

THOMAS TOWNSHIP
249 NORTH MILLER ROAD
SAGINAW, MI 48609
PHONE (989) 781-0150 FAX (989) 781-0290
www.thomastwp.org

APPLICATION FOR BUSINESS IN THOMAS TOWNSHIP

BUSINESS NAME		DATE	
BUSINESS MAIL ADDRESS			
BUSINESS PROPERTY ADDRESS			

BUSINESS PHONE		BUSINESS FAX	
OWNER'S NAME			
OWNER'S MAIL ADDRESS			
OWNER'S PHONE		EMAIL	

BUSINESS WEBSITE			
BUSINESS EMAIL		EMERGENCY PHONE NO.	
TYPE OF BUSINESS (please check)	DINING	FINANCIAL	GAS STATION
	SERVICE	RETAIL	INDUSTRIAL/MANUFACTURING
			HEALTH SERVICES

DESCRIBE BUSINESS/SERVICE _____

HOURS OF OPERATION		NUMBER OF EMPLOYEES	
INSURANCE COMPANY NAME			
SIGNATURE			DATE

BY SIGNING THIS APPLICATION YOU HEREBY AFFIRM THAT THE FOREGOING ARE FULL AND TRUE STATEMENTS.

APPROVALS	<input type="checkbox"/> BUILDING APPROVAL	<input type="checkbox"/> FIRE APPROVAL	<input type="checkbox"/> ZONING APPROVAL
	<input type="checkbox"/> DPW APPROVAL	<input type="checkbox"/> TOWNSHIP MANAGER	

*******IF THIS IS A HOME OCCUPATION PLEASE SEE REVERSE SIDE AND COMPLETE*******
COMPLETE AND RETURN THIS FORM WITH THE \$10.00 FEE NO LATER THAN DECEMBER 15th PLEASE
COMPLETE ALL FIELDS.

BUSINESS LICENSE NUMBER ASSIGNED: _____

PLEASE NOTE: A HOME OCCUPATION IS NOT REQUIRED TO OBTAIN A BUSINESS LICENSE IN THOMAS TOWNSHIP HOWEVER, YOU ARE REQUIRED TO FOLLOW SPECIFIC GUIDELINES AS DEFINED IN SECTION 2.2 AND LISTED IN SECTION 3.13, "CUSTOMARY HOME OCCUPATIONS" OF THE THOMAS TOWNSHIP ZONING ORDINANCE. PLEASE VERIFY THE FOLLOWING:

YES	NO	
		IS OPERATED IN ITS ENTIRETY WITHIN THE PRINCIPAL DWELLING
		DOES NOT INCLUDE MORE THAN ONE EMPLOYEE NOT LIVING IN THE DWELLING.
		DOES NOT INVOLVE ALTERATION OR CONSTRUCTION NOT CUSTOMARILY FOUND IN THE DWELLING.
		DOES NOT USE ANY MECHANICAL EQUIPMENT EXCEPT THAT WHICH IS USED NORMALLY FOR PURELY DOMESTIC OR HOUSEHOLD PURPOSES.
		DOES NOT USE MORE THAN TWENTY-FIVE PERCENT (25%) OF THE TOTAL ACTUAL FLOOR AREA OF THE DWELLING.
		DOES NOT DISPLAY, OR CREATE OUTSIDE THE STRUCTURE ANY EXTERNAL EVIDENCE OF THE OPERATION OF THE HOME OCCUPATION EXCEPT FOR ONE UNANIMATED, NONILLUMINATED, WALL SIGN HAVING AN AREA OF NOT MORE THAN ONE SQUARE FOOT.
		CUSTOMARY HOME OCCUPATIONS ARE REQUIRED TO HAVE AT LEAST ONE ADDITIONAL OFF-STREET PARKING SPACE, IN ADDITION TO THAT REQUIRED FOR THE RESIDENTIAL USE, WITH A MAXIMUM OF THREE (3) SPACES. IS THIS PROVIDED FOR?

PLEASE VERIFY THAT THE ANSWERS ABOVE ARE TRUE AND ACCURATE.

SIGNATURE: _____ DATE: _____