



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
March 5, 2018
7:00 o'clock p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.
2. PRESENT: Weise, Thayer, Brosowski, Weber, Monahan and Sommers.

ABSENT: Ryder-Petre

ALSO PRESENT: Township Manager, Russ Taylor; Director of Community Development, Dan Sika; DPW Director, Rick Hopper; Parks and Recreation Director, John Corriveau; Police Chief, Steve Kocsis; Fire Chief, Mike Cousins; Fiscal Services Director, Deidre Frollo; Deputy Clerk, Darci Seamon; Township Attorney, Otto Brandt and 1 interested party.

3. The Pledge of Allegiance was recited.
4. Motion was made by Sommers, seconded by Thayer to approve the agenda with the deletion of the Assessor's presentation. Motion carried unanimously.

AGENDA
THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
March 5, 2018
7:00 P.M.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approval of Board Minutes February 5, 2018
 - B. Approval of Special Board Minutes February 12, 2018
 - C. Approval of Expenditures.
 - D. Approval of the termination of the Probationary Employment of Connie Smith, Part-Time Parks Secretary.
 - E. Approval of Fire Department Individual Automatic External Defibrillator Policy.
6. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
7. Public Hearing
 - A. Receive comments pertaining to the proposed 2018/2019 fiscal year budget. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. The Board is NOT considering any increase to the property tax millage rate.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Approve Resolution 18-03, the annual Appropriations Resolution for the 2018/2019 Fiscal Year.

- B. Approve the budget amendments for the 2017/2018 fiscal year.
- C. Award the three year bid for Township dumpster services to Billy's Contracting.
- D. Approve Resolution 18-04 in support of a grant submission to the Michigan Natural Resources Trust Fund Grant to renovate the proposed Nature Center and appropriate the matching funds in the amount of \$300,000.00.
- E. Approve the low bid of \$6,600.00 to Bills Custom Fab for the construction of the Thomas Trail Welcome Sign.
- F. Approve the conditional purchase of the 7.76 acre parcel located at 605 South Miller Road to expand Roberts Park contingent upon the conditions noted in the signed purchase agreement dated February 22, 2018.
- G. Award the demolition of buildings on the Shields Men's Club property bid to Tri-Valley Construction, LLC. for the low bid amount not to exceed \$16,480.00, contingent upon the purchase of the property by the Township and acceptable environmental study results.
- H. Approve the professional services agreement with AKT Peerless to perform a Phase I Environmental Site Assessment of 605 South Miller road contingent upon approval of the purchase agreement for said property.
- I. Award the contract for replacing the window with a bullet resistant safety window at the Public Safety Building to Total Security Solutions in the amount of \$8,214.00 contingent upon successful completion of references verification and job specifications.
- J. Approve the low bid of \$10,000.00 for the purchase of ten Zoll Plus Automatic External Defibrillators to BioMedical Solutions Inc.
- K. Approve the four year SEIU Labor Agreement from 04/01/2018-03/31/2022.
- L. ~~Township Assessor, Jill Peters, will make a brief presentation.~~

10. Reports

- | | | |
|---------------|-----------------------------|-----------------------|
| A. Supervisor | D. Manager | H. Fire Dept. |
| B. Clerk | E. Community Development I. | I. Police Dept. |
| C. Treasurer | F. DPW | J. Parks & Recreation |
| G. Finance | K. Board Members | |

11. Executive Session

- A. None

12. Adjournment

5. It was moved by Brosowski, seconded by Sommers to approve the consent agenda as presented. Motion carried unanimously.

- A. Approval of Township Board Minutes from the regular meeting 2/5/2018.
- B. Approval of the Special Board Minutes from February 12, 2018.
- C. Expenditures consisting of;

Clearing Fund	\$ 2,994.99
General Fund	\$ 28,389.22
Public Safety-Fire Department	\$ 12,170.86
Fire Apparatus	\$ 0.00
Public Safety-Police Department	\$ 15,287.53
Public Safety-Drug Law Enforcement	\$ 0.00
Downtown Development Authority	\$ 598.08
Parks	\$ 10,334.26
Parks Capital Improvement Fund	\$ 0.00
Road Revolving Fund	\$ 0.00
Sewer Fund	\$ 118,556.52
Water Fund	\$ 282,459.41
Municipal Refuse	\$ 47,818.32
Tax	\$ 5,012,122.22
- D. Approve the termination of the Probationary Employment of Connie Smith, Part-Time Parks Secretary.
- E. Approve the Fire Department Individual Automatic External Defibrillator Policy.

6. Communications-Petitions-Citizen Comments:

A. None.

7. Public Hearing

A. Public Hearing to hear comments pertaining the proposed 2018/2019 fiscal year budget. Public hearing was opened at 7:02 and closed at 7:03 with no public comment.

8. Old Business

A. None.

9. New Business:

A. It was moved by Weber, seconded by Sommers to adopt Resolution 18-03, the annual Appropriations Resolution for the 2018/2019 Fiscal Year.

Roll Call

Ayes: Weise, Brosowski, Weber, Thayer, Sommers, Monahan

Absent: Ryder-Petre

Nays: None

Abstain: None

B. It was moved by Monahan, seconded by Brosowski to approve the budget amendments for the 2017-2018 fiscal year.

Roll Call

Ayes: Monahan, Thayer, Weber, Brosowski, Sommers, Weise

Absent: Ryder-Petre

Nays: None

Abstain: None

C. It was moved by Thayer, seconded by Sommers to approve the three year bid for dumpster services to Billy's Contracting contingent upon satisfactory performance in year one. Motion carried unanimously.

D. It was moved by Brosowski, seconded by Monahan to adopt Resolution 18-04 in support of a grant submission to the Michigan Natural Resources Trust Fund to renovate the proposed Nature Center and appropriate matching funds in the amount of \$300,000.00.

Roll Call

Ayes: Brosowski, Weber, Thayer, Sommers, Monahan, Weise

Absent: Ryder-Petre

Nays: None

Abstain: None

E. It was moved by Sommers, seconded by Monahan to approve the low bid of \$6,600.00 from Bills Custom Fab for the construction of the Thomas Trail Welcome Sign. Motion carried unanimously.

F. It was moved by Weber, seconded by Monahan to approve the conditional purchase of the 7.76 acre parcel located at 605 South Miller Road to expand Roberts Park contingent upon the conditions noted in the signed purchase agreement dated February 22, 2018. Motion carried unanimously.

G. It was moved by Sommers, seconded by Thayer to award the demolition of buildings on the Shields Men's Club property bid to Tri-Valley Construction, LLC, for the amount not to exceed \$16,480.00, contingent upon the purchase of the property by the Township and acceptable environmental study results. Motion carried unanimously.

H. It was moved by Brosowski and seconded by Monahan to approve the professional services agreement with AKT Peerless to perform a Phase I Environmental Site

- Assessment of 605 South Miller Road, contingent upon approval of the purchase agreement for said property. Motion carried unanimously.
- I. It was moved by Thayer, seconded by Monahan to award the contract for replacing the window with a bullet resistant safety window at the Public Safety Building to Total Security Solutions in the amount of \$8,214.00 contingent upon the successful completion of references verification and job specifications. Motion carried unanimously.
 - J. It was moved by Sommers, seconded by Brosowski to approve the low bid of \$10,000.00 for the purchase of ten Zoll Plus Automatic External Defibrillators to BioMedical Solutions, Inc. Motion carried unanimously.
 - K. It was moved by Sommers and seconded by Brosowski to approve the four year SEIU Labor Agreement from 04/01/2018 – 03/31/2022. Motion carried unanimously.
10. Report of Officers and Staff:
- A. Supervisor's Report – Even though there will be no Shields Festival this year, the Lions Club will still be having a parade on July 7, 2018.
 - B. Clerk's Report – None.
 - C. Treasurer's Report – None.
 - D. Manager's Report – None.
 - E. Receive and file Community Development Reports.
 - F. Receive and file the DPW Reports.
 - G. Receive and file Finance Departments Reports.
 - H. Fire Departments Report – Change Your Clock/Change Your Battery is Saturday, March 10, 2018. The Fire Department is partnering with Little Caesar's and Eudici's.
 - I. Receive and file Police Departments Reports.
 - J. Receive and file Parks and Recreations Reports.
 - K. Board Member Reports – None.
11. Executive Session:
A. None.
12. It was moved by Brosowski, seconded by Thayer to adjourn the meeting at 7:36 p.m. Motion carried unanimously.

Edward Brosowski, Clerk

Dated