



Downtown Development Authority

THOMAS TOWNSHIP - DOWNTOWN DEVELOPMENT AUTHORITY

8215 Shields Drive, Saginaw, MI 48609

Tuesday, November 25, 2014 - 8:00 a.m. Michigan Time

1. The Board Meeting was called to order at 8:00 a.m. by Chairman Radewahn.
2. MEMBERS PRESENT: Radewahn, Doyle, Burns, Gray, Martin, Duclos, Emeott and Ryder-Petre.
 ABSENT: Weise
 ALSO PRESENT: Russ Taylor, Township Manager, Dan Sika, Director of Community Development and Sarah Dorr, Administrative Assistant for Building Department.
3. The Pledge of Allegiance was recited.
4. Motion was made by Ryder-Petre, supported by Emeott to approve the agenda as presented. Motion carried unanimously.

AGENDA

THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

8215 Shields Drive, Saginaw, MI 48609

Tuesday, November 25, 2014 – 8:00 a.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the minutes of the August 5, 2014.
6. Approval of Expenditures
7. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
8. Public Hearing – None.
9. Unfinished Business
 - A. Progress on DDA Agreement with Saginaw County
10. New Business
 - A. 2015 Over-the-Road Banner Calendar
 - B. 2015 DDA Meeting Dates
 - C. Light Poles-Ordering Replacements
11. Discussion-Christmas Lights
12. Reports

| | |
|---------------------|------------------|
| A. Chairperson | D. Board Members |
| B. Vice-Chairperson | E. Staff |
| C. Secretary | |
13. Adjournment

5. Consent Agenda

A. Motion by Martin, supported by Emeott to approve the minutes of August 5, 2014 as presented. Motion carried unanimously.

6. Approval of Expenditures – Motion by Martin, supported by Gray to approve the expenditures as presented. Motion carried unanimously.

7. Communications-Petitions-Citizen Comments – None.

8. Public Hearing – None.

9. Unfinished Business

A.-Progress on DDA Agreement with Saginaw County.

Taylor spoke to the DDA regarding the recent meeting he, Weise and Sika attended with representatives of Saginaw County including Jim Totten, Robert Belleman and Mike Hanley regarding the new agreement concerning the DDA Base Value. Taylor said the meeting had gone very well and they had been very receptive to the changes that are being sought. Taylor said it was explained to the representatives that the agreement is basically copied from the Saginaw Township Plan with the exception of no capture taking place for the first five (5) years. Taylor said the reasoning for the change was also explained during this meeting. Since he has not heard back from Jim Totten as he thought, Taylor said the Agreement has been submitted to Belleman and Hanley as to push ahead on the change.

10. New Business

A.-2015 Over-the-Road Banner Calendar

The 2015 Over-the-Road Banner Calendar was presented to the DDA for review. Motion was made by Gray supported by Ryder-Petre to accept the 2015 Over-the-Road Banner Calendar as presented. Motion carried unanimously.

B.-2015 DDA Meeting Dates

The 2015 bi-monthly meeting schedule for 2015 was presented to the DDA for their review and approval. Motion by Martin, supported by Doyle to accept the meeting date schedule for the DDA for 2015. Motion carried unanimously.

C.-Light Poles-Ordering Replacements

Sika informed the DDA that it is necessary to order another set of accessories for the street light poles on Gratiot Road. We do have enough inventory of the light pole itself but do need to have the accessories for the poles in stock as to replace these anytime damage occurs. Sika added that anytime there is pole damage we are reusing any parts we are able to. Radewahn questioned what is normally seen damaged most often on the street light poles. Sika answered by stating that it depends on the severity of the accident. The last one along Gratiot had little damage however, the high speed crash that took place near River Road this summer destroyed the entire pole and accessories. Radewahn asked if we currently have some inventory to fall back on. Sika added that we do but some of these parts break quite easily and need to be restocked. Other parts such as the pole itself or the banner arms stand up a little better. It is simply necessary to keep stock in order to do the replacements when there is damage. Motion by Duclos, supported by Martin to order the accessory parts for the street light poles for restock based on a cost estimate of \$4500.00. Motion carried unanimously.

11. Discussion

Christmas Lights

Taylor stated that the lit Christmas decorations have been put up on the street light poles along Gratiot. Due to the amount of rain, he added, today we should definitely be able to see if it affects them and they are required to be reset. Radewahn questioned if these lights are a lot dimmer than in the past. Taylor said compared to incandescent lighting these are definitely softer and dimmer. This may be something the DDA wishes to consider. Sika interjected that he had received an email communication from Rick Hopper, the Director of Public Works stating that no resetting has been done on the GFI's and what we are seeing now is exactly as when they went up. Taylor suggested that after the holiday season is over, the DDA will hold a discussion to see what their thoughts were on the lights for this season as well as any input we may receive from the public between now and then.

12. Reports

- A. Chairperson – Radewahn reminded the DDA members of the upcoming Thomas Township Business Association “Holiday After Hours” taking place on December 10th at Mid-Valley Insurance.
- B. Vice-Chairperson – None.
- C. Secretary – None.
- D. Board Member –None
- E. Staff – Taylor reminded everyone of the groundbreaking set to take place at 10:15 a.m. at the Solar Tech Park, unless windy conditions continue, then it will be at the Fire Station on North Miller.

13. It was moved by Gray, supported by Martin to adjourn the meeting at 8:45 a.m. Motion carried unanimously.

David Duclos, Secretary