



Downtown Development Authority

THOMAS TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
8215 Shields Drive, Saginaw, MI 48609
October 26, 2010
8:00 a.m. Michigan Time

- 1. The Board Meeting was called to order at 8:00 a.m. by Chairperson Radewahn.
2. MEMBERS PRESENT: Radewahn, Weise, Gray, Streeter, Ryder-Petre and Duclos.
ABSENT: Martin, Doyle and Burns.
ALSO PRESENT: Russ Taylor, Township Manager Dan Sika, Director of Community Development and Susan Coggin, Planning Assistant/Code Enforcement Officer.
3. The Pledge of Allegiance was recited.
4. Motion was made by Weise, seconded by Ryder-Petre to approve the agenda as presented. Motion carried unanimously.

AGENDA
THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY MEETING
8215 Shields Drive, Saginaw, MI 48609
8:00 AM, October 26, 2010

- 1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
A. Approve the minutes of the September 28, 2010 meeting.
6. Approval of Expenditures
7. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
8. Public Hearing - None.
9. Unfinished Business
A. Gratiot Road - Bury Utility Lines along Gratiot Road (South and North Side of Road Comparisons).
10. New Business
A. Approve Meeting Schedule For 2011.
11. Discussion
A. Update - Miller Court Streetlight Installation.
12. Reports
A. Chairperson D. Board Members
B. Vice-Chairperson E. Staff
C. Secretary
13. Adjournment

5. Consent Agenda

A. Motion by Streeter, seconded by Weise to approve the minutes of September 28, 2010 as presented. Motion carried unanimously.

6. Approval of Expenditures – No new expenditures this month. Current balance sheet presented.

7. Communications-Petitions-Citizen Comments – None.

8. Public Hearing – None.

9. Unfinished Business

A. Gratiot Road – Bury Utility Lines along Gratiot Road (South and North Side of Road Comparisons).

At the September 28, 2010 Downtown Development Authority meeting, discussion regarding the options for burying utility lines along Gratiot Road were discussed. The first option mentioned was to install conduit along the south side of Gratiot Road in conjunction with the upcoming watermain project with the anticipation of burying the utility lines in the future. This project would involve placing conduit only into the ground along the area where the watermain would be installed between River Road and Miller Road. A second option was presented regarding burying the utility lines along the north side of Gratiot Road from River to Miller Road. After much discussion, it was determined that further information including cost estimates for boring Gratiot Road needed to be obtained.

Mr. Taylor stated that they have received some preliminary figures from John Olson of Spicer Group; however, some pertinent information is still missing in order to give the DDA a good representation of the costs involved with these to proposed projects. Mr. Radewahn has spoken with some of the local business owners, and he believes that they are looking for a visible return on their investment. Mr. Weise felt that it is important to have a financial plan in order for this project and all proposed projects with the Downtown Development Authority.

Mr. Taylor stated that the watermain project will probably not begin until Spring of 2011; therefore, he would like one more month to gather more definitive costs and present them to the DDA at the November, 2010 meeting. Motion by Weise, supported by Ryder-Petre to table this item for thirty (30) days. Motion carried unanimously.

10. New Business

A. Approve 2011 Thomas Township Downtown Development Authority Meeting Dates.

The following dates were presented for the 2011 Thomas Township Downtown Development Authority meetings to be held at the Thomas Township Public Safety Building, 812 Shields Drive, Saginaw, Michigan 48609 at 8:00 a.m.:

January 25, 2011
April 26, 2011

February 22, 2011
May 24, 2011

March 22, 2011
June 28, 2011

July 26, 2011
October 25, 2011

August 23, 2011
November 22, 2011

September 27, 2011
December 27, 2011

Motion by Weise, supported by Streeter to approve the 2011 Thomas Township Downtown Development Authority meeting dates as presented. Motion carried unanimously.

11. Discussion

A. Update: Miller Court Street Lighting Installation Update.

Mr. Sika stated that the installation of the streetlights along Miller Court is progressing as scheduled. The bases have been installed and the poles have arrived from the manufacturer. Electrical underground work has started, and it is anticipated that the project will be completed in November.

12. Reports

A. Chairperson – None.

B. Vice-Chairperson – None.

C. Secretary – None.

D. Board Members – Mr. Streeter stated that the Kochville Downtown Development Authority will be hosting an open house on Thursday, October 28, 2010 from 5 p.m. to 7 p.m. at the Springfield Suites located on Fashion Square Boulevard. Mr. Streeter also mentioned an article recently published in The Saginaw News regarding the Saginaw Township State Street Corridor Improvement District.

E. Staff - None.

13. It was moved by Weise, supported by Gray to adjourn the meeting at 8:30 a.m. Motion carried unanimously.

David Duclos, Secretary