



Downtown Development Authority

THOMAS TOWNSHIP - DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
8215 Shields Drive, Saginaw, MI 48609
Tuesday, May 22, 2018 - 9:00 a.m. Michigan Time

- 1. The Board Meeting was called to order at 9:00 a.m. by Chairman Radewahn.
2. MEMBERS PRESENT: Husen, Gray, McCoy, and Weise
ABSENT: Duclos and Martin
ALSO PRESENT: Dan Sika, Community Development Director, Connie Watt, Planning Assistant/Code Enforcement Officer and Rick Hopper, Director, Department of Public Works.
3. The Pledge of Allegiance was recited.
4. It was requested to amend the agenda to add "C" under "Unfinished Business" Bob Evans Restaurant Parcel Update. Motion by Weise, supported by McCoy to approve the amended agenda. Motion carried unanimously.

AGENDA
THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
8215 Shields Drive, Saginaw, MI 48609
Tuesday, May 22, 2018 - 9:00 a.m.

- 1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
A. Approve the minutes of the January 23, 2018.
6. Approval of Expenditures
7. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
8. Public Hearing - None.
9. Unfinished Business

- A. Gratiot Road Street Light Wire Damage Update
- B. Vertical Banner Competition Update.
- C. Bob Evans Restaurant Parcel Update

10. New Business

- A. Letter of Resignation from Ellen Ryder-Petre.
- B. DDA Board Member Transitions.

11. Reports

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| A. | Chairperson      | D. | Board Members |
| B. | Vice-Chairperson | E. | Staff         |
| C. | Secretary        |    |               |

12. Adjournment

5. Consent Agenda

A. Motion by Gray, supported by Weise to approve the minutes of February 27, 2018 as presented. Motion carried unanimously.

6. Approval of Expenditures – Motion by McCoy, supported by Weise to approve the expenditures. Motion carried unanimously.

7. Communications-Petitions-Citizen Comments – None.

8. Public Hearing – None.

9. Unfinished Business

A. Gratiot Road Street Light Wire Damage Update

Sika explained that previously the DDA had been advised of damage that had occurred to the wiring of a section of the Gratiot Road street lights when MDOT has sub-contracted work to Action Traffic Maintenance to replace signage along Gratiot Road. Action Traffic Maintenance offered a settlement that amounted to about half of the damage cost. In speaking with Chairman Radewahn about a month ago it was agreed that a letter would be sent to the company from the Township Attorney requesting full payment. Action Traffic Maintenance is still only willing to pay for half. At this time, Sika added, it was being brought before the DDA to see how they wanted to continue to approach it. If they wanted the Township Attorney to take it to the next level or if they would be willing to accept half or if they had another plan of action in mind. Sika noted that Rick Hopper was present to answer any questions. Hopper had his crew do the marking and they spoke to the workers on-site. Hopper has also been involved with communicating with Action Traffic Maintenance in trying to get payment for the damages. Gray questioned if it was even worth it to try to seek the full amount of damages for fear of effecting the relationship with MDOT. He felt that it was more beneficial to consider what Taylor had mentioned to him of seeking \$2000.00 towards the amount of damages. He felt the DDA should get behind Taylor in making one more attempt to seek the \$2000.00. Weise agreed that this could not hurt anything and thought this is the way they should proceed. Hopper added that for any future work he had a new process for his crews

to follow. They will take a photograph with the markers present including the location address or a landmark in the background to verify what area was marked. Sika did add that the DDA Insurance carrier has been in contact with Action Traffic Maintenance who in turn has directed him back to MDOT, who then directed him to their attorney. They are awaiting the outcome of that. A motion was made by Weise, supported by McCoy to authorize Taylor to pursue the amount of \$2000.00 towards a damage settlement pending Bamberger's (insurance carrier) discussion with the MDOT attorney. Motion carried unanimously.

B. Vertical Banner Competition Update.

Sika explained that Chief Mike Cousins has taken the lead on this project. He has formed a committee and was waiting for one more member from the schools Art Department. A meeting is to take place on May 23<sup>rd</sup>, 2018 where they will most likely select the winning rendition. It is anticipated that the new vertical banners will be completed and hanging by the end of July.

C. Bob Evans Parcel Update.

A resident had brought up concerns with possible deed restrictions for the Bob Evans parcel. Upon investigation it was determined that the restrictions were for that of a gas station or any business they may affect Meijer. Radewahn noted that there had been some concerns previously with the upkeep of the property. It was noted that Watt has a direct contact with the company doing the property maintenance.

10. New Business

A. Letter of Resignation from Ellen Ryder-Petre.

A letter of resignation was presented to the DDA Board from Ellen Ryder-Petre effective April 15, 2018. Radewahn requested an acknowledgement to thank Ellen for her service is to be sent. A motion by Gray, supported by McCoy to accept Ellen Ryder-Petre's letter of resignation with regret. Motion passed unanimously.

B. DDA Board Member Transitions.

Sika noted that a copy of the DDA Bylaws as well as the state law regarding the DDA was provided for the DDA to look over. He stated he felt that the Township currently has a strong board but since the future could hold more transitions he wanted the Board to be aware of what the make-up of the DDA entails. Radewahn did address possible future concerns for a couple of members who may in the future, not be business owners and may have to relinquish their seats. If/when this takes place, the Township should be notified in a timely fashion as to get a replacement.

11. Reports

- A. Chairperson -None
- B. Vice-Chairperson – None.
- C. Secretary – None.
- D. Board Member –None
- E. Staff – Sika reminded the DDA of the upcoming Business Association “Steak Out” to be held on June 13, 2018. Gray noted this was a 40<sup>th</sup> Anniversary celebration.

12. Motion by Gray, supported by McCoy to adjourn the meeting at 9:30 a.m. Motion carried unanimously.

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David Duclos, Secretary