



DRAFT

MINUTES

THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
THOMAS TOWNSHIP PUBLIC SAFETY BUILDING
8215 SHIELDS DRIVE, SAGINAW, MICHIGAN
JULY 28, 2020

Members Present

T. Radewahn
R. Weise
M. Wenglikowski
M. Dense
D. Duclos

Members Absent

F. Gray
L. Husen
L. McCoy

Others Present

D. Sika, Comm. Dev. Director
R. Taylor, Twp. Manager
S. Dorr, Bldg. Dept. Admin. Asst.

Mr. Radewahn called the meeting to order at 9:00 a.m.

Approval of Agenda:

Motion by Mr. Weise, supported by Dr. Dense, to approve the agenda with two changes by Mr. Radewahn to revisit the money the DDA owes the Township and retrofitting the streetlights.

VOTE: 5 YEAS 0 NAYS 3 ABSENT MOTION CARRIED

Approval of Minutes:

Motion by Mr. Weise, supported by Mr. Duclos, to approve the minutes of January 28, 2020 as well as the

teleconference meeting of June 22, 2020.

VOTE: 5 YEAS 0 NAYS 3 ABSENT MOTION CARRIED

Approval of Expenditures:

Mr. Radewahn questioned the amount paid to Leddy Electric for light pole work. It was explained the cost was high because the pole was damaged to the bolts after a car accident. The Township will be reimbursed by the insurance company of the person involved in the accident. Motion by Mr. Weise, supported by Dr. Dense to approve the expenditures as presented.

VOTE: 5 YEAS 0 NAYS 3 ABSENT MOTION CARRIED

Old Business:

A. Radio Advertisement to Support Shopping Locally:

Mr. Sika said he has gotten good feedback from a couple of Township residents that he has spoken to about it and that it has encouraged them to shop locally.

B. DDA Money Owed to the Township:

The amount of money owed to Thomas Township from \$75,000 shortfall. Mr. Taylor said he believes it is all balanced out.

C. Update on Retrofitting Gratiot Road Streetlights:

Mr. Sika said they sent over one cost but it did not include labor. \$1,500 for the cost of the light head, \$2,500 per light with labor. Mr. Taylor said it is a good idea to use screw in lightbulbs so the Township can replace themselves and aren't paying an electrician to replace. Mr. Taylor added that Six lights need to be created for testing in high traffic area near Meijer. Mr. Radewahn agreed.

New Business:

A. Vertical Banners to Honor Veterans of Thomas Township:

Judy Fanning, a resident of the Township was in attendance to explain the project she brought to the Township. Mr. Sika suggested hanging the banners for two weeks for Veteran’s Day and two weeks for Memorial Day. He added they would be printed by a local sign company. There is almost 100 light poles and about 200-300 veterans in the Township. Mr. Sika said we can utilize Facebook, our website, flyers and local Veteran’s Affairs to get the word out. Dr. Dense suggested leaving the banners up more than two weeks at a time; some possibly year-round. Mr. Taylor said he felt they would lose their impact if left up too long. Mr. Taylor suggested we proceed with getting the project started and figure out the details later.

A motion by Mr. Duclos, supported by Mr. Weise to direct staff to move forward on starting the Veteran’s Banner Program on the Gratiot Road streetlight poles.

VOTE: 5 YEAS 0 NAYS 3 ABSENT MOTION CARRIED

B. Financial Forecast-Approval of the Capital Improvement Plan:

The DDA debt is paid off. Forecast-west gateway sign in 2022-23 fiscal year at the cost of approximately \$75,000.00. The cost to retrofit all streetlights is going to have to happen due to the supplies no longer being available. Approximate cost of \$250,000.00. If just retrofitting the lightbulb like the test they have done at the water tower location it would be approximately \$30,000.00. Mr. Taylor suggested six streetlights on Gratiot (high traffic area) be tested to see how the bulbs hold up then report on the next DDA Agenda.

Motion by Mr. Duclos, supported by Dr. Dense to approve the Capital Improvement Plan.

VOTE: 5 YEAS 0 NAYS 3 ABSENT MOTION CARRIED

Reports:

Chairperson-none

Vice Chairperson- none

Secretary-none

Board Members- none

Staff- none

Adjournment:

Motion by Mr. Weise, supported by Dr. Dense to adjourn the meeting.