



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
September 14, 2020
7:00 o'clock p.m. via teleconference

1. The Regular Board Meeting was called to order at 7:00 p.m. via teleconferencing by Supervisor Weise.
2. PRESENT PHYSICALLY: Sommers, Weise, Thayer, Monahan, Weber
PRESENT VIA PHONE: DeLine, Brosowski
ABSENT: None

ALSO PHYSICALLY PRESENT: Finance Director, Deidre Frolo Director of Community Development, Dan Sika; Deputy Clerk, Darci Seamon and 1 interested party.

ALSO PRESENT VIA PHONE: Township Manager, Russ Taylor; Township Attorney, Otto Brandt; Parks and Recreation Director, John Corriveau; Fire Chief, Mike Cousins; DPW Director, Rick Hopper; Police Chief, Al Fong and 1 interested party.

3. The Pledge of Allegiance was recited.
4. Motion was made by Sommers, seconded by Thayer to approve the agenda as presented.
Roll Call:
Ayes: Sommers, Monahan, DeLine, Weber, Weise, Brosowski, Thayer
Absent: None
Nays: None
Abstain: None
Motion carried.

AGENDA
THOMAS TOWNSHIP REGULAR BOARD MEETING
TO BE CONDUCTED ELECTRONICALLY DUE TO THE COVID-19 PANDEMIC IN COMPLIANCE WITH
EXECUTIVE ORDER 2020-176
September 14, 2020
7:00 P.M.
Dial-in number (US): (844) 855-4444
Access code: 482236#

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approval of Board Minutes August 3, 2020
 - B. Approval of Expenditures.
 - C. Receive and accept the resignation of Steve Hermann from the Fire Department.
 - D. Approve the job description for Assistant to the Assessor/Receptionist.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.

- 7. Public Hearing
 - A. None.
- 8. Unfinished Business
 - A. None.
- 9. New Business
 - A. Accept the Audit for the 2019/2020 fiscal year.
 - B. Authorize the position of a full-time assistant to the assessor/receptionist and appoint Jennifer Holtman on a probationary basis.
 - C. Award the elevated water storage tank inspection services contract to Nelson Tank Engineering and Consulting.
 - D. Approve the Capital Improvement Plan and Five Year Financial Forecast for 2020/21 to 2025/26.
 - E. Approve Resolution 20-14 to purchase Parcel #28-12-3-36-2002-000, located adjacent to Roberts Park, 19.74 acres, from Debra Belshaw for \$135,000 with funds from the Thompson Family Fund contingent upon an acceptable Phase I study being completed.
 - F. Approve Text Amendment 20-F-02 that permits larger outdoor burning under certain conditions.
 - G. Approve proposed website updates to be completed by SAMSA in the amount of \$9,100.00.
 - H. Approve the lease agreement with Swan Valley Schools to use the soccer fields at Roberts Park.
 - I. Approve the sidewalk project bid as received from Tri-Valley Construction in the amount of \$28,049.38 which includes a 20% contingency.
 - J. Assessing presentation by Jill Peters. No action needed.
- 10. Reports

A. Supervisor	D. Manager	H. Fire Dept.
B. Clerk	E. Community Development	I. Police Dept.
C. Treasurer	F. DPW	J. Parks & Recreation
	G. Finance	K. Board Members
- 11. Executive Session
 - A. None
- 12. Adjournment

5. It was moved by Weber, seconded by DeLine to approve the consent agenda as presented.

Roll Call:

Ayes: Thayer, Sommers, Monahan, DeLine, Weber, Weise, Brosowski

Absent: None

Nays: None

Abstain: None

Motion carried.

A. Approval of Township Board minutes from the regular meeting 08/3/2020.

B. Expenditures consisting of:

Clearing Fund	\$3,050.16
General Fund	100,962.22
Public Safety-Fire Department	13,492.06
Fire Apparatus	5,311.91
Public Safety-Police Department	27,662.21
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	6,990.92
Road Revolving Fund	0.00
Sewer Fund	244,919.62
Water Fund	366,907.79
Municipal Refuse	95,999.63
Flood Recovery Donations	9195.00
Tax	1,322,815.70

6. Communications-Petitions-Citizen Comments

A. None.

7. Public Hearing

A. None.

8. Unfinished Business

A. None.

9. New Business

A. It was moved by Weber, seconded by Brosowski to accept the audit for the 2019/20 fiscal year.

Roll Call:

Ayes: Brosowski, Thayer, Sommers, Monahan, DeLine, Weber, Weise

Absent: None

Nays: None

Abstain: None

Motion carried.

B. It was moved by Brosowski seconded by DeLine to authorize the position of a full-time assistant to the assessor/receptionist and appoint Jennifer Holtman on a probationary basis..

Roll Call:

Ayes: Weise, Brosowski, Thayer, Sommers, Monahan, DeLine, Weber

Absent: None

Nays: None

Abstain: None

Motion carried.

C. It was moved by Monahan, seconded by Sommers to award the elevated water storage tank inspection services contract to Nelson Tank Engineering and Consulting.

Roll Call:

Ayes: Thayer, Sommers, Monahan, DeLine, Weber, Weise, Brosowski

Absent: None

Nays: None

Abstain: None

Motion carried.

D. It was moved by Thayer, seconded by Weber to approve the Capital Improvement Plan and Five Year Financial Forecast for 2020/21 to 2025/26.

Roll Call:

Ayes: Brosowski, Thayer, Sommers, Monahan, DeLine, Weber, Weise

Absent: None

Nays: None

Abstain: None

Motion carried.

E. It was moved by Sommers, seconded by Monahan to Approve Resolution 20-14 to purchase parcel #28-12-3-36-2002-000, located adjacent to Roberts Park, 19.74 acres, from Debra Belshaw for \$135,000 with funds from the Thompson Family Fund contingent upon an acceptable Phase I study being completed.

Roll Call:

Ayes: Weise, Brosowski, Thayer, Sommers, Monahan, DeLine, Weber

Absent: None

- Nays: None
 - Abstain: None
 - Motion carried.
 - F. It was moved by Weber, seconded by DeLine to approve Text Amendment 20-F-02 that permits larger outdoor burning under certain conditions.
 - Roll Call:
 - Ayes: Thayer, Sommers, Monahan, DeLine, Weber, Weise, Brosowski
 - Absent: None
 - Nays: None
 - Abstain: None
 - Motion carried.
 - G. It was moved by Sommers, seconded by Brosowski to approve proposed website updates to be completed by SAMSA in the amount of \$9,100.00.
 - Roll Call:
 - Ayes: Brosowski, Thayer, Sommers, Monahan, DeLine, Weber, Weise
 - Absent: None
 - Nays: None
 - Abstain: None
 - Motion carried.
 - H. It was moved by Monahan, seconded by DeLine to approve the lease agreement with Swan Valley Schools to use the soccer fields at Roberts Park.
 - Roll Call:
 - Ayes: Weise, Brosowski, Thayer, Sommers, Monahan, DeLine, Weber
 - Absent: None
 - Nays: None
 - Abstain: None
 - Motion carried.
 - I. It was moved by Sommers, seconded by Thayer to approve the sidewalk project bid as received from Tri-Valley Construction in the amount of \$28,049.38 which includes a 20% contingency.
 - Roll Call:
 - Ayes: Weber, Weise, Brosowski, Thayer, Sommers, Monahan, DeLine
 - Absent: None
 - Nays: None
 - Abstain: None
 - Motion carried.
 - J. The assessor gave a presentation on property values.
10. Report of Officers and Staff:
- A. Supervisor's Report – None.
 - B. Clerk's Report – None.
 - C. Treasurer's Report – None.
 - D. Manager's Report – Thanked the Board for their support.
 - E. Receive and file the Community Development report.
 - F. Receive and file the DPW Report.
 - G. Receive and file the Finance Report.
 - H. Receive and file the Fire Department Report.
 - I. Receive and file the Police Department Report. Chief Fong thanked the Board and Community for the continued support of the Thomas Township Police Department.

- J. Receive and file the Parks and Recreation Report.
- K. Board Member Reports – None.

11. Executive Session:

- A. None

12. It was moved by Weber seconded by Thayer to adjourn the meeting at 7:57 p.m.

Roll Call:

Ayes: DeLine, Weber, Weise, Brosowski, Thayer, Sommers, Monahan

Absent: None

Nays: None

Abstain: None

Motion carried.

Edward Brosowski, Clerk

Dated