



Minutes

THOMAS TOWNSHIP PLANNING COMMISSION

Thomas Township Public Safety Building, 8215 Shields Drive, Saginaw, MI 48609

August 17, 2016 at 7:00 p.m.

Rod Iamurri called the Planning Commission meeting to order at 7:00 p.m.

Present in addition to Mr. Iamurri were: Ruth McDonald, Diane Lamountain, Dave Sommers and Steve Yockey. Also present was Dan Sika, Director of Community Development, Connie Watt, Planning Assistant/Code Enforcement Officer, Rick Keith, Wolgast Corporation and two interested parties.

1. *Call to Order and Roll Call*

2. *Pledge of Allegiance.*

3. *Approval of Agenda:*

It was moved by McDonald, seconded by Sommers to approve the Agenda for the August 17, 2016 meeting. Motion carried unanimously.

4. *Approval of Minutes:*

It was moved by Sommers, seconded by Lamountain to approve the minutes of the July 20, 2016 as presented. Motion carried unanimously.

5. *Communications – Petitions – Citizens Comments – None.*

6. *Presentations*

A. Site Plan Review for Kluck Nursery for a Proposed Addition/Renovations to the Nursery Office.

Iamurri explained to the commission that a site plan was being presented this evening by Kluck Nursery for an addition to the nursery office.

Mr. Rick Keith, Wolgast Corporation, represented Kluck Nursery and presented the site plan to the Planning Commission. Keith explained the plan shows the existing building and property addition to the northeast of 3,446 square feet. Currently the office is 1,572 square feet. Keith further explained that a new parking area was also included in the renovations which would be an asphalt drive area. He stated that stone landscape walls will be used between the parking area

and drive as well as the entry. Iamurri questioned if the driveway would still be off of Van Wormer Road. Keith responded stating “yes”. Keith noted that the Fire Departments requirement of the new fire hydrant would also be included and revised site plan information showing the location had been provided. He added that all departments had reviewed and approved the site plan presented. Iamuuri questioned as to when the work would begin. Keith replied the third to fourth week of September. Sommers asked how long until completion. Keith stated four to five months.

A motion was made by McDonald, seconded by Yockey to approve the site plan presented by Kluck Nursery for the proposed addition/renovations to the nursery office. Motion passed unanimously.

7. *Hearings-None*

8. *Sign Board of Appeals-None*

9. *New Business-None*

10. *Old Business*

A. Distribution of Revised Master Plan Update Schedule.

Sika explained that Rob Eggers revised the existing Master Plan schedule and that it was necessary due to a couple of delays in the process. One being cell tower meeting where the Master Plan Update was not on the agenda and another due to a cancellation of meeting due to a lack of quorum, otherwise it is keeping on pace.

A motion was made by Sommers, seconded by Yockey to approve the revised Master Plan Update schedule as presented. Motion passed unanimously.

B. Listing of Larger & Smaller Businesses in Thomas Township for Future Business of The Year Awards.

Sika explained that a list had been provided to the Planning Commission of a breakdown of the larger and smaller businesses in Thomas Township as previously discussed as something the Planning Commission wanted to consider when selecting the Business of the Year Awards. He explained the criteria that was used to determine a small business was 10-15 employees and little or no corporate funds. If any business exceeded that criteria it was placed in the bigger business category.

Iamurri asked that the Planning Commission review the list and bring back any changes or questions they might have so they can get the list finalized. Yockey expressed an interest in possibly adding an award for the duration of time a business has been located in Thomas Township. This was something that will be discussed at a future meeting in order to set standards/criteria for that type of selection. Most of the members felt they liked having a large and a small business of the year with each category having an Honorable Mention.

11. *Receive and File All Correspondence-Planning/Zoning News for July 2016 was distributed at the meeting.*

12 *Adjournment*

Motion by McDonald seconded by Lamountain to adjourn the meeting at 7:35 p.m. Motion carried unanimously. ***The next regular meeting date is September 21, 2016.***

Respectfully submitted by Connie Watt, Planning Assistant/Code Enforcement Officer