



DRAFT

MINUTES

THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
THOMAS TOWNSHIP PUBLIC SAFETY BUILDING
8215 SHIELDS DRIVE, SAGINAW, MICHIGAN
January 28, 2020

Members Present

Members Absent

Others Present

- T. Radewahn
F. Gray
L. McCoy
R. Weise
M. Wenglikowski
D. Duclos
M. Dense
L. Husen

- D. Sika, Comm. Dev. Director
C. Watt, Pl. Asst/Code Enf. Officer

Mr. Radewahn called the meeting to order at 9:00 a.m.

Approval of Agenda:

Motion by Mr. Weise, supported by Mr. Gray, to approve the agenda with change requested by Mr. Radewah to add "F" under New Business-Project Planning Calendar.

VOTE: 8 YEAS 0 NAYS 0 ABSENT MOTION CARRIED

Approval of Minutes:

Motion by Mr. Gray, supported by Dr. Dense, to approve the minutes of September 24, 2019

VOTE: 8 YEAS 0 NAYS 0 ABSENT MOTION CARRIED

Approval of Expenditures:

Motion by Ms. McCoy, supported by Dr. Dense to approve the expenditures as presented.

VOTE: 8 YEAS 0 NAYS 0 ABSENT MOTION CARRIED

New Business:

A. Receive & File Resignation of Don Emeott:

The resignation letter received from DDA member Don Emeott, effective immediately. It was noted/suggested that a “thank you” letter be drafted from the DDA Board in Recognition of Mr. Emeott’s service and sent to him.

Motion by Mr. Weise, supported by Mr. Duclos to accept the resignation of Mr. Emeott.

VOTE: 8 YEAS 0 NAYS 0 ABSENT MOTION CARRIED

B. 2020 DDA Board Meeting Dates

The 2020 Meeting Date calendar was presented to the DDA Board for approval.

Motion by Mr. Gray, supported by Ms. McCoy to approve the 2020 DDA Meeting calendar as presented.

VOTE: 8 YEAS 0 NAYS 0 ABSENT MOTION CARRIED

C. 2020 Proposed Over-the-Road Banner Calendar:

The proposed over-the-road banner calendar for 2020 was presented to the DDA Board.

Motion by Mr. Weise, supported by Mr. Duclos to approve the 2020 Over-the Road Banner calendar as presented.

VOTE: 8 YEAS 0 NAYS 0 ABSENT MOTION CARRIED

D. Annual Report/Letter to Saginaw County (Timothy Novak, Treasurer)

A copy of the letter sent to Timothy Novak, Saginaw County Treasurer, for 2019 informing him of any capture by the DDA was presented to the DDA Board. It was received and filed.

E. 2020/2021 DDA Budget

The 2020/2021 DDA Budget was presented and discussed. Mr. Sika noted that after 2020, the DDA would have approximately \$52,000.00 available for spending and after 2021 that amount would then be over \$100,000.00. Mr. Radewahn did mention that there is a possibility that the DDA does owe about \$75,000.00 to the Township who designated funds to them to cover expenses. Mr. Radewahn stated he felt the DDA Board needs to find out what is owed and any repayment agreement that has been made or needs to be made. Mr. Sika said he will check with Deidre Frollo, Financial Services, and will email the members his findings.

A motion was made by Mr. Gray, supported by Mr. Wenglikowski to approve the 2020/2021 DDA Budget as presented.

VOTE: 8 YEAS 0 NAYS 0 ABSENT MOTION CARRIED

F. Project Planning Calendar:

Mr. Radewahn suggested that the DDA needs a plan of possible projects and should establish a calendar as to when projects can be completed and which projects they'd like to see completed based on funds available. Mr. Radewahn asked Mr. Sika to discuss the problem with the Gratiot Road streetlights. Mr. Sika explained that they are now out of warranty and any repairs come directly from the DDA budget. Right now, the cost to replace a light is about \$200.00 for the light \$175.00 for the driver and \$150.00 for the electrician to do the work or a total of about \$525.00. He added that he has been looking into the possibility of replacing the light and globe. He has been dealing with Jon Townsend of Standard Electric regarding retro-fitting the lights similar to what has been done in Kochville Township (on Trautner Drive). A meeting will be held on February 18th with Jon Townsend to discuss what he has come up with thus far. Mr. Sika added that they have already discussed an option to use a more efficient light that is brighter and costs less to run. It would be closer to \$450.00 total per light for replacement. Another idea involved using LED bulbs purchased at a regular store which last longer and cost less giving long-term savings. This would involve the replacement of the sockets on the street lights. The changing of these bulbs could then be easily done by the DPW as opposed to an electrician. These are all options that will be discussed and then brought to the DDA for discussion at a later date.

Reports:

Chairperson-none

Vice Chairperson- none

Secretary-none

Board Members- none

Staff- none

Adjournment:

Meeting adjourned at 9:25 a.m.