



Downtown Development Authority

THOMAS TOWNSHIP - DOWNTOWN DEVELOPMENT AUTHORITY

8215 Shields Drive, Saginaw, MI 48609

Tuesday, November 28, 2017 - 8:00 a.m. Michigan Time

1. The Board Meeting was called to order at 8:00 a.m. by Chairman Radewahn.
2. MEMBERS PRESENT: Martin, Weise, Emeott, McCoy, Gray, and Duclos.
 ABSENT: Ryder-Petre and Doyle.
 ALSO PRESENT: Russ Taylor, Township Manager, Dan Sika, Community Development Director, and Connie Watt, Planning Assistant/Code Enforcement Officer.
3. The Pledge of Allegiance was recited.
4. Motion was made by Weise, supported by Martin to approve the agenda as amended to include New Business D "Potential Sale of Banner Poles" as requested by Taylor. Motion carried unanimously.

AGENDA

THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

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Tuesday, November 28, 2017 – 8:00 a.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the minutes of the September 26, 2017.
6. Approval of Expenditures
7. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
8. Public Hearing – None.
9. Unfinished Business-None
10. New Business
 - A. 2018 DDA Meeting Calendar Schedule
 - B. 2018 Over-The-Road Banner Calendar
 - C. Street Light Fixture Replacement Options.
 - D. Potential Sale of Banner Poles

- 11. Reports
 - A. Chairperson
 - B. Vice-Chairperson
 - C. Secretary
 - D. Board Members
 - E. Staff

12. Adjournment

5. Consent Agenda

A. Motion by Weise, supported by Martin to approve the minutes of September 26, 2017 as presented. Motion carried unanimously.

6. Approval of Expenditures – Motion by Martin, supported by Gray to approve the expenditures with a question on the double expense for the audit to be followed-up on by Taylor. Motion carried unanimously.

7. Communications-Petitions-Citizen Comments – None.

8. Public Hearing – None.

9. Unfinished Business-None

10. New Business

A. 2018 DDA Meeting Calendar Schedule.

The 2018 DDA Meeting Schedule was presented. No conflicts were mentioned at this time. Motion by McCoy, supported by Gray to approve the 2018 DDA Meeting Calendar Schedule as presented. Motion carried unanimously.

B. 2018 Over-the-Road Banner Calendar

The 2018 Over-the-Road Banner Calendar was presented to the DDA. There was some discussion regarding the months of June and July being open. This is due to the Shields Festival no longer requiring time for their banner. Taylor did mention that since the “Trash & Treasure” rummages would be continuing, it may be a thought to have a banner for that event which most likely will take place in June. Motion by Martin, supported by Weise to approve the 2018 Over-the-Road Banner Calendar as presented. Motion carried unanimously.

C. Street Light Fixture Replacement Options.

Taylor explained that the warranty has expired for the streetlights. The DDA would now be responsible for any costs for lights that quit working. In an effort to curtail costs and improve the appearance of the streetlights, Standard Electric was asked to provide some costs on replacing the streetlight heads. Sika explained that several options were received from Standard that would provide a “globe” on the streetlight to make the lighting more visible. By changing out the heads, the warranty could be received for anywhere from 5 to 10 years depending on the replacement head that would be used. This was presented for DDA consideration and thought at this time.

D. Potential Sale of Banner Poles.

Taylor explained that an outside community, Reese, had expressed possible interest in purchasing the banner poles that were originally used for the over-the-road banners along Gratiot Road. At this time no use for these poles has been determined. Consideration was made for re-use at Roberts Park, or possibly in the future along M-52. Since no definitive re-use could be determined right now Taylor questioned if the DDA would be interested in the possibility of selling them. The members were in agreement that Taylor should continue negotiating with Reese to sell the poles.

11. Reports

- A. Chairperson -None
- B. Vice-Chairperson – None.
- C. Secretary – None.
- D. Board Member –Weise asked Taylor if there was any update on the progress with the new vertical banners that were discussed at the last meeting. Taylor stated there are several steps that need to be taken before anything definitive is brought back before the DDA. Weise also questioned the previous discussion concerning a Gateway Sign to the west near M-52. He was wondering where that stood? The CDD staff will be working to get some design ideas and costs for this project.
- E. Staff – None

12. Motion by Martin, supported by McCoy to adjourn the meeting at 8:50 a.m. Motion carried unanimously.

David Duclos, Secretary