



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
February 4, 2019
7:00 o'clock p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.
2. PRESENT: Weise, Brosofski, Weber, Thayer, Sommers and DeLine
ABSENT: Monahan

ALSO PRESENT: Township Manger, Russ Taylor; Finance Director, Deidre Frollo; DPW Director, Rick Hopper; Parks and Recreation Director, John Corriveau; Director of Community Development, Dan Sika; Police Chief, Steve Kocsis; Deputy Police Chief, Al Fong; Fire Chief, Mike Cousins; Deputy Clerk, Darci Seamon; Township Attorney, Otto Brandt and 8 interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosofski, seconded by Sommers to approve the amended agenda as presented. Motion carried unanimously.

****AMENDED AGENDA****
THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
February 4, 2019
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the January 7, 2019 Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approve the promotion of Eric Cowles to Police Sergeant.
 - D. Appoint Rick Keith as the Township Architect for 2019/2020.
 - E. Appoint the Vector Tech Group as the Township Computer Services Provider for 2019/2020.
 - F. Appoint the Masud Labor Law Group as the Township Labor and Employment Attorney for 2019/2020.
 - G. Appoint Otto Brandt as the Township Municipal Law Attorney for 2019/2020.
 - H. Appoint Spicer Group as the Township Engineer for 2019/2020.
 - I. Accept and acknowledge the retirement of Assistant Fire Chief, Lyle Cousins from the Fire Department.
 - J. Approve the updated contract with the Township Manager.
 - K. Approve the reappointment of Steve Yockey to the Planning Commission for a term to expire 01/01/2022.
6. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.

- 7. Public Hearing
 - A. None.
- 8. Unfinished Business
 - A. None.
- 9. New Business
 - A. Approve Proclamation 19-05 recognizing Assistant Fire Chief, Lyle Cousins for his 50 years of service on the Fire Department.
 - B. Award the contract for the parking lot lighting in the amount of \$1,720.00 contingent upon validating the insurance, references and verification of the contractor's understanding of the project details.
 - C. Approve the proposal from Spicer Group to design the proposed parking lot between the library and main offices parking lots in the amount of \$7,500.00.
 - D. Approve the fabrication of the Owen Cemetery Arch sign from Bill's Custom Fab, Inc. in the amount of \$7,025.00.
 - E. Approve letter of agreement with Spicer Group for submitting a Michigan Natural Resources Trust Fund Grant for \$1,000.00 and a Land and Water Conservation Grant for \$2,000.00.
- 10. Reports

A. Supervisor	D. Manager	H. Fire Dept.
B. Clerk	E. Community Development	I. Police Dept.
C. Treasurer	F. DPW	J. Parks & Recreation
	G. Finance	K. Board Members
- 11. Executive Session
 - None
- 12. Adjournment

- 5. It was moved by Weber, seconded by DeLine to approve the consent agenda as presented. Motion carried unanimously.
 - A. Approval of Township Board minutes from the regular meeting 01/07/2019.
 - B. Expenditures consisting of:

Clearing Fund	\$ 0.00
General Fund	110,088.82
Public Safety-Fire Department	22,974.86
Fire Apparatus	6.48
Public Safety-Police Department	28,707.58
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	1,627.77
Road Revolving Fund	261,000.00
Sewer Fund	28,982.66
Water Fund	235,036.60
Municipal Refuse	62,374.52
Tax	4,827,875.82
 - C. Approve the promotion of Eric Cowles to Police Sergeant.
 - D. Appoint Rick Keith as the Township Architect for 2019/2020.
 - E. Appoint the Vector Tech Group as the Township Computer Services Provider for 2019/2020.
 - F. Appoint the Masud Labor Law Group as the Township Labor and Employment Attorney for 2019/2020.
 - G. Appoint Otto Brandt as the Township Municipal Law Attorney for 2019/2020.
 - H. Appoint Spicer Group as the Township Engineer for 2019/2020.
 - I. Accept and acknowledge the retirement of Assistant Fire Chief, Lyle Cousins from the Fire Department.
 - J. Approve the updated contract with the Township Manager.
 - F. Approve the reappointment of Steve Yockey to the Planning Commission for a term of 01/01/2019 – 01/01/2022.

6. Communications-Petitions-Citizen Comments
None
7. Public Hearing
A. None.
8. Unfinished Business
A. None.
9. New Business
 - A. It was moved by Sommers, seconded by Weber to approve Proclamation 19-05 recognizing Assistant Fire Chief, Lyle Cousins for his 50 years of service on the Fire Department.
Roll Call:
Ayes: Brosowski, Sommers, DeLine, Thayer, Weise, Weber
Absent: Monahan
Nays: None
Abstain: None
 - B. It was moved by Thayer seconded by DeLine to award the contract for the parking lot lighting in the amount of \$1,720.00 contingent upon validating the insurance, references and verification of the contractor's understanding of the project details. Motion carried unanimously.
 - C. It was moved by Brosowski seconded by Sommers to approve the proposal from Spicer Group to design the proposed parking lot between the library and main offices parking lots in the amount of \$7,500.00.
 - D. It was moved by Weber seconded by DeLine to approve the fabrication of the Owen Cemetery arch sign from Bill's Custom Fab, Inc. in the amount of \$7,025.00. Motion carried unanimously.
 - E. It was moved by Sommers seconded by Thayer to approve the letter of agreement with Spicer Group for submitting a Michigan Natural Resources Trust Fund Grant for \$1,000.00 and a Land and Water Conservation Grant for \$2,000.00.
Roll Call:
Ayes: Sommers, DeLine, Thayer, Weise, Weber, Brosowski
Absent: Monahan
Nays: None
Abstain: None
10. Report of Officers and Staff:
 - A. Supervisor's Report - None.
 - B. Clerk's Report - Manager evaluation results were given to each board member.
 - C. Treasurer's Report- The Treasurer congratulated Eric Cowles on his promotion to Sergeant.
 - D. Manager's Report- The Manager informed the Board that Dow is demolishing the silane plant. HSC is continuing to build. The Manager thanked DPW staff for a great job with snow removal and ice control. He also thanked all staff members for being present so the office could remain open during the challenging weather conditions.
 - E. Receive and file Community Development Reports.
 - F. Receive and file the DPW Report.
 - G. Receive and file the Finance Department Report.
 - H. Receive and file the Fire Department Report. Chief Cousins invited everyone to the retirement celebration of Assistant Fire Chief Lyle Cousins on Saturday, February 9, 2019 from 1:00 p.m. to 4:00 p.m. at the Public Safety Building.

- I. Receive and file the Police Department Report. Chief Kocsis congratulated Lyle on his retirement and thanked him for his years of service. He also congratulated Eric Cowles on his promotion to Sergeant.
 - J. Receive and file the Parks and Recreation Report – John reported that work will resume on train repairs. He is working on revisions to the softball program in order to be eligible for points.
 - K. Board Member Reports – Sommers thanked Lyle for his years of service and stated it was an honor and a privilege to work with Lyle.
11. Executive Session:
A. None
12. It was moved by Brosowski, seconded by Sommers to adjourn the meeting at 7:31 p.m. Motion carried unanimously.

Edward Brosowski, Clerk

Dated