



Minutes

THOMAS TOWNSHIP PLANNING COMMISSION
Thomas Township Public Safety Building
8215 Shields Drive, Saginaw, MI 48609
Thursday, October 24, 2013 at 7:00 p.m.

John Bintz called the Planning Commission meeting to order at 7:00 p.m.

Present in addition to Mr. Bintz were: Ruth McDonald, Chris Thompson and Dale Halm. Also present were Dan Sika, Director of Community Development, Susan Coggin, Planning Assistant/Code Enforcement Officer and one (1) interested party.

Members Absent: Diane LaMountain, Rick Lorentzen and Rod Iamurri.

2. *Pledge of Allegiance.*

3. *Approval of Agenda:*

It was moved by Mr. Halm, seconded by Mrs. McDonald to approve the agenda as presented. Motion carried unanimously.

4. *Approval of Minutes:*

It was moved by Mrs. McDonald, seconded by Mr. Thompson to approve the minutes of September 18, 2013 as presented. Motion carried unanimously.

5. *Communications – Petitions – Citizens Comments – None.*

6. *Hearings – None.*

7. *Presentations*

A. *St. Mark Lutheran Church is requesting site plan approval to construct a parking lot addition to their existing facility located at 2565 North Miller Road.*

Mr. Bintz stated that the applicant is requesting site plan approval to construct a parking lot addition along the north end of the existing facility. The applicant is proposing to expand the existing parking lot along the north end of the property. This addition will consist of thirty-five (35) parking spaces. The new parking area will be curbed. A new five hundred and seventy five (575) square foot

landscaped curbed island will be added between the existing parking lot and the new parking area. One (1) additional light pole will be added and will be located within the new island.

Mr. Sika stated that the proposed expansion of the parking lot meets all requirements of the Zoning Ordinance. Mr. Sika further stated that a storm water management plan is required to be submitted and approved by the Township Engineering prior to construction. This should be a contingency if approved by the Planning Commission.

Pastor Meyer of St. Mark Lutheran Church was present to answer any questions or concerns regarding this proposed parking lot expansion.

Motion by Mrs. McDonald, supported by Mr. Thompson to approve the proposed site plan to construct a parking lot addition along the north end of the existing facility located at 2565 North Miller Road, Saginaw, MI 48609 upon the following contingency:

1. A storm water management plan must be submitted and approved by the Township engineering prior to construction.

Motion carried unanimously.

8. Sign Board of Appeals – None.

9. Old Business – None.

10. New Business – None.

11. Receive and File All Correspondence

- A. Planning and Zoning News, August, 2013

12. Adjournment.

Motion by Mrs. McDonald, seconded by Mr. Halm to adjourn the meeting at 7:20 p.m. Motion carried unanimously. ***The next meeting date is November 20, 2013.***

Respectfully submitted by Susan Coggin, Planning Assistant/Code Enforcement Officer