

THOMAS TOWNSHIP  
RESOLUTION 19-02  
March 4, 2019

AMENDMENT TO RESOLUTION 19-02 REGARDING FEES

The foregoing resolution offered by Board Member Thayer and seconded by Board Member DeLine.

WHEREAS, the Thomas Township Board deems it necessary to charge fees for certain services and licensing in order to recover costs associated with those services; and

WHEREAS, various ordinances as cited in this resolution require that the board from time to time by resolution set fees for certain services;

NOW, THEREFORE, BE IT RESOLVED that fees as listed be adopted to comply with the appropriate ordinance requirements and will become effective as of April 1, 2019 for the 2019/2020 fiscal year.

97-G-04	Sec. 3.03	Business License Fees	\$ 10
97-G-05	Sec. 2	Non-Resident Emergency Response Fees Based upon actual costs as listed below	
97-G-10	Sec. 4	Purchase Price	
		Lot (single grave)	\$ 550
		Niche (columbarium) A & B	\$ 500
		Niche (columbarium) C & D	\$ 475
		Past Resident Grave Purchase	150% of cost
		Past Resident Niche Purchase	150% of cost
		Gravesite or Niche Transfer Fee	\$ 50
		Past Resident Niche Transfer Fee	\$ 75
	Sec. 5	Grave Opening/Closing	
		Monday thru Friday	\$ 625
		Holiday & Weekend	\$ 725
		Cremains	\$ 250
		Cremains Holidays/Weekend	\$ 350
	Sec. 6	Markers or Memorials	
		Foundations	\$ .50sq.in.
		Past Resident Foundations	150% of fees
92-F-01	Sec. 3 C	Hazardous Material Incidents	
		And	
97-G-18	Sec. 3 C	Recovery of Expenses for Certain Emergency Responses	
		Fire Engine/Tanker/Tender	\$ 156.00/hr.
		Rescue Truck/Van	\$ 72.00/hr.
		Brush Truck	\$ 135.00/hr.
		Squad/Command Trucks	\$ 20.00/hr.

Supplies Cost to Township  
Township Personnel (Fire, Police, DPW)  
Prevailing Rate including Benefit Proration  
Contract Services (Consultants, Attorney, Equipment, etc.) Fees as  
Charged to Township

97-G-26	Article I Sec. 4	Registration and License Fees	
		Hawkers/Peddlers	\$10
		Transient Merchants	\$25
	Police		
		Copies of <b>I-TEK</b> accident reports	\$10 (not a Thomas Township Report)
		Copies of Incident reports	\$.10 per page
		Digital Photos	\$1 each or
		Digital Photos on CD	\$.50 plus transfer time*
		Video CD's	\$.50 plus transfer time*
		Audio Tapes (Transcribed)	\$17.63 per production hour
		PBT (Prelim. Breath Test)	\$5
	Fire		
		Copies of Fire Reports	\$.10 per page
		Digital Photo's	\$1.00 each or
		Digital Photo's on CD	\$.50 plus transfer time*
Admin 414	NSF Checks		\$28
Admin 429	Stopping payment of checks		\$25
Admin 605	FOIA		\$.10 per page
Admin 213	Digital Recording		\$.50 plus transfer time*

***\*If transfer time is less than 15 minutes there will be no charge for transfer time***

Admin 445	Recycling bins	\$ 7
	Damaged bins (with remains)	\$ 3

99-G-04	Section 1	Building Permit Fees Schedule A (see attached)
99-G-06	Section 2	Electrical Permit Fees Schedule B (see attached)
99-G-08	Section 1	Mechanical Permit Fees Schedule C (see attached)
99-G-10	Section 1	Plumbing Permit Fees

Schedule D (see attached)

Parks and Recreation Program Fees  
Schedule E (see attached)

Water and Sewer Department Fees  
Schedule F (see attached)

Community Development Department Fees  
Schedule G (see attached)


Upon roll call vote, the following voted

Aye: *Sommers, Monahan, DeLine, Weber, Weise, Brosowski, Thayer*

Nay: *None*


Member(s) Absent: *None*

The supervisor declared the resolution adopted.

  
Robert Weise, Supervisor

#### CERTIFICATE

I, EDWARD BROSOFSKI, the duly elected and acting Clerk of Thomas Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on March 4, 2019, at which meeting a quorum was present, by a roll call vote of said members and hereinafter set forth; that said resolution was ordered to take effect with all billings after April 1, 2019 or as noted in said resolution.

  
Edward Brosowski, Clerk



***Schedule A***  
**Thomas Township**  
**Building Department**  
**Construction Costs Determination and Fees**

Thomas Township shall determine cost of construction as follows:

**Residential Construction:**

**Residential Frame Construction:**

1 story	\$95.00 per square foot.
2 <sup>nd</sup> -3 <sup>rd</sup> story	\$95.00 per square foot for the first floor. \$67.00 per square foot for the second floor. \$60.00 per square foot for an attached garage.

**Residential Masonry Construction:**

1 story	\$105.00 per square foot.
2 <sup>nd</sup> -3 <sup>rd</sup> story	\$105.00 per square foot for the first floor. \$75.00 per square foot for the second floor and above. \$70.00 per square foot for an attached garage.

**Residential Accessory Structures:**

Includes garages, pole buildings, porches, wood decks and similar construction.  
\$40.00 per square foot.

**Mobile and Modular Homes:**

The total calculated building permit fee shall be required for all manufactured homes including mobile and modular homes when not located in a designated mobile/modular home park. Manufactured homes including mobile and modular home building permit fees shall be reduced by 50% when located within a designated mobile/modular home park.

**Commercial or Industrial Construction:**

The Township Building Inspector may use the construction cost given by the developer or at his/her option, the Building Inspector may determine construction cost by using the cost per square foot found in the building valuation data chart provided in Building Standards Publication, August 2010 edition. The developer must include all site development costs when providing construction cost for permit purposes.

Thomas Township shall determine permit fees for construction as follows:

**Non-Commercial or Industrial:**

The township permit fee schedule shall be applied to the construction cost as determined by the Building Inspector, in order to determine the permit fee amount. (See fee schedule.)

## **Commercial or Industrial:**

The township permit fee schedule shall be applied to the construction cost as determined by the Building Inspector, in order to determine the permit fee amount. (See fee schedule.)

### **Flat Permit Fees:**

Pool Permit (single family)	\$35.00
Re-Roofing Permit-Residential Home	\$80.00
Re-Roofing Permit-Residential Accessory Building	\$35.00
Sign Permit	\$25.00
Sidewalk (single parcel)	\$35.00
Demolition Permit:	
Accessory Structure	\$35.00
Home or Other	\$50.00

Thomas Township shall determine plan review fees for construction as follows:

### **Plan Review Fees:**

The Township will determine plan review fees for each Building, Electrical, Plumbing, and Mechanical review by charging:

\$80.00 minimum fee.

\$40.00 additional for every half hour after the first hour of review.

Plan review fees will be invoiced and payable when the respective permit for which the review was conducted is obtained. At the Building, Electrical, Plumbing, or Mechanical Inspectors request, an expert outside plan review may be requested, the total cost of which including an additional 5% Township administration charge will be paid by the developer prior to obtaining the respective permit, or immediately after said plan review is completed.

The Building, Electrical, Plumbing, or Mechanical Inspector may request a specialized expert outside plan review during construction to address issues such as changes in plan design or other unforeseen reasons. The total cost of which including an additional a 5% Township administration charge will be paid by the developer immediately after said expert plan review is completed and findings presented to the Building Inspector. The developer shall pay any and all costs associated with said expert outside plan review within 30 days of notification.

### **Thomas Township Special Manufacturing Building Inspector Cost Recovery Fee:**

*For exceptional situations where the Director of Community Development determines that a special manufacturing inspector is necessary, arrangements shall be made to contract an inspector with the necessary qualifications to fill the position. All costs for said inspector shall be directly billed as an additional separate inspection fee.*

**Schedule B**  
**ELECTRICAL PERMIT APPLICATION**

Thomas Township  
Electrical Inspector  
Barri Woods  
989-781-5391 ext. 221

Thomas Township  
249 N. Miller Road  
Saginaw, MI 48609  
989-781-0150

PERMIT # \_\_\_\_\_

Authority: 1972 PA 230  
Completion: Mandatory to obtain permit  
Penalty: Permit can not be issued

**I. Job Location**

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		NAME OF CITY, VILLAGE OR TOWNSHIP WHICH JOB IS LOCATED: <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township   OF:	COUNTY

**II. Contractor/Homeowner Information**

INDICATE WHO THE APPLICAN IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner		NAME	STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)			STATE REGISTRATION NUMBER	LOCAL LICENSING JURISDICTION
CITY	STATE	ZIP CODE	LOCAL LICENSE NUMBER	EXPIRATION DATE
TELEPHONE NUMBER (Include Area Code)			FEDERAL EMPLOYER ID NUMBER (or reason for exemption)	
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)			MESC EMPLOYER NUMBER (or reason for exemption)	

**III. Type of Job**

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

**IV. Plan Review Required**

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- When the electrical system rating does not exceed 400 Amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below "Plans Not Required."

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. \_\_\_\_\_ ☐ Plans Not Required Other

**V. Applicant Signature**

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit.	DATE
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**VI. Homeowner Affidavit**

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the State Electrical Inspector. I will cooperate with the State Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

## Schedule B

### VII. Fee Clarification

**Item #17, Mobile Home Unit Site:**

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites.

When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.

When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service and feeder.

VI. **Fee Chart** – enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total		Fee	# Items	Total
1. Application Fee (non-refundable)	\$50.00	1	\$50.00	K.V.A. & H.P.	\$10.00		
				19. Units up to 20			
<b>Service</b>				20. Units 21 to 50 K.V.A. or H.P.	\$10.00		
2. Through 200 Amps.	\$15.00			21. Units 51 K.V. A... or H.P. & over	\$15.00		
3. Over 200 Amp. Thru 600 Amp.	\$15.00			<b>Fire Alarm Systems</b> (not smoke detectors)			
4. Over 600 Amp. Thru 800 Amp.	\$20.00			22. Up to 10 devices	\$10.00		
5. Over 800 Amp. Thru 1200 Amp.	\$25.00			23. 11 to 20 devices	\$20.00		
6. Over 1200 Amp. (GFI only)	\$30.00			24. Over 20 devices	\$1.00 each		
7. Circuits	\$4.00			<b>Data/Telecommunications Outlets</b>	\$5.00 each		
8. Lighting Fixtures – per 25	\$10.00			31. 1 - 19 devices	\$100.00		
9. Dishwasher	\$5.00			32. 20 – 300 devices	\$300.00		
10. Furnace – Unit Heater	\$5.00			33. Over 300 devices			
11. Electrical – Heating Units (baseboard)	\$5.00			25. Energy Retrofit – Temp. Control	\$5.00		
12. Power Outlets (range, dryer, etc.)	\$10.00			26. Conduit only or grounding only	\$5.00		
<b>Signs</b>				<b>Inspections</b>			
13. Unit	\$10.00			27. Special/Safety Inspection (including cert. fee)	\$25.00		
14. Letter	\$10.00			28. Additional Inspection	\$25.00		
15. Neon – each 25 feet	\$10.00			29. Final Inspection	\$30.00		
16. Feeders – Bus Ducts, etc. – Per 50'	\$5.00			30. Certification Fee**	\$25.00		
17. Mobile Home Park Site*	\$30.00						
18. Recreational Vehicle Park Site	\$10.00						

**Total Fee** (Must include the \$50.00 non-refundable application Fee)

Make checks payable to "Thomas Township"

\*See VII. Fee Clarification Item #17 above

\*\* Required for all school and state-owned construction projects

### IX. Instructions for Completing Application

**General:** Electrical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the Michigan Electrical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.

**Where to Submit Application:** The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local program and for all state owned buildings. Permit applications for state issued permits should be sent to the address on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact our office or your local building inspector. Questions regarding state issued permits may be directed to the Office of Management Services, Permit Section at 517-241-9313. Code questions may be directed to the Electrical Division at 517-241-9320.

labor & Economic Growth will not discriminate against any individual or group because of Race, sex, al origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, the Americans with Disabilities Act, you may make your needs known

#### Validation Area



**Schedule C**  
**MECHANICAL PERMIT APPLICATION**

101

Thomas Township  
**Plumbing/Mechanical Inspector**  
**Scott Steinke**  
989-781-6973

Thomas Township  
**249 N. Miller Road**  
**Saginaw, MI 48609**  
**989-781-0150**

PERMIT # \_\_\_\_\_

Authority: 1972 PA 230  
Completion: Mandatory to obtain permit  
Penalty: Permit can not be issued

**I. Job Location**

NAME OF OWNER/AGENT		<b>HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)	NAME OF CITY, VILLAGE OR TOWNSHIP WHICH JOB IS LOCATED: <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township   OF:	COUNTY	

**II. Contractor/Homeowner Information**

INDICATE WHO THE APPLICAN IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME	LICENSE NUMBER	EXPIRATION DATE	
ADDRESS (Street Number and Name)		CITY	STATE	ZIP CODE
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		MESC EMPLOYER NUMBER (or reason for exemption)		

**III. Type of Job**

<input type="checkbox"/> Single Family <input type="checkbox"/> New <input type="checkbox"/> Other <input type="checkbox"/> Alteration	<input type="checkbox"/> Service Only <input type="checkbox"/> Premanufactured Home Setup (State Approved) <input type="checkbox"/> Special Inspection <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> State Owned <input type="checkbox"/> School
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**IV. Plan Review Required**

<b>Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.</b>	
<b>Plans are not required for the following:</b> 1. One and two family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less. 2. Alterations and repair work determined by the mechanical official to be of a minor nature. 3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet. 4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00. If work being performed is described above, check box below "Plans Not Required."	
<b>Plans are required</b> for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.	
Plan Review Submission No. _____	<input type="checkbox"/> Plans Not Required Other

**V. Applicant Signature**

<b>Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.</b>	
SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit.	DATE

**VI. Homeowner Affidavit**

I hereby certify the Mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the State Electrical Inspector. I will cooperate with the State Electrical Inspector and assume the responsibility to arrange for necessary inspections.
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**VII. Fee Clarification**

<b>Item #2, Residential Heating System:</b> This item is used for the installation of a heating system in a new residential structure. Item #10 Gas Piping and #18 Ducts SHOULD NOT BE Charged. Replacement systems should be itemized.
<b>Item #4, Residential Boiler:</b> A residential boiler must be installed by a licensed boiler installer. Provide boiler installer license number above in Section II.
<b>Item #14 and #15, Tanks:</b> A homeowner must own tank to install. If homeowner does not own tank, a licensed mechanical contractor must install tank.

**VII. Fee Chart** – Enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total		Fee	# Items	Total
1. Application Fee (non-refundable)	\$50.00	1	\$50.00	18. Duct - minimum \$25.00	\$.05/ft.		
2. Residential Heating Systems (Includes duct & pipe) New Building Only*	\$30.00			19. Heat Pumps; commercial (pipe not included)	\$20.00		
3. Gas/Oil Burning Equipment (furnace) New and/or Conversion Units	\$30.00			<b>Air Handlers/Heat Wheels</b>			
4. Residential Boiler**	\$30.00			20. Under 10,000 CFM	\$10.00		
5. Water Heater	\$10.00			21. Over 10,000 CFM	\$10.00		
6. Flue/Vent Damper	\$5.00 each			22. Commercial Hoods	\$10.00		
7. Solid Fuel Equipment (includes chimney)	\$10.00			23. Heat Recovery Units	\$10.00		
37. Gas Burning Fireplace	\$10.00			24. V.A.V Boxes	\$5.00		
8. Chimney, Factory built (installed separately)	\$10.00			25. Unit Ventilators	\$5.00		
9. Solar; set of 3 panels (includes piping)	\$10.00			26. Unit Heaters (terminal units)	\$10.00		
10. Gas Piping; each opening – new installation (residential)	\$5.00			27. Fire Suppression/Protection - minimum \$30.00	\$.80 Per head		
11. Air Conditioning (includes split systems)	\$15.00			28. Evaporator Coils	\$5.00		
12. Heat Pumps (complete residential)	\$30.00			29. Refrigeration (Split system)	\$5.00		
13. Bath & Kitchen exhaust	\$5.00 each			30. Chiller	\$5.00		
<b>Tanks</b>				31. Cooling Towers	\$10.00		
14. Aboveground ***	\$30.00			32. Compressor	\$5.00		
38. Aboveground Connection	\$30.00			<b>Inspections</b>			
15. Underground ***	\$30.00			33. Special/Safety inspection (Includes Cert. Fee)	\$25.00		
39. Underground Connection	\$25.00			34. Additional Inspection	\$25.00		
16. Humidifiers	\$5.00			35. Final Inspection	\$30.00		
Piping Systems - minimum \$25.00				36. Certification Fee	\$25.00		
17. Piping	\$.05/ft.						
40. Process piping - minimum \$25.00	\$.05/ft.						

**Total Fee** (Must include the \$50.00  
non-refundable application Fee)

\*See VII. Fee Clarification, Item #2 on front

\*\*See VII. Fee Clarification, Item #4 on front

\*\*\*See VII. Fee Clarification, Item #14 and 15 on front

**Make checks payable to "Thomas Township"**

**IX. Instructions for Completing Application**

**General:** Mechanical work shall not be started until the application for permit has been filled with the Bureau of Construction Codes & Fire Safety. All installations shall be in conformance with the Michigan Mechanical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided as much advance notice as possible. The Inspector will need the job location and permit number.

**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.

**Where to Submit Application:** The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local program and for all state owned buildings. Permit applications for state issued permits should be sent to the address on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact our office or your local building inspector. Questions regarding state issued permits may be directed to the Office of Management Services, Permit Section at 517-241-9313. Code questions may be directed to the Electrical Division at 5174-241-9325.

The department of labor & Economic Growth will not discriminate against any individual or group because of Race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

**Validation Area**

## Schedule D PLUMBING PERMIT APPLICATION

Thomas Township  
Plumbing/Mechanical Inspector  
Scott Steinke  
989-781-6973

Thomas Township  
249 N. Miller Road  
Saginaw, MI 48609  
989-781-0150

PERMIT # \_\_\_\_\_

Authority: 1972 PA 230  
Completion: Mandatory to obtain permit  
Penalty: Permit can not be issued

### I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)	NAME OF CITY, VILLAGE OR TOWNSHIP WHICH JOB IS LOCATED: <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township   OF:	COUNTY	

### II. Contractor/Homeowner Information

INDICATE WHO THE APPLICAN IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner <input type="checkbox"/> Master <input type="checkbox"/> Water Treatment Installer	NAME OF PLUMBING CONTRACTOR OR HOMEOWNER	CONTRACTOR LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)		CITY	STATE   ZIP CODE
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)	
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		MESC EMPLOYER NUMBER (or reason for exemption)	
NAME OF MASTER PLUMBER		MASTER LICENSE NUMBER	EXPIRATION DATE
BUSINESS/BRANCH ADDRESS		CITY	STATE   ZIP CODE

### III. Type of Job

<input type="checkbox"/> Single Family <input type="checkbox"/> New <input type="checkbox"/> Other <input type="checkbox"/> Alteration	<input type="checkbox"/> Sewer Only <input type="checkbox"/> Premanufactured Home Setup (State Approved) <input type="checkbox"/> Special Inspection <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home) <input type="checkbox"/> Water Service Only	<input type="checkbox"/> State Owned <input type="checkbox"/> School
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### IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

#### Plans are not required for the following:

1. One and two-family dwelling containing not more than 3,500 square feet of building area.
2. Alterations and repair work determined by the plumbing official to be of a minor nature.
3. Buildings with a required plumbing fixture count less than 12.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below "Plans Not Required."

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. \_\_\_\_\_ ☐ Plans Not Required

### V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF PLUMBING CONTRACTOR, MASTER PLUMBER, WATER TREATMENT INSTALLER, OR HOMEOWNER  
(Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)

DATE

### VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the State Electrical Inspector. I will cooperate with the State Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

### VII. Fee Clarification

**Item #2, Mobile Home Unit Site:** WHEN item is used for sewer excavations in a new park, the permit application should include the application fee plus the number of unit sites. WHEN setting a mobile home in a park, or a mobile or modular home on private property, a permit should include the application fee, a sewer or building drain, and a water service or water distribution pipe.

**VIIb. Fee Clarification (Continued)****Item #3, Fixtures, Floor Drains, Special Drains, and Water Connected Appliances Include:**

Water Closets	Sink (any description)	Stop Sink	Drinking Fountain	Floor Drain	Water Outlet or Connection to any Make-up Water Tank
Bathlup	Emergency Eye Wash	Bidet	Condensate Drain	Roof Drain	Water Outlet or Connection to Heating System
Lavatories	Emergency Shower	Cuspidor	Washing Machine	Grease Trap	Water Outlet or Connection to Fillers
Shower Stall	Garbage Grinder	Dishwasher	Acid Waste Drain	Starch Trap	Connection to Sprinkler System (Irrigation)
Laundry Tray	Water Outlet Cooler	Refrigerator	Bed Plan Washer	Plaster Trap	Water Connected Sterilizer
Urinal	Ice Making Machine	Water Heater		Water Softener	Water Connected Dental Chair
Autopsy	Water Connected Still			Water Connection to Carbonated Beverage Dispensers	

Plus Any Other Fixture, Drain, or Water Connected Appliance Not Specifically Listed

Item #25, Domestic Water Treatment And Filtering Equipment: A license is not required for the installation of domestic water treatment and filtering equipment that requires modification to an existing cold water distribution supply and associated water piping in buildings if a permit is secured, required inspections performed, and the installation complies with the applicable code. If the enforcing agency determines a violation exists, it shall be corrected by the responsible installer. The permit application fee, the number of water treatment devices recorded in item #25 for \$5.00 each and the appropriate water distribution pipe (system) size fee.

**VII. Fee Chart – enter the number of items being installed, multiply by the unit price for total fee.**

	Fee	# Items	Total		Fee	# Items	Total
1. Application Fee (non-refundable)	\$50.00	1	\$50.00	<b>Watering Distributing Pipe (system)</b>	\$8.00		
				14. 3/4" Water Distribution Pipe			
2. Mobile Home Park Site *	\$30.00			15. 1" Water Distribution Pipe	\$8.00		
3. Fixtures, floor drains, special drains, water connected appliances	\$5.00 each			16. 1 1/4" Water Distribution Pipe	\$8.00		
4. Stacks (soil, waste, vent and conductor)	\$5.00 each			17. 1 1/2" Water Distribution Pipe	\$8.00		
5. Sewage ejectors, sumps	\$5.00 each			18. 2" Water Distribution Pipe	\$8.00		
6. Sub-soil drains	\$5.00 each			19. Over 2" Water Distribution Pipe	\$10.00		
<b>Water Services</b>				20. Reduced pressure zone back-flow presenter	\$5.00 each		
7. Less than 2"	\$5.00			25. Domestic water treatment and filtering equipment only**	\$5.00		
8. 2" to 6"	\$8.00			26. Medical Gas system	\$45.00		
9. Over 6"	\$10.00			<b>Watering Distributing Pipe (system)</b>	\$25.00		
10. Connection (bldg. drain – bldg. sewer)	\$5.00			21. Special/Safety Insp. (includes cert. fee)			
<b>Sewer (sanitary, storm, or combined)</b>				22. Additional Inspection	\$25.00		
11. Less than 6"	\$5.00			23. Final Inspection	\$30.00		
12. 6" & Over	\$10.00			24. Certification Fee	\$25.00		
13. Manholes, Catch Basins	\$8.00 each						

\*See VII. Fee Clarification, Item #2 on front

\*\* See VIIb. Fee Clarification, Item #25 above

**Total Fee (Must include the \$50.00 non-refundable application Fee)**

**IX. Instructions for Completing Application****Make checks payable to "Thomas Township"**

**General:** Electrical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the Michigan Electrical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.

**Where to Submit Application:** The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local program and for all state owned buildings. Permit applications for state issued permits should be sent to the address on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact our office or your local building inspector. Questions regarding state issued permits may be directed to the Office of Management Services, Permit Section at 517-241-9313. Code questions may be directed to the Electrical Division at 517-241-9320.

**Validation Area**

The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

# SCHEDULE E

## PARKS & RECREATION FEES 2019

Pavilion rentals	\$60	resident
	\$90	non-resident
	\$110	company
Depot rental	\$60	resident
	\$90	non-resident
	\$110	company
Pool	\$5	resident
	\$10	non-resident
	\$10	individual all day swim resident
	\$15	individual all day swim non-resident
	\$10	family of 5 resident
	\$15	family of 5 non-resident
	\$70	rental (7-9 p.m.) resident
	\$80	rental (7-9 p.m.) non-resident
Pool season passes	\$60	resident individual
	\$80	non-resident individual
	\$85	resident family of five
	\$115	non-resident family of five
	\$25	each additional family member over 5
Permit-Trail Work	\$10	for work in the designated easement
Train	\$1	per person
Volleyball rental	\$2	hourly
Horseshoe rental	\$2	hourly
Spring/Fall soccer	\$50	resident
	\$55	non-resident
Girl's softball	\$65	resident
	\$70	non-resident
Basketball clinic	\$50	resident
	\$55	non-resident
Multi-Sport Clinic	\$60	resident
	\$70	non-resident
Boys/girls basketball	\$50	resident
	\$55	non-resident
Floor hockey	\$50	resident
	\$55	non-resident
Archery	\$55	resident
	\$60	non-resident

Women's/Men's volleyball	\$130	team fee
	\$15	resident player fee
	\$20	non-resident player fee
Men's softball	\$325	team fee
	\$10	resident player fee
	\$15	non-resident player fee
Coed softball	\$200	team fee
	\$10	resident player fee
	\$15	non-resident player fee
Adult sand volleyball	\$90	fours
Softball tournaments	\$250	
Field Rental	\$55	resident practice
	\$60	non-resident practice
	\$75	resident for each field
	\$80	non-resident for each field
Mini Camp	\$85	resident
	\$95	non-resident
	25% Discount for each child after the first one registered for the same week of camp	
Day Camp	\$120	resident
	\$130	non-resident
	25% Discount for each child after the first one registered for the same week of camp	
Swim lessons	\$50	resident
	\$60	non-resident
LATE FEES:		
Girls softball	\$15	
All youth basketball	\$15	
All youth soccer	\$15	
Floor hockey	\$15	
Adult volleyball	\$30	
Men's softball	\$30	
Coed softball	\$30	
Adult sand volleyball	\$15	
Youth sand volleyball	\$15	

SCHEDULE F 2019  
THOMAS TOWNSHIP WATER AND SEWER DEPARTMENTS

97-G-22	Article II Sec. 4	Fire Line Connection	Equal to quarterly water ready to serve charge
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97-G-22	Article III Sec. 5E	Licensing Fee	\$ 25
		Annual Renewal	\$ 20

Article IV Sec. 3	Monitoring, inspections, surveillance, review of accidental discharges	Actual costs of labor, materials and contractors
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Article V Sec. 1 A Water Capacity Charge

5/8", 3/4" & 1" meter	\$ 1,250
Duplex	\$ 2,500
1 1/4" meter	\$ 1,700
1 1/2" meter	\$ 1,875
2" meter	\$ 3,750
3" meter	\$ 5,625
4" meter	\$ 7,500
6" meter	\$18,750
8" meter	\$22,500

Article V Sec. 1B Sewer Capacity Charge

3/4" connection (basic res. unit)	\$ 1,800
Duplex	\$ 3,600
All others use Schedule A unit factors to determine fees	

Article V Sec. 2A Water Connection Fee

1" connection	\$1,850
Duplex 1" connection	\$3,700
All others	Actual cost for meter, contractor supplies, connection supplies, and township labor. Connections over 70' are to be figured by DPW superintendent.

Installed Meter Pit

with 1" Connection	\$ 900
All others	\$900 plus actual cost for meter fittings, connection supplies, and Township labor. Cost to be determined by DPW Superintendent.

Meter Costs	5/8" Meter	\$146.01
	1" Meter	\$211.00
	1 1/2" Meter	\$423.60

2" Meter	\$566.09
3" Meter	\$1,875.85
4" Meter	\$2,799.07
6" Meter	\$3,902.45
8" Meter	\$5,517.01
10" Meter	\$15,035.37

Article V Sec. 2B Sanitary Sewer Connection Fee \$ 1,800

Article V Sec. 3 A Ready to Serve Charge Water (Resolution 16-12)

5/8" meter	\$ 14.42 per qtr
3/4" meter	\$ 14.42 per qtr
1" meter	\$ 40.37 per qtr
1 1/4" meter	\$ 77.86 per qtr
1 1/2" meter	\$ 115.35 per qtr
2" meter	\$ 178.79 per qtr
3" meter	\$ 317.21 per qtr
4" meter	\$ 720.94 per qtr
6" meter	\$ 1,441.88 per qtr
8" meter	\$ 2,595.38 per qtr
10" meter	\$ 4,037.25 per qtr
12" meter	\$ 5,075.40 per qtr
2" FL	\$ 87.43 per qtr
3" FL	\$ 131.08 per qtr
4" FL	\$ 174.34 per qtr
6" FL	\$ 436.50 per qtr
8" FL	\$ 524.32 per qtr
Multiple Units	\$ 14.42 per qtr
HSC (Resolution 18-06)	\$ 524,229 per qtr

Non-resident charges shall be 125% of these charges

Article V Sec. 3 A Ready to Serve Charge Sanitary Sewer (Resolution 07-11)

5/8" meter	\$ 15.00 per qtr
3/4" meter	\$ 15.00 per qtr
1" meter	\$ 45.00 per qtr
1 1/4" meter	\$ 45.00 per qtr
1 1/2" meter	\$ 49.50 per qtr
2" meter	\$ 93.00 per qtr
3" meter	\$ 165.00 per qtr
4" meter	\$ 375.00 per qtr
6" meter	\$ 750.00 per qtr
8" meter	\$ 1,350.00 per qtr
10" meter	\$ 2,100.00 per qtr
12" meter	\$ 2,640.00 per qtr



Non-resident charges shall be 125% of these charges

Article V Sec. 3B Water Consumption Rate (All water usage) (Resolution 16-12)

\$3.35 per 1,000 gallons. HSC Rate \$2.35 per 1,000 gallons. The wholesale water rate for 2018 is \$1.78 per 1,000 gallons for Township owned properties.

Non-resident charges shall be 125% of these charges

Article V Sec. 3C Sanitary Sewer Service (Resolution 07-11)

\$4.25 per 1,000 gallons of water (based upon water usage excluding sprinkler meters)

Non-resident charges shall be 125% of these charges

Article V Sec. 8B2 Late Charge (Penalty)

Late charge for water/sewer bills not paid by the 25th day of the month after the period of service is 5%.

Article V Sec. 3C 3 Industrial Sewer Discharge surcharge

1. BOD5 .30 per pound or actual, whichever is greater  
(discharges over permitted limitation on average per month)
2. Suspended Solids .30 per pound or actual, whichever is greater  
(discharges over permitted limitation on avg. per month)

Article V Sec. 5A Meter Relocation Fee

\$40.00 plus cost of materials

Article V Sec. 5B Meter Replacement Fee

\$40.00 plus cost of meter

Article V Sec. 5C Meter Testing Fee

\$40.00 plus cost of shipping and testing

Article V Sec. 5D Cross Connection Testing

Township costs

Article V Sec. 5E Turn on and Turn off Fees (Normal business hours)

\$40.00 to turn off and \$40.00 to turn on water service

Turn on and Turn off Fees (overtime) \$60.00 per hour

Article V Sec. 5F Special Metering Services

\$44.00 per hour + commodity

\$58.00 per hour + commodity



**SCHEDULE G 2019**  
**THOMAS TOWNSHIP COMMUNITY DEVELOPMENT DEPARTMENT**

97-G-07	Sec. 4 1E	Sidewalk Building Permit Fee	\$35
97-G-23	Sec. 5I	Review Fees \$50 for first split \$25 for each additional split done at same time.	
97-G-25	Sec. 1C	Reviewing Submittal and Performing Inspections Small Developments and Redevelopments (0-3) acres \$375 minimum \$500 deposit  Large Developments and Redevelopments (3 + acres) Minimum fee of \$600 \$1,000 deposit  Single family, two family, multi-family developments Minimum fee of \$600 \$1,000 deposit  Fee is for first storm water review and inspection. Additional hourly fee will be required for subsequent reviews and inspections. Difference between deposit and final review and inspection fees will be refunded to or collected from the Owner/Developer.	
99-G-18	Article I Sec 10 D	Temporary Sign Permit	\$10
		Rezoning \$325 regular meeting \$500 special meeting	
		Special Use Permit \$325 regular meeting \$500 special meeting	
		Site Plan Review \$300 regular meeting plus \$25 per acre \$400 special meeting plus \$25 per acre	
		Zoning Board of Appeals Hearings \$325	
		Sign Board of Appeals Hearings \$325	

