective date of Termination:
Agreement associated with the Termination:
Identify the number of customers covered by the Agreement being terminated:
Identify the method used to notify the Franchising Entity of the termination of service (Attach a copy of the notification):

For Transfer of Agreement(s):

(A transfer will require the new franchise holder or new controlling parent company to complete the information for the "New Agreement Holder")

<i>Name of Current Franchise Holder.</i>	
Contact Name:	
Address 1:	
Address 2:	
City, State, Zip:	
Email:	
Phone:	Fax:
Federal I.D. No. (FEIN):	

<i>Name of New Franchise Holder or controlling parent company as applicable:</i>	
Contact Name:	
Address 1:	
Address 2:	
City, State, Zip:	
Email:	
Phone:	Fax:
Federal I.D. No. (FEIN):	
Email:	

Company executive officers:

Name(s):
Title(s):
Person(s) authorized to represent the company before the Franchising Entity and the Commission:

Describe the video service area footprint as set forth in Section 2(3)(e) of the Act. (An exact description of the video service area footprint to be served, as identified by a geographic information system digital boundary meeting or exceeding national map accuracy standards.)

[Option A, for Providers that Options B and C are not applicable, a description based on a geographic information system digital boundary meeting or exceeding national map accuracy standards]

[Option B, for Providers with 1,000,000 or more access lines in Michigan using telecommunication facilities to provide Video Service, a description based on entire wire centers or exchanges located in the Franchising Entity]

[Option C, for an Incumbent Video Service Provider, it satisfies this requirement by allowing the Franchising Entity to seek right-of-way information comparable to that required by a permit under the METRO Act as set forth in its last cable franchise or consent agreement from the Franchising Entity entered into before the effective date of the Act]]

Explain the transaction that defines the transferee as a successor in interest (Attachments are acceptable):

--

Effective date of Transfer: <i>(Per 2006 Public Act 480: A notice of transfer shall be filed with the Franchising Entity within 15 days of the completion of the transfer)</i>
Agreement associated with the Transfer:

For All Applications:

**Verification
(Provider)**

I, [insert NAME], of lawful age, and being first duly sworn, now state: As an officer of the Provider, I am authorized to do and hereby make the above commitments. I further affirm that all statements made above are true and correct to the best of my knowledge and belief.

Name and Title (printed):	
Signature:	Date:

(Franchising Entity)

City of [insert NAME of City/Village/Township], a Michigan municipal corporation

By	_____
Print Name	_____
Title	_____
Address	_____
City, State, Zip	_____
Phone	_____
Fax	_____
Email	_____
Date	_____

ATTACHMENT 3

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT (Form must be typed)

THE UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT ("Agreement") is considered completed and approved on this date [insert month & day], 20[insert two digit year], pursuant to 2006 PA 480, Section 3(3) between City of [insert NAME of City/Village/Township], a Michigan municipal corporation (the "Franchising Entity"), and [insert NAME of Video Franchising Entity], a [insert NAME of State of incorporation/formation] corporation doing business as [insert DBA name].

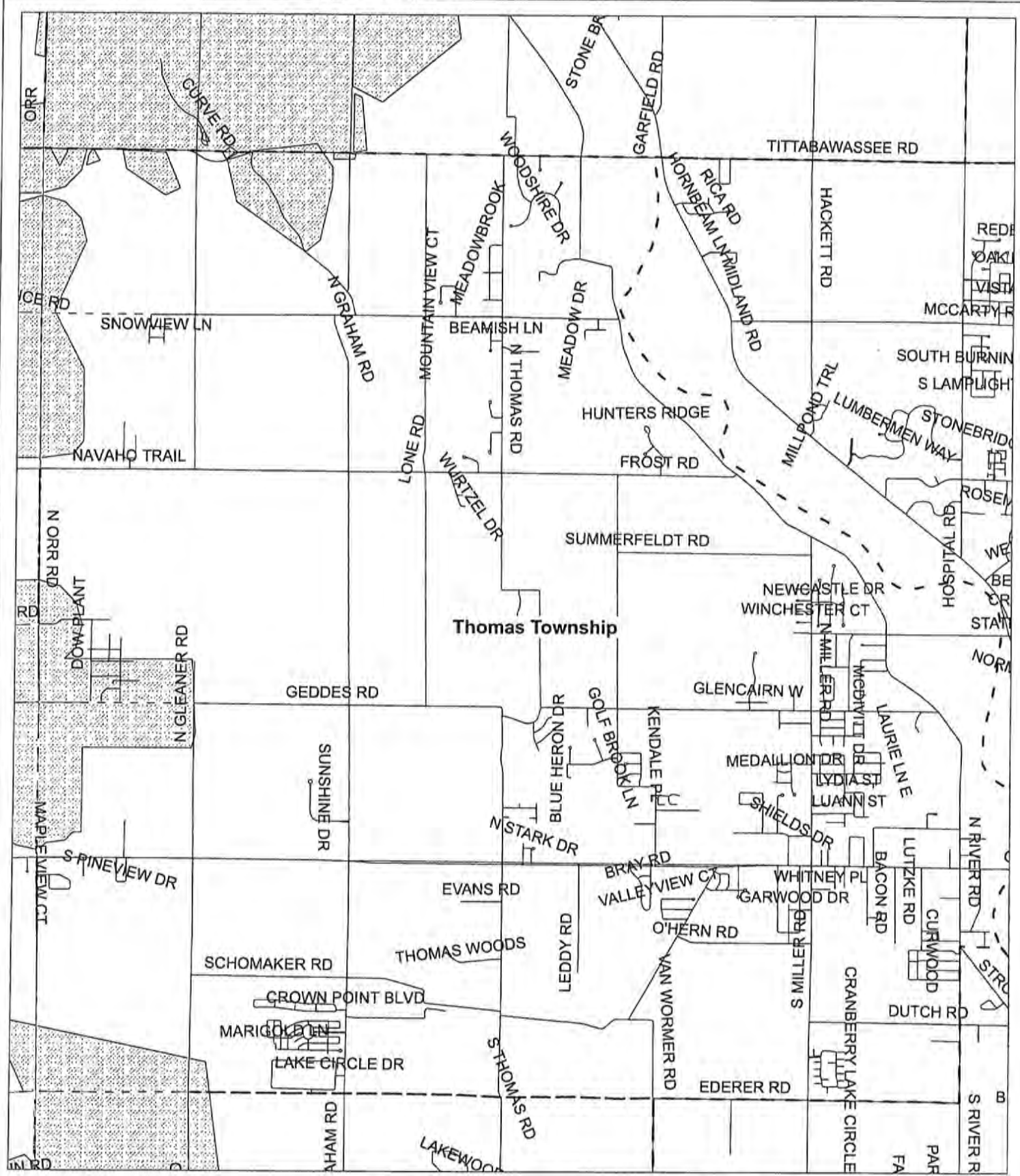
Pursuant to Section 3(3) of the Act, "A Franchising Entity shall have 30 days after the submission date of a complete franchise agreement to approve the agreement. If the Franchising Entity does not notify the Provider regarding the completeness of the franchise agreement or approve the franchise agreement within the time periods required under this subsection, the franchise agreement shall be considered complete and the franchise agreement approved."

The Uniform Video Service Local Franchise Agreement was first filed on [insert month & day], 20[insert two digit year], and has exceeded the 30 day submission date (pursuant to Section 3(3) of the Act) on [insert month & day], 20[insert two digit year]. Attachment 3 is being sent as a notification of a Franchise Agreement that is considered completed and approved to both **City of [insert NAME of City/Village/Township]**, a Michigan municipal corporation (the "Franchising Entity"), as well as the **Michigan Public Service Commission**.

(Provider)

I, [insert NAME], of lawful age, and being first duly sworn, now states: As an officer of the Provider, I am authorized to do and hereby make the above commitments. I further affirm that all statements made above are true and correct to the best of my knowledge and belief.

<i>Name and Title (printed):</i>	
<i>Signature:</i>	<i>Date:</i>



LakeNet LLC Video Franchise Service Area
Thomas Township, Saginaw County
 Revised 3/4/24

 **Served Area**



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Trevor Schultz, Department of Public Works Director
- **AGENDA TOPIC:** Approve the agreement with Spicer Engineering for services to support updating our GIS layers and assist with submitting "Complete Distribution Service Materials Inventory" (CDSMI) to the State of Michigan for up to \$15,000.
- **EXPLANATION OF TOPIC:** I have asked Spicer group for a letter agreement to provide services to update and attribute our GIS water and sanitary sewer system, as well as help crafting the CDSMI document that has to be filed with the State later this year. Additionally, throughout this process, we will update our Water System Reliability Study to also be submitted to the State.

Spicer has provided an estimate to complete this work of \$15,000. I will work closely with them to make sure we do not exceed this number.

This work was approved for the 2024-25 Fiscal Year Budget and will be paid for out of the Water/Professional Services line.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Spicer Engineering Letter Agreement and Scope of Services.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to Approve the agreement with Spicer Engineering for services to support updating our GIS layers and assist with submitting "Complete Distribution Service Materials Inventory" (CDSMI) to the State of Michigan for up to \$15,000.
- **ROLL CALL VOTE REQUIRED?** No.

January 31, 2024

Trevor Schultz, DPW Director
Thomas Township
249 N. Miller Road
Saginaw, MI 48609

RE: GIS Improvements – Schedule and breakdown of project approach
Thomas Township

Trevor,

In response to the Township's request, this document contains Spicer Group's proposal to update the Township's GIS database.

Background

Thomas Township inventories many municipal assets, including the drinking water and sanitary sewer systems, in a Geographical Information System (GIS). In 2017, the Township performed an internal audit of the water system as part of the compilation of the Township's Water Asset Management Plan and Preliminary Distribution System Material Inventory (PDSMI) report. The intent of this inventory was the mapping of the drinking water system in relation to real-world benchmarks and the collection of data such as size, installation year, and material. Alongside the water distribution system, the sanitary sewer system and other Township assets have been mapped.

The PDSMI was submitted by the Township before the deadline of January 1, 2020 and the Complete DSMI must be submitted to EGLE by January 1, 2025. The purpose of the CDSMI is to characterize, record, and maintain a comprehensive inventory of distribution system materials, including service line materials on both public and private property. Maintenance of an accurate inventory of distribution materials supports effective asset management planning, lead service line replacement efforts, and notification of those served by a lead service line.

Scope of Professional Services

Spicer Group's scope of professional services for this project will provide modeling, and reporting efforts to satisfy the following requirements:

1. Review current GIS feature layers and audit for missing information such as updates to water distribution system, sanitary sewer system, etc.
2. Review as-builts to populate missing feature data.
3. Create additional feature layers fields as requested.
4. Review field data collection tools to assist field personnel in updating GIS system.
5. Provide the Township with updated GIS feature layers and summary of changes.
6. Assist the Township in completing and submitting the Township's CDSMI report.
7. Host/attend progress and final meetings (3 total meetings).

Additional Services

Additional services related to this project will be furnished by us after you authorize the work. Our fee for the additional services will be determined at the time they are agreed to and rendered.

Subconsultants

We have the staff and the ability to complete this project in-house. We do not anticipate the need for the use of subconsultants on this project.

Fee Schedule

Our proposed fee schedule follows. We will submit monthly invoices to you for our professional services, any additional authorized services and any reimbursable expenses.

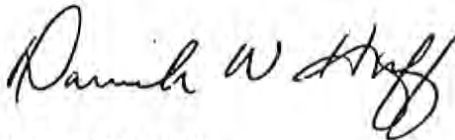
1. Study and Report Phase:
 - a. Standard hourly rates with an estimate of approximately \$15,000.00

We have calculated these fees based on our understanding of what you want us to do and what you have told us. Should we approach the amount of the fee for any reason before we are finished with the work, if the scope changes, or our understanding was incorrect, we will notify you and discuss with you the option of adjusting the amount of the fee or adjusting the scope of services.

Attached to this letter is a copy of our general conditions for our services, which are part of this agreement. Any changes to this agreement must be agreed to by both of us.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return a copy to us. We deeply appreciate your confidence in Spicer, and we look forward to working with you and for you on this project.

Sincerely,



Darrick W. Huff
Principal in Charge



Austin Alexander, EIT
Design Engineer

SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (402) 332-7754
Fax: (989) 754-4440
E-mail: Austin.Alexander@spicergroup.com

Above proposal accepted and approved
by Owner.

THOMAS TOWNSHIP

By: _____
Authorized Signature

Date: _____

cc: SGI File 135788SG2024

https://spicergroup44.sharepoint.com/sites/thomastownship/shared/documents/projects/135788sg2024-thomas_twp-gis_improvements/0_proposal/_letter_agreement/letter_agreement.doc

GENERAL CONDITIONS ATTACHED TO LETTER AGREEMENT

SECTION 1

1.1 **Preamble.** This agreement is based upon a mutual obligation of good faith and fair dealing between the parties in its performance and enforcement. Accordingly, the OWNER and the PROFESSIONAL, with a positive commitment to honesty and integrity, agree to the following:

That each will function within the laws and statutes that apply to its duties and responsibilities; that each will assist in the other's performance; that each will avoid hindering the other's performance; that each will work diligently to fulfill its obligations; and that each will cooperate in the common endeavor of the contract.

1.2 **Ownership of Instruments of Service.** All reports, plans, specifications, computer files, field data, notes and other documents and instruments prepared by the PROFESSIONAL as instruments of service shall remain the property of the PROFESSIONAL. The PROFESSIONAL shall retain all common law, statutory and other reserved rights, including the copyright thereto.

1.3 **Covenant not to Hire.** OWNER agrees that during the term of this agreement and for a period of one (1) year thereafter that it will not hire for its own employment any person employed by the PROFESSIONAL.

1.4 **Standard of Care.** Service performed by PROFESSIONAL under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this AGREEMENT, or in any report, opinion, document or otherwise.

1.5 **Defects in Service.** OWNER and OWNER's personnel, contractors and subcontractors shall upon discovery promptly report to PROFESSIONAL any defects or suspected defects in PROFESSIONAL's work, in order that PROFESSIONAL may take prompt, effective measures which in PROFESSIONAL's opinion will minimize the consequences of a defect in service. PROFESSIONAL shall not be responsible for additional costs due to any tardiness in reporting defects in service.

1.6 **Reimbursable Expenses** mean the actual expenses incurred by PROFESSIONAL or PROFESSIONAL's independent professional associates or consultants, directly or indirectly in connection with the Project, such as expenses for; transportation and subsistence incidental thereto; obtaining bids or proposals from Contractor(s); providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representatives and their assistants; toll telephone calls and courier services; reproduction of reports, drawings, specifications, bidding documents, and similar project-related items; and, if authorized in advance by OWNER, overtime work requiring higher than regular rates.

1.7 **Standard Hourly Rates** used as a basis for payment mean those rates in effect at the time that the work is performed, for all PROFESSIONAL's personnel engaged directly on the Project, including, but not limited to, architects, engineers, surveyors, designers, planners, drafters, specification writers, estimators, other technical and business personnel. The Standard Hourly Rates include salaries and wages, direct and indirect payroll costs and fringe benefits. The Standard Hourly Rates of personnel of PROFESSIONAL will be adjusted periodically to reflect changes in personnel and in PROFESSIONAL's overall compensation procedures and practices.

1.8 **Limitation of Liability.** To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of the PROFESSIONAL and the PROFESSIONAL's officers, directors, partners, employees and subconsultants, and any of them, to the OWNER and anyone claiming by or through the OWNER, for any and all claims, losses, costs or damages, including attorneys' fees and costs and expert-witness fees and costs of any nature whatsoever or claims expenses resulting from or in any way related to the Project or the Agreement from any cause or causes shall not exceed the total compensation received by the PROFESSIONAL under this Agreement, or the total amount of \$100,000.00, whichever is greater. It is intended that this limitation apply to any and all liability or caused of action however alleged or arising, unless otherwise prohibited by law.

1.9 **Indemnification.** The PROFESSIONAL agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, Owner) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the PROFESSIONAL's negligent performance of professional services under this Agreement.

The OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants (collectively, Professional) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the OWNER's negligent acts in connection with the Project and the acts of its contractors, subcontractors or PROFESSIONAL or anyone for whom the OWNER is legally liable.

Neither the OWNER nor the PROFESSIONAL shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

1.10 **Severability.** Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

1.11 **Survival.** Notwithstanding completion or termination of this Agreement for any reason, all rights, duties and obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

1.12 **Betterment.** If, due to the PROFESSIONAL's negligence, a required item or component of the Project is omitted from the PROFESSIONAL's construction documents, the PROFESSIONAL shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the PROFESSIONAL be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

1.13 **Mediation.** In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the OWNER and the PROFESSIONAL agree that all disputes between them arising out of or relating to the Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The OWNER and the PROFESSIONAL further agree to include a similar mediation provision in all agreements with independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

1.14 **Changed Conditions.** If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the PROFESSIONAL are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the PROFESSIONAL may call for renegotiation of appropriate portions of this Agreement. The PROFESSIONAL shall notify the OWNER of the changed conditions necessitating renegotiation, and the PROFESSIONAL and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions.

1.15 **Hazardous Materials.** Both parties acknowledge that the PROFESSIONAL's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the PROFESSIONAL or any other party encounters any hazardous or toxic materials, or should it become known to the PROFESSIONAL that such materials may be present on or about the job site or any adjacent areas that may affect the performance of the PROFESSIONAL's services, the PROFESSIONAL may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the OWNER retains appropriate PROFESSIONAL's or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the job site is in full compliance with all applicable laws and regulations.

SECTION 2

2.1 **Assignment.** Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the PROFESSIONAL shall not be considered an assignment for purposes of this Agreement.

2.2 **Governing Law & Jurisdiction.** The OWNER and the PROFESSIONAL agree that this Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Michigan.

2.3 **Billing and Payment Terms.** *Payment Due:* invoices shall be submitted by the PROFESSIONAL (monthly) are due upon presentation and shall be considered past due if not paid within thirty (30) calendar days of the due date. *Interest:* If payment in full is not received by the PROFESSIONAL within thirty (30) calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

2.4 **Suspension of Services.** If the OWNER fails to make payments when due or otherwise is in breach of this Agreement, the PROFESSIONAL may suspend performance of service upon ten (10) calendar days' notice to the OWNER. The PROFESSIONAL shall have no liability whatsoever to the OWNER for any costs or damages as a result of such suspension caused by any breach of this Agreement by the OWNER. Upon payment in full by the OWNER the PROFESSIONAL shall resume services under this Agreement, and the time scheduled and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expenses necessary for the PROFESSIONAL to resume performance. *Termination of Services:* If the OWNER fails to make payment to the PROFESSIONAL in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by the PROFESSIONAL. *Set-off, Backcharges, Discounts:* Payment of invoices shall not be subject to any discounts or set-offs by the OWNER unless agreed to in writing by the PROFESSIONAL. Payment to the PROFESSIONAL for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

2.5 **Collection of Costs.** In the event legal actions necessary to enforce the payment terms of this Agreement, the PROFESSIONAL shall be entitled to collect from the OWNER any judgement or settlement sums due, plus reasonable attorneys' fees, court costs and other expenses incurred by the PROFESSIONAL in connection therewith and, in addition, the reasonable value of the PROFESSIONAL's time and expenses spent in connection with such collection action, computed according to the PROFESSIONAL's prevailing fee schedule and expense policies.

2.6 **Delays.** The OWNER agrees that the PROFESSIONAL is not responsible for damages arising directly or indirectly from any delays for causes beyond the PROFESSIONAL's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters; fires, riots, war or other emergencies or acts of God; failure of any government agency to act in timely manner; failure of performance by the OWNER or the OWNER's contractors or consultants; or discovery of any hazardous substances or differing site conditions.

In addition, if the delays resulting from any such causes increase the cost or time required by the PROFESSIONAL to perform its services in an orderly and efficient manner, the PROFESSIONAL shall be entitled to an equitable adjustment in schedule and/or compensation.

2.7 Delivery and Use of Electronic Files. In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by the PROFESSIONAL, the OWNER agrees that all such electronic files are instruments of service of the PROFESSIONAL, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights.

The OWNER agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project. The OWNER agrees not to transfer these electronic files to others without the prior written consent of the PROFESSIONAL. The OWNER further agrees to waive all claims against the PROFESSIONAL resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than the PROFESSIONAL.

The OWNER and the PROFESSIONAL agree that any electronic files furnished by either party shall conform to the original specifications. Any changes to the original electronic specifications by either the OWNER or the PROFESSIONAL are subject to review and acceptance by the other party. Additional services by the PROFESSIONAL made necessary by changes to the electronic file specifications shall be compensated for as Additional Services.

Electronic files furnished by either party shall be subject to an acceptance period of fourteen (14) days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files.

The OWNER is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the PROFESSIONAL and electronic files, the signed or sealed hard-copy construction documents shall govern.

In addition, the OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants (collectively, Professional) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than the PROFESSIONAL or from any reuse of the electronic files without the prior written consent of the PROFESSIONAL.

Under no circumstances shall delivery of electronic files for use by the OWNER be deemed a sale by the PROFESSIONAL, and the PROFESSIONAL makes no warranties, either expressed or implied, or merchantability and fitness for any particular purpose. In no event shall the PROFESSIONAL be liable for indirect or consequential damages as a result of the OWNER's use or reuse of the electronic files.

2.8 Opinions of Probable Construction Costs. In providing opinions of probable construction cost, the OWNER understands that the PROFESSIONAL has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the PROFESSIONAL's opinions of probable construction costs are

made on the basis of the PROFESSIONAL's judgement and experience. The PROFESSIONAL makes no warranty, express or implied that the bids or the negotiated cost of the Work will not vary from the PROFESSIONAL's opinion of probable construction costs.

SECTION 3

3.1 Design Without Construction Administration. Unless Authorized, it is understood and agreed that the PROFESSIONAL's Basic Services under this Agreement do not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the OWNER. The OWNER assumes all responsibility for interpretation of the Contract Documents and for construction observation, and the OWNER waives any claims against the PROFESSIONAL that may be in any way connected thereto.

3.2 Record Drawings. If authorized by the Agreement, upon completion of the Work, the PROFESSIONAL shall compile for and deliver to the OWNER a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor. These Record documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the PROFESSIONAL shall assume will be reliable, the PROFESSIONAL cannot and does not warrant their accuracy.

3.3 Contingency Fund. The OWNER and the PROFESSIONAL agree that certain increased cost and changes may be required because of possible omissions, ambiguities or inconsistencies in the drawings and specifications prepared by the PROFESSIONAL and, therefore, that the final construction cost of the Project may exceed the estimated construction cost. The OWNER agrees to set aside a minimum reserve in the amount of not less than 10 percent of the Project construction costs as a contingency to be used, as required, to pay for any such increased costs and changes. The OWNER further agrees to make no claim by way of direct or third-party action against the PROFESSIONAL or its subconsultants with respect to any increased costs within the contingency because of such changes or because of any claims made by the Contractor relating to such changes.

3.4 Permits and Approvals. The PROFESSIONAL shall assist the OWNER in applying for those permits and approvals normally required by law for projects similar to the one for which the PROFESSIONAL's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by the PROFESSIONAL and included in the scope of Services of this Agreement.

3.5 Jobsite Safety. Neither the professional activities of the PROFESSIONAL, nor the presence of the PROFESSIONAL or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The PROFESSIONAL and its personnel have no authority to exercise

any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The OWNER agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the OWNER's contract with the General Contractor. The OWNER also agrees that the OWNER, the PROFESSIONAL, and the PROFESSIONAL's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

3.6 Construction Observation. The PROFESSIONAL shall visit the site, if authorized, at intervals appropriate to the stage of construction; or as otherwise agreed to in writing by the OWNER and the PROFESSIONAL, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work, but rather are to allow the PROFESSIONAL, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, the PROFESSIONAL shall keep the OWNER informed about the progress of the Work and shall endeavor to guard the OWNER against deficiencies in the work.

If the OWNER desires more extensive project observation or full-time project representation, the OWNER shall request that such services be provided by the PROFESSIONAL as Services in accordance with the terms of this Agreement.

The PROFESSIONAL shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the contractor in accordance with the Contract Documents.

The PROFESSIONAL shall not be responsible for any acts or omissions of the contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The PROFESSIONAL does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

These General Conditions shall be attached to and made part of the Agreement between Spicer Group, Inc. (PROFESSIONAL) and the Owner.

3.8 Verification of Existing Conditions. Inasmuch as the remodeling and/or rehabilitation of the existing structures requires that certain assumptions be made by the PROFESSIONAL regarding existing conditions, and because some of these assumptions may not be verifiable without the OWNER's expending substantial sums of money or destroying otherwise adequate or serviceable portions of the structure, the OWNER agrees to bear all costs, losses and expenses, including the cost of the PROFESSIONAL's Additional Services, arising from the discovery of concealed or unknown conditions in the existing structure.

3.9 Construction Layout. If requested by the Owner, as detailed in the scope of services or as an Additional Service to this Agreement, the PROFESSIONAL shall provide construction layout stakes sufficient for construction purposes. The stakes will reflect pertinent information from the construction bidding and contract documents. The stakes shall be set in place one time by the PROFESSIONAL, staged and scheduled as requested by the Contractor. After the stakes are set, it shall be the Contractor's exclusive responsibility to protect the stakes from damage or removal. Once the stake is set, if the stake becomes unusable due to the Contractor's negligence it shall be reset by the PROFESSIONAL. The cost for resetting the stakes be paid by the Owner or authorized representative of this Agreement to the PROFESSIONAL if Owner elects to do so, the Owner may look to the Contractor to pay the additional expense for restaking.

3.10 Right of Entry. OWNER shall provide for PROFESSIONAL's right to enter from time to time property owned by OWNER and/or other(s) in order for PROFESSIONAL to fulfill the scope of services indicated hereunder. OWNER understands that use of testing or other equipment may unavoidably cause some damage, the correction of which is not part of this AGREEMENT.

3.11 Buried Utilities. OWNER will furnish to PROFESSIONAL information identifying the type and location of utility lines and other man-made objects beneath the site's surface. PROFESSIONAL will take reasonable precautions to avoid damaging these man-made objects and will, prior to penetrating the site's surface furnish to OWNER a plan indicating the locations intended for these penetrations with respect to what PROFESSIONAL has been told are the locations of utilities and other man-made objects beneath the site's surface. OWNER will approve the location of these penetrations prior to their being made and OWNER will authorize PROFESSIONAL to proceed.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Trevor Schultz, Department of Public Works Director
- **AGENDA TOPIC:** Approve the purchase of a truck for the DPW Director from McDonald Ford for \$51,308.
- **EXPLANATION OF TOPIC:** Because DPW has forecasted adding an additional laborer to the staff in the 2024-25 fiscal year, we need to purchase another vehicle. The Director's current Ford F250 truck will go to the new full-time laborer, necessitating the purchase of another truck.

A request for bids was sent out to 6 area Chevrolet and Ford dealerships. On March 26th, bids were opened with McDonald Ford being read as low. It is my recommendation to award the purchase of this vehicle from McDonald Ford. We can expect to take delivery of the vehicle within 3 months of approval.

This expenditure was approved inside the 2024-25 budget and will be paid for out of the Water and Sewer Capital Outlay line. It is also acknowledged that this cost exceeds my budgetary number of \$50,000 by \$1,308. I will look to make up this budget overage by being frugal in other line items through out the 2024-25 fiscal year.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Truck RFP. Signed Quote. Bid Tab.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to Approve the purchase of a truck for the DPW Director from McDonald Ford for \$51,308.
- **ROLL CALL VOTE REQUIRED?** No.



March 6, 2024

New Car Sales
Hagen Ford
3980 North Euclid Ave
Bay City, MI 48706

Request For Bids
2024 Chevrolet Silverado 1500 Crew Cab Custom or 2024 F-150 XLT Crew Cab

Thomas Township Department of Public Works is currently soliciting bids to purchase one (1) 2024 Chevrolet Silverado 1500 custom or 2024 F-150 XLT. The pricing quoted shall be guaranteed through June, 2024 or the actual delivery date, whichever is later.

Below are the minimum specifications with the options outlined for these vehicles. The specifications and options are the minimum acceptable features required by Thomas Township. The requested quote is to provide the truck as specified. This is a competitive bidding process open to all area dealers and no additional allowance or consideration will be given for additional features you submit beyond the minimum acceptable specifications and options requested. Only the quotes submitted on the STANDARDIZED QUOTE FORM will be considered by Thomas Township.

Sealed bids must be submitted in a sealed envelope prior to 3:00 PM Thursday, March 26, 2024. Please label the envelope as "2024 Pickup Truck Bid". Mail or deliver to:

***Thomas Township
Department of Public Works
249 North Miller Road
Saginaw, MI 48609
Attention Trevor Schultz***

Sealed bids will be opened at 3:15 PM, Thursday, March 26, 2024 at the main Municipal Offices located at 249 North Miller Rd., Saginaw, MI 48609. It is Thomas Township's intent to authorize the purchase of these vehicles on April 1, 2024 following Township Board approval. Delivery of this vehicle shall take place on or before May 15th, 2024. For additional questions please feel free to contact Trevor Schultz at (989) 781-6438 or via email at dpwdirector@thomastwp.org

The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not proposed for the lowest amount submitted.

TRUCK SPECIFICATIONS

- V8 engine
- Exterior color: White
- Four-wheel drive
- Tow/Haul Package
- Weather tech equivalent floor mats front & rear
- Rear wheel house liners
- Front and rear splash guards
- Spray in bed liner
- Soft roll tonneau cover
- Power windows
- power mirrors (heated)
- 40/20/40 Split bench front seat
- 18" chrome or 20" painted aluminum wheels
- 275/65R18 or 275/60R20 Blackwall tires

Iran Economic Sanctions Act Certification:

As of April 1, 2013, Michigan Public Act 517 of 2012 requires all bidders and suppliers for all public projects to certify that they are in compliance with the Iran Economic Sanctions Act. You are encouraged to review the Act as enacted by visiting:

[http://www.legislature.mi.gov/\(S\(big5if45dnxqscb4jaqzcu55\)\)/mileg.aspx?page=MclPASearch](http://www.legislature.mi.gov/(S(big5if45dnxqscb4jaqzcu55))/mileg.aspx?page=MclPASearch)

Companies, Suppliers or individuals associated with an Iranian linked business are ineligible to submit a bid to public entities. By submitting your proposal, you certify that you are in compliance with this Act.

2024 CHEVROLET SILVERADO 1500 or 2024 F-150 XLT QUOTE FORM

Dealer Name: _____

Dealer Address: _____

Sales Representative: _____

Contact Person: _____

Contact Phone: (____) _____

Contact E-Mail: _____

Vehicle Quote, Complete \$ _____

Anticipated delivery date is: _____

BID DUE prior to 3:00 PM, March 26, 2024.

Please seal bid in marked envelope. Mark as: "2024 Pickup Truck Bid".

Return to: Thomas Township Department of Public Works
249 North Miller Road
Saginaw, MI 48609
Attention: Trevor Schultz
(989) 781-6438
dpwdirector@thomastwp.org

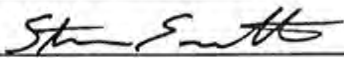
The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not proposed for the lowest amount submitted.

Sales Manager Signature: _____ Date _____

2024 Thomas Township DPW Truck Purchase Bid Tab

Dealership	Price	Delivery Date
Garber Chevrolet		
Serra Chevrolet		
Burt Watson Chevrolet	\$ 53,126.50	JUNE 2024
McDonald Ford	\$ 51,308	3 MONTHS FROM APPROVAL
Wilson Ford		
Hagen Ford		

Signature 

Attest 

2024 CHEVROLET SILVERADO 1500 or 2024 F-150 XLT QUOTE FORM

Dealer Name: McDonald Ford

Dealer Address: 6790 Midland Rd

Sales Representative: Tom McDonald

Contact Person: Tom

Contact Phone: (989) 714-2352

Contact E-Mail: tommy@mcDonaldFord.com

Vehicle Quote, Complete \$ \$51,308⁰⁰

Anticipated delivery date is: 3 months from approval

BID DUE prior to 3:00 PM, March 26, 2024.

Please seal bid in marked envelope. Mark as: "2024 Pickup Truck Bid".

Return to: Thomas Township Department of Public Works
249 North Miller Road
Saginaw, MI 48609
Attention: Trevor Schultz
(989) 781-6438
dpwdirector@thomastwp.org

The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not proposed for the lowest amount submitted.

Sales Manager Signature:  Date 3/20/24



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
Trevor Schultz, DPW Director
Terry Horstman, Project Manager
- **AGENDA TOPIC:** Approval of Title 8 Updated Water and Sewer Ordinance.
- **EXPLANATION OF TOPIC:** Terry, Trevor, Deidre, and Otto worked together to develop the attached updated Water and Sewer Ordinance. Additional input was received from Spicer Engineering and Rick Hopper.

The major purposes of the update are:

- To align the Industrial Wastewater Pretreatment standards with Saginaw Charter Township requirements,
- To add new requirements for Water System Cross-Connections per Michigan Safe Drinking Water Act.
- Modernize the allowable materials of construction for water and wastewater systems.
- To accommodate alternative methods for charges and billing for the largest customers (HSC and Corning), most notably being the change to monthly billing for these customers.
- Update entire document with corrections to spelling, grammar, etc.
- Clarified incomplete or unclear statements
- Deleted obsolete items

Summary of significant changes:

General changes/corrections throughout document that do not impact scope or intent:

- Changed from "Superintendent" to "DPW Director"
- Capitalized "Thomas Township", "Township Board", "Township Engineer" and other entities
- Changed "him" to "him/her" or "their"

- Saginaw Township to Saginaw Charter Township
- Misc. spelling and grammar and format corrections that don't impact intent of clause
- Sewage System name changed to POTW (Publicly Owned Treatment Works)

Chapter 1 ADMINISTRATION; GENERAL PROVISIONS

- 8-2-1 Definitions:
 - Updated definitions for better accuracy and clarity
 - Combined/deleted redundant definitions
 - Added definitions for terms not previously defined
 - Deleted definitions for terms not used within ordinance

Chapter 2 Water System:

- 8-2-1 B: Updated approved materials for water service connections
- 8-2-1 E: Added mandatory requirement for all customers to update water metering equipment, technology, reading methods, and billing methods as determined by the Township Board.
- 8-2-1 F: Added allowance to enact a surcharge for customers who do not comply with the upgraded water meters or technology requirements as directed by the Board.
- 8-2-7 C: Added requirement to classify level of hazard presented by any cross connection to the Township's water distribution system, and set requirements for backflow devices based on level of hazard
- 8-2-7 D: Added requirements for inspection of backflow devices, with inspection frequency determined by the degree of hazard.
- 8-2-11: FLUORIDE ADDITION TO WATER: Section deleted as all water treatment is performed by the City of Saginaw Water Department and Thomas Township does not further treat the water. Additionally, the water provided by Saginaw includes the addition of fluoride.

Chapter 3 Sewer System:

- 8-3-5 E, 3, 4: Updated approved materials for sewer construction.
- 8-3-5 G: Added clause to give authority to DPW Director to order re-excavation of new sewer connection in the event it was buried prior to being inspected.
- 8-3-7 Interceptors: Added clauses to be in agreement with Saginaw Township Waste Water Treatment Plant requirements.
- 8-3-8 B: Added clause to allow the DPW Director to require the installation, operation and maintenance of a screening or macerating device.

Chapter 4 Industrial Pretreatment:

- Added clauses to be in alignment with Saginaw Township Waste Water Treatment Plant requirements:
 - 8-4-2 A. 14: Added clause to prohibit incompatible pollutants.
 - 8-4-2 B. 5: Updated list of specific material and their limits as determined by the EPA
 - 8-4-2 B. 6: Added clause to impose Mass Limitation on pollutants later categorized.
 - 8-4-2 D, E: Added clauses for discharge limitations and to require pretreatment in order to stay within the discharge limitations
- 8-4-5 B. 13: Changed requirement for minimum size for sampling manhole opening to 48" (was 36")

Chapter 5 WATER AND SEWER RATES, FEES AND CHARGES

- 8-5-1: Updated to allow for determination of capacity charge for special situations not addressed by Appendix A. (Typically, for high flow industrial users (HSC and Corning))
- 8-5-3 RATES: Added option to bill monthly for industrial users greater than 100,000 gal/day (only applies to HSC, Corning at this point). This change is necessary to help level the Township's cash flow by following the monthly billing from Saginaw. Additionally, monthly billing minimizes the impact of potential errors due to meter failure or calibration problems.
- 8-5-3 A. 6: Added clause to provide alternate method of determining "Ready to Serve Charge" for industrial users greater than 100,000 gal/day (only applies to HSC and Corning at this point)
- 8-5-4 A. 3: Added clause to require Board resolution to assume ownership of extension of a developer(s) water distribution and/or sanitary sewer system.
- 8-5-7: Rental/leased properties: Clarified owner and renter responsibilities for sewer/water billing.
- 8-5-10 APPENDIX A: Substantially updated to add new relevant categories, delete obsolete categories, update associated factors and methods of determining factors.
These updates are based on an engineering study commissioned by Oakland County (2018) completed by Johnson & Anderson for 12 communities in Oakland County. The study was commissioned because of the use of the high efficiency appliances that have become increasingly popular over the past decade as well as more efficient plumbing fixtures. Because Thomas Township is a rather "young" community, it mimics these types of conservation practices. The study confirmed the younger, more modern the community, the more apt to employ water conservation practices.

The previous schedule of unit assignments pretty much matched, factor to factor with ours. During their review, the list of business classifications was modernized to include factors such as Day Care, Spas, Veterinary Services. The final unit assignments were predicated on real-world water uses for the individual uses. In some cases, the unit quantification may be less than that of our previous schedule, but the proposed assignments are more reflective of actual water uses seen today.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Revised Title 8 Water and Sewer ordinance.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGEST/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the proposed revisions to the Thomas Township Water and Sewer Ordinance.

March 20 draft – all significant changes are highlighted.

Deleted items are struck thru (~~Deleted items~~)

New items are underlined and bold (**New items**)

TITLE 8 WATER AND SEWER

SUBJECT	CHAPTER
Administration; General Provisions	T8-1
Water System	T8-2
Sewer System	T8-3
Industrial Pretreatment	T8-4
Water And Sewer Rates, Fees and Charges	T8-5

CHAPTER 1 ADMINISTRATION; GENERAL PROVISIONS

SECTION:

8-1-1: RULES APPLYING TO THE TEXT:

For the purposes of this Ordinance, certain rules of construction apply to the text, as follows:

- A. Tenses; Plurals: Words used in the present tense include the future tense, and the singular includes the plural, unless the context clearly indicates the contrary.
- B. Common Meanings: Any word or term not herein defined shall be used with a meaning of common standard use.
- C. Shall; May: The term "shall" is always mandatory and not discretionary; the word "may" is permissive.

8-1-2: DEFINITIONS:

The following definitions shall be considered as fixed and determined by the Township Board of Trustees as to all matters referred to herein:

~~ACT: Shall mean the Clean Water Act (33 U.S.C. 1251 et seq.), as amended.~~

APPLICATION: Shall mean the forms filed with the Department of Public Works DPW Director requesting utility services.

BIOCHEMICAL OXYGEN DEMAND (BOD): Shall mean the quantity of decomposable organic matter by aerobic biochemical action under standard laboratory procedures for five (5) days at twenty degrees Celsius (20°C) and expressed in milligrams per liter (mg/l). The laboratory determinations shall be made in accordance with procedures set forth in Standard Methods.

BUILDING DRAIN: Shall mean that part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste, and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning five feet (5') outside the inner face of the building wall.

BUILDING SEWER: Shall mean the extension from the building drain to the public sewer or other place of disposal.

CAPACITY CHARGE:

- A. Sewer shall mean **Sanitary Sewer Capacity Charges are** a one-time lump-sum fee to pay for **sewer wastewater** capacity in the Township's **sanitary sewer treatment and** collection system.
- B. Water **Capacity Charges are a** shall mean a one-time lump-sum fee to pay for capacity in the Township's municipal water **treatment and** distribution system.

CATEGORICAL PRETREATMENT STANDARDS: Shall mean National Pretreatment Standards specifying quantities or concentrations of pollutants or pollutant properties which may be discharged or introduced into the **publicly owned treatment works (POTW)** by specific industrial dischargers.

COLLECTION SYSTEM: See **"Sanitary Sewer Collection System"**

COMBINED SEWER: Shall mean a sewer receiving both surface runoff and sewage.

COMPOSITE SAMPLE - SAMPLE, COMPOSITE: A "composite sample" should contain a minimum of eight (8) discrete samples taken at equal time intervals over the compositing period or proportional to the flow rate over the compositing period (EPA).

CONNECTION FEE: Shall mean the charge to recover the cost of connecting the customer's service connection at **the property line** to the Township's water main or sewer line including service pipe; corporation stop; curb stop; **curb valve** box and water meter as necessary.

CONSUMPTION CHARGE: Shall mean rate charged per one thousand (1,000) gallons of water used.

COUNTY: Shall mean the County of Saginaw, State of Michigan.

CURB STOP: Shall mean a shut-off valve attached to the water service lead, usually located between the water distribution main and the customer's property. **(also known as a valve box, buffalo box, or curb box) shall mean a vertical sleeve, operated by the Township, housing the shut-off valve (curb stop) for a property's water service line.**

CUSTOMER: Shall mean one that purchases water from or discharges sanitary sewage to Thomas Township.

DEBT SERVICE CHARGES: Shall mean a system of charges levied on users for the recovery of local capital costs.

DEPARTMENT OF PUBLIC WORKS (DPW): Shall mean the Thomas Township Department charged with operation and maintenance of its water supply and sanitary sewage systems.

DPW DIRECTOR: Shall mean the **Director** superintendent of the **Department of Public Works** of the **Township of Thomas, Saginaw County, Michigan, or his authorized deputy, agent or representative.**

DIRECT CONNECTION: Shall mean an unmetered service connection, for example, a fire line.

DISCHARGER - INDUSTRIAL DISCHARGER: Shall mean any **nonresidential non-domestic** user who discharges an effluent, other than sewage, into the POTW by means of pipes, conduits, pumping stations, force-mains, constructed drainage ditches, surface water intercepting ditches, intercepting ditches, and all constructed devices and appliances appurtenant thereto.

EGLE: Shall mean the Michigan Department of Environment, Great Lakes, and Energy or any successor.

FIRE LINE: Shall mean an unmetered service connection designated solely for fire protection. It connects to a hydrant and/or sprinkler system.

GARBAGE: Shall mean solid wastes from the preparation, cooking, and dispensing of food, and from the handling, storage and sale of produce.

GRAB SAMPLE SAMPLE, GRAB: Shall mean a sample which is taken from a waste stream on a one-time basis with no regard to the flow in the waste stream and without consideration of time (**USEPA**).

INDIRECT DISCHARGE: Shall mean the discharge or the introduction of non-domestic pollutants from a source regulated under section 307(b) or (c) of the Act, into the POTW.

INDUSTRIAL WASTE: Solid, liquid or gaseous waste resulting from any industrial, manufacturing, trade or business process or from the development, recovery or processing of natural resources.

INSPECTOR INSPECTION: Shall mean any person or persons duly authorized by the Township **DPW Director Board** to inspect and approve the installation of water and sewer connections.

INTERFERENCE: Shall mean the inhibition or disruption of the POTW's sewer system, **sewer** treatment processes or operations which may contribute to a violation of any requirement of its NPDES permit.

LATE CHARGE: Shall mean the **service** charge for late payment of utility bill.

LOT: Shall mean a plot of land, commonly referred to as ~~includes the word~~ "plot", "tract", or "parcel".

MASTER METER: Shall mean totalizing meter for specific service districts; including multiple-unit dwellings, mobile home parks, and other developments.

METER: Shall mean an instrument for measuring and recording water usage. See also definition of Sprinkler Meter.

METER PIT: Shall mean casing including a frost-proof cover which protects water meters. **A below ground chamber or pit, found in the water distribution system, that houses a water meter assembly between a water main and a residence or business.**

MOBILE HOME: Shall mean a structure, transportable in one or more sections, which is built on a chassis and designed to be used as a dwelling with or without permanent foundation, when connected to the required utilities, and includes the plumbing, heating, air-conditioning, and electrical systems contained in the structure as defined in Act 96 of the Public Acts of Michigan of 1987, as amended.

MOBILE HOME PARK: Shall mean a parcel or tract of land under the control of a person upon which three (3) or more mobile homes are located on a continual, nonrecreational basis and which is offered to the public for that purpose regardless of whether a charge is made therefor, together with any building, structure, enclosure, street, equipment, or facility used or intended for use incident to the occupancy of a mobile home as defined in Act 96 of the Public Acts of Michigan of 1987, as amended.

NPDES: Shall mean **National Pollutant Discharge Elimination System** permit program as administered by the State of Michigan **Department of Natural Resources EGLE**.

NATURAL OUTLET: Shall mean any outlet into a watercourse, pond, ditch, lake, or other body of surface or ground water.

NORMAL DOMESTIC STRENGTHS: Shall mean wastewater discharged at concentration levels typical of normal human activity. These levels are:

270 mg/l for BOD

300 mg/l for suspended solids

OPERATION AND MAINTENANCE COSTS (O & M): Shall mean the total annual cost of operating and maintaining the water or sanitary sewer systems, including replacement costs.

OPEATOR-IN-CHARGE: Shall mean a person who is properly certified (S2 License) by the State of Michigan to operate and maintain public water systems, and is chosen by the owner of a public water supply as the operator in charge of a water system.

OTHER WASTES: Shall mean decayed wood, sawdust, shavings, bark, lime, refuse, ashes, garbage, offal, oil, tar, chemicals and all other substances except sewage and industrial wastes.

PERMIT: Shall mean authorization by the Township for service connection to a customer.

PERSON: Shall mean any individual, firm, company, association, society, corporation or group.

PLUMBING CODE: Shall mean the Plumbing Code adopted by Thomas Township.

POLLUTANT: Shall mean any substance discharged into the POTW or its collection system.

POTABLE WATER OR WATER: Shall mean water suitable for drinking.

PREMISES: Shall mean lands included within the boundaries of a single description as set forth from time to time on the general tax rolls of the Township as a single taxable item in the name of a taxpayer or taxpayers at one address, but in the case of platted lots shall be limited to a single platted lot unless an existing building or structure is so located on more than one lot as to make the same a single description for purposes of assessment or conveyance, now or hereafter.

PRETREATMENT: Shall mean the reduction of the quantity amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater to a less harmful state prior to or in lieu of discharging or otherwise introducing such pollutants into the POTW.

PROCESS WATERS: Shall mean waters that come in contact with an end product or with materials incorporated in an end product.

PROPERLY SHREDDED GARBAGE: Shall mean the wastes from the preparation, cooking and dispensing of food that have been shredded to such degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half inch (½") in any dimension.

PUBLIC SANITARY SEWER SYSTEM: Shall mean a sanitary sewer intended for use by the public for the collection and transportation of sanitary sewage for treatment and disposal and operated by Thomas Township.

PUBLICLY OWNED TREATMENT WORKS (POTW): Shall mean the entire gravity collection system, pump stations and force mains in addition to the Saginaw Charter Township Wastewater Treatment Plant (SCTWWTP) Southwest Michigan Sewage Treatment Plant for collecting, conveying and treating wastewater.

READY TO SERVE CHARGE: Shall mean a fee charged to each customer on each billing cycle every quarter based on the capacity needs of the customer.

REMOTE RECORDING DEVICE: Shall mean a digital, high-resolution encoder with radio or cellular endpoint, or an analog register located outside the customer's building and attached by wire to the meter inside the building for the purpose of electronically recording the read from the meter inside the premises. It is also called an HRE of for the analog register, a read-o-matic or reado.

REPLACEMENT COSTS: Shall mean expenditures for obtaining and installing equipment, accessories and appurtenances which are necessary during the service life of the water or sewer system or any part thereof to maintain capacity and performance for which such works were designed and constructed.

RESIDENTIAL EQUIVALENT UNIT (REU): Shall mean a factor used to equate convert the wastewater flow of commercial, industrial and multi-family premises to single-family residential use. **One (1) unit shall mean the quantity of sanitary sewage ordinarily arising from the occupancy of a residence by a single family of ordinary size as shall from time to time be defined by the Township Board of Trustees and assigned to premises in the Township. One unit is currently defined as two hundred fifty (250) gallons per day of sewer effluent.**

Saginaw Charter Township Wastewater Treatment Plant or SCTWWTP: Shall mean the wastewater treatment facility operated by Saginaw Charter Township for its own use as well as serving Thomas Township.

SANITARY SEWER: Shall mean a sewer which carries sewage and to which storm, surface and ground waters are not admitted.

AVAILABLE PUBLIC SANITARY SEWER COLLECTION SYSTEM, or COLLECTION SYSTEM: Shall mean a public sanitary sewer system including all pump stations, pipelines and appurtenances located in a right-of-way easement, highway, street or public way which crosses, joins or abuts upon property and to which storm, surface and ground waters are not admitted. and passing not more than two hundred feet (200') at the nearest point from a structure in which sanitary sewage originates.

SECONDARY CONTAINMENT: Shall mean if a tank or vessel storing a chemical ruptures, the secondary containment structure will prevent the loss of the chemical to the environment. Secondary containment should be provided with a volume of one hundred fifty percent (150%) of the storage vessel. All potentially polluting materials such as oil, acid, cyanide, etc., should be stored within a secondary containment structure, usually a concrete wall or earthen dike.

SEGREGATED DOMESTIC WASTES: Shall mean wastes from users which are generated from activities of a domestic nature and which are measurable and/or set apart from industrial discharges.

SERVICE LEAD: Shall mean the pipe and all appurtenances that run between the Township's water main and the customer's place of use, including fire lines.

SEWAGE: See definition of Wastewater.

SEWAGE DISPOSAL SYSTEM OR SYSTEM: Shall mean the sanitary sewer system established and constructed by the Saginaw County drainage board under chapter 20 of the drain code of 1956, as amended, for the Thomas Township sanitary sewer project no. 1 to serve said township and its residents as well as all improvements, extensions and enlargements thereof.

SEWAGE WORKS: Shall mean all facilities for collecting, pumping, treating and disposing of sewage.

SEWER: Shall mean any pipe, conduit, ditch or other device used to collect and transport sewage or storm water from the generating source to the POTW.

SEWER SERVICE CHARGE: Shall mean the sum of the user charges charge for sewage volume based on water usage excluding sprinkler meters.

SLUG-LOAD: Shall mean any substance released in a discharge at a rate and/or concentration which causes interference to the efficient operation and maintenance of the sanitary sewer collection system, pumping stations or the POTW.

SPENT CHEMICALS: Shall mean chemicals that have exhausted their usefulness.

SPRINKLER METER: Shall mean the water meter used solely for measuring water for sprinkling and other yard uses, which water does not enter the public sanitary sewer system.

STANDARD INDUSTRIAL CODE (SIC): Shall mean a way of identifying industrial types with a four (4) digit code. A manual with the codes is entitled the standard industrial classification manual.

STANDARD METHODS: Shall mean the examination and analytical procedures set forth in the most recent edition of "Standard Methods for the Examination of Water and Wastewater" published jointly by the American Public Health Association, American Water Works Association and the Water Pollution Control federation and as set forth in federal register reprint 40 CFR 136, "Guidelines Establishing Test Procedures for Analysis of Pollutants".

STORM SEWER OR STORM DRAIN: Shall mean a sewer which carries storm and surface waters and drainage, but excludes sewage and polluted industrial wastes.

STRUCTURE IN WHICH SANITARY SEWER ORIGINATES OR STRUCTURE: Shall mean a structure in which toilet, kitchen, laundry, bathing or other facility which generates water-carried sanitary sewage is used or is available for use for household, commercial, industrial or other purposes.

SUPERINTENDENT: Shall mean the superintendent of the department of public works of the township of Thomas, Saginaw County, Michigan, or his authorized deputy, agent or representative.

SURCHARGES: Shall mean a charge levied on users of a **sewage system and** treatment works for the cost of handling wastewaters which are discharged in concentrations greater than normal domestic strengths.

SUSPENDED SOLIDS: Shall mean solids which either float on the surface or are in suspension in water, sewage or other liquids discharged to the treatment works which are removable by laboratory filtration and is expressed in milligrams per liter (mg/l). Quantitative determinations shall be made in accordance with procedures set forth in standard methods.

TOWNSHIP: Shall mean the Township of Thomas, Saginaw County, Michigan.

TOWNSHIP BOARD OR BOARD: Shall mean the Township Board **of Trustees** of said Township of Thomas, the legislative and governing body thereof.

TOWNSHIP ENGINEER: Shall mean the professional engineering organization retained by the Township.

TOWNSHIP LIMITS: Shall mean the incorporated boundaries of the Township.

TOWNSHIP MANAGER OR MANAGER: Shall mean the appointed manager of the Township.

TOXIC POLLUTANTS: Shall mean those substances listed in applicable state and federal regulations.

UPSET: Shall mean an exceptional incident in which a discharger unintentionally and temporarily is in a state of noncompliance due to factors beyond the reasonable control of the discharger, and excluding noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance or careless or improper operation thereof.

USED OR OCCUPIED: As applied to any land or structure shall be construed to include the words "intended, arranged or designed to be used or occupied".

USER: Shall mean any person who contributes, causes or permits the contribution of wastewater, **sewage, wastes or uncontaminated water** into the POTW.

USER CHARGES: Shall mean a system of charges levied on **users customers of the POTW a treatment works** for the cost of operation and maintenance including replacement of such works.

VALVE BOX: Shall mean a protective casing which houses the **curb step. water main isolation valve.**

WASTEWATER: Shall mean the spent water **or effluent** of the community. It may be a combination of liquid- and water-carried wastes from residences, commercial buildings, industrial plants and institutions, together with any ground water, surface water and storm water that may be discharged into the POTW.

WATER SERVICE CONNECTION: Shall mean the portion of the connection from the Township's water main to, and including, the curb stop at or adjacent to the street line of the customer's property line. It includes valves, fittings, and other appurtenances, that the **DPW department of public works** may require at or between the water main and the curb stop.

WATER MAIN CONSTRUCTION COST RECOVERY CHARGE: Shall mean the charge to recover the cost of constructing water mains which were installed by others at no initial cost to individual property owners.

WATER MAIN EXTENSION: Shall mean an extension of Township-owned water mains, usually occurring in a road right of way or easement.

WATER SUPPLY SYSTEM OR SYSTEM: Shall mean the Township-owned water supply system including water mains, hydrants, water tower(s), and other appurtenances excluding customer service connections.

WATERCOURSE: Shall mean a channel in which a flow of water occurs, either continuously or intermittently.

8-1-3: ADMINISTRATION OF SYSTEM:

- A. Administration; Disposition of Funds: The water supply and sanitary sewer systems located in the Township of Thomas, Saginaw County, Michigan, shall be operated under the direction and control of the Township Board of said Township. The Township Board shall have the power to hire the necessary employees to operate said water supply and sanitary sewer systems and shall supervise the operation of the systems and make all necessary rules and regulations. All funds of the systems shall be kept and disbursed by the Township treasurer. The Board shall fix all salaries, wages, and compensation to be paid all employees of said systems, the same to be paid as an operating expense of said systems.
- B. Fiscal Year: The systems shall be operated upon the basis of a fiscal year beginning on April 1, of each year, and ending on March 31 of the following year.

8-1-4: INSPECTIONS:

The DPW Director and other duly authorized employees of the Township bearing proper identification shall be permitted to enter upon all properties for the purpose of inspection, observation, measurement, sampling and testing, in accordance with the provisions of this ordinance.

8-1-5: INTERRUPTIONS OF SERVICE:

- A. Interruptions Authorized; Notice: The Township of Thomas shall make all reasonable efforts to eliminate interruption of service, and when such interruption occurs, will endeavor to reestablish service with the shortest possible delay. Whenever service is interrupted for the purpose of working on the distribution system, collection system or the treatment equipment, all consumers affected by such interruption will be notified in advance whenever it is possible to do so.
- B. Nonliability Of Township for Interruptions: The Township of Thomas shall, in no event, be held responsible for claims made against it by reason of the breaking of any mains or service pipes, **interference of operations by Act of God or force majeure**, or by reason of any other interruption of the service caused by the breaking

of machinery or stoppage for necessary repairs; and no person shall be entitled to damages nor have any portion of a payment refunded for any interruption.

- C. Discontinuance Of Service: Applications may be canceled and water or sewer service discontinued by the Township of Thomas for any violation of any rule, regulation, or condition of service, and especially for any of the following reasons:
1. Misrepresentation in the application as to the property or fixtures to be serviced by the water or sanitary sewer system.
 2. Nonpayment of bills.
 3. Improper or imperfect service pipes and fixtures or failure to keep same in suitable state of repair.

8-1-6: PENALTY:

- A. Civil Penalties: Any discharger who is found to have violated an order of the Township who has failed to comply with the provision of this ordinance and the regulations or rules of the Township or orders of any court of competent jurisdiction may be subjected to the imposition of a civil penalty.
- B. Recovery of Costs Incurred by The Township: Any discharger violating any of the provisions of this ordinance, or who discharges or causes a discharge producing a deposit or obstruction, or causes damage to or impairs the Township's sanitary sewer system or the Saginaw **Charter Township Wastewater Treatment Plant Southwest Michigan Treatment facility**, shall be liable to the Township for any expense, loss or damage caused by such violation or discharge. The Township shall bill the discharger for the costs incurred by the Township for any cleaning, repair or replacement work caused by the violation or discharge. Refusal to pay the assessed costs shall constitute a violation of this ordinance enforceable under the provisions of **Article 6** of this ordinance¹.
- C. Falsifying Information: Any person who knowingly makes any false statement, representation or certification in any application, record, report, plan or other document filed or required to be maintained pursuant to this ordinance, or who falsifies, tampers with or knowingly renders inaccurate, any monitoring device or method required under this ordinance, shall upon conviction, be punished by the imposition of a fine of not more than five hundred dollars (\$500.00) or by imprisonment for not more than ninety (90) days or by both in the discretion of the court, in addition to the other penalties provided herein.
- D. Misdemeanor: Any person, firm or corporation violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor punishable by a fine not to exceed five hundred dollars (\$500.00), imprisonment not to exceed ninety (90) days, or both in the discretion of the court. Each day of the violation and each occurrence shall be considered a separate violation.

8-1-7: CIVIL LIABILITY:

Any person violating any of the provisions of this ordinance shall be liable to the Township of Thomas for any expense, loss and/or damage occasioned to the Township of Thomas by reason of such violation, and recovery for same may be had in an appropriate action in any court of competent jurisdiction.

¹Cross reference(s)—See Chapter 1 of this Title.

8-1-8: SEVERABILITY

If any article, section, subsection, clause, phrase, or portion of this ordinance is for any reason held invalid, or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion of this ordinance and such holding shall not affect the validity of the remaining portions of this ordinance.

8-1-9: EFFECTIVE DATE AND REPEAL:

This ordinance shall take effect in the Township of Thomas thirty (30) days after the publication of this adopting ordinance. All ordinances or any parts of ordinances in conflict herewith are hereby repealed.

CHAPTER 2 WATER SYSTEM

SECTION:

8-2-1: SERVICE CONNECTION:

- A. Application For Service: No service connection ~~or customer service connections~~ shall be constructed for the purpose of introducing water into any premises until a permit is approved for the service connection in writing by the DPW. The property owner or ~~his/her~~ agent shall submit a permit application to the DPW on the standard Township form. The DPW Director shall review the application and approve or disapprove said application. All fees shall be paid by the applicant prior to submittal of the application for permit.
- B. Installation Of Service Connections: Service connections shall be installed only by the Township or its contracted installer. The water service connection ~~material~~ shall be ~~constructed~~ of type K copper pipe for two-inch (2") or smaller service and ~~cast iron pipe~~ SDR 9 (PEX) pipe that is suitable for drinking water for services greater than two inches (2"). ~~Materials shall be or of other materials~~ approved by the DPW Director and the Township's engineer. In no case shall lead solder be used for construction of the service connection. All water connection services shall be five feet (5') deep under the surface of the street or lowest part of the gutter. No water service connection shall be laid in the same trench with a sewer pipe unless supported upon an earth shelf at least one and one-half feet (1 1/2') above the sewer and ten feet (10') horizontally from the sewer unless approved in writing by the DPW Director and Township Engineer.

The Township shall install a curb stop with a ~~curb valve~~ box at approximately the street line or private property line. The curb stop shall be under the exclusive control of the Township. No person other than an authorized employee of the Township shall open, close, or otherwise operate said curb stop provided, however, that any licensed plumber may open or close the curb stop in emergency cases when authorized by the DPW Director.

- C. Customer Service Connections: All pipe used in the customer service connections shall be of the same type as described in subsection B above "Installation of Service Connections". The entire customer service connection shall be installed at the customer's expense and shall include a meter ~~isolation~~ valves ~~shutoff~~ conveniently placed immediately before and after ~~ahead of~~ the water meter. The necessary couplings for connecting the meter shall be furnished by the Township and be included in the cost of the connection charge. In no case shall lead solder be used for construction of the customer service connection. Any newly constructed customer service connection shall not be covered until inspected and approved by the DPW Director.

The maintenance of the customer service connection is entirely at the cost of the customer. In the event repairs, replacement or thawing of the customer service connection is required as determined by

the DPW Director, the customer shall complete the repairs, replacement or thawing of the customer service connection at his/~~her~~ cost within the time frame as allowed by the DPW Director. Failure to complete the work within the time frame shall allow the DPW Director to discontinue service to the premises.

8-2-2: WATER METERS:

- A. Meter Installation: All service connection other than fire lines shall be metered. The meter shall be furnished and installed by the Township and shall remain the property of, and under the control of the Township. All meters shall include an encoder and electronic transmitter installed within the customer's building or a remote recording device to be installed and located outside the customer's building in a location suitable to the DPW Director Township. In the case of a discrepancy between the reading on the remote recording device and the meter inside the premises, the meter inside the premises shall be considered the official read. A master meter shall be required at the property line (in a meter pit) for all services greater than three hundred feet (300') in length or at the discretion of the DPW Director. Maintenance of the customer's service connection downstream of the master meter shall be at the customer's sole expense. If a customer with a master meter requests individual meters downstream of the master meter, the Township will not read the individual meters and will bill only for the master meter.
- B. Meter Locations: If, in the judgment of the DPW Director, a meter pit is required for the service connection, such meter pit shall be installed by the Township or the Township's contractor ~~customer in accordance with specifications furnished by the Township~~. All meter pits shall include a frost proof cover. The cost of installing such meter pit shall be paid by the customer, and that cost is set forth in the fee schedule adopted by the Thomas Township Board.
- C. Access To Meters: Any authorized Township employee or their designated agent shall, at all reasonable hours, have the right to enter the premises where such meters are installed for the purpose of reading, testing, removing, or inspecting the meter or for the purpose of inspecting any pipe or fixture connected to the Township water system, and no person shall hinder, obstruct, or interfere with such employee or designated agent in the lawful discharge of his/her duties in relation thereto. The DPW Director shall have the right to shut off the supply of water to any premises where authorized employees or designated agents are not able to obtain access to the meter.
- D. Responsibility For Meter: The owner of the premises upon which a meter is installed is hereby made responsible for same. The customer shall be responsible for all damage to the meter, ~~or meter seal or remote encoding and transmitting recording~~ device and for any and all expenses of the Township caused by any negligence of any person other than an employee of the Township, including damage by hot water, frost, or other causes. If by any manner the meter is damaged or stolen, such incident must be reported to the DPW Director at once. It shall be the duty of the Township to make all meter repairs and charge same to the party made responsible for the meter.
- E. Meter Upgrades Required: Changes in metering equipment, technology, reading methods, and billing methods shall be determined by the Township Board. When upgrades or technology changes are ordered by the Board, it shall be a mandatory requirement for all water customers to complete the changes when directed.**
- F. Meter Billing Surcharges: The Township Board may enact a surcharge for customers who do not comply with the upgraded water meters or technology requirements as directed by the Board. The surcharge shall be set by the Board with the schedule of fees. Surcharges imposed shall be billed with each regular water billing cycle.**

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- E.G.** Meter Failure: If any meter shall fail to register properly, the Township shall estimate the consumption on the basis of the three (3) previous quarters' consumption and bill accordingly.
- F.H.** Meter Testing: A consumer may require that his/**her** meter be tested upon prepayment of a service fee, as set by the Township Board of Trustees, to cover the cost of the test. If the meter is found defective, it shall be repaired, or a replacement meter installed and the service fee payment refunded.
- G.I.** Accuracy Required: A meter shall be considered accurate if, when tested, it registers not to exceed five percent (5%) more or five percent (5%) less than the actual quantity of water passing through it. If a meter registers in excess of five percent (5%) more than the actual quantity of water passing through it, it shall be considered "fast" to that extent. If a meter registers in excess of five percent (5%) less than the actual quantity of water passing through it, it shall be considered "slow" to that extent.
- H.J.** Adjustment To Bill If Inaccurate: If a meter has been tested at the request of a customer and is determined to register "fast", the Township shall credit the customer with a sum equal to the percent "fast" multiplied by the amount of all bills incurred by said customer within the three (3) quarters prior to the test, and if a meter is determined to register "slow" the Township may collect from the customer a sum equal to the percent "slow" multiplied by the amount for all the bills incurred by the customer for the prior three (3) quarters. When the Township on its own initiative makes a test of a water meter, it shall be done without cost to the customer, other than to pay the amount due the Township for water used by the customer as above provided if the meter is found to be "slow".

8-2-3: FIRE HYDRANTS:

No person shall open or use water from any public or private fire hydrant for any purpose except for extinguishing fires **and other emergency conditions** without securing permission from the department of public works DPW Director and paying or arranging to pay such charges as may be prescribed.

8-2-4: PRIVATE FIRE LINE:

Private fire line connections may be allowed by the Thomas Township Board consisting of a direct connection from the Township water main to a private building. The connection must be designated solely for fire protection and connect into **a hydrant and/or** the customer's **fire protection sprinkler** system. The quarterly charge for private fire line connections shall be equal to the quarterly ready to serve charge.

The Township Board reserves the right to meter any private fire line. The charge for metered fire lines shall be the same as unmetered.

8-2-5: ADDITIONAL REGULATIONS:

The manager, in consultation with the DPW Director and/or the Township engineer, may make and issue additional rules and regulations concerning the water distribution system, connections thereto, meter installations and maintenance, connection and meter installation fees, tap-in/meter installation charges, hydrants and water mains and the appurtenances thereto, not inconsistent herewith. Such rules and regulations shall be effective upon approval by the Township Board of Trustees. The rules and regulations now in effect shall continue until changed in accordance with this Section.

8-2-6: INJURY TO OR OBSTRUCTION OF FACILITIES:

No person, except an employee of the Township in the performance of his/~~her~~ duties, shall break, damage, destroy, uncover, deface, obscure, obstruct or tamper with any structure, appurtenance or equipment which is a part of the Township water distribution system.

No person, firm or corporation shall place debris, landscaping, earth or other materials in a manner that will obstruct, obscure or prevent normal access to or operation of any hydrant, valve, metering facility, Fire Department water connection or any other water system appurtenances. The expenses incurred in the removal of any obstructive materials shall be a debt to the Township from the responsible person, firm or corporation, and shall be collected as any other debt to the Township.

8-2-7: CROSS-CONNECTIONS:

A. Cross-Connections Prohibited; State Regulations Adopted: It shall be unlawful for any person to make or maintain, or allow to be made or to be maintained, upon property owned by such person, a cross-connection between the public water supply system and a secondary water supply system. The Township adopts, by reference, the water supply cross-connection rules of the Michigan Department of Public Health, being R325.431 to R325.440 and its amendments, inclusive of the Michigan Administrative Code.

~~B. Inspections:~~

- ~~1. Effective as of January 1, 1998, all backflow prevention devices must be inspected and tested annually by a licensed plumber and test results furnished to the Township DPW Director. Tests must be completed and results furnished to the Township no later than February 15 of each year.~~

B. Entering a premise for inspection: Any representative of the DPW Township shall have the right to enter at any reasonable time any **premise property** served by a connection to the public water supply system of the Township for the purpose of inspecting the piping system or systems thereof for cross-connections. On Township's request the owner, lessees, or occupants of any **premise property** so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such **premise property**. The refusal of such information or refusal of access, when requested, shall be deemed evidence of the presence of cross-connections.

C. Backflow Devices Required Based on Hazard: The DPW Director or the designated Water System Operator-In-Charge shall determine the degree of hazard each water service connection poses to the Township's water distribution system. Hazards shall be classified as none, low, medium or high. The DPW Director shall require backflow devices based on the degree of hazard. Devices shall be required to be installed on the water service for all low, medium or high hazards per current State of Michigan Safe Drinking Water Act 399 of 1976.

D. Periodic Inspections of Backflow Devices Required: Devices must be inspected and tested by an approved tester per qualifications required by current State of Michigan Safe Drinking Water Act 399 of 1976. All services designated as high hazard shall be tested annually. Annual device testing and inspections shall be required to be completed by October 31 of each year, or as otherwise determined by the DPW Director or Water System Operator-In-Charge. Low and medium hazard services shall be inspected and tested at regular intervals as determined by the DPW Director or Water System Operator-in-Charge however testing and inspection shall occur at least once per five (5) year period.

C.E. Notice of Violation; Compliance Period of Time: The DPW Director or his/~~her~~ duly authorized agent(s), upon determining that a violation of the provisions herein exists, shall notify the owner and/or the occupant of the **premise property** so affected, in writing, of the nature of the violation. Said notice shall include a period of time for compliance which shall be commensurate with the degree of the hazard involved but in no case

shall that period of time exceed nine (9) months. Violations which pose an extreme hazard will be disconnected immediately. The failure to correct the violation within the period of time prescribed, and each day thereafter, shall constitute a separate violation of this Ordinance.

D-F. Violation; Discontinued Service; Restoration: The Township DPW **Director** is hereby authorized and directed to discontinue water service after reasonable notice to any property wherein any cross-connection in violation of this Ordinance exists, and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the public water supply system. Water service to such property shall not be restored until the cross-connection(s) has been eliminated in compliance with the provisions of this Ordinance.

E-G. **Compliance with other regulations: No statement contained in this chapter shall be construed to interfere with any additional requirements that may be imposed by the State regulatory authorities.**

8-2-8: COORDINATION WITH PLUMBING CODE/ORDINANCE:

- A. Supplementary To Adopted Plumbing Code: This Ordinance does not supersede the Township's Plumbing Code but is supplementary to it.
- B. Potable Water: The potable water supply made available to properties shall be protected from possible contamination as specified by this Ordinance and by the Township's Plumbing Code. Any water outlet which could not be used for potable or domestic purposes and which is not supplied by the potable system must be labeled in a conspicuous manner such as: "Water Unsafe for Drinking".

8-2-9: WATER EMERGENCIES:

- A. Determination Of Water Emergency: **When the Saginaw City Manager shall determine that the consumption of water by the City and by its wholesale raw and treated water users has or is about to equal or exceed the total supply being received by the City from the Saginaw-Midland water supply system, he/she shall declare that a critical water consumption period exists and place in effect the maximum day allotment water schedule approved by the Council. Based on the water contract binding the City of Saginaw and Thomas Township, the City Manager of Saginaw may declare a water emergency during a critical water consumption period. If/when this happens, Thomas Township shall be regulated by the maximum daily allotment water schedule as approved by the Saginaw City Council.**
- B. Uses Prohibited During Water Emergency: When the Saginaw City Manager shall have declared that a water emergency exists as provided in subsection A above, the use and withdrawal of water by any person from the Thomas Township water distribution system for any of the following purposes is hereby prohibited:
 - 1. Watering Of Yards: The sprinkling, watering or irrigation of shrubbery, trees, lawns, grass, ground covers, plants, vines, gardens, vegetables, flowers, or any other vegetation.
 - 2. Cleaning Outdoor Surfaces: The washing of sidewalks, driveways, filling station aprons, porches and other outdoor services.
 - 3. Swimming Pools: Swimming and wading pools not employing a filter and recirculating system.
 - 4. Escape Through Defective Plumbing: The escape of water through defective plumbing, which shall mean the knowing permission for defective plumbing to remain out of repair.
- C. Notice Of Water Emergency: When the Saginaw City Manager shall have declared that a water emergency exists as provided in subsection A above, notice thereof shall be given by releasing the same to the official newspaper of the City, **social media outlets**, and to all radio and television stations maintaining offices or studios within the City. Such notice shall advise of the time of commencement of such emergency and that

the same will continue until notice of termination thereof is given by the Saginaw City Manager through the same media.

- D. Termination Of Water Emergency: When the **City Manager of Saginaw** shall determine that the conditions which caused the declaration of the emergency under subsection A above no longer exist, he/she shall so declare and give notice of such determination as provided in subsection C above.

8-2-10: LIABILITY OF THE TOWNSHIP; RIGHT TO LIMIT USE:

All parties using water from the water supply system for any purpose whatsoever, will do so at their own risk and said Township, or employees thereof, shall not be liable for any damages occasioned by or growing out of the stoppage of said water, nor for an insufficient supply of same, **contamination of the water system**, nor for accidents or any damage of any kind caused by or **related to growing out of** the use or failure of such water.

8-2-11: FLUORIDE ADDITION TO WATER:

The addition of fluoride, by the Township, to the **water** system of the Township is hereby prohibited. This prohibition is undertaken under the authority granted by Act 346 of the Public Acts of 1968.

CHAPTER 3 SEWER SYSTEM

SECTION:

8-3-1: CONNECTION TO PUBLIC SEWERS REQUIRED:

- A. Connection to the **sewer** system Required: Premises within the Township on which are, now or hereafter, located any buildings or structures for which direct connection to the **sewer** system is available shall not be used or occupied by persons, firms or corporations for any purpose, unless said premises are connected to the sewage disposal system. Said premises within the Township so improved and used or occupied shall be connected to said **sewer** system no later than six (6) months after the date of the occurrence of the later of the following events:
1. Availability of the public sanitary sewer system in the area in which the structure is located.
 2. Modification of a structure so as to become a structure from which sewage originates.
- B. Notice To Connect: If a structure in which sanitary sewage originates has not been connected to an **available public the sanitary sewer collection** system within the six (6) months' period provided by this Ordinance the Township Board shall require the connection to be made forthwith ~~by notice by first class or certified mail~~ to the owner of record on the most recent tax roll of the property on which the structure is located. The notice shall give the approximate location of the public sanitary sewer system which is available for connection of the structure involved and shall advise the owner of the requirements and of the enforcement provisions of this Ordinance.
- C. Failure To Connect: Where any structure from which sanitary sewage originates is not connected to an **available public the sanitary sewer collection** system within ninety (90) days after the date of mailing of written notice the Township Board may bring an action in the name of the Township for a mandatory injunction or order in circuit court in the county in which the structure is situated to compel the owner to forthwith connect to the **available sanitary sewer collection** system. The circuit court may award costs to the Township including actual costs incurred in compelling connection.

8-3-2: WATER POLLUTION:

It shall be unlawful to discharge into any natural outlet within the Township of Thomas any sanitary sewage, industrial waste, or other polluted water except where suitable treatment has been provided in accordance with subsequent provisions of this Ordinance.

8-3-3: PRIVIES AND SEPTIC TANKS:

Except as provided in Section 8-3-4 hereof it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool or other facilities intended or used for disposal of sewage.

8-3-4: PRIVATE SEWAGE DISPOSAL:

- A. Private Sewage Disposal Authorized: Where a public sanitary sewer is not available under the provisions of Section 8-3-1 hereof, the building sewer shall be connected to a private sewage disposal system complying with all requirements of the County Health Department and the provisions of any applicable building and plumbing ordinance of the Township.
- B. Compliance With Other Regulations: No statement contained in this Chapter shall be construed to interfere with any additional requirements that may be imposed by State or County regulatory authorities.
- C. Availability Of Public Sewer: At such times as a public sewer becomes available to a property served by a sewage disposal system, a direct connection shall be made to the public sewer in compliance with this Ordinance and any septic tanks, cesspools, and similar private sewage disposal facilities shall be abandoned.
- D. Costs To Owner: The owner shall operate and maintain the private sewage disposal facilities in a sanitary manner at all times at no expense to the Township.
- E. Use Of Sewer System Required: It shall be unlawful for any person to place, deposit or permit to be deposited in any unsanitary manner upon public or private property within the Township or in any area within the jurisdiction of said Township any human or animal excrement, garbage or other objectionable waste which ordinarily would be regarded as sewage or industrial waste.

8-3-5: SEWER CONNECTION:

- A. **Installation Responsibility:** ~~Conditions Of Service:~~ The Township shall install and maintain at its expense that portion of the service from the main to the lot **line** or easement line and the customer shall install and maintain at their expense that portion of the service from said lot **line** or easement line to their premises.
- B. Permit Required: No connection shall be constructed for the purpose of disposing of wastes into the Township sanitary sewer system until an application for a permit for such connection has been made to the Township's DPW by the owner or **their** agent. There shall be two (2) classes of building sewer permits: 1) for residential and commercial service, and 2) for service to establishments producing industrial waste. The permit applications shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the DPW Director.
- C. Permit Fee: All fees related to sanitary sewer connections must be paid by the applicant at the time application is submitted.
- D. Installation Costs: All costs and expenses incidental to the installation and connection of the building sewer shall be borne by the owner. The owner, or the person installing the building sewer for said owner, shall indemnify said Township from any loss or damage that may directly or indirectly be occasioned by said installation.

E. Construction:

1. Licensing Requirements: No person shall uncover, make any connections with, or opening into, use, alter or disturb any public sewer or appurtenances thereof without first having obtained a license from the Township. Applications for licenses shall be submitted to the DPW Director and shall be accompanied by the required fee as set by Board resolution on forms prescribed by the Township. The DPW Director may refuse to grant or may revoke any license issued under this Ordinance if said person requesting or having been granted said license has violated the terms and conditions of said Ordinance. Said licenses shall be for a period of one year only, except that they may be renewed annually by the payment of an annual license renewal. In no case shall a license be issued unless the person applying for such shall have executed unto the Township, and deposited with the Township Treasurer, a corporate surety bond in the sum of five thousand dollars (\$5,000.00) conditioned upon the requirement that said person shall perform faithfully all work with due care and skill and in accordance with the laws, rules, and regulations established under the authority of any ordinances of the Township pertaining to plumbing. The bond shall state that the person will indemnify and save harmless the Township and the owner of the premises against all damages, costs, expenses, outlays, and claims of every nature and kind arising out of unskillfulness or negligence on their part in connection with plumbing or excavating for plumbing as prescribed in this Ordinance. Such bond shall remain in force and must be executed for a period of two (2) years except that upon expiration it shall remain in force as to all penalties, claims, and demands that may have accrued thereunder prior to such expiration.
2. Separate Building Sewers; Exceptions: A separate and independent building sewer shall be provided for every building, except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear through an adjoining alley, court, yard, or driveway, the building sewer from the front building may be extended to the rear building and the whole considered as one building sewer. Other exceptions will be allowed only as recommended by the DPW Director and approved by the Board.
3. Materials Of Construction: The building sewer shall be constructed of either vitrified clay sewer pipe and fittings meeting the current ASTM specifications for standard or extra strength clay sewer pipe, asbestos cement meeting the current ASTM specifications, extra heavy cast iron soil pipe meeting the current ASTM specifications or the Department of Commerce Commercial Standards for extra heavy cast iron soil pipe and fittings, concrete sewer pipe and fittings meeting the current ASTM specifications for standard or extra strength concrete sewer pipe, **SDR35 PVC pipe**, or Alternate materials such as polyvinyl chloride (PVC) Schedule 40 pipe, **SDR26 PVC pipe may be accepted by the Township DPW Director or Township Engineer in writing**. If installed in filled or unstable ground, the building sewer shall be of cast iron soil pipe, except that vitrified clay pipe, asbestos cement pipe, concrete pipe, or plastic pipe may be accepted if laid on a suitable bed or cradle as approved by said DPW Director.
4. Joints: All joints and connections shall be made gastight and watertight. Vitrified clay sewer pipe shall be fitted with factory made resilient compression joints meeting the current ASTM "Specifications for vitrified clay pipe joints having resilient properties" (designation C425). Asbestos cement or concrete sewer pipe joints shall be of the rubber ring, flexible compression type, similar and equal to joints specified for vitrified clay pipe. Polyvinyl chloride Schedule 40 PVC pipe shall be fitted with coupling type joints with solvent as recommended by the manufacturer. **For SDR35 PVC and SDR26 PVC pipe, elastomeric gaskets with push-on joints are required and no solvent welds are allowed**. The joints and connections shall conform to the manufacturer's recommendations.
5. Size And Slope: The size and slope of the building sewers shall be subject to the approval of the said DPW Director, but in no event shall the diameter be less than **four six inches (4"6")**, except that for polyvinyl chloride Schedule 40 PVC pipe the diameter shall be not less than four inches (4"). The slope

of such pipe shall not be less than one-eighth inch (1/8") per foot, except as otherwise approved by the DPW Director.

6. Depth Of Building Sewer; Excavations: Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. No building sewer shall be laid parallel to or within three feet (3') of any bearing wall, which might thereby be weakened. The depth shall be sufficient to afford protection from frost. All excavations required for the installation of a building sewer shall be open trench work unless otherwise approved by the said DPW Director. Pipe laying and backfill shall be performed in accordance with current ASTM Specifications except that no backfill shall be placed until the work has been inspected and approved by the DPW Director or his/her representative.
 7. Artificial Lifts: In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such drains shall be lifted by artificial means approved by the DPW Director and discharged to the building sewer.
 8. Restoration Of Excavations; Barricades and Lights: All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways and other public property disturbed in the course of work shall be restored in a manner satisfactory to the said Township.
- F. Sewer Service Connection: The connection of the building sewer into the public sewer shall be made at the "Y" branch designated for that property, if such branch is available at a suitable location. Any connection not made at the designated "Y" branch in the main sewer shall be made only as directed by the DPW Director.
- G. Inspections: The applicant for the building sewer shall notify the ~~DPW Director~~ Township Water and Sewer Billing Department when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made under the supervision of the ~~said DPW Director~~ or his/her representatives. **If the physical connection to the sanitary sewer main has not been inspected, the DPW Director retains authority to require the re-excavation of the connection site to inspect the actual sewer connection between the sewer lead and the sewer main. The Township shall not be responsible for the costs related to such re-excavation.**
- H. Repairs: The cost of all repairs, maintenance and replacements of existing building sewers and their connections to public sewers shall be borne by the property owner. Such owner shall make application to perform such work to the Township.

8-3-6: PROHIBITIONS FOR USE:

- A. Storm And Surface Waters: No person shall discharge or cause to be discharged any storm water, surface water, ground water, roof runoff, foundation drainage, cooling water or unpolluted industrial process waters into any sanitary sewer. Yard drains, floor drains, patio drains, catch basins, downspout, weep tiles, perimeter drains or any other structures used for the collection and conveyance of storm water shall not be permitted to discharge whether directly or indirectly into any sanitary sewer. Storm water and all other unpolluted drainage shall be discharged into such storm sewer or into a natural outlet in accordance with regulations of the Township and applicable County and State agencies.
- ~~1. No connection shall be made between the sump crock and the floor drains.~~
 - ~~2. All floor drains shall be located a minimum of ten feet (10') from the sump crock.~~
 - ~~3. All floor drains shall be capped during construction of the structure.~~
 - 4.1. The sanitary sewer service connection shall be brought up one foot (1') above the basement floor and must be capped during construction.

5-2. All basements shall be pumped out prior to removing the caps, from the floor drains and sanitary sewer service connections.

- B. Harmful Waters or Wastes: No person shall discharge or cause to be discharged to any public sewer any harmful waters or wastes, whether liquid, solid or gas, capable of causing obstruction to the flow in sewers, damage or hazard to structures, equipment, and personnel of the **POTW sewage works**, or other interference with the proper operation of the **POTW sewage works**.
- C. Pretreatment Of Questionable Waters or Wastes: The admission into the public sewers of any waters or wastes having harmful or objectionable characteristics shall be subject to the review and approval of the DPW Director, who may prescribe limits on the strength and character of these waters or wastes. Where necessary, in the opinion of the DPW Director, the owner shall provide, at his/her expense, such preliminary treatment as may be necessary to treat these wastes prior to discharge to the public sewer. Plans, specifications, and any other pertinent information relative to proposed preliminary treatment facilities shall be submitted for the approval of the said DPW Director and of **EGLE or the primary state regulatory agency responsible** ~~the Department of Environmental Quality~~, and no construction of such facilities shall be commenced until said approval is obtained in writing. Where preliminary treatment facilities are provided for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation by the owner at his/her expense.

8-3-7: INTERCEPTORS:

Grease, oil and sand interceptors shall be provided when, in the opinion of the said DPW Director, they are necessary for the proper handling of liquid wastes containing grease in excessive amount, or any flammable wastes, sand, and other harmful ingredients except that such interceptors shall not be required for private living quarters or dwelling units. Where installed, they shall be maintained by the owner, at his/her expense, in continuously efficient operation at all times. **All interceptors shall be of a type and capacity approved by the DPW Director and shall be located so as to be readily and easily accessible for cleaning and inspection. Grease and oil interceptors shall be constructed of impervious materials capable of withstanding abrupt and extreme changes in temperature. They shall be of substantial construction and equipped with easily removable covers which, when bolted in place, shall be gastight and watertight.**

- A. **Where installed, all grease, oil and sand interceptors shall be provided and maintained by the owner, at their expense, in continuously efficient operation at all times.**
- B. **Chemicals and/or chemical additives shall not be added to grease, oil or sand interceptors to soften, disperse, liquify or otherwise treat contents of interceptors without the express written permission of the DPW Director.**
- C. **The DPW Director, inspector and other duly authorized employees of the Township bearing proper credentials and identification shall be permitted to enter upon all properties during normal business hours for the purpose of inspection, observation, measurement, sampling and testing, in accordance with the provisions of this article.**

8-3-8: CONTROL MANHOLES:

- A. When required by the DPW Director, the owner of any property served by a building sewer carrying industrial wastes shall install and maintain at his/her expense a suitable control manhole in the building sewer to facilitate observation, sampling, and measurement of the wastes. All measurements, tests, and analyses of the characteristics of waters and wastes shall be determined in accordance with "Standard Methods for the Examination of Water and Sewage", and shall be determined at the control manhole or upon suitable samples taken at said control manhole. In the event that no special manhole has been

required, the control manhole shall be considered to be the nearest downstream manhole in the public sewer to the point at which the building sewer is connected.

- B. **When required by the DPW Director or Township Engineer, the owner of any premise served by a building sewer shall be required to install a screening or macerating device(s) at the owner's expense. Screening and macerating devices shall be kept in operational condition by owner. The operations, maintenance, repair or replacement of screening and macerating devices shall be at the expense of the owner.**

8-3-9: PROTECTION FROM DAMAGE:

No unauthorized person shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance, or equipment which is a part of the **municipal POTW sewage works.**

8-3-10: LIABILITY OF THE TOWNSHIP; RIGHT TO LIMIT USE:

All parties using the sanitary sewer system for any purpose whatsoever, will do so at their own risk and said Township, or employees thereof, shall not be liable for any damages occasioned by or related to the stoppage of said sewage services, nor for an insufficient capacity of same, nor for accidents or any damage of any kind caused by or related to the use or failure of such sewer system.

CHAPTER 4 INDUSTRIAL PRETREATMENT

SECTION:

8-4-1: PURPOSE AND POLICY:

- A. Uniform Requirements: This Ordinance sets forth uniform requirements for dischargers into the Thomas Township sanitary sewer system, which connects to the Saginaw **Charter Township Wastewater Treatment Plant (SCTWWTP) Michigan Sewage Disposal Treatment facility**, and enables the Township to protect public health in conformity with all applicable local, State and Federal laws relating thereto.
- B. Objectives: The objectives of this Ordinance are:
1. To prevent the introduction of pollutants into the Thomas Township sanitary sewer system which will interfere with the normal operation of the **sewer** system or contaminate the resulting municipal sludge.
 2. To prevent the introduction of pollutants into the Thomas Township sanitary sewer system which do not receive adequate treatment in the **publicly-owned treatment works (POTW)**, and which will pass through the **sewer** system into receiving waters or the atmosphere or otherwise be incompatible with the system.
 3. To improve the opportunity to recycle and reclaim wastewater and sludge from the system.
- C. Scope: This Ordinance provides for the regulation of discharges into the Thomas Township sanitary sewer system through the enforcement of administrative regulations. This Ordinance does not provide for the recovery of operations, maintenance or replacement costs of the POTW or the costs associated with the construction of collection and treatment systems used by industrial dischargers, in proportion to their use of the POTW, which are the subject of separate enactments.

8-4-2: GENERAL DISCHARGE PROHIBITIONS:

- A. Prohibited Discharges: No discharger shall contribute or cause to be discharged, directly or indirectly, any of the following described substances into the wastewater disposal POTW system or otherwise to the facilities of the Township:
1. Any liquids, solids or gases which by reason of their nature or quantity are, or may be, sufficient either alone or by interaction to cause fire or explosion or be injurious in any other way to the operation of the POTW.
 2. Solid or viscous substances which will or may cause obstruction to the flow in a sewer or other interference with the operation of the wastewater system.
 3. Any wastewater having a pH less than 6.5 or higher than 9.5 or having any other corrosive property capable of causing damage or hazard to structures, equipment or personnel of the system.
 4. Any wastewater containing toxic pollutants in sufficient quantity, either singly or by interaction to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, or to exceed the limitation set forth in the Federal Categorical Pretreatment Standards.
 5. Any noxious or malodorous liquids, gases or solids which either singly or by interaction are capable of creating a public nuisance or hazard to life or are sufficient to prevent entry into the sewer for its maintenance and repair.
 6. Any substance which may cause the POTW's effluent or treatment residues, sludge, or scum, to be unsuitable for reclamation and reuse or to interfere with the reclamation process. In no case shall a substance discharged to the POTW cause the POTW to be in noncompliance with sludge use or disposal criteria, guidelines or regulations developed under section 405 of Clean Water Act 33 USC 1251 et seq.; any criteria, guidelines or regulations affecting sludge use or disposal developed pursuant to the Solid Waste Disposal Act Resource Conservation and Recovery Act of 1976 (RCRA), 42 USC 6901 et seq., the Clean Air Act, 42 USC 7401 et seq., the Toxic Substances Control Act, 15 USC 2601 et seq., or State of Michigan standards which is legally applicable to the sludge management method being used.
 7. Any substance which will cause the POTW to violate its NPDES and/or other disposal system permits.
 8. Any substance with objectionable color not removed in the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions.
 9. Any wastewater having a temperature which will inhibit biological activity in the POTW treatment plant resulting in interference; but in no case, wastewater with a temperature at the introduction into the POTW which exceeds forty degrees Celcius (40°C) or one hundred four degrees Fahrenheit (104°F).
 10. Any slug-load, which shall mean any pollutant, including oxygen demanding pollutants (BOD, etc.), released in a single extraordinary discharge episode of such volume or strength as to cause interference to the POTW.
 11. Any unpolluted water including, but not limited to, noncontact cooling water.
 12. Any wastewater containing any radioactive wastes or isotopes of such half-life or concentration as exceed limits established by the Township in compliance with applicable State or Federal regulations.
 13. Any wastewater which causes a hazard to human life or creates a public nuisance.
 14. Incompatible pollutants in excess of the limits allowed by Township, State and/or Federal laws and regulations as determined and when amended, including, but not limited to, the National Categorical

Pretreatment Standards, 40 CFR Part 403, or any other effluent guidelines developed by the Environmental Protection Agency.

B. Limitations On Wastewater Strength:

1. National Categorical Pretreatment Standards: National categorical pretreatment standards as promulgated by the U.S. Environmental Protection Agency (EPA) pursuant to the Act **Clean Water Act (33 U.S.C. 1251 et seq.), as amended** (and as adopted by reference as Appendix B hereto) shall be met by all dischargers of the regulated industrial categories. An application for modification of the national categorical pretreatment standards may be considered for submittal to the Regional Administrator by the Township, when the Saginaw **Charter** Township **Waste Water Treatment Plant-Southwest Michigan treatment system** achieves consistent removal of the pollutants as defined by 40 CFR Part 403.7.
2. State Requirements: State requirements and limitations on discharges to the POTW shall be met by all dischargers which are subject to such standards in any instance in which they are more stringent than Federal requirements and limitations or those in this or any other applicable ordinance.
3. Right Of Revision: The Township reserves the right to amend this Ordinance to provide for more stringent limitations or requirements on discharges to the POTW where deemed necessary to comply with the objectives set forth in Section 8-4-1 hereof.
4. Dilution: No discharger shall increase the use of potable or process water in any way, nor mix separate waste streams for the purpose of diluting a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the standards set forth in this Ordinance.
5. Supplementary Limitations: No discharger shall discharge wastewater containing concentrations of the following enumerated materials, exceeding the following limits, **as determined by the EPA; or by the Township's local limit calculations. For the following specified pollutants:**

Material Concentration	(mg/l)
Arsenic	0.350 mg/l
Cadmium	0.030 mg/l
Chromium	2.390 mg/l
Copper	0.265 mg/l
Cyanide	0.760 mg/l
Fluoride	10.0 mg/l
Lead	0.820 mg/l
Mercury Non-Detectable	(USEPA Method 245.1-detection limit shall not exceed 0.2 ug/l)
Nickel	0.743 mg/l
Perfluorooctanesulfonic acid (PFOA)	295 ug/l
Perfluorooctanic acid	12 ng/l
Polychlorinated Biphenyl (PCB)	Non detectable (detection level shall not exceed 0.1 ug/l. Compliance monitoring shall be in accordance with USEPA method 608.)
Selenium	0.38 mg/l
Silver	0.280 mg/l
Total Toxic Organics (TTO)	2.13 mg/l
Zinc	1.240 mg/l
CBOD-5	200 mg/l
Total Suspended Solids	200 mg/l

Any incompatible pollutant	Any incompatible pollutant
Phosphorus	4.0 10.0 mg/l
Ammonia Nitrogen	10.0 20.0 mg/l
Total Dissolved Solids	Report Only
COD	300 mg/l

6. Mass Limitations:

- a. **The Township may impose mass limitation on dischargers for pollutants later categorized by Local, State or Federal regulations at any time.**
 - b. The Township may impose mass limitations on dischargers which are using dilution to meet the pretreatment standards or requirements of this Ordinance or in other cases where the imposition of mass limitations is deemed appropriate by the Township
- C. Accidental Discharges: Each discharger shall provide protection from accidental discharge of prohibited or regulated materials or substances established by this Ordinance. Where necessary, facilities to prevent accidental discharge of prohibited materials shall be provided and maintained at the discharger's cost and expense. Detailed plans showing facilities and operating procedures to provide this protection shall be submitted to the Township for review and shall be approved by the Township before construction of the facility. Each existing discharger shall complete its plan and submit same to the Township ~~by July 1, 1987~~. No discharger who discharges to the POTW after the aforesaid date shall be permitted to introduce pollutants into the **sewer** system until accidental discharge protection procedures have been approved by the Township. Review and approval of such plans and operating procedures by the Township shall not relieve the discharger from the responsibility to modify its facility as necessary to meet the requirements of this Ordinance.
1. Dischargers shall notify the **DPW Director Township** immediately upon the occurrence of a "slug-load" or accidental discharge of substances prohibited by this Ordinance. The notification shall include location of discharge, date and time thereof, type of waste, concentration and volume and corrective actions. Any discharger who discharges a slug-load of prohibited materials shall be liable for any expense, loss or damage to the POTW, in addition to the amount of any fines imposed on the Township on account thereof under State or Federal law.
 2. Signs shall be permanently posted in conspicuous places on discharger's premises, advising employees whom to call in the event of a slug or accidental discharge. Employers shall instruct all employees who may cause or discover such a discharge with respect to emergency notification procedure.
- D. Discharge limitations. Under federal and state regulations enacted or amended, the Township is required to report annually on all significant industrial sewer users and to meet certain effluent limitations. The admission into the public sewer system, either directly or indirectly, of any waste or water or other pollutants exceeding the limits listed as follows may be subject to review, approval or limitation by the director to meet the applicable state, federal and/or township regulations:**
1. **A five-day BOD greater than 200 milligrams per liter.**
 2. **Suspended solids greater than 200 milligrams per liter.**
 3. **An average daily flow exceeding two percent of the total average daily flow of the sewer system.**
 4. **Any incompatible pollutant.**
 5. **A total phosphorous quantity greater than four milligrams per liter.**
 6. **Ammonia nitrogen in excess of 10.0 milligrams per liter.**

7. COD greater than 300 milligrams per liter.

- E. If determined necessary by the DPW Director, the user shall provide the necessary pretreatment or curtailment to stay within the limitations in the previous subsection (D). Nothing in this division shall prohibit the DPW Director from requiring lower constituent amounts if it is determined necessary for the protection or effective operation of the SCTWWTP. If the limitations in the previous subsection (D) are exceeded, the user may be required to pay additional costs if it is determined by the DPW Director that additional treatment expenses have been incurred.**

8-4-3: CHARGES AND FEES:

The Township shall adopt charges and fees which may include: fees for monitoring, inspections and surveillance procedures; fees for filing appeals; fees for reviewing accidental discharge procedures and construction.

8-4-4: WASTEWATER DISCHARGERS:

It shall be unlawful to discharge sewage, industrial wastes or other wastes into the Thomas Township sanitary sewer system without having first complied with the terms of this Ordinance.

8-4-5: WASTEWATER DISCHARGE DATA DISCLOSURE:

- A. General Disclosure: All industrial dischargers proposing to connect to or to discharge sewage, industrial wastes and other wastes to the POTW shall comply with all terms of this Ordinance within one hundred twenty (120) days after the effective date of this Ordinance.
- B. Disclosure Forms: Industrial dischargers shall complete and file with the Township a disclosure declaration in the form prescribed by the Township, and accompanied by the appropriate fee. Existing industrial dischargers shall file disclosure forms within one hundred twenty (120) days after the effective date of this Ordinance, and proposed new dischargers shall file disclosure forms at least ninety (90) days prior to connecting to the POTW. Periodic compliance reports shall be submitted to the Township in June and December from non-domestic dischargers. The disclosure, known as a compliance report, to be made by the discharger shall be made on written forms provided by the Township and shall cover:
1. Disclosure of name, address and location of the discharger.
 2. Disclosure of standard industrial classification (SIC) number according to the Standard Industrial Classification Manual, Bureau of the Budget, 1972, as amended;
 3. Disclosure of wastewater constituents and characteristics including but not limited to those mentioned in this Ordinance, and others as set forth by State and Federal regulations as appropriate, as determined by bona fide chemical and biological analyses. Sampling and analysis shall be performed in accordance with procedures established by the U.S. EPA and contained in 40 CFR, Part 136, as amended.
 4. Disclosure of time and duration of discharges.
 5. Disclosure of average daily and instantaneous peak wastewater flow rates, in gallons per day, including daily, monthly and seasonal variations, if any. All flows shall be measured unless other verifiable techniques are approved by the Township due to cost or non-feasibility.
 6. Disclosure of site plans, floor plans, mechanical and plumbing plans and details to show all sewers, sewer connections, inspection manholes, sampling chambers and appurtenances by size, location and elevation.

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7. Description of activities, facilities and plant processes on the premises including all materials which are or may be discharged to the sewer works of the Township.
 8. Disclosure of the nature and concentration of any pollutants or materials prohibited by this Ordinance in the discharge, together with a statement regarding whether or not compliance is being achieved with this Ordinance on a consistent basis and if not, whether additional operation and maintenance activities and/or additional pretreatment is required for the discharger to comply with this Ordinance.
 9. Where additional pretreatment and/or operation and maintenance activities will be required to comply with this Ordinance, the discharger shall provide a declaration of the shortest schedule by which the discharger will provide such additional pretreatment and/or implementation of additional operational and maintenance activities.
 - a. The schedule shall contain milestone dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the discharger to comply with the requirements of this Ordinance including, but not limited to dates relating to hiring an engineer, hiring other appropriate personnel, completing preliminary plans, completing final plans, executing contract for major components, commencing construction, completing construction and all other acts necessary to achieve compliance with this Ordinance.
 - b. Under no circumstances shall the Township permit time increment for any single step directed toward compliance which exceeds ninety (90) days.
 - c. Not later than fourteen (14) days following each milestone date in the schedule and the final date for compliance, the discharger shall submit a progress report to the Township, including no less than a statement as to whether or not it complied with the increment of progress represented by that milestone date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay and the steps being taken by the discharger to return the construction to the approved schedule. In no event shall more than nine (9) months elapse between such progress reports to the Township.
 10. Disclosure of each product produced by type, **quantity amount**, process or processes and rate of production.
 11. Disclosure of the type and **quantity amount** of raw materials utilized (average and maximum per day).
 12. All disclosure forms shall be signed by a principal executive officer of the discharger and a qualified engineer (licensed professional as determined by the Township).
 13. All sewers shall have an inspection and sampling manhole or structure with an opening of no less than twenty-four inches (24") in diameter and an internal diameter of no less than **forty-eight inches (48")** ~~thirty-six inches (36")~~ containing flow measuring, recording and sampling equipment as required by the Township to assure compliance with this Ordinance. **Additional requirements for sampling manholes for industrial applications shall be determined by the DPW Director and Township Engineer.**
 - C. Evaluation: The Township will evaluate the complete disclosure form and data furnished by the discharger and may require additional information. Within thirty (30) days after full evaluation and acceptance of the data furnished, the Township shall notify the discharger of the Township's acceptance thereof.
 - D. Amendments: The Township reserves the right to amend this Ordinance and the terms and conditions hereof in order to assure compliance by the Township with applicable laws and regulations. Within nine (9) months of the promulgation of a national categorical pretreatment standard this Ordinance shall be amended to require compliance by dischargers with such standards within the time frame prescribed by such standards. All national categorical pretreatment standards adopted after the promulgation of this Ordinance shall be adopted by the Township as part of this Ordinance. Where a discharger, subject to a national categorical pretreatment standard, has not previously submitted a disclosure form as required, the discharger shall file a
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disclosure form with the Township within one hundred eighty (180) days after the promulgation of the applicable national categorical pretreatment standard by the U.S. EPA. In addition, any discharger operating on the basis of a previous filing of a disclosure statement, shall submit to the Township within one hundred eighty (180) days after the promulgation of an applicable national categorical pretreatment standard, the additional information required by subsection B8 and B9 hereof. The discharger shall be informed of any proposed changes in the Ordinance at least thirty (30) days prior to the effective date of change. Any changes or new conditions in the Ordinance shall include a reasonable time schedule for compliance.

- E. **Monitoring Facilities:** Each discharger shall provide and operate at the discharger's own expense, a monitoring facility to allow inspection, sampling and flow measurement of each sewer discharge to the Township. Each monitoring facility shall be situated on the discharger's premises. Except where such a location would be impractical or cause undue hardship on the discharger, ~~the Township may concur with the~~ **DPW Director may permit in writing** the facility being constructed in the public street or sidewalk area providing that the facility is located so that it will not be obstructed by landscaping or parked vehicles.

There shall be ample room in or near such sampling facility to allow accurate sampling and preparation of samples for analysis. The facility, sampling and measuring equipment shall be maintained at all times in a safe and proper operating condition at the expense of the discharger.

All monitoring facilities shall be constructed and maintained in accordance with all applicable local construction standards and specifications. Construction shall be completed within one hundred twenty (120) days of receipt of permit by discharger.

- F. **Inspection And Sampling:** The Township may inspect the monitoring facilities of any discharger to determine compliance with the requirements of this Ordinance. The discharger shall allow the Township or its representatives, upon presentation of proper credentials of identification, to enter upon the premises of the discharger at all reasonable hours, for the purposes of inspection, sampling or records examination. The Township shall have the right to set up on the discharger's property such devices as are necessary to conduct sampling, inspection, compliance monitoring and/or metering operations.
- G. **Confidential Information:** Information and data furnished to the Township with respect to the nature and frequency of discharge shall be available to the public or other governmental agency without restriction unless the discharger specifically requests and is able to demonstrate to the satisfaction of the Township that the release of such information would divulge information, processes or methods of production entitled to protection as trade secrets or proprietary information of the discharger.

When requested by a discharger furnishing a report, the portions of a report which may disclose trade secrets or secret processes shall not be made available for inspection by the public but shall be made available upon written request to governmental agencies for uses related to this Ordinance, the National Pollutant Discharge Elimination System (NPDES) permit, State Disposal System Permit and/or the pretreatment programs; provided, however, that such portions of a report shall be available for use by the State or any State agency in judicial review or enforcement proceedings involving the discharger furnishing the report. Wastewater constituents and characteristics will not be recognized as confidential information. Information accepted by the Township as confidential shall not be transmitted to any governmental agency or to the general public by the Township until and unless a ten (10) day notification is given to the discharger.

8-4-6: ENFORCEMENT AND DISCHARGE PERMITS:

- A. **Emergency Halting of Service:** The Township may, after ~~verbal or written informal~~ **verbal or written** notice to the discharger, immediately halt and effectively prevent wastewater ~~collection treatment~~ **collection** service to a discharger when it appears to the Township that an actual or threatened discharge presents or threatens an imminent or substantial danger to the health or welfare of persons.

The Township may, for good cause shown, terminate wastewater **collection treatment** service to a discharger when it appears to the Township that an actual or threatened discharge presents or threatens an imminent or substantial danger to the environment, interferes with the operation of the POTW or violates any pretreatment limits imposed by this Ordinance. Any discharger notified of the termination of the Township's wastewater **collection treatment** service shall, within a reasonable period of time, as determined by the Township, cease all discharges. In the event of failure of the discharger to comply voluntarily with the termination order within the specified time, the Township shall commence judicial proceedings immediately thereafter to compel the discharger's compliance with such order. The Township shall reinstate the wastewater **collection treatment** service and terminate judicial proceedings pending proof by the discharger of the elimination of the noncomplying discharge or conditions creating the threat of imminent or substantial danger as set forth above.

- B. **Revocation Of Collection Treatment Services:** The Township may seek to terminate the wastewater **collection treatment services** to any discharger which:
1. Fails to factually report the wastewater constituents and characteristics of its discharge;
 2. Fails to report significant changes in wastewater constituents or characteristics;
 3. Refuses reasonable access to the discharger's premises by representatives of the Township for the purpose of inspection or monitoring; or
 4. Violates the conditions of this Ordinance or any final judicial order entered with respect thereto.
- C. **Notification Of Violation; Administrative Adjustment:** Whenever the Township finds that any discharger has engaged in conduct which justifies termination of wastewater **collection treatment** services, pursuant to subsection B1 through B4 hereof, the Township shall serve or cause to be served upon such discharger, a written notice either personally or by certified or registered mail, return receipt requested, stating the nature of the alleged violation. Within thirty (30) days of the date of receipt of the notice, the discharger shall respond personally or in writing to the Township, advising of its position with respect to the allegations. Thereafter, the parties shall meet to ascertain the veracity of the allegations and where necessary, establish a plan for the satisfactory correction thereof.
- D. **Show Cause Hearing:** Where the violation of subsection B1 through B4 hereof is not corrected by timely compliance by means of administration adjustment, the Township may order any discharger which causes or allows conduct prohibited by subsection B1 through B4 hereof to show cause before the Township or its duly authorized representatives, why the proposed service termination action should not be taken. A written notice shall be served on the discharger by personal service, certified or registered, return receipt requested, specifying the time and place of a hearing to be held by the Township or its designee regarding the violation, the reasons why the enforcement action is to be taken, the proposed enforcement action and directing the discharger to show cause before the Township or its designee why the proposed enforcement action should not be taken. The notice of hearing shall be served no less than ten (10) days before the hearing. Service may be made on any agent, officer or authorized representative of a discharger. The proceedings at the hearing shall be considered by the Township which shall then enter appropriate orders with respect to the alleged improper activities of the discharger. Appeal of such orders may be taken by the discharger in accordance with applicable local or State law.
- E. **Judicial Proceedings:** Following the entry of any order by the Township with respect to the conduct of a discharger guilty of the provisions of subsection B1 through B4 hereof, the Attorney for the Township may, following the authorization of such action by the Township, commence an action for appropriate legal and/or equitable relief.
- F. **Enforcement Actions; Annual Publication:** A list of all significant dischargers which were the subject of enforcement proceedings pursuant to this Section during the twelve (12) previous months, shall be annually published by the Township in the daily newspaper in which the Township is located, summarizing the

enforcement actions taken against the dischargers during the same twelve (12) months whose violations remained uncorrected forty-five (45) or more days after notification of noncompliance; or which have exhibited a pattern of noncompliance over that twelve (12) month period, or which involve failure to accurately report noncompliance.

- G. **Right Of Appeal:** Any discharger or any interested party shall have the right to request, in writing, an interpretation or ruling by the Township on any matter covered by this Ordinance and shall be entitled to a prompt written reply. In the event that such inquiry is by a discharger and deals with matters of performance or noncompliance with this Ordinance for which enforcement activity relating to an alleged violation is the subject, receipt of a discharger's request shall stay all enforcement proceedings pending receipt of the aforesaid written reply. Appeal of any final judicial order entered pursuant to this Ordinance may be taken in accordance with local and State law.
- H. **Operating Upsets:** Any dischargers which experience an upset in operations which places the discharger in a temporary state of noncompliance with this Ordinance shall inform the Township thereof within twenty-four (24) hours of first awareness of the commencement of the upset. Where such information is given orally, a written follow-up report thereof shall be filed by the discharger with the Township within five (5) days. The report shall specify:
 - 1. Description of the upset, the cause thereof and the upset's impact on a discharger's compliance status.
 - 2. Duration of noncompliance, including exact dates and times of noncompliance, and if the noncompliance continues, the time by which compliance is reasonably expected to occur.
 - 3. All steps taken or to be taken to reduce, eliminate and prevent recurrence of such an upset or other conditions of noncompliance.

A documented and verified bona fide operating upset shall be an affirmative defense to any enforcement action brought by the Township against a discharger for any noncompliance with the Ordinance which arises out of violations alleged to have occurred during the period of the upset.

8-4-7: RECORDS RETENTION:

All dischargers subject to this Ordinance shall retain and preserve for no less than three (3) years, any records, books, documents, memoranda, reports, correspondence and any and all summaries thereof, relating to monitoring, sampling and chemical analyses made by or in behalf of a discharger in connection with its discharge. All records which pertain to matters which are the subject of administrative adjustment, or any other enforcement or litigation activities brought by the Township pursuant hereto shall be retained and preserved by the discharger until all enforcement activities have concluded and all periods of limitation with respect to any and all appeals have expired.

8-4-8: MISCELLANEOUS:

- A. **Removal Credits:** Where applicable, the Township may elect to initiate a program of removal credits as part of this Ordinance to reflect the POTW's ability to remove pollutants in accordance with 40 CFR Part 403.7.
- B. **Net/Gross Calculations:** The Township may elect to adjust categorical pretreatment standards to reflect the presence of pollutants in the discharger's intake water, in accordance with 40 CFR Part 403.15.

CHAPTER 5 WATER AND SEWER RATES, FEES AND CHARGES

SECTION:

8-5-1: CAPACITY CHARGES:

- A. Water Capacity Charges: The owners of each premises shall pay, at the time of application to the Township for service connection or a revision in service size, a one-time capacity charge based on meter size in an amount set and charged by Board resolution.
1. Customers requesting larger water meters shall be charged the rate difference between their existing meter and new meter to cover the proportional share of the increased water capacity.
 2. No refunds will be allowed for a smaller meter or discontinued service.
 3. Customers with regular meter(s) and sprinkler meter(s) shall be charged capacity charges for only the regular meter(s).
- B. Sewer Capacity Charges: The owners of each premises within the Township on which there is located, now or hereafter, a residence, a business, commercial or industrial building, or any building or structure for which direct connection to the **sewer** system is available, shall pay, at the time of application to the Township for such connection, or at the time of the expansion or change of existing use, a capacity **charge fee** as established by Board resolution. This capacity **charge fee** shall be determined by **multiplying the Sewer Capacity Charge for one (1) one inch (1") connection (basic residential unit) shown in schedule F of the Township Fee Schedule** ~~number of units~~ **by the Residential Equivalent Unit (REU) factor as** applicable to the particular uses as established in Appendix A of section 8-5-10. Where two (2) or more categories of business are served by one connection, the total charge shall be the sum of all such categories. **The DPW Director shall determine the appropriate categories for all connections. The minimum residential equivalent factor shall be 1.0 REU per connection. Special situations or categories not specifically covered in this schedule shall be determined by the DPW Director subject to the approval of the Township Board of Trustees.** Said amount must be paid, ~~in cash,~~ at the time of application for connection to the system.

8-5-2: CONNECTION FEES:

- A. Water Connection Fee:
1. Connection Fees Established: The owners of each premises shall pay, at the time of application to the Township for service connection or a revision in service size, a connection fee based on the size of the water service connection.
 - a. ~~Three-quarter inch (3/4") and~~ **Up to** One inch (1") connection fee shall be a fixed fee as set by Board resolution.
 - b. ~~Services greater than one inch (1") in diameter or services greater than sixty-six feet (66') fee schedule says 70' in length~~ shall be charged a connection charge **equal to the actual costs for labor and materials as determined by the DPW Director to install the connection.** ~~at Township cost. In no event shall the charge be less than the charge for a one-inch (1") service.~~
 2. Adverse Conditions: If the DPW Director shall determine that adverse conditions exist at the location of the connection, such as frozen ground, unstable soil or high water, the connection charge shall be increased to compensate the Township for such additional cost. Such amount shall be estimated by the

DPW Director, be approved by the Manager, and shall be paid prior to the issuance of a permit for the water service.

- B. Sanitary Sewer Connection Fee: Owners of premises within the Township upon which there is constructed, now or hereafter, a building or structure used or to be used or occupied by any firm, person, or corporation, and where sanitary sewer lines abut said premises but where no connections have been installed to the property line, shall pay a connection fee, ~~in cash,~~ at the time of application to the Township to connect said premises to the system. **The connection fee shall also include the costs to extend the current "Y" or "tee" sewer connection to the right-of-way line of the premises.** Connection fees shall be set and charged by resolution.

8-5-3: RATES:

Except as herein otherwise provided, water to be furnished by the **water** system to each premises served by said **water** system shall be measured by a meter installed and controlled by the Township. Charges for water and sanitary sewer service to each premises within the Township shall be made quarterly (3 months) as prescribed in this Ordinance. **Alternately, industrial users of greater than 100,000 gallons of water per day shall be billed monthly.** Charges for each premises shall be billed on the first bill to the premises for water services following connection to the system. Rates are set and charged by Board resolution.

- A. Ready To Serve Charge: Ready to serve charges ~~for shall be made quarterly to~~ all customers of the water and sewer system. ~~All charges~~ shall be set and charged by resolution.

1. The ready to serve charge for all single unit users shall be based on meter size except as cited in subsection A2 hereof.
2. Ready to serve charges for customers with a master meter that serves multiple units shall have their ready to serve charges calculated in the following manner:

Multiply the number of residential units served by the master meter by the REU factor from the chart in this Section. Multiply this number by the ready to serve charge established by the Board for five-eighths inch (5/8") meters. Add this figure to the fee established by the Board for the master meter size servicing the multiple units.

Example (using 2023 values): A 6-unit **apartment residential** building with a 2" master meter.

$$6 \text{ units} \times .75 \text{ per unit} = 4.5 \text{ REU Factor}$$

$$4.5 \text{ REU Factor} \times \$36.63 \text{ (ready to serve charge for 5/8" meter)} = \$164.84 \text{ subtotal}$$

$$\$164.84 \text{ subtotal} + \$227.12 \text{ (2" master meter charge)} = \$391.96 \text{ Ready to serve charge}$$

Occupation Use	REU Factor
Duplex	0.75 per unit
Apartment	0.75 per unit
Mobile home (within mobile home park)	0.75 per pad
Mobile home (not within mobile home park)	1.0 per pad
Multiple commercial use	1.0 per unit minimum as determined by the DPW Director or Manager

3. Fire lines shall pay the same quarterly ready to serve charge as metered services where line size is equal to meter size.

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4. Community buildings, office and laundry buildings in multi-family residential developments must be metered separately.
 5. Upon appropriate notification to the Township, ready to serve charges may be prorated when there is a change of occupancy.
 6. At the discretion of the Township Manager, for customers contracted to use greater than 100,000 gallons per day of water and/or sanitary sewer, alternate methods of determining Ready to Serve Charges may be negotiated with the customer and approved by Board of Trustees resolution.
- B. **Water Consumption Charge:** A water consumption charge based on the actual (or estimated if metered flow is not available) amount of water metered shall be charged on a quarterly basis in addition to the ready to serve charge or at the time of use for water supplied from a hydrant or other source. The consumption charge is per one thousand (1,000) gallons of water used and is set and charged by Board resolution.
- C. **Sanitary Sewer Service Charge:** A sewer service charge based on actual metered water use or estimated if meter flow reading is not available shall be charged to each customer on a quarterly basis. The service charge is established by Board resolution.
1. Residential users with no water meters shall have a sewer service charge based on eighteen thousand (18,000) gallons of potable water consumption per quarter. Changes Charges in the event of meter failure shall be in accordance with subsection 8-2-2GE of this Ordinance Title.
 2. Where a significant portion of the customer's water does not and cannot enter the collection system treatment works directly or indirectly, and where the quantity of water entering the premises is estimated at more than five thousand (5,000) gallons per month, the person having charge of the property may request permission from the Township to install, at his/her own expense, an approved sewage measuring device or devices to determine the volume of sewage that actually enters the collection system. The rates and charges will apply only to that portion of waste or actual sewage entering the collection system.
 3. Each industrial or nonindustrial user who discharges wastes into the collection system shall be subject to a surcharge in addition to regular sewer charges, based on BOD and suspended solids, if the waste load contributed to the collection system has a loading greater than normal domestic strength wastes or is in excess of the normal load contributed by the user. The magnitude of such extra-strength wastes shall be determined in accordance with sampling and testing procedures established in subsection 8-4-5F of this Ordinance Title "Inspection and Sampling". The surcharge for discharges above normal domestic strengths shall be as established by Board resolution. Any user discharging at or below normal domestic strength will be charged at the regular charge.
 4. The Township, at its expense, may install sewage measuring devices or devices to determine the volume of sewage that is actually discharging from any premises which is a non-Township water user.
- D. **Public Hearing Required:** At least thirty (30) days prior to changing water consumption rates, sanitary sewer service rates, water ready to serve charges, or sanitary sewer ready to serve charges, the Board shall publish the proposed rates in a newspaper of local circulation and shall designate a time and place for a public hearing to hear any objections to the proposed rates. Following the public comment, the Board shall revise, correct or amend the proposed rates which shall then be adopted at a regular meeting.

8-5-4: EXTENSIONS OF WATER AND SANITARY SEWER SYSTEM:

- A. **Extensions Inside the Township:** All extensions within the Township shall be constructed by the Township. Any person or persons desiring an extension in the Township shall file a request with the Township.

1. Extensions along existing roads as requested by owner(s) shall be financed by special assessment in accordance with State law.
 2. Special developments (e.g., new plats) requiring an extension of the existing utility distribution system, exclusive of abutting property owners, shall be paid for by the developer(s).
 3. **A Board resolution shall be required before the Township can assume ownership of extensions of a developer(s) water distribution and/or sanitary sewage system.**
 - 3.4. Properties connecting to extensions initiated by the Township Board shall pay construction fees for said mains as set and charged by Board resolution.
- B. Extensions Outside of The Township: Any person or persons applying for a utility service outside the Township limits shall:
1. File application with the Board providing data as requested by the DPW Director and Board.
 2. Enter into a contract with the Township.
 3. Pay for the entire cost of the extension of such service and all fees normally charged to residents.
 - a. Charges for utility services to premises located outside the Township shall be fixed by resolution of the Board adopted and amended from time to time, but shall not be less than charges to premises within the Township and served by the Township utility systems.
 - b. Any books, records, or computations of any applicant, whether they be individuals, firm, partnership, association, or corporation, insofar as they pertain to water furnished by the Township, shall be open to inspection by the Township, or such officer or employee of the Township as the Township Manager may designate.

8-5-5: MISCELLANEOUS FEES:

- A. Meter Relocation Fee: The Township Board will establish, by resolution, the fee which represents the actual costs associated with the relocation of a water meter and the owner will be charged the current meter relocation fee.
- B. Meter Replacement Fee: The Township Board will establish, by resolution, the fee which represents the actual cost of a water meter replacement and the owner will be charged the current meter replacement fee, unless the meter is replaced because the meter is defective in some aspect of its operation and/or the meter is scheduled for replacement as part of a routine replacement program.
- C. Meter Testing Fee: The Township Board will establish, by resolution, the fee which represents the actual cost of testing a water meter. When testing is required as determined by the Township or requested by the owner, the owner will be charged the current meter testing fee.
- D. Cross-Connection Testing Fees: The testing for Township owned ~~cross-connections and~~ back flow prevention devices shall be accomplished by the authorized personnel of the DPW; a fee for such tests shall be charged to the owner and/or occupant based upon the average time and material costs as determined from time to time by Board resolution.
- E. Turn On and ~~Shut Turn~~ Off Fees: Each and every time the department turns on or ~~turns shuts~~ off water service to a premises, irrespective of the reason, a fee will be charged to cover the labor, equipment and/or materials involved. Such fees will be established from time to time by Township Board resolution. ~~The property owner shall give at least forty eight (48) hours' notice to the Township when he/she desires the water service to be shut off.~~

F. Special Metering Services:

1. ~~Pool fills, contractors' use of water from a hydrant and other~~ Special metering services shall be regarded as a customer courtesy and done only as time and manpower permit.
 - a. All such services shall be by appointment only subject to Township cancellation when required services take priority.
 - b. All such service shall be performed by Township personnel only.
 - c. All water provided in this manner shall be metered with backflow prevention.
2. Fees for special metering services shall be established by Board resolution.

8-5-6: PAYMENT OF FEES:

- A. New Building Construction: Cash Payments shall be made for all sewer and water fees payable for new buildings constructed in areas where public sewers and municipal water, as defined in ~~chapters 2 and 3 of this Ordinance title~~, are available or construction of same has been approved by the Board. ~~No building permit shall be issued for construction of a new building until all deferred assessments and water reimbursement fees have been paid.~~ Payment over a period of time is strictly prohibited.
- B. Additions To Existing Structures: The above regulation is also applicable to building permits for additions to existing structures other than single-family residences and/or for changes in use. Cash Payment for sewer and water fees shall be made for that portion of the structure to be added. Sewer and/or water permits for the entire structure must be obtained and fees paid prior to issuance of building permits for such additions or occupancy permits for changes in use.
- C. Connection Without Permit: In the event that a connection is made to the Township water or sewer system without a permit having been obtained from the Township for such connection, a charge of double the current fees will be charged to the owners of the property so connected. Services to the property will be discontinued until ~~such time as~~ all such fees ~~owing~~ are paid.

8-5-7: RENTAL/LEASED PROPERTIES:

The owner of property which is rented/leased to someone else, is responsible for payment for water services unless the rental agreement/lease specifically defers responsibility for such services to the tenant. The property owner/lessor, is required to file a copy of such rental agreement/lease and an affidavit as required by MCL 123.165 before the responsibility for water/sewer services can be deferred to the tenant. The property owner/lessor shall notify the Township Utility Billing Department in writing 20 days prior to change or termination of lease.

Tenants who rent/lease a premises where the rental agreement/lease provides that the responsibility for payment of water services is deferred to the tenant, are required to pay a deposit equal to two (2) times the basic quarterly billing for the premises, prior to having the water service turned on.

No such deposit shall bear interest and such deposit, or any remaining balance thereof, shall be returned to the customer making the same when he/she shall discontinue receiving water and sewage disposal service. No such deposit may be used for payments while tenant is occupying premises.

8-5-8: BILLING AND COLLECTION:

- A. Free Service Prohibited: No free service shall be furnished by the **sewer** system to the Township or to any person, firm or corporation, public or private, or to any public agency or instrumentality.
- B. Bills For Service; Delinquencies: Bills and notices relative to the conduct of the business of the Township will be mailed to the customer stated at the address listed on the application, unless a change of address has been filed in writing at the business office of the Township. The Township shall not otherwise be responsible for delivery of any bill or notice, nor will the customer be excused from nonpayment of a bill or from any performance required in said notice.
 - 1. Payment Of Bills: Bills for water and sewer service are due and payable at the business office of the Township or to any designated agent of said Township on the date of their issue. The past due date shall be the twenty-fifth day of the month after the period of service.
 - 2. Late Charge: The late charge for water and sewer services fees not paid by the twenty-fifth day of the month after the period of service is five percent (5%) of the water and sewer fees.
 - 3. Delinquencies; Discontinuance of Service: All bills not paid on or before the due date shall be termed delinquent, and the Township of Thomas shall serve on the customer a written notice of said delinquency. If a delinquent bill is not paid within thirty (30) days after the due date thereof, water and sewer service to the user will be discontinued.
 - 4. Reconnection Of Service: Reconnection will not be made until all delinquent bills and other charges, if any, owed by the customer to the Township have been paid plus a **turn shut** off and turn on charge as established by Board resolution.
 - 5. Failure Of Township Owned Equipment: If a quarterly utility bill is more than twice the average quarterly billing for the previous three (3) quarters due to the failure of Township-owned equipment, either the meter or the remote recording device, at the discretion of the finance coordinator the property owner may be allowed to divide that billing into equal payments for up to three (3) additional months with the total amount billed due no later than ninety (90) days after the original due date. Penalties for late payment shall not be charged for payments made according to the agreed upon plan. Penalties shall be charged if scheduled payments are not paid by their due dates.
- C. **Lien for unpaid Charges**: Charges for sewage disposal services or water services furnished by the **water or sewer** systems to any premises shall be a lien thereon as of the due date thereof, and, on September 1 of each year, the Township treasurer shall certify any such charges which have been delinquent ninety (90) days or more, plus penalties and interest due thereon, to the assessor, who shall cause the same to be entered upon the next Township tax roll against the premises to which services have been rendered and said unpaid charges, with penalty and interest accrued thereon, shall be collected and said lien shall be enforced in the same manner as provided in respect to taxes assessed upon such roll.

8-5-9: BILLING APPEAL PROCESS:

The amount or validity of a utility bill may be appealed in writing within fifteen (15) business days of the billing date by presentation of the appeal to the Finance Department. The Finance Department shall render a decision in writing within three (3) business days of the receipt of the appeal. The decision of the Finance Department may be appealed to the Township Manager within five (5) business days of the receipt of the decision. The Manager shall enter a decision in writing within ~~three (3)~~ **ten (10)** business days of the receipt of the appeal. ~~In the absence of the Manager, the DPW Director of public works shall enter the decision.~~ The decision of the Manager can be appealed in writing to the township Board within five (5) days of the receipt of the decision. The Township Board shall render a decision **at the next regularly scheduled Board meeting after** ~~within ten (10) business days~~ of the receipt

of the appeal. The appellant shall be notified at least eighteen (18) hours in advance of the date and time of the Board's hearing on the appeal.

All appeals shall be hand delivered, faxed, or e-mailed to the Thomas Township offices. All responses to appeals shall be hand delivered to the service address. A copy of the response shall also be faxed or e-mailed to the appellant. The appeals process shall not suspend payment deadlines or penalties.

8-5-10: APPENDIX A, SCHEDULE FOR DETERMINING SEWER CAPACITY CHARGE FOR NUMBER OF UNITS:

Usage	Unit Factor
Auto dealers or body shops – garages	.30 per stall
Barbershops	.14 per chair
Bars (with or without food, but primarily for liquor)	.04 per seat
Beauty shops	.22 per booth
Boarding houses	.16 per person
Boarding schools	.27 per person
Bowling alleys (no bars, lunch facilities)	.16 per alley
Car washes	2.0 per single pro. line
Churches	.01 per seat
Cleaners (pick up only)	.16 per employee
Cleaners (pressing facilities)	1.25 per press
Clinics (minimum assignment 1.00 unit per profession)	.50 per doctor
Commercial establishments (other than specifically listed)	.16 per employee
Condominiums	1.00 per unit
Convalescent homes	.22 per bed
Convents	.20 per person
Country clubs	1.00 per hall
Factories (exclusive of industrial waste)	.50 per 1,000 sq. ft. floor space
Fraternal organizations	1.00 per hall
Hospitals	.25 per bed
Hotels	.25 per room
Laundries (self-service)	.50 per washer
Motels (individual bath units)	.25 per unit
Multiple family and duplexes	.50 per unit
Office buildings	.30 per 1,000 sq. ft. floor space
Orphanages or children's homes	.20 per resident
Public institutions other than hospitals	.16 per employee
Restaurants (dinner and/or drinks, primarily for liquor)	.04 per seat
Rooming houses (no meals)	.13 per person
Schools (cafeteria, no pool or shower)	.50 per classroom
Schools (showers and pool and cafeteria)	1.00 per classroom
Schools (without showers or pool)	.25 per classroom
Service stations	.24 per pump
Snack bars, drive-ins, etc.	.08 per seat and/or stall
Stores, supermarkets and shopping centers	.50 per 1,000 sq. ft. floor space
Theaters (drive-in)	.01 per car space

Theaters (inside with air conditioning)	.01 per seat
Trailers (central bath)	.35 per unit
Trailers (individual bath)	.50 per unit
Warehouses	.10 per 1,000 sq. ft. floor space

The minimum residential equivalent factor shall be 1.0 per connection. Special situations or categories not specifically covered in this schedule shall be determined by the DPW Director subject to the approval of the Township Board of Trustees

APPENDIX A: Schedule of Residential Unit Factors for Capacity Charges (ref 8-5-1 B)

Usage	Previous Unit Factor	Proposed Unit Factor
Assisted Living/Senior Care Centers/Rehab Centers		.31 per room
Athletic Clubs		.55 per 1,000 sq ft.
Auto Dealers and Body shops, Garages	.30 per stall	0.20 per 1,000 sq ft floor space
Barbershops	.14 per chair	1 REU plus 0.1 per chair #2 and up
Banks		.12 per employee
Bars (with or without food, but primarily for liquor)	0.4 per seat	0.4 per seat
Beauty shops/ Spa/Nail Salon	.22 per booth	.38 per booth, .3 per mani/pedi station, .3 per spa room
Bed & Breakfast Establishments		1 REU plus 0.2 per bedroom
Boarding Houses	.16 per person	1 REU plus .2 per bedroom
Boarding Schools	.27 per person	.27 per bed
Bowling alleys (no bar, lunch facilities)	.16 per alley	.16 per alley
Brewery or Distillery	1.0 per barrel	1.0 per barrel
Car Washes	2.0 per single pro line	2.0 per single pro line
Child Care Centers		1 REU or .45 per 1,000 sq ft, whichever is greater.
Churches	0.1 per seat	.13 per seat
Cleaners (pick-up only)	.16 per employee	.12 per employee
Clinics (minimum assignment 1.00 per profession)	.50 per Dr.	.50 per Dr.
Commercial establishments (other than specifically listed)	.16 per employee	.12 per employee
Condominiums	1 per unit	1 per unit
Convalescent homes	.22 per bed	1 REU plus .5 per bedroom
Convents	.20 per person	1 REU plus 0.25 per bedroom
Country Clubs	1.0 per hall	.55 per 1,000 sq ft.
Dental Offices		1.3 per Dentist
Doctors Offices		0.6 per 1,000 sq ft.
Drug Store/Pharmacies		0.1 per 1,000 sq ft.

Dry Cleaners (with pressing)		1.4 per press
Factories (exclusive of industrial waste)	.5 per 1,000 sq. ft. floor space	.5 per 1,000 sq. ft. floor space
Fraternal Organizations (members only)	1.0 per hall	1.0 per hall
Fraternal Organizations (members and hall rental)		0.3 per 1,000 sq ft
Funeral Homes		1.5 per 1,000 sq ft
Government Buildings		0.15 per 1,000 sq ft
Hospitals	.25 per bed	1.09 per bed
Hotels	.25 per room	.38 per room
Laundries (self service)	.50 per washer	0.54 per washer
Motels (individual bath units)	.25 per unit	.25 per unit
Office buildings	.30 per 1,000 sq. ft. floor space	0.15 per 1,000 sq ft
Orphanages or children's homes	.20 per resident	.20 per resident
Pet Shops/Pet Groomers		1.10 per 1,000 sq ft
Physical/Occupational Therapy Center		1.5 per premise
Printer		0.06 per 1,000 sq ft.
Public institutions other than hospitals	.16 per employee	0.75 per 1,000 sq ft
Restaurant (dinner and/or drinks, primarily for liquor)	0.4 per seat	0.4 per seat
Restaurant (onsite dining services)		2.4 per 1,000 sq ft
Restaurant (w/ liquor license)		4.0 per 1,000 sq ft
Restaurant (fast food or take out)		1.0 per 1,000 sq ft
Rooming houses (no meals)	.13 per person	0.25 per room
Schools (showers, pool and cafeteria)	1.0 per classroom	.8 per classroom
Schools (without showers or pool)	0.25 per classroom	.37 per classroom
Service stations	.24 per pump	.5 per pump
Snack bars, drive ins, etc.	.08 per seat or stall	.08 per seat or stall
Stores, supermarkets and shopping centers	.5 per 1,000 sq ft floor space	.5 per 1,000 sq ft floor space
Tanning Salon		1.1 per premises
Tattoo Parlor		1.1 per premises

Theaters (drive in)	0.01 per car space	0.01 per car space
Theaters (inside with air conditioning)	0.01 per seat	0.01 per seat
Trailers-Mobile Homes (central bath)	0.35 per unit	0.35 per unit
Trailers-Mobile Homes (individual bath)	.50 per unit	.50 per unit
Urgent Care Facilities		0.25 per Doctor
Veterinary Facilities		1 per Veterinarian
Veterinary Facilities with kennels		1.5 per facility plus 0.1 per kennel
Warehouses	.10 per 1,000 sq ft floor space	.10 per 1,000 sq ft floor space

The minimum REU assignment shall be 1.0 REU

Note: REU's based on Oakland County Water Resources engineering study (2018)



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the Memorandum of Agreement (MOA) with Corning, Inc. to provide funding for water and sanitary sewer projects supporting proposed plant on North Orr Road.
- **EXPLANATION OF TOPIC:** I have provided multiple updates on this situation and the attached agreement over the past several months. To review the situation, this agreement was not part of our original discussions when the Project Phoenix first began. The need for it has evolved over the past several months as the State pushed their approvals and subsequent grant payments out. The multiple delays with the grant award from October, 2023 to the end of February, 2024 and the continuing delay in having the legislature provide their final affirmation of the grant has forced us to look at the actual timing of when the Township will receive the grant dollars.

At this point, we do not expect to get the grant funds deposited into our bank account until the latter part of July. That will be the first disbursement of \$14.5 million. The second disbursement of the same amount will not be sent to us until all of the agreements related to the project are completed, sent to the MEDC and reviewed/approved by the MEDC. There is not specific time limit to the MEDC's review/approval process, nor do we know exactly when all of the agreements will have run through the legal process and signed by the respective entities. So, it is quite likely that those funds will not be accessible until November, 2024 or thereafter.

Meanwhile, we have received some supply orders and continue to have to pay for the engineering work being performed (Corning has been reimbursing us thus far). More importantly, some of the large orders will soon be arriving with billing invoices due. For these reasons, I have worked with Corning to develop the attached MOA through which Corning will provide the funds to pay these invoices and bills until the State grant funds are disbursed. Once the grant funds are in our account, then we would repay Corning for their costs. This will happen in two disbursements as noted in the MOA. Otto has reviewed the document. Corning to change it from a Memorandum of Understanding to a Memorandum of Agreement per Otto's input as the MOA is a more enforceable

agreement.

The MOA covers the important points of our arrangement with Corning and we believe it will serve to address the situation adequately.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Memorandum of Agreement with Corning.
 - **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
 - **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the Memorandum of Agreement with Corning, Inc. to provide funding for water and sanitary sewer projects supporting proposed plant on North Orr Road.
 - **ROLL CALL VOTE REQUIRED:** No.
-

Memorandum of Agreement (MOA)

Corning Incorporated (“Corning”), through its subsidiary, Solar Technology LLC, will operate a manufacturing site in Hemlock, Michigan (the “Site”). The State of Michigan (the “State”) has agreed to reimburse Thomas Township (the “Township”) for certain expenses it may incur to expand and improve its infrastructure to support the Site through a Twenty-Nine Million Dollar (\$29,000,000.00) Strategic Site Readiness Program Grant (the “Grant”).

It is anticipated that funds will be available to the Township under the Grant beginning in July 2024 and continuing into 2025.

Because the Township will incur significant expenses in advance of receiving reimbursement funds from the State, Corning has agreed to assist the Township as follows:

1. The Township will, in consultation with Corning, determine infrastructure necessary to support the Site and which will qualify for reimbursement by the State under the terms of the Grant (“Qualifying Expenses”).
2. The Township will provide Corning with detailed invoices of Qualifying Expenses.
3. The Township will promptly submit Qualifying Expenses to the State for reimbursement under the Grant.
4. Corning will provide the Township with up to Fifteen Million Dollars (\$15,000,000.00) in funds (“Initial Corning Advances”) it may only use to pay Qualifying Expenses while it awaits reimbursement from the State under the Grant. Corning, in its reasonable discretion may increase the total amount of the Initial Corning Advances.
5. Upon receipt of reimbursement from the State for Qualifying Expenses, the Township shall, within thirty (30) days, repay Corning an amount equal to the Initial Corning Advances.
6. Once the Initial Corning Advances are repaid by the Township, Corning will provide the Township with up to an additional Fourteen Million Dollars (\$14,000,000.00) in funds (“Additional Corning Advances”) which the Township may only use to pay additional Qualifying Expenses (“Additional Qualifying Expenses”) while it awaits reimbursement from the State under the Grant.
7. Upon receipt of reimbursement from the State for Additional Qualifying Expenses, the Township shall, within 30 (30) days, repay Corning an amount equal to the Additional Corning Advances.
8. For the avoidance of doubt, the Township is solely responsible for paying its expenses, including Qualifying Expenses.

The Parties, through their authorized representatives, hereby agree to the terms of this MOA.

Signature	
Name (Printed)	
Company	Thomas Township
Title	
Date	

Signature	
Name (Printed)	Scott Forester
Company	Corning Incorporated
Title	
Date	



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the Collateral Assignment Agreement with the Bank of America as it relates to the Corning Plant being developed on North Orr Road.
- **EXPLANATION OF TOPIC:** This agreement came up rather suddenly. I was unaware of it until it was randomly sent to me via email a few weeks ago. Apparently, this type of agreement is fairly commonplace in the corporate world and large developments. As a result, I asked Otto to dig into it. He has provided his written opinion, which it included with this memo. He has also had several communications with Corning's attorney, Steve Morris, along with a few other legal representatives of Corning and the Bank of America. I cannot say that I understand the tax and financial implications of the agreement fully. My understanding that it is comparable in some ways to a mortgage. Bank of America is providing funding for the project and this agreement is one of several that are being signed by contractors and other providing labor or supplies for the development. Essentially, the agreement remains dormant unless there is a default on the loan at which time this agreement, along with the others enables the Bank of America to step in and take ownership/control of the development. I am certain it is more intricate than my explanation, but this seems to be the basic principle of its purpose. From our (Otto and mine) perspective it should have no bearing on the Township's interests. In fact it a way it ensures that payments due to the Township will be paid. Otto recommends its approval.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Otto's written opinion and Collateral Agreement.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the Collateral Assignment Agreement with the Bank of America as it relates to the Corning Plant being developed on North Orr Road
- **ROLL CALL VOTE REQUIRED:** No.

COLLATERAL ASSIGNMENT OF PROJECT DOCUMENTS
DATED AS OF: MARCH [], 2024

FOR VALUE RECEIVED, CORNING INCORPORATED, a New York corporation (hereinafter referred to as the "*Assignor*"), does hereby grant a lien on, and a security interest in, to and under, and collaterally assigns to BA Leasing BSC, LLC, a Delaware limited liability company and its successors and assigns ("*Assignee*"), all of Assignor's right, title and interest in and to (i) that certain WATER SUPPLY AND WASTEWATER CAPACITY USE AGREEMENT (together with any supplements, amendments or modifications thereto, the "*Agreement*"), dated as of [], 2024, by and between Assignor and THOMAS TOWNSHIP, a Michigan municipal corporation ("*Township*"), and (ii) any and all guarantees, letters of credit, bonds or other security for the performance of the Township's obligations under the Agreement, all plans, specifications and drawings of any and every kind heretofore or hereafter prepared in connection with the Agreement or the performance by the Township thereunder, all building and other permits heretofore or hereafter obtained pursuant to, necessary or useful to the performance of the Agreement and any other property, rights or deliverables of every kind and description delivered or to be delivered by the Township under the Agreement (together with the Agreement, collectively, the "*Project Documents*").

For all purposes hereof, the capitalized terms used herein and not otherwise defined shall have the meanings assigned thereto in Appendix 1 to the Transaction Agreement dated as of March [], 2024 (together with any supplements, amendments or modifications thereto, the "*Transaction Agreement*") by and among Solar Technology LLC, a Delaware limited liability company, as Lessee and Construction Agent, Assignee as Lessor, Bank of America, N.A., not in its individual capacity except as expressly stated therein, but solely as administrative agent ("*Administrative Agent*") and the financial institutions listed on Schedule II thereto, as Participant Interest Parties, and the rules of interpretation set forth in Appendix 1 to the Transaction Agreement shall apply to this Collateral Assignment of Project Documents.

This Collateral Assignment of Project Documents shall inure to the benefit of the Assignee and its successors and assigns, and shall be binding upon the Assignor and its permitted successors and assigns.

This Collateral Assignment of Project Documents is a grant of a security interest in, and collateral assignment of, Assignor's rights under the Project Documents. Assignor hereby represents and warrants to Assignee as follows in connection with this assignment:

- (A) Attached hereto as **Exhibit A** is a true, correct and complete copy of the Project Documents and all amendments, modifications or supplements thereto;
- (B) The Project Documents are in full force and effect and constitutes the entire agreement between Assignor and the Township relating to the construction of the Facility located in Hemlock, Michigan;

(C) No default or event has occurred which, with notice or lapse of time or both, if uncured, would constitute a default by Assignor or, to Assignor's knowledge, the Township, under the Project Documents;

(D) All amounts due and payable by Assignor to the Township under the Project Documents as of the date of this Assignment of Project Documents have been paid in full;

(E) Assignor has not previously assigned, hypothecated or otherwise created or allowed to exist any Lien or other claim on the Project Documents and has the full legal right to enter into this Assignment of Project Documents; and

(F) Upon execution hereof by Assignor, Assignee shall have collaterally assigned the rights under the Project Documents (but not the obligations thereunder), free and clear of any Liens or other competing claims of any kind.

Upon the termination of the financing contemplated by the Transaction Agreement after the occurrence of an Event of Default (as defined therein), Assignee may, at its election and without any obligation to do so, accept the assignment of the Project Documents by assuming in writing all of Assignor's duties and obligations thereunder (except for duties relating to indemnity obligations Assignor may owe to the Township for claims or circumstances arising prior to such assumption).

Notwithstanding anything contained in the Project Documents to the contrary, Assignee shall have the right, without the consent of the Township, to assign, transfer, sell or otherwise convey or to grant a lien or other security interest in the Assignee's rights, title and interest in and to the Project Documents and/or the Project to one or more purchaser(s) or assignee(s) (a "Successor"). The Township agrees that it will not charge any fee or other amount in connection with such assignment or sale. The Township further agrees that the Project Documents and each and every provision thereof shall inure to the benefit of any such Successor. Upon any assignment, transfer, sale or conveyance (other than a grant of a lien or a security interest), Assignee shall be released from all of its obligations under the Project Documents.

Notwithstanding the above, any such assignment of the Project Documents to Assignee shall under no circumstance relieve Assignor of its obligations to the Township under the Agreement. At all times after any such assignment, Assignor shall remain liable to the Township for all its obligations, including without limitation any and all payment obligations, under the Agreement. Further, no subsequent assignment by Assignee to any Successor shall operate to modify, reduce, relieve or transfer in any manner the obligations of Assignor to the Township under the Agreement.

This Collateral Assignment of Project Documents may be effectively waived, modified, amended or terminated only by a written instrument executed by Assignee and Assignor. Any waiver by Assignee shall be effective only with respect to the specific instance described therein. Delay or course of conduct shall not constitute a waiver of any right or remedy of Assignee.

THIS COLLATERAL ASSIGNMENT OF PROJECT DOCUMENTS AND THE RIGHTS AND OBLIGATIONS OF THE PARTIES UNDER THIS COLLATERAL ASSIGNMENT OF PROJECT DOCUMENTS SHALL BE GOVERNED BY THE INTERNAL LAWS OF THE STATE OF MICHIGAN AS TO ALL MATTERS OF CONSTRUCTION, VALIDITY AND PERFORMANCE, WITHOUT REGARD TO CONFLICTS OF LAW PRINCIPLES.

[Signature Page to Follow]

IN WITNESS WHEREOF, the undersigned has executed and delivered this Collateral Assignment of Project Documents as of the date first written above, pursuant to proper authority duly granted.

CORNING INCORPORATED, as Assignor

By: _____
Name: _____
Title: _____

Acknowledged and Agreed:

BA LEASING BSC, LLC, as Assignee

By: _____
Name: _____
Title: _____

Acknowledged and Consented to by:

THOMAS TOWNSHIP, as Township

By: _____
Name: _____
Title: _____

EXHIBIT A

COPY OF ALL PROJECT DOCUMENTS AND ALL AMENDMENTS



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the Addendum to the Water Service Agreement with the City of Saginaw for the purpose of upgrading the Gratiot Road Booster Station.
- **EXPLANATION OF TOPIC:** The proposed addendum was prepared by the City's attorney. Its purpose is to outline how the Gratiot Road Booster Station (GRBS), which is the water feed to not only Thomas Township, but St. Charles, Swan Creek and James Township as well. Due to the Corning Plant and its need for 766 million gallons of water per year, GRBS will not have any capacity remaining for future growth based upon projected peak day usage. As a result, we approached the City about upgrading the station to increase its capacity. Currently, the GRBS has a 9 MGD capacity. The proposed improvements will increase that number to 11 MGD. Effectively, this means that the current capacity for growth within the station will remain at 2 MGD once the improvements are completed. The addendum holds Thomas Township responsible for all costs associated with the project; however, we have been awarded additional funds through the MEDC to cover this cost such that ultimately the bill will be paid by grant funds.

The City Council has already approved the addendum.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Addendum to the City of Saginaw Water Services Agreement.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the Addendum to the Water Service Agreement with the City of Saginaw for the purpose of upgrading the Gratiot Road Booster Station.
- **ROLL CALL VOTE REQUIRED:** No.

**ADDENDUM TO THE WATER SERVICE AGREEMENT
BETWEEN
THE CITY OF SAGINAW AND THOMAS TOWNSHIP**

THIS ADDENDUM to the Water Service Agreement dated June 27, 2005, as amended, is made this ____ day of _____, 2024, by and between the CITY OF SAGINAW, MICHIGAN, a municipal corporation, organized and existing under the laws of the State of Michigan, hereinafter referred to as CITY, and THOMAS TOWNSHIP, a municipal corporation, organized and existing under the laws of the State of Michigan, hereinafter referred to as TOWNSHIP.

WHEREAS, CITY and TOWNSHIP entered into a Water Service Agreement on June 27, 2005, as amended on November 5, 2007 (hereinafter collectively referred to as the Agreement); and

WHEREAS, the Agreement provides the TOWNSHIP with set Maximum Allowable Daily Use and Maximum Allowable Annual Use rates; and

WHEREAS, the Agreement may need to be amended in the future to allow for increases in the daily and annual use rates to accommodate certain industrial development occurring in TOWNSHIP; and

WHEREAS, prior to such amendment of the Agreement, improvements must be made to certain CITY water infrastructure, specifically increasing the capacity of the Gratiot Road Booster Station;

WHEREAS, the CITY and the TOWNSHIP wish to come to an agreement relating to the design and construction of the Gratiot Road Booster Station improvements, and the costs related to same.

NOW, THEREFORE, in consideration of the mutual benefits set forth herein, CITY and TOWNSHIP mutually agree as follows:

1. CITY shall manage and administer all aspects of the design and construction of improvements necessary to increase the capacity of the Gratiot Road Booster Station, hereinafter referred to as the PROJECT.
2. The parties agree to proceed with the design phase of the PROJECT pursuant to Spicer Group, Inc.'s proposal titled Gratiot Road Booster Station Upgrade.
 - a. Such work shall be performed under and pursuant to the current Professional Services Agreement between CITY and Spicer Group, Inc., dated June 17, 2019.

- b. TOWNSHIP shall be responsible for the payment of all costs to Spicer Group, Inc., which shall be billed at their standard hourly rates not to exceed \$120,000.00. TOWNSHIP shall pay such costs promptly upon being invoiced for same by either CITY or Spicer Group, Inc.
- 3. Following the design phase of the PROJECT, TOWNSHIP shall make a determination as to whether it wishes to proceed with the construction phase of the PROJECT by providing written notice of same to CITY.
 - a. The construction phase of the PROJECT shall be subject to the requirements of CITY's purchasing ordinance, including those provisions relating to competitive bidding. CITY shall maintain sole discretion in the awarding of any bids relating to the PROJECT.
 - b. TOWNSHIP shall be responsible for all costs relating to the construction phase of the PROJECT. Any contracts entered into by CITY for construction services relating to the PROJECT shall contain a provision that TOWNSHIP is responsible for all costs of the PROJECT. TOWNSHIP shall pay such costs promptly upon being invoiced for same by either CITY or any contractor performing services for CITY.
 - c. TOWNSHIP shall additionally pay the CITY a 10% fee on the total cost of the construction phase of the PROJECT for administration costs incurred by CITY relating to same.

In all other respects, the terms and conditions of the Agreement shall continue unchanged and in full force and effect.

The parties have caused this Addendum to be executed by their respective duly authorized officers as of the day and year first written above.

THOMAS TOWNSHIP

By: _____
Robert Weise, Township Supervisor

By: _____
Michael Thayer, Township Clerk

CITY OF SAGINAW

By: _____
Timothy Morales, City Manager



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Trevor Schultz, Director - Department of Public Works
- **AGENDA TOPIC:** Approve Easement Acquisitions to support Project Phoenix Water and Sewer System Improvements.
- **EXPLANATION OF TOPIC:** Through the design of the water and sewer improvements required to support Project Phoenix, we identified numerous easements that we need to obtain in order to facilitate the construction of these improvements. I've been responsible for obtaining five (5) easements, and per Otto's (Township Counsel) recommendation, I am bringing them in front of the board for approval.

The easements identified are as follows:

Name	Address	Parcel # for Easement	Project
Bonnie Neuenfeldt	13150 Geddes Rd. Hemlock, 48626	22-12-2-24-1003-000	Phoenix Sewer
Heather L Bauman	557 Conrad Rd. Standish, 48658	28-12-3-21-2005-000	Phoenix Water
Michael R Allen	12030 Gratiot Rd. Saginaw, 48609	28-12-3-30-1009-004	Phoenix Water
Lynn Wolgast	1494 North Graham, Freeland 48623	28-12-3-21-3002-012	Phoenix Water
Dean & Joyce Murphy	3115 Lone Rd. Freeland, 48623	28-12-3-09-3006-000	Phoenix Water

The Neuenfeldt easement request is for installation of the gravity sewer on the west side of Orr Road between Phoenix's site and Geddes Road. The remaining four (4) easements are required to install the check valve vaults and watermain outside the road right-of-way needed to support the high-pressure water district surrounding HSC and Project Phoenix.

It is my recommendation that the easements and related documents be approved subject to the Township's attorney approving them as form. Any financial obligations required to acquire them will be paid for out of State granted monies earmarked for Project Phoenix. Otto is currently updating the signatory portion of these easements after performing a title search. The context of the request will not change, but the language on the easement document regarding who is legally allowed to sign might.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Easement Documents.

- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to Approve Easement Acquisitions to support Project Phoenix Water and Sewer System Improvements contingent upon Township attorney's approval of the easements' form.
- **ROLL CALL VOTE REQUIRED?** Yes.

EASEMENT

KNOW ALL MEN BY THESE PRESENTS, That Michael R. Allen, 12030 Gratiot Road, Saginaw, Michigan, 48609, County of Saginaw, State of Michigan, hereinafter called Grantor(s) in consideration of One Dollar (\$1.00) to him paid, receipt of which is hereby acknowledged do hereby grant, convey and warrant to Thomas Township, 249 N. Miller Road, Saginaw, MI 48609, a Michigan municipal corporation, their successors and assigns, the easement and right-of-way to make surveys, lay, construct, maintain, operate, alter, replace and repair and remove at any time hereafter any water main and appurtenances on, over, under and across the following described parcel of land:

PARENT PARCEL DESCRIPTION (PER TAX DESCRIPTION #28-12-3-30-1009-004): Part of the Southeast 1/4 of the Northeast 1/4 of Section 30, T.12 N. - R.3 E., Thomas Township, Saginaw County, Michigan; Begin at the East 1/4 corner of said Section; thence West 333 feet along the East and West 1/4 line; thence North 669.7 feet to the centerline of Abbey Drain; thence Southeasterly along said centerline 568.2 feet to the East Section line; thence South 237.74 feet to the point of beginning.

EASEMENT DESCRIPTION:

A parcel of land in the Southeast 1/4 of the Northeast 1/4 of Section 30, T.12 N. - R.3 E., Thomas Township, Saginaw County, Michigan, described as follows: To fix the point of beginning, commence at the East 1/4 corner of said Section; thence N.00°-28'-18"W., on the East line of said Section, 33.00 feet N.89°-48'-41"W., parallel with the East and West 1/4 line of said Section, 33.00 feet to the intersection of the North line of Highway M-46 (also known as Gratiot Road, so-called) and the West line of N. Gleaner Road (so-called) and the point of beginning of this description; thence N.89°-48'-41"W., on said North line, 74.26 feet; thence N.01°-12'-07"W., 30.00 feet; thence N.36°-55'-09"E., 62.00 feet; thence S88°-54'-09"E., 37.00 feet to said West line; thence S.00°-28'-18"E., on said West line, 79.10 feet to the point of beginning.

Together with the right of ingress and egress for all purposes incident to said easement and any water main and appurtenances. It being expressly understood that no building or other structures will be placed over said water main and appurtenances without the written consent of said Grantee and the non-use or limited use of this easement by Grantee shall not prevent Grantee from later making use of the easement to the full extent herein authorized. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to bury and maintain any water main and appurtenances so as not to interfere with the normal use of said land.

It is expressly understood that the easement of rights herein granted may be assigned by the Grantee. It is also understood that this agreement constitutes all of the terms, conditions and understandings between the parties hereto.

This easement is in consideration of less than \$100.00 and is exempt from the provisions of the County Transfer Tax in accordance with MCL 207.505 SEC 5(a); and State Transfer Tax in accordance with MCL 207.526 SEC 6(a).

WITNESS, the hands and seals of the Grantor(s) this ____ day of _____, 2024.

_____(L.S.) _____(L.S.)

STATE OF _____) SS
COUNTY OF _____)

On this _____ day of _____, 2024, before me, a Notary Public, in and for said County, personally appeared _____, to me known to be the same person named in and who executed the foregoing instrument and acknowledged the execution of the same to be _____ free act and deed.

Notary Public _____ County of _____ State of _____

My Commission Expires _____

PREPARED BY: Spicer Group, Inc.
230 S. Washington Avenue
Saginaw, MI 48605-1689

Spicer Group, Inc.
 230 S. Washington Avenue
 Saginaw, MI 48607
 TEL (989) 754-4717
 FAX (989) 754-4440
 www.SpicerGroup.com



EXHIBIT A
EASEMENT

SCALE: 1" = 30'

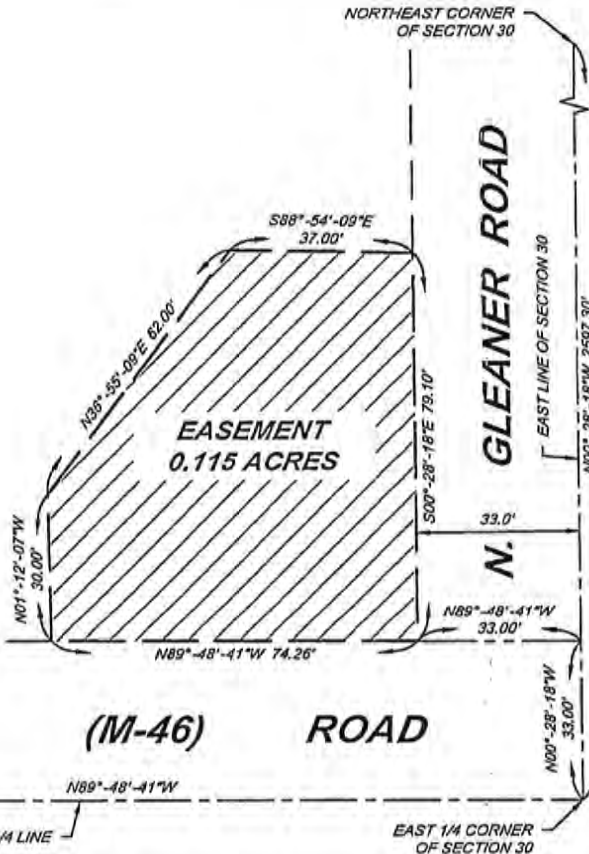
DWG. NO.: A-29362

SECTION 30
T.12 N. - R.3 E.
THOMAS TOWNSHIP
SAGINAW COUNTY,
MICHIGAN

N



PARCEL
28-12-3-30-1009-004



EASEMENT
0.115 ACRES

GRATIOT (M-46) ROAD

GLEANER ROAD

N.

EAST AND WEST 1/4 LINE

EAST 1/4 CORNER OF SECTION 30

TAX ID: 28-12-3-30-1009-004
 OWNER NAME: Michael R. Allen
 PROPERTY: 12030 Gratiot Road
 Saginaw, MI 48609

LEGEND



DATE: 1-24-2024

PARENT PARCEL DESCRIPTION (PER TAX DESCRIPTION #28-12-3-30-1009-004):

Part of the Southeast 1/4 of the Northeast 1/4 of Section 30, T.12 N. - R.3 E., Thomas Township, Saginaw County, Michigan; Begin at the East 1/4 corner of said Section; thence West 333 feet along the East and West 1/4 line; thence North 669.7 feet to the centerline of Abbey Drain; thence Southeasterly along said centerline 568.2 feet to the East Section line; thence South 237.74 feet to the point of beginning.

EASEMENT DESCRIPTION:

A parcel of land in the Southeast 1/4 of the Northeast 1/4 of Section 30, T.12 N. - R.3 E., Thomas Township, Saginaw County, Michigan, described as follows: To fix the point of beginning, commence at the East 1/4 corner of said Section; thence N.00°-28'-18"W., on the East line of said Section, 33.00 feet N.89°-48'-41"W., parallel with the East and West 1/4 line of said Section, 33.00 feet to the intersection of the North line of Highway M-46 (also known as Gratiot Road, so-called) and the West line of N. Gleaner Road (so-called) and the point of beginning of this description; thence N.89°-48'-41"W., on said North line, 74.26 feet; thence N.01°-12'-07"W., 30.00 feet; thence N.36°-55'-09"E., 62.00 feet; thence S88°-54'-09"E., 37.00 feet to said West line; thence S.00°-28'-18"E., on said West line, 79.10 feet to the point of beginning.

Revision 3-14-2024

DRAWN BY: CDS
 CHECKED BY: RPM

PLOT DATE: 1-24-2024
 SHEET 1 OF 1

JOB#: 135253SG2023
 DWG#: A-29362

EASEMENT

KNOW ALL MEN BY THESE PRESENTS, Wolgast Investment Company, 1494 N. Graham Road, Freeland, Michigan, 48623, County of Saginaw, State of Michigan, hereinafter called Grantor(s) in consideration of One Dollar (\$1.00) to them paid, receipt of which is hereby acknowledged do hereby grant, convey and warrant to Thomas Township, 249 N. Miller Road, Saginaw, MI 48609, a Michigan municipal corporation, their successors and assigns, the easement and right-of-way to make surveys, lay, construct, maintain, operate, alter, replace and repair and remove at any time hereafter any water main and appurtenances on, over, under and across the following described parcel of land:

PARENT PARCEL DESCRIPTION (PER TAX DESCRIPTION #28-12-3-21-3002-012):
The West 484 feet of the North 390 feet of the West 1/2 of the Southwest 1/4 of Section 21, T.12 N. - R.3 E., Thomas Township, Saginaw County, Michigan, AND Beginning at a point 484 feet East of the West 1/4 corner of said Section; thence continuing East 196 feet; thence South 300 feet; thence West 196 feet; thence North 300 feet to the point of beginning.

EASEMENT DESCRIPTION:
The East 30.00 feet of the West 80.00 feet of the South 100.00 feet of the North 133.00 feet of the following described parcel of land: The West 484 feet of the North 390 feet of the West 1/2 of the Southwest 1/4 of Section 21, T.12 N. - R.3 E., Thomas Township, Saginaw County, Michigan, AND Beginning at a point 484 feet East of the West 1/4 corner of said Section; thence continuing East 196 feet; thence South 300 feet; thence West 196 feet; thence North 300 feet to the point of beginning.

Together with the right of ingress and egress for all purposes incident to said easement and any water main and appurtenances. It being expressly understood that no building or other structures will be placed over said water main and appurtenances without the written consent of said Grantee and the non-use or limited use of this easement by Grantee shall not prevent Grantee from later making use of the easement to the full extent herein authorized. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to bury and maintain any water main and appurtenances so as not to interfere with the normal use of said land.

It is expressly understood that the easement of rights herein granted may be assigned by the Grantee. It is also understood that this agreement constitutes all of the terms, conditions and understandings between the parties hereto.

This easement is in consideration of less than \$100.00 and is exempt from the provisions of the County Transfer Tax in accordance with MCL 207.505 SEC 5(a); and State Transfer Tax in accordance with MCL 207.526 SEC 6(a).

WITNESS, the hands and seals of the Grantor(s) this ____ day of _____, 2024.

_____(L.S.) _____(L.S.)

STATE OF) SS
COUNTY OF)

On this _____ day of _____, 2024, before me, a Notary Public, in and for said County, personally appeared _____, to me known to be the same person named in and who executed the foregoing instrument and acknowledged the execution of the same to be _____ free act and deed.

Notary Public _____ County of _____ State of _____

My Commission Expires _____

PREPARED BY: Spicer Group, Inc.
230 S. Washington Avenue
Saginaw, MI 48605-1689

Spicer Group, Inc.
 230 S. Washington Avenue
 Saginaw, MI 48607
 TEL (989) 754-4717
 FAX (989) 754-4440
 www.SpicerGroup.com

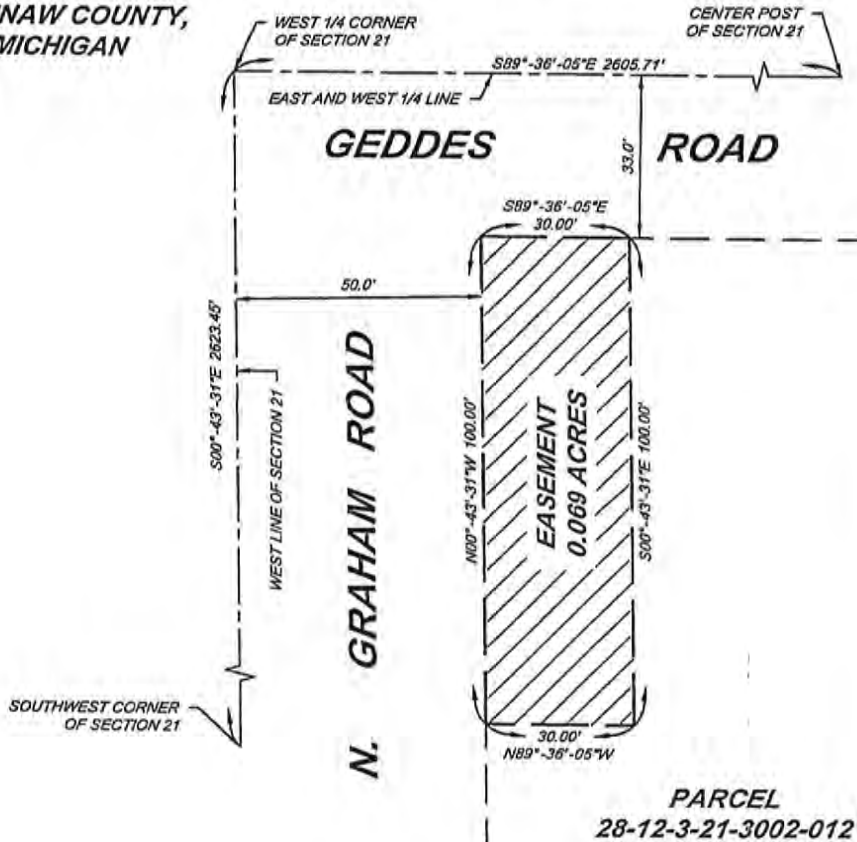


EXHIBIT A
EASEMENT

SCALE: 1" = 30'

DWG. NO.: A-29363

SECTION 21
T.12 N. - R.3 E.
THOMAS TOWNSHIP
SAGINAW COUNTY,
MICHIGAN



TAX ID: 28-12-3-21-3002-012
 OWNER NAME: Wolgast Investment Company
 PROPERTY: 1494 N. Graham Road
 Freeland, MI 48623

DATE: 1-24-2024



PARENT PARCEL DESCRIPTION (PER TAX DESCRIPTION #28-12-3-21-3002-012):

The West 484 feet of the North 390 feet of the West 1/2 of the Southwest 1/4 of Section 21, T.12 N. - R.3 E., Thomas Township, Saginaw County, Michigan, AND Beginning at a point 484 feet East of the West 1/4 corner of said Section; thence continuing East 196 feet; thence South 300 feet; thence West 196 feet; thence North 300 feet to the point of beginning.

EASEMENT DESCRIPTION:

The East 30.00 feet of the West 80.00 feet of the South 100.00 feet of the North 133.00 feet of the following described parcel of land: The West 484 feet of the North 390 feet of the West 1/2 of the Southwest 1/4 of Section 21, T.12 N. - R.3 E., Thomas Township, Saginaw County, Michigan, AND Beginning at a point 484 feet East of the West 1/4 corner of said Section; thence continuing East 196 feet; thence South 300 feet; thence West 196 feet; thence North 300 feet to the point of beginning.

DRAWN BY: CDS
 CHECKED BY: RPM

PLOT DATE: 1-24-2024
 SHEET 1 OF 1

JOB#: 135253SG2023
 DWG#: A-29363

EASEMENT

KNOW ALL MEN BY THESE PRESENTS, That The Bonnie M. Neuenfeldt Revocable Living Trust, by Bonnie M. Neuenfeldt, Trustee, 13150 Geddes Road, Hemlock, Michigan, 48626, County of Saginaw, State of Michigan, hereinafter called Grantor(s) in consideration of One Dollar (\$1.00)(Real Estate Transfer Tax Validation Affidavit Attached) to it paid, receipt of which is hereby acknowledged, do hereby grant, convey and warrant to Thomas Township, 249 N. Miller Road, Saginaw, MI 48609, a Michigan municipal corporation, its successors and assigns, the easement and right-of-way to make surveys, lay, construct, maintain, operate, alter, replace and repair and remove at any time hereafter any sanitary sewer and appurtenances on, over, under and across the following described parcel of land:

Parent Parcel Description (per Tax Description for Parcel #22-12-2-24-1003-000):

The South 1/2 of the Northeast 1/4 of Section 24, T.12 N.- R.2 E., Richland Township, Saginaw County, Michigan.

Sewer Easement Description:

The West 40.00 feet of the East 73.00 feet of the following described parcel of land: The South 1/2 of the Northeast 1/4 of Section 24, T.12 N.- R.2 E., Richland Township, Saginaw County, Michigan, Except the South 33.00 feet thereof as depicted on the drawing marked Exhibit A attached hereto and made a part hereof by reference. Together with the right of ingress and egress for all purposes incident to said easement and any sanitary sewer and appurtenances. It being expressly understood that no building or other structures will be placed over said sanitary sewer and appurtenances without the written consent of said Grantee and the non-use or limited use of this easement by Grantee shall not prevent Grantee from later making use of the easement to the full extent herein authorized. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to bury and maintain any sanitary sewer and appurtenances so as not to interfere with the normal use of said land.

It is expressly understood that the easement of rights herein granted may be assigned by the Grantee.

WITNESS, the hands and seals of the Grantor(s) this ____ day of _____, 2024.

_____(L.S.)
The Bonnie M. Neuenfeldt Revocable Living Trust
BY: Bonnie M. Neuenfeldt, Trustee

STATE OF MICHIGAN) SS
COUNTY OF SAGINAW)

On the _____ day of _____, 2024, before me, a Notary Public, in and for said County, personally appeared Bonnie M. Neuenfeldt, Trustee of The Bonnie M. Neuenfeldt Revocable Living Trust, to me known to be the same person named in and who executed the foregoing instrument and acknowledged the execution of the same to be her free act and deed on behalf of said Trust.

Notary Public _____
County of _____
State of _____
My Commission Expires _____

PREPARED BY: Spicer Group, Inc., Roger Mahoney
230 S. Washington Avenue
Saginaw, MI 48605-1689

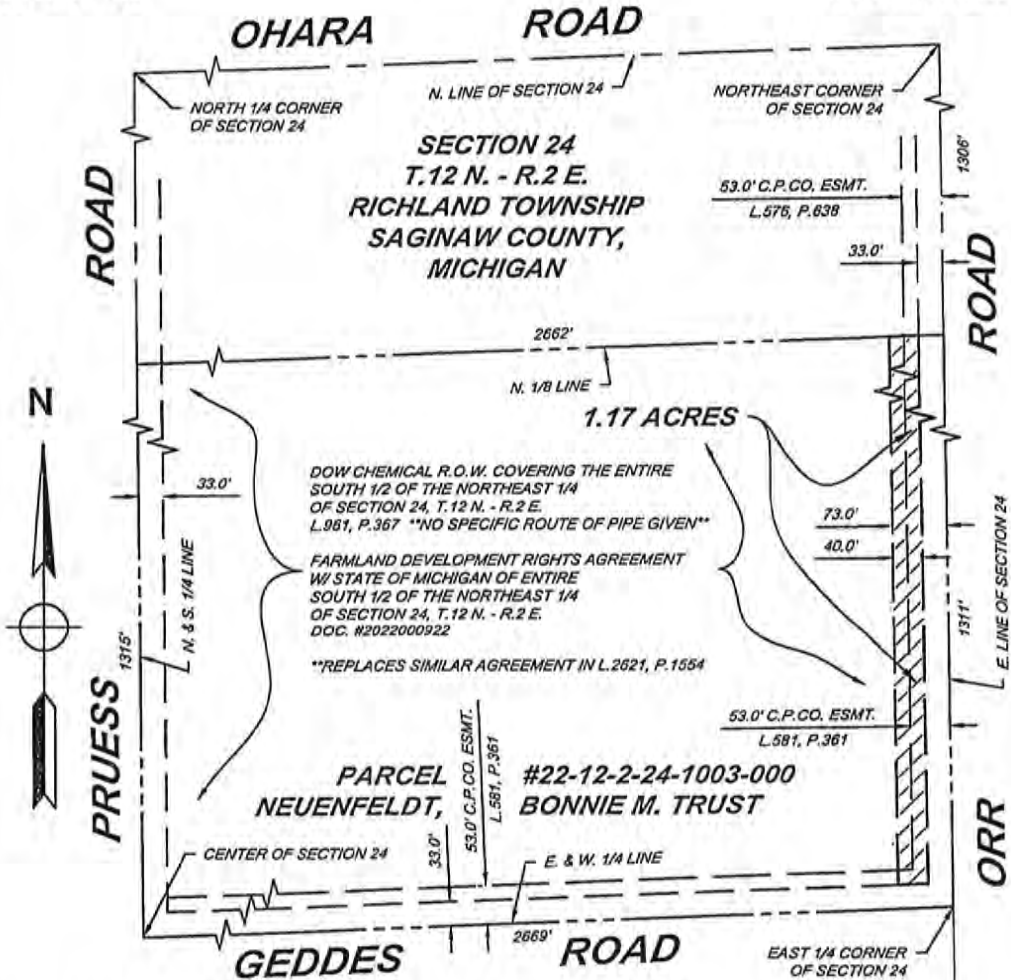
Spicer Group, Inc.
 230 S. Washington Avenue
 Saginaw, MI 48607
 TEL (989) 754-4717
 FAX (989) 754-4440
 www.SpicerGroup.com



EXHIBIT A
SEWER EASEMENT

SCALE: 1" = 200'

DWG. NO.: A-29304



TAX ID: 22-12-2-24-1003-000
 OWNER NAME: Neuenfeldt, Bonnie M. Trust
 PROPERTY: 13150 Geddes Rd.
 Hemlock, Michigan 48626

DATE: December 8, 2023



Parent Parcel Description (per Tax Description for Parcel #22-12-2-24-1003-000):

The South 1/2 of the Northeast 1/4 of Section 24, T.12 N.- R.2 E., Richland Township, Saginaw County, Michigan.

Sewer Easement Description:

The West 40.00 feet of the East 73.00 feet of the following described parcel of land: The South 1/2 of the Northeast 1/4 of Section 24, T.12 N.- R.2 E., Richland Township, Saginaw County, Michigan, Except the South 33.00 feet thereof.

REVISED 12/19/23

DRAWN BY: JDT
 CHECKED BY: RPM

PLOT DATE: 12/8/23
 SHEET 1 OF 1

JOB#: 135253SG2023
 DWG#: A-29304

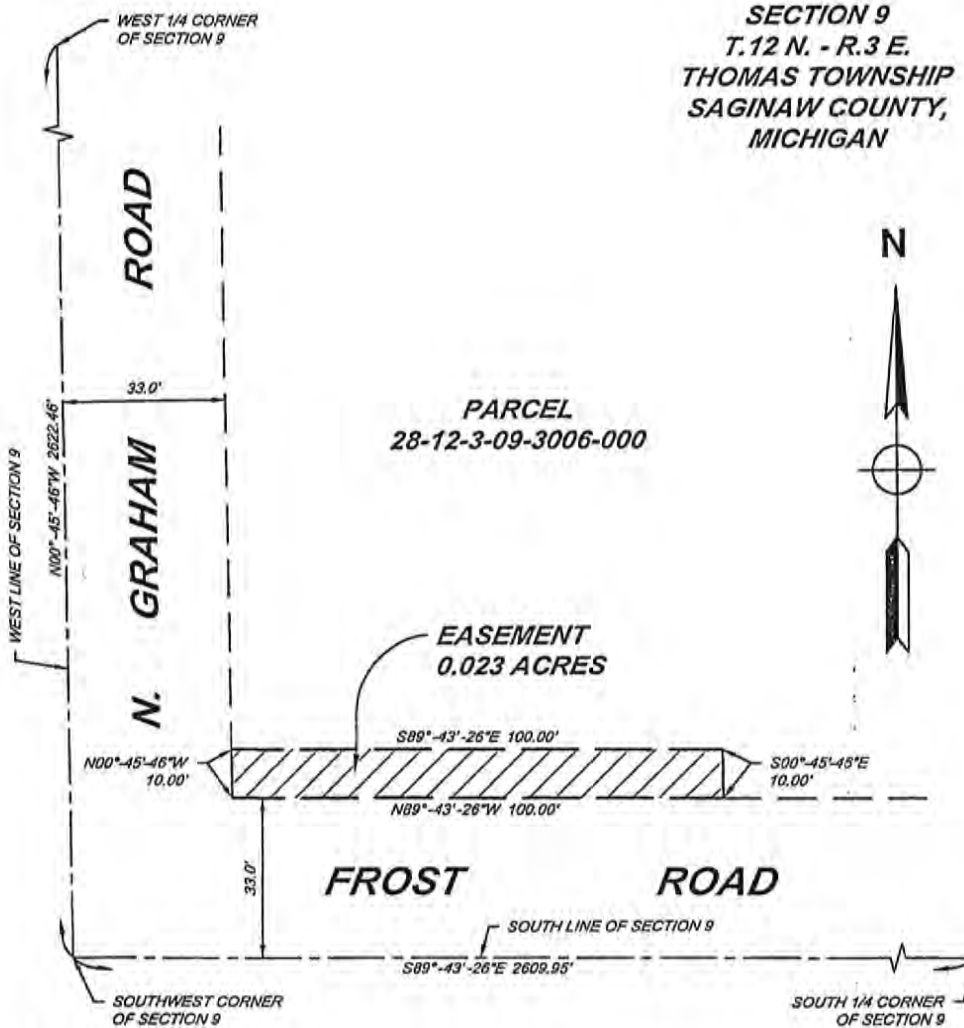
Spicer Group, Inc.
 230 S. Washington Avenue
 Saginaw, MI 48607
 TEL (989) 754-4717
 FAX (989) 754-4440
 www.SpicerGroup.com



EXHIBIT A
EASEMENT

SCALE: 1" = 30'

DWG. NO.: A-29365



TAX ID: 28-12-3-09-3006-000
 OWNER NAME: Dean and Joyce Murphy
 PROPERTY: Lone Rd
 Freeland, MI 48623

DATE: 1-24-2024



PARENT PARCEL DESCRIPTION (PER TAX DESCRIPTION #28-12-3-09-3006-000):
 The West 1/2 of the Southwest 1/4 of Section 9, T.12 N. - R.3 E., Thomas Township, Saginaw County, Michigan, Except the West 150 feet of the East 450 feet of the South 210 feet.

EASEMENT DESCRIPTION:
 The East 100.00 feet of the West 133.00 feet of the North 10.00 feet of the South 43.00 feet of the following described parcel of land: The West 1/2 of the Southwest 1/4 of Section 9, T.12 N. - R.3 E., Thomas Township, Saginaw County, Michigan, Except the West 150 feet of the East 450 feet of the South 210 feet.

DRAWN BY: CDS
 CHECKED BY: RPM

PLOT DATE: 1-24-2024
 SHEET 1 OF 1

JOB#: 135253SG2023
 DWG#: A-29365

EASEMENT

KNOW ALL MEN BY THESE PRESENTS, Heather Lynn Bauman, 557 Conrad Road, Standish, Michigan, 48658, County of Saginaw, State of Michigan, hereinafter called Grantor(s) in consideration of One Dollar (\$1.00)(Real Estate Transfer Tax Valuation Affidavit Attached) to her paid, receipt of which is hereby acknowledged do hereby grant, convey and warrant to Thomas Township, 249 N. Miller Road, Saginaw, MI 48609, a Michigan municipal corporation, its successors and assigns, the easement and right-of-way to make surveys, lay, construct, maintain, operate, alter, replace and repair and remove at any time hereafter any water main and appurtenances on, over, under and across the following described parcel of land:

PARENT PARCEL DESCRIPTION (PER TAX DESCRIPTION #28-12-3-21-2005-000):
The South 1/2 of the South 1/2 of the Northwest 1/4 of Section 21, T.12 N. - R.3 E., Thomas Township, Saginaw County, Michigan.

EASEMENT DESCRIPTION:
The North 70.00 feet of the South 103.00 feet of the East 45.00 feet of the West 95.00 feet of the following described parcel of land: The South 1/2 of the South 1/2 of the Northwest 1/4 of Section 21, T.12 N. - R.3 E., Thomas Township, Saginaw County, Michigan. as depicted on Exhibit A attached hereto and incorporated herein by reference.

Together with the right of ingress and egress for all purposes incident to said easement and any water main and appurtenances. It being expressly understood that no building or other structures will be placed over said water main and appurtenances without the written consent of said Grantee and the non-use or limited use of this easement by Grantee shall not prevent Grantee from later making use of the easement to the full extent herein authorized. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to bury and maintain any water main and appurtenances so as not to interfere with the normal use of said land.

It is expressly understood that the easement of rights herein granted may be assigned by the Grantee. It is also understood that this agreement constitutes all of the terms, conditions and understandings between the parties hereto.

WITNESS, the hands and seals of the Grantor(s) this ____ day of _____, 2024.

(L.S.)
HEATHER LYNN BAUMAN

STATE OF _____) SS
COUNTY OF _____)

On this _____ day of _____, 2024, before me, a Notary Public, in and for said County, personally appeared _____, to me known to be the same person named in and who executed the foregoing instrument and acknowledged the execution of the same to be her free act and deed.

Notary Public
County of _____
State of _____
My Commission Expires _____

PREPARED BY: Spicer Group, Inc.
230 S. Washington Avenue
Saginaw, MI 48605-1689

Spicer Group, Inc.
 230 S. Washington Avenue
 Saginaw, MI 48607
 TEL (989) 754-4717
 FAX (989) 754-4440
 www.SpicerGroup.com



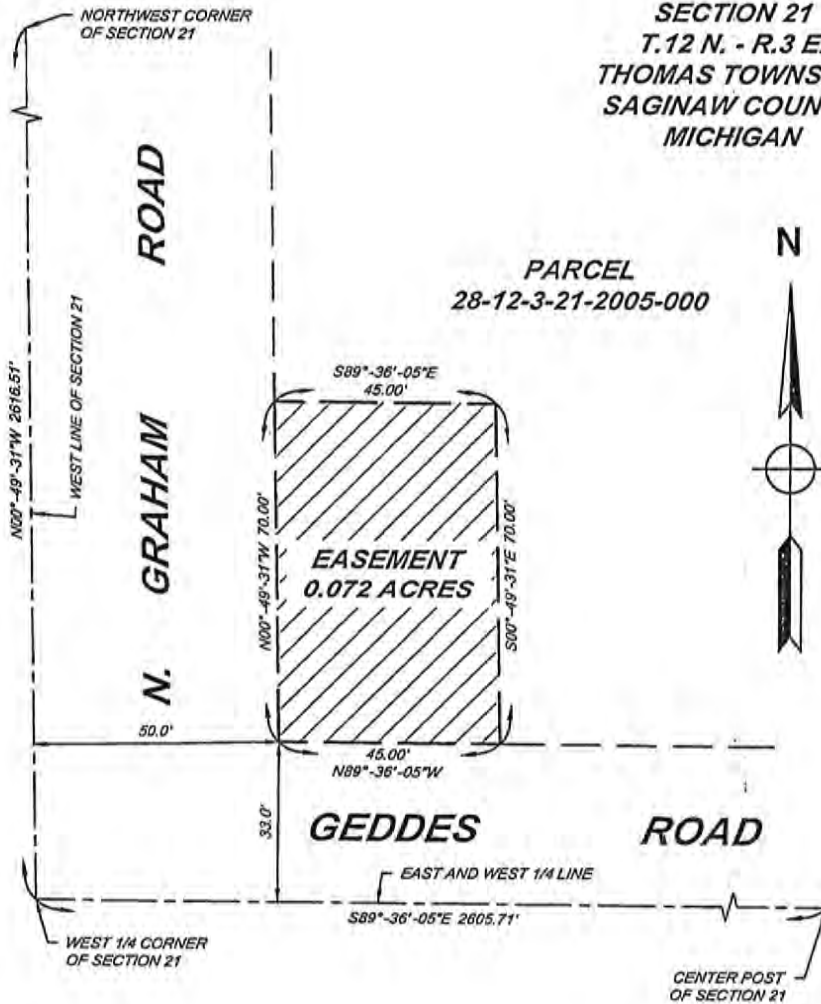
EXHIBIT A
EASEMENT

SCALE: 1" = 30'

DWG. NO.: A-29364

SECTION 21
T.12 N. - R.3 E.
THOMAS TOWNSHIP
SAGINAW COUNTY,
MICHIGAN

PARCEL
28-12-3-21-2005-000



TAX ID: 28-12-3-21-2005-000
 OWNER NAME: Heather Lynn Bauman
 PROPERTY: N. Graham Road
 Freeland, MI 48623

DATE: 1-24-2024



PARENT PARCEL DESCRIPTION (PER TAX DESCRIPTION #28-12-3-21-2005-000):
 The South 1/2 of the South 1/2 of the Northwest 1/4 of Section 21, T.12 N. - R.3 E., Thomas Township,
 Saginaw County, Michigan.

EASEMENT DESCRIPTION:
 The North 70.00 feet of the South 103.00 feet of the East 45.00 feet of the West 95.00 feet of the following
 described parcel of land: The South 1/2 of the South 1/2 of the Northwest 1/4 of Section 21, T.12 N. - R.3
 E., Thomas Township, Saginaw County, Michigan.

DRAWN BY: CDS
 CHECKED BY: RPM

PLOT DATE: 1-24-2024
 SHEET 1 OF 1

JOB#: 135253SG2023
 DWG#: A-29364



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2024
- **SUBMITTED BY:** Lynda Thayer, Nature Center and Preserve Director
- **AGENDA TOPIC:** Approval of the purchase of display cases and touch tables from Woodland Creek for \$16,288.00.
- **EXPLANATION OF TOPIC:**

Now that the rehabilitation of the nature center is completed, we are looking to improve the quality of our historical displays. For our first round of displays, we accepted donations of display cases that were much appreciated. Some of the display cases are not in the best condition and we'd like to upgrade what we have. We will keep the case that was donated by the Hemlock Historical Society as the case is in great shape, locks, and has a neat history. The remaining four display cases will be replaced by hickory cases that will come from Woodland Creek Furniture-the same company that provided our hickory furniture that is currently at the nature center. In addition, we'd like to purchase two additional touch tables to allow for interaction with some display items.

Item	per cost	amount	total cost
display case 72 x 24x40	\$3,246.00	4	\$12,984.00
touch table	\$1,652.00	2	\$3,304.00
		TOTAL:	\$16,288.00

The foundation grants that we received for the nature center interior will be used for this purchase.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the purchase of four display cases and two touch tables from Woodland Creek for \$16,288.00.
- **ROLL CALL VOTE REQUIRED?** No



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1st 2024
- **SUBMITTED BY:** John Corriveau, Parks and Recreation Director
- **AGENDA TOPIC:** Award low bid for concrete pad at Roberts Park Farmers Market pavilion.
- **EXPLANATION OF TOPIC:** With the elimination of the old Community Park courts we needed to come up with a place for kids to roller blade and play hockey since we did not want them on the new pickleball or basketball courts. This will also allow the expansion of the Farmers Market pavilion so more vendors can set up for events as the market continues to grow. With Roberts Park being the home of Winter Wonderland, we can also use this pad for events like that. This request was for the installation of a fifty-foot (50) by one-hundred-foot (100) concrete pad that will be attached to the east end of the Farmers Market pavilion.

Bids were sent to several contractors and we received two back. One bid from Wobig Construction for \$17,771 and one from Beagle Construction for \$40,750. I budgeted \$23,000 for this project.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Bid Tab attached
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the low bid of Seventeen Thousand Seven Hundred and Seventy-One Dollars (\$17,771) to Wobig Construction to build the fifty-foot (50) by one hundred (100) foot concrete pad at Roberts Park Farmers Market pavilion.
- **ROLL CALL VOTE REQUIRED?** No



March 8, 2024

2024 BID REQUEST FOR CONCRETE PAD

Thomas Township (Saginaw County, MI) is requesting bids for the construction of a (50) fifty foot by (100) one hundred foot concrete pad located at Roberts Park 455 South Miller Road, Saginaw MI 48609.

Below are the minimum specifications with the options outlined for this project. The specifications and options are the minimum acceptable features required by Thomas Township. The requested quote is to provide the concrete pad built to these specifications. This is a competitive bidding process open to all area construction/concrete companies, no additional allowances will be given for additional features you submit beyond the minimum acceptable specifications and options requested. Only the quotes submitted on the STANDARDIZED QUOTE FORM will be considered by Thomas Township. Please attach a breakdown of item costs accompanying the quote form.

Bids must be submitted in a sealed envelope prior to March 27th 2024 at 4pm. Please label the envelope as "2024 Roberts Park Concrete Bid". Mail or deliver to:

***Thomas Township
Parks and Recreation Department
249 North Miller Road
Saginaw, MI 48609
Attention John Corriveau***

Sealed bids will be opened at 4:15pm, Wednesday March 27th at the main Municipal Offices located at 249 N Miller Rd., Saginaw, MI 48609. It is Thomas Township's intent to authorize the project on April 1st 2024 following Township Board approval and to accept delivery thereafter. For additional questions, please feel free to contact John Corriveau, Director of Parks and Recreation at (989) 781-0151, or (989)798-2546 via cell phone.

The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not for the lowest amount submitted.



MINIMUM SPECIFICATIONS:

- Remove eight (8) inches of topsoil at designated area fifty (50) feet by one hundred (100) feet (all spoils can be left at park in designated area)
- Add a minimum of four (4) inches of sand and compact.
- Install wire mesh to be worked into concrete.
- Pour four (4) inches of a minimum 4000 psi concrete mix.
- Install expansion joint down the center running length wise.
- Slope south side three (3%) to the south, slope north side three (3%) to the north
- Pad needs saw cuts every ten (10ft) feet that are one and a half inches (1.5”) deep.
- Site restoration of any damaged areas caused by construction, to include topsoil around concrete pad edges for a minimum of two (2) feet.
- See attached site location map.
- You can schedule a walk through with the Parks Director if needed. 989-798-2546
- Project must be completed **by May 31st 2024.**

249 North Miller Road
Saginaw, MI 48609

Iran Economic Sanctions Act Certification:

As of April 1, 2013, Michigan Public Act 517 of 2012 requires all bidders and suppliers for all public projects to certify that they are in compliance with the Iran Economic Sanctions Act. You are encouraged to review the Act as enacted by visiting:

[http://www.legislature.mi.gov/\(S\(big5if45dnxqscb4jaqzcu55\)\)/mileg.aspx?page=MclPASearch](http://www.legislature.mi.gov/(S(big5if45dnxqscb4jaqzcu55))/mileg.aspx?page=MclPASearch)

Companies, Suppliers or individuals associated with an Iranian linked business are ineligible to submit a bid to public entities. By submitting your proposal, you certify that you are in compliance with this Act.



2024 ROBERTS PARK CONCRETE PAD BID FORM

Company Name: _____

Company Address: _____

Company Representative: _____

Contact Phone: (____) _____

Mobile: (____) _____

Contact E-Mail: _____

Concrete Pad Total Cost \$ _____

BID DUE prior to 4pm, March 27th 2024.

Please seal bid in marked envelope. Mark as: "2024 Roberts Park Concrete Bid".

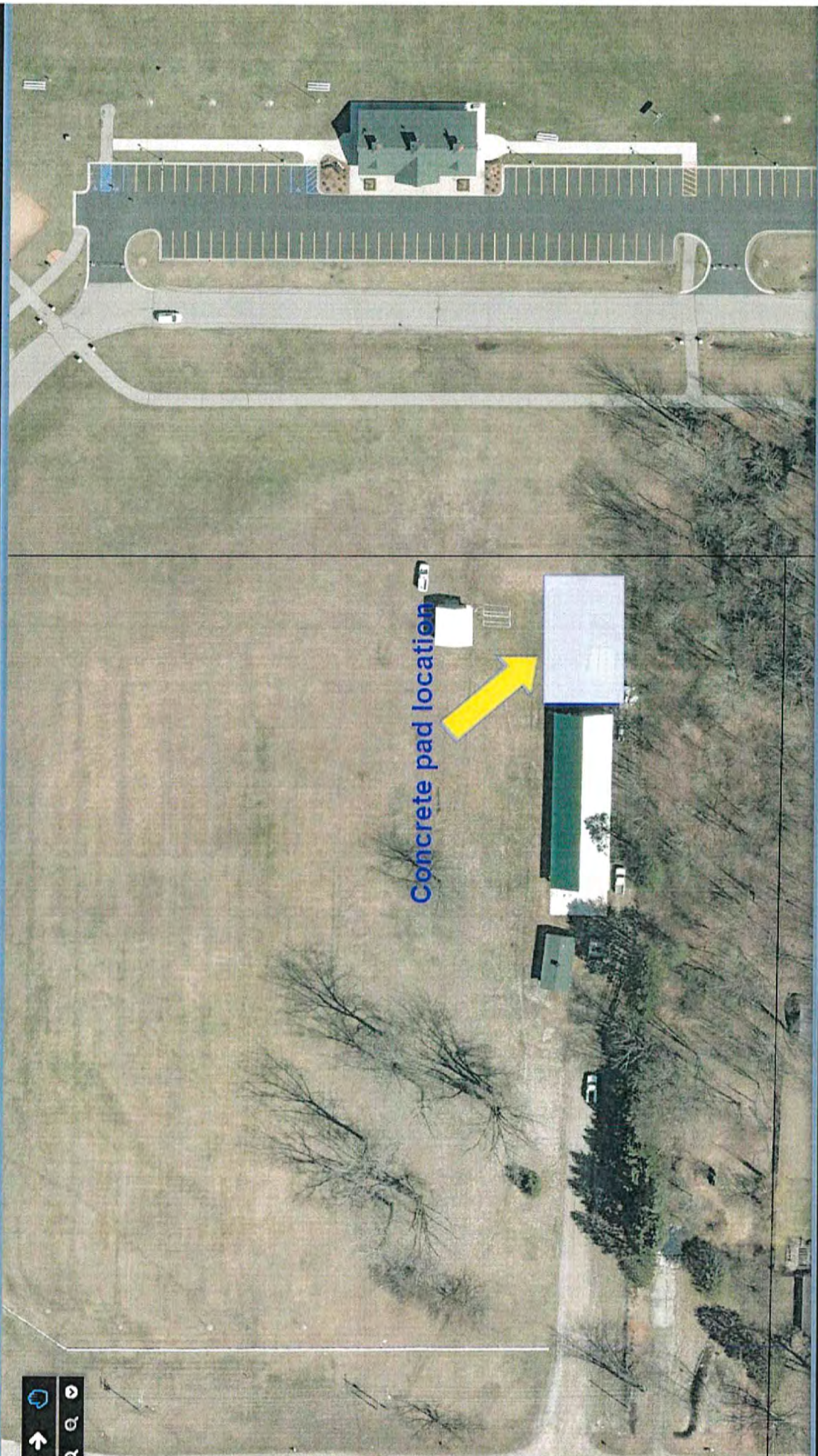
Return to:
Thomas Township Parks and Recreation
249 North Miller Road
Saginaw, MI 48609
Attention: John Corriveau
(989) 781-0151
Parksdirector@thomastwp.org

The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not for the lowest amount submitted.

Authorized Signature: _____ Date _____

Roberts Park Concrete Pad

	Concrete Bids
Wobig	\$17,771
Beagle Construction	\$40,750



Thomas Township
Building Department Activity Report ~ March 2024

Alteration/Addition Permits/Roof Replacements/Swimming Pool/Demolition/Pole Structure/Signs					
Permit Number	Work Description	Date Issued	Address	Permit Total	Construction Cost
26-24	Replace roof	02/28/2024	1277 N. Miller Road	\$ 18,000.00	\$ 80.00
27-24	Replace roof	03/04/2024	3810 N. Gleaner Road	\$ 19,000.00	\$ 80.00
28-24	Replace roof	03/04/2024	7541 Hillshire Court	\$ 26,449.81	\$ 80.00
31-24	Replace roof	03/05/2024	12872 W. Basell Drive	\$ 14,329.00	\$ 80.00
33-24	Replace roof	03/11/2024	11148 Frost Road	\$ 16,715.00	\$ 80.00
34-24	24' X 16' Deck	03/12/2024	7655 Laurie Lane N.	\$ 15,360.00	\$ 95.00
29-24	312 sq ft living addition	03/13/2024	9790 Dice Road	\$ 44,250.00	\$ 256.00
30-24	Replace roof	03/14/2024	7215 Terry Road	\$ 6,800.00	\$ 80.00
35-24	Replace roof	03/14/2024	4595 N. River Road	\$ 7,000.00	\$ 80.00
36-24	Replace roof with steel	03/14/2024	1835 Short Road	\$ 4,680.00	\$ 35.00
37-24	Replace roof on shed	03/15/2024	4525 N. Thomas Road	\$ 1,500.00	\$ 35.00
39-24	Commercial interior renovation - MMA	03/22/2024	7679 Gratiot Road	\$ 20,000.00	\$ 111.00
42-24	Replace roof	03/16/2024	4927 Apple Court	\$ 18,000.00	\$ 80.00
43-24	Replace roof	03/15/2024	18 E. Grove Court	\$ 40,000.00	\$ 80.00
46-24	New front porch	03/21/2024	7065 Helen Drive	\$ 1,300.00	\$ 39.00
Total Permits = 15				\$253,383.81	\$1,291.00
Total Building Permits = 15		Total Permit Fees = \$253,383.81		Total Construction Fees = \$1,291.00	

Electrical Plumbing and Mechanical Activity Report ~ March 2024

Electrical Permits				
Permit Number	Work Description	Date Issued	Address	Permit Total
14-24	Install generator	02/29/2024	1700 N. River Road	\$ 129.00
15-24	Install generator	02/29/2024	11364 Dice Road	\$ 140.00
16-24	200 AMP service upgrade	03/05/2024	7915 Schirra Drive	\$ 130.00
17-24	200 AMP service upgrade	03/07/2024	864 S. Thomas Road	\$ 135.00
18-24	Kitchen renovation	03/11/2024	8934 N. Brookshire Drive	\$ 142.00
19-24	Addition to existing home	03/11/2024	9790 Dice Road	\$ 141.00
20-24	upgrade for car chargers	03/14/2024	12788 Basell Drive	\$ 68.00
Total Permits = 7				\$ 885.00

Plumbing Permits				
Permit Number	Work Description	Date Issued	Address	Permit Total
14-24	New single-family home	03/11/2024	4205 Village Green Drive	\$ 233.00
15-24	New single-family home	03/11/2024	4219 Village Green Drive	\$ 208.00
Total Permits = 2				\$ 441.00

Mechanical Permits				
Permit Number	Work Description	Date Issued	Address	Permit Total
26-24	Furnace & Heat pump install	02/28/2024	3116 N. Gleaner Road	\$ 175.00
27-24	Install generator	03/04/2024	3588 N. Thomas Road	\$ 90.00
Total Permits = 2				\$ 265.00

Total Mechanical, Plumbing, and Electrical Permits = 11

Total Permit Fees = \$1,591.00

March 2024

CURRENT COURT ACTION REPORT/CODE ENFORCEMENT

No current court cases for code enforcement

DISCONTINUED BUSINESSES:

None

NEW BUSINESSES:

None

AS OF: 03/25/2024

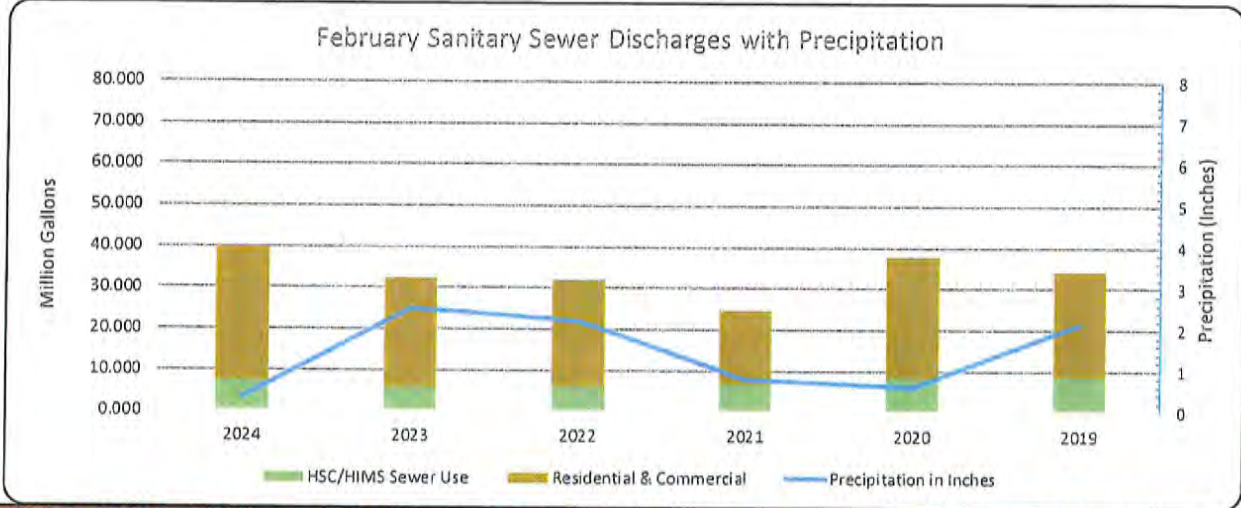
Code Enforcement Monthly Reports

Address	Category	Date Filed	Status	Date Closed	Complaint
12221 AUTUMN LN	Vehicle, Inop/Unlic	03/14/2024	No Violation	03/25/2024	Car on jack stand
12222 AUTUMN LN	Vehicle, Inop/Unlic	03/25/2024	Investigating		Vehicle sitting on jack
245 E HARCOURT DR	Vehicle, Inop/Unlic	03/25/2024	Investigating		unlicensed vehicle in parking area
285 SPARLING DR	Vehicle, Inop/Unlic	03/20/2024	Investigating		Inoperative vehicle on jack stands
330 BACON RD	Vehicle, Inop/Unlic	03/12/2024	No Violation	03/19/2024	Truck on jack stands
3750 LONE RD	Vehicle, Inop/Unlic	03/25/2024	Investigating		Unlicensed vehicle in driveway
3801 N THOMAS RD	Property Maintenance	03/21/2024	Investigating		Complaint of property being let go. House is vacant, tree limbs laying around, grass not being cut.
3947 N THOMAS RD	Vehicle, Recreation	03/04/2024	Courtesy Letter	03/14/2024	RV Parked too close to property line
4086 CURVE RD	Vehicle, Inop/Unlic	03/25/2024	Investigating		Multiple unlicensed/inoperative vehicles
4686 LONE RD	Vehicle, Inop/Unlic	03/14/2024	Investigating		Unlicensed car by barn
565 N RIVER RD	Junk, Trash, Debris	03/12/2024	Investigating		Pile of tires out to road, trailer full of trash in driveway
7064 TERRY RD	Multiple Violations	03/06/2024	Investigating		Complaints of junk in yard/on porch, trash stored in view of road/neighbors
7222 TERRY RD	Vehicle, Inop/Unlic	03/20/2024	Investigating		unlicensed vehicle in driveway
775 CHERYL ST	Junk, Trash, Debris	03/11/2024	Resolved	03/25/2024	Large pile of yard waste bags in front yard
7886 SCHIRRA DR	Vehicle, Inop/Unlic	03/11/2024	Resolved	03/19/2024	Partially disassembled vehicle in driveway
8235 GRATIOT RD	Illegal Business	03/14/2024	Investigating		Business closed in 2023, appears to be new activity in building with no license
8865 SUMMERFELDT RD	Vehicle, Inop/Unlic	03/11/2024	Investigating		Unlicensed vehicle in driveway
8894 SWANCREST DR	Vehicle, Inop/Unlic	03/04/2024	Resolved	03/25/2024	Unlicensed car in driveway
919 FRITZLER DR	Multiple Violations	03/20/2024	Investigating		Inoperative vehicle on jack stands, car parked in grass
19					

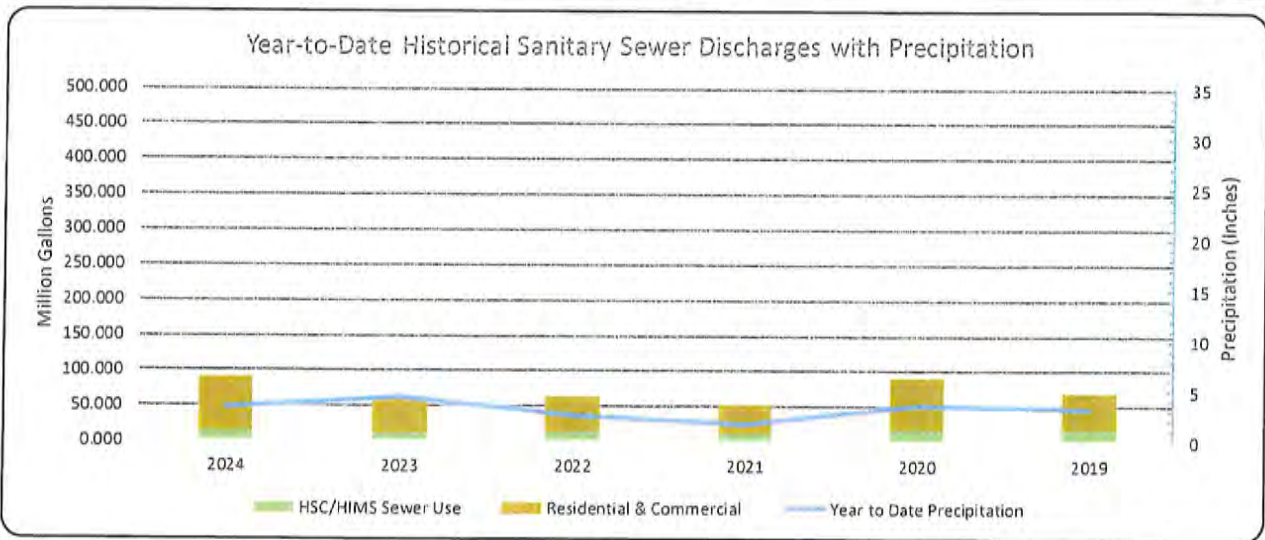
Township Board Sanitary Sewer System Report

Feb-24

Monthly Sanitary Sewer Use Report (MG)			Historical Discharge (MG)				
	2024	% Change (5/yr AVG)	2023	2022	2021	2020	2019
Total Sanitary Sewer Discharged	40.098	24%	32.42	32.06	24.91	37.91	34.13
Average Daily Discharge	1.293	24%	1.05	1.03	0.80	1.22	1.10
HSC/HIMS Sewer Use	7.415	5%	5.92	6.09	6.61	8.21	8.42
Residential & Commercial	32.683	30%	26.49	25.97	18.30	29.70	25.71
% HSC & HIMS Use of Total Discharged	18%	-16%	18%	19%	27%	22%	25%
Precipitation in Inches	0.34	-79%	2.50	2.21	0.79	0.60	2.13
New Sewer Connections	0		0	0	1	1	0
Total Sewer Customers	3,532						



YTD Sanitary Sewer Use Report (MG)			Historical YTD Discharge Summary (MG)				
	2024	% Change (5/yr AVG)	2023	2022	2021	2020	2019
Year To Date Sewer Discharged	90.326	33%	62.27	64.64	53.78	90.10	69.90
HSC/HIMS Sewer Use	14.586	1%	12.47	13.16	12.49	17.64	16.60
Residential & Commercial	75.740	41%	49.79	51.49	41.30	72.46	53.30
Year to Date Precipitation	3.41	10%	4.42	2.56	1.67	3.64	3.21



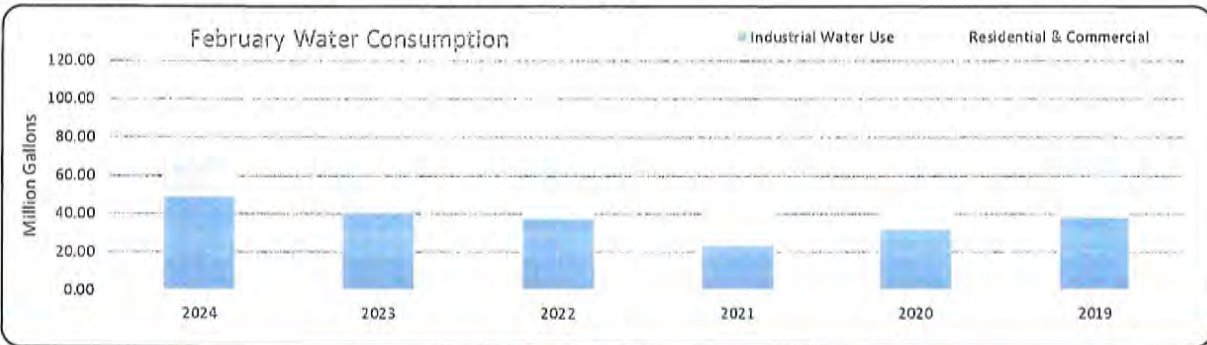
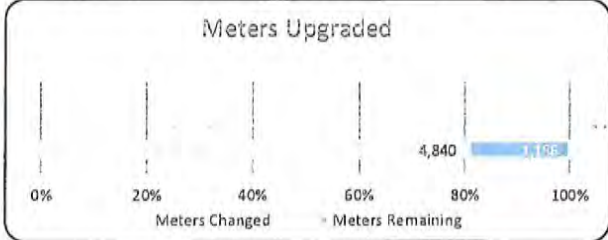
Township Board Water System Report

Feb-24

Monthly Water Use (MG)		% Change (5/yr AVG)
	2024	
Total Water Consumption	70.011	30%
Average Daily Water Use	2.500	44%
Industrial Water Use	48.72	43%
% Total Water Use by Industry	70%	11%
Residential & Commercial	21.29	8%
New Water Services	0	
Water Meters Upgraded	13	
Total Water Accounts	5,065	

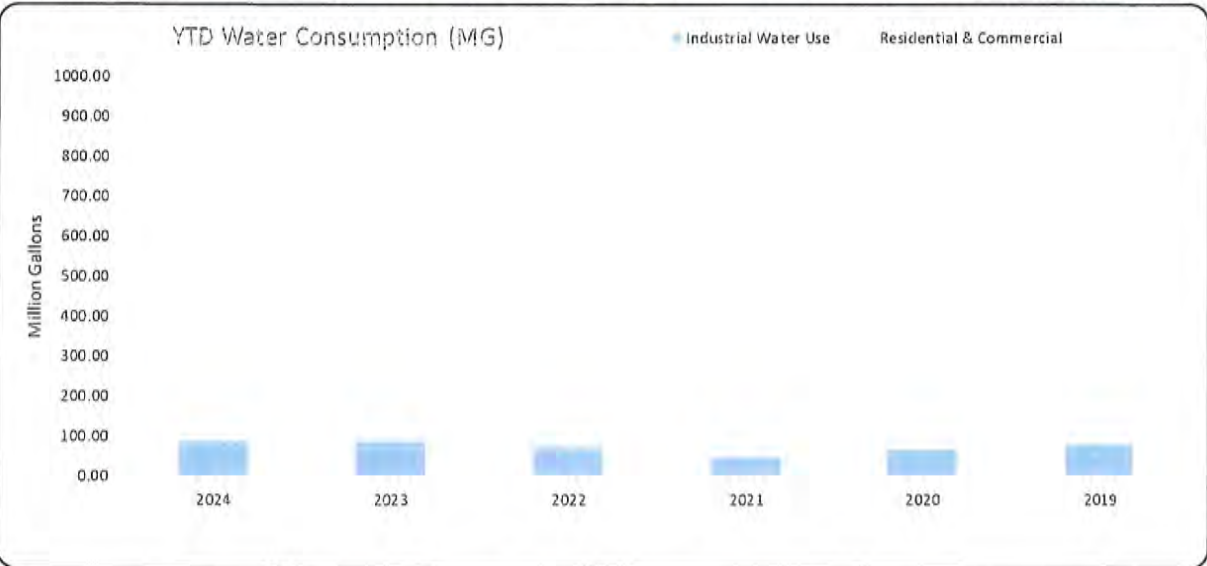
Historical Monthly Water Use				
2023	2022	2021	2020	2019
58.66	56.64	42.99	52.04	58.79
1.89	1.83	1.39	1.68	1.90
40.11	37.40	23.09	31.78	37.81
68%	66%	54%	61%	64%
18.56	19.24	19.90	20.26	20.98
0	0	1	1	0

Industrial Water Use (MG)	Month	Year
HSC Water Use	48,014,895	89,954,134
HIMS Water Use	599,193	1,215,584
Fullerton Water Use	13,729	27,825
Saginaw Control Water Use	81,011	174,349
Cignys Water Use	10,215	20,750



YTD Water Use (MG)		% Change (5/yr AVG)
	2024	
Year To Date Water Use	134.69	19%
Industrial Water Use	91.39	28%
Residential & Commercial	43.30	4%

Historical Water Use				
2023	2022	2021	2020	2019
125.80	113.19	88.99	112.19	125.48
86.95	72.37	48.09	68.74	81.58
38.85	40.82	40.91	43.45	43.90



Monthly Industrial Usage (MG)



FROM 04/01/2023 TO 03/28/2024

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2023	Total Debits	Total Credits	Ending Balance 03/28/2024
Fund 100	CLEARING FUND				
001.000	CLEARING FUND	149,303.51	51,841,997.97	51,896,124.02	95,177.46
002.000	CASH THE STATE BANK	0.06	3,461,712.15	3,461,712.21	0.00
	CLEARING FUND	149,303.57	55,303,710.12	55,357,836.23	95,177.46
Fund 101	GENERAL OPERATING FUND				
002.000	CASH THE STATE BANK	2,154,225.53	6,648,702.74	7,949,888.73	853,039.54
002.010	THE STATE BANK SAVINGS	2,180,676.19	1,056,970.87	1,750,000.00	1,487,647.06
002.325	CASH FRANKENMUTH CREDIT UNION	251,086.72	1,878.79	0.00	252,965.51
002.375	CASH HUNTINGTON BANK	14,015.61	10,252.66	13,840.27	10,428.00
002.385	CASH HUNTINGTON BANK	2,039,853.33	89,991.36	10,346.11	2,119,498.58
003.000	CERTIFICATES OF DEPOSITS - THE ST	0.00	1,043,495.23	0.00	1,043,495.23
003.375	CHERTIFICATE OF DEPOSITS HUNTINGT	267,161.16	8,756.59	0.00	275,917.75
	GENERAL OPERATING FUND	6,907,018.54	8,860,048.24	9,724,075.11	6,042,991.67
Fund 103	CHRISTOPHER THOMPSON FAMILY FUND				
002.000	CASH THE STATE BANK	0.00	0.00	1.49	(1.49)
002.010	THE STATE BANK SAVINGS	5,039.03	24.79	30.00	5,033.82
	CHRISTOPHER THOMPSON FAMILY FUND	5,039.03	24.79	31.49	5,032.33
Fund 205	PUBLIC SAFETY-FIRE DEPARTMENT				
002.000	CASH THE STATE BANK	1,244,548.44	1,631,416.02	1,828,309.06	1,047,655.40
003.000	CERTIFICATES OF DEPOSITS - THE ST	0.00	614,280.71	414,280.71	200,000.00
	PUBLIC SAFETY-FIRE DEPARTMENT	1,244,548.44	2,245,696.73	2,242,589.77	1,247,655.40
Fund 206	FIRE APPARATUS				
002.000	CASH THE STATE BANK	658,072.24	1,813,051.07	2,260,020.40	211,102.91
Fund 207	PUBLIC SAFETY-POLICE				
002.000	CASH THE STATE BANK	1,894,056.77	1,874,562.99	2,123,994.45	1,644,625.31
003.000	CERTIFICATES OF DEPOSITS - THE ST	0.00	878,780.35	250,000.00	628,780.35
	PUBLIC SAFETY-POLICE	1,894,056.77	2,753,343.34	2,373,994.45	2,273,405.66
Fund 246	ROAD REVOLVING FUND				
002.000	CASH THE STATE BANK	578,638.27	87,561.97	550,482.97	115,717.27
003.000	CERTIFICATES OF DEPOSITS - THE ST	0.00	559,390.05	0.00	559,390.05
	ROAD REVOLVING FUND	578,638.27	646,952.02	550,482.97	675,107.32
Fund 248	Downtown Development Authority				
002.000	CASH THE STATE BANK	194,089.87	132,856.17	143,044.07	183,901.97
003.000	CERTIFICATES OF DEPOSITS - THE ST	0.00	104,349.58	0.00	104,349.58
	Downtown Development Authority	194,089.87	237,205.75	143,044.07	288,251.55
Fund 265	P.S. DRUG LAW ENFORCEMENT				
002.000	CASH THE STATE BANK	6,181.64	0.00	903.08	5,278.56
Fund 271	LIBRARY FUND				
002.000	CASH THE STATE BANK	577,202.47	310,444.56	628,532.49	259,114.54
003.000	CERTIFICATES OF DEPOSITS - THE ST	0.00	255,937.50	0.00	255,937.50
003.271	CD LIBRARY 08/2016 .50	209,494.24	2,919.20	0.00	212,413.44
	LIBRARY FUND	786,696.71	569,301.26	628,532.49	727,465.48
Fund 590	SEWER FUND				
002.000	CASH THE STATE BANK	765,889.24	2,720,628.15	3,048,297.60	438,219.79
002.010	THE STATE BANK SAVINGS	1,530,873.66	426,319.58	1,191,733.06	765,460.18

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 04/01/2023 TO 03/28/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2023	Total Debits	Total Credits	Ending Balance 03/28/2024
002.050	SPECIAL LEGISLATIVE GRANT HSC	0.00	31,577,769.72	25,525,172.60	6,052,597.12
002.200	RESERVED CASH SYSTEM EXPANSIO	180,048.65	2,294,743.61	2,257,397.31	217,394.95
002.385	CASH HUNTINGTON BANK	2,538,776.41	90,068.12	83.38	2,628,761.15
002.386	HUNTINGTON BANK SYSTEM EXPANSION	117,933.00	0.00	0.00	117,933.00
003.000	CERTIFICATES OF DEPOSITS - THE ST	0.00	521,747.92	0.00	521,747.92
	SEWER FUND	5,133,520.96	37,631,277.10	32,022,683.95	10,742,114.11
Fund 591	WATER FUND				
001.100	CLEARING CASH	2,000.00	0.00	0.00	2,000.00
002.000	CASH THE STATE BANK	877,259.87	5,749,909.10	5,155,422.07	1,471,746.90
002.010	THE STATE BANK SAVINGS	758.90	193,101.18	0.00	193,860.08
002.200	RESERVED CASH SYSTEM EXPANSIO	160,718.99	35,624.00	0.00	196,342.99
002.375	CASH HUNTINGTON BANK	254,397.71	32,000.85	0.00	286,398.56
002.385	CASH HUNTINGTON BANK	1,602,424.24	66,442.92	83.55	1,668,783.61
002.386	HUNTINGTON BANK SYSTEM EXPANSION	266,188.92	0.00	0.00	266,188.92
002.387	CHEMICAL BANK BUSINESS CHECKING	508,349.33	0.00	0.00	508,349.33
002.390	CASH FIRST STATE BANK	247,375.11	5,437.40	0.00	252,812.51
	WATER FUND	3,919,473.07	6,082,515.45	5,155,505.62	4,846,482.90
Fund 596	MUNICIPAL REFUSE FUND				
002.000	CASH THE STATE BANK	814,082.61	1,378,649.84	1,370,248.04	822,484.41
002.385	CASH HUNTINGTON BANK	6,895.36	0.00	115.95	6,779.41
	MUNICIPAL REFUSE FUND	820,977.97	1,378,649.84	1,370,363.99	829,263.82
Fund 603	TECHNOLOGY FUND				
002.000	CASH THE STATE BANK	55,961.92	78,554.75	80,705.41	53,811.26
Fund 703	TAX FUND				
002.000	CASH THE STATE BANK	694.94	29,110,658.14	29,060,330.80	51,022.28
002.400	CASH (CSB) DOG LICENSE	0.00	1,007.00	982.00	25.00
	TAX FUND	694.94	29,111,665.14	29,061,312.80	51,047.28
	TOTAL - ALL FUNDS	22,354,273.94	146,711,995.60	140,972,081.83	28,094,187.71

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND							
Revenues							
Dept 000							
101-000-402.000	PROPERTY TAXES	499,876.00	524,287.37	374,893.03			
101-000-402.100	STREET LIGHTS SPECIAL ASSESSM	64,500.00	54,518.46	54,518.46	(24,411.37)		104.88
101-000-402.125	SPEC ASSES GRT LKS TCH PK STL	11,158.00	11,158.00	11,158.00	9,981.54		84.52
101-000-402.150	SPEC ASSES GRT LKS TCH PK MTC	7,800.00	7,810.00	7,810.00	0.00		100.00
101-000-405.000	DEL'Q PERSONAL PROPERTY	213.00	224.68	0.00	(10.00)		100.13
101-000-410.000	PERSONAL PROPERTY TAXES	43,097.00	42,259.93	42,259.93	(11.68)		105.48
101-000-410.100	PERSONAL PROPERTY REPLACEMENT	177,542.00	177,542.54	58,815.55	837.07		98.06
101-000-437.000	I.F.T.	9,687.00	9,687.54	9,687.54	(0.54)		100.00
101-000-445.000	INTEREST/PENALTIES - TAX COLL	2.00	2.26	0.00	(0.54)		100.01
101-000-447.000	PROPERTY TAX ADMINISTRATION F	231,033.00	229,984.83	224,041.87	(0.26)		113.00
101-000-448.000	DOG LICENSE COLLECTION	250.00	220.00	220.00	1,048.17		99.55
101-000-449.000	MOBILE HOME FEES	2,800.00	2,726.00	230.00	30.00		88.00
101-000-454.000	FRANCHISE FEE CABLE TV	194,000.00	194,293.95	0.00	74.00		97.36
101-000-458.000	BUSINESS LICENSE	2,300.00	2,540.00	50.00	(293.95)		100.15
101-000-499.000	COMMUNITY DEVELOPMENT	25,000.00	28,275.85	965.00	(240.00)		110.43
101-000-500.000	CONSTRUCTION PERMITS	190,000.00	211,605.25	10,102.00	(3,275.85)		113.10
101-000-528.000	OTHER FEDERAL GRANTS	800,000.00	0.00	0.00	(21,605.25)		111.37
101-000-566.000	GRANT	213,093.00	213,093.27	0.00	800,000.00		0.00
101-000-574.000	STATE REVENUE SHARING	1,361,536.00	1,335,284.00	0.00	(0.27)		100.00
101-000-606.000	ORDINANCE FINES	38,000.00	40,571.50	2,653.15	26,252.00		98.07
101-000-608.100	ADMINISTRATION FEE PROJECTS	325,000.00	320,104.76	0.00	(2,571.50)		106.77
101-000-612.000	METRO EXT TELE RIGHT-OF-WAY A	19,367.00	19,366.60	0.00	4,895.24		98.49
101-000-615.000	PASSPORT FEES	9,200.00	9,890.00	525.00	0.40		100.00
101-000-615.100	PASSPORT PHOTOS	0.00	70.00	0.00	(690.00)		107.50
101-000-628.000	PRINTED MATERIALS	270.00	495.06	145.21	(70.00)		100.00
101-000-640.763	PROGRAM FEES SOCCER	23,000.00	20,063.90	7,990.00	(225.06)		183.36
101-000-640.764	PROGRAM FEES YOUTH SOFTBALL	0.00	30.00	0.00	2,936.10		87.23
101-000-640.765	PROGRAM FEES ADULT SOFTBALL	2,500.00	2,320.00	1,200.00	(30.00)		100.00
101-000-640.766	PROGRAM FEES CLINICS	12,000.00	10,852.08	405.00	180.00		92.80
101-000-640.767	PROGRAM FEES BASKETBALL	12,000.00	11,550.00	270.00	1,147.92		90.43
101-000-640.768	PROGRAM FEES ARCHERY	7,000.00	5,355.00	600.00	450.00		96.25
101-000-640.769	PROGRAMS FEES VOLLEYBALL	3,690.00	3,690.00	0.00	1,645.00		76.50
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	3,000.00	2,995.00	2,650.00	0.00		100.00
101-000-640.772	PROGRAM FEES/MEMBERSHIP NATURE CENTER	1,608.00	1,647.74	0.00	5.00		99.83
101-000-642.000	CEMETERY INCOME	18,000.00	16,319.00	(25.00)	(39.74)		102.47
101-000-645.000	DAY CAMP	32,660.00	34,885.00	2,225.00	1,681.00		90.66
101-000-647.000	TRAIN	27,286.00	27,285.91	0.00	(2,225.00)		106.81
101-000-647.100	WINTER WONDERLAND REVENUE	7,228.00	7,228.46	0.00	0.09		100.00
101-000-648.000	SWIM PROGRAMS	16,777.00	16,957.00	180.00	(0.46)		100.01
101-000-649.000	SALES	700.00	320.00	0.00	(180.00)		101.07
101-000-650.000	CONCESSIONS	3,160.00	3,160.00	0.00	380.00		45.71
101-000-652.000	NSF CHECK FEE	251.00	251.00	0.00	0.00		100.00
101-000-665.000	INTEREST EARNED	187,478.00	187,478.77	0.00	0.00		100.00
101-000-667.000	PAVILION RENTAL	9,420.00	9,645.00	525.00	(0.77)		100.00
101-000-671.000	MISCELLANEOUS PARKS	0.00	382,050.00	0.00	(225.00)		102.39
101-000-672.000	ADMIN FEES FROM OTHER FUNDS	294,138.00	277,733.00	275,242.89	(382,050.00)		100.00
101-000-675.000	DONATIONS/CONTRIBUTION	7,388.14	7,388.14	0.00	16,405.00		94.42
101-000-675.300	DONATIONS-NATURE PRESERVE	2,179.00	2,179.96	0.00	0.00		100.00
101-000-677.000	REIMBURSEMENTS	9,317.00	144,193.97	3,321.27	(0.96)		100.04
101-000-677.100	SET PARCEL REIMBURSEMENTS	13,418.00	13,417.50	0.00	(134,876.97)		1,547.64
101-000-693.000	MISCELLANEOUS	302,868.00	311,314.63	7,069.87	0.50		100.00
101-000-694.000	CASH OVER/SHORT	0.00	30.00	0.00	(8,446.63)		102.79
101-000-699.590	TRANSFER INN FROM SEWER	1,300,000.00	0.00	0.00	(30.00)		100.00
101-000-699.591	TRANSFER IN FROM WATER	1,300,000.00	0.00	0.00	1,300,000.00		0.00

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Total Dept 000		7,822,790.14	4,936,352.91	1,099,728.77	2,886,437.23	63.10
TOTAL REVENUES		7,822,790.14	4,936,352.91	1,099,728.77	2,886,437.23	63.10
Expenditures						
Dept 101 - BOARD-LEGISLATIVE						
101-101-702.101	SALARY TRUSTEES	8,500.00	7,915.74	565.41	584.26	93.13
101-101-702.171	SALARY SUPERVISOR	12,075.00	11,606.89	928.84	468.11	96.12
101-101-702.215	SALARY CLERK	12,075.00	11,606.89	928.84	468.11	96.12
101-101-702.253	SALARY TREASURER	12,075.00	11,606.89	928.84	468.11	96.12
101-101-715.000	FICA EMPLOYER CONTRIBUTION	3,421.00	3,269.35	256.36	151.65	95.57
101-101-718.000	PENSION EMPLOYER CONTRIBUTION	5,367.00	4,969.15	390.38	397.85	92.59
101-101-719.000	WORKMEN'S COMP	55.00	52.81	4.43	2.19	96.02
101-101-740.000	OPERATING SUPPLIES	500.00	131.79	0.00	368.21	26.36
101-101-802.000	LEGAL SERVICES	16,000.00	14,300.00	1,600.00	1,700.00	89.38
101-101-804.000	MEMBERSHIP & DUES	8,005.00	8,003.54	0.00	1.46	99.98
101-101-900.000	LEGAL NOTICES	5,000.00	4,647.34	376.70	352.66	92.95
101-101-910.000	INSURANCE GENERAL LIABILITY	592.00	591.78	0.00	0.22	99.96
101-101-960.000	EDUCATION & TRAINING	1,500.00	1,000.59	0.00	499.41	66.71
Total Dept 101 - BOARD-LEGISLATIVE		85,165.00	79,702.76	5,979.80	5,462.24	93.59
Dept 172 - MANAGER-ADMINISTRATIVE						
101-172-704.000	SALARIES FULL-TIME	127,086.00	124,157.29	9,752.17	2,928.71	97.70
101-172-704.250	SALARY-STIPEND DEGREE	2,500.00	2,403.75	192.30	96.25	96.15
101-172-704.400	SICK DAY PAY OFF	3,050.00	0.00	0.00	3,050.00	0.00
101-172-715.000	FICA EMPLOYER CONTRIBUTION	10,147.00	10,229.76	791.47	(82.76)	100.82
101-172-716.000	HEALTH INSURANCE	25,051.00	24,882.71	1,826.11	168.29	99.33
101-172-716.050	HEALTH SAVINGS ACCOUNT	4,355.00	3,706.20	0.00	648.80	85.10
101-172-716.100	VISION/SHORT TERM DISAB/LIFE	1,300.00	1,214.48	101.43	85.52	93.42
101-172-716.200	DENTAL INSURANCE	1,816.00	1,542.96	0.00	273.04	84.96
101-172-716.300	INSURANCE LONG TERM DISABILIT	325.00	279.91	23.33	45.09	86.13
101-172-718.000	PENSION EMPLOYER CONTRIBUTION	17,380.00	16,632.73	1,259.74	747.27	95.70
101-172-718.100	DEFERRED COMPENSATIONS CONTRI	5,000.00	5,000.00	0.00	0.00	100.00
101-172-719.000	WORKMEN'S COMP	235.00	223.18	15.79	11.82	94.97
101-172-720.000	VEHICLE ALLOWANCE	7,200.00	7,045.63	553.41	154.37	97.86
101-172-740.000	OPERATING SUPPLIES	900.00	795.87	0.00	104.13	88.43
101-172-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	500.00	0.00	0.00	500.00	0.00
101-172-804.000	MEMBERSHIP & DUES	1,818.00	1,818.32	0.00	(0.32)	100.02
101-172-810.000	CONTRACTED SERVICES	250.00	291.10	158.70	(41.10)	116.44
101-172-817.000	PROFESSIONAL SERVICES	200.00	170.55	89.28	29.45	85.28
101-172-850.100	WIRELESS COMMUNICATIONS	775.00	723.72	28.30	51.28	93.38
101-172-910.000	INSURANCE GENERAL LIABILITY	1,121.00	1,120.55	0.00	0.45	99.96
101-172-936.000	MAINTENANCE AGREEMENTS	187.00	166.66	0.00	20.34	89.12
101-172-960.000	EDUCATION & TRAINING	5,000.00	3,553.65	31.07	1,446.35	71.07
Total Dept 172 - MANAGER-ADMINISTRATIVE		216,196.00	205,959.02	14,823.10	10,236.98	95.26
Dept 191 - ELECTIONS						
101-191-704.100	WAGES FULL-TIME HOURLY	2,550.00	1,100.40	1,100.40	1,449.60	43.15
101-191-705.000	WAGES PART-TIME HOURLY	6,700.00	6,998.50	1,023.75	(298.50)	104.46
101-191-705.125	WAGES ELECTION INSPECTORS	8,000.00	7,590.00	0.00	410.00	94.88
101-191-715.000	FICA EMPLOYER CONTRIBUTION	1,199.00	612.56	157.40	586.44	51.09

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGD USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-191-716.050	HEALTH SAVINGS ACCOUNT	26.00	8.15	8.15	17.85	31.35
101-191-718.000	PENSION EMPLOYER CONTRIBUTION	306.00	132.04	132.04	173.96	43.15
101-191-719.000	WORKMEN'S COMP	50.00	29.49	17.31	20.51	58.98
101-191-740.000	OPERATING SUPPLIES	9,100.00	9,411.00	2,744.96	(311.00)	103.42
101-191-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	13,900.00	7,588.00	0.00	6,312.00	54.59
101-191-810.000	CONTRACTED SERVICES	1,035.00	1,135.00	100.00	(100.00)	109.66
101-191-817.000	PROFESSIONAL SERVICES	6,000.00	0.00	0.00	6,000.00	0.00
101-191-900.000	LEGAL NOTICES	500.00	0.00	0.00	500.00	0.00
101-191-910.000	INSURANCE GENERAL LIABILITY	175.00	174.79	0.00	0.21	99.88
101-191-930.000	REPAIRS/MAINTENANCE	100.00	0.00	0.00	100.00	0.00
101-191-936.000	MAINTENANCE AGREEMENTS	8,500.00	6,485.00	700.00	2,015.00	76.29
101-191-956.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
Total Dept 191 - ELECTIONS		58,341.00	41,264.93	5,984.01	17,076.07	70.73
Dept 215 - CLERK						
101-215-704.000	SALARIES FULL-TIME	61,058.00	58,059.17	4,617.70	2,998.83	95.09
101-215-704.150	SALARY DEPUTY	2,060.00	1,990.50	159.24	69.50	96.63
101-215-704.400	SICK DAY PAY OFF	400.00	0.00	0.00	400.00	0.00
101-215-715.000	FICA EMPLOYER CONTRIBUTION	4,859.00	4,444.60	355.66	414.40	91.47
101-215-716.000	HEALTH INSURANCE	25,350.00	24,751.70	2,195.32	598.30	97.64
101-215-716.050	HEALTH SAVINGS ACCOUNT	3,600.00	3,600.39	47.76	(0.39)	100.01
101-215-716.100	VISION/SHORT TERM DISAB/LIFE	850.00	825.58	68.93	24.42	97.13
101-215-716.200	DENTAL INSURANCE	1,816.00	1,757.82	0.00	58.18	96.80
101-215-716.300	INSURANCE LONG TERM DISABILIT	180.00	168.00	14.00	12.00	93.33
101-215-718.000	PENSION EMPLOYER CONTRIBUTION	6,987.00	6,605.42	525.46	381.58	94.54
101-215-719.000	WORKMEN'S COMP	250.00	128.73	7.16	121.27	51.49
101-215-740.000	OPERATING SUPPLIES	1,500.00	1,123.74	11.09	376.26	74.92
101-215-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	500.00	0.00	0.00	500.00	0.00
101-215-802.000	LEGAL SERVICES	100.00	37.50	0.00	62.50	37.50
101-215-804.000	MEMBERSHIP & DUES	500.00	270.00	185.00	230.00	54.00
101-215-810.000	CONTRACTED SERVICES	500.00	626.10	158.70	(126.10)	125.22
101-215-817.000	PROFESSIONAL SERVICES	300.00	170.55	89.28	129.45	56.85
101-215-900.000	LEGAL NOTICES	1,000.00	0.00	0.00	1,000.00	0.00
101-215-900.100	PUBLICATIONS	20,000.00	21,622.98	3,437.85	(1,622.98)	108.11
101-215-900.300	CODIFICATION OF ORDINANCE	4,000.00	2,434.98	0.00	1,565.02	60.87
101-215-910.000	INSURANCE GENERAL LIABILITY	925.00	924.74	0.00	0.26	99.97
101-215-930.000	REPAIRS/MAINTENANCE	100.00	0.00	0.00	100.00	0.00
101-215-936.000	MAINTENANCE AGREEMENTS	200.00	166.67	0.00	33.33	83.34
101-215-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-215-960.000	EDUCATION & TRAINING	2,300.00	1,230.00	504.00	1,070.00	53.48
Total Dept 215 - CLERK		139,435.00	130,939.17	12,377.15	8,495.83	93.91
Dept 253 - TREASURER-FINANCE DEPARTMENT						
101-253-704.000	SALARIES FULL-TIME	103,500.00	99,492.32	7,961.54	4,007.68	96.13
101-253-704.050	SALARIES FULL-TIME ASSISTANT	52,476.00	50,247.98	4,458.46	2,228.02	95.75
101-253-704.150	SALARY DEPUTY	750.00	0.00	0.00	750.00	0.00
101-253-704.200	WAGES FULL-TIME CLERICAL	4,500.00	3,965.53	330.34	534.47	88.12
101-253-704.250	SALARY-STIPEND DEGREE	4,000.00	3,769.08	307.68	230.92	94.23
101-253-704.716	WAGES IN LIEU OF HEALTH INSUR	4,000.00	4,000.00	0.00	0.00	100.00
101-253-705.000	WAGES PART-TIME HOURLY	39,680.00	37,756.59	3,285.73	1,923.41	95.15
101-253-715.000	FICA EMPLOYER CONTRIBUTION	15,981.00	15,438.49	1,248.01	542.51	96.61
101-253-716.000	HEALTH INSURANCE	11,303.00	11,300.74	925.10	2.26	99.98

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-253-716.050	HEALTH SAVINGS ACCOUNT	3,800.00	3,710.61	49.43	89.39	97.65
101-253-716.100	VISION/SHORT TERM DISAB/LIFE	1,891.00	1,882.34	158.60	8.66	99.54
101-253-716.200	DENTAL INSURANCE	1,985.00	2,206.26	0.00	(221.26)	111.15
101-253-716.300	INSURANCE LONG TERM DISABILIT	525.00	452.62	38.25	72.38	86.21
101-253-716.600	RETIREE HEALTH INS SUPPLEMENT	2,400.00	2,400.00	200.00	0.00	100.00
101-253-718.000	PENSION EMPLOYER CONTRIBUTION	20,298.00	19,494.77	1,576.38	803.23	96.04
101-253-718.100	DEFERRED COMPENSATIONS CONTRI	1,050.00	981.05	78.46	68.95	93.43
101-253-719.000	WORKMEN'S COMP	364.00	321.59	24.69	42.41	88.35
101-253-740.000	OPERATING SUPPLIES	8,416.00	6,239.13	201.63	2,176.87	74.13
101-253-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	405.00	404.99	0.00	0.01	100.00
101-253-802.000	LEGAL SERVICES	300.00	0.00	0.00	300.00	0.00
101-253-803.000	AUDIT	2,544.00	2,544.00	0.00	0.00	100.00
101-253-804.000	MEMBERSHIP & DUES	900.00	706.00	130.00	194.00	78.44
101-253-810.000	CONTRACTED SERVICES	7,200.00	6,715.64	217.35	484.36	93.27
101-253-817.000	PROFESSIONAL SERVICES	5,500.00	4,482.65	89.28	1,017.35	81.50
101-253-830.000	TAX ROLL PREPARATION	37,809.00	37,808.98	0.00	0.02	100.00
101-253-910.000	INSURANCE GENERAL LIABILITY	1,434.00	1,433.46	0.00	0.54	99.96
101-253-930.000	REPAIRS/MAINTENANCE	99.00	0.00	0.00	99.00	0.00
101-253-936.000	MAINTENANCE AGREEMENTS	5,803.00	5,802.66	0.00	0.34	99.99
101-253-956.000	MISCELLANEOUS	175.00	174.31	0.00	0.69	99.61
101-253-960.000	EDUCATION & TRAINING	3,000.00	1,416.91	71.95	1,583.09	47.23
Total Dept 253 - TREASURER-FINANCE DEPARTMENT		342,088.00	325,148.70	21,352.88	16,939.30	95.05
Dept 257 - ASSESSING						
101-257-703.100	SALARY BOARD OF REVIEW	3,000.00	1,200.00	750.00	1,800.00	40.00
101-257-704.000	SALARIES FULL-TIME	8,200.00	7,919.49	633.74	280.51	96.58
101-257-704.075	SALARY FULL-TIME - ASSESSOR	4,289.00	4,288.53	0.00	0.47	99.99
101-257-704.250	SALARY-STIPEND DEGREE	250.00	240.51	19.25	9.49	96.20
101-257-704.400	SICK DAY PAY OFF	300.00	0.00	0.00	300.00	0.00
101-257-704.716	WAGES IN LIEU OF HEALTH INSUR	400.00	400.00	0.00	0.00	100.00
101-257-715.000	FICA EMPLOYER CONTRIBUTION	1,258.00	1,061.79	108.02	196.21	84.40
101-257-716.000	HEALTH INSURANCE	335.00	335.37	0.00	(0.37)	100.11
101-257-716.050	HEALTH SAVINGS ACCOUNT	132.00	132.45	0.00	(0.45)	100.34
101-257-716.100	VISION/SHORT TERM DISAB/LIFE	316.00	256.61	8.88	59.39	81.21
101-257-716.200	DENTAL INSURANCE	231.00	214.90	0.00	16.10	93.03
101-257-716.300	INSURANCE LONG TERM DISABILIT	80.00	60.10	1.91	19.90	75.13
101-257-718.000	PENSION EMPLOYER CONTRIBUTION	1,585.00	1,414.93	72.54	170.07	89.27
101-257-718.100	DEFERRED COMPENSATIONS CONTRI	85.00	78.73	6.30	6.27	92.62
101-257-719.000	WORKMEN'S COMP	50.00	38.95	1.65	11.05	77.90
101-257-740.000	OPERATING SUPPLIES	3,400.00	309.45	0.00	3,090.55	9.10
101-257-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	200.00	0.00	0.00	200.00	0.00
101-257-802.000	LEGAL SERVICES	3,000.00	125.00	0.00	2,875.00	4.17
101-257-804.000	MEMBERSHIP & DUES	365.00	0.00	0.00	365.00	0.00
101-257-810.000	CONTRACTED SERVICES	78,308.00	78,467.84	7,826.52	(159.84)	100.20
101-257-817.000	PROFESSIONAL SERVICES	5,800.00	4,099.97	3,513.89	1,700.03	70.69
101-257-900.000	LEGAL NOTICES	1,000.00	330.00	0.00	670.00	33.00
101-257-910.000	INSURANCE GENERAL LIABILITY	2,064.00	2,064.36	0.00	(0.36)	100.02
101-257-936.000	MAINTENANCE AGREEMENTS	3,300.00	3,026.67	595.00	273.33	91.72
101-257-938.100	GAS & DIESEL FUEL	200.00	0.00	0.00	200.00	0.00
101-257-960.000	EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 257 - ASSESSING		119,148.00	106,065.65	13,537.70	13,082.35	89.02

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
Dept 265 - BUILDING & GROUNDS						
101-265-704.100	WAGES FULL-TIME HOURLY	4,000.00	2,688.87	227.50	1,311.13	67.22
101-265-705.000	WAGES PART-TIME HOURLY	500.00	0.00	0.00	500.00	0.00
101-265-710.000	WAGES OVERTIME	2,000.00	2,124.63	245.27	(124.63)	106.23
101-265-712.000	WAGES JANITORIAL	9,900.00	9,698.29	759.22	201.71	97.96
101-265-715.000	FICA EMPLOYER CONTRIBUTION	1,255.00	1,086.19	91.88	168.81	86.55
101-265-716.050	HEALTH SAVINGS ACCOUNT	290.00	266.04	2.27	23.96	91.74
101-265-718.000	PENSION EMPLOYER CONTRIBUTION	720.00	577.59	56.73	142.41	80.22
101-265-719.000	WORKMEN'S COMP	400.00	236.46	18.89	163.54	59.12
101-265-740.000	OPERATING SUPPLIES	25,000.00	18,357.51	1,575.13	6,642.49	73.43
101-265-740.125	OPERATING SUPPLIES PASSPORT P	1,300.00	1,428.96	428.96	(128.96)	109.92
101-265-740.600	BEAUTIFICATION DAY	500.00	500.00	0.00	0.00	100.00
101-265-740.650	SEASONAL BANNERS/HOLIDAY LIGH	970.00	969.85	0.00	0.15	99.98
101-265-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	529.00	528.99	0.00	0.01	100.00
101-265-810.000	CONTRACTED SERVICES	15,000.00	12,636.54	503.25	2,363.46	84.24
101-265-817.000	PROFESSIONAL SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
101-265-850.000	TELEPHONE	5,500.00	5,264.34	275.07	235.66	95.72
101-265-910.000	INSURANCE GENERAL LIABILITY	3,389.00	3,398.16	0.00	(9.16)	100.27
101-265-920.000	UTILITIES	25,200.00	22,667.19	2,010.29	2,532.81	89.95
101-265-930.000	REPAIRS/MAINTENANCE	22,000.00	14,464.13	310.75	7,535.87	65.75
101-265-936.000	MAINTENANCE AGREEMENTS	5,100.00	2,057.58	406.78	3,042.42	40.34
101-265-940.100	EQUIPMENT RENTAL	3,000.00	1,798.85	1,798.85	1,201.15	59.96
101-265-974.000	CAPITAL IMPROVEMENTS	2,781,000.00	2,290,138.30	634,869.27	490,861.70	82.35
Total Dept 265 - BUILDING & GROUNDS		2,909,053.00	2,390,888.47	643,580.11	518,164.53	82.19
Dept 276 - CEMETERY						
101-276-704.100	WAGES FULL-TIME HOURLY	5,600.00	4,723.04	729.70	876.96	84.34
101-276-705.000	WAGES PART-TIME HOURLY	500.00	0.00	0.00	500.00	0.00
101-276-710.000	WAGES OVERTIME	1,194.00	708.96	17.30	485.04	59.38
101-276-715.000	FICA EMPLOYER CONTRIBUTION	558.00	393.37	53.47	164.63	70.50
101-276-716.050	HEALTH SAVINGS ACCOUNT	158.00	115.51	7.30	42.49	73.11
101-276-718.000	PENSION EMPLOYER CONTRIBUTION	815.00	651.86	89.66	163.14	79.98
101-276-719.000	WORKMEN'S COMP	83.00	66.44	8.96	16.56	80.05
101-276-740.000	OPERATING SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-276-810.000	CONTRACTED SERVICES	18,468.00	18,540.45	89.28	(72.45)	100.39
101-276-910.000	INSURANCE GENERAL LIABILITY	142.00	142.33	0.00	(0.33)	100.23
101-276-930.000	REPAIRS/MAINTENANCE	4,500.00	2,627.37	249.99	1,872.63	58.39
101-276-936.000	MAINTENANCE AGREEMENTS	459.00	459.00	0.00	0.00	100.00
101-276-940.100	EQUIPMENT RENTAL	3,000.00	2,881.76	1,453.54	118.24	96.06
Total Dept 276 - CEMETERY		35,677.00	31,310.09	2,699.20	4,366.91	87.76
Dept 282 - GREAT LAKES TECH PARK MTCE						
101-282-719.000	WORKMEN'S COMP	3.00	0.00	0.00	3.00	0.00
101-282-810.000	CONTRACTED SERVICES	4,996.00	4,994.64	0.00	1.36	99.97
101-282-920.000	UTILITIES	5,000.00	4,172.76	175.05	827.24	83.46
101-282-930.000	REPAIRS/MAINTENANCE	5,000.00	4,648.27	0.00	351.73	92.97
Total Dept 282 - GREAT LAKES TECH PARK MTCE		14,999.00	13,815.67	175.05	1,183.33	92.11
Dept 371 - COMMUNITY DEVELOPMENT						
101-371-703.200	SALARY ZONING BOARDS	3,900.00	3,175.00	225.00	725.00	81.41

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024 (NORMAL (ABNORMAL))	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-371-704.000	SALARIES FULL-TIME	57,725.00	55,436.08	4,436.06	2,288.92	96.03
101-371-704.100	WAGES FULL-TIME HOURLY	40,464.00	37,721.89	3,143.36	2,742.11	93.22
101-371-704.250	SALARY-STIPEND DEGREE	1,750.00	1,682.48	134.58	67.52	96.14
101-371-704.400	SICK DAY PAY OFF	892.00	891.18	0.00	0.82	99.91
101-371-704.716	WAGES IN LIEU OF HEALTH INSUR	2,800.00	2,800.01	0.00	(0.01)	100.00
101-371-705.000	WAGES PART-TIME HOURLY	25,191.00	25,098.09	2,000.88	92.91	99.63
101-371-710.000	WAGES OVERTIME	100.00	0.00	0.00	100.00	0.00
101-371-715.000	FICA EMPLOYER CONTRIBUTION	10,161.00	9,574.21	750.23	586.79	94.23
101-371-716.000	HEALTH INSURANCE	7,526.00	7,524.52	565.31	1.48	99.98
101-371-716.050	HEALTH SAVINGS ACCOUNT	3,375.00	3,377.26	31.44	(2.26)	100.07
101-371-716.100	VISION/SHORT TERM DISAB/LIFE	1,216.00	1,129.12	104.82	86.88	92.86
101-371-716.200	DENTAL INSURANCE	2,307.00	2,127.49	0.00	179.51	92.22
101-371-716.300	INSURANCE LONG TERM DISABILIT	265.00	239.61	22.87	25.39	90.42
101-371-718.000	PENSION EMPLOYER CONTRIBUTION	11,918.00	11,314.29	884.78	603.71	94.93
101-371-718.100	DEFERRED COMPENSATIONS CONTRI	620.00	548.93	43.92	71.07	88.54
101-371-719.000	WORKMEN'S COMP	325.00	289.92	22.42	35.08	89.21
101-371-740.000	OPERATING SUPPLIES	4,200.00	4,256.93	355.14	(56.93)	101.36
101-371-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	2,000.00	481.86	270.00	1,518.14	24.09
101-371-802.000	LEGAL SERVICES	6,000.00	5,312.82	1,557.50	687.18	88.55
101-371-804.000	MEMBERSHIP & DUES	550.00	248.88	75.00	301.12	45.25
101-371-804.100	SAGINAW FUTURE	2,333.00	2,333.34	0.00	(0.34)	100.01
101-371-810.000	CONTRACTED SERVICES	15,000.00	12,918.01	619.85	2,081.99	86.12
101-371-817.000	PROFESSIONAL SERVICES	3,900.00	1,112.44	91.78	2,787.56	28.52
101-371-817.100	UPDATE MASTER PLAN	1,000.00	0.00	0.00	1,000.00	0.00
101-371-850.100	WIRELESS COMMUNICATIONS	700.00	614.68	43.31	85.32	87.81
101-371-900.000	LEGAL NOTICES	7,000.00	6,203.49	568.56	796.51	88.62
101-371-910.000	INSURANCE GENERAL LIABILITY	2,878.00	2,877.25	0.00	0.75	99.97
101-371-930.000	REPAIRS/MAINTENANCE	800.00	0.00	0.00	800.00	0.00
101-371-936.000	MAINTENANCE AGREEMENTS	350.00	1,666.67	1,500.00	(1,316.67)	476.19
101-371-938.000	VEHICLE EXPENSE	2,000.00	1,996.37	220.00	3.63	99.82
101-371-938.100	GAS & DIESEL FUEL	1,200.00	1,078.86	100.28	121.14	89.91
101-371-960.000	EDUCATION & TRAINING	2,000.00	860.36	25.97	1,139.64	43.02
Total Dept 371 - COMMUNITY DEVELOPMENT		222,446.00	204,892.04	17,793.06	17,553.96	92.11
Dept 421 - CONSTRUCTION CODES						
101-421-704.000	SALARIES FULL-TIME	16,949.00	15,839.04	1,267.48	1,109.96	93.45
101-421-704.200	WAGES FULL-TIME CLERICAL	45,219.00	43,126.72	3,451.20	2,092.28	95.37
101-421-704.250	SALARY-STIPEND DEGREE	500.00	480.76	38.47	19.24	96.15
101-421-704.400	SICK DAY PAY OFF	300.00	0.00	0.00	300.00	0.00
101-421-704.716	WAGES IN LIEU OF HEALTH INSUR	800.00	799.99	0.00	0.01	100.00
101-421-705.200	WAGES INSPECTORS	90,000.00	95,620.07	13,370.06	(5,620.07)	106.24
101-421-715.000	FICA EMPLOYER CONTRIBUTION	11,763.00	11,475.79	1,350.89	287.21	97.56
101-421-716.000	HEALTH INSURANCE	19,060.00	19,944.70	1,670.18	(884.70)	104.64
101-421-716.050	HEALTH SAVINGS ACCOUNT	3,452.00	3,431.36	34.52	20.64	99.40
101-421-716.100	VISION/SHORT TERM DISAB/LIFE	975.00	868.70	72.52	106.30	89.10
101-421-716.200	DENTAL INSURANCE	2,126.00	2,109.38	0.00	16.62	99.22
101-421-716.300	INSURANCE LONG TERM DISABILIT	188.00	166.56	13.88	21.44	88.60
101-421-718.000	PENSION EMPLOYER CONTRIBUTION	7,014.00	6,644.55	524.68	369.45	94.73
101-421-718.100	DEFERRED COMPENSATIONS CONTRI	172.00	156.84	12.54	15.16	91.19
101-421-719.000	WORKMEN'S COMP	376.00	370.43	41.93	5.57	98.52
101-421-740.000	OPERATING SUPPLIES	2,500.00	1,532.53	81.46	967.47	61.30
101-421-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,500.00	1,175.00	0.00	325.00	78.33
101-421-804.000	MEMBERSHIP & DUES	550.00	485.00	45.00	65.00	88.18
101-421-810.000	CONTRACTED SERVICES	2,000.00	1,142.26	159.85	857.74	57.11

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDTG USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-421-817.000	PROFESSIONAL SERVICES	20,000.00	7,053.26	0.00	12,946.74	35.27
101-421-850.100	WIRELESS COMMUNICATIONS	240.00	214.20	20.01	25.80	89.25
101-421-900.000	LEGAL NOTICES	200.00	0.00	0.00	200.00	0.00
101-421-910.000	INSURANCE GENERAL LIABILITY	2,120.00	2,119.98	0.00	0.02	100.00
101-421-936.000	MAINTENANCE AGREEMENTS	2,000.00	1,955.67	0.00	44.33	97.78
101-421-938.000	VEHICLE EXPENSE	300.00	0.00	0.00	300.00	0.00
101-421-938.100	GAS & DIESEL FUEL	950.00	1,050.97	49.70	(100.97)	110.63
101-421-960.000	EDUCATION & TRAINING	1,900.00	1,239.16	450.00	660.84	65.22
Total Dept 421 - CONSTRUCTION CODES		233,154.00	219,002.92	22,654.37	14,151.08	93.93
Dept 442 - SIDEWALKS						
101-442-704.100	WAGES FULL-TIME HOURLY	1,200.00	319.74	39.42	880.26	26.65
101-442-705.000	WAGES PART-TIME HOURLY	200.00	0.00	0.00	200.00	0.00
101-442-710.000	WAGES OVERTIME	500.00	81.06	0.00	418.94	16.21
101-442-715.000	FICA EMPLOYER CONTRIBUTION	145.00	29.20	2.86	115.80	20.14
101-442-716.050	HEALTH SAVINGS ACCOUNT	12.00	3.06	0.26	8.94	25.50
101-442-718.000	PENSION EMPLOYER CONTRIBUTION	204.00	48.11	4.73	155.89	23.58
101-442-719.000	WORKMEN'S COMP	40.00	4.35	0.41	35.65	10.88
101-442-910.000	INSURANCE GENERAL LIABILITY	20.00	20.46	0.00	(0.46)	102.30
101-442-930.000	REPAIRS/MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
101-442-940.100	EQUIPMENT RENTAL	1,500.00	0.00	0.00	1,500.00	0.00
101-442-974.000	CAPITAL IMPROVEMENTS	72,000.00	64,396.65	0.00	7,603.35	89.44
Total Dept 442 - SIDEWALKS		78,821.00	64,902.63	47.68	13,918.37	82.34
Dept 444 - STORM WATER MANAGEMENT						
101-444-817.000	PROFESSIONAL SERVICES	10,891.00	10,891.22	0.00	(0.22)	100.00
Total Dept 444 - STORM WATER MANAGEMENT		10,891.00	10,891.22	0.00	(0.22)	100.00
Dept 445 - DRAINS AT LARGE						
101-445-806.000	DRAIN AT LARGE	6,352.00	0.00	0.00	6,352.00	0.00
101-445-807.000	TOWNSHIP PROPERTY ASSESSMENT	861.00	7,213.45	0.00	(6,352.45)	837.80
Total Dept 445 - DRAINS AT LARGE		7,213.00	7,213.45	0.00	(0.45)	100.01
Dept 448 - STREET LIGHTING						
101-448-920.000	UTILITIES	65,000.00	61,977.83	5,697.69	3,022.17	95.35
Total Dept 448 - STREET LIGHTING		65,000.00	61,977.83	5,697.69	3,022.17	95.35
Dept 450 - ROAD PROGRAMS						
101-450-930.000	REPAIRS/MAINTENANCE	246,000.00	245,830.12	0.00	169.88	99.93
Total Dept 450 - ROAD PROGRAMS		246,000.00	245,830.12	0.00	169.88	99.93
Dept 752 - ADMINISTRATION						
101-752-702.000	SALARY ELECTED OFFICIALS	1,500.00	1,245.00	130.00	255.00	83.00
101-752-704.000	SALARIES FULL-TIME	138,670.00	132,920.01	10,636.48	5,749.99	95.85

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-752-704.250	SALARY-STIPEND DEGREE	4,000.00	3,846.00	307.68	154.00	96.15
101-752-704.400	SICK DAY PAY OFF	1,209.00	1,208.03	0.00	0.97	99.92
101-752-705.000	WAGES PART-TIME HOURLY	33,542.00	33,039.04	2,706.90	502.96	98.50
101-752-715.000	FICA EMPLOYER CONTRIBUTION	13,687.00	12,797.63	1,031.84	889.37	93.50
101-752-716.000	HEALTH INSURANCE	28,193.00	28,194.25	2,353.74	(1.25)	100.00
101-752-716.050	HEALTH SAVINGS ACCOUNT	7,350.00	7,379.95	109.46	(29.95)	100.41
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,596.00	1,593.97	133.03	2.03	99.87
101-752-716.200	DENTAL INSURANCE	2,430.00	2,227.16	0.00	202.84	91.65
101-752-716.300	INSURANCE LONG TERM DISABILIT	400.00	383.88	31.99	16.12	95.97
101-752-718.000	PENSION EMPLOYER CONTRIBUTION	17,265.00	16,556.67	1,313.28	708.33	95.90
101-752-719.000	WORKMEN'S COMP	1,850.00	1,765.33	133.54	84.67	95.42
101-752-740.000	OPERATING SUPPLIES	3,400.00	1,130.77	93.83	2,269.23	33.26
101-752-800.000	ADMINISTRATION FEE	10,556.00	0.00	0.00	10,556.00	0.00
101-752-803.000	AUDIT	864.00	864.00	0.00	0.00	100.00
101-752-804.000	MEMBERSHIP & DUES	965.00	1,200.00	835.00	(235.00)	124.35
101-752-810.000	CONTRACTED SERVICES	467.00	627.26	159.85	(160.26)	134.32
101-752-817.000	PROFESSIONAL SERVICES	2,432.00	2,834.07	401.79	(402.07)	116.53
101-752-900.000	LEGAL NOTICES	0.00	106.80	106.80	(106.80)	100.00
101-752-901.000	PRINTING & PUBLISHING	200.00	19.00	0.00	181.00	9.50
101-752-936.000	MAINTENANCE AGREEMENTS	592.00	763.54	173.04	(171.54)	128.98
101-752-960.000	EDUCATION & TRAINING	2,750.00	2,244.36	1,089.36	505.64	81.61
Total Dept 752 - ADMINISTRATION		273,918.00	252,946.72	21,747.61	20,971.28	92.34
Dept 756 - FACILITY ACQUISITION/CONSTRUC						
101-756-974.575	CAPITAL IMP. NATURE PRESERVE	575,000.00	532,926.49	47,161.76	42,073.51	92.68
Total Dept 756 - FACILITY ACQUISITION/CONSTRUC		575,000.00	532,926.49	47,161.76	42,073.51	92.68
Dept 761 - SWIM PROGRAMS						
101-761-705.000	WAGES PART-TIME HOURLY	19,285.00	19,284.84	0.00	0.16	100.00
101-761-715.000	FICA EMPLOYER CONTRIBUTION	1,475.00	1,475.28	0.00	(0.28)	100.02
101-761-719.000	WORKMEN'S COMP	150.00	149.99	0.00	0.01	99.99
101-761-740.000	OPERATING SUPPLIES	1,186.00	1,602.81	193.31	(416.81)	135.14
101-761-930.000	REPAIRS/MAINTENANCE	5,471.00	5,471.05	0.00	(0.05)	100.00
Total Dept 761 - SWIM PROGRAMS		27,567.00	27,983.97	193.31	(416.97)	101.51
Dept 762 - SENIOR CITIZENS PROGRAMS						
101-762-740.000	OPERATING SUPPLIES	3,000.00	3,052.05	483.06	(52.05)	101.74
Total Dept 762 - SENIOR CITIZENS PROGRAMS		3,000.00	3,052.05	483.06	(52.05)	101.74
Dept 763 - SOCCER						
101-763-705.000	WAGES PART-TIME HOURLY	4,495.00	4,672.64	177.20	(177.64)	103.95
101-763-715.000	FICA EMPLOYER CONTRIBUTION	344.00	357.48	13.55	(13.48)	103.92
101-763-719.000	WORKMEN'S COMP	48.00	50.41	2.09	(2.41)	105.02
101-763-740.000	OPERATING SUPPLIES	4,192.00	4,191.79	0.00	0.21	99.99
101-763-740.300	OPERATING SUPPLIES T-SHIRTS	3,262.00	3,262.02	0.00	(0.02)	100.00
101-763-740.675	SUPPLIES-CONCESSIONS	1,841.00	1,840.78	0.00	0.22	99.99

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
Total Dept 763 - SOCCER		14,182.00	14,375.12	192.84	(193.12)	101.36
Dept 765 - ADULT SOFTBALL						
101-765-740.000	OPERATING SUPPLIES	56.00	612.20	56.50	(556.20)	1,093.21
101-765-740.300	OPERATING SUPPLIES T-SHIRTS	173.00	172.50	0.00	0.50	99.71
101-765-810.000	CONTRACTED SERVICES	2,886.00	2,886.00	0.00	0.00	100.00
Total Dept 765 - ADULT SOFTBALL		3,115.00	3,670.70	56.50	(555.70)	117.84
Dept 766 - YOUTH CLINICS/FLOOR HOCKEY						
101-766-705.000	WAGES PART-TIME HOURLY	3,000.00	3,324.61	1,040.39	(324.61)	110.82
101-766-715.000	FICA EMPLOYER CONTRIBUTION	230.00	254.35	79.61	(24.35)	110.59
101-766-719.000	WORKMEN'S COMP	80.00	40.18	12.22	39.82	50.23
101-766-740.000	OPERATING SUPPLIES	800.00	43.54	0.00	756.46	5.44
101-766-740.300	OPERATING SUPPLIES T-SHIRTS	800.00	1,292.85	532.35	(492.85)	161.61
101-766-901.000	PRINTING & PUBLISHING	400.00	287.18	138.24	112.82	71.80
Total Dept 766 - YOUTH CLINICS/FLOOR HOCKEY		5,310.00	5,242.71	1,802.81	67.29	98.73
Dept 767 - BASKETBALL						
101-767-705.000	WAGES PART-TIME HOURLY	1,700.00	2,348.67	769.68	(648.67)	138.16
101-767-715.000	FICA EMPLOYER CONTRIBUTION	125.00	179.66	58.87	(54.66)	143.73
101-767-719.000	WORKMEN'S COMP	30.00	28.13	9.10	1.87	93.77
101-767-740.000	OPERATING SUPPLIES	250.00	0.00	0.00	250.00	0.00
101-767-740.300	OPERATING SUPPLIES T-SHIRTS	2,500.00	1,536.80	0.00	963.20	61.47
101-767-901.000	PRINTING & PUBLISHING	230.00	368.14	138.24	(138.14)	160.06
Total Dept 767 - BASKETBALL		4,835.00	4,461.40	975.89	373.60	92.27
Dept 768 - ARCHERY						
101-768-705.000	WAGES PART-TIME HOURLY	3,432.00	1,847.84	230.07	1,584.16	53.84
101-768-715.000	FICA EMPLOYER CONTRIBUTION	263.00	141.35	17.59	121.65	53.75
101-768-719.000	WORKMEN'S COMP	65.00	24.22	2.72	40.78	37.26
101-768-740.000	OPERATING SUPPLIES	1,500.00	1,212.01	85.82	287.99	80.80
101-768-740.300	OPERATING SUPPLIES T-SHIRTS	880.00	400.40	0.00	479.60	45.50
101-768-901.000	PRINTING & PUBLISHING	122.00	122.45	0.00	(0.45)	100.37
101-768-942.000	FACILITY FEE	2,800.00	960.00	960.00	1,840.00	34.29
Total Dept 768 - ARCHERY		9,062.00	4,708.27	1,296.20	4,353.73	51.96
Dept 769 - VOLLEYBALL						
101-769-740.000	OPERATING SUPPLIES	750.00	437.54	0.00	312.46	58.34
Total Dept 769 - VOLLEYBALL		750.00	437.54	0.00	312.46	58.34
Dept 770 - OPERATIONS & MAINTENANCE						
101-770-704.100	WAGES FULL-TIME HOURLY	5,500.00	4,443.42	485.04	1,056.58	80.79
101-770-705.000	WAGES PART-TIME HOURLY	61,000.00	57,450.37	2,275.00	3,549.63	94.18
101-770-712.000	WAGES JANITORIAL	4,600.00	4,514.29	350.02	85.71	98.14
101-770-715.000	FICA EMPLOYER CONTRIBUTION	5,439.00	5,057.54	234.53	381.46	92.99

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-770-716.050	HEALTH SAVINGS ACCOUNT	300.00	232.63	5.97	67.37	77.54
101-770-718.000	PENSION EMPLOYER CONTRIBUTION	660.00	584.17	89.57	75.83	88.51
101-770-719.000	WORKMEN'S COMP	1,200.00	849.08	37.78	350.92	70.76
101-770-721.000	UNEMPLOYMENT COMPENSATION	5.00	4.56	0.00	0.44	91.20
101-770-740.000	OPERATING SUPPLIES	3,700.00	1,249.35	0.00	2,450.65	33.77
101-770-810.000	CONTRACTED SERVICES	39,410.00	39,409.99	0.00	0.01	100.00
101-770-850.000	TELEPHONE	1,700.00	1,627.25	274.52	72.75	95.72
101-770-850.100	WIRELESS COMMUNICATIONS	1,750.00	1,715.63	135.58	34.37	98.04
101-770-910.000	INSURANCE GENERAL LIABILITY	10,096.00	10,095.76	0.00	0.24	100.00
101-770-920.000	UTILITIES	21,000.00	18,723.77	1,066.09	2,276.23	89.16
101-770-930.000	REPAIRS/MAINTENANCE	60,000.00	51,908.65	1,954.67	8,091.35	86.51
101-770-938.000	VEHICLE EXPENSE	5,000.00	4,040.17	0.00	959.83	80.80
101-770-938.100	GAS & DIESEL FUEL	9,150.00	8,441.62	167.38	708.38	92.26
101-770-940.000	PORTABLE TOILET RENTAL	1,447.00	1,446.45	0.00	0.55	99.96
101-770-940.100	EQUIPMENT RENTAL	1,800.00	1,277.36	1,053.35	522.64	70.96
101-770-940.400	LEASE AGREEMENTS LAND/RAILROAD	2,775.00	2,773.67	0.00	1.33	99.95
Total Dept 770 - OPERATIONS & MAINTENANCE		236,532.00	215,845.73	8,129.50	20,686.27	91.25
Dept 771 - FLAG FOOTBALL						
101-771-705.000	WAGES PART-TIME HOURLY	582.00	582.11	0.00	(0.11)	100.02
101-771-715.000	FICA EMPLOYER CONTRIBUTION	45.00	44.53	0.00	0.47	98.96
101-771-719.000	WORKMEN'S COMP	5.00	4.87	0.00	0.13	97.40
101-771-740.000	OPERATING SUPPLIES	100.00	355.72	255.94	(255.72)	355.72
101-771-740.300	OPERATING SUPPLIES T-SHIRTS	812.00	812.24	0.00	(0.24)	100.03
101-771-901.000	PRINTING & PUBLISHING	115.00	114.95	0.00	0.05	99.96
Total Dept 771 - FLAG FOOTBALL		1,659.00	1,914.42	255.94	(255.42)	115.40
Dept 772 - NATURE PRESERVE/CENTER						
101-772-704.100	WAGES FULL-TIME HOURLY	2,500.00	0.00	0.00	2,500.00	0.00
101-772-705.000	WAGES PART-TIME HOURLY	26,000.00	26,031.33	2,577.50	(31.33)	100.12
101-772-715.000	FICA EMPLOYER CONTRIBUTION	2,180.00	1,991.40	197.17	188.60	91.35
101-772-718.000	PENSION EMPLOYER CONTRIBUTION	300.00	0.00	0.00	300.00	0.00
101-772-719.000	WORKMEN'S COMP	500.00	55.04	4.66	444.96	11.01
101-772-740.000	OPERATING SUPPLIES	11,200.00	8,686.79	1,388.44	2,513.21	77.56
101-772-804.000	MEMBERSHIP & DUES	350.00	140.46	0.00	209.54	40.13
101-772-810.100	CONTRACTED SERVICES	0.00	220.95	147.97	(220.95)	100.00
101-772-817.000	PROFESSIONAL SERVICES	20,500.00	14,991.79	14,265.79	5,508.21	73.13
101-772-901.000	PRINTING & PUBLISHING	4,500.00	1,119.97	132.00	3,380.03	24.89
101-772-910.000	INSURANCE GENERAL LIABILITY	7,000.00	5,672.27	0.00	1,327.73	81.03
101-772-920.000	UTILITIES	4,000.00	3,721.92	743.47	278.08	93.05
101-772-930.000	REPAIRS/MAINTENANCE	7,500.00	6,134.59	1,611.79	1,365.41	81.79
101-772-940.000	PORTABLE TOILET RENTAL	3,500.00	0.00	0.00	3,500.00	0.00
101-772-960.000	EDUCATION & TRAINING	750.00	197.95	166.95	552.05	26.39
Total Dept 772 - NATURE PRESERVE/CENTER		90,780.00	68,964.46	21,235.74	21,815.54	75.97
Dept 774 - SPECIAL EVENTS						
101-774-705.000	WAGES PART-TIME HOURLY	1,923.00	1,922.75	0.00	0.25	99.99
101-774-715.000	FICA EMPLOYER CONTRIBUTION	147.00	147.09	0.00	(0.09)	100.06
101-774-719.000	WORKMEN'S COMP	14.00	13.83	0.00	0.17	98.79
101-774-740.000	OPERATING SUPPLIES	17,998.00	17,997.56	0.00	0.44	100.00

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-774-817.000	PROFESSIONAL SERVICES	9,550.00	9,550.00	0.00	0.00	100.00
101-774-901.000	PRINTING & PUBLISHING	913.00	913.24	0.00	(0.24)	100.03
101-774-940.000	PORTABLE TOILET RENTAL	1,240.00	1,240.00	0.00	0.00	100.00
Total Dept 774 - SPECIAL EVENTS		31,785.00	31,784.47	0.00	0.53	100.00
Dept 775 - DAY CAMP						
101-775-705.000	WAGES PART-TIME HOURLY	18,709.00	18,708.97	0.00	0.03	100.00
101-775-715.000	FICA EMPLOYER CONTRIBUTION	1,431.00	1,431.25	0.00	(0.25)	100.02
101-775-719.000	WORKMEN'S COMP	181.00	180.28	0.00	0.72	99.60
101-775-740.000	OPERATING SUPPLIES	1,632.00	1,631.80	0.00	0.20	99.99
101-775-831.000	FIELD TRIPS	2,626.00	2,625.68	0.00	0.32	99.99
Total Dept 775 - DAY CAMP		24,579.00	24,577.98	0.00	1.02	100.00
Dept 776 - TRAIN						
101-776-705.000	WAGES PART-TIME HOURLY	665.00	660.19	0.00	4.81	99.28
101-776-715.000	FICA EMPLOYER CONTRIBUTION	51.00	50.50	0.00	0.50	99.02
101-776-719.000	WORKMEN'S COMP	10.00	0.00	0.00	10.00	0.00
101-776-901.000	PRINTING & PUBLISHING	582.00	581.50	0.00	0.50	99.91
101-776-930.000	REPAIRS/MAINTENANCE	5,000.00	4,224.42	0.00	775.58	84.49
Total Dept 776 - TRAIN		6,308.00	5,516.61	0.00	791.39	87.45
Dept 995 - TRANSFER-OUT						
101-995-999.205	PUBLIC SAFETY - FIRE	218,049.00	218,049.00	218,049.00	0.00	100.00
101-995-999.207	PUBLIC SAFETY - POLICE	218,049.00	218,049.00	218,049.00	0.00	100.00
Total Dept 995 - TRANSFER-OUT		436,098.00	436,098.00	436,098.00	0.00	100.00
TOTAL EXPENDITURES		6,528,107.00	5,774,311.31	1,306,330.96	753,795.69	88.45
Fund 101 - GENERAL OPERATING FUND:						
TOTAL REVENUES		7,822,790.14	4,936,352.91	1,099,728.77	2,886,437.23	63.10
TOTAL EXPENDITURES		6,528,107.00	5,774,311.31	1,306,330.96	753,795.69	88.45
NET OF REVENUES & EXPENDITURES		1,294,683.14	(837,958.40)	(206,602.19)	2,132,641.54	64.72

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT						
Revenues						
Dept 000						
205-000-402.000	PROPERTY TAXES	595,534.00	596,934.63	595,700.22	(1,400.63)	100.24
205-000-405.000	DEL'Q PERSONAL PROPERTY	254.00	257.89	0.00	(3.89)	101.53
205-000-410.000	PERSONAL PROPERTY TAXES	51,377.00	50,374.35	50,374.35	1,002.65	98.05
205-000-410.100	PERSONAL PROPERTY REPLACEMENT	81,432.00	81,432.95	81,432.95	(0.95)	100.00
205-000-437.000	I.F.T.	11,548.00	11,548.70	11,548.70	(0.70)	100.01
205-000-630.000	NON-RESIDENT FEES	655.00	1,528.00	0.00	(873.00)	233.28
205-000-665.000	INTEREST EARNED	14,383.00	18,427.43	0.00	(4,044.43)	128.12
205-000-676.000	REFUNDS-REBATES	2,562.00	2,562.46	0.00	(0.46)	100.02
205-000-699.101	TRANSFER FROM GENERAL FUND	218,050.00	218,049.00	218,049.00	1.00	100.00
Total Dept 000		975,795.00	981,115.41	957,105.22	(5,320.41)	100.55
TOTAL REVENUES		975,795.00	981,115.41	957,105.22	(5,320.41)	100.55
Expenditures						
Dept 000						
205-000-704.000	SALARIES FULL-TIME	91,618.00	88,619.01	7,091.48	2,998.99	96.73
205-000-704.025	SALARIES FULL-TIME FIREFIGHTER	205,250.00	195,072.76	16,750.94	10,177.24	95.04
205-000-704.100	WAGES FULL-TIME HOURLY	1,500.00	1,518.42	385.50	(18.42)	101.23
205-000-704.250	SALARY-STIPEND DEGREE	1,413.00	1,009.50	115.38	403.50	71.44
205-000-704.400	SICK DAY PAY OFF	1,773.00	1,772.87	0.00	0.13	99.99
205-000-705.000	WAGES PART-TIME HOURLY	25,000.00	24,418.47	1,857.60	581.53	97.67
205-000-705.200	WAGES INSPECTORS	1,778.00	1,177.90	0.00	600.10	66.25
205-000-705.300	WAGES PART-TIME FIRERUNS	90,000.00	85,014.24	7,511.85	4,985.76	94.46
205-000-712.000	WAGES JANITORIAL	12,875.00	12,368.27	971.56	506.73	96.06
205-000-715.000	FICA EMPLOYER CONTRIBUTION	32,987.00	30,596.51	2,606.77	2,390.49	92.75
205-000-716.000	HEALTH INSURANCE	72,000.00	72,953.80	5,577.92	(953.80)	101.32
205-000-716.050	HEALTH SAVINGS ACCOUNT	17,000.00	16,417.82	240.25	582.18	96.58
205-000-716.100	VISION/SHORT TERM DISAB/LIFE	3,360.00	3,247.11	274.82	112.89	96.64
205-000-716.200	DENTAL INSURANCE	6,289.00	6,282.53	0.00	6.47	99.90
205-000-716.300	INSURANCE LONG TERM DISABILIT	750.00	761.73	67.07	(11.73)	101.56
205-000-718.000	PENSION EMPLOYER CONTRIBUTION	36,186.00	35,525.29	2,998.06	660.71	98.17
205-000-719.000	WORKMEN'S COMP	9,000.00	8,161.50	664.42	838.50	90.68
205-000-740.000	OPERATING SUPPLIES	12,000.00	11,248.26	3,382.01	751.74	93.74
205-000-742.000	UNIFORMS	5,000.00	4,580.69	1,076.46	419.31	91.61
205-000-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	3,000.00	2,821.41	491.41	178.59	94.05
205-000-800.000	ADMINISTRATION FEE	8,570.00	8,300.00	8,300.00	270.00	96.85
205-000-802.000	LEGAL SERVICES	1,000.00	925.00	250.00	75.00	92.50
205-000-803.000	AUDIT	864.00	864.00	0.00	0.00	100.00
205-000-804.000	MEMBERSHIP & DUES	2,000.00	1,597.50	420.00	402.50	79.88
205-000-810.000	CONTRACTED SERVICES	18,000.00	16,667.82	1,499.66	1,332.18	92.60
205-000-810.100	CONTRACTED SERVICES	0.00	1,396.36	0.00	(1,396.36)	100.00
205-000-817.000	PROFESSIONAL SERVICES	1,000.00	396.52	178.58	603.48	39.65
205-000-836.000	EMPLOYMENT PHYSICALS	9,000.00	7,115.18	182.00	1,884.82	79.06
205-000-836.100	IMMUNIZATIONS	1,200.00	0.00	0.00	1,200.00	0.00
205-000-850.000	TELEPHONE	3,000.00	2,914.64	174.07	85.36	97.15
205-000-850.100	WIRELESS COMMUNICATIONS	2,000.00	1,663.59	120.78	336.41	83.18
205-000-900.000	LEGAL NOTICES	100.00	0.00	0.00	100.00	0.00
205-000-910.000	INSURANCE GENERAL LIABILITY	26,885.00	26,884.61	0.00	0.39	100.00
205-000-920.000	UTILITIES	20,000.00	21,580.67	2,683.17	(1,580.67)	107.90
205-000-930.000	REPAIRS/MAINTENANCE	35,109.00	26,414.58	988.78	8,694.42	75.24
205-000-930.100	REPAIRS & MAINTENANCE FS#1	4,400.00	4,336.07	975.74	63.93	98.55
205-000-930.200	REPAIRS & MAINTENANCE FS#2	2,000.00	1,838.84	871.16	161.16	91.94

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT						
Expenditures						
205-000-936.000	MAINTENANCE AGREEMENTS	5,000.00	7,360.05	3,444.45	(2,360.05)	147.20
205-000-938.000	VEHICLE EXPENSE	14,000.00	10,127.47	2,387.46	3,872.53	72.34
205-000-938.100	GAS & DIESEL FUEL	11,000.00	9,637.76	630.38	1,362.24	87.62
205-000-940.100	EQUIPMENT RENTAL	500.00	781.68	781.68	(281.68)	156.34
205-000-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
205-000-960.000	EDUCATION & TRAINING	14,178.00	13,980.70	1,957.20	197.30	98.61
205-000-970.000	CAPITAL OUTLAY	5,000.00	0.00	0.00	5,000.00	0.00
205-000-974.000	CAPITAL IMPROVEMENTS	4,214.00	4,214.18	0.00	(0.18)	100.00
205-000-999.206	TRASNFER OUT FIRE APPARATUS	400,000.00	200,000.00	0.00	200,000.00	50.00
Total Dept 000		1,218,299.00	972,565.31	77,908.61	245,733.69	79.83
TOTAL EXPENDITURES		1,218,299.00	972,565.31	77,908.61	245,733.69	79.83
Fund 205 - PUBLIC SAFETY-FIRE DEPARTMENT:						
TOTAL REVENUES		975,795.00	981,115.41	957,105.22	(5,320.41)	100.55
TOTAL EXPENDITURES		1,218,299.00	972,565.31	77,908.61	245,733.69	79.83
NET OF REVENUES & EXPENDITURES		(242,504.00)	8,550.10	879,196.61	(251,054.10)	3.53

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE APPARATUS						
Revenues						
Dept 000						
206-000-402.000	PROPERTY TAXES	132,407.00	271.29	1.06	132,135.71	0.20
206-000-405.000	DEL'Q PERSONAL PROPERTY	57.00	57.30	0.00	(0.30)	100.53
206-000-410.000	PERSONAL PROPERTY TAXES	11,417.00	143,548.12	143,548.12	(132,131.12)	1,257.32
206-000-410.100	PERSONAL PROPERTY REPLACEMENT	18,096.00	18,096.25	18,096.25	(0.25)	100.00
206-000-437.000	I.F.T.	2,566.00	2,566.35	2,566.35	(0.35)	100.01
206-000-665.000	INTEREST EARNED	13,000.00	15,304.88	0.00	(2,304.88)	117.73
206-000-673.100	SALE OF FIXED ASSETS	32,000.00	32,294.30	32,294.30	(294.30)	100.92
206-000-677.000	REIMBURSEMENTS	890,153.00	892,336.55	0.00	(2,183.55)	100.25
206-000-699.205	TRANSFER IN FROM PS FIRE	400,000.00	200,000.00	0.00	200,000.00	50.00
Total Dept 000		1,499,696.00	1,304,475.04	196,506.08	195,220.96	86.98
TOTAL REVENUES		1,499,696.00	1,304,475.04	196,506.08	195,220.96	86.98
Expenditures						
Dept 000						
206-000-936.000	MAINTENANCE AGREEMENTS	23,700.00	0.00	0.00	23,700.00	0.00
206-000-938.000	VEHICLE EXPENSE	36,000.00	81.26	0.00	35,918.74	0.23
206-000-970.000	CAPITAL OUTLAY	139,000.00	124,204.63	13,834.04	14,795.37	89.36
206-000-974.000	CAPITAL IMPROVEMENTS	1,800,000.00	1,588,790.13	6,309.10	211,209.87	88.27
206-000-991.000	PRINCIPAL PUBLIC SAFETY FIRE ST ADDITIO	20,188.00	17,030.55	0.00	3,157.45	84.36
206-000-995.100	INTEREST INSTALLMENT PURCHASE AGREEMENT	22,041.00	18,159.80	0.00	3,881.20	82.39
Total Dept 000		2,040,929.00	1,748,266.37	20,143.14	292,662.63	85.66
TOTAL EXPENDITURES		2,040,929.00	1,748,266.37	20,143.14	292,662.63	85.66
Fund 206 - FIRE APPARATUS:						
TOTAL REVENUES		1,499,696.00	1,304,475.04	196,506.08	195,220.96	86.98
TOTAL EXPENDITURES		2,040,929.00	1,748,266.37	20,143.14	292,662.63	85.66
NET OF REVENUES & EXPENDITURES		(541,233.00)	(443,791.33)	176,362.94	(97,441.67)	82.00

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
			NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 207 - PUBLIC SAFETY-POLICE								
Revenues								
Dept 000								
207-000-402.000	PROPERTY TAXES	993,233.00	994,891.18		992,833.68	(1,658.18)		100.17
207-000-405.000	DEL'Q PERSONAL PROPERTY	430.00	429.79		0.00	0.21		99.95
207-000-410.000	PERSONAL PROPERTY TAXES	85,629.00	83,957.25		83,957.25	1,671.75		98.05
207-000-410.100	PERSONAL PROPERTY REPLACEMENT	135,721.00	135,721.97		135,721.97	(0.97)		100.00
207-000-437.000	I.F.T.	6,054.00	19,247.83		19,247.83	(13,193.83)		317.94
207-000-539.000	JUSTICE TRAINING FUND	2,464.00	2,464.14		0.00	(0.14)		100.01
207-000-566.000	GRANT	1,800.00	0.00		0.00	1,800.00		0.00
207-000-570.000	LIQUOR LICENSE	10,517.00	10,516.55		0.00	0.45		100.00
207-000-607.100	COURT ORDERED FEES	934.00	873.64		0.00	60.36		93.54
207-000-626.000	SWAN VALLEY POLICE SECURITY	18,000.00	15,660.45		0.00	2,339.55		87.00
207-000-629.000	REPORTS	1,075.00	1,217.40		78.00	(142.40)		113.25
207-000-665.000	INTEREST EARNED	30,000.00	28,780.35		0.00	1,219.65		95.93
207-000-675.000	DONATIONS/CONTRIBUTION	15,000.00	0.00		0.00	15,000.00		0.00
207-000-676.000	REFUNDS-REBATES	2,383.00	2,383.47		0.00	(0.47)		100.02
207-000-680.000	REIMBURSEMENT	57,560.00	81,558.16		0.00	(23,998.16)		141.69
207-000-693.000	MISCELLANEOUS	1,289.00	1,439.28		0.00	(150.28)		111.66
207-000-699.101	TRANSFER FROM GENERAL FUND	218,048.00	218,049.00		218,049.00	(1.00)		100.00
Total Dept 000		1,580,137.00	1,597,190.46		1,449,887.73	(17,053.46)		101.08
TOTAL REVENUES		1,580,137.00	1,597,190.46		1,449,887.73	(17,053.46)		101.08
Expenditures								
Dept 000								
207-000-704.000	SALARIES FULL-TIME	170,470.00	165,883.86		13,176.74	4,586.14		97.31
207-000-704.100	WAGES FULL-TIME HOURLY	360,000.00	338,487.95		25,708.71	21,512.05		94.02
207-000-704.200	WAGES FULL-TIME CLERICAL	44,866.00	43,126.78		3,451.20	1,739.22		96.12
207-000-704.250	SALARY-STIPEND DEGREE	1,240.00	1,182.44		115.36	57.56		95.36
207-000-704.400	SICK DAY PAY OFF	4,615.00	5,738.94		1,123.56	(1,123.94)		124.35
207-000-704.716	WAGES IN LIEU OF HEALTH INSUR	2,000.00	2,000.00		0.00	0.00		100.00
207-000-705.000	WAGES PART-TIME HOURLY	18,672.00	17,188.92		2,442.19	1,483.08		92.06
207-000-709.000	WAGES COURT TIME	4,500.00	3,955.23		150.52	544.77		87.89
207-000-710.000	WAGES OVERTIME	55,000.00	54,393.74		6,229.58	606.26		98.90
207-000-712.000	WAGES JANITORIAL	6,945.00	6,482.78		510.14	462.22		93.34
207-000-715.000	FICA EMPLOYER CONTRIBUTION	51,126.00	47,396.56		3,964.74	3,729.44		92.71
207-000-716.000	HEALTH INSURANCE	102,240.00	102,237.49		8,703.16	2.51		100.00
207-000-716.050	HEALTH SAVINGS ACCOUNT	29,000.00	28,239.55		282.75	760.45		97.38
207-000-716.100	VISION/SHORT TERM DISAB/LIFE	6,604.00	5,896.23		512.98	707.77		89.28
207-000-716.200	DENTAL INSURANCE	10,486.00	9,703.49		0.00	782.51		92.54
207-000-716.300	INSURANCE LONG TERM DISABILIT	1,650.00	1,438.50		126.16	211.50		87.18
207-000-716.600	RETIREE HEALTH INS SUPPLEMENT	4,000.00	3,200.00		400.00	800.00		80.00
207-000-718.000	PENSION EMPLOYER CONTRIBUTION	77,123.00	69,650.51		5,433.92	7,472.49		90.31
207-000-719.000	WORKMEN'S COMP	7,000.00	6,455.57		503.47	544.43		92.22
207-000-740.000	OPERATING SUPPLIES	26,000.00	21,306.98		558.02	4,693.02		81.95
207-000-742.000	UNIFORMS	12,000.00	6,877.36		593.42	5,122.64		57.31
207-000-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	2,000.00	135.00		0.00	1,865.00		6.75
207-000-800.000	ADMINISTRATION FEE	8,487.00	8,300.00		8,300.00	187.00		97.80
207-000-802.000	LEGAL SERVICES	24,177.00	21,842.50		1,600.00	2,334.50		90.34
207-000-803.000	AUDIT	912.00	912.00		0.00	0.00		100.00
207-000-804.000	MEMBERSHIP & DUES	2,205.00	1,585.00		0.00	620.00		71.88
207-000-810.000	CONTRACTED SERVICES	9,000.00	8,355.26		291.60	644.74		92.84
207-000-817.000	PROFESSIONAL SERVICES	5,000.00	4,439.90		89.29	560.10		88.80
207-000-836.000	EMPLOYMENT PHYSICALS	2,080.00	1,560.00		0.00	520.00		75.00

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - PUBLIC SAFETY-POLICE						
Expenditures						
207-000-850.000	TELEPHONE	1,921.00	1,919.96	117.83	1.04	99.95
207-000-850.100	WIRELESS COMMUNICATIONS	2,300.00	2,281.92	197.99	18.08	99.21
207-000-910.000	INSURANCE GENERAL LIABILITY	12,506.00	12,505.99	0.00	0.01	100.00
207-000-920.000	UTILITIES	5,827.00	5,013.14	537.39	813.86	86.03
207-000-930.000	REPAIRS/MAINTENANCE	32,000.00	25,437.48	988.78	6,562.52	79.49
207-000-936.000	MAINTENANCE AGREEMENTS	15,000.00	13,170.26	144.45	1,829.74	87.80
207-000-938.000	VEHICLE EXPENSE	22,000.00	13,641.19	275.76	8,358.81	62.01
207-000-938.100	GAS & DIESEL FUEL	23,500.00	20,313.42	1,485.82	3,186.58	86.44
207-000-940.100	EQUIPMENT RENTAL	450.00	242.42	242.42	207.58	53.87
207-000-940.200	COLD STORAGE LEASE	1,800.00	1,800.00	1,800.00	0.00	100.00
207-000-956.000	MISCELLANEOUS	1,000.00	358.11	40.24	641.89	35.81
207-000-960.000	EDUCATION & TRAINING	16,000.00	13,911.89	10,563.80	2,088.11	86.95
207-000-970.000	CAPITAL OUTLAY	101,936.00	101,935.24	0.00	0.76	100.00
Total Dept 000		1,285,638.00	1,200,503.56	100,661.99	85,134.44	93.38
TOTAL EXPENDITURES		1,285,638.00	1,200,503.56	100,661.99	85,134.44	93.38
Fund 207 - PUBLIC SAFETY-POLICE:						
TOTAL REVENUES		1,580,137.00	1,597,190.46	1,449,887.73	(17,053.46)	101.08
TOTAL EXPENDITURES		1,285,638.00	1,200,503.56	100,661.99	85,134.44	93.38
NET OF REVENUES & EXPENDITURES		294,499.00	396,686.90	1,349,225.74	(102,187.90)	134.70

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
			03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)		BALANCE NORMAL (ABNORMAL)		
Fund 246 - ROAD REVOLVING FUND								
Revenues								
Dept 000								
246-000-665.000	INTEREST EARNED	5,000.00	13,676.89		0.00		(8,676.89)	273.54
246-000-665.200	INTEREST REVENUE SPEC ASSESSM	27,312.00	16,069.21		16,042.31		11,242.79	58.84
246-000-672.100	SPECIAL ASSESSMENT REVENUE RO	52,947.00	66,722.95		43,959.58		(13,775.95)	126.02
Total Dept 000		85,259.00	96,469.05		60,001.89		(11,210.05)	113.15
TOTAL REVENUES		85,259.00	96,469.05		60,001.89		(11,210.05)	113.15
Fund 246 - ROAD REVOLVING FUND:								
TOTAL REVENUES		85,259.00	96,469.05		60,001.89		(11,210.05)	113.15
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		85,259.00	96,469.05		60,001.89		(11,210.05)	113.15

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - Downtown Development Authority						
Revenues						
Dept 000						
248-000-402.000	PROPERTY TAXES	62,728.00	68,032.28	68,134.53	(5,304.28)	108.46
248-000-405.000	DEL'Q PERSONAL PROPERTY	100.00	366.00	0.00	(266.00)	366.00
248-000-406.000	PROPERTY TAX CAPTURE	21,044.00	35,482.13	35,482.13	(14,438.13)	168.61
248-000-410.000	PERSONAL PROPERTY TAXES	13,546.00	12,641.40	12,641.40	904.60	93.32
248-000-665.000	INTEREST EARNED	5,000.00	6,816.99	0.00	(1,816.99)	136.34
248-000-667.300	OVER THE ROAD BANNER	200.00	0.00	0.00	200.00	0.00
248-000-675.000	DONATIONS/CONTRIBUTION	0.00	12,500.00	0.00	(12,500.00)	100.00
248-000-677.000	REIMBURSEMENTS	18,500.00	72.40	0.00	18,427.60	0.39
Total Dept 000		121,118.00	135,911.20	116,258.06	(14,793.20)	112.21
TOTAL REVENUES		121,118.00	135,911.20	116,258.06	(14,793.20)	112.21
Expenditures						
Dept 000						
248-000-704.100	WAGES FULL-TIME HOURLY	3,700.00	5,029.84	352.35	(1,329.84)	135.94
248-000-705.000	WAGES PART-TIME HOURLY	250.00	0.00	0.00	250.00	0.00
248-000-710.000	WAGES OVERTIME	50.00	28.70	0.00	21.30	57.40
248-000-715.000	FICA EMPLOYER CONTRIBUTION	306.00	361.93	25.20	(55.93)	118.28
248-000-716.050	HEALTH SAVINGS ACCOUNT	0.00	118.56	3.52	(118.56)	100.00
248-000-718.000	PENSION EMPLOYER CONTRIBUTION	480.00	607.01	42.29	(127.01)	126.46
248-000-719.000	WORKMEN'S COMP	80.00	77.75	5.13	2.25	97.19
248-000-740.000	OPERATING SUPPLIES	250.00	250.00	0.00	0.00	100.00
248-000-740.650	SEASONAL BANNERS/HOLIDAY LIGH	0.00	4,527.45	0.00	(4,527.45)	100.00
248-000-803.000	AUDIT	400.00	384.00	0.00	16.00	96.00
248-000-817.000	PROFESSIONAL SERVICES	0.00	6,542.28	6,542.28	(6,542.28)	100.00
248-000-900.100	PUBLICATIONS	500.00	0.00	0.00	500.00	0.00
248-000-910.000	INSURANCE GENERAL LIABILITY	3,690.00	3,328.00	0.00	362.00	90.19
248-000-920.000	UTILITIES	2,000.00	2,134.67	169.96	(134.67)	106.73
248-000-930.000	REPAIRS/MAINTENANCE	18,500.00	14,244.50	11,178.00	4,255.50	77.00
248-000-940.100	EQUIPMENT RENTAL	3,000.00	4,076.24	2,105.31	(1,076.24)	135.87
248-000-974.000	CAPITAL IMPROVEMENTS	80,000.00	0.00	0.00	80,000.00	0.00
Total Dept 000		113,206.00	41,710.93	20,424.04	71,495.07	36.85
TOTAL EXPENDITURES		113,206.00	41,710.93	20,424.04	71,495.07	36.85
Fund 248 - Downtown Development Authority:						
TOTAL REVENUES		121,118.00	135,911.20	116,258.06	(14,793.20)	112.21
TOTAL EXPENDITURES		113,206.00	41,710.93	20,424.04	71,495.07	36.85
NET OF REVENUES & EXPENDITURES		7,912.00	94,200.27	95,834.02	(86,288.27)	1,190.60

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-450.000	LICENSE & PERMITS	100.00	1,100.00	0.00	(1,000.00)	1,100.00
590-000-566.100	GRANT	122,004.00	122,007.35	0.00	(3.35)	100.00
590-000-608.000	USAGE	1,310,027.00	1,293,255.35	185,664.46	16,771.65	98.72
590-000-608.100	ADMINISTRATION FEE	1,254.00	1,254.16	0.00	(0.16)	100.01
590-000-608.200	CAPACITY FEE	42,000.00	37,346.30	0.00	4,653.70	88.92
590-000-608.400	READY TO SERVE	318,303.00	317,496.54	31,176.57	806.46	99.75
590-000-610.000	CONNECTIONS	3,600.00	0.00	0.00	3,600.00	0.00
590-000-659.000	PENALTY	11,800.00	11,733.69	927.09	66.31	99.44
590-000-665.000	INTEREST EARNED	250,000.00	273,755.54	0.00	(23,755.54)	109.50
590-000-667.100	EQUIPMENT RENTAL	3,500.00	9,610.37	7,338.40	(6,110.37)	274.58
590-000-676.000	REFUNDS-REBATES	193.00	192.51	0.00	0.49	99.75
590-000-680.000	REIMBURSEMENT	100,777.00	101,376.35	0.00	(599.35)	100.59
590-000-693.000	MISCELLANEOUS	0.00	5,000.00	5,000.00	(5,000.00)	100.00
590-000-693.200	LOCAL CONTRIBUTIONS	24,305,000.00	7,817,190.50	115,085.00	16,487,809.50	32.16
590-000-693.300	GRANT REVENUES	0.00	16,700,000.00	0.00	(16,700,000.00)	100.00
Total Dept 000		26,468,558.00	26,691,318.66	345,191.52	(222,760.66)	100.84
TOTAL REVENUES		26,468,558.00	26,691,318.66	345,191.52	(222,760.66)	100.84
Expenditures						
Dept 536 - ADMINISTRATION						
590-536-704.000	SALARIES FULL-TIME	78,500.00	77,489.45	3,572.34	1,010.55	98.71
590-536-704.200	WAGES FULL-TIME CLERICAL	18,368.00	17,844.23	1,486.39	523.77	97.15
590-536-704.400	SICK DAY PAY OFF	744.00	743.26	0.00	0.74	99.90
590-536-705.000	WAGES PART-TIME HOURLY	9,636.00	9,079.43	723.71	556.57	94.22
590-536-715.000	FICA EMPLOYER CONTRIBUTION	8,204.00	7,924.26	432.12	279.74	96.59
590-536-716.000	HEALTH INSURANCE	16,846.00	16,485.37	756.20	360.63	97.86
590-536-716.050	HEALTH SAVINGS ACCOUNT	4,370.00	4,260.87	50.59	109.13	97.50
590-536-716.100	VISION/SHORT TERM DISAB/LIFE	1,209.00	980.82	(32.69)	228.18	81.13
590-536-716.200	DENTAL INSURANCE	1,600.00	1,427.81	0.00	172.19	89.24
590-536-716.300	INSURANCE LONG TERM DISABILIT	273.00	250.07	(0.07)	22.93	91.60
590-536-718.000	PENSION EMPLOYER CONTRIBUTION	11,755.00	11,529.14	607.04	225.86	98.08
590-536-719.000	WORKMEN'S COMP	950.00	750.99	23.68	199.01	79.05
590-536-740.000	OPERATING SUPPLIES	9,000.00	9,226.11	767.05	(226.11)	102.51
590-536-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,500.00	1,473.58	75.26	26.42	98.24
590-536-800.000	ADMINISTRATION FEE	109,420.00	109,420.00	109,420.00	0.00	100.00
590-536-802.000	LEGAL SERVICES	800.00	256.25	256.25	543.75	32.03
590-536-803.000	AUDIT	1,632.00	1,632.00	0.00	0.00	100.00
590-536-804.000	MEMBERSHIP & DUES	2,810.00	2,333.33	0.00	476.67	83.04
590-536-810.000	CONTRACTED SERVICES	1,800.00	3,402.63	1,693.10	(1,602.63)	189.04
590-536-817.000	PROFESSIONAL SERVICES	300.00	89.29	89.29	210.71	29.76
590-536-900.000	LEGAL NOTICES	151.00	150.80	0.00	0.20	99.87
590-536-936.000	MAINTENANCE AGREEMENTS	2,137.00	2,544.07	406.77	(407.07)	119.05
590-536-960.000	EDUCATION & TRAINING	1,000.00	5.25	5.25	994.75	0.53
Total Dept 536 - ADMINISTRATION		283,005.00	279,299.01	120,332.28	3,705.99	98.69
Dept 540 - OPERATIONS & MAINTENANCE						
590-540-704.100	WAGES FULL-TIME HOURLY	118,000.00	112,929.57	7,911.96	5,070.43	95.70
590-540-704.400	SICK DAY PAY OFF	719.00	718.44	0.00	0.56	99.92
590-540-704.600	WAGES PAGERS	3,000.00	3,000.41	0.00	(0.41)	100.01
590-540-705.000	WAGES PART-TIME HOURLY	16,000.00	13,561.50	707.00	2,438.50	84.76

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Expenditures						
590-540-705.150	WAGES-PROJECT MANAGEMENT	15,000.00	12,900.06	2,625.01	2,099.94	86.00
590-540-710.000	WAGES OVERTIME	9,000.00	9,430.75	727.98	(430.75)	104.79
590-540-715.000	FICA EMPLOYER CONTRIBUTION	12,372.00	11,037.50	873.86	1,334.50	89.21
590-540-716.000	HEALTH INSURANCE	24,000.00	23,461.25	1,988.51	538.75	97.76
590-540-716.050	HEALTH SAVINGS ACCOUNT	7,443.00	7,396.12	79.16	46.88	99.37
590-540-716.100	VISION/SHORT TERM DISAB/LIFE	1,536.00	1,445.06	130.76	90.94	94.08
590-540-716.200	DENTAL INSURANCE	3,600.00	2,829.62	0.00	770.38	78.60
590-540-716.300	INSURANCE LONG TERM DISABILIT	318.00	322.88	29.01	(4.88)	101.53
590-540-718.000	PENSION EMPLOYER CONTRIBUTION	15,686.00	15,070.53	1,036.74	615.47	96.08
590-540-719.000	WORKMEN'S COMP	1,256.00	1,145.89	81.81	110.11	91.23
590-540-740.000	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
590-540-742.000	UNIFORMS	3,500.00	3,016.22	0.00	483.78	86.18
590-540-810.000	CONTRACTED SERVICES	4,600.00	3,055.11	0.00	1,544.89	66.42
590-540-817.000	PROFESSIONAL SERVICES	18,000.00	15,296.87	0.00	2,703.13	84.98
590-540-836.000	EMPLOYMENT PHYSICALS	200.00	145.00	0.00	55.00	72.50
590-540-850.000	TELEPHONE	2,715.00	2,482.94	217.11	232.06	91.45
590-540-850.100	WIRELESS COMMUNICATIONS	1,748.00	1,649.19	215.91	98.81	94.35
590-540-910.000	INSURANCE GENERAL LIABILITY	21,253.00	21,252.59	0.00	0.41	100.00
590-540-920.000	UTILITIES	84,000.00	83,464.52	7,807.53	535.48	99.36
590-540-922.000	SEWAGE TREATMENT FEES	458,656.00	458,645.11	129,489.67	10.89	100.00
590-540-930.000	REPAIRS/MAINTENANCE	140,000.00	137,460.08	33,090.33	2,539.92	98.19
590-540-932.000	MISS DIG SERVICES	1,428.00	1,035.31	0.00	392.69	72.50
590-540-936.000	MAINTENANCE AGREEMENTS	12,170.00	10,671.35	0.00	1,498.65	87.69
590-540-938.000	VEHICLE EXPENSE	20,000.00	18,682.35	1,578.14	1,317.65	93.41
590-540-938.100	GAS & DIESEL FUEL	13,864.00	10,888.35	952.68	2,975.65	78.54
590-540-939.000	CONTRACTED CONNECTIONS	3,600.00	0.00	0.00	3,600.00	0.00
590-540-956.000	MISCELLANEOUS	100.00	932.41	841.50	(832.41)	932.41
590-540-960.000	EDUCATION & TRAINING	750.00	695.00	695.00	55.00	92.67
590-540-968.000	DEPRECIATION	395,018.00	0.00	0.00	395,018.00	0.00
Total Dept 540 - OPERATIONS & MAINTENANCE		1,410,532.00	984,621.98	191,079.67	425,910.02	69.81
Dept 900 - CAPITAL CONTROL						
590-900-970.000	CAPITAL OUTLAY	7,056.00	7,055.50	0.00	0.50	99.99
590-900-974.000	CAPITAL IMPROVEMENTS	1,419,000.00	897,953.88	0.00	521,046.12	63.28
590-900-974.175	SANITARY SEWER HSC IMPROVEMENTS	17,000,000.00	17,479,435.18	1,106,691.67	(479,435.18)	102.82
590-900-974.185	CAPITAL IMPROVEMENTS SPECIAL PROJECT	350,000.00	239,833.48	135,755.61	110,166.52	68.52
Total Dept 900 - CAPITAL CONTROL		18,776,056.00	18,624,278.04	1,242,447.28	151,777.96	99.19
TOTAL EXPENDITURES		20,469,593.00	19,888,199.03	1,553,859.23	581,393.97	97.16
Fund 590 - SEWER FUND:						
TOTAL REVENUES		26,468,558.00	26,691,318.66	345,191.52	(222,760.66)	100.84
TOTAL EXPENDITURES		20,469,593.00	19,888,199.03	1,553,859.23	581,393.97	97.16
NET OF REVENUES & EXPENDITURES		5,998,965.00	6,803,119.63	(1,208,667.71)	(804,154.63)	113.40

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-608.000	USAGE	3,200,000.00	3,133,430.77	469,353.46	66,569.23	97.92
591-000-608.200	CAPACITY FEE	33,124.00	34,374.00	1,250.00	(1,250.00)	103.77
591-000-608.400	READY TO SERVE	1,688,500.00	1,689,665.68	278,139.18	(1,165.68)	100.07
591-000-609.000	TURN ON/TURN OFF	3,600.00	4,260.00	480.00	(660.00)	118.33
591-000-610.000	CONNECTIONS	62,654.00	67,105.49	4,450.81	(4,451.49)	107.10
591-000-652.000	NSF CHECK FEE	518.00	605.50	87.50	(87.50)	116.89
591-000-659.000	PENALTY	19,060.00	18,945.87	1,464.05	114.13	99.40
591-000-665.000	INTEREST EARNED	85,000.00	105,249.35	0.00	(20,249.35)	123.82
591-000-667.100	EQUIPMENT RENTAL	3,500.00	9,610.33	7,338.39	(6,110.33)	274.58
591-000-680.000	REIMBURSEMENT	7,590.00	15,047.67	7,457.94	(7,457.67)	198.26
591-000-693.000	MISCELLANEOUS	835.00	2,634.70	1,800.00	(1,799.70)	315.53
591-000-693.200	LOCAL CONTRIBUTIONS	20,000.00	124,675.38	116,822.50	(104,675.38)	623.38
591-000-694.000	CASH OVER/SHORT	0.00	(8.90)	5.00	8.90	100.00
591-000-695.000	REFUNDS/REIMBURSEMENTS	10,376.00	10,376.36	0.00	(0.36)	100.00
Total Dept 000		5,134,757.00	5,215,972.20	888,648.83	(81,215.20)	101.58
TOTAL REVENUES		5,134,757.00	5,215,972.20	888,648.83	(81,215.20)	101.58
Expenditures						
Dept 536 - ADMINISTRATION						
591-536-704.000	SALARIES FULL-TIME	78,500.00	77,485.46	3,572.18	1,014.54	98.71
591-536-704.200	WAGES FULL-TIME CLERICAL	17,900.00	17,842.93	1,486.31	57.07	99.68
591-536-705.000	WAGES PART-TIME HOURLY	9,736.00	9,079.10	723.67	656.90	93.25
591-536-715.000	FICA EMPLOYER CONTRIBUTION	8,119.00	7,866.52	432.07	252.48	96.89
591-536-716.000	HEALTH INSURANCE	19,184.00	16,485.37	756.20	2,698.63	85.93
591-536-716.050	HEALTH SAVINGS ACCOUNT	4,370.00	4,253.15	50.58	116.85	97.33
591-536-716.100	VISION/SHORT TERM DISAB/LIFE	1,209.00	980.82	(32.69)	228.18	81.13
591-536-716.200	DENTAL INSURANCE	1,540.00	1,427.80	0.00	112.20	92.71
591-536-716.300	INSURANCE LONG TERM DISABILIT	273.00	250.07	(0.07)	22.93	91.60
591-536-718.000	PENSION EMPLOYER CONTRIBUTION	11,568.00	11,439.34	607.02	128.66	98.89
591-536-719.000	WORKMEN'S COMP	900.00	746.03	23.67	153.97	82.89
591-536-740.000	OPERATING SUPPLIES	9,000.00	9,226.25	767.08	(226.25)	102.51
591-536-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	1,500.00	1,473.60	75.27	26.40	98.24
591-536-800.000	ADMINISTRATION FEE	109,420.00	109,420.00	109,420.00	0.00	100.00
591-536-802.000	LEGAL SERVICES	800.00	256.25	256.25	543.75	32.03
591-536-803.000	AUDIT	1,632.00	1,632.00	0.00	0.00	100.00
591-536-804.000	MEMBERSHIP & DUES	9,811.00	9,811.76	0.00	(0.76)	100.01
591-536-810.000	CONTRACTED SERVICES	4,350.00	5,709.07	1,782.39	(1,359.07)	131.24
591-536-900.000	LEGAL NOTICES	312.00	0.00	0.00	312.00	0.00
591-536-901.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00	0.00
591-536-936.000	MAINTENANCE AGREEMENTS	2,137.00	2,544.07	406.77	(407.07)	119.05
591-536-960.000	EDUCATION & TRAINING	1,500.00	5.25	5.25	1,494.75	0.35
Total Dept 536 - ADMINISTRATION		294,261.00	287,934.84	120,331.95	6,326.16	97.85
Dept 540 - OPERATIONS & MAINTENANCE						
591-540-704.100	WAGES FULL-TIME HOURLY	115,000.00	112,507.89	7,996.35	2,492.11	97.83
591-540-704.400	SICK DAY PAY OFF	1,462.00	1,461.78	0.00	0.22	99.98
591-540-704.600	WAGES PAGERS	3,000.00	2,999.59	0.00	0.41	99.99
591-540-705.000	WAGES PART-TIME HOURLY	14,000.00	13,333.32	707.00	666.68	95.24
591-540-705.150	WAGES-PROJECT MANAGEMENT	15,000.00	12,899.94	2,624.99	2,100.06	86.00
591-540-710.000	WAGES OVERTIME	12,000.00	10,481.61	841.46	1,518.39	87.35

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Expenditures						
591-540-715.000	FICA EMPLOYER CONTRIBUTION	12,275.00	11,120.84	887.92	1,154.16	90.60
591-540-716.000	HEALTH INSURANCE	23,107.00	23,461.25	1,988.51	(354.25)	101.53
591-540-716.050	HEALTH SAVINGS ACCOUNT	6,600.00	6,344.60	79.94	255.40	96.13
591-540-716.100	VISION/SHORT TERM DISAB/LIFE	1,536.00	1,445.06	130.76	90.94	94.08
591-540-716.200	DENTAL INSURANCE	3,296.00	2,829.63	0.00	466.37	85.85
591-540-716.300	INSURANCE LONG TERM DISABILIT	310.00	314.38	29.01	(4.38)	101.41
591-540-718.000	PENSION EMPLOYER CONTRIBUTION	15,775.00	15,235.22	1,060.54	539.78	96.58
591-540-719.000	WORKMEN'S COMP	1,700.00	1,600.18	107.10	99.82	94.13
591-540-740.000	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
591-540-742.000	UNIFORMS	3,500.00	3,016.19	0.00	483.81	86.18
591-540-810.000	CONTRACTED SERVICES	10,000.00	9,096.53	0.00	903.47	90.97
591-540-817.000	PROFESSIONAL SERVICES	25,000.00	23,938.76	350.00	1,061.24	95.76
591-540-836.000	EMPLOYMENT PHYSICALS	200.00	145.00	0.00	55.00	72.50
591-540-850.000	TELEPHONE	2,060.00	1,934.05	144.33	125.95	93.89
591-540-850.100	WIRELESS COMMUNICATIONS	1,748.00	1,649.31	215.93	98.69	94.35
591-540-910.000	INSURANCE GENERAL LIABILITY	23,877.00	23,877.09	0.00	(0.09)	100.00
591-540-918.000	CITY WATER SERVICES AGREEMENT	38,000.00	38,000.00	0.00	0.00	100.00
591-540-920.000	UTILITIES	14,857.00	13,564.24	1,506.73	1,292.76	91.30
591-540-927.000	PURCHASING WATER	2,414,996.00	2,168,464.56	163,825.74	246,531.44	89.79
591-540-927.100	READINESS TO SERVE CITY OF SA	1,203,915.00	1,101,293.78	102,622.00	102,621.22	91.48
591-540-930.000	REPAIRS/MAINTENANCE	110,000.00	95,692.03	15,387.91	14,307.97	86.99
591-540-930.300	WATER METER REPLACEMENT	25,000.00	5,861.09	3,042.95	19,138.91	23.44
591-540-932.000	MISS DIG SERVICES	1,428.00	1,035.31	0.00	392.69	72.50
591-540-936.000	MAINTENANCE AGREEMENTS	2,762.00	2,762.15	0.00	(0.15)	100.01
591-540-938.000	VEHICLE EXPENSE	20,000.00	18,682.51	1,578.16	1,317.49	93.41
591-540-938.100	GAS & DIESEL FUEL	13,864.00	10,888.38	952.69	2,975.62	78.54
591-540-939.000	CONTRACTED CONNECTIONS	21,000.00	20,276.30	0.00	723.70	96.55
591-540-940.400	LEASE AGREEMENTS LAND/RAILROAD	4,118.00	4,117.80	0.00	0.20	100.00
591-540-956.000	MISCELLANEOUS	0.00	871.50	871.50	(871.50)	100.00
591-540-960.000	EDUCATION & TRAINING	2,000.00	2,445.00	765.00	(445.00)	122.25
591-540-968.000	DEPRECIATION	402,133.00	0.00	0.00	402,133.00	0.00
Total Dept 540 - OPERATIONS & MAINTENANCE		4,566,519.00	3,763,646.87	307,716.52	802,872.13	82.42
Dept 900 - CAPITAL CONTROL						
591-900-970.000	CAPITAL OUTLAY	7,056.00	7,055.50	0.00	0.50	99.99
591-900-974.000	CAPITAL IMPROVEMENTS	1,300,000.00	14,760.00	0.00	1,285,240.00	1.14
591-900-974.185	CAPITAL IMPROVEMENTS SPECIAL PROJECT	150,000.00	142,818.39	127,993.11	7,181.61	95.21
Total Dept 900 - CAPITAL CONTROL		1,457,056.00	164,633.89	127,993.11	1,292,422.11	11.30
TOTAL EXPENDITURES		6,317,836.00	4,216,215.60	556,041.58	2,101,620.40	66.74
Fund 591 - WATER FUND:						
TOTAL REVENUES		5,134,757.00	5,215,972.20	888,648.83	(81,215.20)	101.58
TOTAL EXPENDITURES		6,317,836.00	4,216,215.60	556,041.58	2,101,620.40	66.74
NET OF REVENUES & EXPENDITURES		(1,183,079.00)	999,756.60	332,607.25	(2,182,835.60)	84.50

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
Fund 596 - MUNICIPAL REFUSE FUND						
Revenues						
Dept 000						
596-000-404.000	SPECIAL ASSESSMENT REVENUE	1,008,090.00	940,958.30	940,958.30	67,131.70	93.34
596-000-649.000	SALES	500.00	133.00	0.00	367.00	26.60
596-000-665.000	INTEREST EARNED	2,000.00	6,043.22	0.00	(4,043.22)	302.16
596-000-674.000	MUNICIPAL REFUSE REVENUE	1,000.00	3,501.94	0.00	(2,501.94)	350.19
Total Dept 000		1,011,590.00	950,636.46	940,958.30	60,953.54	93.97
TOTAL REVENUES		1,011,590.00	950,636.46	940,958.30	60,953.54	93.97
Expenditures						
Dept 000						
596-000-704.100	WAGES FULL-TIME HOURLY	3,000.00	2,655.82	1,735.26	344.18	88.53
596-000-710.000	WAGES OVERTIME	250.00	230.66	54.98	19.34	92.26
596-000-715.000	FICA EMPLOYER CONTRIBUTION	230.00	205.32	127.26	24.68	89.27
596-000-716.050	HEALTH SAVINGS ACCOUNT	120.00	26.56	17.35	93.44	22.13
596-000-718.000	PENSION EMPLOYER CONTRIBUTION	360.00	346.36	214.81	13.64	96.21
596-000-719.000	WORKMEN'S COMP	175.00	64.84	39.15	110.16	37.05
596-000-740.000	OPERATING SUPPLIES	4,000.00	3,813.74	473.70	186.26	95.34
596-000-800.000	ADMINISTRATION FEE	30,962.00	30,962.00	30,962.00	0.00	100.00
596-000-803.000	AUDIT	200.00	192.00	0.00	8.00	96.00
596-000-808.000	REFUSE CONTRACT	975,000.00	838,995.02	123,500.55	136,004.98	86.05
596-000-817.000	PROFESSIONAL SERVICES	0.00	89.29	89.29	(89.29)	100.00
596-000-900.000	LEGAL NOTICES	0.00	1,644.97	0.00	(1,644.97)	100.00
596-000-910.000	INSURANCE GENERAL LIABILITY	1,846.00	2,563.57	0.00	(717.57)	138.87
596-000-930.000	REPAIRS/MAINTENANCE	2,000.00	1,911.00	0.00	89.00	95.55
596-000-936.000	MAINTENANCE AGREEMENTS	175.00	166.66	0.00	8.34	95.23
596-000-940.100	EQUIPMENT RENTAL	0.00	9,486.40	7,341.64	(9,486.40)	100.00
Total Dept 000		1,018,318.00	893,354.21	164,555.99	124,963.79	87.73
TOTAL EXPENDITURES		1,018,318.00	893,354.21	164,555.99	124,963.79	87.73
Fund 596 - MUNICIPAL REFUSE FUND:						
TOTAL REVENUES		1,011,590.00	950,636.46	940,958.30	60,953.54	93.97
TOTAL EXPENDITURES		1,018,318.00	893,354.21	164,555.99	124,963.79	87.73
NET OF REVENUES & EXPENDITURES		(6,728.00)	57,282.25	776,402.31	(64,010.25)	851.40

REVENUE AND EXPENDITURE REPORT FOR THOMAS TOWNSHIP
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 603 - TECHNOLOGY FUND						
Revenues						
Dept 000						
603-000-665.000		1,350.00	596.64	0.00	753.36	44.20
603-000-677.101	REIMBURSEMENTS FROM GEERAL FUND	27,000.00	38,832.07	5,286.70	(11,832.07)	143.82
603-000-677.205	REIMBURSEMENTS FROM PUBLIC SAFETY FIRE	7,000.00	8,420.20	2,117.06	(1,420.20)	120.29
603-000-677.207	REIMBURSEMENTS PUBLIC SAFETY POLICE	5,000.00	7,948.08	360.65	(2,948.08)	158.96
603-000-677.590	REIMBURSEMENTS FROM SEWER FUND	2,000.00	5,190.50	2,172.65	(3,190.50)	259.53
603-000-677.591	REIMBURSEMENTS FROM WATER	2,000.00	10,180.87	2,172.65	(8,180.87)	509.04
603-000-677.752	REIMBURSEMENTS FROM PARKS	1,000.00	177.46	0.00	822.54	17.75
Total Dept 000		45,350.00	71,345.82	12,109.71	(25,995.82)	157.32
TOTAL REVENUES		45,350.00	71,345.82	12,109.71	(25,995.82)	157.32
Expenditures						
Dept 000						
603-000-745.200	SOFTWARE	4,000.00	6,394.27	0.00	(2,394.27)	159.86
603-000-745.225	CONTRACTED SERVICIES	16,000.00	23,269.99	0.00	(7,269.99)	145.44
603-000-745.250	COMPUTERS & PERIPHERALS	10,000.00	16,233.95	393.41	(6,233.95)	162.34
603-000-745.275	COPIER RELATED COSTS	3,000.00	6,868.31	1,503.37	(3,868.31)	228.94
603-000-745.300	SOFTWARE SUPPORT AGREEMENTS	12,000.00	20,588.44	1,500.00	(8,588.44)	171.57
Total Dept 000		45,000.00	73,354.96	3,396.78	(28,354.96)	163.01
TOTAL EXPENDITURES		45,000.00	73,354.96	3,396.78	(28,354.96)	163.01
Fund 603 - TECHNOLOGY FUND:						
TOTAL REVENUES		45,350.00	71,345.82	12,109.71	(25,995.82)	157.32
TOTAL EXPENDITURES		45,000.00	73,354.96	3,396.78	(28,354.96)	163.01
NET OF REVENUES & EXPENDITURES		350.00	(2,009.14)	8,712.93	2,359.14	574.04
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
NET OF REVENUES & EXPENDITURES		5,708,124.14	7,172,305.93	2,263,073.79	(1,464,181.79)	125.65

PARKS AND RECREATION REPORT APRIL 2024

ROETHKE PARK:

We have been working on the pool building and getting it cleaned up from Haunted Train. We will be prepping the locker rooms for paint and steam cleaning the front lobby area. The cedar trees in front of the bandshell will be cut down to 5 ft as they have gotten too tall. Its spring go time!

ROBERTS PARK

Spring soccer begins April 4th with our first Swan Valley Varsity game. Our first weekend of recreational soccer will begin April 27th. We have started to work on the fields, weather plays a big part in what we can get done. We have started our maintenance list for each park and what we need to do to get back into summer mode.

COMMUNITY PARK

We have ordered our playground equipment and should have in six to eight weeks, there are some variations in delivery dates as we are ordering from two different companies. The pickle ball court construction has started. The sand and gravel layers are being put down and compacted right now. We are hopeful for a mid to late June completion date, however there are weather and other variables that can move that target.

DAY PARK

None

SPORTS AND PROGRAMS

Girl's basketball and the soccer clinic are on week four at the high school. The next session of archery will begin April 4th and soccer will begin April 27th. Men's softball is set to begin the end of May.

NATURE CENTER PRESERVE

Report from Lynda Thayer

EVENTS

None



NATURE CENTER AND PRESERVE REPORT MARCH 2024

NATURE PRESERVE UPDATE/NRDA UPDATE

Servinski Sod Service and John Wirtz will be coordinating planting efforts in the nature preserve. We will host a volunteer day at some point in mid-April to move some of the native plants in the preserve to the front of the building.

The 2021 DNR grant work was sent to the DNR. When they approve the plans, bids will be sent.

NATURE CENTER UPDATE

The nature center's hours continue to be Tuesdays from 3-7 pm, Wednesday-Friday 12-4 pm as well as the first Saturday of every month. We are also offering programs: Tuesdays from 5-7 pm are FUN (Families United in Nature), Wednesdays from 12-2 pm for senior citizen activities, and Thursdays from 1-2, we host a pre-school activity group.

- Attendance at Events:
- Saturday, March 3 10-2 pm: Spring Fling 137 participants
- Tuesday, March 5 5-7 pm: F.U.N. Unplugged/Oreo 22 participants
- Wednesday, March 6 12-2 Senior Lunch 40+ participants
- Thursday, March 7 1-2 pm: Little Acorns Wildlife 7 preschoolers, 7 adults
- Tuesday, March 12 5-7 pm: F.U.N. Butterflies 32 participants
- Wednesday, March 13 12-2 pm: Senior Euchre-11 Comm. Mental Health
- Thursday, March 14 1-2 pm: Little Acorns Butterflies 12 preschoolers, 13 adults
- Tuesday, March 19 5-7 pm: F.U.N. Spring/Laugh Day 12 participants
- Wednesday, March 20 12-2 Senior Cribbage 7 participants, 3 staff (Comm. Mental Health)
- Thursday, March 21 1-2 pm: Little Acorns Forests 10 preschoolers, 10 adults

Eric Schantz has been working on creating the habitat area. Final touches are going in to the area where the taxidermy animals will go. We are wrapping up our ARPA funds work. We still have approximately \$11,000. We are using the rest of the funds. All work needs to be wrapped up by April 30.

Because of the lack of participation in senior citizen game days, we will switch the description to adult game days.

Jennifer Clor and Jessica McRae are providing yoga/mindfulness opportunities at the nature center.

The Saginaw Conservation District held their annual meeting at the nature center on Thursday, March 21 from 6:30-8:00. Over eighty people participated. They conducted elections, shared information about their organization and had the Saginaw Zoo bring some animals.