



**DRAFT**

**MINUTES**

**THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING VIA ZOOM/TELECONFERENCE  
THOMAS TOWNSHIP PUBLIC SAFETY BUILDING  
8215 SHIELDS DRIVE, SAGINAW, MICHIGAN  
DECEMBER 16, 2020**

Present via Teleconference

T. Radewahn

M. Dense

Present via Zoom

D. Duclos

M. Wenglikowski

L. McCoy

R. Taylor, Twp. Manager

R. Hopper, DPW Director

Members Absent

R. Weise

L. Husen

F. Gray

Others Physically Present

D. Sika, Comm. Dev. Director

C. Watt, Pl. Asst./Cod Enf.

Mr. Radewahn called the meeting to order at 9:10 a.m. via teleconference

**Approval of Agenda:**

Mr. Radewahn requested the addition of an agenda item under "New Business" "B"; Vacant DDA Seat. Motion by Mr. Duclos, supported by Dr. Dense, to approve the agenda as amended.

**VOTE: YEAS: DUCLOS, MCCOY, DENSE, WENGLIKOWSKI  
NAYS: NONE  
ABSENT: WEISE, GRAY, HUSEN  
MOTION CARRIED**

The Agenda will be changed to reflect the vote.

**Approval of Minutes:**

Motion by Mr. Duclos, supported by Dr. Dense, to approve the minutes of October 13, 2020.

**VOTE:                   YEAS: MCCOY, DENSE, WENGLIKOWSKI, DUCLOS**  
**NAYS: NONE**  
**ABSENT: HUSEN, GRAY, WEISE**  
**MOTION CARRIED**

**Approval of Expenditures:**

Mr. Duclos questioned a line item under “Professional Services” in the amount of \$6,605.00.

Mr. Taylor clarified that this amount was for the “buy local” radio ad. By the DDA. There was Some further discussion on reimbursements for streetlight damages.

Motion by Ms. McCoy, supported by Mr. Duclos, to approve the expenditures as presented.

**VOTE:                   YEAS: DENSE, WENGLIKOWSKI, DUCLOS, MCCOY**  
**NAYS: NONE**  
**ABSENT: GRAY, WEISE, HUSEN**  
**MOTION CARRIED**

**Old Business:**

**A. Approval of the streetlight retro-fit project/add to the 2021/2022 budget:**

Mr. Sika explained that at the October meeting it had been discussed that having the Department Of Public Works retro-fit the streetlights along Gratiot Road was determined to be a viable solution to solve issues with the streetlights at a more affordable cost. The total cost the Mr. Rick Hopper, DPW Director had arrived at when budgeting the cost was \$19,891.78. Considerably less than any other options. Mr. Taylor asked Mr. Hopper if he was still comfortable with this budgeted amount he had determined in October. Mr. Hopper stated he had actually gotten a lower cost on some of the materials but would like to keep the cost estimate where it is at for now. Mr. Hopper added that he did experience some issues with 200 watt bulbs burning out but none with the 300 watt bulbs. He

said he was confident with using the 300 watt bulbs to retro-fit the streetlights. Mr. Taylor emphasized that there is no problem with what is currently being used and Mr. Hopper stated he was correct. A motion was made by Mr. Duclos, supported by Mr. Wenglikowski to approve the proposed retro-fit streetlight project in the amount of \$19, 891.78 and add the project to the 2021/2022 DDA budget.

**VOTE:**           **YEAS: DUCLOS, MCCOY, DENSE, WENGLIKOWSKI**  
                          **NAYS: NONE**  
                          **ABSENT: WEISE, HUSEN, GRAY**  
                          **MOTION CARRIED**

**New Business:**

**A. Approval of 2021 DDA Meeting Date Calendar:**

There were no changes requested to the calendar as presented.  
Motion by Dr. Dense, supported by Mr. Duclos to approve the 2021 DDA Meeting Date Calendar as presented.

**VOTE:**           **YEAS: MCCOY, DENSE, WENGLIKOWSKI, DUCLOS**  
                          **NAYS: NONE**  
                          **ABSENT: HUSEN, GRAY, WEISE**  
                          **MOTION CARRIED**

Dr. Dense left the meeting at this time (9:30 a.m.)

**B. Vacant DDA Seat:**

Mr. Radewahn explained that there was a vacant seat on the DDA Board for a resident of the DDA District after the passing of Mr. Wayne Engel. He added that if any of the DDA members had any suggestion for replacement to please let Mr. Taylor know.

Mr. Duclos left the meeting at this time (9:32 a.m.)

**Reports:**

**Chairperson**-none

**Vice Chairperson**- none

**Secretary**-none

**Board Members**- none

**Staff**- any update was briefly given on projects going on in the Township. Included was the new Gratiot Animal Hospital and the solar farms on Geddes Road.

**Adjournment:**

Meeting was adjourned at 9:35 a.m..