



Parks & Recreation Rental Request

PERSON MAKING REQUEST _____

NAME OF GROUP _____

ADDRESS _____

CITY/STATE/ZIP CODE _____

DATE OF RENTAL _____ TIME(S) _____

NUMBER OF PEOPLE _____ TYPE OF EVENT _____

EMAIL _____ Phone _____

Check one:

Roberts #1 ☐

Roberts #2 ☐

Soccer Complex ☐

Roethke #1 ☐

Roethke #2 ☐

Roethke #3 ☐

A copy of the renter's or homeowner's insurance with **\$300,000 of Personal Liability**, and **Thomas Township listed as "additional insured"** must be provided with a **\$200 security deposit** along with rental fees. All fees are included with the rules sheet. After a pavilion reservation has been made, rental fee and deposit must be received within 10 Days or the reservation will be cancelled.

Witness this agreement between the undersigned party as Lessee, and Thomas Township Parks and Recreation Commission and/or Thomas Township as Lessors.

The lessee herewith assumes all risk of loss, damage, or injury by any means of hazard, whether to person or to property by reason of the conditions of the premises or by whether to person or to property by reason of the conditions of the premises or by reason of the management or operation thereof, and releases the above-mentioned lessors, their successors and assigns from all claims for losses sustained by the Lessee.

I have received and read the Parks Rules and to agree to abide by them.

Signature _____
Lessee Date

Park Pavilion use as described above is authorized and approved when signed below.

Signature _____
Parks & Recreation Staff Date

Official Use Only: Rental Fee _____ Deposit _____ Insurance _____