



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
May 7, 2018
7:00 o'clock p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.
2. PRESENT: Weise, Brosowski, Ryder-Petre, Monahan, Thayer and Sommers.

ABSENT: Weber

ALSO PRESENT: Township Manager, Russ Taylor; Finance Director, Deidre Frollo; DPW Director, Rick Hopper; Parks and Recreation Director, John Corriveau; Police Chief, Steve Kocsis; Fire Chief, Mike Cousins; Director of Community Development, Dan Sika; Deputy Clerk, Darci Seamon; Township Attorney, Otto Brandt; Township Assessor, Jill Peters; Township Receptionist, Jennifer Holtman and 6 interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosowski, seconded by Thayer to approve the agenda as presented. Motion carried unanimously.

AGENDA
THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
May 7, 2018
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the April 2, 2018 Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approve the hiring of Meaghan Zielinski as the part-time clerical/receptionist for the Parks and Recreation Department.
 - D. Approve updates to Personnel Policy 901, Paid Time Off.
 - E. Approve updates to Personnel Policy 906, Health Insurance.
 - F. Approve Personnel Policy 919, Retiree Healthcare Stipend.
 - G. Receive and acknowledge the resignation of Fire Fighter Matthew Marshall.
 - H. Promote Jerri Sierocki, DPW Secretary, from probationary to regular part-time employee.
 - I. Promote Trevor Schultz, Assistant to the DPW Director, from probationary to regular full-time employee.
6. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
7. Public Hearing

- A. Receive comments pertaining to the confirmation of the amended Assessment Roll for the Swan Valley Golf Subdivision Road Improvement project.
- 8. Unfinished Business
 - A. None.
- 9. New Business
 - A. Approve Resolution 18-08 to amend Resolution 17-15, the Swan Valley Golf Subdivision Road Improvement Project Special Assessment District Affirmation of the Special Assessment Roll.
 - B. Approve Graebner Excavating’s contract for the reconstruction of Swan Valley Golf Subdivision’s roads in the amount of \$261,365.44.
 - C. Approve the proposed easement for the Saginaw County Public Works office to access the Swan Creek Drain contingent upon verification of the MDEQ’s approval of the access and that the deadfall trees are removed from the property.
 - D. Rescind Township dumpster service award and approve three year dumpster service contract with Waste Management contingent upon deletion of “right of refusal” language from contract.
 - E. Approve bid amount of \$249,850 to Geiersbach Construction for Thomas Trail Phase 2 construction of .83 miles of trail.
 - F. Approve the purchase of a 1955 G-16 train from Rod Mason for \$15,000.
 - G. Approve the installation of sidewalks as planned on North Thomas Road and award the low bid to Tri Valley Construction in the amount of \$ 135,630.72.
 - H. Award the low bid of \$21,907.00 from McDonald Chevrolet Inc. for the purchase of a 2018 Chevrolet Equinox for the Community Development Department.
 - I. Award the contract for \$98,000.00 to Spicer Group to complete the required engineering, design, administration and inspection for the Sidewalk/Trail for the Safe Routes to School Grant.
 - J. Approve the purchase of “Simunition” firearms training materials and protective equipment in the amount of \$7,611.00.
 - K. Authorize the purchase of the Sewage Pump Station Control System for the Highland Green Lift Station (#10) from Kennedy Industries in the amount of \$5,649.00
 - L. Authorize the purchase of two Flygt NP 3085 submersible pumps for the Highland Green Lift Station (#10) upgrade project from Kennedy Industries in the amount of \$13,508.00.
 - M. Authorize the purchase of a 2019 Ford F250 Utility Truck from McDonald Ford in the amount of \$34,400.00.
 - N. Award the contract for the lighting replacement at both fire stations to Helm Electric in the amount of \$8,490.00.
 - O. Approve the purchase of twenty-five MSA Self Contained Breathing Apparatus’ from Apollo Fire Equipment in the amount of \$176,606.50.
 - P. Approve Resolution 18-07, to help defray legal costs in Menards Inc. v City of Escanaba “dark store” litigation by contributing \$1,000 to the City of Escanaba legal defense fund in their efforts against the “dark store” appraisal theory.
 - Q. Presentation by Jill Peters, Township Assessor

10. Reports

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| A. Supervisor | D. Manager | H. Fire Dept. |
| B. Clerk | E. Community Development | I. Police Dept. |
| C. Treasurer | F. DPW | J. Parks & Recreation |
| | G. Finance | K. Board Members |

11. Executive Session
None

12. Adjournment.

5. It was moved by Sommers, seconded by Ryder-Petre to approve the consent agenda as presented. Motion carried unanimously.

A. Approval of Township Board Minutes from the regular meeting 04/02/2018.	
B. Expenditures consisting of;	
Clearing Fund	\$3,054.99
General Fund	83,935.46
Public Safety-Fire Department	30,999.68
Fire Apparatus	0.00

Public Safety-Police Department	29,107.94
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	2,768.93
Road Revolving Fund	0.00
Sewer Fund	45,336.20
Water Fund	225,999.41
Municipal Refuse	47,441.97
Tax	0.00

- C. Approve the hiring of Meaghan Zielinski as the part-time clerical/receptionist for the Parks and Recreation Department.
 - D. Approve updates to Personnel Policy 901, Paid Time Off.
 - E. Approve updates to Personnel Policy 906, Health Insurance.
 - F. Approve Personnel Policy 919, Retiree Healthcare Stipend.
 - G. Receive and acknowledge the resignation of Fire Fighter Matthew Marshall from the Fire Department.
 - H. Approve the promotion of Jerri Sierocki, DPW Secretary, from probationary to regular part-time employee.
 - I. Approve the promotion of Trevor Schultz, Assistant to the DPW Director, from probationary to regular full-time employee.
6. Communications-Petitions-Citizen Comments:
- A. Ryan Pratt – 965 South Miller Road, Saginaw, MI 48609
Brought up his concern with the proximity of the public to the south end of his property due to the Thomas Trail. Mr. Pratt is requesting that the Township install a fence along the entire south end of his property.
 - B. Rod Iamurri – 9509 Burning Tree, Saginaw, MI 48609
Mr. Iamurri vocalized his support for the amended Special Assessment Roll for the Swan Valley Golf Subdivision Road Improvement Project. He stated that the amounts presented at the last hearing were estimates and if the project is delayed it will continue to increase in cost. Mr. Iamurri requested that the Township proceed with the project as planned.
7. Public Hearing
- A. Receive comments pertaining to the confirmation of the amended Assessment Roll for the Swan Valley Golf Subdivision Road Improvement Project. The public hearing was opened at 7:04 p.m. and closed at 7:05 p.m. with no public comment.
8. Old Business
- A. None
9. New Business:
- A. It was moved by Sommers, seconded by Brosowski to approve Resolution 18-08 to amend Resolution 17-15, the Swan Valley Golf Subdivision Road Improvement Project Special Assessment District Affirmation of the Special Assessment Roll.
Roll Call:
Ayes: Sommers, Ryder-Petre, Thayer, Weise, Brosowski, Monahan
Absent: Weber
Nays: None
Abstain: None
 - B. It was moved by Ryder-Petre seconded by Thayer to approve Graebner Excavating's contract for the reconstruction of Swan Valley Golf Subdivision's roads in the amount of \$261,365.44. Motion carried unanimously.
 - C. It was moved by Sommers, seconded by Brosowski to approve the proposed easement for the Saginaw County Public Works office to access the Swan Creek

- Drain contingent upon verification of the MDEQ's approval of the access and that the deadfall trees are removed from the property. Motion carried unanimously.
- D. It was moved by Monahan, seconded by Sommers to rescind the Township dumpster service award and approve a three-year dumpster service contract with Waste Management contingent upon deletion of "right of refusal" language from the contract. Motion carried unanimously.
- E. It was moved by Ryder-Petre, seconded by Sommers to approve the bid amount of \$249,850.00 to Geiersbach Construction for Thomas Trail Phase 2 construction of .83 miles of trail. Motion carried unanimously.
- F. It was moved by Thayer and seconded by Monahan to approve the purchase of a 1955 G-16 train from Rod Mason for \$15,000.00. Motion carried unanimously.
- G. It was moved by Sommers, seconded by Ryder-Petre to approve the installation of sidewalks as planned on North Thomas Road and award the low bid to Tri Valley Construction in the amount of \$135,630.72. Motion carried unanimously.
- H. It was moved by Sommers, seconded by Brosowski to award the low bid of \$21,907.00 from McDonald Chevrolet Inc. for the purchase of a 2018 Chevrolet Equinox for the Community Development Department. Motion carried unanimously.
- I. It was moved by Brosowski, seconded by Monahan to award the contract for \$98,000.00 to Spicer Group to complete the required engineering, design, administration and inspection for the Sidewalk/Trail for the Safe Routes to School Grant. Motion carried unanimously.
- J. It was moved by Sommers, seconded by Ryder-Petre to approve the purchase of "Simunition" firearms training materials and protective equipment in the amount of \$7,611.00. Motion carried unanimously.
- K. It was moved by Thayer, seconded by Monahan to authorize the purchase of the Sewage Pump Station Control System for the Highland Green Lift Station (#10) from Kennedy Industries in the amount of \$13,508.00. Motion carried unanimously.
- L. It was moved by Sommers, seconded by Monahan to authorize the purchase of two Flygt NP 3085 submersible pumps for the Highland Green Lift station (#10) upgrade project from Kennedy Industries in the amount of \$13,508.00. Motion carried unanimously.
- M. It was moved by Ryder-Petre, seconded by Sommers to authorize the purchase of a 2019 Ford F250 Utility Truck from McDonald Ford in the amount of \$34,400.00. Motion carried unanimously.
- N. It was moved by Sommers, seconded by Brosowski to award the contract for the lighting replacement at both fire stations to Helm Electric in the amount of \$8,490.00. Motion carried unanimously.
- O. It was moved by Monahan, seconded by Thayer to approve the purchase of twenty-five MSA Self Contained Breathing Apparatus' from Apollo Fire Equipment in the amount of \$176,606.50. Motion carried unanimously.
- P. It was moved by Ryder-Petre, seconded by Sommers to approve Resolution 18-07, to help defray the costs in Menards Inc. v City of Escanaba "dark store" litigation by contributing \$1,00.00 to the City of Escanaba legal defense fund in their efforts against the "dark store" appraisal theory.
Ayes: Ryder-Petre, Thayer, Weise, Brosowski, Monahan, Sommers
Absent: Weber
Nays: None
Abstain: None
- Q. A property value presentation was given by the Township Assessor, Jill Peters.

10. Report of Officers and Staff:
 - A. Supervisor's Report - none
 - B. Clerk's Report -none
 - C. Treasurer's Report-none
 - D. Manager's Report-none
 - E. Receive and file Community Development Reports.
 - F. Receive and file the DPW Reports.
 - G. Receive and file Finance Departments Reports.
 - H. Receive and file Fire Department
 - I. Receive and file Police Departments Reports.
 - J. Receive and file Parks and Recreations Reports.
 - K. Board Member Reports – none.
11. Executive Session:
 - A. None
12. It was moved by Brosowski, seconded by Thayer to adjourn the meeting at 8:11 p.m. Motion carried unanimously.

Edward Brosowski, Clerk

Dated

