



Downtown Development Authority

THOMAS TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
8215 Shields Drive, Saginaw, MI 48609
June 22, 2010
8:00 a.m. Michigan Time

- 1. The Board Meeting was called to order at 8:00 a.m. by Chairperson Radewahn.
2. MEMBERS PRESENT: Radewahn, Doyle, Weise, Burns, Gray, Duclos, Ryder-Petre, Martin and Streeter.
ABSENT: None.
ALSO PRESENT: Dan Sika, Director of Community Development.
3. The Pledge of Allegiance was recited.
4. Motion was made by Duclos, seconded by Gray to approve the agenda as presented. Motion carried unanimously.

AGENDA
THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY MEETING
8215 Shields Drive, Saginaw, MI 48609
8:00 AM, June 22, 2010

- 1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
A. Approve the minutes of the April 27, 2010 meeting.
6. Approval of Expenditures
7. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
8. Public Hearing - None.
9. Unfinished Business - None.
10. New Business - None.
11. Discussion
A. Costs Associated With Relocation of Overhead Utility Lines - Gratiot Road.
B. Downtown Development Authority Newsletter.
C. Miller Court and Gratiot Road Street Lighting Update
12. Reports
A. Chairperson D. Board Members
B. Vice-Chairperson E. Staff
C. Secretary
13. Adjournment

5. Consent Agenda

- A. Motion by Weise, seconded by Martin to approve the minutes of April 27, 2010 as presented. Motion carried unanimously.

6. Approval of Expenditures – No new expenditures this month. Current balance sheet presented.

7. Communications-Petitions-Citizen Comments – None.

8. Public Hearing – None.

9. Unfinished Business – None.

10. New Business – None.

11. Discussion

- A. Long Term Cost Associated With Relocation of Overhead Utility Lines on Gratiot (M-46).

Much discussion took place on this subject. Radewahn went over the report prepared by Manager Taylor noting that the exact cost of putting the utilities underground from the River to Miller was very much uncertain for the reasons stated in the report. Weise mentioned that the projected 6.5 million did not go to M-52 and M-46 only to Miller Road. Gray mentioned that the cost would only increase if the DDA Board did nothing at this time. Martin added that something had to be done now or it will never happen. The water main project and the M-46 re-surfacing project were discussed in relation to the project. Duclos added that the MDOT project of re-surfacing would have been nice if it were after the water main project, but given the situation, it's not our call.

Because the cost was so high to remove the utility lines, Chairperson Radewahn directed staff to get tentative costs for removing the north side utility poles only and the south side utility poles only for comparison as suggested by the Manager in his report. Martin stated that if the poles on one side were removed and the wires across Gratiot were removed, the cost savings may justify doing one side only.

- B. Downtown Development Newsletter.

The consensus of the board was that the newsletter was a good idea and printing it every 6 months was a good idea. Radewahn wanted a quote from each DDA member related to direction of the DDA showing support for what has happened and for the projects undertaken. Burns stated that his name was not on the DDA Board Members listing on the newsletter. Doyle wanted the letter sent to all properties in the DDA district, not just businesses. Sika explained that the newsletter will be put together and Tom will be contacted for his input prior to mailing.

- C. Miller Court and Gratiot Road Street Lighting.

Much discussion took place on the light bulbs to be used, the pole heights, the color of the pole and fixture, the general style of the fixture itself and the arms to be used. Martin made a motion,

supported by Gray to approve the following street lighting details, motion was approved unanimously:

Black will be the color of the poles, light fixtures, and arms.

The recommended spacing by the lighting professional and Row Engineering will be used in both Gratiot and Miller Court application.

The light bulb to be used will be metal halide which is the white color.

The light pole heights will be determined by the lighting professional.

The fixture arm will be curved with a straight support from the pole.

The fixture itself will be a design based upon the Trautner Drive fixture.

12. Reports

- A. Chairperson – None.
- B. Vice-Chairperson – None.
- C. Secretary – None.
- D. Board Members – None.
- E. Staff - None.

13. It was moved by Weise, supported by Duclos to adjourn the meeting at 8:48 a.m. Motion carried unanimously.

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David Duclos, Secretary